

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

Board of Trustees (Regular meeting)

Monday, September 11, 2017

2323 North Broadway, #107

Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance and Badge Pinning to Chief Antoinette (Toni) Bland, Lieutenant Manuel (Manny) Pacheco, and Lieutenant Scott Baker, District Safety & Security

1.4 Adoption of Resolution No. 17-22 – Resolution Honoring First Responders in the Rancho Santiago Community College District Action
It is recommended that the board adopt Resolution No. 17-22 Honoring First Responders in the Rancho Santiago Community College District.

1.5 Recognition of First Responders in Commemoration of Anniversary of 9/11 Attacks

1.6 Support of Resolution 17-06 – Deferred Action for Childhood Arrivals (DACA)
Resolution No. 17-06 – Deferred Action for Childhood Arrivals is provided as information.

1.7 Approval of Additions or Corrections to Agenda Action

1.8 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.9 Approval of Minutes – Regular meeting of August 14, 2017 Action

1.10 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.11 Public Hearing - 2017-2018 Proposed Adopted Budget

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Presentation on the 2017-2018 Adopted Budget

3.0 INSTRUCTION

- *3.1 Approval of Memorandum of Understanding with Samueli Academy Action
The administration recommends approval of the proposed Memorandum of Understanding with Samueli Academy in Santa Ana as presented.

*Item is included on the Consent Calendar, Item 1.10.

- *3.2 Approval of Standard Inter-Agency Instructional Services Agreement Renewal for Criminal Justice Academies (CJA) with Adlerhorst International LLC Action
The administration recommends approval of the standard inter-agency instructional services agreement renewal for CJA with Adlerhorst International LLC in Jurupa Valley, California
- *3.3 Approval of Clinical Affiliation Agreement Renewal with City of Newport Beach on behalf of Oasis Senior Center Action
The administration recommends approval of the clinical affiliation agreement renewal with the City of Newport Beach on behalf of the Oasis Senior Center located in Newport Beach, California as presented.
- *3.4 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Intersession 2017 and Spring 2017 Action
The administration recommends confirmation of the list of recipients of SAC associate degrees and certificates for Intersession 2017 and Spring 2017 as presented.
- *3.5 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Spring 2017 Action
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for Spring 2017 as presented.
- *3.6 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2016-2017 Action
The administration recommends approval and certification of the list of recipients of the 2016-2017 High School Program Graduates for SAC School of Continuing Education.
- *3.7 Approval and Certification of Santiago Canyon College, Orange Education Center High School Diploma Program Graduate List 2016-2017 Action
The administration recommends approval and certification of the list of recipients of the 2016-2017 High School Program Graduates for SCC Orange Education Center.
- *3.8 Approval of Amendment to Memorandum of Understanding (MOU) between RSCCD and Recovery Education Institute (REI) Services Action
The administration recommends approval of the amendment to the MOU between RSCCD and REI Services.
- *3.9 Approval of Agreement with PowerPivotPro for Consulting Services Action
The administration recommends approval of the agreement with PowerPivotPro for consulting services.

*Item is included on the Consent Calendar, Item 1.10.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- 4.2 Approval of 2017-2018 Adopted Budget Action
The administration recommends approval of the 2017-2018 Adopted Budget as presented.
- *4.3 Approval of Contract for Deposit of Public Funds with Farmers & Merchants Bank Action
The administration recommends approval of contracting with Farmers & Merchants Bank for the deposit of public funds and authorization to be given to the Vice Chancellor of Business Operations/Fiscal Services to enter into the contract and all related agreements on the district's behalf as presented.
- *4.4 Award of Bid #1330 for Heating, Ventilation and Air Conditioning (HVAC) Maintenance Services at District Operations Center Action
The administration recommends acceptance of Bid #1330 and awarding of the contract including annual renewals to Irvine Valley Air Conditioning for HVAC maintenance services at the District Operations Center as presented.
- *4.5 Approval of Amendment to Agreement with HPI Architecture for Professional Design Services for new Johnson Student Center Project at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with HPI Architecture for the new Johnson Student Center Project at SAC as presented.
- *4.6 Approval of Amendment to Agreement with WLC Architects, Inc. for Architectural and Engineering Services for U Portable Certification and Renovation Project at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with WLC Architects, Inc. for architectural and engineering services for the U portable certification and renovation project at SCC as presented.
- *4.7 Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement and Academic Select/Participation Agreements Action
The administration recommends approval of a new three-year agreement under the Microsoft Campus agreement with the FCCC and Academic Select/Participation agreements as presented.

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- *4.8 Approval of Surplus Property Action
The administration recommends approval of declaring the list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.
- *4.9 Approval of Donation of Surplus Items Action
The administration recommends approval of the donation of surplus items to Orange Unified School District as presented.
- *4.10 Approval of Independent Contractor Action
The administration recommends approval of the following independent contractor: LeeAnn Stone for services as an Instructional Designer to assist in developing “Model Courses” for department usage with Distance Education growth for Associate Degree for Transfer (AD-T) pathways and Open Educational Resources (OER) course adoption for Santa Ana College. Dates of service are September 12, 2017, through June 30, 2018. The fee is estimated at \$42,000.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-----------|
| - Early Head Start – Year 3 (District) - <i>Augmentation</i> | \$ 17,958 |
| - Governor’s Office of Business & Economic Development
(GO-Biz) Capital Infusion Program (CIP) Grant (District) | \$ 80,000 |
| - Math, Engineering and Science Achievement (MESA)
Program (SAC) | \$ 70,250 |
| - Upward Bound V – Year 1 (SAC) | \$300,413 |
- *5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for Assembly Bill (AB) 104 Adult Education Block Grant (#DO-17-2224-02) Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and Vital Link for Strong Workforce Program – Local Funds Initiative (#DO-17-2187-01) Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

- *5.4 Approval of First Amendment to Sub-Agreement between RSCCD and Coast Community College District/Coastline Community College for Deputy Sector Navigator Information and Communications Technology Information Communications Technology (ICT)/Digital Media Grant Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Second Amendment to Sub-Agreement between RSCCD and Concentric Sky for Career Technical Education (CTE) Data Unlocked Initiative Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of Second Amendment to Sub-Agreement between RSCCD and Applied Learning Science for Career Technical Education Data Unlocked Initiative Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.7 Approval of Fifth Amendment to Sub-Agreement between RSCCD and California State University, Fullerton for California Career Pathways Trust Grant – Year 3 Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.8 Approval of Sixth Amendment to Sub-Agreement between RSCCD and California State University, Fullerton for California Career Pathways Trust Grant – Year 4 Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

*Item is included on the Consent Calendar, Item 1.10.

- *5.9 Approval of Third Amendment to Sub-Agreement between RSCCD and Garden Grove Unified School District for California Career Pathways Trust Grant – Year 3 Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.10 Approval of Fourth Amendment to Sub-Agreement between RSCCD and Garden Grove Unified School District for California Career Pathways Trust Grant – Year 4 Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.11 Approval of Third Amendment to Sub-Agreement between RSCCD and Santa Ana Unified School District for California Career Pathways Trust Grant – Year 4 Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.12 Approval of Three-Party Agreement between Orange County Superintendent of Schools, RSCCD, and Early Quality Systems (EQS), LLC for Quality Rating and Implementation System (QRIS) Program Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.13 Adoption of Resolution No. 17-21 – Supporting the Travel Restrictions Identified in Assembly Bill (AB) 1887 Action
It is recommended that the board adopt Resolution No. 17-21 Supporting the Travel Restrictions identified in AB 1887 as presented.
- 5.14 Board Member Comments Information

*Item is included on the Consent Calendar, Item 1.10.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Assistant Dean
 - (2) Executive Director
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of 2017-2018 Chancellor Revised Interim Salary Schedule
- Approval of Appointments
- Approval of Interim Assignments
- Approval of Extensions of Interim Assignment

6.1 Management/Academic Personnel (contd.)

- Approval of Appointments to Interim Assignment/Employment of Retired State Teachers' Retirement System (STRS) Member
- Approval of Adjusted Hourly Rate for Interim Assignments/Employment of Retired Public Employees' Retirement System (PERS) Member
- Approval of Changes of Title/Grade Level
- Approval of Continuing Education Faculty Association (CEFA) Part-time Hourly Column Changes Effective Fall 2017
- Approval of CEFA Part-time Hourly Step Increases Effective Fall 2017
- Approval of FARSCCD Beyond Contract/Overload Hourly Step Increases Effective Fall 2017
- Approval of FARSCCD Part-time Hourly Column Changes Effective Fall 2017
- Approval of FARSCCD Part-time Hourly Step Increases Effective Fall 2017
- Approval of Hiring of Long-term Substitutes per Education Code 87481 & 87482
- Ratification of Resignations/Retirements
- Approval of Final Salary Placements
- Approval of Adjusted Contract Stipends for 2017-2018
- Approval of Adjusted FARSCCD Beyond Contract/Overload Hourly Step Increases
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Longevity Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Approval of Voluntary Furloughs
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Search Consultant for Vice Chancellor of Human Resources Action
It is recommended that the board engage PPL Incorporated and authorization be given to the chancellor or his designee to execute the required documents to retain the firm.

6.4 Authorization for Board Travel/Conferences Action
It is recommended that the board authorize the submitted conference and travel by board members. **(NOTE: The travel requested is at no expense to the district.)**

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 25, 2017.