

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, February 27, 2017
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 6, 2017

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 BOARD PLANNING SESSION

- 2.1 Board of Trustee's Annual Planning Session Information
- The planning session will include the following documents and activities:
- A review of the Board's Planning Design, as adopted on February 19, 2013.
 - An Annual Progress Report on the Rancho Santiago Community College District Goals.
 - Enrollment and Marketing Trends/Activities

3.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 3.1 Report from the Chancellor
- 3.2 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
- 3.3 Report from Student Trustee
- 3.4 Reports from Student Presidents
- Student activities
- 3.5 Report from Classified Representative
- 3.6 Reports from Academic Senate Presidents
- Senate meetings

4.0 INSTRUCTION

- *4.1 Adoption of Resolution No. 17-04 – California Guided Pathways Project Action
- The administration recommends adoption of Resolution No. 17-04 – California Guided Pathways Project and authorization be given to the chancellor or his designee to sign and enter into a related contractual agreement.
- *4.2 Approval of New Educational Affiliation Agreement for Occupational Therapy Assistant (OTA) Program with BHC Alhambra Hospital Action
- The administration recommends approval of the new educational affiliation agreement for the OTA program with BHC Alhambra Hospital in Rosemead, California.
- *4.3 Approval of New Educational Affiliation Agreement for Occupational Therapy Assistant Program with El Monte City School District Action
- The administration recommends approval of the new educational affiliation agreement for the OTA program with El Monte City School District in El Monte, California.

* Item is included on the Consent Calendar, Item 1.6.

- *4.4 Approval of New Educational Affiliation Agreement for Occupational Therapy Assistant Program with PRN Desert Rehabilitation Institute Action
The administration recommends approval of the new educational affiliation agreement for the OTA program with PRN Desert Rehabilitation Institute in El Centro, California.
- *4.5 Approval of New Educational Affiliation Agreement for Speech-Language Pathology Assistant Program with SenseAbilities Therapy Group Action
The administration recommends approval of the new educational affiliation agreement for the Speech-Language Pathology Assistant program with SenseAbilities Therapy Group in Riverside, California.
- *4.6 Approval of New Educational Affiliation Agreement for Speech-Language Pathology Assistant Program with Del Sol School Action
The administration recommends approval of the new educational affiliation agreement for the Speech-Language Pathology Assistant program with Del Sol School in Cypress, California.
- *4.7 Approval of Criminal Justice Academies (CJA) Amendment Number Eleven to Contract #Z1000000068 with County of Orange Action
The administration recommends approval of the CJA Amendment Number Eleven to Contract #Z1000000068 with the County of Orange in Santa Ana, California.
- *4.8 Approval of Criminal Justice Academies Amendment Number Six to Contract #MA-060-11010909 with County of Orange Action
The administration recommends approval of the CJA Amendment Number Six to Contract #MA-060-11010909 with the County of Orange in Santa Ana, California.
- *4.9 Approval of Criminal Justice Academies Amendment Number One to Contract #MA-060-13010027 with County of Orange Action
The administration recommends approval of the CJA Amendment Number One to Contract #MA-060-13010027 with the County of Orange in Santa Ana, California.
- *4.10 Approval of Renewal of Clinical Community Health Training Affiliation Agreement for Nursing Program with Vanguard University Action
The administration recommends approval of renewal of the clinical community health training affiliation agreement for the nursing program with Vanguard University located in Costa Mesa, California.
- *4.11 Approval of College Central Network, Inc. Career Services Central Application Service Provider (ASP) Agreement Action
The administration recommends approval of the College Central Network, Inc. Career Services Central ASP agreement as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.12 Approval of Amendment No. 1 to Contract No. 105916 Professional Services Agreement for Fire Technology Wellness Program with City of Glendale Action
The administration recommends approval of Amendment No. 1 to contract No. 105916 professional services agreement for the fire technology wellness program with the city of Glendale in California.
- *4.13 Approval of Fire Technology Agreement Renewal with State of California, Department of Parks and Recreation Action
The administration recommends approval of the agreement renewal with the State of California, Department of Parks and Recreation in San Clemente, California.
- *4.14 This item was deleted,
- *4.15 Approval of Instructional Services Agreement with Orange Unified School District (OUSD) Action
The administration recommends approval of the instructional services agreement with OUSD to give authorization to Santiago Canyon College (SCC) Orange Education Center (OEC) to provide noncredit courses to adults leading to an adult high school diploma for the period of March 10, 2017, through June 30, 2018, as presented.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from January 23, 2017, to February 10, 2017.
- *5.3 Ratification of Award of Bid #1310 for Door Hardware Replacement at Buildings C (Fine Arts), H (Hammond Hall), L (Library), R (Russell Hall), and S (Administration) at Santa Ana College (SAC) Action
The administration recommends ratification of the award of Bid #1310 for door hardware replacement at Buildings C, H, L, R, and S at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.4 Approval of Appointment to Measure E Citizens' Bond Oversight Committee Action
The administration recommends approval of the appointment for the Measure E Citizens' Bond Oversight Committee for the 2017 calendar year as presented.
- *5.5 Approval of Appointments to Measure Q Citizens' Bond Oversight Committee Action
The administration recommends approval of the appointments for the Measure Q Citizens' Bond Oversight Committee for the 2017 calendar year as presented.
- *5.6 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period December 7, 2016, through January 31, 2017.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|--------------|
| - Calrecycle Beverage Container Recycling Grant (District) | \$ 191,200 |
| - Career Technical Education Data Unlocked Initiative (District) – <i>Augmentation</i> | \$ 80,000 |
| - Disabled Students Programs & Services (DSPS) (SAC) | \$ 1,167,322 |
| - Project RAISE (Regional Alliance in STEM [Science, Technology, Engineering, and Mathematics] Education) – Year 1 (SAC) | \$ 20,000 |
| - Strong Workforce Program – Regional Share (District) | \$26,038,597 |
| - Urban Agriculture Community-Based Research Experience (U-ACRE 3.0) (SAC) | \$ 16,500 |
| - Workforce Investment Act Title I – Youth Grand/Seeds to Trees – Career Academy Scholars Program (SAC) | \$ 6,539 |
- *6.2 Approval of Sub-Agreement between RSCCD and Cerritos, Citrus, Coast, Compton, El Camino, Glendale, Long Beach, Los Angeles, Mt. San Antonio, North Orange County, Pasadena Area, Rio Hondo, Santa Monica, and South Orange County Community College Districts for Strong Workforce Program – Regional Funds Initiative Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- *6.3 Approval of Sub-Agreement between RSCCD and Concentric Sky for Career Technical Education (CTE) Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 6.4 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean
 - (2) Public Information Officer
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

* Item is included on the Consent Calendar, Item 1.6.

Public Comment

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7.0 HUMAN RESOURCES

7.1 Management/Academic Personnel

Action

- Approval of 2016-2017 Permanent Cabinet Annual Salary Schedule
- Approval of 2016-2017 Permanent Management Annual Salary Schedule
- Approval of New Job Descriptions
- Approval of Appointments
- Approval of Changes of Assignment
- Approval of Interim Assignments
- Approval of 2017-2018 Institutional Tenure Review Recommendations
- Ratification of Resignations/Retirements
- Approval of Adjusted Effective Dates of Retirement
- Approval of Banked Leaves of Absence
- Approval of Leaves of Absence
- Approval of Adjusted 2015-2016 Contract Stipends
- Approval of Beyond Contract/Overload Stipends
- Approval of Adjusted Beyond Contract/Overload Hourly Step Increases
- Approval of Adjusted Part-time Hourly FARSCCD Rates Due to Column Change
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

7.2 Classified Personnel

Action

- Approval of 2016-2017 CSEA Salary Schedule
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Salary Placement Corrections
- Approval of Professional Growth Increments
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Short Term Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists & Stipends

7.3 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association, Chapter 579 Action

It is recommended that the board approve the agreement with CSEA, Chapter 579 for the period of July 1, 2016, through June 30, 2017.

7.4 Approval of Compensation Adjustment for Management and Cabinet Employees Action

The administration recommends approval of a 1.06% salary adjustment and a 0.5% off-schedule payment for management and cabinet employees effective July 1, 2016.

7.5 Approval of Agreement with AON Consulting, Inc. for Benefit Plan Consultation Services Action

The administration recommends approval of the agreement with AON Consulting, Inc. for benefit plan consultation services.

7.6 Approval of Employee Calendar for 2017-2018 Action

The administration recommends approval of the 2017-2018 Employee Calendar.

8.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 13, 2017.