

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Tuesday, May 26, 2020
2323 North Broadway, #107
Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the May 26, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing lucarelli_anita@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF MAY 26, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

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1.5 Approval of Minutes – Regular meeting of May 11, 2020 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation to 2019-2020 Student Trustee

1.8 Presentation on Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Report from Board President

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee
- Board Legislative Committee
- Orange County Community Colleges Legislative Task Force
- Board Ad Hoc Committee for Discussion and Timing of Reentry Plans According to the Governor’s Guidelines

3.0 INSTRUCTION

- *3.1 Approval of Educational Affiliation Agreement with Learning Tree Therapy, Inc. Action
The administration recommends approval of the educational affiliation agreement with Learning Tree Therapy, Inc. located in Long Beach, California, as presented.
- *3.2 Approval of Rancho Santiago Community College District Professional Services Agreement with International Trade Education Programs dba EXP™ - The Opportunity Engine Action
The administration recommends approval of the RSCCD professional services agreement with International Trade Education Programs dba EXP™ - The Opportunity Engine, located in Carson, California, as presented.
- *3.3 Approval of Hospital On-Site Associate Degree Nursing Program Agreement Renewal with St. Joseph Hospital of Orange Action
The administration recommends approval of the Hospital On-Site Associate Degree Nursing Program agreement renewal with St. Joseph Hospital of Orange, located in Orange, California, as presented.
- *3.4 Approval of Rancho Santiago Community College District Professional Services Agreement with Twenty Fifth Hour Communications Action
The administration recommends approval of the RSCCD Professional Services Agreement with Twenty Fifth Hour Communications, located in Paso Robles, California, as presented.
- *3.5 Approval of Proposed Revisions for 2019–2020 for Santa Ana College Catalog Addendum Action
The administration recommends approval of the proposed revisions for the 2019–2020 SAC catalog addendum.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from April 29, 2020, to May 12, 2020.
- 4.3 Approval of Public Hearing for 2020-2021 Tentative Budget Action
The administration recommends approval of holding a public hearing on the 2020-2021 Tentative Budget at the board meeting on June 15, 2020.

*Item is included on the Consent Calendar, Item 1.6.

- *4.4 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science Center Project at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Hammel, Green and Abrahamson, Inc. for professional design services for Science Center project at SAC as presented.
- *4.5 Approval of Amendment to Agreement with Architectural Testing, Inc. for Building Enclosure Commissioning Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Architectural Testing, Inc. for building enclosure commissioning services for the Science Center at SAC as presented.
- *4.6 Approval of Amendment to Agreement with SVA Architects, Inc. for Architectural Services for Campus Entrance Improvements – Phase 1 Preliminary Schematic Design Phase at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with SVA Architects, Inc. for architectural services for the campus entrance improvements – Phase 1 preliminary schematic design phase at SAC as presented.
- *4.7 Approval of Amendment to Agreement with Steinberg Hart for Architectural Services for Space Planning and Academic Support Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Steinberg Hart for architectural services for space planning and the Academic Support Center at SAC as presented.
- *4.8 Approval of Amendment to Agreement with Morrissey Architects, Inc. for Architectural Services for Parking Ticket Kiosks at Santa Ana College and Santiago Canyon College (SCC) Action
The administration recommends approval of the amendment to the agreement with Morrissey Architects, Inc. for architectural services for the parking ticket kiosk project at SAC and SCC as presented.
- *4.9 Approval of Amendment to Agreement with Ghatoade Bannon Architects, LLP, for Professional Design Services for New Safety and Security Offices at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with Ghatoade Bannon Architects, LLP for professional design services for the new Safety and Security offices at SCC as presented.

- *4.10 Approval of Amendment to Agreement with Lionakis for Architectural Services for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with Lionakis for architectural services for barrier removal paper towel dispenser replacement at SCC as presented.
- *4.11 Approval of Amendment to Agreement with Morrissey Associates, Inc. for Architectural Services for Emergency Blue Phone & Americans with Disabilities Act (ADA) Path of Travel Upgrade Project at Various Sites Action
The administration recommends approval of the amendment to the agreement with Morrissey Associates, Inc. for architectural services for the emergency blue phone & ADA path of travel upgrade project at various sites as presented.
- *4.12 Approval of Third Renewal Addendum with LiveSafe, Inc. Action
The administration recommends approval of the third renewal addendum with LiveSafe, Inc.
- *4.13 Award of Bid #1384 for Purchase of Engineering Equipment for New Science Center at Santa Ana College, Line Item #4 (Robotics Training Package) Action
The administration recommends awarding Bid #1384 for the purchase of engineering equipment for the New Science Center at SAC, line Item #4 (robotics training package) to Klein Educational Systems, Incorporated as presented.
- *4.14 Approval of Utilization of California Multiple Award Schedule (CMAS) Contract #4-19-84-0072A to McMurray Stern Action
The administration recommends approval of utilization of the CMAS Contract #4-19-84-0072A to McMurray Stern including renewals, future addendums, supplements and extensions as presented.
- *4.15 Approval of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action
The administration recommends approval of the purchase orders approved by the chancellor per Resolution No. 20-03.
- *4.16 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period March 22, 2020, through April 25, 2020.

*Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

- *5.1 Approval of Resource Development Item Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Hunger Free Campus Support (SCC) \$36,588
- *5.2 Approval of Second Amendment to Sub-Agreement between RSCCD and Carnegie Mellon University for California Education Learning Lab Grant Action
The administration recommends approval of the second amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Adoption of Resolution No. 20-08 for Order of Biennial Trustee Election 2020 and Specifications of the Election Order Action
The administration recommends adoption of Resolution No. 20-08 for the Order of Biennial Trustee Election and Specifications of the Election Order.
- 5.4 Approval of Board Legislative Committee Recommendations Action
It is recommended that the board review and approve the Board Legislative Committee's recommendations.
- 5.5 Ratification of Expenditures Made Under the CARES Act, Higher Education Emergency Relief Funds Action
The administration recommends ratification of the expenditures made by the colleges under the CARES Act.
- 5.6 Approval of Rancho Santiago Community College District COVID-19 Response Plan to Reinstate On-Campus Instruction and Related Activities Action
The Ad Hoc Board Committee on Proposed Plan of Reentry and Timing According to Governor's Guidelines recommends approval of the RSCCD COVID-19 Response Plan to Reinstate On-Campus Instruction and Related Activities.
- 5.7 Discussion of Other Post-Employment Benefits (OPEB) Trust Fund Information
Board members plans to discuss the OPEB Trust Fund.
- 5.8 Board Member Comments Information

*Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property: Centennial Education Center/Centennial Park
2900 W. Edinger Avenue, Santa Ana, California
Agency Negotiators: Marvin Martinez, Chancellor, Rancho Santiago Community College District
Negotiating Parties: City of Santa Ana
Under Negotiation: Price and Terms of Payment
2. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Educational Administrator Appointments
 - (1) Interim SAC President
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. #2007044
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Appointment of Interim SAC President
- Approval of Interim Assignments
- Approval of Extensions of Interim Administrative Assignment
- Ratification of Resignations/Retirements
- Approval of 2019-2020 CSEA 888 Adjusted Annual Salary Schedule
- Approval of 2019-2020 CSEA 888 Adjusted Hourly Salary Schedule
- Approval of Appointments/Part-time to Tenure Track
- Approval of Hiring of Temporary Full-time Faculty Members
- Approval of Final Salary Placements
- Approval of 2020-2021 Sabbatical Leaves of Absence
- Approval of 2019-2020 Contract Extension Days
- Approval of 2019-2020 Additional Contract Extension Days
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time/Hourly New Hires/Rehires

6.2 Classified Personnel Action

- Approval of Miscellaneous Pay Schedule-Revised
- Approval of Professional Growth Increments
- Approval of Longevity Increments
- Approval of Changes in Salary Placement
- Approval of New Appointments
- Approval of Leaves of Absence

6.3 Approval of RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2019-2020 Action

It is recommended that the board approve the RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2019-2020 and authorize its transmission to the State Chancellor's Office.

6.4 Rejection of Claim Action

The district's claims administration recommends the board authorize the chancellor or his designee to reject claim #2007044.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on June 15, 2020.