

Rancho Santiago Community College District
2323 North Broadway, #114
Santa Ana, California

BOARD POLICY COMMITTEE MEETING

Monday, July 1, 2013

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 5:10 p.m. by Mr. John Hanna. Other members present: Mr. Jose Solorio and Mr. Phillip Yarbrough.

Staff present: Mr. John Didion, Dr. Raúl Rodríguez, and Ms. Anita Lucarelli as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Yarbrough.

1.3 Public Comment

There was no public comment.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve the minutes of September 13, 2012.

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS

2.1 Review of Section 2000 Policies

Mr. Didion explained that revisions to the following RSCCD board policies are recommended to match the Community College League of California's model of accreditation-standard policies.

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS – (cont.)

2.1 Review of Section 2000 Policies – (cont.)

The committee reviewed the following policies. After discussion, the committee recommended the following changes (in italics) be made before bringing the policies to the full board for a first reading:

BP 2365 Recording

BP 2410 Setting Policy – The Chancellor is authorized to amend policies without Board approval for the following reasons:

- Correction of typographical errors,
- Revisions/additions to *statutory and regulatory* references.

Add to policy: *The Chancellor shall notify the Board when these corrections or revisions are made.*

BP 2510 Participation in Local Decision Making

After discussion, the committee recommended further review on the following policy:

BP 2716 Political Activity

2.2 Review of Section 3000 Policies

Mr. Didion explained that revisions to the following RSCCD board policies are recommended to match the Community College League of California's model of accreditation-standard policies.

The committee reviewed the following policies. After discussion, the committee recommended bringing the policies to the full board for a first reading:

BP 3100 Organization Structure ~~BP2114~~

BP 3200 Accreditation ~~BP7100~~

BP 3250 Institutional Planning ~~BP7200~~

BP 3280 Grants ~~BP3207~~

BP 3300 Public Records ~~BP3106~~

BP 3310 Records Retention and Destruction ~~BP3105~~

BP3410 Nondiscrimination ~~BP7300~~

~~Deletion of BP4119 Unlawful Discrimination and Sexual Harassment~~

BP 3420 Equal Employment Opportunity ~~BP4104~~

~~Deletion of Americans With Disabilities Act BP4121~~

BP 3430 Prohibition of Harassment (new)

BP 3440 Service Animals ~~BP1370~~

BP 3500 District Safety ~~BP3517~~

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS – (cont.)

2.2 Review of Section 3000 Policies – (cont.)

BP 3501 Campus Security and Access ~~BP1340~~
BP 3505 Emergency Response Plan ~~BP7400~~
~~Deletion of BP6114 Emergencies~~
BP 3510 Workplace Violence Plan ~~BP3522~~
BP 3515 Reporting of Crimes ~~BP3521~~
BP 3518 Child Abuse Reporting (new)
BP 3520 Local Law Enforcement
BP 3530 Weapons on Campus
BP 3540 Sexual and Other Assaults on Campus
BP 3550 Drug Free Environment and Drug Prevention Program ~~BP3523~~
BP 3560 Alcoholic Beverages ~~BP3212~~
BP3570 Smoking on Campus ~~BP7010~~
BP3600 Auxiliary Organizations ~~Services and RSC Foundation Transferring of Funds~~
~~BP3221~~
~~Deletion of BP3222 Auxiliary Services Accounting Systems and Internal Control~~
~~Deletion of BP3227 RSCCD Foundations~~
BP 3710 Securing of Copyright (new)
BP 3715 Intellectual Property Rights ~~BP7002~~
BP 3720 ~~Information Resource~~ Computer and Network Use ~~BP7000~~
BP 3810 Claims and Actions Against the District ~~BP4602~~
BP 3900 Speech: Time, Place, and Manner ~~Free Expression~~ ~~BP5420~~
~~Deletion of BP1312 Complaints by Citizens Against District Employees~~ ~~BP1312~~
~~Deletion of BP1314 Drives For Money, Food, or Clothing~~
~~Deletion of BP1360 Public Statements~~
~~Deletion of BP4134 Children (Minors) on Campus~~
~~Deletion of BP4605 Personal Property~~
~~Deletion of BP4606 Use of District Equipment~~

After discussion, the committee recommended further review on the following policy:

~~BP 3280 Gifts, Grants and Bequests~~ ~~BP3208~~

2.3 Review of BP 3406 Sustainable Practices

The committee reviewed BP 3406 – Sustainable Practices. After discussion, the committee recommended bringing this policy to the full board for a first reading.

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS – (cont.)

2.4 Consideration of Board Commemorating Days/Months for Individuals or Issues

The committee discussed the possibility of approving a list of resolutions commemorating days/months for individuals or issues once a year, possibly at the organizational meeting in December. Mr. Didion was asked to research this request and provide a draft at an upcoming committee meeting.

2.5 Review of Resolution No. 13-24 in Support of LGBT History Month

This item was reviewed and incorporated into the discussion of Item 2.4.

2.6 Review of BP 2715 Code of Ethics/Standards of Practice

The committee reviewed this policy in light of Ms. Mary Dowell's recent presentation to the board. The committee requested Mr. Didion seek further clarification and authority for Ms. Dowell's comments regarding restrictions on board members' communications when disagreeing with a board decision and responsibilities of the board to respond to board members who either explain their position of disagreement or who repeatedly attack the board's decision and urge other individuals or groups to oppose the board's decision.

2.7 Review of BP 2015 Student Member

The committee reviewed this policy during discussion of Item 2.6.

Mr. Yarbrough requested Item 2.15 be reviewed at this time since he has to leave the meeting early.

2.15 Review of BP 2730 Board Member Health

The committee reviewed this policy. Mr. Solorio recommended a modification of the policy to save the district money. Various options discussed included allowing a board member to opt out (current policy), allowing a board member to opt out and enroll in a non-district policy for the trustee or his/her spouse or domestic partner, with the district contributing an amount to the trustee if it is less than what the district currently was paying for a district policy.

Mr. Yarbrough left the meeting at this time.

2.8 Review of BP 5201.5 Student Athlete Code of Conduct

The committee reviewed this policy. Mr. Hanna asked if students are required to provide a signature as proof of compliance to this policy. Mr. Didion indicated there

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS – (cont.)

2.8 Review of BP 5201.5 Student Athlete Code of Conduct – (cont.)

is no requirement at this time, but staff at Santiago Canyon College is currently incorporating a signature line for compliance to this student athlete code of conduct, and there has been no response from staff at Santa Ana College concerning this matter. It was noted that a signature is not required to enforce the student athletic code of conduct. The chancellor requested this report be obtained from Santa Ana College in time for the next Board Policy Committee meeting.

2.9 Review of BP 7003 Location of District-Sponsored Events

The committee reviewed this policy and requested the following changes (in italics):

The Board of Trustees of the Rancho Santiago Community College District supports the businesses located in its service area. To promote goodwill within the RSCCD service area, the Board of Trustees prefers and encourages that district-sponsored events for board members, *faculty*, staff, *and/or student organizations* be held within the geographical boundaries of the district, when possible and when such event is held in a for-profit hospitality facilities, such as a restaurant or hotel. *The Chancellor shall ensure that notice of this policy be provided to faculty, staff, and student organizations at the beginning of the academic year.*

2.10 Review of Requests for Proposal (RFP)

As a result of questions and concerns raised by various trustees regarding contracting procedures and board oversight, Board Policies 2.10, 2.11, 2.12, 2.13 and 2.14 were placed on the agenda. At the suggestion of Mr. Didion, it was agreed that these items be considered at the next Board Policy Committee meeting when the committee would determine revisions to Section 6000 policies (Business).

2.11 Review of ~~BP 3404~~ BP 2710 Conflict of Interest

It was determined this item will be reviewed at the next meeting.

2.12 Review of BP 3305 Fiduciary and Legal Considerations

It was determined this item will be reviewed at the next meeting.

2.13 Review of BP 3307 Competitive Bidding and Quotation Policies

It was determined this item will be reviewed at the next meeting.

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS – (cont.)

2.14 Review of BP 3503 Selection of Architects

It was determined this item will be reviewed at the next meeting.

2.15 Review of BP 2730 Board Member Health

This item was reviewed after Item 2.7.

2.16 Proposal of Future Agenda Items

Mr. Hanna asked that Item 2.8 (BP 5201.5 Student Athlete Code of Conduct) and Item 2.9 (BP7003 Location of District-Sponsored Events) be included on the next agenda.

2.16 Proposal of Future Agenda Items – (cont.)

It was determined that revisions to Section 6000 policies (Business) be included on the next Policy agenda since Requests for Proposals (RFPs) would also be reviewed at that time.

3.0 ADJOURNMENT

Chairperson Hanna declared this meeting adjourned at 7:05 p.m.

Minutes Approved: August 7, 2013