

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

**Board of Trustees (Regular meeting)**

**Monday, September 13, 2021**

**2323 North Broadway via Zoom**

**Santa Ana, CA 92706**

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2021, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the September 13, 2021, meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use \*9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu).

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu). Submissions by email must be received prior to 3:00 p.m. on September 13, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF SEPTEMBER 13, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at [Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu) or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

**Santa Ana College** inspires, transforms, and empowers a diverse community of learners.

**Santiago Canyon College** is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Adoption of Resolution No. 21-14 – Resolution Honoring First Responders in the Rancho Santiago Community College District Action

It is recommended that the board adopt Resolution No. 21-14 Honoring First Responders in the Rancho Santiago Community College District as presented.

1.4 Recognition of First Responders in Commemoration of Anniversary of 9/11 Attacks

1.5 Approval of Additions or Corrections to Agenda Action

1.6 Public Comment

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rscsd.edu](mailto:Gerard_Debra@rscsd.edu). Submissions by email must be received prior to 3:00 p.m. on September 13, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF SEPTEMBER 13, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes.

1.7 Approval of Minutes – Regular meeting of August 9, 2021 Action

1.8 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.9 Public Hearing - 2021-2022 Proposed Adopted Budget

1.10 Presentation on District Enrollment

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Reports from Academic Senate Presidents

2.6 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Institutional Effectiveness Committee
- Board Facilities Committee
- Board Policy Committee

### 3.0 INSTRUCTION

- \*3.1 Approval of Smartabase Subscription Agreement for Santa Ana College (SAC) Criminal Justice Academies with Fusion Sport Inc. Action  
The administration recommends approval of the Smartabase subscription agreement for SAC Criminal Justice Academies with Fusion Sport Inc. located in Boulder, Colorado, as presented.
- \*3.2 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and California State Parks and Recreation Action  
The administration recommends approval of the standard inter-agency instructional services agreement between RSCCD on behalf of SAC and California State Parks and Recreation located in San Clemente, California, as presented.
- \*3.3 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Anaheim Fire and Rescue Action  
The administration recommends approval of standard inter-agency instructional services agreement between RSCCD on behalf of SAC and Anaheim Fire and Rescue located in Anaheim, California, as presented.
- \*3.4 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Acacia Adult Day Services Action  
The administration recommends approval of the educational affiliation agreement between RSCCD on behalf of SAC and Acacia Adult Day Services located in Garden Grove, California, as presented.
- \*3.5 Approval of Terms of Service Agreement between RSCCD on behalf of Santa Ana College and American Occupational Therapy Association, Inc. (AOTA) Action  
The administration recommends approval of the terms of service agreement between RSCCD on behalf of SAC and AOTA located in North Bethesda, Maryland, as presented.
- \*3.6 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and with Port View Preparatory Action  
The administration recommends approval of the educational affiliation agreement between RSCCD on behalf of SAC and Port View Preparatory located in Tustin, California, as presented.

\*Item is included on the Consent Calendar, Item 1.8.

- \*3.7 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and with Sparkle Where Our Voices Shine Inc. Action  
The administration recommends approval of the educational affiliation agreement between RSCCD on behalf of SAC and Sparkle Where Our Voices Shine Inc. located in Victorville, California, as presented.
- \*3.8 Approval of Standard Clinical Affiliation Agreement between Rancho Santiago Community College District on behalf of Santa Ana College and College Hospital Partial Hospitalization Program Action  
The administration recommends approval of the standard clinical affiliation agreement between RSCCD on behalf of SAC and College Hospital Partial Hospitalization Program located in Santa Ana, California, as presented.
- \*3.9 Approval of Amended Exhibits A and B of the Nuventive Master Software and Professional Services Agreement between RSCCD on behalf of Santa Ana College and Nuventive, LLC Action  
The administration recommends approval of amended Exhibits A and B of the Nuventive master software and professional services agreement between RSCCD on behalf of SAC and Nuventive, LLC located in Pittsburg, Pennsylvania, as presented.
- \*3.10 Ratification of Agreement Addendum 2 between Point and Click Solutions, Inc. and Rancho Santiago Community College District for Santa Ana College Action  
The administration recommends ratification of the Agreement Addendum 2 between Point and Click Solutions, Inc. and RSCCD for SAC, as presented.
- \*3.11 Ratification of Agreement Addendum 2 between Point and Click Solutions, Inc. and RSCCD for Santiago Canyon College (SCC) Action  
The administration recommends ratification of the Agreement Addendum 2 between Point and Click Solutions, Inc. and RSCCD for SCC, as presented.
- \*3.12 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2020-2021 Action  
The administration recommends approval and certification of the SAC School of Continuing Education high school diploma program graduate list 2020-2021, as presented.

\*Item is included on the Consent Calendar, Item 1.8.

- \*3.13 Approval and Certification of Santiago Canyon College School of Continuing Education High School Diploma Program Graduate List 2020-2021 Action  
The administration recommends approval and certification of the SCC School of Continuing Education high school diploma program graduate list 2020-2021, as presented.
- \*3.14 Approval of Santa Ana College Degrees and Certificates for Spring 2021 Action  
The administration recommends approval of the list of recipients of SAC degrees and certificates for Spring 2021, as presented.
- \*3.15 Approval of Santiago Canyon College Associate Degrees and Certificates for Spring 2021 Action  
The administration recommends approval of the list of recipients of SCC degrees and certificates for Spring 2021, as presented.
- \*3.16 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and with Chameleon IT Consulting, LLC- Jermaine Prince Action  
The administration recommends approval of the professional services agreement between RSCCD on behalf of SCC and Chameleon IT Consulting-Jermaine Prince located in Fontana, California, as presented.

#### **4.0 BUSINESS SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Intrafund and Interfund Budget Transfers Action  
The administration recommends approval of budget intrafund and inter-fund budget transfers from July 1, 2021, to August 30, 2021.
- 4.3 Approval of 2021-2022 Adopted Budget Action  
The administration recommends approval of the 2021-2022 Adopted Budget as presented.
- \*4.4 Approval of Agreement with SVA Architects, Inc. for Professional Consulting Services for Facility Site Master Planning for Bristol and 17th Street Property at Santa Ana College Action  
The administration recommends approval of the agreement with SVA Architects, Inc. for professional consulting services for the facility site master planning for Bristol and 17th Street property at SAC as presented.

\*Item is included on the Consent Calendar, Item 1.8.

- 4.5 Ratification of Change Order #2 for McCarthy Building Companies, Inc. for Request for Proposal (RFP) #1718-173 Lease-Leaseback Construction Services for Science Center at Santa Ana College Action  
The administration recommends ratification of change order #2 for McCarthy Building Companies, Inc. for RFP #1718-173 construction lease-leaseback services for the Science Center at SAC as presented.
- 4.6 Acceptance of Completion of RFP #1718-173 for Lease-Leaseback Construction Services for Science Center at Santa Ana College and Approval of Recording a Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.7 Approval of Utilization of DGS Agreement with WEX, Inc. Action  
The administration recommends approval of the District's utilization of the DGS agreement with WEX, Inc. for fleet fuel cards as presented.
- \*4.8 Approval of Professional Services Agreement with Ken Porter Auctions Action  
The administration recommends approval of the professional services agreement with Ken Porter Auctions to conduct vehicle auctions on an as needed basis as presented.
- \*4.9 Approval of Professional Services Agreement with TLC Auctions Action  
The administration recommends approval of the professional services agreement with TLC Auctions to conduct auctions on an as needed basis as presented.
- \*4.10 Approval of Foundation for California Community Colleges (FCCC) Master Services Agreement #00003972 Awarded to Invoke Learning Action  
The administration recommends approval of the District's use of the FCCC master services agreement #00003972 awarded to Invoke Learning, including any future renewals, addendums, supplements, modifications and extensions as presented.
- \*4.11 Acceptance of Donation of Personal Protective Supplies Action  
The administration recommends acceptance of the donation from League of United Latin American Citizens (LULAC) #147 of personal protective supplies as presented.
- \*4.12 Acceptance of Vendor Name Change - Cumming Construction Management, Inc. Action  
The administration recommends acceptance of the vendor name change request from Cumming Construction Management, Inc. to Cumming Management Group, Inc. as presented.

\*Item is included on the Consent Calendar, Item 1.8.

\*4.13 Acceptance of Vendor Name Change - Schick Action  
The administration recommends acceptance of the vendor name change request from Schick Records Management to Vital Records Control as presented.

\*4.14 Acceptance and Award of Request for Quote (RFQ) #2122-001 for Redistricting Services Action  
The administration recommends acceptance and awarding of RFQ #2122-001 for Redistricting Services to Cooperative Strategies as presented.

## 5.0 GENERAL

\*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Services or her designee to enter into related contractual agreements on behalf of the district for the following:

- College Assistance Migrant Program – Year 5 (SCC) \$425,000
- Talent Search – Year 3 (SAC) \$430,487
- Youth Empowerment Strategies for Success – \$ 22,500
- Independent Living Program (YESS-ILP) (SAC)

\*5.2 Approval of Sub-Agreements between RSCCD and SCORE Association on behalf of SCORE Orange County for Strong Workforce Program - Local Funds Initiative (#DO-18-2184-01) Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related contractual agreement on behalf of the district.

\*5.3 Approval of Corrections to Sub-Agreement between RSCCD and Culver City Unified School District Selected to Host Strong Workforce Program K12 Pathway Coordinators (Year 3) (#DO-20-2582-04) Action  
The administration recommends approval of the corrections to the sub-agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related contractual agreement on behalf of the district.

- \*5.4 Approval of Second Amendment to Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Statewide Director – Information Communications Technology (ICT)/Digital Media Sector Grant (#DO-20-2537-02.02) Action  
The administration recommends approval of the second amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.5 Approval of Utilization of Food Vendors to Provide Meals to Child Development Centers Action  
The administration recommends approval of the utilization of vendors to provide meals to the Child Development Centers, district-wide as presented.
- \*5.6 Approval of Foundation for California Community Colleges, CollegeBuys Purchase for Student Adobe Creative Cloud Licenses Action  
The administration recommends approval of the Foundation for California Community Colleges, CollegeBuys Purchase for Student Adobe Creative Cloud Licenses as presented.
- \*5.7 Approval of Foundation for California Community Colleges, CollegeBuys Purchase for California Connects Mobile Hotspots for Students Through ThinkEDU Action  
The administration recommends approval of the Foundation for California Community Colleges, CollegeBuys Purchase for California Connects Mobile Hotspots for students through ThinkEDU as presented.
- \*5.8 Approval of Change Order to Existing Agreement for Dark Fiber with Crown Castle Fiber, LLC Action  
The administration recommends approval of the change order to the existing agreement for Dark Fiber with Crown Castle Fiber, LLC as presented.
- 5.9 Board Member Comments Information

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Student Suspensions from Program (pursuant to Education Code 72122)  
Student ID #1481481  
Student ID #1062275

\*Item is included on the Consent Calendar, Item 1.8.

2. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  - f. Professional Experts
  - g. Educational Administrator Appointments
    - (1) Associate Dean, Fire Technology, SAC
  
3. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

Joseph Robert Pineo v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01092834-CU-PO-CJG

Alliance of Schools for Cooperative Insurance Programs (ASCIP) vs. Sandra Elizabeth Castro Palma Claim #1805554
  
4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
  
5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)

California School Employees Association (CSEA), Chapter 579

California School Employees Association, Chapter 888

Continuing Education Faculty Association (CEFA)

Unrepresented Management Employees

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

## **6.0 HUMAN RESOURCES**

- 6.1 Management/Academic Personnel Action
- Approval of Employment Agreements
  - Approval of New Job Descriptions
  - Approval of Revised Job Descriptions
  - Approval of Appointments
  - Approval of Changes of Interim Assignment
  - Approval of Extensions of Interim Assignment
  - Approval of Amended Hourly Rates for Extended Interim Assignment
  - Ratification of Resignations/Retirements
  - Approval of Hiring of Temporary Long-term Substitutes (LTS)
  - Approval of Hiring of Temporary 1-Year Full-time Faculty Members
  - Approval of Adjusted Locations for Temporary 1-Year Full-time Faculty Member
  - Approval of 2021-2022 Contract Coordinator Stipends
  - Approval of 2021-2022 Contract Extension Days
  - Approval of Beyond Contract/Overload Stipends
  - Approval of Banking Leaves
  - Approval of Adjusted Banking Leaves
  - Approval of Part-time Hourly New Hires/Rehires
  - Approval of Column Changes
  - Approval of Non-paid Instructors of Record
  - Approval of Non-paid Intern Services
- 6.2 Classified Personnel Action
- Approval of Hourly On Going to Contract Assignments
  - Approval of Short Term to Contract Assignments
  - Approval of Professional Growth Increments
  - Approval of Out of Class Assignments
  - Approval of Return to Regular Assignments
  - Approval of Changes in Salary Placements
  - Approval of Leaves of Absence
  - Ratification of Resignations/Retirements
  - Approval of Short Term Assignments
  - Approval of Changes in Temporary Assignments
  - Approval of Additional Hours for Ongoing Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Volunteers
  - Approval of Student Assistant Lists

6.3 Approval of RetireeFirst Group Medicare Insurance Plan Action  
It is recommended that the board approve the RetireeFirst group Medicare insurance plan as recommended by the Joint Benefits Committee and authorization be given to the Chancellor or his designee to enter into the appropriate agreements with the vendor.

6.4 Authorization for Board Travel/Conferences Action  
It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 27, 2021.