

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, February 3, 2020
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of January 13, 2020

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

- 1.8 Public Hearing - Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
2.3 Report from Student Trustee
2.4 Reports from Student Presidents
2.5 Report from Classified Representative
2.6 Reports from Academic Senate Presidents
2.7 Reports from Board Committee Chairpersons and Representatives of the Board
 - Orange County Community Colleges Legislative Task Force

3.0 INSTRUCTION

- *3.1 Approval of Educational Affiliation Agreement with NeuroRestorative Action
The administration recommends approval of the educational affiliation agreement with NeuroRestorative located in Irvine, California, as presented.
- *3.2 Approval of Educational Affiliation Agreement Renewal with Manhattan Beach Unified School District (USD) Action
The administration recommends approval of the educational affiliation agreement renewal with Manhattan Beach USD located in Manhattan Beach, California, as presented.
- *3.3 Approval of Satellite Coffee Cart Agreement with Sheera LLC dba Sheera Express Action
The administration recommends approval of the Satellite Coffee Cart agreement with Sheera LLC, dba Sheera Express located in Beverly Hills, California, as presented.
- *3.4 Approval of Student Affiliation Agreement Renewal between RSSCD which operates Santa Ana College (SAC) and Hoag Memorial Hospital Presbyterian Action
The administration recommends approval of the student affiliation agreement renewal between RSCCD which operates SAC and Hoag Memorial Hospital Presbyterian located in Newport Beach, California, as presented.
- *3.5 Approval of Amendment No. 1 for Professional Services Agreement between City of Glendale and RSCCD on behalf of Santa Ana College Action
The administration recommends approval of Amendment No. 1 for the professional services agreement between the City of Glendale and RSCCD on behalf of SAC, as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.6 Approval of Amendment to Sponsorship Agreement with Bottling Group, LLC, a Delaware Limited Liability Company, and Its Affiliates and/or Their Respective Subsidiaries Collectively Comprising Pepsi Beverages Company Action
The administration recommends approval of the amendment to the sponsorship agreement with Bottling Group, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company, which has an office located in Aliso Viejo, California, as presented.
- *3.7 Approval of Proposed Revisions for 2020-2021 Santa Ana College Catalog Action
The administration recommends approval of the proposed revisions for the 2020-2021 SAC catalog.
- *3.8 Approval of Professional Services Agreement with Twenty Fifth Hour Communications, Inc. Action
The administration recommends approval of the professional services agreement with Twenty Fifth Hour Communications, Inc.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from November 20, 2019, to January 21, 2020.
- *4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended December 31, 2019 Action
The administration recommends approval of the CCFS-311Q for the period ended December 31, 2019, as presented.
- 4.4 Quarterly Investment Report as of December 31, 2019 Information
The quarterly investment report as of December 31, 2019, is presented as information.
- *4.5 Approval of Utilization of California Multiple Award Schedule (CMAS) Contracts #4-18-78-0032B and #4-07-51-0019A to Deere & Company Action
The administration recommends approval of the utilization of the CMAS contracts #4-18-78-0032B and #4-07-51-0019A to Deere & Company for landscaping equipment, including renewals, future addendums, supplements and extensions as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.6 Approval of Donation of Vehicle – 2007 BMW X3 Action
The administration recommends approval of the acceptance of the donation of the 2007 BMW X3 as presented.
- *4.7 Approval of Donation of Vehicle – 2010 Toyota Prius II Action
The administration recommends approval of the acceptance of the donation of the 2010 Toyota Prius II as presented.
- *4.8 Approval of Disposal of Surplus Vehicle Action
The administration recommends approval of disposal of a surplus vehicle, declaring the 2012 Ford Escape as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Strong Workforce Program – Local Share (SAC/SCC) \$ 2,521,649
- Strong Workforce Program – Regional Share (District) \$20,119,356
- *5.2 Approval of Sub-Agreement between RSCCD and Santa Clarita Community College District/College of the Canyons for Strong Workforce Program K-12 Pathway Coordinators and K-14 Technical Assistance Providers Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Professional Services Agreement with Ad Astra Information Systems, LLC Action
The administration recommends approval of the professional services agreement with Ad Astra Information Systems, LLC, and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.4 Board Member Comments Information

*Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. **Public Employment (pursuant to Government Code Section 54957[b][1])**
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
2. **Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (3 cases)**
3. **Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)**

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. **Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])**

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of New Appointments
- Approval of Spring 2020 Step Increases for FARSCCD Part-time Faculty Hourly Rates

6.1 Management/Academic Personnel (cont.)

- Approval of Spring 2020 Step Increases for FARSCCD Full-time Faculty Beyond Contract Rates
- Ratification of Resignations/Retirements
- Approval of Additional 2019-2020 Contract Extension Days
- Approval of Leaves of Absence
- Approval of Column Changes
- Approval of CEFA Step Increases
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of Changes in Grade
- Approval of New Appointments
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Approval of Voluntary Furloughs
- Ratification of Resignations/Retirements
- Approval of Changes in Position
- Approval of Short Term Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Costs Incurred for Community College Faculty Job Summit

Action

It is recommended that the board approve payment by RSCCD to the Anaheim Majestic Garden Hotel in the amount of \$17,212.42.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on February 24, 2020.