

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

Board of Trustees (Regular meeting)

Monday, April 27, 2020

2323 North Broadway, #107

Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the April 27, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link:** <https://cccconfer.zoom.us/j/560964295>. Additionally, you may submit your comments electronically by emailing lucarelli_anita@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF APRIL 27, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

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1.5 Approval of Minutes – Regular meeting of April 13, 2020 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation on Novel Coronavirus - COVID-19 Update

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Report from Board President

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Mopar Career Automotive Program (CAP) Local Program Agreement with Fiat-Chrysler Automobiles (FCA) US LLC Action
The administration recommends approval of the Mopar CAP local program agreement with FCA US LLC located in Auburn Hills, Michigan, as presented.
- *3.2 Approval of Rancho Santiago Community College District Professional Services Agreement with Interact Communications Action
The administration recommends approval of the RSCCD professional services agreement with Interact Communications located in Oceanside, California, as presented.
- *3.3 Approval of Proposed Revisions for 2020-2021 Santa Ana College (SAC) Catalog Action
The administration recommends approval of the proposed revisions for the 2020-2021 SAC catalog.
- *3.4 Confirmation of Santa Ana College Associate Degrees and Certificates for Fall 2019 Action
The administration recommends confirmation of the list of recipients of the SAC associate degrees and certificates for Fall 2019, as presented.
- *3.5 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2019 Action
The administration recommends confirmation of the list of recipients of the SCC associate degrees and certificates for Fall 2019, as presented.
- *3.6 Approval of Application and Documents, and Adoption of Resolution No. 20-04 for Eligibility State and Federal Surplus Property Program for Survey Mapping Sciences Department at Santiago Canyon College Action
The administration recommends approval of the application and documents, and adoption of Resolution No. 20-04 for the Eligibility State and Federal Surplus Property Program for the Survey Mapping Sciences Department at SCC as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from April 1, 2020, to April 14, 2020.

*Item is included on the Consent Calendar, Item 1.6.

- *4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2020 Action
The administration recommends approval of the CCFS-311Q for the period ending March 31, 2020, as presented.
- 4.4 Quarterly Investment Report as of March 31, 2020 Information
The quarterly investment report as of March 31, 2020, is presented as information.
- 4.5 Adoption of Resolution No. 20-05 Regarding Expenditure Transfers to Permit Payment of Obligations Action
The administration recommends adoption of Resolution No. 20-05 regarding expenditure transfers as presented.
- *4.6 Approval of Agreement with HKA Elevator Consulting, Inc. for Elevator Consultant Services for Building D at Santiago Canyon College Action
The administration recommends approval of the agreement with HKA Elevator Consulting, Inc. for elevator specialist consultant services for Building D at SCC as presented.
- *4.7 Rejection of All Bids for Bid #1383 for Purchase of Microscopes for New Science Center at Santa Ana College Action
The administration recommends rejection of all bids for Bid #1383 for purchase of microscopes for the New Science Center at SAC as presented.
- *4.8 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action
The administration recommends ratification of the purchase orders approved by the chancellor per Resolution No. 20-03.
- *4.9 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period February 16, 2020, through March 21, 2020.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief Fund (SAC & SCC) \$8,488,302
 - Disabled Student Programs and Services (DSPS) (SAC) \$1,019,405
 - Financial Aid Technology (SAC & SCC) \$ 99,501

*Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of Sub-Agreements between RSCCD and Local Educational Agencies in Los Angeles County and Orange County Awarded K-12 Strong Workforce Program Pathway Improvement Funds Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.3 Approval of Privileges for Student Trustee Action
The administration recommends approval of the following privileges for the student trustee:
- The privilege to make and second motions;
 - The privilege to attend closed sessions on matters relating to student discipline;
 - The privilege to receive the same compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425;
 - The privilege to serve a term commencing on May 15;
 - The privilege to serve on board committees.
- 5.4 Adoption of Resolution No. 20-06 Denouncing Xenophobia and Anti-Asian Sentiment Arising Due to Fears of the Novel Coronavirus (COVID-19) Pandemic and Affirming RSCCD's Commitment to Well-Being and Safety of Asian American Communities Action
It is recommended that the board adopt Resolution No. 20-06.
- 5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Student Expulsion (pursuant to Education Code 72122)
Student I.D. #1059838
Student I.D. #2456408
2. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff

*Item is included on the Consent Calendar, Item 1.6.

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (3 cases)
4. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Anthony Rabiola vs. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2019-01115249-C-OE-CJC

Stephanie Sunahara vs. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2020-01126523-CU-PO-CJC

Alliance of Schools for Cooperative Insurance Programs (ASCIP) vs. Sandra Elizabeth Castro Palma Claim #1805554

5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

6. Evaluation of Management Staff (per Government Code 11126[a])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Ratification of Resignations/Retirements
- Approval of 2019-2020 CSEA Chapter 888 Annual Salary Schedule
- Approval of 2019-2020 CSEA Chapter 888 Hourly Salary Schedule
- Approval of Appointments/Part-time to Tenure Track
- Approval of Adjusted Final Salaries for Appointment/Temporary Full-time to Tenure Track
- Approval of State Teachers Retirement System (STRS) Reduced Workload Two Year Agreements
- Approval of Leaves of Absence

6.2 Classified Personnel Action

- Approval of Miscellaneous Pay Schedule Revised 4-27-20
- Approval of New Appointments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Position
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Short Term Assignments
- Approval of Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and RSCCD Continuing Education Association Action

It is recommended that the Board of Trustees approve the collective bargaining agreement between RSCCD and RSCCD CEFA for the period of July 1, 2020 through June 30, 2023.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on May 11, 2020.