

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

**Board of Trustees (Regular meeting)**

**Monday, April 26, 2021**

**2323 North Broadway via Zoom**

**Santa Ana, CA 92706**

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the April 26, 2021, meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use \*9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu).

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu). Submissions by email must be received prior to 3:00 p.m. on April 26, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF APRIL 26, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu) or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities. Santa Ana College inspires, transforms, and empowers a diverse community of learners. Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

Should you wish to participate in public comments or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rscsd.edu](mailto:Gerard_Debra@rscsd.edu). Submissions by email must be received prior to 3:00 p.m. on April 26, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF APRIL 26, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes.

1.5 Approval of Minutes – Regular meeting of April 12, 2021 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Students

1.8 Presentation of RSCCD Diversity Report and Draft Equal Employment Opportunity (EEO) Plan

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Institutional Effectiveness Committee
- Board Facilities Committee

### 3.0 **INSTRUCTION**

- \*3.1 Approval of Cooperative Agreement No. 20-Puente-CC-45 between The Regents of the University of California on behalf of The Puente Project and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) Fiscal Years 2020-2021, 2021-2022, 2022-2023 Action  
The administration recommends approval of cooperative agreement No. 20-Puente-CC-45 between The Regents of the University of California on behalf of The Puente Project and RSCCD on behalf of SAC fiscal years 2020-21, 2021-22, 2022-23, as presented.
- \*3.2 Approval of Clinical Intern Agreement with California State University, Fullerton (CSUF) Action  
The administration recommends approval of the clinical intern agreement with CSUF located in Fullerton, California, as presented.
- \*3.3 Approval of Standard Inter-Agency Instructional Services Agreement with City of Rialto Action  
The administration recommends approval of the standard inter-agency instructional services agreement with the City of Rialto, California, as presented.
- \*3.4 Approval of Educational Affiliation Agreement with Lake Elsinore Unified School District Action  
The administration recommends approval of the educational affiliation agreement with Lake Elsinore Unified School District located in Lake Elsinore, California, as presented.
- \*3.5 Approval of Renewal of Facilities Use Agreement with Delhi Center Action  
The administration recommends approval of the renewal of the facilities use agreement with Delhi Center located in Santa Ana, California, as presented.
- \*3.6 Approval of Grand Canyon University and Santa Ana College Concurrent Enrollment Program (CEP) Agreement Action  
The administration recommends approval of the Grand Canyon University and SAC CEP agreement, as presented.
- \*3.7 Approval of Standard Clinical Affiliation Agreement with City of Newport Beach on behalf of Oasis Senior Center Action  
The administration recommends approval of the standard clinical affiliation agreement with the City of Newport Beach on behalf of the Oasis Senior Center located in Corona Del Mar, California, as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*3.8 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Fall 2020 Action  
The administration recommends confirmation of the list of recipients of the SAC associate degrees and certificates awarded in Fall 2020, as presented.
- \*3.9 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates Awarded in Fall 2020 Action  
The administration recommends confirmation of the list of recipients of the SCC associate degrees and certificates awarded in Fall 2020, as presented.
- \*3.10 Approval of Amended Apprenticeship Cost Agreements and Hourly Rate Decrease Action  
The administration recommends approval of the amended apprenticeship cost agreements and hourly rate decrease, as presented.
- \*3.11 Approval of Angel Baseball Location Agreement with Angel Stadium of Anaheim to Hold Santa Ana College Commencement Ceremony at Angel Stadium of Anaheim on June 1, 2021 Action  
The administration recommends approval of the agreement with Angel Stadium of Anaheim to hold SAC's commencement ceremony at Angel Stadium of Anaheim on June 1, 2021, as presented.
- \*3.12 Approval of Angel Baseball Location Agreement with Angel Stadium of Anaheim to Hold Santiago Canyon College Commencement Ceremony at Angel Stadium of Anaheim on June 14, 2021 Action  
The administration recommends approval of the agreement with Angel Stadium of Anaheim to hold SCC's commencement ceremony at Angel Stadium of Anaheim on June 14, 2021, as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action  
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from March 30, 2021, to April 12, 2021.
- \*4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2021 Action  
The administration recommends approval of the CCFS-311Q for the period ended March 31, 2021, as presented.

- 4.4 Quarterly Investment Report as of March 31, 2021 Information  
The quarterly investment report as of March 31, 2021, is presented as information.
- 4.5 Adoption of Resolution No. 21-06 Regarding Expenditure Transfers to Permit Payment of Obligations Action  
The administration recommends adoption of Resolution No. 21-06 regarding expenditure transfers as presented.
- \*4.6 Approval of Agreement with DS Group, Inc. for Constructability Review Services for Campus Entrance Improvement Phase 1 Project at Santa Ana College Action  
The administration recommends approval of the agreement with IDS Group, Inc. for constructability review services for the campus entrance improvement Phase 1 project at SAC as presented.
- \*4.7 Approval of Change Order #1 for Newbuild Construction and Restoration, Inc. for Bid #1395 for Parking Ticket Kiosk Project at Santa Ana College Action  
The administration recommends approval of change order #1 for Newbuild Construction and Restoration, Inc. for Bid #1395 for the parking ticket kiosk project at SAC as presented.
- \*4.8 Acceptance of Completion of Bid #1395 for Parking Ticket Kiosk Project at Santa Ana College and Approval of Recording a Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.9 Approval of Amendment to Agreement with Willdan Engineering for Special Inspection and Material Testing Services for East Broadmoor Trail Repair Project at Santiago Canyon College Action  
The administration recommends approval of the amendment to the agreement with Willdan Engineering for special inspection and material testing services for the East Broadmoor trail repair project at SCC as presented.
- \*4.10 Approval of Agreement with NV5 West, Inc. for On-Call Special Inspection and Materials Testing Services for Various Facility Improvement Projects Action  
The administration recommends approval of the agreement with NV5 West, Inc. for on-call special inspection and materials testing services for various facility improvement projects as presented.
- \*4.11 Approval of California Multiple Award Schedule (CMAS) Contract 3-19-70-3411B with SectorPoint, Inc. Action  
The administration recommends approval of the district's use of the CMAS 3-19-70-3411B awarded to SectorPoint, Inc., including any future renewals, addendums, supplements, modifications, and extensions as presented.

\*Item is included on the Consent Calendar, Item 1.6.

\*4.12 Approval of Foundation for California Community Colleges (FCCC)  
Contract 00004353 to CDW Government LLC Action

The administration recommends approval of the District's participation in the FCCC Contract 00004353 to CDW Government LLC including future renewals, addendums, supplements, modifications and extensions as presented.

\*4.13 Approval of Purchase Orders Action

The administration recommends approval of the purchase order listing for the period February 14, 2021, through March 27, 2021.

**5.0 GENERAL**

\*5.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- K12 Strong Workforce Program – Round 3 (District Office [DO]) - *Augmentation* \$ 371,293
- Strong Workforce Program K-12 Pathway Coordinators and K-14 Technical Assistance Providers – Fiscal Agent (DO) \$2,400,000

5.2 Approval of Privileges for Student Trustee Action

The administration recommends approval of the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425;
- The privilege to serve a term commencing on May 15;
- The privilege to serve on board committees;
- The privilege to cast an advisory vote;
- The privilege to attend conferences like any other member of the Board of Trustees.

5.3 Approval of Change of June 2021 Board Meeting Date Action

It is recommended that the Board of Trustees approve the date change of the June 14, 2021, board meeting to June 21, 2021.

\*Item is included on the Consent Calendar, Item 1.6.

5.4 RSCCD Diversity Report and Draft Equal Employment Opportunity (EEO) Plan Information

The RSCCD Diversity Report and draft RSCCD Equal Employment Opportunity Plan is presented to the board as information.

5.5 Board Member Comments Information

**RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  - f. Professional Experts
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Alistair Winter, Assistant Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
  
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Marvin Martinez, Chancellor  
a. Supplemental Retirement Program, all employees represented and unrepresented
  
4. Public Employment Appointment (pursuant to Government Code Section 54957[b][1])
  - a. President, Santiago Canyon College
  - b. President, Santa Ana College

**RECONVENE**

**Issues discussed in Closed Session (Board Clerk)**

### Public Comment

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## **6.0 HUMAN RESOURCES**

### 6.1 Management/Academic Personnel Action

- Approval of Revised Job Descriptions
- Approval of Leaves of Absence
- Approval of 2020-2021 Contract Extension Days
- Approval of 2020-2021 Additional Contract Extension Days
- Approval of Part-time Hourly New Hires/Rehires

### 6.2 Classified Personnel Action

- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Salary Placement
- Ratification of Resignations/Retirements
- Approval of Short Term Assignments
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Volunteers
- Approval of Student Assistant Lists

### 6.3 Approval of Supplemental Retirement Plan through Phase II Systems Corporation dba Public Agency Retirement Services (PARS) Action

It is recommended the board approve the supplemental retirement plan through Phase II Systems Corporation dba Public Agency Retirement Services.

## **7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on May 10, 2021.**