

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Wednesday, April 12, 2017
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of March 27, 2017

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Gerald Ghelfi

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons

- Board Facilities Committee

3.0 INSTRUCTION

*3.1 Approval of Upward Bound Summer Residential Program Contract with Chapman University Action

The administration recommends approval of the Upward Bound Summer Residential Program contract with Chapman University as presented.

*3.2 Approval of Lease Agreement between Rancho Santiago Community College District and Santa Ana Unified School District (SAUSD) Action

The administration recommends approval of the five-year lease agreement with SAUSD for classroom and support facilities at the Remington Elementary facility as presented.

3.3 Approval of Parking Lease Agreement between Rancho Santiago Community College District and OCR Land LLC Action

The administration recommends approval of the five-year parking lease agreement with OCR Land LLC for 144 parking spaces as presented.

*3.4 Approval of Agreement with TargetSolutions Learning, LLC for Fire Technology Program Action

The administration recommends approval of the agreement with TargetSolutions Learning, LLC for the Fire Technology Program as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *3.5 Approval of Proposed Revisions for the 2017-2018 Santiago Canyon College (SCC) Catalog Action
The administration recommends approval of the proposed revisions for the 2017-2018 SCC catalog as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from March 11, 2017, to March 24, 2017
- *4.3 Approval of Change Order #1 for A&D Fire Sprinklers, Inc. for Fire Line Pump Replacement at District Office Action
The administration recommends approval of change order #1 for A&D Fire Sprinklers, Inc. for the fire line pump replacement at the district office as presented.
- *4.4 Acceptance of Completion of Bid #1300 for Fire Line Pump Replacement at District Office and Approval of Recording of Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.5 Ratification of Award of Bid #1320 for Reconfiguration of Congressman Correa's Offices at District Office Action
The administration recommends ratification of the award of Bid #1320 to De La Torre Commercial Interiors, Inc. in Orange for reconfiguration of Congressman Correa's offices at the district office as presented.
- *4.6 Approval of Amendment to Agreement with Lentz Morrissey Architects, Inc. for Architectural Services for Emergency Blue Phone and Americans with Disabilities Act (ADA) Path of Travel Upgrade Project at Various Sites Action
The administration recommends approval of the amendment with Lentz Morrissey Architects, Inc. for architectural services for the emergency blue phone and ADA path of travel upgrade project at various sites as presented.
- *4.7 Approval of Amendment to Agreement with HPI Architecture for Professional Design Services for new Johnson Student Center Project at Santa Ana College Action
The administration recommends approval of the amendment with HPI Architecture for the new Johnson Student Center project at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.8 Ratification of Award of Bid #1314 for Dance Floor Replacement at Building G (Cook Gym) at Santa Ana College Action
The administration recommends ratification of the award of Bid #1314 to Coastal Sports Flooring in Encino for the dance floor replacement at Building G at SAC as presented.
- *4.9 Approval of Agreement with Sandy Pringle Associates for Division of State Architect (DSA) Project Inspector Services for U Portables Certification Project at Santiago Canyon College Action
The administration recommends approval of the agreement with Sandy Pringle Associates in Torrance for DSA project inspector services for the U Portables certification project at SCC as presented.
- *4.10 Award of Bid #1315 for U Portables Certification Site Work at Santiago Canyon College Action
The administration recommends awarding Bid #1315 to Minco Construction in Gardena for U Portables certification site work at SCC as presented.
- *4.11 Award of Bid #1316 for U Portables Certification Electrical at Santiago Canyon College Action
The administration recommends awarding Bid #1316 to Minako America Corporation dba Minco Construction in Gardena for U Portables certification electrical at SCC as presented.
- *4.12 Rejection of Bid #1317 for U Portables Certification Plumbing at Santiago Canyon College Action
The administration recommends rejection of Bid #1317 for U Portables certification plumbing at SCC as presented.
- *4.13 Award of Bid #1318 for U Portables Certification Interior Work at Santiago Canyon College Action
The administration recommends awarding Bid #1318 to Minco Construction in Gardena for U Portables certification interior work at SCC as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (SAC) - *Adjustment* -\$ 1,528
 - Basic Skills Initiative (SCC) - *Augmentation* \$ 2,138
 - California Early Childhood Mentor Program (SAC/SCC) \$ 1,150
 - California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant III (District) \$128,840

* Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of Sub-Agreement between RSCCD and Garden Grove Unified School District for Assembly Bill (AB) 104 Adult Education Block Grant – Data and Accountability Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Board of Trustees Cast Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2017 Action
It is recommended that the board cast their ballot for the CCCT Board of Directors election for 2017.
- 5.4 Nomination of Phillip Yarbrough to Association of Community College Trustees (ACCT) Public Policy Committee Action
Mr. Yarbrough requests approval of a letter of nomination to serve on ACCT's Public Policy committee during the 2017 calendar year.
- 5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

* Item is included on the Consent Calendar, Item 1.6.

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of 2015-2016 Adjusted Permanent Chancellor Annual Salary Schedule
- Approval of 2016-2017 Permanent Chancellor Annual Salary Schedule
- Approval of Appointments
- Approval of Interim Assignments
- Approval of 2015-2016 Adjusted Permanent FARSCCD Salary Schedules
- Approval of 2016-2017 Permanent FARSCCD Salary Schedules
- Approval of Changes of Effective Date for Long-term Substitute per Education Codes 87481 & 87482
- Approval of Changes of Effective Date for Part-time Hourly New Hire
- Approval of Part-time Hourly New Hires/Rehires

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Faculty Association of Rancho Santiago Community College District Action

It is recommended that the board approve the collective bargaining agreement with FARSCCD for the period of July 1, 2015, through June 30, 2017.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on April 24, 2017.