

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, March 12, 2018
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 26, 2018

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Recognition in Honor of Women's History Month
- 1.8 Presentation on National Council of Examiners for Engineering and Surveying (NCEES) 2017 Surveying Education Award
- 1.9 Presentation on Santiago Canyon College (SCC) Water Program
- 1.10 Update on the Status of Deferred Action for Childhood Arrivals (DACA)

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings
- 2.7 Report from Board Committee Chairperson
 - Orange County Community Colleges Legislative Taskforce Meeting

3.0 INSTRUCTION

- *3.1 Approval of Educational Affiliation Agreement Renewal with Rowland Unified School District Action

The administration recommends approval of the educational affiliation agreement renewal with Rowland Unified School District located in Rowland Heights, California as presented.
- *3.2 Approval of County of Orange Contract #Z1000000068, Amendment Number Twelve Action

The administration recommends approval of the County of Orange Contract #Z1000000068, Amendment Number Twelve, located in Santa Ana, California as presented.
- *3.3 Approval of County of Orange Contract #MA-060-11010909, Amendment Number Seven Action

The administration recommends approval of the County of Orange Contract #MA-060-11010909, Amendment Number Seven, located in Santa Ana, California as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.4 Approval of County of Orange Contract #MA-060-13010027, Amendment Number Two Action
The administration recommends approval of the County of Orange Contract #MA-060-13010027, Amendment Number Two, located in Santa Ana, California as presented.
- *3.5 Approval of Proposed Revisions for the 2018-2019 Santa Ana College (SAC) Catalog Action
The administration recommends approval of the 2018-2019 SAC Catalog as presented.
- *3.6 Approval of Santa Ana College Community Services Program for Summer 2018 Action
The administration recommends approval of the SAC Community Services Program for Summer 2018 as presented.
- *3.7 Approval of Santiago Canyon College Community Services Program for Summer 2018 Action
The administration recommends approval of the SCC Community Services Program for Summer 2018.
- *3.8 Approval of College and Career Access Pathways (CCAP), a Dual Enrollment Partnership Agreement 2018-2019 between Rancho Santiago Community College District and Santa Ana Unified School District (SAUSD) Action
The administration recommends approval of the College and Career Access Pathways, a Dual Enrollment Partnership Agreement 2018-2019 between RSCCD and SAUSD as presented.
- *3.9 Approval of Assembly Bill (AB) 288 College and Career Access Pathways (CCAP) Partnership Agreement between Rancho Santiago Community College District and Orange Unified School District (OUSD) Action
The administration recommends approval of the AB 288 College and Career Access Pathways Partnership Agreement with OUSD.
- *3.10 Approval of College Work-Based Learning Planning and Tools Pilot Project Memorandum of Understanding (MOU) with Foundation for California Community Colleges Action
The administration recommends approval of the College Work-Based Learning Planning and Tools Pilot Project MOU with the Foundation for California Community Colleges.
- *3.11 Approval of Instructional Services Agreement with National Career Advancement Institute Action
The administration recommends approval of the Instructional Services Agreement with the National Career Advancement Institute as presented.

*Item is included on the Consent Calendar, Item 1.6.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from February 14, 2018 to February 23, 2018.
- *4.3 Approval of Agreement with Cumming Construction Management Planning and Project Management Services Action
The administration recommends approval of the agreement with Cumming Construction Management for Planning and Project Management Services as presented.
- *4.4 Approval of Agreement with HL Construction Management - Cost Estimating Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action
The administration recommends approval of the agreement with HL Construction Management for Cost Estimating Consulting Services for Russell Hall Replacement at SAC as presented.
- *4.5 Approval of Agreement with Sandy Pringle Associates Inspection Consultants – Project Inspector Services for Barrier Removal Exterior Phase 1 – Parking and Barrier Removal Exterior Phase 2A – Exterior Path of Travel at Santiago Canyon College Action
The administration recommends approval of the agreement with Sandy Pringle Associates Inspection Consultants for Project Inspector Services Barrier Removal Exterior Phase I – Parking and Barrier Removal Exterior Phase 2A – Exterior Path of Travel at SCC as presented.
- *4.6 Approval of Rejection of all Bids for Bid #1340 – Barrier Removal Exterior Parking Lot (Phase 1) at Santiago Canyon College Action
The administration recommends rejection of all bids for Bid #1340 for Barrier Removal Exterior Parking Lot (Phase 1) at SCC as presented.
- *4.7 Approval of Agreement for nDiscovery Managed Detection Services with Sage Data Security Action
The administration recommends approval of the agreement for nDiscovery Managed Detection Services with Sage Data Security as presented.

*Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Board Financial Assistance Program (BFAP) (SCC) - \$ 1,799
 - *Adjustment*
 - Full-Time Student Success Grant (SAC & SCC) \$480,091
 - *Augmentation*
- 5.2 First Reading of Board Policy Information
The following policy is being presented for a first reading as an informational item:
- BP 7600 – Campus Safety Officers
- 5.3 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Professional Experts
 - e. Volunteers
 - f. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Public Employee Discipline/Dismissal/Release/Complaint (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

*Item is included on the Consent Calendar, Item 1.6.

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Employment Agreement
- Approval of New Job Description
- Approval of Appointment
- Approval of Interim to Permanent
- Approval of Change of Interim Assignment
- Approval of Return to Regular Assignment
- Ratification of Resignations/Retirements
- Approval of 2018/2019 Tenure Review Recommendations
- Approval of Temporary to Tenure Track
- Approval of Hiring of Temporary Long-term Substitute
- Approval of Return to Regular Assignment/Voluntary Workload Reduction
- Approval of Addition of 2017-2018 Contract Stipend
- Approval of Beyond Contract/Overload Stipend
- Approval of Leave of Absence
- Approval of Rescission of Leave of Absence
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Internship

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Temporary to Contract
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignment
- Approval of Changes in Position
- Approval of Changes in Salary Placement
- Approval of Leave of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing
- Approval of Temporary Assignments
- Approval of Change in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignment

- 6.2 Classified Personnel (continued)
- Approval of Miscellaneous Positions
 - Approval of Instructional Associate/Associate Assistant
 - Approval of Community Service Presenters and Stipends
 - Approval of Volunteers
- 6.3 Approval of Memorandum of Understanding for Article 7 of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association (CSEA), Chapter 579 Action
The administration recommends approval of the MOU for Article 7 – Association Rights and Non-Discriminatory Practices of the Collective Bargaining Agreement between RSCCD and CSEA, Chapter 579.
- 6.4 Approval of Revision to Article 23 of Collective Bargaining Agreement between Rancho Santiago Community College District and CSEA Chapter 579 Action
The administration recommends approval of the Memorandum of Understanding for Article 23 – Effects of Lay Off of the Collective Bargaining Agreement between RSCCD and CSEA, Chapter 579.
- 6.5 Presentation of Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District Action
It is recommended that the board schedule a public hearing for the next regularly scheduled board meeting.
- 6.6 Approval of RSCCD Equal Employment Opportunity and Human Resources Plan Action
It is recommended that the board approve the Equal Employment Opportunity and Human Resources Plan as presented.
- 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 26, 2018.