

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, March 25, 2019**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of March 11, 2019

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition in Honor of Women's History Month

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Guided Pathways

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee
- Board Legislative Committee
- Orange County Community Colleges Legislative Task Force

**3.0 INSTRUCTION**

- \*3.1 Approval of Affiliation Agreement with SOC Open Air Theatre Inc. dba Shakespeare Orange County, a Private Non-Profit Organization Action  
The administration recommends approval of the affiliation agreement with SOC Open Air Theatre Inc. dba Shakespeare Orange County, a private non-profit organization, located in Garden Grove, California, as presented.
- \*3.2 Approval of Memorandum of Understanding (MOU) with The United States Veterans Initiative (U.S. VETS) and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) Action  
The administration recommends approval of the MOU with U.S. VETS and RSCCD on behalf of SAC, as presented.
- \*3.3 Approval of Amendment Number Eight to Contract MA-060-11010909 between County of Orange and Rancho Santiago Community College District Action  
The administration recommends approval of Amendment Number Eight to Contract MA-060-11010909 between the County of Orange and RSCCD as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*3.4 Approval of Amendment Number Three to Contract MA-060-13010027 between County of Orange and Rancho Santiago Community College District Action  
The administration recommends approval of Amendment Number Three to Contract MA-060-13010027 between the County of Orange and RSCCD as presented.
- \*3.5 Approval of Amendment Number Thirteen to Contract Z1000000068 between County of Orange and Rancho Santiago Community College District Action  
The administration recommends approval of Amendment Number Thirteen to Contract Z1000000068 between the County of Orange and RSCCD as presented.
- \*3.6 Approval of Professional Services Agreement with Gregg D. Ander, LLC Action  
The administration recommends approval of the professional services agreement with Gregg D. Ander, LLC located in Sacramento, California, as presented.
- \*3.7 Approval of Professional Services Agreement with Terry A. Schmidt Action  
The administration recommends approval of the professional services agreement with Terry A. Schmidt located in Aliso Viejo, California, as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers from February 27, 2019, to March 12, 2019.
- \*4.3 Approval of 2019-2020 Tentative Budget Assumptions Action  
The administration recommends approval of the 2019-2020 Tentative Budget Assumptions as presented.
- \*4.4 Approval of Two Year Extension to Original License Agreement between City of Santa Ana and Rancho Santiago Community College District to Operate Centennial Education Center Action  
The administration recommends approval of the two (2) year extension to the original license agreement between the City of Santa Ana and RSCCD to operate SAC Centennial Education Center as presented.

- 4.5 Update to RSCCD’s Americans with Disabilities Act (ADA) and Section 504 Self-Evaluation and Transition Plan Report Information  
The board of trustees shall receive and be provided an update on the District’s ADA and Section 504 Self-Evaluation and Transition Plan Report completed in December 2018 by the Working Group Committee.
- \*4.6 Approval of Vendor Name Change Action  
The administration recommends approval of the name change request from Lentz Morrissey Architecture to Morrissey Associates, Inc. as presented.
- \*4.7 Approval of Vendor Name Change Action  
The administration recommends approval of the name change request from The City of Rancho Cucamonga to Rancho Cucamonga Fire Protection District as presented.
- \*4.8 Approval of Agreement with True North Research, Inc. Action  
The administration recommends approval of the agreement for a bond measure feasibility study with True North Research, Inc. and authorization be granted to the Chancellor or his designee to execute the agreement as presented.
- \*4.9 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period January 20, 2019, through February 23, 2019.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Certified Nursing Assistant Expansion Grant (SAC) \$ 57,500
  - Education Futures Initiative – Teacher Preparation Pipeline Program Mini-Grant (SAC & Santiago Canyon College [SCC]) – *Augmentation* \$ 240,000
  - K12 Strong Workforce Program Pathway Improvement Funds (District Office) \$39,276,907
  - Strong Workforce Program – Local Share (SAC & SCC) \$ 3,198,043
  - Student Success Completion Grant (SSCG) (SCC) - *Augmentation* \$ 150,000
  - Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC) – *Augmentation* \$ 153,319

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.2 Approval of Sub-Agreement between RSCCD and WestEd for Sector Navigator Information Communications Technology (ICT)/Digital Media Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of Sub-Agreements between RSCCD and Cabrillo, Mt. San Antonio, San Jose-Evergreen and San Mateo County Community College Districts to Award 2018-2019 Deputy Sector Navigator Grants to Host Colleges/Districts in State of California Action  
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.4 Approval of Sub-Agreements between RSCCD and Coast, Desert, Sequoias, West Hills, Yosemite and Yuba Community College Districts to Award Industry Sector Projects in Common funded by Key Talent Administration and Sector Strategy Fiscal Agent Grant Action  
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.5 Approval of First Amendment to Income Agreement between Orange County Superintendent of Schools and Rancho Santiago Community College District Action  
The administration recommends approval of the first amendment to the income agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.6 Approval of Board Legislative Committee Recommendations Action  
It is recommended that the board review and approve the Board Legislative Committee's recommendations on legislative bills.
- 5.7 Board Member Comments Information

\*Item is included on the Consent Calendar, Item 1.6.

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Director
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
  
3. Student Expulsion (pursuant to Education Code 72122)

Student I.D. #2204130  
Student I.D. #2206184
  
4. Public Employment: Chancellor (pursuant to Government Code Section 54957)
  
5. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

- 6.1 Management/Academic Personnel Action
- Approval of Revised Job Descriptions
  - Approval of Employment Agreements
  - Approval of Appointments
  - Approval of Changes of Interim Assignment for Rehired State Teachers' Retirement System (STRS) Retiree
  - Approval of Interim Assignments
  - Approval of Extension of Interim Assignments
  - Approval of Adjusted Salary Placements
  - Ratification of Resignations/Retirements
  - Approval of 2018-2019 Additional Contract Extension Days
  - Approval of Additional Faculty Service Areas (FSA)
  - Approval of Part-time/Hourly New Hires/Rehires
- 6.2 Classified Personnel Action
- Approval of New Appointments
  - Approval of Professional Growth Increments
  - Approval of Longevity Increments
  - Approval of Out of Class Assignments
  - Approval of Changes in Position
  - Approval of Temporary to Hourly Ongoing Assignments
  - Ratification of Resignations/Retirements
  - Approval of Temporary Assignments
  - Approval of Additional Hours for Ongoing Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Volunteers
  - Approval of Student Assistant Lists
- 6.3 Presentation of Rancho Santiago Community College District Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD) Action
- It is recommended that the board receive and file the district's initial bargaining proposal to FARSCCD and schedule a public hearing on April 16, 2019.
- 6.4 Approval of Agreement with Baker & Hostetler LLP for Cyber Security Services Action
- The administration recommends approval of the agreement with Baker & Hostetler LLP as presented.

6.5 Adoption of Resolution No. 19-04 authorizing payment to Trustee Absent from Board Meetings Action

This resolution requests authorization of payment to Elizabeth Weber for her absence from the March 11, 2019, board meeting due to being in Washington, D.C. with a student delegation representing Santa Ana College and Santiago Canyon College.

6.6 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on **Tuesday, April 16, 2019.**