

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway
Santa Ana, CA 92706
Room #107

BOARD OF TRUSTEES

ADDENDUM

Monday, August 24, 2009

4.0 **GENERAL**

- | | | |
|-----|---|--------------------|
| 6.7 | <u>Approval of Appointment to Community College League of California (CCLC) Advisory Committee on Legislation (ACL)</u> It is requested that the board approve Trustee Hanna's appointment to the CCLC Advisory Committee on Legislation during the 2009-2010 calendar year. | <u>Action</u> |
| 6.8 | <u>Board Member Comments</u> | <u>Information</u> |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, August 24, 2009
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of July 27, 2009

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Report from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
- 2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.(RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

- 1. **Public Employment (pursuant to Section 54957[b][1])**
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Education Administrator Appointments
 - (1) Associate Dean

- 2. **Conference with Labor Negotiator (pursuant to Section 54957.6)**

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

3.0 HUMAN RESOURCES

- 3.1 Management/Academic Personnel Action
- Approval of Changes of Assignment
 - Ratifications of Resignations/Retirements
 - Approval of Stipends
 - Approval of Part-time to Tenure-track
 - Approval of Return to Regular Assignments/Workloads
 - Approval of Part-time/Hourly Hires/Rehires
 - Approval of Non-paid Intern Service
- 3.2 Classified Personnel Action
- Ratification of Reduction in Force Layoffs
 - Approval of Out of Class Assignments
 - Approval of Returns to Regular Assignment
 - Approval of Changes in Location
 - Ratification of Resignations/Retirements
 - Approval of Changes in Position
 - Approval of Leaves of Absence
 - Approval of Temporary Assignments
 - Approval of Corrections to Temporary Assignments
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Stipends
 - Approval of Volunteers
- 3.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District (RSCCD) and Child Development Centers Teachers Association (CDCTA) Action
- The administration recommends approval of the amendments to the collective bargaining agreement with the Child Development Centers Teachers Association for the period of July 1, 2009 through June 30, 2011.
- 3.4 Authorization for Board Travel/Conferences Action

- 3.5 Approval of Company to Provide Executive Search Services for the Position of Chancellor Action
The board president recommends accepting the proposal from Community College Search Services for the Chancellor Search.

4.0 INSTRUCTION

- *4.1 Approval of New OTA Agreement – Mariner Healthcare Center on behalf of Santa Monica Healthcare Center Action
The administration recommends approval of this contract with Mariner Healthcare Center on behalf of Santa Monica Healthcare Center in Santa Monica, California.
- *4.2 Approval of Renewal of Nursing Program Agreement – California State University, Fullerton Action
The administration recommends approval of this clinical affiliation agreement renewal with California State University, Fullerton.
- *4.3 Approval of Amendment to Criminal Justice Academy (CJA) Agreement - County of Orange Action
The administration recommends approval of this amendment to the CJA agreement with the County of Orange in Orange, California.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP) Action
The administration recommends authorization of the renewal of the COTOP contract with the Chancellor’s Office as presented.
- 5.3 Quarterly Investment Report as of June 30, 2009 Information
The quarterly investment report as of June 30, 2009, is presented as information.
- 5.4 Approval of Agreement: LTI, Inc. to update the master utility plan at Santa Ana College Action
The administration recommends approval of this agreement with LTI to update the master utility plan at Santa Ana College as presented.

- 5.5 Approval of Architect Contract: HMC Architects to provide services for Final Project Proposals (FPP) and new Initial Project Proposals (IPP) at Santa Ana College and Santiago Canyon College Action
The administration recommends approval of the standard County of Orange, Schools Legal Services Agreement with HMC Architects to provide design and engineering services for the FPPs and IPPs at Santa Ana College and Santiago Canyon College as presented.
- 5.6 Approval of Change Order #1 – Bid #1058 – Interior Systems for the New Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #1, Angeles Contractor, Inc., for Bid #1058, construction of interior systems for the new science building (bond portion) at Santiago Canyon College as presented.
- 5.7 Approval of Change Order #1 – Bid #1058 – Interior Systems for the New Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #1, Angeles Contractor, Inc. for Bid #1058, construction of the interior systems for the new science building (state portion) at Santiago Canyon College as presented.
- 5.8 Approval of Change Order #1 – Bid #1116 – Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at Santa Ana College Action
The administration recommends approval of change order #1, General Consolidated Constructors, Inc. for Bid #1116, construction of gym restroom addition, gym floor replacement, and fire sprinkler installation at Santa Ana College as presented.
- 5.9 Approval of Change Order #1 – Bid #1120 – Underground Storage Tank Removal: JEM Industries – Santa Ana College Action
The administration recommends approval of change order #1, JEM Industries for Bid #1120, underground storage tank removal at Santa Ana College as presented.
- 5.10 Approval of Notice of Completion: Bid #1120 – Underground Storage Tank Removal Project at Santa Ana College Action
The administration recommends approval of the notice of completion for the underground storage tank removal project at Santa Ana College as presented.
- 5.11 Approval of Change Order #1 – Bid #1127 – 12-Inch Fire Water Line at Santa Ana College Action
The administration recommends approval of change order #1, Dominguez Engineering, Inc. for Bid #1127 for the installation of a 12-inch fire water line at Santa Ana College as presented.

- 5.12 Approval of Change Order #2 – Bid #1063 – Plumbing for the New Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2, J.M. Farnan Company, Inc. for Bid #1063 for plumbing services in the Santiago Canyon College science building (bond portion) as presented.
- 5.13 Approval of Change Order #3 – Bid #1063 – Plumbing for the New Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #3, J. M. Farnan Company Inc., for Bid #1063 for plumbing services in the Santiago Canyon College science building (state portion) as presented.
- 5.14 Approval of Change Order #2 – Bid #1064 – Electrical for the New Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2, Baker Electric for Bid #1064 for electrical services in the Santiago Canyon College science building (bond portion) as presented.
- 5.15 Approval of Change Order #2 – Bid #1064 – Electrical for the New Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2, Baker Electric for Bid #1064 for electrical services in the Santiago Canyon College science building (state portion) as presented.
- 5.16 Approval for Additional Architectural Services: Miscellaneous SCC Infrastructure Projects Action
The administration recommends approval of the Modified County of Orange Schools Legal Services Agreement with LPA, Inc. in the amount of \$654,720 as presented.
- 5.17 Approval for Additional Testing Services for the Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at Santa Ana College Action
The administration recommends approval of the agreement to increase compensation to Twining Laboratories for additional testing services as presented.
- 5.18 Approval for Additional Testing Services for the Maintenance & Operations (M & O) Building and Parking Lot at Santiago Canyon College Action
The administration recommends approval of the agreement to increase compensation to Twining Laboratories for additional testing services as presented.

- 5.19 Approval for Additional Testing Services for Phase III Renovation at Santiago Canyon College Action
The administration recommends approval of the agreement to increase compensation to Twining Laboratories for additional testing services as presented.
- 5.20 Approval of Final Progress Payment and Settlement Agreement with Sturgeon General, Inc. Action
The administration recommends approval of the final progress payment and settlement agreement with Sturgeon General, Inc. as presented.
- *5.21 Approval of Agreement with Governet for Installation of Curricunet Action
The administration recommends approval of the agreement with Governet as presented.
- *5.22 Approval of Bid #1128 – Purchase of Printing and Copier Paper Action
The administration recommends acceptance of bids and approval of awarding Bid #1128 for the purchase of printing and copier paper to Kirk, Liberty Paper & Printing; Unisource; and XPEDX as presented.
- *5.23 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period July 12, 2009, through July 31, 2009.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- CAMP (College Assistance Migrant Program) – Year 3 (SCC) \$425,000
 - Community Colleges Initiative for Egypt (SAC) \$ 11,691
 - Community Colleges Summit Initiative Programs (SAC) \$ 20,914
 - EdUPlay (District) \$ 79,597
 - EMT/Nursing Continuing Education Programs (SAC) \$235,620
 - Extending the Pathway Project to the Community College (SAC) \$ 4,312
 - Faculty Collaboration for Course Transformation (FACCTS) in Developmental Mathematics (SAC) \$ 9,500
 - GEAR UP IV – Year 1 (SAC) \$800,000
 - Hoag Hospital Nursing Grant (SAC) \$ 60,000
 - NSF (National Science Foundation) Scholarship Grant (SAC) \$ 8,000
 - VATAP (Vietnamese American Technical Assistance Program) (District) \$ 50,000

* Item is included on the Consent Calendar, Item 1.5.

- *6.2 Adoption of Resolution No. 09-21 declaring support of Community-wide Census 2010 Community Education Campaign Action
The administration recommends adoption of Resolution No. 09-21 affirming RSCCD board and district support of a community-wide public information campaign to educate the public of the importance of completing census 2010 forms.
- 6.3 Appointment of a RSCCD Community Representative (2009-10) to the Orange County Community Colleges Legislative Task Force (OCLTF) Action
The Board of Trustees has an opportunity to appoint a community member to serve as its representative on the 2009-10 Orange County Community Colleges Legislative Task Force.
- 6.4 Board of Trustees Annual Self Evaluation 2009 Action
In accordance with Board Policy 9022, it is recommended the Board of Trustees conduct its self-evaluation at this time and officially receive and file the evaluation survey results.
- 6.5 Board Policy Committee Report Information
Trustee Conley will provide an informational report on the August 18, 2009, Board Policy Committee meeting.
- 6.6 RSCCD Foundation Report Information
Trustee Hanna will provide an informational report on the RSCCD Foundation.
- 6.7 Board Member Comments Information

7.0 ADJOURNMENT

The Board of Trustees scheduled a special board meeting on Monday, August 31, 2009, for the purpose of reviewing the budget.

The next regular meeting of the Board of Trustees will be held on September 14, 2009.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, July 27, 2009

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Dr. David Chapel. Other members present were Mr. Brian Conley, Ms. Gloria Holguin, Mr. Mark McLoughlin, and Mr. Phillip Yarbrough. Mr. John Hanna, Mr. Larry Labrado, and Ms. Lisa Woolery arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Ricardo Foreman, Technical Specialist II at Santa Ana College.

1.3 Public Comment

Mr. John Hanna and Ms. Lisa Woolery arrived at this time.

Mr. Mark Allen, Ms. Patricia Hall, Ms. Kathy Mai, Ms. Elena Mendoza, and Ms. Thu Yen Phan spoke regarding Item 3.2 – Human Resources - Classified Personnel.

Mr. Tim Lincoln spoke regarding Item 5.5 – Approval of Additional Construction Management Services for the M & O Building and Parking Lot at Santiago Canyon College and Item 5.6 – Approval of Additional Construction Management Services: Science Building at Santiago Canyon College.

Mr. Larry Labrado arrived at this time.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held June 22, 2009, and the special meeting held July 13, 2009.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar, with the exception of Item 5.22 (Independent Contractor) and Item 5.23 (Approval of Purchase Orders) removed from the Consent Calendar by Mr. Hanna:

4.1 Approval of OTA Agreement Amendment: InterHealth Corp., Presbyterian Intercommunity Hospital

The board approved this agreement amendment with InterHealth Corp., Presbyterian Intercommunity Hospital in Whittier, California.

4.2 Approval of Renewal of OTA Agreement – Coastal Communities Hospital

The board approved this agreement with Coastal Communities Hospital in Santa Ana, California.

4.3 Approval of Memorandum of Understanding with First Presbyterian Church

The board approved this memorandum of understanding with First Presbyterian Church in Santa Ana, California.

4.4 Approval of Memorandum of Understanding with El Sol Academy

The board approved this memorandum of understanding with El Sol Academy in Santa Ana, California.

4.5 Approval of Memorandum of Understanding with Santa Ana Public Library

The board approved this memorandum of understanding with Santa Ana Public Library in Santa Ana, California.

4.6 Approval of Memorandum of Understanding with First United Methodist Church

The board approved this memorandum of understanding with First United Methodist Church in Santa Ana, California.

4.7 Approval of Memorandum of Understanding with Salvation Army

The board approved this memorandum of understanding with Salvation Army in Santa Ana, California.

4.8 Approval of New OTA Agreement – Murrieta Valley Unified School District

The board approved this agreement with Murrieta Valley Unified School District in Murrieta, California

4.9 Approval of New OTA Agreement – Santa Ana Unified School District

The board approved this agreement with Santa Ana Unified School District in Santa Ana, California.

- 1.5 Approval of Consent Calendar – (cont.)
- 4.10 Approval of New OTA Agreement – County of San Bernardino – Arrowhead Regional Medical Center
The board approved this agreement with County of San Bernardino – Arrowhead Regional Medical Center in Colton, California.
- 4.11 Approval of New Human Development Agreement – Garden Grove Unified School District
The board approved this agreement with Garden Grove Unified School District in Garden Grove, California.
- 4.12 Approval of New OTA Agreement – Santa Barbara Cottage Hospital
The board approved this agreement with Santa Barbara Cottage Hospital in Santa Barbara, California.
- 4.13 Approval of Renewal of Pharmacy Technology Agreement – HealthSouth Corporation
The board approved this agreement with HealthSouth Corporation in Birmingham, Alabama.
- 4.14 Approval of New OTA Agreement – Children’s Therapy Network
The board approved this agreement with Children’s Therapy Network in Ventura, California.
- 4.15 Approval of New Pharmacy Technology Agreement – First Street Medical Plaza Pharmacy
The board approved this agreement with First Street Medical Plaza Pharmacy in Santa Ana, California
- 4.16 Approval of Santa Ana College Community Services Program Fall 2009
The board approved the attached proposed Community Services Program for Fall 2009.
- 4.17 Approval of Santiago Canyon College Community Services Program
The board approved the attached proposed Community Services Program for Fall 2009.
- 4.18 Approval of Operating Engineers Training Trust Master Cost Agreement
The board approved this agreement with the Operating Engineers Training Trust for 2009-2010 as presented.

1.5 Approval of Consent Calendar – (cont.)

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.20 Approval of Outsource Technical Services

The board approved hiring Outsource Technical Services programmers for the 2009-2010 fiscal year as presented.

5.21 Approval of Bid #1118: Coach, Mini-Coach, and School Bus Transportation Services

The board accepted the bids and approved awarding the bids to Gold Coast Tours and Lux America for Bid #1118: coach, mini-coach, and school bus transportation services as presented.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Allied Health Program Expansion – Pharmacy Technology Program (SAC) \$400,000
- California Mathematics Diagnostic Testing Project (MDTP) (SAC) \$ 25,036
- Enrollment Growth for Nursing ADN Programs – Year 2 (SAC) \$186,800
- Taller San Jose – Medical Careers Academy (SAC) \$ 4,000
- WIA Center for Nursing (SAC) \$425,717

6.2 Adoption of Resolution No. 09-19 – California Department of Education (CCTR-9191)

The board approved the resolution agreement with the California Department of Education and authorized the chancellor or his designees to sign the contract documents for the 2009-2010 fiscal year.

6.3 Adoption of Resolution No. 09-20 – California Department of Education (CSPP-9368)

The board approved the resolution agreement with the California Department of Education and authorized the chancellor or his designees to sign the contract documents for the 2009-2010 fiscal year.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board.

2.2 Report from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Ms. Gloria Holguin provided a report to the board.

2.4 Reports from Student President

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Alejandro Flores, Student President, Santa Ana College
Ms. Tina Lam, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, past Academic Senate President, Santa Ana College

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to suspend the rules and hear Item 2.7 - Informational Presentation on the Budget at this time.

2.7 Informational Presentation on the Budget

Mr. Hardash provided an update on the budget.

Mr. Yarbrough left the meeting at this time.

2.6 Informational Presentation on IPP/FPP/Five Year Construction Plan

Ms. Deborah Shepley, HMC Architects, provided a presentation on the IPP/FPP/Five Year Construction Plan for RSCCD.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:12 p.m. to consider the following items:

1. Public Employment (pursuant to Section 54957[b][1])
 - a. Chancellor
 - b. Educational Administrators
 - c. Classified Administrators
 - d. Temporary Full-time Faculty
 - e. Management Appointments
 - (1) Assistant Vice Chancellor
 - (2) Associate Dean
 - (3) Director
2. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957[b][1])
3. Conference with Labor Negotiator (pursuant to Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

RECONVENE

The board reconvened at 8:58 p.m.

Closed Session Report

Mr. Conley reported the board discussed the aforementioned items, and there was no action taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Hanna, seconded by Mr. Conley, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Appointments
- Approve Interim to Permanent Positions

3.1 Management/Academic Personnel – (cont.)

- Approve Employment Agreements
- Approve Extensions of Interim Assignments
- Approve Salary Placements
- Ratify Resignations/Retirements
- Approve Contract Extension Days for 2009-2010
- Approve Stipends
- Approve Temporary Non-tenure Track Employees
- Approve Changes of Assignments
- Approve Voluntary Workload Reduction Requests
- Approve Adjustments to Part-time/Hourly CEFA Rates
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record

3.2 Classified Personnel

It was moved by Mr. Hanna, seconded by Mr. Conley, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Voluntary Furloughs
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Approve Ratification of Resignations/Retirements
- Approve Temporary Assignments
- Approve Corrections in Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters/Stipends
- Approve Volunteers
- Approve Student Assistants

3.3 Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services

It was moved by Mr. Hanna, seconded by Mr. Conley, and carried unanimously to authorize the chancellor to renew this agreement for the 2009-2010 fiscal year.

3.4 Authorization for Board Travel/Conferences

It was moved by Mr. Hanna and seconded by Mr. Conley to authorize board travel/conferences as presented. Discussion ensued. The motion carried with one nay vote from Dr. Chapel.

4.0 INSTRUCTION

All items listed under instruction were approved as part of Item 1.5: Consent Calendar.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.20, and 5.21 were approved as part of Item 1.5: Consent Calendar.

5.2 Acceptance of the Bond Oversight Committee Annual Report of Activities

It was moved by Ms. Woolery, seconded by Mr. Hanna, and carried unanimously to accept the Bond Oversight Committee's Annual Report for 2008 as presented.

5.3 Approval of Five Year Construction Plan (2011-2015)

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve the Five Year Construction Plan (2011-2015) as presented.

5.4 Approval to Submit Final Project Proposal (FPP) for Russell Hall Renovation at Santa Ana College and the Student Services Center at Santiago Canyon College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve submittal of the Final Project Proposal for Russell Hall Renovations at Santa Ana College and the Student Services Center at Santiago Canyon College as presented.

5.5 Approval of Additional Construction Management Services for the Maintenance & Operations (M & O) Building and Parking Lot at Santiago Canyon College

It was moved by Mr. Hanna and seconded by Ms. Woolery to approve additional construction management services for Seville Construction Services in the amount of \$222,356 as presented. Discussion ensued. The motion carried unanimously.

5.6 Approval of Additional Construction Management Services: Science Building at Santiago Canyon College

It was moved by Mr. Hanna and seconded by Ms. Woolery to approve additional construction management services for Seville Construction Services in the amount of \$132,133 at the hourly rate schedule as presented. Discussion ensued. The motion carried unanimously.

5.7 Approval of Additional DSA Inspection Services: M & O Building at Santiago Canyon College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve the extension of services for Universal Laboratories to provide DSA mandated inspection services at SCC as presented.

5.8 Approval for Additional Testing Services for the Science Building at Santiago Canyon College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve the agreement to increase compensation to Twining Laboratories as presented.

5.9 Ratification of Change Order #1: Bid #1090 – Fire Alarm Replacement Project at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to ratify change order #1: Bid #1090 - SAC fire alarm replacement project.

5.10 Ratification of Change Order #3: Bid #1078 – M & O Building and Parking Lot at Santiago Canyon College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to ratify change order #3: Bid #1078 – SCC M & O building and parking lot.

5.11 Approval of Change Order #20: Bid #1051 – Classroom Building at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve change order #20, EMAE International, Inc. for Bid #1051, construction of SAC's classroom and M & O buildings as presented.

5.12 Approval of Change Order #21: Bid #1051 – M & O Building at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve change order #21, EMAE International, Inc. for Bid #1051, construction of SAC's classroom and M & O buildings as presented.

5.13 Approval of Notice of Completion: Bid #1115 – Data Closets Remediation Project

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve the Notice of Completion for Data Closets – Remediation Project as presented.

5.14 Approval of Payment – Castlerock Environmental, Inc.

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve payment of \$89,990 to Castlerock Environmental, Inc. for special and professional services related to the installation of the Santa Ana College fire alarm.

5.15 Award of Bids: Bid #1121 – Structural Steel, Bid #1122 – Glass and Glazing, Bid #1123 – Ceramic Tile, and Bid #1124 – HVAC for the Child Development Center at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to award the four (4) multiple prime bids to the lowest cost responsible bidders as listed below for the SAC Child Development Center:

| | |
|--|-------------|
| Bid #1121 — Structural Steel | — \$685,088 |
| Bid #1122 — Glass, Glazing | — \$410,585 |
| Bid #1123 — Ceramic Tile | — \$ 67,745 |
| Bid #1124 — HVAC | — \$563,000 |
| Total cost for the four (4) bids is \$1,726,418.00 | |

5.16 Award of Bid #1127: 12-inch Fire Water Line at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to award bid #1127 for the 12-inch fire water line at Santa Ana College to Dominguez General Engineering as presented.

5.17 Award of Bid #1129: Child Development Center Electrical at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to award bid #1129 for the Child Development Center at Santa Ana College to EMAE International, Inc. as presented.

5.18 Approval of Construction Management Services for 12-inch Fire Water Line at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve an agreement for construction management services for the 12-inch fire water line at Santa Ana College with Bernards Construction Management Services as presented.

5.19 Award of Bid #1126: Fire Alarm Replacement Project, Phase II at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to award bid #1126 for the fire alarm replacement project, phase II, at Santa Ana College to Minako America (dba Minco) as presented.

5.22 Independent Contractor

It was moved by Mr. Hanna and seconded by Mr. Labrado to correct the agenda to read Facility (instead of Family) Planning and Program services and approve the employment of Facility Planning & Program Services Inc. to perform investigative/research services of various projects that are in DSA for processing, and to assist in tracking and closing existing projects that need to be closed through DSA and secure certifications. Discussion ensued. The motion carried unanimously.

5.23 Approval of Purchase Orders

It was moved by Mr. Hanna and seconded by Mr. Labrado to approve the purchase order listing for the period June 7, 2009, through July 11, 2009. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Items 6.1, 6.2, and 6.3 were approved as part of Item 1.5: Consent Calendar.

6.4 Adoption of Board Policy 5201.5 (New) Student Athlete Code of Conduct

It was moved by Mr. Hanna and seconded by Mr. Conley to adopt Board Policy 5201.5 (New) Student Athlete Code of Conduct. Discussion ensued. The motion carried unanimously.

6.5 Board Policy 9031 (New) Board Member Compensation

The board accepted Board Policy 9031 for a first reading and referred the draft policy to the Board Policy Committee for further review.

6.6 Adoption of Goal #9 for Board of Trustees' Annual Goals

It was moved by Mr. McLoughlin and seconded by Mr. Conley to adopt Goal #9 "*Maximize college and community use of athletic fields when fiscally neutral.*" Discussion ensued. The motion was amended to include "*subject to state law.*" The motion carried unanimously to adopt Goal #9 "*Maximize college and community use of athletic fields when fiscally neutral, subject to state law.*"

6.7 Receive and Review the RSCCD Board of Trustees Evaluation Survey Results

It was moved by Mr. Conley and seconded by Mr. Labrado to receive and review the board's evaluation survey results. Discussion ensued. The motion carried unanimously.

6.8 Board Member Comments

Mr. Hanna thanked the academic senate, Dr. Bonnie Jaros, chancellor, and college presidents for their assistance in the board's self-evaluation process. He expressed appreciation to those who completed the evaluation survey. Mr. Hanna indicated board members are planning on reviewing the survey results before completing an individual self-evaluation survey.

Mr. Conley reported he recently attended a Statewide Pupil Assessment Review Board meeting in Sacramento. While there, he met with Assemblyman Paul Fong.

Mr. Labrado asked that the cancellation of the Chancellor's Ball be reconsidered this year.

Mr. Hanna indicated he plans to provide a report on the RSCCD Foundation at the next regular board meeting.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on August 24, 2009, at the District Office, 2323 N. Broadway, Santa Ana, California.

The Board of Trustees scheduled a special board meeting on Monday, August 31, 2009, for the purpose of reviewing the budget.

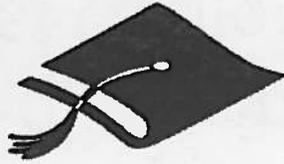
There being no further business, Dr. Chapel declared this meeting adjourned at 9:25 p.m.

Respectfully submitted,

Eddie Hernandez, Jr., Ed.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: August 24, 2009



RANCHO SANTIAGO
COMMUNITY COLLEGE DISTRICT



**Santiago
Canyon
College**

2009-2010
Budget Update

Board of Trustees Meeting
August 24, 2009

Item 2.6

State Budget Workshop

- State budget approved on July 28th
- State Chancellor's Office Budget Workshop on August 18th
 - "Blue Book"
 - Failed to provide detail for RSCCD Proposed Adopted Budget
- Historic reduction in state funding for K-14 Education
 - Level of cuts pretty much expected from State Budget Conference Committee recommendation

CA Community Colleges

- No enrollment growth and no COLA.
- “Policy reduction” of \$120 million to base apportionment
 - replaced physical education/ recreation classes cut
 - workload reduction (FTES) = 3.39% at this time
 - From 31,837 FTES to 30,644 FTES (-1,193)
 - State Budget Act directs workload reductions to occur in areas other than basic skills, transfer and Career Technical Education

CA Community Colleges

- State budget includes expected federal stimulus backfill (ARRA) of \$130 million for community colleges
 - “Best case” expected at only \$60 million
 - One time only funds – gone as of July 1, 2010
 - State Chancellor’s Office recommends budgeting entire reduction without federal backfill until more is known
- Adopted Budget due date extension approved by Chancellor’s Office
 - Now due October 15th

Good News

- Governor did not blue pencil (reduce) K-14 education funding
- Prior year (2008-2009) reduction of \$85 million to categorical programs did not occur
 - Would have meant \$2 - \$3 million more in additional cuts for RSCCD
- 2008-2009 ending balance = \$16.5 million
 - Tentative Budget projection = \$15.7 million
 - Savings from spending freeze and hiring freeze

Two Primary Reductions in State Funding for RSCCD

■ Categorical Program Reductions

- \$10.3 million for RSCCD programs
- 32% funding cut for protected programs
- 64% funding cut for unprotected programs
- Depends on level of federal backfill to offset these state reduced funding levels
- Full reductions effective July 1, 2010

■ Workload Reductions

- \$4.7 million for RSCCD
- “Negative growth” of 3.39%

State Budget Workshop

- There are no categorical program guidelines provided for the categorical program reductions at this time
 - Memo expected “within a week”
- There are many unanswered questions
 - Federal stimulus funds to backfill categoricals
 - “Best case” estimated at only \$60 million
 - Do not know when we will receive a backfill number
 - State Chancellor’s Office recommends budgeting entire reduction without federal backfill until more is known

RSCCD Categorical Programs

“Protected” – 32% cut

- Basic Skills
- CalWORKs
- Disabled Students (DSPS)
- EOPS and CARE
- Nursing
- Student Financial Aid Admin
- Telecomm and Technology

“Unprotected” – 64% cut

- Apprenticeship
- Career Technical Education
- Child Care Tax Bailout
- Economic Development
- Equal Employment Opp.
- Matriculation
- Part-time Faculty Compensation
- Physical Plant/Instr. Equip.
- Transfer Ed and Articulation

RSCCD Categorical Programs

- Economic Development Programs include:
 - Small Business Development Center (SBDC)
 - Workplace Learning Resource Center
 - Center of Excellence
 - Center for International Trade Development (CITD)

- Regional Centers
 - Serving entire county region

Another Cash Deferral

- **Additional state apportionment cash deferral**
 - Approximately \$4 million more added to prior year's deferrals
 - Total cash deferrals now approximately \$18 million per fiscal year
 - Considered by DOF permanent deferrals
 - Cash flow issue, not a budget issue

What's next?

- Need to reduce expenditures by an additional \$15 million for the RSCCD Proposed Adopted Budget
 - based on current information
 - Categorical programs reductions total \$10.3 million of this amount
 - Approximately 80% of these reductions have been identified
 - Workload reductions are approximately \$4.7 million of this amount

What's next?

- **September 14th RSCCD Board Meeting**
 - Share latest information on categorical and federal backfill programs
 - Identify options for reductions
- **September 28th RSCCD Board Meeting**
 - Approve adopted budget assumptions
 - Proposed reduction in force (RIF) list
 - Additional details on program reductions

What's next?

- **October 12th RSCCD Board Meeting**
 - Adopt 2009-2010 budget
 - Begin planning for mid-year funding reductions

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
August 24, 2009

MANAGEMENT

Change of Assignment

Mendizza, Sue
Associate Dean
Instructional and Student Services
Continuing Education Division/CEC
Santa Ana College

Effective: August 25, 2009
Salary Placement: D-7 \$10,752/Month

Ratification of Resignation/Retirement

Hernandez, Jr., Edward
Chancellor
District

Effective: June 30, 2010
Reason: Retirement

FACULTY

SAC and SCC Athletic Coaching Assignments/Stipends for 2009/2010/Attachments #1-2

175 Day Faculty Coordinator Stipends for 2009/2010/Attachment #3

Part-time to Tenure-track

Hyman, Deborah
Assistant Professor, Occupational
Therapy Assistant Program
Human Services and Technology Division
Santa Ana College

Effective: August 24, 2009
Tentative Salary Placement: I-3 \$51,661/Year

Changes of Assignment

Salcido, Andrew
Associate Professor, Business and Computer
Information Systems
Business, Math and Sciences Division
Santiago Canyon College

Effective: August 24, 2009

FACULTY (CONT'D)

Changes of Assignment (cont'd)

Wilson, Connie
Professor, Business
Business, Math and Sciences Division
Santiago Canyon College

Effective: August 24, 2009

Zysman, Florence
Associate Professor, ESL
Arts, Humanities and Social Sciences Division
Santiago Canyon College

Effective: August 24, 2009

Return to Regular Assignment/Workload

Waterman, Patricia
Associate Professor, Art (Computer Animation)
Fine and Performing Arts Division
Santa Ana College

Effective: August 24, 2009
From: 90% Contract
To: 100% Contract

Stipends

Decker, Dawn
Psychology Intern
Psychological Services
Special Services
Santa Ana College

Effective: July 1, 2009 – July 31, 2009
Reason: Intern
Amount: \$3,333.40

Shenasi-Azari, Shirin
Psychology Intern
Psychological Services
Special Services
Santa Ana College

Effective: July 1, 2009 – July 31, 2009
Reason: Intern
Amount: \$3,333.40

Part-time/Hourly Hires/Rehires

Barretto, Jacqueline
Instructor, Reading
Humanities and Social Sciences Division
Santiago Canyon College

Effective: August 24, 2009
Hourly Lecture/Lab Rate: II-3 \$54.32/\$\$46.17

FACULTY (CONT'D)

Part-time/Hourly Hires/Rehires (cont'd)

Beltran, Jennie
Instructor, Biology
Science and Mathematics Division
Santa Ana College

Effective: August 24, 2009
Hourly Lecture/Lab Rate: III-3 \$ 57.03/\$48.48

Biggs, Carlton
Instructor, Paralegal
Business Division
Santa Ana College

Effective: August 24, 2009
Hourly Lecture/Lab Rate: II-3 \$54.32/\$46.17

McCance, Ian
Instructor, Mathematics
Business, Mathematics and Sciences Division
Santiago Canyon College

Effective: August 24, 2009
Hourly Lecture/Lab Rate: II-3 \$54.32/\$46.17

Montalbano, Dominic
Instructor, Criminal Justice
Criminal Justice Academy
Human Services and Technology Division
Santa Ana College

Effective: July 28, 2009
Hourly Lecture/Lab Rate: 1-3 \$51.73/\$43.97

Mounsey, Kimberly
Instructor, Psychology
Humanities and Social Sciences Division
Santa Ana College

Effective: August 31, 2009
Hourly Lecture Rate: III-3 \$57.03

Song, Shin
Instructor, ESL
Continuing Education Division/OEC
Santiago Canyon College

Effective: July 9, 2009
Hourly Lecture Rate: II-2 \$41.97
Hourly Coordination Rate: \$35.02

Wiggins, Christine
Instructor, Public Works (equivalency)
Instructional Services & Career Education Division
Santiago Canyon College

Effective: July 28, 2009
Hourly Lecture Rate: I-3 \$51.73

FACULTY (CONT'D)

Non-paid Intern Service

Perrone, Nickolas
Teaching Intern, History
Arts, Humanities and Social Sciences Division
Santiago Canyon College

Effective: August 31 – December 20, 2009
College Affiliation: CSU, Dominguez Hills

SANTA ANA COLLEGE
Athletic Coaching Assignments/Stipends 2009 - 2010

| ASSIGNMENT | SPORT | COACH | SUMMER 09 | FALL 09 | SPRING 10 | STIPEND |
|---------------------|-------------------|-------------------|-----------|-------------|-------------|-------------|
| Head | Volleyball (W) | Abbey, Troy | | 7.5 | 7.5 | \$1,750 (F) |
| Chief Assistant | Swimming (W) | Beauregard, Robin | \$1,000 | \$1,000 | | |
| Assistant | Water Polo (W) | Beauregard, Robin | \$1,000 | \$4,500 | \$1,000 | |
| Head | Water Polo (M) | Billish, Joe | | 8.5 (7.5) | | \$1,750 (F) |
| Chief Assistant | Swimming (W) | Billish, Joe | | | \$4,500 | |
| Head | Basketball (M) | Breig, David | | 7.5 | 7.5 | \$1,750 (F) |
| Co-Head | Baseball | Bryant, John | \$500 | 2.5 | \$4,660 | |
| Head | Soccer (W) | Coffman, Jodi | | 7.5 | 7.5 | \$1,750 (F) |
| Chief Assistant 50% | Basketball (W) | DeSimone, Kristin | \$500 | \$2,250 | \$500 | |
| Assistant | Football | Fuentes, Simon | \$750 | \$3,000 | \$750 | |
| Assistant | Wrestling | Gonzales, Frank | \$750 | \$3,000 | \$750 | |
| Assistant | Football | Gorrie, Dick | | 8.5 | | \$1,250 (F) |
| Head | Golf (M) | Gorrie, Dick | | | 8.5 | \$1,750 (S) |
| Chief Assistant | Football | Jacobs, Joe | \$1,000 | \$4,500 | \$1,000 | |
| Head | Football | Jones, Geoff | | 7.5 | 7.5 | \$1,750 (F) |
| Head | Basketball (W) | Luppani, Flo | | 7.5 | 7.5 | \$1,750 (F) |
| Head | Cross Country (W) | Mitzel, Miriam | | 8.5 | | \$1,750 (F) |
| Head | Track (W) | Mitzel, Miriam | | | 8.5 | \$1,750 (S) |
| Head | Softball | Nutter, Kim | | 4.5 | 4.5 | |
| Assistant | Football | Ogas, Dave | | 8.5 | | \$1,250 (F) |
| Assistant | Football | Ogas, Mike | \$750 | \$3,000 | \$750 | |
| Head | Golf (W) | Olsen, Kris | | 7.5 | 7.5 | \$1,750 (S) |
| Assistant | Baseball | Popovich, Don | \$500 | \$500 | \$4,160 | |
| Chief Assistant 50% | Basketball (W) | Randle, Loriessa | \$500 | \$2,250 | \$500 | |
| Chief Assistant | Softball | Rapoza, Jessica | \$1,000 | \$4,500 (3) | \$2,750 (3) | |
| Assistant | Football | Rapp, Benny | | 7.5 | | \$1,250 (F) |
| Chief Assistant | Soccer (M) | Rico, Andres | \$1,000 | \$4,500 | \$1,000 | |
| Chief Assistant | Football | Shine, Casey | \$1,000 | \$4,500 | \$1,000 | |
| Head | Wrestling | Silva, Vince | | 7.5 | 7.5 | \$1,750 (F) |
| Co-Head | Baseball | Sneddon, Don | | 5 | 7.5 | \$1,750 (S) |
| Head | Soccer (M) | Vasquez, Jose | | 7.5 | 7.5 | \$1,750 (F) |
| Head | Swimming (W) | Wright, John | | | 8.5 (7.5) | \$1,750 (S) |
| Assistant | Water Polo (M) | Wright, John | \$1,000 | \$4,500 | \$1,000 | |
| Head | Water Polo (W) | Wright, John | | 8.5 (7.5) | | \$1,750 (F) |

SANTIAGO CANYON COLLEGE
Athletic Coaching Assignments/Stipends
2009 – 2010

| <u>Assignment</u> | <u>Coach</u> | <u>Fall 09</u> | <u>Spring 10</u> | <u>Summer 09</u> | <u>LHE</u> |
|-------------------------------------|------------------|----------------|------------------|------------------|---------------------|
| Cross Cntry Men's Head Coach | Shawn Cummins | \$1750 | | | 8.5 LHE Fall |
| Men's Track Head Coach | Shawn Cummins | | \$1750 | | 8.5 LHE Spring |
| Softball Head Coach | Lisa Field | | \$1750 | | 7.5 LHE Fall/Spring |
| Men's Soccer Head Coach | Wade Fraser | \$1750 | | | 7.5 LHE Fall/Spring |
| Men's Soccer Chief Asst. Coach | Craig Hamilton | \$500 | \$1000 | \$750 | |
| Women's Soccer Chief Asst. Coach | Lisa Hermen | \$3750 | \$875 | \$875 | |
| Softball Chief Asst. Coach | Lindsay Klabačka | \$1000 | \$4500 | \$1000 | |
| Men's Track Chief Asst. Coach | Gary Pickett | | \$4500 | | |
| Men's Cross Cntry Chief Asst. Coach | Gary Pickett | \$4500 | | | |
| Men's Golf Head Coach | Tom Shine | | \$1750 | | 8.5 LHE Spring |
| Women's Golf Head Coach | Tom Shine | \$1750 | | | 8.5 LHE Fall |
| Softball Asst. Coach | Marisa Trevino | \$750 | \$3000 | \$750 | |
| Men's Soccer Asst. Coach | Michael Klabačka | \$3000 | \$750 | \$1000 | |
| Women's Soccer Head Coach | Ian Woodhead | \$1750 | | | 7.5 LHE Fall/Spring |
| Women's Soccer Chief Asst. Coach | Chris Woolley | \$3750 | \$875 | \$875 | |
| Women's Cross Cntry Asst. Coach | | \$4500 | | | |
| Women's Track/Field Asst. Coach | | | \$4500 | | |
| | | | | | |
| | | | | | |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
175 DAY FACULTY COORDINATOR STIPENDS
2009/2010**

| NAME | ASSIGNMENT | STIPEND | COLLEGE |
|--------------------|--|----------------|----------------|
| Collins, Monica | Deaf & Hard of Hearing Program (DSPS) | \$1,000 00 | SAC |
| Dennis, Karen | ESL (Cont Ed/CEC) | \$1,000 00 | SAC |
| Howe, John | Public Service Institute (PSI) | \$1,000 00 | SAC |
| Jenkins, Robert | ESL/Staff Development (Cont Ed/CEC) | \$500.00 | SAC |
| Jordan, Ethel | Health & Safety/Disabled Adults/Older Adults/Parenting | \$1,000 00 | SCC |
| Madrigal, Romelia | Student Support Services | \$1,000.00 | SAC |
| Miller, Renee | Communication Disabilities/Acquired Brain Impairment | \$1,000 00 | SAC |
| Nick, Joann | Nursing Skills Lab | \$1,000 00 | SAC |
| O'Lea, Jacqueline | Distance Education | \$1,000 00 | SAC |
| Parolise, Michelle | Occupational Therapy Assistant | \$1,000 00 | SAC |
| Porter, Monica | Speech, Language Pathology Assistant Program | \$1,000 00 | SAC |
| Powell, Kay | Academic Success Center | \$1,000.00 | SCC |
| Ramirez, Marco | Talent Search | \$1,000.00 | SAC |
| Sanchez, Gabriela | Learning Skills/Tutoring (EOPS) | \$1,000 00 | SAC |
| Shahbazian, Roy | Math Study Center | \$1,000 00 | SAC |
| Simbro, Teresa | Nursing/Nat'l Council Licensing Examination/Technology | \$1,000 00 | SAC |
| Simmons, Kathleen | Success Center | \$1,000 00 | SAC |
| Tivenan, Valinda | Theatre Arts/Phillips Hall | \$1,000 00 | SAC |
| Vu, John | GEAR UP | \$1,000 00 | SAC |
| Walker, Mary | ABE/HSS (Cont Ed/OEC) | \$1,000.00 | SCC |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**ADDENDUM TO HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC**

August 24, 2009

MANAGEMENT

Change of Assignment

Cosio-Muniz, Ruth
Director
Workplace Learning Resource Center
Educational Services
District Office

Effective: August 25, 2009
Salary Placement: F-1 \$7,109/Month

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
CLASSIFIED
AUGUST 24, 2009**

CLASSIFIEDReduction In Force LayoffsAttachment #1Out of Class Assignment

| | |
|---|---|
| Banh, Tai Financial Aid Coordinator/ SAC | Effective: 07/01/09 – 06/30/10 Grade 15, Step 3 + 2.5%Bil + 5%L \$5073 |
| Chamness, Greg Lead Maintenance Worker/ SAC | Effective: 07/27/09 – 08/06/09 Grade 14, Step 4 + 5%L \$4927 |
| Dinh, Ngoc Financial Aid Computer Analyst/ SAC | Effective: 07/01/09 – 06/30/10 Grade 13, Step 5 + 2.5%L + 1PG \$4875.33 |
| Dominick, Robert Financial Aid Coordinator/ SAC | Effective: 07/01/09 – 06/30/10 Grade 15, Step 3 \$4719 |
| Nastasi, John Plant Manager/ SAC | Effective: 07/27/09 – 08/06/09 Grade I, Step 1 + 5% L \$6264 <i>Supervisory</i> |
| Quinonez, Raul Bookstore Buyer/ SAC | Effective: 07/01/09 – 06/30/10 Grade 10, Step 3 \$3666 |
| Recinos, Jaime Bookstore Manager/ SAC | Effective: 07/01/09 – 06/30/10 Grade J, Step 1 + 2.5%L + 1PG \$5841.67 <i>Supervisory</i> |
| Valadez, Jacqueline Executive Secretary/ Ctr for Int'l Trade | Effective: 07/01/09 – 06/30/10 Grade 14, Step 1 + 2.5%Bil \$4153 |
| Wild, Christopher Bookstore Operations Specialist/ SAC | Effective: 07/01/09 – 06/30/10 Grade 13, Step 1 \$3845 |

Return to Regular Assignment

| | |
|--|---|
| Dorado, Luis Student Services Coordinator/ School of Continuing Educ./ SAC | Effective: September 1, 2009 Grade 16, Step 4 \$5257 |
|--|---|

Return to Regular Assignment cont'd

Olivera, Martin
Senior Clerk/ Humanities/ SAC

Effective: August 17, 2009
Grade 8, Step 5 + 2.5%Bil + 3PG \$3932

Change in Location

Bennett, Margaret
Administrative Clerk
From: Academic Affairs/ SCC (RIF)
To: Criminal Justice/ OCSD

Effective: September 8, 2009
Grade 10, Step 5 \$4040

Castillo, Norma
Administrative Secretary
From: Digital Media Center (RIF)
To: Student Services-DSPS/ SAC

Effective: August 17, 2009
Grade 12, Step 6 + 2.5%L + 1PG \$4825.67

Hernandez, Pamela
Administrative Secretary
From: Foundation/SCC (RIF)
To: Humanities/ SAC

Effective: August 17, 2009
Grade 12, Step 6 + 7.5%L \$5017

Ratification of Resignation/Retirement

Hubbard, Raymond
Offset Lithographer/ OEC

Effective: August 10, 2009
Reason: Retirement

(LEFT BLANK ON PURPOSE)

Ratification of Resignation/Retirement

McKenna, Sandy
Instructional Assistant/ Humanities/ SAC

Effective: July 28, 2009
Reason: Resignation

TEMPORARY ASSIGNMENT

Aguilar, Sapphira
Learning Facilitator/ Nursing/ SAC

Effective: 08/25/09 – 06/30/10

Black, Nerissa
Instructional Assistant/ Science & Math/
SAC

Effective: 08/31/09 – 12/20/09

Brubaker, Rebecca
Instructional Assistant/ Science & Math/
SAC

Effective: 08/31/09 – 12/20/09

Campos, David
Instructional Assistant/ Surveying &
Mapping/ SCC

Effective: 08/31/09 – 12/18/09
02/08/10 – 06/06/10

Caporal, Nicole
Instructional Assistant/ Science & Math
/SAC

Effective: 08/31/09 – 12/20/09

Caporal, Nicole
Instructional Assistant/ Biology/ SAC

Effective: 08/31/09 – 12/20/09

Clark, Marion
Instructional Assistant/ Science & Math/
SAC

Effective: 08/31/09 – 12/20/09

Cordova, Alexandra
Instructional Assistant/ Science & Math/
SAC

Effective: 08/31/09 – 12/20/09

Fast, Debra
Financial Aid Tech./ SCC

Effective: 08/25/09 – 10/02/09
10/19/09 – 12/18/09
01/04/10 – 03/26/10
04/12/10 – 06/30/10

TEMPORARY ASSIGNMENT cont'd

| | |
|---|---|
| Garcia, Andrea Financial Aid Tech./ SCC | Effective: 08/25/09 – 09/25/09 10/19/09 – 11/20/09 11/30/09 – 12/18/09 01/11/10 – 03/19/10 04/12/10 – 05/28/10 06/14/10 – 06/25/10 |
| Herrera, Nancy Instructional Assistant/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |
| Hunter, Kristen Learning Facilitator/ Nursing/ SAC | Effective: 08/25/09 – 06/30/10 |
| Kim, Taeho Instructional Assistant/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |
| Krahl, Carolyn Instructional Assistant/ Biology/ SAC | Effective: 08/31/09 – 12/20/09 |
| Krahl, Carolyn Instructional Assistant/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |
| Le, Ngoc Instructional Assistant/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |
| Lee, Alfred Instructional Assistant/ Biology/ SAC | Effective: 08/31/09 – 12/20/09 |
| Lopez, Susan Intermediate Clerk/ Auxiliary Services/ SAC | Effective: 08/25/09 – 09/18/09 01/25/10 – 02/26/10 |
| Miller, Jeremy Instructional Assistant/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |
| Miller, John Learning Facilitator/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |

TEMPORARY ASSIGNMENT cont'd

| | |
|---|---|
| Miller, John Instructional Assistant/ Biology/ SAC | Effective: 08/31/09 – 12/20/09 |
| Newkirk, Gary Instructional Assistant/ Survey & Mapping/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/06/10 |
| Nguyen, Phuong Learning Facilitator/ Nursing/ SAC | Effective: 08/25/09 – 06/30/10 |
| Nguyen, Yen Instructional Assistant/ Biology/ SAC | Effective: 08/31/09 – 12/20/09 |
| Noval, Michelle Learning Facilitator/ Nursing/ SAC | Effective: 08/25/09 – 06/30/10 |
| Ott, Kevin Instructional Assistant/ Survey & Mapping/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/06/10 |
| Phan, Katherine Instructional Assistant/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |
| Plasencia, Rocio Cashier/ Bookstore/ SAC | Effective: 08/25/09 – 09/25/09 12/07/09 – 12/18/09 01/04/10 – 03/19/10 05/24/10 – 06/30/10 |
| Tatman, Joshua Instructional Assistant/ Survey & Mapping/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/06/10 |
| Tran, Ana Mai Instructional Assistant/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |
| Tran, Ngoc Instructional Assistant/ Science & Math/ SAC | Effective: 08/31/09 – 12/20/09 |

TEMPORARY ASSIGNMENT cont'd

Tran, van
Instructional Assistant/ Science & Math/
SAC

Effective: 08/31/09 – 12/20/09

Williams, Paul
Learning Facilitator/ Nursing/ SAC

Effective: 08/25/09 – 06/30/10

Correction to Temporary Assignment

Beaver, Hilda
Senior Clerk/ Humanities/ SAC

Effective: 07/01/09 – 08/14/09
08/25/09 – 11/20/09
11/30/09 – 12/18/09

Substitute Assignments

DeSimone, Kristin
Athletic Equipment Asst/ Exercise Science/
SAC

Effective: 07/20/09 – 06/30/10

Shine, Casey
Athletic Equipment Coord./ Exercise
Science/ SAC

Effective: 07/20/09 – 06/30/10

MISCELLANEOUS POSITIONS

Alderette, Xavier
Model/ Fine & Performing Arts/ SCC

Effective: 08/31/09 – 12/18/09
02/08/10 – 06/04/10

Blackwell, Jana
Model/ Fine & Performing Arts/ SCC

Effective: 08/31/09 – 12/18/09
02/08/10 – 06/04/10

Blackwell, Pamela
Model/ Fine & Performing Arts/ SCC

Effective: 08/31/09 – 12/18/09
02/08/10 – 06/04/10

Hernandez, Luz
Health Educator/ Health Center/ SAC

Effective: 07/01/09 – 03/30/10

Hoffski, James
Model/ Fine & Performing Arts/ SCC

Effective: 08/31/09 – 12/18/09
02/08/10 – 06/04/10

MISCELLANEOUS POSITIONS cont'd

| | |
|---|---|
| Hood, Susan Model/ Fine & Performing Arts/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/04/10 |
| Huerta, Claudia Business Expert Professional I/ CITD | Effective: 07/01/09 – 06/30/10 |
| Inouye, Chris Sign Language Interpreter I/ Special Services/ SAC/ SCC/ School of Continuing Educ./ SAC | Effective: 08/25/09 – 06/30/10 |
| Mancino, Raymond Model/ Fine & Performing Arts/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/04/10 |
| Mullen, James Model/ Fine & Performing Arts/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/04/10 |
| Phelan, Linda Model/ Fine & Performing Arts/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/04/10 |
| VanAken, Erl Model/ Fine & Performing Arts/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/04/10 |
| Woodward, Wenying Model/ Fine & Performing Arts/ SCC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/04/10 |

Instructional Associates/Associate Assistants

Criminal Justice

| | |
|-----------------|---------------------|
| Ackerman, Jack | Effective: 08/25/09 |
| Faour Moni | Effective: 08/25/09 |
| Ponce, Sheila | Effective: 08/25/09 |
| Schwartz, Scott | Effective: 08/25/09 |

COMMUNITY SERVICE PRESENTERS

Stipends Effective July 1 – July 10, 2009

| | |
|----------------------|-------------------|
| Bahena, Miguel | Amount: \$ 196.62 |
| Burns, Brigitte | Amount: \$ 60.55 |
| Crowley, Debra | Amount: \$ 420.00 |
| Drozd, Alicia | Amount: \$ 165.30 |
| Georgieff, Stephanie | Amount: \$ 96.05 |
| Rivera, Rodrigo | Amount: \$ 369.58 |
| Westerfield, David | Amount: \$ 221.68 |

Stipends Effective July 11 – August 10, 2009

| | |
|--------------------|---------------------|
| Adney, Curtis | Amount: \$ 460.41 |
| Anderson, Cherie | Amount: \$ 67.86 |
| Bradley, Sabrina | Amount: \$ 598.91 |
| Buchanan, Carla | Amount: \$ 615.95 |
| Bullock, James | Amount: \$ 182.70 |
| Buonanotte, Pamela | Amount: \$ 205.32 |
| Debowski, Patricia | Amount: \$ 135.72 |
| Diaz, Darlene | Amount: \$ 260.00 |
| Dumon, Dori | Amount: \$ 15.00 |
| Fedko, John | Amount: \$ 450.23 |
| Gorman, Ron | Amount: \$ 1,168.42 |
| Harris, Karen | Amount: \$ 480.00 |

Stipends Effective July 11 – August 10, 2009 cont'd

| | |
|-------------------|-------------------|
| Moran, Elaine | Amount: \$ 67.86 |
| Munoz, Jayne | Amount: \$ 260.00 |
| Potter, John | Amount: \$ 840.00 |
| Rivera, Rodrigo | Amount: \$ 492.77 |
| Watson, Katherine | Amount: \$ 102.66 |

VOLUNTEERS

| | |
|-------------------------------------|--------------------------------|
| Castillo, Gabriela Student/ CITD | Effective: 08/25/09 – 06/30/10 |
|-------------------------------------|--------------------------------|

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

| | |
|--------------------|------------------------------|
| Alba, Felix D | Effective: 07/14/09-06/30/10 |
| Phaire, John W | Effective: 07/13/09-06/30/10 |
| Phaire II, John W. | Effective: 07/13/09-06/30/10 |

**Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST**

| | |
|-------------------|------------------------------|
| Boskovich, Lisa | Effective: 07/13/09-06/30/10 |
| Brown, Megan | Effective: 07/27/09-06/30/10 |
| Gassner, Timothy | Effective: 07/27/09-06/30/10 |
| Guadarrama, Maria | Effective: 07/20/09-06/30/10 |
| Muhammud, Sana | Effective: 07/15/09-06/30/10 |
| Van Bel, Johann | Effective: 07/20/09-06/30/10 |

REDUCTION IN FORCE LAYOFFS

| | Effective Date | POSITION | NAME | FTE | BILIN GUAL | PAY FREQ | Dept | Site |
|----|----------------|------------------------------------|-----------------------|--------|------------|----------------|-------------|------|
| 1 | 8/10/2009 | Assessment Assistant | ANDRADE, JOSE L. | 47.5 | X | 12 | CEC | CEC |
| 2 | 8/10/2009 | Instructional Assistant | BANH, PHONG L | Hourly | | School Session | COMP SCI | SAC |
| 3 | 8/10/2009 | Instructional Assistant | BEJARNO, LUZ GRICELDA | Hourly | | School Session | BUS SKILLS | SAC |
| 4 | 8/10/2009 | Senior Clerk | BIVIAN, KIMBERLY L. | 47.5 | | 12 | MATH CTR | SAC |
| 5 | 8/10/2009 | Account Clerk | BLACKFORD, COLLEEN O. | 47.5 | | 12 | CEC | CEC |
| 6 | 8/10/2009 | Senior Clerk | BOEGLIN, KARI R. | 47.5 | | 12 | OEC | OEC |
| 7 | 8/10/2009 | Administrative Clerk | BOGDAN, GLORIA A. | 47.5 | | 12 | Risk Mgmt | DO |
| 8 | 8/10/2009 | Admissions/Records Specialist I | BOLDEN, ANITA J. | 47.5 | | 10 | CEC | CEC |
| 9 | 8/10/2009 | Instructional Assistant | BRISCO, EDDIE | Hourly | | School Session | ART | SAC |
| 10 | 8/10/2009 | Learning Facilitator | BUI, HIEU | Hourly | | School Session | LRN CTR | SCC |
| 11 | 8/10/2009 | Instructional Assistant/DSPS | BUI, JACQUELINE | Hourly | | School Session | LRN DISAB | SAC |
| 12 | 8/10/2009 | Instructional Assistant | BUI, YEN M. | Hourly | | School Session | CHEM | SAC |
| 13 | 8/10/2009 | Instructional Assistant | BYDAL, STEPHEN E. | Hourly | | School Session | COMM LRNG | CEC |
| 14 | 8/10/2009 | Instructional Assistant | CAN, MINH T | Hourly | | School Session | BUS SKILLS | CEC |
| 15 | 8/10/2009 | Admissions Assistant | CAPERON, PETER A. | 40 | X | 11 | CEC | CEC |
| 16 | 8/10/2009 | Video Technician | CARRASCO, MARIA A. | Hourly | | 12 | TELECOM | SAC |
| 17 | 8/10/2009 | Instructional Assistant | CHANG, GRACE G. | Hourly | | 12 | ART | SAC |
| 18 | 8/10/2009 | Assessment Assistant | CISNEROS, ULISES | Hourly | X | School Session | CEC | CEC |
| 19 | 8/10/2009 | Instructional Assistant | CORREA, ERIC | Hourly | | School Session | MATH | SCC |
| 20 | 8/10/2009 | General Office Clerk | CREVELING, FLOY | 47.5 | | 12 | ACCT SRV | DO |
| 21 | 8/10/2009 | Library Technician | DANIELS, LANI B. | 47.5 | | 12 | LIBRARY | SCC |
| 22 | 8/10/2009 | Instructional Assistant | DARBY, ELIZABETH A. | Hourly | | School Session | ART | SAC |
| 23 | 8/10/2009 | Costume Technician | DO, QUY | Hourly | | School Session | F & P Arts | SAC |
| 24 | 8/10/2009 | Electronic Storekeeper/Repair Tech | ESSERY, STEVEN M. | 47.5 | | 12 | ELECTRONICS | SAC |
| 25 | 8/10/2009 | Instructional Assistant | GALBRAITH, KIMBERLY | Hourly | | School Session | JOURNALISM | SAC |
| 26 | 8/10/2009 | Instructional Assistant | GARCIA, JOSE M. | Hourly | | School Session | MUSIC | SAC |
| 27 | 8/10/2009 | Instructional Assistant | GARCIA, PATRICIA | Hourly | X | School Session | COMP SKILLS | CEC |
| 28 | 8/10/2009 | Instructional Assistant | GARDEA, OMAR M. | Hourly | | School Session | PSYCHOLOGY | SAC |
| 29 | 8/10/2009 | Technical Specialist I | GOMEZ, HENRY T | 47.5 | | 12 | ITS | CEC |
| 30 | 8/10/2009 | Instructional Assistant | GONZALEZ, GERARDO A. | 47.5 | | 11 | CTR LRNG | SAC |
| 31 | 8/10/2009 | Instructional Assistant/DSPS | HADLAND, DENISE | Hourly | | School Session | LRN DISAB | SAC |
| 32 | 8/10/2009 | Instructional Assistant | HARVEY, ROBERTA | Hourly | | School Session | FASHION | SAC |
| 33 | 8/10/2009 | Student Services Specialist | HEDENBERG, LACY M. | 47.5 | | 12 | STD AFF | SCC |
| 34 | 8/10/2009 | Interpreter/Beginning | HEIMANN, PATRICIA S. | Hourly | | School Session | COMM DIS | SAC |
| 35 | 8/10/2009 | General Office Clerk | HERNANDEZ, MARISA F | 47.5 | | 12 | ACAD AFF | SCC |
| 36 | 8/10/2009 | Instructional Assistant | HERNANDEZ, MIRELLA | Hourly | | School Session | BUS SKILLS | CEC |
| 37 | 8/10/2009 | Instructional Assistant | HOLMES, JASON C. | Hourly | | School Session | COMP SCI | SCC |
| 38 | 8/10/2009 | Counseling Assistant | JIMENEZ, ELIZABETH | 47.5 | | 12 | CNSL | SCC |
| 39 | 8/10/2009 | Learning Facilitator | KARIM POUR, ANAHITA | Hourly | | School Session | LRN CTR | SCC |
| 40 | 8/10/2009 | Accompanist | KOHLHAS, PAUL M. | Hourly | | School Session | F & P Arts | SAC |
| 41 | 8/10/2009 | Instructional Assistant/DSPS | KUYKENDALL, MARY | Hourly | | School Session | CEC | CEC |

REDUCTION IN FORCE LAYOFFS

| | Effective Date | POSITION | NAME | FTE | BILIN GUAL | PAY FREQ | Dept | Site |
|----|----------------|---|----------------------|--------|------------|----------------|-------------|------|
| 42 | 8/10/2009 | Student Activities Specialist | LEE, CLEMENT JUSTIN | 47.5 | | 12 | STD DEV | SCC |
| 43 | 8/10/2009 | Instructional Assistant/DSPS | LOGAN, VIRGINIA B. | Hourly | | School Session | CEC | CEC |
| 44 | 8/10/2009 | Instructional Assistant | LOPEZ, JESUS | Hourly | | School Session | Comp Sci | SAC |
| 45 | 8/10/2009 | Instructional Assistant | LUONG, JONATHAN C. | Hourly | | School Session | Comp Sci | SAC |
| 46 | 8/10/2009 | Instructional Assistant/DSPS | MAJEWICZ, KATHRYN | Hourly | | School Session | CEC | CEC |
| 47 | 8/10/2009 | Accompanist | MARESTAING, GRACE M. | Hourly | | School Session | F & P Arts | SCC |
| 48 | 8/10/2009 | Counseling Assistant | MARTIN, SUZANNE L. | 47.5 | | 12 | NEW HOR | SAC |
| 49 | 8/10/2009 | Custodian | MAZER, GRANT R. | 25 | | 12 | SAC | SAC |
| 50 | 8/10/2009 | Intermediate Clerk | MIRANDA, ANTHONY E. | 47.5 | X | 11 | OEC | OEC |
| 51 | 8/10/2009 | Admissions Assistant | MOLINA, CLARA | 30 | | 12 | MPEC | MPEC |
| 52 | 8/10/2009 | Instructional Assistant | MONTOYA, MANUEL S. | Hourly | | School Session | ART | SAC |
| 53 | 8/10/2009 | Admissions Assistant | MORA, IRMA | 30 | X | 12 | MPEC | MPEC |
| 54 | 8/10/2009 | Instructional Assistant | MUNOZ, DAHLIA E. | Hourly | | School Session | SPEECH COMM | SAC |
| 55 | 8/10/2009 | Costume Technician | NEZDA, STACEY | Hourly | | School Session | F & P ARTS | SAC |
| 56 | 8/10/2009 | Instructional Assistant | NGO, JOSEPH | Hourly | | School Session | Comp Sci | SAC |
| 57 | 8/10/2009 | Technical Specialist I | NGO, TUAN V. | 47.5 | | 12 | ITS | CEC |
| 58 | 8/10/2009 | Instructional Assistant/DSPS | NGUYEN, HOLLISTER | Hourly | | School Session | LRN DISAB | SAC |
| 59 | 8/10/2009 | Instructional Assistant/DSPS | NGUYEN, KIMLAN | Hourly | | School Session | CEC | CEC |
| 60 | 8/10/2009 | Library Systems Specialist | NGUYEN, THUC H. | 47.5 | | 12 | LIBRARY | SCC |
| 61 | 8/10/2009 | Instructional Assistant | NGUYEN, TUANANH N. | Hourly | | School Session | ENGINEERING | SAC |
| 62 | 8/10/2009 | Accompanist | NOJIMA, JUNKO | Hourly | | School Session | F & P Arts | SAC |
| 63 | 8/10/2009 | Counseling Assistant | PAINE, EMILY | 47.5 | | 12 | CNSL | SCC |
| 64 | 8/10/2009 | Transfer Center Specialist | PALOMARES, EVA | 47.5 | | 12 | TRANS CTR | SCC |
| 65 | 8/10/2009 | Account Clerk | PHAM PEREZ, LAN H. | 47.5 | | 12 | ACCT SRV | DO |
| 66 | 8/10/2009 | Instructional Assistant | PHAM, BINH T | Hourly | | School Session | SUCCESS CTR | SAC |
| 67 | 8/10/2009 | Instructional Assistant | PHAM, HUY | Hourly | | School Session | Comp Sci | SAC |
| 68 | 8/10/2009 | Instructional Assistant/DSPS | PHAM, VINH HAI | Hourly | | School Session | LRN DISAB | SAC |
| 69 | 8/10/2009 | Instructional Assistant | PICKLER, KIRK R. | Hourly | | School Session | ART | SCC |
| 70 | 8/10/2009 | Instructional Assistant | RAYGOZA, RUTH | Hourly | | 12 | Comp Sci | SAC |
| 71 | 8/10/2009 | Administrative Clerk | REYES, ANNETTE | 47.5 | | 12 | OEC | OEC |
| 72 | 8/10/2009 | Counseling Assistant | RIOS, PAOLA | 47.5 | | 12 | CNSL | SCC |
| 73 | 8/10/2009 | Intermediate Clerk | ROMO, ALMA | 15 | X | 11 | OEC | OEC |
| 74 | 8/10/2009 | Student Services Coordinator | ROMO, CLAUDIA | 47.5 | X | 11 | HUM DEV | SAC |
| 75 | 8/10/2009 | Theater Facility Technician | SMALL, JERRY | Hourly | | 12 | F & P ARTS | SAC |
| 76 | 8/14/2009 | High School & Community Outreach Specialist | SURA, ALMA S. | 47.5 | X | 12 | CEC | CEC |
| 77 | 8/10/2009 | Athletic Trainer/Therapist | TAGUIAM, TONI J. | 47.5 | | 10 | EXER SCI | SAC |
| 78 | 8/10/2009 | Instructional Assistant | TON, HUYNH-LAN T | Hourly | | School Session | Comp Sci | SAC |
| 79 | 8/10/2009 | Account Clerk | TORRES, KARINA | 47.5 | | 12 | CEC | CEC |
| 80 | 8/10/2009 | Instructional Assistant | TORRES, RON | Hourly | | School Session | Comp Sci | SAC |
| 81 | 8/10/2009 | Instructional Assistant | TRAN, DUC | Hourly | | 12 | Comp Sci | SAC |
| 82 | 8/10/2009 | Purchasing Clerk | TRAN, KIM A. | 47.5 | | 12 | PURCH | DO |
| 83 | 8/10/2009 | Instructional Assistant | TRAN, RYAN | Hourly | | School Session | Comp Sci | SAC |

REDUCTION IN FORCE LAYOFFS

| | Effective Date | POSITION | NAME | FTE | BILIN GUAL | PAY FREQ | Dept | Site |
|-----|----------------|----------------------------------|-----------------------|--------|------------|----------------|----------------|------|
| 84 | 8/10/2009 | Instructional Assistant | TRUONG, TRINH Q | Hourly | | School Session | MUSIC | SAC |
| 85 | 8/10/2009 | Intermediate Clerk | VARGAS JR, JORGE | 47.5 | | 12 | LRN CTR | SAC |
| 86 | 8/10/2009 | General Office Clerk | VASQUEZ, LETICIA | 47.5 | X | 12 | OEC | OEC |
| 87 | 8/10/2009 | Instructional Assistant/DSPS | VO, ANGELINA | Hourly | | School Session | LRN DISAB | SAC |
| 88 | 8/10/2009 | Accompanist | VU, ANH | Hourly | | School Session | F & P Arts | SAC |
| 89 | 8/10/2009 | Instructional Assistant | VU, CRYSTAL | Hourly | | School Session | ACCOUNTING | SAC |
| 90 | 8/10/2009 | Learning Facilitator | VU, VIRGINIA VY | Hourly | | School Session | LRN CTR | SCC |
| 91 | 8/10/2009 | Instructional Media Producer | YEE, FAYE | 47.5 | | 12 | ECON DEV | DO |
| 92 | 8/10/2009 | Learning Facilitator | ZEINALI, SANAM | Hourly | | School Session | LRN CTR | SCC |
| 93 | 9/30/2009 | Computer Operations Specialist | BARRIER, RICHARD E. | 100 | | 12 | ITS | SAC |
| 94 | 8/10/2009 | Senior Purchasing Clerk | CHAPPLE, FELOMINA E. | 100 | | 12 | PURCHASING | DO |
| 95 | 8/10/2009 | Learning Resources Specialist | DUSSAULT, LINDA J. | 100 | | 12 | CTR LRNG | SAC |
| 96 | 8/10/2009 | Senior Mail Clerk | GARCIA, ELVIA | 100 | | 12 | PURCHASING | DO |
| 97 | 8/10/2009 | Facility Systems Engineer | GILSTRAP, TERRY R. | 100 | | 12 | FACIL PLAN | DO |
| 98 | 8/10/2009 | Assessment Assistant | GONZALEZ, VICTOR | 100 | | 12 | COUNSELING | SCC |
| 99 | 8/10/2009 | Research Analyst | HIRSCH, ROBERT J. | 100 | | 12 | RES DEV | DO |
| 100 | 8/10/2009 | DSPS Specialist (75% FTE 11 mo) | KENYON, NELL B. | 75 | | 11 | LRNG CTR | SAC |
| 101 | 8/10/2009 | Sports Information Coord | LEVY, JOSHUA C. | 60 | | 12 | PUBL AFFAIRS | SCC |
| 102 | 8/10/2009 | General Office Clerk | MACLEAN, AMANDA | 100 | | 12 | LRNG CTR | SCC |
| 103 | 8/10/2009 | Offset Lithographer | SANDERS, GARY | 100 | | 12 | OEC | OEC |
| 104 | 8/10/2009 | Instructional Assistant (75%FTE) | THALLHEIMER, DIANE S. | 75 | | 11 | DSPS | SAC |
| 105 | 8/10/2009 | Research Analyst | TJIPTAHADI, RUDY I. | 100 | | 12 | RES DEV | DO |
| 106 | 8/10/2009 | Program Specialist | WHITNEY, MARJORIE | 75 | | 11 | COMM DISAB | SAC |
| 107 | 8/10/2009 | Public Information Officer | FLYNN, NIKITA | Mgmt | | 12 | Public Affairs | SAC |
| 108 | 8/10/2009 | Public Information Officer | LIBRESCU, ANN MARIE | Mgrnt | | 12 | Public Affairs | SCC |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES DOCKET
CLASSIFIED
AUGUST 24, 2009
ADDENDUM**

TEMPORARY

| | |
|---|--|
| Bivian, Kimberly Senior Clerk/ Orange Education Center | Effective: 08/25/09 – 09/19/09 |
| Bui, Annette Instructional Assistant/ EOPS/ SAC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/04/10 |
| Bui, Yen Instructional Assistant/ Chemistry/ SCC | Effective: 08/31/09 – 12/20/09 |
| Caperon, Peter Admissions Assistant/ SAC | Effective: 08/25/09 – 09/19/09 09/28/09 – 11/06/09 11/16/09 – 12/18/09 02/01/10 – 03/26/10 04/19/10 – 06/25/10 |
| Flores, April Instructional Assistant/ EOPS/ SAC | Effective: 08/31/09 – 12/18/09 02/01/10 – 06/04/10 |
| Fu, Albert Learning Facilitator/ Nursing/ SAC | Effective: 08/25/09 – 06/30/10 |
| Gonzalez, David Instructional Assistant/ EOPS/ SAC | Effective: 08/31/09 – 12/18/09 02/08/10 – 06/04/10 |
| Goodman, Irene Instructional Assistant/ Geology/ SCC | Effective: 08/31/09 – 12/20/09 |
| Jensen, Ashley Instructional Assistant/ Biology/ SCC | Effective: 08/31/09 – 12/20/09 |
| Mills, Amy Administrative Clerk/ Counseling/ SAC | Effective: 09/08/09 – 12/18/09 |
| Nguyen, Giang Instructional Assistant/ Human Services/ SAC | Effective: 08/31/09 – 12/20/09 02/08/10 – 04/02/10 04/12/10 – 06/06/10 06/07/10 – 06/30/10 |

TEMPORARY cont'd

Pineda, Maribel
Transfer Center Specialist/ Counseling/ SAC

Effective: 08/24/09 – 09/30/09

Thomason, Cara
Learning Facilitator/ Nursing/ SAC

Effective: 08/25/09 – 06/30/10

Ton, Huynh Lan
Instructional Assistant/ EOPS/ SAC

Effective: 08/31/09 – 12/18/09
02/08/10 – 06/04/10

Additional Hours for On Going Assignment

Cabrera, Juan
Instructional Assistant/ EOPS/ SAC

Effective: 08/31/09 – 12/18/09
02/08/10 – 06/04/10

Not to exceed 19 consecutive working days in any given period.

Latthitham, Anisa
Instructional Assistant/ Human Services/ SAC

Effective: 08/31/09 – 12/20/09
02/08/10 – 04/02/10
04/12/10 – 06/06/10
06/07/10 – 06/30/10

Not to exceed 19 consecutive working days in any given period.

Nguyen, Nga
Instructional Assistant/ Human Services/ SAC

Effective: 08/31/09 – 12/20/09
02/08/10 – 04/02/10
04/12/10 – 06/06/10
06/07/10 – 06/30/10

Not to exceed 19 consecutive working days in any given period.

Substitute Assignment

Nguyen, Diem
Administrative Clerk/ Counseling/ SAC

Effective: 08/17/09 – 09/04/09

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Human Resources and Educational Services**

| | | | |
|----------------|--|--------------|------------------------|
| To: | Board of Trustees | Date: | August 24, 2009 |
| Re: | Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and the Child Development Centers Teachers Association. | | |
| Action: | Request for Approval | | |

BACKGROUND

Negotiations between the District and the Child Development Centers Teachers Association (CDCTA) have been completed. Negotiations covered the second year of the current three-year agreement. The proposed agreement is now presented to the Board of Trustees for approval.

ANALYSIS

The fiscal implications of the proposed contract are presented on the attached disclosure form.

RECOMMENDATION

It is recommended that the Board of Trustees approve the amendments to the collective bargaining agreement with the Child Development Centers Teachers Association (CDCTA) for the period of July 1, 2009 through June 30, 2011.

| | |
|---|------------------------------------|
| Fiscal Impact: Presented on Attached Disclosure Form | Board Date: August 24, 2009 |
| Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services | |
| Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services | |
| Item Recommended by: Dr. Edward Hernandez, Jr., Chancellor | |

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
 In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and Gov. Code 3547.5

Rancho Santiago Community College District

Name of Bargaining Unit: Child Development Centers Teachers Association

The proposed agreement covers the period beginning July 1, 2009 and ending June 30, 2011
 and will be acted upon by the Governing Board at its meeting on August 24, 2009.

A. Proposed Change in Compensation

| Compensation | | Fiscal Impact of Proposed Agreement | | |
|--------------|--|-------------------------------------|-------------------|--------|
| | | Current Year 2009-10 | Year 2 2010-11 | Year 3 |
| 1. | Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement | Cost (+/-) | \$0 \$ | \$ % |
| 2. | Salary Schedule Increase (Decrease) | Cost (+/-) | \$0 \$ | \$ % |
| 3. | Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.) | Cost (+/-) | \$0 \$ | \$ % |
| 4. | Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc. | Cost (+/-) | \$0 \$ | \$ % |
| 5. | Health/Welfare Plan - Increase (Decrease) | Cost (+/-) | \$0 \$ | \$ % |
| 6. | Total Compensation - Increase (Decrease) (Total Lines 1 - 5) | Cost (+/-) | \$0 \$ | \$ % |
| 7. | Total Number of Represented Employees | | 40 | |
| 8. | Total Compensation Cost for Average Employee - Increase (Decrease) | Cost (+/-) | \$0 \$ | \$ % |

Please include comments and explanations as necessary: Health insurance contributions were maintained at 2008/2009 levels. All premium increases to be paid by employees.

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)

None

C. What are the specific impacts on instructional and support programs to accommodate settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations?

None

D. What contingency language is included in the proposed agreement (reopeners, etc.)?

None

E. Source of Funding for Proposed Agreement

1. Current Year

Child development allocation and fees.

2. How will the ongoing cost of the proposed agreement be funded in future years?

N/A

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

N/A

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

| | |
|---|-----|
| a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement) | N/A |
| b. State Standard Minimum Reserve Percentage for this District | N/A |
| c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$50,000 for a district with less than 1,001 ADA) | N/A |

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

| | |
|--|-----|
| a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties | N/A |
| b. General Fund Budgeted Unrestricted Unappropriated Amount | N/A |
| c. Special Reserve Fund (J-207) Budgeted Designated for Economic Uncertainties | N/A |
| d. Special Reserve Fund (J-207) Budgeted Unappropriated Amount | N/A |
| e. Article XIII B Fund (J-241) Budgeted Designated for Uncertainties | N/A |
| f. Article XIII B Fund (J-241) Budgeted Unappropriated Amount | N/A |
| g. Total District Budgeted Unrestricted Reserves | N/A |

3. Do unrestricted reserves meet the standard minimum reserve amount? Yes X No ___

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5

_____ District Chancellor

_____ Date



AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND THE
CHILD DEVELOPMENT CENTERS TEACHERS ASSOCIATION

EFFECTIVE JULY 1, 2008 THROUGH JUNE 30, 2011

Amended August 24, 2009

ARTICLE 8
WAGES AND HOURS

8.1 Salary

8.1.1 District shall provide for the instructional year ~~2007/2008~~ 2009/2010, to all unit employees the annual salary amount as shown in Appendices "C" and "D".

ARTICLE 11
HEALTH AND WELFARE

11.5 Insurance Premiums

The portion of the premium paid by the District will be referred to as the District's actual cost. The base figure for each succeeding year will be the District's actual cost for the immediate preceding year. For 2007/2008, the base figure is \$12,523.00.

For 2009/2010 the District shall contribute for each level of medical/dental coverage, the amount contributed in 2008/2009, as presented below. All additional premium costs in excess of the Total District Contribution shall be paid by the employee through payroll deduction.

| | RSCCD Contribution | | Cash Benefit | | Total District Contribution |
|--------------------------|---------------------------|----|---------------------|----|------------------------------------|
| HMO Employee Only | \$ 4,854 | \$ | 2,100 | \$ | 6,954 |
| HMO Employee + 1 | \$ 10,138 | \$ | 2,100 | \$ | 12,238 |
| HMO Employee + 2 | \$ 12,523 | \$ | 2,100 | \$ | 14,623 |
| PPO Employee Only | \$ 8,424 | \$ | 2,100 | \$ | 10,524 |
| PPO Employee + 1 | \$ 12,523 | \$ | 2,100 | \$ | 14,623 |
| PPO Employee + 2 | \$ 12,523 | \$ | 2,100 | \$ | 14,623 |

Board of Trustees
August 24, 2009

Conference Docket
No. 3.4

CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

ADVISORY COMMITTEE ON LEGISLATION
Sacramento, CA – September 4, 2009

1 Board Member
(John Hanna)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Board of Trustees

| | |
|---|-----------------------|
| To: Board of Trustees | Date: August 24, 2009 |
| Re: Approval of Company to Provide Executive Search Services for the Position of Chancellor | |
| Action: Request for Action | |

BACKGROUND

The Board President requested proposals for an executive search to identify and recommend candidates for the position of chancellor for the Rancho Santiago Community College District. This position will become vacant on July 1, 2010.

ANALYSIS

Proposals were received from the following companies:

Association of Community College Trustees, Washington, D.C.
 Community College Search Services, Ventura, California
 Professional Personnel Leasing, Inc., Pebble Beach, CA
 Ralph Andersen & Associates, Rocklin, California

RECOMMENDATION

The Board President recommends accepting the proposal from Community College Search Services for the Chancellor Search.

| | |
|--|-----------------------------|
| Fiscal Impact: \$28,000 to \$48,750 plus travel and related expenses | Board Date: August 24, 2009 |
| Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees | |
| Submitted by: R. David Chapel, President, Board of Trustees | |
| Recommended by: R. David Chapel, President, Board of Trustees | |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

| | |
|---|-----------------------|
| To: Board of Trustees | Date: August 24, 2009 |
| Re: Approval of New OTA Agreement – Mariner Healthcare Center on behalf of Santa Monica Healthcare Center | |
| Action: Request for Approval | |

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a new agreement for the Occupational Therapy Assistant program. The OTA Program will place no students at the site until after Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Bart Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this contract with Mariner Healthcare Center on behalf of Santa Monica Healthcare Center in Santa Monica, California.

| | |
|---|-----------------------------|
| Fiscal Impact: None | Board Date: August 24, 2009 |
| Prepared by: Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Dean of Human Services & Technology | |
| Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College | |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD | |

AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into the 24th day of August, 2009 by and between **Mariner Healthcare Center on behalf of Santa Monica Healthcare Center**, hereinafter called the Agency, and **Rancho Santiago Community College District**, on behalf of Santa Ana College, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.
3. For Student Workmen's Compensation
The District shall carry Workmen's Compensation Insurance on students of the District during clinical assignment, and keep records of clinical attendance for audit by the State Workmen's Compensation Insurance Fund.

B. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

C. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.

5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Without limiting the indemnification obligations stated below, each party to the Agreement shall maintain and secure at its own expense comprehensive general liability, property damage insurance, and professional liability of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provision of the Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A.** Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.
- B.** Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.
- C.** Occupational Therapy Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.
- D.** The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

**District: Rancho Santiago Community
College District**

2323 N. Broadway
Santa Ana, CA 92706

**Agency:
Mariner Healthcare Center
Santa Monica Healthcare Center
1320 20th St.
Santa Monica, CA**

Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services

Iris Sen, OTR/L
Rehab Director, Area Manager

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Science, Math, and Health Sciences Division**

| | | |
|---------|---|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Renewal of Nursing Program Agreement – California State University, Fullerton | |
| Action: | Request for Approval | |

BACKGROUND

This is a renewal of an affiliation agreement with California State University, Fullerton to be a provider of post-graduate educational and training for students pursuing careers in nursing education. These students are in the Masters Program (MSN) and will be preceptoring with Santa Ana College Nursing Faculty in the classroom and clinical setting as part of their post-graduate education.

ANALYSIS

This agreement with California State University, Fullerton allows for clinical training of graduate nurses and is important to Santa Ana College because these students may become interested in teaching at Santa Ana College upon graduation as a result of a positive training experience. The clinical affiliation agreement covers the scope of program operations as well as other issues relating to responsibilities for both parties. The agreement has been reviewed and approved by RSCCD Risk Management and college staff. The agreement carries no costs or other financial arrangements and is in effect for three (3) years.

RECOMMENDATION

It is recommended that the Board of Trustees approve this clinical affiliation agreement renewal with the California State University, Fullerton.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | None | Board Date: August 24, 2009 |
| Prepared by: | Norman Fujimoto, Vice President of Academic Affairs Carol Comeau, Dean of Science, Mathematics, and Health Sciences | |
| Submitted by: | Erlinda J. Martinez, Ed.D., President, Santa Ana College | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD | |

CLINICAL AFFILIATION AGREEMENT

This Agreement is made this 1st day of September 2009, by and between the State of California acting through the Trustees of the California State University on behalf of CALIFORNIA STATE UNIVERSITY, FULLERTON, hereinafter called the ("University") and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of SANTA ANA COLLEGE, hereinafter called the ("College").

- A. College is an institution of higher learning authorized pursuant to California law to offer an approved program for the instruction and training of students.
- B. University is an institution of higher learning authorized pursuant to California law to offer fully accredited health science programs and to maintain classes and such programs at College for the purpose of providing clinical training for students in such classes.
- C. College operates an institutional facility which is suitable for University's Clinical training programs offered in Graduate/Undergraduate Nursing, Human Services, Clinical Psychology and Administrative Nursing.
- D. The purpose of this Agreement is to set forth the terms and conditions pursuant to which the parties will institute the Programs at College.
- E. The parties will both benefit by making a clinical training program available to University students at College.

THE PARTIES AGREE AS FOLLOWS:

I. GENERAL INFORMATION ABOUT THE PROGRAM

- A. The maximum number of University students who may participate in the Program during each training period shall be mutually agreed by the parties at least 30 days before the training period begins.
- B. The starting date and length of each Program training period shall be determined by mutual agreement.

II. UNIVERSITY'S RESPONSIBILITIES

- A. Academic Responsibility. University shall develop the curriculum of the Programs and shall be responsible for offering health care education programs eligible, if necessary, for accreditation and approval by any state board or agency.
- B. Schedule of Assignments. University shall notify College's Program supervisor of student assignments, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.
- C. Orientation Program. University shall provide orientation to all students and ensure that all students receive clinical instruction and have necessary basic skills prior to the clinical experience at College.

D. Records. University shall maintain all personnel records for its staff and all attendance academic records for its students participating in the Programs. University shall implement and maintain an evaluation process of the students' progress throughout the Programs.

E. Discipline. University shall be responsible for counseling, controlling and disciplining students.

F. Health Clearance. University shall inform students of the students' need to comply with College's requirements for immunizations and tests, including but not limited to an annual health examination, negative tuberculin skin test/and or chest x-ray as required. Also, University shall inform students of the students' need to comply with College's policies and procedures regarding blood-borne pathogens, including but not limited to, universal precautions.

G. Student Responsibilities. University shall notify students in the Program that they are responsible for:

- 1) Complying with College's clinical and administrative policies, procedures, rules and regulations;
- 2) Arranging for their own transportation and living arrangements if not provided by University;
- 3) Assuming responsibility for their personal illnesses, necessary immunizations, tuberculin tests, and annual health examinations;
- 4) Maintaining the confidentiality of patient information:
 - a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the Program is forbidden except as a necessary part of the practical experience;
 - b) Neither University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by College that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations;
 - c) College shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.
- 5) Complying with College's dress code and wearing name badges identifying themselves as students;
- 6) Attending an orientation to be provided by their University instructors;
- 7) Notifying College immediately of any violation of state or federal laws by any student; and

8) Providing services to College's patients only under the direct supervision of the University faculty and/or College's professional staff.

H. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for University's employees and agents, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their participation in the Program, either from University or College. For purposes of this agreement, however, students are trainees and shall be considered members of College's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103. University shall bear all costs associated with providing workers' compensation coverage for student trainees.

I. Background Checks. If required, provide criminal background clearance for student(s) from the appropriate agency (ies), including fingerprinting where legally sanctioned, and maintain the confidentiality of any results as required by federal or state law.

J. Workers Compensation. University will provide students with Workers' Compensation coverage.

III. COLLEGE'S RESPONSIBILITIES

A. Clinical Experience. College shall accept from University the mutually agreed upon number of students enrolled in the Program and shall provide the students with clinical experience during the agreed upon dates and times (for pre-licensure students, the University faculty will be supervising the students).

B. Implementation of Programs. College agrees to cooperate with and assist in the planning and implementation of the Programs at College for the benefit of students from University.

C. Orientation Program for University Instructors. College shall provide an orientation for University instructors who will oversee students in the Program, and shall include all information and materials that University instructors are to provide during the student orientation required in paragraphs II.C and II.G.6) above.

D. Access to Facilities. College shall permit students enrolled in the Program access to College facilities as appropriate and necessary for their Program, provided that the students' presence shall not interfere with College's activities.

E. Records and Evaluations. University shall maintain complete records and reports on each student's performance and College staff shall provide input on student performance to University as requested (Only faculty can evaluate student performance for grading; College staff provide input on student performance at the preclicensure level).

F. Withdrawal of Students. College may request that University withdraw from the program any student who College determines is not performing satisfactorily, refuses to follow College's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing and must include a statement as to the reason or

reasons for College's request. University shall comply with the written request within five (5) days after actually receiving it.

G. Emergency Health Care/First Aid. College shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Any emergency health care or first aid provided by College shall be billed to the student at College's normal billing rate for private-pay patients. Except as provided in this paragraph, College shall have no obligation to furnish medical or surgical care to any student.

H. Student Supervision. In the absence of University faculty, College shall permit students to perform services for patients only when under the supervision of a registered, licensed, or certified clinician/professional on College's staff. Such clinicians or professionals are to be certified or licensed in the discipline in which supervision is provided. Students shall train (students train vs. work), perform assignments, and participate in ward rounds, clinics, staff meetings, and in-service educational programs at the discretion of their University faculty and/or College-designated supervisors. Students are to be regarded as trainees, not employees, and are not to replace College's staff.

I. College's Confidentiality Policies. As trainees, students shall be considered members of College's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to College's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, College shall provide students with substantially the same training that it provides to its regular employees.

IV. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.

V. STATUS OF UNIVERSITY AND COLLEGE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of either College or University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are, however, considered members of College's "workforce" for purposes of HIPAA compliance.

VI. INSURANCE

A. University Insurance. University shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by University's employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage shall be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. The University shall maintain and provide

evidence of workers' compensation and disability coverage as required by law. University shall provide College with evidence of the insurance required under this paragraph, which shall provide for not less than thirty (30) days notice of cancellation to College. University shall promptly notify College of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

The State of California has elected to be self-insured for its general liability, vehicle liability, worker's compensation and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program.

B. **Student Insurance.** University shall ensure that each student in the Program, is covered during the term of this Agreement by professional liability insurance of not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best. University will provide evidence of a student's professional liability coverage to Agency upon request.

C. **College Insurance.** College shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. College shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. College shall provide University with evidence of the insurance coverage required by this paragraph, which shall provide for not less than thirty (30) days notice of cancellation to University. College shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

VII. INDEMNIFICATION.

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

VIII. TERM AND TERMINATION

A. **Term.** This Agreement shall remain in full force and effect for an initial term of three (3) years beginning on the 1st day September 2009 through August 31, 2012.

B. **Renewal.** This Agreement may be renewed by mutual agreement.

C. **Termination.** This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination shall take effect with respect to currently enrolled students, who shall

be permitted to complete their training for any semester in which termination would otherwise occur.

IX. GENERAL PROVISIONS

A. **Amendments.** In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the term of this Agreement or any extensions: Section II, Paragraph G, subdivisions 4.a), 4.b), and 4.c); Section II, Paragraph H, to the extent it provides that students are members of College's "workforce" for purposes of HIPAA; Section III, Paragraphs H and I; and Section V. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.

B. **Assignment.** Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

C. **Captions.** Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

D. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

E. **Entire Agreement.** This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

F. **Governing Law.** The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

G. **Notices.** Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:"

TO UNIVERSITY:

California State University, Fullerton
 Contracts & Procurement
 2600 East Nutwood Ave., Suite 389
 Fullerton, CA 92831
 Angela Warren, Buyer III

TO COLLEGE:

Santa Ana College
 1530 W. 17th Street
 Santa Ana, CA 92706
 Attn: Becky Miller, MSN, RN
 Associate Dean of Health Sciences

X. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

**CALIFORNIA STATE UNIVERSITY
FULLERTON**

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT
SANTA ANA COLLEGE**

By: _____

By: _____

Name: Angela Warren

Name: Peter J. Hardash *[Signature]*

Title: Buyer III

Title: Vice Chancellor of Business Operations &
Fiscal Services

Date: _____

Date: _____

CLINICAL AFFILIATION AGREEMENT

This Agreement is made this 1st day of September 2009, by and between the State of California acting through the Trustees of the California State University on behalf of CALIFORNIA STATE UNIVERSITY, FULLERTON, hereinafter called the ("University") and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of SANTA ANA COLLEGE, hereinafter called the ("College").

- A. College is an institution of higher learning authorized pursuant to California law to offer an approved program for the instruction and training of students.
- B. University is an institution of higher learning authorized pursuant to California law to offer fully accredited health science programs and to maintain classes and such programs at College for the purpose of providing clinical training for students in such classes.
- C. College operates an institutional facility which is suitable for University's Clinical training programs offered in Graduate/Undergraduate Nursing, Human Services, Clinical Psychology and Administrative Nursing.
- D. The purpose of this Agreement is to set forth the terms and conditions pursuant to which the parties will institute the Programs at College.
- E. The parties will both benefit by making a clinical training program available to University students at College.

THE PARTIES AGREE AS FOLLOWS:

I. GENERAL INFORMATION ABOUT THE PROGRAM

- A. The maximum number of University students who may participate in the Program during each training period shall be mutually agreed by the parties at least 30 days before the training period begins.
- B. The starting date and length of each Program training period shall be determined by mutual agreement.

II. UNIVERSITY'S RESPONSIBILITIES

- A. Academic Responsibility. University shall develop the curriculum of the Programs and shall be responsible for offering health care education programs eligible, if necessary, for accreditation and approval by any state board or agency.
- B. Schedule of Assignments. University shall notify College's Program supervisor of student assignments, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.
- C. Orientation Program. University shall provide orientation to all students and ensure that all students receive clinical instruction and have necessary basic skills prior to the clinical experience at College.

D. **Records.** University shall maintain all personnel records for its staff and all attendance academic records for its students participating in the Programs. University shall implement and maintain an evaluation process of the students' progress throughout the Programs.

E. **Discipline.** University shall be responsible for counseling, controlling and disciplining students.

F. **Health Clearance.** University shall inform students of the students' need to comply with College's requirements for immunizations and tests, including but not limited to an annual health examination, negative tuberculin skin test/and or chest x-ray as required. Also, University shall inform students of the students' need to comply with College's policies and procedures regarding blood-borne pathogens, including but not limited to, universal precautions.

G. **Student Responsibilities.** University shall notify students in the Program that they are responsible for:

- 1) Complying with College's clinical and administrative policies, procedures, rules and regulations;
- 2) Arranging for their own transportation and living arrangements if not provided by University;
- 3) Assuming responsibility for their personal illnesses, necessary immunizations, tuberculin tests, and annual health examinations;
- 4) Maintaining the confidentiality of patient information:
 - a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the Program is forbidden except as a necessary part of the practical experience;
 - b) Neither University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by College that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations;
 - c) College shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.
- 5) Complying with College's dress code and wearing name badges identifying themselves as students;
- 6) Attending an orientation to be provided by their University instructors;
- 7) Notifying College immediately of any violation of state or federal laws by any student; and

8) Providing services to College's patients only under the direct supervision of the University faculty and/or College's professional staff.

H. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for University's employees and agents, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their participation in the Program, either from University or College. For purposes of this agreement, however, students are trainees and shall be considered members of College's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103. University shall bear all costs associated with providing workers' compensation coverage for student trainees.

I. Background Checks. If required, provide criminal background clearance for student(s) from the appropriate agency (ies), including fingerprinting where legally sanctioned, and maintain the confidentiality of any results as required by federal or state law.

J. Workers Compensation. University will provide students with Workers' Compensation coverage.

III. COLLEGE'S RESPONSIBILITIES

A. Clinical Experience. College shall accept from University the mutually agreed upon number of students enrolled in the Program and shall provide the students with clinical experience during the agreed upon dates and times (for pre-licensure students, the University faculty will be supervising the students).

B. Implementation of Programs. College agrees to cooperate with and assist in the planning and implementation of the Programs at College for the benefit of students from University.

C. Orientation Program for University Instructors. College shall provide an orientation for University instructors who will oversee students in the Program, and shall include all information and materials that University instructors are to provide during the student orientation required in paragraphs II.C and II.G.6) above.

D. Access to Facilities. College shall permit students enrolled in the Program access to College facilities as appropriate and necessary for their Program, provided that the students' presence shall not interfere with College's activities.

E. Records and Evaluations. University shall maintain complete records and reports on each student's performance and College staff shall provide input on student performance to University as requested (Only faculty can evaluate student performance for grading; College staff provide input on student performance at the prelicensure level).

F. Withdrawal of Students. College may request that University withdraw from the program any student who College determines is not performing satisfactorily, refuses to follow College's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing and must include a statement as to the reason or

reasons for College's request. University shall comply with the written request within five (5) days after actually receiving it.

G. Emergency Health Care/First Aid. College shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Any emergency health care or first aid provided by College shall be billed to the student at College's normal billing rate for private-pay patients. Except as provided in this paragraph, College shall have no obligation to furnish medical or surgical care to any student.

H. Student Supervision. In the absence of University faculty, College shall permit students to perform services for patients only when under the supervision of a registered, licensed, or certified clinician/professional on College's staff. Such clinicians or professionals are to be certified or licensed in the discipline in which supervision is provided. Students shall train (students train vs. work), perform assignments, and participate in ward rounds, clinics, staff meetings, and in-service educational programs at the discretion of their University faculty and/or College-designated supervisors. Students are to be regarded as trainees, not employees, and are not to replace College's staff.

I. College's Confidentiality Policies. As trainees, students shall be considered members of College's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to College's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, College shall provide students with substantially the same training that it provides to its regular employees.

IV. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.

V. STATUS OF UNIVERSITY AND COLLEGE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of either College or University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are, however, considered members of College's "workforce" for purposes of HIPAA compliance.

VI. INSURANCE

A. University Insurance. University shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by University's employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage shall be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. The University shall maintain and provide

evidence of workers' compensation and disability coverage as required by law. University shall provide College with evidence of the insurance required under this paragraph, which shall provide for not less than thirty (30) days notice of cancellation to College. University shall promptly notify College of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

The State of California has elected to be self-insured for its general liability, vehicle liability, worker's compensation and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program.

B. Student Insurance. University shall ensure that each student in the Program, is covered during the term of this Agreement by professional liability insurance of not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best. University will provide evidence of a student's professional liability coverage to Agency upon request.

C. College Insurance. College shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. College shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. College shall provide University with evidence of the insurance coverage required by this paragraph, which shall provide for not less than thirty (30) days notice of cancellation to University. College shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

VII. INDEMNIFICATION.

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

VIII. TERM AND TERMINATION

A. Term. This Agreement shall remain in full force and effect for an initial term of three (3) years beginning on the 1st day September 2009 through August 31, 2012.

B. Renewal. This Agreement may be renewed by mutual agreement.

C. Termination. This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination shall take effect with respect to currently enrolled students, who shall

be permitted to complete their training for any semester in which termination would otherwise occur.

IX. GENERAL PROVISIONS

A. **Amendments.** In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the term of this Agreement or any extensions: Section II, Paragraph G, subdivisions 4.a), 4.b), and 4.c); Section II, Paragraph H, to the extent it provides that students are members of College's "workforce" for purposes of HIPAA; Section III, Paragraphs H and I; and Section V. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.

B. **Assignment.** Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

C. **Captions.** Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

D. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

E. **Entire Agreement.** This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

F. **Governing Law.** The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

G. **Notices.** Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:"

TO UNIVERSITY:

California State University, Fullerton
 Contracts & Procurement
 2600 East Nutwood Ave., Suite 389
 Fullerton, CA 92831
 Angela Warren, Buyer III

TO COLLEGE:

Santa Ana College
 1530 W. 17th Street
 Santa Ana, CA 92706
 Attn: Becky Miller, MSN, RN
 Associate Dean of Health Sciences

X. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

**CALIFORNIA STATE UNIVERSITY
FULLERTON**

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT
SANTA ANA COLLEGE**

By: _____

By: _____

Name: Angela Warren

Name: Peter J. Hardash *PJM*

Title: Buyer III

Title: Vice Chancellor of Business Operations &
Fiscal Services

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

| | |
|---|-----------------------|
| To: Board of Trustees | Date: August 24, 2009 |
| Re: Approval of Amendment to CJA Agreement – County of Orange | |
| Action: Request for Approval | |

BACKGROUND

Presently we have agreements with the County of Orange to support contract training for the Orange County Sheriff's Department, the Coroner's Office and the Orange County Probation Department. We have had this partnership for 37 years now. In order for the County to pay Santa Ana College the necessary registration fees, they need to have what is referred to as a "Price Agreement" which establishes the cost per unit. The original agreement and amendment #1 were approved and this amendment is for a 1-year extension.

ANALYSIS

This amendment to an exiting agreement shall remain in effect for one (1) year or until terminated by either party. This amendment has been reviewed by Dean Bart Hoffman and college staff. This amendment carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this Amendment with the County of Orange in Orange, California.

| | |
|---|-----------------------------|
| Fiscal Impact: None | Board Date: August 24, 2009 |
| Prepared by: Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Dean of Human Services & Technology | |
| Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College | |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD | |

**AMENDMENT NUMBER TWO
TO
AGREEMENT N1000009185
BETWEEN THE
COUNTY OF ORANGE
AND
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

This **AMENDMENT NUMBER TWO** to Contract number N1000009185 (hereinafter "**AMENDMENT NUMBER TWO**") between the County of Orange, a political subdivision of the state of California (hereinafter "**COUNTY**") and Rancho Santiago Community College District (hereinafter "**CONTRACTOR**") with a place of business at 2323 North Broadway, Santa Ana, CA 92706, is made and entered upon execution of all necessary signatures.

WITNESSETH:

WHEREAS, COUNTY and DISTRICT executed a Contract for Criminal Justice Academy Classes Registration/Tuition Fees Price Agreement Number N1000009185 (hereinafter "ORIGINAL AGREEMENT") for a one (1) year term of September 18, 2007 through and including September 17, 2008;

WHEREAS, COUNTY and DISTRICT renewed ORIGINAL AGREEMENT Price Agreement N1000009185 (hereinafter "AMENDMENT NUMBER ONE") for an additional one (1) year term of September 18, 2008 through and including September 17, 2009 as N2000009185;

WHEREAS, COUNTY desires to continue receiving services from DISTRICT for an additional one (1) year term and the DISTRICT has agreed to provide those services at the rates set forth in ORIGINAL AGREEMENT;

NOW THEREFORE, in consideration of the mutual obligations set forth herein, both COUNTY and CONTRACTOR agree as follows:

1. ARTICLES

- a. Page 3, Section A Term, of the ORIGINAL AGREEMENT is amended to read in its entirety as follows:**

1. Term:

This Contract shall commence upon execution of all necessary signatures, and continue in effect from 9/18/07 through and including 9/17/10, unless otherwise terminated by COUNTY. The period of 9/18/07 through and including 9/17/08 shall be known as Contract number N1000009185. The period of 9/18/08 through and including 9/17/09 shall be known as Contract number N2000009185. The period of 9/18/09 through and including 9/17/10 shall be known as Contract number MA-060-10010181.

This Contract may be renewed for two (2) additional one-year terms upon mutual agreement of both Parties. The COUNTY does not have to give a reason if it decides not to renew.

- 2. A true and correct copy of the ORIGINAL AGREEMENT (Price Agreement N1000009185) is attached hereto as Exhibit A and incorporated by this reference.**
- 3. A true and correct copy of AMENDMENT NUMBER ONE (Price Agreement N2000009185) is attached hereto as Exhibit B and incorporated by this reference.**
- 4. All other provisions of the ORIGINAL AGREEMENT, and AMENDMENT NUMBER ONE, except as amended herein and to the extent they are not inconsistent with this AMENDMENT NUMBER TWO, remain unchanged and in full force and effect. All obligations of the Parties that would have been terminated on September 18, 2009 are hereby extended to September 17, 2010.**

IN WITNESS WHEREOF, the Parties have executed AMENDMENT NUMBER TWO.

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Contractor: Rancho Santiago Community College District

Vice Chancellor

By: _____ **Title:** **Business Operations & Fiscal Services**

Print Name: **Peter J. Hardash** **Date:** _____

Contractor*: Rancho Santiago Community College District

By: _____ **Title:** _____

Print Name: _____ **Date:** _____

*If a corporation, the document must be signed by two corporate officers. The first signature must be either the Chairman of the Board, President, or any Vice President. The second signature must be the secretary, an assistant secretary, the Chief Financial Officer, or any assistant treasurers. In the alternative, a single corporate signature is acceptable when accompanied by a corporate document demonstrating the legal authority of the signature to bind the company.

County Of Orange

A political subdivision of the State of California



Sheriff-Coroner Department

By: _____ **Title:** _____

Date: **Print Name:** _____ **Date:** _____

Exhibit A

ORIGINAL AGREEMENT (Price Agreement N1000009185)

AGREEMENT N100009185
BETWEEN THE
COUNTY OF ORANGE
AND THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT, hereinafter referred to as "Contract" is made and entered as of the date fully executed by and between the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "DISTRICT", and the **COUNTY OF ORANGE**, a political subdivision of the State of California, hereinafter referred to as "COUNTY".

RECITALS

WHEREAS, COUNTY desires to contract with **DISTRICT** for Registration and Tuition Fees for Criminal Justice Academy Classes and;

WHEREAS, DISTRICT has the personnel, expertise and equipment to provide the special services required herein, and

WHEREAS, DISTRICT is agreeable to providing such services on the terms and conditions hereinafter set forth by this **CONTRACT**;

NOW THEREFORE, COUNTY and **DISTRICT** mutually agree as follows:

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A. TERM:

The term of this Agreement shall be for one (1) year beginning, September 18, 2007 through September 17, 2008, renewable for four additional one - year terms unless earlier terminated by either party in the manner set forth herein.

B. OPTIONAL TERMINATION:

COUNTY or DISTRICT may terminate this Agreement without cause, upon thirty (30) days written notice to the other party.

C. PROVISIONS OF THE AGREEMENT:

1. DISTRICT'S RESPONSIBILITIES:

- a. Services - DISTRICT'S responsibilities shall be to diligently furnish to the COUNTY the services as set forth in Attachment A, hereby incorporated in this Agreement by this reference.

D. PAYMENT:

1. Registration and Tuition Fees - The fees to be paid by COUNTY for the services as set forth in Attachment A, hereby incorporated in this Agreement by reference.
2. The DISTRICT shall invoice the COUNTY in advance, supplying mutually acceptable documentation of student contact hours for each class.

E. INDEMNIFICATION:

1. The COUNTY shall indemnify, defend and hold the DISTRICT, its officers, agents, and employees harmless from any and all claims and

losses accruing or resulting to any and all contractors, subcontractors, laborers and any other persons, firms, or corporations furnishing or supplying work, services, materials or supplies who may be damaged or injured by the COUNTY in the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the COUNTY in the performance of this Agreement. The COUNTY shall provide necessary worker's compensation insurance for its employees at COUNTY'S own cost and expense.

2. The DISTRICT shall indemnify, defend and hold the COUNTY, its officers, agents and employees harmless from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, laborers and any other persons, firms, or corporations furnishing or supplying work, services, materials or supplies who may be injured or damaged by the DISTRICT in the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the DISTRICT in the performance of this Agreement. This DISTRICT shall provide necessary worker's compensation insurance for its employees at DISTRICT'S own cost and expense.

F. NOTICES:

All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in

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the United States mail, postage prepaid, addressed as follows:

DISTRICT:

**Rancho Santiago Community College District
Attn: Vice Chancellor, Business Operations and Fiscal Services
2323 North Broadway
Santa Ana, California 92706**

COUNTY:

**Orange County Regional Training Academy
15991 Armstrong Avenue
Tustin, CA 92782
(714) 566-2700**

G. TIME IS OF THE ESSENCE:

Time is of the essence for each of the provisions of this Agreement, and all the provisions of this Agreement, shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

H. MODIFICATIONS:

No modifications or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms of this Agreement unless made in writing between the parties hereto, shall be binding on any of the parties hereto.

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IN WITNESS WHEREOF, this Agreement has been executed by the parties
hereto on the day and year written above.

COUNTY COUNTY OF ORANGE

DISTRICT RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

By: *Paula Kielis*
Name: Paula Kielis
Title: Purchasing Manager
Date: 9/5/07

By: *Peter J. Hardash*
Name: Peter J. Hardash
Title: Vice Chancellor of
Business Operations and Fiscal Services
Date: 9/5/07

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ATTACHMENT A

SCOPE OF WORK:

1 **Scope of Services:** District shall provide Criminal Justice Academy Classes for the Sheriff's Department recruits. The recruits in the Sheriff's Criminal Justice Academy shall be able to obtain college credits for courses taken as part of their academy training.

2. **District shall provide the following Classes:**

| CLASS | UNITS | FEE |
|----------------------------------|--------------|------------------|
| a. Basic Academy | 24.0 | \$ 624.00 |
| b. Correction Officer Core Class | 3.0 | \$ 78.00 |
| c. Reserve Level III | 3.0 | \$ 78.00 |
| d. Reserve Academy Program | 0.2-6.0 | \$ 5.20-\$156.00 |
| e. Basic Narcotics Investigation | 2.0 | \$ 52.00 |
| f. Coroner Course | 3.0 | \$ 78.00 |

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PRICE AGREEMENT

2007 SEP 23 PM 4:37

VENDOR INFORMATION- PHONE: 714-564-6000 TERMS: F O B. DESTINATION

P/A NUMBER N1000009185

SEE DELIVERY LOCATION(S) WITHIN PRICE AGREEMENT

TAX CODE:

START DATE: 09/18/07 END DATE: 09/17/08 DELIVERY WITHIN 000 DAYS

VENDOR CODE. X00681 RANCHO SANTIAGO COMMUNITY COLL ATTN: DBA SANTA ANA COLLEGE 2323 N BROADWAY SANTA ANA CA 92706-1606

P/A NOT TO EXCEED: 95,000.00 RENEWABLE FOR. FOUR ADDITIONAL ONE YEAR TERMS LEGEND CODE. RF PA TYPE: 060 MASTER PA: FOLDER NUMBER: 579160 PB: PIGGYBACK PA: PA REPLACES: N3000006192 PER MINUTE ORDER: / / / / / /

BILLING INSTRUCTIONS:

- 1. INVOICES COUNTY OF ORANGE AND SEND INVOICES IN DUPLICATE TO: BILLING ADDRESS AS INDICATED BELOW. INVOICES MUST BE IN DUPLICATE FORWARDED TO THE ORDER NUMBER AND IDENTIFIED QUANTITIES, DESCRIPTION OF MERCHANDISE, UNIT AND UNIT COST. 2. VENDOR CODE, ORDER NUMBER AND PRICE AGREEMENT NUMBER (IF APPLICABLE) MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, PACKAGES & INVOICES. 3. CASH DISCOUNTS, IF OFFERED, WILL BE TAKEN WITHIN TIME LIMITATION AND WILL BE TAKEN ON THE TOTAL AMOUNT (INCLUDING TAX) UNLESS OTHERWISE STATED. 4. AUTHORIZED FREIGHT CHARGES MUST BE PREPAID AND ADDED TO INVOICE. INCLUDE PROOF OF PAYMENT FOR FREIGHT CHARGES OVER \$25. 5. YOU ARE REQUIRED TO INCLUDE YOUR TAXPAYER I.D NUMBER ON ALL INVOICES SUBMITTED FOR PAYMENT. THIS WILL ENSURE COMPLIANCE WITH IRS REQUIREMENTS AND EXPEDITE PAYMENT PROCESSING. OUT OF STATE VENDORS MUST INCLUDE CALIFORNIA SALES TAX PERMIT NUMBER.

THE VENDOR ACKNOWLEDGES THAT HE HAS READ AND AGREED TO ALL TERMS AND CONDITIONS INCLUDING THOSE PRINTED ON ATTACHED TERMS AND CONDITIONS PAGE. THE ONLY TERMS AND CONDITIONS THAT WILL BE APPLICABLE TO THE INTERPRETATION OF THIS CONTRACT ARE THOSE ISSUED BY THE COUNTY OF ORANGE. VENDOR IS REQUIRED TO PROVIDE A COMPLETED MSDS (HAZARDOUS SAFETY DATA SHEET) FOR HAZARDOUS SUBSTANCES AS REQUIRED BY LABOR CODE SECTION 6396, GENERAL INDUSTRIAL SAFETY ORDER SECTION 5194 AND CALIFORNIA ADMINISTRATIVE CODE TITLE 8. MSDS SHEET FOR EACH SPECIFIED ITEM SHALL BE SENT TO PLACE OF SHIPMENT.

P/A FOR: CRIMINAL JUSTICE ACADEMY CLASSES REGISTRATION/TUITION FEES

PAYMENT UPON SUBMISSION OF INVOICE(S) IN ADVANCE, NON-ENCUMBERED P/A.

CONTRACTOR INVOICE(S) MUST REFERENCE P/A N1000009185

DIVISION CONTACT TRAINING ACADEMY PH: 714-566-2700 15991 ARMSTRONG AVENUE TUSTIN, CA 92782

INTERNAL CODING: 100-060-462-2400-62

PRICE AGREEMENT MONETARY LIMITS:

1ST YEAR: N1000009185 09/18/07 - 09/17/08 \$ 95,000 00

Table with columns: LN, COMMODITY CODE, DISCOUNT, QUANTITY, UNIT, UNIT COST, P/A LINE AMOUNT. Row 001: 96100, 0.00, 0 00, 0.0000, 0 00. Description: MISCELLANEOUS PROFESSIONAL SERVICES

AUTHORIZED SIGNATURE: Paula Belles

ADDRESS QUESTION(S) REGARDING THIS PURCHASE DOCUMENT TO THE PURCHASING CONTACT YVETTE TORRES

VENDOR

COUNTY
OF
ORANGE



Date 09/18/07

PRICE AGREEMENT

VENDOR. X00681
RANCHO SANTIAGO COMMUNITY COLL

P/A NUMBER N1000009195

DELIVERY LOCATION(S)/INSTRUCTION(S)

| CODE | SHIP LOCATION | SHIP INSTRUCTIONS |
|------|--|-------------------|
| 268 | SHERIFF/TRAINING FACILITY 1900 W KATELLA AVE ORANGE CA 92667 714-538-9668 | |

ONLY THE FOLLOWING FUND/AGENCY/ORGANIZATIONS ARE AUTHORIZED TO USE THIS PRICE AGREEMENT

| FUND | AGENCY | ORGANIZATION | AUTHORIZED LIMIT |
|------|--------|--------------|------------------|
| 100 | 060 | 462 | 95,000 00 |

VENDOR

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Exhibit B

AMENDMENT NUMBER ONE (Price Agreement N2000009185)

**AMENDMENT NUMBER ONE
TO
AGREEMENT N1000009185
BETWEEN THE
COUNTY OF ORANGE
AND
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

This **AMENDMENT NUMBER ONE** to Contract number N1000009185 (hereinafter "AMENDMENT NUMBER ONE") between the County of Orange, a political subdivision of the state of California (hereinafter "COUNTY") and Rancho Santiago Community College District (hereinafter "DISTRICT") with a place of business at 2323 N. Broadway, Santa Ana, CA 92706, is made and entered upon execution of all necessary signatures.

WITNESSETH:

WHEREAS, COUNTY and DISTRICT executed an Agreement for Criminal Justice Academy Classes Registration/Tuition Fees Price Agreement Number N1000009185 (hereinafter "ORIGINAL AGREEMENT") for a one (1) year term of September 18, 2007 through September 17, 2008;

WHEREAS, COUNTY and DISTRICT desire to renew ORIGINAL AGREEMENT for one additional one year term at the rates set forth in the ORIGINAL AGREEMENT;

NOW THEREFORE, in consideration of the mutual obligations set forth herein, Both COUNTY and CONTRACTOR agree as follows:

1. ARTICLES

- a. Page 3, Section A. Term, of the ORIGINAL AGREEMENT is amended in its entirety to read as follows:

1. Term:

This Contract shall commence upon execution of all necessary signatures, and continue in effect from 9/18/07 through and including 9/17/09, unless otherwise terminated by COUNTY. The period of 9/18/07 through 09/17/08 shall be known as Contract number N1000009185. The period of 9/18/07 through and including 9/17/09 shall be known as Contract number N2000009185. This Contract may be renewed for three (3) separate additional one-year terms by mutual agreement of both Parties.

2. A true and correct copy of the ORIGINAL AGREEMENT (Price Agreement N1000009185) is attached hereto as Exhibit A and incorporated by this reference.
- 3 All other provisions of the ORIGINAL AGREEMENT, except as amended herein and to the extent they are not inconsistent with this AMENDMENT NUMBER ONE, remain unchanged and in full force and effect. All obligations of the parties that would have been terminated on September 17, 2008 are hereby extended to September 17, 2009.

IN WITNESS WHEREOF, the Parties have executed AMENDMENT NUMBER ONE.

***Contractor: Rancho Santiago Community College District**

By: _____ Title: _____

Print Name: _____ Date: 09/17/08

***Contractor: Rancho Santiago Community College District**

By: _____ Title: _____

Print Name: _____ Date: 09/17/08

***If a corporation, the document must be signed by two corporate officers. The first signature must be either the Chairman of the Board, President, or any Vice President. The second signature must be the secretary, an assistant secretary, the Chief Financial Officer, or any assistant treasurers. In the alternative, a single corporate signature is acceptable when accompanied by a corporate document demonstrating the legal authority of the signature to bind the company.**

County Of Orange

A political subdivision of the State of California



Sheriff-Coroner Department

By: _____ Title: _____

Date: 09/17/08

**Check Registers Submitted for Approval
Checks Written for Period 07/18/09 thru 08/14/09**

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|-------------------|---------------------------|---------------|----------------------|------------------------|--------------------|--------------------|
| 44036 | General Fund Unrestricted | 432.66 | 0.00 | 432.66 | 92*0224624 | 92*0224624 |
| 44037 | General Fund Unrestricted | 13,922.58 | 0.00 | 13,922.58 | 92*0224626 | 92*0224627 |
| 44038 | General Fund Unrestricted | 163.16 | 0.00 | 163.16 | 92*0224628 | 92*0224628 |
| 44042 | General Fund Unrestricted | 329.50 | 0.00 | 329.50 | 92*0224634 | 92*0224649 |
| 44043 | General Fund Unrestricted | 290.58 | 0.00 | 290.58 | 92*0224650 | 92*0224651 |
| 44052 | General Fund Unrestricted | 2,100.00 | 0.00 | 2,100.00 | 92*0224665 | 92*0224668 |
| 44053 | General Fund Unrestricted | 3,700.00 | 0.00 | 3,700.00 | 92*0224670 | 92*0224670 |
| 44054 | General Fund Unrestricted | 1,017.74 | 0.00 | 1,017.74 | 92*0224671 | 92*0224676 |
| 44056 | General Fund Unrestricted | 75,000.00 | 0.00 | 75,000.00 | 92*0224682 | 92*0224682 |
| 44061 | General Fund Unrestricted | 81.00 | 0.00 | 81.00 | 92*0224697 | 92*0224697 |
| 44062 | General Fund Unrestricted | 28,351.17 | 0.00 | 28,351.17 | 92*0224698 | 92*0224702 |
| 44063 | General Fund Unrestricted | 4,547.54 | 0.00 | 4,547.54 | 92*0224703 | 92*0224706 |
| 44064 | General Fund Unrestricted | 59.95 | 0.00 | 59.95 | 92*0224708 | 92*0224708 |
| 44065 | General Fund Unrestricted | 33,724.14 | 0.00 | 33,724.14 | 92*0224709 | 92*0224712 |
| 44066 | General Fund Unrestricted | 84,407.93 | 0.00 | 84,407.93 | 92*0224713 | 92*0224713 |
| 44068 | General Fund Unrestricted | 3,088.00 | 0.00 | 3,088.00 | 92*0224716 | 92*0224718 |
| 44070 | General Fund Unrestricted | 8,374.92 | 0.00 | 8,374.92 | 92*0224720 | 92*0224720 |
| 44072 | General Fund Unrestricted | 16,838.56 | 0.00 | 16,838.56 | 92*0224724 | 92*0224726 |
| 44074 | General Fund Unrestricted | 1,368.88 | 0.00 | 1,368.88 | 92*0224731 | 92*0224731 |
| 44077 | General Fund Unrestricted | 1,348.00 | 0.00 | 1,348.00 | 92*0224734 | 92*0224736 |
| 44079 | General Fund Unrestricted | 1,008.50 | 0.00 | 1,008.50 | 92*0224739 | 92*0224743 |
| 44080 | General Fund Unrestricted | 7,131.18 | 0.00 | 7,131.18 | 92*0224744 | 92*0224746 |
| 44081 | General Fund Unrestricted | 1,086.06 | 0.00 | 1,086.06 | 92*0224748 | 92*0224749 |
| 44082 | General Fund Unrestricted | 8,244.90 | 0.00 | 8,244.90 | 92*0224750 | 92*0224750 |
| 44083 | General Fund Unrestricted | 35,828.96 | 0.00 | 35,828.96 | 92*0224752 | 92*0224753 |
| 44084 | General Fund Unrestricted | 425.00 | 0.00 | 425.00 | 92*0224755 | 92*0224756 |
| 44085 | General Fund Unrestricted | 8,772.54 | 0.00 | 8,772.54 | 92*0224759 | 92*0224759 |
| 44086 | General Fund Unrestricted | 4,071.31 | 0.00 | 4,071.31 | 92*0224761 | 92*0224766 |
| 44091 | General Fund Unrestricted | 1,558.35 | 0.00 | 1,558.35 | 92*0224777 | 92*0224780 |
| 44094 | General Fund Unrestricted | 2,964.50 | 0.00 | 2,964.50 | 92*0224783 | 92*0224783 |
| 44095 | General Fund Unrestricted | 13,602.68 | 0.00 | 13,602.68 | 92*0224784 | 92*0224785 |
| 44097 | General Fund Unrestricted | 200.00 | 0.00 | 200.00 | 92*0224791 | 92*0224791 |
| 44101 | General Fund Unrestricted | 2,609.72 | 0.00 | 2,609.72 | 92*0224800 | 92*0224805 |
| 44102 | General Fund Unrestricted | 1,461.72 | 0.00 | 1,461.72 | 92*0224806 | 92*0224812 |
| 44104 | General Fund Unrestricted | 6,123.90 | 0.00 | 6,123.90 | 92*0224821 | 92*0224821 |
| 44105 | General Fund Unrestricted | 2,243.88 | 0.00 | 2,243.88 | 92*0224825 | 92*0224826 |
| 44106 | General Fund Unrestricted | 1,530.85 | 0.00 | 1,530.85 | 92*0224827 | 92*0224830 |

**Check Registers Submitted for Approval
Checks Written for Period 07/18/09 thru 08/14/09**

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|-------------------|---------------------------|--------------|---------------|-----------------|-------------|-------------|
| 44111 | General Fund Unrestricted | 30,687.00 | 0.00 | 30,687.00 | 92*0224843 | 92*0224843 |
| 44112 | General Fund Unrestricted | 5,250.01 | 0.00 | 5,250.01 | 92*0224844 | 92*0224845 |
| 44114 | General Fund Unrestricted | 1,396,034.28 | 0.00 | 1,396,034.28 | 92*0224849 | 92*0224850 |
| Anthem Blue Cross | | | | | | |
| 44118 | General Fund Unrestricted | 18,133.54 | 0.00 | 18,133.54 | 92*0224869 | 92*0224870 |
| 44120 | General Fund Unrestricted | 9,703.11 | 0.00 | 9,703.11 | 92*0224873 | 92*0224880 |
| 44121 | General Fund Unrestricted | 1,227.38 | 0.00 | 1,227.38 | 92*0224881 | 92*0224886 |
| 44122 | General Fund Unrestricted | 15,905.65 | 0.00 | 15,905.65 | 92*0224888 | 92*0224890 |
| 44123 | General Fund Unrestricted | 36,074.59 | 0.00 | 36,074.59 | 92*0224891 | 92*0224891 |
| 44124 | General Fund Unrestricted | 1,396,955.58 | 0.00 | 1,396,955.58 | 92*0224892 | 92*0224893 |
| Anthem Blue Cross | | | | | | |
| 44125 | General Fund Unrestricted | 54,147.72 | 0.00 | 54,147.72 | 92*0224894 | 92*0224895 |
| 44126 | General Fund Unrestricted | 1,595.50 | 0.00 | 1,595.50 | 92*0224896 | 92*0224899 |
| 44127 | General Fund Unrestricted | 136,082.32 | 0.00 | 136,082.32 | 92*0224900 | 92*0224903 |
| Venzon | | | | | | |
| 44129 | General Fund Unrestricted | 1,504.37 | 0.00 | 1,504.37 | 92*0224905 | 92*0224907 |
| 44134 | General Fund Unrestricted | 1,533.05 | 0.00 | 1,533.05 | 92*0224916 | 92*0224923 |
| 44135 | General Fund Unrestricted | 525.00 | 0.00 | 525.00 | 92*0224925 | 92*0224925 |
| 44137 | General Fund Unrestricted | 20,539.55 | 0.00 | 20,539.55 | 92*0224935 | 92*0224939 |
| 44139 | General Fund Unrestricted | 25,475.86 | 0.00 | 25,475.86 | 92*0224941 | 92*0224941 |
| 44140 | General Fund Unrestricted | 708.82 | 0.00 | 708.82 | 92*0224942 | 92*0224945 |
| 44141 | General Fund Unrestricted | 21,045.70 | 0.00 | 21,045.70 | 92*0224946 | 92*0224946 |
| 44142 | General Fund Unrestricted | 1,606.50 | 0.00 | 1,606.50 | 92*0224947 | 92*0224949 |
| 44143 | General Fund Unrestricted | 7,160.63 | 0.00 | 7,160.63 | 92*0224950 | 92*0224952 |
| 44145 | General Fund Unrestricted | 1,753.85 | 0.00 | 1,753.85 | 92*0224955 | 92*0224957 |
| 44146 | General Fund Unrestricted | 42,713.81 | 0.00 | 42,713.81 | 92*0224958 | 92*0224960 |
| 44147 | General Fund Unrestricted | 21,606.38 | 0.00 | 21,606.38 | 92*0224961 | 92*0224968 |
| 44149 | General Fund Unrestricted | 435.18 | 0.00 | 435.18 | 92*0224973 | 92*0224977 |
| 44155 | General Fund Unrestricted | 4,203.94 | 0.00 | 4,203.94 | 92*0224991 | 92*0224992 |
| 44156 | General Fund Unrestricted | 6,206.03 | 0.00 | 6,206.03 | 92*0224993 | 92*0224998 |
| 44158 | General Fund Unrestricted | 1,187.81 | 0.00 | 1,187.81 | 92*0225005 | 92*0225012 |
| 44162 | General Fund Unrestricted | 12,783.05 | 0.00 | 12,783.05 | 92*0225030 | 92*0225033 |
| 44163 | General Fund Unrestricted | 19.79 | 0.00 | 19.79 | 92*0225036 | 92*0225036 |
| 44171 | General Fund Unrestricted | 450.00 | 0.00 | 450.00 | 92*0225050 | 92*0225050 |
| 44172 | General Fund Unrestricted | 24.20 | 0.00 | 24.20 | 92*0225052 | 92*0225052 |
| 44173 | General Fund Unrestricted | 1,996.11 | 0.00 | 1,996.11 | 92*0225058 | 92*0225063 |
| 44174 | General Fund Unrestricted | 13,850.89 | 0.00 | 13,850.89 | 92*0225064 | 92*0225065 |
| 44175 | General Fund Unrestricted | 2,695.65 | 0.00 | 2,695.65 | 92*0225066 | 92*0225069 |

Check Registers Submitted for Approval
 Checks Written for Period 07/18/09 thru 08/14/09

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|--|---------------------------|---------------------|---------------|---------------------|-------------|-------------|
| 44176 | General Fund Unrestricted | 10,552.50 | 0.00 | 10,552.50 | 92*0225070 | 92*0225070 |
| 44178 | General Fund Unrestricted | 2,239.35 | 0.00 | 2,239.35 | 92*0225073 | 92*0225074 |
| 44179 | General Fund Unrestricted | 9,402.94 | 0.00 | 9,402.94 | 92*0225075 | 92*0225077 |
| 44180 | General Fund Unrestricted | 2,765.45 | 0.00 | 2,765.45 | 92*0225078 | 92*0225083 |
| 44181 | General Fund Unrestricted | 667.78 | 0.00 | 667.78 | 92*0225084 | 92*0225084 |
| 44183 | General Fund Unrestricted | 18,868.12 | 0.00 | 18,868.12 | 92*0225086 | 92*0225086 |
| 44184 | General Fund Unrestricted | 13,702.50 | 0.00 | 13,702.50 | 92*0225087 | 92*0225087 |
| 44186 | General Fund Unrestricted | 641.72 | 0.00 | 641.72 | 92*0225090 | 92*0225093 |
| 44194 | General Fund Unrestricted | 14,073.34 | 0.00 | 14,073.34 | 92*0225112 | 92*0225112 |
| 44197 | General Fund Unrestricted | 4,142.50 | 0.00 | 4,142.50 | 92*0225120 | 92*0225122 |
| 44198 | General Fund Unrestricted | 238.80 | 0.00 | 238.80 | 92*0225123 | 92*0225125 |
| 44200 | General Fund Unrestricted | 429.60 | 0.00 | 429.60 | 92*0225131 | 92*0225132 |
| 44201 | General Fund Unrestricted | 3,747.62 | 0.00 | 3,747.62 | 92*0225133 | 92*0225135 |
| 44207 | General Fund Unrestricted | 10,993.37 | 0.00 | 10,993.37 | 92*0225150 | 92*0225155 |
| 44208 | General Fund Unrestricted | 2,178.97 | 0.00 | 2,178.97 | 92*0225156 | 92*0225157 |
| 44209 | General Fund Unrestricted | 976.25 | 0.00 | 976.25 | 92*0225158 | 92*0225161 |
| 44221 | General Fund Unrestricted | 394.50 | 0.00 | 394.50 | 92*0225193 | 92*0225195 |
| 44222 | General Fund Unrestricted | 3,281.59 | 0.00 | 3,281.59 | 92*0225196 | 92*0225199 |
| 44226 | General Fund Unrestricted | 1,806.72 | 0.00 | 1,806.72 | 92*0225230 | 92*0225236 |
| 44227 | General Fund Unrestricted | 12,135.00 | 0.00 | 12,135.00 | 92*0225237 | 92*0225240 |
| 44228 | General Fund Unrestricted | 2,416.61 | 0.00 | 2,416.61 | 92*0225242 | 92*0225245 |
| Total Fund 11 General Fund Unrestricted | | 3,785,488.44 | 0.00 | 3,785,488.44 | | |

Check Registers Submitted for Approval
Checks Written for Period 07/18/09 thru 08/14/09

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------|-------------------------|-----------|---------------|-----------------|-------------|-------------|
| 44036 | General Fund Restricted | 600.00 | 0.00 | 600.00 | 92*0224625 | 92*0224625 |
| 44038 | General Fund Restricted | 24.55 | 0.00 | 24.55 | 92*0224629 | 92*0224629 |
| 44043 | General Fund Restricted | 1,752.83 | 0.00 | 1,752.83 | 92*0224652 | 92*0224652 |
| 44053 | General Fund Restricted | 7,032.76 | 0.00 | 7,032.76 | 92*0224669 | 92*0224669 |
| 44055 | General Fund Restricted | 1,967.68 | 0.00 | 1,967.68 | 92*0224677 | 92*0224681 |
| 44061 | General Fund Restricted | 396.03 | 0.00 | 396.03 | 92*0224695 | 92*0224696 |
| 44063 | General Fund Restricted | 378.02 | 0.00 | 378.02 | 92*0224704 | 92*0224705 |
| 44064 | General Fund Restricted | 28.18 | 0.00 | 28.18 | 92*0224707 | 92*0224707 |
| 44067 | General Fund Restricted | 699.24 | 0.00 | 699.24 | 92*0224714 | 92*0224715 |
| 44069 | General Fund Restricted | 16,452.79 | 0.00 | 16,452.79 | 92*0224719 | 92*0224719 |
| 44071 | General Fund Restricted | 8,458.60 | 0.00 | 8,458.60 | 92*0224721 | 92*0224723 |
| 44073 | General Fund Restricted | 1,280.00 | 0.00 | 1,280.00 | 92*0224727 | 92*0224729 |
| 44074 | General Fund Restricted | 14,997.23 | 0.00 | 14,997.23 | 92*0224730 | 92*0224730 |
| 44078 | General Fund Restricted | 393.92 | 0.00 | 393.92 | 92*0224737 | 92*0224738 |
| 44081 | General Fund Restricted | 225.59 | 0.00 | 225.59 | 92*0224747 | 92*0224747 |
| 44082 | General Fund Restricted | 32.00 | 0.00 | 32.00 | 92*0224751 | 92*0224751 |
| 44084 | General Fund Restricted | 1,087.50 | 0.00 | 1,087.50 | 92*0224754 | 92*0224754 |
| 44085 | General Fund Restricted | 1,113.47 | 0.00 | 1,113.47 | 92*0224757 | 92*0224760 |
| 44092 | General Fund Restricted | 18,564.28 | 0.00 | 18,564.28 | 92*0224781 | 92*0224781 |
| 44096 | General Fund Restricted | 568.03 | 0.00 | 568.03 | 92*0224786 | 92*0224789 |
| 44097 | General Fund Restricted | 3,111.56 | 0.00 | 3,111.56 | 92*0224790 | 92*0224792 |
| 44099 | General Fund Restricted | 1,500.00 | 0.00 | 1,500.00 | 92*0224794 | 92*0224796 |
| 44100 | General Fund Restricted | 7,219.56 | 0.00 | 7,219.56 | 92*0224797 | 92*0224799 |
| 44102 | General Fund Restricted | 73.69 | 0.00 | 73.69 | 92*0224807 | 92*0224807 |
| 44103 | General Fund Restricted | 2,289.12 | 0.00 | 2,289.12 | 92*0224813 | 92*0224820 |
| 44105 | General Fund Restricted | 152.93 | 0.00 | 152.93 | 92*0224822 | 92*0224824 |
| 44113 | General Fund Restricted | 214.45 | 0.00 | 214.45 | 92*0224846 | 92*0224848 |
| 44115 | General Fund Restricted | 1,050.00 | 0.00 | 1,050.00 | 92*0224851 | 92*0224857 |
| 44116 | General Fund Restricted | 1,200.00 | 0.00 | 1,200.00 | 92*0224858 | 92*0224865 |
| 44117 | General Fund Restricted | 3,695.46 | 0.00 | 3,695.46 | 92*0224866 | 92*0224868 |
| 44119 | General Fund Restricted | 4,077.79 | 0.00 | 4,077.79 | 92*0224871 | 92*0224872 |
| 44121 | General Fund Restricted | 8,390.09 | 0.00 | 8,390.09 | 92*0224882 | 92*0224887 |
| 44128 | General Fund Restricted | 2,141.55 | 0.00 | 2,141.55 | 92*0224904 | 92*0224904 |
| 44133 | General Fund Restricted | 1,480.22 | 0.00 | 1,480.22 | 92*0224911 | 92*0224915 |
| 44134 | General Fund Restricted | 57.09 | 0.00 | 57.09 | 92*0224921 | 92*0224921 |
| 44135 | General Fund Restricted | 446.72 | 0.00 | 446.72 | 92*0224924 | 92*0224928 |
| 44136 | General Fund Restricted | 3,027.44 | 0.00 | 3,027.44 | 92*0224929 | 92*0224934 |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|--|-------------------------|-------------------|---------------|-------------------|-------------|-------------|
| 44138 | General Fund Restricted | 2,250.00 | 0.00 | 2,250.00 | 92*0224940 | 92*0224940 |
| 44144 | General Fund Restricted | 3,425.00 | 0.00 | 3,425.00 | 92*0224953 | 92*0224954 |
| 44148 | General Fund Restricted | 598.62 | 0.00 | 598.62 | 92*0224969 | 92*0224970 |
| 44149 | General Fund Restricted | 192.12 | 0.00 | 192.12 | 92*0224971 | 92*0224974 |
| 44157 | General Fund Restricted | 10,282.77 | 0.00 | 10,282.77 | 92*0224999 | 92*0225004 |
| 44159 | General Fund Restricted | 11,100.00 | 0.00 | 11,100.00 | 92*0225013 | 92*0225014 |
| 44160 | General Fund Restricted | 3,628.09 | 0.00 | 3,628.09 | 92*0225015 | 92*0225021 |
| 44161 | General Fund Restricted | 855.28 | 0.00 | 855.28 | 92*0225022 | 92*0225029 |
| 44162 | General Fund Restricted | 58.17 | 0.00 | 58.17 | 92*0225031 | 92*0225031 |
| 44163 | General Fund Restricted | 1,273.48 | 0.00 | 1,273.48 | 92*0225034 | 92*0225035 |
| 44165 | General Fund Restricted | 1,120.00 | 0.00 | 1,120.00 | 92*0225042 | 92*0225042 |
| 44172 | General Fund Restricted | 354.68 | 0.00 | 354.68 | 92*0225051 | 92*0225057 |
| 44177 | General Fund Restricted | 739.68 | 0.00 | 739.68 | 92*0225071 | 92*0225072 |
| 44187 | General Fund Restricted | 543.10 | 0.00 | 543.10 | 92*0225094 | 92*0225096 |
| 44195 | General Fund Restricted | 721.15 | 0.00 | 721.15 | 92*0225113 | 92*0225115 |
| 44196 | General Fund Restricted | 2,827.80 | 0.00 | 2,827.80 | 92*0225116 | 92*0225119 |
| 44199 | General Fund Restricted | 481.05 | 0.00 | 481.05 | 92*0225126 | 92*0225130 |
| 44206 | General Fund Restricted | 1,012.14 | 0.00 | 1,012.14 | 92*0225146 | 92*0225149 |
| 44207 | General Fund Restricted | 133.87 | 0.00 | 133.87 | 92*0225151 | 92*0225152 |
| 44210 | General Fund Restricted | 14,197.57 | 0.00 | 14,197.57 | 92*0225162 | 92*0225165 |
| 44211 | General Fund Restricted | 6,058.42 | 0.00 | 6,058.42 | 92*0225166 | 92*0225166 |
| 44212 | General Fund Restricted | 1,307.35 | 0.00 | 1,307.35 | 92*0225167 | 92*0225169 |
| 44213 | General Fund Restricted | 661.10 | 0.00 | 661.10 | 92*0225170 | 92*0225181 |
| 44223 | General Fund Restricted | 5,000.00 | 0.00 | 5,000.00 | 92*0225200 | 92*0225209 |
| 44224 | General Fund Restricted | 5,000.00 | 0.00 | 5,000.00 | 92*0225210 | 92*0225219 |
| 44225 | General Fund Restricted | 5,000.00 | 0.00 | 5,000.00 | 92*0225220 | 92*0225229 |
| 44227 | General Fund Restricted | 9,407.84 | 0.00 | 9,407.84 | 92*0225241 | 92*0225241 |
| Total Fund 12 General Fund Restricted | | 204,409.65 | 0.00 | 204,409.65 | | |

Check Registers Submitted for Approval
 Checks Written for Period 07/18/09 thru 08/14/09

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|---|------------------------|------------------|---------------|------------------|-------------|-------------|
| 44039 | Child Development Fund | 54.01 | 0.00 | 54.01 | 92*0224630 | 92*0224630 |
| 44044 | Child Development Fund | 91.48 | 0.00 | 91.48 | 92*0224653 | 92*0224654 |
| 44057 | Child Development Fund | 1,119.04 | 0.00 | 1,119.04 | 92*0224683 | 92*0224686 |
| 44058 | Child Development Fund | 5,682.68 | 0.00 | 5,682.68 | 92*0224687 | 92*0224689 |
| 44087 | Child Development Fund | 648.83 | 0.00 | 648.83 | 92*0224767 | 92*0224768 |
| 44107 | Child Development Fund | 277.27 | 0.00 | 277.27 | 92*0224831 | 92*0224832 |
| 44108 | Child Development Fund | 436.10 | 0.00 | 436.10 | 92*0224833 | 92*0224836 |
| 44130 | Child Development Fund | 77.43 | 0.00 | 77.43 | 92*0224908 | 92*0224908 |
| 44150 | Child Development Fund | 3,500.00 | 0.00 | 3,500.00 | 92*0224978 | 92*0224978 |
| 44151 | Child Development Fund | 4,143.05 | 0.00 | 4,143.05 | 92*0224979 | 92*0224983 |
| 44152 | Child Development Fund | 460.15 | 0.00 | 460.15 | 92*0224984 | 92*0224985 |
| 44164 | Child Development Fund | 3,524.83 | 0.00 | 3,524.83 | 92*0225037 | 92*0225041 |
| 44166 | Child Development Fund | 453.46 | 0.00 | 453.46 | 92*0225043 | 92*0225044 |
| 44185 | Child Development Fund | 2,260.54 | 0.00 | 2,260.54 | 92*0225088 | 92*0225089 |
| 44202 | Child Development Fund | 435.13 | 0.00 | 435.13 | 92*0225136 | 92*0225138 |
| 44203 | Child Development Fund | 2,446.48 | 0.00 | 2,446.48 | 92*0225139 | 92*0225141 |
| 44204 | Child Development Fund | 451.82 | 0.00 | 451.82 | 92*0225142 | 92*0225144 |
| Total Fund 33 Child Development Fund | | 26,062.30 | 0.00 | 26,062.30 | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|---|------------------------------|-------------------|---------------|-------------------|-------------|-------------|
| 44041 | Capital Outlay Projects Fund | 832.25 | 0.00 | 832.25 | 92*0224632 | 92*0224633 |
| 44050 | Capital Outlay Projects Fund | 87,475.00 | 0.00 | 87,475.00 | 92*0224663 | 92*0224663 |
| 44089 | Capital Outlay Projects Fund | 10,000.00 | 0.00 | 10,000.00 | 92*0224774 | 92*0224774 |
| 44168 | Capital Outlay Projects Fund | 89,990.00 | 0.00 | 89,990.00 | 92*0225047 | 92*0225047 |
| 44169 | Capital Outlay Projects Fund | 44,577.00 | 0.00 | 44,577.00 | 92*0225048 | 92*0225048 |
| 44192 | Capital Outlay Projects Fund | 5,247.12 | 0.00 | 5,247.12 | 92*0225107 | 92*0225108 |
| 44217 | Capital Outlay Projects Fund | 91,962.40 | 0.00 | 91,962.40 | 92*0225187 | 92*0225188 |
| 44218 | Capital Outlay Projects Fund | 123,167.60 | 0.00 | 123,167.60 | 92*0225189 | 92*0225190 |
| Pacific Western Bank | | | | | | |
| 44219 | Capital Outlay Projects Fund | 239.35 | 0.00 | 239.35 | 92*0225191 | 92*0225191 |
| Total Fund 41 Capital Outlay Projects Fu | | 453,490.72 | 0.00 | 453,490.72 | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|---|----------------------|----------------------------|--------------------|----------------------------|-------------|-------------|
| 44040 | Bond Fund, Measure E | 10,601.01 | 0.00 | 10,601.01 | 92*0224631 | 92*0224631 |
| 44045 | Bond Fund, Measure E | 25,200.00 | 0.00 | 25,200.00 | 92*0224655 | 92*0224655 |
| 44046 | Bond Fund, Measure E | 372,642.12 | 0.00 | 372,642.12 | 92*0224656 | 92*0224656 |
| Best Contracting Svcs | | | | | | |
| 44047 | Bond Fund, Measure E | 38,283.93 | 0.00 | 38,283.93 | 92*0224657 | 92*0224657 |
| 44048 | Bond Fund, Measure E | 225,108.45 | 0.00 | 225,108.45 | 92*0224658 | 92*0224658 |
| Best Contracting Svcs | | | | | | |
| 44049 | Bond Fund, Measure E | 5,469.26 | 0.00 | 5,469.26 | 92*0224659 | 92*0224662 |
| 44059 | Bond Fund, Measure E | 45,300.00 | 0.00 | 45,300.00 | 92*0224690 | 92*0224693 |
| 44088 | Bond Fund, Measure E | 14,259.04 | 0.00 | 14,259.04 | 92*0224769 | 92*0224773 |
| 44093 | Bond Fund, Measure E | 10,747.50 | 0.00 | 10,747.50 | 92*0224782 | 92*0224782 |
| 44098 | Bond Fund, Measure E | 44,423.96 | 0.00 | 44,423.96 | 92*0224793 | 92*0224793 |
| 44131 | Bond Fund, Measure E | 1,332.19 | 0.00 | 1,332.19 | 92*0224909 | 92*0224909 |
| 44167 | Bond Fund, Measure E | 445,779.85 | 0.00 | 445,779.85 | 92*0225045 | 92*0225046 |
| Mepco Svcs Inc | | | | | | |
| 44182 | Bond Fund, Measure E | 224,000.00 | 0.00 | 224,000.00 | 92*0225085 | 92*0225085 |
| ASCIP | | | | | | |
| 44188 | Bond Fund, Measure E | 13,000.00 | 0.00 | 13,000.00 | 92*0225097 | 92*0225097 |
| 44189 | Bond Fund, Measure E | 8,368.77 | 0.00 | 8,368.77 | 92*0225098 | 92*0225101 |
| 44190 | Bond Fund, Measure E | 49,885.91 | 0.00 | 49,885.91 | 92*0225102 | 92*0225104 |
| 44191 | Bond Fund, Measure E | 25,981.09 | 0.00 | 25,981.09 | 92*0225105 | 92*0225106 |
| 44205 | Bond Fund, Measure E | 111,381.75 | 0.00 | 111,381.75 | 92*0225143 | 92*0225145 |
| Mcmahon Steel Co Inc | | | | | | |
| 44214 | Bond Fund, Measure E | 59,394.00 | 0.00 | 59,394.00 | 92*0225182 | 92*0225183 |
| 44215 | Bond Fund, Measure E | 62,962.50 | 0.00 | 62,962.50 | 92*0225184 | 92*0225185 |
| 44216 | Bond Fund, Measure E | 57,231.04 | 0.00 | 57,231.04 | 92*0225186 | 92*0225186 |
| Total Fund 42 Bond Fund, Measure E | | <u><u>1,851,352.37</u></u> | <u><u>0.00</u></u> | <u><u>1,851,352.37</u></u> | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|--|-----------------------------|------------------|--------------------------|----------------------------|------------------------|------------------------|
| 44051 | Property and Liability Fund | 22,500.00 | 0.00 | 22,500.00 | 92*0224664 | 92*0224664 |
| 44075 | Property and Liability Fund | 15,411.00 | 0.00 | 15,411.00 | 92*0224732 | 92*0224732 |
| Total Fund 61 Property and Liability Fund | | 37,911.00 | 0.00 | 37,911.00 | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|---|----------------------------|-------------------|---------------|-------------------|-------------|-------------|
| 44060 | Workers' Compensation Fund | 1,837.50 | 0.00 | 1,837.50 | 92*0224694 | 92*0224694 |
| 44109 | Workers' Compensation Fund | 519,259.00 | 0.00 | 519,259.00 | 92*0224837 | 92*0224837 |
| ASCIP | | | | | | |
| 44153 | Workers' Compensation Fund | 1,755.20 | 0.00 | 1,755.20 | 92*0224986 | 92*0224986 |
| Total Fund 62 Workers' Compensation Fu | | 522,851.70 | 0.00 | 522,851.70 | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|---|----------------------------|------------------|----------------------|------------------------|--------------------|--------------------|
| 44076 | Student Financial Aid Fund | 329.27 | 0.00 | 329.27 | 92*0224733 | 92*0224733 |
| 44090 | Student Financial Aid Fund | 592.00 | 0.00 | 592.00 | 92*0224775 | 92*0224776 |
| 44110 | Student Financial Aid Fund | 7,476.00 | 0.00 | 7,476.00 | 92*0224838 | 92*0224842 |
| 44132 | Student Financial Aid Fund | 468.00 | 0.00 | 468.00 | 92*0224910 | 92*0224910 |
| 44154 | Student Financial Aid Fund | 2,292.00 | 0.00 | 2,292.00 | 92*0224987 | 92*0224990 |
| 44170 | Student Financial Aid Fund | 591.00 | 0.00 | 591.00 | 92*0225049 | 92*0225049 |
| 44193 | Student Financial Aid Fund | 1,882.00 | 0.00 | 1,882.00 | 92*0225109 | 92*0225111 |
| 44220 | Student Financial Aid Fund | 467.00 | 0.00 | 467.00 | 92*0225192 | 92*0225192 |
| Total Fund 74 Student Financial Aid Fund | | <u>14,097.27</u> | <u>0.00</u> | <u>14,097.27</u> | | |

SUMMARY

| | |
|--|----------------------------|
| Total Fund 11 General Fund Unrestricted | 3,785,488.44 |
| Total Fund 12 General Fund Restricted | 204,409.65 |
| Total Fund 33 Child Development Fund | 26,062.30 |
| Total Fund 41 Capital Outlay Projects Fund | 453,490.72 |
| Total Fund 42 Bond Fund, Measure E | 1,851,352.37 |
| Total Fund 61 Property and Liability Fund | 37,911.00 |
| Total Fund 62 Workers' Compensation Fund | 522,851.70 |
| Total Fund 74 Student Financial Aid Fund | 14,097.27 |
| Grand Total: | <u><u>6,895,663.45</u></u> |

8/17/09 19:33

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR BOARD APPROVAL

SUMMARY OF EXPENDITURES FOR THE PERIOD 8/03/09 THROUGH 8/03/09

TOTAL FUND 15 (STUDENT FIN. AIDS): 85,529.00

TOTAL: 85,529.00

8/17/09 19:33

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR APPROVAL

BOARD MEETING OF 8/24/09

| CHECK REG NO | FUND | AMOUNT | VOIDED CHECKS | ADJUSTED AMOUNT | BEGINNING CHECK NO | ENDING CHECK NO |
|-----------------|-------------------|-----------|------------------|--------------------|-----------------------|--------------------|
| 3647 | STUDENT FIN. AIDS | 14,147.00 | 0.00 | 14,147.00 | 92-209301 | 92-209325 |
| 3648 | STUDENT FIN. AIDS | 18,300.00 | 0.00 | 18,300.00 | 92-209326 | 92-209350 |
| 3649 | STUDENT FIN. AIDS | 14,204.00 | 0.00 | 14,204.00 | 92-209351 | 92-209375 |
| 3650 | STUDENT FIN. AIDS | 1,157.00 | 0.00 | 1,157.00 | 92-209376 | 92-209377 |
| 3651 | STUDENT FIN. AIDS | 13,057.00 | 0.00 | 13,057.00 | 92-209379 | 92-209403 |
| 3652 | STUDENT FIN. AIDS | 14,269.00 | 0.00 | 14,269.00 | 92-209404 | 92-209428 |
| 3653 | STUDENT FIN. AIDS | 10,395.00 | 0.00 | 10,395.00 | 92-209429 | 92-209447 |

STUDENT FIN. AIDS FUND: PAGE 1 OF 1

PAGE TOTAL: 85,529.00

FUND TOTAL: 85,529.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

| | | |
|---------|---|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Contract Renewal - Chancellor's Office Tax Offset Program | |
| Action: | Request for Approval | |

BACKGROUND

RSCCD has successfully utilized the Chancellor's Office Tax Offset Program (COTOP) since its inception in 1982. It has helped to lower the District's National Direct Student Loan (NDLS)/Perkins Loan default rate. It also meets the Federal Government's due diligence requirement necessary for assignment of outstanding student loans with the Department of Education. COTOP is also used in the recovery of financial aid grant over awards, which become an institutional expense that needs to be paid back by the student to the district.

ANALYSIS

Renewal of the attached contract will authorize the Chancellor's Office and the State Controller to continue to collect any outstanding student financial aid obligations, on behalf of the district, by offsetting the amount in default against any money the state may owe the student such as a state income tax refund. There is no incurred cost to the district to participate in the COTOP program, the state deducts 25% of the amounts collected as an administrative fee before remitting the funds to the District.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the renewal of the COTOP contract with the Chancellor's Office as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | None | Board Date: August 24, 2009 |
| Prepared by: | Noemi M. Kanouse, Assistant Vice Chancellor, Fiscal Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

THIS CONTRACT, made and entered into this first day of October, 2009, in the State of California, by and between the

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
and the
CHANCELLOR OF THE CALIFORNIA COMMUNITY COLLEGES

The CHANCELLOR of the CALIFORNIA COMMUNITY COLLEGES
(hereinafter Chancellor) and the

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(hereinafter District) do agree that:

I.

Performance of this contract shall be pursuant to Government Code Sections 12419.2, 12419.5, 12419.7, 12419.9, 12419.10. Both parties' performance of this contract shall conform to the requirements of those statutes.

The Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax Board's Interagency Offset Program, outstanding student financial aid and proper non-financial aid obligations owed to the District.

II.

The Chancellor's Office Tax Offset Program (hereafter known as COTOP) will be a (self-supporting) program with collection fees charged to the participating districts for the administrative costs incurred by the Chancellor in operating the program.

The Chancellor will, if a debtor owes an obligation to more than one college or district, eliminate the name of that debtor from the college or agency to which the debtor owes the smaller obligation.

The District will pay to the Chancellor an amount equal to but not greater than 25 percent (25%) of the amount which the Chancellor collects on behalf of the district from the Franchise Tax Board.

III.

The Chancellor will perform only those administrative services necessary to implement the legislation and related functions concerning the repayment of student financial aid and proper non-financial aid obligations through the COTOP program. Names and amounts submitted in error by the district will be treated as all other names and amounts and may be offset by the Franchise Tax Board.

The district may submit requests for deletions or revisions to the unpaid account balance to the Chancellor at any time and as often as needed.

DO-09-009

June 2009

5.2 (2)

Districts must enter their initial COTOP debtor data to the Chancellor's Office Tax Offset Program web-based system no later than November 25, 2009. Districts may add additional accounts to their initial debtor data only through January 15, 2010. If an offset occurs prior to the implementation of the deletion or modification by the Franchise Tax Board, it will be the responsibility of the District to make restitution directly to the debtor as required by Section IV.6 below.

The Chancellor or Franchise Tax Board will delete all names which cannot be processed by the Chancellor's Office or the Franchise Tax Board.

IV.

The District will:

1. Submit a single record for each affected individual as specified in #3 below according to the format and specifications in Appendices A and B which are incorporated into and made a part of this contract.
2. Notify those debtors whose names are submitted for collection of the pending action no later than submitting those names to the Chancellor's Office and review any objections received from those debtors. This notification should inform the debtor that the individual is entitled to request a review of the decision to collect the debt by the offset procedure. Immediately submit to the Chancellor's Office any modifications of the amount or deletions of any record found to be submitted in error, as necessary, as a result of the review as required by Appendix C, which is incorporated into and made a part of this contract.
3. Submit for collection through the COTOP program only the following types of debtor obligations:
 - A. defaulted Perkins, Nursing, Emergency and Extended Opportunity Programs and Services (EOPS) loans;
 - B. campus financial aid funds; EOPS Grants and Board of Governors Enrollment Fee Waivers for which the student was ineligible;
 - C. other financial aid obligations.
 - D. Proper student non-financial aid obligations limited to: non-resident tuition; enrollment fees; library fines; library replacement material charges; parking fees; parking fines (incurred within 3 years of date submitted for collection only); residence hall rent contracts; cafeteria meal contracts; telephone bills; drop fees (incurred prior to January 1992); personal checks returned for non-sufficient funds (limited to bookstore and other charges listed in this section only); returned check service charges; child care charges; instructional equipment breakage/replacement charges; health fees; transcript fees; foreign student insurance charges; dental health center charges; community services fees; lost key charges; transportation charges/fees; audit fees; contract class charges; instructional material fees; damage to campus facilities/equipment charges; personal checks written to "Cash" returned for non-sufficient funds (including returned check service fee); auto repair costs (including parts, lab fee, sales tax on parts); student representation fee; student center fee.

4. For those student financial aid and non-financial aid obligations in default, send at least one written notice to the last known address of the debtor requesting that the debtor either pay the amount owed or contact the participating district regarding the debt. The written notice must be sent at least 30 days prior to Franchise Tax Board receiving the offset request. The district must retain copies of the notifications in the district/college file.
5. Do not submit names of any debtors who are:
 - A. not in default;
 - B. in litigation/bankruptcy.
6. Refund to debtor any overpayments or amounts collected in error resulting from collection through COTOP within 30 days from notification of offset by the Chancellor.

V.

The District agrees that the Chancellor is acting in reliance on the accuracy of information supplied by the District as to the names of debtors, identification of debtors, and amounts owed by debtors, and that the Chancellor shall not be liable for any damages arising from inaccuracies in information supplied by the District.

The District agrees that it will submit for collection only amounts which it is legally entitled to collect through this program.

The District agrees that it will respond to all debtor complaints received by the Chancellor regarding this program.

VI.

Each party agrees to indemnify, defend and save harmless the other, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by either party in the performance of this contract.

VII.

The District and the agents and employees of the District, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California.

VIII.

Time is of the essence of this agreement.

IX.

No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

X.

The term of this contract shall be from October 1, 2009 through December 20, 2010, which as defined by the Franchise Tax Board, is the end of the 2010 interagency program processing year.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

CALIFORNIA COMMUNITY COLLEGES

By _____
Steve Bruckman Date
Executive Vice Chancellor

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(Name of District)

By _____
(Authorized Signature) Date

PETER J. HARDASH
(Printed Name of Signature)

VICE CHANCELLOR, BUSINESS OPERATIONS/FISCAL SERVICES
(Title)

2323 N. BROADWAY
(Address)

SANTA ANA, CA 92706

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS AND FISCAL SERVICES**

| | | |
|----------------|--|------------------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Quarterly Investment Report as of June 30, 2009 | |
| Action: | For Information | |

BACKGROUND

Pursuant to Section 53646(b) of the Government Code the Chief Fiscal Officer may render a quarterly report on investments to the Board of Trustees within 30 days following the end of the quarter covered by the report. The district's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).

Accordingly, attached is the District's investment report for the quarter ended June 30, 2009.

ANALYSIS

The District's investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of June 30, 2009 for all District funds; (2) excerpts from the Orange County Treasurer's "Management Report" for the period ended June 30, 2009, and (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" for the period ending June 30, 2009.

All investments for the quarter ended June 30, 2009 are in accordance with Board Policy 3211, and there has been no change in the policy during this quarter.

RECOMMENDATION

The quarterly investment report as of June 30, 2009 is presented as information.

| | | |
|------------------------|---|------------------------------------|
| Fiscal Impact: | None | Board Date: August 24, 2009 |
| Prepared by: | Noemi M. Kanouse, Assistant Vice Chancellor Fiscal Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

Rancho Santiago Community College District

Cash Position

June 30, 2009

| County Fund | RSCCD Fund | Cash In County 9110 | Cash In County-Perkins 9111 | Cash In County - Cal Grants 9112 | Restricted Cash for GO Bonds 9119 | Cash Clearing 9121/9125 | Revolving Cash 9130 | Cash with Fiscal Agent 9135 | LAIF 9150 | Fund Total |
|------------------------------|------------|------------------------|--------------------------------|-------------------------------------|--------------------------------------|----------------------------|------------------------|--------------------------------|----------------|--------------------|
| General Fund (11 & 12) | 1 11/12 | 16,955,553 | | | | 783,906 | 100,000 | | | 17,839,459 |
| Child Development Fund | 12 33 | 111,086 | | | | 10,167 | | | | 121,253 |
| Bond Fund Measure E | 22 42 | 144,449,668 | | | | 2,550 | | | | 144,452,218 |
| Bond Int & Red Fund | 31 21 | | | | 3,391,478 | | | | | 3,391,478 |
| Bond Int & Red Fund | 32 22 | | | | 4,468,341 | | | | | 4,468,341 |
| Bond Int & Red Fund | 33 23 | | | | 4,257,755 | | | | | 4,257,755 |
| Capital Outlay Projects Fund | 40 41 | 12,803,192 | | | | 11 | | | | 12,803,203 |
| Workers' Compensation Fund | 68 62 | 2,171,468 | | | | 7,253 | | 50,000 | | 2,228,721 |
| Property and Liability Fund | 70 61 | 1,047,561 | | | | | | 25,000 | | 1,072,561 |
| Retiree Benefits Fund | 71 63 | 23,283,431 | | | | | | | 147,011 | 23,430,441 |
| Student Financial Aid | 74 74 | 401,983 | 32,811 | 461,573 | | 40,991 | | | | 937,358 |
| Totals | | 201,223,941 | 32,811 | 461,573 | 12,117,574 | 844,877 | 100,000 | 75,000 | 147,011 | 215,002,787 |

Rancho Santiago Community College district
Statement of Cash
June 30, 2009

| Description | Amount | Interest Rate | QTR | % of Investment |
|--|--------------------|---------------|------------|-----------------|
| Orange County Treasurer | | | | |
| General Obligation Bonds | 144,449,668 | 1.41% | April-June | 67.19% |
| Bond Sinking Funds | 12,117,574 | 1.41% | April-June | 5.64% |
| All Other Funds | 57,268,657 | 1.41% | April-June | 26.64% |
| Local Agency Investment Fund (LAIF) | 147,011 | 1.51% | April-June | 0.07% |
| Revolving Fund, Refundable Deposits and Cash in Banks | 1,019,877 | 0.00% | April-June | 0.47% |
| | <u>215,002,787</u> | | | <u>100.00%</u> |



OFFICE OF THE TREASURER-TAX COLLECTOR

HALL OF FINANCE & RECORDS
11 CIVIC CENTER PLAZA, SUITE G76
POST OFFICE BOX 4515
SANTA ANA, CA 92701
www.ttc.ocgov.com

CHRISS W. STREET
TREASURER-TAX COLLECTOR

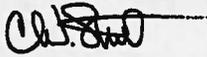
PAUL C. GORMAN, C.P.A., CTP
CHIEF ASSISTANT TREASURER-TAX COLLECTOR

JENNIFER BURKHART, CFA
ASSISTANT TREASURER-TAX COLLECTOR

ROBIN RUSSELL
ASSISTANT TREASURER-TAX COLLECTOR
ADMINISTRATION

July 15, 2009

TO: Board of Supervisors
Thomas G. Mauk, County Executive Officer
Treasury Oversight Committee
Treasurer's Advisory Committee
Participants

FROM: Chriss W. Street 
Treasurer-Tax Collector

SUBJECT: Treasurer's Management Report for June 30, 2009

Attached please find the Treasurer's Management Report for the County of Orange for the month and fiscal year ended June 30, 2009. The information provided herein, including all charts, tables, graphs and numerical representations, is provided to readers solely as a general overview of the economic and market conditions which the Treasurer utilizes in making investment decisions. In addition, a complete version of this report is also available for download at our website www.ttc.ocgov.com.

TREASURER'S REPORT

In order to assist you in reading this report, please note that the current balances reflect the investments recorded in the portfolios for each particular fund for the period ending June 30th. Each money market fund has an average maturity of less than sixty days, with a net asset value (NAV) falling within the range of \$0.9950 and \$1.0050. The Extended Fund shall have a duration not to exceed a leading 1-3 Year index +25%. All investments are marked to the market at the end of the reporting period due to the narrow valuation range prescribed by the Pools' Investment Policy Statement.

The reports reflect the par value (face value), the cost and market value (the price of each security at the close of the market on the last trading day of the month). Market values are derived from the Bloomberg Professional Service, a premier provider of instant access to real-time and historical financial data. The difference between the market value and book value is the unrealized gain or (loss). The Detail Transaction Report Section is provided in compliance with California Government Code Section 53607, which requires that the Treasurer file such a report with the Board of Supervisors, from whom his investment authority has been delegated.

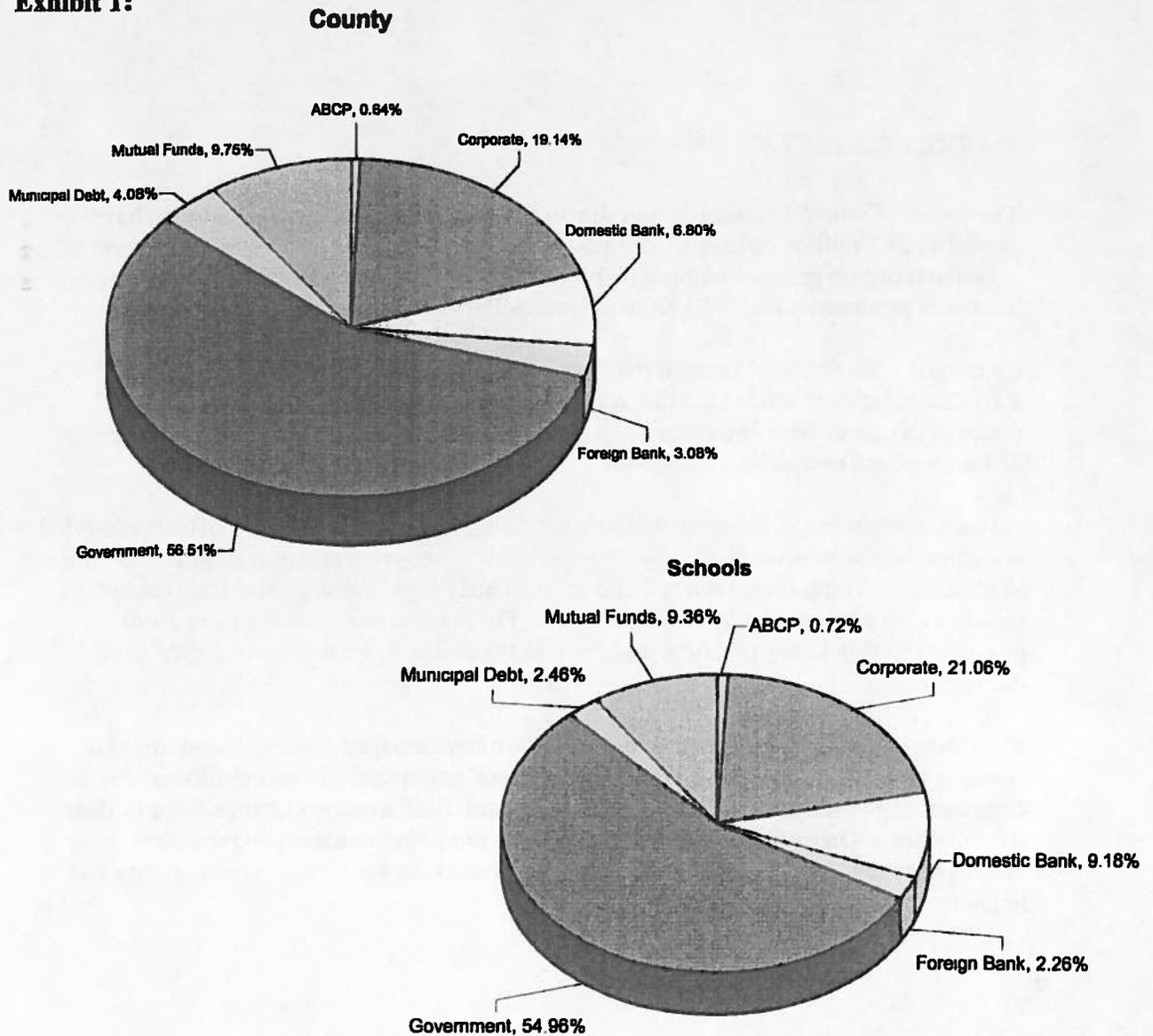
APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS

We have prepared a forecast for the timing of the County Investment Pool's May 2009 interest apportionment. We anticipate posting the May 2009 interest apportionment to participants' cash accounts in the County general ledger by approximately July 31, 2009.

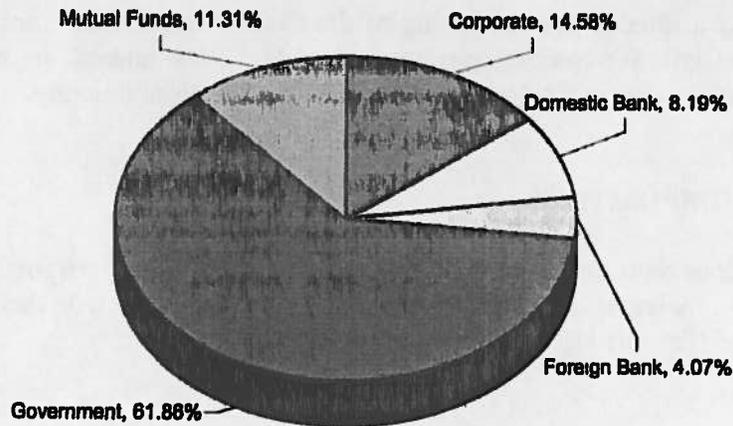
PORTFOLIO COMPOSITION

The following graphs represent the County, School and John Wayne Airport investment pools' composition by issuer type. The County and School pools include their portion of the Extended Fund (Exhibit 1).

Exhibit 1:



John Wayne Airport



MARKET OBSERVATIONS

The Orange County Treasurer's investment pool ended the June 30th fiscal year having earned \$128.7 million dollars for our pool participants, with an additional \$9 million of unrealized capital gains remaining in the portfolio. Over the past three fiscal years the Treasurer produced a total of \$720.0 million dollars for our stakeholders!

Considering the financial turmoil that humbled many investors last year, the Treasurer's staff should be commended for this solid performance. Although the world suffered losses in excess of \$5 trillion, our conservative and thorough research helped ensure our office remained profitable each month.

As the economy began faltering in 2007, the Orange County Treasurer's office redoubled our commitment to maintaining the strongest short term government investment portfolio in the nation. The team set out to build an extremely high credit quality fund consisting mostly of US government guaranteed issues. These government backed securities provided stability to our portfolio and gave us the ability to be nimble in a very fluid market.

The Orange County Treasurer's investment team has managed through the storm and emerged without suffering any loss to our investor's principal. In recognition of the composition of the Treasurer's extremely safe fund, S&P awarded Orange County their AAAM rating. Orange County became the first county in the nation and the only municipality in California to achieve such recognition for the highest credit quality and liquidity.

While we anticipate that the financial storm of the last two years will begin subsiding in the Fourth Quarter of 2009, we recognize many challenges lay ahead for the US economy. Growth over the next three years will be very anemic and credit risk will remain elevated. Ongoing price deflation will keep interest rates at historically low levels; shorter term investment yields on US government bonds that fell 63% in the last six months from 2.73% to approximately 1.00% will stay low.

Your Orange County investment team anticipated today's lower rates and took advantage of opportunities late last year to extend the maturity on \$500.0 million. This decision locked in higher interest rates on a significant portion of our portfolio and helps ensure we will continue to provide solid returns through the end of 2009.

We recently have restructured the portfolio to reflect a "neutral bias," to reflect our belief that interest rates will remain stable for the next eighteen months. These are challenging and uncertain times and we remain singularly focused on investments that provide both safety and liquidity.

Interest Apportionment Disclosure

From time to time we receive questions about our interest apportionment practices and "how it works." In a recent audit report Internal Audit recommended we provide disclosures to Investment Pool participants about the interest apportionment process. Please see the attached letter "Overview Disclosure of Allocation and Apportionment of Investment Pool Earnings" (Exhibit A). If you have questions or would like further explanation please feel free to contact Paul Gorman at 714-834-2288.

Interest Rate Forecast

The Treasurer's Investment Committee is currently estimating an average interest yield of 1.35% for 2009-2010.

The Treasurer's Office appreciates your continued confidence as well as the opportunity to provide you exemplary portfolio and cash management services in the future. Please call Orange County Treasurer, Chriss W. Street, at 714-834-7625 with any questions or to arrange a personal visit to see "Your Money".

ORANGE COUNTY TREASURER-TAX COLLECTOR

EXECUTIVE SUMMARY

July 1, 2008 - June 30, 2009

| PERIOD ENDING - MONTH / YEAR | MARKET VALUE | EARNINGS FOR MONTH | YIELD FOR MONTH | MONTH END WAM |
|--------------------------------------|-----------------------|---------------------------|------------------------|-----------------------|
| Current Month - June 2009 | | | | |
| County Pool - Money Market Fund | \$ 1,715,299,012 | \$ 953,720 | 0.64% | 48 |
| Educational Pool - Money Market Fund | \$ 1,403,295,309 | \$ 870,875 | 0.65% | 52 |
| Extended Fund | \$ 2,717,987,912 | \$ 5,043,252 | 2.32% | 491 |
| OC Extended Fund B | \$ 39,948,442 | \$ - | N/A | 340 |
| May 2009 | | | | |
| County Pool - Money Market Fund | \$ 1,930,854,836 | \$ 1,331,283 | 0.84% | 49 |
| Educational Pool - Money Market Fund | \$ 1,557,527,352 | \$ 969,271 | 0.68% | 52 |
| Extended Fund | \$ 2,570,383,695 | \$ 5,244,514 | 2.27% | 423 |
| OC Extended Fund B | \$ 49,011,934 | \$ - | N/A | 359 |
| April 2009 | | | | |
| County Pool - Money Market Fund | \$ 2,179,797,628 | \$ 1,444,232 | 0.64% | 51 |
| Educational Pool - Money Market Fund | \$ 1,787,863,217 | \$ 854,923 | 0.74% | 50 |
| Extended Fund | \$ 2,567,974,789 | \$ 4,796,125 | 2.17% | 417 |
| OC Extended Fund B | \$ 52,200,929 | \$ - | N/A | 61 |
| March 2009 | | | | |
| County Pool - Money Market Fund | \$ 2,029,134,964 | \$ 1,400,404 | 0.81% | 48 |
| Educational Pool - Money Market Fund | \$ 1,338,411,552 | \$ 1,109,701 | 0.88% | 48 |
| Extended Fund | \$ 2,645,713,854 | \$ 5,536,166 | 2.57% | 428 |
| OC Extended Fund B | \$ 52,200,929 | \$ - | N/A | 91 |
| February 2009 | | | | |
| County Pool - Money Market Fund | \$ 2,169,443,772 | \$ 1,630,117 | 1.00% | 53 |
| Educational Pool - Money Market Fund | \$ 1,576,700,518 | \$ 1,540,126 | 1.17% | 59 |
| Extended Fund | \$ 2,350,452,260 | \$ 5,826,257 | 3.12% | 387 |
| OC Extended Fund B | \$ 52,200,929 | \$ - | N/A | 122 |
| January 2009 | | | | |
| County Pool - Money Market Fund | \$ 2,014,879,118 | \$ 1,827,150 | 0.99% | 50 |
| Educational Pool - Money Market Fund | \$ 1,856,648,856 | \$ 1,820,578 | 1.13% | 53 |
| Extended Fund | \$ 2,533,666,548 | \$ 7,079,923 | 3.32% | 281 |
| OC Extended Fund B | \$ 52,200,929 | \$ - | N/A | 150 |
| December 2008 | | | | |
| County Pool - Money Market Fund | \$ 2,308,197,426 | \$ 3,627,727 | 1.77% | 58 |
| Educational Pool - Money Market Fund | \$ 2,152,827,732 | \$ 2,244,826 | 1.46% | 55 |
| Extended Fund | \$ 2,603,173,696 | \$ 7,054,362 | 3.32% | 325 |
| OC Extended Fund B | \$ 52,200,929 | \$ - | N/A | 25 |
| November 2008 | | | | |
| County Pool - Money Market Fund | \$ 1,923,820,987 | \$ 3,212,472 | 2.18% | 30 |
| Educational Pool - Money Market Fund | \$ 1,591,357,027 | \$ 2,695,568 | 2.01% | 48 |
| Extended Fund | \$ 2,337,562,301 | \$ 6,680,107 | 3.45% | 349 |
| OC Extended Fund B | \$ 53,890,396 | \$ - | N/A | 56 |
| October 2008 | | | | |
| County Pool - Money Market Fund | \$ 1,693,321,937 | \$ 3,606,898 | 2.55% | 36 |
| Educational Pool - Money Market Fund | \$ 1,716,217,568 | \$ 3,457,222 | 2.36% | 43 |
| Extended Fund | \$ 2,491,877,137 | \$ 6,681,334 | 3.30% | 345 |
| OC Extended Fund B | \$ 53,890,396 | \$ - | N/A | 86 |
| September 2008 | | | | |
| County Pool - Money Market Fund | \$ 1,633,383,931 | \$ 3,733,815 | 2.64% | 51 |
| Educational Pool - Money Market Fund | \$ 1,707,114,565 | \$ 3,680,952 | 2.52% | 52 |
| Extended Fund | \$ 2,339,839,343 | \$ 3,488,307 | 1.84% | 393 |
| OC Extended Fund B | \$ 69,117,440 | \$ - | N/A | 117 |
| August 2008 | | | | |
| County Pool - Money Market Fund | \$ 1,735,397,363 | \$ 3,733,249 | 2.51% | 47 |
| Educational Pool - Money Market Fund | \$ 1,839,799,053 | \$ 3,658,783 | 2.42% | 45 |
| Extended Fund | \$ 2,182,413,404 | \$ 6,883,249 | 3.74% | 477 |
| OC Extended Fund B | \$ 69,117,440 | \$ - | N/A | 147 |
| July 2008 | | | | |
| County Pool - Money Market Fund | \$ 1,787,284,123 | \$ 3,899,411 | 2.41% | 50 |
| Educational Pool - Money Market Fund | \$ 1,797,691,062 | \$ 3,698,983 | 2.38% | 50 |
| Extended Fund | \$ 2,104,561,539 | \$ 7,010,329 | 3.73% | 481 |
| OC Extended Fund B | \$ 69,117,440 | \$ - | N/A | 178 |
| July 1, 2008 - June 30, 2009 | | | | |
| | Annual Average | Total for Year | Annual Average | Annual Average |
| County Pool - Money Market Fund | \$ 1,926,734,591 | \$ 30,400,478 | 1.58% | 48 |
| Educational Pool - Money Market Fund | \$ 1,693,787,818 | \$ 26,581,807 | 1.53% | 51 |
| Extended Fund | \$ 2,508,690,300 | \$ 71,722,925 | 2.83% | 400 |

**ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH, QUARTER AND FISCAL YEAR ENDED: JUNE 30, 2009**

INVESTMENT STATISTICS - By Investment Fund*

| DESCRIPTION | CURRENT BALANCES | Average Days to Maturity | Current Yield | MONTH Average Yield | QUARTER Average Yield | ANNUAL Average Yield | Current NAV |
|--|--|--------------------------|---------------|---------------------|-----------------------|----------------------|-------------|
| O.C. Money Market Fund | MARKET Value \$ 1,715,299,012 COST (Capital) \$ 1,716,171,781 MONTHLY AVG Balance \$ 1,801,385,459 QUARTERLY AVG Balance \$ 2,139,821,074 ANNUAL AVG Balance \$ 1,999,488,936 BOOK Value \$ 1,714,909,482 | 48 | 0.63% | 0.64% | 0.71% | 1.58% | \$1.000 |
| O.C. Educational Money Market Fund | MARKET Value \$ 1,403,295,309 COST (Capital) \$ 1,402,398,104 MONTHLY AVG Balance \$ 1,622,788,940 QUARTERLY AVG Balance \$ 1,562,884,077 ANNUAL AVG Balance \$ 1,693,764,100 BOOK Value \$ 1,403,022,388 | 52 | 0.64% | 0.65% | 0.69% | 1.53% | \$1.000 |
| Extended Fund | MARKET Value \$ 2,717,967,912 COST (Capital) \$ 2,697,804,355 MONTHLY AVG Balance \$ 2,644,291,152 QUARTERLY AVG Balance \$ 2,683,534,167 ANNUAL AVG Balance \$ 2,467,020,071 BOOK Value \$ 2,696,622,587 | 491 | 1.85% | 2.32% | 2.25% | 2.93% | \$1.008 |
| OC Extended Fund B | MARKET Value \$ 39,948,442 COST (Capital) \$ 52,960,103 | 340 | NA | NA | NA | NA | \$0.754 |
| Allocation of Extended Funds | | | | | | | |
| Extended Fund (X Fund) County's Share of X Fund | MARKET Value \$ 1,382,251,798 COST (Capital) \$ 1,371,987,405 MONTHLY AVG Balance \$ 1,294,291,152 QUARTERLY AVG Balance \$ 1,333,534,167 ANNUAL AVG Balance \$ 1,250,084,587 BOOK Value \$ 1,371,396,404 | 491 | 1.85% | 2.37% | 2.27% | 2.97% | \$1.008 |
| Educational Share of X Fund | MARKET Value \$ 1,335,716,114 COST (Capital) \$ 1,325,806,950 MONTHLY AVG Balance \$ 1,350,000,000 QUARTERLY AVG Balance \$ 1,350,000,000 ANNUAL AVG Balance \$ 1,216,935,484 BOOK Value \$ 1,325,228,183 | 491 | 1.85% | 2.27% | 2.24% | 2.88% | \$1.008 |
| OC Extended Fund B County's Share | MARKET Value \$ 21,699,334 COST (Capital) \$ 28,767,054 | 340 | NA | NA | NA | NA | \$0.754 |
| Educational Share | MARKET Value \$ 18,249,108 COST (Capital) \$ 24,193,050 | 340 | NA | NA | NA | NA | \$0.754 |

**ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH, QUARTER AND FISCAL YEAR ENDED: JUNE 30, 2009**

INVESTMENT STATISTICS - By Investment Pool***

| DESCRIPTION | CURRENT BALANCES | Average Days to Maturity | Current Yield | MONTH Average Yield | QUARTER Average Yield | ANNUAL Average Yield | Current NAV |
|-------------------------------|--|--------------------------|---------------|---------------------|-----------------------|----------------------|-------------|
| COMBINED POOL BALANCES | | | | | | | |
| <i>County Pool</i> | MARKET Value \$ 3,119,250,144 COST (Capital) \$ 3,116,938,239 MONTHLY AVG Balance \$ 3,095,676,610 QUARTERLY AVG Balance \$ 3,473,355,240 ANNUAL AVG Balance \$ 3,249,573,523 BOOK Value \$ 3,115,072,950 | 248 | 1.14% | 1.37% | 1.32% | 2.10% | \$1.001 |
| <i>Educational Pool</i> | MARKET Value \$ 2,757,280,531 COST (Capital) \$ 2,752,398,104 MONTHLY AVG Balance \$ 2,972,788,940 QUARTERLY AVG Balance \$ 2,912,884,077 ANNUAL AVG Balance \$ 2,910,699,584 BOOK Value \$ 2,752,441,620 | 266 | 1.19% | 1.39% | 1.41% | 2.11% | \$1.002 |

INVESTMENT STATISTICS - Non Pooled Investments **

| DESCRIPTION | CURRENT BALANCE | BOOK BALANCE BY INVESTMENT TYPE |
|--|--|---|
| Specific Investment Funds: 100, 112, 161, 225, 283, 480, 482 483, 494, 497, 505, 510, 514, 546 15B | MARKET Value \$ 97,494,277 COST (Capital) \$ 96,824,393 MONTHLY AVG Balance \$ 96,884,354 QUARTERLY AVG Balance \$ 100,526,857 ANNUAL AVG Balance \$ 114,051,225 | Interest Bearing Accounts \$ 32,589 Money Market Funds 16,741,056 Repurchase Agreements 1,081,500 John Wayne Airport Investment Pool 49,208,521 Children & Families Commission Investment Pool 29,627,301 GNMA Mortgage-Backed Security 133,427 \$ 96,824,393 |

FISCAL YEAR END TOTALS

| INVESTMENTS & CASH | FUND ACCOUNTING & SPECIFIC INVESTMENTS |
|---|--|
| County Money Market Fund \$ 1,716,171,781 | County Funds \$ 3,123,167,053 |
| County Cash 6,230,814 | School Funds 2,743,586,482 |
| Educational Money Market Fund 1,402,398,104 | Specific Investments 96,824,393 |
| Extended Fund 2,697,804,355 | |
| OC Extended Fund B 52,960,103 | |
| School Cash**** (8,811,622) | |
| Non Pooled Investments @ Cost 96,824,393 | |
| \$ 5,963,577,928 | \$ 5,963,577,928 |

* Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.

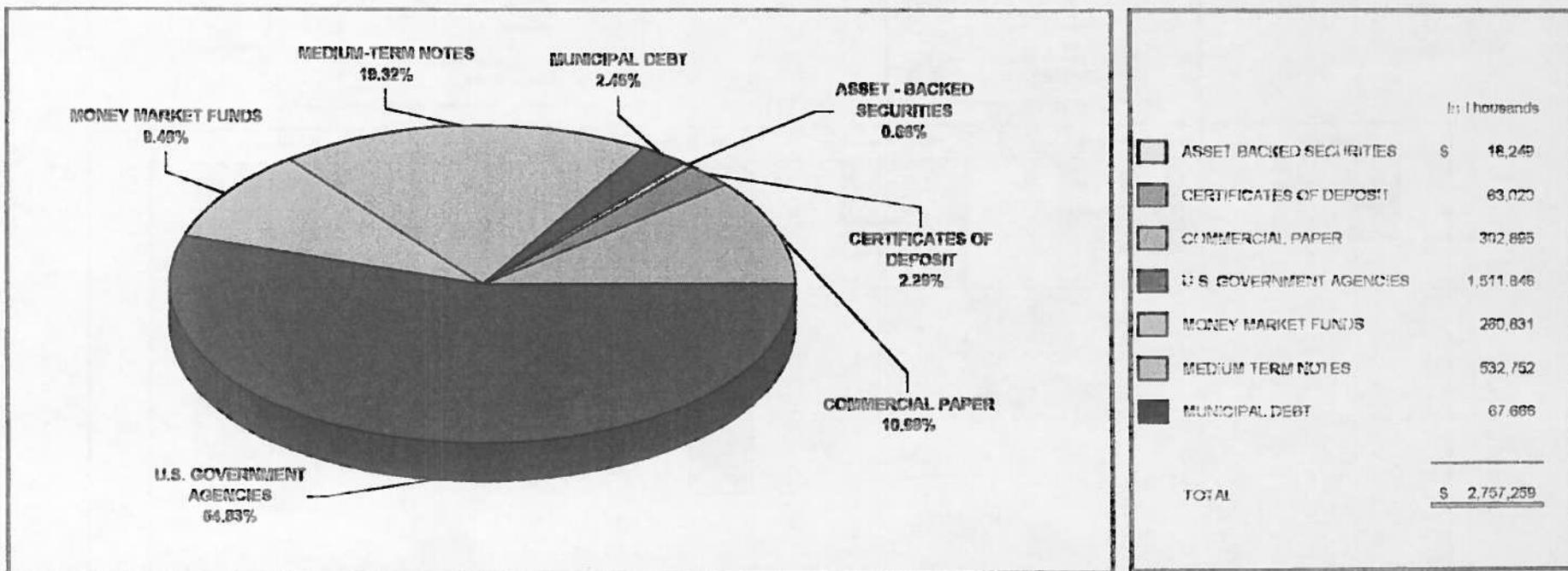
** Specific non pooled investments are reported in compliance with Government Code Section 53648 (b)(1). Detailed descriptions are included in the inventory listing in Section VII.

***The Combined Pool Balances include the County and Educational Money Market Fund, and portions of the Extended Fund and Extended Fund B

**** This overdraft was resolved by investments maturing on the following business day

**ORANGE COUNTY TREASURER - TAX COLLECTOR
ORANGE COUNTY EDUCATIONAL INVESTMENT POOL
PORTFOLIO COMPOSITION - COMBINED ****

June 30, 2009



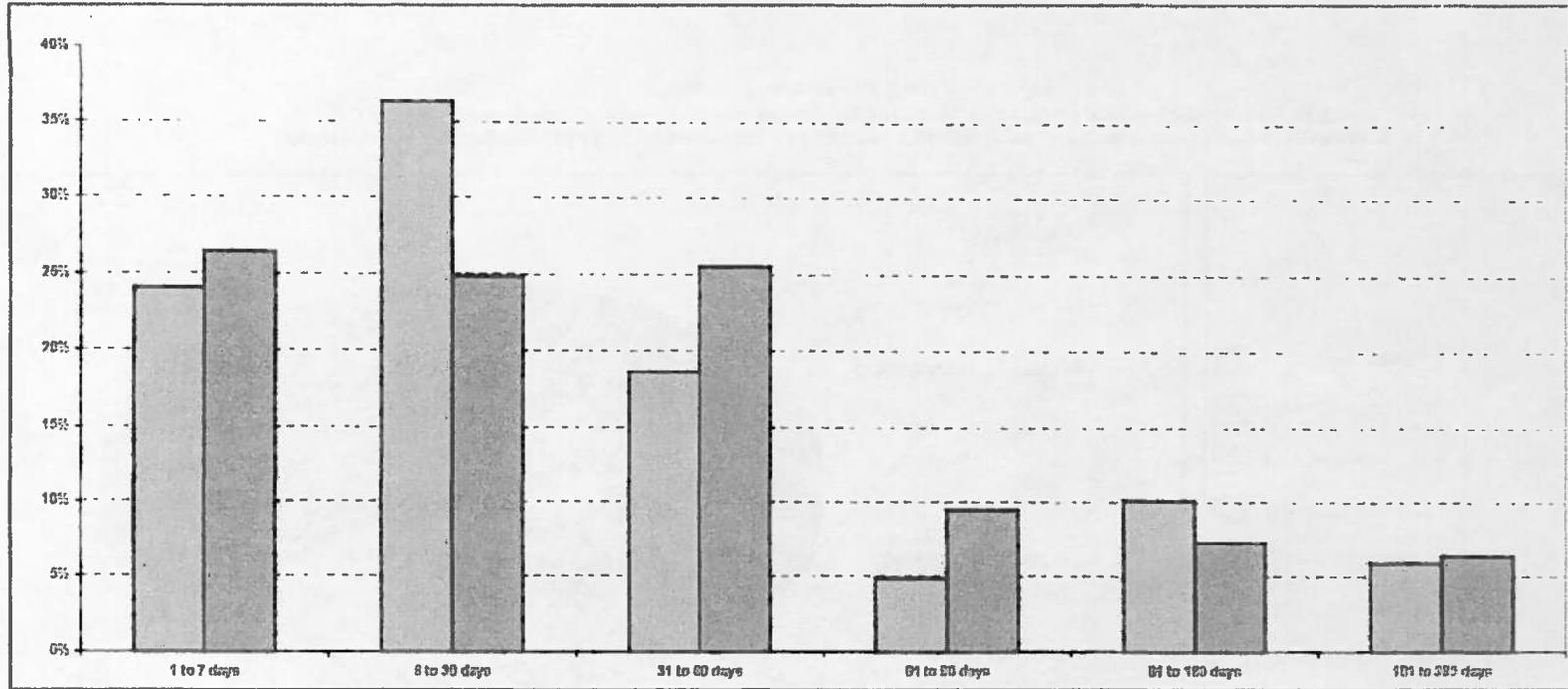
Investment Composition is in Compliance With The Orange County Treasurer's Investment Policy Statement

***Educational Investment Pool includes: Money Market Fund, Extended Fund, & Extended Fund B**

**** Calculated Using Market Value at 6/30/2009**

ORANGE COUNTY TREASURER - TAX COLLECTOR
ORANGE COUNTY MONEY MARKET FUND AND EDUCATIONAL MONEY MARKET FUND
MATURITIES DISTRIBUTION

June 30, 2008



| OC INVESTMENT POOL MONEY MARKET FUND | | |
|---|---------------------|----------------|
| | In Thousands | % |
| 1 TO 7 DAYS | \$ 411,507 | 24.04% |
| 8 TO 30 DAYS | 822,385 | 38.32% |
| 31 TO 60 DAYS | 319,635 | 18.87% |
| 61 TO 90 DAYS | 84,215 | 4.61% |
| 91 TO 180 DAYS | 173,350 | 10.12% |
| 181 TO 365 DAYS | 101,766 | 5.84% |
| TOTAL | \$ 1,713,438 | 100.00% |

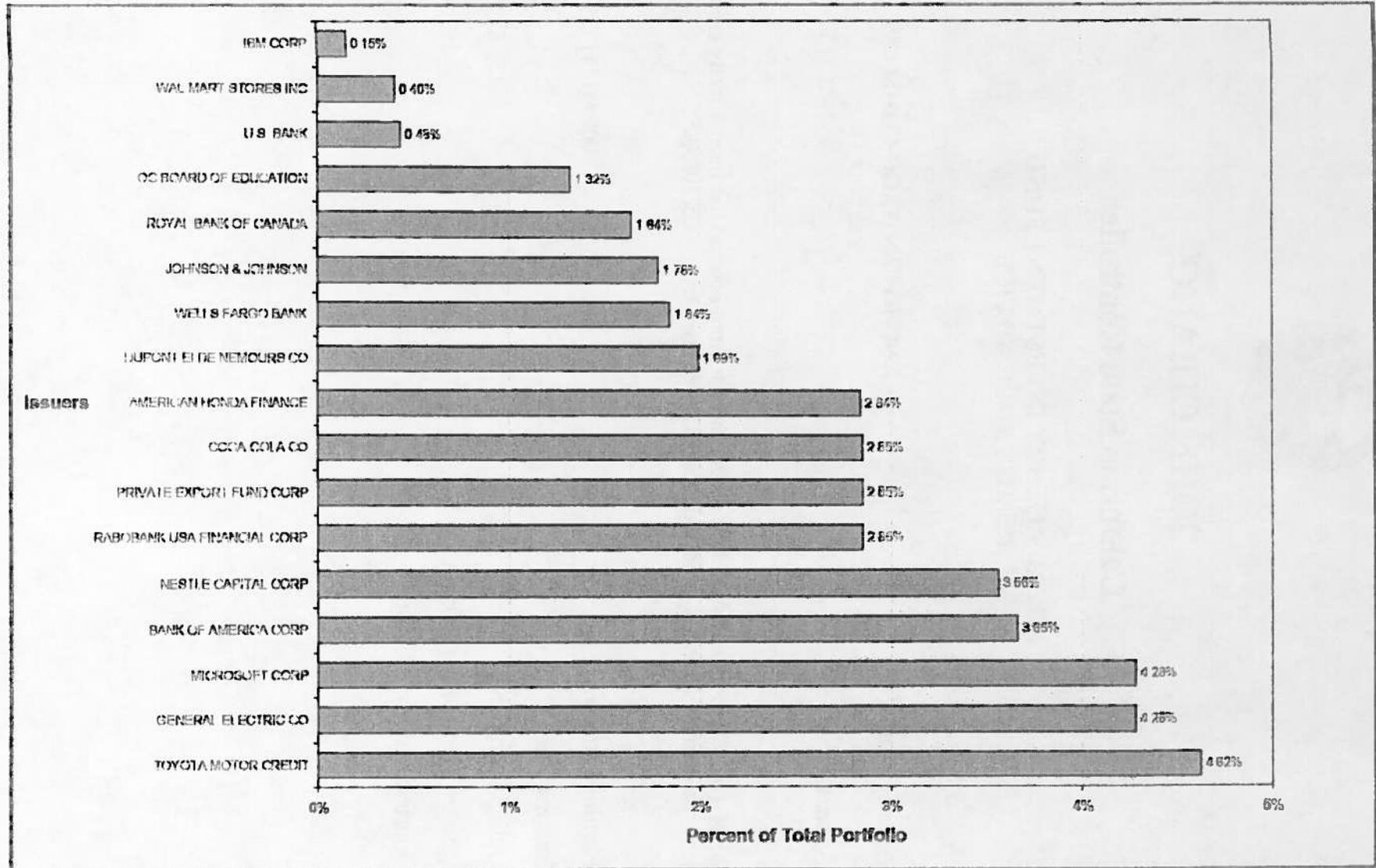
| OC EDUCATIONAL MONEY MARKET FUND | | |
|-------------------------------------|---------------------|----------------|
| | In Thousands | % |
| 1 TO 7 DAYS | \$ 371,176 | 26.65% |
| 8 TO 30 DAYS | 348,812 | 25.66% |
| 31 TO 60 DAYS | 368,950 | 26.81% |
| 61 TO 90 DAYS | 133,414 | 9.59% |
| 91 TO 180 DAYS | 102,458 | 7.50% |
| 181 TO 365 DAYS | 69,413 | 6.37% |
| TOTAL | \$ 1,493,270 | 100.00% |

Maturity Limits Are In Compliance With The Orange County Treasurer's Investment Policy Statement

Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date
 At 6/30/2008 Floating Rate Notes comprise 24.7% and 34.76% of the OC Money Market Fund and Educational Money Market Fund respectively

ORANGE COUNTY TREASURER - TAX COLLECTOR
EDUCATIONAL MONEY MARKET FUND - ISSUER CONCENTRATION

June 30, 2009





JOHN CHIANG

California State Controller

**LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE**

| | |
|-----------------------|--------------------------------------|
| Agency Name | RANCHO SANTIAGO COMM COLL DST |
| Account Number | 75-30-010 |

As of 07/15/2009, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 06/30/2009.

| | | |
|--------------------------------------|-----------|---------------------------|
| Earnings Ratio | | .00004133177972413 |
| Interest Rate | | 1.51% |
| Dollar Day Total | \$ | 13,368,338.62 |
| Quarter End Principal Balance | \$ | 147,010.62 |
| Quarterly Interest Earned | \$ | 552.54 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|---|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Agreement: LTI, Inc. to update the master utility plan at Santa Ana College | |
| Action: | Request for Approval | |

BACKGROUND:

As part of the master planning services provided by the master plan architect (LPA, Inc.) in 2004, Santa Ana College was provided with a comprehensive utility plan that depicted the precise locations of all known utilities such as water, gas, electric, data, telephone, fire protection, etc.

ANALYSIS:

Since 2004, construction at Santa Ana College has included twelve (12) facilities and infrastructure projects. All of these projects have underground utility services that impact the 2004 master plan, thereby requiring that the master plan be updated and coordinated with the specific "as-built" documents for each project.

Luzuriaga Taylor, Inc. (LTI) is the civil engineer of record for the bulk of the projects at SAC and has proposed to update the master utility plan pursuant to the attached revised proposal dated June 9, 2009. As noted, LTI has proposed to update the master utility plan for all the listed projects at an estimated cost of \$17,500 plus reimbursable expenses of \$750 for a total not to exceed cost of \$18,250.

The services provided by LTI shall be billed at the attached hourly rates dated schedule.

RECOMMENDATION:

It is recommended that the Board of Trustees approve an agreement with LTI to update the master utility plan at Santa Ana College as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | \$18,250.00 | Board Date: August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |



Northern California
700 Airport Blvd , Suite 270
Burlingame, California 94010
Tel 650 652 9590
Fax 650.652 9596

Southern California
26440 La Alameda, Suite 310
Mission Viejo, CA 92691
Tel 949 348 2882
Fax 949 348 2772

November 19, 2008
Revised November 26, 2008
Revised June 9, 2009
LTI No. P05-5027.68

Darryl Odum
Rancho Santiago Community College District
District Operations Center
2323 North Broadway, Suite 112
Santa Ana, CA 92706

Subject: Santa Ana College –Update Master Utility Plan
1530 W.17th Street, Santa Ana, CA

Dear Darryl:

As requested, we are pleased to present this proposal to provide an updated base regarding the existing utility infrastructure on the entire campus as part of their master plan implementation.

We thank you for the opportunity to provide this proposal, as we feel our firm is ideally suited to perform the work for you. We have formatted our proposal to follow the scope of services that we discussed at our last meeting.

Scope of Services:

Engineering Services

1. Update Master Utility Plan

- a) LTI will amend the existing utility as-built plans and update them with the newly installed project specific utilities. As the Master Plan work gets implemented, it is been brought to our attention that there is currently no method of keeping the Master Utility Plan current.
- b) Projects identified to update the base files would be:
 - 1) M&O Building
 - 2) Softball Field and concession building
 - 3) Phase 1 and 2 Parking Lots
 - 4) Cul-de-Sac improvements
 - 5) College Avenue improvements
 - 6) Bldg. F – incorporate as-built drawings into the master CAD file
 - 7) Classroom building
 - 8) Future Master Fire Line improvements
 - 9) Future Child Development Center
 - 10) Future Parking structure
 - 11) Future Soccer Field

12) Baseball Field

- c) No potholing of field verification is included, as we will update plan with the as-built plans from the mentioned completed projects and with our knowledge of progress of the Master Plan implementation.
- d) We propose our work on an hourly not to exceed budget, and therefore included however many meetings it takes with the College District and the different architectural teams.

Services excluded from this Proposal:

- 1. Field potholing or field surveying verification of utility information.
- 2. Construction Documents.

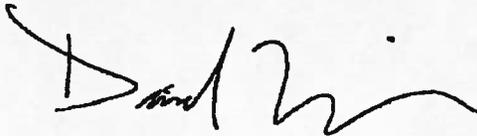
Professional Fee Summary:

Our fees for the above scope of work are as follows and exclude expenses defined as reimbursables. Please see the attached Rate Schedule for clarification. All reproduction and delivery costs will be charged *in addition* to our fee estimate. Client is to pay for all city submittal fees (if any). If additional meetings or site visits are required, it will be billed on a time and expense basis.

| | | | |
|--|----------------------|-----------------|---------------|
| 1. Update Master Utility Plan | Hourly Not to Exceed | \$ | 17,500 |
| Civil Engineering Fee: | | Total \$ | 17,500 |
| Reimbursable Expenses Estimate: | | \$ | 750 |

Thank you for the opportunity to provide this proposal and we look forward to a continued working relationship. In order to proceed we will need your written authorization in a formalized LPA contract. Attached and incorporated is our current Rate Schedule that is subject to change annually. Feel free to call me at (949) 348-2882 with any questions. This proposal shall become void if not accepted within 30 days by contract.

Very Truly Yours,



David Luzunaga, P.E., LEED AP
Principal
CE 56734

Encl.: Rate Schedule

LTI RATE SCHEDULE

Engineering

| | |
|---------------------------|----------|
| Expert Witness | \$300/hr |
| Principal Engineer | \$180/hr |
| Associate | \$155/hr |
| Project Manager | \$140/hr |
| Associate Project Manager | \$125/hr |
| Senior Project Engineer | \$110/hr |
| Project Engineer | \$95/hr |
| AutoCAD Drafting | \$75/hr |
| Administrative Assistant | \$75/hr |

Materials & Equipment

| | |
|---|---------------|
| Vehicles (mileage) | \$0.59/mile |
| Engineering prints (in-house) | \$1.10/sf |
| Outside charges | Cost plus 15% |
| In-House courier service (per delivery) | \$35 |

Rate schedule is effective August 1, 2008

The rates shown on this schedule are subject to review bi-annually. Charges to all projects, including those continuing from previous rate schedules, will be based on the most current rate schedule.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES**

| | | | |
|---------|---|-------|-----------------|
| To: | Board of Trustees | Date: | August 24, 2009 |
| Re: | Approval of Architect Contract: HMC Architects to provide services for Final Project Proposals (FPP) and new Initial Project Proposals (IPP) at Santa Ana College and Santiago Canyon College | | |
| Action: | Request for Approval | | |

BACKGROUND:

In order to complete the master plans for both Santa Ana College and Santiago Canyon College, it is imperative that the District maximize all opportunities for State funding of these projects. This is especially important for projects that are identified on the master plans but have no source of revenue such as Measure "E".

ANALYSIS:

In consultation with both Santa Ana College and Santiago Canyon College, it has been determined to submit the following projects for potential funding as indicated below:

| <u>Project Name</u> | <u>Application</u> | <u>Funding Year</u> |
|---|--------------------|---------------------|
| SAC Russell Hall Renovation | FPP | 2011-12 |
| SAC Hammond and Technical Buildings Replacement | FPP | 2012-13 |
| SCC Student/Community Services Building | FPP | 2011-12 |
| SCC Buildings A & B Complete Renovation | IPP | 2012-13 |

The deadline for submittal of the FPPs, and new IPPs, was August 1, 2009.

The District obtained the attached proposals from HMC Architects. Upon review of the proposals and in consultation with the college Presidents, it was recommended that HMC Architects be utilized for the planning services as noted. The cost for these services is as follows:

| | | |
|--------------|---|------------------|
| SAC | - | \$80,000 |
| SCC | - | \$85,000 |
| TOTAL | - | \$165,000 |

Reimbursable expenses as noted in the attached proposal dated February 13, 2009, shall be billed at direct cost plus 10%.

RECOMMENDATION:

It is recommended that the Board of Trustees approve standard County of Orange, Schools Legal Services Agreement with HMC Architects to provide design and engineering services for the projects as presented.

| | | | |
|-----------------|--|-------------|-----------------|
| Fiscal Impact: | \$165,000 | Board Date: | August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | | |



February 13, 2009

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California 92706

Attention: Peter Hardash, Vice Chancellor

Regarding: Santa Ana College
2010-11 Final Project Proposal – Russell Hall Renovation
2011-12 Initial Project Proposal

Dear Peter

We are pleased to present our proposal for developing the Final Project Proposal for the renovation of Russell Hall for Santa Ana College. We understand the project to be as described in the Initial Project Proposal submitted in July of 2008.

We propose to collaborate with you and the College Users to develop the Building Program and Schematic Design information to include in the form of a Final Project Proposal in order to meet your submittal deadline to the Chancellor's Office of July 1st 2009. The final FPP will be prepared in both hard copy and electronic versions to ensure accuracy between all data regardless of submittal format.

We understand that Third Party Reports that are required for this FPP (structural, mechanical, electrical, plumbing, and hazardous materials), will be provided by the College and used to develop the project justification.

In addition, we will prepare a 2011-12 Initial Project Proposal for a new project to be determined.

Our scope of work includes up to five (5) meetings to coordinate and prepare the documentation.

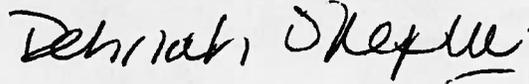
Compensation:

We propose to provide a fixed fee of Eighty Thousand Dollars (\$80,000.00) for our services for the development of one Final Project Proposal and one Initial Project Proposal.

Peter Hardash, Vice Chancellor
February 13, 2009
Page 2 of 2

If this proposal accurately reflects the scope of services we have discussed, please forward your agreement for our signature. We are pleased to have the opportunity to provide our services to the Rancho Santiago Community College District, and it is an honor to be part of your team.

Sincerely,



Deborah Shepley, AIA, LEED AP
Principal, Community College Practice Leader
MO License # 006183

DS mj

cc: L Eloff (HMC)
File: CN-BOA

*cc: ...
2/11/09*



February 13, 2009

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California 92706

Attention: Peter Hardash, Vice Chancellor

Regarding: Santiago Canyon College
2010-11 Final Project Proposal – Student Services Center
2011-12 Initial Project Proposal

Dear Peter:

We are pleased to present our proposal for developing the Final Project Proposal for the new Student Services Center. We understand the project to be as described in the Initial Project Proposal submitted in July of 2008.

We propose to collaborate with you and the College Users to develop the Building Program and Schematic Design information to include in the form of a Final Project Proposal in order to meet your submittal deadline to the Chancellor's Office of July 1st 2009. The final FPP will be prepared in both hard copy and electronic versions to ensure accuracy between all data regardless of submittal format.

We understand that Third Party Reports that are required for this FPP (structural, mechanical, electrical, plumbing, and hazardous materials), will be provided by the College and used to develop the project justification.

In addition, we will prepare a 2011-12 Initial Project Proposal for a new project to be determined.

Our scope of work includes up to five (5) meetings to coordinate and prepare the documentation.

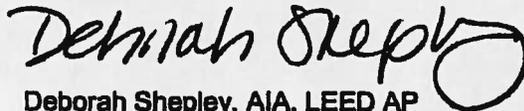
Compensation:

We propose to provide a fixed fee of Eighty-Five Thousand Dollars (\$85,000.00) for our services for the development of one Final Project Proposal and one Initial Project Proposal.

Peter Hardash, Vice Chancellor
February 13, 2009
Page 2 of 2

If this proposal accurately reflects the scope of services we have discussed, please forward your agreement for our signature. We are pleased to have the opportunity to provide out services to the Rancho Santiago Community College District, and it is an honor to be part of your team.

Sincerely,



Deborah Shepley, AIA, LEED AP
Principal, Community College Practice Leader
MO License # 006183

DS:mj

cc: L. Eloff (HMC)
File: CN-AOA

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | | |
|----------------|---|--------------|------------------------|
| To: | Board of Trustees | Date: | August 24, 2009 |
| Re: | Approval of Change Order #1 - Bid #1058 -- Interior Systems for the New Science Building (Bond Portion) at Santiago Canyon College | | |
| Action: | Request for Approval | | |

BACKGROUND:

On December 10, 2007, the Board awarded a contract with Angeles Contractor, Inc. for Bid #1058, to construct the Interior Systems for the New Science Building at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #1.

Change Order #1 increases the contract by \$14,867.36. The total revised contract amount is \$1,836,867.36. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 1% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Angeles Contractor, Inc. for Bid #1058, construction of the Interior Systems for the New Science Building at Santiago Canyon College as presented.

| | | | |
|------------------------|---|--------------------|------------------------|
| Fiscal Impact: | \$14,867.36 | Board Date: | August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | | | |
|-------------|---|------------------|----------------|--------|----------|
| Project: | New Science Building at Santiago Canyon College | Bid No. | 1058 | P.O. # | P0003755 |
| | | D.S.A. No. | 04-107803 | | |
| Contractor: | Angeles Contractor, Inc | Change Order No. | 1 | Bond | |
| Architect: | LPA, Inc. | Date: | August 6, 2009 | | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-----------------|-----------------|
| Original Contract Amount | | \$1,822,000.00 |
| Previous Change Orders | \$0.00 | |
| This Change Order | \$14,867.36 | |
| Total Change Orders | | \$14,867.36 |
| Revised Contract Amount | | \$1,836,867.36 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | July 14, 2009 | |
| Revised Contract Completion Date | | July 14, 2009 |
| Board Approval Date: | | August 24, 2009 |

| | | | | |
|---|-------|----------------------|-------|------|
| <u>LPA, Inc.</u> Architect | _____ | Authorized Signature | _____ | Date |
| <u>Ray Yoo</u> Contractor Name-ACI | _____ | Authorized Signature | _____ | Date |
| <u>Darryl Odum</u> Director - District Construction & Support Services | _____ | Authorized Signature | _____ | Date |
| <u>Jerry Roberts</u> Construction Manager-Seville Construction Services | _____ | Authorized Signature | _____ | Date |
| <u>Brad Nila</u> Project Inspector | _____ | Authorized Signature | _____ | Date |
| <u>Peter J. Hardash</u> Vice Chancellor, Business Operations/Fiscal Services | _____ | Authorized Signature | _____ | Date |
| <u>California Community Colleges</u> | _____ | Authorized Signature | _____ | Date |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | |
|--------------------|--|---------------------------------------|------------------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. 1058 | P.O. # P0003755 |
| | | D.S.A. No. 04-107803 | |
| Contractor: | Angeles Contractor, Inc | Change Order No. 1 Bond | |
| Architect: | LPA, Inc. | Date: 8/6/09 | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
| 1.0 | <p>DESCRIPTION: Rooms 107 & 109 has a 4' storm drain down the wall. The wall is a 4" metal stud wall with our overflow drain line is 4-1/2" Wall needs to be atleast a 6" metal stud wall.</p> <p>REASON: Increased framing size to fit plumbing into walls</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$4,025.00 |
| 2.0 | <p>DESCRIPTION: Modify the fabric to the auditorium seating to Carnegie Pattern "beat Box"</p> <p>REASON: Per CCD #6 change directive</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$1,166.00 |
| 3.0 | <p>DESCRIPTION: Per rfi #124R1 request if exit motion sensor for doors 118a, 118b, 118c, 215b & 215c are needed</p> <p>REASON: Not specified in plans originally</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$2,049.00 |
| 4.0 | <p>DESCRIPTION: Provide 7'-6" length teacher station in lecture #106</p> <p>REASON: Not in original plans</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$1,729.00 |
| 5.0 | <p>DESCRIPTION: Fire rated doors were changed to the LX option of the hardware which monitors the latch bolt per rfi#200</p> <p>REASON: Different hardware was changed from the original plans.</p> <p>REQUESTOR: District</p> | \$0.00 | \$2,168.79 |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | |
|--------------------|---|-----------------------------|------------------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. 1058 | P.O. # P0003755 |
| Contractor: | Angeles Contractor, Inc | D.S.A. No. 04-107803 | |
| Architect: | LPA, Inc. | Change Order No. 1 | Bond |
| | | Date: 8/6/09 | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
| | TIME EXTENSION: ADDS 0 calendar days | | |
| 6.0 | DESCRIPTION: Sheet A6.1 entry door #110 calls for gypsum board soffit REASON: Soffit to be plaster to match alcove in front of door#110a REQUESTOR: District TIME EXTENSION: ADDS 0 calendar days | \$0.00 | \$818.00 |
| 7.0 | DESCRIPTION: Provide 8 lf of formica Decometal #4788 @ teacher station in lecture room #106 REASON: Per CCD #10 change directive REQUESTOR: District TIME EXTENSION: ADDS 0 calendar days | \$0.00 | \$322.00 |
| 8.0 | DESCRIPTION: Door #205 the framing needs to be framed in the tube steel column & north of door 211A same framing needs to be done REASON: Complete the framing around those areas REQUESTOR: District TIME EXTENSION: ADDS 0 calendar days | | \$658.57 |
| 9.0 | DESCRIPTION: Update and modify floor finishes to state building REASON: Change was requested per CCD #12 REQUESTOR: District TIME EXTENSION: ADDS 0 calendar days | | \$1,931.00 |
| Sub-Total | | \$0.00 | \$14,867.36 |
| Total | | | \$14,867.36 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

| | | | |
|---------|--|-------|-----------------|
| To: | Board of Trustees | Date: | August 24, 2009 |
| Re: | Approval of Change Order #1 - Bid #1058 – Interior Systems for the New Science Building (State Portion) at Santiago Canyon College | | |
| Action: | Request for Approval | | |

BACKGROUND:

On December 10, 2007, the Board awarded a contract with Angeles Contractor, Inc. for Bid #1058, to construct the Interior Systems for the New Science Building at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #1.

Change Order #1 increases the contract by \$26,536.37. The total revised contract amount is \$2,415,536.37. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 1% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Angeles Contractor, Inc. for Bid #1058, construction of the Interior Systems for the New Science Building at Santiago Canyon College as presented.

| | | | |
|-----------------|--|-------------|-----------------|
| Fiscal Impact: | \$26,536.37 | Board Date: | August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | | |

| | | | |
|-----------------------|---|--|-------------------|
| <h1>CHANGE ORDER</h1> | | Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640 | |
| Project: | New Science Building at Santiago Canyon College | Bid No. 1058 | P.O # 08-P0003748 |
| | | D.S.A. No. 04-107804 | |
| Contractor: | Angeles Contractor, Inc | Change Order No. 1 | State |
| Architect: | LPA, Inc. | Date: August 5, 2009 | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-----------------|-----------------|
| Original Contract Amount | | \$2,389,000.00 |
| Previous Change Orders | \$0.00 | |
| This Change Order | \$26,536.37 | |
| Total Change Orders | | \$26,536.37 |
| Revised Contract Amount | | \$2,415,536.37 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | July 14, 2009 | |
| Revised Contract Completion Date | | July 14, 2009 |
| Board Approval Date: | | August 24, 2009 |

LPA, Inc.
 Architect Authorized Signature Date

Angeles Contractor Inc
 Contractor Name Authorized Signature Date

Darryl Odum
 Director - District Construction & Support Services Authorized Signature Date

Jerry Roberts
 Construction Manager-Seville Construction Services Authorized Signature Date

Brad Nila
 Project Inspector Authorized Signature Date

Peter J. Hardash
 Vice Chancellor, Business Operations/Fiscal Services Authorized Signature Date

California Community Colleges Authorized Signature Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | | | |
|--------------------|--|-------------------------|----------------|---------------|-------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. | 1058 | P O. # | 08-P0003748 |
| | | D.S.A. No. | 04-107804 | | |
| Contractor: | Angeles Contractor, Inc | Change Order No. | 1 | | |
| Architect: | LPA, Inc. | Date: | August 6, 2009 | | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA | | |
| 1.0 | <p>DESCRIPTION: Delete 3-0 x 7-10 Door #103 and change to 3-6 x 7-10 door per</p> <p>REASON: Change door size per Construction Change Directive (CCD)#12</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$125.00 | | |
| 2.0 | <p>DESCRIPTION: Remove tumble weeds through out the construction site</p> <p>REASON: Santiago Canyon College plant facility manager request</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$636.00 | | |
| 3.0 | <p>DESCRIPTION: Per rfi #124R1 request if exit motion sensor for doors 118a, 118b, 118c, 215b & 215c are needed</p> <p>REASON: Not specified in plans originally</p> <p>REQUESTOR:</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$2,040.00 | | |
| 4.0 | <p>DESCRIPTION: Furnish and install (1) teacher station each in lecture #129 and #226</p> <p>REASON: Change was requested per CCD#6</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$10,130.00 | | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | | | |
|--------------------|---|-------------------------|----------------|---------------|-------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. | 1058 | P.O. # | 08-P0003748 |
| | | D.S.A. No. | 04-107804 | | |
| Contractor: | Angeles Contractor, Inc | Change Order No. | 1 | | |
| Architect: | LPA, Inc. | Date: | August 6, 2009 | | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA | | |
| 5.0 | <p>DESCRIPTION: Fire rated doors were changed to the LX option of the hardware which monitors the latch bolt per rfi#200</p> <p>REASON: Different hardware was changed from the original plans.</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$1,404.04 | | |
| 6.0 | <p>DESCRIPTION: On the 1st fir state grid b calls out for a 12" CMU on the 2nd fir it calls out for 8" CMU. This leaves an offset of 4" from floor to floor</p> <p>REASON: Furr out wall to accommodate the pipe</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$283.16 | | |
| 7.0 | <p>DESCRIPTION: Provide 16L of formica decomental #478 at teacher station in lecture room #129 and #226</p> <p>REASON: Change was requested per CCD#6</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$644.00 | | |
| 8.0 | <p>DESCRIPTION: Update and modify floor finishes to state building</p> <p>REASON: Change was requested per CCD #12</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$11,274.17 | | |
| Sub-Total | | \$0.00 | \$26,536.37 | | |
| Total | | | \$26,536.37 | | |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

| | | | |
|---------|---|-------|-----------------|
| To: | Board of Trustees | Date: | August 24, 2009 |
| Re: | Approval of Change Order #1 - Bid #1116 – Gym Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation at Santa Ana College | | |
| Action: | Request for Approval | | |

BACKGROUND:

On March 23, 2009, the Board awarded a contract with General Consolidated Constructors, Inc. for Bid #1116, to construct the Gym Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation at Santa Ana College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #1.

Change Order #1 increases the contract by \$27,919.46. The total revised contract amount is \$1,261,919.46. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 1.3% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, General Consolidated Constructors, Inc. for Bid #1116, construction of the Gym Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation at Santa Ana College as presented.

| | | | |
|-----------------|--|-------------|-----------------|
| Fiscal Impact: | \$27,919.46 | Board Date: | August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | | |

| | | | |
|---|--------------------|--|--|
| <h1>CHANGE ORDER</h1> | | Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640 | |
| Project: Building "G" Accessibility Upgrade | Bid No. 1116 | P.O. # 00215 | |
| | D.S.A. No. | 04-106765 | |
| Contractor: <i>General Consolidated Constructors, Inc</i> | Change Order No. 1 | | |
| Architect: <i>IBI Group</i> | Date: 8/24/09 | | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-------------|-----------------|
| Original Contract Amount | | \$1,234,000.00 |
| Previous Change Orders | \$0.00 | |
| This Change Order | \$27,919.46 | |
| Total Change Orders | | \$27,919.46 |
| Revised Contract Amount | | \$1,261,919.46 |
| Previous Time Extensions | 0 | |
| Time Extension - This Change Order | 0 | |
| Total Time Extensions | | 0 |
| Original Completion Date | | May 7, 2010 |
| Revised Contract Completion Date | | May 7, 2010 |
| RSCCD Board Approval Date | | August 24, 2009 |

| | | |
|--|----------------------|------|
| Architect | Authorized Signature | Date |
| Contractor Name | Authorized Signature | Date |
| <i>Darryl Odum</i> | Authorized Signature | Date |
| Director - District Construction & Support Services | Authorized Signature | Date |
| <i>Robert C. Partridge</i> | Authorized Signature | Date |
| Assistant Vice Chancellor - Facility Planning | Authorized Signature | Date |
| <i>Peter J. Hardash</i> | Authorized Signature | Date |
| Vice Chancellor, Business Operations/Fiscal Services | Authorized Signature | Date |
| Division of State Architect | Authorized Signature | Date |
| California Community Colleges | Authorized Signature | Date |

CHANGE ORDER

Rancho Santiago Community College District
2929 N Broadway, Santa Ana, CA 92708-1840

| Project: Building "G" Accessibility Upgrade | | Bid No. 1116 | P.O. # 00215 |
|---|---|-------------------------|---------------------|
| Contractor: General Consolidated Constructors, Inc | | D.S.A. No. | 04-106765 |
| Architect: IBI Group | | Change Order No. | 1 |
| | | Date: 8/24/09 | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
| 1.0 | <p>DESCRIPTION: Furnish and install new floorplates and sleeves for the following; Six (6) each volleyball floorplate and sleeve. Eight (8) each badminton floorplate and sleeve</p> <p>REASON: Existing floorplate/sleeves were to be salvaged and re-installed. Once salvaged, it was found that the sleeves were not compatible with the new floor/slab condition.</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADD 0 calendar days</p> | | \$4,179.23 |
| 2.0 | <p>DESCRIPTION: Shotblast concrete gym floor, provide and install Synthetics 30 sealer, provide supplies for sealer installation. Testing to be conducted by the installer.</p> <p>REASON: Wood flooring manufacturer requires that the vapor emissions rate for every 1000 square feet does not exceed 4.5 lbs. At that time, the vapor emission were far beyond.</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADD 0 calendar days</p> | | \$23,000.00 |
| 3.0 | <p>DESCRIPTION: Specification listed ASI products as an acceptable manufacturer for toilet accessories, when in fact the only manufacturer acceptable is Bobrick. Price difference reflected.</p> <p>REASON: District Standard is Bobrick.</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADD 0 calendar days</p> | | \$740.23 |
| Sub-Total | | \$0.00 | \$27,919.46 |
| Total | | | \$27,919.46 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|---|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Change Order #1 — Bid #1120/Underground Storage Tank Removal: JEM Industries – Santa Ana College | |
| Action: | Request for Approval | |

BACKGROUND:

On June 22, 2009, the Board of Trustees awarded a contract to JEM Industries, Inc. for the Underground Storage Tank Removal at Santa Ana College.

ANALYSIS:

During the course of the project, certain changes to the scope of work were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #1.

Change Order #1 increases the contract by \$1,543. As noted, the revised contract amount is \$20,431.96. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the District Construction Supervisor and District Inspector.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, JEM Industries for Bid #1120, Underground Storage Tank Removal at Santa Ana College as presented.

| | | |
|-----------------|---|-----------------------------|
| Fiscal Impact: | \$1,543.00 | Board Date: August 24, 2009 |
| Prepared by: | Alex Oviedo, District Construction Supervisor, District Construction & Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

| | | | |
|-----------------------------------|--|---------------------|------------------------|
| CHANGE ORDER | Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640 | | |
| | Project: Underground Storage Tank Removal | Bid No. 1120 | P.O. # 09-11186 |
| Contractor: JEM Industries | D.S.A. No. | N/A | |
| Architect: N/A | Change Order No. | 1 | |
| | Date: | 7/30/09 | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-----------------|-----------------|
| Original Contract Amount | | \$18,888.96 |
| Previous Change Orders | \$0.00 | |
| This Change Order | \$1,543.00 | |
| Total Change Orders | | \$1,543.00 |
| Revised Contract Amount | | \$20,431.96 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | | |
| Revised Contract Completion Date | | |
| RSCCD Board Approval Date | | August 24, 2009 |

| | | |
|--|-------------------------------|---------------|
| _____ Architect | _____ Authorized Signature | _____ Date |
| _____ Contractor Name | _____ Authorized Signature | _____ Date |
| <i>Darryl Odum</i> _____ Director - District Construction & Support Services | _____ Authorized Signature | _____ Date |
| _____ Construction Management Company | _____ Authorized Signature | _____ Date |
| _____ Assistant Vice Chancellor - Facility Planning | _____ Authorized Signature | _____ Date |
| <i>Peter J. Hardash</i> _____ Vice Chancellor, Business Operations/Fiscal Services | _____ Authorized Signature | _____ Date |
| _____ Division of State Architect | _____ Authorized Signature | _____ Date |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| Project: <i>Underground Storage Tank Removal</i> | | Bid No. 1120 | P.O. # 09-11186 |
|--|---|--------------------|-----------------|
| Contractor: <i>JEM Industries</i> | | D.S.A. No. N/A | |
| Architect: | | Change Order No. 1 | |
| | | Date: 7/30/09 | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
| 1.0 | <p><u>DESCRIPTION:</u> Plan development, City of Santa Ana permit processing fees, permit costs and CAD drawings which were not included in the original proposal</p> <p><u>REASON:</u> Unknown costs for City permits not in the scope of work at the jobwalk plus the addition of CAD drawings required by the City.</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p> | | \$1,543.00 |
| 2.0 | <p><u>DESCRIPTION:</u></p> <p><u>REASON:</u></p> <p><u>REQUESTOR:</u></p> <p><u>TIME EXTENSION:</u> ADDS calendar days</p> | | |
| Sub-Total | | \$0.00 | \$1,543.00 |
| Total | | | \$1,543.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|----------------|--|------------------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Notice of Completion: Bid #1120 – Underground Storage Tank Removal Project at Santa Ana College | |
| Action: | Request for Approval | |

BACKGROUND:

On June 22, 2009, the District approved a contract with JEM Industries, Inc. to remove the Underground Storage Tank at Santa Ana College.

As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on July 15, 2009 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$20,431.96.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for the Underground Storage Tank Removal Project at Santa Ana College as presented.

| | | |
|------------------------|--|------------------------------------|
| Fiscal Impact: | N/A | Board Date: August 24, 2009 |
| Prepared by: | Alex Oviedo, District Construction Supervisor, District Construction & Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located at 1530 West Seventeenth Street, Santa Ana, California, caused improvements to be made to the property to wit: Bid No. 1120/ Underground Fuel Storage Tank Removal at Santa Ana College, the contract for the doing of which was heretofore entered into on the 8th day of July, 2009, which contract was made with JEM Industries, Inc., PO #10-P0011186, as contractor; that said improvements were completed on the 15th day of July, 2009, and accepted by formal action of the governing Board of said District on the 24th day of August, 2009; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is SureTec Insurance Company, Houston, Texas.

Rancho Santiago Community College District of
Orange County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | | |
|---------|--|-------|-----------------|
| To: | Board of Trustees | Date: | August 24, 2009 |
| Re: | Approval of Change Order #1 - Bid #1127 – 12-Inch Fire Water Line at Santa Ana College | | |
| Action: | Request for Approval | | |

BACKGROUND:

On July 27, 2009, the Board awarded a contract with Dominguez Engineering, Inc., Bid #1127, for the installation of a 12-inch Fire Water Line at Santa Ana College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #1.

Change Order #1 increases the contract by \$9,115. The total revised contract amount is \$304,115. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are .5% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Dominguez Engineering, Inc. for Bid #1127, for the installation of a 12-inch Fire Water Line at Santa Ana College as presented.

| | | | |
|-----------------|--|-------------|-----------------|
| Fiscal Impact: | \$304,115.00 | Board Date: | August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | |
|--|-----------------------|-----------------|
| Project: 12-Inch Fire Water Line at Santa Ana College | Bid No. 1127 | P.O. # 10-11626 |
| | D.S.A. No. | N/A |
| Contractor: <i>Dominguez General Engineering, Inc.</i> | Change Order No. 1 | |
| Architect: LPA | Date: August 10, 2009 | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

| | | |
|------------------------------------|-----------------|-----------------|
| Original Contract Amount | | \$295,000.00 |
| Previous Change Orders | \$0.00 | |
| This Change Order | \$9,115.00 | |
| Total Change Orders | | \$9,115.00 |
| Revised Contract Amount | | \$304,115.00 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | | |
| Revised Contract Completion Date | | |
| RSCCD Board Approval Date | | August 24, 2009 |

Architect Authorized Signature Date

Contractor Name Authorized Signature Date

Darryl Odum
Director - District Construction & Support Services Authorized Signature Date

Robert C. Partndge
Assistant Vice Chancellor - Facility Planning Authorized Signature Date

Peter J. Hardash
Vice Chancellor, Business Operations/Fiscal Services Authorized Signature Date

Division of State Architect Authorized Signature Date

California Community Colleges Authorized Signature Date

CHANGE ORDER

Rancho Santiago Community College District
 2323 N. Broadway, Santa Ana, CA 92706-1640

| Project: <i>12-Inch Fire Water Line at Santa Ana College</i> | | Bid No. <i>1127</i> | P.O. # <i>10-11626</i> |
|--|--|---------------------------|------------------------|
| Contractor: <i>Dominguez General Engineering, Inc.</i> | | D.S.A. No. <i>N/A</i> | |
| Architect: <i>LPA</i> | | Change Order No. <i>1</i> | |
| | | Date: <i>8/10/09</i> | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
| 1.0 | <p>DESCRIPTION: Reroute new installed 12" water-line around sewer manhole. CDC sewer tie-in is to be made at this location, placement of the the fire line did not allow for new sewer connection.</p> <p>REASON: Field Condition</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$9,115.00 |
| Sub-Total | | \$0.00 | \$9,115.00 |
| Total | | | \$9,115.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|---|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Change Order #2 – Bid #1063 – Plumbing for the New Science Building (Bond Portion) at Santiago Canyon College | |
| Action: | Request for Approval | |

BACKGROUND:

On December 10, 2007, the Board awarded a contract to J.M. Farnan Company, Inc. for Bid #1063/SCC Science Building to perform the plumbing portion of the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$4,936.54. The revised contract amount is \$464,079.79. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 1.7% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, J.M. Farnan Company, Inc. for Bid #1063, plumbing in the Santiago Canyon College Science Building as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | \$4,936.54 | Board Date: August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | |
|-------------|---|--------------------|--------------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. 1063 | P.O. # 08-P0003738 |
| | | D.S.A. No. | 04-107804 |
| Contractor: | J. M. Farnan Company, Inc. | Change Order No. 2 | Bond |
| Architect: | LPA, Inc. | Date: | August 7, 2009 |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-----------------|-----------------|
| Original Contract Amount | | \$420,000.00 |
| Previous Change Orders | \$39,143.25 | |
| This Change Order | \$4,936.54 | |
| Total Change Orders | | \$44,079.79 |
| Revised Contract Amount | | \$464,079.79 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | July 14, 2009 | |
| Revised Contract Completion Date | | July 14, 2009 |
| Board Approval Date: | | August 24, 2009 |

LPA, Inc.
Architect _____ Authorized Signature _____ Date _____

Christopher Farnan
Contractor Name _____ Authorized Signature _____ Date _____

Darryl Odum
Director - District Construction & Support Services _____ Authorized Signature _____ Date _____

Brad Nila
Project IOR _____ Authorized Signature _____ Date _____

Jerry Roberts
Seville Construction Services-CM _____ Authorized Signature _____ Date _____

Peter J. Hardash
Vice Chancellor, Business Operations/Fiscal Services _____ Authorized Signature _____ Date _____

Division of State Architect _____ Authorized Signature _____ Date _____

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| Project: | New Science Building at Santiago Canyon College | Bid No. | 1063 | P.O. # | 08-P0003738 |
|-------------|---|------------------|----------------|--------|-------------|
| | | D.S.A. No. | 04-107804 | | |
| Contractor: | J. M. Farnan Company, Inc. | Change Order No. | 2 | Bond | |
| Architect: | LPA, Inc. | Date: | August 7, 2009 | | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA | | |
| 1.0 | <p><u>DESCRIPTION:</u> Install sink in room 106 per CCD#7</p> <p><u>REASON:</u> Plans did not call out for sink at this location, end users requested a sink</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p> | \$0.00 | \$4,936.54 | | |
| Sub-Total | | \$0.00 | \$4,936.54 | | |
| Total | | | \$4,936.54 | | |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|--|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Change Order #3 – Bid #1063 – Plumbing for the New Science Building (State Portion) at Santiago Canyon College | |
| Action: | Request for Approval | |

BACKGROUND:

On December 10, 2007, the Board awarded a contract to J.M. Farnan Company, Inc. for Bid #1063/SCC Science Building to perform the plumbing portion of the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #3.

Change Order #3 increases the contract by \$11,063.94. The revised contract amount is \$1,368,703.26. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 3.9% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #3, J.M. Farnan Company, Inc. for Bid #1063, plumbing in the Santiago Canyon College Science Building as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | \$11,063.94 | Board Date: August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

| | | | |
|-----------------------|---|--|--------------------|
| <h1>CHANGE ORDER</h1> | | Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640 | |
| Project: | New Science Building at Santiago Canyon College | Bid No. 1063 | P.O. # 08-P0003739 |
| | | D.S.A. No. 04-107804 | |
| Contractor: | J. M. Farnan Company, Inc. | Change Order No. 3 | State |
| Architect: | LPA, Inc. | Date: August 24, 2009 | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-----------------|-----------------|
| Original Contract Amount | | \$1,315,200.00 |
| Previous Change Orders | \$42,439.32 | |
| This Change Order | \$11,063.94 | |
| Total Change Orders | | \$53,503.26 |
| Revised Contract Amount | | \$1,368,703.26 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | July 14, 2009 | |
| Revised Contract Completion Date | | July 14, 2009 |
| Board Approval Date: | | August 24, 2009 |

| | | |
|---|----------------------|-------|
| <u>LPA, Inc.</u> Architect | _____ | _____ |
| | Authorized Signature | Date |
| <u>Christopher Farnan</u> Contractor Name | _____ | _____ |
| | Authorized Signature | Date |
| <u>Darryl Odum</u> Director - District Construction & Support Services | _____ | _____ |
| | Authorized Signature | Date |
| <u>Brad Nila</u> Project IOR | _____ | _____ |
| | Authorized Signature | Date |
| <u>Jerry Roberts</u> Seville Construction Services-CM | _____ | _____ |
| | Authorized Signature | Date |
| <u>Peter J. Hardash</u> Vice Chancellor, Business Operations/Fiscal Services | _____ | _____ |
| | Authorized Signature | Date |
| <u>Division of State Architect</u> | _____ | _____ |
| | Authorized Signature | Date |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | | | |
|-------------|---|------------------|-----------|--------|-------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. | 1063 | P.O. # | 08-P0003739 |
| | | D.S.A. No. | 04-107804 | | |
| Contractor: | J. M. Farnan Company, Inc. | Change Order No. | 3 | | |
| Architect: | LPA, Inc. | Date: | 8/24/09 | | |

| ITEM NO | EXPLANATION: | CREDIT | EXTRA |
|---------|--|--------|------------|
| 1.0 | <p>DESCRIPTION: Pothole 3 locations at West side of the bond bldg to locate existing 4" sewer line</p> <p>REASON: Verify if 4" line exist in order to temporarily tie in the M&O Facility until the Humanities Bldg is completed</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADD 0 calendar days</p> | \$0.00 | \$2,207.00 |
| 2.0 | <p>DESCRIPTION: Install a sink in room #217</p> <p>REASON: The plumbing plans does not show a sink in room #217</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADD 0 calendar days</p> | \$0.00 | \$2,213.47 |
| 3.0 | <p>DESCRIPTION: The plumbing for D.I. water system on the south wall of rooms 119, 123,124 & 128 is in view of the window.</p> <p>REASON: Offset pipes to avoid windows</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION:</p> | \$0.00 | \$2,044.00 |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | | | |
|-------------|---|------------------|-----------|--------|-------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. | 1063 | P.O. # | 08-P0003739 |
| | | D.S.A. No. | 04-107804 | | |
| Contractor: | J. M. Farnan Company, Inc. | Change Order No. | 3 | | |
| Architect: | LPA, Inc. | Date: | 8/24/09 | | |

| ITEM NO | EXPLANATION: | CREDIT | EXTRA |
|------------------|--|--------|-------------|
| 4.0 | <p>DESCRIPTION: On P2.01 on grid line "D" Offset the (13) 3" storm drain lines under the beams in question.</p> <p>REASON: Could not install the drain lines in question thru the middle third of the steel beams as indicated on P2.01.</p> <p>REQUESTOR: Enigneer</p> <p>TIME EXTENSION:</p> | \$0.00 | \$2,386.00 |
| 5.0 | <p>DESCRIPTION: Sheet P3.04 indicates a 4" Floor Sink at the 6 chemistry lab tables in rooms 221 & 222. Sheet LP2.21 indicates a direct waste connection at these locations.</p> <p>REASON: Floor sinks are deleted and plumbing drawings are revised to match lab consultant drawings. Install piping under benches per detail LP3.03 and CCD#1</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADD 0 calendar days</p> | \$0.00 | \$2,213.00 |
| Sub-Total | | \$0.00 | \$11,063.94 |
| Total | | | \$11,063.94 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|---|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Change Order #2 – Bid #1064 – Electrical for the New Science Building (Bond Portion) at Santiago Canyon College | |
| Action: | Request for Approval | |

BACKGROUND:

On December 10, 2007, the Board awarded a contract to Baker Electric for Bid #1064/SCC Science Building to perform the electrical work on the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$8,322.84. The revised contract amount is \$1,430,387.02. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 1.7% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Baker Electric for Bid #1064, electrical in the Santiago Canyon College Science Building as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | \$8,322.84 | Board Date: August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | |
|-------------|---|------------------|--------------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. 1064 | P.O. # 08-BP000205 |
| | | D.S.A. No. | 04-107803 |
| Contractor: | Baker Electric Inc. | Change Order No. | 2 Bond |
| Architect: | LPA, Inc. | Date: | August 7, 2009 |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

| | | |
|------------------------------------|-----------------|-----------------|
| Original Contract Amount | | \$1,406,000.00 |
| Previous Change Orders | \$16,064.18 | |
| This Change Order | \$8,322.84 | |
| Total Change Orders | | \$24,387.02 |
| Revised Contract Amount | | \$1,430,387.02 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | July 14, 2009 | |
| Revised Contract Completion Date | | July 14, 2009 |
| Board Approval Date: | | August 24, 2009 |

LPA, Inc.
Architect _____ Authorized Signature _____ Date _____

Oscar Lopez
Baker Electric _____ Authorized Signature _____ Date _____

Darryl Odum
Director - District Construction & Support Services _____ Authorized Signature _____ Date _____

Jerry Roberts
Construction Manager _____ Authorized Signature _____ Date _____

Brad Nila
Project IOR _____ Authorized Signature _____ Date _____

Peter J. Hardash
Vice Chancellor, Business Operations/Fiscal Services _____ Authorized Signature _____ Date _____

California Community Colleges _____ Authorized Signature _____ Date _____

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | |
|--------------------|---|---------------------------|---------------------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. 1064 | P.O. # 08-BP000205 |
| Contractor: | Baker Electric Inc. | D.S.A. No. | 04-107803 |
| Architect: | LPA, Inc. | Change Order No. 2 | Bond |
| | | Date: 8/24/09 | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
| 2.0 | <p>DESCRIPTION: Install (2) 1" conduits from the State Bldg electric room to the west side of the bldg and stub out for future connections</p> <p>REASON: Future connection to humanities bldg for genset controls</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$6,550.18 |
| 2.0 | <p>DESCRIPTION: Install electric power for WH-1 and CP-1 on roof.</p> <p>REASON: Power needed for roof water heater and circulation pump</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADD 0 calendar days</p> | \$0.00 | \$1,772.66 |
| | Sub-Total | \$0.00 | \$8,322.84 |
| | Total | | \$8,322.84 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|--|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Change Order #2 – Bid #1064 – Electrical for the New Science Building (State Portion) at Santiago Canyon College | |
| Action: | Request for Approval | |

BACKGROUND:

On December 10, 2007, the Board awarded a contract to Baker Electric for Bid #1064/SCC Science Building to perform the electrical work on the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$68,905.03. The revised contract amount is \$1,804,377.99. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 2% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Baker Electric for Bid #1064, electrical in the Santiago Canyon College Science Building as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | \$68,905.03 | Board Date: August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

| | | | |
|-----------------------|---|--|--------------------|
| <h1>CHANGE ORDER</h1> | | Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640 | |
| Project: | New Science Building at Santiago Canyon College | Bid No. 1064 | P.O. # 08-BP000206 |
| | | D.S.A. No. 04-107804 | |
| Contractor: | Baker Electric | Change Order No. 2 | State |
| Architect: | LPA, Inc. | Date: June 26, 2009 | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-----------------|-----------------|
| Original Contract Amount | | \$1,720,000.00 |
| Previous Change Orders | \$15,472.96 | |
| This Change Order | \$68,905.03 | |
| Total Change Orders | | \$84,377.99 |
| Revised Contract Amount | | \$1,804,377.99 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | July 14, 2009 | |
| Revised Contract Completion Date | | July 14, 2009 |
| Board Approval Date: | | August 24, 2009 |

| | | |
|---|----------------------|------|
| <u>LPA, Inc.</u> Architect | Authorized Signature | Date |
| <u>Oscar Lopez</u> Contractor Name-Baker Electric | Authorized Signature | Date |
| <u>Darryl Odum</u> Director - District Construction & Support Services | Authorized Signature | Date |
| <u>Jerry Roberts</u> Construction Manager | Authorized Signature | Date |
| <u>Brad Nila</u> Project IOR | Authorized Signature | Date |
| <u>Peter J. Hardash</u> Vice Chancellor, Business Operations/Fiscal Services | Authorized Signature | Date |
| <u>California Community Colleges</u> | Authorized Signature | Date |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | | | |
|-------------|---|------------------|-----------|--------|-------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. | 1064 | P.O. # | 08-BP000206 |
| | | D.S.A. No. | 04-107804 | | |
| Contractor: | Baker Electric | Change Order No. | 2 | State | |
| Architect: | LPA, Inc. | Date: | 6/26/09 | | |

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|----------|--|--------|-------------|
| 1.0 | <p><u>DESCRIPTION:</u> Install new (4)#600 KCMIL & (1) #300 KCMIL ground from SCE transformer service</p> <p><u>REASON:</u> Power supply to the new Science Bldg per Construction Change Directive (CCD)#14 District</p> <p><u>REQUESTOR:</u></p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p> | \$0.00 | \$50,973.33 |
| 2.0 | <p><u>DESCRIPTION:</u> Need to run (2) 1" conduits from the State Bldg electric room to the west side of the bldg and stub out for future connections</p> <p><u>REASON:</u> Future connection to humanities bldg for genset controls</p> <p><u>REQUESTOR:</u></p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p> | \$0.00 | \$2,295.57 |
| 3.0 | <p><u>DESCRIPTION:</u> Relocate power that has already been roughed at all faculty offices</p> <p><u>REASON:</u> Update and modify the electrical and data locations at all faculty offices</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p> | \$0.00 | \$982.39 |
| 4.0 | <p><u>DESCRIPTION:</u> Saw cut and remove concrete for new trench to add additional conduits to the lab workstations</p> <p><u>REASON:</u> Required to provide conduit runs to the lab workstations. Power and data fed underneath the cabinets</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p> | \$0.00 | \$9,953.02 |
| 5.0 | <p><u>DESCRIPTION:</u> Provide (1) 800KW generator</p> | \$0.00 | \$4,700.72 |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | |
|--------------------|---|-----------------------------|---------------------------|
| Project: | New Science Building at Santiago Canyon College | Bid No. 1064 | P.O. # 08-BP000206 |
| | | D.S.A. No. 04-107804 | |
| Contractor: | Baker Electric | Change Order No. 2 | State |
| Architect: | LPA, Inc. | Date: 6/26/09 | |

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|------------------|--|--------|-------------|
| | <p>for 1 month duration to project</p> <p>REASON: Needed power to complete elevator scope of work</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | |
| 6.0 | <p>DESCRIPTION: The water treatment room on the 2nd flr of state bldg only shows power for lighting and HVAC panel</p> <p>REASON: Power needed for water treatment room #225, add circuits S2LB-37 39, 41 for D1 water system electrical requirements in this rm</p> <p>REQUESTOR:</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$1,740.92 |
| 7.0 | <p>DESCRIPTION: Install additional U/G conduit for exterior fixtures</p> <p>REASON: Due to landscape modifications per CCD #13</p> <p>REQUESTOR:</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$0.00 | \$5,380.24 |
| Sub-Total | | \$0.00 | \$68,905.03 |
| Total | | | \$68,905.03 |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES**

| | | | |
|---------|---|-------|-----------------|
| To: | Board of Trustees | Date: | August 24, 2009 |
| Re: | Approval for Additional Architectural Services: Miscellaneous SCC Infrastructure Projects | | |
| Action: | Request for Approval | | |

BACKGROUND:

On February 25, 2008, the Board awarded a contract to LPA, Inc. to provide architectural design, engineering and bid documents for miscellaneous SCC Infrastructure projects funded by Measure E. LPA is the architect of record for the projects as provided in the Master Planning Agreement with this firm.

Examples of projects funded with this allocation have included the design and engineering of the Student Services Building, the new Learning Resource Center, Maintenance & Operations Building, parking lot, demolition softball field, restroom concession facility, as well as the movement of the portable buildings and the Mass Grading Project.

ANALYSIS:

Additional professional Master Plan design and engineering services are required of LPA in order to complete a number of projects all related to SCC infrastructure needs. These services are design of a northwest parking lot for an estimated 1,000 cars, completion of the west loop road and completion of the loop road connections to Chapman and Santiago Canyon Road with traffic signals. Also, delivery of the future Student Support Building pad, moving of the athletic portable buildings along with a water quality retention basin at the Chapman Avenue entrance.

The cost for these design and engineering services is estimated at \$595,200 plus reimbursable expenses estimated at approximately 10% of the architect fee (\$59,520) for a total of \$654,720. This project is funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Modified County of Orange, Schools Legal Services Agreement with LPA, Inc. in the amount of \$654,720 as presented.

| | | | |
|-----------------|--|-------------|-----------------|
| Fiscal Impact: | \$595,200.00 plus reimbursables estimated at \$59,520.00 | Board Date: | August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | | |

Client Copy

PROFESSIONAL SERVICES AUTHORIZATION

Client: **Rancho Santiago Community College District**
2323 N. Broadway
Santa Ana, CA 92706

Project No.: **29049.10** Date: **July 28, 2009**
 Project: **RSCCD-Parking Lot/Infrastructure**
 Location: **Orange** PSA No.: **0 Rev. 1**
 Office: **Irvine** Issued By: **Young Min**
 Client Contract: **LPA PIC: Chris Torrey**
 Client Job No.: **License #: C17881**
LPA PM: Young Min

Attn: **Darryl Odum**
 Phone: **714.480-7513** Fax: **714.796.3910**

Execution of this document will confirm your request for professional services. Please refer to the 'Terms and Conditions' of the Architectural Services Agreement dated November 16, 2004. The 'Terms & Conditions' are a part of this Agreement. The Project is generally described as:

Rancho Santiago Community College District - Parking Lot & Other Infrastructure

LPA will provide: New Services Additional Services Revised Scope of Services

Services shall include:

- Northwest Parking Lot (roughly 1,000 cars)**
- Completion of parking lot at LRC**
- Delivery of the future Student Services Building pad**
- Completion of the west loop road**
- Completion of the loop road connections to Chapman and Santiago Canyon Road with signals**
- Water quality retention basin at Chapman entrance**
- Moving of the athletic portable buildings**

Services shall commence upon receipt of a signed copy of this document and a retainer in the amount of **\$0.00** and shall be completed:

Pursuant to project schedule.

LPA shall be compensated for these services as indicated below. Unless otherwise noted below, neither Consultant Costs nor Project Expenses are included in the LPA fee and shall be reimbursed to LPA per the 'Terms and Conditions' of the Architectural Services Agreement dated November 16, 2004. The 'Terms and Conditions' are a part of this Agreement.

| | | |
|------------------------|------------------|---------------------|
| Fee: | Fixed Fee | \$595,200.00 |
| Reimbursable Expenses: | Estimated | \$59,520.00 |

The following consultants shall provide services for this scope of services:

- Konsortium 1 - Electrical Engineering Services**
- Luzuriaga Taylor, Inc. - Civil Engineering Services**

Special Conditions:

| Contract Status: | Services: | Expenses: | Contract Total: |
|----------------------------|---------------------|--------------------|---------------------|
| Original Contract Amount: | \$0.00 | \$0.00 | \$0.00 |
| Total of Previous Addenda: | \$0.00 | \$0.00 | \$0.00 |
| Previous Totals: | \$0.00 | \$0.00 | \$0.00 |
| This PSA Amount: | \$595,200.00 | \$59,520.00 | \$654,720.00 |
| New Fee Totals: | \$595,200.00 | \$59,520.00 | \$654,720.00 |

Client Authorized Signature Darryl Odum Date 8/5/09

LPA Authorized Signature Robert O. ... LEED AP Date _____
Christopher D. ... Principal, LEED AP

Please return one fully executed copy to LPA, Inc. at: 5161 California Avenue, Suite 100, Irvine, CA 92617 Tel: 949.261.1001 Fax: 949.260.1190

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|--|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval for Additional Testing Services for the Gym Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation at Santa Ana College | |
| Action: | Request for Approval | |

BACKGROUND:

On June 22, 2009, the Board of Trustees approved the above noted agreement with Twining Laboratories to perform construction testing for this project as required by the Division of State Architect (DSA).

ANALYSIS:

The original amount was estimated at \$18,453, based upon assumptions by Twining Labs as to the construction schedule and anticipated tests and inspections.

It is now indicated that the actual tests and inspections that will be required to complete the project will require additional compensation in the amount of \$30,000 as noted in the attached proposal from Twining Labs, dated August 3, 2009. The revised cost for this contract is \$48,453.

The additional costs for services are for material testing, off-site inspections and testing, concrete slab moisture testing and additional testing that has been requested by the Inspector of Record.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement to increase the compensation to Twining Laboratories as presented.

| | | |
|-----------------|---|-----------------------------|
| Fiscal Impact: | \$30,000.00 | Board Date: August 24, 2009 |
| Prepared by: | Alex Oviedo, District Construction Supervisor, District Construction & Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

August 3, 2009

Rancho Santiago Community College District
Attn Robb Gumbert
2323 N Broadway
Santa Ana, CA 92706-1640

**TWINING
LABORATORIES**

RE: Santa Ana College – Gym Floor & Restroom Relocation/Renovation
(04-106765)

OFFICE
562.426.3355

FAX
562.426.6424

WEB
twininglabs.com

Subject: Increase in Funding needed

Dear Mr. Gumbert,

Twining Laboratories is requesting an increase in funding as the original purchase order NTE turned out to be insufficient to cover the actual inspection and testing needs dictated by the construction schedule.

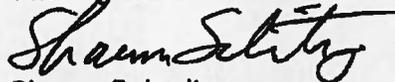
| | |
|----------------------------|--------------|
| PO: | \$ 18,453.91 |
| Total NTE: | \$ 18,453.91 |
| Twining billed to date: | \$ 19,002.69 |
| Overage: | \$ 548.78 |
| Anticipated billing: | \$ 29,000.00 |
| Estimated Increase Needed: | \$ 29,548.78 |

Funding Increase Requested: \$ 30,000.00

The project inspector and I discussed remaining work to be performed and provided me an estimate of inspection needs, which I used to determine the anticipated costs. If you have any questions, please don't hesitate to contact me at 562-426-3355 ext 217 or by email at sschmitz@twininglabs.com.

Respectfully,

Twining Laboratories



Shawn Schmitz
Project Manager

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|--|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval for Additional Testing Services for the M & O Building and Parking Lot at Santiago Canyon College | |
| Action: | Request for Approval | |

BACKGROUND:

On June 30, 2008, the Board of Trustees approved the above noted agreement with Twining Laboratories to perform construction testing for this project as required by the Division of State Architect (DSA).

ANALYSIS:

The original amount was estimated at \$120,000, based upon assumptions by Twining Labs as to the construction schedule and anticipated tests and inspections. On May 11, 2009, the Board approved additional compensation in the amount of \$126,000, increasing the contract amount to \$246,000. The reason for this last increase was due to the large construction schedule as well as tests required by the DSA Inspector and DSA Field Representatives.

Due to the numerous delays by the contractor and their inability to meet the May, 2009 completion date, it is now indicated that the actual tests and inspections that will be required by the Inspector of Record (IOR) to complete the project will require additional compensation in the amount of \$61,000 as noted in the attached proposal from Twining Labs, dated August 3, 2009. The revised contract cost is \$307,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement to increase the compensation to Twining Laboratories as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | \$61,000.00 | Board Date: August 24, 2009 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

August 3, 2009

Rancho Santiago Community College District
Attn Robb Gumbert
2323 N Broadway
Santa Ana, CA 92706-1640

**TWINING
LABORATORIES**

RE: Santiago Canyon College – M & O and Parking Lot
(04-108423 & 04-109053)

OFFICE
562.426.3355

FAX
562.426.6424

WEB
twininglabs.com

Subject: Increase in Funding needed

Dear Mr. Gumbert,

Twining Laboratories is requesting an increase in funding as the original purchase order NTE turned out to be insufficient to cover the actual inspection and testing needs dictated by the construction schedule.

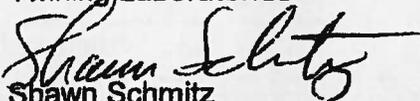
| | |
|--------------------------------|----------------------|
| PO 08-P0006572: | \$ 120,000.00 |
| <u>PO/Change Order Rec'd:</u> | <u>\$ 126,000.00</u> |
| Total NTE: | \$ 246,000.00 |
| <u>Twining billed to date:</u> | <u>\$ 256,771.44</u> |
| Overage: | \$ 10,771.44 |
| <u>Anticipated billing:</u> | <u>\$ 50,000.00</u> |
| Estimated Increase Needed: | \$ 60,771.44 |

Funding Increase Requested: \$ 61,000.00

The project inspector and I discussed remaining work to be performed and provided me an estimate of inspection needs, which I used to determine the anticipated costs. If you have any questions, please don't hesitate to contact me at 562-426-3355 ext 217 or by email at sschmitz@twininglabs.com.

Respectfully,

Twining Laboratories


Shawn Schmitz
Project Manager

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | |
|--|-----------------------|
| To: Board of Trustees | Date: August 24, 2009 |
| Re: Approval for Additional Testing Services for Phase III Renovation at Santiago Canyon College | |
| Action: Request for Approval | |

BACKGROUND:

On April 30, 2009, the District entered into an agreement with Twining Laboratories to perform construction testing for this project as required by the Division of State Architect (DSA). Phase III of this renovation project includes the Concession and the "Walk of Champions" at Santiago Canyon College.

ANALYSIS:

The original amount was estimated at \$4,853.05, based upon assumptions by Twining Labs as to the construction schedule and anticipated tests and inspections. The reason for this increase is due to the longer construction schedule as well as tests required by the DSA Inspector and DSA Field Representatives.

With numerous delays by the contractor and their inability to meet the completion date (this project is a phase of the M & O Building at SCC), it is now indicated that the actual tests and inspections that will be required by the Inspector of Record (IOR) to complete the project will require additional compensation in the amount of \$12,000 as noted in the attached proposal from Twining Labs, dated August 3, 2009. The revised contract cost is \$16,853.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement to increase the compensation to Twining Laboratories as presented.

| | |
|--|-----------------------------|
| Fiscal Impact: \$12,000.00 | Board Date: August 24, 2009 |
| Prepared by: Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor | |

August 3, 2009

Rancho Santiago Community College District
Attn Robb Gumbert
2323 N Broadway
Santa Ana, CA 92706-1640

**TWINING
LABORATORIES**

RE: Santiago Canyon College – PH III Renovation
(04-109504)

OFFICE
562.426.3355

FAX
562.426.6424

WEB
twininglabs.com

Subject: Increase in Funding needed

Dear Mr. Gumbert,

Twining Laboratories is requesting an increase in funding as the original purchase order NTE turned out to be insufficient to cover the actual inspection and testing needs dictated by the construction schedule.

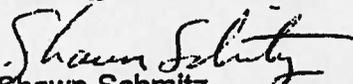
| | |
|----------------------------|--------------|
| PO: | \$ 4,853.05 |
| Total NTE: | \$ 4,853.05 |
| Twining billed to date: | \$ 10,905.95 |
| Overage: | \$ 6,052.90 |
| Anticipated billing: | \$ 5,500.00 |
| Estimated Increase Needed: | \$ 11,552.90 |

Funding Increase Requested: \$ 12,000.00

The project inspector and I discussed remaining work to be performed and provided me an estimate of inspection needs, which I used to determine the anticipated costs. If you have any questions, please don't hesitate to contact me at 562-426-3355 ext 217 or by email at sschmitz@twininglabs.com.

Respectfully,

Twining Laboratories


Shawn Schmitz
Project Manager

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

| | | |
|---------|---|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Final Progress Payment and Settlement Agreement with Sturgeon General, Inc. | |
| Action: | Request for Approval | |

BACKGROUND

On April 21, 2008, Sturgeon General, Inc. was awarded the Santa Ana College Fire Alarm Replacement project bid in the amount of \$1,040,000. On July 9, 2008, the RSCCD Board of Trustees terminated the contract for convenience (Resolution #08-21 – Resolution for Termination for Convenience of Sturgeon General Inc. on the Santa Ana College Fire Alarm System Replacement Project) with Sturgeon General, Inc.

ANALYSIS

After the termination for convenience, District and Sturgeon representatives met on several occasions to negotiate final payments for the project. District and Seville Construction Services (construction manager for the project) staff calculated and determined that based on approved work completed on the project as of the termination date, payment should be made to Sturgeon in the amount of \$101,197.69 for Progress Payment #3. The District also offered Sturgeon an additional \$15,000 representing the allowable overhead and profit, as a termination for convenience cost, for work completed as required under the Agreement with Sturgeon, in exchange for Sturgeon's release of all claims related to the project.

Settlement negotiations continued until the District was served with a stop notice in September 2008 by a subcontractor to Sturgeon on the project legally encumbering all outstanding payments owed to Sturgeon. This stop notice was just released in July 2009. With the release of the stop notice, Sturgeon's counsel approached the district inquiring if the last settlement offer was still available and agreed to a full release and waiver on the project in exchange for the \$116,197.69 (\$101,197.69 + \$15,000) payment. A Release and Waiver document has been signed by both parties.

RECOMMENDATION

It is recommended that the Board of Trustees approve the final progress payment and settlement agreement with Sturgeon General, Inc. as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | \$116,197.69 | Board Date: August 24, 2009 |
| Prepared by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS AND FISCAL SERVICES**

| | | |
|---------|--|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Agreement with Governet for Installation of Curricunet | |
| Action: | Request for Approval | |

BACKGROUND

Curricunet is a system that automates the entire process of submitting course and program proposals via a web browser. All input fields are entered into a relational database which facilitates searches, flexible report production and automates the notification and approval process. Curricunet provides historical tracking of all courses and programs and is designed to facilitate automated interface to various statewide processes. Curricunet is also compatible with our Datatel system.

Governet is the company we would contract to install and maintain the Curricunet system at Santa Ana College. The initial year would cost \$35,000 followed by a \$12,000 annual maintenance fee.

ANALYSIS

Curricunet has been installed by Governet at numerous California Community Colleges including Cypress, Fullerton, Saddleback, Irvine Valley, Chaffey, Riverside City, Palomar, San Diego City, Ventura, Citrus and Fresno. Santiago Canyon College is in the process of implementing Curricunet as its curriculum management tool. In addition, the States Chancellor's Office has contracted with Governet to use Curricunet as the official statewide tool for submitted required curriculum reports.

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement with Governet as presented.

| | | |
|-----------------|---|-----------------------------|
| Fiscal Impact: | \$35,000 initial year, \$12,000 annual maintenance | Board Date: August 24, 2009 |
| Prepared by: | Sylvia LeTourneau, Assistant Vice Chancellor of Information Technology Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT is made as of this 1st day of September, 2009 (the "Agreement") by and between Governet, a Division of Nevada Contractors Registry, a Nevada Corporation, and Santa Ana College (hereinafter referred to as "Client").

RECITALS

WHEREAS, Client wishes to receive professional services related to various management, instructional, and technology issues; and

WHEREAS, Governet is a provider of management, instructional, and technical services to numerous colleges and universities; and

WHEREAS, Governet has demonstrated its experience in consulting services in the areas of project management, database design and development, Website design and development, Web course design and development, and other higher education consulting, including, at present, the implementation of the "CurricUNET" system for Automated Curriculum Development and Approval Tracking;

NOW, THEREFORE, in consideration of the recitals and for the good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **SERVICES:** Governet shall provide Client with various technical services leading to the completion and implementation of a Web-accessible, database-driven Curriculum Development and Approval Tracking System ("CurricUNET") and related services. The areas of Governet services will include those set forth in Exhibit A, attached.

2. **CONTRACTOR, NOT EMPLOYEE:** Governet stipulates that it will provide these services to Client strictly as a contractor, not as employees of Client.

3. **TERM:** The initial implementation term of this agreement shall be from September 1, 2009 to August 31, 2010. Annual extensions of this term for the purpose of providing maintenance, update, and support of the CurricUNET System will be automatically renewed on each succeeding September 1. If Client elects not to continue use of CurricUNET beyond any future renewal date, Client will provide Governet with not less than 90 days notice of such intent.

4. **TERMINATION:** This agreement may be terminated:

(a) by Client, to the extent permitted under applicable law, if Governet makes an assignment for the benefit of creditors; files a petition of bankruptcy; permits a petition

PROFESSIONAL SERVICES AGREEMENT

in bankruptcy to be filed against it; or if a receiver is appointed over a substantial part of its assets;

(b) by Governet for the non-payment of any fees or charges from Client and which non-payment continues for a period of ninety (90) days from the date of invoice;

(c) by either party, in event of a material breach or nonperformance by the other of any provision of this agreement, provided however, that written notice of the alleged breach shall have been given to the allegedly breaching party who shall not have remedied or cured the alleged breach within thirty (30) days after delivery of such notice;

(d) by Client, if Client elects not to continue use of CurricUNET beyond any future renewal date, in which case Client must provide Governet with not less than 90 days notice of such intent.

5. **NONASSIGNMENT:** This Agreement may not be assigned by Governet without the prior and express written consent of Client. However, this will not preclude Governet from using such subcontractor services as may be required from time to time.

6. **FEES FOR SERVICE AND TERMS OF PAYMENT:** Client shall pay certain fees for the services specified in Section 1 above. These fees are set forth as follows:

- **Core System Customization and Implementation Fee (One-time)**
This provides the following: systems analysis, custom programming for web input forms redesign and workflow automation, technical and user training, certain data conversion services (will include conversion of current courses and programs, as provided by Client in both electronic and paper record formats), basic documentation plus training in use and update of online Help utility, hosting services through the end of the initial term, and maintenance and user support services through the end of the initial term. Governet will also provide programming to interface CurricUNET to Client's Student System.

COST: \$35,000

Payment terms will be as follows. There shall be an initial payment of \$5,000 upon contract approval, followed by three (3) equal monthly payments of \$10,000.

- **Annual Maintenance and Support Fee (Ongoing, Required)**
This provides software upgrades, user support (via phone, instant messaging, and email), system maintenance, and future upgrades (including custom software upgrades if custom web input forms and/or workflows are impacted) to the CurricUNET System. The first year's service is included in the Core System Fee above.

COST: \$12,000

PROFESSIONAL SERVICES AGREEMENT

(Payment for this service is a single, annual payment due on the first day of each succeeding year of service. In this case, the first such required payment would be due on September 1, 2010.)

- **Annual Hosting Fee:**
This provides hosting services on Governet servers. The first year's service is included in the Core System Fee above.

COST: Included in Annual Maintenance and Support Fee above

After the initial implementation year, Client may choose to bring the CurricUNET system in-house. In such an event, certain technical services would be required to assist Client technical staff in effecting the transfer of CurricUNET programs and databases to Client servers. In that event, fees for such transfer services are described in "Other", below.

- **Other**
At some future date, Client may elect to procure additional services from Governet which are not specifically identified in this agreement or its attachments. The following outline sets forth certain such services and methods of payment.
 - **System Transfer Services**
Provides two (2) days of onsite technical assistance for system conversion/installation and training of Client IT staff for transfer of hosting of CurricUNET System from Governet to Client servers.
COST: \$5,000 (One-time)
 - **Adhoc Hourly Professional Services**
After the initial term, Client may elect to request adhoc hourly technical services from Governet that exceed routine maintenance and support services covered by the annual maintenance service. Such adhoc hourly services are typically used for extraordinary enhancements not included in the core system. In such a case Governet will provide a firm estimate of time required for such services, and will not proceed until it receives a purchase order for the work requested.
COST: \$200 per hour (includes all travel and related expenses)
 - **Project Based Services**
In the event Client wishes to make a major addition to the core system, Governet will offer an alternative project-based pricing methodology. This methodology eliminates the hourly pricing method and replaces it with a firm, fixed price for achievement of mutually agreed upon outcomes. Each such project is unique, with terms and prices negotiated by both parties. In certain cases where such new modules may be offered as new optional modules to other future clients, Client may be eligible for a cost recovery program (see Section 7 below).

PROFESSIONAL SERVICES AGREEMENT

In all cases above, payments by Client shall be rendered within 30 days of receipt of invoice from Governet. If payment is not rendered within 30 days, there will be a late charge equal to 1½% of the amount due.

7. **COST RECOVERY OPTIONS:** Governet offers certain incentives to member institutions that provide them with an opportunity to offset their costs for new innovations that they pioneer. These include the following:

- **New Module Option:** If Client becomes the first to pay for the development of a totally new module that is then added to our list of optional modules for other CurricUNET clients, it will receive a 10% cost recovery rebate on future sales of that module. (All cost recovery rebates end when Client has received 100% of fees paid for their New Module.)

8. **SCHEDULE:** Governet and the Client will jointly develop a Work Plan to indicate the project tasks, on-site visits by Governet, and other pertinent events associated with this project. Governet will utilize a combination of on-site visits, remote software development, telephone, electronic file transfer (FTP), Internet Email and Web postings to perform the services indicated in Section 1 above. These will be developed jointly with Client representatives during Phase I (as defined in Exhibit A) to effectively and efficiently use the time and resources of both parties.

9. **INSURANCE:** Governet shall procure and maintain such Workers Compensation and public liability insurance as may be required by Client during the term of this agreement. Evidence of such insurance will be provided to Client upon request.

10. **DISCLAIMER OF WARRANTIES AND LIMITATION OF LIABILITY:** Client acknowledges that this is strictly a professional services agreement, and as such, Governet provides no warranties, expressed or implied, on the suitability or performance of the requested services. Governet will provide requested services on a best efforts basis and assumes no liability for any direct or consequential damages which may arise from their use.

11. **CONFIDENTIALITY:** Governet will conform to all confidentiality requirements stipulated by Client.

12. **NOTICES:** Any notice required by this agreement shall be in writing and accomplished by registered or certified mail. Such notice shall be deemed to have been delivered five (5) days after it has been mailed:

If to Governet: Chief Executive Officer

PROFESSIONAL SERVICES AGREEMENT

Governet
1520 Bolero Drive
Santa Barbara, CA 93108

If to Client:

13. **EXHIBITS:** All exhibits referred to in this agreement are hereby incorporated by reference as though fully set forth in the text of this agreement. In the event of any conflict between the body of this agreement and any exhibit to this agreement, the body of this agreement shall control over any conflicting provision in any exhibit to this agreement.

14. **APPLICABLE LAW:** This agreement shall be governed by the laws of the State of California, unless otherwise preempted by federal law.

15. **ENTIRE AGREEMENT:** This agreement signed by both parties constitutes a final written expression of all the terms of this agreement and is a complete and exclusive statement of those terms. No other representations, promises, or statements that differ in any way from the terms of this agreement shall be given any force of effect. This agreement shall be changed only by written instrument signed by both the Client and Governet.

PROFESSIONAL SERVICES AGREEMENT

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in the names as of the date first written above.

Santa Ana College
Client

GOVERNMENT

By (Signature)

By (Signature)

Title

Chief Executive Officer
Title

Address

1520 Bolero Drive
Address

City, State, Zip Code

Santa Barbara, CA 93108
City, State, Zip Code

EXHIBIT A

Professional Services

Governet will provide services necessary for the customization and implementation of the Automated Curriculum Development and Approval System ("CurricUNET") for Client. To do so, Governet will provide comprehensive planning and project management services, consultation and advisement, systems analysis and programming services, and integration of applications software as follows:

Phase 1: Requirements Analysis

Governet will identify customization changes required by Client. The deliverable will be an itemized listing of feature changes by module, and will include marked up screens and reports indicating requested changes to such system elements. Governet and Client will jointly develop a Project Workplan to identify project activities/tasks, assigned resources, and estimated schedules. The Project Workplan will be posted to a Governet's Web-based project management system. A preliminary Workplan and schedule is attached.

Phase 2: System Design

Governet will document what the resulting new system elements will look like, including screens, reports, and database schema.

Phase 3: Prototype Development

Governet will develop a working version of the customized system for demonstration and testing purposes.

Phase 4: Database Conversion/Entry

Governet will facilitate the conversion of certain electronic databases into the new system if such conversion is deemed practical based on joint analysis of existing files. This includes programming needed to parse existing electronic files for automated transfer into appropriate CurricUNET datasets. Governet will also provide data input of manual records for such current courses and programs for which electronic records are not available.

Phase 5: User Training/Documentation

Governet will provide specifications for training procedures, identification of Client internal trainers, and utilities for development of user documentation. Governet personnel will also conduct initial "train the trainer" sessions for such personnel as specified by Client. These sessions will be conducted onsite at Client's facilities for a total of three days, with no limitation on the number of participants.

Phase 6: Implementation/Operations

Governet will manage the implementation process in coordination with Client's Project Coordinator, providing technical personnel to oversee and supervise the operational startup of the CurricUNET system. Unless otherwise agreed to by both parties, Governet will host the operational system on its servers through the end of the term of this contract. During this term, Governet will also provide technical support via email and telephone,

Monday through Friday, from 8AM through 5PM MST. Client will notify Governet within 90 days of the end of this term if it wishes to transfer the operational system to Client's facilities when the term ends.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS AND FISCAL SERVICES**

| | | |
|---------|---|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Approval of Bid #1128 – Purchase of Printing & Copier Paper | |
| Action: | Request for Approval | |

BACKGROUND

An assortment of printing and copier papers are utilized by the District's Publications Department and other sites. The yearly cost to purchase these papers exceeds the bid limit; therefore, requiring the District to formally bid these products.

ANALYSIS

Bid packets were sent to eight bidders. Five bidders submitted bids, two bidders were considered non-responsive and one bidder didn't respond. The Publications Department evaluated samples of the various papers. Items 1 & 11 are being awarded to the second lowest bidder meeting specifications because the low bidders retracted their prices. Items 2-3, 6-10, 12-13, and 17-23 are being awarded to the low bidders meeting specifications. Items 4 & 5 are recycled paper and considerably higher priced than virgin, dual-purpose, white bond and therefore, removed. Items 14-16 and 24-27 are being awarded to the second lowest bidder because the low bidder's pricing is based on per pallet quantities which we cannot meet, delivery timeframes are unacceptable and the miscellaneous delivery charges are unpredictable. Attached are the results with the recommended awards noted by an asterisk.

This contract expires on June 30, 2010.

RECOMMENDATION

It is recommended that the Board of Trustees accept the bids and approve the awards for Bid #1128 – Purchase of Printing & Copier Paper to Kirk, Liberty Paper & Printing, Unisource and XPEDX as presented.

| | | |
|-----------------|--|-----------------------------|
| Fiscal Impact: | To Be Determined | Board Date: August 24, 2009 |
| Prepared by: | Tracey Conner-Crabbe, Director of Purchasing Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services | |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor | |

msc/8-24-09 Board

RECAP FOR BID #1128 – PURCHASE OF PRINTING & COPIER PAPER

| ITEM # | DESCRIPTION | KIRK | LIBERTY PAPER & PRINTING | OFFICE MAX | SPICERS PAPER CO. | UNISOURCE PAPER | XEROX | XPEDX |
|--------|---|--|---------------------------------------|----------------|-------------------|---------------------------|---|--|
| 1. | Bond, 8-1/2" x 11", 20 lb., (.004), in the following colors: Blue, Green, Canary, Ivory, Pink (contains 30% post consumer fiber) | Hammermill Fore MP Colors \$7.39/M | *Xerox XB11C-Color \$7.15/M | Non-Responsive | Non-Responsive | Domtar \$6.53/M | No Bid | Fore MP/Exact MP \$7.50/M |
| 2. | Spectrum (or equal) DP Highspeed Bond, 20 lb., 8-1/2" x 11", (.004), White, 3-Hole Punched (5/16"), 92 brightness or better (virgin) | Grays Harbor Xerographic 571138 \$6.00/M | Hi-Tec HI-TEC-811W-3HP \$5.95/M | Non-Responsive | Non-Responsive | Econosource \$6.86/M | Xerox 4200 DP 3R2641 \$6.39/M (pallet) | *Grays Harbor 571138 \$5.75/M (pallet) Vector 576546 \$5.25/M |
| 3. | Spectrum (or equal) DP Highspeed Bond, 8-1/2" x 11", 20 lb., (.004), White, 92 brightness or better (virgin) | Grays Harbor Xerographic 571137 \$5.60/M | Paper One P1811W \$5.29/M | Non-Responsive | Non-Responsive | *Business Choice \$5.14/M | Xerox 4200 P 3R2047 \$5.99/M (pallet) | Grays Harbor \$5.45/M (pallet) Vector 576545 \$5.75/M |
| 4. | REMOVED: Hammermill Great White Copy (or equal), 20 lb, 8-1/2" x 11, (.004), white, 3-hole punched (5/16"), 92 brightness or better (contains 30% post-consumer fiber) | Grays Harbor 40 (40% Recycled) 579356 \$6.00/M | Grays Harbor GRH811W-40-3HP \$7.25/M | Non-Responsive | Non-Responsive | No Bid | Xerox Recycled 3R2697 \$7.79/M (pallet) | Great White 554748 \$7.20/M |
| 5. | REMOVED: Hammermill Great White Copy (or equal), 20 lb, 8-1/2" x 11, (.004), white, 92 brightness or better (contains 30% post-consumer fiber) | Grays Harbor 40 (40% Recycled) 579355 \$5.60/M | Grays Harbor GRH811W-40-RECY \$6.90/M | Non-Responsive | Non-Responsive | No Bid | Xerox Recycled 3R2696 \$7.39/M (pallet) | Great White 554747 \$6.75/M |
| 6. | Starbrite (or equal) Opaque Offset Book, Vellum, 11" x 17", 60 lb., (.005), White, 96 brightness or better | Accent 554301 \$20.40/M | Accent Opaque HA01117W-60 \$33.25/M | Non-Responsive | Non-Responsive | Starbrite \$20.00/M | No Bid | *Accent Opaque 554492 \$19.50/M |
| 7. | Starbrite (or equal) Opaque Offset Book, Vellum, 17-1/2" x 22-1/2", 60 lb., (.005), 96 brightness or better | Accent 554342 \$39.50/M | No Bid | Non-Responsive | Non-Responsive | Starbrite \$39.90/M | No Bid | *Accent Smooth 554342 \$37.45/M |
| 8. | Starbrite (or equal) Opaque Offset Book, Vellum, 23" x 35", 60 lb., White, 96 brightness or better | Accent 554354 \$80.60/M | No Bid | Non-Responsive | Non-Responsive | Starbrite \$81.42/M | No Bid | *Accent 554473 \$76.40/M |

*Recommended award.

| ITEM # | DESCRIPTION | KIRK | LIBERTY PAPER & PRINTING | OFFICE MAX | SPICERS PAPER CO. | UNISOURCE PAPER | XEROX | XPEDX |
|--------|---|------------------------------------|--|----------------|-------------------|---------------------|--|---|
| 9. | Springhill (or equal) Index, 17-1/2" x 22-1/2", 110 lb., (.0094 or better), White | Springhill 632830 \$94.75/M | No Bid | Non-Responsive | Non-Responsive | No Bid | No Bid | *Springhill 632830 \$94.50/M |
| 10. | Springhill (or equal) Index, 24" x 36", 110 lb., (.0094 or better), White | Springhill 632833 \$208.30/M | No Bid | Non-Responsive | Non-Responsive | No Bid | No Bid | *Springhill 632833 \$185.00/M |
| 11. | Superior (or equal) Carbonless Pre-Collated Rev/Str Seq, 8-1/2" x 11", 20 lb., 5-Part | No Bid | *Nekoosa NCR-SPR- WCGRPL \$24.50/M | Non-Responsive | Non-Responsive | NCR \$82.35/M | Xerox 3R12452 \$27.84/M (pallet) | Superior 869327 \$15.95/M |
| 12. | Superior (or equal) Carbonless Pre-Collated Seq, 11" x 17", 20 lb., 2-Part | No Bid | Nekoosa NCR-2PR- 1117WC \$31.49/M | Non-Responsive | Non-Responsive | NCR \$26.00/M | Xerox 3R12423 \$41.96/M (pallet) | *Superior 863404 \$25.84/M |
| 13. | Superior (or equal) Carbonless Pre-Collated Rev/Str Seq, 11" x 17", 20 lb., 3-Part | No Bid | Nekoosa NCR- 3PR1117WCP \$32.95/M | Non-Responsive | Non-Responsive | NCR \$29.30/M | Xerox 3R12428 \$43.71/M (pallet) | *Superior 863412 \$28.80/M |
| 14. | NCR Xero/Form II (or equal) Carbonless Pre-Collated Rev/Str Seq, 8-1/2" x 11", 22 lb., 2-Part | No Bid | *NCR Brand NCR-2PTS- XEROFORM \$24.80/M | Non-Responsive | Non-Responsive | NCR \$26.45/M | Xerox 3R12420 \$20.98/M (pallet) | Xeroform 918663 \$26.60/M |
| 15. | NCR Xero/Form II (or equal) Carbonless Pre-Collated Rev/Str Seq, 8-1/2" x 11", 22 lb., 3-Part | No Bid | *NCR Brand NCR-3PTS- XEROFORM \$26.50/M | Non-Responsive | Non-Responsive | NCR \$27.56/M | Xerox 3R12424 \$21.86/M (pallet) | Xeroform 918647 \$27.75/M |
| 16. | NCR Xero/Form II (or equal) Carbonless Pre-Collated Rev/Str Seq, 8-1/2" x 11", 22 lb., 4-Part | No Bid | NCR Brand NCR-4PTS- XEROFORM \$29.95/M | Non-Responsive | Non-Responsive | *NCR \$29.51/M | Xerox 3R12429 \$23.98/M (pallet) | Xeroform 918671 \$29.70/M |
| 17. | McCoy (or equal), Matte, White, Book, 19" x 25", 100 lb., 96 brightness or better | McCoy 984846 \$109.00/M | No Bid | Non-Responsive | Non-Responsive | No Bid | No Bid | *McCoy 984846 \$105.00/M |
| 18. | McCoy (or equal), Matte, White, Book, 23" x 35", 100 lb., 96 brightness or better | McCoy 984854 \$179.25/M | No Bid | Non-Responsive | Non-Responsive | McCoy \$184.00/M | No Bid | *McCoy 984854 \$172.60/M |
| 19. | McCoy (or equal), Matte, White, Cover, 23" x 35", 80 lb., 96 brightness or better | McCoy 984985 \$269.25/M | No Bid | Non-Responsive | Non-Responsive | No Bid | No Bid | *McCoy 984985 \$259.30/M |

*Recommended award.

| ITEM # | DESCRIPTION | KIRK | LIBERTY PAPER & PRINTING | OFFICE MAX | SPICERS PAPER CO. | UNISOURCE PAPER | XEROX | XPEDX |
|--------|---|---|---|----------------|-------------------|----------------------|---|--|
| 20. | McCoy (or equal), Matte, White, Cover, 19" x 25", 80 lb., 96 brightness or better | McCoy 984969 \$158.50/M | No Bid | Non-Responsive | Non-Responsive | No Bid | No Bid | *McCoy 984969 \$146.00/M |
| 21. | McCoy (or equal) Matte, White, Cover, 19" x 25", 100 lb., 96 brightness or better | McCoy 985028 \$198.70/M | No Bid | Non-Responsive | Non-Responsive | McCoy \$204.00/M | No Bid | *McCoy 985028 \$191.40/M |
| 22. | McCoy (or equal) Matte, White, Cover, 23" x 35", 100 lb., 96 brightness or better | McCoy 985044 \$336.60/M | No Bid | Non-Responsive | Non-Responsive | McCoy \$345.00/M | No Bid | *McCoy 985044 \$324.15/M |
| 23. | #10 Envelopes, White Wove, 24 lb., Make-Ready Flap | No Bid | No Bid | Non-Responsive | Non-Responsive | No Bid | No Bid | *C Flap Endurance 572523- \$14.90/M |
| 24. | Hammermill (or equal) Color Copy Paper, Photo White, Ultra Smooth, 32 lb., 11" x 17", 98 brightness | *Hammermill 618877 \$36.70/M | Hammermill HC-32-1117-CCP \$47.00/M | Non-Responsive | Non-Responsive | Cougar \$37.58/M | Xerox Color Exp Elite 100 Bright, 3R11764 \$15.86/M (40+loose) | Hammermill 618877 \$37.60/M |
| 25. | Hammermill (or equal) Color Copy Paper, Photo White, Ultra Smooth, 32 lb., 12" x 18", 98 brightness | *Hammermill 618877 \$36.70/M | Hammermill HC-1218-CCP ** 28 lb ** \$47.95/M | Non-Responsive | Non-Responsive | Cougar \$43.41/M | Xerox Color Exp Elite 100 Bright, 3R11766 \$38.50/M (40+loose) | Mohawk Color Copy (mill - full ctn only) 541353 \$47.50/M |
| 26. | Hammermill (or equal) Color Copy, Cover, Photo White, Ultra Smooth, 100 lb., 11" x 17", 98 brightness | *Hammermill 618877 \$81.00/M | Hammermill HCC-1117-100C \$99.95/M | Non-Responsive | Non-Responsive | Cougar \$89.81/M | Xerox Color Exp Elite 3R11775 \$77.19/M (40+loose) | Hammermill 618572 \$85.00/M |
| 27. | Hammermill (or equal) Color Copy, Cover, Photo White, Ultra Smooth, 100 lb., 12" x 18", 98 brightness | *Hammermill 618877 \$81.00/M | Hammermill HCC-1218-100C \$129.00/M | Non-Responsive | Non-Responsive | Cougar \$103.76/M | Xerox Color Exp Elite 3R11776 \$33.22/M (40+loose) | Hammermill 618579 \$98.25/M |

| | | | | | | | |
|-----------------------|------|------|---|---|------|--|---------------------------------|
| Fuel Surcharge/Per PO | \$ 0 | \$ 0 | - | - | \$ 0 | Orders equal to or less than \$500.00, \$10 charge | \$4 - \$10 varies every quarter |
|-----------------------|------|------|---|---|------|--|---------------------------------|

| | | | | | | | |
|---|------|------|---|---|------|--|------------------------|
| Charge for Ordering Less than a Full Pallet of Bond Paper | \$ 0 | \$ 0 | - | - | \$ 0 | Various delivery charges exist - see attached list | Minimum order \$500.00 |
|---|------|------|---|---|------|--|------------------------|

mcc/8-24-09 Board

*Recommended Award

*Recommended award.

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|-------------------------------|--------------------------------|----|------|-----------|
| 10-P0011223 | 200.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011224 | 2,169.56 | ECS IMAGING INC | Equipment - Federal Progs >200 | SP | | 7/13/2009 |
| 10-P0011225 | 2,000.00 | GRAINGER | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011226 | 1,208.85 | WAXIE SANITARY SUPPLY | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011227 | 1,000.00 | UNISOURCE PAPER CO | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011228 | 1,000.00 | UNITED AUTOMOTIVE SVC INC | Contracted Repair Services | | | 7/13/2009 |
| 10-P0011229 | 2,000.00 | WAXIE SANITARY SUPPLY | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011230 | 400.00 | WOODWARD'S ACE HARDWARE | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011231 | 1,500.00 | HOME DEPOT | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011232 | 500.00 | WAXIE SANITARY SUPPLY | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011233 | 2,000.00 | UNISAN PRODUCTS | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011234 | 5,000.00 | AMERICAN CHEMICAL & SANITARY | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011235 | 1,000.00 | FRY'S ELECTRONICS | Instructional Supplies | SP | | 7/13/2009 |
| 10-P0011236 | 3,700.00 | ORANGE COUNTY DEPT OF ED | Courier/Delivery Services | | | 7/13/2009 |
| 10-P0011237 | 1,500.00 | HOME DEPOT | Non-Instructional Supplies | | | 7/13/2009 |
| 10-P0011238 | 57.09 | SCHICK RECORDS MGMT | Instructional Supplies | SP | | 7/13/2009 |
| 10-P0011239 | 500.00 | ELECTRONIC TIMES | Repair & Replacement Parts | SP | | 7/13/2009 |
| 10-P0011241 | 500.00 | HOME DEPOT | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011242 | 2,000.00 | EBERHARD EQUIPMENT | Repair & Replacement Parts | | | 7/14/2009 |
| 10-P0011243 | 1,500.00 | ALAN'S LAWNMOWER & GARDEN CTR | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011244 | 2,000.00 | ANGELUS QUARRIES BLDG | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011245 | 800.00 | SANTA ANA TOWING | Contracted Repair Services | | | 7/14/2009 |
| 10-P0011246 | 300.00 | APPLIED INDUSTRIAL TECH | Repair & Replacement Parts | | | 7/14/2009 |
| 10-P0011247 | 2,000.00 | UNITED RENTALS | Rental-Equipment (Short-term) | | | 7/14/2009 |
| 10-P0011248 | 4,000.00 | WARE DISPOSAL CO INC | Rental-Equipment (Short-term) | | | 7/14/2009 |
| 10-P0011249 | 10,000.00 | UNITED AUTOMOTIVE SVC INC | Contracted Repair Services | | | 7/14/2009 |
| 10-P0011250 | 3,000.00 | VODIE'S WHEEL ALIGNMENT | Contracted Repair Services | | | 7/14/2009 |
| 10-P0011251 | 3,250.00 | STERICYCLE INC | Hazardous Materials Removal | SP | | 7/14/2009 |
| 10-P0011252 | 1,264.00 | ORANGE COUNTY REGISTER | Buildings - Legal Expenses | SP | | 7/14/2009 |

5.23 (1)

No. 5.23

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|-------------------------------|--------------------------------|----|------|-----------|
| 10-P0011253 | 3,150.00 | DEPT OF GENERAL SERVICES | Buildings - DSA Fees | SP | BOND | 7/14/2009 |
| 10-P0011254 | 22,150.00 | DEPT OF GENERAL SERVICES | Buildings - DSA Fees | SP | BOND | 7/14/2009 |
| 10-P0011255 | 8,500.00 | DEPT OF GENERAL SERVICES | Buildings - DSA Fees | SP | BOND | 7/14/2009 |
| 10-P0011256 | 11,500.00 | DEPT OF GENERAL SERVICES | Buildings - DSA Fees | SP | BOND | 7/14/2009 |
| 10-P0011257 | 2,500.00 | VILLAGE NURSERIES | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011258 | 2,500.00 | ALAN'S LAWNMOWER & GARDEN CTR | Contracted Repair Services | | | 7/14/2009 |
| 10-P0011259 | 10,000.00 | MONOPRICE INC | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011260 | 28,844.00 | SEVILLE CONSTRUCTION SVCS INC | Buildings - Construction Mgmt | SP | | 7/14/2009 |
| 10-P0011261 | 7,503.75 | VISUCATE | Software License and Fees | SP | | 7/14/2009 |
| 10-P0011262 | 1,000.00 | AHERN RENTALS | Rental-Equipment (Short-term) | | | 7/14/2009 |
| 10-P0011263 | 220.00 | CCLC COMMUNITY COLLEGE LEAGUE | Conference Expenses | | | 7/14/2009 |
| 10-P0011264 | 525.00 | ACCT ASSOC OF COMMUNITY | Conference Expenses | | | 7/14/2009 |
| 10-P0011265 | 4,000.00 | BELL PIPE & SUPPLY CO | Repair & Replacement Parts | | | 7/14/2009 |
| 10-P0011266 | 4,000.00 | BURKE ENGINEERING | Repair & Replacement Parts | | | 7/14/2009 |
| 10-P0011267 | 7,000.00 | DUNN EDWARDS CORP | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011268 | 21,980.56 | GLASBY MAINTENANCE SUPPLY | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011270 | 2,560.00 | MORENO'S RESTAURANT | Food and Food Service Supplies | SP | | 7/14/2009 |
| 10-P0011272 | 10,000.00 | GRAINGER | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011273 | 500.00 | GRAINGER | Instructional Supplies | | | 7/14/2009 |
| 10-P0011274 | 2,000.00 | HOME DEPOT | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011275 | 500.00 | ACTION ELECTRONICS | Instructional Supplies | | | 7/14/2009 |
| 10-P0011276 | 10,000.00 | GANAHL LUMBER CO | Non-Instructional Supplies | | | 7/14/2009 |
| 10-P0011277 | 1,000.00 | CARQUEST AUTO PARTS | Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011278 | 625.00 | RIO GRANDE JEWELRY & GEMS | Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011279 | 2,400.00 | DON BOOKSTORE | Books Paid for Students | SP | | 7/15/2009 |
| 10-P0011280 | 500.00 | GRIFFIN ACE HARDWARE | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011281 | 500.00 | RADIO SHACK | Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011282 | 3,000.00 | REGENCY LIGHTING | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011283 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 7/15/2009 |

5.23 (2)

Legend: * = Multiple Accounts for this P.O SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|----------------------------------|--------------------------------|----|------|-----------|
| 10-P0011284 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011285 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011286 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011287 | 500.00 | STATER BROS | Food and Food Service Supplies | SP | | 7/15/2009 |
| 10-P0011288 | 10,086.56 | PIONEER CHEMICAL CO | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011289 | 1,500.00 | PARADISE BAKERY & CAFE | Food and Food Service Supplies | SP | | 7/15/2009 |
| 10-P0011290 | 400.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011291 | 3,983.12 | ORANGE COAST PLUMBING INC | Building Improvements | SP | | 7/15/2009 |
| 10-P0011292 | 500.00 | SMART & FINAL | Food and Food Service Supplies | SP | | 7/15/2009 |
| 10-P0011293 | 75,000.00 | RESERVE ACCOUNT | Postage | | | 7/15/2009 |
| 10-P0011294 | 721.12 | UNISOURCE PAPER CO | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011295 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011296 | 1,176.85 | XPEDX PAPER CO | Instructional Supplies | | | 7/15/2009 |
| 10-P0011297 | 3,600.00 | QUEST DIAGNOSTICS | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011298 | 2,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011299 | 2,000.00 | EXECUTIVE ENVIRONMENTAL | Maint/Oper Service Agreements | | | 7/15/2009 |
| 10-P0011300 | 500.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011301 | 600.00 | PYRO-COMM SYSTEMS INC | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011302 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011303 | 1,000.00 | GENERAL AIR COMPRESSORS | Maint/Oper Service Agreements | | | 7/15/2009 |
| 10-P0011304 | 750.00 | SCHORR METALS INC | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011305 | 3,000.00 | COSCO FIRE PROTECTION INC | Maint/Oper Service Agreements | | | 7/15/2009 |
| 10-P0011306 | 1,500.00 | PLUMBING & INDUSTRIAL SUPPLY | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011307 | 4,000.00 | HD SUPPLY PLUMBING/HVAC LTD | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011308 | 1,000.00 | RAMCO REFRIGERATION & AIR | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011309 | 3,000.00 | FRANK'S LOCKS & DOOR CLOSERS INC | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011310 | 500.00 | ORKIN PEST CONTROL | Maint/Oper Service Agreements | | | 7/15/2009 |
| 10-P0011311 | 1,000.00 | AMTECH ELEVATOR SERVICES | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011312 | 2,000.00 | A & W ELECTRIC MOTORS INC | Repair & Replacement Parts | | | 7/15/2009 |

5.23 (3)

Legend: * = Multiple Accounts for this P O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|--------------------------------|--------------------------------|----|------|-----------|
| 10-P0011313 | 6,000.00 | PROGRESSIVE FLOOR COVERING INC | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011314 | 700.00 | JM MCKINNEY CO INC | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011315 | 3,000.00 | VORTEX INDUSTRIES | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011316 | 10,000.00 | HOME DEPOT | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011317 | 3,000.00 | RF MACDONALD CO | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011318 | 1,500.00 | ORANGE COUNTY PUMP CO | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011319 | 10,000.00 | ORANGE COAST PLUMBING INC | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011320 | 2,000.00 | FRANKLIN AIR CONDITIONING | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011321 | 4,000.00 | AIRCO ENERGY SYSTEMS | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011322 | 1,000.00 | ROSS GATE | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011323 | 1,500.00 | ELECTRO INDUSTRY INC | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011324 | 10,000.00 | WESTERN POWER SYSTEMS | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011325 | 1,504.00 | WARE DISPOSAL CO INC | Rental - Other (Short-term) | | | 7/15/2009 |
| 10-P0011326 | 8,600.00 | EXTRA SPACE STORAGE | Rental - Facility (Short-term) | | | 7/15/2009 |
| 10-P0011327 | 1,350.00 | HAULAWAY STORAGE | Rental - Other (Short-term) | | | 7/15/2009 |
| 10-P0011328 | 1,000.00 | ARAMARK UNIFORM SERVICES | Laundry & Dry Cleaning Service | SP | | 7/15/2009 |
| 10-P0011329 | 444.00 | TAB ANSWER NETWORK | Contracted Services | | | 7/15/2009 |
| 10-P0011330 | 500.00 | ROTO ROOTER SVC | Contracted Services | | | 7/15/2009 |
| 10-P0011331 | 2,000.00 | WESTERN POWER SYSTEMS | Contracted Repair Services | | | 7/15/2009 |
| 10-P0011332 | 1,200.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011333 | 34.26 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011334 | 2,000.00 | SARGENT WELCH | Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011335 | 8,000.00 | KATEK SOLUTIONS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011336 | 190.31 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011337 | 15,000.00 | SC FUELS | Gasoline | | | 7/15/2009 |
| 10-P0011338 | 6,500.00 | SLUSSER TOBY | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011339 | 52.01 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011340 | 1,000.00 | NITAO NURSERY | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011341 | 2,000.00 | ORANGE COUNTY FARM SUPPLY | Non-Instructional Supplies | | | 7/15/2009 |

5.23 (4)

Legend: * = Multiple Accounts for this P O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|----------|-------------------------------|----------------------------|----|------|-----------|
| 10-P0011342 | 5,000.00 | HYDRO SCAPE PRODUCTS INC | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011343 | 12.63 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011344 | 2,000.00 | JOHNSTONE SUPPLY | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011345 | 1,000.00 | MICRO CONTROL SYSTEMS | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011346 | 1,000.00 | ORANGE COUNTY PUMP CO | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011347 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011348 | 1,000.00 | MILLER'S FAB & WELD CORP | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011349 | 7,000.00 | RSD REFRIGERATION SUPPLIES | Repair & Replacement Parts | | | 7/15/2009 |
| 10-P0011350 | 4,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011351 | 1,500.00 | IRVINE PIPE SUPPLY | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011352 | 3,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011353 | 1,000.00 | STATE CHEMICAL MFG CO | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011354 | 235.00 | CALIF LAND SURVEYORS ASSOC | Advertising | SP | | 7/15/2009 |
| 10-P0011355 | 1,000.00 | TAYLOR FLAG & BANNER CO | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011356 | 500.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011357 | 5,000.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011358 | 1,000.00 | THOMPSON DOOR & FRAME INC | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011359 | 1,500.00 | IMPERIAL PRODUCTS INC | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011360 | 5,000.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 7/15/2009 |
| 10-P0011361 | 2,500.00 | REXEL ESD | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011362 | 2,000.00 | WESTERN ILLUMINATED PLASTICS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011363 | 5,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011364 | 500.00 | MARVAC ELECTRONICS | Instructional Supplies | | | 7/15/2009 |
| 10-P0011365 | 500.00 | GRIFFIN ACE HARDWARE | Instructional Supplies | | | 7/15/2009 |
| 10-P0011366 | 3,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011368 | 300.00 | RADIO SHACK | Instructional Supplies | | | 7/15/2009 |
| 10-P0011369 | 200.00 | RADIO SHACK | Instructional Supplies | | | 7/15/2009 |
| 10-P0011370 | 250.00 | ORANGE COUNTY FIRE PROTECTION | Non-Instructional Supplies | | | 7/15/2009 |
| 10-P0011371 | 500.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/15/2009 |

5.23 (5)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|------------------------------------|--------------------------------|----|------|-----------|
| 10-P0011372 | 234.20 | AMERICAN EXPRESS | Conference Expenses | | | 7/15/2009 |
| 10-P0011373 | 500.00 | NAEIR | Non-Instructional Supplies | SP | | 7/16/2009 |
| 10-P0011374 | 10,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/16/2009 |
| 10-P0011375 | 1,500.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/16/2009 |
| 10-P0011376 | 2,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/16/2009 |
| 10-P0011377 | 52.58 | SCHOOL SPECIALTY CHILDCRAFT | Instructional Supplies | SP | | 7/16/2009 |
| 10-P0011379 | 708.00 | PACIFIC CLIPPINGS | Books, Mags & Ref Mat, Non-Lib | | | 7/16/2009 |
| 10-P0011380 | 223.25 | TOWNSEND PRESS | Books, Mags & Ref Mat, Non-Lib | SP | | 7/16/2009 |
| 10-P0011381 | 4,860.00 | TEAM ONE MANAGEMENT | Contracted Custodial Services | SP | | 7/16/2009 |
| 10-P0011382 | 500.00 | SMART & FINAL | Food and Food Service Supplies | SP | | 7/20/2009 |
| 10-P0011383 | 350.00 | RECORDING FOR THE BLIND | Inst Dues & Memberships | SP | | 7/20/2009 |
| 10-P0011384 | 500.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | | | 7/20/2009 |
| 10-P0011385 | 500.00 | EDWARDS MEDICAL SUPPLY INC | Non-Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011386 | 76.13 | IMAGE PRINTING SOLUTIONS | Non-Instructional Supplies | | | 7/20/2009 |
| 10-P0011387 | 142.50 | NEW READERS PRESS | Books, Mags & Ref Mat, Non-Lib | SP | | 7/20/2009 |
| 10-P0011388 | 750.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 7/20/2009 |
| 10-P0011389 | 332.21 | HOUGHTON MIFFLIN HARCOURT PUBL | Books, Mags & Ref Mat, Non-Lib | SP | | 7/20/2009 |
| 10-P0011390 | 435.53 | MCGRAW HILL CONTEMPORARY | Books, Mags & Ref Mat, Non-Lib | SP | | 7/20/2009 |
| 10-P0011391 | 471.32 | CDW GOVERNMENT INC. | Repair & Replacement Parts | | | 7/20/2009 |
| 10-P0011392 | 700.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011393 | 97.31 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | | | 7/20/2009 |
| 10-P0011394 | 2,000.00 | PETE'S ROAD SVC | Contracted Repair Services | | | 7/20/2009 |
| 10-P0011395 | 1,500.00 | BEARCOM | Repair & Replacement Parts | | | 7/20/2009 |
| 10-P0011396 | 150.00 | WAXIE SANITARY SUPPLY | Non-Instructional Supplies | | | 7/20/2009 |
| 10-P0011397 | 750.00 | HOME DEPOT | Non-Instructional Supplies | | | 7/20/2009 |
| 10-P0011398 | 345.71 | COMPUTERIZED ASSESS & PLACEMENT | Non-Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011399 | 428.96 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011400 | 10,231.03 | CPP CONSULTING PSYCHOLOGISTS PRESS | Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011401 | 77.43 | DEPT OF GENERAL SERVICES | Non-Instructional Supplies | SP | | 7/20/2009 |

5.23 (6)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|--------------------------------|--------------------------------|----|------|-----------|
| 10-P0011402 | 225.00 | CITY OF ORANGE | Other Licenses & Fees | | | 7/20/2009 |
| 10-P0011405 | 530 00 | PACIFIC TELEMAGEMENT SVCS | Telephone & Pager Services | | | 7/20/2009 |
| 10-P0011406 | 1,200.00 | TURF STAR INC | Contracted Repair Services | | | 7/20/2009 |
| 10-P0011407 | 2,000 00 | TENNANT SALES & SVC CO | Contracted Repair Services | | | 7/20/2009 |
| 10-P0011408 | 2,000.00 | EBERHARD EQUIPMENT | Contracted Repair Services | | | 7/20/2009 |
| 10-P0011409 | 600.00 | PESTAL PETER A. | Contracted Repair Services | | | 7/20/2009 |
| 10-P0011410 | 4,000.00 | TREESMITH ENTERPRISES INC | Maint/Oper Service Agreements | | | 7/20/2009 |
| 10-P0011411 | 12,000.00 | BUSCHE DONALD | Contracted Services | SP | | 7/20/2009 |
| 10-P0011412 | 882.19 | FRANKLIN AIR CONDITIONING | Contracted Repair Services | | | 7/20/2009 |
| 10-P0011413 | 90.00 | COUNTY OF ORANGE | Other Licenses & Fees | | | 7/20/2009 |
| 10-P0011414 | 1,800.00 | GMS ELEVATOR | Contracted Services | | | 7/20/2009 |
| 10-P0011415 | 308 90 | COMPUTERLAND OF SILICON VALLEY | Non-Instructional Software | SP | | 7/20/2009 |
| 10-P0011416 | 73.23 | PINNACLE RADIO INC | Non-Instructional Supplies | | | 7/20/2009 |
| 10-P0011417 | 42,240.00 | JOHNSTON INSPECTIONS | Buildings - Construction Tests | SP | BOND | 7/20/2009 |
| 10-P0011418 | 142.39 | PAPER MART | Non-Instructional Supplies | | | 7/20/2009 |
| 10-P0011419 | 42,240.00 | JOHNSTON INSPECTIONS | Buildings - Construction Tests | SP | BOND | 7/20/2009 |
| 10-P0011420 | 27,640.90 | DE LA TORRE COMMERCIAL | Buildings - Contracted Svcs | SP | BOND | 7/20/2009 |
| 10-P0011421 | 193 44 | HILLS BROS LOCK & SAFE | Contracted Repair Services | | | 7/20/2009 |
| 10-P0011422 | 874.00 | COLLEGESOURCE INC | Software Support Service | | | 7/20/2009 |
| 10-P0011423 | 8,000 00 | DON BOOKSTORE | Non-Instructional Supplies | | | 7/20/2009 |
| 10-P0011424 | 1,000.00 | ONE SOURCE DISTRIBUTORS INC | Non-Instructional Supplies | | | 7/20/2009 |
| 10-P0011425 | 2,000.00 | MCKESSON GENERAL MEDICAL CORP | Non-Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011426 | 2,250.00 | POINT AND CLICK SOLUTIONS INC | Software Support Service | SP | | 7/20/2009 |
| 10-P0011427 | 40.00 | EDUCAUSE | Software License and Fees | | | 7/20/2009 |
| 10-P0011428 | 40.00 | EDUCAUSE | Software License and Fees | | | 7/20/2009 |
| 10-P0011429 | 3,778.54 | SOCCER CENTRAL | Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011430 | 5,000 00 | ORANGE EMPIRE CONFERENCE | Inst Dues & Memberships | | | 7/20/2009 |
| 10-P0011431 | 22,500.00 | TODD M. REITER | Gain (Loss) - Insurance Settle | | | 7/20/2009 |
| 10-P0011432 | 1,000.00 | EL PRADO GOLF COURSE | Rental - Facility (Short-term) | | | 7/20/2009 |

5.23 (7)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-----------------|--------------|-----------------------------------|----------------------------------|----|------|-----------|
| 10-P0011433 | 300.00 | SUPER SPORTS & RECREATION CTR | Rental - Facility (Short-term) | | | 7/20/2009 |
| 10-P0011435 | 2,200.00 | MCKESSON GENERAL MEDICAL CORP | Non-Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011437 | 250.00 | DON BOOKSTORE | Non-Instructional Supplies | SP | | 7/20/2009 |
| 10-P0011440 | 40.00 | EDUCAUSE | Software License and Fees | | | 7/20/2009 |
| 10-P0011441 | 14,674.13 | COR O VAN MOVING | Buildings - Relocation/Moving | SP | BOND | 7/21/2009 |
| 10-P0011442 | 2,000.00 | D4 SOLUTIONS INC. | Repair & Replacement Parts | | | 7/21/2009 |
| 10-P0011443 | 350.00 | NIAGARA PLUMBING | Non-Instructional Supplies | | | 7/21/2009 |
| 10-P0011444 | 500.00 | HOME DEPOT | Non-Instructional Supplies | | | 7/21/2009 |
| 10-P0011445 | 69.60 | COAST TO COAST BUSINESS | Non-Instructional Supplies | | | 7/21/2009 |
| 10-P0011446 | 4,023.75 | KACE | Equipment - All Other > \$1,000 | | | 7/21/2009 |
| 10-P0011447 | 100.00 | PESTAL PETER A. | Contracted Services | | | 7/21/2009 |
| 10-P0011448 | 500.00 | FRANK'S LOCKS & DOOR CLOSERS INC. | Contracted Repair Services | | | 7/21/2009 |
| 10-P0011449 | 500.00 | WESTERN POWER SYSTEMS | Contracted Services | | | 7/21/2009 |
| 10-P0011450 | 1,000.00 | CURRENT ELECTRIC | Contracted Repair Services | | | 7/21/2009 |
| 10-P0011452 | 1,500.00 | FRANKLIN AIR CONDITIONING | Contracted Services | | | 7/21/2009 |
| 10-P0011453 | 200.00 | ORANGE COUNTY FIRE PROTECTION | Contracted Services | | | 7/21/2009 |
| 10-P0011454 | 7,000.00 | COMPUCOM SYSTEMS INC | Contracted Repair Services | | | 7/21/2009 |
| 10-P0011455 | 250.00 | MONEY MACHINES INTERNATIONAL | Contracted Services | SP | | 7/21/2009 |
| 10-P0011456 | 1,500.00 | NINYO & MOORE | Buildings - Engineering Costs | SP | BOND | 7/21/2009 |
| 10-P0011458 | 660.33 | SIERRA WHOLESALE HARDWARE INC | Equip/Software - >\$200 <\$1,000 | SP | BOND | 7/21/2009 |
| 10-P0011459 | 823.13 | ACR PUBLICATIONS INC | Instructional Supplies | SP | | 7/21/2009 |
| 10-P0011460 | 2,160.00 | SARS SOFTWARE PRODUCTS INC | Software License and Fees | SP | | 7/21/2009 |
| 10-P0011461 | 2,077,036.00 | ASCIP | Workers Compensation Insuranc | | | 7/21/2009 |
| 10-P0011462 | 464.24 | BON APPETIT | Food and Food Service Supplies | SP | | 7/21/2009 |
| 10-P0011463 | 2,235.90 | UNISOURCE PAPER CO | Non-Instructional Supplies | | | 7/21/2009 |
| 10-P0011467 | 1,500.00 | PURCHASE POWER | Postage | | | 7/21/2009 |
| * 10-P0011468 | 20,920.00 | COAST ELECTRIC | Buildings - Contracted Svcs | SP | BOND | 7/22/2009 |
| 10-P0011469 | 500.00 | FRANK'S LOCKS & DOOR CLOSERS INC. | Non-Instructional Supplies | | | 7/22/2009 |
| (8) 10-P0011470 | 300.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/22/2009 |

* (8)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|----------------------------------|--------------------------------|----|------|-----------|
| 10-P0011471 | 1,114.69 | QQN INC | Reproduction/Printing Expenses | SP | | 7/22/2009 |
| 10-P0011472 | 1,739.40 | BEST WESTERN | Other Student Travel Expenses | SP | | 7/22/2009 |
| 10-P0011473 | 3,019.20 | HOLIDAY INN & SUITES | Other Student Travel Expenses | SP | | 7/22/2009 |
| 10-P0011474 | 3,308.25 | GOLD COAST TOURS | Transportation - Student | SP | | 7/22/2009 |
| 10-P0011475 | 3,700.00 | DIAZ CYNTHIA M | Food and Food Service Supplies | SP | | 7/22/2009 |
| 10-P0011476 | 647.33 | DON BOOKSTORE | Non-Instructional Supplies | SP | | 7/22/2009 |
| 10-P0011477 | 2,000.00 | DON BOOKSTORE | Non-Instructional Supplies | SP | | 7/22/2009 |
| 10-P0011478 | 440.13 | MCGRAW HILL CONTEMPORARY | Books, Mags & Ref Mat, Non-Lib | SP | | 7/22/2009 |
| 10-P0011482 | 1,000.00 | STATER BROS | Food and Food Service Supplies | SP | | 7/22/2009 |
| 10-P0011483 | 1,087.50 | EL POLLO NORTENO | Food and Food Service Supplies | SP | | 7/22/2009 |
| 10-P0011484 | 8,000.00 | ROTO ROOTER SVC | Contracted Repair Services | | | 7/22/2009 |
| 10-P0011485 | 2,000.00 | CURRENT ELECTRIC | Contracted Repair Services | | | 7/22/2009 |
| 10-P0011486 | 2,000.00 | AMERICAN CITY PEST CONTROL INC | Contracted Repair Services | | | 7/22/2009 |
| 10-P0011487 | 3,500.00 | CONTROL MAINTENANCE & REPAIR INC | Contracted Repair Services | | | 7/22/2009 |
| 10-P0011488 | 30,687.00 | CCLC COMMUNITY COLLEGE LEAGUE | Inst Dues & Memberships | | | 7/22/2009 |
| 10-P0011489 | 1,300.00 | NAT'L SIGN & MARKETING CORP | Contracted Repair Services | | | 7/22/2009 |
| 10-P0011490 | 85.00 | FRANKLIN AIR CONDITIONING | Contracted Repair Services | | | 7/22/2009 |
| 10-P0011491 | 54.36 | DELL COMPUTER | Non-Instructional Supplies | SP | | 7/22/2009 |
| 10-P0011492 | 24,901.00 | KLM AIR INC | Building Improvements | | | 7/22/2009 |
| 10-P0011493 | 1,000.00 | JFK TRANSPORTATION | Transportation - Student | SP | | 7/23/2009 |
| 10-P0011494 | 7,436.00 | DE LA TORRE COMMERCIAL | Buildings - Contracted Svcs | SP | BOND | 7/23/2009 |
| 10-P0011495 | 860.00 | COAST ELECTRIC | Buildings - Contracted Svcs | SP | BOND | 7/23/2009 |
| 10-P0011496 | 250.30 | KELLY PAPER | Non-Instructional Supplies | | | 7/23/2009 |
| 10-P0011497 | 75.62 | DEPT OF GENERAL SERVICES | Non-Instructional Supplies | | | 7/23/2009 |
| 10-P0011498 | 2,500.00 | RABUN'S AUTO GLASS | Repair & Replacement Parts | | | 7/23/2009 |
| 10-P0011499 | 3,000.00 | COAST ROOF CO INC | Contracted Repair Services | | | 7/23/2009 |
| 10-P0011500 | 3,000.00 | LA HABRA FENCE CO INC | Repair & Replacement Parts | | | 7/23/2009 |
| 10-P0011501 | 1,000.00 | ATLANTIC ELECTRIC CO | Contracted Repair Services | | | 7/23/2009 |
| 10-P0011502 | 3,000.00 | AA EQUIPMENT | Contracted Repair Services | | | 7/23/2009 |

5.23 (9)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|---------------------------------|-----------------------------|----|------|-----------|
| 10-P0011503 | 200.00 | UNITED RENTALS | Contracted Repair Services | | | 7/23/2009 |
| 10-P0011504 | 280.00 | CONSUMER AFFAIRS | Contracted Services | | | 7/23/2009 |
| 10-P0011505 | 600.00 | PAPER DEPOT | Contracted Services | | | 7/23/2009 |
| 10-P0011506 | 708.00 | PAPER DEPOT | Rental - Other (Short-term) | | | 7/23/2009 |
| 10-P0011507 | 10,000.00 | HARDY & HARPER INC | Contracted Repair Services | | | 7/23/2009 |
| 10-P0011508 | 25.00 | PAPER DEPOT | Contracted Services | | | 7/23/2009 |
| 10-P0011509 | 300.00 | NACCTEP NAT'L ASSOC OF COMM | Inst Dues & Memberships | SP | | 7/23/2009 |
| * 10-P0011510 | 36,074.59 | EBSCO SUBSCRIPTION SVCS | Library Books - Periodicals | SP | | 7/23/2009 |
| 10-P0011511 | 632.39 | HW WILSON CO | Library Books - Periodicals | SP | | 7/23/2009 |
| 10-P0011512 | 2,200.00 | RSCCD | Other Exp Paid for Students | SP | | 7/23/2009 |
| 10-P0011513 | 2,000.00 | FREY SCIENTIFIC | Instructional Supplies | SP | | 7/23/2009 |
| 10-P0011514 | 8,250.00 | WEBSITEASP INC | Software Support Service | SP | | 7/23/2009 |
| 10-P0011515 | 5,000.00 | CHEVRON | Gasoline | | | 7/27/2009 |
| 10-P0011516 | 2,000.00 | SO COUNTIES LUBRICANTS | Gasoline | | | 7/27/2009 |
| 10-P0011517 | 1,000.00 | UNITED RENTALS | Gasoline | | | 7/27/2009 |
| 10-P0011518 | 1,000.00 | CARQUEST AUTO PARTS | Repair & Replacement Parts | | | 7/27/2009 |
| 10-P0011519 | 3,000.00 | DAPPER TIRE | Repair & Replacement Parts | | | 7/27/2009 |
| 10-P0011520 | 500.00 | ORANGE COUNTY AUTO PARTS | Repair & Replacement Parts | | | 7/27/2009 |
| 10-P0011521 | 3,000.00 | POWERTRON | Repair & Replacement Parts | | | 7/27/2009 |
| 10-P0011522 | 400.00 | PRAXAIR DIST INC | Repair & Replacement Parts | | | 7/27/2009 |
| 10-P0011523 | 800.00 | REPUBLIC ENGINES | Repair & Replacement Parts | | | 7/27/2009 |
| 10-P0011524 | 4,000.00 | TENNANT SALES & SVC CO | Repair & Replacement Parts | | | 7/27/2009 |
| 10-P0011525 | 2,000.00 | YALE CHASE | Repair & Replacement Parts | | | 7/27/2009 |
| 10-P0011526 | 2,000.00 | EL MAISTRO TRANSMISSION SVC INC | Contracted Repair Services | | | 7/27/2009 |
| 10-P0011527 | 1,000.00 | R & B PRODUCTS USA LLC | Contracted Repair Services | | | 7/27/2009 |
| 10-P0011528 | 250.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 7/27/2009 |
| 10-P0011529 | 1,218.00 | SAN DIEGO STATE UNIVERSITY | Software License and Fees | SP | | 7/27/2009 |
| 10-P0011531 | 150.00 | GLORIA R. HOLGUIN | Conference Expenses | | | 7/27/2009 |
| 10-P0011532 | 700.00 | COUNTY AUTO & BOAT UPHOLSTERY | Contracted Repair Services | | | 7/27/2009 |

5.23 (10)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|--------------------------------|----------------------------------|----|------|-----------|
| 10-P0011533 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/27/2009 |
| 10-P0011534 | 4,113.08 | AMERICAN MAILING PRINTING & | Packaging/Mail Prep/Processing | SP | | 7/27/2009 |
| 10-P0011535 | 500.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | | | 7/27/2009 |
| 10-P0011536 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 7/27/2009 |
| 10-P0011538 | 500.00 | WALLY MACHINERY & TOOL SUPPLY | Instructional Supplies | | | 7/27/2009 |
| 10-P0011539 | 1,500.00 | MATERIAL HANDLING SUPPLY INC | Contracted Repair Services | | | 7/27/2009 |
| 10-P0011540 | 4,000.00 | HELMUTH JOHN | Contracted Repair Services | | | 7/27/2009 |
| 10-P0011541 | 3,000.00 | DON BOOKSTORE | Books, Mags & Ref Mat, Non-Lib | SP | | 7/27/2009 |
| 10-P0011542 | 425.00 | NBIA NAT'L BUSINESS INCUBATION | Inst Dues & Memberships | | | 7/27/2009 |
| 10-P0011543 | 5,000.00 | DON BOOKSTORE | Books, Mags & Ref Mat, Non-Lib | SP | | 7/27/2009 |
| 10-P0011544 | 18,920.00 | DE LA TORRE COMMERCIAL | Buildings - Contracted Svcs | SP | BOND | 7/27/2009 |
| 10-P0011545 | 1,530.00 | ROBERT WILLIAMS | Contracted Repair Services | | | 7/27/2009 |
| 10-P0011546 | 2,250.00 | PACIFIC SYSTEMS ELECTRIC INC | Contracted Repair Services | | | 7/27/2009 |
| 10-P0011547 | 3,123.30 | CVR COMPUTER SUPPLIES, INC | Non-Instructional Supplies | SP | | 7/27/2009 |
| 10-P0011548 | 584.33 | SEHI COMPUTER PRODUCTS | Non-Instructional Supplies | SP | | 7/27/2009 |
| 10-P0011549 | 525.00 | LIBRARY OF CONGRESS | Internet Services | | | 7/28/2009 |
| 10-P0011550 | 1,500.00 | KNORR SYSTEMS INC | Non-Instructional Supplies | | | 7/28/2009 |
| 10-P0011551 | 2,000.00 | WAXIE SANITARY SUPPLY | Non-Instructional Supplies | | | 7/28/2009 |
| 10-P0011552 | 500.00 | FRY'S ELECTRONICS | Instructional Supplies | SP | | 7/28/2009 |
| 10-P0011554 | 5,000.00 | PHARMEDIX | Non-Instructional Supplies | SP | | 7/28/2009 |
| 10-P0011555 | 80.00 | ORANGE COUNTY TRAINING | Inst Dues & Memberships | | | 7/28/2009 |
| 10-P0011556 | 831.94 | DON BOOKSTORE | Books, Mags & Ref Mat, Non-Lib | SP | | 7/28/2009 |
| 10-P0011557 | 800.00 | DUNN EDWARDS CORP | Non-Instructional Supplies | | | 7/28/2009 |
| 10-P0011558 | 21.52 | AMAZON COM | Library Books - Comp Software | | | 7/28/2009 |
| 10-P0011559 | 20.00 | ACT | Non-Instructional Supplies | SP | | 7/28/2009 |
| 10-P0011560 | 9.00 | ACT | Non-Instructional Supplies | SP | | 7/28/2009 |
| 10-P0011561 | 400.00 | SANDRA J. WOOD | Conference Expenses | SP | | 7/28/2009 |
| 10-P0011562 | 60.00 | LYNN N. AU | Conference Expenses | SP | | 7/28/2009 |
| 10-P0011563 | 1,730.65 | PINNACLE RADIO INC | Equip/Software - >\$200 <\$1,000 | | | 7/28/2009 |

5.23 (11)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|------------|--|--------------------------------|----|------|-----------|
| 10-P0011564 | 15,000.00 | FACILITIES PLANNING AND PROGRAM SVCS INC | Contracted Services | | | 7/28/2009 |
| 10-P0011565 | 467.00 | WESTERN POWER SYSTEMS | Contracted Services | | | 7/29/2009 |
| 10-P0011566 | 11,200.00 | PROGRESSIVE FLOOR COVERING INC | Building Improvements | SP | | 7/29/2009 |
| 10-P0011567 | 300.00 | ORANGE CHAMBER OF COMMERCE | Inst Dues & Memberships | | | 7/29/2009 |
| 10-P0011568 | 69.00 | ORANGE COUNTY BUSINESS JOURNAL | Books, Mags & Ref Mat, Non-Lib | SP | | 7/29/2009 |
| 10-P0011570 | 398.05 | POSITIVE PROMOTIONS | Non-Instructional Supplies | SP | | 7/29/2009 |
| 10-P0011571 | 994.50 | MEDCO SPORTS MEDICINE AND | Instructional Supplies | SP | | 7/29/2009 |
| 10-P0011572 | 7,896.79 | MEDCO SPORTS MEDICINE AND | Instructional Supplies | SP | | 7/29/2009 |
| 10-P0011573 | 678.58 | VARIAN INC | Instructional Supplies | SP | | 7/29/2009 |
| 10-P0011574 | 12,000.00 | HMC ARCHITECTS | Buildings - Architects Fee | SP | | 7/29/2009 |
| 10-P0011575 | 89.66 | MIDWEST LIBRARY SVC | Library Books | | | 7/29/2009 |
| 10-P0011576 | 14,500.00 | WATERLINE TECHNOLOGIES | Non-Instructional Supplies | | | 7/29/2009 |
| 10-P0011577 | 2,500.00 | ACTION DOOR CONTROLS INC | Contracted Repair Services | | | 7/29/2009 |
| 10-P0011578 | 3,000.00 | CURRENT ELECTRIC | Contracted Repair Services | | | 7/29/2009 |
| 10-P0011579 | 6,583.17 | DE LA TORRE COMMERCIAL | Building Improvements | SP | | 7/29/2009 |
| 10-P0011580 | 5,040.00 | CITY WINDOW CLEANERS | Contracted Services | | | 7/29/2009 |
| 10-P0011581 | 15,405.00 | CCLC COMMUNITY COLLEGE LEAGUE | Inst Dues & Memberships | | | 7/29/2009 |
| 10-P0011582 | 1,284.00 | LEXIS NEXIS | Internet Services | | | 7/29/2009 |
| 10-P0011583 | 7,769.30 | DE LA TORRE COMMERCIAL | Building Improvements | SP | | 7/29/2009 |
| 10-P0011584 | 35,000.00 | CRC INC | Contracted Services | SP | | 7/29/2009 |
| 10-P0011585 | 15,000.00 | QUICK CAPTION | Contracted Services | SP | | 7/29/2009 |
| 10-P0011588 | 199.01 | PARADISE BAKERY & CAFE | Food and Food Service Supplies | SP | | 7/30/2009 |
| 10-P0011589 | 1,332.19 | IMAGE PRINTING SOLUTIONS | Non-Instructional Supplies | SP | | 7/30/2009 |
| 10-P0011590 | 490.82 | HOUGHTON MIFFLIN HARCOURT PUBL | Books, Mags & Ref Mat, Non-Lib | SP | | 7/30/2009 |
| 10-P0011591 | 828.32 | UNISOURCE PAPER CO | Non-Instructional Supplies | SP | | 7/30/2009 |
| 10-P0011592 | 85.00 | ACBO ASSOC OF CHIEF | Conference Expenses | | | 7/30/2009 |
| 10-P0011593 | 9,759.36 | NAT'L CONSTRUCTION RENTAL | Buildings - Facility Rental | SP | BOND | 7/30/2009 |
| 10-P0011594 | 132,133.00 | SEVILLE CONSTRUCTION SVCS INC | Buildings - Construction Mgmt | SP | BOND | 7/30/2009 |
| 10-P0011595 | 145,000.00 | TWINING LABORATORIES OF | Buildings - Construction Tests | SP | BOND | 7/30/2009 |

5.23 (12)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|------------|------------------------------|-------------------------------|----|------|-----------|
| 10-P0011596 | 63,360.00 | BERNARDS BROS INC | Buildings - Construction Mgmt | SP | BOND | 7/30/2009 |
| 10-P0011597 | 89,990.00 | CASTLEROCK ENVIRONMENTAL INC | Buildings - Contracted Svcs | SP | | 7/30/2009 |
| 10-P0011598 | 987.92 | NAT'L CONSTRUCTION RENTAL | Buildings - Facility Rental | SP | BOND | 7/30/2009 |
| 10-P0011599 | 7,260.00 | MODSPACE | Buildings - Facility Rental | SP | BOND | 7/30/2009 |
| 10-P0012088 | 1,500.00 | BISHOP CO | Non-Instructional Supplies | | | 7/14/2009 |
| * 10-PC109030 | 3,616.94 | XEROX CORP | Excess/Copies Useage | | | 7/21/2009 |
| * 10-PC109033 | 486.99 | XEROX CORP | Excess/Copies Useage | SP | | 7/27/2009 |
| * 10-PC109073 | 366,250.00 | HAIR CALIF BEAUTY ACADEMY | Instructional Agreements | | | 7/13/2009 |
| * 10-PC109074 | 10,934.33 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109075 | 3,603.89 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109076 | 4,555.49 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109077 | 369.32 | XEROX CORP | Excess/Copies Useage | | | 7/13/2009 |
| * 10-PC109078 | 4,555.49 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| 10-PC109079 | 24,036.80 | XEROX CORP | Lease Agreement - Equipment | | | 7/13/2009 |
| * 10-PC109080 | 5,338.49 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109081 | 4,029.45 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109082 | 17,814.69 | XEROX CORP | Lease Agreement - Equipment | SP | | 7/13/2009 |
| * 10-PC109083 | 4,555.49 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109084 | 8,061.03 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109085 | 268.31 | XEROX CORP | Excess/Copies Useage | | | 7/13/2009 |
| * 10-PC109086 | 4,555.49 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109087 | 3,350.48 | XEROX CORP | Excess/Copies Useage | | | 7/13/2009 |
| * 10-PC109088 | 3,404.75 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109089 | 5,383.13 | XEROX CORP | Excess/Copies Useage | SP | | 7/13/2009 |
| * 10-PC109090 | 30,877.21 | XEROX CORP | Excess/Copies Useage | | | 7/14/2009 |
| 10-PC109092 | 1,942.00 | 3M LIBRARY SYSTEMS | Maint Contract - Office Equip | | | 7/14/2009 |
| 10-PC109093 | 1,637.12 | XEROX CORP | Excess/Copies Useage | SP | | 7/14/2009 |
| * 10-PC109094 | 347.15 | XEROX CORP | Excess/Copies Useage | | | 7/14/2009 |
| 10-PC109095 | 710.00 | SCANTRON CORP | Maint Contract - Office Equip | SP | | 7/14/2009 |

5.23 (13)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|------------|------------------------------------|-------------------------------|----|------|-----------|
| 10-PC109096 | 37,080.00 | MOBILE MODULAR | Lease Agreement - Facility | | | 7/21/2009 |
| 10-PC109097 | 1,411.00 | SCANTRON CORP | Maint Contract - Office Equip | SP | | 7/14/2009 |
| 10-PC109098 | 5,650.00 | ASH ENTERPRISES INT'L INC | Maint Contract - Other Equip | | | 7/14/2009 |
| 10-PC109099 | 3,502.00 | BOWEN TECHNOVATION | Maint Contract - Other Equip | | | 7/14/2009 |
| 10-PC109100 | 35,000.00 | ORANGE COUNTY SHERIFF CORONER | Instructional Agreements | | | 7/14/2009 |
| 10-PC109101 | 25,000.00 | CITY OF COSTA MESA | Instructional Agreements | | | 7/14/2009 |
| 10-PC109102 | 22,000.00 | NEWPORT BEACH FIRE AND MARINE DEPT | Instructional Agreements | | | 7/14/2009 |
| 10-PC109103 | 13,000.00 | CAPE CONFERENCE | Instructional Agreements | | | 7/14/2009 |
| 10-PC109104 | 20,000.00 | CITY OF TUSTIN | Instructional Agreements | | | 7/14/2009 |
| 10-PC109105 | 64,000.00 | CITY OF SANTA ANA | Instructional Agreements | | | 7/14/2009 |
| 10-PC109106 | 110,000.00 | COUNTY OF ORANGE | Instructional Agreements | | | 7/14/2009 |
| 10-PC109107 | 250,000.00 | CALIF NARCOTIC OFFICERS ASSOC | Instructional Agreements | | | 7/14/2009 |
| 10-PC109108 | 12,000.00 | CITY OF FULLERTON | Instructional Agreements | | | 7/14/2009 |
| 10-PC109109 | 15,000.00 | CALIF NARCOTICS CANINE ASSOC | Instructional Agreements | | | 7/14/2009 |
| 10-PC109110 | 9,000.00 | AMERICAN HOMELAND SOLUTIONS | Instructional Agreements | | | 7/14/2009 |
| 10-PC109111 | 14,880.00 | AGIAC ASIAN GANG INVESTIGATION | Instructional Agreements | | | 7/14/2009 |
| 10-PC109112 | 106,000.00 | ADLERHORST INT'L INC | Instructional Agreements | | | 7/14/2009 |
| 10-PC109113 | 2,000.00 | OC HUMAN RELATIONS | Instructional Agreements | | | 7/14/2009 |
| * 10-PC109114 | 4,497.81 | XEROX CORP | Excess/Copies Usage | | | 7/15/2009 |
| * 10-PC109115 | 354.89 | XEROX CORP | Excess/Copies Usage | SP | | 7/15/2009 |
| * 10-PC109118 | 441.89 | XEROX CORP | Excess/Copies Usage | | | 7/15/2009 |
| * 10-PC109119 | 333.72 | XEROX CORP | Excess/Copies Usage | SP | | 7/15/2009 |
| 10-PC109120 | 759.77 | XEROX CORP | Excess/Copies Usage | | | 7/15/2009 |
| 10-PC109121 | 1,041.26 | XEROX CORP | Maint Contract - Office Equip | | | 7/15/2009 |
| 10-PC109122 | 444.60 | COAST TO COAST BUSINESS | Maint Contract - Office Equip | | | 7/15/2009 |
| 10-PC109123 | 300.00 | BAY SECURITY COMM | Security Systems & Services | | | 7/15/2009 |
| 10-PC109124 | 540.00 | CHEM PRO LABORATORY INC | Maint/Oper Service Agreements | | | 7/15/2009 |
| 10-PC109125 | 2,460.00 | CALIF MOUNTED OFFICERS ASSOC | Instructional Agreements | | | 7/16/2009 |
| 10-PC109126 | 4,748.43 | KONE INC | Maint/Oper Service Agreements | | | 7/20/2009 |

5.23 (14)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|------------|---------------------------------|--------------------------------|----|------|-----------|
| 10-PC109127 | 20,136.00 | FRANKLIN AIR CONDITIONING | Maint/Oper Service Agreements | | | 7/20/2009 |
| 10-PC109128 | 7,700.40 | GMS ELEVATOR | Maint/Oper Service Agreements | | | 7/20/2009 |
| 10-PC109129 | 1,980.00 | BAY SECURITY COMM | Security Systems & Services | SP | | 7/20/2009 |
| 10-PC109130 | 11,775.72 | ORKIN PEST CONTROL | Maint/Oper Service Agreements | | | 7/20/2009 |
| 10-PC109131 | 250,000.00 | CENTRAL COUNTY ROP | Contracted Services | SP | | 7/20/2009 |
| 10-PC109132 | 8,675.00 | TRICOM FIRE & ELECTRIC INC | Maint/Oper Service Agreements | | | 7/20/2009 |
| * 10-PC109133 | 524.75 | XEROX CORP | Excess/Copies Useage | SP | | 7/20/2009 |
| 10-PC109134 | 495.00 | TAB ANSWER NETWORK | Maint/Oper Service Agreements | | | 7/20/2009 |
| 10-PC109135 | 464.00 | PARACLETE FIRE AND SAFETY | Maint/Oper Service Agreements | | | 7/20/2009 |
| 10-PC109137 | 4,200.00 | ORANGE COUNTY SHERIFF CORONER | Instructional Agreements | SP | | 7/20/2009 |
| 10-PC109138 | 35,000.00 | ORANGE UNIFIED SCHOOL DISTRICT | Lease Agreement - Facility | SP | | 7/20/2009 |
| 10-PC109139 | 1,180.56 | PITNEY BOWES | Lease Agreement - Equipment | SP | | 7/20/2009 |
| 10-PC109140 | 42,196.56 | LIGHT OF THE CANYON U M C | Lease Agreement - Facility | SP | | 7/20/2009 |
| * 10-PC109142 | 311,080.00 | SER JOBS FOR PROGRESS | Instructional Agrmt - Equip | | | 7/20/2009 |
| * 10-PC109143 | 82,820.00 | SER JOBS FOR PROGRESS | Instructional Agrmt - Equip | | | 7/20/2009 |
| 10-PC109144 | 504.64 | XEROX CORP | Maint Contract - Office Equip | SP | | 7/20/2009 |
| 10-PC109145 | 4,300.00 | KACE | Maint Contract-Data Processing | | | 7/22/2009 |
| 10-PC109146 | 1,740.00 | CARDIAC SCIENCE | Maint Contract - Other Equip | | | 7/20/2009 |
| 10-PC109147 | 862.05 | PARADISE SPRINGS DRINKING WATER | Drinking Water Service | SP | | 7/20/2009 |
| 10-PC109148 | 1,271.04 | ORKIN PEST CONTROL | Contracted Services | SP | | 7/20/2009 |
| 10-PC109149 | 1,320.00 | ORKIN PEST CONTROL | Contracted Services | | | 7/20/2009 |
| 10-PC109150 | 29,674.56 | WARE DISPOSAL CO INC | Trash Disposal | SP | | 7/20/2009 |
| 10-PC109151 | 9,704.97 | WARE DISPOSAL CO INC | Trash Disposal | SP | | 7/20/2009 |
| 10-PC109152 | 7,600.00 | TRI-SIGNAL INTEGRATION INC | Maint/Oper Service Agreements | | | 7/21/2009 |
| * 10-PC109153 | 111,360.00 | TROPICAL PLAZA NURSERY | Landscaping | SP | | 7/20/2009 |
| 10-PC109154 | 10,200.00 | TROPICAL PLAZA NURSERY | Landscaping | SP | | 7/20/2009 |
| 10-PC109155 | 1,500.00 | WESTERN PACIFIC SVCS | Maint/Oper Service Agreements | | | 7/21/2009 |
| * 10-PC109157 | 700.80 | GENERAL BINDING CORP | Maint Contract - Office Equip | SP | | 7/21/2009 |
| 10-PC109158 | 11,340.00 | MOBILE MODULAR | Lease Agreement - Facility | | | 7/22/2009 |

5.23 (15)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|----------------------------------|-------------------------------|----|------|-----------|
| * 10-PC109159 | 3,001.68 | XEROX CORP | Excess/Copies Usage | | | 7/22/2009 |
| * 10-PC109160 | 1,989.88 | XEROX CORP | Excess/Copies Usage | | | 7/22/2009 |
| * 10-PC109161 | 5,182.42 | XEROX CORP | Excess/Copies Usage | SP | | 7/22/2009 |
| * 10-PC109162 | 18,360.00 | SO CAL SWEEPING | Maint/Oper Service Agreements | SP | | 7/22/2009 |
| 10-PC109163 | 565.00 | TAB ANSWER NETWORK | Maint/Oper Service Agreements | | | 7/22/2009 |
| 10-PC109164 | 3,540.00 | TRI CHEM TECH | Maint/Oper Service Agreements | | | 7/22/2009 |
| 10-PC109165 | 7,080.00 | TROPICAL PLAZA NURSERY | Landscaping | SP | | 7/22/2009 |
| 10-PC109166 | 2,160.00 | FRANKLIN AIR CONDITIONING | Contracted Services | | | 7/22/2009 |
| 10-PC109167 | 1,462.71 | ARROWHEAD MOUNTAIN SPRINGWATER | Drinking Water Service | | | 7/22/2009 |
| 10-PC109168 | 6,499.86 | XEROX CORP | Lease Agreement - Equipment | | | 7/22/2009 |
| 10-PC109169 | 453.60 | XEROX CORP | Maint Contract - Office Equip | SP | | 7/27/2009 |
| * 10-PC109170 | 5,400.00 | ADVANCED AQUATIC TECH INC | Maint/Oper Service Agreements | | | 7/27/2009 |
| * 10-PC109171 | 2,335.28 | SIEMENS WATER TECH CORP | Rental-Equipment (Short-term) | | | 7/27/2009 |
| 10-PC109172 | 529.83 | XEROX CORP | Maint Contract - Office Equip | SP | | 7/27/2009 |
| 10-PC109173 | 1,700.00 | FACILITIES PROTECTION SYSTEMS | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109174 | 6,980.00 | AIRCO ENERGY SYSTEMS | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109175 | 4,000.00 | ACCURATE FIRE EXTINGUISHER SVC | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109176 | 3,209.00 | JOHNSON CONTROLS | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109177 | 3,900.00 | WEST COAST WATER SVC | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109178 | 3,605.00 | ATLANTIC ELECTRIC CO | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109179 | 5,135.00 | CONTROL MAINTENANCE & REPAIR INC | Buildings - Contracted Svcs | | | 7/27/2009 |
| 10-PC109180 | 1,695.95 | VORTEX INDUSTRIES | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109182 | 493.00 | PARACLETE FIRE AND SAFETY | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109183 | 16,980.00 | AMTECH ELEVATOR SERVICES | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109184 | 2,410.00 | WESTERN PACIFIC SVCS | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109185 | 4,295.00 | RF MACDONALD CO | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109186 | 2,745.84 | AMTECH ELEVATOR SERVICES | Maint/Oper Service Agreements | | | 7/27/2009 |
| 10-PC109187 | 16,765.00 | RF MACDONALD CO | Maint/Oper Service Agreements | | | 7/27/2009 |
| * 10-PC109188 | 282.55 | XEROX CORP | Excess/Copies Usage | | | 7/29/2009 |

5.23
(16)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|-----------------|-------------------------------|----|------|-----------|
| * 10-PC109189 | 442.53 | XEROX CORP | Excess/Copies Useage | | | 7/29/2009 |
| * 10-PC109190 | 5,100.59 | XEROX CORP | Excess/Copies Useage | | | 7/29/2009 |
| 10-PC109192 | 29,460.00 | SO CAL SWEEPING | Maint/Oper Service Agreements | SP | | 7/30/2009 |

Grand Total: \$ 6,162,032.93

5.23 (17)

Legend: * = Multiple Accounts for this P.O SP = Special Project

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Environment: Production

LogInID: Inevils

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 12, 2009 THROUGH JULY 31, 2009
BOARD MEETING OF AUGUST 24, 2009**

| P.O. # | Amount | Description | Department | Comment |
|-------------|-------------|--|------------------------------|---|
| 10-P0011254 | \$22,150.00 | DSA fees for the northwest parking lot at Santiago Canyon College | DO-Facility Planning | |
| 10-P0011260 | \$28,844.00 | Additional construction management services for eight (8) scheduled maintenance projects throughout the District | DO-Facility Planning | Board approved. June 22, 2009 |
| 10-P0011268 | \$21,980.56 | Trash liner supplies | SAC-Maintenance & Operations | Bid #1088 Board approved August 25, 2008 |
| 10-P0011293 | \$75,000.00 | Postage to cover metered mailing | SAC-Mailroom | |
| 10-P0011337 | \$15,000.00 | Blanket PO for gasoline at Santa Ana College gas pump | SAC-Maintenance & Operations | |
| 10-P0011417 | \$42,240.00 | DSA inspection services during the installation of 12" fire/water line at Santa Ana College | DO-Facility Planning | Board approved: June 22, 2009 |
| 10-P0011419 | \$42,240.00 | DSA inspection services during the installation of the obstacle course lighting at OC-Sheriff's Regional Training Academy | DO-Facility Planning | Board approved June 22, 2009 |
| 10-P0011420 | \$27,640.90 | Repair of driveway approach of fire lane including curb/sidewalk and all irrigation lines at College Avenue at Santa Ana College as well as installation of traffic control gate | DO-Facility Planning | Received Quotations: 1) *De La Torre Commercial Interiors, Inc 2) Estrada Construction Co 3) EMAE International, Inc *Successful Bidder |

5.23 (18)

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 12, 2009 THROUGH JULY 31, 2009
BOARD MEETING OF AUGUST 24, 2009**

| P.O. # | Amount | Description | Department | Comment |
|---------------|----------------|--|------------------------|---|
| 10-P0011431 | \$22,500 00 | Employee legal settlement | DO-Risk Management | |
| 10-P0011461 | \$2,077,035 00 | District self-insured Workers' Compensation Insurance coverage for fiscal year 2009-2010 | DO-Risk Management | Board approved June 22, 2009 |
| 10-P0011468 | \$20,920.00 | Replacement of parking lot lights near the northeast corner of Washington and Pacific at Santa Ana College | DO-Facility Planning | Received Quotations 1) *Coast Electric 2) Owen Electric 3) Academy Electric Inc *Successful Bidder |
| 10-P0011488 | \$30,687 00 | Annual membership for Community College League of California (CCLC) fiscal year 2009-2010 | DO-Chancellor's office | |
| 10-P0011492 | \$24,901 00 | Replacement of (2) Liebert rooftop air cooled condensers servicing the telephone room and server room at Santa Ana College | DO-ITS | This vendor currently provides maintenance for the computer room air conditioning system and is very familiar with the intricacies of this system and the operational hours and procedures necessary to complete the work without delay and/or disturbances |
| 10-P0011510 | \$36,074 59 | Annual periodicals subscriptions for fiscal year 2009-2010 | SAC-Library | |

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 12, 2009 THROUGH JULY 31, 2009
BOARD MEETING OF AUGUST 24, 2009**

| P.O. # | Amount | Description | Department | Comment |
|-------------|--------------|---|----------------------------|---|
| 10-P0011544 | \$18,920.00 | Replacement of "V" gutter in Maintenance & Operations yard at Santa Ana College | DO-Facility Planning | Received Quotations: 1) *De La Torre Commercial Interiors, Inc 2) Estrada Construction Co 3) Taylor Construction Co 4) Ermae International, Inc *Successful Bidder |
| 10-P0011564 | \$15,000.00 | Independent contractor to provide investigative/research services of various projects that are in DSA for processing and to assist in tracking and closing existing projects that need to be closed through DSA and secure certifications | DO-ITS | Board approved July 27, 2009 |
| 10-P0011581 | \$15,405.00 | Annual membership for California Community College Athletic Association (CCCAA) for fiscal year 2009-2010 | DO-Chancellor's office | |
| 10-P0011584 | \$35,000.00 | Blanket PO for sign language interpreting services | SAC Deaf & Hard of Hearing | Board approved June 22, 2009 |
| 10-P0011585 | \$15,000.00 | Blanket PO for real-time computer aided captioning services for students in the Deaf & Hard of Hearing program at Santa Ana College | SAC Deaf & Hard of Hearing | Board approved June 22, 2009 |
| 10-P0011594 | \$132,133.00 | Additional construction management services for the Science Building at Santiago Canyon College | DO-Facility Planning | Board approved July 27, 2009 |

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 12, 2009 THROUGH JULY 31, 2009
BOARD MEETING OF AUGUST 24, 2009**

| P.O. # | Amount | Description | Department | Comment |
|---------------|---------------|---|-------------------------|--|
| 10-P0011595 | \$145,000.00 | Additional laboratory testing for the construction of the Science Building at Santiago Canyon College building | DO-Facility Planning | Board approved July 27, 2009 |
| 10-P0011596 | \$63,360.00 | Construction management services related to Bid #1127, fire/water line at Santa Ana College | DO-Facility Planning | Board approved July 27, 2009 |
| 10-P0011597 | \$89,990.00 | Special and professional services related to asbestos removal and installation of the Santa Ana College fire alarm system | DO-Facility Planning | Board approved July 27, 2009 |
| 10-PC109073 | \$366,250.00 | Vocational education agreement to provide cosmetology training | SCC-Career Education | Board approved: April 13, 2009 |
| 10-PC109079 | \$24,036.80 | Continuation of an existing 5-year lease of Xerox copier model 4110PC-4110HCF | SCC-Publications | Leased from California Multiple Award Schedule CMAS Contract #3-01-36-0030A Board approved July 31, 2006 |
| 10-PC109082 | \$17,814.69 | Continuation of an existing 5-year lease of Xerox copier model 4590PC-4110HCF1 | SCC-OEC Resource Center | Leased from California Multiple Award Schedule CMAS Contract #3-01-36-0030A Board approved: July 31, 2006 |
| 10-PC109090 | \$30,877.21 | Continuation of an existing 5-year lease of Xerox copier model 4110CP | CEC-Duplication | Leased from California Multiple Award Schedule CMAS Contract #3-01-36-0030A Board approved: July 31, 2006 |

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 12, 2009 THROUGH JULY 31, 2009
BOARD MEETING OF AUGUST 24, 2009**

| P.O. # | Amount | Description | Department | Comment |
|-------------|--------------|---|------------------------------------|----------------------------------|
| 10-PC109096 | \$37,080 00 | Continuation of rental of four (4) 36'x40' modular classroom buildings at Santiago Canyon College | DO-Facility Planning | Board approved June 22, 2009 |
| 10-PC109100 | \$35,000 00 | Instructional training related to death investigations | OC-Sheriff's Reg. Training Academy | Board approved July 23, 2007 |
| 10-PC109101 | \$25,000.00 | Instructional training agreement for basic academy classes | OC-Sheriff's Reg. Training Academy | Board approved June 30, 2008 |
| 10-PC109102 | \$22,000.00 | Instructional training for Law Enforcement Explorer Advisors Association classes | OC-Sheriff's Reg. Training Academy | Board approved December 11, 2006 |
| 10-PC109104 | \$20,000 00 | Instructional training for advanced peace officers | OC-Sheriff's Reg. Training Academy | Board approved June 30, 2008 |
| 10-PC109105 | \$64,000.00 | Instructional law enforcement training | OC-Sheriff's Reg. Training Academy | Board approved March 26, 2007 |
| 10-PC109106 | \$110,000.00 | Instructional training for Information Processing Technician and Sheriff's Facilities Maintenance Specialists | OC-Sheriff's Reg. Training Academy | Board approved June 25, 2007 |
| 10-PC109107 | \$250,000.00 | Instructional training for law enforcement officers | OC-Sheriff's Reg. Training Academy | Board approved March 27, 2006 |
| 10-PC109109 | \$15,000.00 | Instructional training for Canine Association Advanced officers | OC-Sheriff's Reg. Training Academy | Board approved March 12, 2007 |

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 12, 2009 THROUGH JULY 31, 2009
BOARD MEETING OF AUGUST 24, 2009**

| P.O. # | Amount | Description | Department | Comment |
|---------------|---------------|---|--------------------------------------|---|
| 10-PC109112 | \$106,000.00 | Instructional training for K-9 training officers | OC-Sheriff's Reg Training Academy | Board approved: September 24, 2007 |
| 10-PC109127 | \$20,136.00 | HVAC maintenance service at Santiago Canyon College and Orange Education Center (5th year of a 5-year contract) | SCC-Administrative Services | Bid #1000 Board approved June 27, 2005 |
| 10-PC109131 | \$250,000.00 | Sub-award for RSCCD's Career Technical Education (CTE) Community Collaborative Grant Part II to implement project Greenstem | DO-Educational Services | Board approved: May 26, 2009 |
| 10-PC109138 | \$35,000 00 | Lease of classroom facilities at various OUSD sites | SCC-OEC | Board approved: July 23, 2007 |
| 10-PC109140 | \$42,196.56 | Facility lease amendment for Light of the Canyon Methodist Church in Anaheim Hills area from July thru December 31, 2009 | SCC-OEC | Board approved: April 16, 2007 |
| 10-PC109142 | \$311,080.00 | Basic skills training | CEC | Board approved: June 22, 2009 |
| 10-PC109143 | \$82,820 00 | Vocational training in business and basic skills, ESL and GED preparation | CEC | Board approved: June 22, 2009 |
| 10-PC109150 | \$29,674.56 | Trash pick up and disposal services for Santa Ana College | SAC-Maintenance & Operations | Bid #1013 Board approved. May 24, 2006 |

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 12, 2009 THROUGH JULY 31, 2009
BOARD MEETING OF AUGUST 24, 2009**

| P.O. # | Amount | Description | Department | Comment |
|---------------|---------------|---|------------------------------|--|
| 10-PC109153 | \$111,360.00 | Landscape maintenance service for Santiago Canyon College and Orange Education Center | SCC-Administrative Services | Bid #1084 Board approved. June 30, 2008 |
| 10-PC109162 | \$18,360.00 | Parking lot sweeping services | SCC-Administrative Services | Bid #1082 Board approved. May 27, 2008 |
| 10-PC109183 | \$16,980.00 | Elevator maintenance service for Santa Ana College | SAC-Maintenance & Operations | Bid #999 Board approved May 23, 2005 |
| 10-PC109187 | \$16,765.00 | Annual inspection and tune-up services for various boilers at Santa Ana College | SAC-Maintenance & Operations | Board approved June 22, 2009 |
| 10-PC109192 | \$29,460.00 | Parking lot sweeping services | SAC-Maintenance & Operations | Bid #1082 Board approved May 27, 2008 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

| | |
|--|-----------------------|
| To: Board of Trustees | Date: August 24, 2009 |
| Re: Approval of Budgets for Categorical Programs | |
| Action: Request for Approval | |

ANALYSIS

Budgets for the following categorical programs for FY 09/10 have been developed:

| <u>Project Title</u> | <u>Award Date</u> | |
|---|-------------------|-----------|
| 1. CAMP (College Assistance Migrant Program) - Year 3 (SCC) Third year of a five-year grant from the U. S. Department of Education to assist migrant students to complete their first academic year of college and to continue in postsecondary education. (09/10) | 7/30/09 | \$425,000 |
| 2. Community Colleges Initiative for Egypt (SAC) Augmentation from the Community Colleges for International Development, Inc. to provide services for a cohort of four Egyptian students who have extended their stay to attend summer session. (09/10) | 8/13/09 | \$11,691 |
| 3. Community Colleges Summit Initiative Programs (SAC) Augmentation from the Community Colleges for International Development, Inc. to provide services for a cohort of three foreign students who have extended their stay to attend summer session. (09/10) | 8/13/09 | \$20,914 |
| 4. EdUPlay (DO) Initial budget for an innovative fee-for-service child care program operating at two district centers during non-traditional hours to increase income. (09/10) | 4/17/08 | \$79,597 |
| 5. EMT and Nursing Continuing Education Programs (SAC) Funding from the U. S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) to purchase equipment for EMT and Nursing Continuing Education Programs. (09/10) | 8/1/09 | \$235,620 |
| 6. Extending the Pathway Project to the Community College (SAC) Sub-award from the University of California-Irvine of a National Writing Project grant to study the impact of a reading and writing intervention in Santa Unified School District on 12 th grade graduates attending Santa Ana College in 2009/2010. (09/10) | 8/17/09 | \$4,312 |

| | |
|---|-----------------------------|
| Fiscal Impact: \$1,704,634 | Board Date: August 24, 2009 |
| Item Prepared by: Sarah Santoyo, Director of Grants/Resource Development | |
| Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services | |
| Item Recommended by: Edward Hernandez, Jr., Chancellor | |

7. **Faculty Collaboration for Course Transformation (FACCTS) in Developmental Mathematics (SAC)**
 Sub-award from the Center for Research in Mathematics and Science Education (CRMSE) at San Diego State University, for Santa Ana College to participate in a pilot project of collaborative innovation teams for course redesign in developmental mathematics, in conjunction with the California Community Colleges Basic Skills Initiative. (09/10) 8/1/09 \$9,500
8. **GEAR UP IV – Year 1 (SAC)**
 First year of a six-year grant award from the U. S. Department of Education to increase the number of low-income students who are prepared to enter and succeed in post-secondary education. (09/10) 7/31/09 \$800,000
9. **Hoag Hospital Nursing Grant (SAC)**
 Funds to provide clinical instruction for SAC nursing students at Hoag Hospital. (09/10) 7/1/09 \$60,000
10. **NSF (National Science Foundation) Scholarship Grant (SAC)**
 Grant sub-award from UCI to provide scholarships to SAC students in the MESA (Math, Engineering and Science Achievement) Program who transfer to a four-year university. (09/10) 8/31/09 \$8,000
11. **VATAP (Vietnamese American Technical Assistance Program) (DO)**
 Augmentation of a two-year award from Wells Fargo Bank to the Orange County Small Business Development Center to expand its no-cost business consulting services and low-cost training seminars on specialized industries to low-income and disabled Vietnamese Americans in the Vietnamese language. (09/10) 6/18/09 \$50,000

RECOMMENDATION

It is recommended that the board of trustees approve budgets, accept grants, and authorize the Chancellor, or his designee, to enter into related contractual agreements on behalf of the district.

| | |
|---|----------------------------|
| Fiscal Impact: \$1,704,634 | Board Date: August 24,2009 |
| Item Prepared by: Sarah Santoyo, Director of Grants/Resource Development | |
| Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services | |
| Item Recommended by: Edward Hernandez, Jr., Chancellor | |

SPECIAL PROJECT DETAILED BUDGET # 1507

NAME: CAMP (College Assistance Migrant Program) - Santiago Canyon College (Yr. 3)

FISCAL YEAR: 2009/2010 & 2010/2011

CONTRACT PERIOD: 8/15/09 to 8/14/10
 CONTRACT INCOME: \$425,000
 CFDA #: 84.149A; Award # S149A070022-08

PROJ. ADM. John Hernandez
 PROJ. DIR. Anna Catalan

Date: 8/18/09

| GL Account | Description | Debit | Credit |
|---------------------------|---|--------|---------|
| 12-1207-000000-20000-8199 | Other Federal Revenues : Santiago Canyon College | | 398,259 |
| 12-1207-000000-50000-8199 | Other Federal Revenues : District Operations | | 26,741 |
| 12-1207-150100-25315-1315 | Int/Sum-Instructors,Part-Time : English | 2,160 | |
| 12-1207-150100-25315-3111 | STRS - Instructional : English | 178 | |
| 12-1207-150100-25315-3321 | Medicare - Instructional : English | 31 | |
| 12-1207-150100-25315-3431 | H & W - Retiree Fund Inst : English | 22 | |
| 12-1207-150100-25315-3511 | SUI - Instructional : English | 6 | |
| 12-1207-150100-25315-3611 | WCI - Instructional : English | 48 | |
| 12-1207-170100-25150-1315 | Int/Sum-Instructors,Part-Time : Math | 2,160 | |
| 12-1207-170100-25150-3111 | STRS - Instructional : Math | 178 | |
| 12-1207-170100-25150-3321 | Medicare - Instructional : Math | 31 | |
| 12-1207-170100-25150-3431 | H & W - Retiree Fund Inst : Math | 22 | |
| 12-1207-170100-25150-3511 | SUI - Instructional : Math | 6 | |
| 12-1207-170100-25150-3611 | WCI - Instructional : Math | 48 | |
| 12-1207-611000-25140-2420 | Inst Assistant - Hourly : Learning Center | 12,990 | |
| 12-1207-611000-25140-3321 | Medicare - Instructional : Learning Center | 188 | |
| 12-1207-611000-25140-3331 | PARS - Instructional : Learning Center | 169 | |
| 12-1207-611000-25140-3431 | H & W - Retiree Fund Inst : Learning Center | 130 | |
| 12-1207-611000-25140-3511 | SUI - Instructional : Learning Center | 39 | |
| 12-1207-611000-25140-3611 | WCI - Instructional : Learning Center | 286 | |
| 12-1207-631000-29325-1430 | Part-Time Counselors : Counseling | 37,814 | |
| 12-1207-631000-29325-2320 | Classified Employees - Hourly : Counseling | 11,590 | |
| 12-1207-631000-29325-3115 | STRS - Non-Instructional : Counseling | 3,120 | |
| 12-1207-631000-29325-3325 | Medicare - Non-Instructional : Counseling | 716 | |
| 12-1207-631000-29325-3335 | PARS - Non-Instructional : Counseling | 151 | |
| 12-1207-631000-29325-3435 | H & W - Retiree Fund Non-Inst : Counseling | 494 | |
| 12-1207-631000-29325-3515 | SUI - Non-Instructional : Counseling | 148 | |
| 12-1207-631000-29325-3615 | WCI - Non-Instructional : Counseling | 1,087 | |
| 12-1207-649000-29905-2110 | Classified Management : Student Development Office | 79,548 | |
| 12-1207-649000-29905-2130 | Classified Employees : Student Development Office | 38,460 | |
| 12-1207-649000-29905-2310 | Classified Employees - Ongoing : Student Developmen | 19,428 | |
| 12-1207-649000-29905-3215 | PERS - Non-Instructional : Student Development Offi | 13,345 | |
| 12-1207-649000-29905-3315 | OASDHI - Non-Instructional : Student Development Of | 8,750 | |
| 12-1207-649000-29905-3325 | Medicare - Non-Instructional : Student Development | 2,046 | |
| 12-1207-649000-29905-3415 | H & W - Non-Instructional : Student Development Off | 17,174 | |
| 12-1207-649000-29905-3435 | H & W - Retiree Fund Non-Inst : Student Development | 1,374 | |
| 12-1207-649000-29905-3515 | SUI - Non-Instructional : Student Development Offic | 423 | |
| 12-1207-649000-29905-3615 | WCI - Non-Instructional : Student Development Offic | 3,105 | |
| 12-1207-649000-29905-3915 | Other Benefits - Non-Instruct : Student Development | 3,694 | |

SPECIAL PROJECT DETAILED BUDGET # 1507
NAME: CAMP (College Assistance Migrant Program) - Santiago Canyon College (Yr. 3)
FISCAL YEAR: 2009/2010 & 2010/2011

CONTRACT PERIOD: 8/15/09 to 8/14/10
 CONTRACT INCOME: \$425,000
 CFDA #: 84.149A; Award # S149A070022-08

PROJ. ADM. John Hernandez
 PROJ. DIR. Anna Catalan

Date: 8/18/09

| GL Account | Description | Debit | Credit |
|---------------------------|---|----------------|----------------|
| 12-1207-649000-29905-4310 | Instructional Supplies : Student Development Office - instructional supplies (\$2,500) - CAMP-Planning Summer Learning Acad. supplies (\$7,224) | 9,724 | |
| 12-1207-649000-29905-4610 | Non-Instructional Supplies : Student Development Of - Office supplies (\$3,500) - Recruitment materials (\$5,500) - Parent Orientation - materials (\$2,500) | 11,500 | |
| 12-1207-649000-29905-4710 | Food and Food Service Supplies : Student Development - End of the year recognition ceremony (\$2,129) - CAMP-Planning Summer Learning Academy (\$6,000) | 8,129 | |
| 12-1207-649000-29905-5220 | Mileage/Parking Expenses : Student Development Offi | 5,940 | |
| 12-1207-649000-29905-5300 | Inst Dues & Memberships : Student Development Office | 1,200 | |
| 12-1207-649000-29905-5800 | Advertising : Student Development Office | 1,229 | |
| 12-1207-649000-29905-5904 | Other Student Prog Svcs & Exp : Student Development - Cultural Activities (\$4,158) | 4,158 | |
| 12-1207-649000-29905-5905 | Other Student Travel Expenses : Student Development | 2,250 | |
| 12-1207-649000-29905-5925 | Postage : Student Development Office | 500 | |
| 12-1207-649000-29905-5940 | Reproduction/Printing Expenses : Student Development - printing, publications (\$3,000) | 3,000 | |
| 12-1207-649000-29905-5966 | Transportation - Student : Student Development Offi | 1,500 | |
| 12-1207-649000-29905-6411 | Equipment - Federal Progs >200 : Student Developmen | - | |
| 12-1207-672000-50000-5865 | Indirect Costs : District Operations | 26,741 | |
| 12-1207-675000-29905-5210 | Conference Expenses : Student Development Office | 23,970 | |
| 12-1207-732000-29905-7610 | Books Paid for Students : Student Development Offic | 16,000 | |
| 12-1207-732000-29905-7670 | Other Exp Paid for Students : Student Development O | 48,000 | |
| | | | |
| | TOTAL - CAMP (Year 3) | 425,000 | 425,000 |

**SPECIAL PROJECT DETAILED BUDGET #1281
NAME: COMMUNITY COLLEGES INITIATIVE FOR EGYPT
CARRYOVER/AUGMENTATION
FISCAL YEAR: 09/10**

CONTRACT PERIOD 8/01/08 - 8/31/09
CONTRACT INCOME \$178,084
AUGMENTATION \$11,691
SUMMER EXTENSION \$11,691
CARRYOVER 44,654

PROJ ADM LOY NASHUA
PROJ DIR DONNA TOLLEY

MATCH \$6,029
CFDA # N/A

DATE 9/12/09

| Datatel String | Description | Existing Budget | | Revised Budget | | Difference +/- | |
|---------------------------|---|-----------------|---------------|----------------|--------------|----------------|---------------|
| | | Debit | Credit | Debit | Credit | Debit | Credit |
| MATCH | | | | | | | |
| 11-0000-679000-10000-5999 | SAC Match Control - 20% | | 32,056 | | 2,304 | 29,752 | |
| 11-1281-649000-19535-1210 | Associate Dean, Student Development | 2,863 | | 237 | | | 2,626 |
| 11-1281-649000-19535-2130 | Classified - Full Time | 4,961 | | 389 | | | 4,572 |
| 11-1281-649000-19535-2320 | Classified - Hourly Int'l Student Program Specialist | 2,334 | | 199 | | | 2,135 |
| 11-1281-649000-19535-3115 | STRS - Non-Instructional | 239 | | 12 | | | 227 |
| 11-1281-649000-19535-3215 | PERS - Non-Instructional | 720 | | 55 | | | 665 |
| 11-1281-649000-19535-3315 | OASDI - Non-Instructional | 460 | | 12 | | | 448 |
| 11-1281-649000-19535-3325 | Medicare - Non-Instructional | 150 | | 2 | | | 148 |
| 11-1281-649000-19535-3415 | Health - Non-Instructional | 1,428 | | | | | 1,428 |
| 11-1281-649000-19535-3435 | H&W Retiree - Non-Instructional | 103 | | 9 | | | 94 |
| 11-1281-649000-19535-3515 | SUI - Non-Instructional | 31 | | 2 | | | 29 |
| 11-1281-649000-19535-3615 | WCI - Non-Instructional | 226 | | 2 | | | 224 |
| 11-1281-649000-19535-3915 | Other - Non-Instructional | 151 | | 14 | | | 137 |
| 11-1281-732000-19535-7640 | Tuition Paid for Students International Student Tuition 30 units x \$191 x 6 students (half) | 17,190 | | 997 | | | 16,193 |
| 11-1281-672000-50000-5865 | Indirect -10% of grant salaries/benefits | 1,200 | | 374 | | | 826 |
| | Total District Match | 32,056 | 32,056 | 2,304 | 2,304 | 29,752 | 29,752 |

6.1 (5)

President's Approval
Prepared by Cherie Ericson

Board Approved 7/21/08
Augmentation Approved: 8/24/09
Accountant: Dolly Paguirigan

SPECIAL PROJECT DETAILED BUDGET #1281
NAME: COMMUNITY COLLEGES INITIATIVE FOR EGYPT
CARRYOVER/AUGMENTATION
FISCAL YEAR: 09/10

CONTRACT PERIOD 8/01/08 - 8/31/09
 CONTRACT INCOME \$178,084
 AUGMENTATION \$11,691
 SUMMER EXTENSION \$11,691
 CARRYOVER 44,654

PROJ ADM LOY NASHUA
 PROJ DIR DONNA TOLLEY

MATCH \$6,029
 CFDA # N/A

DATE 9/12/09

| Datael String | Description | Existing Budget | | Revised Budget | | Difference +/- | |
|---------------------------|--|-----------------|---------|----------------|--------|----------------|--------|
| | | Debit | Credit | Debit | Credit | Debit | Credit |
| 12-1281-000000-10000-8199 | Other Federal Revenues | | 164,593 | | 44,654 | 119,939 | |
| 12-1281-631000-19535-1430 | Counselor - Part-Time 18 hrs | 679 | | | | | 679 |
| 12-1281-631000-19535-1433 | Beyond Contract - Counselor | 234 | | 132 | | | 102 |
| 12-1281-631000-19535-3115 | STRS - Non-Instructional | 72 | | 7 | | | 65 |
| 12-1281-631000-19535-3325 | Medicare - Non-Instructional | 13 | | 2 | | | 11 |
| 12-1281-631000-19535-3435 | H&W Retiree - Non-Instructional | | | 1 | | 1 | |
| 12-1281-631000-19535-3515 | SUI - Non-Instructional | 3 | | 1 | | | 2 |
| 12-1281-631000-19535-3615 | WCI - Non-Instructional | 18 | | 1 | | | 17 |
| 12-1281-649000-19535-2320 | Classified - Hourly Int'l Student Program Specialist | 9,342 | | | | | 9,342 |
| 12-1281-649000-19535-2340 | Student Worker - Hourly 223 hours | 2,286 | | 477 | | | 1,809 |
| 12-1281-649000-19535-3215 | PERS - Non-Instructional | 881 | | | | | 881 |
| 12-1281-649000-19535-3315 | OASDI - Non-Instructional | 580 | | | | | 580 |
| 12-1281-649000-19535-3325 | Medicare - Non-Instructional | 136 | | | | | 136 |
| 12-1281-649000-19535-3515 | SUI - Non-Instructional | 28 | | | | | 28 |
| 12-1281-649000-19535-3615 | WCI - Non-Instructional | 255 | | 10 | | | 245 |
| 12-1281-649000-19535-4320 | Instructional Software | 200 | | | | | 200 |
| 12-1281-649000-19535-4610 | Non-Instructional Supplies | 7,369 | | 1,599 | | | 5,770 |
| 12-1281-649000-19535-5100 | Contracted Services - Mentor family honorarium - Req | 2,160 | | 1,110 | | | 1,050 |
| 12-1281-649000-19535-5220 | Mileage - \$60/month x 12 months | 648 | | 648 | | | |
| 12-1281-649000-19535-5410 | All Risk/Athletic Insurance - renter's insurance | | | 48 | | 48 | |
| 12-1281-649000-19535-5611 | Lease Agreement - Facility - Apartment Lease | 65,574 | | 14,193 | | | 51,381 |
| | Other Student Travel Expenses | | | | | | |
| 12-1281-649000-19535-5905 | Freedom, Democracy (field trips) - Required | 1,600 | | 1,161 | | | 439 |
| 12-1281-649000-19535-6411 | Equipment - Federal Programs - Apartment Furniture | 1,932 | | | | | 1,932 |
| 12-1281-657000-19535-5515 | Utilities - Electricity | 2,366 | | 344 | | | 2,022 |

6.1 (6)

President Approval
 Prepared by Cherie Ericson

2008

Board Approved 7/21/08
 Augmentation Approved 9/24/09
 Accountant: Dolly Paquirigan

SPECIAL PROJECT DETAILED BUDGET #1281
NAME: COMMUNITY COLLEGES INITIATIVE FOR EGYPT
CARRYOVER/AUGMENTATION
FISCAL YEAR: 09/10

CONTRACT PERIOD. 8/01/08 - 8/31/09
 CONTRACT INCOME \$178,084
 AUGMENTATION \$11,691
 SUMMER EXTENSION \$11,691
 CARRYOVER 44,654

PROJ ADM LOY NASHUA
 PROJ DIR DONNA TOLLEY

MATCH \$6,029
 CFDA # N/A

DATE 9/12/09

| Datael String | Description | Existing Budget | | Revised Budget | | Difference +/- | |
|---------------------------|--|-----------------|---------|----------------|--------|----------------|---------|
| | | Debit | Credit | Debit | Credit | Debit | Credit |
| 12-1281-657000-19535-5520 | Utilities - Gas | | | | | | |
| 12-1281-657000-19535-5570 | Utilities - Water | 3,000 | | 233 | | | 2,767 |
| 12-1281-675000-19535-5210 | Conference - CCID Annual - 1/3 cost | 450 | | | | | 450 |
| 12-1281-732000-19535-7610 | Books Paid for Students | 5,580 | | 3,964 | | | 1,616 |
| | Fees Paid for Students | | | | | | |
| | Enrollment fees - 30 units x \$20 x 7students + Health/ASB + Int'l | | | | | | |
| 12-1281-732000-19535-7620 | Student Service fee | 4,722 | | 2,024 | | | 2,698 |
| | Tuition Paid for Students | | | | | | |
| 12-1281-732000-19535-7640 | Int'l Student Tuition 30 units x \$191 x 7 students (half) | 17,190 | | 8,925 | | | 8,265 |
| 12-1281-732000-19535-7670 | Other Expenses Paid for Students - Meal Allowance - Req | 18,005 | | 2,876 | | | 15,129 |
| 12-1281-732000-19535-7670 | Other Expenses Paid for Students - Clothing Allowance - Req | 1,800 | | 1,756 | | | 44 |
| 12-1281-732000-19535-7670 | Other Expenses Paid for Students - Personal Allowance - Req | 13,300 | | 2,456 | | | 10,844 |
| 12-1281-732000-19535-7670 | Other Expenses Paid for Students - Bus Passes | 3,420 | | 1,936 | | | 1,484 |
| 12-1281-732000-19535-7670 | Other Expenses Paid for Students - Shipping Allowance - Req | 750 | | 750 | | | |
| 12-1281-672000-50000-5865 | Indirect -20% of grant salaries/benefits | | | - | | | |
| | Totals | 164,593 | 164,593 | 44,654 | 44,654 | 119,988 | 119,988 |

6.1 (7)

President's Approval
 Prepared by Cherie Ericson

Board Approved 7/21/08
 Augmentation Approved: 8/24/09
 Accountant: Dolly Paguirigan

SPECIAL PROJECT DETAILED BUDGET #1280
NAME: COMMUNITY COLLEGES SUMMIT INITIATIVE PROGRAM - CCSIP
CARRYOVER/AUGMENTATION
FISCAL YEAR: 09/10

CONTRACT PERIOD 8/01/08 - 8/31/09
 CONTRACT INCOME \$360,290
 AUGMENTATION \$20,914
 TOTAL \$381,204
 SUMMER EXTENSION 10,868
 CARRYOVER \$85,488

PROJ ADM LOY NASHUA
 PROJ DIR KANANA GITONGA

MATCH \$72,058
 CFDA # N/A

DATE 8/12/09

| Datatel String | Description | Existing Budget | | Revised Budget | | Difference +/- | |
|---------------------------|---|-----------------|---------------|----------------|--------------|----------------|---------------|
| | | Debit | Credit | Debit | Credit | Debit | Credit |
| MATCH | | | | | | | |
| 11-0000-679000-1000-5999 | SAC Match Control - 20% | | 74,799 | | 5,720 | 69,079 | |
| 11-1280-649000-19535-1210 | Associate Dean, Student Development | 6,680 | | 556 | | | 6,124 |
| 11-1280-649000-19535-2130 | Classified - Full Time | 11,577 | | 964 | | | 10,613 |
| 11-1280-649000-19535-2320 | Classified - Hourly | 5,446 | | 453 | | | 4,993 |
| 11-1280-649000-19535-3115 | STRS - Non-Instructional | 558 | | | | | 558 |
| 11-1280-649000-19535-3215 | PERS - Non-Instructional | 1,679 | | | | | 1,679 |
| 11-1280-649000-19535-3315 | OASDI - Non-Instructional | 1,073 | | | | | 1,073 |
| 11-1280-649000-19535-3325 | Medicare - Non-Instructional | 349 | | | | | 349 |
| 11-1280-649000-19535-3415 | Health - Non-Instructional | 3,332 | | | | | 3,332 |
| 11-1280-649000-19535-3435 | H&W Retiree - Non-Instructional | 240 | | | | | 240 |
| 11-1280-649000-19535-3515 | SUI - Non-Instructional | 72 | | | | | 72 |
| 11-1280-649000-19535-3615 | WCI - Non-Instructional | 530 | | | | | 530 |
| 11-1280-649000-19535-3915 | Other - Non-Instructional | 353 | | | | | 353 |
| | Tuition Paid for Students | | | | | | |
| 11-1280-732000-19535-7640 | Int'l Student Tuition 30 units x \$191 x 14 students (half) | 40,110 | | 2,880 | | | 37,230 |
| 11-1280-672000-50000-5865 | Indirect - 10% of grant salaries/benefits | 2,800 | | 867 | | | 1,933 |
| | Total District Match | 74,799 | 74,799 | 5,720 | 5,720 | 69,079 | 69,079 |

6.1 (8)

President Approval
 Prepared by Cherie Ericson



Board Approved.
 Augmentation Approved 8/24/09
 Accountant: Dolly P. Guirigan

SPECIAL PROJECT DETAILED BUDGET #1280
NAME: COMMUNITY COLLEGES SUMMIT INITIATIVE PROGRAM - CCSIP
CARRYOVER/AUGMENTATION
FISCAL YEAR: 09/10

CONTRACT PERIOD 8/01/08 - 8/31/09
 CONTRACT INCOME. \$360,290
 AUGMENTATION. \$20,914
 TOTAL \$381,204
 SUMMER EXTENSION 10,868
 CARRYOVER \$85,488

PROJ ADM LOY NASHUA
 PROJ. DIR KANANA GITONGA

MATCH \$72,058
 CFDA # N/A

DATE 8/12/09

| Datatel String | Description | Existing Budget | | Revised Budget | | Difference +/- | |
|---------------------------|--|-----------------|---------|----------------|--------|----------------|---------|
| | | Debit | Credit | Debit | Credit | Debit | Credit |
| 12-1280-000000-10000-8199 | Other Federal Revenues | | 360,290 | | 85,488 | 274,802 | |
| 12-1280-631000-19535-1430 | Counselor - Part-Time | 2,030 | | 624 | | | 1,406 |
| 12-1280-631000-19535-3115 | STRS - Non-Instructional | 168 | | 32 | | | 136 |
| 12-1280-631000-19535-3325 | Medicare - Non-Instructional | 30 | | 6 | | | 24 |
| 12-1280-631000-19535-3435 | H&W Retiree - Non-Instructional | | | 6 | | 6 | |
| 12-1280-631000-19535-3515 | SUI - Non-Instructional | 6 | | 1 | | | 5 |
| 12-1280-631000-19535-3615 | WCI - Non-Instructional | 45 | | 8 | | | 37 |
| 12-1280-649000-19535-2320 | Classified - Hourly Int'l Student Program Specialist | 21,798 | | 2,416 | | | 19,382 |
| 12-1280-649000-19535-2340 | Student Worker - Hourly | 5,334 | | 1,777 | | | 3,557 |
| 12-1280-649000-19535-3215 | PERS - Non-Instructional | 2,054 | | 226 | | | 1,828 |
| 12-1280-649000-19535-3315 | OASDI - Non-Instructional | 1,351 | | 122 | | | 1,229 |
| 12-1280-649000-19535-3325 | Medicare - Non-Instructional | 316 | | 28 | | | 288 |
| 12-1280-649000-19535-3326 | H&W Retiree - Non-Instructional | | | 41 | | 41 | |
| 12-1280-649000-19535-3515 | SUI - Non-Instructional | 66 | | 7 | | | 59 |
| 12-1280-649000-19535-3615 | WCI - Non-Instructional | 597 | | 92 | | | 505 |
| 12-1280-649000-195354320 | Instructional Software | 465 | | | | | 465 |
| 12-1280-649000-19535-4610 | Non-Instructional Supplies | 14,554 | | 1,004 | | | 13,550 |
| 12-1280-649000-19535-5100 | Contracted Services - Mentor family honorarium - Req | 5,040 | | 3,520 | | | 1,520 |
| 12-1280-649000-19535-5220 | Mileage - \$126/month x 12 months | 1,512 | | 1,512 | | | |
| 12-1280-649000-19535-5410 | All Risk/Athletic Insurance - renter's insurance | | | 36 | | 36 | |
| 12-1280-649000-19535-5611 | Lease Agreement - Facility - Apartment Lease | 133,719 | | 23,913 | | | 109,806 |
| 12-1280-649000-19535-5905 | Other Student Travel Expenses Freedom, Democracy (field trips) - Required | 3,735 | | 1,574 | | | 2,161 |

(6) 11

President's Approval
 Prepared by Cherie Ericson

Board Approved
 Augmentation Approved: 8/24/09
 Accountant: Dolly Paguirigan

SPECIAL PROJECT DETAILED BUDGET #1280
NAME: COMMUNITY COLLEGES SUMMIT INITIATIVE PROGRAM - CCSIP
CARRYOVER/AUGMENTATION
FISCAL YEAR: 09/10

CONTRACT PERIOD 8/01/08 - 8/31/09
 CONTRACT INCOME \$360,290
 AUGMENTATION: \$20,914
 TOTAL \$381,204
 SUMMER EXTENSION 10,868
 CARRYOVER \$85,488

PROJ ADM LOY NASHUA
 PROJ DIR KANANA GITONGA

MATCH \$72,058
 CFDA # N/A

DATE 8/12/09

| Datatel String | Description | Existing Budget | | Revised Budget | | Difference +/- | |
|---------------------------|---|-----------------|---------|----------------|--------|----------------|---------|
| | | Debit | Credit | Debit | Credit | Debit | Credit |
| 12-1280-649000-19535-5966 | Transportation - Students for Freedom, Democracy trips | | | | | | |
| 12-1280-649000-19535-6411 | Equipment - Federal Programs - Apartment Furniture | 4,000 | | | | | 4,000 |
| 12-1280-657000-19535-5515 | Utilities - Electricity | 9,750 | | 9,127 | | | 623 |
| 12-1280-657000-19535-5570 | Utilities - Water | 2,772 | | 946 | | | 1,826 |
| 12-1280-675000-19535-5210 | Conference - CCID Annual - 2/3 cost | 1,050 | | | | | 1,050 |
| 12-1280-732000-19535-7610 | Books Paid for Students | 13,020 | | 9,915 | | | 3,105 |
| | Fees Paid for Students | | | | | | |
| 12-1280-732000-19535-7620 | Enrollment Fees - 30 units x \$20 x14 students + Health/ASB + Int'l Student Service fee | 11,018 | | 3,031 | | | 7,987 |
| | Tuition Paid for Students | | | | | | |
| 12-1280-732000-19535-7640 | Int'l Student Tuition 30 units x \$191 x 14 students (half) | 40,110 | | 12,558 | | | 27,552 |
| 12-1280-732000-19535-7670 | Other Expenses Paid for Students - Meal Allowance - Req | 42,840 | | 2,340 | | | 40,500 |
| 12-1280-732000-19535-7670 | Other Expenses Paid for Students - Clothing Allowance - Req | 4,200 | | 2,500 | | | 1,700 |
| 12-1280-732000-19535-7670 | Other Expenses Paid for Students - Personal Allowance - Req | 29,400 | | 3,025 | | | 26,375 |
| 12-1280-732000-19535-7670 | Other Expenses Paid for Students - Bus Passes | 7,560 | | 2,634 | | | 4,926 |
| 12-1280-732000-19535-7670 | Other Expenses Paid for Students - Shipping Allowance - Req | 1,750 | | 2,467 | | 717 | |
| | Totals | 360,290 | 360,290 | 85,488 | 85,488 | 275,602 | 275,602 |

6.1 (10)

President Approval.
 Prepared by Cherie Ericson

Board Approved.
 Augmentation Approved 8/24/09
 Accountant: Dolly Pasquigan

**SPECIAL PROJECT DETAILED BUDGET # 3352
NAME: EDUPLAY CHILD CARE SERVICES
FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/01/09 - 6/30/10
CONTRACT INCOME: \$79,597
CFDA #: N/A

PROJ. ADM. E. PEREZ
PROJ. DIR. D. TUCKER

DATE: 7/22/09

| Detail String | Description | Debit | Credit |
|----------------------------|--|--------|--------|
| 33-3352-000000-50000-8891 | Other Revenue - Special Projects | | 79,597 |
| 33-3352-672000-500000-5865 | Indirect Costs | 3,062 | |
| 33-3352-692000-53325-1470 | Part-Time Child Development Teachers | 818 | |
| 33-3352-692000-53325-2320 | Classified Employees - Hourly | 13,660 | |
| 33-3352-692000-53325-2340 | Student Assistants - Hourly | 8,500 | |
| 33-3352-692000-53325-3100 | STRS | | |
| 33-3352-692000-53325-3115 | STRS - Non-Instructional | 1,237 | |
| 33-3352-692000-53325-3200 | PERS | | |
| 33-3352-692000-53325-3215 | PERS - Non-Instructional | | |
| 33-3352-692000-53325-3310 | OASDI | | |
| 33-3352-692000-53325-3315 | OASDI - Non-Instructional | | |
| 33-3352-692000-53325-3320 | Medicare | | |
| 33-3352-692000-53325-3325 | Medicare - Non-Instructional | 416 | |
| 33-3352-692000-53325-3330 | PARS | | |
| 33-3352-692000-53325-3335 | PARS - Non-Instructional | 178 | |
| 33-3352-692000-53325-3430 | H&W Retiree Health | | |
| 33-3352-692000-53325-3435 | H&W Retiree Health - Non-Instructional | 372 | |
| 33-3352-692000-53325-3500 | SUI | | |
| 33-3352-692000-53325-3515 | SUI - Non-Instructional | 86 | |
| 33-3352-692000-53325-3600 | WCI | | |
| 33-3352-692000-53325-3615 | WCI - Non-Instructional | | |
| 33-3352-692000-53325-4310 | Instructional Supplies | 2,000 | |
| 33-3352-692000-53325-4610 | Non-Instructional Supplies | 1,000 | |
| 33-3352-692000-53325-4710 | Food and Food Services | 5,000 | |
| 33-3352-692000-53325-5100 | Contracted Services | 2,000 | |
| 33-3352-692000-53325-6419 | Equipment/Software - >\$200 <\$1,000 | 3,000 | |
| 33-3352-692000-53326-1470 | Part-Time Child Development Teachers | 818 | |
| 33-3352-692000-53326-2320 | Classified Employees - Hourly | 13,660 | |

6.1 (11)

President's Approval: 
Prepared by: Cherie Ericson

Board Approved: 8/24/09
Accountant:

**SPECIAL PROJECT DETAILED BUDGET # 3352
NAME: EDUPLAY CHILD CARE SERVICES
FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/01/09 - 6/30/10
CONTRACT INCOME: \$79,597
CFDA #: N/A

PROJ. ADM. E. PEREZ
PROJ. DIR. D. TUCKER

DATE: 7/22/09

| Detail String | Description | Debit | Credit |
|---------------------------|--|--------|--------|
| 33-3352-692000-53326-2340 | Student Assistants - Hourly | 8,500 | |
| 33-3352-692000-53326-3100 | STRS | | |
| 33-3352-692000-53326-3115 | STRS - Non-Instructional | 1,238 | |
| 33-3352-692000-53326-3200 | PERS | | |
| 33-3352-692000-53326-3215 | PERS - Non-Instructional | | |
| 33-3352-692000-53326-3310 | OASDI | | |
| 33-3352-692000-53326-3315 | OASDI - Non-Instructional | | |
| 33-3352-692000-53326-3320 | Medicare | | |
| 33-3352-692000-53326-3325 | Medicare - Non-Instructional | 416 | |
| 33-3352-692000-53326-3330 | PARS | | |
| 33-3352-692000-53326-3335 | PARS - Non-Instructional | 178 | |
| 33-3352-692000-53326-3430 | H&W Retiree Health | | |
| 33-3352-692000-53326-3435 | H&W Retiree Health - Non-Instructional | 372 | |
| 33-3352-692000-53326-3500 | SUI | | |
| 33-3352-692000-53326-3515 | SUI - Non-Instructional | 86 | |
| 33-3352-692000-53326-3600 | WCI | | |
| 33-3352-692000-53326-3615 | WCI - Non-Instructional | | |
| 33-3352-692000-53326-4310 | Instructional Supplies | 2,000 | |
| 33-3352-692000-53326-4610 | Non-Instructional Supplies | 1,000 | |
| 33-3352-692000-53326-4710 | Food and Food Services | 5,000 | |
| 33-3352-692000-53326-5100 | Contracted Services | 2,000 | |
| 33-3352-692000-53326-6419 | Equipment/Software - >\$200 <\$1,000 | 3,000 | |
| | Total | 79,597 | 79,597 |

6.1 (12)

President Approval:
Prepared by: Cherie Ericson

Board Approval: 24/09
Accountant:

SPECIAL PROJECT DETAILED BUDGET # 15xx
NAME: EMT/Nursing Continuing Education Program
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 - 8/31/09
CONTRACT INCOME: \$51,003
CFDA #: 93.887

PROJ. ADM. C. COMEAU
PROJ. DIR. R. MILLER

| Date/Account String | Description | Debit | Credit |
|----------------------------|------------------------------|--------------|---------------|
| 12-15xx-000000-10000-8199 | Other Federal Revenues : Sa | | 235,620 |
| 12-15xx-123010-16640-6411 | Equipment - Federal Progs > | 235,620 | |
| 12-15xx-123010-16640-6415 | Equipment - Technology >\$1, | 0 | |

SPECIAL PROJECT DETAILED BUDGET # 1xxx
NAME: Extending the Pathway Project to the Community College
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 - 6/30/10
 CONTRACT INCOME: \$8,000
 CFDA #: 93.887

PROJ. ADM. Sharon Whalen
 PROJ. DIR. Todd Huck

| | | Current | |
|-------------------------------|-------------------------------|----------------|---------------|
| Datatel Account String | Description | Debit | Credit |
| 74-1xxx-000000-10000-8199 | Other Federal Revenues - Sa | | 4,312 |
| 12-1xxx-150100-15620-1310 | Instructor - Part-Time | 3,810 | |
| 12-1xxx-150100-15620-3111 | STRS - Instructional | 314 | |
| 12-1xxx-150100-15620-3321 | Medicare - Instructional | 55 | |
| 12-1xxx-150100-15620-3431 | H & W Ret Fnd - Instructional | 38 | |
| 12-1xxx-150100-15620-3511 | SUI - Instructional | 11 | |
| 12-1xxx-150100-15620-3611 | WCI - Instructional | 84 | |
| | | | 4,312 |

SPECIAL PROJECT DETAILED BUDGET # 3374
NAME: Faculty Collaborations for Course Transformation (FACCTS) - SAC
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 1/1/09 - 12/31/09
 CONTRACT INCOME: \$9,500

PROJ. ADM. Carol Comeau
 PROJ. DIR. Caren McClure

Date: 8/17/09
 Revised: 6/29/09

| Datatel String | Description | Debit | Credit |
|---------------------------|--|--------------|---------------|
| 12-3374-000000-10000-8891 | Other Local Revenue | | 9,500 |
| 12-3374-602000-16201-1280 | Contract - Other Resassigned (C. McClure 6.2%) | 7,198 | |
| 12-3374-602000-16201-1483 | Beyond Contr - Reassigned Time | - | |
| 12-3374-602000-16201-1484 | Int/Sum Beynd Contr-Reassigned | - | |
| 12-3374-602000-16201-3115 | STRS - Non-Instructional : Math | 594 | |
| 12-3374-602000-16201-3325 | Medicare - Non-Instructional : Math | 106 | |
| 12-3374-602000-16201-3415 | Health & Welfare | 1,254 | |
| 12-3374-602000-16201-3435 | H & W Ret Fnd - Non-instructional: Math | 72 | |
| 12-3374-602000-16201-3515 | SUI - Non-Instructional : Math | 22 | |
| 12-3374-602000-16201-3615 | WCI - Non-Instructional : Math | 160 | |
| 12-3374-602000-16201-3915 | Other Fringe Benefits | 93 | |
| | TOTAL | 9,500 | 9,500 |

SPECIAL PROJECT DETAILED BUDGET # 15xx

NAME: GEAR UP IV - Year 1

FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/31/09 - 7/30/10
 CONTRACT INCOME: \$800,000
 CFDA #: 84.334A ; Award #P334A090134

PROJ. ADM. Lilia Tanakeyowma
 PROJ. DIR.
 Date: 8/11/09

| Datatel String | Description | Debit | Credit |
|---------------------------|---|--------------|---------------|
| 12-15xx-000000-10000-8199 | Other Federal Revenues : Santa Ana College | | 740,741 |
| 12-15xx-000000-50000-8199 | Other Federal Revenues : District Operations | | 59,259 |
| 12-15xx-499900-19620-2410 | Inst Assistant - Ongoing | 0 | |
| 12-15xx-499900-19620-2420 | Inst Assistant - Hourly | 25,000 | |
| 12-15xx-499900-19620-3311 | OASDHI - Instructional | 0 | |
| 12-15xx-499900-19620-3321 | Medicare - Instructional | 363 | |
| 12-15xx-499900-19620-3331 | PARS - Instructional | 325 | |
| 12-15xx-499900-19620-3431 | H & W - Retiree Fund Inst | 250 | |
| 12-15xx-499900-19620-3511 | SUI - Instructional | 75 | |
| 12-15xx-499900-19620-3611 | WCI - Instructional | 550 | |
| 12-15xx-499900-19620-4310 | Supplies - Instructional | 0 | |
| 12-15xx-649000-19620-2130 | Classified - Contract (Project Coordinator) | 49,884 | |
| 12-15xx-649000-19620-2310 | Classified - Ongoing (Padres Promotores Coord.) | 19,509 | |
| 12-15xx-649000-19620-2320 | Classified - Hourly (Padres Promotores Coord.) | 0 | |
| 12-15xx-649000-19620-2340 | Student Assistants - Hourly | 46,080 | |
| 12-15xx-649000-19620-3215 | PERS - Non-Instructional | 6,417 | |
| 12-15xx-649000-19620-3315 | OASDHI - Non-Instructional | 4,302 | |
| 12-15xx-649000-19620-3325 | Medicare - Non-Instructional | 1,674 | |
| 12-15xx-649000-19620-3335 | PARS - Non-Instructional | 599 | |
| 12-15xx-649000-19620-3415 | H & W - Non-Instructional | 8,403 | |
| 12-15xx-649000-19620-3435 | H & W - Retiree Fund Non-Inst | 1,155 | |
| 12-15xx-649000-19620-3515 | SUI - Non-Instructional | 346 | |
| 12-15xx-649000-19620-3615 | WCI - Non-Instructional | 2,540 | |
| 12-15xx-649000-19620-3915 | Other Benefits - Non-Instruct | 1,350 | |
| 12-15xx-649000-19620-4610 | Non-Instructional Supplies | 18,377 | |
| 12-15xx-649000-19620-4620 | Non-Instructional Software | 0 | |
| 12-15xx-649000-19620-4710 | Food and Food Service Supplies | 0 | |
| | Contracted Services | | |
| | - Delhi (\$5,000) | | |
| | - Latino Health Access (\$10,000) | | |
| | - SAUSD (\$328,727) | | |
| | - UCI (\$70,000) | | |
| 12-15xx-649000-19620-5100 | - Research Support (\$96,500) | 510,227 | |
| 12-15xx-649000-19620-5220 | Mileage/Parking Expenses | 0 | |
| 12-15xx-649000-19620-5605 | Contracted Repair Services | 0 | |
| 12-15xx-649000-19620-5650 | Rental - Facility (Short-term) | 0 | |
| 12-15xx-649000-19620-5830 | Courier/Delivery Services | 0 | |
| 12-15xx-649000-19620-5940 | Reproduction/Printing Expenses | 10,500 | |
| 12-15xx-649000-19620-5955 | TB/Hep Tests & Physicals Exp . School & Community P | 5,000 | |
| 12-15xx-649000-19620-5960 | Teleconference | 0 | |
| 12-15xx-649000-19620-6411 | Equipment - Federal Progs >200 | 7,815 | |

President's Approval:
 Prepared by: S. Santoyo

GEAR UP IV - Yr. 1
 1 of 3

Board Approval Date: August 24, 2009
 Accountant: Catherine Nguyen
 6.1 (16)

SPECIAL PROJECT DETAILED BUDGET # 15xx

NAME: GEAR UP IV - Year 1

FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/31/09 - 7/30/10

CONTRACT INCOME: \$800,000

CFDA #: 84.334A ; Award #P334A090134

PROJ. ADM. Lilia Tanakeyowma

PROJ. DIR.

Date: 8/11/09

| Datatel String | Description | Debit | Credit |
|---------------------------|----------------------------------|----------------|----------------|
| 12-15xx-649000-19620-6414 | Equipment - Software > \$1,000 | 0 | |
| 12-15xx-649000-19620-6419 | Equip/Software - >\$200 <\$1,000 | 0 | |
| 12-15xx-675000-19620-5210 | Conference Expenses | 20,000 | |
| 12-15xx-672000-50000-5865 | Indirect Costs (8%) | 59,259 | |
| | | 800,000 | 800,000 |

President's Approval:
Prepared by: S. Santoyo

GEAR UP IV - Yr 1
2 of 3

Board Approval Date: August 24, 2009
Accountant: Catherine Nguyen
6.1 (17)

SPECIAL PROJECT DETAILED BUDGET # 15xx

NAME: GEAR UP IV - Year 1

FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/31/09 - 7/30/10

CONTRACT INCOME: \$800,000

CFDA #: 84.334A , Award #P334A090134

PROJ. ADM. Lilia Tanakeyowma

PROJ. DIR.

Date: 8/11/09

| Datatel String | Description | Debit | Credit |
|---------------------------|---|----------------|----------------|
| 11-15xx-679000-10000-5999 | Match "Income" Account | | 209,397 |
| 11-15xx-679000-50000-5999 | Match "Income" Account | | 7,143 |
| 11-15xx-649000-19100-1210 | Academic Management Sara Lundquist (15%) | 23,962 | |
| 11-15xx-649000-19100-3115 | STRS - Non-Instructional | 1,977 | |
| 11-15xx-649000-19100-3325 | Medicare - Non-Instructional | 355 | |
| 11-15xx-649000-19100-3415 | H & W - Non-Instructional | 788 | |
| 11-15xx-649000-19100-3435 | H & W - Retiree Fund Non-Inst | 245 | |
| 11-15xx-649000-19100-3515 | SUI - Non-Instructional | 73 | |
| 11-15xx-649000-19100-3615 | WCI - Non-Instructional | 538 | |
| 11-15xx-649000-19100-3915 | Other Benefits - Non-Instruct | 495 | |
| 11-15xx-649000-19620-1210 | Academic Management Lilia Tanakeyowma (50%) | 71,886 | |
| 11-15xx-649000-19620-1250 | Contract Coordinator John Vu (50%) | 51,041 | |
| 11-15xx-649000-19620-3115 | STRS - Non-Instructional | 4,211 | |
| 11-15xx-649000-19620-3215 | PERS - Non-Instructional | 6,979 | |
| 11-15xx-649000-19620-3315 | OASDHI - Non-Instructional | 4,521 | |
| 11-15xx-649000-19620-3325 | Medicare - Non-Instructional | 1,808 | |
| 11-15xx-649000-19620-3415 | H & W - Non-Instructional | 17,747 | |
| 11-15xx-649000-19620-3435 | H & W - Retiree Fund Non-Inst | 1,247 | |
| 11-15xx-649000-19620-3515 | SUI - Non-Instructional | 374 | |
| 11-15xx-649000-19620-3615 | WCI - Non-Instructional | 2,744 | |
| 11-15xx-649000-19620-3915 | Other Benefits - Non-Instruct | 1,780 | |
| 11-15xx-696000-19705-1210 | Teresa Mercado-Cota (10%) | 12,305 | |
| 11-15xx-696000-19705-3215 | PERS - Non-Instructional | 1,195 | |
| 11-15xx-696000-19705-3315 | OASDHI - Non-Instructional | 778 | |
| 11-15xx-696000-19705-3325 | Medicare - Non-Instructional | 182 | |
| 11-15xx-696000-19705-3415 | Health & Welfare - Non-Instructional | 1,480 | |
| 11-15xx-696000-19705-3435 | H & W Ret Fnd - Non-Instructional | 126 | |
| 11-15xx-696000-19705-3515 | SUI - Non-Instructional | 38 | |
| 11-15xx-696000-19705-3615 | WCI - Non-Instructional | 276 | |
| 11-15xx-696000-19705-3915 | Other Fringe Benefits - Non-Instructional | 248 | |
| 11-15xx-679000-53340-2110 | Classified Management - Nga Pham - 5% | 5,186 | |
| 11-15xx-679000-53340-3215 | PERS - Non-Instructional | 503 | |
| 11-15xx-679000-53340-3315 | OASDHI - Non-Instructional | 329 | |
| 11-15xx-679000-53340-3325 | Medicare - Non-Instructional | 77 | |
| 11-15xx-679000-53340-3415 | H & W - Non-Instructional | 738 | |
| 11-15xx-679000-53340-3435 | H & W - Retiree Fund Non-Inst | 53 | |
| 11-15xx-679000-53340-3515 | SUI - Non-Instructional | 16 | |
| 11-15xx-679000-53340-3615 | WCI - Non-Instructional | 117 | |
| 11-15xx-679000-53340-3915 | Other Benefits - Non-Instruct | 124 | |
| | | 216,540 | 216,540 |

President's Approval:
Prepared by: S. Santoyo

GEAR UP IV - Yr 1
3 of 3

Board Approval Date: August 24, 2009
Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 3460
NAME: Hoag Hospital Clinical Site Grant (CARRYOVER)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 - 6/30/10
 CONTRACT INCOME:

PROJ. ADM. Becky Miller
 PROJ. DIR.

Carryover 1,726
 09/10 New Award 60,000
 61,726

DATE: 8/10/09

| Datafel Account String | Description | Revised | |
|---------------------------|-----------------------------|---------|--------|
| | | Debit | Credit |
| 12-3460-000000-10000-8891 | Other Local Rev - Special P | | 61,726 |
| 12-3460-123010-16640-1110 | Instructor - Contract | 42,773 | |
| 12-3460-123010-16640-1310 | Part-Time Instructors : Nur | 3,720 | |
| 12-3460-123010-16640-1315 | Int/Sum-Instructors,Part-Ti | 0 | |
| 12-3460-123010-16640-3111 | STRS - Instructional : Nurs | 3,836 | |
| 12-3460-123010-16640-3321 | Medicare - Instructional : | 683 | |
| 12-3460-123010-16640-3411 | Health | 8,468 | |
| 12-3460-123010-16640-3431 | H & W Ret Fnd - | 471 | |
| 12-3460-123010-16640-3511 | SUI - Instructional : Nursi | 141 | |
| 12-3460-123010-16640-3611 | WCI - Instructional : Nursi | 1,036 | |
| 12-3460-123010-16640-3911 | Other Fringe Benefits | 598 | |
| | | 61,726 | |

SPECIAL PROJECT DETAILED BUDGET # 1xxx
NAME: NSF Scholarships for MESA Students
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 - 8/31/09
CONTRACT INCOME: \$8,000
CFDA #: 93.887

PROJ. ADM. Micki Bryant
PROJ. DIR. Yolanda Mugica

| Date | Account String | Description | Pub | Credit |
|---------------------------|-----------------------|-----------------------------|------------|---------------|
| 74-1xxx-000000-10000-8199 | | Other Federal Revenues : Sa | | 8,000 |
| 74-1xxx-732000-15340-7590 | | Student Scholarships | 8,000 | |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(Public Affairs/Governmental Relations)

| | |
|--|----------------|
| To: Board of Trustees | Date: 08/24/09 |
| Re: Adoption of Resolution No. 09-21 declaring support of Community-wide Census 2010 Community Education Campaign | |
| Action: Request for Approval | |

BACKGROUND

In spring 2009, the chancellor of the Rancho Santiago Community College District (RSCCD) affirmed the college district's support of the U.S. Census by signing a formal partnership agreement to promote the importance of Census participation among students and employees of the college district. District and campus leaders are in the process of planning the dissemination of information to students, faculty and staff about the importance of participating in the Census, which will be administered on April 1, 2010.

ANALYSIS

Every year, the federal government allocates more than \$300 billion to states and communities based, in part, on Census data. Campus and employee communication about the Census are an important priority for the college district, as the county's future Congressional representation and the disbursement of federal funds and grants to our colleges, students and community relate to the accuracy of the 2010 Census. To extend local outreach efforts and to build enthusiasm for participation in the Census on Census Day (April 1), the U.S. Census is awarding mini-grants of up to \$2,999 per partnership location to community partners needing funding to purchase additional outreach literature and promotional items. Grant applications that include a formal proclamation and/or resolution are advantaged in the grant application process, as these formal documents affirm strong organizational commitment to promoting the Census, its goals and benefits to local communities.

RECOMMENDATION

The chancellor recommends that the Board of Trustees adopt a resolution affirming the Board's and district's support of a community-wide public information campaign to educate the public about the importance of completing the Census 2010 forms.

| | |
|--|----------------------|
| Fiscal Impact: None | Board Date: 08/24/09 |
| Prepared by: Laurie Weidner, APR, Executive Director, Public Affairs/Governmental Relations | |
| Submitted by: Laurie Weidner, APR, Executive Director, Public Affairs/Governmental Relations | |
| Recommended by: Dr. Edward Hernandez, Jr., Chancellor | |

Rancho Santiago Community College District
Board of Trustees

Resolution No. 09-21
Census 2010 Community Partner

WHEREAS, an accurate Census count is vital to our community and residents' well-being by helping planners determine where to locate schools, day-care centers, roads and public transportation, hospitals and other facilities, and is used to make decisions concerning business growth and housing needs; and

WHEREAS, more than \$300 billion per year in federal and state funding is allocated to states and communities based on Census data; and

WHEREAS, Census data ensure fair Congressional representation by determining how many seats each state will have in the U.S. House of Representatives as well as the redistricting of state legislatures, county and city councils, and voting districts; and

WHEREAS, the 2010 Census creates jobs that stimulate economic growth and increase employment opportunities, providing good paying jobs for community college students and local residents; and

WHEREAS, educational agencies, including the Rancho Santiago Community College District, benefit directly and indirectly from an accurate Census counting of the residents of the cities of Central Orange County; and

WHEREAS, the information collected by the Census is protected by law and remains confidential for 72 years; and

THEREFORE BE IT RESOLVED, that the Rancho Santiago Community College District Board of Trustees hereby declares its intent for the colleges and educational centers of the Rancho Santiago Community College District to partner with the U.S. Census Bureau, in communicating the goals of the Census, to help ensure a full and accurate count on Census Day, April 1, 2010.

Dated this 24th day of August, 2009.

Ayes:

Noes:

Absent:

Abstain:

Edward Hernandez, Jr. Ed.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Public Affairs & Governmental Relations

| | | |
|---------|--|-----------------------|
| To: | Board of Trustees | Date: August 24, 2009 |
| Re: | Appointment of a RSCCD Community Representative (2009-10) to the Orange County Community Colleges Legislative Task Force (OCLTF) | |
| Action: | Request for Action | |

BACKGROUND

The Orange County Community Colleges Legislative Task Force consists of representatives from the four Orange County community college districts.

ANALYSIS

The Legislative Task Force will convene its 2009-10 year with a September meeting at the North Orange County Community College District.

RECOMMENDATION

It is recommended that the Board select a community representative to serve on the 2009-10 task force.

| | |
|--|-----------------------------|
| Fiscal Impact: None | Board Date: August 24, 2009 |
| Prepared by: Laurie Weidner, Executive Director, Public Affairs & Governmental Relations | |
| Submitted by: Dr. Edward Hernandez, Jr., Chancellor | |
| Recommended by: Dr. Edward Hernandez, Jr., Chancellor | |

ORANGE COUNTY LEGISLATIVE TASK FORCE

Mission & Procedures

Mission Statement

The mission of the Orange County Legislative Task Force is to educate and inform elected representatives regarding community college issues and how they affect the four districts in Orange County. The Task Force will concentrate its efforts on local representatives; and, when necessary, the Governor, Secretary of Education, and the California Community College Board of Governors.

Task Force Representation

The task force shall consist of the following representatives:

- 4 Trustees (one from each district)
- 4 Chancellors (one from each district)
- 4 Community representatives (one from each district)
- 4 Public affairs directors (one from each district)

Each district shall select its representatives.

Faculty, classified and student representatives from each district will be selected to participate on the task force. Such appointments will be based on the criterion of specific expertise or experience that benefits the task force policy agenda.

Each district should appoint an alternate for each trustee representative. Alternates should attend meetings when the appointed trustee must be absent.

Procedures

Meetings

Meetings are scheduled to coordinate with the legislative calendar. The first meeting is typically held in September with a suggested maximum of six meetings, some of which may be held using tele-conference technology. The meeting schedule will vary according to planned activities and the need for task force consultation and legislative visits.

At the first meeting, the task force shall determine the goals and objectives for the upcoming year. Goals should be limited to three to five issues. The following meetings shall be to implement the goals and objectives. Meetings shall continue until the spring semester ends.

Minutes and agendas from all meetings shall be maintained by the district serving as chair for the year. Each year's minutes and agendas shall be stored with the previous year's information. These documents will be available to all interested members of the task force, upon request.

Tasks

The following is a list of suggested/ potential tactics which the task force may consider undertaking:

- Visits to legislators' district offices
- Visits to legislators in Sacramento
- Reception or luncheon for state legislators and staffers in Sacramento to be incorporated into a Sacramento lobby day
- Campus visits by local legislators to include classroom visits, luncheons, speeches, and presentations
- Letter writing, fax, phone, and postcard campaigns
- Other activities as determined by the task force



Orange County Community Colleges
Legislative Task Force
 Advocating for Community College Students

Coast Community College District • North Orange County Community College District
 Rancho Santiago Community College District • South Orange County Community College District

homepage

economic impact

how to help?

contact us



Our Mission: Trustees, Chancellors and Community Leaders Advocating for Community College Students

2009: Economic Impact of the California Budget Crisis on OC Community Colleges

- Community colleges are the leading providers of workforce training in the state.
- For every \$1 spent on community colleges, the colleges return \$3 into the local economy
- The CSU system is poised to turn away another 10,000 students this spring. Community colleges statewide are ALREADY impacted and not serving 262,000 students due to current budget cuts. Our students cannot transfer to the CSU and UC systems because of budget cuts and their students cannot come to us because we are not being funded to expand course offerings. Across Orange County community colleges are reducing class offerings and reducing expenditures to maintain balanced budgets.
- Community colleges are the least funded segment of higher education in California.
- Orange County community colleges faced cuts in excess of \$41 million this year due to the state budget crisis.
- The current cuts have caused the elimination of winter intersessions at some of our colleges, the elimination of hundreds of class sections, reductions in Continuing Education site (which provide workforce training, English instruction, adult basic subjects - courses essential for local residents to become gainfully employed), and more.
- Workforce training is essential to the economic recovery of Orange County and Orange County community colleges are the primary source for our residents.
- More information about the state budget for community colleges is available on the state chancellor's office web site ([click here](#)).

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RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

| | |
|--|-----------------------|
| To: Board of Trustees | Date: August 24, 2009 |
| Re: Board of Trustees Annual Self-Evaluation | |
| Action: Receive and File | |

BACKGROUND

In accordance with Board Policy 9022, the Board of Trustees adopted an evaluation survey and self-evaluation process on June 22, 2009. The evaluation survey approved on June 22 was distributed electronically to the individuals identified in Board Policy 9022. Fourteen responses were received and were provided to the trustees at the July 27, 2009 meeting. The evaluation survey was distributed to the trustees at that meeting.

ANALYSIS

The survey responses from the trustees have been compiled by the Research department and are presented for review. In addition, the responses received from the individuals identified in Board Policy 9022 are also presented for review.

RECOMMENDATION

In accordance with Board Policy 9022, it is recommended that the Board of Trustees conduct its self-evaluation at this time and officially receive and file the evaluation survey results.

| | |
|---|-----------------------------|
| Fiscal Impact: None | Board Date: August 24, 2009 |
| Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services | |
| Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services | |
| Recommended by: Dr. Edward Hernandez, Jr., Chancellor | |



RESEARCH DEPARTMENT



**Rancho Santiago Community College District (RSCCD)
Board of Trustees Self-Evaluation 2009
Online Questionnaire Responses, July 2009**

Background

The RSCCD Board of Trustees recognizes that it can better perform its policy-making and broad oversight roles if it annually reviews the District's goals in addition to its own internal board operation and performance goals. Prior to the Board's self-evaluation meeting, a survey instrument was made available to individuals including (but not be limited to) the associated student government presidents, presidents of the academic senates, the college presidents, the chancellor, vice chancellors, representatives of the District's employee unions, and community members who serve on the District bond oversight committees or foundations. Input from these individuals will be used by the Board in conjunction with various planning activities to assess the degree to which goals have been met and to continue to refine its planning processes and policies.

The survey instrument was disseminated online to fifty-four individuals; 14 surveys were completed (a 26% response rate). Those data are included in this report. However, due to the small number of completed surveys returned, it is recommended that the questionnaire be administered again, seeking a wider range of participation.

Summary of Findings

The Board was most highly rated (100% of respondents "agree" or "strongly agree") for

- its knowledge about the mission and purpose of the institution,
- conducting its meetings in compliance with state laws, including the Brown Act, and
- its understanding of collective bargaining and its role in the process.

The Board was rated lowest on the following statements (55% to 58% of respondents "agree" or "strongly agree"):

- its understanding that it has no legal authority beyond board meetings,
- its focus on policy in board discussions, not administrative matters,
- regularly seeking the opinion of the student trustee, and
- following procedures for annual evaluations of the chancellor.

Detail of Findings

| RSCCD 2009 Board of Trustees Evaluation Survey | | | | | | |
|---|---------------------------------|-------|----------|-------------------|--------------------------------|---------------------------------|
| | Distribution of Valid Responses | | | | Ave. Rating (excluding n/a) | Not applicable or don't know |
| | Strongly Agree | Agree | Disagree | Strongly Disagree | | |
| | 1 | 2 | 3 | 4 | | |
| Board Organization and Operation | | | | | | |
| Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently | 22% | 67% | 11% | 0% | 1.89 | 31% |
| Board members respect each others' opinions. | 22% | 56% | 22% | 0% | 2.00 | 31% |
| The board conducts its meetings in compliance with state laws, including The Brown Act. | 60% | 40% | 0% | 0% | 1.40 | 23% |
| Board members understand that they have no legal authority beyond board meetings. | 22% | 33% | 33% | 11% | 2.33 | 31% |
| Board members regularly seek the opinion of the student trustee. | 14% | 43% | 29% | 14% | 2.43 | 46% |
| Policy Role | | | | | | |
| Board meetings focus on policy issues that relate to board responsibilities. | 44% | 33% | 22% | 0% | 1.78 | 18% |
| The board focuses on policy in board discussion, not administrative matters. | 22% | 33% | 33% | 11% | 2.33 | 18% |
| The board is knowledgeable about the mission and purpose of the institution. | 30% | 70% | 0% | 0% | 1.70 | 9% |
| The board clearly delegates the administration of the colleges to the chancellor. | 30% | 50% | 20% | 0% | 1.90 | 8% |
| The board ensures compliance with federal and state laws and measures for emergency response. | 67% | 22% | 11% | 0% | 1.44 | 18% |
| Strategic Planning | | | | | | |
| The board understands the budget process. | 20% | 60% | 20% | 0% | 2.00 | 0% |
| The board gives adequate attention to the mission, goals, and future planning of the district. | 22% | 67% | 11% | 0% | 1.89 | 10% |
| The board regularly develops and reviews goals for continuous improvement. | 25% | 38% | 25% | 13% | 2.25 | 20% |
| The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met. | 20% | 40% | 30% | 10% | 2.30 | 0% |
| The board understands the colleges' educational programs and services. | 20% | 40% | 40% | 0% | 2.20 | 0% |
| The board is appropriately involved in defining the vision and goals of the district. | 22% | 44% | 33% | 0% | 2.11 | 10% |
| The board understands the financial audit and accepts responsibility for implementation of its recommendations. | 22% | 67% | 0% | 11% | 2.00 | 10% |
| The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district. | 11% | 78% | 11% | 0% | 2.00 | 10% |
| The board understands the accreditation process and accepts responsibility for implementation of its recommendations. | 20% | 50% | 30% | 0% | 2.10 | 0% |

RSCCD 2009 Board of Trustees Evaluation Survey

| | Distribution of Valid Responses | | | | Ave. Rating (excluding n/a) | Not applicable or don't know |
|--|---------------------------------|-------|----------|----------------------|--------------------------------|---------------------------------|
| | Strongly Agree | Agree | Disagree | Strongly Disagree | | |
| | 1 | 2 | 3 | 4 | | |
| Board relations with the Chancellor, Presidents, Faculty, and Staff | | | | | | |
| The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor. | 20% | 50% | 30% | 0% | 2.10 | 0% |
| The board keeps the chancellor informed of community contacts. | 63% | 25% | 13% | 0% | 1.50 | 20% |
| The board follows a procedure for annual evaluations of the chancellor. | 29% | 29% | 43% | 0% | 2.14 | 30% |
| The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff. | 25% | 38% | 25% | 13% | 2.25 | 20% |
| The board and chancellor have a positive, cooperative relationship. | 22% | 56% | 11% | 11% | 2.11 | 10% |
| The board understands its role and that of the chancellor, presidents, faculty, and staff. | 20% | 50% | 20% | 10% | 2.20 | 0% |
| The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership. | 22% | 56% | 11% | 11% | 2.11 | 10% |
| The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships. | 43% | 29% | 0% | 29% | 2.14 | 30% |
| The board follows communication procedures with staff. | 33% | 33% | 22% | 11% | 2.11 | 0% |
| Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district. | 44% | 33% | 22% | 0% | 1.78 | 10% |
| Community Relations - Advocacy | | | | | | |
| Board members are knowledgeable about community college and state-related issues. | 33% | 56% | 11% | 0% | 1.78 | 0% |
| The board acts as an advocate for community colleges. | 37% | 50% | 0% | 13% | 1.88 | 11% |
| Board members participate actively in community activities. | 38% | 25% | 25% | 13% | 2.13 | 11% |
| Board agendas include legislative and state policy issues that will impact the district. | 11% | 67% | 22% | 0% | 2.11 | 0% |
| Board members act on behalf of the entire community | 11% | 56% | 0% | 33% | 2.56 | 0% |
| The board recognizes and celebrates positive accomplishments of the district and colleges. | 44% | 44% | 0% | 11% | 1.78 | 0% |
| The board works to build a positive image of the district in the community | 38% | 50% | 0% | 13% | 1.88 | 11% |
| Board members adhere to policies for dealing with college, community citizens, and the media. | 13% | 63% | 25% | 0% | 2.13 | 11% |
| The community and district employees are aware of who the elected trustees are and their role in district governance. | 0% | 56% | 22% | 22% | 2.67 | 0% |
| Board leadership, ethics, and standards of conduct | | | | | | |

| RSCCD 2009 Board of Trustees Evaluation Survey | | | | | | |
|---|---------------------------------|-------|----------|-------------------|--------------------------------|---------------------------------|
| | Distribution of Valid Responses | | | | Ave. Rating (excluding n/a) | Not applicable or don't know |
| | Strongly Agree | Agree | Disagree | Strongly Disagree | | |
| | 1 | 2 | 3 | 4 | | |
| The board understands collective bargaining and its role in the process. | 38% | 63% | 0% | 0% | 1.63 | 11% |
| The board practices appropriate collegial consultation (participatory governance). | 13% | 63% | 25% | 0% | 2.13 | 11% |
| The board maintains confidentiality of privileged information. | 17% | 50% | 33% | 0% | 2.17 | 33% |
| The board makes decisions in the best interest of students and the colleges. | 25% | 63% | 13% | 0% | 1.88 | 11% |
| The board operates ethically without conflict of interest following established board policies. | 17% | 50% | 0% | 33% | 2.50 | 33% |
| Board members participate in trustee development activities. | 17% | 67% | 0% | 17% | 2.17 | 33% |

Comments

What are the Board's greatest strengths?

- Overall interest in the way the district functions and realizing that each campus is different in many ways.
- Collegiality (2)
- The Board has taken a very great interest in the budget situation. They have taken the crisis very seriously The Board also appears to be good advocate for the District in Sacramento and Washington D.C.

What are the major accomplishments of the Board in the past year?

- Facing the budget crisis and making the necessary adjustments with cuts, etc. to keep the district strong.
- Passing board policy in regards to trustee evaluation.
- Finally developing a self-evaluation instrument and process.

What are the areas in which the Board could improve?

- It takes a great deal of time, but continues to be out in the community. Being at events adds credibility to the role as a trustee and shows support for the outside community not just our college events which are also important. Do away with the District foundation. It conflicts with those of SAC and SCC. Let SAC and SCC maximize their foundations since they each have their own graduates. People support their individual college not a district. For someone to make a decision that SCC not have a foundation is irresponsible. Scholarship money and money raised down the pike to support larger projects on campus is vital for the futures of both SAC and SCC not at the district level.
- Reduce attempts at micro- management. (2)
- The Board could work to make its meetings more convenient for community Having closed session in the middle of the meeting makes it difficult for the interested staff and community members to stay to the end of the meeting. Better to have closed session at the end of the meeting. The Board could also gather more input from faculty related to AB 1725 issues.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

| | |
|--|-----------------------|
| To: Board of Trustees | Date: August 24,-2009 |
| Re: Board of Trustees Annual Self-Evaluation | |
| Action: Receive and File | |

BACKGROUND

In accordance with Board Policy 9022, the Board of Trustees adopted an evaluation survey and self-evaluation process on June 22, 2009. The evaluation survey approved on June 22 was distributed electronically to the individuals identified in Board Policy 9022. Fourteen responses were received and were provided to the trustees at the July 27, 2009 meeting. The evaluation survey was distributed to the trustees at that meeting.

ANALYSIS

The survey responses from the trustees have been compiled by the Research department and are presented for review. In addition, the responses received from the individuals identified in Board Policy 9022 are also presented for review.

RECOMMENDATION

In accordance with Board Policy 9022, it is recommended that the Board of Trustees conduct its self-evaluation at this time and officially receive and file the evaluation survey results.

| | |
|---|-----------------------------|
| Fiscal Impact: None | Board Date: August 24, 2009 |
| Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services | |
| Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services | |
| Recommended by: Dr. Edward Hernandez, Jr., Chancellor | |



Rancho Santiago Community College District (RSCCD) Board of Trustees Self-Evaluation 2009 Board Member Questionnaire Responses

Compiled by the RSCCD Research Department, August 2009

Background

The RSCCD Board of Trustees recognizes that it can better perform its policy-making and broad oversight roles if it annually reviews the District's goals in addition to its own internal board operation and performance goals. After reviewing feedback obtained from an online questionnaire (disseminated to various individuals associated with RSCCD, both on-staff and otherwise) conducted in June 2009, Board members (n=8) assessed their own activities using the same survey instrument; those data are included in this report.

Summary of Findings

Overall, members look favorably upon Board operations—ratings across the 44 areas assessed ranged from 1.13 to 2.50 (on a scale of 1 to 4, 1 being highest). Respondents expressed that they are most proud of their commitment to our students' learning and success, the respect the Board shares for one another, and the diversity of ideas they represent.

The Board rated itself most highly on its:

- compliance with federal and state law as and measures for emergency response,
- understanding of the financial audit and responsibility for its recommendations,
- understanding of the fiscal condition of the organization and fiscal oversight to assure financial stability of the District,
- decision-making in the best interest of students and the colleges, and
- efforts to build a positive image of the District in the community.

Respondents also identified areas in which they would like to improve, including their relationship with the Chancellor and their self-evaluation and ongoing planning processes. They expressed interest in hosting more presentations by college services and programs and maintaining a closer relationship with the colleges through these fiscally-challenging times.

Detailed responses, including comments, follow.

Detail of Findings

| RSCCD 2009 Board of Trustees Evaluation Survey | | | | | | |
|---|--|--------------|-----------------|------------------------------|--|---|
| | Distribution of Valid Responses | | | | Ave. Rating (excluding n/a) | Not applicable or don't know |
| | Strongly Agree | Agree | Disagree | Strongly Disagree | | |
| | 1 | 2 | 3 | 4 | | |
| Board Organization and Operation | | | | | | |
| Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently. | 50% | 50% | 0% | 0% | 1.50 | 0% |
| Board members respect each others' opinions. | 38% | 63% | 0% | 0% | 1.63 | 0% |
| The board conducts its meetings in compliance with state laws, including The Brown Act. | 75% | 13% | 13% | 0% | 1.38 | 0% |
| Board members understand that they have no legal authority beyond board meetings. | 38% | 50% | 13% | 0% | 1.75 | 0% |
| Board members regularly seek the opinion of the student trustee. | 13% | 75% | 13% | 0% | 2.00 | 0% |
| Policy Role | | | | | | |
| Board meetings focus on policy issues that relate to board responsibilities. | 63% | 25% | 13% | 0% | 1.50 | 0% |
| The board focuses on policy in board discussion, not administrative matters. | 38% | 50% | 13% | 0% | 1.75 | 0% |
| The board is knowledgeable about the mission and purpose of the institution. | 75% | 25% | 0% | 0% | 1.25 | 0% |
| The board clearly delegates the administration of the colleges to the chancellor. | 38% | 50% | 0% | 13% | 1.88 | 0% |
| The board ensures compliance with federal and state laws and measures for emergency response. | 88% | 13% | 0% | 0% | 1.13 | 0% |
| Strategic Planning | | | | | | |
| The board understands the budget process. | 58% | 43% | 0% | 0% | 1.43 | 0% |
| The board gives adequate attention to the mission, goals, and future planning of the district. | 71% | 14% | 14% | 0% | 1.43 | 13% |
| The board regularly develops and reviews goals for continuous improvement. | 13% | 63% | 13% | 13% | 2.25 | 0% |
| The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met. | 38% | 38% | 25% | 0% | 1.88 | 0% |
| The board understands the colleges' educational programs and services. | 57% | 29% | 14% | 0% | 1.57 | 13% |
| The board is appropriately involved in defining the vision and goals of the district. | 43% | 57% | 0% | 0% | 1.57 | 13% |
| The board understands the financial audit and accepts responsibility for implementation of its recommendations. | 75% | 25% | 0% | 0% | 1.25 | 0% |
| The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district. | 75% | 25% | 0% | 0% | 1.25 | 0% |
| The board understands the accreditation process and accepts responsibility for implementation of its recommendations. | 57% | 43% | 0% | 0% | 1.43 | 13% |

| RSCCD 2009 Board of Trustees Evaluation Survey | | | | | | |
|--|--|--------------|-----------------|------------------------------|--|---|
| | Distribution of Valid Responses | | | | Ave. Rating (excluding n/a) | Not applicable or don't know |
| | Strongly Agree | Agree | Disagree | Strongly Disagree | | |
| | 1 | 2 | 3 | 4 | | |
| Board relations with the Chancellor, Presidents, Faculty, and Staff | | | | | | |
| The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor. | 25% | 63% | 13% | 0% | 1.88 | 0% |
| The board keeps the chancellor informed of community contacts. | 14% | 86% | 0% | 0% | 1.86 | 13% |
| The board follows a procedure for annual evaluations of the chancellor. | 86% | 14% | 0% | 0% | 2.14 | 13% |
| The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff. | 13% | 75% | 13% | 0% | 2.00 | 0% |
| The board and chancellor have a positive, cooperative relationship. | 13% | 38% | 38% | 13% | 2.50 | 0% |
| The board understands its role and that of the chancellor, presidents, faculty, and staff. | 38% | 50% | 13% | 0% | 1.75 | 0% |
| The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership. | 13% | 50% | 25% | 13% | 2.38 | 0% |
| The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships. | 13% | 63% | 13% | 13% | 2.25 | 0% |
| The board follows communication procedures with staff. | 0% | 86% | 14% | 0% | 2.14 | 13% |
| Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district. | 75% | 13% | 13% | 0% | 1.38 | 0% |
| Community Relations – Advocacy | | | | | | |
| Board members are knowledgeable about community college and state-related issues. | 63% | 38% | 0% | 0% | 1.38 | 0% |
| The board acts as an advocate for community colleges. | 63% | 38% | 0% | 0% | 1.38 | 0% |
| Board members participate actively in community activities. | 57% | 43% | 0% | 0% | 1.43 | 13% |
| Board agendas include legislative and state policy issues that will impact the district. | 63% | 38% | 0% | 0% | 1.38 | 0% |
| Board members act on behalf of the entire community. | 63% | 38% | 0% | 0% | 1.38 | 0% |
| The board recognizes and celebrates positive accomplishments of the district and colleges. | 71% | 29% | 0% | 0% | 1.29 | 13% |
| The board works to build a positive image of the district in the community. | 75% | 25% | 0% | 0% | 1.25 | 0% |
| Board members adhere to policies for dealing with college, community citizens, and the media. | 43% | 57% | 0% | 0% | 1.57 | 13% |
| The community and district employees are aware of who the elected trustees are and their role in district governance. | 14% | 29% | 57% | 0% | 2.43 | 13% |

| RSCCD 2009 Board of Trustees Evaluation Survey | | | | | | |
|---|---------------------------------|-------|----------|-------------------|--------------------------------|---------------------------------|
| | Distribution of Valid Responses | | | | Ave. Rating (excluding n/a) | Not applicable or don't know |
| | Strongly Agree | Agree | Disagree | Strongly Disagree | | |
| | 1 | 2 | 3 | 4 | | |
| Board leadership, ethics, and standards of conduct | | | | | | |
| The board understands collective bargaining and its role in the process. | 43% | 57% | 0% | 0% | 1.57 | 13% |
| The board practices appropriate collegial consultation (participatory governance). | 50% | 38% | 13% | 0% | 1.63 | 0% |
| The board maintains confidentiality of privileged information. | 50% | 50% | 0% | 0% | 1.50 | 0% |
| The board makes decisions in the best interest of students and the colleges. | 75% | 25% | 0% | 0% | 1.25 | 0% |
| The board operates ethically without conflict of interest following established board policies. | 57% | 43% | 0% | 0% | 1.43 | 13% |
| Board members participate in trustee development activities. | 50% | 50% | 0% | 0% | 1.50 | 0% |

Comments

These comments are the respondents' own words. When comments were combined, we also noted in parentheses the number of respondents who expressed that similar view.

What are the Board's greatest strengths?

- Team respect. (3)
- Commitments to representing community's interests; excellent relationships with community leaders; most members make a point to participate in a variety of events over the year. (3)
- Diversity of ideas. (2)
- Commitment to the students and institution. (2)
- Setting policy and conducting oversight while allowing chancellor and presidents to manage sites.
- Support for shared governance.
- Good understanding of the workings of the District.
- Focused on students' learning and success.
- Commitment to balanced budget.
- As a board, the diversity and experience of each member contributes and complements to its overall board management of the District.
- Maintaining its mission statement to educate.

What are the major accomplishments of the Board in the past year?

- Acted in fiscally prudent manner when faced with large budget cuts. (2)
- Fought hard against tuition increase proposals. (2)
- Re-did Board self-evaluation and many other Board policies. (2)
- Increased contacts with state and federal legislators through Board, Chancellor, and lobbyist efforts.
- Response to accreditation report.
- Greater oversight of the institution.
- Positive caring leadership during reduced funding.
- Involvement in community college legislation.
- Improved Board outreach to staff and community.
- Remaining focused on mission despite fiscal turmoil.

What are the areas in which the Board could improve?

- Have more presentations on college programs, ensure that top administrators understand the need for private funds to compliment public funds, attend more college/district events.
- At times certain Board members cross over the line with micromanaging and discussions outside chancellor.
- Better oversight of chancellor and district operations.
- Shorter meetings.
- Lead by example.
- Increase support and participation at the college/student level during the next few years as we continue to work through the challenges of the State/Federal budgets.
- Increase Board's participation in graduation activities.
- Implement an assessment and continuous improvement process based on the results of the self-evaluation.
- Improve goals measurement processes.
- Need better understanding of the Brown Act.
- Need better understanding of "best practices."

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Board of Trustees)

| | |
|--|-----------------------|
| To: Board of Trustees | Date: August 24, 2009 |
| Re: Approval of Appointment to Community College League of California (CCLC) Advisory Committee on Legislation (ACL) | |
| Action: Request for Action | |

BACKGROUND

The Community College League of California Legislative Office is requesting John Hanna to serve as a member of the Advisory Committee on Legislation for the 2009-2010 calendar year. Trustee Hanna has served as a member of this committee since the 2005-2006 calendar year.

ANALYSIS

Trustee Hanna is interested in continuing his membership on the Advisory Committee on Legislation.

RECOMMENDATION

It is requested that the board approve Trustee Hanna's appointment to the Community College League of California (CCLC) Advisory Committee on Legislation during the 2009-2010 calendar year.

| | |
|---|-----------------------------|
| Fiscal Impact: None | Board Date: August 24, 2009 |
| Prepared by: Anita Lucarelli, Executive Assistant to the Board | |
| Submitted by: Anita Lucarelli, Executive Assistant to the Board | |
| Recommended by: John Hanna, Member, Board of Trustees | |