

**Rancho Santiago Community College District**  
**BOARD POLICY**  
Chapter 6  
Business and Fiscal Affairs

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**BP 6610 Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects**

**1. Definitions.**

- A. "Bid" shall mean all capital improvement, construction and construction management bids and proposals (including pre-qualification processes) that are projected to be funded by the District that are first advertised after the effective date of this policy.
- B. "Local Hire" means individuals who reside in the cities of the Rancho Santiago Community College District, veterans and current/former students of RSCCD colleges and provide work on District construction projects.
- C. "Local Business" shall mean a business serving as a contractor or supplier that has its principal headquarters or permanently staffed regional office and that has held a business license with one of the cities within the Rancho Santiago Community College District for a minimum of 3 months, or a business certified at the state/national level as minority-owned, women-owned, or veteran-owned and has performed work for the District or other public entity within the District during the past 4 years or will agree to participate in a District internship program for at least one semester to provide students opportunities in the particular business field.

**2. Goals.**

The Board establishes goals of fifty percent, (50%), participation of Local Hires and twenty-five percent, (25%), participation of Local Businesses in its District Bid projects awarded each fiscal year. These goals are reflective of the demographics of the community. It is the intent to not only meet the goals but to exceed them. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment. Where permitted, preference shall be given to local businesses as determined by the administration.

**3. Bidding.**

As a condition to be considered responsive, a Bid must include the following:

- A. Demonstrated participation of at least fifty percent, (50%), and twenty-five percent, (25%), of the total bid being performed by Local Hires and Local Businesses; or

- B. A demonstrated good faith effort to include Local Hires and Local Businesses, in accordance with regulations to be issued by the Chancellor; or,
- C. The bidder (including subcontractors) certifies that it intends to perform ninety-five percent (95%) of the work with its own employees.

#### **4. Reporting.**

The Chancellor or his or her designee shall make a report to the Board at least semi-annually regarding the District's performance towards these goals.

#### **5. Implementation.**

The Chancellor is responsible for the development of appropriate Administrative Regulations in order to implement this policy. The Chancellor is empowered to enter into negotiations that will accomplish the goals of this policy.

#### **6. Exemption for Master Construction Agreements.**

Master construction agreements entered into with regional labor organizations and which may contain specific local hiring goals shall take precedence over the local hiring goals in this policy.

**Adopted: November 17, 2014**