

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Tuesday, May 28, 2019
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of May 13, 2019

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Classified Staff

1.8 Presentation to 2018-2019 Student Trustee

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Guided Pathways
- Upcoming Events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Memorandum of Understanding (MOU) between Consulate of Mexico in Santa Ana and Rancho Santiago Community College District of United States of America (USA) on behalf of Santa Ana College (SAC) for Establishment of “Educational Orientation Window” Action

The administration recommends approval of the MOU between the Consulate of Mexico in Santa Ana and RSCCD of the USA on behalf of SAC for the establishment of the “Educational Orientation Window” as presented.

- *3.2 Approval of Proposed Revisions for 2019-2020 Santa Ana College Addendum Action

The administration recommends approval of the proposed revisions for the 2019-2020 SAC catalog addendum.

- *3.3 Approval of California/Nevada Training Trust Master Cost Agreement Action

The administration recommends approval of the California/Nevada Training Trust Master Cost Agreement.

- *3.4 Approval of JTS Services Master Cost Agreement Action

The administration recommends approval of the JTS Services Master Cost Agreement.

- *3.5 Approval of Metropolitan Water District of Southern California Master Cost Agreement Action

The administration recommends approval of the Metropolitan Water District of Southern California Master Cost Agreement.

*Item is included on the Consent Calendar, Item 1.6.

- *3.6 Approval of Operating Engineers Training Trust Joint Apprenticeship and Training Committee (JATC) Master Cost Agreement Action
The administration recommends approval of the Operating Engineers Training Trust JATC Master Cost Agreement.
- *3.7 Approval of Orange County Electrical Training Trust Master Cost Agreement Action
The administration recommends approval of Orange County Electrical Training Trust Master Cost Agreement.
- *3.8 Approval of Southern California Surveyors Master Cost Agreement Action
The administration recommends approval of the Southern California Surveyors Master Cost Agreement.
- 3.9 Approval of Southwest Carpenters Training Fund and Southwest Carpenter and Affiliated Trades Joint Apprenticeship and Training Committee Master Cost Agreement Action
The administration recommends approval of the Southwest Carpenters Training Fund and the Southwest California Carpentry Joint Apprenticeship and Training Committee Master Cost Agreement.
- *3.10 Approval of PrestoSports Services Agreement Action
The administration recommends approval of the PrestoSports services agreement.
- *3.11 Approval of Renewal of Memorandum of Understanding between Rancho Santiago Community College District and Unity Middle College High School (UMCHS) Action
The administration recommends approval of the annual renewal of the MOU with modifications between RSCCD and UMCHS.
- *3.12 Approval of Agreement between Rancho Santiago Community College District, on behalf of Santiago Canyon College (SCC), and Pacific Clinics' Recovery Education Institute (REI) Action
The administration recommends approval of the agreement between RSCCD, on behalf of SCC, and Pacific Clinics' REI.
- *3.13 Approval of Designated Representative to Serve as Official RSCCD Representative on Rancho Santiago Adult Education Consortium for 2019-2020 Fiscal Year Action
The administration recommends approval of Dr. Joanne Armstrong, Dean of Instruction and Student Services (SCC Continuing Education), to serve as the official district representative on the Rancho Santiago Adult Education Consortium from July 1, 2019, through June 30, 2020.

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4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from May 1-14, 2019.
- *4.3 Approval of Public Hearing for 2019-2020 Tentative Budget Action
The administration recommends approval of holding a public hearing on the Tentative Budget at the meeting on June 17, 2019.
- *4.4 Approval of Agreement with Team Inspections for Project Inspector Services for Johnson Student Center at Santa Ana College Action
The administration recommends approval of the agreement with Team Inspections for project inspector services for the Johnson Student Center at SAC as presented.
- *4.5 Approval of Amendment to Agreement with Steinberg Hart for Architectural Services for Space Planning and Academic Support Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Steinberg Hart for architectural services for space planning and the Academic Support Center at SAC as presented.
- *4.6 Award of Bid #1372 for Child Development Center Improvements Phase 3 at Santa Ana College Action
The administration recommends approval of awarding Bid #1372 to Kazoni, Inc. dba Kazoni Construction for the Child Development Center improvements Phase 3 at SAC as presented.
- *4.7 Approval of Agreement with Vital Inspection Services, Inc. for Project Inspector Services for Learning Resources Center (LRC) Drywall Repair at Santiago Canyon College (SCC) Action
The administration recommends approval of the agreement with Vital Inspection Services, Inc. for project inspector services for the LRC at SCC as presented.
- *4.8 Approval of Agreement with Vital Inspection Services, Inc. for Project Inspector Services for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College Action
The administration recommends approval of the agreement with Vital Inspection Services, Inc. for project inspector services for barrier removal paper towel dispenser replacement at SCC as presented.

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- *4.9 Approval of Amendment to Agreement with Lionakis for Architectural Services for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with Lionakis for architectural services for barrier removal paper towel dispenser replacement at SCC as presented.
- *4.10 Award of Bid #1369 for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College Action
The administration recommends approval of awarding Bid #1369 to R Dependable Const, Inc. for barrier removal paper towel dispenser replacement at SCC as presented.
- *4.11 Award of Bid #1370 for Learning Resources Center Drywall Repair at Santiago Canyon College Action
The administration recommends approval of awarding Bid #1370 to R Dependable Const, Inc. for LRC Drywall Repair at SCC as presented.
- *4.12 Ratification of Award of Bid #1371 for Proposition 39 Year 5 U Portables Heating, Ventilation and Air Conditioning (HVAC) Upgrades Phase 2 at Santiago Canyon College Action
The administration recommends ratification of awarding Bid #1371 for Proposition 39 Year 5 U portables HVAC upgrades Phase 2 at SCC as presented.
- *4.13 Approval of Agreement with Go To Technologies, Inc. for Information Technology (IT) Management and Transition Consulting Services Action
The administration recommends approval of the agreement with Go To Technologies, Inc. for IT Management and Transition Consulting Services as presented.
- *4.14 Approval of Agreement Renewal with Competitive Edge Software, LLC dba Omnigo Software Action
The administration recommends approval of the agreement renewal with Competitive Edge Software, LLC dba Omnigo Software as presented.
- *4.15 Approval of Second Renewal Addendum to Agreement with LiveSafe, Inc. Action
The administration recommends approval of the second renewal addendum to the agreement with LiveSafe, Inc.
- 4.16 Adoption of Resolution No. 19-10 for Declaring the Futility of Public Bidding for Certain Additional Landscaping Services at Santiago Canyon College, and Approval of Change Order for That Work Action
The administration recommends adoption of Resolution No. 19-10 for declaring the futility of public bidding for certain additional landscaping services at SCC and approval of a change order for that work.

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- *4.17 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period March 24, 2019, through April 20, 2019.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Learning Lab (SAC) \$1,300,000
 - Current and Formerly Incarcerated Re-entry Grant \$ 227,272
(SAC & SCC)
- *5.2 Approval of Sub-Agreements between RSCCD and Coast, Lake Tahoe, Merced, and Sonoma County Junior Community College Districts for Sector Navigator – Retail/Hospitality/Tourism Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and Integrative Impact, LLC to Award the Sector Navigator – Information Communication Technology (ICT)/Digital Media – Industry Sector Projects in Common (ISPIC) funded by Key Talent Administration and Sector Strategy Fiscal Agent Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Second Amendments to Sub-Agreements between RSCCD and Chaffey, Los Rios, MiraCosta, Mt. San Antonio, San Francisco, Ventura County, and Yosemite Community College Districts to Award Centers of Excellence (COE) for Labor-Market Research Grants to Host Colleges/Districts in State of California Action
The administration recommends approval of the second amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

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- *5.5 Approval of Second Amendment to Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Sector Navigator Information Communications Technology/Digital Media Sector Grant Action
The administration recommends approval of the second amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Administrator Appointments
 - (1) Chancellor
 - (2) District Administrator for Institutional Equity, Compliance & Title IX
 - g. Chancellor's Cabinet
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

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Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Appointment/Employment Contract: Chancellor
- Approval of Appointments
- Approval of Extensions of Interim Assignment
- Ratification of Resignations/Retirements
- Approval of Adjusted Final Salary Placements
- Approval of Additional 2018-2019 Contract Extension Days
- Approval of Leaves of Absence
- Approval of Part-time/Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel

Action

- Approval of Revised Title/Job Descriptions
- Approval of Revised Job Descriptions
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Return to Regular Assignments
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

- 6.3 Presentation of California School Employees Association, Chapter 579 Initial Bargaining proposal to Rancho Santiago Community College District Action
It is recommended that the board receive the bargaining proposal and schedule a public hearing for June 17, 2019.
- 6.4 Approval of RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form Action
It is recommended that the board approve the RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form and authorization be given to transmit it to the State Chancellor's Office.
- 6.5 Approval of Amendment to Professional Services Agreement with Solomon Law APC for Investigative Services Action
It is recommended that the board approve the amendment to the professional services agreement with Solomon Law APC for investigative services with a fiscal impact based on utilization.
- 6.6 Approval of Professional Services Agreement with Nicole Miller & Associates, Inc. for Investigative Services Action
It is recommended that the board approve the professional services agreement with Nicole Miller & Associates, Inc. as presented.
- 6.7 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association Chapter 888 (Child Development Teachers) Action
It is recommended that the board approve the collective bargaining agreement between RSCCD and CSEA Chapter 888 for the period of July 1, 2018, through June 30, 2021.
- 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on June 17, 2019.