

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, September 14, 2020
2323 North Broadway, #107
Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the September 14, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing lucarelli_anita@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to 3 p.m. on September 14, 2020. Any written comments received after 3:00 p.m. on September 14, 2020, will be distributed to the governing board following the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF SEPTEMBER 14, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at her discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

- 1.1 Call to Order
- 1.2 Pledge of Allegiance to the United States Flag
- 1.3 Adoption of Resolution No. 20-17 – Resolution Honoring First Responders in the Rancho Santiago Community College District Action
It is recommended that the board adopt Resolution No. 20-17 Honoring First Responders in the Rancho Santiago Community College District as presented.
- 1.4 Recognition of First Responders in Commemoration of Anniversary of 9/11 Attacks
- 1.5 Approval of Additions or Corrections to Agenda Action
- 1.6 Public Comment
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- 1.7 Approval of Minutes – Regular meeting of August 10, 2020 Action
- 1.8 Approval of Consent Calendar Action
Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.
- 1.9 Presentation from Joint Benefits Committee

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
- 2.7 Report from Board President
- 2.8 Reports from Board Committee Chairpersons and Representatives of the Board
 - Board Facilities Committee
 - Board Policy Committee
 - Orange County Community Colleges Legislative Task Force

3.0 INSTRUCTION

- *3.1 Approval of Educational Affiliation Agreement Renewal with Hollywood Hands Rehab Action

The administration recommends approval of the educational affiliation agreement renewal with Hollywood Hands Rehab, located in Long Beach, California, as presented.
- *3.2 Approval of Standard Clinical Affiliation Agreement Renewal with Silverado Senior Living - Newport Mesa Action

The administration recommends approval of the standard clinical affiliation agreement renewal with Silverado Senior Living - Newport Mesa located in Costa Mesa, California, as presented.
- *3.3 Approval of Standard Clinical Affiliation Agreement Renewal with Care Ambulance Action

The administration recommends approval of the standard clinical affiliation agreement renewal with Care Ambulance, located in Orange, California, as presented.
- *3.4 Approval of Educational Affiliation Agreement with SenseAbilities Therapy Group Action

The administration recommends approval of the educational affiliation agreement with SenseAbilities Therapy Group, located in Riverside, California, as presented.
- *3.5 Approval of Educational Affiliation Agreement with Madison Community Hospital DBA Madison Regional Health System Action

The administration recommends approval of the educational affiliation agreement with Madison Community Hospital DBA Madison Regional Health System, located in Madison, South Dakota, as presented.

*Item is included on the Consent Calendar, Item 1.8.

- *3.6 Approval of Educational Affiliation Agreement with Ryan’s Rehab, Inc. Action
The administration recommends approval of the educational affiliation agreement with Ryan’s Rehab Inc., located in Glendale, California, as presented.
- *3.7 Approval of Educational Affiliation Agreement Renewal with Cornerstone Therapies Action
The administration recommends approval of the educational affiliation agreement renewal with Cornerstone Therapies, located in Huntington Beach, California, as presented.
- *3.8 Approval of Rancho Santiago Community College District Professional Services Agreement with Pat Verwiel DBA Diversified Education Services Action
The administration recommends approval of the RSCCD professional services agreement with Pat Verwiel, DBA Diversified Education Services located in Marana, Arizona, as presented.
- *3.9 Approval of Rancho Santiago Community College District Professional Services Agreement with Sunrise Choices, Inc. Action
The administration recommends approval of the RSCCD professional services agreement with Sunrise Choices, Inc., located in Santa Ana, California, as presented.
- *3.10 Approval of MA-060-21010188 Registration and Tuition Fees for Criminal Justice Academy Classes between County of Orange, through its Sheriff-Coroner Department and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) Action
The administration recommends approval of agreement #MA-060-21010188 registration and tuition fees for Criminal Justice Academy classes between the County of Orange, through its Sheriff-Coroner Department and RSCCD on behalf of SAC, as presented.
- *3.11 Approval of Agreement MA-060-21010186 Regarding Use of District Facilities and Provision of Instructional Services Agreement between County of Orange, through its Sheriff-Coroner Department and Rancho Santiago Community College District on behalf of Santa Ana College Action
The administration recommends approval of agreement MA-060-21010186 regarding use of district facilities and the provision of instructional services agreement between the County of Orange, through its Sheriff-Coroner Department and RSCCD on behalf of SAC, as presented.
- *3.12 Approval of Master Services Agreement with Kaplan, Inc. Action
The administration recommends approval of the master services agreement with Kaplan, Inc, located in La Crosse, Wisconsin, as presented.

*Item is included on the Consent Calendar, Item 1.8.

- *3.13 Approval of Health Services Program Agreement Renewal between The Regents of University of California and Rancho Santiago Community College District Action
The administration recommends approval of the health services program agreement renewal between The Regents of the University of California and RSCCD, as presented.
- *3.14 Approval of Extension and Amendment No. 1 to Agreement No. C-7-1833 between Orange County Transportation Authority (OCTA) and Santa Ana College Action
The administration recommends approval of the extension and amendment No. 1 to Agreement No. C-7-1833 between OCTA and SAC, as presented.
- *3.15 Approval of Rancho Santiago Community College District to Purchase Pipet Calibration System (PCS) by Artel Action
The administration recommends approval of the RSCCD purchase of the Pipet Calibration System from Artel for SAC's biotechnology department, as presented.
- *3.16 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2019-2020 Action
The administration recommends approval and certification of the SAC School of Continuing Education high school diploma program graduate list 2019-2020, as presented.
- *3.17 Approval and Certification of Santiago Canyon College (SCC) Division of Continuing Education High School Diploma Program Graduate List 2019-2020 Action
The administration recommends approval and certification of the SCC Division of Continuing Education high school program graduate list 2019-2020, as presented.
- *3.18 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Intersession and Spring 2020 Action
The administration recommends confirmation of the list of recipients of the SAC associate degrees and certificates awarded in Intersession and Spring 2020, as presented.
- *3.19 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Spring 2020 Action
The administration recommends confirmation of the list of recipients of the SCC associate degrees and certificates for Spring 2020, as presented.

*Item is included on the Consent Calendar, Item 1.8.

- *3.20 Approval of Amendment of eLumen Client Services Agreement to Extend Agreement through June 30, 2023 Action

The administration recommends approval of the amendment of eLumen client services agreement to extend the agreement through June 30, 2023.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

- *4.2 Approval of Agreement with Brailsford & Dunlavey, Inc. for Professional Consulting Services for Feasibility Study for Santa Ana College (SAC) Student Housing Action

The administration recommends approval of the agreement with Brailsford & Dunlavey, Inc. for professional consulting services for a feasibility study for SAC student housing as presented.

- *4.3 Approval of Extension Agreement for TouchNet Application Subscription Program Action

The administration recommends approval of the extension agreement for TouchNet Application Subscription Program as presented.

- *4.4 Approval of Cloud Software Agreement Renewal for Ellucian Payment Center with Ellucian, Inc. Action

The administration recommends approval of the cloud software agreement for Ellucian Payment Center with Ellucian, Inc. as presented.

- *4.5 Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement and Academic Select/Participation Agreement Action

The administration recommends approval of a new four-year renewal under the Microsoft Campus agreement & Academic Select/Participation agreement with the FCCC as presented.

- *4.6 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action

The administration recommends ratification of the purchase orders Approved by the chancellor per Resolution No. 20-03.

- *4.7 Approval of California Multiple Award Schedule (CMAS) Contract #4-18-78-0053B to Lakeshore Equipment Company dba Lakeshore Learning Materials Action

The administration recommends approval of the District's participation in the CMAS Contract #4-18-78-0053B to Lakeshore Equipment Company dba Lakeshore Learning Materials and any future renewals, supplements, modifications and extensions as presented.

- *4.8 Approval of Vendor Name Change Action

The administration recommends approval of the vendor name change request from The Scanning Company to TSC, LLC as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- K-12 Strong Workforce Program (District) - <i>Augmentation</i>	\$ 224,748
- California Adult Education Program (SAC/SCC) - <i>Augmentation</i>	\$ 319,009
- California Campus Catalyst Fund (SAC)	\$ 110,000
- COVID-19 Block Grant (District)	\$2,822,562
- Extended Opportunity Programs & Services (EOPS) (SAC)	\$1,825,926
- Nursing Program Support Grant (SAC)	\$ 207,358
- Song-Brown Health Care Workforce Training Program- Registered Nurse Education: Capitation for Associate Degree Nursing Program (SAC)	\$ 200,000
- Student Support Services Regular Program – Year 1 (SCC)	\$ 261,888
- Student Support Services Veterans Program – Year 1 (SAC)	\$ 261,888
- Student Support Services Veterans Program – Year 1 (SCC)	\$ 261,888

- *5.2 Approval of Corrections to Sub-Agreements between RSCCD and Sacramento County Office of Education to Award Strong Workforce Program K12 Pathway Coordinator Grants – Year 1 and Year 2 Action

The administration recommends approval of corrections to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

- *5.3 Approval of Corrections to Sub-Agreements between RSCCD and San Diego Unified School District to Award Strong Workforce Program K12 Pathway Coordinator Grants – Year 1 and Year 2 Action
The administration recommends approval of corrections to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.4 Approval of Professional Services Agreement between RSCCD and CORE Education Services. Action
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Professional Services Agreement with Kleinhenz Economics Action
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of Amendment to Agreement with Telos Educational Services Action
The administration recommends approval of the amendment to the agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.7 Approval of Second Amendment to Agreement with Salytics Action
The administration recommends approval of the second amendment to the agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.8 Approval of Rancho Santiago Community College District Professional Services Agreement with Charles H.F. Davis, Ph.D. Action
The administration recommends approval of the RSCCD professional Services agreement with Charles H.F. Davis, Ph.D. as presented.
- 5.9 First Reading of Board Policies Information
The following policies are presented for a first reading as an information item:
 - Board Policy (BP) 2355 Decorum
 - BP 5500 Standards of Student Conduct (INTERIM)
- 5.10 Board Member Comments Information

*Item is included on the Consent Calendar, Item 1.8.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court
Case No. 30-2019-01072357-CU-WT-CJG

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[d][2]) (1 matter)

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Marvin Martinez, Chancellor
a. Supplemental Retirement Program, all employees represented and unrepresented

6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Revised Amendment to Employment Agreements
- Approval of Amendment to Employment Agreements
- Approval of Revised Job Descriptions
- Approval of Interim Assignments
- Approval of End of Interim Administrative Assignments
- Approval of Termination/End of Assignments
- Approval of Leaves of Absence
- Approval of CEFA Part-time/Hourly Step Increases
- Approval of FARSCCD Part-time/Hourly Step Increases
- Approval of FARSCCD Beyond Contract/Overload Step Hourly Increases
- Approval of Hiring of Temporary Long-term Substitutes
- Approval of Final Salary Placements
- Approval of Adjusted Step Placements
- Approval of Adjusted Salary for Step Increases
- Approval of Adjusted Banking Leaves of Absence
- Approval of Rescinding Banking Leaves of Absence
- Approval of Banking Leaves of Absence
- Approval of Beyond Contract/Overload Stipends
- Approval of Summer Stipends
- Approval of Changes in Hire Date
- Approval of Column Changes
- Approval of Part-time/Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

- 6.2 Classified Personnel Action
- Approval of Miscellaneous Pay Schedule 2020-2021 Revised
 - Approval of Professional Growth Increments
 - Approval of Longevity Increments
 - Approval of Changes in Salary Placement
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of Out of Class Assignments
 - Approval of Short Term Assignments
 - Approval of Additional Hours for Ongoing Assignments
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Student Assistant Lists
- 6.3 Approval of Professional Services Agreement with Van Dermyden Maddux Law Corporation for Investigative Services Action
It is recommended that the Board of Trustees approve the professional services agreement for investigative services with Van Dermyden Maddux Law Corporation, as presented.
- 6.4 Approval of Professional Services Agreement with Van Dermyden Maddux Law Corporation for Title IX Hearing Officer Action
It is recommended that the Board of Trustees approve the professional services agreement for Title IX hearing officer with Van Dermyden Maddux Law Corporation, as presented.
- 6.5 Approval of Professional Services Agreement between Rancho Santiago Community College District and Association of Community College Trustees (ACCT) Action
It is recommended that the Board of Trustees approve the professional services agreement between RSCCD and ACCT, as presented.
- 6.6 Approval of Supplemental Retirement Plan through Phase II Systems Corporation dba Public Agency Retirement Services (PARS) Action
It is recommended that the Board of Trustees approve the supplemental retirement plan through Phase II Systems Corporation dba PARS.
- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on **Tuesday, September 29, 2020.**