

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Tuesday, May 30, 2017
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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1.5 Approval of Minutes – Regular meeting of May 15, 2017

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Presentation of Artwork of Santa Ana College (SAC) Graduate and United States Marine Corp Corporal Raphael Reynosa who was killed in action in Iraq War in 2004 to SAC Veterans Resource Center
- 1.8 Recognition of Classified Staff
- 1.9 Presentation to 2016-2017 Student Trustee

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings
- 2.7 Informational Presentation on the Tentative Budget
- 2.8 Reports from Board Committee Chairpersons
 - Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Purchase of Perceptive Transform Software Action

The administration recommends approval of the purchase of Perceptive Transform Software and related professional services (implementation and training costs) as presented.
- 3.2 Approval of Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Master Cost Agreement Action

The administration recommends approval of the Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Master Cost Agreement.
- *3.3 Approval of JTS Services Master Cost Agreement Action

The administration recommends approval of the JTS Services Master Cost Agreement.

* Item is included on the Consent Calendar, Item 1.6.

- *3.4 Approval of Orange County Electrical Training Trust Master Cost Agreement Action
The administration recommends approval of the Orange County Electrical Training Trust Master Cost Agreement.
- *3.5 Approval of Metropolitan Water District of Southern California Master Cost Agreement Action
The administration recommends approval of the Metropolitan Water District of Southern California Master Cost Agreement.
- *3.6 Approval of Operating Engineers Training Trust Joint Apprenticeship Training Council (JATC) Master Cost Agreement Action
The administration recommends approval of the Operating Engineers Training Trust JATC Master Cost Agreement.
- *3.7 Approval of California/Nevada Training Trust Master Cost Agreement Action
The administration recommends approval of the California/Nevada Training Trust Master Cost Agreement.
- *3.8 Approval of Southern California Surveyors Master Cost Agreement Action
The administration recommends approval of the Southern California Surveyors Master Cost Agreement.
- *3.9 Approval of Renewal Agreement with Santa Ana Beauty Academy to operate Santiago Canyon College Cosmetology Program Action
The administration recommends approval of the renewal agreement with Santa Ana Beauty Academy to operate the SCC cosmetology program.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from May 1, 2017, to May 12, 2017.
- *4.3 Approval of Public Hearing – 2017-2018 Tentative Budget Action
The administration recommends approval of holding a public hearing on the 2017-2018 Tentative Budget at the meeting of June 12, 2017.
- *4.4 Approval of Agreement with RAVE Mobile Safety - Emergency Mass Communication Software and Services Action
The administration recommends approval of the agreement with RAVE Mobile Safety for single sign on emergency mass communication services with the RSCCD as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.5 Approval of Amendment to Agreement with Dougherty + Dougherty Architecture LLP for On-Call Architectural Design Services for Various Projects District-Wide Action
The administration recommends approval of the amendment to the agreement with Dougherty + Dougherty Architecture LLP for on-call architectural design services for various projects district-wide as presented.
- *4.6 Approval of Amendment to Agreement with NAC Architecture for On-Call Architectural Design Services for Various Projects District-Wide Action
The administration recommends approval of the amendment to the agreement with NAC Architecture for on-call architectural design services for various projects district-wide as presented.
- 4.7 Adoption of Resolution No. 17-14 to Adopt Procedures for Evaluating Qualifications and Proposals of Lease-Leaseback Contractors for Santa Ana College Science Center Project Action
The administration recommends adoption of Resolution No. 17-14 to adopt procedures for evaluating qualifications and proposals of lease-leaseback contractors for the SAC Science Center project.
- *4.8 Approval of Amendment to Agreement with Converse Consultants for Material Testing and Inspection Services for Site Wall/Improvement Project at Santa Ana College Orange County Sheriff's Regional Training Academy Action
The administration recommends approval of the amendment to the agreement with Converse Consultants for material testing and inspection services for the site wall/improvement project at SAC Orange County Sheriff's Regional Training Academy as presented.
- *4.9 Approval of Amendment to Agreement with Facilities Planning & Program Services (FPPS) for Program Planning & Management Consulting Services Action
The administration recommends approval of the amendment to the agreement with FPPS for program planning and management consulting services as presented.
- *4.10 Approval of Amendment to Agreement with HPI Architecture for Professional Design Services for new Johnson Student Center Project at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with HPI Architecture for the new Johnson Student Center Project at SAC as presented.

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- *4.11 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, Geotechnical Inspection Services for Johnson Student Center Project at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Terracon Consultants, Inc. for Phase II environmental, geohazard, geotechnical inspection services for the Johnson Student Center project at SAC as presented.
- *4.12 Approval of Amendment to Agreement with Donald Krotee Partnership, Inc. for Architectural Design Services for American with Disabilities Act (ADA) Upgrades Phase 1 Project at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with Donald Krotee Partnership, Inc. for architectural design services for the ADA upgrades Phase 1 project at SCC as presented.
- *4.13 Approval of Change Order #1 for Patriot Contracting & Engineering, Inc. for Bid #1302 Publication and Warehouse Relocation Project at Santiago Canyon College Action
The administration recommends approval of change order #1 for Patriot Contracting & Engineering, Inc. for Bid #1302 Publication and Warehouse Relocation Project at SCC as presented.
- *4.14 Acceptance of Completion of Bid #1302 for Publication and Warehouse Relocation Project at Santiago Canyon College and Approval of Recording of Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.15 Approval of Payment - Cumming Construction Management, Inc. Action
The administration recommends approval of the payment of invoice to Cumming Construction Management, Inc. for professional services as presented.
- *4.16 Approval of Payment – Rodriguez Engineering, Inc. Action
The administration recommends approval of the payment of invoices to Rodriguez Engineering, Inc. for professional services as presented.
- *4.17 Approval of Payment - Westberg+White Action
The administration recommends approval of the payment of invoice to Westberg+White, Inc. for professional services as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.18 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the month of April, 2017.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Song-Brown Health Care Workforce Training Program - \$120,000
Registered Nurse Education: Capitation (SAC)
- *5.2 Approval of Sub-Agreement between RSCCD and Integrative Impact LLC for Sector Navigator Information & Communication Technologies/Digital Media Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and Listen to See, Inc. for Sector Navigator Information & Communication Technologies/Digital Media Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Adoption of Resolution No. 17-13 – Office of Statewide Health Planning and Development for Song-Brown Health Care Workforce Training Program, Registered Nurse Education Capitation Grant (Agreement #17-8024) Action
The administration recommends adoption of Resolution No 17-13 with the Office of Statewide Health Planning and Development and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- 5.5 Approval of Letter of Support for Trustees Zeke Hernandez and Phillip Yarbrough to Provide a Presentation regarding Deferred Action for Childhood Arrivals (DACA) at Association of Community College Trustees (ACCT) Leadership Congress 2017 Action
- It is requested that the board approve a letter of support for Trustees Zeke Hernandez and Phillip Yarbrough to provide a presentation regarding DACA at the ACCT Leadership Congress 2017 on September 25-28, 2017, in Las Vegas, Nevada.
- 5.6 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

- 6.1 Management/Academic Personnel Action
- Approval of Employment Agreements
 - Approval of Extensions of Interim Assignment
 - Approval of Interim Assignments
 - Ratification of Resignations/Retirements
 - Approval of Appointments
 - Approval of Sabbatical Leaves/80% of Contract
 - Approval of Leaves of Absence
 - Approval of Adjusted Locations
 - Approval of Part-time Hourly New Hires/Rehires
- 6.2 Classified Personnel Action
- Approval of New Classifications
 - Approval of New Appointments
 - Approval of Professional Growth Increments
 - Approval of Longevity Increments
 - Approval of Out of Class Assignments
 - Approval of Leaves of Absence
 - Approval of Returns from Leave
 - Ratification of Resignations/Retirements
 - Approval of Temporary to Hourly Ongoing Assignments
 - Approval of Changes in Position
 - Approval of Additional Hours for Ongoing Assignments
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Community Service Presenters and Stipends
 - Approval of Student Assistant Lists
- 6.3 Approval of Public Disclosure of Tentative Agreement between Rancho Santiago Community College District and Rancho Santiago Community College District Continuing Education Faculty Association (CEFA) Action
It is recommended that the board approve the agreement with the RSCCD Continuing Education Faculty Association.
- 6.4 Presentation of Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to Rancho Santiago Community College District Action
It is recommended that the board schedule a public hearing for June 12, 2017.

6.5 Approval of Rancho Santiago Community College District Equal Opportunity Fund Multiple Method Allocation Model Certification Action

It is recommended that the board approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification form and authorize its transmission to the State Chancellor's Office.

6.6 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on June 12, 2017.