

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, January 22, 2018**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS 4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of December 4, 2017 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – Resolution considering agreement for energy conservation services with ACCO Engineered Systems, Inc. for fan coil unit replacement at Building D located in Santiago Canyon College pursuant to Government Code Section 4217.10-18, making certain findings required for approval of energy conservation services agreement

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor  
2.2 Reports from College Presidents
- Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee  
2.4 Reports from Student Presidents
- Student activities
- 2.5 Report from Classified Representative  
2.6 Reports from Academic Senate Presidents
- Senate meetings
- 2.7 Informational Presentation on the Governor’s Proposed Budget  
2.8 Presentation on Santiago Canyon College (SCC) Marketing Plan  
2.9 Presentation on Sexual Harassment in Workplace  
2.10 Reports from Board Committee Chairpersons
- Board Facilities Committee

## **3.0 INSTRUCTION**

- \*3.1 Approval of Memorandum of Agreement with AUMT Institute and RSCCD Action  
on behalf of Santa Ana College Community Services Program  
The administration recommends approval of the Memorandum of Agreement with AUMT Institute and RSCCD on behalf of SAC Community Services Program.
- \*3.2 Approval of Educational Affiliation agreement with Building Blocks Action  
Therapy 4 Kids, LLC  
The administration recommends approval of the educational affiliation agreement with Building Blocks Therapy 4 Kids, LLC located in La Verne, California.
- \*3.3 Approval of Educational Affiliation Agreement with Los Angeles Unified Action  
School District (LAUSD)  
The administration recommends approval of the educational affiliation agreement with LAUSD located in Los Angeles, California.

\*Item is included on the Consent Calendar, Item 1.6.

- \*3.4 Approval of Amendment to Multi-Craft Core Curriculum Online Format Licensing Agreement with North America’s Building Trades Unions Action  
The administration recommends approval of the amendment to the Multi-Craft Core Curriculum Online Format Licensing agreement with North America’s Building Trades Unions as presented.
- \*3.5 Approval of Proposed Revisions for 2018-2019 Santa Ana College (SAC) Catalog Action  
The administration recommends approval of the proposed revisions for the 2018-2019 SAC catalog.
- \*3.6 Approval of Proposed Revisions for 2017-2018 Santiago Canyon College Catalog Addendum Action  
The administration recommends approval of the proposed revisions for the 2017-2018 SCC catalog addendum.
- \*3.7 Approval of Amended Apprenticeship Cost Agreements and Hourly Rate Increase Action  
The administration recommends approval of the Amended Apprenticeship Cost Agreements and hourly rate increase.
- \*3.8 Approval of Agreement between RSCCD, on behalf of Santiago Canyon College, and Nuventive Action  
The administration recommends approval of the agreement between RSCCD, on behalf of SCC, and Nuventive.

**4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers from November 18, 2017, to January, 8, 2018.
- \*4.3 Approval of Hiring an Independent Audit Firm Action  
The administration recommends approval of the hiring of CliftonLarson-Allen LLP for auditing services for the 2017-2018 fiscal year audit and authorization be given to the Vice Chancellor of Business Operations/ Fiscal Services to enter into the contract agreement on behalf of the district as presented.
- \*4.4 Approval of Nonresident Fees for 2018-2019 Action  
The administration recommends the board establish the nonresident tuition fee at \$258 per unit, the capital outlay fee at \$35 per unit, and the application fee at \$25 for 2018-2019 as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*4.5 Acceptance of 2016-2017 Measure E Citizens' Bond Oversight Committee Final Annual Report to Community Action  
The administration recommends acceptance of the Measure E Citizens' Bond Oversight Committee Final Annual Report to the Community as presented.
- \*4.6 Acceptance of 2016-2017 Measure Q Citizens' Bond Oversight Committee Annual Report to Community Action  
The administration recommends acceptance of the Measure Q Citizens' Bond Oversight Committee Annual Report to the Community for 2016-2017 as presented.
- 4.7 Adoption of Resolution No. 18-01 – Agreement for Energy Conservation Services with ACCO Engineered Systems, Inc. for Fan Coil Unit Replacement at Building D located at Santiago Canyon College Action  
The administration recommends adoption of Resolution No. 18-01 – Agreement for Energy Conservation Services with ACCO Engineered Systems, Inc. for the Fan Coil Unit Replacement at Building D located at SCC as presented.
- 4.8 Adoption of Resolution No. 18-02 to Adopt Procedures for Evaluating Qualifications and Proposals of Lease-Leaseback Contractors for Santa Ana College Johnson Student Center Project Action  
The administration recommends adoption of Resolution No. 18-02 to Adopt Procedures for Evaluating Qualifications and Proposals of Lease-Leaseback Contractors for the SAC Johnson Student Center Project.
- \*4.9 Approval of Agreement with Architecture 9 PLLLP for Professional Design Services for Campus Directories at Santa Ana College and Santiago Canyon College Action  
The administration recommends approval of the agreement with Architecture 9 PLLLP for professional design services for campus directories at SAC and SCC as presented.
- \*4.10 Approval of Amendment to Agreement with Steinberg Architects for Architectural Services for District Capital Outlay Projects for Santa Ana College and Santiago Canyon College Action  
The administration recommends approval of the amendment to the agreement with Steinberg Architects for architectural services for district capital outlay projects for SAC and SCC as presented.
- \*4.11 Approval of Agreement with Cumming Construction Management, Inc. for Planning and Project Management Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action  
The administration recommends approval of the agreement with Cumming Construction Management, Inc. for planning and project management services for the Russell Hall Replacement (Health Sciences Building) at SAC as presented.

- \*4.12 Approval of Amendment to Agreement with Westberg+White Inc. for Architectural and Engineering Services for Central Plant, Infrastructure, and Mechanical Upgrades Project at Santa Ana College Action  
The administration recommends approval of the amendment to the agreement with Westberg+White, Inc. for architectural and engineering services for the Central Plant, infrastructure, and mechanical upgrades project at SAC as presented.
- \*4.13 Approval of Change Order #1 and Termination of Contract for Coastal Sports Flooring for Bid #1314 for Dance Floor Replacement at Building G (Cook Gym) at Santa Ana College Action  
The administration recommends approval of change order #1 and Termination of Contract for Coastal Sports Flooring for Bid #1314 for the dance floor replacement at Building G (Cook Gym) at SAC as presented.
- \*4.14 Approval of Change Order #1 for Chapman Coast Roof Company, Inc. for Bid #1335 for Pool Building Roof Replacement at Santa Ana College Action  
The administration recommends approval of change order #1 for Chapman Coast Roof Company, Inc. for Bid #1335 for the pool building roof replacement at SAC as presented.
- \*4.15 Approval of Settlement Agreement with John Sergio Fisher & Associates, Inc. (JSFA) for Architectural Services for Bid #1314 for Dance Floor Replacement at Building G (Cook Gym) at Santa Ana College Action  
The administration recommends approval of the settlement agreement with John Sergio Fisher & Associates, Inc. for architectural and design services, in connection with the JFSA contract and Bid #1314 for the dance floor replacement at Building G (Cook Gym) at SAC as presented.
- \*4.16 Acceptance of Completion of Bid #1335 for Pool Building Roof Replacement at Santa Ana College and Approval of Recording of Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.17 Ratification of Agreement with Koury Engineering & Testing, Inc. for Geohazard and Geotechnical Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action  
The administration recommends ratification of the agreement with Koury Engineering & Testing, Inc. for geohazard and geotechnical consulting services for the Russell Hall replacement (Health Sciences Building) project at SAC as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- 4.18 Adoption of Resolution No. 18-04 for California Office of Emergency Services (Cal OES) Action  
The administration recommends adoption of Resolution No. 18-04 for disaster fund reimbursement from Cal OES as presented.
- \*4.19 Approval of Agreements with Ellucian Inc. for Additional Cloud Services Action  
The administration recommends approval of the agreements with Ellucian Inc. for additional Cloud services as presented.
- \*4.20 Approval of Request for Proposal (RFP) #1332 for Environmental Consulting Services Action  
The administration recommends approval of contracting with SCS Engineers for environmental consulting services as presented.
- \*4.21 Approval of Independent Contractor Action  
The administration recommends approval of the following independent Contractor: The ACME Network to provide project management, work-based learning opportunities, and industry partnership development and coordination for the California Career Partnership Trust grant “Santa Ana TECH,” to develop and implement specific Career Technical Education Pathways from Santa Ana High Schools to Santa Ana College in engineering design. Dates of service are January 23, 2018, through June 30, 2018. The fee is estimated at \$23,000.
- \*4.22 Approval of Independent Contractor Action  
The administration recommends approval of the following independent contractor: Jennifer Walsvick to provide mental health consulting, service coordination, record keeping and documentation to assure compliance with program standards. Dates of service are January 23, 2018, through December 31, 2018. The fee is estimated at \$21,000.
- \*4.23 Approval of Contract with GonLED Action  
The administration recommends approval of the Foundation for Community Colleges Contract CB 15-011 with GonLED and future amendments/addendums for the purchase of Light-Emitting Diode (LED) lighting fixtures, accessories and related installation supplies as presented.
- \*4.24 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period November 12, 2017, through December 16, 2017.

\*Item is included on the Consent Calendar, Item 1.6.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Small Business Development Center (SBDC) – Small Business Access to Capital Santa Ana/Anaheim (District) \$ 25,000
  - Student Equity (SAC & SCC) \$3,024,219
  - Student Success and Support Program (SSSP) – Non-Credit (SCC) \$ 927,083
  - Workforce Development for Economically Distressed Areas (District) \$8,000,000
  - Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC) \$3,146,819
  - Zero Textbook Cost Degree Program – Implementation Phase II Grant (SAC) \$ 150,000
- \*5.2 Approval of First Amendment to Sub-Agreement between RSCCD and Merced Community College District for Career Technical Education (CTE) Data Unlocked Initiative Action  
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of First Amendment to Sub-Agreement between RSCCD and State Center Community College District for Career Technical Education Data Unlocked Initiative Action  
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.4 Board Member Comments Information

## RECESS TO CLOSED SESSION

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

\*Item is included on the Consent Calendar, Item 1.6.

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Associate Dean
    - (2) Director
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor
5. Public Employee Discipline/Dismissal/Release/Complaint (pursuant to Government Code Section 54957[b][1])
6. Student Expulsion (pursuant to Education Code 72122)  
Student I.D. #2322392

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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## 6.0 HUMAN RESOURCES

- 6.1 Management/Academic Personnel Action
- Approval of Revised Job Descriptions
  - Approval of Appointments
  - Approval of Interim to Permanent Appointments
  - Approval of Interim Assignments
  - Approval of Additional Assignment/Duties
  - Approval of Adjusted Salaries due to Shift Change
  - Approval of Changes of Department
  - Approval of Continuing Education Faculty Association (CEFA) Part-time Hourly Step Increases Effective Spring 2018
  - Approval of Leaves of Absence
  - Approval of Adjustments to Change of Classification
  - Approval of Adjustments to Effective Dates for Change of Classification
  - Approval of Beyond Contract/Overload Stipends
  - Approval of Part-time/Hourly Column Changes
  - Approval of Part-time New Hires/Rehires
  - Approval of Non-paid Instructors of Record
  - Approval of Non-paid Intern Services
- 6.2 Classified Personnel Action
- Approval of Professional Growth Increments
  - Approval of Out of Class Assignments
  - Approval of Return to Regular Assignments
  - Approval of Changes in Position
  - Approval of Changes in Salary Placements
  - Approval of Leaves of Absence
  - Approval of Return from Leaves of Absence
  - Ratification of Resignations/Retirements
  - Approval of New Appointments
  - Approval of Out of Class Assignments
  - Approval of Temporary Assignments
  - Approval of Additional Hours for Ongoing Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Community Service Presenters and Stipends
  - Approval of Volunteers
  - Approval of Student Assistant Lists

- 6.3 Approval of Revision to Include Expenses as Outlined in Agreement for Search Consultant for Vice Chancellor of Human Resources Action  
It is recommended that the board approve the revision to include expenses as outlined in the agreement with PPL, Inc. for search process services as presented.
- 6.4 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association, Chapter 579 Action  
It is recommended that the board approve the agreement with CSEA, Chapter 579 for the period of July 1, 2017, through June 30, 2018.
- 6.5 Approval of Services from State of California Department of Justice Action  
It is recommended that the board approve engaging the State of California Department of Justice to provide fingerprinting and reimbursement services as presented.
- 6.6 Presentation of Child Development Centers – CSEA Chapter 888 Initial Proposal to Rancho Santiago Community College District Action  
It is recommended that the board schedule a public hearing for the next regularly scheduled board meeting.
- 6.7 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA Chapter 888 Action  
It is recommended that the board schedule a public hearing for the next regularly scheduled board meeting.
- 6.8 Authorization for Board Travel/Conferences Action  
It is recommended that the board authorize the submitted conference and travel by board members.
- 6.9 Approval of Auto-Renewal Clause in Administrator Agreements/Contracts Action  
It is recommended that the Board of Trustees discuss the existing administrator contracts to determine any changes to be made in the existing administrator agreements/contracts. It is further recommended that the existing administrator agreements/contracts with the auto-renewal clause remain in place and newly hired administrators be offered an agreement/contract with the auto-renewal clause.
- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on February 5, 2018.