

# **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

## **Board of Trustees (Regular meeting)**

**Monday, June 21, 2021**

**2323 North Broadway via Zoom**

**Santa Ana, CA 92706**

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2021, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the June 21, 2021, meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use \*9 to raise your hand using your phone if you'd like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu).

Should you wish to participate in **public comments** or request to "speak" to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu). Submissions by email must be received prior to 3:00 p.m. on June 21, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF JUNE 21, 2021**. Please indicate if you are addressing a specific agenda item or are making a "Public Comment." Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu) or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

### **District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities. Santa Ana College inspires, transforms, and empowers a diverse community of learners. Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

### **Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

## **A G E N D A**

### **1.0 PROCEDURAL MATTERS**

4:30 p.m.

#### 1.1 Call to Order

#### 1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance to Elisabeth Neely, 2021-2022 Student Trustee

1.4 Approval of Additions or Corrections to Agenda Action

1.5 Public Comment

Should you wish to participate in public comments or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu). Submissions by email must be received prior to 3:00 p.m. on June 21, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF JUNE 21, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes.

1.6 Approval of Minutes – Regular meeting of May 24, 2021 Action

1.7 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.8 Recognition of Classified Staff

1.9 Public Hearing - 2021-2022 Tentative Budget

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

2.2 Reports from College Presidents

- Notice to Public Regarding Accreditation Third Party Comments

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Reports from Academic Senate Presidents

2.6 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Institutional Effectiveness Committee
- Board Legislative Committee
- Board Policy Committee
- Rancho Santiago Community College District Foundation

### 3.0 **INSTRUCTION**

- \*3.1 Approval of College and Career Access Pathways, a Dual Enrollment Partnership Agreement 2021-2026 with Santa Ana Unified School District (SAUSD) Action  
The administration recommends approval of the College and Career Access Pathways, a Dual Enrollment Partnership Agreement 2021-2026 with SAUSD located in Santa Ana, California, as presented.
- \*3.2 Approval of Joint Use Agreement between Santa Ana Unified School District and Rancho Santiago Community College District for Middle College High School (MCHS) Action  
The administration recommends approval of the Joint Use Agreement between SAUSD and RSCCD for MCHS, as presented.
- \*3.3 Ratification of Agreement for COVID-19 Testing Services with Medica Testing Group, Inc. in Association with Eastside Family Medical Associates, Inc. Action  
The administration recommends ratification of the agreement for COVID-19 testing services with Medica Testing Group, Inc. in association with Eastside Family Medical Associates, Inc., as presented.
- \*3.4 Approval of First Amendment to Educational Affiliation Agreement between Rancho Santiago Community College District and Interface Rehab, Inc. Action  
The administration recommends approval of the first amendment to the educational affiliation agreement between RSCCD and Interface Rehab, Inc. located in Placentia, California, as presented.
- \*3.5 Approval of Proposed Revisions for 2021-2022 Santiago Canyon College (SCC) Catalog Action  
The administration recommends approval of the proposed revisions for the 2021-2022 SCC catalog.
- \*3.6 Approval of 2021-2022 California/Nevada Training Trust Master Cost Agreement Action  
The administration recommends approval of the 2021-2022 California/Nevada Training Trust master cost agreement as presented.
- \*3.7 Approval of 2021-2022 JTS Services Master Cost Agreement Action  
The administration recommends approval of the 2021-2022 JTS Services master cost agreement as presented.
- \*3.8 Approval of 2021-2022 Metropolitan Water District of Southern California Master Cost Agreement Action  
The administration recommends approval of the 2021-2022 Metropolitan Water District of Southern California master cost agreement as presented.

\*Item is included on the Consent Calendar, Item 1.7.

- \*3.9 Approval of 2021-2022 Operating Engineers Training Trust JATC Master Cost Agreement Action  
The administration recommends approval of the 2021-2022 Operating Engineers Training Trust JATC Master Cost Agreement as presented.
- \*3.10 Approval of 2021-2022 Orange County Electrical Training Trust Master Cost Agreement Action  
The administration recommends approval of the 2021-2022 Orange County Electrical Training Trust master cost agreement as presented.
- \*3.11 Approval of 2021-2022 Southern California Surveyors Master Cost Agreement Action  
The administration recommends approval of the 2021-2022 Southern California Surveyors master cost agreement as presented.
- 3.12 Approval of 2021-2022 Southwest Carpenters Training Fund and Southwest Carpenter and Affiliated Trades Joint Apprenticeship and Training Committee Master Cost Agreement Action  
The administration recommends approval of the Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee master cost agreement as presented.
- \*3.13 Approval of Instructional Service Agreement with Santa Ana Beauty Academy Action  
The administration recommends approval of the instructional service agreement with Santa Ana Beauty Academy as presented.
- \*3.14 Approval of Professional Services Agreement with PGINET Consulting Action  
The administration recommends approval of the professional services agreement with PGINET Consulting as presented.
- \*3.15 Approval of Professional Services Agreement with Interact Communications, Inc. Action  
The administration recommends approval of the professional services agreement with Interact Communications, Inc. as presented.
- \*3.16 Approval of Santiago Canyon College Media Campaign with Spectrum Reach Action  
The administration recommends approval of the SCC media campaign with Spectrum Reach as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.

- \*4.2 Approval of Budget Increases/Decreases, and Budget Transfers Action  
The administration recommends approval of budget increases/decreases, and transfers from May 11, 2021, to June 7, 2021.
- \*4.3 Adoption of Resolution No. 21-10 to Establish Agency Fund No. 89 Action  
The administration recommends adoption of Resolution No. 21-10 to establish Agency Fund No. 89.
- 4.4 Approval of 2021-2022 Tentative Budget Action  
The administration recommends approval of the 2021-2022 proposed Tentative Budget as presented.
- \*4.5 Approval of Agreement with Brailsford & Dunlavey, Inc. for Development Planning for Centennial Education Center (CEC) at Santa Ana College (SAC) Action  
The administration recommends approval of the agreement with Brailsford & Dunlavey, Inc. for professional consulting services for development planning for CEC at SAC as presented.
- \*4.6 Award of Bid #1407 Science Center for Owner Furnished Furnishings and Equipment Project at Santa Ana College Action  
The administration recommends approval of the award of Bid #1407 to Ramco General Engineering Contractors for the Science Center owner furnishings and equipment project at SAC as presented.
- \*4.7 Ratification of Award of Bid #1405 for Building D Elevator Modernization Project at Santiago Canyon College Action  
The administration recommends ratification of awarding Bid #1405 for Building D elevator modernization project at SCC as presented.
- \*4.8 Approval of Amendment to Agreement with Cannon Corporation for On-Call District-wide Land Survey Services Action  
The administration recommends approval of the amendment to the agreement with Cannon Corporation for on-call District-wide land survey services as presented.
- \*4.9 Approval of Renewal of Services with Rave Mobile Safety for Rave Alert and Addition of Rave Guardian Action  
The administration recommends approval of the renewal of services with Rave Mobile Safety for Rave Alert and the addition of Rave Guardian as presented; and authorization be given to the Interim Vice Chancellor of Business Operations/Fiscal Services to enter into the agreement for a five-year renewal period.

- \*4.10 Approval of Contract for Full Service Maintenance Program with Case Emergency Systems Action  
The administration recommends approval of the contract for a full service maintenance program with Case Emergency Systems, as presented.
- \*4.11 Acceptance and Award of Request for Proposal (RFP) #1403 for Legal Counsel for District-wide Services Action  
The administration recommends the board accept and award RFP #1403 for legal counsel for District-wide services to seven law firms and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related agreements on behalf of the District as presented.
- \*4.12 Approval of Agreement for General Counsel Services with AlvaradoSmith Action  
The administration recommends approval of authorizing the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and AlvaradoSmith as presented.
- \*4.13 Approval of 2021-2022 Contract Listing Action  
The administration recommends approval of the 2021-2022 contract listing as presented.
- \*4.14 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action  
The administration recommends ratification of the purchase orders approved by the chancellor per Resolution No. 20-03 for the period January 1, 2021, through June 8, 2021.
- \*4.15 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period May 2, 2021, through May 22, 2021.
- \*4.16 Approval of Agreement with ProcureAmerica, Business Intelligence Services Action  
The administration recommends approval of the agreement with Procure-America, Business Intelligence Services, as presented.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Early Head Start (District) - *Augmentation* \$ 24,239
  - California Adult Education Program (SAC & SCC) \$3,207,811
  - Regional Director for Employer Engagement – Information & Communication Technologies (ICT)/Digital Media (District) \$ 50,000
- \*5.2 Adoption of Resolution No. 21-11 with California Department of Social Services for General Child Care and Development Programs (Contract #CCTR-1168) Action  
The administration recommends adoption of Resolution No. 21-11 with the California Department of Social Services and authorization be given to the Chancellor or his designees to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Adoption of Resolution No. 21-12 with California Department of Education for California State Preschool Program (Contract #CSPP-1358) Action  
The administration recommends adoption of Resolution No. 21-12 with the California Department of Education and authorization be given to the Chancellor or his designees to sign and enter into a related contractual agreement on behalf of the district.
- \*5.4 Approval of Professional Services Agreement with Network Kinection Action  
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.5 Approval of Professional Services Agreement with The McNellis Corporation Action  
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.6 Approval of Professional Services Agreement with UNITE-LA Action  
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- \*5.7 Approval of Professional Services Agreement with Cumulus Technology Services, LLC Action  
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.8 Approval of Professional Services Agreement for Managed Threat Detection Services with Tyler Technologies, Inc. Action  
The administration recommends approval of the professional services agreement and that authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.9 Approval of Professional Services Agreement with VPLS, Inc. Action  
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.10 Approval of Master Agreement Template between RSCCD and Its Three Auxiliary Foundations Action  
It is recommended that the board approve the Master Agreement template formalizing the relationships between the District and its auxiliary foundations.
- \*5.11 Approval Renewal of Contract with Townsend Public Affairs, Inc. Action  
It is recommended that the board approve the contract for consulting services with Townsend Public Affairs, Inc. as presented.
- 5.12 Approval of Board Legislative Committee Recommendations Action  
It is recommended that the board review and approve the Board Legislative Committee's recommendations on legislative bills.
- 5.13 Adoption of Board Policy Action  
It is recommended that the board adopt Board Policy 6620 Naming of District Properties and Facilities.
- 5.14 First Reading of Board Policies Information  
The following policies are presented for a first reading as an information item:
  - Board Policy 2431 Chancellor Selection
  - Board Policy 2760 Campaign Limitations
  - Board Policy 7100 Commitment to Diversity
  - Board Policy 7325 SARS-CoV-2 (Severe Acute Respiratory Syndrome Coronavirus 2) Vaccination Program (NEW)

5.15 Discussion of RSCCD's Relationship with SchoolsFirst Federal Credit Union Information

The board members plan to discuss RSCCD's relationship with SchoolsFirst Federal Credit Union as an informational item.

5.16 Board Member Comments Information

**RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)  
Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  - f. Professional Experts
  - g. Educational Administrator Appointments
    - (1) Vice Chancellor, Business Services
    - (2) Vice Chancellor, Human Resources

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Rebecca Gonzalez v. Rancho Santiago Community College District, Alliance of Schools for Cooperative Insurance Program (ASCIP) Case #1906548

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

Anthony Rabiola v. Rancho Santiago Community College District, Alliance of Schools for Cooperative Insurance Program Claim Number # 1805506

Alfonso Roman v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2021-01196907-CU-OE-CJC

Francois Tabi v. The Regents and Trustees of Santa Ana College, United States District Court Central District of California Case No. CV20-00323

3. Appeal of Student Expulsion (pursuant to Education Code 76030)  
Student #2173613
4. Public Employee Performance Evaluation (Gov. Code section 54957[b][1])
  - a. Chancellor Marvin Martinez, annual review

5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Alistair Winter, Assistant Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888 Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

- 6.1 Approval of Appointment/Employment Agreement: Vice Chancellor, Business Services Action
- 6.2 Approval of Appointment/Employment Agreement: Vice Chancellor, Human Resources Action
- 6.3 Approval of 2021-2022 CEFA Permanent Hourly Salary Schedule Effective August 16, 2021 Action
- 6.4 Management/Academic Personnel Action
- Approval of 2021-2022 Administrator/Academic Supervisor Step Increases
  - Approval of 2021-2022 Management/Supervisory/Confidential Step Increases
  - Approval of Extensions of Interim Assignment
  - Approval of Interim Assignments
  - Approval of 2021-2022 CSEA 888 Contract Step Increases
  - Approval of 2021-2022 FARSCCD 175 Day/10 Month Contract Step Increases

6.4 Management/Academic Personnel (cont.)

- Approval of 2021-2022 FARSCCD 192 Day/12 Month Contract Step Increases
- Approval of 2021-2022 FARSCCD Contract Coach Stipends
- Approval of 2021-2022 FARSCCD Contract Coordinator Stipends
- Approval of 2021-2022 CSEA 888 Contract Stipends
- Approval of 2021-2022 FARSCCD Contract Extension Days
- Approval of Additional 2020-2021 Contract Extension Days
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-Paid Instructors of Record

6.5 Classified Personnel

Action

- Approval of 2021-2022 CSEA Chapter 579 Step Increases
- Approval of Miscellaneous Pay Schedule-2021-2022 (Compliance with scheduled minimum wage increase-Senate Bill 3)
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Leaves of Absence
- Approval of Short Term Assignments
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.6 Approval of First Amendment to Professional Services Agreement between Rancho Santiago Community College District and Association of Community College Trustees (ACCT)

Action

The administration recommends approval of the first amendment to the professional services agreement between RSCCD and ACCT, as presented.

6.7 Approval of First Amendment to Professional Services Agreement between Rancho Santiago Community College District and PPL, Incorporated

Action

The administration recommends approval of the first amendment to the professional services agreement between RSCCD and PPL, Inc., as presented.

6.8 Approval of Amendment No. 1 to Agreement between Rancho Santiago Community College District and Health Advocate, Incorporated for Employee Assistance Program and Advocacy Services

Action

The administration recommends approval of amendment No. 1 to the agreement between RSCCD Health Advocate, Inc., as presented.

6.9 Approval of First Amendment to Professional Services Agreement between Rancho Santiago Community College District and Van Dermyden Makus Law Corporation Action

The administration recommends approval of the first amendment to the professional services agreement between RSCCD and Van Dermyden Makus Law Corporation, as presented.

6.10 Approval of Supplemental Retirement Plan (SRP 2) through Phase II Systems Corporation dba Public Agency Retirement Services (PARS) Action

It is recommended the Board of Trustees approve the Supplemental Retirement Plan (SRP2) through Phase II Systems Corporation dba Public Agency Retirement Services, as presented.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on July 12, 2021.