

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, March 11, 2019
2323 North Broadway, #107
Santa Ana, CA 92706

This meeting will include a teleconference location:
212 Carpenters Union Way, Justin Weidner Conference Room, 2nd Floor,
Las Vegas, Nevada

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 25, 2019

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Guided Pathways
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings
- 2.7 Reports from Board Committee Chairpersons and Representatives of the Board
 - RSCCD Foundation

3.0 INSTRUCTION

- *3.1 Approval of Santa Ana College (SAC) Community Services Program for Summer 2019 Action

The administration recommends approval of the proposed SAC Community Services Program for Summer 2019.
- *3.2 Approval of Santiago Canyon College (SCC) Community Services Program for Summer 2019 Action

The administration recommends approval of the proposed SCC Community Services program for Summer 2019.
- *3.3 Approval of Assembly Bill (AB) 288 College and Career Access Pathways (CCAP) Partnership Agreement between Rancho Santiago Community College District and Orange Unified School District Action

The administration recommends approval of the annual renewal of the AB 288 CCAP Partnership agreement with modifications.
- *3.4 Approval of Professional Services Agreement with Interact Communications, Inc. for Rancho Santiago Adult Education Consortium Marketing Campaign Action

The administration recommends approval of the professional services agreement with Interact Communications, Inc. for a Rancho Santiago Adult Education Consortium Marketing Campaign as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

*Item is included on the Consent Calendar, Item 1.6.

- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from February 12, 2019, to February 26, 2019.
- *4.3 Approval of Demolition and Development Option for Orange Education Center Project Action
The administration recommends approval of the demolition of the existing building to further remediation activities on the site in compliance with Orange County Health Care Agency standards and to consider further design development options.
- *4.4 Approval of Amendment to Agreement with Knowland Construction for Project Inspector Services for Science Center at Santa Ana College Action
The administration recommends approval of the agreement with Knowland Construction Services for project inspector services for the Science Center at SAC as presented.
- *4.5 Approval of Agreement with HL Construction Management for Cost Estimating Consulting Services for Campus Entrance Improvements Project at Santiago Canyon College Action
The administration recommends approval of the agreement with HL Construction Management – cost estimating consulting services for campus entrance improvements at SCC as presented.
- *4.6 Approval of Agreement with Kitchell for Constructability Review Services for Campus Entrance Improvements Project at Santiago Canyon College Action
The administration recommends approval of the agreement with Kitchell for constructability review services for campus entrance improvements at SCC as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- College Textbook Affordability Program (AB 798) (SAC) \$49,000
 - Project RAISE (Regional Alliance in Science, Technology, Engineering and Math [STEM] Education) – Year 3 (SAC) \$20,000

*Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of Sub-Agreements between RSCCD and Chaffey, San Jose-Evergreen and Sierra Joint Community College Districts to Award Industry Sector Projects in Common (ISPIC) funded by Key Talent Administration and Sector Strategy Fiscal Agent Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.3 Approval of First Amendment to Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Sector Navigator – Information Communications Technology (ICT)/Digital Media Sector Grant Action
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Service Agreement with Charter Communications Holdings, LLC for Strong Workforce Program Action
The administration recommends approval of the service agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee sign and enter into a related contractual agreement on behalf of the district.
- 5.5 Update on Centennial Education Center Information
This item is presented as an information item.
- 5.6 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Vice President

2. Public Employment: Chancellor (pursuant to Government Code Section 54957)

*Item is included on the Consent Calendar, Item 1.6.

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

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| 6.1 | <u>Management/Academic Personnel</u> | <u>Action</u> |
| | <ul style="list-style-type: none">• Approval of Revised Job Descriptions• Approval of Appointments• Approval of Appointments/Interim to Permanent• Approval of Adjusted Salary Placements for Interim Assignment/
Employment of Retired State Teachers' Retirement System (STRS)
Members• Approval of 2019/2020 Tenure Review Recommendations for CSEA 888• Approval of 2019/2020 Tenure Review Recommendations for FARSCCD• Approval of Banked Leaves/Lecture Hour Equivalent (LHE) Withdrawals• Approval of Adjusted Banked Leaves/LHE Withdrawals• Rescission of Banked Leaves/LHE Withdrawals• Approval of Beyond Contract/Overload Stipends• Approval of Part-time/Hourly New Hires/Rehires | |
| 6.2 | <u>Classified Personnel</u> | <u>Action</u> |
| | <ul style="list-style-type: none">• Approval of New Classifications• Approval of Revised Job Descriptions• Approval of New Appointments• Approval of Hourly Ongoing to Contract Assignments | |

6.2 Classified Personnel (cont.)

- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Approval of Voluntary Furloughs
- Approval of Temporary to Hourly Ongoing Assignments
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Employee Calendar 2019-2020 Action
It is recommended that the board approve the 2019-2020 Employee Calendar as presented.

6.4 Presentation of the Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to Rancho Santiago Community College District Action
It is recommended that the board approve scheduling a public hearing for March 25, 2019.

6.5 Approval of a Professional Services Agreement with Solomon Law APC for Investigative Services Action
The administration recommends approval of the professional services agreement with Solomon Law APC for investigative services as presented.

6.6 Adoption of Resolution No. 19-02 authorizing payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Lawrence "Larry" R. Labrado for his absence from the February 25, 2019, board meeting due to illness.

6.7 Adoption of Resolution No. 19-03 authorizing payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Nelida Mendoza for her absence from the February 25, 2019, board meeting due to illness.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 25, 2019.