

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, October 15, 2018
Santa Ana College
1530 W. 17th Street, Phillips Hall
Santa Ana, California

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 10, 2018 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Faculty by Board of Trustees

- 1.8 Presentation of Santa Ana College (SAC) Shirt to New Faculty Members
- 1.9 Presentation on Santa Ana College Collaboration with Behr Corporation to Create Mural Painting for Behr Corporate Headquarters in Santa Ana

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from Student Trustee
- 2.2 Reports from Student Presidents
 - Student activities
- 2.3 Report from Classified Representative
- 2.4 Reports from Academic Senate Presidents
 - Senate meetings
- 2.5 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.6 Report from the Chancellor
- 2.7 Reports from Board Committee Chairpersons and Representatives of the Board
 - Orange County Community Colleges Legislative Task Force
- 2.8 Presentation on Santa Ana College Athletics
- 2.9 Presentation on Santa Ana College Health and Wellness Center

3.0 INSTRUCTION

- *3.1 Approval of Educational Affiliation Agreement Renewal with Jurupa Unified School District Action

The administration recommends approval of the educational agreement renewal with Jurupa Unified School District located in Jurupa Valley, California, as presented.
- *3.2 Ratification of Payment to IXO, Inc. for South Coast Air Quality Management District (SCAQMD) Services Rendered Action

The administration recommends ratification of payment to IXO, Inc. for SCAQMD services as presented.
- *3.3 Approval of California Community Colleges Technology Center Institution Participation Agreement – Ex Libris Subscription Agreement for Santa Ana College Action

The administration recommends approval of the California Community Colleges Technology Center Institution Participation Agreement – Ex Libris Subscription Agreement for SAC.

*Item is included on the Consent Calendar, Item 1.6.

- *3.4 Approval of California Community Colleges Technology Center Institution Participation Agreement – Ex Libris Subscription Agreement for Santiago Canyon College (SCC) Action

The administration recommends approval of the California Community Colleges Technology Center Institution Participation Agreement – Ex Libris Subscription Agreement for SCC.

- 3.5 Approval of Amended Apprenticeship Cost Agreements and Hourly Rate Increase Action

The administration recommends approval of the amended apprenticeship cost agreements and hourly rate increase for 2018-2019 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action

The administration recommends approval of budget increases, decreases and transfers from September 13, 2018 to October 2, 2018.

- *4.3 Approval of Amendment to Agreement with HL Construction Management for On-Call Cost Estimating Consulting Services for Various Projects District-Wide Action

The administration recommends approval of the amendment with HL Construction Management for on-call cost estimating consulting services for various projects district-wide as presented.

- *4.4 Approval of Agreement with Criterion for Medical Equipment Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action

The administration recommends approval of the agreement with Criterion for medical equipment consulting services for the Russell Hall replacement at SAC as presented.

- *4.5 Approval of Agreement with LSA Associates, Inc. for Traffic Engineering and Management Consulting Services for Campus Entrance Improvements at Santa Ana College Action

The administration recommends approval of the agreement with LSA Associates, Inc. for traffic engineering and management consulting services for campus entrance improvements at SAC as presented.

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- *4.6 Approval of Agreement with Steinberg Hart for Architectural and Engineering Services for Space Planning and Academic Support Center at Santa Ana College Action
The administration recommends approval of the agreement with Steinberg Hart for architectural and engineering services for space planning and the Academic Support Center at SAC as presented.
- *4.7 Rejection of all Bids for Bid #1352 for Installation of Two Holly Oak Trees in Northeast Corner at Santa Ana College Action
The administration recommends rejection of all bids for Bid #1352 for installation of two holly oak trees in the northeast corner at SAC as presented.
- *4.8 Approval of Disposal of Surplus Vehicles Action
The administration recommends approval of declaring the five district-owned vehicles as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Governor’s Office of Business & Economic Development \$ 50,000
(GO-Biz) Capital Infusion Program (CIP) Grant (District)
 - Guided Pathways (SAC & SCC) \$715,372
 - Innovation and Effectiveness Grant (District) \$200,000
 - Integrated Technology-Data Services Program Fiscal Agent \$481,000
(District)
 - Veterans Resource Center Grant Program (SAC & SCC) \$200,000
- *5.2 Approval of Sub-Agreement between RSCCD and Peralta Community College District/Laney College for Industry Sector Projects in Common (ISPIC) for Advanced Manufacturing Sector Strong Workforce Project funded by Career Technical Education (CTE) Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

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- *5.3 Approval of Sub-Agreement between RSCCD and productOps for Career Technical Education Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Second Amendment to Sub-Agreement between RSCCD and San Diego Community College District for Industry Sector Projects in Common for Biotechnology Supply Chain Multi-Regional Project funded by Career Technical Education Data Unlocked Initiative Action
The administration recommends approval of the second amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of BoardDocs Agreement between RSCCD and Emerald Data Solutions, Inc. for Strong Workforce Program Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.6 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients and Self-Evaluation Timeline Action
The administration recommends adoption of the self-evaluation survey instrument, the list of designated individuals who will receive the survey and the self-evaluation timeline as presented.
- 5.7 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Directors

*Item is included on the Consent Calendar, Item 1.6.

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Melanie L. Chaney, J.D., Partner, Liebert Cassidy Whitmore
Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
(FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

- 6.1 **Management/Academic Personnel** Action
 - Approval of Appointments
 - Approval of Changes of Position
 - Ratification of Resignations/Retirements
 - Approval of Leaves of Absence
 - Approval of 2018-2019 FARSCCD Contract Step Increases
 - Approval of Beyond Contract/Overload Stipends
 - Approval of Adjustments to Column Placements
 - Approval of Part-time/Hourly New/Rehires
 - Approval of Non-paid Intern Services
- 6.2 **Classified Personnel** Action
 - Approval of New Appointments
 - Approval of Hourly Ongoing to Contract Assignments
 - Approval of Professional Growth Increments
 - Approval of Longevity Increments
 - Approval of Out of Class Assignments
 - Approval of Changes in Position
 - Approval of Changes in Department
 - Ratification of Resignations/Retirements

6.2 Classified Personnel (cont.)

- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Faculty Association of Rancho Santiago Community College District (FARSCCD) Action

It is recommended that the board approve the collective bargaining agreement with FARSCCD for the period of July 1, 2017, through June 30, 2019.

6.4 Adoption of Resolution No. 18-21 regarding Reduction in Force of Classified Staff Action

It is recommended that the board adopt Resolution No. 18-21 – Reduction in Force of Classified Staff.

6.5 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by board members.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on October 29, 2018, at Santiago Canyon College, 8045 E. Chapman Avenue, Room H-106, Orange, California.