

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, July 12, 2021
2323 North Broadway via Zoom
Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2021, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the July 12, 2021, meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing Gerard_Debra@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Gerard_Debra@rsccd.edu. Submissions by email must be received prior to 3:00 p.m. on July 12, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF JULY 12, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at Gerard_Debra@rsccd.edu or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities. Santa Ana College inspires, transforms, and empowers a diverse community of learners. Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

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1.5 Approval of Minutes – Regular meeting of June 21, 2021 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Rancho Santiago Community College District Diversity Award Recipient

1.8 Presentation on Enrollment Strategy and Marketing

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Reports from Academic Senate Presidents

2.6 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Dual Enrollment Agreement between Western Education Corporation and Rancho Santiago Community College District Action
The administration recommends approval of the dual enrollment agreement between Western Education Corporation and RSCCD, as presented.
- *3.2 Approval of Standard Clinical Affiliation Agreement with Covenant Care California, LLC dba St. Edna Sub-Acute and Rehabilitation Center Action
The administration recommends approval of the standard clinical affiliation agreement with Covenant Care California, LLC dba St. Edna Sub-Acute and Rehabilitation Center located in Santa Ana, as presented.
- *3.3 Approval of Educational Affiliation Agreement with Nurture Collective (Speech-Language Pathology Assistant Program [SLPA]) Action
The administration recommends approval of the educational affiliation agreement for the SLPA program with Nurture Collective located in Whittier, California, as presented.
- *3.4 Approval of Educational Affiliation Agreement with Nurture Collective (Occupational Therapy Assistant Program [OTA]) Action
The administration recommends approval of the educational affiliation agreement for the OTA program with Nurture Collective located in Whittier, California, as presented.
- *3.5 Approval of Educational Affiliation Agreement with Maya Borna Inc Action
The administration recommends approval of the educational affiliation agreement with Maya Borna Inc located in Los Angeles, California, as presented.
- *3.6 Approval of Standard Clinical Affiliation Agreement with Bartlett Center, LLC dba French Park Care Center Action
The administration recommends approval of the standard clinical affiliation agreement with Bartlett Care Center, LLC dba French Park Care Center located in Santa Ana, California, as presented.
- *3.7 Approval of Site-Based Learning Affiliation Agreement with Capella University Action
The administration recommends approval of the site-based learning affiliation agreement with Capella University located in Minneapolis, Minnesota, as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.8 Approval of Clinical Training Affiliation Agreement (Without School Instructor on Entity Premises) with Irvine Adult Day Health Services Action
The administration recommends approval of the clinical training affiliation agreement (without school instructor on entity premises) with Irvine Adult Day Health Services located in Irvine, California, as presented.
- *3.9 Approval of Educational Affiliation Agreement with Speech and Language Development Center Action
The administration recommends approval of the educational affiliation agreement with the Speech and Language Development Center located in Buena Park, California, as presented.
- *3.10 Approval of Educational Affiliation Agreement with OC Autism Foundation Action
The administration recommends approval of the educational affiliation agreement with OC Autism Foundation located in Garden Grove, California, as presented.
- *3.11 Approval of Educational Affiliation Agreement with Irvine Unified School District Action
The administration recommends approval of the educational affiliation agreement with Irvine Unified School District located in Irvine, California, as presented.
- *3.12 Approval of Educational Affiliation Agreement with All Star Physical Therapy Action
The administration recommends approval of the educational affiliation agreement with All Star Physical Therapy located in Murrieta, California, as presented.
- *3.13 Approval of Educational Affiliation Agreement with Etiwanda School District Action
The administration recommends approval of the educational affiliation agreement with Etiwanda School District located in Etiwanda, California, as presented.
- *3.14 Approval of Standard Clinical Affiliation Agreement with AmbuServe Ambulance Action
The administration recommends approval of the standard clinical affiliation agreement with AmbuServe Ambulance located in Gardena, California, as presented.

- *3.15 Approval of Rancho Santiago Community College District Professional Services Agreement with West Coast Customs Action
The administration recommends approval of the RSCCD professional services agreement with West Coast Customs located in Burbank, California, as presented.
- *3.16 Approval of Memorandum of Understanding with Guest House, LP Action
The administration recommends approval of the MOU with Guest House LP located in Newport Beach, California, as presented.
- *3.17 Approval of Memorandum of Agreement between Los Angeles/Orange Counties Building & Construction Trades Council Apprenticeship Readiness Fund and Rancho Santiago Community College District Action
The administration recommends approval of the MOU between Los Angeles/Orange Counties Building & Construction Trades Council Apprenticeship Readiness Fund and RSCCD, as presented.
- *3.18 Approval of Rancho Santiago Community College District Professional Services Agreement with Katrina Williams (K.W.) Media Action
The administration recommends approval of the RSCCD professional services agreement with Katrina Williams (K.W.) Media located in Seattle, Washington, as presented.
- *3.19 Approval of Rancho Santiago Community College District Professional Services Agreement with Univision Communications, Inc. Action
The administration recommends approval of the RSCCD professional services agreement with Univision Communications, Inc. located in Los Angeles, California, as presented.
- *3.20 Approval of Rancho Santiago Community College District Professional Services Agreement with Estrella Media Action
The administration recommends approval of the RSCCD professional services agreement with Estrella Media located in Burbank, California, as presented.
- *3.21 Approval of Revised Standard Clinical Affiliation Agreement with City of Newport Beach on behalf of Oasis Senior Center for Health Sciences/ Nursing Program Action
The administration recommends approval of the revised standard clinical affiliation agreement with the City of Newport Beach on behalf of the Oasis Senior Center located in Corona Del Mar, California, as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.22 Approval of Proposed Revisions for 2020–2021 Santa Ana College (SAC) Catalog Addendum Action
The administration recommends approval of the proposed revisions for the 2020–2021 SAC catalog addendum, as presented.
- *3.23 Approval of Proposed Revisions for 2022–2023 Santa Ana College Catalog Action
The administration recommends approval of the proposed revisions for the 2022–2023 SAC catalog, as presented.
- *3.24 Approval of Santa Ana College & Santiago Canyon College (SCC) Community Services Program for Fall 2021 Action
The administration recommends approval of the SAC & SCC Community Services program for Fall 2021, as presented.
- *3.25 Approval of Santa Ana College Institutional Self-Evaluation Report Action
The administration recommends approval of the SAC institutional self-evaluation report, as presented.
- *3.26 Approval of Santiago Canyon College Institutional Self Evaluation Report Action
The administration recommends approval of the SCC institutional self evaluation report, as presented.
- *3.27 Approval of Professional Services Agreement with Entravision Action
The administration recommends approval of the professional services agreement with Entravision located in Los Angeles, California, as presented.
- *3.28 Approval of Professional Services Agreement with ReachLocal, Inc. Action
The administration recommends approval of the professional services agreement with ReachLocal, Inc. located in Woodland Hills, California, as presented.
- *3.29 Approval of Agreement with Pacific Clinics’ Recovery Education Institute (REI) Action
The administration recommends approval of the agreement with Pacific Clinics’ REI located in Orange, California.
- *3.30 Approval of Consulting Agreement Renewal with Orange Unified School District (OUSD) Action
The administration recommends approval of the renewal of the consulting agreement with OUSD as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.31 Approval of Memorandum of Understanding for Five-Year Renewal of Bridge Program with Orange Unified School District Action
The administration recommends approval of the MOU renewal for the Bridge program with OUSD as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers, and Intrafund and Interfund Transfers Action
The administration recommends approval of budget increases, decreases and transfers, and intrafund and interfund transfers from June 8, 2021, to June 27, 2021.
- *4.3 Adoption of Resolution No. 21-13 for Separate Bank and Investment Accounts Action
The administration recommends adoption of Resolution No. 21-13 for separate bank and investment accounts as presented.
- *4.4 Approval of Change Order #1 for Southern Counties Quality Masonry, Inc. for Bid #1394 Welding Concrete Masonry Unit Wall Extension at Santa Ana College Action
The administration recommends approval of change order #1 for Southern Counties Quality Masonry, Inc. for Bid #1394 for the welding concrete masonry unit wall extension at SAC as presented.
- *4.5 Acceptance of Completion of Bid #1394 Welding Concrete Masonry Unit Wall Extension at Santa Ana College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of Bid #1394 for the welding concrete masonry unit wall extension at SAC as complete and approval of filing a Notice of Completion with the County as presented.
- *4.6 Approval of Change Order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1389 Barrier Removal East Broadmoor Trail Project at Santiago Canyon College Action
The administration recommends approval of change order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1389 for the barrier removal East Broadmoor Trail project at SCC as presented.

- *4.7 Acceptance of Completion of Bid #1389 Barrier Removal East Broadmoor Trail Project at Santiago Canyon College and Approve Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.8 Ratification of Award of Bid #1406 Safety and Security Building Access Control Upgrades at Santiago Canyon College Action
The administration recommends ratification of the award of Bid #1406 For the Safety and Security Building access control upgrades at SCC as presented.
- *4.9 Approval of Agreement with Cumming Management Group, Inc. for Cost Estimating Consulting Services for Access Control Pilot Projects at Santa Ana College, Santiago Canyon College, and Digital Media Center (DMC) Action
The administration recommends approval of the agreement with Cumming Management Group, Inc. for cost estimating consulting services for the access control pilot projects at SAC, SCC, and DMC as presented.
- *4.10 Approval of Five-Year Construction Plan (2023-2027) and Initial Project Proposals (IPPs) for Santa Ana College Action
The administration recommends approval of the Five-Year Construction Plan (2023-2027) and IPPs for SAC as presented.
- *4.11 Approval of Foundation for California Community Colleges (FCCC) Master Services Agreement #00004526 Awarded to Office Depot, LLC Action
The administration recommends approval of the District's use of the FCCC Master Services Agreement #00004526 awarded to Office Depot, LLC, including any future renewals, addendums, supplements, modifications and extensions as presented.
- *4.12 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 23, 2021, through June 19, 2021.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Services or her designee to enter into related contractual agreements on behalf of the district for the following:
- Early Head Start 2021 – Emergency American Rescue Plan (ARP) COVID (District) \$167,510

- *5.2 Approval of Sub-Agreements between RSCCD and Local Educational Agencies in Los Angeles County and Orange County Selected to Host Strong Workforce Program K12 Pathway Coordinators (Year 3) Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Memorandum of Understanding (MOU) between RSCCD and Santa Ana Unified School District (SAUSD) Action
The administration recommends approval of the MOU between RSCCD and SAUSD for the provision of early care and education services and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into related agreement on behalf of the district.
- *5.4 Approval of Professional Services Agreement with C Augenstein Corporation Action
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related agreement on behalf of the district.
- *5.5 Approval of Auxiliary Organizations in Good Standing Per Administrative Regulation/Board Policy 3600 Action
The administration recommends approval of the list of auxiliary organizations in good standing as presented.
- 5.6 Adoption of Board Policies Action
It is recommended that the Board adopt the following revised policies as presented:
- Board Policy 2431 Chancellor Selection
 - Board Policy 2760 Campaign Limitations
 - Board Policy 7100 Commitment to Diversity
- 5.7 First Reading of Board Policy Information
The following policy is presented for a first reading as an information item:
- Board Policy 7325 SARS-CoV-2 (Severe Acute Respiratory Syndrome Coronavirus 2) Vaccination Program (NEW)
- 5.8 Approval of Letter to SchoolsFirst Federal Credit Union Action
It is recommended that the board discuss the proposed letter to SchoolsFirst Federal Credit Union as presented and approve action to communicate with SchoolsFirst Federal Credit Union about this subject.
- 5.9 Board Member Comments Information

*Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
 - f. Professional Experts
 - g. Educational Administrator Appointments
 - (1) Associate Dean, Health Science & Nursing
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956. 54956.9[d][1])

Rebecca Gonzalez v. Rancho Santiago Community College District, Alliance of Schools for Cooperative Insurance Program (ASCIP) Case #1906548

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

Anthony Rabiola v. Rancho Santiago Community College District, Alliance of Schools for Cooperative Insurance Program Claim Number # 1805506

Alfonso Roman v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2021-01196907-CU-OE-CJC

Francois Tabi v. The Regents and Trustees of Santa Ana College, United States District Court Central District of California Case No. CV20-00323

3. Conference with Legal Counsel: Litigation (pursuant to Government Code Section 54956.9(d)(4) (1 case)
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6):
Agency Negotiator: Board President
Unrepresented Employee: Chancellor

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Approval of Revised Job Description – Vice Chancellor of Educational Services Action

6.2 Management/Academic Personnel Action

- Approval of Revised Job Descriptions
- Approval of Appointments
- Approval of Extensions of Interim Assignment
- Ratification of Resignations/Retirements
- Approval of Voluntary Transfers
- Approval of Hiring of Temporary 1-Year Full-time Faculty Members
- Approval of Hiring of Temporary Long-Term Substitutes (LTS)
- Approval of 2021-2022 Banking Leaves
- Approval of 2021-2022 Contract Step Increases
- Approval of 2021-2022 Contract Column Changes
- Approval of Adjusted Contract Salaries for 2021-2022
- Approval of Additional 2020-2021 Contract Extension Days
- Approval of 2021-2022 Contract Extension Days
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Intern Services

6.3 Classified Personnel Action

- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Short Term Assignments
- Approval of Changes in Temporary Assignments

- 6.3 Classified Personnel (cont.)
- Approval of Additional Hours for Ongoing Assignment
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Community Service Presenters and Stipends
 - Approval of Volunteers
 - Approval of Student Assistant Hire Lists
- 6.4 Presentation of Child Development Centers – California School Employees Association (CSEA) Chapter 888 Initial Bargaining Proposal to Rancho Santiago Community College District Action
It is recommended that the board receive and file the Child Development Centers – CSEA Chapter 888 initial bargaining proposal to RSCCD and schedule a public hearing for its August 9, 2021, meeting.
- 6.5 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers - California School Employees Association (CSEA) Chapter 888 Action
It is recommended that the board receive and file the RSCCD initial bargaining proposal to the Child Development Centers - CSEA Chapter 888 and schedule a public hearing for its August 9, 2021, meeting.
- 6.6 Approval of 3% Increase to Chancellor’s Salary, Fringe Benefits, and Allowance Pursuant to Chancellor Employment Agreement Action
It is recommended that the board approve the 3% increase to the salary, fringe benefit, and allowance for Marvin Martinez, Chancellor, as presented.
- 6.7 Authorization for Board Travel/Conferences Action
It is recommended that the board authorize the submitted conference and travel by board members.
- 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on August 9, 2021.