

**BOARD POLICY COMMITTEE MEETING  
Friday, January 18, 2019**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 3:40 p.m. by Ms. Arianna Barrios. Other member present: Mr. Zeke Hernandez. Trustee John Hanna arrived at the time noted.

Staff present: Mr. Peter Hardash, Mr. Adam O'Connor, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Ms. Debra Gerard as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Ms. Barrios.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was decided to postpone approval of the August 7, 2018 minutes until the arrival of Mr. Hanna.

**2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS**

2.1 Review of Board Policy (BP) 6250 Budget Management

Board members received answers to questions about the proposed updates to the policy. It was agreed to table the vote on this item until Mr. Hanna arrived to participate in the discussion.

2.2 Review of BP 2735 Board Member Travel

The committee reviewed the policy and recommended the following be removed from the policy, and it be forwarded to the board for a first reading:

*“The district will only reimburse conference registration fees at the published early registration rate.”*

**2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS (contd.)**

2.3 Review of BP/Administrative Regulation 5200 Student Health Services

The committee reviewed the current policy and administrative regulation.

2.4 Review of Health Benefits for Part-Time Employees

Mr. Hanna arrived during discussion of health benefits for part-time employees.

The committee reviewed documentation Ms. Green provided regarding health benefits for part-time employees. After discussion, the committee requested data related to this issue:

- a. Number of employees (in each of the employee groups – faculty, classified and administrators) have health benefits through the district.
- b. Number of employees (in each of the employee groups – faculty, classified and administrators) do not have health benefits through the district.
- c. The cost to provide health benefits to an employee.

It was suggested that a survey of employees who do not currently have health benefits be conducted to ascertain whether they have health benefits from another source. This information would be used to support the district's legislative advocacy of health benefits for employees.

2.3 Review of BP/Administrative Regulation 5200 Student Health Services

Mr. Hanna requested discussion be re-opened on this item. Concern was expressed that evening students were not adequately being served. It was recommended that the colleges review the existing BP/Administrative Regulation to insure that this concern be addressed.

It was also suggested that offering health care with outside partnerships and benefits for non-credit students be explored.

1.4 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Mr. Hanna to approve the minutes of August 7, 2018. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, and Mr. Hernandez.

2.1 Review of Board Policy (BP) 6250 Budget Management

Board members received a presentation on the background and recommendation for updates to the policy and received clarification of the data presented. The committee reviewed the updates to the policy recommended by the Board Fiscal/Audit Review Committee. After discussion, the committee recommended the policy be forwarded to the board for a first reading. Ms. Barrios requested that an outline of the process by the Board Fiscal/Audit Committee and Board Policy Committee for revision to the policy be communicated to the board members prior to their consideration at a board meeting.

2.5 Review of BP 2330 Quorum and Voting

The committee reviewed the policy and recommended it be forwarded to the board for a first reading.

2.6. Review of BP 3550 Drug Free Environment and Drug Prevention Program

The committee reviewed the policy and recommended it be forwarded to the board for a first reading.

2.7 Proposal of Future Agenda Items

The committee proposed the following as future agenda items:

- a. Data relating to health benefits for employees as requested in 2.4(a) above.
- b. Response from colleges regarding any revision to BP/Administrative Regulation 5200 Student Health Services.

**3.0 ADJOURNMENT**

Chairperson Hanna declared this meeting adjourned at 5:25 p.m.

Minutes Approved: June 10, 2019