

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

Board of Trustees (Regular meeting)

Monday, June 13, 2016

2323 North Broadway, #107

Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance to Luis Mejia, June 2016 Interim Student Trustee

1.4 Approval of Additions or Corrections to Agenda

Action

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of May 31, 2016

Action

1.7 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.8 Presentation by The Solis Group on the Progress of the Community and Student Workforce Project Agreement (CSWPA)
- 1.9 Public Hearing – 2016-2017 Tentative Budget

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings
- 2.7 Informational Presentation on the Tentative Budget
- 2.8 Reports from Board Committee Chairpersons
 - Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Renewal of On-site Associate Degree Nursing Program Agreement with St. Joseph Hospital of Orange Action

The administration recommends approval of the agreement renewal with St. Joseph Hospital of Orange in California.
- *3.2 Approval of Instructional Agreement with SER, Jobs for Progress, Inc. for Citizenship Preparation Action

The administration recommends approval of the instructional agreement with SER, Jobs for Progress, Inc. for the program year 2016-2017.
- *3.3 Approval of Instructional Agreement with SER, Jobs for Progress, Inc. for Vocational Training Action

The administration recommends approval of the instructional agreement with SER, Jobs for Progress, Inc. for the program year 2016-2017.
- *3.4 Approval of Instructional Agreement with SER, Jobs for Progress, Inc. for Basic Skills Training Action

The administration recommends approval of the instructional agreement with SER, Jobs for Progress, Inc. for the program year 2016-2017.

* Item is included on the Consent Calendar, Item 1.7.

- *3.5 Approval of Memorandum of Understanding (MOU) for Workforce Innovation and Opportunity Act between County of Orange in Partnership with Orange County Development Board and Rancho Santiago Community College District (America's Job Center of California [AJCC] Partner) Action
The administration recommends approval of the MOU with the County of Orange in partnership with the Orange County Development Board.
- *3.6 Approval of MOU for Workforce Innovation and Opportunity Act with Santa Ana Workforce Development Board and Rancho Santiago Community College District (AJCC Partner) Action
The administration recommends approval of the MOU with the Santa Ana Development Board.
- *3.7 Approval of Proposed Revisions for 2016-2017 Santa Ana College (SAC) Catalog Action
The administration recommends approval of the proposed revisions for the 2016-2017 SAC catalog.
- *3.8 Approval of Proposed Revisions for 2017-2018 Santa Ana College Catalog Action
The administration recommends approval of the proposed revisions for the 2017-2018 SAC catalog.
- *3.9 Approval of Proposed Revisions for 2017-2018 Santiago Canyon College (SCC) Catalog Action
The administration recommends approval of the proposed revisions for the 2017-2018 SCC catalog.
- *3.10 Approval of California/Nevada Training Trust Master Cost Agreement Action
The administration recommends approval of the master cost agreement with the California/Nevada Training Trust for 2016-2017 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from May 14, 2016 to May 30, 2016.
- 4.3 Approval of 2016-2017 Tentative Budget Action
The administration recommends approval of the 2016-2017 proposed Tentative Budget as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.4 Approval of Additional Consulting Services – The Dolinka Group Action
The administration recommends approval of the redevelopment early termination analysis consulting services of The Dolinka Group as presented.
- *4.5 Approval of Agreement with PENCO Engineering, Inc. for On-Call Districtwide Land Surveying Services Action
The administration recommends approval of the agreement with PENCO Engineering, Inc. for on-call districtwide land surveying services as presented.
- 4.6 Approval of Five Year Construction Plan (2018-2022), Final Project Proposals (FPPs) and Initial Project Proposals (IPPs) for Santa Ana College and Santiago Canyon College Action
The administration recommends approval of the Five Year Construction Plan (2018-2022), FPPs, and IPPs for SAC and SCC as presented.
- *4.7 Approval of Amendment to Agreement with Donald Krotee Partnership, Inc. for Site Improvements at Orange County Sheriff’s Regional Training Academy Action
The administration recommends approval of the amendment with Donald Krotee Partnership, Inc. for site improvements at the Orange County Sheriff’s Regional Training Academy as presented.
- *4.8 Approval of Amendment to Agreement with The Solis Group for Labor Compliance and Community Student Workforce Project Agreement Coordinator Consulting Services for Various Projects at Santa Ana College Action
The administration recommends approval of the amendment with The Solis Group for labor compliance and CSWPA coordinator consulting services for various projects at SAC as presented.
- *4.9 Approval of Agreement with Lionakis for Architectural Services for Americans with Disabilities Act (ADA) Paper Towel Dispenser Replacement Project at Santiago Canyon College Action
The administration recommends approval of the agreement with Lionakis Architectural Services for the ADA paper towel replacement project at SCC as presented.
- *4.10 Approval of Amendment to Agreement with Leland Saylor Associates for Cost Estimating Consulting Services for Orange Education Center (OEC) Division of the State Architect (DSA) Certification Project for Santiago Canyon College Action
The administration recommends approval of the amendment with Leland Saylor Associates for cost estimating consulting services for the OEC building certification project for SCC as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.11 Ratification of Award of Bid #1291 for Building G Aquatics Bleachers at Santiago Canyon College Action
The administration recommends ratification of the award of Bid #1291 for Building G aquatics bleachers at SCC as presented.
- *4.12 Approval of Lease between RSCCD and St. Peter Evangelical Lutheran Church Action
The administration recommends approval of the lease with St. Peter Evangelical Lutheran Church in Santa Ana for facilities to provide child care services as presented.
- *4.13 Approval of Surplus Property Action
The administration recommends declaration of the list of equipment as surplus property and utilization of The Liquidation Company to conduct an auction as presented.
- *4.14 Approval of Donation of Surplus Items Action
The administration recommends approval of the donations to Garden Grove Unified School District as presented.
- *4.15 Approval of Award of Bid #1292 - Audio Video Integration Services Action
The administration recommends acceptance of the bids and approval of the award of Bid #1292 – Audio Video Integration Services to Digital Networks Group, Inc. as presented.
- *4.16 Approval of Rejection of Award to Praxair Distribution and Award to Sims Orange Welding Supply Inc. for Bid #1285 – Purchase of Lincoln Electric System 5 – 100iC/12 Robot Arm & Fanuc Arcmate 100iC/12 Robot Arm and Miscellaneous Accessories Action
The administration recommends approval of the rejection of the award to Praxair Distribution and award to Sims Orange Welding Supply Inc. for Bid #1285 – Purchase of Lincoln Electric System 5 – 100iC/12 Robot Arm & Fanuc Arcmate 100iC/12 Robot Arm and Miscellaneous Accessories as presented.
- *4.17 Approval of 2016-2017 Contract Listing Action
The administration recommends approval of the 2016-2017 contract listing as presented.
- 4.18 Approval of Request for Proposal (RFP) #1278 Integrated Waste Management Services Action
The administration recommends acceptance of the proposals and approval of awarding RFP #1278 – Integrated Waste Management Services including renewals to Waste Management, Inc. as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.19 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 8, 2016, through May 28, 2016.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|---|-------------|
| - Basic Skills Initiative (SAC) - <i>Adjustment</i> | -\$ 8,794 |
| - Basic Skills Initiative (SCC) - <i>Adjustment</i> | -\$ 2,840 |
| - Assessment, Remediation & Retention for Associate Degree Nursing Program (SAC) | \$ 114,000 |
| - College Assistance Migrant Program (CAMP) – Year 5 (SCC) | \$ 425,000 |
| - Community Colleges Basic Skills and Student Outcomes Transformation Program (SAC) | \$1,500,000 |
| - Community Colleges Basic Skills and Student Outcomes Transformation Program (SCC) | \$1,500,000 |
| - Deputy Sector Navigator – Global Trade & Logistics (District) | \$ 200,000 |
| - Deputy Sector Navigator – Information & Communication Technologies (ICT)/Digital Media (District) | \$ 200,000 |
| - Deputy Sector Navigator – Retail Hospitality/Tourism/ Learn and Earn (District) | \$ 200,000 |
| - Deputy Sector Navigator – Small Business (District) | \$ 200,000 |
| - Enrollment Growth for Associate Degree Nursing Program (SAC) | \$ 97,000 |
| - Los Angeles/Orange County Regional Consortium (District) | \$ 370,000 |
- *5.2 Approval of Sub-Agreements between RSCCD and Butte-Glenn Community College District, Cabrillo Community College District, Grossmont-Cuyamaca Community College District, Riverside Community College District, Santa Barbara Community College District, and State Center Community College District for Career Technical Education Data Unlocked Initiative Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

* Item is included on the Consent Calendar, Item 1.7.

- *5.3 Approval of Sub-Agreement between RSCCD and San Joaquin Delta Community College District Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.4 Adoption of Resolution No. 16-16 – California Department of Education (CSPP-6333) Action
The administration recommends adoption of the resolution with the California Department of Education and authorization be given to the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Adoption of Resolution No. 16-17 – California Department of Education (CCTR-6160) Action
The administration recommends adoption of the resolution with the California Department of Education and authorization be given to the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.6 Approval of Board Legislative Committee Recommendations Action
It is recommended that the board review and approve the Board Legislative Committee’s recommendations on the following bills:
- Support
- | | |
|-------------------------|--|
| AB 1721 (Medina) | Student Financial Aid: Cal Grant Program |
| AB 1741 (Rodriguez) | California College Promise Innovation Grant Program |
| AB 1846 (Lopez) | Adult Education Block Grant Program |
| AB 1936 (Chavez) | Public Postsecondary Education: Residency: Dependents of Armed Forces Members |
| AB 2155 (Ridley-Thomas) | Teachers: Retirement: Full Time |
| AB 2222 (Holden) | Greenhouse Gas Reduction Fund: Transit Pass Program |
| SB 1314 (Block) | Cal Grant Program: Middle Class Scholarship Program: Community College Baccalaureate Degree Program Students |
- Letter be sent with request to put community colleges back in AB 2120
AB 2120 (Weber) – Public Utilities Commission: Proceedings: Intervenor Fees: Customers
- 5.7 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Professional Experts
 - e. Educational Administrator Appointments
 - (1) Assistant Vice Chancellor
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 888
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of 2016-2017 Interim Chancellor Salary Schedule
- Approval of 2016-2017 Interim Cabinet Salary Schedule
- Approval of 2016-2017 Interim Management Salary Schedule
- Approval of 2016-2017 Administrator/Academic Supervisory Step Increases

6.1 Management/Academic Personnel (contd.)

- Approval of 2016-2017 Management/Classified Supervisory/Confidential Step Increases
- Approval of Revised Job Descriptions and Title Changes
- Approval of Employment Agreements
- Approval of Appointments
- Approval of Interim Assignments
- Approval of Extensions of Interim Assignment
- Approval of 2016-2017 Interim Faculty Association of RSCCD (FARSCCD) Salary Schedules
- Approval of 2016-2017 Interim Continuing Education Faculty Association (CEFA) Salary Schedules
- Approval of 2015-2016 Permanent California School Employees Association (CSEA) Chapter 888 Child Development Teachers Salary Schedules
- Approval of 2016-2017 Interim CSEA Chapter 888 Child Development Teachers Salary Schedules
- Approval of 2016-2017 FARSCCD 12 Month/192 & 225 Day Faculty Step Increases
- Approval of 2016-2017 CSEA Chapter 888 Child Development Teachers Step Increases
- Approval of Rescinded Acceptances of Offer of Appointment
- Approval of Rehiring of Temporary Employees per E.C. 87470
- Approval of Hiring of Temporary Long-term Substitute per E.C. 87481 & 87482
- Approval of Request to Withdraw Banked Lecture Hour Equivalent (LHE)
- Approval of CSEA Chapter 888 Child Development Teacher Column Changes
- Approval of CSEA Chapter 888 Child Development Teacher Voluntary Workload Reductions
- Approval of 2015-2016 Contract Extension Days
- Approval of 2015-2016 Additional Contract Extension Days
- Approval of 2016-2017 Contract Extension Days
- Approval of Contract Stipends
- Approval of Beyond Contract/Overload Stipends
- Approval of Leaves of Absence
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of 2016-2017 CSEA Interim Salary Schedule
- Approval of 2016-2017 Miscellaneous Salary Schedule
- Approval of 2016-2017 CSEA Step Increases
- Approval of Longevity Increment Adjustments
- Approval of Out of Class Assignments
- Approval of Voluntary Furloughs

6.2 Classified Personnel (contd.)

- Ratification of Resignations/Retirements
- Approval of Leaves of Absence
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association Chapter 888 (Child Development Teachers) Action

It is recommended that the board approve the collective bargaining agreement with CSEA Chapter 888 for the period of July 1, 2016, through June 30, 2018.

6.4 Approval of RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Action

It is recommended that the board approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form and authorize its transmission to the State Chancellor's Office.

6.5 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on July 18, 2016.