

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, September 25, 2017**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**This meeting will include a teleconference location:**  
**4245 W. Sunset Road, Conference Room, Las Vegas, Nevada**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS 5:00 p.m.**

**1.1 Call to Order**

**1.2 Pledge of Allegiance to the United States Flag**

**1.3 Approval of Additions or Corrections to Agenda Action**

**1.4 Public Comment**

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

**1.5 Approval of Minutes – Regular meeting of September 11, 2017 Action**

**1.6 Approval of Consent Calendar Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
  - Senate meetings
- 2.7 Informational Presentation on Student Success Scorecard
  - Program overview
  - College data
- 2.8 Reports from Board Committee Chairpersons
  - Orange County Community Colleges Legislative Task Force

## **3.0 INSTRUCTION**

- \*3.1 Approval of Amendment to Lease Agreement for Santa Ana College (SAC) Arts Gallery Space at Santora Building in Santa Ana Action

The administration recommends approval of the amendment to the lease agreement for the SAC Arts Gallery Space in the Santora Building located in Santa Ana, California.
- \*3.2 Approval of Amendment to Clinical Training Affiliation Agreement for Nursing, Occupational Therapy Assistant (OTA), Pharmacy Technician, Speech Therapy, Emergency Medical Technician (EMT), and Medical Assistant Programs – Children’s Hospital of Orange County (CHOC) – Without Instructor Action

The administration recommends approval of the amendment to the clinical training affiliation agreement for Nursing, OTA, Pharmacy Technician, Speech Therapy, EMT, and Medical Assistant Programs with CHOC located in Orange, California, as presented.
- \*3.3 Approval of Health Sciences Program Agreement Renewal with Regents of University of California Action

The administration recommends approval of the Health Sciences Program Agreement Renewal with the Regents of the University of California located in Irvine, California, as presented.

\*Item is included on the Consent Calendar, Item 1.6.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers from July 1, 2017, to September 12, 2017.
- 4.3 Adoption of Resolution No. 17-23 – Conflict of Interest Code Action  
The administration recommends adoption of Resolution No. 17-23 – Conflict of Interest Code as presented.
- \*4.4 Approval of Amendment to Agreement with Marx Okubo Associates, Inc. for Districtwide Access Compliance Consulting Services for Various Sites Action  
The administration recommends approval of the amendment to the agreement with Marx Okubo Associates, Inc. for districtwide access compliance consulting services for various sites as presented.
- \*4.5 Approval of Agreement for Central Plant Maintenance and Operations Services at Santa Ana College Action  
The administration recommends approval of the agreement for Central Plant Maintenance and Operations at SAC with ACCO Engineered Systems, Inc. as presented.
- \*4.6 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period July 16, 2017, through August 26, 2017.

#### **5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |   |           |
|---|-----------|
| - Basic Skills Initiative (SAC & Santiago Canyon College [SCC])                 | \$728,221 |
| Child Development Training Consortium (SAC & SCC)                               | \$ 22,100 |
| - Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District) | \$ 50,000 |
| - Student Support Services – Regular Program – Year 3 (SCC)                     | \$232,265 |
| - Student Support Services – Veterans Program – Year 3 (SAC)                    | \$232,265 |
| - Student Support Services – Regular V – Year 2 (SAC)                           | \$308,638 |
| - Talent Search IV – Year 5 (SAC)   | \$381,792 |

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.2 Approval of Sub-Agreement between RSCCD and Friendly Center for Assembly Bill (AB) 104 Adult Education Block Grant (#DO-17-2224-03) Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of Sub-Agreement between RSCCD and Santa Ana Unified School District for AB 104 Adult Education Block Grant (#DO-17-2224-04) Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.4 Approval of First Amendment to Sub-Agreement between RSCCD and State Center Community College District for Career Technical Education (CTE) Data Unlocked Initiative Action  
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.5 Approval of First Amendment to Sub-Agreement between RSCCD and WestEd for CTE Data Unlocked Initiative Action  
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.6 Approval of Training Agreement with Entrepreneurial Learning Initiative, Inc. for Strong Workforce Program – Regional Funds Initiative Action  
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.7 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for Strong Workforce Program – Regional Funds Initiative (DO #17-2185-16) Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- \*5.8 Approval of First Amendments to Sub-Agreements between RSCCD and Santa Barbara Community College District and State Center Community College District for CTE Data Unlocked Initiative Action  
The administration recommends approval of the amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

- 5.9 Board Member Comments Information

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## 6.0 HUMAN RESOURCES

- 6.1 Management/Academic Personnel Action
- Approval of Adjusted Effective Dates for Salary Placement/Change in Grade Level
  - Approval of Changes of Effective Date for Ratification of Resignation/Retirement
  - Approval of Hiring of Long-term Substitutes per Education Code 87481 & 87482
  - Approval of Changes of Location
  - Approval of 2017-2018 Contract Stipends
  - Approval of Final Salary Placements
  - Approval of 2017-2018 Contract Extension Days
  - Approval of Adjusted Effective Dates/Reasons for Leave of Absence
  - Approval of Leaves of Absence
  - Approval of Beyond Contract/Overload Stipends
  - Approval of Part-time Hourly New Hires/Rehires
  - Approval of Non-paid Instructors of Record
- 6.2 Classified Personnel Action
- Approval of New Appointments
  - Approval of Changes in Position
  - Approval of Changes in Salary Placement
  - Approval of Out of Class Assignments
  - Approval of Leaves of Absence
  - Approval of Temporary to Hourly Ongoing Assignments
  - Ratification of Resignations/Retirements
  - Approval of Temporary Assignments
  - Approval of Additional Hours for Ongoing Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Volunteers
  - Approval of Student Assistant Lists
- 6.3 Authorization for Board Travel/Conferences Action
- It is recommended that the board authorize the submitted conference and travel by a board member.
- 6.4 Adoption of Resolution No. 17-24 authorizing payment to Trustee Absent from Board Meetings Action
- This resolution requests authorization of payment to Mr. Phil Yarbrough for his absence from the September 11, 2017, board meeting due to illness.
- 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held at Santiago Canyon College, 8045 E. Chapman Ave., Orange, California, on October 9, 2017.