

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**2323 North Broadway Room 107**  
**Santa Ana, California**

**BOARD FACILITIES COMMITTEE MEETING (Hybrid)**  
**Tuesday, October 21, 2025**

**MINUTES**

**1. PROCEDURAL MATTERS**

**1.1 Call to Order**

The meeting was called to order at 5:35 p.m. by Mr. David Crockett.

Other committee members present: Dr. Tina Arias Miller.

Ms. Cecilia Iglesias was not present at this meeting.

Staff present: Mr. Alejandro Alcala, Ms. Debra Gerard, Mr. Tae Kim, Mr. Marvin Martinez, Ms. Carrie Matsumoto, Mr. Joe Melendez, Dr. Annebelle Nery (Zoom), Mr. Kristin Olson, Mr. Enrique Perez and Ms. Maria Vicencio as record keeper.

**1.2 Pledge of Allegiance to the United States Flag**

The pledge of allegiance was led by Mr. Marvin Martinez, RSCCD Chancellor.

**1.3 Public Comment**

There were no public comments.

**1.4 Approval of Minutes**

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve the minutes of September 9, 2025. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

**2. REVIEW OF FACILITIES ITEMS**

**2.1 Review of Ratification of Change Order #1 for Mesa Energy Systems, Inc. for Bid #1468 Science Center Autoclave and Water Treatment Systems Project at Santiago Canyon College**

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the ratification of change order #1 for Mesa Energy Systems, Inc. for Bid #1468 Science Center Autoclave and Water Treatment Systems Project at Santiago Canyon College as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

**2.2 Review of Acceptance of Completion of Bid #1468 Science Center Autoclave and Water Treatment Systems Project at Santiago Canyon College and Approve a Notice of Completion**

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the completion of bid #1468 Science Center Autoclave and Water Treatment Systems Project at Santiago Canyon College and approve a notice of completion as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

**2.3 2014-2023 Sustainability Plan Achievements Presentation**

Ms. Carri Matsumoto, Asst. Vice Chancellor Facilities provided a presentation to committee members regarding 2014-2023 Sustainability Plan Achievements. Committee members received clarification on data related to the presentation from Ms. Matsumoto.

**3. ADJOURNMENT**

**3.1 Committee Chair adjourns the Meeting**

Mr. Crockett declared the meeting adjourned at 5:56 p.m.

Minutes approved: January 6, 2026