

Rancho Santiago Community College District (RSCCD)

BOARD FISCAL/AUDIT COMMITTEE MEETING(HYBRID)

Monday, January 6, 2025

2323 North Broadway

Santa Ana, California

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 5:02 p.m. by Ms. Daisy Tong. Other members present: Mr. John Hanna and Mr. Phillip Yarbrough.

Staff present: Ms. Claire Coyne (Zoom), Ms. Debra Gerard, Dr. Jeannie Kim (Zoom), Ms. Tara Kubicka-Miller, Mr. Marvin Martinez, Ms. Linda Melendez, Dr. Annebelle Nery (Zoom), Mr. Adam O'Connor, Ms. Kristin Olson, Mr. Enrique Perez, Ms. Arleen Satele, Mr. Ruben Smith and Ms. Maria Vicencio as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Phillip Yarbrough, RSCCD Trustee.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to approve the minutes of May 30, 2024. The motion carried with the following vote: Aye – Mr. Hanna, Ms. Tong and Mr. Yarbrough.

2.0 FINANCIAL AUDITS

2.1 Discussion of the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Forensics Audit

At the request of the Board of Trustees on October 28, 2024, a Request for Proposals (RFP) was developed and issued, requesting proposals for a forensic audit of the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Risk Management Deposit Fund (RMDF), recently renamed Member Risk Management Fund (MRMF). Committee members discuss all submitted proposals.

Committee members recommended the full board vote to award the RFP to one of the following firms:

Moss Adams, LLP
HKA Global, LLC
Weaver and Tidwell, LLP

3.0 **ADJOURNMENT**

Ms. Tong declared the meeting adjourned at 6:11 p.m.

Minutes Approved: May 6, 2025