

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, May 15, 2017
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 12, 2017
– Regular meeting of April 24, 2017

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Adoption of Resolution No. 17-11 in Honor of Classified School Employee Week - May 21-27, 2017 Action
The administration recommends adoption of Resolution No. 17-11.
- 1.8 Presentation on Santa Ana College (SAC) Baccalaureate Degree Program
- 1.9 Informational Presentation on RSCCD Budget and Growth Strategies

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
- Senate meetings
- 2.7 Reports from Board Committee Chairpersons
- Board Legislative Committee
 - Orange County Community Colleges Legislative Task Force

3.0 INSTRUCTION

- *3.1 Approval of Academic Talent Search Residential Program Contract with University of California, Los Angeles (UCLA) Action
The administration recommends approval of the Academic Talent Search Residential Program contract with UCLA for 2017 as presented.
- *3.2 Approval of New Educational Affiliation Agreement for Occupational Therapy Assistant (OTA) Program with Life's Toolbox Action
The administration recommends approval of the new educational affiliation agreement for the OTA program with Life's Toolbox in Huntington Beach, California.
- *3.3 Approval of New Educational Affiliation Agreement for Occupational Therapy Assistant Program with Gateways Rehab LLC Action
The administration recommends approval of the new educational affiliation agreement for the OTA program with Gateways Rehab in Simi Valley, California.

*Item is included on the Consent Calendar, Item 1.6.

- *3.4 Approval of Educational Affiliation Agreement Renewal for Occupational Therapy Assistant Program with Abbott & Burkhart Therapy Action
The administration recommends approval of the educational affiliation agreement renewal for the OTA program with Abbott & Burkhart Therapy in Ventura, California.
- *3.5 Approval of Instructional Services Agreement Renewal for Criminal Justice Academies with Fullerton Police Department Action
The administration recommends approval of the instructional services agreement renewal for the criminal justice academies with the Fullerton Police Department in Fullerton, California.
- *3.6 Approval of Professional Services Agreement Renewal for Fire Technology Wellness Program with City of Burbank Action
The administration recommends approval of the professional services agreement renewal for the fire technology wellness program with the City of Burbank, California.
- *3.7 Approval of Contract Services Agreement Amendment #2 for Fire Technology Wellness Program with City of Irvine Action
The administration recommends approval of the contract services agreement amendment #2 for the fire technology wellness program with the City of Irvine, California.
- *3.8 Approval of First Amendment to Cooperative Agreement No. 14-Puente-CC-45 Action
The administration recommends approval of the first amendment to the Cooperative Agreement No. 14-Puente-CC-45 as presented.
- *3.9 Acceptance of Donation of Thirty-Two (32) Scott 4.5 Self-Contained Breathing Apparatus (SCBA) Packs for Fire Technology Program at Santa Ana College (SAC) Action
The administration recommends acceptance of the donation of thirty-two (32) Scott 4.5 SCBA packs for the fire technology program at SAC in accordance with Board Policy 3820/Administrative Regulation 3820 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.

*Item is included on the Consent Calendar, Item 1.6.

- *4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund Transfers Action
The administration recommends approval of budget increases, decreases and transfers, and intrafund transfers from April 7, 2017, to April 28, 2017.
- *4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2017 Action
The administration recommends approval of the CCFS-311Q for the period ending March 31, 2017, as presented.
- 4.4 Quarterly Investment Report as of March 31, 2017 Information
The quarterly investment report as of March 31, 2017, is presented as information.
- *4.5 Approval of Amendment to Agreement with Lenax Construction Services, Inc. for Cost Estimating Consulting Services for new Johnson Student Center at Santa Ana College Action
The administration recommends approval of the amendment with Lenax Construction Services, Inc. for cost estimating consulting services for the new Johnson Student Center at SAC as presented.
- *4.6 Acceptance of Completion of Bid #1311 for Flooring Replacement at Chavez Building at Santa Ana College and Approval of Recording of Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.7 Rejection of all Bids for Bid #1321 – American with Disabilities Act (ADA) Improvements at 1937 West Chapman Avenue for Santiago Canyon College (SCC) Action
The administration recommends rejection of all bids for Bid #1321 – ADA Improvements at 1937 West Chapman Avenue for SCC as presented.
- *4.8 Approval of Amendment to Agreement with Lionakis for Architectural Services for ADA Paper Towel Dispenser Replacement Project at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with Lionakis for architectural services for the ADA paper towel replacement project at SCC as presented.
- *4.9 Approval of Bid #1319 – Sports Field Maintenance – Santiago Canyon College Action
The administration recommends acceptance of the bids and approval of awarding Bid #1319 – Sports Field Maintenance to So Cal Land Maintenance as presented.

*4.10 Approval of Bid #1322 – Purchase of Bond Paper Action
The administration recommends acceptance of the bids and approval of awarding Bid #1322 – Purchase of Bond Paper to Veritiv Operating Company and Kelly Paper Company as presented.

*4.11 Approval of Proposal for Utilization of Contract with Transource Service Corporation for ExaGrid Backup Appliance Action
The administration recommends approval of utilizing Master Price Agreement #MNWNC-130 with Transource Services Corporation for an ExaGrid Backup Appliance, including related peripherals and services and any future renewals, as presented.

5.0 GENERAL

*5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Center for International Trade Development (CITD) State Trade and Export Program (STEP) (District) \$51,462
- Next Generation Courseware Challenge Grant (SAC) - Augmentation \$15,000

*5.2 Approval of Sub-Agreement between RSCCD and SCS Engineers for CalRecycle’s Beverage Container Recycling Program Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*5.3 Approval of Memorandum of Understanding between RSCCD and Santa Ana Unified School District (SAUSD) Action
The administration recommends approval of the Memorandum of Understanding between RSCCD and SAUSD for preschool services at Sepulveda Elementary School.

*5.4 Approval of Amendment #1 of Income Agreement between Orange County Superintendent of Schools and RSCCD Action
The administration recommends approval of Amendment #1 of the Income Agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.

5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Educational Administrator Appointments
 - (1) Administrative Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: California School Employees Association, Chapter 888

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval of Leaves of Absence
- Approval of 2016-2017 Child Development Center Teachers CSEA Chapter 888 Salary Schedules
- Ratification of Layoffs
- Approval of Adjusted 2015-2016 Contract Extension Rates
- Approval of Adjusted 2016-2017 Contract Extension Days

6.1 Management/Academic Personnel (contd.)

- Approval of 2016-2017 Contract Extension Days
- Approval of 2016-2017 Additional Contract Extension Days
- Approval of Stipends
- Approval of Adjusted Column Changes
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Changes in Salary Placement
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

6.3 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association (CSEA) Chapter 888 (Child Development Teachers)

Action

It is recommended that the board approve the agreement with CSEA, Chapter 888 for the period of July 1, 2016, through June 30, 2017.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on Tuesday, May 30, 2017.