

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, October 24, 2016**  
**Santiago Canyon College**  
**8045 E. Chapman Ave., Room H-106**  
**Orange, CA 92869**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 10, 2016

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Recognition of Students by Board of Trustees
- 1.8 Recognition of Faculty by Board of Trustees
- 1.9 Presentation on Santiago Canyon College (SCC) Enrollment Plan

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
  - Senate meetings

## **3.0 INSTRUCTION**

- \*3.1 Approval of New Speech-Language Pathology Assistant Agreement - Tustin Speech Therapy, Inc. Action

The administration recommends approval of the new agreement with Tustin Speech Therapy, Inc. in Tustin, California.
- \*3.2 Approval of Speech-Language Pathology Assistant Agreement Renewal - Interface Rehab, Inc. Action

The administration recommends approval of the agreement renewal with Interface Rehab, Inc. in Placentia, California.
- \*3.3 Approval of Fire Technology Agreement Renewal – City of Anaheim Fire Action

The administration recommends approval of the agreement renewal with the City of Anaheim Fire Department in California.

## **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action

The administration recommends approval of budget increases, decreases and transfers from September 26, 2016, to October 9, 2016.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.3 Approval of Agreement with Southwest Inspection and Testing, Inc. for On-Call Materials Testing and Inspection Consulting Services for Various Facility Improvement Projects Action  
The administration recommends approval of the agreement with Southwest Inspection and Testing, Inc. for on-call materials testing and inspection consulting services for various facility improvement projects as presented.
- \*4.4 Approval of Agreement with Stephen Payte DSA Inspections, Inc. for On-Call Inspector of Record Services for Various Facility Improvement Projects Action  
The administration recommends approval of the agreement with Stephen Payte DSA Inspections, Inc. for on-call inspector of record services for various facility improvement projects as presented.
- \*4.5 Approval of Agreement with Knowland Construction Services for Inspector of Record Services for Publication and Warehouse Relocation Project at Santiago Canyon College Action  
The administration recommends approval of the agreement with Knowland Construction Services for inspector of record services for the Publication and Warehouse relocation project at SCC as presented.
- \*4.6 Award of Bid #1302 for Publication and Warehouse Relocation Project at Santiago Canyon College Action  
The administration recommends award of Bid #1302 to Patriot Contracting & Engineering for the Publication and Warehouse relocation project at SCC as presented.
- \*4.7 Acceptance of Completion of Bid #1288 for Storm Water Improvements at Santiago Canyon College and Approval of Recording of a Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.8 Award of Bid #1303 – Purchase of Bond Paper Action  
The administration recommends acceptance of the bids and approval of awarding Bid #1303 – Purchase of Bond Paper to Kelly Paper Company as presented.
- \*4.9 Approval of Independent Contractor Action  
The administration recommends approval of the following independent contractor: Cathy Hasson to provide training for Career Technical Education (CTE) Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Canada College, City College of San Francisco, College of Alameda, College of San Mateo, and Ohlone College. Dates of service are October 25, 2016, through June 30, 2017. The fee is estimated at \$18,000.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.10 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period September 8, 2016, through October 6, 2016.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (Santa Ana College [SAC] & SCC)      \$702,778
  - Child Development Training Consortium (SAC & SCC)      \$ 18,700
- \*5.2 Approval of Sub-Agreements between RSCCD and North Orange County, San Mateo, Ventura County, Yosemite and Yuba Community College Districts for Career Technical Education Data Unlocked Grant Action  
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.3 Approval of First Amendment to Sub-Agreement between RSCCD and IDMLOCO for Career Technical Education Data Unlocked Grant Action  
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.4 Approval of Fourth Amendment to Sub-Agreement between RSCCD and California State University, Fullerton for California Career Pathways Trust Grant – Year 2 Action  
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.5 Adoption of Resolution No. 16-26 in Honor of National Veterans Awareness Week Action  
California School Employees Association, Chapter 579, recommends adoption of Resolution No. 16-26 in honor of National Veterans Awareness Week.

\* Item is included on the Consent Calendar, Item 1.6.

- 5.6 Adoption of Board Policies Action  
It is recommended the board adopt the following revised board policies:
- BP 2715 Code of Ethics/Standards of Practice
  - BP 2735 Board Member Travel
  - BP 2745 Board Self-Evaluation
  - BP 3600 Auxiliary Organizations
  - BP 7400 Travel
- 5.7 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline Action  
It is recommended that the board adopt the self-evaluation survey instrument, list of designated individuals who will receive the survey, and self-evaluation timeline.
- 5.8 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579

### **RECONVENE**

#### **Issues discussed in Closed Session (Board Clerk)**

##### Public Comment

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Public Comment (contd.)

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**6.0 HUMAN RESOURCES**

6.1 Management/Academic Personnel Action

- Approval of Adjusted Effective Dates of Retirement Date
- Ratification of Resignations/Retirements
- Approval of Appointments
- Rescission of Voluntary Reduced Workloads
- Approval of Changes of Classification
- Approval of Adjusted 2016-2017 Contract Extension Day Rates
- Approval of Part-time Hourly New Hires/Rehires

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Longevity Increments
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Adoption of Resolution No. 16-25 authorizing payment to Trustee Absent from Board Meetings Action

This resolution requests authorization of payment to Nelida Mendoza Yanez for her absence from the October 10, 2016, board meeting due to a medical procedure.

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on November 14, 2016.