

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, September 9, 2019
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Introduction of New Faculty Members

1.4 Adoption of Resolution No. 19-20 – Resolution Honoring First Responders in the Rancho Santiago Community College District **Action**
It is recommended that the board adopt Resolution No. 19-20 Honoring First Responders in the Rancho Santiago Community College District.

1.5 Recognition of First Responders in Commemoration of Anniversary of 9/11 Attacks

1.6 Approval of Additions or Corrections to Agenda **Action**

1.7 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.8 Approval of Minutes – Regular meeting of August 12, 2019 Action

1.9 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.10 Public Hearing – 2019-2020 Proposed Adopted Budget

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Informational Presentation on Budget

2.8 Informational Presentation on Santa Ana College (SAC) and Santiago Canyon College (SCC) Priorities for Proposed Bond

3.0 INSTRUCTION

*3.1 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with California Narcotic Officers Association Action

The administration recommends approval of the standard inter-agency instructional services agreement renewal with the California Narcotic Officers Association located in Valencia, California, as presented.

*3.2 Approval of Educational Affiliation Agreement Renewal with Anaheim Union High School District Action

The administration recommends approval of the educational affiliation agreement renewal with Anaheim Union High School District located in Anaheim, California, as presented.

*3.3 Approval of Educational Affiliation Agreement Renewal with La Habra City School District Action

The administration recommends approval of the educational affiliation agreement renewal with La Habra City School District located in La Habra, California, as presented.

- *3.4 Approval of Educational Affiliation Agreement Renewal with Dynamic Therapy Solutions, LLC Action
The administration recommends approval of the educational affiliation agreement renewal with Dynamic Therapy Solutions, LLC located in Palmdale, California, as presented.
- *3.5 Approval of RSCCD Educational Services Agreement with City of Burbank Action
The administration recommends approval of the educational services agreement with the City of Burbank, California, as presented.
- *3.6 Approval of Addendum #2 to Grand Canyon University and Santa Ana College (SAC) Concurrent Enrollment Program (CEP) Agreement Action
The administration recommends approval of Addendum #2 to the Grand Canyon University and SAC CEP agreement with Grand Canyon University based in Phoenix, Arizona, as presented.
- *3.7 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduates for 2018-2019 Action
The administration recommends approval and certification of the list of 2018-2019 high school program graduates for the SAC School of Continuing Education.
- *3.8 Approval and Certification of Santiago Canyon College (SCC) Division of Continuing Education Adult High School Diploma Program Graduate for 2018-2019 Action
The administration recommends approval and certification of the list of 2018-2019 adult high school program graduates for the SCC Division of Continuing Education.
- 3.9 Confirmation of Santa Ana College Bachelor of Science Degrees, Associate Degrees, and Certificates Awarded in Intersession 2019 and Spring 2019 Action
The administration recommends confirmation of the list of recipients of SAC bachelor of science degrees, associate degrees and certificates for Intersession 2019 and Spring 2019 as presented.
- *3.10 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates Awarded in Spring 2019 Action
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for Spring 2019 as presented.
- *3.11 Approval of Renewal Agreement with Medical Billing Technologies, Inc. Action
The administration recommends approval of the one-year renewal agreement with Medical Billing Technologies, Inc. as presented.

*Item is included on the Consent Calendar, Item 1.9.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Intrafund Transfers Action
The administration recommends approval of the intrafund transfers from July 1, 2019, to August 27, 2019.
- 4.3 Approval of 2019-2020 Adopted Budget Action
The administration recommends approval of the 2019-2020 Adopted Budget as presented.
- *4.4 Approval of Amendment to Agreement with Facilities Planning & Program Services, Inc. for Planning and Project Management Services Action
The administration recommends approval of the amendment to the agreement with Facilities Planning & Program Services, Inc. for planning and project management services as presented.
- *4.5 Approval of Change Order #1 for R Dependable Construction Inc. for Bid #1370 for Learning Resources Center (LRC) Drywall Repair at Santiago Canyon College Action
The administration recommends approval of change order #1 for R Dependable Construction Inc. for Bid #1370 for LRC drywall repair at SCC as presented.
- *4.6 Acceptance of Completion of Bid #1370 for Learning Resources Center Drywall Repair at Santiago Canyon College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.7 Ratification of Agreement with Team Inspections for Project Inspector Services for Safety Department Portable Offices at Santiago Canyon College Action
The administration recommends ratification of the agreement with Team Inspections for project inspector services for the Safety Department portable offices at SCC as presented.
- *4.8 Approval of Professional Services Agreement with The Scanning Company Action
The administration recommends approval of the professional services agreement with The Scanning Company as presented.

*Item is included on the Consent Calendar, Item 1.9.

*4.9 Approval of Request for Proposal (RFP) #1351 for Satellite Coffee Cart Services Action

The administration recommends approval of the award of RFP #1351 for satellite coffee cart services to Sheera LLC, DBA Sheera Express, as presented.

5.0 GENERAL

*5.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- California Virtual Campus – Online Education Initiative \$14,985
(CVC-OEI) (SAC)
- Equality Employment Opportunity (EEO) – Diversity \$45,000
Allocation Funds (District)

*5.2 Approval of Appointment to Community College League of California (CCLC) Advisory Committee on Legislation (ACL) Action

It is requested that the board approve Trustee Hanna’s appointment to the CCLC Advisory Committee on Legislation during the 2019-2020 calendar year.

5.3 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Public Employment: Chancellor (pursuant to Government Code Section 54957)
3. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court
Case No. 30-2019-01072357-CU-WT-CJG

*Item is included on the Consent Calendar, Item 1.9.

4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
7. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. 1906368

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Revised Job Descriptions/Title Changes
- Approval of Employment Agreements
- Approval of Appointments
- Approval of Interim Assignments
- Approval of Adjusted Final Salary Placements
- Approval of FARSCCD Beyond Contract/Overload Hourly Step Increases Effective Fall 2019
- Approval of FARSCCD Part-time/Hourly Step Increases Effective Fall 2019
- Approval of CEFA Part-time/Hourly Step Increases Effective Fall 2019
- Approval of Adjusted Workload Percentages for California State Teachers' Retirement System (CalSTRS) Reduced Workload Participant
- Ratification of Resignations/Retirements
- Approval of Banked Leaves of Absence

6.1 Management/Academic Personnel (cont.)

- Approval of Final Salary Placements
- Approval of 2019-2020 Contract Extension Days
- Approval of Additional 2019-2020 Contract Extension Days
- Approval of 2019-2020 Contract Stipends
- Rescission of 2019-2020 Contract Stipends
- Rescission of 2019-2020 Contract Extension Days
- Approval of Beyond Contract/Overload Stipends
- Approval of Column Changes
- Approval of Column Change Corrections
- Approval of Temporary Assignments
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Intern Services
- Approval of Adjusted Non-paid Intern Service Start Dates

6.2 Classified Personnel

Action

- Approval of Changes in Grade
- Approval of New Appointments
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Position/Location
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Short Term Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Rancho Santiago Community College District Continuing Education Faculty Association (CEFA)

Action

It is recommended that the board approve the collective bargaining Agreement with RSCCD Continuing Education Faculty Association.

6.4 Approval of First Amendment to Agreement for Claims Administrative Services Action

It is recommended that the board approve the first amendment to the Agreement for claims administrative services as presented.

6.5 Rejection of Claim Action

The district's claims administration recommends the board authorize the chancellor or his designee to reject claim #1906368.

6.6 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

6.7 Adoption of Resolution No. 19-19 authorizing payment to Trustee Absent from Board Meetings Action

This resolution requests authorization of payment to Zeke Hernandez for his absence from the August 12, 2019, board meeting due to illness.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 23, 2019.