

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, March 9, 2020**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Administration of Oath of Allegiance and Badge Pinning to Gina Aguilar, Anthony Grayson, Scott McLeod; Senior District Safety Officers, District Safety & Security

1.5 Recognition in Honor of Women's History Month

1.6 Recognition of Santiago Canyon College Women's Soccer Team and Coaches

1.7 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.8 Approval of Minutes – Regular meeting of February 24, 2020

Action

- 1.9 Approval of Consent Calendar Action  
Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor  
2.2 Reports from College Presidents  
2.3 Report from Student Trustee  
2.4 Reports from Student Presidents  
2.5 Report from Classified Representative  
2.6 Reports from Academic Senate Presidents  
2.7 Reports from Board Committee Chairpersons and Representatives of the Board  
• Rancho Santiago Community College District Foundation

## **3.0 INSTRUCTION**

- \*3.1 Approval of Second Amendment to Agreement for Revenue Contract between Diversified Education Services and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) Community Services Program for Deferred Entry of Judgement – Deferred Dismissal Drug Program Action  
The administration recommends approval of the second amendment to the agreement for the revenue contract between Diversified Education Services and RSCCD on behalf of SAC Community Services Program for the Deferred of Judgement – Deferred Dismissal Drug Program, as presented.
- \*3.2 Approval of Third Amendment to Agreement for Revenue Contract between Diversified Education Services and Rancho Santiago Community College District on behalf of Santa Ana College Community Services Program for Drug and Alcohol Awareness Program Action  
The administration recommends approval of the third amendment to the agreement for the Revenue Contract between Diversified Education Services and RSCCD on behalf of SAC Community Services Program for the Drug and Alcohol Awareness Program, as presented.
- \*3.3 Approval of Addendum to the VitaNavis Subscription Agreement-Renewal between The Myers-Briggs Company and Rancho Santiago Community College District on behalf of Santa Ana College Action  
The administration recommends approval of the addendum to the VitaNavis subscription agreement-renewal between The Myers-Briggs Company and RSCCD on behalf of SAC, as presented.

\*Item is included on the Consent Calendar, Item 1.9.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers from February 10, 2020, to February 25, 2020.
- \*4.3 Approval of Utilization of California Multiple Award Schedule (CMAS) Contract #4-18-75-0035B – Humanscale Corporation Action  
The administration recommends approval of utilization of the CMAS Contract #4-18-75-0035B including renewals, future addendums, supplements and extensions as presented.

#### **5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant VI (District) \$ 75,000
  - Community College Clean Transportation Training Project (SAC) \$180,500
- \*5.2 Approval of Sub-Agreement between RSCCD and Contra Costa Community College District/Diablo Valley College to award 2019/2020 Information Communications Technology (ICT)/Digital Media Regional Director funded by the Key Talent Administration and Sector Strategy Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of Sub-Agreement between RSCCD and West Hills Community College District/West Hills College Lemoore to Award 2019/2020 Advanced Manufacturing Regional Director Funded by Key Talent Administration and Sector Strategy Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

\*Item is included on the Consent Calendar, Item 1.9.

- \*5.4 Approval of Sub-Agreement between RSCCD and Contra Costa Community College District for Strong Workforce Program K-12 Pathway Coordinators and K-14 Technical Assistance Providers Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.5 Approval of First Amendments to Sub-Agreements between RSCCD and Cerritos, Citrus, Coast, Compton, El Camino, Glendale, Long Beach, Los Angeles, Mt. San Antonio, North Orange County, Pasadena Area, Rio Hondo, Santa Monica, and South Orange County Community College Districts for Strong Workforce Program – Regional Funds Initiative Action  
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.6 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  - f. Educational Administrator Appointments
    - (1) Director
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees

### **RECONVENE**

\*Item is included on the Consent Calendar, Item 1.9.

## **Issues discussed in Closed Session (Board Clerk)**

### **Public Comment**

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## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

Action

- Approval of New Job Descriptions
- Approval of Appointments
- Approval of Adjustments to Salary for Interim to Permanent Assignment
- Approval of 2020-2021 Tenure Review Recommendations for CSEA 888
- Approval of 2020-2021 Tenure Review Recommendations for FARSCCD
- Approval of Hiring of Temporary Faculty Members
- Ratification of Resignations/Retirements
- Approval of 2019-2020 Contract Extension Days
- Approval of Adjusted Effective Dates
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

### **6.2 Classified Personnel**

Action

- Approval of New Job Descriptions
- Approval of New Appointments
- Approval of Longevity Increments
- Approval of Professional Growth Increments
- Approval of Returns to Regular Assignment
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Out of Class Assignments
- Approval Short Term Assignments
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Employee Calendar 2010-2021 Action  
It is recommended that the board approve the 2020-2021 Employee Calendar as presented.

6.4 Adoption of Resolution No. 20-02 authorizing payment to Trustee Absent from Board Meetings Action  
The resolution requests authorization of payment to Nelida Mendoza for her absence from the February 24, 2020, board meeting due to illness.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on March 23, 2020.