

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

**Board of Trustees (Regular meeting)**

**Monday, May 24, 2021**

**2323 North Broadway via Zoom**

**Santa Ana, CA 92706**

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2021, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the May 24, 2021, meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use \*9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu).

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu). Submissions by email must be received prior to 3:00 p.m. on May 24, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF MAY 24, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu) or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities. Santa Ana College inspires, transforms, and empowers a diverse community of learners. Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

Should you wish to participate in public comments or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rscsd.edu](mailto:Gerard_Debra@rscsd.edu). Submissions by email must be received prior to 3:00 p.m. on May 24, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF MAY 24, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes.

1.5 Approval of Minutes – Regular meeting of May 10, 2021 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation to 2020-2021 Student Trustee

1.8 Presentation on May Revise Budget

1.9 Presentation on Return to Workplace

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee
- Board Institutional Effectiveness Committee

### 3.0 **INSTRUCTION**

- \*3.1 Approval of Service Agreement between Rancho Santiago Community College District on behalf of Santa Ana College (SAC) and Santiago Canyon College (SCC), and Goodwill Industries of Orange County, California Action  
The administration recommends approval of the service agreement between RSCCD on behalf of SAC and SCC, and Goodwill Industries of Orange County located in Santa Ana, California, as presented.
- \*3.2 Approval of Service Agreement between Rancho Santiago Community College District on behalf of Santa Ana College and Santiago Canyon College and QuickCaption, Inc. Action  
The administration recommends approval of the service agreement between RSCCD on behalf of SAC and SCC, and QuickCaption, Inc., as presented.
- \*3.3 Approval of Service Agreement between Rancho Santiago Community College District on behalf of Santa Ana College and Santiago Canyon College, and Accurate Communication Inc. Action  
The administration recommends approval of the service agreement between RSCCD on behalf of SAC and SCC, and Accurate Communication Inc. located in Los Angeles, California, as presented.
- \*3.4 Approval of Educational Affiliation Agreement with Behavioral Learning Center, Inc. Action  
The administration recommends approval of the educational affiliation agreement with Behavioral Learning Center, Inc. located in Valencia, California, as presented.
- \*3.5 Approval of Dual Enrollment Memorandum of Understanding (MOU) Agreement between Garden Grove Unified School District and Rancho Santiago Community College District Action  
The administration recommends approval of the dual enrollment MOU agreement between Garden Grove Unified School District and RSCCD, as presented.
- \*3.6 Approval of Standard Inter-Agency Instructional Services Agreement with Orange County Sheriff's Department Action  
The administration recommends approval of the standard inter-agency instructional services agreement with Orange County Sheriff's Department located in Santa Ana, California, as presented.

- \*3.7 Approval of Amendment to Original Fiscal Impact Requested for Memorandum of Understanding with California State Fire Marshal’s Office, State Fire Training Action  
The administration recommends approval of the amendment to the original fiscal impact requested for the MOU with the California State Fire Marshal’s Office, State Fire Training, as presented.
- \*3.8 Approval of Amendment of Memorandum of Understanding between Consulate of Mexico in Santa Ana, California, and Rancho Santiago Community College District on behalf of Santa Ana College for Establishment of “Educational Orientation Window” Strategy Action  
The administration recommends approval of the amended amount increase in the MOU between the Consulate of Mexico in Santa Ana, California, and RSCCD on behalf of SAC for the establishment of the “Educational Orientation Window” Strategy as presented.
- \*3.9 Approval of Proposed Revisions for 2020–2021 Santa Ana College Catalog Addendum Action  
The administration recommends approval of the proposed revisions for the 2020–2021 SAC catalog addendum, as presented.
- \*3.10 Approval of Proposed Revisions for the 2022-2023 Santa Ana College Catalog Action  
The administration recommends approval of the proposed revisions for the 2022–2023 SAC catalog, as presented.
- \*3.11 Approval of Professional Service Agreement with Strategic Kids, LLC Action  
The administration recommends approval of the professional service agreement with Strategic Kids, LLC, as presented.
- \*3.12 Approval of Memorandum of Understanding with Orange Unified School District Action  
The administration recommends approval of the MOU with Orange Unified School District for summer 2021, as presented.
- \*3.13 Approval of Practicum Site Agreement with California Baptist University, Doctor of Psychology (PsyD) in Clinical Psychology Program Action  
The administration recommends approval of the practicum site agreement with California Baptist University, Doctor of Psychology (PsyD) in the clinical psychology program, as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.

\*Item is included on the Consent Calendar, Item 1.6.

- \*4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action  
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from April 27, 2021, to May 10, 2021.
- \*4.3 Approval of Public Hearing – 2021-2022 Tentative Budget Action  
The administration recommends approval of holding a public hearing on the 2021-2022 Tentative Budget at the meeting on June 21, 2021.
- \*4.4 Approval of Amendment to Agreement with PBK Architects, Inc. for Architectural and Engineering Services for Barrier Removal for Nealley Library Restroom Remodel at Santa Ana College Action  
The administration recommends approval of the amendment to the agreement with PBK Architects, Inc. for architectural and engineering services for barrier removal for the Nealley Library restroom remodel at SAC as presented.
- \*4.5 Approval of Agreement with IDS Group, Inc. for Electrical Engineering Services for Building K Welding Lab Electrical Load Assessment Project at Santa Ana College Action  
The administration recommends approval of the agreement with IDS Group, Inc. for electrical engineering services for the Building K welding lab additional electrical load project at SAC as presented.
- 4.6 Adoption of Resolution No. 21-09 for Authorization to Procure Orange Education Center (OEC) Site Remediation Services by Negotiated Contract and Finding of Project Substantial Complexity Action  
The administration recommends adoption of Resolution No. 21-09 for authorization to procure OEC site remediation services by negotiated contract and finding of project substantial complexity.
- \*4.7 Ratification of Award of Bid #1404 for Americans with Disabilities Act (ADA) and Parking Lot Repairs Project at District Operations Center Action  
The administration recommends ratification of the award of Bid #1404 for the ADA and parking lot repairs project at the District Operations Center as presented.
- \*4.8 Approval of Agreement with Sandy Pringle and Associates, Inc. for Project Inspection Services for Americans with Disabilities Act and Parking Lot Repairs Project at District Operations Center Action  
The administration recommends approval of the agreement with Sandy Pringle and Associates, Inc. for project inspection services for the ADA and parking lot repairs project at the District Operations Center as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*4.9 Approval of Agreement Amendment to Agreement with Hill’s Bros. Lock & Safe, Inc. for Key Hardware Consulting Services District-wide Action  
The administration recommends approval of the amendment to the agreement with Hill’s Bros. Lock & Safe, Inc. for key hardware consulting services District-wide as presented.
- \*4.10 Approval of Amendment to Agreement with SVA Architects, Inc. for On-Call Architectural Design Services for Various Projects District-wide Action  
The administration recommends approval of the amendment to the agreement with SVA Architects, Inc. for on-call architectural design services for various projects District-wide as presented.
- \*4.11 Approval of Foundation for California Community Colleges (FCCC) Contract 00003998 to Cranium Cafe, LLC dba ConexED Action  
The administration recommends approval of the District’s participation in the FCCC Contract 00003998 to Cranium Cafe, LLC dba ConexED and any future renewals, addendums, supplements, modifications and extensions as presented.
- \*4.12 Accepting and Awarding of Request for Proposal (RFP) #1393 for Johnson Student Center Café Action  
The administration recommends accepting and awarding RFP #1393 for Johnson Student Center Café to FN CO Food Services, a Fresh & Natural Company, and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related agreements on behalf of the District as presented.
- \*4.13 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period March 28, 2021, through May 1, 2021.

**5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- CalFresh Outreach (SAC & SCC) \$ 51,268
  - Child Care Access Means Parents in School (CCAMPIS- SAC & SCC) – *Augmentation Year 2* (District Office [DO]) \$ 105,610
  - Child Care Access Means Parent in School (CCAMPIS- SAC & SCC) – Year 3 (DO) \$ 81,975
  - Dream Resource Liaison Support (SAC & SCC) \$ 119,022

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.1 Approval of Resource Development Items (cont.)
- |   |             |
|---|-------------|
| - Early Head Start – Emergency Supplemental COVID (Coronavirus Disease) (DO)  | \$ 42,136   |
| - Emergency Financial Assistance to Low-Income Students (SAC & SCC)   | \$2,020,598 |
| - Retention and Enrollment Outreach (SAC & SCC)   | \$ 403,581  |
| - Veteran Resource Center One-Time Funding (SAC & SCC)  | \$ 77,917   |
| - Veteran Resource Center Ongoing Funding (SAC & SCC)   | \$ 159,089  |
| - Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC) –<br><i>Augmentation</i> | \$ 133,898  |
- \*5.2 Approval of First Amendment to Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Statewide Director for Information Communications Technology/Digital Media Sector Grant Action  
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of Fiscal Agent Services Agreement (#C21-0010) from California Community Colleges Chancellor’s Office Action  
The administration recommends approval of the fiscal agent services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.4 Approval of Professional Services Agreement with Go To Technologies, Inc. for Information Technology (IT) Management and Transition Consulting Services Action  
The administration recommends approval of the professional services agreement with Go To Technologies, Inc. for IT management and transition consulting services as presented.
- 5.5 First Reading of Board Policies Information  
The following policies are presented for a first reading as an information item:
- Board Policy (BP) 5215 SARS-CoV-2 (Severe Acute Respiratory Syndrome Coronavirus 2) Vaccination Program (NEW) - Students
  - BP 6620 Naming district Properties and Facilities
  - BP 7132 Management Medical/Dental Insurance Benefits
  - BP 7325 SARS-CoV-2 (Severe Acute Respiratory Syndrome Coronavirus 2) Vaccination Program (NEW) - Employees
- 5.6 Board Member Comments Information

\*Item is included on the Consent Calendar, Item 1.6.

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers
- f. Professional Experts
- g. Educational and Classified Administrator Appointments
  - (1) Interim Public Information Officer
  - (2) Interim District Administrator for Institutional Equity, Compliance & Title IX

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

Alfonso Roman v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2021-01196907-CU-OE-CJC

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Alistair Winter, Assistant Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)

California School Employees Association (CSEA), Chapter 579

California School Employees Association, Chapter 888

Continuing Education Faculty Association (CEFA)

Unrepresented Management Employees

4. Public Employee Performance Evaluation (Gov. Code section 54957[b][1])

- a. Chancellor Marvin Martinez, annual review

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

### Public Comment

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## **6.0 HUMAN RESOURCES**

### 6.1 Management/Academic Personnel Action

- Approval of Revised Job Descriptions
- Approval of Adjusted Position Designations
- Approval of Interim Appointments/Assignments
- Approval of Extensions of Interim Assignment
- Ratification of Resignations/Retirements
- Approval of Adjusted Effective Dates of Resignation/Retirement
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-Paid Instructors of Record
- Approval of Non-Paid Internships and Agreements

### 6.2 Classified Personnel Action

- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Changes in Position/Location
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Short Term Assignments
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

### 6.3 Approval of RSCGD Equal Employment Opportunity Plan 2021-2024 Action

The administration recommends approval of the RSCGD Equal Employment Opportunity Plan 2021-2024 and authorization for its transmission to the State Chancellor’s Office.

6.4 Approval of RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2020-2021 Action

The administration recommends approval of the RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2020-2021 and authorization for its transmission to the State Chancellor's Office.

6.5 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Rancho Santiago Community College District Continuing Education Faculty Association (CEFA) Action

It is recommended that the board approve the collective bargaining agreement between RSCCD and the RSCCD CEFA for the period of July 1, 2021, through June 30, 2024.

6.6 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and CSEA Chapter 888 (Child Development Teachers) Action

It is recommended that the board approve the collective bargaining agreement between RSCCD and CSEA Chapter 888 for the period of July 1, 2018 through June 30, 2021.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on June 21, 2021.