

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, July 18, 2016
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance to Esther Chian, July 2016 Interim Student Trustee

1.4 Approval of Additions or Corrections to Agenda

Action

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of June 13, 2016
Special meeting of June 28, 2016

Action

1.7 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.8 Presentation on Retiree Health Benefits Liabilities - Geoffrey L. Kischuk, Actuary from Total Compensation Systems, Inc.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons

- Board Communications Committee
- Board Facilities Committee
- Board Policy Committee

3.0 INSTRUCTION

*3.1 Approval of Scope of Work for Educational Master Plan and College Planning Design Assistance with Collaborative Brain Trust Action

The administration recommends approval of the Scope of Work for Educational Master Plan and College Planning Design Assistance with Collaborative Brain Trust in coordination with the California Community College Chancellor's Office and Statewide standards as presented.

*3.2 Approval of Medical Assistant Program Agreement – University of California, Irvine (UCI) Medical Center Action

The administration recommends approval of the affiliation agreement with UCI Medical Center located in Orange, California.

* Item is included on the Consent Calendar, Item 1.7.

- *3.3 Approval of New Occupational Therapy Assistant (OTA) Agreement - Littlefield Physical Therapy, Inc. Action
The administration recommends approval of the new agreement with Littlefield Physical Therapy, Inc., in Murrieta, California.
- *3.4 Approval of OTA Agreement Renewal – Temecula Valley Therapy Services Action
The administration recommends approval of the agreement renewal with Temecula Valley Therapy Services in Temecula, California.
- *3.5 Approval of OTA Agreement Renewal – Rancho Physical Therapy Action
The administration recommends approval of the agreement renewal with Rancho Physical Therapy in Murrieta, California.
- *3.6 Approval of OTA Agreement Renewal – Step-By-Step Pediatric Therapy Action
The administration recommends approval of the agreement renewal with Step-By-Step Pediatric Therapy in Hacienda Heights, California.
- *3.7 Approval of OTA Agreement Renewal – Children’s Therapy Network Action
The administration recommends approval of the agreement renewal with Children’s Therapy Network in Ventura, California.
- *3.8 Approval of OTA Agreement Renewal – Special Service for Groups Action
The administration recommends approval of the agreement renewal with Special Service for Groups in Los Angeles, California.
- *3.9 Approval of OTA Agreement Renewal – Santa Barbara Cottage Hospital Action
The administration recommends approval of the agreement renewal with Santa Barbara Cottage Hospital in Santa Barbara, California.
- *3.10 Approval of Fire Technology Renewal Agreement – City of Burbank Action
The administration recommends approval of the agreement renewal with the City of Burbank in California.
- *3.11 Approval of Santa Ana College (SAC) Community Services Program, Fall 2016 Action
The administration recommends approval of the proposed Community Services program for Fall 2016.
- *3.12 Approval of Santiago Canyon College (SCC) Community Services Program, Fall 2016 Action
The administration recommends approval of the proposed Community Services program for Fall 2016.

* Item is included on the Consent Calendar, Item 1.7.

- *3.13 Approval of Workforce Innovation and Opportunity Act (WIOA) Individual Training Account (ITA) and CALWORK (California Work Opportunities and Responsibility to Kids) VTR (Vocational Training and Education) Training Provider Services Contract #WIOA/CW ITA-VTR 15-19-041 Action
The administration recommends approval of the Orange County Workforce Investment Board's contract #WIOA/CW ITA-VTR 15-19-041 from July 1, 2016 to June 30, 2019 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from June 1, 2016, to June 29, 2016.
- *4.3 Approval of 2016-2017 Proposed Adopted Budget Assumptions Action
The administration recommends approval of the updated Adopted Budget Assumptions for the 2016-2017 fiscal year as presented.
- *4.4 Approval of Amendment to Agreement with Facilities Planning & Consulting Services for FUSION Consulting Services Action
The administration recommends approval of the amendment with Facilities Planning & Consulting Services for FUSION Consulting Services as presented.
- *4.5 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, Geotechnical Inspection Services for Johnson Student Center Project at Santa Ana College Action
The administration recommends approval of the amendment with Terracon Consultants, Inc. for the Phase II environmental, geohazard, geotechnical inspection services for the Johnson Student Center project at SAC as presented.
- *4.6 Approval of Change Order #1 with Patriot Contracting & Engineering, Inc. for Temporary Village Phase 2 at Santa Ana College Action
The administration recommends approval of change order #1 with Patriot Contracting & Engineering, Inc. for Temporary Village Phase 2 at SAC as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.7 Acceptance of Completion of Bid #1274 for Temporary Village Phase 2 Project at Santa Ana College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.8 Acceptance of Completion of Bid #1279 for Buildings I and Z Light-Emitting Diode (LED) Lighting Conversion Project at Santa Ana College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.9 Approval of Agreement with Dovetail Consultants, Inc. for Furniture and Equipment Consulting Services for Orange Education Center (OEC) Building Certification Project Action
The administration recommends approval of the agreement with Dovetail Decision Consultants, Inc. for furniture and equipment consulting services for the OEC building certification project as presented.
- *4.10 Approval of Agreement with Stephen Payte Division of the State Architect (DSA) Inspections, Inc. for DSA Project Inspector Services for Americans with Disabilities Act (ADA) Improvements Phase I Project at Santiago Canyon College Action
The administration recommends approval of the agreement with Stephen Payte DSA Inspections, Inc. for DSA project inspector services for the ADA improvements Phase I project at SCC as presented.
- *4.11 Acceptance of Completion of Bid #1272 for Building D Renovations Phase 2 Project at Santiago Canyon College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.12 Approval of Agreement with Vectus Wireless Action
The administration recommends approval of the agreement with Vectus Wireless as presented.
- *4.13 Approval of Request for Proposals (RFP) #1287 Dark Fiber Connectivity Action
The administration recommends acceptance of the bid and approval of awarding RFP #1287 Dark Fiber Connectivity to Wilshire Connection LLC dba Wilcon as presented.

- *4.14 Approval of Amendment to Agreement with CR&R, Inc. Action
The administration recommends approval of the amendment to agreement with CR&R, Inc. as presented.
- *4.15 Approval of Foundation for California Community Colleges Adobe Enterprise Term License Agreement Action
The administration recommends approval of the district's participation in the Foundation for California Community Colleges Adobe Enterprise Term License Agreement as presented.
- *4.16 Approval of Vendor Name Change Action
The administration recommends approval of the vendor INX LLC name change to Presidio Networked Solutions Group, LLC as presented.
- *4.17 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 29, 2016, through June 28, 2016.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-------------|
| - Adult Education Block Grant Data and Accountability (SAC/SCC) | \$ 507,900 |
| - Open Educational Resources Degree Program (SAC) | \$ 100,000 |
| - Student Equity (SAC/SCC) – <i>Augmentation</i> | \$ 954,600 |
| - Adult Education Block Grant Regional Consortium Funding Appropriation (SAC/SCC) | \$4,403,130 |
| - Career and Technical Education Act (CTEA) Title I-C (District/SAC/SCC) | \$1,010,874 |
| - Career and Technical Education Act (CTEA) Title I-C CTE Transitions (District/SAC/SCC) | \$ 87,496 |
| - Math, Engineering and Science Achievement (MESA) Program (SAC) | \$ 50,500 |
| - Saint Joseph Hospital Clinical Training Grant (SAC) | \$ 127,241 |
| - Santa Ana Middle College High School (SAC) | \$ 99,000 |
- *5.2 Approval of Sub-Agreement between RSCCD and Friendly Center for Assembly Bill (AB) 104 Adult Education Block Grant (#DO-16-2218-06) Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.7.

- *5.3 Approval of Sub-Agreement between RSCCD and THINK Together for AB 104 Adult Education Block Grant (#DO-16-2221-01) Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and Applied Learning Science Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Sub-Agreements between RSCCD and Allan Hancock Joint, Barstow, Butte-Glenn, Cabrillo, Cerritos, Chabot-Los Positas, Chaffey, Citrus, Coast, Contra Costa, Desert, El Camino, Feather River, Foothill-DeAnza, Gavilan, Glendale, Grossmont-Cuyamaca, Hartnell, Imperial, Kern, Lake Tahoe, Lassen, Los Angeles, Los Rios, Merced, MiraCosta, Mt. San Antonio, Napa Valley, North Orange County, Ohlone, Palomar, Peralta, Redwoods, Riverside, San Bernardino, San Diego, San Francisco, San Joaquin Delta, San Jose-Evergreen, San Luis Obispo, San Mateo, Santa Barbara, Santa Clarita, Santa Monica, Sequoias, Shasta-Tehama-Trinity Joint, Sierra Joint, Siskiyou, South Orange County, State Center, Ventura, West Hills, West Kern, West Valley-Mission, Yosemite and Yuba Community College Districts Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of Sub-Agreement between RSCCD and Integrative Impact LLC for Sector Navigator Information Communications Technology (ICT)/Digital Media Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.7 Approval of Sub-Agreement between RSCCD and Listen to See, Inc. for Sector Navigator ICT/Digital Media Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.7.

- *5.8 Adoption of Resolution No. 16-18 - CalRecycle Action
The administration recommends adoption of Resolution No. 16-18 with CalRecycle and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter a related contractual agreement on behalf of the district.
- 5.9 First Reading of Board Policy Information
Board Policy 2432 Chancellor Succession is presented for a first reading as an information item.
- 5.10 Approval of Extension of Consulting Services – Townsend Public Affairs, Inc. Action
The administration recommends approval of the Supplement to the Contract for Consulting Services (#6) with Townsend Public Affairs, Inc. as presented.
- 5.11 Approval of Process and Procedure for Provisional Appointment to Fill Vacancy for Trustee Area 1 Resulting from Resignation of Trustee Jose Solorio or Decision to Forgo Appointment and Wait for Scheduled November 8, 2016, Election to Select New Trustee for Area 1 Action
It is recommended that the board discuss the options to fill the vacancy in Trustee Area 1, and if the board decides to fill the vacancy by provisional appointment, determine the appointment process and timeline prescribed by law and board policy.
- 5.12 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Vice President
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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6.0 HUMAN RESOURCES

- | 6.1 <u>Management/Academic Personnel</u> | <u>Action</u> |
|---|----------------------|
| <ul style="list-style-type: none">• Approval of Employment Agreements• Approval of Appointments• Approval of Adjusted Salary Placements for Appointment• Approval of Changes of Assignments• Approval of Interim Assignments• Approval of Step Increases• Approval of 2016-2017 FARSCCD (Faculty Association of RSCCD) 10 Month/175 Day Faculty Step Increases• Approval of Hiring of Temporary Long-term Substitutes per Education Code (E.C.) 87481 & 87482• Approval of Adjusted Effective Dates for Hiring of Temporary Long-term Substitute per E.C. 87481 & 87482• Approval of Changes of Locations• Approval of Final Salary Placements• Approval of 2015-2016 Contract Extension Days• Approval of 2016-2017 Contract Extension Days• Approval of Adjusted 2016-2017 Contract Extension Rates• Approval of Contract Stipends• Approval of Voluntary Workload Reduction Requests• Ratification of Resignations/Retirements• Approval of Leaves of Absence | |

6.1 Management/Academic Personnel (contd.)

- Approval of Adjusted Request to Withdraw Banked LHE (Lecture Hour Equivalent)
- Approval of Beyond Contract/Overload Stipends
- Approval of Adjusted Effective Date of Beyond Contract/Overload Stipends
- Approval of Part-time Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Voluntary Furloughs
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists and Stipends

6.3 Presentation of California School Employees Association, Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

Action

The administration recommends the board receive the initial proposal and schedule a public hearing for August 15, 2016.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on August 15, 2016.