

Rancho Santiago Community College District
2323 North Broadway, Room #114
Santa Ana, California

BOARD SAFETY & SECURITY COMMITTEE MEETING

Wednesday, March 21, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:47 p.m. by Ms. Claudia Alvarez. Other member present: Ms. Nelida Mendoza Yanez.

Staff present: Mr. Michael Colver, Dr. Elliott Jones, Mr. Peter Hardash, Mr. Manny Pacheco, Dr. Raúl Rodríguez, Mr. Alistair Winter, and Ms. Anita Lucarelli as record keeper.

Santa Ana College (SAC) Students present: Ms. Christina Alvarez, Mr. Jaime Buenaventura, Mr. Jorge Campos, Ms. Joanna Meza, and Mr. Jose Servin.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Winter.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Ms. Mendoza Yanez and seconded by Ms. Alvarez to approve the minutes of the meeting held March 26, 2015. The motion carried with the following vote: Aye – Ms. Alvarez and Ms. Mendoza Yanez.

2.0 GENERAL

2.1 Update on Implementation Plan of Public Safety Task Force Security Recommendations

The committee reviewed the update on the implementation plan of the Public Safety Task Force security recommendations as presented by Mr. Winter. Ms. Mendoza Yanez stated that recently two bicycles were stolen at the Orange Education Center (OEC) Chapman site and asked for the steps being taken to deter this type of crime. Mr. Winter indicated that there have not been any incident reports filed regarding the stolen bicycles at the OEC Chapman site but he plans to view the bicycle area at that facility to see if the bicycle rack could be moved to an area that had better lighting and visibility.

2.0 **GENERAL** – (cont.)

2.1 Update on Implementation Plan of Public Safety Task Force Security Recommendations (contd.)

Mr. Winter reminded the committee of the district's bike lock exchange program which enables a student to exchange an old bike lock for a new "U-shaped" lock which proves to be more difficult to cut with bolt cutters.

Mr. Campos received clarification from Mr. Winter regarding SAC and Santiago Canyon College (SCC) campuses having 24/7 security coverage. (SAC has had 24/7 coverage for years and SCC has had 24/7 coverage since July 1, 2015.)

Ms. Alvarez asked for an explanation of the duties for the part-time consultant relating to Recommendation 4: Environmental Safety and Emergency Services position. Mr. Winter explained that the consultant will review current district emergency plans and provide Incident Command Structure (ICS) training at SAC/SCC.

In reference to Recommendation 5: Community Policing, Ms. Alvarez indicated she is pleased to see that armed officers on campus have been accepted by students and faculty. Mr. Pacheco (SCC) indicated he and Mr. Colver (SAC) have answered questions and interacted with the Associated Student Governments (ASG) and Academic Senates at their respective campuses in order to ease the transition to armed officers.

In reference to Recommendation 9: Mass Communications, Ms. Alvarez received clarification on the functionality of the emergency communication software entitled "BlackBoard Connect."

In reference to Recommendation 10: Coordination Plans, Ms. Alvarez asked who the district plans to have serve on the Threat Assessment Team (TAT). Mr. Winter indicated the team hasn't been established yet but in his research, the core membership should include representatives from safety & security, student affairs, a mental health professional, and a disabled program specialist, and include other professional members as needed.

2.2 Update on Campus Safety and Security Enhancements

The committee reviewed the update on campus safety and security enhancements as presented by Mr. Winter.

Mr. Winter explained SafeTrek and LiveSafe applications to the committee. Ms. Alvarez asked that the contract for SafeTrek be reviewed by staff to ensure there is not a stipulation that the district must renew the contract and not a penalty if the district cancels its contract. She asked there be no lapse in emergency services if the administration recommends LiveSafe be used instead of SafeTrek and asked that both contracts (with a comparison

2.0 GENERAL – (cont.)

2.2 Update on Campus Safety and Security Enhancements (contd.)

chart for the services of each) be brought to the full board for review at its June meeting. Mr. Winter assured the committee that LiveSafe is at no expense to the user and there is no advertising attached to the application that may cause a user to cease using the application.

Ms. Alvarez asked that staff review the LiveSafe application to make sure it is user-friendly to those that are not technologically savvy.

Mr. Winter explained that there have been requests from staff for a panic button to push in case of emergency. As a result of these inquiries, he provided a sample test of a panic button on the telephone in the room. Mr. Winter indicated that a person would be able to press the panic button if an emergency occurred and campus safety would be notified of the location of the emergency.

Mr. Campos received clarification from Mr. Winter on dialing 9-1-1 if a person was unable to contact campus safety using the emergency phones on campus.

Mr. Campos asked where a student would go to retrieve a copy of a campus safety report log or incident report, and when the report would be available. Mr. Winter indicated a daily crime log is available on the college campuses in the safety and security office. He stated that an incident report would be available at the district safety and security office, but some of the information may be redacted for privacy purposes. Furthermore, Mr. Winter explained that it is hopeful a person would be able to view the report within 3-4 days, although since some officers only work weekends, it would depend on when the officer has completed the report.

Since there was an incident that occurred on Santa Ana College campus on Saturday, March 19, 2016, Ms. Alvarez asked Mr. Winter to explain what happened. She explained that the item was being heard as information only since the item was not on the agenda. Therefore, Mr. Winter explained the March 19th incident at Santa Ana College to the committee. Ms. Alvarez asked the chancellor to send a thank you letter to the Santa Ana Police Department for their assistance with the abovementioned incident and asked that the incident be placed on the next Board Safety & Security Committee agenda to discuss the reason SAC campus safety officers did not respond.

Ms. Alvarez asked that an update on the safety and security concerns at Centennial Education Center be included in the next agenda also since it was requested at the March 26, 2015, meeting.

3.0 ADJOURNMENT

Chairperson Alvarez declared this meeting adjourned at 6:21 p.m.