

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, October 28, 2019
Santa Ana College
1530 W. 17th Street, Phillips Hall
Santa Ana, California

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 14, 2019

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Faculty by Board of Trustees

1.8 Presentation on Santa Ana College International Student Program

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Safety & Security Committee

3.0 INSTRUCTION

*3.1 Approval of Memorandum of Understanding (MOU) between NOVA Academy Early College High School and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) Action

The administration recommends approval of the MOU between NOVA Academy Early College High School and RSCCD on behalf of SAC, as presented.

*3.2 Approval of Amendment with eLumen Client Services Agreement Action

The administration recommends approval of the amendment with eLumen Client Services agreement as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action

The administration recommends approval of budget increases, decreases and transfers from October 2, 2019, to October 15, 2019.

*4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2019 Action

The administration recommends approval of the CCFS-311Q for the period ended September 30, 2019, as presented.

4.4 Quarterly Investment Report as of September 30, 2019 Information

The quarterly investment report as of September 30, 2019, is presented as information.

- 4.5 Adoption of Resolution No. 19-25 – Resolution Ordering an Election to Authorize the Issuance of General Obligation Bonds and Establishing Specifications of Election Order for March 3, 2020, Ballot Action
The administration recommends adoption of Resolution No. 19-25 for a resolution ordering an election to authorize the issuance of general obligation bonds and establishing specifications of the election order for the March 3, 2020, ballot as presented.
- *4.6 Ratification of Award of Bid #1378 for Access Control System – District Operations Center (DOC) Pilot at District Operations Center Action
The administration recommends ratification of award of Bid #1378 for access control system for the DOC Pilot at the District Operations Center as presented.
- *4.7 Approval of California Multiple Award Schedule (CMAS) Contract #4-14-72-0057B to KYA Services, LLC Action
The administration recommends approval of the district’s participation in CMAS contract #4-14-72-0057B including any future renewals, extensions, and supplements awarded to KYA Services, LLC as presented.
- *4.8 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period August 18, 2019, through September 21, 2019.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Early Childhood Mentor Program (SAC & SCC) \$ 1,150
 - Child Development Training Consortium (SAC) \$ 29,750
 - Cooperative Agencies Resources for Education (CARE) (SAC & SCC) \$ 152,817
 - Extended Opportunity Programs & Services (EOPS) (SAC & SCC) \$2,298,935
 - University of California, Irvine – Joint Graduate Student/ Faculty Internship Program (SAC) \$ 42,000
- *5.2 Approval of Correction to Sub-Agreement between RSCCD and Carnegie Mellon University for California Education Learning Lab Grant Action
The administration recommends approval of the correction to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*Item is included on the Consent Calendar, Item 1.6.

- *5.3 Approval of First Amendments to Grant Sub-Agreements between RSCCD and Educational Results Partnership and WestEd for Integrated Technology for Data Science Tools Fiscal Agent Grant Action
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.4 Approval of First Amendment to Professional Services Agreement with Full Capacity Marketing Incorporated for Sector Navigator for Retail/Hospitality/Tourism Grant Action
The administration recommends approval of the first amendment to the professional services agreement with Full Capacity Marketing Incorporated and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Adoption of Board Policies Action
It is recommended that the board adopt the following policies:
 - Board Policy (BP) 4110 Honorary and Posthumous Degrees and Certificates
 - BP 5220 Shower Access for Homeless Students
- 5.6 First Reading of Board Policy Information
The following policy is presented for a first reading as an information item.
 - BP 5500 Standards of Student Conduct
- 5.7 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

*Item is included on the Consent Calendar, Item 1.6.

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
a. Chancellor Goals
4. Student Expulsion (pursuant to Education Code 72122)
Student I.D. #2351170
Student I.D. #2423611
5. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property: Centennial Education Center/Centennial Park
2900 W. Edinger Avenue, Santa Ana, California
Agency Negotiators: Marvin Martinez, Chancellor, Rancho Santiago Community College District
Negotiating Parties: City of Santa Ana
Under Negotiation: Price and Terms of Payment
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Revised Job Descriptions
- Approval of Appointments/Changes of Assignment
- Approval of Extensions of Interim Assignment
- Ratification of Resignations/Retirements
- Approval of 2019-2020 FARSCCD Salary Schedules
- Approval of 2020-2021 FARSCCD Salary Schedules
- Approval of 2021-2022 FARSCCD Salary Schedules
- Approval of Beyond Contract/Overload Stipends
- Approval of Leaves of Absence
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel Action

- Approval of New Appointments
- Ratification of Resignations/Retirements
- Approval of Changes in Position

6.2 Classified Personnel (cont.)

- Approval of Short Term Assignments
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on November 18, 2019, at the District Office, 2323 N. Broadway, Room 107, Santa Ana, California.