

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, April 24, 2017
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Administration of Oath of Allegiance and Badge Pinning to Monte Huotari, Francisco (Frank) Prado, and Raymond Wert; Sergeants, District Safety & Security

1.5 Recognition of Students

1.6 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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1.7 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings
- 2.7 Reports from Board Committee Chairpersons
 - Board Fiscal/Audit Committee
 - Orange County Community Colleges Legislative Task Force

3.0 INSTRUCTION

- *3.1 Approval of Educational Affiliation Agreement Renewal for Occupational Therapy Assistant (OTA) Program with Casa Colina Centers for Rehabilitation, Inc. Action

The administration recommends approval of the educational affiliation agreement renewal for the OTA program with Casa Colina Centers for Rehabilitation, Inc. in Pomona, California.
- *3.2 Approval of Annual Fiscal Increase to Existing Affiliation Agreement with Western Interpreting Network (WIN) Action

The administration recommends approval of an annual fiscal increase to the existing affiliation agreement with Western Interpreting Network.
- *3.3 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Fall 2016 Action

The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for fall 2016 as presented.
- *3.4 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2016 Action

The administration recommends confirmation of the list of recipients of the SCC Associate Degrees and Certificates for fall 2016 as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *3.5 Approval of Memorandum of Understanding (MOU) between California Baptist University's Division of Online and Professional Studies, and Santiago Canyon College Action
The administration recommends approval of the MOU between California Baptist University's Division of Online and Professional Studies, and Santiago Canyon College.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from March 25, 2017, to April 6, 2017.
- 4.3 Adoption of Resolution No. 17-10 Regarding Expenditure Transfers to Permit Payment of Obligations Action
The administration recommends adoption of Resolution No. 17-10 regarding expenditure transfers as presented.
- *4.4 Approval of Agreement with Sillman Wright Architects for On-Call Architectural Design Services for Barrier Removal Projects Districtwide Action
The administration recommends approval of the agreement with Sillman Wright Architects for on-call architectural design services for barrier removal projects districtwide as presented.
- *4.5 Approval of Agreement with LSA Associates, Inc. for On-Call Traffic Management and California Environmental Quality Act (CEQA) Consulting Services Action
The administration recommends approval of the contract with LSA Associates, Inc. for on-call traffic management and CEQA consulting services as presented.
- *4.6 Approval of Proposal for Colleague Licenses for SQL Database from Ellucian Inc. Action
The administration recommends approval of the agreement for Colleague licenses for unrestricted SQL Database with Ellucian Inc. as presented.
- *4.7 Approval of Utilization of Contract with Fisher Scientific Company, LLC and VWR International, LLC for Laboratory Equipment and Supplies Action
The administration recommends approval of the utilization of contracts as needed with Fisher Scientific Company LLC and VWR International, LLC for the purchase of laboratory equipment and supplies and any future renewals, extensions and addendums, as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.8 Approval of Independent Contractor Action
The administration recommends approval of the following independent contractor: Richard Verches for an extension of services required to complete the leadership and long range economic and workforce planning in consultation with Career Technical Education (CTE), to serve 19 Los Angeles County colleges CTE and workforce/economic units, and manage the Consortium in conjunction with the Orange County Director, including operating duties of the Los Angeles/Orange County Regional Consortium (LAOCRC). Dates of service are March 13, 2017, through June 30, 2017. The fee is estimated at \$71,109.23.
- *4.9 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period March 11, 2017, through March 31, 2017.
- 4.10 Discussion regarding Rancho Santiago Community College District Financial Status Information
Trustee Yarbrough requested discussion regarding the RSCCD financial status be held at the April 24, 2017, board meeting.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Child Development Training Consortium (SAC/SCC) - \$13,362.50
Augmentation
- *5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for Deputy Sector Navigator Information Communications Technology/Digital Media Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and SCS Engineers for CalRecycle's Beverage Container Recycling Program Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Privileges for Student Trustee Action

The administration recommends approval of the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation as the other members of the board;
- The privilege to serve a term commencing on May 15;
- The privilege to serve on board committees.

5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: California School Employees Association, Chapter 888
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

- 6.1 Management/Academic Personnel Action
- Approval of New Job Descriptions
 - Approval of Revised Job Descriptions
 - Approval of Changes of Assignment
 - Approval of Changes of Effective Dates for Interim Assignment
 - Approval of Interim Assignments
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of Changes of Location
 - Approval of Sabbatical Leaves of Absence
 - Approval of Banking Leaves of Absence
 - Approval of Adjusted Leaves of Absence
 - Approval of Stipends
 - Approval of Adjusted Column Changes
 - Approval of Part-time Hourly New Hires/Rehires
- 6.2 Classified Personnel Action
- Approval of New Appointments
 - Approval of Professional Growth Increments
 - Approval of Changes in Position
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of Temporary Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Student Assistant Lists
- 6.3 Adoption of Resolution No. 17-09 Authorizing Payment to a Trustee Absent from Board Meeting Action
- It is recommended that the board adopt Resolution No. 17-09 authorizing payment to Trustee Claudia C. Alvarez who was absent from the April 12, 2017, board meeting.
- 6.4 Adoption of Resolution No. 17-11 Authorizing Payment to a Trustee Absent from Board Meeting Action
- It is recommended that the board adopt Resolution No. 17-11 authorizing payment to Trustee Nelida Mendoza who was absent from the April 12, 2017, board meeting.
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 15, 2017.