

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, July 13, 2020
2323 North Broadway via Zoom
Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the July 13, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing lucarelli_anita@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF JULY 13, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the **Rancho Santiago Community College District** is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF JULY 13, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

1.5 Approval of Minutes – Regular meeting of June 15, 2020 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation on Conflict of Interest (Board Policy [BP] 2710) and Gift Ban Policy (BP 3821)

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Report from Board President

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee
- Orange County Community Colleges Legislative Task Force
- Board Ad Hoc Committee for Discussion and Timing of Reentry Plans According to the Governor’s Guidelines

3.0 INSTRUCTION

- *3.1 Approval of Training Agreement Renewal between Rancho Santiago Community College District and Central Net Operations Authority Action
The administration recommends approval of the training agreement renewal between RSCCD and Central Net Operations Authority located in Huntington Beach, California, as presented.
- *3.2 Approval of Quick Caption Service Agreement Renewal between Rancho Santiago Community College District and Quick Caption Action
The administration recommends approval of the service agreement renewal between RSCCD and Quick Caption located in Riverside, California, as presented.
- *3.3 Approval of Rancho Santiago Community College District Professional Services Agreement with PGINET Consulting Action
The administration recommends approval of the new RSCCD professional services agreement with PGINET Consulting located in Fullerton, California, as presented.
- *3.4 Approval of Rancho Santiago Community College District Professional Services Agreement with Interact Communications Action
The administration recommends approval of the RSCCD professional services agreement with Interact Communications, located in Oceanside, California, as presented.
- *3.5 Approval of Rancho Santiago Community College District Professional Services Agreement with Twenty Fifth Hour Communications Action
The administration recommends approval of the RSCCD professional services agreement with Twenty Fifth Hour Communications located in Paso Robles, California, as presented.
- *3.6 Approval of First Amendment to Affiliation Agreement with AHMC Anaheim Regional Medical Center LP, doing business as AHMC Anaheim Regional Medical Center Action
The administration recommends approval of the first amendment to the affiliation agreement with AHMC Anaheim Regional Medical Center LP, doing business as AHMC Anaheim Regional Medical Center located in Anaheim, California, as presented.
- *3.7 Approval of Proposed Revisions for 2020-2021 Santa Ana College (SAC) Catalog Addendum Action
The administration recommends approval of the proposed revisions for the 2020-2021 Santa Ana College catalog addendum, as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.8 Approval of Santa Ana College Community Services Program for Fall 2020 Action
The administration recommends approval of the SAC Community Services Program for Fall 2020 as presented.

- *3.9 Approval of Santiago Canyon College (SCC) Community Services Program for Fall 2020 Action
The administration recommends approval of the SCC Community Services Program for Fall 2020 as presented.

- *3.10 Approval of Five Year Clinical Affiliation Agreement with New Orange Hills Action
The administration recommends approval of the five year clinical affiliation agreement with New Orange Hills for the period of July 14, 2020, through June 30, 2025, as presented.

- *3.11 Approval of Two-Year Memorandum of Understanding (MOU) with Orange County Probation Department to Provide Vocational and Educational Programs for Youth Action
The administration recommends approval of two-year MOU with the Orange County Probation Department to provide vocational and educational programs as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.

- *4.2 Approval of Budget Increases/Decreases and Budget Transfers, and Intrafund and Interfund Transfers Action
The administration recommends approval of budget increases, decreases and transfers, and intrafund and interfund transfers from June 3, 2020, to June 26, 2020.

- 4.3 Adoption of Resolution No. 20-13 Authorizing the Issuance of RSCCD General Obligation Refunding Bonds 2020 Series A-1, Adoption of Resolution No. 20-14 Authorizing the Issuance of SFID No. 1 of RSCCD General Obligation Refunding Bonds 2020 Series A-2 and Approval of Investment Banking Agreements; Preliminary Official Statements; Purchase Contracts and Escrow Agreements Action
The administration recommends adoption of Resolution No. 20-13 authorizing the issuance of the RSCCD (Orange County, California) General Obligation Refunding Bonds 2020 Series A-1 (Federally taxable), not to exceed \$95 million; adoption of Resolution No. 20-14 authorizing the issuance of the SAC Improvement District No. 1 of RSCCD (Orange County, California) General Obligation Refunding Bonds 2020 Series A-2

*Item is included on the Consent Calendar, Item 1.6.

- 4.3 Adoption of Resolution No. 20-13 Authorizing the Issuance of RSCCD General Obligation Refunding Bonds 2020 Series A-1, Adoption of Resolution No. 20-14 Authorizing the Issuance of SFID No. 1 of RSCCD General Obligation Refunding Bonds 2020 Series A-2 and Approval of Investment Banking Agreements; Preliminary Official Statements; Purchase Contracts and Escrow Agreements (cont.) Action
(Federally taxable), not to exceed \$60 million and approval of the Investment Banking Agreements; Preliminary Official Statements; Purchase Contracts and Escrow Agreements. It is further recommended that the Board authorize the Vice Chancellor Business Operations/Fiscal Services to sign all required documents on behalf of the District as presented.
- *4.4 Approval of Professional Services Agreement with Cambridge West Partnership, LLC (Student Centered Funding Formula [SCFF] & Budget) Action
The administration recommends approval of the professional services agreement with Cambridge West Partnership, LLC for assistance with the SCFF and budget allocation model as presented.
- *4.5 Approval of Professional Services Agreement with Fieldman, Rolapp & Associates, Inc. for Transactional Municipal Advisory Services Action
The administration recommends approval of the professional services agreement with Fieldman, Rolapp & Associates, Inc. for transactional municipal advisory services as presented.
- *4.6 Approval of Agreement with BankMobile Technologies, Inc. Action
The administration recommends approval of the agreement with BankMobile Technologies, Inc. as presented.
- *4.7 Approval of Amendment to Agreement with Morrissey Associates, Inc. for Professional Design Services for Americans with Disabilities Act (ADA) Upgrades to District Office Action
The administration recommends approval of the amendment to the agreement with Morrissey Associates, Inc. for professional design services for ADA upgrades to the District Office as presented.
- *4.8 Approval of Three-Year Agreement with Ellucian, Inc. for Professional Services Action
The administration recommends approval of the three-year agreement with Ellucian, Inc. for professional services as presented.
- *4.9 Approval of Agreement with VPLS, Inc. for Professional Services Action
The administration recommends approval of the agreement with VPLS, Inc. for professional services as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.10 Approval of Professional Services Agreement with Cambridge West Partnership, LLC (Purchasing Services) Action
The administration recommends approval of the professional services agreement with Cambridge West Partnership, LLC (CWP) to assist the Purchasing Services department as presented.
- 4.11 Adoption of Resolution No. 20-09 to Approve Contracts for Procurement of Microscopes, Specialized Engineering Equipment and Related Equipment and Services Action
The administration recommends adoption of Resolution No. 20-09 to approve contracts for procurement of microscopes, specialized engineering equipment and related equipment and services without competitive bidding as presented.
- *4.12 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 24, 2020, through June 20, 2020.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-------------|
| - California Adult Education Program (SAC & SCC) | \$2,841,435 |
| - Saint Joseph Hospital On-Site Associate Degree Nursing Program (SAC) | \$ 145,255 |
- *5.2 Approval of Sub-Agreement between RSCCD and Coronado Unified School District Selected to Host Strong Workforce Program K12 Pathway Coordinator Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Correction to Sub-Agreement between RSCCD and Foundation for Grossmont and Cuyamaca Colleges to Award Strong Workforce Program K14 Technical Assistance Provider Grant Action
The administration recommends approval of the correction to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*Item is included on the Consent Calendar, Item 1.6.

- *5.4 Adoption of Resolution N. 20-11 for California Department of Education for California State Preschool Program (Contract #CSPP-0363) Action
The administration recommends adoption of the resolution with the California Department of Education and authorization be given to the Chancellor or his designees to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Adoption of Resolution N. 20-12 for California Department of Education for General Child Care and Development Program (Contract #CCTR-0164) Action
The administration recommends adoption of the resolution with the California Department of Education and authorization be given to the Chancellor or his designees to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of Sub-Agreement between RSCCD and El Camino Community College District to Provide Training Funded by California Employment Training Panel (ETP) Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.7 Approval of Amendment to Agreement with Salytics Action
The administration recommends approval of the amendment to the agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.8 Approval of Professional Services Agreement with Telos Educational Services Action
The administration recommends approval of the services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.9 Approval of Auxiliary Organizations in Good Standing - Administrative Regulation/Board Policy 3600 Action
The administration recommends approval of the list of auxiliary organizations in good standing as presented.
- 5.10 Approval of Return to Work Action Plan Action
The administration recommends approval of the Return to Work Action Plan as presented.
- 5.11 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
 - f. Volunteers
 - g. Educational Administrator Appointments
 - (1) Interim SCC President
2. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Marvin Martinez, Chancellor
 - a. Supplemental Retirement Program, all employees represented and unrepresented

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rscsd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF JULY 13, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rscsd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

6.0 HUMAN RESOURCES

- | | |
|---|-----------------------------|
| <p>6.1 <u>Management/Academic Personnel</u></p> <ul style="list-style-type: none">• Approval of New Job Descriptions• Approval of Appointment of Interim President of Santiago Canyon College• Approval of Interim Assignments• Approval of Administrators on Special Assignment/Pilot Program• Ratification of Resignations/Retirements• Approval of 2020-2021 Faculty Association of RSCCD (FARSCCD) 175 Day/10 Month Contract Step Increases | <p><u>Action</u></p> |
|---|-----------------------------|

6.1 Management/Academic Personnel (cont.)

- Approval of 2020-2021 FARSCCD Contract Athletic Coach Stipends
- Approval of 2020-2021 FARSCCD Contract Coordinator Stipends
- Approval of 2020-2021 FARSCCD Contract Extension Days
- Approval of 2019-2020 Contract Extensions
- Approval of 2020-2021 California School Employees Association (CSEA) 888 Contract Teacher Stipends
- Approval of Changes of Classification/CSEA 888
- Approval of 2020-2021 Banked Leaves of Absence
- Approval of Part-time/Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position/Location
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Approval of Changes in Position
- Ratification of Resignations/Retirements
- Approval of Short Term Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Professional Services Agreement with Solomon Law APC for Investigative Services

Action

It is recommended the board approve the professional services agreement with Solomon Law APC for investigative services as presented.

6.4 Adoption of Resolution No. 20-15 for Adoption of Public Agency Retirement Services (PARS) Retirement Plan

Action

It is recommended that the board adopt Resolution No. 20-15.

6.5 Approval of Agreement for Administrative Services with Phase II Systems Corporation dba Public Agency Retirement Services

Action

It is recommended the board approve the administrative services agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into the agreement on behalf of the district.

6.6 Authorization for Board Travel/Conferences

Action

It is recommended that the board authorize the submitted conference and travel by board members.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on August 10, 2020.