

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, January 9, 2017
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of December 12, 2016

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – California School Employees Association (CSEA) Chapter 888

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
2.4 Reports from Student Presidents
- Student activities
- 2.5 Report from Classified Representative
2.6 Reports from Academic Senate Presidents
- Senate meetings
- 2.7 Reports from Board Committee Chairpersons
- Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Santa Ana College (SAC) Memorandum of Understanding with Mexican Consulate in Santa Ana Action
The administration recommends approval of the SAC Memorandum of Understanding with the Mexican Consulate in Santa Ana, California.
- *3.2 Approval of Contract between the City of Santa Ana and RSCCD on behalf of Santa Ana College Action
The administration recommends approval of the contract between the City of Santa Ana and RSCCD on behalf of SAC.
- *3.3 Approval of Nursing Program Agreement Renewal – St. Jude Medical Center **With Instructor** Action
The administration recommends approval of the nursing program agreement renewal with St. Jude Medical Center located in Fullerton, California.
- *3.4 Approval of Nursing Program Agreement Renewal – St. Jude Medical Center **Without Instructor** Action
The administration recommends approval of the nursing program agreement renewal with St. Jude Medical Center located in Fullerton, California.

* Item is included on the Consent Calendar, Item 1.6.

- *3.5 Approval of Proposed Revisions for 2017-2018 Santa Ana College Catalog Action
The administration recommends approval of the proposed revisions for the 2017-2018 SAC catalog.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from November 17, 2016, to Dec. 11, 2016.
- *4.3 Approval of Contract for Independent Audit Services Action
The administration recommends approval of contracting with Vicenti, Lloyd & Stutzman LLP for auditing services for the 2016-2017 fiscal year audit and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to enter into the contract agreement on behalf of the district as presented.
- *4.4 Approval of Nonresident Fees for 2017-2018 Action
The administration recommends the board establish the nonresident tuition fee at \$250 per unit, the capital outlay fee at \$35 per unit, and the application fee at \$25 for 2017-2018 as presented.
- *4.5 Ratification of Award of Bid #1312 for Tenant Improvements at District Office Action
The administration recommends approval of ratifying the award of Bid #1312 to P & P Develop, Inc. for tenant improvements at the district office as presented.
- *4.6 Ratification of Award of Bid #1309 for Wallpaper Removal and Painting at District Office Action
The administration recommends ratifying the award of Bid #1309 to TL Veterans Construction, Inc. for wallpaper removal and painting at the district office as presented.
- *4.7 Approval of Agreement with Sandy Pringle Associates for Inspector of Record Services for Site Wall/Improvement at Santa Ana College Orange County Sheriff's Regional Training Academy Action
The administration recommends approval of the agreement with Sandy Pringle Associates for Inspector of Record Services for the site wall/improvement at SAC Orange County Sheriff's Regional Training Academy as presented.

- *4.8 Approval of Amendment to Agreement with Jacobus & Yuang, Inc. for Cost Estimating Consulting Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment with Jacobus & Yuang, Inc. for cost estimating consulting services for the Science Center at SAC as presented.
- *4.9 Award of Bid #1307 for Site Wall/Improvement Project at Santa Ana College Orange County Sheriff's Regional Training Academy Action
The administration recommends awarding Bid #1307 to Hamel Concrete, Inc. for the site wall/improvement project at SAC Orange County Sheriff's Regional Training Academy as presented.
- *4.10 Ratification of Award of Bid #1311 for Flooring Replacement at Chavez Building at Santa Ana College Action
The administration recommends ratifying the award of Bid #1311 to Moore Flooring, Inc. for flooring replacement at Chavez Building at SAC as presented.
- *4.11 Approval of Agreement with Cumming Construction Management, Inc. for Construction Management Services for Building U Portable Renovations Project at Santiago Canyon College (SCC) Action
The administration recommends approval of the contract with Cumming Construction Management, Inc. for construction management services for Building U portable renovations project at SCC as presented.
- *4.12 Approval of Instructure Agreement for Canvas Learning Management System Action
The administration recommends approval of the two-year agreement for SAC and SCC with instructure for canvas learning management system as presented.
- *4.13 Approval of Independent Contractor Action
The administration recommends approval of the following independent contractor: Jennifer Walsvick to provide mental health consulting services, coordination, record keeping and documentation to assure compliance with the Early Head Start Performance program standards for Santa Ana College Early Childhood Education Center. Dates of service are January 10, 2017, through December 31, 2017. The fee is estimated at \$21,000.
- *4.14 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period November 12, 2016, through December 6, 2016.

* Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

***5.1 Approval of Amendment to Memorandum of Understanding (MOU) between RSCCD and Educational Testing Service (ETS) Action**

The administration recommends approval of the amendment to the MOU and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.2 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
3. Student Expulsion (pursuant to Education Code 72122)
Student I.D. #1956059
4. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property: 2333 N. Broadway, Santa Ana, CA 92706
Agency Negotiators: Raúl Rodríguez, Chancellor, Rancho Santiago Community College District
Negotiating Parties: The Colton Company
Under Negotiation: Price and Terms of Payments

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Ratification of Resignations/Retirements
- Approval of Interim Assignments
- Approval of Extension of Interim Assignments
- Approval of Banked Leave of Absence for 2016-2017
- Approval of Sabbatical Leave of Absences for 2016-2017
- Approval of Leaves of Absence
- Approval of CSEA Chapter 888 Changes of Classification
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Student Assistant Lists

6.3 Approval of Search Consultant for Santiago Canyon College Presidential Search Action

It is recommended that the board engage Community College Search Services and authorization be given to the chancellor or his designee to execute the required documents to retain the firm.

6.4 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on February 6, 2017.