

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, October 11, 2010
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Board Retreat of September 18, 2010
- Regular meeting of September 27, 2010

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.6 Public Hearing - 2010-2011 Proposed Adopted Budget

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Permission to Accept Outside Assignments
- Ratification of Resignations/Retirements
- Approval of Adjusted Rates of Pay for Long-term Substitutes
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Changes in Positions
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Correct Effective Dates
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of 2009-2010 CCFS-311 Report including the Gann Appropriation Limit Action
The administration recommends approval of the 2009-2010 CCFS-311 Report as presented and establish the district's 2010-2011 Gann Limit in the amount of \$218,964,207.
- *4.3 Approval of 2010-2011 Adopted Budget Assumptions Action
The administration recommends approval of the adopted budget assumptions for the 2010-2011 fiscal year as presented.
- *4.4 Approval of 2010-2011 Adopted Budget Action
The administration recommends approval of the 2010-2011 adopted budget as presented.
- *4.5 Approval of Change Order #2 for Bid #1099 for Earthwork, Demolition, and Paving for Child Development Center at Santa Ana College (SAC) Action
The administration recommends approval of change order #2 for Triangle Enterprises, Inc., for Bid #1099 for earthwork, demotion, and paving for the Child Development Center at SAC as presented.
- *4.6 Approval of Change Order #2 for Bid #1107 for Flooring at Child Development Center at Santa Ana College Action
The administration recommends approval of change order #2 for Progressive Floor Coverings for Bid #1107 for flooring at the Child Development Center at SAC as presented.
- *4.7 Approval of Change Order #4 for Bid #1109 for Plumbing for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #4 for J.M. Farnan Company, Inc., for Bid #1109 for plumbing for the Child Development Center at SAC as presented.
- *4.8 Approval of Change Order #5 for Bid #1055 for Concrete for Science Building (Bond Portion) at Santiago Canyon College (SCC) Action
The administration recommends approval of change order #5 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.

* Item is included on the Consent Calendar, Item 1.5.

- *4.9 Approval of Change Order #5 for Bid #1055 for Concrete for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #5 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.
- *4.10 Approval of Change Order #5 for Bid #1058 for Interior Systems for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #5 for Angeles Contractor, Inc., for Bid #1058 for interior systems for the science building at SCC as presented.
- *4.11 Approval of Change Order #6 for Bid #1058 for Interior Systems for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #6 for Angeles Contractor, Inc., for Bid #1058 for interior systems for the science building at SCC as presented.
- *4.12 Approval of Change Order #6 for Bid #1064 for Electrical for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #6 for Baker Electric for Bid #1064 for electrical in the science building at SCC as presented.
- *4.13 Approval of Change Order #1 for Bid #1068 for Elevators for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #1 for Mitsubishi Electric and Electronics, Inc., for Bid #1068 for elevators for the science building at SCC as presented.
- *4.14 Approval of Change Order #1 for Bid #1068 for Elevators for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #1 for Mitsubishi Electric and Electronics, Inc., for Bid #1068 for elevators for the science building at SCC as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Allied Health Program Expansion (ARRA) - Pharmacy Technology Program (SAC) \$ 14,718
 - Extending the Pathway Project to the Community Colleges (SAC) \$ 4,350
 - Student Support Services – Year 5 (SAC) \$ 301,692
 - Upward Bound – Year 4 (SAC) \$ 291,663
 - WIA II – Adult Basic Education Programs (CEC/OEC) \$3,823,717
- *5.2 Approval of Sub-award Agreements between RSCCD and Garden Grove Unified School District (DO-10-020); RSCCD and Orange Unified School District (DO-10-022); and RSCCD and Santa Ana Unified School District (DO-10-021) for Tech Prep Consortium Grant Action
The administration recommends approval of the subcontract agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign the subcontract agreements.
- 5.3 Adoption of Board of Trustees Annual Self-Evaluation Instrument and List of Designated Recipients Action
It is recommended the board adopt the self-evaluation survey instrument and list of designated individuals who will receive the survey.
- 5.4 Approval of 2010 RSCCD Board of Trustees Vote for Association of Community College Trustees (ACCT) Candidates for Board, Director-at-Large, and Diversity Committee Action
The board has requested a selection of candidates for the RSCCD Board of Trustees' vote on ACCT's candidates for board, director-at-large, and Diversity Committee.
- 5.5 Reports from Board Committees Information
 - Board Facilities Committee
- 5.6 Board Member Comments Information
- 6.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on October 25, 2010.

* Item is included on the Consent Calendar, Item 1.5.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santa Ana Unified School District
1601 E. Chestnut, Board Room
Santa Ana, CA 92706

Board of Trustees Retreat

Saturday, September 18, 2010

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 9:16 a.m. by Mr. Larry Labrado. Other members present were Dr. David Chapel, Mr. Brian Conley, Mr. John Hanna, Mr. Mark McLoughlin, and Mr. Phillip Yarbrough. Ms. Lisa Woolery was not in attendance due to family business requiring travel out of the country.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Larry Labrado, President of the Board of Trustees.

1.3 Public Comment

There were no public comments.

2.0 BOARD RETREAT

2.1 Introductions

Dr. Kevin M. Ramirez introduced himself as the facilitator and summarized his background for the board.

2.2 Review of Retreat Agenda

Dr. Ramirez presented a brief overview of the agenda.

2.3 Discuss Chancellor-Board of Trustees' Relationship: Building a Great Team

Dr. Ramirez provided a PowerPoint presentation that focused on the principles of a healthy Board-CEO relationship.

2.4 Establish Board of Trustees' and Chancellor's Expectations and Direction

Upon reviewing principles from the synopsis, the board and chancellor discussed direction, clarification, and goal setting for the 2010-11 academic year.

2.5 Develop and Establish 2010-2011 Goals for Chancellor

Dr. Rodriguez proposed list of short-term and long-term goals for the 2010-2011 academic year and presented these to the board with a verbal explanation of each goal. The board agreed to regularly monitor the chancellor's progress toward these goals and approve these goals at the next regularly scheduled board meeting. (NOTE: The Board Retreat Summary and 2010-2011 Chancellor's Goals were approved at the September 27, 2010, regular meeting of the RSCCD Board of Trustees.)

2.6 Determine Metrics for Performance Evaluation of Chancellor

It was determined that the board and chancellor will keep track of progress on the chancellor's goals on a quarterly basis and a closed session item concerning the chancellor's performance review be included in the board agenda on a monthly basis.

3.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 27, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 1:38 p.m.

Respectfully submitted,

Dr. Raúl Rodriguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 11, 2010

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, September 27, 2010

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Larry Labrado. Other members present were Mr. Brian Conley, Dr. David Chapel, Mr. John Hanna, Mr. Nathan Selvidge, Ms. Lisa Woolery, and Mr. Phillip Yarbrough. Mr. Mark McLoughlin arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodriguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Trustee Woolery and her two children, Liam and Kate.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held September 13, 2010.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items on the Consent Calendar (as indicated by an asterisk on the agenda):

4.1 Ratification of Santa Ana College (SAC) Associate Degrees and Certificates for Spring 2010

The board ratified the recipients of the Santa Ana College associate degrees and certificates for Spring 2010 as presented.

1.5 Approval of Consent Calendar – (cont.)

4.2 Ratification of Santiago Canyon College (SCC) Spring 2010 Graduates and Degrees

The board ratified the recipients of the SCC associate degrees, certificates of achievements, and certificates for Spring 2010 as presented.

4.3 Approval of Renewal of Nursing, Health Sciences, Occupational Therapy, and Pharmacy Technicians Agreement – Western Medical Center Santa Ana

The board approved this clinical affiliation agreement renewal with Western Medical Center Santa Ana.

4.4 Approval of Nursing Agreement – Children’s Hospital at Mission Without Instructor

The board approved this clinical affiliation agreement with Children’s Hospital at Mission in Mission Viejo, California.

4.5 Approval of Renewal of OTA Agreement – White Memorial Medical Center

The board approved this contract with White Memorial Medical Center in Los Angeles, California.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of June 2010.

5.3 Approval of Public Hearing for 2010-2011 Proposed Adopted Budget

The board scheduled a public hearing on the 2010-2011 proposed adopted budget at the October 11, 2010, board of trustees meeting.

5.4 Approval of Conflict of Interest Code

The board approved Appendix A-1 of the Conflict of Interest Code as presented.

5.5 Approval of Asbestos Testing/Monitoring – Child Development Center at Santa Ana College

The board approved entering into an agreement with Executive Environmental Services Corporation for monitoring of asbestos abatement as presented.

5.6 Approval of Additional Geotechnical Observation & Testing Services – Santiago Canyon Road Entry and Parking Lot at Santiago Canyon College

The board approved the change order for geotechnical observation and testing as presented.

1.5 Approval of Consent Calendar – (cont.)

5.7 Approval of Architect Change Order – Athletic/Aquatic Center at Santiago Canyon College

The board approved amending and increasing the Austin Company architectural agreement in the amount of \$11,500 as presented.

5.8 Approval of Change Order #1 for Bid #1054 for Landscaping for Science Building (State Portion) at Santiago Canyon College

The board approved change order #1 for Marina Landscape, Inc., for Bid #1054 for landscaping for the science building at SCC as presented.

5.9 Approval of Change Order #2 for Bid #1054 for Landscaping for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #2 for Marina Landscape, Inc., for Bid #1054 for landscaping for the science building at SCC as presented.

5.10 Approval of Donation of Fire Engines from City of Orange

The board approved accepting the donation of a 1992 Seagraves Fire Engine Pumper and a 1995 Seagraves Fire Engine Pumper from the City of Orange as presented.

5.11 Approval of Termination of Contract with Omega Elevator Corporation and Award of Contract to the Second Lowest Responsible and Responsive Bidder, GMS Elevator Services, Inc.

The board terminated the contract with Omega Elevator Corporation and awarded the contract including renewals to GMS Elevator Services, Inc., pursuant to Bid #1162, to provide elevator repair and maintenance service to district-owned elevators.

5.12 Approval of Purchase Orders

The board approved the purchase order listing for the period August 8, 2010, through September 11, 2010.

5.13 Adoption of Master Sub-Agreement for Entrepreneurship Career Pathways Project and Authorization to Allocate Project Funds to Sub-Recipients

The board approved the master sub-agreement for this program and authorized the Vice Chancellor, Business Operations/Fiscal Services to execute these agreements with the community college districts designated by the Chancellor's Office of the California Community Colleges.

1.5 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- ARCHES Linked Learning Professional Development (SAC) \$ 9,000
- Early Head Start Expansion (District) \$1,815,450
- Tech Prep Demonstration Site Grant (SCC) \$ 100,000

6.2 Approval of First Amendment to Sub-Award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and between RSCCD and NOCCCD – Fullerton College for College Cost Reduction and Access Act (CCRAA) Year 2

The board approved the amendments to the sub-award agreements and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign the amendments.

6.3 Adoption of Resolution No. 10-21 – California Department of Education (CSPP-0362)

The board adopted the resolution agreement with the California Department of Education which authorizes the chancellor or his designee to sign the contract documents for the 2010-2011 fiscal year.

6.5 Approval of Resolution #10-22 authorizing payment to Trustee Absent from Board Meetings

The board authorized payment to Lisa Woolery for her absence from board meetings on August 23, 2010, and September 13, 2010, due to family business requiring travel out of the country.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

- Dr. Erlinda Martínez, President, Santa Ana College (SAC)
- Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Kevin Dilger, Student President, Santiago Canyon College
Ms. Nadia Lopez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:23 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Quisenberry v. Rancho Santiago Community College Foundation et al, Los Angeles Superior Court Case BC443003
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. McLoughlin arrived during closed session.

RECONVENE

The board reconvened at 5:39 p.m.

Closed Session Report

Mr. Yarbrough reported the board discussed the abovementioned items, and took action during closed session to suspend Ms. Nancy Carri, Child Development Center Director, for ten days.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Changes of Assignments
- Approve Changes of Assignment from Part-time/Hourly to Long-term Substitute
- Approve 2010-2011 Contract Extension Days
- Approve Stipends
- Approve Adjusted Salary Placements
- Approve Leaves of Absence
- Approve Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Reduction in Force Lay Offs
- Approve Short Term to Contract Assignments
- Approve Changes in Salary Placements
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary to Hourly On Going Assignments
- Approve Changes in Positions
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments

3.2 Classified Personnel – (cont.)

- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Rejection of Claim

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to authorize the chancellor or his designee to reject claim #10-86134JW.

4.0 INSTRUCTION

All items were approved as part of Item 1.5 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.5 (Consent Calendar).

6.0 GENERAL

Items 6.1, 6.2, 6.3, and 6.5 were approved as part of Item 1.5 (Consent Calendar).

6.4 Approval of Accreditation Follow-up Reports

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve the follow-up reports for Santa Ana College and Santiago Canyon College and authorize the chancellor to submit these reports to the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.

6.6 Approval of RSCCD Board Retreat Summary and Chancellor's Goals

It was moved by Mr. Conley and seconded by Mr. Yarbrough to approve the board retreat summary and chancellor's goals as established on September 18, 2010. Discussion ensued. As requested by Mr. Yarbrough, the chancellor submitted the following underlined additions to Item #7 of the board retreat summary:

Action: Understanding that board members are perceived as the RSCCD's primary leaders, members will behave in an appropriate manner with faculty, staff and community. Reciprocally, representation and recognition of the board and its members will be respected at public and district events when and where appropriate.

Each individual board member will help build a cohesive, thoughtful and educated governance unit that sets policy direction for the Rancho Santiago CCD.

The motion carried unanimously to approve the board retreat summary as amended and chancellor's goals as established on September 18, 2010.

6.7 Reports from Board Committees

Mr. Hanna provided a report on the September 23, 2010, Board Facilities Committee meeting.

Mr. Conley/Mr. Didion provided a report on the September 22, 2010, Board Policy Committee meeting. Mr. Hanna asked the minutes to include that the list of individuals designated to receive a board evaluation survey include a representative from each college's accreditation committee.

6.8 Board Member Comments

Mr. Hanna and Ms. Woolery thanked staff members for their efforts on completing the accreditation reports.

Mr. Conley reported he plans to attend the Association of Community College Trustees (ACCT) Community College Leadership Congress in Toronto, Canada, in October. Since he is the only RSCCD board representative attending this conference he asked for board members' input regarding the ACCT Board, Director-at-Large, and Diversity Committee candidates.

Mr. Yarbrough asked for a copy of the adopted budget. Mr. Hardash indicated it will be available in two weeks.

Ms. Woolery thanked staff members for their work on completing a budget as part of the Budget Allocation and Planning Review committee.

Since this is her first board meeting with the new chancellor, Ms. Woolery welcomed Dr. Rodriguez.

Ms. Woolery expressed regret on not being able to attend the September 18, 2010, board retreat since she just returned from Russia the night before. She looks forward to discussing the board retreat with Dr. Rodriguez.

Although Dr. Chapel voted to approve Item 6.6 (Approval of RSCCD Board Retreat Summary and Chancellor's Goals), he expressed numerous shortcomings related to the event and asked the board to hold more than one retreat a year in order to review topics adequately.

Dr. Chapel asked that the following be included in future board retreats:

- Invitation to student trustee
- Additional back-up materials/statistics
- Opportunity to evaluate the retreat

Dr. Chapel asked that the upcoming election for ACCT Board, Director-at-Large, and Diversity Committee candidates be placed on the next agenda.

Upon review of the board summary and chancellor's goals, Mr. Selvidge indicated he approved them and asked to be included in future discussions.

Based upon his experience at other school districts, Dr. Rodriguez indicated the student trustee normally does not participate in board retreats. He stated he will invite the student trustee to future board retreats.

Mr. Labrado commended the chancellor on the board retreat.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 11, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 5:55 p.m.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 11, 2010

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
October 11, 2010

MANAGEMENT

Permission to Accept Outside Assignment

Weidner, Laurene – To serve as Chair-elect on the Board of Directors for the Orange Chamber of Commerce from June 2010 – June 2011.

Weidner, Laurene – To serve as a member of the National Awards and Honors Committee for the Public Relations Society of America from June 2010 – August 2011.

FACULTY

Ratification of Resignation/Retirement

Hahn, Moira
Professor, Art
Arts, Humanities and Social Sciences Division
Santiago Canyon College

Effective: June 30, 2011
Reason: Retirement

Leave of Absence

Aguilar, Maria
Coordinator, DSPS
Special Services Division
Santa Ana College

Effective: December 10 – March 28, 2011
Reason: Maternity Leave

Adjusted Rate of Pay for Long-term Substitute per E.C. 87482

Lechuga, Janet
Long-term Substitute Math Instructor
Science and Math Division
Santa Ana College

Effective: September 6, 2010
Placement: II-4 \$57.03/Hour

Stipends

Armbruster, Lynda
Professor, CIS/Computer Science
Business and Career Technical
Education Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

FACULTY (CONT'D)

Stipends (cont'd)

Baez, Elizabeth
Professor, Spanish
Library, Arts, Humanities and
Social Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Ball, Larry
Professor, Music
Library, Arts, Humanities and
Social Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Breig, David
Associate Professor, Exercise Science
Head Coach/Basketball
Exercise Science, Health and Athletics Division
Santa Ana College

Effective: August 23 – December 11, 2010
Amount: \$2,680.00
Reason: Athletic Event Supervision

Deeley, Steven
Associate Professor, Business Administration
Business and Career Technical
Education Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Evett, Corinna
Associate Professor, English
Library, Arts, Humanities and
Social Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Isbell, James
Associate Professor, English
Library, Arts, Humanities and
Social Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

FACULTY (CONT'D)

Stipends (cont'd)

Lennertz, William
Professor, English
Library, Arts, Humanities and
Social Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Salcido, Andrew
Associate Professor, Business/CIS
Business and Career Technical
Education Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Part-time/Hourly Hires/Rehires

Andrade, Eric
Instructor, Fire Technology
Human Services and Technology Division
Santa Ana College

Effective: October 12, 2010
Hourly Lecture/Lab Rates: I-3 \$51.73/\$43.97

Badaczewski, Joseph
Instructor, Music
Fine and Performing Arts Division
Santa Ana College

Effective: October 12, 2010
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Bettino, Matthew
Instructor, Biology
Science, Math and Health Services Division
Santa Ana College

Effective: January 17, 2011
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Biggs, Lindsey
Instructor, Paralegal
Business Division
Santa Ana College

Effective: October 1, 2010
Hourly Lecture/Lab Rates: III-3 \$57.03/\$48.48

Campos, Roy
Instructor, Criminal Justice
Human Services and Technology Division
Santa Ana College

Effective: October 12, 2010
Hourly Lecture/Lab Rates: I-3 \$51.73/\$43.97

FACULTY (CONT'D)

Part-time/Hourly Hires/Rehires (cont'd)

Dumain, Kathleen
Instructor, DSPS
Student Services
Santa Ana College

Effective: September 28, 2010
Hourly Non-Instructional Rate: III-3 \$28.52

Menchada, Beau
Site Director
Continuing Education Division/CEC
Santa Ana College

Effective: October 5, 2010
Hourly Rate: \$42.50

Ramirez-Rivera, Nancy
Faculty Intern, Student Development
Student Services Division
Santiago Canyon College

Effective: September 20, 2010
Hourly Non-Teaching Rate: I-3 \$25.87

Tiscareno, Arthur
Instructor, Criminal Justice
Human Services and Technology Division
Santa Ana College

Effective: October 12, 2010
Hourly Lecture/Lab Rates: I-3 \$51.73/\$43.97

Wolf, Mindi
Instructor, DSPS
Student Services
Santa Ana College

Effective: September 28, 2010
Hourly Non-Instructional Rate: III-3 \$28.52

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
CLASSIFIED
OCTOBER 11, 2010

CLASSIFIED

New Appointment

Guzman, Noemi
Accountant (CL10-0224)
Fiscal Services/ District

Effective: October 5, 2010
Grade 13, Step 1 \$3845

Hourly On Going to Contract

Ramirez, Martha
From: PT Sr. Clerk/ SCC
To: Administrative Secretary (CL-10-0217)
Humanities/ SAC

Effective: September 17, 2010
Grade 12, Step 1 \$3653

Tatro, Tiffany
From: PT General Office Clerk/ Human
Services/ SAC
To: Support Services Assistant
(CL10-0230)/ Academic Affairs/ SCC

Effective: September 30, 2010
Grade 11, Step 1 + 6PG \$3596

Tran, Kieu-Loan
From: PT Admissions/Records Spec
II/SCC
To: Admissions/Records Spec II
(CL10-0231) Admissions/ SCC

Effective: October 1, 2010
Grade 8, Step 1 \$3051

Temporary to Contract

Gaytan, Rafaela
CDC Cook/Nutrition Specialist
(CL10-0221)/ Child Dev. Services/ SAC

Effective: September 15, 2010
Grade 6, Step 1 @ 75% FTE \$2113.50

Change in Position

Bergara, Elizabeth
From: Senior Clerk
To: Financial Aid Analyst (CL10-0235)
Financial Aid/ SCC

Effective: October 1, 2010
Grade 11, Step 4 \$4020

Change in Position cont'd

Penning, Kerry
From: Intermediate Clerk 75%/ Health
Center/SAC
To: Intermediate Clerk 100%/ School of
Continuing Educ./ SAC (Reinstated from
39 Mo. Rehire List

Effective: September 20, 2010
Grade 5, Step 6 + 5%L \$3650

Change in Salary Placement

Aguila, Victor
Admissions/Records Specialist I/ SAC

Effective: January 5, 2009
Grade 6, Step 6 + 2.5%Bil + 7.5%L + 5PG
\$4171.33

Garza, Arturo
Admissions/Records Specialist I/ SAC

Effective: January 5, 2009
Grade 6, Step 6 + 2.5%Bil + 5%L + 1PG
\$3914.67

Moreno, Maria
Admissions/Records Specialist III/ SAC

Effective: January 5, 2009
Grade 10, Step 6 + 2.5%Bil + 2.5%L
\$4454

Turrentine, Michael
Tech Specialist II/ FTS

Effective: August 1, 2010
Grade 15, Step 6 + 2.5%L + 6PG + 5%SW
\$6123

Leave of Absence

Berganza, Leyvi
High School & Community Outreach
Spec./ Orange Education Center

Effective: 10/25/10 – 01/02/11
Reason: Maternity Leave

Ratification of Resignation/Retirement

Sanders, Monica
Intermediate Clerk/ School of Continuing
Educ./ SAC

Effective: September 17, 2010
Reason: Medical Lay Off

CLASSIFIED HOURLY

Change in Position

Nguyen, Hung
From: Admissions/Records Spec. II/SAC
To: Admissions/Records Tech. Specialist
SAC (Reorg #649)

Effective: September 20, 2010
19 Hours/Week 12 Month
Grade 15, Step A + 6PG \$24.60/Hour +
\$125.00/mo. PG

Correct Effective Date

Nguyen, Hollister
Career Technician (Reorg #645 Internal
Recruitment)
DSPS/ SAC

Effective: October 4, 2010
19 Hours/Week 12 Month
Grade 10, Step A \$19.10/Hour

Leave of Absence

Guillen, Patricia
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: 09/27/10 – 11/14/10
Reason: Maternity Leave

Lomeli, Elizabeth
Student Services Specialist/ Talent Search/
SAC

Effective: 07/01/10 – 08/31/10
Reason: Non Paid Status
10 Month Contract

TEMPORARY ASSIGNMENT

Campos, Griselda
Senior Clerk/ Educ. Services/ District

Effective: 10/12/10 – 12/01/10
Not to exceed 39 weeks in the fiscal year.

Cruz, Hermina
Instructional Assistant/ Biology/ SAC

Effective: 10/12/10 – 5/22/11
Not to exceed 39 weeks in the fiscal year.

Dennis, Susan
Accompanist/ Fine & Performing Arts/
SAC

Effective: 10/12/10 – 05/22/11
Not to exceed 39 weeks in the fiscal year.

Ork, Samol
Transfer Center Specialist/ Counseling/
SAC

Effective: 10/12/10 – 06/30/11
Not to exceed 39 weeks in the fiscal year.

Payan Hernandez, Martha
Business Services Coordinator/ Educ.
Services/ District

Effective: 09/27/10 – 12/31/10
Not to exceed 90 days following posting

Additional Hours for On Going Assignment

Aguilar, Wendy
Counseling Assistant/ School of
Continuing Educ./ SAC

Effective: 09/15/10 – 06/24/11
Not to exceed 19 consecutive working days
in any given period.

Barbery, Monika
Counseling Assistant/ School of
Continuing Educ./ SAC

Effective: 11/15/10 – 06/24/11
Not to exceed 19 consecutive working days
in any given period.

Walker, Trevor
Student Services Specialist/ Scholarship/
SCC

Effective: 09/28/10 – 06/30/11
Not to exceed 19 consecutive working days
in any given period.

Substitute Assignments

Barker, Hillary
General Office Clerk/ Fire Tech./ SAC

Effective: 10/04/10 – 04/29/11

Hanker, Brandon
Lifeguard/ Exercise Science/ SAC

Effective: 09/29/10 – 06/30/11

Ramirez, Cristina
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: 09/11/10 – 06/30/11

Vargas, Jorge
Intermediate Clerk/ Health Center/ SCC

Effective: 10/04/10 – 12/10/10

MISCELLANEOUS POSITIONS

Dravis Tucker, Malina
Sign Language Interpreter VII/ Student
Services/ SAC

Effective: 09/27/10 – 06/30/11

Edwards, Robert
Community Services Presenter I/
International Student Program/ SAC

Effective: 09/29/10 – 06/30/11

Walters, Alexandra
Community Services Presenter I/
International Student Program/ SAC

Effective: 10/01/10 – 06/30/11

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES DOCKET
CLASSIFIED
OCTOBER 11, 2010
ADDENDUM**

TEMPORARY

Bogdan, Gloria
Administrative Clerk/ Admin. Services/ SAC

Effective: 10/12/10 – 6/30/11

VOLUNTEERS

Deluna, Daniel
Non Student/ Humanities/ SCC

Effective: 10/12/10 – 05/31/11

Check Registers Submitted for Approval
Checks Written for Period 09/17/10 thru 10/01/10

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
48422	General Fund Unrestricted	375.00	0.00	375.00	92*0256662	92*0256662
48425	General Fund Unrestricted	1,617.04	0.00	1,617.04	92*0256670	92*0256672
48426	General Fund Unrestricted	438.49	0.00	438.49	92*0256673	92*0256676
48427	General Fund Unrestricted	18,803.90	0.00	18,803.90	92*0256677	92*0256679
48428	General Fund Unrestricted	609.11	0.00	609.11	92*0256680	92*0256681
48432	General Fund Unrestricted	1,035.30	0.00	1,035.30	92*0256692	92*0256699
48433	General Fund Unrestricted	28,861.18	0.00	28,861.18	92*0256700	92*0256703
48434	General Fund Unrestricted	10,609.04	0.00	10,609.04	92*0256704	92*0256704
48435	General Fund Unrestricted	31,098.61	0.00	31,098.61	92*0256705	92*0256706
48436	General Fund Unrestricted	1,384.02	0.00	1,384.02	92*0256707	92*0256711
48437	General Fund Unrestricted	17,345.19	0.00	17,345.19	92*0256712	92*0256713
48438	General Fund Unrestricted	67,021.25	0.00	67,021.25	92*0256714	92*0256715
48439	General Fund Unrestricted	7,851.08	0.00	7,851.08	92*0256717	92*0256718
48440	General Fund Unrestricted	8,788.41	0.00	8,788.41	92*0256719	92*0256723
48441	General Fund Unrestricted	3,312.20	0.00	3,312.20	92*0256724	92*0256738
48442	General Fund Unrestricted	3,533.23	0.00	3,533.23	92*0256739	92*0256753
48443	General Fund Unrestricted	2,773.60	0.00	2,773.60	92*0256754	92*0256768
48444	General Fund Unrestricted	5,813.80	0.00	5,813.80	92*0256769	92*0256783
48449	General Fund Unrestricted	760.00	0.00	760.00	92*0256798	92*0256804
48450	General Fund Unrestricted	1,588.12	0.00	1,588.12	92*0256805	92*0256810
48452	General Fund Unrestricted	13,007.28	0.00	13,007.28	92*0256821	92*0256828
48453	General Fund Unrestricted	13,658.49	0.00	13,658.49	92*0256829	92*0256835
48454	General Fund Unrestricted	12,105.00	0.00	12,105.00	92*0256836	92*0256840
48455	General Fund Unrestricted	2,516.76	0.00	2,516.76	92*0256841	92*0256846
48456	General Fund Unrestricted	1,157.40	0.00	1,157.40	92*0256847	92*0256850
48457	General Fund Unrestricted	13,745.16	0.00	13,745.16	92*0256855	92*0256856
48460	General Fund Unrestricted	17,630.00	0.00	17,630.00	92*0256867	92*0256892
48461	General Fund Unrestricted	28,062.00	0.00	28,062.00	92*0256893	92*0256920
48462	General Fund Unrestricted	28,031.00	0.00	28,031.00	92*0256921	92*0256947
48463	General Fund Unrestricted	29,239.00	0.00	29,239.00	92*0256948	92*0256974
48464	General Fund Unrestricted	28,052.00	0.00	28,052.00	92*0256975	92*0257001
48465	General Fund Unrestricted	23,361.00	0.00	23,361.00	92*0257002	92*0257028
48466	General Fund Unrestricted	22,963.00	0.00	22,963.00	92*0257029	92*0257055
48467	General Fund Unrestricted	22,844.00	0.00	22,844.00	92*0257056	92*0257082
48468	General Fund Unrestricted	24,029.00	0.00	24,029.00	92*0257083	92*0257109
48469	General Fund Unrestricted	23,138.00	0.00	23,138.00	92*0257110	92*0257132
48470	General Fund Unrestricted	993.50	0.00	993.50	92*0257133	92*0257138
48471	General Fund Unrestricted	35,480.00	0.00	35,480.00	92*0257139	92*0257139
48472	General Fund Unrestricted	741.06	0.00	741.06	92*0257141	92*0257143
48473	General Fund Unrestricted	20,488.50	0.00	20,488.50	92*0257145	92*0257145
48474	General Fund Unrestricted	6,240.12	0.00	6,240.12	92*0257146	92*0257151

4.1 (1)

Check Registers Submitted for Approval

Checks Written for Period 09/17/10 thru 10/01/10

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
48477	General Fund Unrestricted	8,951.62	0.00	8,951.62	92*0257159	92*0257162
48478	General Fund Unrestricted	86,608.17	0.00	86,608.17	92*0257163	92*0257170
48479	General Fund Unrestricted	149.78	0.00	149.78	92*0257172	92*0257172
48480	General Fund Unrestricted	2,527.98	0.00	2,527.98	92*0257174	92*0257178
48492	General Fund Unrestricted	921.80	0.00	921.80	92*0257214	92*0257218
48493	General Fund Unrestricted	7,606.20	0.00	7,606.20	92*0257219	92*0257246
48494	General Fund Unrestricted	12,458.00	0.00	12,458.00	92*0257247	92*0257274
48495	General Fund Unrestricted	9,186.00	0.00	9,186.00	92*0257275	92*0257302
48496	General Fund Unrestricted	25,333.00	0.00	25,333.00	92*0257303	92*0257340
48497	General Fund Unrestricted	20,369.00	0.00	20,369.00	92*0257341	92*0257368
48498	General Fund Unrestricted	24,231.00	0.00	24,231.00	92*0257369	92*0257396
48499	General Fund Unrestricted	21,675.00	0.00	21,675.00	92*0257397	92*0257424
48500	General Fund Unrestricted	26,369.50	0.00	26,369.50	92*0257425	92*0257452
48501	General Fund Unrestricted	21,844.00	0.00	21,844.00	92*0257453	92*0257480
48502	General Fund Unrestricted	22,391.00	0.00	22,391.00	92*0257481	92*0257508
48503	General Fund Unrestricted	25,132.00	0.00	25,132.00	92*0257509	92*0257536
48504	General Fund Unrestricted	24,016.00	0.00	24,016.00	92*0257537	92*0257564
48505	General Fund Unrestricted	26,030.00	0.00	26,030.00	92*0257565	92*0257592
48506	General Fund Unrestricted	26,692.00	0.00	26,692.00	92*0257593	92*0257620
48507	General Fund Unrestricted	27,117.00	0.00	27,117.00	92*0257621	92*0257648
48508	General Fund Unrestricted	17,547.00	0.00	17,547.00	92*0257649	92*0257676
48509	General Fund Unrestricted	29,118.50	0.00	29,118.50	92*0257677	92*0257704
48510	General Fund Unrestricted	24,430.00	0.00	24,430.00	92*0257705	92*0257732
48511	General Fund Unrestricted	27,854.00	0.00	27,854.00	92*0257733	92*0257760
48512	General Fund Unrestricted	22,009.00	0.00	22,009.00	92*0257761	92*0257788
48513	General Fund Unrestricted	24,805.00	0.00	24,805.00	92*0257789	92*0257816
48514	General Fund Unrestricted	19,283.00	0.00	19,283.00	92*0257817	92*0257844
48515	General Fund Unrestricted	21,169.00	0.00	21,169.00	92*0257845	92*0257872
48516	General Fund Unrestricted	18,893.00	0.00	18,893.00	92*0257873	92*0257900
48517	General Fund Unrestricted	26,790.50	0.00	26,790.50	92*0257901	92*0257928
48518	General Fund Unrestricted	25,631.00	0.00	25,631.00	92*0257929	92*0257956
48519	General Fund Unrestricted	23,561.00	0.00	23,561.00	92*0257957	92*0257984
48520	General Fund Unrestricted	17,786.00	0.00	17,786.00	92*0257985	92*0258012
48521	General Fund Unrestricted	21,877.00	0.00	21,877.00	92*0258013	92*0258037
48523	General Fund Unrestricted	495.64	0.00	495.64	92*0258040	92*0258043
48525	General Fund Unrestricted	279.30	0.00	279.30	92*0258053	92*0258053
48526	General Fund Unrestricted	7,555.49	0.00	7,555.49	92*0258056	92*0258060
48529	General Fund Unrestricted	1,725.83	0.00	1,725.83	92*0258071	92*0258072
48531	General Fund Unrestricted	3,936.58	0.00	3,936.58	92*0258082	92*0258082
48536	General Fund Unrestricted	621.50	0.00	621.50	92*0258093	92*0258096
48537	General Fund Unrestricted	212,825.92	0.00	212,825.92	92*0258097	92*0258099

4.1 (2)

Check Registers Submitted for Approval
Checks Written for Period 09/17/10 thru 10/01/10

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
48538	General Fund Unrestricted	45,254.27	0.00	45,254.27	92*0258100	92*0258100
48539	General Fund Unrestricted	6,602.67	0.00	6,602.67	92*0258101	92*0258109
48540	General Fund Unrestricted	10,011.69	0.00	10,011.69	92*0258110	92*0258114
48541	General Fund Unrestricted	649.00	0.00	649.00	92*0258117	92*0258118
48556	General Fund Unrestricted	562.20	0.00	562.20	92*0258158	92*0258159
48558	General Fund Unrestricted	18,648.99	0.00	18,648.99	92*0258167	92*0258170
48559	General Fund Unrestricted	1,749.68	0.00	1,749.68	92*0258171	92*0258172
48560	General Fund Unrestricted	839.25	0.00	839.25	92*0258174	92*0258176
48566	General Fund Unrestricted	850.50	0.00	850.50	92*0258202	92*0258206
48569	General Fund Unrestricted	6,663.15	0.00	6,663.15	92*0258223	92*0258227
48570	General Fund Unrestricted	6,576.90	0.00	6,576.90	92*0258228	92*0258232
48571	General Fund Unrestricted	4,538.14	0.00	4,538.14	92*0258233	92*0258236
48572	General Fund Unrestricted	1,469,864.64	0.00	1,469,864.64	92*0258237	92*0258238
48573	General Fund Unrestricted	86,179.73	0.00	86,179.73	92*0258239	92*0258241
48574	General Fund Unrestricted	3,632.77	0.00	3,632.77	92*0258244	92*0258246
48578	General Fund Unrestricted	800.50	0.00	800.50	92*0258254	92*0258259
48580	General Fund Unrestricted	15,127.01	0.00	15,127.01	92*0258262	92*0258263
48581	General Fund Unrestricted	47,171.05	0.00	47,171.05	92*0258264	92*0258266
48582	General Fund Unrestricted	3,872.26	0.00	3,872.26	92*0258267	92*0258271
48584	General Fund Unrestricted	1,975.48	0.00	1,975.48	92*0258277	92*0258284
48585	General Fund Unrestricted	2,155.92	0.00	2,155.92	92*0258287	92*0258290
48586	General Fund Unrestricted	1,997.20	0.00	1,997.20	92*0258291	92*0258293
48587	General Fund Unrestricted	14,950.61	0.00	14,950.61	92*0258294	92*0258294
48591	General Fund Unrestricted	2,100.00	0.00	2,100.00	92*0258313	92*0258316
48592	General Fund Unrestricted	334.00	0.00	334.00	92*0258317	92*0258318
48595	General Fund Unrestricted	123.63	0.00	123.63	92*0258325	92*0258325
48596	General Fund Unrestricted	36,570.45	0.00	36,570.45	92*0258326	92*0258326
48597	General Fund Unrestricted	9,040.00	0.00	9,040.00	92*0258327	92*0258336
48598	General Fund Unrestricted	9,260.00	0.00	9,260.00	92*0258337	92*0258346
48599	General Fund Unrestricted	10,190.00	0.00	10,190.00	92*0258347	92*0258356
48600	General Fund Unrestricted	12,182.00	0.00	12,182.00	92*0258357	92*0258367
48603	General Fund Unrestricted	3,915.00	0.00	3,915.00	92*0258372	92*0258376
48604	General Fund Unrestricted	966.00	0.00	966.00	92*0258377	92*0258382
48605	General Fund Unrestricted	1,340.44	0.00	1,340.44	92*0258383	92*0258384
48606	General Fund Unrestricted	1,459.43	0.00	1,459.43	92*0258385	92*0258385
48607	General Fund Unrestricted	1,496.00	0.00	1,496.00	92*0258388	92*0258389
48608	General Fund Unrestricted	27,250.00	0.00	27,250.00	92*0258390	92*0258390
48609	General Fund Unrestricted	15,315.03	0.00	15,315.03	92*0258391	92*0258391
48610	General Fund Unrestricted	5,729.03	0.00	5,729.03	92*0258399	92*0258407
48611	General Fund Unrestricted	3,474.14	0.00	3,474.14	92*0258408	92*0258413

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
Total Fund 11 General Fund Unrestricted		<u><u>3,440,322.91</u></u>	<u><u>0.00</u></u>	<u><u>3,440,322.91</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
48423	General Fund Restricted	6,030.99	0.00	6,030.99	92*0256663	92*0256664
48424	General Fund Restricted	685.98	0.00	685.98	92*0256665	92*0256669
48429	General Fund Restricted	606.73	0.00	606.73	92*0256682	92*0256686
48439	General Fund Restricted	1,530.00	0.00	1,530.00	92*0256716	92*0256716
48450	General Fund Restricted	343.54	0.00	343.54	92*0256811	92*0256813
48451	General Fund Restricted	8,902.17	0.00	8,902.17	92*0256814	92*0256820
48456	General Fund Restricted	2,141.38	0.00	2,141.38	92*0256851	92*0256854
48458	General Fund Restricted	246.95	0.00	246.95	92*0256857	92*0256863
48471	General Fund Restricted	39,808.28	0.00	39,808.28	92*0257140	92*0257140
48472	General Fund Restricted	157.33	0.00	157.33	92*0257142	92*0257144
48475	General Fund Restricted	2,177.50	0.00	2,177.50	92*0257152	92*0257153
48476	General Fund Restricted	29,217.50	0.00	29,217.50	92*0257154	92*0257156
48477	General Fund Restricted	8,606.67	0.00	8,606.67	92*0257157	92*0257158
48479	General Fund Restricted	2,119.44	0.00	2,119.44	92*0257171	92*0257173
48481	General Fund Restricted	739.42	0.00	739.42	92*0257179	92*0257183
48522	General Fund Restricted	4,417.00	0.00	4,417.00	92*0258038	92*0258039
48523	General Fund Restricted	221.95	0.00	221.95	92*0258041	92*0258041
48524	General Fund Restricted	3,073.90	0.00	3,073.90	92*0258044	92*0258051
48525	General Fund Restricted	1,367.42	0.00	1,367.42	92*0258052	92*0258055
48527	General Fund Restricted	4,418.48	0.00	4,418.48	92*0258061	92*0258065
48528	General Fund Restricted	3,011.31	0.00	3,011.31	92*0258066	92*0258069
48529	General Fund Restricted	686.31	0.00	686.31	92*0258070	92*0258073
48530	General Fund Restricted	1,142.12	0.00	1,142.12	92*0258074	92*0258079
48531	General Fund Restricted	3,357.92	0.00	3,357.92	92*0258080	92*0258081
48541	General Fund Restricted	325.00	0.00	325.00	92*0258115	92*0258116
48542	General Fund Restricted	16,287.26	0.00	16,287.26	92*0258119	92*0258120
48545	General Fund Restricted	1,158.23	0.00	1,158.23	92*0258125	92*0258126
48557	General Fund Restricted	5,749.07	0.00	5,749.07	92*0258160	92*0258166
48560	General Fund Restricted	269.47	0.00	269.47	92*0258173	92*0258175
48561	General Fund Restricted	2,400.00	0.00	2,400.00	92*0258177	92*0258182
48562	General Fund Restricted	1,120.00	0.00	1,120.00	92*0258183	92*0258189
48563	General Fund Restricted	1,280.00	0.00	1,280.00	92*0258190	92*0258197
48567	General Fund Restricted	1,280.00	0.00	1,280.00	92*0258207	92*0258214
48568	General Fund Restricted	1,280.00	0.00	1,280.00	92*0258215	92*0258222
48574	General Fund Restricted	4,956.47	0.00	4,956.47	92*0258242	92*0258245
48583	General Fund Restricted	3,528.05	0.00	3,528.05	92*0258272	92*0258276
48585	General Fund Restricted	2,270.43	0.00	2,270.43	92*0258285	92*0258288
48588	General Fund Restricted	5,957.51	0.00	5,957.51	92*0258295	92*0258302
48589	General Fund Restricted	300.00	0.00	300.00	92*0258303	92*0258308
48594	General Fund Restricted	23,864.51	0.00	23,864.51	92*0258321	92*0258323
48595	General Fund Restricted	303.41	0.00	303.41	92*0258324	92*0258324

Check Registers Submitted for Approval
Checks Written for Period 09/17/10 thru 10/01/10

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
48607	General Fund Restricted	312.36	0.00	312.36	92*0258386	92*0258387
48609	General Fund Restricted	1,404.31	0.00	1,404.31	92*0258392	92*0258398
48612	General Fund Restricted	5,000.32	0.00	5,000.32	92*0258414	92*0258418
Total Fund 12 General Fund Restricted		<u>204,056.69</u>	<u>0.00</u>	<u>204,056.69</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
48430	Child Development Fund	218.62	0.00	218.62	92*0256687	92*0256689
48445	Child Development Fund	1,620.96	0.00	1,620.96	92*0256784	92*0256786
48446	Child Development Fund	2,215.41	0.00	2,215.41	92*0256787	92*0256792
48482	Child Development Fund	2,560.76	0.00	2,560.76	92*0257184	92*0257188
48483	Child Development Fund	1,974.75	0.00	1,974.75	92*0257189	92*0257192
48484	Child Development Fund	1,528.52	0.00	1,528.52	92*0257193	92*0257195
48532	Child Development Fund	1,859.73	0.00	1,859.73	92*0258083	92*0258086
48543	Child Development Fund	18,099.36	0.00	18,099.36	92*0258121	92*0258121
48544	Child Development Fund	448.15	0.00	448.15	92*0258122	92*0258124
48579	Child Development Fund	1,038.09	0.00	1,038.09	92*0258260	92*0258261
48590	Child Development Fund	8,347.52	0.00	8,347.52	92*0258309	92*0258312
48601	Child Development Fund	38,658.38	0.00	38,658.38	92*0258368	92*0258369
Total Fund 33 Child Development Fund		78,570.25	0.00	78,570.25		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
48448	Capital Outlay Projects Fund	16,992.92	0.00	16,992.92	92*0256795	92*0256797
48490	Capital Outlay Projects Fund	18,500.00	0.00	18,500.00	92*0257210	92*0257210
48491	Capital Outlay Projects Fund	53,910.00	0.00	53,910.00	92*0257211	92*0257213
48576	Capital Outlay Projects Fund	7,239.46	0.00	7,239.46	92*0258251	92*0258252
48593	Capital Outlay Projects Fund	24,366.98	0.00	24,366.98	92*0258319	92*0258320
Total Fund 41 Capital Outlay Projects Fu		121,009.36	0.00	121,009.36		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
48431	Bond Fund, Measure E	115,197.02	0.00	115,197.02	92*0256690	92*0256691
48447	Bond Fund, Measure E	34,079.00	0.00	34,079.00	92*0256793	92*0256794
48459	Bond Fund, Measure E	12,618.86	0.00	12,618.86	92*0256864	92*0256866
48485	Bond Fund, Measure E	14,221.73	0.00	14,221.73	92*0257196	92*0257196
48486	Bond Fund, Measure E	6,344.42	0.00	6,344.42	92*0257197	92*0257199
48487	Bond Fund, Measure E	67,418.95	0.00	67,418.95	92*0257200	92*0257203
48488	Bond Fund, Measure E	33,107.57	0.00	33,107.57	92*0257204	92*0257205
48489	Bond Fund, Measure E	20,195.12	0.00	20,195.12	92*0257206	92*0257209
48533	Bond Fund, Measure E	384,160.00	0.00	384,160.00	92*0258087	92*0258088
48534	Bond Fund, Measure E	8,258.21	0.00	8,258.21	92*0258089	92*0258089
48535	Bond Fund, Measure E	43,000.00	0.00	43,000.00	92*0258090	92*0258092
48546	Bond Fund, Measure E	15,350.37	0.00	15,350.37	92*0258127	92*0258128
48547	Bond Fund, Measure E	35,339.50	0.00	35,339.50	92*0258129	92*0258131
48548	Bond Fund, Measure E	49,883.00	0.00	49,883.00	92*0258132	92*0258135
48549	Bond Fund, Measure E	14,306.53	0.00	14,306.53	92*0258136	92*0258138
48550	Bond Fund, Measure E	38,108.75	0.00	38,108.75	92*0258139	92*0258141
48551	Bond Fund, Measure E	88,481.00	0.00	88,481.00	92*0258142	92*0258145
48552	Bond Fund, Measure E	128,100.00	0.00	128,100.00	92*0258146	92*0258149
48553	Bond Fund, Measure E	324,113.35	0.00	324,113.35	92*0258150	92*0258151
48554	Bond Fund, Measure E	2,506.68	0.00	2,506.68	92*0258152	92*0258153
48555	Bond Fund, Measure E	74,759.60	0.00	74,759.60	92*0258154	92*0258157
48564	Bond Fund, Measure E	49,157.82	0.00	49,157.82	92*0258198	92*0258199
48565	Bond Fund, Measure E	229,000.00	0.00	229,000.00	92*0258200	92*0258201
48575	Bond Fund, Measure E	12,567.03	0.00	12,567.03	92*0258247	92*0258250
48602	Bond Fund, Measure E	5,715.59	0.00	5,715.59	92*0258370	92*0258371
Total Fund 42 Bond Fund, Measure E		1,805,990.10	0.00	1,805,990.10		

Check Registers Submitted for Approval
Checks Written for Period 09/17/10 thru 10/01/10

48577	Student Financial Aid Fund	269.39	0.00	269.39	92*0258253	92*0258253
-------	----------------------------	--------	------	--------	------------	------------

Total Fund 74 Student Financial Aid Fund	<u>269.39</u>	<u>0.00</u>	<u>269.39</u>
-------------------------------------------------	----------------------	--------------------	----------------------

SUMMARY

Total Fund 11 General Fund Unrestricted	3,440,322.91
Total Fund 12 General Fund Restricted	204,056.69
Total Fund 33 Child Development Fund	78,570.25
Total Fund 41 Capital Outlay Projects Fund	121,009.36
Total Fund 42 Bond Fund, Measure E	1,805,990.10
Total Fund 74 Student Financial Aid Fund	269.39
Grand Total:	<u>5,650,218.70</u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS AND FISCAL SERVICES**

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of the 2009-10 CCFS-311 Report, including the Gann Appropriation Limit		
Action:	Request for Approval		

BACKGROUND

In accordance with the California Code of Regulations, Title 5, Sections 58305(d), the District shall submit a copy of its adopted annual financial and budget report (CCFS-311) to the Chancellor's Office by October 10th of each year. Furthermore, in accordance with Article XIII B to the State Constitution, limitations on expenditures are placed on State and local governments in the form of what is known as the Gann Appropriations Limit.

ANALYSIS

A copy of the CCFS-311 Report has been provided for your review. It includes actual financial information for 2009-2010 fiscal year and budget information for the 2010-2011 fiscal year. The CCFS-311 Report is divided into two parts: Revenues, Expenditures and Fund Balance Data for all district funds and Supplemental Data. The Supplemental Data includes: the Gann Appropriations Limit, an Analysis of Net Ending Balance for the General Fund, an Analysis of Compliance with the 50 Percent Law, a Detail of General Fund Revenues, the Expenditures by Activity for the General Fund, the Receipt and Expenditures of Lottery Proceeds, and an Analysis of Interfund Transfers.

The 2010-2011 Gann Appropriation Limit for our district is computed at \$218,964,207. Historically, our district has never met or been close to meeting the appropriation limit.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2009-2010 CCFS-311 Report as presented and establish the District's 2010-2011 Gann Limit in the amount of \$218,964,207.

Fiscal Impact:	None	Board Date:	October 11, 2010
Prepared by:	Noemi M. Kanouse, Assistant Vice Chancellor, Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

California Community Colleges

ANNUAL FINANCIAL AND BUDGET REPORT
(Financial Report for Fiscal Year 2009-2010)
(Budget Report for Fiscal Year 2010-2011)

4.2 (2)

District: RANCHO SANTIAGO

District Code: 870

This is to certify that the Annual Financial and Budget Report has been prepared and the budget adopted in accordance with the *California Code of Regulations*, beginning with Section 58300. Further, to the best of my knowledge, the data contained in this report are correct.

District Chief Business Officer

Date

District Superintendent

Date

Contact:

() -

In accordance with the *California Code of Regulations*, Section 58305(d) a copy of this report is due to the Chancellor's Office on or before October 15, 2010. Please submit the report to :

Chancellor's Office
California Community Colleges
Fiscal Services Unit
1102 Q Street, Suite 300
Sacramento, CA 95814-6511

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

	Object Code	Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	Total
		ECS 84362 A	ECS 84362 B	Excluded	
		Instructional Salary Cost	Total CEE	Activities	
		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	
Academic Salaries					
Instructional Salaries					
Contract or Regular	1100	22,580,957	22,580,957		22,580,957
Other	1300	20,138,524	20,138,524		20,138,524
Total Instructional Salaries		42,719,481	42,719,481	0	42,719,481
Non-Instructional Salaries					
Contract or Regular	1200		11,969,412	358,133	12,327,545
Other	1400		841,002	2,018	843,020
Total Non-Instructional Salaries		0	12,810,414	360,151	13,170,565
Total Academic Salaries		42,719,481	55,529,895	360,151	55,890,046
Classified Salaries					
Non-Instructional Salaries					
Regular Status	2100		23,251,841	1,986,181	25,238,022
Other	2300		1,150,187	191,431	1,341,618
Total Non-Instructional Salaries		0	24,402,028	2,177,612	26,579,640
Instructional Aides					
Regular Status	2200	911,770	911,770		911,770
Other	2400	1,260,702	1,260,702		1,260,702
Total Instructional Aides		2,172,472	2,172,472	0	2,172,472
Total Classified Salaries		2,172,472	26,574,500	2,177,612	28,752,112
Employee Benefits	3000	12,089,442	27,668,093	898,187	28,568,280
Supplies and Materials	4000		901,980	29,923	931,903
Other Operating Expenses	5000	3,505,458	15,070,789	466,324	15,537,089
Equipment Replacement	6420				0
Total Expenditures Prior to Exclusions		60,488,853	125,745,237	3,932,197	129,677,434

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

Analysis of compliance with the 50 Percent Law (ECS 84362)

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

4.2 (4)

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

Exclusions	Object Code	Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	Total
		ECS 84362 A	ECS 84362 B	Excluded	
		Instructional Salary Cost	Total CEE	Activities	
		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	
Activities to Exclude					
Instructional Staff-Retirees' Benefits and Retirement Incentives	5900	2,332,429	2,332,429		2,332,429
Student Health Services Above Amount Collected	6441		330		330
Student Transportation	6491		34,153		34,153
Noninstructional Staff-Retirees' Benefits and Retirement Incentives	6740		2,122,764		2,122,764
Objects to Exclude					
Rents and Leases	5060		2,006,491	24,775	2,031,266
Lottery Expenditures					0
Academic Salaries	1000				0
Classified Salaries	2000				0
Employee Benefits	3000				0
Supplies and Materials	4000				0
Software	4100				0
Books, Magazines, & Periodicals	4200				0
Instructional Supplies & Materials	4300		18,189		18,189
Noninstructional, Supplies & Materials	4400		380		380
Total Supplies and Materials		0	18,569	0	18,569
Other Operating Expenses and Services	5000		3,988,729		3,988,729

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

		Activity (ECSA) ECS 84362 A Instructional Salary Cost AC 0100-6900 & AC 6110	Activity (ECSB) ECS 84362 B Total CEE AC 0100 - 6799	Activity (ECSX) Excluded Activities AC 6800 - 7390	Total
Object Code					
Capital Outlay	6000				
Library Books	6300				0
Equipment	6400				
Equipment - Additional	6410		3,104		3,104
Equipment - Replacement	6420				0
Total Equipment		0	3,104	0	3,104
Total Capital Outlay		0	3,104	0	3,104
Other Outgo	7000				0
Total Exclusions		2,332,429	10,506,669	24,775	10,531,344
Total for ECS 84362, 50% Law		58,154,424	115,238,668	3,907,422	119,148,090
Percent of CEE (Instructional Salary Cost / Total CEE)		50.46%	100.00%		
50% of Current Expense of Education			57,619,334		
Nonexempted (Remaining) Deficiency from second preceding Fiscal Year					
Amount Required to be Expended for Salaries of Classroom Instructors		58,154,424	115,238,668	3,907,422	119,148,090
Reconciliation to Unrestricted General Fund Expenditures					
Total Expenditures Prior to Exclusions		60,486,853	125,745,237	3,932,197	129,677,434
Capital Expenditures	6000	119,923	1,095,014	2,983	1,097,997
Equipment Replacement (Back out)	6420		0	0	0
Total Unrestricted General Fund Expenditures		60,606,776	126,840,251	3,935,180	130,775,431

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

COMBINED BALANCE SHEET

10 General Fund — Combined

(Total Unrestricted and Restricted)

4.2(6)

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
ASSETS				
Cash, investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111	(673,500)	1,182,527	509,027
In County Treasury	9112	26,939,881	(1,598,883)	25,340,998
Cash With Fiscal Agents	9113			0
Revolving Cash Accounts	9114	100,000		100,000
Investments (at cost)	9120			0
Accounts Receivable	9130	17,921,054	6,090,059	24,011,113
Due from Other Funds	9140	2,291,586	944	2,292,530
Inventories, Stores, and Prepaid Items	9200			
Inventories and Stores	9210			0
Prepaid Items	9220	19,169	100	19,269
TOTAL ASSETS		46,598,190	5,674,747	52,272,937
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510	2,732,320	1,038,572	3,770,892
Accrued Salaries and Wages Payable	9520	6,659,381	1,570,713	8,230,094
Compensated Absences Payable Current	9530			0
Due to Other Funds	9540	3,867,942	37,878	3,905,820
Temporary Loans	9550			0
Current Portion of Long-Term Debt	9560			0
Deferred Revenues	9570	1,554,087	2,621,166	4,175,253
TOTAL LIABILITIES		14,813,730	5,268,329	20,082,059

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
FUND EQUITY				
Fund Balance Reserved	9710			0
NonCash Assets	9711	19,169	100	19,269
Amounts Restricted by Law for Specific Purposes	9712	1,067,284		1,067,284
Reserve for Encumbrances Credit	9713	1,245,868		1,245,868
Reserve for Encumbrances Debit	9714			0
Reserve for Debt Services	9715			0
Total Reserved Fund Balance		2,332,321	100	2,332,421
Designated Fund Balance	9750			
Commitments by Contract or Other Legal Obligation	9751	6,122,898		6,122,898
Self Insurance Programs	9752			0
Payments Resulting from Court Orders	9753			0
Specific Future Purposes	9754	10,291,460	406,318	10,697,778
Total Designated Fund Balance		16,414,358	406,318	16,820,676
Uncommitted(Unrestricted) Fund Balance	9790	13,037,781		13,037,781
TOTAL FUND EQUITY		31,784,460	406,418	32,190,878
TOTAL LIABILITIES AND FUND EQUITY		46,598,190	5,674,747	52,272,937

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

4.2
(8)

COMBINED BALANCE SHEET

Governmental Funds Group

- 20 Debt Service Funds:**
- 21 Bond Interest and Redemption Fund**
- 22 Revenue Bond Interest and Redemption Fund**
- 29 Other Debt Service Fund**

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111			
In County Treasury	9112	10,007,057		
Cash With Fiscal Agents	9113			
Investments (at cost)	9120			
Accounts Receivable	9130	10,769		
Due from Other Funds	9140			
TOTAL ASSETS		10,017,826	0	0
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510			
Accrued Salaries and Wages Payable	9520			
Compensated Absences Payable Current	9530			
Due to Other Funds	9540			
Temporary Loans	9550			
Current Portion of Long-Term Debt	9560	4,343,222		
Deferred Revenues	9570			
TOTAL LIABILITIES		4,343,222	0	0

Governmental Funds Group

- 20 Debt Service Funds:
- 21 Bond Interest and Redemption Fund
- 22 Revenue Bond Interest and Redemption Fund
- 29 Other Debt Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	21	22	29
		Bond Interest and Redemption Fund	Revenue Bond Interest and Redemption Fund	Other Debt Service Fund
FUND EQUITY				
Fund Balance Reserved	9710			
NonCash Assets	9711			
Amounts Restricted by Law for Specific Purposes	9712			
Reserve for Encumbrances Credit	9713			
Reserve for Encumbrances Debit	9714			
Reserve for Debt Services	9715	5,674,604		
Total Reserved Fund Balance		5,674,604	0	0
Designated Fund Balance	9750			
Commitments by Contract or Other Legal Obligation	9751			
Self Insurance Programs	9752			
Payments Resulting from Court Orders	9753			
Specific Future Purposes	9754			
Total Designated Fund Balance		0	0	0
Uncommitted(Unrestricted) Fund Balance	9790			
TOTAL FUND EQUITY		5,674,604	0	0
TOTAL LIABILITIES AND FUND EQUITY		10,017,826	0	0

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

Annual Financial and Budget Report

30 Special Revenue Funds:

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

4.2 (10)

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
ASSETS							
Cash, Investments, and Receivables	9100						
Cash:							
Awaiting Deposit and in Banks	9111	3,270,955		133,517			
In County Treasury	9112			228,189			
Cash With Fiscal Agents	9113						
Revolving Cash Accounts	9114	10,310					0
Investments (at cost)	9120						
Accounts Receivable	9130	397,382		808,894			
Due from Other Funds	9140			13,094			
Inventories, Stores, and Prepaid Items	9200						
Inventories and Stores	9210	1,104,716					
Prepaid Items	9220						
TOTAL ASSETS		4,783,363	0	1,183,694	0	0	0
LIABILITIES							
Current Liabilities and Deferred Revenue	9500						
Accounts Payable	9510	65,581		188,220			
Accrued Salaries and Wages Payable	9520	98,966		274,206			
Compensated Absences Payable Current	9530						
Due to Other Funds	9540	841,777		531,576			
Temporary Loans	9550						
Current Portion of Long-Term Debt	9560						
Deferred Revenues	9570			4,479			
TOTAL LIABILITIES		1,006,324	0	998,481	0	0	0

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
FUND EQUITY							
Fund Balance Reserved	9710						
NonCash Assets	9711	1,104,716					
Amounts Restricted by Law for Specific Purposes	9712						
Reserve for Encumbrances Credit	9713	763,801					
Reserve for Encumbrances Debit	9714						
Reserve for Debt Services	9715						
Total Reserved Fund Balance		1,868,517	0	0	0	0	0
Designated Fund Balance	9750						
Commitments by Contract or Other Legal Obligation	9751						
Self Insurance Programs	9752						
Payments Resulting from Court Orders	9753						
Specific Future Purposes	9754	1,908,522		185,213			
Total Designated Fund Balance		1,908,522	0	185,213	0	0	0
Uncommitted(Unrestricted) Fund Balance	9790						
TOTAL FUND EQUITY		3,777,039	0	185,213	0	0	0
TOTAL LIABILITIES AND FUND EQUITY		4,783,363	0	1,183,604	0	0	0

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

Annual Financial and Budget Report

40 Capital Projects Funds:

41 Capital Outlay Projects Fund

42 Revenue Bond Construction Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

4.2 (12)

Description	CA (Object)	41	42
		Capital Outlay Projects Fund	Revenue Bond Construction Fund
ASSETS			
Cash, Investments, and Receivables	9100		
Cash:			
Awaiting Deposit and in Banks	9111		
In County Treasury	9112	17,257,143	120,802,625
Cash With Fiscal Agents	9113		
Revolving Cash Accounts	9114		
Investments (at cost)	9120		
Accounts Receivable	9130	671,765	93,077
Due from Other Funds	9140	542	37,878
Inventories, Stores, and Prepaid Items	9200		
Inventories and Stores	9210		
Prepaid Items	9220		857,861
TOTAL ASSETS		17,929,450	121,791,441
LIABILITIES			
Current Liabilities and Deferred Revenue	9500		
Accounts Payable	9510	108,785	2,524,628
Accrued Salaries and Wages Payable	9520		
Compensated Absences Payable Current	9530		
Due to Other Funds	9540		
Temporary Loans	9550		
Current Portion of Long-Term Debt	9560		
Deferred Revenues	9570	1,517,341	
TOTAL LIABILITIES		1,626,126	2,524,628

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

Governmental Funds Group

40 Capital Projects Funds:

41 Capital Outlay Projects Fund

42 Revenue Bond Construction Fund

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	41	42
		Capital Outlay Projects Fund	Revenue Bond Construction Fund
FUND EQUITY			
Fund Balance Reserved	9710		
NonCash Assets	9711		857,881
Amounts Restricted by Law for Specific Purposes	9712		
Reserve for Encumbrances Credit	9713	1,280,338	42,685,210
Reserve for Encumbrances Debit	9714		
Reserve for Debt Services	9715		
Total Reserved Fund Balance		1,280,338	43,543,071
Designated Fund Balance	9750		
Commitments by Contract or Other Legal Obligation	9751		
Self Insurance Programs	9752		
Payments Resulting from Court Orders	9753		
Specific Future Purposes	9754	15,022,986	75,723,742
Total Designated Fund Balance		15,022,986	75,723,742
Uncommitted(Unrestricted) Fund Balance	9790		
TOTAL FUND EQUITY		16,303,324	119,266,813
TOTAL LIABILITIES AND FUND EQUITY		17,929,450	121,791,441

CALIFORNIA COMMUNITY COLLEGES

Proprietary Funds Group

Annual Financial and Budget Report

50 Enterprise Funds:

4.2 (14)

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
ASSETS					
Cash, Investments, and Receivables	9100				
Cash:					
Awaiting Deposit and in Banks	9111				
In County Treasury	9112				
Cash With Fiscal Agents	9113				
Revolving Cash Accounts	9114				
Investments (at cost)	9120				
Accounts Receivable	9130				
Due from Other Funds	9140				
Inventories, Stores, and Prepaid Items	9200				
Inventories and Stores	9210				
Prepaid Items	9220				
Fixed Assets	9300				
Sites	9310				
Site Improvements	9320				
Accumulated Depreciation Site Improvements	9321				
Buildings	9330				
Accumulated Depreciation Buildings	9331				
Library Books	9340				
Equipment	9350				
Accumulated Depreciation Equipment	9351				
Work in Progress	9360				
Total Fixed Assets		0	0	0	0
TOTAL ASSETS		0	0	0	0

51 Bookstore Fund

52 Cafeteria Fund

53 Farm Operations Fund

59 Other Enterprise Fund

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	51 Bookstore Fund	52 Cafeteria Fund	53 Farm Operations Fund	59 Other Enterprise Fund
LIABILITIES					
Current Liabilities and Deferred Revenue	9500				
Accounts Payable	9510				
Accrued Salaries and Wages Payable	9520				
Compensated Absences Payable Current	9530				
Due to Other Funds	9540				
Temporary Loans	9550				
Current Portion of Long-Term Debt	9560				
Deferred Revenues	9570				
Total Current Liabilities and Deferred Revenue		0	0	0	0
Long-Term Liabilities	9600				
Bonds Payable	9610				
Revenue Bonds Payable	9620				
Certificates of Participation	9630				
Lease Purchase of Capital Lease	9640				
Compensated Absences Long Term	9650				
Post-Employment Benefits Long Term	9660				
Other Long-Term Liabilities	9670				
Total Long-Term Liabilities		0	0	0	0
TOTAL LIABILITIES	968	0	0	0	0

CALIFORNIA COMMUNITY COLLEGES

Proprietary Funds Group

Annual Financial and Budget Report

50 Enterprise Funds:

4.2 (16)

51 Bookstore Fund
52 Cafeteria Fund

53 Farm Operations Fund
59 Other Enterprise Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
FUND EQUITY					
Fund Balance Reserved	9710				
NonCash Assets	9711				
Amounts Restricted by Law for Specific Purposes	9712				
Reserve for Encumbrances Credit	9713				
Reserve for Encumbrances Debit	9714				
Reserve for Debt Services	9715				
Total Reserved Fund Balance		0	0	0	0
Designated Fund Balance	9750				
Commitments by Contract or Other Legal Obligation	9751				
Self Insurance Programs	9752				
Payments Resulting from Court Orders	9753				
Specific Future Purposes	9754				
Total Designated Fund Balance		0	0	0	0
Uncommitted(Unrestricted) Fund Balance	9790				
Other Equity	9800				
Contributed Capital	9810				
Retained Earnings	9850				
Investment in General Fixed Assets	9890				
TOTAL FUND EQUITY		0	0	0	0
TOTAL LIABILITIES AND FUND EQUITY		0	0	0	0

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

Proprietary Funds Group

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

District ID: 870

Name: RANCHO SANTIAGO

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
ASSETS			
Cash, Investments, and Receivables	9100		
Cash:			
Awaiting Deposit and in Banks	9111	23,051	48,014
In County Treasury	9112	3,898,219	25,217,519
Cash With Fiscal Agents	9113	75,000	
Revolving Cash Accounts	9114		
Investments (at cost)	9120		148,326
Accounts Receivable	9130	35,260	19,324
Due from Other Funds	9140	2,305,252	1,048,109
Student Loans Receivable	9150		
Inventories, Stores, and Prepaid Items	9200		
Inventories and Stores	9210		
Prepaid Items	9220		
Fixed Assets	9300		
Sites	9310		
Site Improvements	9320		
Accumulated Depreciation Site Improvements	9321		
Buildings	9330		
Accumulated Depreciation Buildings	9331		
Library Books	9340		
Equipment	9350		
Accumulated Depreciation Equipment	9351		
Work in Progress	9360		
Total Fixed Assets		0	0
TOTAL ASSETS		6,336,782	26,481,292

4.2 (17)

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

Proprietary Funds Group

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

4.2 (18) COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
LIABILITIES			
Current Liabilities and Deferred Revenue	9500		
Accounts Payable	9510	11,383	2,139
Accrued Salaries and Wages Payable	9520	16,600	
Compensated Absences Payable Current	9530		
Due to Other Funds	9540	36,976	
Temporary Loans	9550		
Current Portion of Long-Term Debt	9560	731,812	41,122,684
Deferred Revenues	9570		
Total Current Liabilities and Deferred Revenue		796,771	41,124,823
Long-Term Liabilities	9600		
Bonds Payable	9610		
Revenue Bonds Payable	9620		
Certificates of Participation	9630		
Lease Purchase of Capital Lease	9640		
Compensated Absences Long Term	9650		
Post-Employment Benefits Long Term	9660		
Other Long-Term Liabilities	9670		
Total Long-Term Liabilities		0	0
TOTAL LIABILITIES	968	796,771	41,124,823

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	61 Self-Insurance Fund	69 Other Internal Service Fund
FUND EQUITY			
Fund Balance Reserved	9710		
NonCash Assets	9711		
Amounts Restricted by Law for Specific Purposes	9712		(14,843,531)
Reserve for Encumbrances Credit	9713	1,838	
Reserve for Encumbrances Debit	9714		
Reserve for Debt Services	9715		
Total Reserved Fund Balance		1,838	(14,843,531)
Designated Fund Balance	9750		
Commitments by Contract or Other Legal Obligation	9751		
Self Insurance Programs	9752	5,538,173	
Payments Resulting from Court Orders	9753		
Specific Future Purposes	9754		
Total Designated Fund Balance		5,538,173	0
Uncommitted(Unrestricted) Fund Balance	9790		
Other Equity	9800		
Contributed Capital	9810		
Retained Earnings	9850		
Investment in General Fixed Assets	9890		
TOTAL FUND EQUITY		5,540,011	(14,843,531)
TOTAL LIABILITIES AND FUND EQUITY		6,336,782	28,481,292

4.2
(20)

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
ASSETS									
Cash, Investments, and Receivables	9100								
Cash:									
Awaiting Deposit and in Banks	9111	371,815			93,408				911,054
In County Treasury	9112				777,868				
Cash With Fiscal Agents	9113								
Revolving Cash Accounts	9114								1,540
Investments (at cost)	9120								
Accounts Receivable	9130				227,187				
Due from Other Funds	9140	5,568							533,957
Student Loans Receivable	9150				267,011				
Inventories, Stores, and Prepaid Items	9200								
Inventories and Stores	9210								
Prepaid Items	9220								
Fixed Assets	9300								
Sites	9310								
Site Improvements	9320								
Accumulated Depreciation Site Improvements	9321								
Buildings	9330								
Accumulated Depreciation Buildings	9331								
Library Books	9340								
Equipment	9350								
Accumulated Depreciation Equipment	9351								
Work in Progress	9360								
Total Fixed Assets		0	0	0	0	0	0	0	0
TOTAL ASSETS		377,383	0	0	1,365,272	0	0	0	1,448,551

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	71 Associated Students Trust Fund	72 Student Representation Fee Trust Fund	73 Student Body Center Fee Trust Fund	74 Student Financial Aid Trust Fund	75 Scholarship and Loan Trust Fund	76 Investment Trust Fund	77 Deferred Compensation Trust Fund	78 Other Trust Fund
LIABILITIES									
Current Liabilities and Deferred Revenue	9500								
Accounts Payable	9510				97				
Accrued Salaries and Wages Payable	9520	598							68,905
Compensated Absences Payable Current	9530								
Due to Other Funds	9540	23,120							839,028
Temporary Loans	9550								
Current Portion of Long-Term Debt	9560								
Deferred Revenues	9570				1,077				
Total Current Liabilities and Deferred Revenue		23,718	0	0	1,174	0	0	0	907,933
Long-Term Liabilities	9600								
Bonds Payable	9610								
Revenue Bonds Payable	9620								
Certificates of Participation	9630								
Lease Purchase of Capital Lease	9640								
Compensated Absences Long Term	9650								
Post-Employment Benefits Long Term	9660								
Other Long-Term Liabilities	9670								
Total Long-Term Liabilities		0	0	0	0	0	0	0	0
TOTAL LIABILITIES	968	23,718	0	0	1,174	0	0	0	907,933

4.2 (22)

COMBINED BALANCE SHEET

For Year Ended June 30, 2010

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
FUND EQUITY									
Fund Balance Reserved	9710								
NonCash Assets	9711				267,011				
Amounts Restricted by Law for Specific Purposes	9712				918,620				
Reserve for Encumbrances Credit	9713	1,120							81,280
Reserve for Encumbrances Debit	9714								
Reserve for Debt Services	9715								
Total Reserved Fund Balance		1,120	0	0	1,185,631	0	0	0	81,280
Designated Fund Balance	9750								
Commitments by Contract or Other Legal Obligation	9751								
Self Insurance Programs	9752								
Payments Resulting from Court Orders	9753								
Specific Future Purposes	9754	352,547			178,467				457,338
Total Designated Fund Balance		352,547	0	0	178,467	0	0	0	457,338
Uncommitted(Unrestricted) Fund Balance	9790								
Other Equity	9800								
Contributed Capital	9810								
Retained Earnings	9850								
Investment in General Fixed Assets	9890								
TOTAL FUND EQUITY		353,667	0	0	1,364,098	0	0	0	538,618
TOTAL LIABILITIES AND FUND EQUITY		377,383	0	0	1,365,272	0	0	0	1,446,551

SUPPLEMENTAL DATA

For Actual Year: 2009-2010

District ID: 870

Name: RANCHO SANTIAGO

Details of General Fund Revenue

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
Federal Revenues	8100			
Forest Revenues	8110	3,301		3,301
Higher Education Act	8120		3,268,109	3,268,109
Workforce Investment Act	8130		396,206	396,206
Temporary Assistance for Needy Families (TANF)	8140		125,577	125,577
Student Financial Aid	8150		22,230	22,230
Veterans Education	8160			0
Vocational and Technical Education Act (VATEA)	8170		1,547,958	1,547,958
Other Federal Revenues	8190	943,418	6,067,831	7,011,249
Total Federal Revenues	8100	946,719	11,427,911	12,374,630
State Revenues	8600			
General Apportionments	8610			0
Apprenticeship Apportionment	8611	1,356,805		1,356,805
State General Apportionment	8612	83,439,227		83,439,227
Other General Apportionment	8613	781,666		781,666
General Categorical Programs	8620			
Child Development	8621			0
Extended Opportunity Programs and Services(EOPS)	8622		1,396,602	1,396,602
Disabled Students Programs and Services(DSPS)	8623		1,717,375	1,717,375
Temporary Assistance for Needy Families (TANF)	8624			0
California Work Opportunity and Responsibility to Kids (CalWORKs)	8625		196,308	196,308
Telecommunications and Technology Infrastructure Program (TTIP)	8626		92,027	92,027
Other General Categorical Programs	8627		5,846,621	5,846,621

Annual Financial and Budget Report

SUPPLEMENTAL DATA

4.2
(24)

For Actual Year: 2009-2010

District ID: 870

Name: RANCHO SANTIAGO

Description	Object Code	Fund S11 Unrestricted Actual	Fund S12 Restricted Actual	Fund S10 Total General Fund Actual
Reimbursable Categorical Programs	8650			
Instructional Improvement Grant	8651			0
Other Reimbursable Categorical Programs	8652		1,921,908	1,921,908
State Tax Subventions	8670			
Homeowners' Property Tax Relief	8671	337,217		337,217
Timber Yield Tax	8672			0
Other State Tax Subventions	8673			0
State Non-Tax Revenues	8680			
State Lottery Proceeds	8681	4,010,402	829,391	4,639,793
State Mandated Costs	8685			0
Other State Non-Tax Revenues	8686			0
Other State Revenues	8690			0
Total State Revenues	8600	89,925,317	11,800,232	101,725,549

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2009-2010

District ID: 870

Name: RANCHO SANTIAGO

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
Local Revenues	8800			
Property Taxes	8810			
Tax Allocation, Secured Roll	8811	37,027,384		37,027,384
Tax Allocation, Supplemental Roll	8812	525,884		525,884
Tax Allocation, Unsecured Roll	8813	598,133		598,133
Prior Years Taxes	8816	2,343,104		2,343,104
Education Revenues Augmentation Fund (ERAF)	8817	4,616,440		4,616,440
Redevelopment Agency Funds	8818	180,844		180,844
Contributions, Gifts, Grants, and Endowments	8820	1,752		1,752
Contract Services	8830			
Contract Instructional Services	8831		65,909	65,909
Other Contract Services	8832		2,975	2,975
Sales and Commissions	8840	1,140		1,140
Rentals and Leases	8850	304,358		304,358
Interest and Investment Income	8860	821,002	113,150	934,152
Student Fees and Charges	8870			
Community Services Classes	8872			0
Dormitory	8873			0
Enrollment	8874	7,043,658		7,043,658
Field Trips and Use of Nondistrict Facilities	8875			0
Health Services	8876		943,276	943,276
Instructional Materials Fees and Sales of Materials	8877		100,294	100,294
Insurance	8878			0
Student Records	8879	127,254		127,254
Nonresident Tuition	8880	2,576,914		2,576,914
Parking Services and Public Transportation	8881		908,284	908,284
Other Student Fees and Charges	8885	123,077		123,077
Other Local Revenues	8890	95,100	577,846	672,746
Total Local Revenues	8800	56,365,844	2,711,534	59,077,378
Total Revenues		147,237,880	25,939,677	173,177,557

Annual Financial and Budget Report

4.2 (20) SUPPLEMENTAL DATA

For Actual Year: 2009-2010

District ID: 870

Name: RANCHO SANTIAGO

Description	Object Code	Fund S11 Unrestricted Actual	Fund S12 Restricted Actual	Fund S10 Total General Fund Actual
Other Financing Sources	8900			
Proceeds of General Fixed Assets	8910	6,786		6,786
Proceeds of Long-Term Debt	8940			0
Incoming Transfers -- (8981/8982/8983)	898#	11,642		11,642
Total Other Financing Sources	8900	18,428	0	18,428
Total Revenues and Other Financing Sources		147,256,308	25,939,677	173,195,985

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Agriculture and Natural Resources	0100	11,073					11,073
Architecture and Environmental Design	0200						0
Environmental Sciences and Technologies	0300						0
Biological Sciences	0400	2,159,870	28,458	37,924	10,000		2,236,252
Business and Management	0500	3,341,353	110,324	181,738	92,551		3,725,964
Communications	0600	503,429	143,737	31,851	92,750		771,767
Computer and Information Science	0700	1,223,132	17,151	29,603	118,178		1,389,064
Education	0800	3,809,242	146,065	81,291	88,017		4,124,615
Engineering and Related Industrial Technology	0900	1,643,404	125,891	1,472,749	383,687		3,625,731
Fine and Applied Arts	1000	2,782,915	320,928	102,530	10,364		3,216,737
Foreign language	1100	1,234,778	17,081				1,251,859
Health	1200	3,046,897	508,239	56,261	224,255		3,835,652
Consumer Education And Home Economics	1300	1,656,099	58,998	62,380			1,775,477
Law	1400	183,788	19,900	1,443	40,207		245,338
Humanities(Letters)	1500	6,038,182	292,020	3,159	3,307		6,336,668
Library Science	1600	26,314	5,985				32,299
Mathematics	1700	5,008,717	304,038	2,580	6,212		5,321,547
Military Studies	1800						0
Physical Sciences	1900	2,511,575	202,127	51,317	8,854		2,773,873
Psychology	2000	685,881	14,174				700,055
Public Affairs and Services	2100	4,246,200	163,394	2,999,174	6,599		7,415,367
Social Sciences	2200	3,174,158	26,841				3,200,999
Commercial Services	3000	20,759		310,938			331,697
Interdisciplinary Studies	4900	12,827,201	2,237,841	1,276,399	245,667		16,587,108
Instruc Staff-Retirees' Bnfts & Retire Incents	5900	2,332,429					2,332,429
Sub-Total Instructional Activites		58,467,396	4,741,192	6,701,335	1,331,648		71,241,571
Total Expenditures for GF Activities*		58,892,861	71,687,987	22,097,932	2,947,418	2,245,924	157,872,222

*Total Expenditures for GF Activities above is the grand total of Instructional and Non-Instructional activities.

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

Expend by Non-Instructional Activity

S10 General Fund - Combined

(Total Unrestricted and Restricted)

4.2 (28)

SUPPLEMENTAL DATA

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Instructional Administration and Governance	6000						
Academic Administration	6010		9,244,860	239,435	15,624		9,499,919
Course and Curriculum Development	6020		253,171	200,690			453,861
Academic / Faculty Senate	6030		475,777	52			475,829
Other Instructional Administration & Governance	6090		164,896	53,058			217,954
Total Instructional Admin. & Governance		0	10,138,704	493,235	15,624	0	10,647,563
Instructional Support Services	6100						
Learning Center	6110	425,565	391,373	10,211	72,168		899,317
Library	6120		2,354,009	128,075	79,415		2,561,499
Media	6130		641,598	35,187	27,598		704,383
Museums and Galleries	6140						0
Academic Information Systems and Technology	6150			8,250	3,774		12,024
Other Instructional Support Services	6190		391,247	33,165	789		425,201
Total Instructional Support Services		425,565	3,778,227	214,888	183,744	0	4,602,424
Admissions and Records	6200		4,138,334	49,297	7,433		4,195,064
Student Counseling and Guidance	6300						
Counseling and Guidance	6310		5,369,663	12,530	955		5,383,148
Matriculation and Student Assessment	6320		466,304	64,248	738		531,290
Transfer Programs	6330		947,458	65,529	3,958		1,016,945
Career Guidance	6340		432,807	33,563	541		466,911
Other Student Counseling and Guidance	6390						0
Total Student Counseling and Guidance		0	7,216,232	175,870	6,192	0	7,398,294

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Other Student Services	6400						
Cal Work Opportunity and Responsibility to Kids *	6410						0
Disabled Student Programs and Services (DSPS)	6420		1,604,508	207,681			1,812,189
Extended Opportunity Programs and Services (EOPS)	6430		1,469,455	19,702	2,354		1,491,511
Health Services	6440		1,075,966	57,189	1,064		1,134,219
Student Personnel Administration	6450		394,826	33,199			428,025
Financial Aid Administration	6460		2,259,703	124,150	7,807		2,391,660
Job Placement Services	6470		1,084,019	3,197			1,087,216
Veterans Services	6480			991			991
Miscellaneous Student Services	6490		4,283,288	2,355,598	67,753		6,706,637
Total Other Student Services		0	12,171,765	2,801,705	78,978	0	15,052,448
Operation and maintenance of Plant	6500						
Building Maintenance and Repairs	6510		1,096,463	680,382	13,198		1,790,043
Custodial Services	6530		3,165,142	331,288	1,109		3,497,539
Grounds Maintenance and Repairs	6550		408,665	307,950	8,350		724,965
Utilities	6570			3,419,314			3,419,314
Other Operations and Maintenance of Plant	6590			5,135			5,135
Total Operation and Maintenance of Plant	6500	0	4,670,270	4,744,069	22,657	0	9,436,996
Planning, Policymaking and Coordinations	8600		2,202,694	376,488			2,579,182

* California Work Opportunity and Responsibility to Kids (CalWORKs).

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

Expend by Non-Instructional Activity

S10 General Fund - Combined

(Total Unrestricted and Restricted)

SUPPLEMENTAL DATA

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
General Institutional Support Services	6700						
Community Relations	6710		361,687	13,425			375,112
Fiscal Operations	6720		2,738,279	801,132			3,539,411
Human Resources Management	6730		1,060,791	48,159			1,108,950
Noninstruct Staff Retirees' Benefits & Retirement *	6740		2,122,764				2,122,764
Staff Development	6750		220,057	294,980	23,908		538,943
Staff Diversity	6760			35,649			35,649
Logistical Services	6770		3,309,070	1,949,742	10,574		5,269,386
Management Information Systems	6780		5,670,650	2,294,988	891,607		8,857,245
Other General Institutional Support Services	6790		1,878,610	468,447			2,347,057
Total General Institutional Support Services	6700	0	17,361,908	5,908,522	926,087	0	24,194,517
Community Services & Economic Development	6800						
Community Recreation	6810						0
Community Service Classes	6820			1,598			1,598
Community Use of Facilities	6830		197,357				197,357
Economic Development	6840		1,796,844	93,981	8,281		1,898,906
Other Community Services & Economic Development	6880		398,520	376,151			774,671
Total Community Services	6800	0	2,392,521	471,730	8,281	0	2,872,532

* Noninstructional Staff Retirees' Benefits & Retirement Incentives.

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Ancillary Services	6900						
Bookstore	6910						0
Child Development Centers	6920						0
Farm Operations	6930						0
Food Services	6940						0
Parking	6950		883,712	63,276			946,988
Student and Co-Curricular Activities	6960		442,563	77,927	4,881		525,371
Student Housing	6970						0
Other Ancillary Services	6990		558,666				558,666
Total Ancillary Services	6900	0	1,884,941	141,203	4,881	0	2,031,025
Auxiliary Operations	7000						
Contract Education	7010		36,038	6,602	1,253		43,893
Other Auxiliary Operations	7090		401,063				401,063
Total Auxiliary Operations	7000	0	437,101	6,602	1,253	0	444,956

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

Expend by Non-Instructional Activity

S10 General Fund - Combined

(Total Unrestricted and Restricted)

SUPPLEMENTAL DATA

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Physical Property and Related Acquisitions	7100		554,098	14,988	360,640		929,726
Long-Term Debt and Other Financing	7200						
Long_Term Debt	7210						0
Tax revenue Anticipation Notes	7220						0
Other Financing	7290						0
Total Long-Term Debt and Other Financing	7200	0	0	0	0	0	0
Transfers, Student Aid and Other Outgo	7300						
Transfers	7310					1,521,041	1,521,041
Student Aid	7320					724,883	724,883
Other Outgo	7330						0
Total Transfers, Student Aid and Other Outgo	7300	0	0	0	0	2,245,924	2,245,924
Sub-Total Non-Instructional Activities		425,565	66,946,795	15,398,597	1,615,770	2,245,924	86,630,651
Total Expenditures General Fund: activities *		58,892,961	71,687,987	22,097,932	2,947,418	2,245,924	157,872,222

* Total Expenditures for the General Fund: Instructional Activities and Non-Instructional Activities.

DISTRICT NAME: RANCHO SANTIAGO

I.	2010-2011 Appropriations Limit:			
A.	2009-2010 Appropriations Limit:			\$251,394,032
B.	2010-2011 Price Factor:	0.9748		
C.	Population factor:			
1.	2008-2009 Second Period Actual FTES	33,924.21		
2.	2009-2010 Second Period Actual FTES	30,319.18		
3.	2009-2010 Population change factor (C2/C1)	0.8937		
D.	2009-2010 Limit adjusted by inflation and population factors (A * B * C.3)			\$218,984,207
E.	Adjustments to increase limit:			
1.	Transfers in of financial responsibility		\$0	
2.	Temporary voter approved increases		0	
3.	Total adjustments - increase			0
	Sub-Total (D + E.3)			\$218,984,207
F.	Adjustments to decrease limit:			
1.	Transfers out of financial responsibility		\$0	
2.	Lapses of voter approved increases		0	
3.	Total adjustments - decrease			0
G.	2010-2011 Appropriations Limit (D + E.3 - F.3)			\$218,984,207
II.	2010-2011 Appropriations Subject to Limit:			
A.	State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)			75,301,070
B.	State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)			337,217
C.	Local Property taxes			45,051,828
D.	Estimated excess Debt Service taxes			0
E.	Estimated Parcel taxes, Square Foot taxes, etc.			0
F.	Interest on proceeds of taxes			151,602
G.	Local appropriations from taxes for unreimbursed State, court, and federal mandates			694,972
H.	2010-2011 Appropriations Subject to Limit			\$120,146,745

4.2 (34)

For Actual Year 2009-2010

Budget Year 2010-2011

General Fund

Description	Object Code	Fund: 11		Fund: 12		Fund: 10	
		UNRESTRICTED SUBFUND		RESTRICTED SUBFUND		TOTAL	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100	946,719		11,427,911	9,885,271	12,374,630	9,885,271
State Revenues	8600	89,925,317	79,734,131	11,800,232	10,905,616	101,725,549	90,639,747
Local Revenues	8800	56,365,844	55,479,897	2,711,534	2,281,938	59,077,378	57,761,835
Total Revenues		147,237,880	135,214,028	25,939,677	23,072,825	173,177,557	158,286,853
EXPENDITURES:							
Academic Salaries	1000	55,890,046	55,675,387	5,508,332	4,399,642	61,398,378	60,075,029
Classified Salaries	2000	28,752,111	29,677,336	8,240,148	7,985,787	36,992,259	37,663,123
Employee Benefits	3000	28,586,282	34,125,865	3,624,029	3,301,303	32,190,311	37,427,168
Supplies and Materials	4000	931,903	1,288,026	1,054,698	1,514,459	1,986,601	2,802,486
Other Operating Expenses and Services	5000	15,537,093	20,245,063	4,574,238	4,383,985	20,111,331	24,629,048
Capital Outlay	6000	1,097,997	967,096	1,849,421	1,548,959	2,947,418	2,516,055
Total Expenditures		130,775,432	141,978,773	24,850,866	23,134,135	155,626,298	165,112,908
Excess /(Deficiency) of Revenues over Expenditures		16,462,448	(6,764,745)	1,088,811	(61,310)	17,551,259	(6,826,055)
Other Financing Sources	8900	18,428	16,500			18,428	16,500
Other Outgo	7000	1,667,613	24,670,248	578,311	711,073	2,245,924	25,381,321
Net Increase/(Decrease) in Fund Balance		14,813,263	(31,416,485)	510,500	(772,383)	15,323,763	(32,190,876)
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	9010	16,566,608	31,418,493	300,505	772,383	16,867,113	32,190,876
Prior Years Adjustments	9020	38,622		(38,622)		0	
Adjusted Beginning Balance	9030	16,605,230		261,883		16,867,113	
Ending Fund Balance, June 30		31,418,493	0	772,383	0	32,190,876	0

For Actual Year: 2009-2010

Budget Year: 2010-2011

DEBT SERVICE FUNDS

Description	Object Code	Fund: 21 BOND INTEREST AND REDEMPTION FUND		Fund: 22 REVENUE BOND INTEREST AND REDEMPTION FUND		Fund: 29 OTHER DEBT SERVICE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
		REVENUES:					
Federal Revenues	8100						
State Revenues	8600	127,584					
Local Revenues	8800	16,389,281	17,953,758				
Total Revenues		16,516,865	17,953,758	0	0	0	0
Other Financing Sources	8900						
Interfund Transfers In	8981						
Other Incoming Transfers	8983						
Total Other Financing Sources		0	0	0	0	0	0
Other Outgo	7000						
Debt Retirement (Long Term Debt)	7100						
Debt Reduction	7110	2,749,324	3,747,722				
Debt Interest and Other Service Charges	7120	12,804,694	12,799,718				
Transfers Outgoing	7300 & 7400						
Reserve for Contingencies	7900		7,080,924				
Total Other Outgo	7000	15,554,018	23,628,362	0	0	0	0
Net Other Financing Sources / (Other Outgo)	8900 & 7000	(15,554,018)	(23,628,362)	0	0	0	0
Net Increase/Decrease in Fund Balance		962,847	(5,674,604)	0	0	0	0
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	9010	4,711,757	5,674,604		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	4,711,757			0		0
Ending Fund Balance, June 30		5,674,604	0	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

870 RANCHO SANTIAGO

For Actual Year: 2009-2010

Budget Year: 2010-2011

Special Revenue Funds

Description	Object Code	FUND: 31		FUND 32		FUND 33	
		BOOKSTORE FUND		CAFETERIA FUND		CHILD DEVELOPMENT FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100					1,247,908	2,971,748
State Revenues	8600					4,005,772	4,062,037
Local Revenues	8800	6,762,087	7,052,000			332,219	272,928
Total Income		6,762,087	7,052,000	0	0	5,585,899	7,306,713
Expenditures							
Academic Salaries	1000					2,138,141	2,328,449
Classified Salaries	2000	971,740	959,319			1,259,455	1,542,702
Employee Benefits	3000	312,566	303,421			1,284,271	1,416,091
Supplies and Materials	4000	5,803,372	5,900,000			255,399	371,419
Other Operating Expenses and Services	5000	223,361	225,000			471,072	1,373,611
Capital Outlay	6000	46,362	50,000			114,793	56,981
Total Expenditures		7,157,401	7,437,740	0	0	5,503,131	7,089,253
Excess /(Deficiency) of Revenues over Expenditures		(395,314)	(385,740)	0	0	82,768	217,460
Other Financing Sources	8900					147,022	147,022
Other Outgo	7000	200,600	3,391,299			113,888	549,695
Net Increase/(Decrease) in Fund Balance		(595,914)	(3,777,039)	0	0	115,902	(185,213)
Begining Fund Balance:							
Net Beginning Balance, July 1	9010	4,372,953	3,777,039		0	69,311	185,213
Prior Years Adjutments	9020						
Adjusted Beginning Balance	9030	4,372,953			0	69,311	
Ending Fund Balance, June 30		3,777,039	0	0	0	185,213	0

For Actual Year: 2009-2010

Budget Year: 2010-2011

Special Revenue Funds

Description	Object Code	FUND: 34		FUND 35		FUND 39	
		FARM OPERATION FUND		REVENUE BOND PROJECT FUND		OTHER SPECIAL REVENUE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800						
Total Income		0	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		0	0	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		0	0	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

870 RANCHO SANTIAGO

For Actual Year: 2009-2010

Budget Year: 2010-2011

Capital Projects Funds

Description	Object Code	FUND: 41		FUND 42	
		CAPITAL OUTLAY PROJECTS FUND		REVENUE BOND CONSTRUCTION FUND	
		Actual	Budget	Actual	Budget
REVENUES:					
Federal Revenues	8100				
State Revenues	8600	4,225,133	2,020,547		
Local Revenues	8800	3,726,882	420,344	1,683,030	1,245,988
Total Income		7,952,015	2,440,891	1,683,030	1,245,988
Expenditures					
Academic Salaries	1000				
Classified Salaries	2000				
Employee Benefits	3000				
Supplies and Materials	4000		6,355		
Other Operating Expenses and Services	5000	186,747	136,852	136,719	99,679
Capital Outlay	6000	5,889,401	5,680,238	24,829,060	105,583,484
Total Expenditures		6,086,148	5,823,445	24,967,779	105,683,163
Excess /(Deficiency) of Revenues over Expenditures		1,865,867	(3,382,554)	(23,284,749)	(104,437,175)
Other Financing Sources	8900	1,374,019	1,374,019		
Other Outgo	7000		14,294,788		14,829,638
Net Increase/(Decrease) in Fund Balance		3,239,886	(16,303,323)	(23,284,749)	(119,266,813)
Begining Fund Balance:					
Net Beginning Balance, July 1	9010	13,063,437	16,303,323	142,551,562	119,266,813
Prior Years Adjutments	9020				
Adjusted Beginning Balance	9030	13,063,437		142,551,562	
Ending Fund Balance, June 30		16,303,323	0	119,266,813	0

For Actual Year: 2009-2010

Budget Year: 2010-2011

Enterprise Funds

Description	Object Code	FUND: 51		FUND 52		FUND 53	
		BOOKSTORE FUND		CAFETERIA FUND		FARM OPERATIONS	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0	0	0	0	0
Cost of Sales	5890						
Gross Profit or Loss		0	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Net Profit or Loss		0	0	0	0	0	0
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		0	0	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

870 RANCHO SANTIAGO

For Actual Year: 2009-2010

Budget Year: 2010-2011

Enterprise Funds

Description	Object Code	FUND: 59					
		OTHER ENTERPRISE FUND					
		Actual	Budget				
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0				
Cost of Sales	5890						
Gross Profit or Loss		0	0				
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0				
Net Profit or Loss		0	0				
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0				
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0				
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0					
Ending Fund Balance, June 30		0	0				

4.2 (40)

For Actual Year: 2009-2010

Budget Year: 2010-2011

Internal Service Funds

Description	Object Code	FUND: 61		FUND 69			
		SELF-INSURANCE FUND		OTHER INTERNAL SERVICES FUND			
		Actual	Budget	Actual	Budget		
REVENUES:							
Local Revenues	8800	3,715,298	3,927,915	6,615,941	7,136,508		
Other Financing Sources	8900						
Total Income		3,715,298	3,927,915	6,615,941	7,136,508		
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000	148,068	148,068				
Employee Benefits	3000	51,251	55,814	8,106,542	9,319,824		
Supplies and Materials	4000	728	5,889				
Other Operating Expenses and Services	5000	3,053,350	3,666,856	24,996	30,000		
Capital Outlay	6000	3,912	69,796				
Total Expenditures		3,257,309	3,946,023	8,131,538	9,349,824		
Net Profit or Loss		457,987	(18,108)	(1,515,597)	(2,213,316)		
Other Outgo	7000	10,500	5,521,904		(16,856,848)		
Net Increase/(Decrease) in Fund Balance		447,487	(5,540,012)	(1,515,597)	14,643,532		
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	5,092,525	5,540,012	(13,127,935)	(14,643,532)		
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	5,092,525		(13,127,935)			
Ending Fund Balance, June 30		5,540,012	0	(14,643,532)	0		

CALIFORNIA COMMUNITY COLLEGES

Fiduciary Funds Group

Annual Financial and Budget Report

70 Fiduciary Funds Group -- Part 1

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

870 RANCHO SANTIAGO

For Actual Year: 2009-2010

Budget Year: 2010-2011

Fiduciary Funds Group

4.2 (42)

Description	Object	FUND: 71		FUND 72		FUND 73	
	Code	ASSOCIATED STUDENTS TRUST FUND		REPRESENTATION FEE TRUST FUND		BODY CENTER FEE TRUST FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	66,680	88,300				
Total Income		66,680	88,300	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000	20,516	16,420				
Employee Benefits	3000	4,506	4,330				
Supplies and Materials	4000						
Other Operating Expenses and Services	5000	61,921	71,550				
Capital Outlay	6000						
Total Expenditures		86,943	92,300	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		(20,263)	(4,000)	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000		349,666				
Net Increase/(Decrease) in Fund Balance		(20,263)	(353,666)	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	373,929	353,666		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	373,929		0		0	
Ending Fund Balance, June 30		353,666	0	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

870 RANCHO SANTIAGO

For Actual Year: 2009-2010

Budget Year: 2010-2011

Fiduciary Funds Group

Description	Object Code	FUND: 74		FUND 75		FUND 76	
		FINANCIAL AID TRUST FUND		SCHOLARSHIP & LOAN TRUST FUND		INVESTMENT TRUST FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100	14,802,808	16,939,645				
State Revenues	8600	909,447	876,881				
Local Revenues	8800	39,803	33,088				
Total Income		15,751,858	17,849,624	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000	130,798	143,925				
Capital Outlay	6000						
Total Expenditures		130,798	143,925	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		15,621,060	17,705,699	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000	15,731,445	19,089,796				
Net Increase/(Decrease) in Fund Balance		(110,385)	(1,384,097)	0	0	0	0
Begining Fund Balance:							
Net Beginning Balance, July 1	9010	1,474,482	1,384,097		0		0
Prior Years Adustments	9020						
Adjusted Beginning Balance	9030	1,474,482		0		0	
Ending Fund Balance, June 30		1,364,097	0	0	0	0	0

4.2 (44) REVENUES, EXPENDITURES, AND FUND BALANCE DATA

For Actual Year: 2009-2010

Budget Year: 2010-2011

Fiduciary Funds Group

Description	Object Code	FUND: 77		FUND 79	
		DEFERRED COMPENSATION TRUST FUND		OTHER TRUST FUNDS	
		Actual	Budget	Actual	Budget
REVENUES:					
Federal Revenues	8100				
State Revenues	8600				
Local Revenues	8800			1,589,432	1,707,250
Total Income		0	0	1,589,432	1,707,250
Expenditures					
Academic Salaries	1000				
Classified Salaries	2000			436,852	468,796
Employee Benefits	3000			122,684	143,057
Supplies and Materials	4000				500
Other Operating Expenses and Services	5000			1,090,883	1,128,676
Capital Outlay	6000			163,107	85,000
Total Expenditures		0	0	1,813,526	1,826,029
Excess /(Deficiency) of Revenues over Expenditures		0	0	(244,094)	(118,779)
Other Financing Sources	8900			200,600	154,000
Other Outgo	7000			1,142	573,839
Net Increase/(Decrease) in Fund Balance		0	0	(44,636)	(538,618)
Beginning Fund Balance:					
Net Beginning Balance, July 1	9010		0	583,254	538,618
Prior Years Adjustments	9020				
Adjusted Beginning Balance	9030	0		583,254	
Ending Fund Balance, June 30		0	0	538,618	0

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2009-2010

District ID: 870

Name: RANCHO SANTIAGO

Fund Number In	Fund Name	Fund Number Out	Fund Name	Amount Transferred
33	CHILD DEVELOPMENT FUND	11	UNRESTRICTED SUBFUND	147,022
41	CAPITAL OUTLAY PROJECTS FUND	11	UNRESTRICTED SUBFUND	1,374,019
79	OTHER TRUST FUNDS	31	BOOKSTORE FUND	200,600
11	UNRESTRICTED SUBFUND	61	SELF-INSURANCE FUND	10,500
11	UNRESTRICTED SUBFUND	79	OTHER TRUST FUNDS	1,142

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds

Lottery Actual Report

L10 GENERAL FUND

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

4.2 (46)

Activity Classification	Activity Code	Unrestricted			Restricted Prop 20		
Lottery Adjustments and Proceeds:							
Net Beginning Balance, July 1	9010						
Adjustments	9020						
Adjusted Beginning Balance	9030			0		0	
Actual Fiscal Year Data							
State Lottery Proceeds:	8681			4,010,402		629,391	
		Instructional & Institutional Unrestricted				Instructional Materials Proposition 20	Total
		Instructional Activities (AC 0100-5900)	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional (AC 0100-4900)	
Expenditures							
Academic Salaries	1000				0		0
Classified Salaries	2000				0		0
Employee Benefits	3000				0		0
Supplies & Materials	4000						
Software	4100				0	10,222	10,222
Books, Magazines, & Periodicals	4200				0	12,219	12,219
Instructional Supplies & Materials	4300	13,290	4,899		18,189	298,626	316,815
Noninstructional Supplies & Mtrls	4400	380			380		380
Total Supplies and Materials		13,670	4,899	0	18,569	321,067	339,636
Other Operating Expenses and Services	5000	2,009	3,986,720		3,988,729	17,333	4,006,062
Capital Outlay	6000						
Library Books	6300				0	48,303	48,303
Equipment	6400						
Equipment - Additional	6410	3,104			3,104		3,104
Equipment - Replacement	6420				0		0
Total Capital Outlay		3,104	0	0	3,104	48,303	51,407
Other Outgo	7000				0		0
Total Expenditures		18,783	3,991,619	0	4,010,402	386,703	4,397,105
Ending Balance					0	242,688	242,688

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds
Lottery Budget Report
L10 GENERAL FUND

For Actual Year: 2009-2010

Budget Year: 2010-2011

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Unrestricted			Restricted Prop 20		Total
		Instructional Activities (AC 0100-5900)	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional Materials Proposition 20 Instructional (AC 0100-4900)	
Lottery Adjustments and Proceeds:							
Net Beginning Balance, July 1	9010					242,688	
Adjustments	9020						
Adjusted Beginning Balance	9030		0			242,688	
Budget Fiscal Year Data							
State Lottery Proceeds:	8681		3,317,453			404,510	
Expenditures							
Academic Salaries	1000				0		0
Classified Salaries	2000				0		0
Employee Benefits	3000				0		0
Supplies & Materials	4000						
Software	4100				0	2,246	2,246
Books, Magazines, & Periodicals	4200				0	19,918	19,918
Instructional Supplies & Materials	4300				0	545,003	545,003
Noninstructional Supplies & Mtrls	4400				0		0
Total Supplies and Materials		0	0	0	0	567,167	567,167
Other Operating Expenses and Services	5000		3,317,453		3,317,453	27,785	3,345,218
Capital Outlay	6000						
Library Books	6300				0	52,266	52,266
Equipment	6400						
Equipment - Additional	6410				0		0
Equipment - Replacement	6420				0		0
Total Capital Outlay		0	0	0	0	52,266	52,266
Other Outgo	7000				0		0
Total Expenditures		0	3,317,453	0	3,317,453	647,198	3,964,651
Ending Balance					0	0	

**CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report**

Gann Appropriation Limit

SUPPLEMENTAL DATA

Proposition 4: Gann Appropriation Limit

Proposition 4 (November 1979, Special Election) added Article XIII B to the State Constitution to place limitations of the expenditures of State and local governments.

SB 1352, Chapter 1205/80, provided the implementation of Article XIII B. Subsequently, that legislation was amended by SB 98 (Chapter 82/89), AB 198 (Chapter 83/89), and AB 751 (Chapter 1395/89).

Using the method prescribed by the Chancellor's Office and approved by the Department of Finance; please provide district information for the budget year, pursuant to Government Code Sections 7908(c) and 7910, as follows:

Budget Year: 2010-2011

Description	State Use Only (EDP)	S11 Amount
Appropriations Limit.	11	\$218,964,207
Appropriations subject to limit.	12	\$120,146,745
Amount of State aid apportionments and subventions included within the proceeds of taxes of the district.	13	\$75,638,287
Amounts excluded from the appropriations subject to limit, such as unreimbursed federal, State, or court mandates.	14	\$694,972

THIS PAGE INTENTIONALLY LEFT BLANK

**CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2010-2011**

DISTRICT NAME: Rancho Santiago Community College District

DATE: 9/9/10

I. 2010-2011 APPROPRIATIONS LIMIT:

A. 2009-2010 Appropriations Limit		251,394,032
B. Price factor for 2010-2011	0.974600	
C. Population factor:		
1. 2008/2009 Second Period Actual FTES	<u>33,924</u>	
2. 2009/2010 Second Period Actual FTES	<u>30,319</u>	
3. 2010/2011 Population change factor (line C.2. divided by line C.1.)	<u>0.8937</u>	
D. 2009-2010 Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)		218,964,207
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility		
2. Temporary voter approved increases		
3. Total adjustments - increase		
Sub-Total		
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility		
2. Lapses of voter approved increases		
3. Total adjustments - decrease		
Subtotal		
G. 2010-2011 Appropriations Limit		<u><u>218,964,207</u></u>

II. 2010-2011 APPROPRIATIONS SUBJECT TO LIMIT:

A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)		<u>75,301,070</u>
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)		337,217
C. Local Property taxes		45,051,828
D. Estimated excess Debt Service taxes		
E. Estimated Parcel taxes, Square Foot taxes, etc.		
F. Interest on proceeds of taxes		151,602
G. Local appropriations from taxes for unreimbursed State, court, and federal n		(694,972)
H. 2010-2011 Appropriations Subject to Limit		<u><u>120,146,745</u></u>

GANN LIMIT CALCULATIONS 2010-2011

Object	Actual 2009-2010	Adopted Budget 2010-2011
A) 8611 Apprenticeship	1,356,805	1,405,553
8612 General Apportionment	83,439,227	73,895,517
8612 Prior year adjustment	-	-
8619 GAIN/Basic Skills	-	-
8619 Partnership for Excellence	-	-
8619 Supplemental FTES funding	-	-
TOTAL	84,796,032	75,301,070
B) State Subventions		
8672 Homeowners Tax Relief (AC8)	337,217	337,217
8673 Timber Yield Tax	-	-
TOTAL	337,217	337,217
C) Local Property Taxes		
8811 Tax Allocation Secured Roll	37,027,384	38,631,416
8812 Tax Allocation Supplemental	525,883	525,883
8813 Tax Allocation Unsecured Roll (AD4)	598,133	598,133
8816 Prior Year Taxes (AD5)	2,343,104	2,343,104
8817 ERAF (AS1)	4,616,440	2,953,292
	45,110,944	45,051,828
F) Interest Proceed of Taxes		
886X only 2010-2011 projected interest		151,602
property tax = 45,051,828/135,230,528 = 33.3148%		
interest income budget = 455,059*33.3148%=151,602		
G) Unreimbursed State, Court, and Federal Mandates		
<u>3321</u> 10-11 Budget Medicare Instructional (both fund 11 and 12)		(694,972)
TOTAL APPROPRIATION LIMIT		120,146,745

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS AND FISCAL SERVICES**

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of the 2010-11 Adopted Budget Assumptions		
Action:	Request for Approval		

BACKGROUND

Each year, the Board of Trustees approves Budget Assumptions that are used to guide the District and Colleges in the development of the district's annual budget.

ANALYSIS

The attached Budget Assumptions are based on the best information known at this time. The Budget Allocation and Planning Review Committee (BAPR) unanimously recommended the proposed Budget Assumptions to the Chancellor. The Adopted Budget Assumptions are essentially the same as the Tentative Budget. The BAPR Committee has agreed to the modifications to the current Budget Allocation Model. The Chancellor's Cabinet reviewed the Budget Assumptions and they were presented to the District Council on October 11, 2010.

Upon further review at its September 29, 2010 meeting, the BAPR Committee revised item #3 of the proposed 2010-11 Adopted Budget Assumptions. The Assumptions have been approved by the Chancellor.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Adopted Budget Assumptions for the 2010-11 fiscal year as presented.

Fiscal Impact:	Not applicable	Board Date:	October 11, 2010
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

Rancho Santiago Community College District 2010-11 Adopted Budget Assumptions

These assumptions are for use in development of the 2010-11 district and college adopted budgets. As more detailed information is received in the coming months from the Offices of the Governor and the State Chancellor, the assumptions will be adjusted accordingly.

General Assumptions

1. The 2010-11 Adopted Budget will be balanced by using the 2009-10 ending balance in excess of the contingency reserve
2. The 2010-11 Adopted Budget will have a contingency reserve of no less than 5%
3. Budgeting for 2010-11 will utilize the modified RSCCD Budget Allocation Model
4. The district and colleges will use plans, planning documents, and planning processes as a basis for development of their expenditure budgets

Revenue Assumptions

5. General apportionment deficit factor 3% for 2010-11
6. The Cost of Living Adjustment (COLA) of 0.00% for 2010-11
7. All reductions to Categorical Programs will be borne by those Categorical Programs
8. Workload Measure Reduction (negative growth) -2%
9. Enrollment Growth funds for RSCCD of 0% for 2010-11
10. The lottery revenue will be calculated at the rate projected by School Services of California. The current estimate is \$111.00 per FTES for unrestricted revenue and \$14.50 per FTES for restricted revenue in accordance with Proposition 20. Lottery revenues are reduced in proportion to workload measures reductions (loss of FTES)

Expenditure Assumptions

11. The district intends to meet all negotiated contractual obligations.

Reviews

BAPRC recommends budget assumptions to the Chancellor (9-30-2010)

Chancellor's Cabinet to review recommended budget assumptions (10-4-2010)

Chancellor's Council to review recommended budget assumptions (10-11-2010)

Board of Trustees approved the assumptions ()

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS AND FISCAL SERVICES**

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of the 2010-2011 Adopted Budget		
Action:	Request for Approval		

BACKGROUND

In accordance with the California Code of Regulations, Title 5, Sections 58301 and 58305(c), the governing board of each community college district shall hold a public hearing and adopt a final budget by September 15th of each year. Due to the delayed enacted State Budget, the state Chancellor's Office, through the authority of CCR Title 5, Section 58306, has extended the September 15th submittal deadline to October 15th.

ANALYSIS

A bound copy of the proposed Adopted Budget has been provided for your review. It contains a balanced budget for all of the funds under the District. Furthermore, the Chancellor's Message can be found on Page 3 and provides an overview of the major assumptions used in the budget development process.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2010-2011 Adopted Budget as presented.

Fiscal Impact:	As presented in Adopted Budget	Board Date:	October 11, 2010
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: October 11, 2010
Re:	Approval of Change Order #2 – Bid #1099 – Earthwork, Demolition and Paving for the Child Development Center at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On May 11, 2009, the Board awarded a contract to Triangle Enterprises, Inc. for Bid #1099, earthwork, demolition and paving for the Child Development Center at Santa Ana College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 decreases the contract by \$3,690. The revised contract amount is \$285,068. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 6.8% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Triangle Enterprises, Inc. for Bid #1099, earthwork, demolition and paving for the Child Development Center at Santa Ana College as presented.

Fiscal Impact:	-\$3,690.00	Board Date: October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Child Development Center

Bid No. 1099 P.O. # 09-P0010961

D.S.A. No. 04-108649

Contractor: Triangle Enterprises, INC

Change Order No. 2

Architect: Harley Ellis Devereaux

Date: September 23, 2010

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$266,900.00
Previous Change Orders	\$21,858.00	
This Change Order	-\$3,690.00	
Total Change Orders		\$18,168.00
Revised Contract Amount		\$285,068.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		July 30, 2010
Revised Contract Completion Date		August 20, 2010
RSCCD Board Approval Date		October 11, 2010

Architect _____ Authorized Signature _____ Date _____

Contractor Name _____ Authorized Signature _____ Date _____

Construction Manager - Bernards _____ Authorized Signature _____ Date _____

District Inspector _____ Authorized Signature _____ Date _____

Darryl A. Odum
Director - District Construction and Support Services _____ Date _____

Assistant Vice Chancellor - Facility Planning _____ Authorized Signature _____ Date _____

Peter J. Hardash
Vice Chancellor, Business Operations/Fiscal Services _____ Date _____

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *Child Development Center*

Bid No. 1099

P.O. # 09-P0010961

D.S.A. No. 04-108649

Contractor: *Triangle Enterprises, INC*

Change Order No. 2

Architect: *Harley Ellis Devereaux*

Date: 9/23/10

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Allowance Asphalt Patch Back</p> <p><u>REASON:</u> Contract Allowance</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$3,000.00	
2.0	<p><u>DESCRIPTION:</u> Credit Termite work</p> <p><u>REASON:</u> Not required</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$3,900.00	
3.0	<p><u>DESCRIPTION:</u> Provide SWPPP control</p> <p><u>REASON:</u> Water Quality Control Board</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$5,714.00
4.0	<p><u>DESCRIPTION:</u> Water Meter Rental</p> <p><u>REASON:</u> Not in Contract</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$881.00
5.0	<p><u>DESCRIPTION:</u> SWPPP Maintenance</p> <p><u>REASON:</u> Rain Watercontrol</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$305.00

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: <i>Child Development Center</i>		Bid No. <i>1099</i>	P.O. # <i>09-P0010961</i>
Contractor: <i>Triangle Enterprises, INC</i>		D.S.A. No. <i>04-108649</i>	
Architect: <i>Harley Ellis Devereaux</i>		Change Order No. <i>2</i>	
		Date: <i>9/23/10</i>	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
6.0	<u>DESCRIPTION:</u> Allowance Asphalt Patch Back <u>REASON:</u> Misc AC paving patch back <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$5,000.00	
7.0	<u>DESCRIPTION:</u> SWPPP Maintenance <u>REASON:</u> Rain Watercontrol <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> ADDS 0 calendar days		\$1,310.00
Sub-Total		\$11,900.00	\$8,210.00
Total			-\$3,690.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: October 11, 2010
Re:	Approval of Change Order #2, Bid #1107 - Flooring at the Child Development Center at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On May 11, 2009, the Board of Trustees awarded a contract to Progressive Floor Coverings for Bid #1107 for the flooring at the Child Development Center at Santa Ana College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 decreases the contract by \$2,308. The revised contract amount is \$83,858. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 1.15% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Progressive Floor Coverings for Bid #1107 for flooring at the Child Development Center at Santa Ana College as presented.

Fiscal Impact:	-\$2,308.00	Board Date: October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Child Development Center	Bid No. 1107	P.O P0010965
	D.S.A. No. 04-108649	
Contractor: Progressive Floor Covering	Change Order No. 2	
Architect: Harley Ellis Devereaux	Date: September 23, 2010	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$82,900.00
Previous Change Orders	\$3,266.00	
This Change Order	-\$2,308.00	
Total Change Orders		\$958.00
Revised Contract Amount		\$83,858.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		July 30, 2010
Revised Contract Completion Date		August 30, 2010
RSCCD Board Approval Date		October 11, 2010

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Bernards	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services		_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services		_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *Child Development Center*

Bid No. 1107

P.O. # P0010965

D.S.A. No.

04-108649

Contractor: *Progressive Floor Covering*

Change Order No.

2

Architect: *Harley Ellis Devereaux*

Date: 9/23/10

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Provide labor and material for floor preparation.</p> <p><u>REASON:</u> Floor patch for new vinyl floors</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$2,692.00
2.0	<p><u>DESCRIPTION:</u> Credit allowance for excessive floor patch.</p> <p><u>REASON:</u> Floor patch for new vinyl floors</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$5,000.00	
Sub-Total		\$5,000.00	\$2,692.00
Total			-\$2,308.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: October 11, 2010
Re:	Approval of Change Order #4 – Bid #1109 – Plumbing for the Child Development Center at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On May 11, 2009, the Board awarded a contract to J.M. Farnan Company, Inc. for Bid #1109, Santa Ana College Child Development Center to perform the plumbing portion of the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #4.

Change Order #4 decreases the contract by \$6,350. The revised contract amount is \$660,203. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 5.5% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #4, J.M. Farnan Company, Inc. for Bid #1109, plumbing for the Santa Ana College Child Development Center as presented.

Fiscal Impact:	-\$6,350.00	Board Date: October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

CHANGE ORDER	Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640		
	Project: Child Development Center	Bid No. 1109	P.O. # 09-P0010968
		D.S.A. No. 04-108649	
Contractor: JM Farnan	Change Order No. 4		
Architect: Harley Ellis Devereaux	Date: 9/23/10		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$625,700.00
Previous Change Orders	\$40,853.00	
This Change Order	-\$6,350.00	
Total Change Orders		\$34,503.00
Revised Contract Amount		\$660,203.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		July 30, 2010
Revised Contract Completion Date		August 30, 2010
RSCCD Board Approval Date		October 11, 2010

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Bernards	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
Darryl A. Odum _____ Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
Peter J. Hardash _____ Vice Chancellor, Business Operations/Fiscal Services 4.7 (2)	_____ Authorized Signature	_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: <i>Child Development Center</i>	Bid No. <i>1109</i>	P.O. # <i>09-P0010968</i>
	D.S.A. No. <i>04-108649</i>	
Contractor: <i>JM Farnan</i>	Change Order No. <i>4</i>	
Architect: <i>Harley Ellis Devereaux</i>	Date: <i>9/23/10</i>	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Furnish and install 176,000 BTU water heater.</p> <p><u>REASON:</u> Health Department correction</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$12,098.00
2.0	<p><u>DESCRIPTION:</u> Relocate planter drains</p> <p><u>REASON:</u> For better drainage of turf and landscape areas</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$1,552.00
3.0	<p><u>DESCRIPTION:</u> Credit allowance for temporary fire water line installed on grade 250'-0" 6" water line</p> <p><u>REASON:</u> Temporary service line</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$20,000.00	
Sub-Total		\$20,000.00	\$13,650.00
Total			-\$6,350.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of Change Order #5 - Bid #1055 - Concrete for the Science Building (Bond Portion) at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

On December 10, 2007, the Board of Trustees awarded a contract with Angeles Contractor, Inc. for Bid #1055, to provide the concrete for the Science Building at Santiago Canyon College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #5.

Change Order #5 increases the contract by \$88,962.36 and adds an additional 5 days to the length of the project. The official completion date for the project is May 21, 2010 for all construction trades; therefore, each final request of the trade's contract will also include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total revised contract amount is \$1,680,938.13. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 9.4% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #5, Angeles Contractor, Inc. for Bid #1055, concrete for the Science Building at Santiago Canyon College as presented.

Fiscal Impact:	\$88,962.36	Board Date:	October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (Bond Funded Portion) at Santiago Canyon College	Bid No. 1055	P.O. # 08-P0003746
	D.S.A. No. 04-107803	
Contractor: Angeles Contractor, Inc	Change Order No. 5	
Architect: LPA, Inc.	Date: 9/27/10	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$1,537,000.00
Previous Change Orders	\$54,975.77	
This Change Order	\$88,962.36	
Total Change Orders		\$143,938.13
Revised Contract Amount		\$1,680,938.13
Previous Time Extensions	5 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		July 20, 2009
Revised Contract Completion Date		July 25, 2009
RSCCD Board Approval Date		October 11, 2010

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville Construction Services	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services	_____ Authorized Signature	_____ Date

CHANGE ORDER

Rancho Santiago Community College District

2323 N. Broadway, Santa Ana, CA 92708-1840

Project: New Science Building (Bond Funded Portion) at Santiago Canyon College

Bid No. 1055

P.O. # 08-P0003746

D.S.A. No. 04-107803

Contractor: Angeles Contractor, Inc

Change Order No. 5

Architect: LPA, Inc.

Date: 9/27/10

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p>DESCRIPTION: Provide Additional Exterior Framing at High Roof</p> <p>REASON: Accommodate Field Conditions</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$23,368.17
2.0	<p>DESCRIPTION: Fabricate and Install Pressure Treated Wood and Metal Staud Framing at House Keeping Pads</p> <p>REASON: Additional Support Required for Mechanical Unit</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$16,905.17
3.0	<p>DESCRIPTION: Replace all Damaged Ceiling Tile and Grid at Faculty Offices and Lab Classrooms</p> <p>REASON: Damaged by Other Trades</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$17,809.00
4.0	<p>DESCRIPTION: Additional Framing Required at Sky Lights</p> <p>REASON: Conceal the Gap between Concrete Curbs and Skylight Metal Panels</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$11,216.23
5.0	<p>DESCRIPTION: Additional Framing Required at Mechanical Level</p> <p>REASON: Accommodate Field Conditions</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$19,663.79
Sub-Total		\$0.00	\$88,962.36
Total			\$88,962.36

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of Change Order #5 - Bid #1055 - Concrete for the Science Building (State Portion) at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

On December 10, 2007, the Board of Trustees awarded a contract with Angeles Contractor, Inc. for Bid #1055, to provide the concrete for the Science Building at Santiago Canyon College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #5.

Change Order #5 increases the contract by \$29,180.26 and adds an additional 18 days to the length of the project. The official completion date for the project is May 21, 2010 for all construction trades; therefore, each final request of the trade's contract will also include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total revised contract amount is \$2,366,324.86. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 6.75% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #5, Angeles Contractor, Inc. for Bid #1055, concrete for the Science Building at Santiago Canyon College as presented.

Fiscal Impact:	\$29,180.26	Board Date:	October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (State Funded Portion) at Santiago Canyon College	Bid No. 1055	P.O. # 08-P0003747
	D.S.A. No. 04-107804	
Contractor: Angeles Contractor, Inc	Change Order No. 5	
Architect: LPA, Inc.	Date: 9/24/10	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$2,217,000.00
Previous Change Orders	\$120,144.60	
This Change Order	\$29,180.26	
Total Change Orders		\$149,324.86
Revised Contract Amount		\$2,366,324.86
Previous Time Extensions	18 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		18 calendar days
Original Completion Date		July 20, 2009
Revised Contract Completion Date		August 7, 2009
RSCCD Board Approval Date		October 11, 2010

Architect Authorized Signature Date

Contractor Name Authorized Signature Date

Construction Manager - Seville Construction Services Authorized Signature Date

District Inspector Authorized Signature Date

Darryl A. Odum

Director - District Construction and Support Services Authorized Signature Date

Assistant Vice Chancellor - Facility Planning Authorized Signature Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services Authorized Signature Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (State Funded Portion) at Santiago Canyon College

Bid No. 1055

P.O. # 08-P0003747

D.S.A. No.

04-107804

Contractor: Angeles Contractor, Inc

Change Order No.

5

Architect: LPA, Inc.

Date: 9/24/10

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Repair and Replace Damaged Ceiling Tile</p> <p><u>REASON:</u> Damaged by Other Trades</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$9,773.00
2.0	<p><u>DESCRIPTION:</u> Replace Existing 6" curb with 10" curb at Stair Tower per RFI #296.1</p> <p><u>REASON:</u> Accomodate new 10" Metal Stud Framing</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$10,686.26
3.0	<p><u>DESCRIPTION:</u> Extra Labor to Remove Ceiling Tile and Grid at Lab Classrooms</p> <p><u>REASON:</u> Installation of new Phoenix Valves</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$8,721.00
Sub-Total		\$0.00	\$29,180.26
Total			\$29,180.26

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of Change Order #5 - Bid #1058 – Interior Systems for the Science Building (Bond Portion) at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

On December 10, 2007, the Board of Trustees awarded a contract with Angeles Contractor, Inc. for Bid #1058, to provide the interior systems for the Science Building at Santiago Canyon College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #5.

Change Order #5 increases the contract by \$3,520.00 and adds an additional 20 days to the length of the project. The official completion date for the project is May 21, 2010 for all construction trades; therefore, each final request of the trade's contract will also include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total revised contract amount is \$1,995,418.52. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 9.5% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #5, Angeles Contractor, Inc. for Bid #1058, interior systems for the Science Building at Santiago Canyon College as presented.

Fiscal Impact:	\$3,520.00	Board Date:	October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project:	New Science Building (Bond Funded Portion) at Santiago Canyon College	Bid No. 1058	P.O. # 08-P0003755
		D.S.A. No. 04-107803	
Contractor:	Angeles Contractor, Inc	Change Order No. 5	
Architect:	LPA, Inc.	Date: September 24, 2010	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$1,822,000.00
Previous Change Orders	\$169,898.52	
This Change Order	\$3,520.00	
Total Change Orders		\$173,418.52
Revised Contract Amount		\$1,995,418.52
Previous Time Extensions	20 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		20 calendar days
Original Completion Date		July 20, 2009
Revised Contract Completion Date		August 9, 2009
RSCCD Board Approval Date		October 11, 2010

Architect _____ Authorized Signature _____ Date _____

Contractor Name _____ Authorized Signature _____ Date _____

Construction Manager - Seville Construction Services _____ Authorized Signature _____ Date _____

District Inspector _____ Authorized Signature _____ Date _____

Darryl A. Odum
Director - District Construction and Support Services _____ Authorized Signature _____ Date _____

Assistant Vice Chancellor - Facility Planning _____ Authorized Signature _____ Date _____

Peter J. Hardash
Vice Chancellor, Business Operations/Fiscal Services _____ Authorized Signature _____ Date _____

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (Bond Funded Portion) at Santiago Canyon College

Bid No. 1058

P.O. # 08-P0003755

D.S.A. No. 04-107803

Contractor: Angeles Contractor, Inc

Change Order No. 5

Architect: LPA, Inc.

Date: 9/24/10

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p>DESCRIPTION: Remove Rain Water in Electrical Room</p> <p>REASON: Caused by the Conduit Leak in the Electrical Room</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$272.00
2.0	<p>DESCRIPTION: Provide & Install Non Slip Tape at all Nosing Treads at all Metal Perforated Stairs</p> <p>REASON: Per Code Requirement</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$577.00
3.0	<p>DESCRIPTION: Provide additional backing in rooms 206 and 210 lab storage per RFI #334</p> <p>REASON: Accomodate Heavy Duty Shelving</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$2,671.00
Sub-Total		\$0.00	\$3,520.00
Total			\$3,520.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of Change Order #6 - Bid #1058 - Interior Systems for the Science Building (State Portion) at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

On December 10, 2007, the Board of Trustees awarded a contract with Angeles Contractor, Inc. for Bid #1058, to provide the interior systems for the Science Building at Santiago Canyon College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #6.

Change Order #6 increases the contract by \$63,172.75 and adds an additional 5 days to the length of the project. The official completion date for the project is May 21, 2010 for all construction trades; therefore, each final request of the trade's contract will also include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total revised contract amount is \$2,621,377.10. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 9.7% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #6, Angeles Contractor, Inc. for Bid #1058, interior systems for the Science Building at Santiago Canyon College as presented.

Fiscal Impact:	\$63,172.75	Board Date:	October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project:	New Science Building (State Funded Portion) at Santiago Canyon College	Bid No. 1058	P.O. # 08-P0003748
		D.S.A. No.	04-107804
Contractor:	Angeles Contractor, Inc	Change Order No.	6
Architect:	LPA, Inc.	Date:	9/24/10

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$2,389,000.00
Previous Change Orders	\$169,204.35	
This Change Order	\$63,172.75	
Total Change Orders		\$232,377.10
Revised Contract Amount		\$2,621,377.10
Previous Time Extensions	5 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		5 calendar days
Original Completion Date		July 20, 2009
Revised Contract Completion Date		July 25, 2009
RSCCD Board Approval Date		October 11, 2010

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville Construction Services	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services	_____ Authorized Signature	_____ Date

4.11 (2)

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (State Funded Portion) at Santiago Canyon College	Bid No. 1058	P.O. # 08-P0003748
	D.S.A. No. 04-107804	
Contractor: Angeles Contractor, Inc	Change Order No. 6	
Architect: LPA, Inc.	Date: 9/24/10	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p>DESCRIPTION: Additional Framing was required at the High Roof per RFI #235 & 262.1</p> <p>REASON: To Accomodate Field Conditions at the High Roof</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$23,880.00
2.0	<p>DESCRIPTION: Remove & Install Drywall in Rm 114</p> <p>REASON: Reroute Plumbing Underneath Stair</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$2,663.00
3.0	<p>DESCRIPTION: Lower T-Bar Ceilings in Faculty Offices Already Installed</p> <p>REASON: Accommodate Field Conditions</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$6,369.00
4.0	<p>DESCRIPTION: Provide Waxing of Lonseal Flooring at Lab Classrooms, Corridors and Lecture Hall</p> <p>REASON: Flooring needed to be waxed and sealed prior to the start of classes</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$10,074.75

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (State Funded Portion) at Santiago Canyon College	Bid No. 1058	P.O. # 08-P0003748
	D.S.A. No. 04-107804	
Contractor: Angeles Contractor, Inc	Change Order No. 6	
Architect: LPA, Inc.	Date: 9/24/10	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
5.0	<p>DESCRIPTION: Repair & Replace Damaged T-bar, Grid and Ceiling Tile</p> <p>REASON: Damaged caused by Other Trades</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$17,056.00
6.0	<p>DESCRIPTION: Replace Shades in Room 211 & 212</p> <p>REASON: Eliminate the Gap between the Structural Steel Tube and Shade Pocket</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$3,130.00
Sub-Total		\$0.00	\$63,172.75
Total			\$63,172.75

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: October 11, 2010
Re:	Approval of Change Order #6, Bid #1064 – Electrical for the Science Building (State Portion) at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On December 10, 2007, the Board of Trustees awarded a contract to Baker Electric for Bid #1064/SCC Science Building to perform the electrical work on the project.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #6.

Change Order #6 increases the contract by \$2,916.91 and adds an additional 80 days to the length of the project. The official completion date for the project is May 21, 2010 for all construction trades; therefore, each final request of the trade's contract will also include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total revised contract amount is \$1,889,636.15. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 9.9% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #6, Baker Electric for Bid #1064, electrical in the Santiago Canyon College Science Building as presented.

Fiscal Impact:	\$2,916.91	Board Date: October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project:	New Science Building (State Funded Portion) at Santiago Canyon College	Bid No. 1064	P.O. # 08-BP000206
Contractor:	Baker Electric Inc.	D.S.A. No.	04-107804
Architect:	LPA, Inc.	Change Order No.	6
		Date:	September 23, 2010

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$1,720,000.00
Previous Change Orders	\$166,719.24	
This Change Order	\$2,916.91	
Total Change Orders		\$169,636.15
Revised Contract Amount		\$1,889,636.15
Previous Time Extensions	80 calendar days	
Time Extension - This Change Order	0	
Total Time Extensions		80 calendar days
Original Completion Date		July 14, 2009
Revised Contract Completion Date		October 2, 2009
RSCCD Board Approval Date		October 11, 2010

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville Construction Services	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services	_____ Authorized Signature	_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (State Funded Portion) at Santiago Canyon College

Bid No. 1064

P.O. # 08-BP000206

D.S.A. No. 04-107804

Contractor: Baker Electric Inc.

Change Order No. 6

Architect: LPA, Inc.

Date: 9/23/10

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p>DESCRIPTION: Relocate (8) Fixtures 2' from current location in rooms 117, 121, 126 & 128</p> <p>REASON: Allow New Power Pole Chassis to be Installed at Lab Work Stations</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$2,513.24
2.0	<p>DESCRIPTION: Provide Power to Dishwasher in Room 223 per RFI #376</p> <p>REASON: Power Connections not Shown on Contract Drawings</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$403.67
Sub-Total		\$0.00	\$2,916.91
Total			\$2,916.91

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of Change Order #1 - Bid #1068 – Elevators for the Science Building (Bond Portion) at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

On December 10, 2007, the Board of Trustees awarded a contract to Mitsubishi Electric and Electronics, Inc. for Bid #1068, elevators for the Science Building at Santiago Canyon College.

ANALYSIS:

During the normal course of construction, certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #1.

Change Order #1 does not change the contract amount, but adds an additional 274 days to the length of the project. The project has experienced several delays during the course of construction which has extended the completion date. The official completion date for the project is May 21, 2010 for all construction trades. Therefore, each of the trade’s final requests will include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total contract amount for Mitsubishi Electric and Electronics, Inc. is unchanged at \$113,637. The additional days indicated in the change order are considered fair and reasonable by the architect, construction manager, and staff. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Mitsubishi Electric and Electronics, Inc. for Bid #1068, elevators for the Science Building at Santiago Canyon College as presented.

Fiscal Impact:	\$0.00 plus 274 additional days	Board Date:	October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project:	New Science Building (Bond Funded Portion) at Santiago Canyon College	Bid No. 1068	P.O. # 08-P0004845
		D.S.A. No.	04-107803
Contractor:	Mitsubishi Electric & Electronics USA Inc	Change Order No.	1
Architect:	LPA, Inc.	Date:	9/22/10

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$113,637.00
Previous Change Orders	\$0.00	
This Change Order	\$0.00	
Total Change Orders		\$0.00
Revised Contract Amount		\$113,637.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	274 calendar days	
Total Time Extensions		274 calendar days
Original Completion Date		August 20, 2009
Revised Contract Completion Date		May 21, 2010
RSCCD Board Approval Date		October 11, 2010

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville Construction Services	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
Darryl A. Odum _____ Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
Peter J. Hardash _____ Vice Chancellor, Business Operations/Fiscal Services	_____ Authorized Signature	_____ Date

4.13 (2)

CHANGE ORDER

Rancho Santiago Community College District
 2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (Bond Funded Portion) at Santiago Canyon College

Bid No. 1068

P.O. # 08-P0004845

D.S.A. No.

04-107803

Contractor: Mitsubishi Electric & Electronics USA Inc

Change Order No.

1

Architect: LPA, Inc.

Date: 9/22/10

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p>DESCRIPTION: Additional Extension of Time Allocated to the Original Contract Completion Date</p> <p>REASON: Close out Contract</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 274 calendar days</p>		\$0.00
	Sub-Total	\$0.00	\$0.00
	Total		\$0.00

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	October 11, 2010
Re:	Approval of Change Order #1 - Bid #1068 – Elevators for the Science Building (State Portion) at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

On December 10, 2007, the Board of Trustees awarded a contract to Mitsubishi Electric and Electronics, Inc. for Bid #1068, elevators for the Science Building at Santiago Canyon College.

ANALYSIS:

During the normal course of construction, certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #1.

Change Order #1 does not change the contract amount, but adds an additional 274 days to the length of the project. The project has experienced several delays during the course of construction which has extended the completion date. The official completion date for the project is May 21, 2010 for all construction trades. Therefore, each of the trade's final requests will include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total contract amount for Mitsubishi Electric and Electronics, Inc. is unchanged at \$110,921. The additional days indicated in the change order are considered fair and reasonable by the architect, construction manager, and staff. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Mitsubishi Electric and Electronics, Inc. for Bid #1068, elevators for the Science Building at Santiago Canyon College as presented.

Fiscal Impact:	\$0.00 plus 274 additional days	Board Date:	October 11, 2010
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project:	New Science Building (State Funded Portion) at Santiago Canyon College	Bid No.	1068	P.O. #	08-P0004847
		D.S.A. No.	04-107804		
Contractor:	Mitsubishi Electric & Electronics USA Inc	Change Order No.	1		
Architect:	LPA, Inc.	Date:	9/22/10		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$110,921.00
Previous Change Orders	\$0.00	
This Change Order	\$0.00	
Total Change Orders		\$0.00
Revised Contract Amount		\$110,921.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	274 calendar days	
Total Time Extensions		274 calendar days
Original Completion Date		August 20, 2009
Revised Contract Completion Date		May 21, 2010
RSCCD Board Approval Date		October 11, 2010

Architect Authorized Signature Date

Contractor Name Authorized Signature Date

Construction Manager - Seville Construction Services Authorized Signature Date

District Inspector Authorized Signature Date

Darryl A. Odum

Director - District Construction and Support Services Authorized Signature Date

Assistant Vice Chancellor - Facility Planning Authorized Signature Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services Authorized Signature Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (State Funded Portion) at Santiago Canyon College	Bid No. 1068	P.O. # 08-P0004847
	D.S.A. No. 04-107804	
Contractor: Mitsubishi Electric & Electronics USA Inc	Change Order No. 1	
Architect: LPA, Inc.	Date: 9/22/10	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Additional Extension of Time Allocated to the Original Contract Completion Date</p> <p><u>REASON:</u> Close out Contract</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 274 calendar days</p>		\$0.00
	Sub-Total	\$0.00	\$0.00
	Total		\$0.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To:	Board of Trustees	Date: October 11, 2010
Re:	Approval of Resource Development Items	
Action:	Request for Approval	

ANALYSIS

Items for the following categorical programs for FY 2010/2011 have been developed:

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
<p>1. Allied Health Program Expansion (ARRA) – Pharmacy Technology Program (SAC)</p> <p>Augmentation to grant award of economic stimulus funds through the California Community College Chancellor's Office to expand program capacity to increase the number of students who complete the pharmacy technology program and pass state licensing exams. (10/11)</p>	7/1/10	\$14,718
<p>2. Extending the Pathway Project to the Community Colleges (SAC)</p> <p>Augmentation to sub-award form the University of California-Irvine of a National Writing Project grant to study the impact of a reading and writing intervention in Santa Ana Unified School District on 12th grade graduates attending Santa Ana College. (10/11)</p>	7/1/10	\$4,350
<p>3. Student Support Services – Year 5 (SAC)</p> <p>Last year of a five-year grant from the U.S. Department of Education to provide programs and services for low-income, first-generation college students. (10/11)</p>	8/16/10	\$301,692
<p>4. Upward Bound – Year 4 (SAC)</p> <p>Last year of a four-year grant from the U.S. Department of Education to increase high school graduation rates, increase competency in college preparatory classes, and increase university entrance rates. (10/11)</p>	5/13/10	\$291,663

Fiscal Impact: \$4,436,140	Board Date: October 11, 2010
Item Prepared by: Sarah Santoyo, Director of Grants/Resource Development	
Item Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services	
Item Recommended by: Dr. Raúl Rodriguez, Chancellor	

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
5. WIA II – Adult Basic Education Programs (CEC/OEC) Annual allocation of Workforce Investment Act Title II funds from the California Department of Education for non-credit High School Subject/GED, ESL, Family Literacy, EL Civics, and ESL/Citizenship for adult education and jail programs. (10/11)	7/1/2010	\$3,823,717
CEC - \$2,751,992		
OEC - \$1,071,725		

RECOMMENDATION

It is recommended that these items be approved and that the Vice Chancellor, Business Operations/Fiscal Services, or his designee, be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$4,436,140	Board Date: October 11, 2010
Item Prepared by: Sarah Santoyo, Director of Grants/Resource Development	
Item Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

SPECIAL PROJECT DETAILED BUDGET #1010
NAME: Allied Health Program Expansion (ARRA) - Pharmacy Technology (SAC)
(CARRYOVER)
FISCAL YEAR: 2010/2011

CONTRACT PERIOD: 7/14/09 - 6/30/2011

PROJ ADM: Bart Hoffman

CONTRACT INCOME:

PROJ DIR: KC Huynh

2009/2010 Budget 400,000

Date: 8/19/10

2009/2010 Expenditures 160,723

Aug: 9/28/10

2010/2011 Carryover Budget 239,277

CFDA#: 17.258

2010/2011 Augmentation 14718

2010/2011 Budget 253,995

Account String	Description	Revised	
		Debit	Credit
12-1010-000000-10000-8199	Other Federal Revenues : Sa		230,749
12-1010-000000-50000-8199	Other Federal Revenues : Di		23,246
12-1010-122100-15719-1110	Contract Instructors : Pha	81,064	
12-1010-122100-15719-1314	Int/Sum-Beyond Contract : P	7,940	
12-1010-122100-15719-1483	Beyond Contr - Reassigned T	6,145	
12-1010-122100-15719-1484	Int/Sum Beynd Contr-Reassig	4,874	
12-1010-122100-15719-2320	Classified Employees - Hour	10,311	
12-1010-122100-15719-2420	Inst Assistant - Hourly : P	47,395	
12-1010-122100-15719-3111	STRS - Instructional : Phar	8,304	
12-1010-122100-15719-3115	STRS - Non-Instructional :	800	
12-1010-122100-15719-3215	PERS - Non-Instructional :	128	
12-1010-122100-15719-3315	OASDHI - Non-Instructional	74	
12-1010-122100-15719-3321	Medicare - Instructional :	1,958	
12-1010-122100-15719-3325	Medicare - Non-Instructiona	400	
12-1010-122100-15719-3331	PARS - Instructional : Phar	617	
12-1010-122100-15719-3335	PARS - Non-Instructional :	232	
12-1010-122100-15719-3411	H & W - Instructional : Pha	30,715	
12-1010-122100-15719-3431	H & W - Retiree Fund Inst :	1,346	
12-1010-122100-15719-3435	H & W - Retiree Fund Non-In	575	
12-1010-122100-15719-3511	SUI - Instructional : Pharm	592	
12-1010-122100-15719-3515	SUI - Non-Instructional : P	154	
12-1010-122100-15719-3611	WCI - Instructional : Pharm	2,986	
12-1010-122100-15719-3615	WCI - Non-Instructional : P	606	
12-1010-122100-15719-3911	Other Benefits - Instructio	1,375	
12-1010-122100-15719-4210	Books, Mags & Ref Mat, Non-	1,426	
12-1010-122100-15719-4310	Instructional Supplies : Ph	253	
12-1010-122100-15719-4610	Non-Instructional Supplies	461	
12-1010-122100-15719-5950	Software License and Fees :	721	
12-1010-122100-15719-6411	Equipment - Federal Progs >	2,378	
12-1010-122100-15719-6419	Equip/Software - >\$200 <\$1,	0	
12-1010-602000-15719-1480	Part-Time Reassigned Time :	4,282	
12-1010-602000-15719-1484	Int/Sum Beynd Contr-Reassig	0	
12-1010-602000-15719-1485	Int/Sum - Reassigned Time,	0	
12-1010-602000-15719-3115	STRS - Non-Instructional :	829	
12-1010-602000-15719-3325	Medicare - Non-Instructiona	120	
12-1010-602000-15719-3335	PARS - Non-Instructional :	0	
12-1010-602000-15719-3435	H & W - Retiree Fund Non-In	133	
12-1010-602000-15719-3515	SUI - Non-Instructional : P	38	

SPECIAL PROJECT DETAILED BUDGET #1010
NAME: Allied Health Program Expansion (ARRA) - Pharmacy Technology (SAC)
(CARRYOVER)
FISCAL YEAR: 2010/2011

CONTRACT PERIOD: 7/14/09 - 6/30/2011

PROJ ADM: Bart Hoffman

CONTRACT INCOME:

PROJ DIR: KC Huynh

2009/2010 Budget 400,000

Date: 8/19/10

2009/2010 Expenditures 160,723

Aug: 9/28/10

2010/2011 Carryover Budget **239,277**

CFDA#: 17.258

2010/2011 Augmentation 14718

2010/2011 Budget **253,995**

Account String	Description	Revised	
		Debit	Credit
12-1010-602000-15719-3615	WCI - Non-Instructional : P	291	
12-1010-672000-50000-5865	Indirect Costs (10%)	23,246	
12-1010-675000-15719-5210	Conference Expenses : Pharm	11,226	
Totals for PROJECT: 1010 - Allied Health-Pharm Tech(253,995	253,995

5.1 (4)

Prepared by: Sarah Santoyo
 1st Augmentation Budget

Board Approved: 7/27/09
 Aug BOT Approved: 10/11/10
 Accountant: Josefina (Jojo) Penning

SPECIAL PROJECT DETAILED BUDGET #1390
NAME: Expanding Pathways to CCs - UCI (SAC) (Carryover)
FISCAL YEAR: 2010/2011

CONTRACT TERM: 7/1/09 - 6/30/11

PROJ ADM: Sharon Whelan

CONTRACT AWARD: \$4,312

PROJ DIR: Todd Huck

Augmentation \$4,350

CFDA #: 84.928A

2009/2010 Expenditures (\$4,880)

2010/2011 Available Carryover Budg **\$3,782**

subaward from UCI's National Writing Project

Account String	Description	Debit	Credit
12-1390-000000-10000-8199	Other Federal Revenues : Sa		4,350
12-1390-150100-15620-1310	Part-Time Instructors : Eng	3,822	
12-1390-150100-15620-3111	STRS - Instructional : Engl	315	
12-1390-150100-15620-3321	Medicare - Instructional :	55	
12-1390-150100-15620-3431	H & W - Retiree Fund Inst :	38	
12-1390-150100-15620-3511	SUI - Instructional : Engli	28	
12-1390-150100-15620-3611	WCI - Instructional : Engli	92	
12-1390-731000-10000-7200	Intrafund Transfers Out : S	0	
Totals for PROJECT: 1390 - Expanding Pathways to CC -		4,350	4,350

5.1 (5)

Board Approved: 8/24/09

Augmentation BOT Approved: 10/11/10

Accountant: Catherine Nguyen

Prepared by: Sarah Santoyo
 Carryover Augmented Budget

SPECIAL PROJECT DETAILED BUDGET # 1654
NAME: Student Support Services III - Year Five
FISCAL YEAR: 2010/2011 & 2011/2012

CONTRACT PERIOD: 9/1/10 to 8/30/11
 CONTRACT AMOUNT: \$301,692

PROJ. ADM. Lilia Tanakeyowma
 PROJ. DIR. Romelia Madrigal

CFDA #: 84.042A; Award # P042A060491

Date: 9/24/10

GL Account	Description	Debit	Credit
12-1654-000000-50000-8120	Higher Education Act : District Operations		19,385
12-1654-672000-50000-5865	Indirect Costs : District Operations	19,385	
12-1654-000000-10000-8120	Higher Education Act : Santa Ana College		242,307
12-1654-499900-19560-4310	Instructional Supplies : SSS	1,000	
12-1654-649000-19560-1250	Contract Coordinator : SSS	42,535	
12-1654-649000-19560-1252	Contract Extension-Coordinator : SSS	8,168	
12-1654-649000-19560-2130	Classified Employees : SSS	72,552	
12-1654-649000-19560-2310	Classified Employees - Ongoing : SSS	13,040	
12-1654-649000-19560-2320	Classified Employees - Hourly : SSS	6,647	
12-1654-649000-19560-2340	Student Assistants - Hourly : SSS	26,144	
12-1654-649000-19560-3215	PERS - Non-Instructional : SSS	15,305	
12-1654-649000-19560-3315	OASDHI - Non-Instructional : SSS	8,985	
12-1654-649000-19560-3325	Medicare - Non-Instructional : SSS	2,101	
12-1654-649000-19560-3415	H & W - Non-Instructional : SSS	19,323	
12-1654-649000-19560-3435	H & W - Retiree Fund Non-Inst : SSS	1,711	
12-1654-649000-19560-3515	SUI - Non-Instructional : SSS	1,043	
12-1654-649000-19560-3615	WCI - Non-Instructional : SSS	4,105	
12-1654-649000-19560-3915	Other Benefits - Non-Instruct : SSS	1,975	
12-1654-649000-19560-4610	Non-Instructional Supplies : SSS	2,000	
12-1654-649000-19560-4710	Food and Food Service Supplies : SSS	3,173	
12-1654-649000-19560-5100	Contracted Services : SSS	1,000	
12-1654-649000-19560-5845	Excess/Copies Usage : SSS	500	
12-1654-649000-19560-5966	Transportation - Student : SSS	2,000	
12-1654-649000-19560-6411	Equipment - Federal Progs >200 : SSS	5,000	
12-1654-675000-19560-5210	Conference Expenses : SSS	2,000	
12-1654-732000-19560-7630	Supplies Paid for Students : SSS	2,000	
74-1654-000000-10000-8120	Higher Education Act : Santa Ana College		40,000
74-1654-732000-19560-7509	SSS Grant : Student Support	40,000	
Totals for PROJECT: 1654	Student Support Services - Year 5	301,692	301,692

5.1 (6)

Prepared by: H. Nguyen
 Original Budget

Board Approval Date: 10/11/10
 Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET # 1708

NAME: Upward Bound III - Year 4

FISCAL YEAR: 2010/11 & 2011/12

CONTRACT PERIOD: 9/1/10 to 8/31/11
 CONTRACT INCOME: \$291,663
 CFDA #: 84.047A; Award # P047A071124

PROJ. ADM. Lilia Tanakeyowma
 PROJ. DIR. Romella Madrigal

Date: 9/24/10

GL Account	Description	Debit	Credit
12-1708-000000-50000-8120	Higher Education Act : District Operations		16,486
12-1708-672000-50000-5865	Indirect Costs : District Operations	16,486	
12-1708-000000-10000-8120	Higher Education Act : Santa Ana College		275,177
12-1708-499900-19575-1315	Int/Sum-Instructors,Part-Time : Upward Bound (have to move to 18200 dept later)	12,420	
12-1708-499900-19575-3111	STRS - Instructional : Upward Bound	1,025	
12-1708-499900-19575-3321	Medicare - Instructional : Upward Bound	180	
12-1708-499900-19575-3331	PARS - Instructional : Upward Bound	-	
12-1708-499900-19575-3431	H & W - Retiree Fund Inst : Upward Bound	124	
12-1708-499900-19575-3511	SUI - Instructional : Upward Bound	90	
12-1708-499900-19575-3611	WCI - Instructional : Upward Bound	298	
12-1708-499900-19575-4310	Instructional Supplies : Upward Bound		
12-1708-649000-19575-1250	Contract Coordinator : Upward Bound	42,535	
12-1708-649000-19575-1252	Contract Extension-Coordinator : Upward Bound	8,168	
12-1708-649000-19575-2130	Classified Employees : Upward Bound	53,448	
12-1708-649000-19575-2310	Classified Employees - Ongoing : Upward Bound	-	
12-1708-649000-19575-2320	Classified Employees - Hourly : Upward Bound - Lakyscha Perez (19 hrs/wk short-term @ 39 wks)	14,153	
12-1708-649000-19575-2340	Student Assistants - Hourly : Upward Bound - \$10.75/hr x 8 hrs/wk x 32 wks x 3 Stud.Assts)	8,256	
12-1708-649000-19575-3215	PERS - Non-Instructional : Upward Bound	11,152	
12-1708-649000-19575-3315	OASDHI - Non-Instructional : Upward Bound	6,580	
12-1708-649000-19575-3325	Medicare - Non-Instructional : Upward Bound	1,744	
12-1708-649000-19575-3335	PARS - Non-Instructional : Upward Bound	184	
12-1708-649000-19575-3415	H & W - Non-Instructional : Upward Bound	19,275	
12-1708-649000-19575-3435	H & W - Retiree Fund Non-Inst : Upward Bound	1,285	
12-1708-649000-19575-3515	SUI - Non-Instructional : Upward Bound	866	
12-1708-649000-19575-3615	WCI - Non-Instructional : Upward Bound	3,085	
12-1708-649000-19575-3815	Other Benefits - Non-Instruct : Upward Bound	1,975	
12-1708-649000-19575-4610	Non-Instructional Supplies : Upward Bound		
12-1708-649000-19575-4710	Food and Food Service Supplies : Upward Bound - other foods for events/banquet	5,712	
12-1708-649000-19575-5100	Contracted Services : Upward Bound	-	
12-1708-649000-19575-5220	Mileage/Parking Expenses : Upward Bound		
12-1708-649000-19575-5630	Maint Contract - Office Equip : Upward Bound		
12-1708-649000-19575-5805	Awards & Incentives : Upward Bound	1,000	
12-1708-649000-19575-5845	Excess/Copies Useage : Upward Bound		
12-1708-649000-19575-5900	Other Operating Exp & Services : Upward Bound		
12-1708-649000-19575-5905	Other Participant Travel Exp : Upward Bound - hotels only (cultural events)	6,000	
12-1708-649000-19575-5950	Software License and Fees : Upward Bound		
12-1708-649000-19575-5966	Transportation - Student : Upward Bound	5,500	
12-1708-649000-19575-6411	Equipment - Federal Progs >200 : Upward Bound		

5.1 (7)

SPECIAL PROJECT DETAILED BUDGET # 1708

NAME: Upward Bound III - Year 4

FISCAL YEAR: 2010/11 & 2011/12

CONTRACT PERIOD: 9/1/10 to 8/31/11
CONTRACT INCOME: \$291,663
CFDA #: 84.047A; Award # P047A071124

PROJ. ADM. Lilia Tanakeyowma
PROJ. DIR. Romelia Madrigal

Date: 9/24/10

GL Account	Description	Debit	Credit
12-1708-649000-19575-6414	Equipment - Software > \$1,000 : Upward Bound		
12-1708-649001-19575-4710	Food and Food Service Supplies : Upward Bound - SRP Meal \$1,500 (excluded from indirect cost)	1,500	
12-1708-649001-19575-5100	Contracted Services : Upward Bound - Rooms & board (\$48,000) - Residential Assistants (4 x \$2,900)	59,600	
12-1708-675000-19575-5210	Conference Expenses : Upward Bound	-	
12-1708-732000-19575-7620	Fees Paid for Students : Upward Bound	1,000	
12-1708-732000-19575-7630	Supplies Paid for Students : Upward Bound	1,022	
12-1708-732000-19575-7650	Stipends Paid to Students : Upward Bound	7,000	
12-1708-732000-19575-7670	Other Exp Paid for Students : Upward Bound	-	
		-	
Totals for PROJECT: 1708	Upward Bound - Year 4	291,663	291,663

5.1 (8)

Prepared by: H. Nguyen
Original Budget

Board Approval Date: 10/11/10
Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1101
NAME: WIA Title II, Sec. 231: ASE/GED: SANTA ANA COLLEGE (CEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 149,509
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1101	000000	10000	8199	Other Federal Revenues : Sa		138,146		149,509		11,363
12	1101	493062	18200	1250	Contract Coordinator :	0		27,753		27,753	
12	1101	493062	18200	1252	Contract Extension-Coordinator :	0		7,000		7,000	
12	1101	493062	18200	1484	Int/Sum Beynd Contr-Reassig	10,000		0			10,000
12	1101	493062	18200	2420	Inst Assistant - Hourly : S	0		4,000		4,000	
12	1101	493062	18200	3115	STRS - Non-Instructional :	0		2,867		2,867	
12	1101	493062	18200	3211	PERS - Instructional : SAC	0		428		428	
12	1101	493062	18200	3311	OASDHI - Instructional : SA	0		248		248	
12	1101	493062	18200	3321	Medicare - Instructional :	0		58		58	
12	1101	493062	18200	3325	Medicare - Non-Instructiona	0		513		513	
12	1101	493062	18200	3331	PARS - Instructional : SAC	0		52		52	
12	1101	493062	18200	3415	H & W - Non-Instructional :	0		8,886		8,886	
12	1101	493062	18200	3431	H & W - Retiree Fund Inst :	0		40		40	
12	1101	493062	18200	3436	H & W - Retiree Fund Non-In	0		354		354	
12	1101	493062	18200	3511	SUI - Instructional : SAC C	0		29		29	
12	1101	493062	18200	3515	SUI - Non-Instructional : S	0		255		255	
12	1101	493062	18200	3611	WCI - Instructional : SAC C	0		96		96	
12	1101	493062	18200	3615	WCI - Non-Instructional : S	0		849		849	
12	1101	493062	18200	3915	Other Benefits - Non-Instru	0		625		625	
12	1101	493062	18200	4210	Books, Mags & Ref Mat, Non-	6,000		5,041			959
12	1101	493062	18200	4310	Instructional Supplies : SA	2,851		3,830			979
12	1101	493062	18200	4610	Non-Instructional Supplies	0		3,000		3,000	
12	1101	493062	18200	5100	Contracted Services : SAC C	0		2,000		2,000	
12	1101	493062	18200	5895	Other Licenses & Fees : SAC	270		3,000		2,730	
12	1101	601000	18100	1410	Part-Time Academic Manageme	25,425		26,000		575	
12	1101	601000	18100	3115	STRS - Non-Instructional :	2,923		0			2,923
12	1101	601000	18100	3325	Medicare - Non-Instructiona	514		377			137
12	1101	601000	18100	3435	H & W - Retiree Fund Non-In	354		260			94
12	1101	601000	18100	3515	SUI - Non-Instructional : C	106		187		81	
12	1101	601000	18100	3615	WCI - Non-Instructional : C	779		624			155
12	1101	602000	18200	1480	Part-Time Reassigned Time :	0		6,000		6,000	
12	1101	602000	18200	1484	Int/Sum Beynd Contr-Reassig	0		5,382		5,382	
12	1101	602000	18200	3115	STRS.- Non-Instructional :	0		939		939	

5.1 (9)

5.1 (10)

SPECIAL PROJECT DETAILED BUDGET #1101
NAME: WIA Title II, Sec. 231: ASE/GED: SANTA ANA COLLEGE (CEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 149,509
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1101	602000	18200	3325	Medicare - Non-Instructiona	0		165		165	
12	1101	602000	18200	3435	H & W - Retiree Fund Non-In	0		114		114	
12	1101	602000	18200	3515	SUI - Non-Instructional : S	0		82		82	
12	1101	602000	18200	3615	WCI - Non-Instructional : S	0		273		273	
12	1101	620000	18100	2310	Classified Employees - Ongo	15,641		15,641		0	
12	1101	620000	18100	3215	PERS - Non-Instructional :	1,519		1,675		156	
12	1101	620000	18100	3315	OASDHI - Non-Instructional	970		970		0	
12	1101	620000	18100	3325	Medicare - Non-Instructiona	227		227		0	
12	1101	620000	18100	3435	H & W - Retiree Fund Non-In	156		156		0	
12	1101	620000	18100	3515	SUI - Non-Instructional : C	47		113		66	
12	1101	620000	18100	3615	WCI - Non-Instructional : C	344		375		31	
12	1101	649000	18100	2310	Classified Employees - Ongo	15,898		15,534			364
12	1101	649000	18100	3215	PERS - Non-Instructional :	1,544		1,663		119	
12	1101	649000	18100	3315	OASDHI - Non-Instructional	986		963			23
12	1101	649000	18100	3325	Medicare - Non-Instructiona	231		225			6
12	1101	649000	18100	3435	H & W - Retiree Fund Non-In	159		155			4
12	1101	649000	18100	3515	SUI - Non-Instructional : C	48		112		64	
12	1101	649000	18100	3615	WCI - Non-Instructional : C	350		373		23	
12	1101	678000	18100	2320	Classified Employees - Hour	42,036		0			42,036
12	1101	678000	18100	3215	PERS - Non-Instructional :	4,081		0			4,081
12	1101	678000	18100	3315	OASDHI - Non-Instructional	2,606		0			2,606
12	1101	678000	18100	3325	Medicare - Non-Instructiona	610		0			610
12	1101	678000	18100	3435	H & W - Retiree Fund Non-In	420		0			420
12	1101	678000	18100	3515	SUI - Non-Instructional : C	126		0			126
12	1101	678000	18100	3615	WCI - Non-Instructional : C	925		0			925
					1101 Total	138,146	138,146	149,509	149,509	76,832	76,832

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTA ANA COLLEGE (CEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 1,425,111
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1102	00000	10000	8199	Other Federal Revenues : Sa		1,004,181		1,425,111		420,930
12	1102	493080	18200	2410	Inst Assistant - Ongoing :	11,887		12,671		784	
12	1102	493080	18200	3211	PERS - Instructional : SAC	1,154		0			1,154
12	1102	493080	18200	3311	OASDHI - Instructional : SA	737		0			737
12	1102	493080	18200	3321	Medicare - Instructional :	172		184		12	
12	1102	493080	18200	3331	PARS - Instructional : SAC	155		165		10	
12	1102	493080	18200	3431	H & W - Retiree Fund Inst :	119		127		8	
12	1102	493080	18200	3511	SUI - Instructional : SAC C	36		91		55	
12	1102	493080	18200	3611	WCI - Instructional : SAC C	262		304		42	
12	1102	493080	18200	4210	Books, Mags & Ref Mat, Non-	5,000		2,000			3,000
12	1102	493080	18200	4310	Instructional Supplies : SA	2,500		5,000		2,500	
12	1102	493080	18200	1250	Contract Coordinator : SAC	0		0		0	
12	1102	493080	18200	1480	Part-Time Reassigned Time :	0		0		0	
12	1102	493080	18200	2130	Classified Employees : SAC	0		0		0	
12	1102	493080	18200	2410	Inst Assistant - Ongoing :	0		0		0	
12	1102	493080	18200	3115	STRS - Non-Instructional :	0		0		0	
12	1102	493080	18200	3211	PERS - Instructional : SAC	0		0		0	
12	1102	493080	18200	3215	PERS - Non-Instructional :	0		0		0	
12	1102	493080	18200	3311	OASDHI - Instructional : SA	0		0		0	
12	1102	493080	18200	3315	OASDHI - Non-Instructional	0		0		0	
12	1102	493080	18200	3321	Medicare - Instructional :	0		0		0	
12	1102	493080	18200	3325	Medicare - Non-Instructiona	0		0		0	
12	1102	493080	18200	3331	PARS - Instructional : SAC	0		0		0	
12	1102	493080	18200	3411	H & W - Instructional : SAC	0		0		0	
12	1102	493080	18200	3415	H & W - Non-Instructional :	0		0		0	
12	1102	493080	18200	3431	H & W - Retiree Fund Inst :	0		0		0	
12	1102	493080	18200	3435	H & W - Retiree Fund Non-In	0		0		0	
12	1102	493080	18200	3511	SUI - Instructional : SAC C	0		0		0	
12	1102	493080	18200	3515	SUI - Non-Instructional : S	0		0		0	
12	1102	493080	18200	3611	WCI - Instructional : SAC C	0		0		0	
12	1102	493080	18200	3615	WCI - Non-Instructional : S	0		0		0	
12	1102	493080	18200	3915	Other Benefits - Non-Instru	0		0		0	
12	1102	493080	18200	4210	Books, Mags & Ref Mat, Non-	0		0		0	

5.1 (11)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTA ANA COLLEGE (CEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11

CONTRACT INCOME: \$ 1,425,111

CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY

PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

5.1 (12)

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1102	493080	18200	4310	Instructional Supplies : SA	0		0		0	
12	1102	493080	18200	5100	Contracted Services : SAC C	0		0		0	
12	1102	493080	18200	5650	Rental - Facility (Short-te	0		0		0	
12	1102	493080	18200	5940	Reproduction/Printing Expen	0		0		0	
12	1102	493080	18200	6411	Equipment - Federal Progs >	0		0		0	
12	1102	493087	18200	1250	Contract Coordinator : SAC	79,472		107,225		27,753	
12	1102	493087	18200	1480	Part-Time Reassigned Time :	10,000		10,000		0	
12	1102	493087	18200	2130	Classified Employees : SAC	52,152		52,152		0	
12	1102	493087	18200	2340	Student Assistants: Hourly	0		40,000		40,000	
12	1102	493087	18200	2410	Inst Assistant - Ongoing :	177,908		200,178		22,270	
12	1102	493087	18200	3115	STRS - Non-Instructional :	7,381		9,671		2,290	
12	1102	493087	18200	3211	PERS - Instructional : SAC	17,273		21,433		4,160	
12	1102	493087	18200	3215	PERS - Non-Instructional :	5,063		5,605		542	
12	1102	493087	18200	3311	OASDHI - Instructional : SA	11,030		12,411		1,381	
12	1102	493087	18200	3315	OASDHI - Non-Instructional	3,317		3,329		12	
12	1102	493087	18200	3321	Medicare - Instructional :	3,895		2,902			993
12	1102	493087	18200	3325	Medicare - Non-Instructiona	776		2,506		1,730	
12	1102	493087	18200	3331	PARS - Instructional : SAC	2,313		452			1,861
12	1102	493087	18200	3411	H & W - Instructional : SAC	17,452		0			17,452
12	1102	493087	18200	3415	H & W - Non-Instructional :	5,226		34,453		29,227	
12	1102	493087	18200	3431	H & W - Retiree Fund Inst :	2,686		2,002			684
12	1102	493087	18200	3435	H & W - Retiree Fund Non-In	535		2,128		1,593	
12	1102	493087	18200	3511	SUI - Instructional : SAC C	806		1,441		635	
12	1102	493087	18200	3515	SUI - Non-Instructional : S	161		1,244		1,083	
12	1102	493087	18200	3611	WCI - Instructional : SAC C	5,910		4,804			1,106
12	1102	493087	18200	3615	WCI - Non-Instructional : S	1,177		5,107		3,930	
12	1102	493087	18200	3915	Other Benefits - Non-Instru	2,600		3,225		625	
12	1102	493087	18200	4210	Books, Mags & Ref Mat, Non-	3,000		3,000		0	
12	1102	493087	18200	4310	Instructional Supplies : SA	22,963		34,862		11,899	
12	1102	493087	18200	5100	Contracted Services : SAC C	500		0			500
12	1102	493087	18200	5650	Rental - Facility (Short-te	77,280		75,000			2,280
12	1102	493087	18200	5940	Reproduction/Printing Expen	6,441		1,000			5,441
12	1102	493087	18200	5950	Software License and Fees	0		75,000		75,000	

President Approval: 
 Prepare: Maria Gil

Board Approved: October 2010
 Accountant: Mel Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTA ANA COLLEGE (CEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 1,425,111
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1102	493087	18200	5999	Special Project Holding	0		16,758		16,758	
12	1102	493087	18200	6411	Equipment - Federal Progs > 200	2,170		5,000		2,830	
12	1102	493087	18200	6414	Equipment - Software > \$1,000 :	0		5,000		5,000	
12	1102	493087	18200	6419	Equip/Software - >\$200 <\$1,000 :	0		5,000		5,000	
12	1102	601000	18100	1410	Part-Time Academic Manageme	45,000		33,830			11,170
12	1102	601000	18100	2130	Classified Employees : Cont	32,832		44,033		11,201	
12	1102	601000	18100	2310	Classified Employees - Ongo	23,216		18,944			4,272
12	1102	601000	18100	2320	Classified Employees - Hour	24,260		24,260		0	
12	1102	601000	18100	2350	Overtime - Classified Emplo	1,000		200			800
12	1102	601000	18100	3115	STRS - Non-Instructional :	3,713		2,791			922
12	1102	601000	18100	3215	PERS - Non-Instructional :	7,894		9,340		1,446	
12	1102	601000	18100	3315	OASDHI - Non-Instructional	5,125		5,476		351	
12	1102	601000	18100	3325	Medicare - Non-Instructiona	1,851		1,771			80
12	1102	601000	18100	3415	H & W - Non-Instructional :	15,361		11,805			3,556
12	1102	601000	18100	3435	H & W - Retiree Fund Non-In	1,277		1,221			56
12	1102	601000	18100	3515	SUI - Non-Instructional : C	383		879		496	
12	1102	601000	18100	3615	WCI - Non-Instructional : C	2,808		2,931		123	
12	1102	601000	18100	3915	Other Benefits - Non-Instru	1,350		1,080			270
12	1102	601000	18100	4520	Repair & Replacement Parts	500		0			500
12	1102	601000	18100	5100	Contracted Services : Conti	1,522		4,000		2,478	
12	1102	601000	18100	5220	Mileage/Parking Expenses :	2,500		700			1,800
12	1102	601000	18100	5550	Security Systems & Services	1,000		1,000		0	
12	1102	601000	18100	5610	Lease Agreement - Equipment	477		0			477
12	1102	601000	18100	5630	Maint Contract - Office Equ	1,148		500			648
12	1102	601000	18100	5845	Excess/Copies Usage : Cont	1,500		500			1,000
12	1102	601000	18100	5925	Postage : Continuing Educat	100		0			100
12	1102	602000	18200	1480	Part-Time Reassigned Time :	20,000		40,000		20,000	
12	1102	602000	18200	1485	Int/Sum - Reassigned Time,	0		5,000		5,000	
12	1102	602000	18200	3115	STRS - Non-Instructional :	1,650		3,713		2,063	
12	1102	602000	18200	3325	Medicare - Non-Instructiona	290		653		363	
12	1102	602000	18200	3435	H & W - Retiree Fund Non-In	200		450		250	
12	1102	602000	18200	3515	SUI - Non-Instructional : S	140		324		184	
12	1102	602000	18200	3615	WCI - Non-Instructional : S	440		1,080		640	

5.1 (13)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTA ANA COLLEGE (CEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11

CONTRACT INCOME: \$ 1,425,111

CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY

PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

5.1 (14)

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1102	619000	18100	5605	Contracted Repair Services	1,200		2,000		800	
12	1102	620000	18100	2310	Classified Employees - Ongo	67,517		63,793			3,724
12	1102	620000	18100	3215	PERS - Non-Instructional :	6,541		6,830		289	
12	1102	620000	18100	3315	OASDHI - Non-Instructional	4,186		3,955			231
12	1102	620000	18100	3325	Medicare - Non-Instructiona	979		925			54
12	1102	620000	18100	3335	PARS - Non-Instructional :	203		829		626	
12	1102	620000	18100	3435	H & W - Retiree Fund Non-In	675		638			37
12	1102	620000	18100	3515	SUI - Non-Instructional : C	203		459		256	
12	1102	620000	18100	3615	WCI - Non-Instructional : C	1,485		1,531		46	
12	1102	631000	18100	1430	Part-time Counselor:	0		141,370		141,370	
12	1102	631000	18100	3115	STRS - Non-Instructional :	0		11,663		11,663	
12	1102	631000	18100	3325	Medicare - Non-Instructiona	0		2,050		2,050	
12	1102	631000	18100	3335	PARS - Non-Instructional :	0		0		0	
12	1102	631000	18100	3435	H & W - Retiree Fund Non-In	0		1,414		1,414	
12	1102	631000	18100	3515	SUI - Non-Instructional : S	0		1,018		1,018	
12	1102	631000	18100	3615	WCI - Non-Instructional : S	0		3,393		3,393	
12	1102	632000	18100	2310	Classified Employees - Ongo	15,512		15,512		0	
12	1102	632000	18100	3215	PERS - Non-Instructional :	1,506		1,661		155	
12	1102	632000	18100	3315	OASDHI - Non-Instructional	962		962		0	
12	1102	632000	18100	3325	Medicare - Non-Instructiona	225		225		0	
12	1102	632000	18100	3435	H & W - Retiree Fund Non-In	155		155		0	
12	1102	632000	18100	3515	SUI - Non-Instructional : C	47		112		65	
12	1102	632000	18100	3615	WCI - Non-Instructional : C	341		372		31	
12	1102	675000	18100	2310	Classified Employees - Ongo	0		16,012		16,012	
12	1102	675000	18100	3115	STRS - Non-Instructional :	7		0			7
12	1102	675000	18100	3325	Medicare - Non-Instructiona	1		232		231	
12	1102	675000	18100	3335	PARS - Non-Instructional :	0		208		208	
12	1102	675000	18100	3435	H & W - Retiree Fund Non-In	0		160		160	
12	1102	675000	18100	3515	SUI - Non-Instructional : C	0		115		115	
12	1102	675000	18100	3615	WCI - Non-Instructional : C	0		384		384	
12	1102	675000	18100	5210	Conference Expenses : Conti	6,947		4,000			2,947
12	1102	678000	14141	2130	Classified Employees : Acad	103,852		71,664			32,188
12	1102	678000	14141	3215	PERS - Non-Instructional :	10,083		7,673			2,410

President Approval:
Prepared by: Maria Gil

Board Approved: October 2010
Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTA ANA COLLEGE (CEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 1,425,111
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1102	678000	14141	3315	OASDHI - Non-Instructional	6,588		4,519			2,049
12	1102	678000	14141	3325	Medicare - Non-Instructiona	1,536		1,057			479
12	1102	678000	14141	3415	H & W - Non-Instructional :	25,534		17,861			7,673
12	1102	678000	14141	3435	H & W - Retiree Fund Non-In	1,059		729			330
12	1102	678000	14141	3515	SUI - Non-Instructional : A	318		525		207	
12	1102	678000	14141	3615	WCI - Non-Instructional : A	2,331		1,749			582
12	1102	678000	14141	3915	Other Benefits - Non-Instru	2,117		1,221			896
12	1102	678000	18100	2130	Classified Employees : Cont	2,520		0			2,520
12	1102	678000	18100	2320	Classified Employees - Hour	0		45,905		45,905	
12	1102	678000	18100	3215	PERS - Non-Instructional :	246		4,915		4,669	
12	1102	678000	18100	3315	OASDHI - Non-Instructional	155		2,846		2,691	
12	1102	678000	18100	3325	Medicare - Non-Instructiona	36		666		630	
12	1102	678000	18100	3435	H & W - Retiree Fund Non-In	25		459		434	
12	1102	678000	18100	3515	SUI - Non-Instructional : C	8		331		323	
12	1102	678000	18100	3615	WCI - Non-Instructional : C	55		1,102		1,047	
					1102 Total	1,004,181	1,004,181	1,425,111	1,425,111	537,916	537,916

5.1 (15)

5.1 (16)

SPECIAL PROJECT DETAILED BUDGET #1106
NAME: WIA Title II, EL CIVICS/CITIZENSHIP: SANTA ANA COLLEGE (CEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 1,107,422
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1106	000000	10000	8199	Other Federal Revenues : Sa		700,214		1,107,422		407,208
12	1106	493080	18200	1250	Contract Coordinator : SAC	0		0		0	
12	1106	493080	18200	1252	Contract Extension-Coordina	0		0		0	
12	1106	493080	18200	1480	Part-Time Reassigned Time :	0		0		0	
12	1106	493080	18200	1485	Int/Sum - Reassigned Time,	0		0		0	
12	1106	493080	18200	2310	Classified Employees - Ongo	0		0		0	
12	1106	493080	18200	2410	Inst Assistant - Ongoing :	0		0		0	
12	1106	493080	18200	3115	STRS - Non-Instructional :	0		0		0	
12	1106	493080	18200	3211	PERS - Instructional : SAC	0		0		0	
12	1106	493080	18200	3215	PERS - Non-Instructional :	0		0		0	
12	1106	493080	18200	3311	OASDHI - Instructional : SA	0		0		0	
12	1106	493080	18200	3315	OASDHI - Non-Instructional	0		0		0	
12	1106	493080	18200	3321	Medicare - Instructional :	0		0		0	
12	1106	493080	18200	3325	Medicare - Non-Instructiona	0		0		0	
12	1106	493080	18200	3331	PARS - Instructional : SAC	0		0		0	
12	1106	493080	18200	3415	H & W - Non-Instructional :	0		0		0	
12	1106	493080	18200	3431	H & W - Retiree Fund Inst :	0		0		0	
12	1106	493080	18200	3435	H & W - Retiree Fund Non-In	0		0		0	
12	1106	493080	18200	3511	SUI - Instructional : SAC C	0		0		0	
12	1106	493080	18200	3515	SUI - Non-Instructional : S	0		0		0	
12	1106	493080	18200	3611	WCI - Instructional : SAC C	0		0		0	
12	1106	493080	18200	3615	WCI - Non-Instructional : S	0		0		0	
12	1106	493080	18200	3915	Other Benefits - Non-Instru	0		0		0	
12	1106	493080	18200	4310	Instructional Supplies : SA	0		0		0	
12	1106	493080	18200	5610	Lease Agreement - Equipment	0		0		0	
12	1106	493080	18200	5630	Maint Contract - Office Equ	0		0		0	
12	1106	493080	18200	5650	Rental - Facility (Short-te	0		0		0	
12	1106	493080	18200	5845	Excess/Copies Useage : SAC	0		0		0	
12	1106	493087	18200	1250	Contract Coordinator : SAC	82,613		82,613		0	
12	1106	493087	18200	1252	Contract Extension-Coordina	15,284		12,234		3,050	
12	1106	493087	18200	1480	Part-Time Reassigned Time :	50,000		15,000		35,000	
12	1106	493087	18200	1485	Int/Sum - Reassigned Time,	237		3,000		2,763	
12	1106	493087	18200	2310	Classified Employees - Ongo	12,806		14,047		1,241	
12	1106	493087	18200	2410	Inst Assistant - Ongoing :	60,346		87,081		26,735	

President Approval:
 Prepared by: Maria Gil

Board Approved: October 2010
 Accountant: Maria Tran

SPECIAL PROJECT DETAILED BUDGET #1106
NAME: WIA Title II, EL CIVICS/CITIZENSHIP: SANTA ANA COLLEGE (CEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 1,107,422
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1106	493087	18200	3115	STRS - Non-Instructional :	12,221		9,310			2,911
12	1106	493087	18200	3211	PERS - Instructional : SAC	5,859		9,324		3,465	
12	1106	493087	18200	3215	PERS - Non-Instructional :	1,243		1,504		261	
12	1106	493087	18200	3311	OASDHI - Instructional : SA	3,741		5,399		1,658	
12	1106	493087	18200	3315	OASDHI - Non-Instructional	794		871		77	
12	1106	493087	18200	3321	Medicare - Instructional :	3,041		1,263			1,778
12	1106	493087	18200	3325	Medicare - Non-Instructiona	186		1,858		1,672	
12	1106	493087	18200	3331	PARS - Instructional : SAC	784		148			636
12	1106	493087	18200	3415	H & W - Non-Instructional :	10,138		18,087		7,949	
12	1106	493087	18200	3431	H & W - Retiree Fund Inst :	2,097		871			1,226
12	1106	493087	18200	3435	H & W - Retiree Fund Non-in	128		1,281		1,153	
12	1106	493087	18200	3511	SUI - Instructional : SAC C	630		627			3
12	1106	493087	18200	3515	SUI - Non-Instructional : S	38		923		885	
12	1106	493087	18200	3611	WCI - Instructional : SAC C	4,614		2,090			2,524
12	1106	493087	18200	3615	WCI - Non-Instructional : S	282		3,075		2,793	
12	1106	493087	18200	3915	Other Benefits - Non-Instru	1,250		1,250		0	
12	1106	493087	18200	4310	Instructional Supplies : SA	24,000		25,000		1,000	
12	1106	493087	18200	4320	Instructional Software	0		5,000		5,000	
12	1106	493087	18200	5610	Lease Agreement - Equipment	5,000		5,000		0	
12	1106	493087	18200	5630	Maint Contract - Office Equ	4,000		3,000			1,000
12	1106	493087	18200	5650	Rental - Facility (Short-te	50,000		75,000		25,000	
12	1106	493087	18200	5845	Excess/Copies Useage : SAC	6,000		3,000			3,000
12	1106	493087	18200	5999	Special Project Holding Acct	0		112,451		112,451	
12	1106	493087	18200	6419	Equip/Software - >\$200 <\$1,	1,000		5,000		4,000	
12	1106	499900	18200	2410	Inst Assistant - Ongoing :	0		5,000		5,000	
12	1106	499900	18200	3211	PERS - Instructional : SAC	0		535		535	
12	1106	499900	18200	3311	OASDHI - Instructional : SA	0		310		310	
12	1106	499900	18200	3321	Medicare - Instructional :	0		73		73	
12	1106	499900	18200	3331	PARS - Instructional : SAC	0		0		0	
12	1106	499900	18200	3431	H & W - Retiree Fund Inst :	0		50		50	
12	1106	499900	18200	3511	SUI - Instructional : SAC C	0		36		36	
12	1106	499900	18200	3611	WCI - Instructional : SAC C	0		120		120	
12	1106	601000	18100	1410	Part-Time Academic Manageme	30,367		80,365		49,998	
12	1106	601000	18100	2130	Classified Employees : Cont	56,724		55,644			1,080

5.1 (17)

President's Approval:
 Prepared by: Maria Gil

Board Approved: October 11, 2010
 Accountant: Melissa Tran

5.1 (18)

SPECIAL PROJECT DETAILED BUDGET #1106
NAME: WIA Title II, EL CIVICS/CITIZENSHIP: SANTA ANA COLLEGE (CEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 1,107,422
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1106	601000	18100	2310	Classified Employees - Ongo	18,264		16,068			2,196
12	1106	601000	18100	2320	Classified Employees - Hour	0		0		0	
12	1106	601000	18100	3115	STRS - Non-Instructional :	2,505		6,630		4,125	
12	1106	601000	18100	3215	PERS - Non-Instructional :	7,281		7,678		397	
12	1106	601000	18100	3315	OASDHI - Non-Instructional	4,766		4,563			203
12	1106	601000	18100	3325	Medicare - Non-Instructiona	1,555		2,233		678	
12	1106	601000	18100	3415	H & W - Non-Instructional :	14,987		16,219		1,232	
12	1106	601000	18100	3435	H & W - Retiree Fund Non-In	1,072		1,540		468	
12	1106	601000	18100	3515	SUI - Non-Instructional : C	322		1,109		787	
12	1106	601000	18100	3615	WCI - Non-Instructional : C	2,359		3,695		1,336	
12	1106	601000	18100	3915	Other Benefits - Non-instru	1,890		1,890		0	
12	1106	601000	18100	4610	Non-Instructional Supplies	20,249		15,000			5,249
12	1106	601000	18100	5100	Contracted Services : Conti	450		500		50	
12	1106	601000	18100	5800	Advertising	0		1,000		1,000	
12	1106	601000	18100	5940	Reproduction/Printing Expen	500		5,000		4,500	
12	1106	601000	18100	6411	Equipment - Federal Progs > 200	0		35,000		35,000	
12	1106	601000	18100	6414	Equipment - Software > \$1,000 :	0		5,000		5,000	
12	1106	602000	18200	1480	Part-Time Reassigned Time :	0		4,000		4,000	
12	1106	602000	18200	3115	STRS - Non-Instructional :	0		330		330	
12	1106	602000	18200	3325	Medicare - Non-Instructiona	0		58		58	
12	1106	602000	18200	3435	H & W - Retiree Fund Non-In	0		40		40	
12	1106	602000	18200	3515	SUI - Non-Instructional : S	0		29		29	
12	1106	602000	18200	3615	WCI - Non-Instructional : S	0		96		96	
12	1106	619000	18100	2310	Classified Employees - Ongo	33,604		43,090		9,486	
12	1106	619000	18100	3215	PERS - Non-Instructional :	3,263		4,614		1,351	
12	1106	619000	18100	3315	OASDHI - Non-Instructional	2,083		2,672		589	
12	1106	619000	18100	3325	Medicare - Non-Instructiona	487		625		138	
12	1106	619000	18100	3335	PARS - Non-Instructional :	437		560		123	
12	1106	619000	18100	3435	H & W - Retiree Fund Non-In	336		431		95	
12	1106	619000	18100	3515	SUI - Non-Instructional : C	101		310		209	
12	1106	619000	18100	3615	WCI - Non-Instructional : C	739		1,034		295	
12	1106	649000	18100	2130	Classified Employees : Cont	0		47,976		47,976	
12	1106	649000	18100	3215	PERS - Non-Instructional :	0		5,137		5,137	
12	1106	649000	18100	3315	OASDHI - Non-Instructional	0		3,058		3,058	

President Approval:
 Prepared by: Maria Gil

Board Approved: October 2010
 Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1106
NAME: WIA Title II, EL CIVICS/CITIZENSHIP: SANTA ANA COLLEGE (CEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 1,107,422
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1106	649000	18100	3325	Medicare - Non-Instructiona	0		715		715	
12	1106	649000	18100	3415	H & W - Non-Instructional :	0		16,445		16,445	
12	1106	649000	18100	3435	H & W - Retiree Fund Non-In	0		493		493	
12	1106	649000	18100	3515	SUI - Non-Instructional : C	0		355		355	
12	1106	649000	18100	3615	WCI - Non-Instructional : C	0		1,184		1,184	
12	1106	649000	18100	3915	Other Benefits - Non-Instru	0		1,350		1,350	
12	1106	675000	18100	1480	Part-Time Reassigned Time :	0		10,000		10,000	
12	1106	675000	18100	3115	STRS - Non-Instructional :	0		825		825	
12	1106	675000	18100	3325	Medicare - Non-Instructiona	0		145		145	
12	1106	675000	18100	3435	H & W - Retiree Fund Non-In	0		100		100	
12	1106	675000	18100	3515	SUI - Non-Instructional : S	0		72		72	
12	1106	675000	18100	3615	WCI - Non-Instructional : S	0		240		240	
12	1106	675000	18100	5210	Conference Expenses :	0		5,000		5,000	
12	1106	678000	14141	2130	Classified Employees : Acad	19,322		59,209		39,887	
12	1106	678000	14141	3215	PERS - Non-Instructional :	1,876		6,340		4,464	
12	1106	678000	14141	3315	OASDHI - Non-Instructional	1,203		3,746		2,543	
12	1106	678000	14141	3325	Medicare - Non-Instructiona	282		876		594	
12	1106	678000	14141	3415	H & W - Non-Instructional :	2,746		14,844		12,098	
12	1106	678000	14141	3435	H & W - Retiree Fund Non-In	197		604		407	
12	1106	678000	14141	3515	SUI - Non-Instructional : A	59		435		376	
12	1106	678000	14141	3615	WCI - Non-Instructional : A	432		1,450		1,018	
12	1106	678000	14141	3915	Other Benefits - Non-Instru	282		1,215		933	
12	1106	678000	18100	2130	Classified Employees : Cont	39,858		0		39,858	
12	1106	678000	18100	2320	Classified Employees - Hour	42,036		45,905		3,869	
12	1106	678000	18100	3215	PERS - Non-Instructional :	7,951		4,915		3,036	
12	1106	678000	18100	3315	OASDHI - Non-Instructional	5,148		2,846		2,302	
12	1106	678000	18100	3325	Medicare - Non-Instructiona	1,203		666		537	
12	1106	678000	18100	3415	H & W - Non-Instructional :	11,117		0		11,117	
12	1106	678000	18100	3435	H & W - Retiree Fund Non-In	827		459		368	
12	1106	678000	18100	3515	SUI - Non-Instructional : C	248		330		82	
12	1106	678000	18100	3615	WCI - Non-Instructional : C	1,821		1,102		719	
12	1106	678000	18100	3915	Other Benefits - Non-Instru	933		0		933	
12	1106	691000	18100	2130	Classified Employees : Cont	0		26,088		26,088	
12	1106	691000	18100	3215	PERS - Non-Instructional :	0		2,793		2,793	

5.1 (19)

President's Approval:
 Prepared by: Maria Gil

Board Approved: October 11, 2010
 Accountant: Melissa Tran

5.1 (20)

SPECIAL PROJECT DETAILED BUDGET #1106
NAME: WIA Title II, EL CIVICS/CITIZENSHIP: SANTA ANA COLLEGE (CEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 1,107,422
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1106	691000	18100	3315	OASDHI - Non-Instructional	0		1,659		1,659	
12	1106	691000	18100	3325	Medicare - Non-Instructiona	0		388		388	
12	1106	691000	18100	3415	H & W - Non-Instructional :	0		8,225		8,225	
12	1106	691000	18100	3435	H & W - Retiree Fund Non-In	0		268		268	
12	1106	691000	18100	3515	SUI - Non-Instructional : C	0		193		193	
12	1106	691000	18100	3615	WCI - Non-Instructional : C	0		642		642	
12	1106	691000	18100	3915	Other Benefits - Non-Instru	0		675		675	
					1106 Total	700,214	700,214	1,107,422	1,107,422	525,934	525,934

SPECIAL PROJECT DETAILED BUDGET #1109
NAME: WIA Title II, Sec. 225: ASE/GED/ABE/ESL: SANTA ANA COLLEGE (CEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 69,950
 CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY
 PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit		Credit	Debit	Credit
12	1109	000000	10000	8199	Other Federal Revenues : Sa		75,937		69,950	5,987	
12	1109	493080	18200	1250	Contract Coordinator : SAC	0		0		0	
12	1109	493080	18200	3115	STRS - Non-Instructional :	0		0		0	
12	1109	493080	18200	3325	Medicare - Non-Instructiona	0		0		0	
12	1109	493080	18200	3415	H & W - Non-Instructional :	0		0		0	
12	1109	493080	18200	3435	H & W - Retiree Fund Non-In	0		0		0	
12	1109	493080	18200	3515	SUI - Non-Instructional : S	0		0		0	
12	1109	493080	18200	3615	WCI - Non-Instructional : S	0		0		0	
12	1109	493080	18200	5630	Maint Contract - Office Equ	0		0		0	
12	1109	493080	18200	5845	Excess/Copies Usage : SAC	0		0		0	
12	1109	493080	18200	6419	Equip/Software - >\$200 <\$1,	0		0		0	
12	1109	493087	18200	1250	Contract Coordinator : SAC	24		0			24
12	1109	493087	18200	3115	STRS - Non-Instructional :	2		0			2
12	1109	493087	18200	3325	Medicare - Non-Instructiona	1		0			1
12	1109	493087	18200	3415	H & W - Non-Instructional :	2		0			2
12	1109	493087	18200	3435	H & W - Retiree Fund Non-In	1		0			1
12	1109	493087	18200	3515	SUI - Non-Instructional : S	1		0			1
12	1109	493087	18200	3615	WCI - Non-Instructional : S	1		0			1
12	1109	493087	18200	5630	Maint Contract - Office Equ	211		0			211
12	1109	493087	18200	5845	Excess/Copies Usage : SAC	537		0			537
12	1109	493087	18200	6419	Equip/Software - >\$200 <\$1,	400		0			400
12	1109	499900	18200	1450	Part-Time Coordinators : SA	6,216		11,000		4,784	
12	1109	499900	18200	1455	Int/Sum - Coordinators, PT	0		1,264		1,264	
12	1109	499900	18200	2410	Inst Assistant - Ongoing :	22,237		20,857			1,380
12	1109	499900	18200	2420	Inst Assistant - Hourly : S	0		2,000		2,000	
12	1109	499900	18200	3115	STRS - Non-Instructional :	513		0			513
12	1109	499900	18200	3211	PERS - Instructional : SAC	2,159		2,447		288	
12	1109	499900	18200	3311	OASDHI - Instructional : SA	1,379		1,417		38	
12	1109	499900	18200	3321	Medicare - Instructional :	323		331		8	
12	1109	499900	18200	3325	Medicare - Non-Instructiona	90		178		88	
12	1109	499900	18200	3335	PARS - Non-Instructional :	81		159		78	
12	1109	499900	18200	3431	H & W - Retiree Fund Inst :	223		229		6	
12	1109	499900	18200	3435	H & W - Retiree Fund Non-In	62		123		61	
12	1109	499900	18200	3511	SUI - Instructional : SAC C	66		165		99	

5.1 (21)

President's Approval:
 Prepared by: Maria Gil

Board Approved: October 11, 2010
 Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1109

NAME: WIA Title II, Sec. 225: ASE/GED/ABE/ESL: SANTA ANA COLLEGE (CEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11

CONTRACT INCOME: \$ 69,950

CFDA #: 84.002

PRJ. ADMIN. ED RIPLEY

PRJ. DIR. SERGIO SOTELO

Date: 10/04/2010

5.1 (22)

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit		Credit	Debit	Credit
12	1109	499900	18200	3515	SUI - Non-Instructional : S	19		88		69	
12	1109	499900	18200	3611	WCI - Instructional : SAC C	489		549		60	
12	1109	499900	18200	3615	WCI - Non-Instructional : S	137		294		157	
12	1109	499900	18200	4210	Books, Mags & Ref Mat, Non-	4,650		5,566		916	
12	1109	499900	18200	4310	Instructional Supplies : SA	3,226		4,849		1,623	
12	1109	499900	18200	4610	Non-Instructional Supplies:	0		1,000		1,000	
12	1109	499900	18200	5630	Maint Contract - Office Equ	215		0			215
12	1109	499900	18200	5845	Excess/Copies Usage : SAC	545		434			111
12	1109	499900	18200	6411	Equipment - Federal Progs > 200	0		0		0	
12	1109	499900	18200	6414	Equipment - Software > \$1,000 :	0		15,000		15,000	
12	1109	675000	18100	5210	Conference Expenses : Cont	0		2,000		2,000	
12	1109	678000	14141	2130	Classified Employees : Acad	20,993		0			20,993
12	1109	678000	14141	3215	PERS - Non-Instructional :	2,038		0			2,038
12	1109	678000	14141	3315	OASDHI - Non-Instructional	1,335		0			1,335
12	1109	678000	14141	3325	Medicare - Non-Instructiona	312		0			312
12	1109	678000	14141	3415	H & W - Non-Instructional :	6,155		0			6,155
12	1109	678000	14141	3435	H & W - Retiree Fund Non-In	215		0			215
12	1109	678000	14141	3515	SUI - Non-Instructional : A	65		0			65
12	1109	678000	14141	3615	WCI - Non-Instructional : A	474		0			474
12	1109	678000	14141	3915	Other Benefits - Non-Instru	540		0			540
1109 Total						75,937	75,937	69,950	69,950	35,526	35,526

SPECIAL PROJECT DETAILED BUDGET #1101
NAME: WIA Title II, Sec. 231: ASE/GED: SANTIAGO CANYON COLLEGE (OEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 33,766
 CFDA #: 84.002

PRJ. ADMIN. JOSE VARGAS
 PRJ. DIR. JIM KENNEDY

Date: 10/04/2010

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1101	00000	20000	8199	Other Federal Revenues : Sa		40,551		33,766	6,785	
12	1101	493062	28200	1450	Part-Time Coordinators : Or	2,000		0			2,000
12	1101	493062	28200	1455	Int/Sum - Coordinators, PT	465		0			465
12	1101	493062	28200	1480	Part-Time Reassigned Time :	1,000		1,000			0
12	1101	493062	28200	1483	Beyond Contr - Reassigned T	300		300			0
12	1101	493062	28200	1485	Int/Sum - Reassigned Time,	591		591			0
12	1101	493062	28200	2410	Inst Assistant - Ongoing :	14,336		9,175			5,161
12	1101	493062	28200	3115	STRS - Non-Instructional :	360		156			204
12	1101	493062	28200	3211	PERS - Instructional : Oran	1,392		0			1,392
12	1101	493062	28200	3311	OASDHI - Instructional : Or	889		0			889
12	1101	493062	28200	3321	Medicare - Instructional :	208		133			75
12	1101	493062	28200	3325	Medicare - Non-Instructiona	64		28			36
12	1101	493062	28200	3331	PARS - Instructional : Oran	52		119		67	
12	1101	493062	28200	3335	PARS - Non-Instructional :	7		0			7
12	1101	493062	28200	3431	H & W - Retiree Fund Inst :	143		92			51
12	1101	493062	28200	3435	H & W - Retiree Fund Non-In	44		19			25
12	1101	493062	28200	3511	SUI - Instructional : Orang	43		66		23	
12	1101	493062	28200	3515	SUI - Non-Instructional : O	13		14		1	
12	1101	493062	28200	3611	WCI - Instructional : Orang	315		220			95
12	1101	493062	28200	3615	WCI - Non-Instructional : O	96		45			51
12	1101	493062	28200	4210	Books, Mags & Ref Mat, Non-	4,715		8,460		3,745	
12	1101	620000	28100	2130	Classified Employees : Cont	9,544		9,502			42
12	1101	620000	28100	3215	PERS - Non-Instructional :	927		1,017		90	
12	1101	620000	28100	3315	OASDHI - Non-Instructional	606		604			2
12	1101	620000	28100	3325	Medicare - Non-Instructiona	142		141			1
12	1101	620000	28100	3415	H & W - Non-Instructional :	1,477		1,441			36
12	1101	620000	28100	3435	H & W - Retiree Fund Non-In	98		97			1
12	1101	620000	28100	3515	SUI - Non-Instructional : C	29		70		41	
12	1101	620000	28100	3615	WCI - Non-Instructional : C	215		234		19	
12	1101	620000	28100	3915	Other Benefits - Non-Instru	225		242		17	
12	1101	632000	28100	1485	Int/Sum - Reassigned Time,	227		0			227
12	1101	632000	28100	3115	STRS - Non-Instructional :	19		0			19
12	1101	632000	28100	3435	H & W - Retiree Fund Non-In	3		0			3
12	1101	632000	28100	3515	SUI - Non-Instructional : C	1		0			1
12	1101	632000	28100	3615	WCI - Non-Instructional : C	5		0			5
					1101 Total - OEC	40,551	40,551	33,766	33,766	10,788	10,788

5.1 (23)

President's Approval:
 Prepared by: Maria Gil

Board Approved: October 11, 2010
 Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTIAGO CANYON COLLEGE (OEC)

FISCAL YEAR: 2010/11

5.1 (24)

CONTRACT PERIOD: 07/01/10 - 6/30/11

CONTRACT INCOME: \$ 621,073

CFDA #: 84.002

PRJ. ADMIN. JOSE VARGAS

PRJ. DIR. JIM KENNEDY

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1102	000000	20000	8199	Other Federal Revenues : Sa		429,332		621,073		191,741
12	1102	493000	28100	4610	Non-Instructional Supplies	8,215		0			8,215
12	1102	493000	28200	5940	Reproduction/Printing Expen	92		0			92
12	1102	493060	28200	2410	Inst Assistant - Ongoing :	12,700		0			12,700
12	1102	493060	28200	3211	PERS - Instructional : Oran	786		0			786
12	1102	493060	28200	3311	OASDHI - Instructional : Or	502		0			502
12	1102	493060	28200	3321	Medicare - Instructional :	124		0			124
12	1102	493060	28200	3331	PARS - Instructional : Oran	266		0			266
12	1102	493060	28200	3431	H & W - Retiree Fund Inst :	86		0			86
12	1102	493060	28200	3511	SUI - Instructional : Orang	25		0			25
12	1102	493060	28200	3611	WCI - Instructional : Orang	189		0			189
12	1102	493060	28200	4210	Books, Mags & Ref Mat, Non-	1,075		2,000		925	
12	1102	493062	28200	2410	Inst Assistant - Ongoing :	11,641		0			11,641
12	1102	493062	28200	3211	PERS - Instructional : Oran	469		0			469
12	1102	493062	28200	3311	OASDHI - Instructional : Or	304		0			304
12	1102	493062	28200	3321	Medicare - Instructional :	71		0			71
12	1102	493062	28200	3331	PARS - Instructional : Oran	7		0			7
12	1102	493062	28200	3431	H & W - Retiree Fund Inst :	49		0			49
12	1102	493062	28200	3511	SUI - Instructional : Orang	15		0			15
12	1102	493062	28200	3611	WCI - Instructional : Orang	108		0			108
12	1102	493080	28200	1450	Part-Time Coordinators : Or	0		0			0
12	1102	493080	28200	1455	Int/Sum - Coordinators, PT	0		0			0
12	1102	493080	28200	1480	Part-Time Reassigned Time :	0		0			0
12	1102	493080	28200	2410	Inst Assistant - Ongoing :	0		0			0
12	1102	493080	28200	3115	STRS - Non-Instructional :	0		0			0
12	1102	493080	28200	3211	PERS - Instructional : Oran	0		0			0
12	1102	493080	28200	3311	OASDHI - Instructional : Or	0		0			0
12	1102	493080	28200	3321	Medicare - Instructional :	0		0			0
12	1102	493080	28200	3325	Medicare - Non-Instructiona	0		0			0
12	1102	493080	28200	3331	PARS - Instructional : Oran	0		0			0
12	1102	493080	28200	3335	PARS - Non-Instructional :	0		0			0
12	1102	493080	28200	3431	H & W - Retiree Fund Inst :	0		0			0
12	1102	493080	28200	3435	H & W - Retiree Fund Non-In	0		0			0

President Approval:
Prepared by: Maria Gil

Board Approved: October 2010
Accountant: Me Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTIAGO CANYON COLLEGE (OEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11

CONTRACT INCOME: \$ 621,073

CFDA #: 84.002

PRJ. ADMIN. JOSE VARGAS

PRJ. DIR. JIM KENNEDY

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1102	493080	28200	3511	SUI - Instructional : Orang	0		0			0
12	1102	493080	28200	3515	SUI - Non-Instructional : O	0		0			0
12	1102	493080	28200	3611	WCI - Instructional : Orang	0		0			0
12	1102	493080	28200	3615	WCI - Non-Instructional : O	0		0			0
12	1102	493080	28200	4210	Books, Mags & Ref Mat, Non-	0		0			0
12	1102	493080	28200	4310	Instructional Supplies : Or	0		0			0
12	1102	493087	28200	1450	Part-Time Coordinators : Or	2,400		0			2,400
12	1102	493087	28200	1455	Int/Sum - Coordinators, PT	718		0			718
12	1102	493087	28200	1480	Part-Time Reassigned Time :	54		500		446	
12	1102	493087	28200	2410	Inst Assistant - Ongoing :	48,426		107,760		59,334	
12	1102	493087	28200	3115	STRS - Non-Instructional :	623		41			582
12	1102	493087	28200	3211	PERS - Instructional : Oran	2,827		11,538		8,711	
12	1102	493087	28200	3311	OASDHI - Instructional : Or	1,898		6,681		4,783	
12	1102	493087	28200	3321	Medicare - Instructional :	444		1,562		1,118	
12	1102	493087	28200	3325	Medicare - Non-Instructiona	110		7			103
12	1102	493087	28200	3331	PARS - Instructional : Oran	144		18			126
12	1102	493087	28200	3335	PARS - Non-Instructional :	1		0			1
12	1102	493087	28200	3431	H & W - Retiree Fund Inst :	306		1,078		772	
12	1102	493087	28200	3435	H & W - Retiree Fund Non-In	76		5			71
12	1102	493087	28200	3511	SUI - Instructional : Orang	92		776		684	
12	1102	493087	28200	3515	SUI - Non-Instructional : O	23		4			19
12	1102	493087	28200	3611	WCI - Instructional : Orang	674		2,586		1,912	
12	1102	493087	28200	3615	WCI - Non-Instructional : O	166		12			154
12	1102	493087	28200	4210	Books, Mags & Ref Mat, Non-	727		4,500		3,773	
12	1102	493087	28200	4310	Instructional Supplies : Or	2,509		5,000		2,491	
12	1102	493087	28200	5999	Special Project Holding Acct :	0		55,853		55,853	
12	1102	493100	28200	2410	Inst Assistant - Ongoing :	16,835		0			16,835
12	1102	493100	28200	3211	PERS - Instructional : Oran	1,219		0			1,219
12	1102	493100	28200	3311	OASDHI - Instructional : Or	868		0			868
12	1102	493100	28200	3321	Medicare - Instructional :	203		0			203
12	1102	493100	28200	3331	PARS - Instructional : Oran	140		0			140
12	1102	493100	28200	3431	H & W - Retiree Fund Inst :	140		0			140
12	1102	493100	28200	3511	SUI - Instructional : Orang	42		0			42

5.1 (25)

President's Approval:
Prepared by: Maria Gil

Board Approved: October 11, 2010
Accountant: Melissa Tran

5.1 (26)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTIAGO CANYON COLLEGE (OEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11

CONTRACT INCOME: \$ 621,073

CFDA #: 84.002

PRJ. ADMIN. JOSE VARGAS

PRJ. DIR. JIM KENNEDY

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1102	493100	28200	3611	WCI - Instructional : Orang	308		0			308
12	1102	601000	28100	1410	Part-Time Academic Manageme	447		20,000		19,553	
12	1102	601000	28100	3115	STRS - Non-Instructional :	12		1,650		1,638	
12	1102	601000	28100	3325	Medicare - Non-Instructiona	2		290		288	
12	1102	601000	28100	3435	H & W - Retiree Fund Non-In	1		200		199	
12	1102	601000	28100	3515	SUI - Non-Instructional : C	0		144		144	
12	1102	601000	28100	3615	WCI - Non-Instructional : C	3		480		477	
12	1102	601000	28100	4610	Non-Instructional Supplies	22,305		17,000			5,305
12	1102	601000	28100	5605	Contracted Repair Services	312		500		188	
12	1102	601000	28100	5611	Lease Agreement - Facility	106,814		105,000			1,814
12	1102	601000	28100	6419	Equip/Software - >\$200 <\$1,000 :	0		0			0
12	1102	619000	28100	2130	Classified Employees : Cont	5,163		5,600		437	
12	1102	619000	28100	3215	PERS - Non-Instructional :	584		600		16	
12	1102	619000	28100	3315	OASDHI - Non-Instructional	382		356			26
12	1102	619000	28100	3325	Medicare - Non-Instructiona	89		83			6
12	1102	619000	28100	3415	H & W - Non-Instructional :	1,031		1,028			3
12	1102	619000	28100	3435	H & W - Retiree Fund Non-In	62		57			5
12	1102	619000	28100	3515	SUI - Non-Instructional : C	18		41		23	
12	1102	619000	28100	3615	WCI - Non-Instructional : C	135		138		3	
12	1102	619000	28100	3915	Other Benefits - Non-Instru	147		135			12
12	1102	620000	28100	2130	Classified Employees : Cont	55,773		45,788			9,985
12	1102	620000	28100	2310	Classified Employees - Ongo	5,378		0			5,378
12	1102	620000	28100	3215	PERS - Non-Instructional :	8,062		4,903			3,159
12	1102	620000	28100	3315	OASDHI - Non-Instructional	5,289		2,913			2,376
12	1102	620000	28100	3325	Medicare - Non-Instructiona	1,274		681			593
12	1102	620000	28100	3335	PARS - Non-Instructional :	19		0			19
12	1102	620000	28100	3415	H & W - Non-Instructional :	13,061		7,128			5,933
12	1102	620000	28100	3435	H & W - Retiree Fund Non-In	879		470			409
12	1102	620000	28100	3515	SUI - Non-Instructional : C	264		338		74	
12	1102	620000	28100	3615	WCI - Non-Instructional : C	1,934		1,128			806
12	1102	620000	28100	3915	Other Benefits - Non-Instru	2,364		1,198			1,166
12	1102	631000	28100	1430	Part-Time Counselors : Cont	153		96,050		95,897	
12	1102	631000	28100	1435	Int/Sum - Counselors,Part-T	10,945		10,945			0

President Approval:
Prepared by: Maria Gil

Board Approved: October 2010
Accountant: Mel Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WIA Title II, Sec. 231: ABE/ESL/ESL CITIZENSHIP/FAMILY LITERACY/VESL/VABE: SANTIAGO CANYON COLLEGE (OEC)

FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11

CONTRACT INCOME: \$ 621,073

CFDA #: 84.002

PRJ. ADMIN. JOSE VARGAS

PRJ. DIR. JIM KENNEDY

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1102	631000	28100	1483	Beyond Contract - Counselors :	0		3,400		3,400	
12	1102	631000	28100	3115	STRS - Non-Instructional :	789		9,108		8,319	
12	1102	631000	28100	3325	Medicare - Non-Instructiona	146		1,601		1,455	
12	1102	631000	28100	3335	PARS - Non-Instructional :	41		0			41
12	1102	631000	28100	3435	H & W - Retiree Fund Non-In	101		1,104		1,003	
12	1102	631000	28100	3515	SUI - Non-Instructional : C	30		795		765	
12	1102	631000	28100	3615	WCI - Non-Instructional : C	221		2,649		2,428	
12	1102	632000	28100	2130	Classified Employees : Cont	45,160		55,176		10,016	
12	1102	632000	28100	3215	PERS - Non-Instructional :	4,795		5,908		1,113	
12	1102	632000	28100	3315	OASDHI - Non-Instructional	3,139		3,505		366	
12	1102	632000	28100	3325	Medicare - Non-Instructiona	734		820		86	
12	1102	632000	28100	3415	H & W - Non-Instructional :	8,659		8,563			96
12	1102	632000	28100	3435	H & W - Retiree Fund Non-In	506		565		59	
12	1102	632000	28100	3515	SUI - Non-Instructional : C	152		407		255	
12	1102	632000	28100	3615	WCI - Non-Instructional : C	1,113		1,357		244	
12	1102	632000	28100	3915	Other Benefits - Non-Instru	1,238		1,350		112	
12	1102	675000	28100	5210	Conference Expenses : Conti	75		0			75
12	1102	696000	28100	1480	Part-Time Reassigned Time :	530		0			530
12	1102	696000	28100	1484	Int/Sum Beynd Contr-Reassig	0		0			0
12	1102	696000	28100	3115	STRS - Non-Instructional :	44		0			44
12	1102	696000	28100	3325	Medicare - Non-Instructiona	8		0			8
12	1102	696000	28100	3435	H & W - Retiree Fund Non-In	7		0			7
12	1102	696000	28100	3515	SUI - Non-Instructional : C	2		0			2
12	1102	696000	28100	3615	WCI - Non-Instructional : C	12		0			12
12	1102	696000	28200	1480	Part-Time Reassigned Time :	0		0			0
12	1102	696000	28200	1484	Int/Sum Beynd Contr-Reassig	205		0			205
12	1102	696000	28200	3115	STRS - Non-Instructional :	17		0			17
12	1102	696000	28200	3325	Medicare - Non-Instructiona	3		0			3
12	1102	696000	28200	3435	H & W - Retiree Fund Non-In	0		0			0
12	1102	696000	28200	3515	SUI - Non-Instructional : O	1		0			1
12	1102	696000	28200	3615	WCI - Non-Instructional : O	5		0			5
1102 Total - OEC						429,332	429,332	621,073	621,073	289,360	289,360

5.1 (27)

President's Approval:
Prepared by: Maria Gil

Board Approved: October 11, 2010
Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1106
NAME: WIA Title II, EL CIVICS/CITIZENSHIP: SANTIAGO CANYON COLLEGE (OEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 340,793
 CFDA #: 84.002

PRJ. ADMIN. JOSE VARGAS
 PRJ. DIR. JIM KENNEDY

Date: 10/04/2010

5.1 (28)

Datatel GL Account					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1106	000000	20000	8199	Other Federal Revenues : Sa		157,103		340,793		183,690
12	1106	493080	28200	1450	Part-Time Coordinators : Or	0		0		0	
12	1106	493080	28200	1455	Int/Sum - Coordinators, PT	0		0		0	
12	1106	493080	28200	1485	Int/Sum - Reassigned Time,	0		0		0	
12	1106	493080	28200	3115	STRS - Non-Instructional :	0		0		0	
12	1106	493080	28200	3325	Medicare - Non-Instructiona	0		0		0	
12	1106	493080	28200	3335	PARS - Non-Instructional :	0		0		0	
12	1106	493080	28200	3435	H & W - Retiree Fund Non-in	0		0		0	
12	1106	493080	28200	3515	SUI - Non-Instructional : O	0		0		0	
12	1106	493080	28200	3615	WCI - Non-Instructional : O	0		0		0	
12	1106	493087	28200	1450	Part-Time Coordinators : Or	4,160		59,958		55,798	
12	1106	493087	28200	1455	Int/Sum - Coordinators, PT	18,032		5,994			12,038
12	1106	493087	28200	1485	Int/Sum - Reassigned Time,	819		45			774
12	1106	493087	28200	3115	STRS - Non-Instructional :	6,394		5,445			949
12	1106	493087	28200	3325	Medicare - Non-Instructiona	1,142		957			185
12	1106	493087	28200	3335	PARS - Non-Instructional :	108		9			99
12	1106	493087	28200	3435	H & W - Retiree Fund Non-In	788		660			128
12	1106	493087	28200	3515	SUI - Non-Instructional : O	236		475		239	
12	1106	493087	28200	3615	WCI - Non-Instructional : O	1,734		1,584			150
12	1106	493087	28200	4210	Books, Mags & Reference Material	0		10,000		10,000	
12	1106	493087	28200	4310	Instructional supplies	0		10,000		10,000	
12	1106	493087	28200	5999	Special Project Holding Acct :	0		43,334		43,334	
12	1106	493087	28200	6411	Equipment - Federal Progs >	30,228		54,000		23,772	
12	1106	493090	28200	4210	Books, Mags & Ref Mat, Non-	571		571		0	
12	1106	493091	28200	4210	Books, Mags & Ref Mat, Non-	0		0		0	
12	1106	601000	28100	5630	Maint Contract - Office Equ	320		320		0	
12	1106	620000	28100	2130	Classified Employees : Cont	67,670		98,244		30,574	
12	1106	620000	28100	3215	PERS - Non-Instructional :	4,119		10,519		6,400	
12	1106	620000	28100	3315	OASDHI - Non-Instructional	2,700		6,258		3,558	
12	1106	620000	28100	3325	Medicare - Non-Instructiona	631		1,464		833	
12	1106	620000	28100	3415	H & W - Non-Instructional :	12,802		19,597		6,795	
12	1106	620000	28100	3435	H & W - Retiree Fund Non-In	435		1,009		574	
12	1106	620000	28100	3515	SUI - Non-Instructional : C	131		727		596	
12	1106	620000	28100	3615	WCI - Non-Instructional : C	958		2,423		1,465	

President Approval:
 Prepared by: Maria Gil

Board Approved: October 2010
 Accountant: Mel Tran

SPECIAL PROJECT DETAILED BUDGET #1106
NAME: WIA Title II, EL CIVICS/CITIZENSHIP: SANTIAGO CANYON COLLEGE (OEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 340,793
 CFDA #: 84.002

PRJ. ADMIN. JOSE VARGAS
 PRJ. DIR. JIM KENNEDY

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1106	620000	28100	3915	Other Benefits - Non-Instru	1,125		2,700		1,575	
12	1106	675000	28100	5210	Conference Expenses : Conti	2,000		4,500		2,500	
					1106 Total - OEC	157,103	157,103	340,793	340,793	198,013	198,013

5.1 (29)

President's Approval:
 Prepared by: Maria Gil

Board Approved: October 11, 2010
 Accountant: Melissa Tran

5.1 (30)

SPECIAL PROJECT DETAILED BUDGET #1108
NAME: WIA Title II, Sec. 225: ASE/GED/ABE/ESL: SANTIAGO CANYON COLLEGE (OEC)
FISCAL YEAR: 2010/11

CONTRACT PERIOD: 07/01/10 - 6/30/11
 CONTRACT INCOME: \$ 76,093
 CFDA #: 84.002

PRJ. ADMIN. JOSE VARGAS
 PRJ. DIR. JIM KENNEDY

Date: 10/04/2010

Datatel GL Account					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	1108	000000	20000	8199	Other Federal Revenues : Sa		74,962		76,093		1,131
12	1108	493062	28300	5870	Instructional Agreements :	4,200		4,200			
12	1108	493087	28200	1450	Part-Time Coordinators : Or	0		0			
12	1108	493087	28200	3115	STRS - Non-Instructional :	0		0			
12	1108	493087	28200	3325	Medicare - Non-Instructiona	0		0			
12	1108	493087	28200	3335	PARS - Non-Instructional :	0		0			
12	1108	493087	28200	3435	H & W - Retiree Fund Non-In	0		0			
12	1108	493087	28200	3515	SUI - Non-Instructional : O	0		0			
12	1108	493087	28200	3615	WCI - Non-Instructional : O	0		0			
12	1108	493087	28200	4310	Instructional Supplies : Or	0		5,000		5,000	
12	1108	601000	28100	1410	Part-Time Academic Manageme	0		0			
12	1108	601000	28100	2130	Classified Employees : Cont	35,576		40,023		4,447	
12	1108	601000	28100	3215	PERS - Non-Instructional :	3,454		4,285		831	
12	1108	601000	28100	3315	OASDHI - Non-Instructional	2,262		2,544		282	
12	1108	601000	28100	3325	Medicare - Non-Instructiona	529		595		66	
12	1108	601000	28100	3415	H & W - Non-Instructional :	10,246		10,968		722	
12	1108	601000	28100	3435	H & W - Retiree Fund Non-In	365		410		45	
12	1108	601000	28100	3515	SUI - Non-Instructional : C	109		295		186	
12	1108	601000	28100	3615	WCI - Non-Instructional : C	802		985		183	
12	1108	601000	28100	3915	Other Benefits - Non-Instru	900		1,013		113	
12	1108	601000	28100	4810	Non-Instructional Supplies	829		1,945		1,116	
12	1108	601000	28100	5220	Mileage/Parking Expenses :	2,427		3,830		1,403	
12	1108	620000	28100	2130	Classified Employees : Cont	9,544		0		9,544	
12	1108	620000	28100	3215	PERS - Non-Instructional :	927		0		927	
12	1108	620000	28100	3315	OASDHI - Non-Instructional	606		0		606	
12	1108	620000	28100	3325	Medicare - Non-Instructiona	142		0		142	
12	1108	620000	28100	3415	H & W - Non-Instructional :	1,477		0		1,477	
12	1108	620000	28100	3435	H & W - Retiree Fund Non-In	98		0		98	
12	1108	620000	28100	3515	SUI - Non-Instructional : C	29		0		29	
12	1108	620000	28100	3615	WCI - Non-Instructional : C	215		0		215	
12	1108	620000	28100	3915	Other Benefits - Non-Instru	225		0		225	
					1108 Total - OEC	74,962	74,962	76,093	76,093	14,394	14,394

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Educational Services**

To: Board of Trustees	Date: October 11, 2010
Re: Approval of Sub-award Agreements between RSCCD and GGUSD (DO-10-020); RSCCD and OUSD (DO-10-022); and RSCCD and SAUSD (DO-10-021) for Tech Prep Consortium Grant	
Action: Request for Approval	

BACKGROUND

Each year, the California Community Colleges Chancellor's Office contracts with Rancho Santiago Community College District (RSCCD) to be the fiscal agent and coordinator of a Local Tech Prep Consortium. In addition to RSCCD, partners in this consortium are the Garden Grove Unified School District (GGUSD), Orange Unified School District (OUSD), and Santa Ana Unified School District (SAUSD). The State Chancellor's Office has renewed the District's Tech Prep funding for 10/11 and the District wishes to renew the sub-award agreements with local partners.

ANALYSIS

The RSCCD Tech Prep Consortium has received a grant (Grant # 10-139-870) to fund Tech Prep activities for fiscal year 2010/2011. The Local Tech Prep Work Plan for 2010/2011 specifies the allocation of \$21,000 to the partners for Tech Prep activities within their respective educational systems. The following agreements are presented for review and approval:

Garden Grove Unified School District	\$7,000
Orange Unified School District	\$7,000
Santa Ana Unified School District	\$7,000

The agreements cover the period from July 1, 2010 to June 30, 2011.

RECOMMENDATION

It is recommended that the subcontract agreements be approved and that the Vice Chancellor, Business Operations/Fiscal Services, or his designee, be authorized to sign the subcontract agreements.

Fiscal Impact: \$21,000	Board Date: October 11, 2010
Prepared by: Huong Nguyen, Resource Development Coordinator	
Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services	
Recommended by: Dr. Raúl Rodriguez, Chancellor	

**SUB-AWARD AGREEMENT
BETWEEN RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND THE
GARDEN GROVE UNIFIED SCHOOL DISTRICT
FOR THE
CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006
TECH PREP CONSORTIUM**

This Agreement is entered into between **Rancho Santiago Community College District** (hereinafter "**RSCCD**") and the **Garden Grove Unified School District** (hereinafter "**GGUSD**") for the delivery of services provided in Article I, A, Statement of Work, and in accordance with the terms and conditions set forth herein.

This Subgrant Agreement is awarded under the authority of the Chancellor's Office of the California Community Colleges under the Carl D. Perkins Career and Technical Education Improvement (Perkins IV) Act of 2006 (P.L. 109-270), to fund the Tech Prep Consortium Project Agreement No. 10-139-870.

**ARTICLE I
PERFORMANCE AND DELIVERY**

A. Statement of Work

RSCCD shall expand efforts to bring together community colleges to share ideas, concepts, and mutual concerns of Tech Prep programs for the benefit of students of the **GGUSD**. **GGUSD** shall utilize funding provided under this Agreement to support any of the following kinds of Tech Prep activities for teachers, students, or administrators:

- 1) Articulation Activities
- 2) Work-based Learning
- 3) Service Learning
- 4) Career Planning
- 5) Integration of academic and vocational education
- 6) Job-shadowing
- 7) Implementation of PATHFINDER
- 8) Implementation of Career Explorer, Bridges, and other Web-based career guidance programs
- 9) Activities related to teaching to "all aspects of industry"
- 10) Internships
- 11) Implementation of SCANS through the curriculum
- 12) Data collection
- 13) Career speakers
- 14) Development of business partners
- 15) OR other mutually agreed upon activities

5.2 (2)

An activities and spending plan must be submitted to the Tech Prep Consortia Director and approved by him before expenditures can be made.

Funding is for developmental work only and is not to be used for equipment purchases.

B. Travel

Only travel necessary to the project is allowed. Out-of-State travel requires prior approval of the Chancellor's Office Project Monitor and Tech Prep Consortium Director. The state reserves the right to limit Out-of-State travel.

C. Period of Performance

The period of performance for this subcontract shall be from July 1, 2010 through June 30, 2011.

D. Total Cost

The total cost to RSCCD for the performance of this subcontract shall not exceed \$7,000, to be paid in accordance with the terms set forth in Article II, C.

E. Delivery

All final materials and reports required under this subcontract shall be completed and delivered to RSCCD on or before July 10, 2011. The final report shall conform to the report format provided in Exhibit 1 to this Agreement.

**ARTICLE II
COST, PAYMENT AND INVOICING**

A. Allowable Costs and Fees

The allowable costs and fees eligible for reimbursement to GGUSD for performance of this Agreement shall be determined in accordance with the terms of this Agreement.

B. Payment

Payment will be made on a cost reimbursement basis by RSCCD to the GGUSD on a quarterly basis upon presentation of the GGUSD's itemized, properly formatted and timely invoice. Additionally, GGUSD shall provide a Quarterly Expenditure and Progress Report (as shown in Exhibit 2).

RSCCD shall not pay any invoice where the total payments would result in a cumulative payment in excess of the limitations established by Article I, C.

Invoices are due on the 10th day of the following months:

September 2010
December 2010
March 2011
June 2011

C. Invoicing

Invoices shall be submitted with the following required information and in the following manner:

- (1) In duplicate {one (1) original and one (1) copy};
- (2) Reference the Project Grant Title and the Grant Number;
- (3) Identify the period the invoice covers;
- (4) Itemize all items;
- (5) Addressed to:

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
Attn: Catherine Nguyen, Accountant

**ARTICLE III
GENERAL TERMS AND CONDITIONS**

A. Documentation/Audit

GGUSD will maintain adequate financial records, in accordance with generally accepted accounting practices to clearly and easily identify expenses of the Agreement, to describe the nature of each expense and to establish relatedness to this Agreement. All records related to this Agreement shall be reasonably available for inspection by **RSCCD** and/or the State Auditor. The financial records of this Agreement shall be retained for a period of five (5) years after the final payment under the grant.

B. Subcontracts

This provision prohibits **GGUSD** from entering into a subcontract or subgrant without the additional written approval of the State's Project Monitor.

The Project Monitor's consent to one or more subcontracts or subgrants shall not constitute a waiver or diminution of the absolute power to approve each and every subsequent subcontract or subgrant.

C. Assignment

This Agreement may not be assigned in whole or in part by **GGUSD** without the prior written consent of **RSCCD**, which consent may be withheld by **RSCCD** in its sole and absolute discretion.

D. Termination

This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party, except that the termination of the Tech Prep Consortium Project Agreement No. 10-139-870 concurrently terminates this Agreement as of the same date. **GGUSD** shall be entitled to be compensated only for services rendered through the date of termination. Both parties agree to use all reasonable efforts to mitigate their expenses and

5.2 (4)

obligations hereunder. This notice shall be deemed given when received or no later than three (3) days after the date of mailing whichever is sooner.

It is mutually understood between the parties that this subgrant may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties in order to avoid program and fiscal delays which would occur if the subgrant were executed after that determination was made.

This subgrant is valid and enforceable only if sufficient funds are made available to the State by the United States Federal Government for the current fiscal year for the purposes of this program. In addition, this subgrant is subject to any additional restrictions, limitations or conditions enacted by Congress which may affect the provisions, term or funding of this subgrant in any manner.

It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this grant shall be amended to reflect any reduction in funds.

The State has the option to void the grant under the thirty (30) day cancellation clause or to amend the grant to reflect any reduction of funds.

Any work performed prior to approval of the state or federal budget, as applicable, will be rendered on a voluntary basis, and shall not be compensated unless and until funding is authorized.

E. Compliance with Laws

GGUSD shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances including worker's compensation in performing this Subcontract.

F. Document Disclosure

Any document or written report prepared for or under the direction of RSCCD or the State, in whole or in part by GGUSD, shall contain the grant number and dollar amount of the grant.

G. Work for Hire

(1) GGUSD agrees that any and all services rendered, materials, inventions for processes, machines, manufacturers, or compositions of matter, and trademarks/servicemarks created, developed or produced pursuant to the subgrant agreement, shall be and are Work for Hire. All rights, title, and interest in and to the Work developed under this subcontract/Agreement/ subgrant shall be assigned and transferred to the Chancellor's Office of the California Community Colleges. This Work for Hire agreement shall survive the expiration or early termination of this subgrant.

(2) The copyright for all materials produced as a result of this Work for Hire agreement shall belong to the Chancellor's Office of the California Community Colleges. GGUSD, and all subgrantees/subcontractors and others who produce copyright

materials pursuant to the grant, assigns all rights, title and interest, including the copyright to any and all works created pursuant to this Work for Hire agreement, to the Chancellor's Office of the California Community Colleges. The Chancellor's Office of the California Community Colleges shall acknowledge **GGUSD** or its Subgrantees or Subcontractors, if any, as the author of works produced pursuant to this Work for Hire agreement on all publications of such work. The Chancellor's Office of the California Community Colleges may license **RSCCD** or **GGUSD** or its Subgrantees or Subcontractors, if any, to reproduce and disseminate copies of such work, provided the licensee agrees not to permit infringement of the copyright by any person, to compensate the Chancellor's Office of the California Community Colleges for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office of the California Community Colleges for any and all claims arising out of or in connection with the licensing agreement. Said license shall include the right to create and use works derived from those created under this subgrant, even if such derivative works compete with those created under this subgrant.

All materials developed in draft and in final form pursuant to this subgrant shall, in a prominent place, bear the © (the letter "c" in a circle) or the word "Copyright," or the abbreviation "Copr."; followed by the year created; and the words "Chancellor's Office of the California Community Colleges." Acknowledgment may be given to **RSCCD**, or **GGUSD** or the actual author(s) of the work in an appropriate manner elsewhere in the copyright material. If it is deemed necessary by either the Chancellor's Office of the California Community Colleges or the **RSCCD** or **GGUSD** that the copyright be registered with the U.S. Copyright Office, that party will be responsible for applying for, paying the filing fees for, and securing said copyright.

- (3) All technical communications and records originated or prepared by the **GGUSD** or its Subgrantees or Subcontractors, if any, pursuant to this Work for Hire agreement including papers, reports, charts, computer programs, and technical schematics and diagrams, and other documentation, but not including **GGUSD's** administrative communications and records relating to this subgrant, shall be delivered to and shall become the exclusive property of the Chancellor's Office of the California Community Colleges and may be copyrighted by the Chancellor's Office of the California Community Colleges.
- (4) If it is deemed necessary by either the Chancellor's Office of the California Community Colleges or **GGUSD** that a patent be obtained from the U.S. Patent and Trademark Office for any invention, process, machine, manufacturer, or composition of matter, **GGUSD** will be responsible for applying for, paying the filing fees for, and securing said patent. All patents for inventions, processes, machines, manufacturers, or compositions of matter developed pursuant to this subgrant shall be issued to the "Chancellor's Office of the California Community Colleges." All products and references to patents shall be marked and designated as such as required by law. Acknowledgment may be given to **GGUSD** or the actual inventor(s) in an appropriate

manner. The Chancellor's Office of the California Community Colleges agrees to grant a nonexclusive license for such intellectual property to RSCCD or GGUSD, as appropriate. Said license shall include the right to use the patent inventions for processes, machines, manufacturers, or compositions of matter derived from those created under this subgrant.

- (5) All trademarks and servicemarks created, developed or acquired pursuant to this subgrant agreement shall be the property of the Chancellor's Office of the California Community Colleges. If it is deemed necessary by either the Chancellor's Office of the California Community Colleges, RSCCD, or the GGUSD that a trademark or servicemark be registered with state or federal agencies, GGUSD will be responsible for applying for, paying the filing fees for, and securing said protection. All trademarks and servicemarks obtained pursuant to this subgrant shall be issued to the "Chancellor's Office of the California Community Colleges" and carry the designations permitted or required by law. The Chancellor's Office of the California Community Colleges agrees to grant a nonexclusive license for the use of trademarks or servicemarks created, developed or obtained under this subgrant to GGUSD.
- (6) In connection with any license granted pursuant to the preceding paragraphs, GGUSD agrees not to permit infringement by any person, to compensate Chancellor's Office of the California Community Colleges for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office of the California Community Colleges for any and all claims arising out of or in connection with such license. GGUSD may, with the permission of RSCCD and the Chancellor's Office of the California Community Colleges, enter into a written sublicensing agreement subject to these same conditions.
- (7) Any and all services rendered, materials, inventions for processes, machines, manufacturers, or compositions of matter, and trademarks/servicemarks created, developed or produced pursuant to the subgrant agreement by subgrantees/subcontractors who create works for this subgrant for GGUSD are for and are the property of the Chancellor's Office of the California Community Colleges. GGUSD shall obtain an acknowledgement of the work for hire performed by these subgrantees/subcontractors who produce intellectual property pursuant to the grant agreement, and all rights, title, and interests in such property shall be assigned to the Chancellor's Office of the California Community Colleges from all subgrantees/subcontractors. GGUSD shall incorporate the above applicable paragraphs, modified appropriately, into its agreements with subgrantees/subcontractors who create works for this grant. No unpaid volunteer or other person shall produce copyright materials under this subgrant without entering into a subgrant/subcontract between such person(s) and GGUSD giving the Chancellor's Office of the California Community Colleges the foregoing rights in exchange for the payment of the sum of at least one dollar (\$1).

H. Federal Nondiscrimination Clause

In addition to complying with the requirements of provision X of this Agreement, Subcontractors receiving federal funds shall also comply with Titles VI and VII, Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.); Sections 503 and 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 793-794); Title IX, Education Amendments of 1972 (20 U.S.C. 1618 et seq.); Chapter 4 (beginning with Section 30), Division 1, Title 5, California Code of Regulations; California State Plan for Use of Carl D. Perkins Funds; and Section 613(a), Individuals with Disabilities Education Act of 1975, as amended.

I. Student Participation

No person shall be excluded from, or otherwise subjected to discrimination with respect to participation in any program or activity funded under this subgrant on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, physical or mental disability, or sexual orientation. Such programs should not be designed, administered, or advertised in a manner which discourages participation by students on any of these bases. Any informational, advertising, or promotional materials regarding such programs may not include any statements to the effect that a program is for, or designed for students of a particular race, color, national origin, or ethnicity. In the event that mentoring or counseling services are provided with funding provided by this grant, students may not be paired with mentors or counselors based solely upon the race, color, national origin, or ethnicity of the students, mentors, or counselors. The Chancellor's Office may, by written approval of the Chancellor, grant an exception to the requirements of this paragraph where subgrantee provides documentation clearly demonstrating that designing a program for a particular group of students is justified under applicable legal standards as a remedy for past discrimination.

J. Eligibility for Non-citizens

Funds provided under this subgrant shall only be used to employ, contract with, or provides services to citizens of the United States or non-citizens who are eligible to receive public benefits pursuant to Section 4001 (with respect to federally funded activities) or Section 411 (with respect to state funded activities) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, P.L. 104-193.

K. Nondiscrimination Clause

During the performance of this subgrant, **GGUSD** and its subcontractors shall not unlawfully discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, denial of family care leave or sexual orientation. **GGUSD** and its subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. **GGUSD** and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (*Government Code* Section 12900 et seq.) and the applicable regulations promulgated thereunder (*California Code of Regulations*, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing *Government Code* Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the *California*

Code of Regulations are incorporated into this subcontract by reference and made a part hereof as if set forth in full. **GGUSD** and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

L. Americans with Disabilities Act of 1990

By signing this Agreement, **GGUSD** assures the state that it complies with the Americans With Disabilities Act (ADA) of 1990, (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. **GGUSD** shall upon request by any person, make any materials produced with subgrant funds available in Braille, large print, electronic text, or other appropriate alternate format. **GGUSD** shall establish policies and procedures to respond to such requests in a timely manner. All data-processing, telecommunications, and/or instructional equipment purchased under this grant (if allowed within the funding category) and all instructional software/resources purchased or developed under this subgrant shall, where feasible, be designed to permit use by persons with disabilities (including those who are visually impaired or hearing impaired) or appropriate adaptive equipment or software shall be purchased or developed to provide accessibility for persons with disabilities. Design of computer or web-based instructional material shall conform to guidelines of the Web Access Initiative (see <http://www.w3.org/TR/WAI-WEBCONTENT/>) or similar guidelines developed by the Chancellor's Office.

M. Drug-Free Workplace Certification

By signing this Agreement, **GGUSD** hereby certifies under penalty of perjury under the laws of the State of California that **GGUSD** will comply with the requirements of the Drug-Free Workplace Act of 1990 (*Government Code* Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

- (1) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- (2) Establish a Drug-Free Awareness Program to inform employees about:
 1. The dangers of drug-abuse in the workplace;
 2. The person or organization's policy of maintaining a drug-free workplace;
 3. Any available counseling, rehabilitation, and employee assistance programs; and,
 4. Penalties that may be imposed upon employees for drug abuse violations.
- (3) Every employee who works the proposed grant will:
 1. Receive a copy of the company's drug-free policy statement; and,
 2. Agree to abide by the terms of the company's statement as a condition of employment on the grant.

N. Indemnification by RSCCD

RSCCD agrees to indemnify, defend, and hold harmless **GGUSD** and its officers, employees, agents, and volunteers from and all claims, actions, losses, damages and/or liability arising out of the performance of this Subcontract Agreement or from any cause whatsoever which may arise because of the negligence, misconduct, or other fault of **RSCCD**, including any acts, errors, or omissions of any officers, employees, instructors, students, or agents of **RSCCD**, for any costs and expenses incurred by **GGUSD** of account of any claims therefore except where such indemnification is prohibited by law.

O. Indemnification by GGUSD

GGUSD agrees to indemnify, defend, and hold harmless **RSCCD** and its authorized agents, officers, trustees, volunteers, employees, and students, from any and all claims, actions, losses, damages and/or liability arising out of the performance of this Subcontract Agreement or from any cause whatsoever which may arise because of the negligence, misconduct or other fault of **GGUSD**, including any acts errors, or omissions of any officers, employees, instructors, or agents of **GGUSD**, for any costs and expenses incurred by **RSCCD** on account of any claims therefore except where such indemnification is prohibited by law.

P. Notice

Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier or sent by United States certified mail, postage prepaid with return receipt requested, addressed to the other party as follows:

To RSCCD: Rancho Santiago Community College District
c/o Santa Ana College
1530 W. 17th Street
Santa Ana, CA 92706
Attn: Mr. Bart Hoffman, Project Director

With a copy to: Rancho Santiago Community College District
2323 North Broadway Street
Santa Ana, CA 92706
Attn: Peter J. Hardash
Vice Chancellor Business/Fiscal Services

To GGUSD: Garden Grove Unified School District
ROP and Vocational Education
Lincoln Center
11262 Garden Grove Blvd.
Garden Grove, CA 92843
Attn: Mr. Terrence S. Haxton

Q. Independent Status of GGUSD

GGUSD, and it agents and employees of **GGUSD**, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of **RSCCD** or the State of California.

5.2 (10)

R. Governing Law

This Agreement shall be governed by the laws of the State of California both as to interpretation and performance.

S. Entire Agreement

This Agreement contains the entire understanding of the parties. There are no representations, covenants, or warranties other than those expressly stated herein. No waiver or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

APPROVED AND AGREED:

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**GARDEN GROVE UNIFIED
SCHOOL DISTRICT**

By: _____

By: _____

Name: Peter J. Hardash

Name: _____

Title: Vice Chancellor
Bus. Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

Board
Approval

Date: October 25, 2010

**Rancho Santiago CCD Tech Prep Consortium
Final Performance Report Format
2010/2011**

The Final Performance Report for the 2010/2011 Tech Prep Consortium will consist of three elements:

- 1. Final Expenditure Report for 2010/2011 (See Form A)**
- 2. Final Expenditure Report Data Summary Sheet (See Form B)**
- 3. Narrative Report to consist of four reporting elements:**
 - a. Description of significant project outcomes.**
 - b. Identification and description of those aspects of the project that were unique and particularly effective.**
 - c. Progress in implementing Perkins IV Tech Prep accountability requirements.**
 - d. Report on significant student career pathways under development or implemented.**

2010-2011 Final Report of Expenditures by Source of Funds

Grant Number: 10-139-870 Contact (Name): _____ E-Mail Address: _____
 District: Garden Grove Unified School District Telephone: _____ Fax: _____

Source of Funds	Perkins IV, Tech Prep								
	Budget	Expenditure	Balance	Budget	Expenditure	Balance	Budget	Expenditure	Balance
1000 Instructional Salaries									
2000 Non instructional Salaries									
3000 Employee Benefits									
4000 Supplies and Materials									
5000 Other Operating Exp. & Srvs.									
6000 Capital Outlay									
7000 Other Outgo									
Total Direct Expenditures									
Total Indirect Expenditures									
Total Expenditures									

Certification: All expenditures shown on this claim are supported with documentation and comply with applicable State and Federal regulations including the Chancellor's Office, California Community Colleges Instructions Terms and Conditions 2009-2010; the Carl D. Perkins Career and Technical Education Improvement (Perkins IV) Act of 2006 Public Law (P.L. 109-270); Titles VI and VII, Civil Rights Act of 1964; Title IX, Education Amendment of 1992; Title 5, California Code of Regulations; and the extended State Plan for Career Technical Education.

 (Project Director Signature)

 Date:

 (Chief Business Officer/Authorized Signature)

 Date:

SUBMIT COMPLETED FORMS TO:
 John Kalko, RSCCD Tech Prep Coordinator
 Santa Ana College
 1530 W. 17th Street
 Santa Ana, CA 92706-3398

5.2 (13)

**Perkins IV Title II, Tech Prep
Final Performance Report
Data Summary Form
2010-2011**

Grant No.:	10-139-870	College/District:	Garden Grove Unified School District
Project Title:	RSCCD Tech Prep Consortia	Project Director:	
Funding Period:	07/01/2010 to 06/30/2011	Phone No.:	
Fax No.:		E-Mail Address:	

**Please Report Expenditures and Estimates
(Fill in unshaded boxes)**

1. Amount of Federal Funds Awarded	\$	7,000
2. Amount of Federal Funds Expended	\$	
3. Estimated Federal Funds Expended in:		
Curriculum Development and Improvement	\$	
Professional Development	\$	
Partnership Development	\$	
Performance Accountability	\$	
Student Support Structures:		
Adaptive Services	\$	
Student Leadership	\$	
Counseling/Assessment	\$	
Dependent Care	\$	
Internship	\$	
Mentoring/Job Shadowing	\$	
Recruitment	\$	
Textbooks	\$	
Transportation	\$	
Tutoring	\$	
Other	\$	

4. Number and Gender of Students Served with Title II, Tech-Prep			
	Gender	Male	Female
	Secondary		
	Post-Secondary		
	Total		

5a. Number and Gender of Professional Staff Served with Title II, Tech-Prep			5b. Discipline of Professional Staff Served	
Gender	Male	Female	General	
Secondary			Academic Education	
Post-Secondary			Vocational Education	
Total			Guidance/Counselor	
			Instructional Support	
			Total	

6. High School in Tech-Prep Consortium	
Number Participating	
Number Not Participating	
Total	

7. Number of Courses	
Added (New)	
Expanded (Revised)	
Deleted	

8. The above data and attached narrative report are submitted by:	
Project Director Signature:	Date:

For COCCC Use Only:	
This information meets the COCCC Final Reporting Requirements	
Project Director Signature:	Date:

California Community Colleges
YEAR-TO-DATE EXPENDITURE AND PROGRESS REPORT

5.2 (16)

Rancho Santiago CCD

Reporting Time Frame (Check One)

1. Grant Agreement Number: 10-139-870 Total Grant Award: \$7,000.00
2. Tech Prep Partner: Garden Grove Unified School District
3. Contact Person: _____
4. Telephone Number: () _____

<input type="checkbox"/> 1 st Quarter	(7/1-9/30)	Due 10/10/10
<input type="checkbox"/> 2 nd Quarter	(7/1-12/31)	Due 1/10/11
<input type="checkbox"/> 3 rd Quarter	(7/1-3/31)	Due 4/10/11
<input type="checkbox"/> 4 th Quarter	(7/1-6/30)	Due 7/10/11

5.	Source of Funds		Perkins IV Title II, Tech-Prep		
			Budget	Expenditure	Balance
6.	1000	Instructional Salaries			
7.	2000	Non instructional Salaries			
8.	3000	Employee Benefits			
9.	4000	Supplies and Materials			
10.	5000	Other Operating Exp. & Srvs.			
11.	6000	Capital Outlay			
12.	7000	Other Outgo			
13.		Total Direct Expenditures			
14.		Total Indirect Expenditures			
15.		Total Expenditures			

16. **Progress Report (Check One)**

- Objectives and timelines are being met. (MUST complete form reverse side)
- Objectives and timelines are not being met. (MUST complete form reverse side)

This is to certify that the Year-to-Date Expenditures and Progress Report has been prepared in accordance with the applicable Federal and State regulations. To the best of my knowledge, the data contained in this report and declarations on the reverse are true and accurate. Any project results are supported by documented deliverables (i.e., student outcomes/products) on file at the District/Center

17.	
_____	_____
<i>Project Director's Signature and Printed Name</i>	<i>Date</i>
_____	_____
<i>Chief Business Officer or Designee's Signature and Printed Name</i>	<i>Date</i>

List of Deliverables (i.e., products, student performance outcomes, etc.)

Reasons for lack of progress towards attainment of objectives/timelines:

5.2 (17)

**SUB-AWARD AGREEMENT
BETWEEN RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND THE
ORANGE UNIFIED SCHOOL DISTRICT
FOR THE
CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006
TECH PREP CONSORTIUM**

This Agreement is entered into between **Rancho Santiago Community College District** (hereinafter "**RSCCD**") and the **Orange Unified School District** (hereinafter "**OUSD**") for the delivery of services provided in Article I, A, Statement of Work, and in accordance with the terms and conditions set forth herein.

This Subgrant Agreement is awarded under the authority of the Chancellor's Office of the California Community Colleges under the Carl D. Perkins Career and Technical Education Improvement (Perkins IV) Act of 2006 (P.L. 109-270), to fund the Tech Prep Consortium Project Agreement No. 10-139-870.

**ARTICLE I
PERFORMANCE AND DELIVERY**

A. Statement of Work

RSCCD shall expand efforts to bring together community colleges to share ideas, concepts, and mutual concerns of Tech Prep programs for the benefit of students of the **OUSD**. **OUSD** shall utilize funding provided under this Agreement to support any of the following kinds of Tech Prep activities for teachers, students, or administrators:

- 1) Articulation Activities
- 2) Work-based Learning
- 3) Service Learning
- 4) Career Planning
- 5) Integration of academic and vocational education
- 6) Job-shadowing
- 7) Implementation of PATHFINDER
- 8) Implementation of Career Explorer, Bridges, and other Web-based career guidance programs
- 9) Activities related to teaching to "all aspects of industry"
- 10) Internships
- 11) Implementation of SCANS through the curriculum
- 12) Data collection
- 13) Career speakers
- 14) Development of business partners
- 15) OR other mutually agreed upon activities

An activities and spending plan must be submitted to the Tech Prep Consortia Director and approved by him before expenditures can be made.

Funding is for developmental work only and is not to be used for equipment purchases.

B. Travel

Only travel necessary to the project is allowed. Out-of-State travel requires prior approval of the Chancellor's Office Project Monitor and Tech Prep Consortium Director. The state reserves the right to limit Out-of-State travel.

C. Period of Performance

The period of performance for this subcontract shall be from July 1, 2010 through June 30, 2011.

D. Total Cost

The total cost to RSCCD for the performance of this subcontract shall not exceed \$7,000, to be paid in accordance with the terms set forth in Article II, C.

E. Delivery

All final materials and reports required under this subcontract shall be completed and delivered to RSCCD on or before July 10, 2011. The final report shall conform to the report format provided in Exhibit 1 to this Agreement.

**ARTICLE II
COST, PAYMENT AND INVOICING**

A. Allowable Costs and Fees

The allowable costs and fees eligible for reimbursement to OUSD for performance of this Agreement shall be determined in accordance with the terms of this Agreement.

B. Payment

Payment will be made on a cost reimbursement basis by RSCCD to the OUSD on a quarterly basis upon presentation of the OUSD's itemized, properly formatted and timely invoice. Additionally, OUSD shall provide a Quarterly Expenditure and Progress Report (as shown in Exhibit 2).

RSCCD shall not pay any invoice where the total payments would result in a cumulative payment in excess of the limitations established by Article I, C.

Invoices are due on the 10th day of the following months:

September 2010
December 2010
March 2011
June 2011

C. Invoicing

Invoices shall be submitted with the following required information and in the following manner:

- (1) In duplicate (one (1) original and one (1) copy);
- (2) Reference the Project Grant Title and the Grant Number;
- (3) Identify the period the invoice covers;
- (4) Itemize all items;
- (5) Addressed to:

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
Attn: Catherine Nguyen, Accountant

**ARTICLE III
GENERAL TERMS AND CONDITIONS**

A. Documentation/Audit

OUSD will maintain adequate financial records, in accordance with generally accepted accounting practices to clearly and easily identify expenses of the Agreement, to describe the nature of each expense and to establish relatedness to this Agreement. All records related to this Agreement shall be reasonably available for inspection by **RSCCD** and/or the State Auditor. The financial records of this Agreement shall be retained for a period of five (5) years after the final payment under the grant.

B. Subcontracts

This provision prohibits **OUSD** from entering into a subcontract or subgrant without the additional written approval of the State's Project Monitor.

The Project Monitor's consent to one or more subcontracts or subgrants shall not constitute a waiver or diminution of the absolute power to approve each and every subsequent subcontract or subgrant.

C. Assignment

This Agreement may not be assigned in whole or in part by **OUSD** without the prior written consent of **RSCCD**, which consent may be withheld by **RSCCD** in its sole and absolute discretion.

D. Termination

This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party, except that the termination of the Tech Prep Consortium Project Agreement No. 10-139-870 concurrently terminates this Agreement as of the same date. **OUSD** shall be entitled to be compensated only for services rendered through the date of termination. Both parties agree to use all reasonable efforts to mitigate their expenses and

obligations hereunder. This notice shall be deemed given when received or no later than three (3) days after the date of mailing whichever is sooner.

It is mutually understood between the parties that this subgrant may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties in order to avoid program and fiscal delays which would occur if the subgrant were executed after that determination was made.

This subgrant is valid and enforceable only if sufficient funds are made available to the State by the United States Federal Government for the current fiscal year for the purposes of this program. In addition, this subgrant is subject to any additional restrictions, limitations or conditions enacted by Congress which may affect the provisions, term or funding of this subgrant in any manner.

It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this grant shall be amended to reflect any reduction in funds.

The State has the option to void the grant under the thirty (30) day cancellation clause or to amend the grant to reflect any reduction of funds.

Any work performed prior to approval of the state or federal budget, as applicable, will be rendered on a voluntary basis, and shall not be compensated unless and until funding is authorized.

E. Compliance with Laws

OUSD shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances including worker's compensation in performing this Subcontract.

F. Document Disclosure

Any document or written report prepared for or under the direction of **RSCCD** or the State, in whole or in part by **OUSD**, shall contain the grant number and dollar amount of the grant.

G. Work for Hire

(1) **OUSD** agrees that any and all services rendered, materials, inventions for processes, machines, manufacturers, or compositions of matter, and trademarks/servicemarks created, developed or produced pursuant to the subgrant agreement, shall be and are Work for Hire. All rights, title, and interest in and to the Work developed under this subcontract/Agreement/ subgrant shall be assigned and transferred to the Chancellor's Office of the California Community Colleges. This Work for Hire agreement shall survive the expiration or early termination of this subgrant.

(2) The copyright for all materials produced as a result of this Work for Hire agreement shall belong to the Chancellor's Office of the California Community Colleges. **OUSD**, and all subgrantees/subcontractors and others who produce copyright materials pursuant to the grant, assigns all rights, title and interest, including the copyright to any and all works created pursuant to this Work for Hire agreement, to

the Chancellor's Office of the California Community Colleges. The Chancellor's Office of the California Community Colleges shall acknowledge OUSD or its Subgrantees or Subcontractors, if any, as the author of works produced pursuant to this Work for Hire agreement on all publications of such work. The Chancellor's Office of the California Community Colleges may license RSCCD or OUSD or its Subgrantees or Subcontractors, if any, to reproduce and disseminate copies of such work, provided the licensee agrees not to permit infringement of the copyright by any person, to compensate the Chancellor's Office of the California Community Colleges for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office of the California Community Colleges for any and all claims arising out of or in connection with the licensing agreement. Said license shall include the right to create and use works derived from those created under this subgrant, even if such derivative works compete with those created under this subgrant.

All materials developed in draft and in final form pursuant to this subgrant shall, in a prominent place, bear the © (the letter "c" in a circle) or the word "Copyright," or the abbreviation "Copr."; followed by the year created; and the words "Chancellor's Office of the California Community Colleges." Acknowledgment may be given to RSCCD, or OUSD or the actual author(s) of the work in an appropriate manner elsewhere in the copyright material. If it is deemed necessary by either the Chancellor's Office of the California Community Colleges or the RSCCD or OUSD that the copyright be registered with the U.S. Copyright Office, that party will be responsible for applying for, paying the filing fees for, and securing said copyright.

- (3) All technical communications and records originated or prepared by the OUSD or its Subgrantees or Subcontractors, if any, pursuant to this Work for Hire agreement including papers, reports, charts, computer programs, and technical schematics and diagrams, and other documentation, but not including OUSD's administrative communications and records relating to this subgrant, shall be delivered to and shall become the exclusive property of the Chancellor's Office of the California Community Colleges and may be copyrighted by the Chancellor's Office of the California Community Colleges.
- (4) If it is deemed necessary by either the Chancellor's Office of the California Community Colleges or OUSD that a patent be obtained from the U.S. Patent and Trademark Office for any invention, process, machine, manufacturer, or composition of matter, OUSD will be responsible for applying for, paying the filing fees for, and securing said patent. All patents for inventions, processes, machines, manufacturers, or compositions of matter developed pursuant to this subgrant shall be issued to the "Chancellor's Office of the California Community Colleges." All products and references to patents shall be marked and designated as such as required by law. Acknowledgment may be given to OUSD or the actual inventor(s) in an appropriate manner. The Chancellor's Office of the California Community Colleges agrees to grant a nonexclusive license for such intellectual property to RSCCD or OUSD, as appropriate. Said license shall include the right to use the patent inventions for

processes, machines, manufacturers, or compositions of matter derived from those created under this subgrant.

- (5) All trademarks and servicemarks created, developed or acquired pursuant to this subgrant agreement shall be the property of the Chancellor's Office of the California Community Colleges. If it is deemed necessary by either the Chancellor's Office of the California Community Colleges, RSCCD, or the OUSD that a trademark or servicemark be registered with state or federal agencies, OUSD will be responsible for applying for, paying the filing fees for, and securing said protection. All trademarks and servicemarks obtained pursuant to this subgrant shall be issued to the "Chancellor's Office of the California Community Colleges" and carry the designations permitted or required by law. The Chancellor's Office of the California Community Colleges agrees to grant a nonexclusive license for the use of trademarks or servicemarks created, developed or obtained under this subgrant to OUSD.
- (6) In connection with any license granted pursuant to the preceding paragraphs, OUSD agrees not to permit infringement by any person, to compensate Chancellor's Office of the California Community Colleges for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office of the California Community Colleges for any and all claims arising out of or in connection with such license. OUSD may, with the permission of RSCCD and the Chancellor's Office of the California Community Colleges, enter into a written sublicensing agreement subject to these same conditions.
- (7) Any and all services rendered, materials, inventions for processes, machines, manufacturers, or compositions of matter, and trademarks/servicemarks created, developed or produced pursuant to the subgrant agreement by subgrantees/subcontractors who create works for this subgrant for OUSD are for and are the property of the Chancellor's Office of the California Community Colleges. OUSD shall obtain an acknowledgement of the work for hire performed by these subgrantees/subcontractors who produce intellectual property pursuant to the grant agreement, and all rights, title, and interests in such property shall be assigned to the Chancellor's Office of the California Community Colleges from all subgrantees/subcontractors. OUSD shall incorporate the above applicable paragraphs, modified appropriately, into its agreements with subgrantees/subcontractors who create works for this grant. No unpaid volunteer or other person shall produce copyright materials under this subgrant without entering into a subgrant/subcontract between such person(s) and OUSD giving the Chancellor's Office of the California Community Colleges the foregoing rights in exchange for the payment of the sum of at least one dollar (\$1).

H. Federal Nondiscrimination Clause

In addition to complying with the requirements of provision X of this Agreement, Subcontractors receiving federal funds shall also comply with Titles VI and VII, Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.); Sections 503 and 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 793-794); Title IX, Education Amendments of 1972 (20 U.S.C.

1618 et seq.); Chapter 4 (beginning with Section 30), Division 1, Title 5, California Code of Regulations; California State Plan for Use of Carl D. Perkins Funds; and Section 613(a), Individuals with Disabilities Education Act of 1975, as amended.

I. Student Participation

No person shall be excluded from, or otherwise subjected to discrimination with respect to participation in any program or activity funded under this subgrant on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, physical or mental disability, or sexual orientation. Such programs should not be designed, administered, or advertised in a manner which discourages participation by students on any of these bases. Any informational, advertising, or promotional materials regarding such programs may not include any statements to the effect that a program is for, or designed for students of a particular race, color, national origin, or ethnicity. In the event that mentoring or counseling services are provided with funding provided by this grant, students may not be paired with mentors or counselors based solely upon the race, color, national origin, or ethnicity of the students, mentors, or counselors. The Chancellor's Office may, by written approval of the Chancellor, grant an exception to the requirements of this paragraph where subgrantee provides documentation clearly demonstrating that designing a program for a particular group of students is justified under applicable legal standards as a remedy for past discrimination.

J. Eligibility for Non-citizens

Funds provided under this subgrant shall only be used to employ, contract with, or provides services to citizens of the United States or non-citizens who are eligible to receive public benefits pursuant to Section 4001 (with respect to federally funded activities) or Section 411 (with respect to state funded activities) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, P.L. 104-193.

K. Nondiscrimination Clause

During the performance of this subgrant, OUSD and its subcontractors shall not unlawfully discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, denial of family care leave or sexual orientation. OUSD and its subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. OUSD and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (*Government Code* Section 12900 et seq.) and the applicable regulations promulgated thereunder (*California Code of Regulations*, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing *Government Code* Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the *California Code of Regulations* are incorporated into this subcontract by reference and made a part hereof as if set forth in full. OUSD and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

L. Americans with Disabilities Act of 1990

By signing this Agreement, OUSD assures the state that it complies with the Americans With Disabilities Act (ADA) of 1990, (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. OUSD shall upon request by any person, make any materials produced with subgrant funds available in Braille, large print, electronic text, or other appropriate alternate format. OUSD shall establish policies and procedures to respond to such requests in a timely manner. All data-processing, telecommunications, and/or instructional equipment purchased under this grant (if allowed within the funding category) and all instructional software/resources purchased or developed under this subgrant shall, where feasible, be designed to permit use by persons with disabilities (including those who are visually impaired or hearing impaired) or appropriate adaptive equipment or software shall be purchased or developed to provide accessibility for persons with disabilities. Design of computer or web-based instructional material shall conform to guidelines of the Web Access Initiative (see <http://www.w3.org/TR/WAI-WEBCONTENT/>) or similar guidelines developed by the Chancellor's Office.

M. Drug-Free Workplace Certification

By signing this Agreement, OUSD hereby certifies under penalty of perjury under the laws of the State of California that OUSD will comply with the requirements of the Drug-Free Workplace Act of 1990 (*Government Code* Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

- (1) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- (2) Establish a Drug-Free Awareness Program to inform employees about:
 1. The dangers of drug-abuse in the workplace;
 2. The person or organization's policy of maintaining a drug-free workplace;
 3. Any available counseling, rehabilitation, and employee assistance programs; and,
 4. Penalties that may be imposed upon employees for drug abuse violations.
- (3) Every employee who works the proposed grant will:
 1. Receive a copy of the company's drug-free policy statement; and,
 2. Agree to abide by the terms of the company's statement as a condition of employment on the grant.

N. Indemnification by RSCCD

RSCCD agrees to indemnify, defend, and hold harmless OUSD and its officers, employees, agents, and volunteers from and all claims, actions, losses, damages and/or liability arising out of the performance of this Subcontract Agreement or from any cause whatsoever which may arise because of the negligence, misconduct, or other fault of RSCCD, including any acts, errors, or omissions of any officers, employees, instructors, students, or agents of RSCCD, for any costs and expenses incurred by OUSD of account of any claims therefore except where such indemnification is prohibited by law.

O. Indemnification by OUSD

OUSD agrees to indemnify, defend, and hold harmless **RSCCD** and its authorized agents, officers, trustees, volunteers, employees, and students, from any and all claims, actions, losses, damages and/or liability arising out of the performance of this Subcontract Agreement or from any cause whatsoever which may arise because of the negligence, misconduct or other fault of **OUSD**, including any acts errors, or omissions of any officers, employees, instructors, or agents of **OUSD**, for any costs and expenses incurred by **RSCCD** on account of any claims therefore except where such indemnification is prohibited by law.

P. Notice

Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier or sent by United States certified mail, postage prepaid with return receipt requested, addressed to the other party as follows:

To RSCCD: Rancho Santiago Community College District
c/o Santa Ana College
1530 W. 17th Street
Santa Ana, CA 92706
Attn: Mr. Bart Hoffman, Project Director

With a copy to: Rancho Santiago Community College District
2323 North Broadway Street
Santa Ana, CA 92706
Attn: Peter J. Hardash
Vice Chancellor Business/Fiscal Services

To OUSD: Orange Unified School District
250 South Yorba
Orange, CA 92869
Attn: Ms. Teryl Snyder, Administrator

Q. Independent Status of OUSD

OUSD, and its agents and employees of **OUSD**, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of **RSCCD** or the State of California.

R. Governing Law

This Agreement shall be governed by the laws of the State of California both as to interpretation and performance.

S. Entire Agreement

This Agreement contains the entire understanding of the parties. There are no representations, covenants, or warranties other than those expressly stated herein. No waiver or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

APPROVED AND AGREED:

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**ORANGE UNIFIED
SCHOOL DISTRICT**

By: _____

By: _____

Name: Peter J. Hardash

Name: _____

Title: Vice Chancellor
Bus. Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

**Board
Approval
Date:** October 25, 2010

**Rancho Santiago CCD Tech Prep Consortium
Final Performance Report Format
2010/2011**

The Final Performance Report for the 2010/2011 Tech Prep Consortium will consist of three elements:

- 1. Final Expenditure Report for 2010/2011 (See Form A)**
- 2. Final Expenditure Report Data Summary Sheet (See Form B)**
- 3. Narrative Report to consist of four reporting elements:**
 - a. Description of significant project outcomes.**
 - b. Identification and description of those aspects of the project that were unique and particularly effective.**
 - c. Progress in implementing Perkins IV Tech Prep accountability requirements.**
 - d. Report on significant student career pathways under development or implemented.**

2010-2011 Final Report of Expenditures by Source of Funds

Grant Number: 10-139-870

Contact (Name): _____

E-Mail Address: _____

District: Orange Unified School District

Telephone: _____

Fax: _____

Source of Funds	Perkins IV, Tech Prep									
	Budget	Expenditure	Balance	Budget	Expenditure	Balance	Budget	Expenditure	Balance	
1000 Instructional Salaries										
2000 Non instructional Salaries										
3000 Employee Benefits										
4000 Supplies and Materials										
5000 Other Operating Exp. & Srvs.										
6000 Capital Outlay										
7000 Other Outgo										
Total Direct Expenditures										
Total Indirect Expenditures										
Total Expenditures										

Certification: All expenditures shown on this claim are supported with documentation and comply with applicable State and Federal regulations including the Chancellor's Office, California Community Colleges Instructions Terms and Conditions 2009-2010; the Carl D. Perkins Career and Technical Education Improvement (Perkins IV) Act of 2006 Public Law (P.L. 109-270); Titles VI and VII, Civil Rights Act of 1964; Title IX, Education Amendment of 1992; Title 5, California Code of Regulations; and the extended State Plan for Career Technical Education.

(Project Director Signature)

Date:

(Chief Business Officer/Authorized Signature)

Date:

SUBMIT COMPLETED FORMS TO:
John Kalko, RSCCD Tech Prep Coordinator
Santa Ana College
1530 W. 17th Street
Santa Ana, CA 92706-3398

5.2 (29)

**Perkins IV – Title II, Tech Prep
Final Performance Report
Data Summary Form
2010-2011**

Grant No.:	10-139-870	College/District:	Orange Unified School District
Project Title:	RSCCD Tech Prep Consortia	Project Director:	
Funding Period:	07/01/2010 to 06/30/2011	Phone No.:	
Fax No.:		E-Mail Address:	

Please Report Expenditures and Estimates (Fill in unshaded boxes)			
1.	Amount of Federal Funds Awarded	\$	7,000
2.	Amount of Federal Funds Expended	\$	
3.	Estimated Federal Funds Expended in:		
	Curriculum Development and Improvement	\$	
	Professional Development	\$	
	Partnership Development	\$	
	Performance Accountability	\$	
	Student Support Structures:		
	Adaptive Services	\$	
	Student Leadership	\$	
	Counseling/Assessment	\$	
	Dependent Care	\$	
	Internship	\$	
	Mentoring/Job Shadowing	\$	
	Recruitment	\$	
	Textbooks	\$	
	Transportation	\$	
	Tutoring	\$	
	Other	\$	

4. Number and Gender of Students Served with Title II, Tech-Prep			
	Gender	Male	Female
	Secondary		
	Post-Secondary		
	Total		

5a. Number and Gender of Professional Staff Served with Title II, Tech-Prep	Gender	Male	Female	5b. Discipline of Professional Staff Served	General	
	Secondary				Academic Education	
	Post-Secondary				Vocational Education	
	Total				Guidance/Counselor	
					Instructional Support	
				Total		

6. High School in Tech-Prep Consortium		
	Number Participating	
	Number Not Participating	
	Total	

7. Number of Courses	
Added (New)	
Expanded (Revised)	
Deleted	

8. The above data and attached narrative report are submitted by:	
Project Director Signature:	Date:

For COCCC Use Only:	
This information meets the COCCC Final Reporting Requirements	
Project Director Signature:	Date:

California Community Colleges
YEAR-TO-DATE EXPENDITURE AND PROGRESS REPORT

5.2 (32)

Rancho Santiago CCD

Reporting Time Frame (Check One)

1. Grant Agreement Number: 10-139-870 Total Grant Award: \$7,000.00
2. Tech Prep Partner: Orange Unified School District
3. Contact Person: _____
4. Telephone Number: () _____

<input type="checkbox"/> 1 st Quarter	(7/1-9/30)	Due 10/10/10
<input type="checkbox"/> 2 nd Quarter	(7/1-12/31)	Due 1/10/11
<input type="checkbox"/> 3 rd Quarter	(7/1-3/31)	Due 4/10/11
<input type="checkbox"/> 4 th Quarter	(7/1-6/30)	Due 7/10/11

5.	Source of Funds		VTEA II, Tech-Prep		
			Budget	Expenditure	Balance
6.	1000	Instructional Salaries			
7.	2000	Non instructional Salaries			
8.	3000	Employee Benefits			
9.	4000	Supplies and Materials			
10.	5000	Other Operating Exp. & Srvs.			
11.	6000	Capital Outlay			
12.	7000	Other Outgo			
13.		Total Direct Expenditures			
14.		Total Indirect Expenditures			
15.		Total Expenditures			

16. **Progress Report (Check One)**

- Objectives and timelines are being met. (MUST complete form reverse side)
- Objectives and timelines are not being met. (MUST complete form reverse side)

This is to certify that the Year-to-Date Expenditures and Progress Report has been prepared in accordance with the applicable Federal and State regulations. To the best of my knowledge, the data contained in this report and declarations on the reverse are true and accurate. Any project results are supported by documented deliverables (i.e., student outcomes/products) on file at the District/Center

17.	
_____	_____
<i>Project Director's Signature and Printed Name</i>	<i>Date</i>
_____	_____
<i>Chief Business Officer or Designee's Signature and Printed Name</i>	<i>Date</i>

List of Deliverables (i.e., products, student performance outcomes, etc.)

Reasons for lack of progress towards attainment of objectives/timelines:

5.2 (33)

**SUB-AWARD AGREEMENT
BETWEEN RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND THE
SANTA ANA UNIFIED SCHOOL DISTRICT
FOR THE
CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006
TECH PREP CONSORTIUM**

This Agreement is entered into between **Rancho Santiago Community College District** (hereinafter "RSCCD") and the **Santa Ana Unified School District** (hereinafter "SAUSD") for the delivery of services provided in Article I, A, Statement of Work, and in accordance with the terms and conditions set forth herein.

This Subgrant Agreement is awarded under the authority of the Chancellor's Office of the California Community Colleges under the Carl D. Perkins Career and Technical Education Improvement (Perkins IV) Act of 2006 (P.L. 109-270), to fund the Tech Prep Consortium Project Agreement No. 10-139-870.

**ARTICLE I
PERFORMANCE AND DELIVERY**

A. Statement of Work

RSCCD shall expand efforts to bring together community colleges to share ideas, concepts, and mutual concerns of Tech Prep programs for the benefit of students of the SAUSD. SAUSD shall utilize funding provided under this Agreement to support any of the following kinds of Tech Prep activities for teachers, students, or administrators:

- 1) Articulation Activities
- 2) Work-based Learning
- 3) Service Learning
- 4) Career Planning
- 5) Integration of academic and vocational education
- 6) Job-shadowing
- 7) Implementation of PATHFINDER
- 8) Implementation of Career Explorer, Bridges, and other Web-based career guidance programs
- 9) Activities related to teaching to "all aspects of industry"
- 10) Internships
- 11) Implementation of SCANS through the curriculum
- 12) Data collection
- 13) Career speakers
- 14) Development of business partners
- 15) OR other mutually agreed upon activities

An activities and spending plan must be submitted to the Tech Prep Consortia Director and approved by him before expenditures can be made.

Funding is for developmental work only and is not to be used for equipment purchases.

B. Travel

Only travel necessary to the project is allowed. Out-of-State travel requires prior approval of the Chancellor's Office Project Monitor and Tech Prep Consortium Director. The state reserves the right to limit Out-of-State travel.

C. Period of Performance

The period of performance for this subcontract shall be from July 1, 2010 through June 30, 2011.

D. Total Cost

The total cost to RSCCD for the performance of this subcontract shall not exceed \$7,000, to be paid in accordance with the terms set forth in Article II, C.

E. Delivery

All final materials and reports required under this subcontract shall be completed and delivered to RSCCD on or before July 10, 2011. The final report shall conform to the report format provided in **Exhibit 1** to this Agreement.

**ARTICLE II
COST, PAYMENT AND INVOICING**

A. Allowable Costs and Fees

The allowable costs and fees eligible for reimbursement to SAUSD for performance of this Agreement shall be determined in accordance with the terms of this Agreement.

B. Payment

Payment will be made on a cost reimbursement basis by RSCCD to the SAUSD on a quarterly basis upon presentation of the SAUSD's itemized, properly formatted and timely invoice. Additionally, SAUSD shall provide a Quarterly Expenditure and Progress Report (as shown in **Exhibit 2**).

RSCCD shall not pay any invoice where the total payments would result in a cumulative payment in excess of the limitations established by Article I, C.

Invoices are due on the 10th day of the following months:

September 2010
December 2010
March 2011
June 2011

C. Invoicing

Invoices shall be submitted with the following required information and in the following manner:

- (1) In duplicate (one (1) original and one (1) copy);**
- (2) Reference the Project Grant Title and the Grant Number;**
- (3) Identify the period the invoice covers;**
- (4) Itemize all items;**
- (5) Addressed to:**

**Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
Attn: Catherine Nguyen, Accountant**

**ARTICLE III
GENERAL TERMS AND CONDITIONS**

A. Documentation/Audit

SAUSD will maintain adequate financial records, in accordance with generally accepted accounting practices to clearly and easily identify expenses of the Agreement, to describe the nature of each expense and to establish relatedness to this Agreement. All records related to this Agreement shall be reasonably available for inspection by RSCCD and/or the State Auditor. The financial records of this Agreement shall be retained for a period of five (5) years after the final payment under the grant.

B. Subcontracts

This provision prohibits SAUSD from entering into a subcontract or subgrant without the additional written approval of the State's Project Monitor.

The Project Monitor's consent to one or more subcontracts or subgrants shall not constitute a waiver or diminution of the absolute power to approve each and every subsequent subcontract or subgrant.

C. Assignment

This Agreement may not be assigned in whole or in part by SAUSD without the prior written consent of RSCCD, which consent may be withheld by RSCCD in its sole and absolute discretion.

D. Termination

This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party, except that the termination of the Tech Prep Consortium Project Agreement No. 10-139-870 concurrently terminates this Agreement as of the same date. SAUSD shall be entitled to be compensated only for services rendered through the date of termination. Both parties agree to use all reasonable efforts to mitigate their expenses and obligations hereunder. This notice shall be deemed given when received or no later than three (3) days after the date of mailing whichever is sooner.

It is mutually understood between the parties that this subgrant may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties in order to avoid program and fiscal delays which would occur if the subgrant were executed after that determination was made.

This subgrant is valid and enforceable only if sufficient funds are made available to the State by the United States Federal Government for the current fiscal year for the purposes of this program. In addition, this subgrant is subject to any additional restrictions, limitations or conditions enacted by Congress which may affect the provisions, term or funding of this subgrant in any manner.

It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this grant shall be amended to reflect any reduction in funds.

The State has the option to void the grant under the thirty (30) day cancellation clause or to amend the grant to reflect any reduction of funds.

Any work performed prior to approval of the state or federal budget, as applicable, will be rendered on a voluntary basis, and shall not be compensated unless and until funding is authorized.

E. Compliance with Laws

SAUSD shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances including worker's compensation in performing this Subcontract.

F. Document Disclosure

Any document or written report prepared for or under the direction of RSCCD or the State, in whole or in part by SAUSD, shall contain the grant number and dollar amount of the grant.

G. Work for Hire

(1) SAUSD agrees that any and all services rendered, materials, inventions for processes, machines, manufacturers, or compositions of matter, and trademarks/servicemarks

created, developed or produced pursuant to the subgrant agreement, shall be and are Work for Hire. All rights, title, and interest in and to the Work developed under this subcontract/Agreement/ subgrant shall be assigned and transferred to the Chancellor's Office of the California Community Colleges. This Work for Hire agreement shall survive the expiration or early termination of this subgrant.

- (2) The copyright for all materials produced as a result of this Work for Hire agreement shall belong to the Chancellor's Office of the California Community Colleges. SAUSD, and all subgrantees/subcontractors and others who produce copyright materials pursuant to the grant, assigns all rights, title and interest, including the copyright to any and all works created pursuant to this Work for Hire agreement, to the Chancellor's Office of the California Community Colleges. The Chancellor's Office of the California Community Colleges shall acknowledge SAUSD or its Subgrantees or Subcontractors, if any, as the author of works produced pursuant to this Work for Hire agreement on all publications of such work. The Chancellor's Office of the California Community Colleges may license RSCCD or SAUSD or its Subgrantees or Subcontractors, if any, to reproduce and disseminate copies of such work, provided the licensee agrees not to permit infringement of the copyright by any person, to compensate the Chancellor's Office of the California Community Colleges for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office of the California Community Colleges for any and all claims arising out of or in connection with the licensing agreement. Said license shall include the right to create and use works derived from those created under this subgrant, even if such derivative works compete with those created under this subgrant.

All materials developed in draft and in final form pursuant to this subgrant shall, in a prominent place, bear the © (the letter "c" in a circle) or the word "Copyright," or the abbreviation "Copr."; followed by the year created; and the words "Chancellor's Office of the California Community Colleges." Acknowledgment may be given to RSCCD, or SAUSD or the actual author(s) of the work in an appropriate manner elsewhere in the copyright material. If it is deemed necessary by either the Chancellor's Office of the California Community Colleges or the RSCCD or SAUSD that the copyright be registered with the U.S. Copyright Office, that party will be responsible for applying for, paying the filing fees for, and securing said copyright.

- (3) All technical communications and records originated or prepared by the SAUSD or its Subgrantees or Subcontractors, if any, pursuant to this Work for Hire agreement including papers, reports, charts, computer programs, and technical schematics and diagrams, and other documentation, but not including SAUSD's administrative communications and records relating to this subgrant, shall be delivered to and shall become the exclusive property of the Chancellor's Office of the California Community Colleges and may be copyrighted by the Chancellor's Office of the California Community Colleges.

- (4) If it is deemed necessary by either the Chancellor's Office of the California Community Colleges or SAUSD that a patent be obtained from the U.S. Patent and Trademark Office for any invention, process, machine, manufacturer, or composition of matter, SAUSD will be responsible for applying for, paying the filing fees for, and securing said patent. All patents for inventions, processes, machines, manufacturers, or compositions of matter developed pursuant to this subgrant shall be issued to the "Chancellor's Office of the California Community Colleges." All products and references to patents shall be marked and designated as such as required by law. Acknowledgment may be given to SAUSD or the actual inventor(s) in an appropriate manner. The Chancellor's Office of the California Community Colleges agrees to grant a nonexclusive license for such intellectual property to RSCCD or SAUSD, as appropriate. Said license shall include the right to use the patent inventions for processes, machines, manufacturers, or compositions of matter derived from those created under this subgrant.
- (5) All trademarks and servicemarks created, developed or acquired pursuant to this subgrant agreement shall be the property of the Chancellor's Office of the California Community Colleges. If it is deemed necessary by either the Chancellor's Office of the California Community Colleges, RSCCD, or the SAUSD that a trademark or servicemark be registered with state or federal agencies, SAUSD will be responsible for applying for, paying the filing fees for, and securing said protection. All trademarks and servicemarks obtained pursuant to this subgrant shall be issued to the "Chancellor's Office of the California Community Colleges" and carry the designations permitted or required by law. The Chancellor's Office of the California Community Colleges agrees to grant a nonexclusive license for the use of trademarks or servicemarks created, developed or obtained under this subgrant to SAUSD.
- (6) In connection with any license granted pursuant to the preceding paragraphs, SAUSD agrees not to permit infringement by any person, to compensate Chancellor's Office of the California Community Colleges for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office of the California Community Colleges for any and all claims arising out of or in connection with such license. SAUSD may, with the permission of RSCCD and the Chancellor's Office of the California Community Colleges, enter into a written sublicensing agreement subject to these same conditions.
- (7) Any and all services rendered, materials, inventions for processes, machines, manufacturers, or compositions of matter, and trademarks/servicemarks created, developed or produced pursuant to the subgrant agreement by subgrantees/subcontractors who create works for this subgrant for SAUSD are for and are the property of the Chancellor's Office of the California Community Colleges. SAUSD shall obtain an acknowledgement of the work for hire performed by these subgrantees/subcontractors who produce intellectual property pursuant to the grant agreement, and all rights, title, and interests in such property shall be assigned to the Chancellor's Office of the California Community Colleges from all subgrantees/subcontractors. SAUSD shall incorporate the above applicable

paragraphs, modified appropriately, into its agreements with subgrantees/subcontractors who create works for this grant. No unpaid volunteer or other person shall produce copyright materials under this subgrant without entering into a subgrant/subcontract between such person(s) and SAUSD giving the Chancellor's Office of the California Community Colleges the foregoing rights in exchange for the payment of the sum of at least one dollar (\$1).

H. Federal Nondiscrimination Clause

In addition to complying with the requirements of provision X of this Agreement, Subcontractors receiving federal funds shall also comply with Titles VI and VII, Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.); Sections 503 and 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 793-794); Title IX, Education Amendments of 1972 (20 U.S.C. 1618 et seq.); Chapter 4 (beginning with Section 30), Division 1, Title 5, California Code of Regulations; California State Plan for Use of Carl D. Perkins Funds; and Section 613(a), Individuals with Disabilities Education Act of 1975, as amended.

I. Student Participation

No person shall be excluded from, or otherwise subjected to discrimination with respect to participation in any program or activity funded under this subgrant on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, physical or mental disability, or sexual orientation. Such programs should not be designed, administered, or advertised in a manner which discourages participation by students on any of these bases. Any informational, advertising, or promotional materials regarding such programs may not include any statements to the effect that a program is for, or designed for students of a particular race, color, national origin, or ethnicity. In the event that mentoring or counseling services are provided with funding provided by this grant, students may not be paired with mentors or counselors based solely upon the race, color, national origin, or ethnicity of the students, mentors, or counselors. The Chancellor's Office may, by written approval of the Chancellor, grant an exception to the requirements of this paragraph where subgrantee provides documentation clearly demonstrating that designing a program for a particular group of students is justified under applicable legal standards as a remedy for past discrimination.

J. Eligibility for Non-citizens

Funds provided under this subgrant shall only be used to employ, contract with, or provides services to citizens of the United States or non-citizens who are eligible to receive public benefits pursuant to Section 4001 (with respect to federally funded activities) or Section 411 (with respect to state funded activities) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, P.L. 104-193.

K. Nondiscrimination Clause

During the performance of this subgrant, SAUSD and its subcontractors shall not unlawfully discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, denial of family care leave or sexual orientation. SAUSD and its

subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. SAUSD and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (*Government Code* Section 12900 et seq.) and the applicable regulations promulgated thereunder (*California Code of Regulations*, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing *Government Code* Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the *California Code of Regulations* are incorporated into this subcontract by reference and made a part hereof as if set forth in full. SAUSD and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

L. Americans with Disabilities Act of 1990

By signing this Agreement, SAUSD assures the state that it complies with the Americans With Disabilities Act (ADA) of 1990, (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. SAUSD shall upon request by any person, make any materials produced with subgrant funds available in Braille, large print, electronic text, or other appropriate alternate format. SAUSD shall establish policies and procedures to respond to such requests in a timely manner. All data-processing, telecommunications, and/or instructional equipment purchased under this grant (if allowed within the funding category) and all instructional software/resources purchased or developed under this subgrant shall, where feasible, be designed to permit use by persons with disabilities (including those who are visually impaired or hearing impaired) or appropriate adaptive equipment or software shall be purchased or developed to provide accessibility for persons with disabilities. Design of computer or web-based instructional material shall conform to guidelines of the Web Access Initiative (see <http://www.w3.org/TR/WAI-WEBCONTENT/>) or similar guidelines developed by the Chancellor's Office.

M. Drug-Free Workplace Certification

By signing this Agreement, SAUSD hereby certifies under penalty of perjury under the laws of the State of California that SAUSD will comply with the requirements of the Drug-Free Workplace Act of 1990 (*Government Code* Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

- (1) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- (2) Establish a Drug-Free Awareness Program to inform employees about:
 1. The dangers of drug-abuse in the workplace;
 2. The person or organization's policy of maintaining a drug-free workplace;
 3. Any available counseling, rehabilitation, and employee assistance programs; and,
 4. Penalties that may be imposed upon employees for drug abuse violations.
- (3) Every employee who works the proposed grant will:

1. Receive a copy of the company's drug-free policy statement; and,
2. Agree to abide by the terms of the company's statement as a condition of employment on the grant.

N. Indemnification by RSCCD

RSCCD agrees to indemnify, defend, and hold harmless **SAUSD** and its officers, employees, agents, and volunteers from and all claims, actions, losses, damages and/or liability arising out of the performance of this Subcontract Agreement or from any cause whatsoever which may arise because of the negligence, misconduct, or other fault of **RSCCD**, including any acts, errors, or omissions of any officers, employees, instructors, students, or agents of **RSCCD**, for any costs and expenses incurred by **SAUSD** of account of any claims therefore except where such indemnification is prohibited by law.

O. Indemnification by SAUSD

SAUSD agrees to indemnify, defend, and hold harmless **RSCCD** and its authorized agents, officers, trustees, volunteers, employees, and students, from any and all claims, actions, losses, damages and/or liability arising out of the performance of this Subcontract Agreement or from any cause whatsoever which may arise because of the negligence, misconduct or other fault of **SAUSD**, including any acts errors, or omissions of any officers, employees, instructors, or agents of **SAUSD**, for any costs and expenses incurred by **RSCCD** on account of any claims therefore except where such indemnification is prohibited by law.

P. Notice

Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier or sent by United States certified mail, postage prepaid with return receipt requested, addressed to the other party as follows:

To RSCCD: Rancho Santiago Community College District
c/o Santa Ana College
1530 W. 17th Street
Santa Ana, CA 92706
Attn: Mr. Bart Hoffman, Project Director

With a copy to: Rancho Santiago Community College District
2323 North Broadway Street
Santa Ana, CA 92706
Attn: Peter J. Hardash
Vice Chancellor Business/Fiscal Services

To SAUSD: Santa Ana Unified School District
Career Development and ROP
1815 South Ritchey, Building 1A
Santa Ana, CA 92505
Attn: Mr. Lee Gotcher, Assistant Director

Q. Independent Status of SAUSD

SAUSD, and its agents and employees of SAUSD, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of RSCCD or the State of California.

R. Governing Law

This Agreement shall be governed by the laws of the State of California both as to interpretation and performance.

S. Entire Agreement

This Agreement contains the entire understanding of the parties. There are no representations, covenants, or warranties other than those expressly stated herein. No waiver or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

APPROVED AND AGREED:

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SANTA ANA UNIFIED
SCHOOL DISTRICT**

By: _____

By: _____

Name: Peter J. Hardash

Name: _____

**Title: Vice Chancellor
Bus. Operations/Fiscal Services**

Title: _____

Date: _____

Date: _____

**Board
Approval**

Date: October 25, 2010

**Rancho Santiago CCD Tech Prep Consortium
Final Performance Report Format
2010/2011**

The Final Performance Report for the 2010/2011 Tech Prep Consortium will consist of three elements:

- 1. Final Expenditure Report for 2010/2011 (See Form A)**
- 2. Final Expenditure Report Data Summary Sheet (See Form B)**
- 3. Narrative Report to consist of four reporting elements:**
 - a. Description of significant project outcomes.**
 - b. Identification and description of those aspects of the project that were unique and particularly effective.**
 - c. Progress in implementing Perkins IV Tech Prep accountability requirements.**
 - d. Report on significant student career pathways under development or implemented.**

2010-2011 Final Report of Expenditures by Source of Funds

Grant Number: 10-139-870 Contact (Name): _____ E-Mail Address: _____
 District: Santa Ana Unified School District Telephone: _____ Fax: _____

Source of Funds	Perkins IV, Tech Prep								
	Budget	Expenditure	Balance	Budget	Expenditure	Balance	Budget	Expenditure	Balance
1000 Instructional Salaries									
2000 Non instructional Salaries									
3000 Employee Benefits									
4000 Supplies and Materials									
5000 Other Operating Exp. & Svcs.									
6000 Capital Outlay									
7000 Other Outgo									
Total Direct Expenditures									
Total Indirect Expenditures									
Total Expenditures									

Certification: All expenditures shown on this claim are supported with documentation and comply with applicable State and Federal regulations including the Chancellor's Office, California Community Colleges Instructions Terms and Conditions 2009-2010; the Carl D. Perkins Career and Technical Education Improvement (Perkins IV) Act of 2009 Public Law (P.L. 109-270); Titles VI and VII, Civil Rights Act of 1964; Title IX, Education Amendment of 1992; Title 5, California Code of Regulations; and the extended State Plan for Vocational Education.

 (Project Director Signature)

 Date:

 (Chief Business Officer/Authorized Signature)

 Date:

SUBMIT COMPLETED FORMS TO:
 John Kalko, RSCCD Tech Prep Coordinator
 Santa Ana College
 1530 W. 17th Street
 Santa Ana, CA 92706-3398

5.2 (45)

**Perkins IV – Title II, Tech Prep
Final Performance Report
Data Summary Form
2010-2011**

Grant No.:	10-139-870	College/District:	Santa Ana Unified School District
Project Title:	RSCCD Tech Prep Consortia	Project Director:	
Funding Period:	07/01/2010 to 06/30/2011	Phone No.:	
Fax No.:		E-Mail Address:	

Please Report Expenditures and Estimates (Fill in unshaded boxes)		
1. Amount of Federal Funds Awarded	\$	7,000
2. Amount of Federal Funds Expended	\$	
3. Estimated Federal Funds Expended in:		
Curriculum Development and Improvement	\$	
Professional Development	\$	
Partnership Development	\$	
Performance Accountability	\$	
Student Support Structures:		
Adaptive Services	\$	
Student Leadership	\$	
Counseling/Assessment	\$	
Dependent Care	\$	
Internship	\$	
Mentoring/Job Shadowing	\$	
Recruitment	\$	
Textbooks	\$	
Transportation	\$	
Tutoring	\$	
Other	\$	

4. Number and Gender of Students Served with Title II, Tech-Prep			
	Gender	Male	Female
	Secondary		
	Post-Secondary		
	Total		

5a. Number and Gender of Professional Staff Served with Title II, Tech-Prep			5b. Discipline of Professional Staff Served	
Gender	Male	Female	General	
Secondary			Academic Education	
Post-Secondary			Vocational Education	
Total			Guidance/Counselor	
			Instructional Support	
			Total	

6. High School in Tech-Prep Consortium	
Number Participating	
Number Not Participating	
Total	

5.2 (46)

7. Number of Courses	
Added (New)	
Expanded (Revised)	
Deleted	

8. The above data and attached narrative report are submitted by:	
Project Director Signature:	Date:

For COCCC Use Only:	
This information meets the COCCC Final Reporting Requirements	
Project Director Signature:	Date:

California Community Colleges
YEAR-TO-DATE EXPENDITURE AND PROGRESS REPORT

5.2 (48)

Rancho Santiago CCD

Reporting Time Frame (Check One)

1. Grant Agreement Number: 10-139-870 Total Grant Award: \$7,000.00
2. Tech Prep Partner: Santa Ana Unified School District
3. Contact Person: _____
4. Telephone Number: () _____

<input type="checkbox"/> 1 st Quarter	(7/1-9/30)	Due 10/10/10
<input type="checkbox"/> 2 nd Quarter	(7/1-12/31)	Due 1/10/11
<input type="checkbox"/> 3 rd Quarter	(7/1-3/31)	Due 4/10/11
<input type="checkbox"/> 4 th Quarter	(7/1-6/30)	Due 7/10/11

5.	Source of Funds		Perkins IV, Tech-Prep		
			Budget	Expenditure	Balance
6.	1000	Instructional Salaries			
7.	2000	Non instructional Salaries			
8.	3000	Employee Benefits			
9.	4000	Supplies and Materials			
10.	5000	Other Operating Exp. & Srvs.			
11.	6000	Capital Outlay			
12.	7000	Other Outgo			
13.		Total Direct Expenditures			
14.		Total Indirect Expenditures			
15.		Total Expenditures			

16. **Progress Report (Check One)**

- Objectives and timelines are being met. (MUST complete form reverse side)
- Objectives and timelines are not being met. (MUST complete form reverse side)

This is to certify that the Year-to-Date Expenditures and Progress Report has been prepared in accordance with the applicable Federal and State regulations. To the best of my knowledge, the data contained in this report and declarations on the reverse are true and accurate. Any project results are supported by documented deliverables (i.e., student outcomes/products) on file at the District/Center

17.	
Project Director's Signature and Printed Name	Date
Chief Business Officer or Designee's Signature and Printed Name	Date

List of Deliverables (i.e., products, student performance outcomes, etc.)

Reasons for lack of progress towards attainment of objectives/timelines:

5.2 (49)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

To:	Board of Trustees	Date: October 11, 2010
Re:	Adoption of Board of Trustees Annual Self-Evaluation Instrument and List of Designated Recipients	
Action:	Request for Approval	

BACKGROUND

In accordance with Board Policy 9022, the Board Policy Committee met on September 22, 2010 and selected a survey instrument to be used for the Board's self-evaluation. The Policy Committee also developed a list of individuals who, in addition to the trustees, will receive the survey instrument.

ANALYSIS

The Policy Committee's action was reported to the Board at the September 27, 2010 meeting. The instrument and list of survey recipients is now being presented to the Board for formal approval. The self-evaluation process will be conducted as follows:

October 26, 2010 - Designated individuals provide input to the Board using the self-
November 3, 2010 evaluation instrument.

November 8, 2010 Board conducts annual self-evaluation meeting (Special Board Meeting)

November 9, 2010 - Board members complete self-evaluation instrument.
November 12, 2010

November 15, 2010 Board reviews and discusses tabulated self-evaluation results.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the self-evaluation survey instrument and list of designated individuals who will receive the survey.

Fiscal Impact: None	Board Date: October 11, 2010
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	



RANCHO SANTIAGO

COMMUNITY COLLEGE DISTRICT

Santa Ana College • Santiago Canyon College

Board of Trustees Evaluation Survey 2010

The Board of Trustees recognizes that it can better perform its policy-making and broad oversight roles if it annually reviews its own governance, operation, and performance goals.

	Distribution of Valid Responses				Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree	
	1	2	3	4	
Board Organization and Operation					
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.					
Board members respect each others' opinions.					
The board conducts its meetings in compliance with state laws, including The Brown Act.					
Board members understand that they have no legal authority beyond board meetings.					
Board members regularly seek the opinion of the student trustee.					
Policy Role					
Board meetings focus on policy issues that relate to board responsibilities.					
The board focuses on policy in board discussion, not administrative matters.					
The board is knowledgeable about the mission and purpose of the institution.					
The board clearly delegates the administration of the colleges to the chancellor.					
The board ensures compliance with federal and state laws and measures for emergency response.					
Strategic Planning					
The board understands the budget process.					
The board gives adequate attention to the mission, goals, and future planning of the district.					
The board regularly develops and reviews goals for continuous improvement.					
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.					
The board understands the colleges' educational programs and services.					

	Distribution of Valid Responses				Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree	
	1	2	3	4	
The board is appropriately involved in defining the vision and goals of the district.					
The board understands the financial audit and accepts responsibility for implementation of its recommendations.					
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.					
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.					
Board relations with the Chancellor, Presidents, Faculty, and Staff					
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.					
The board keeps the chancellor informed of community contacts.					
The board follows a procedure for annual evaluations of the chancellor.					
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.					
The board and chancellor have a positive, cooperative relationship.					
The board understands its role and that of the chancellor, presidents, faculty, and staff.					
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.					
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.					
The board follows communication procedures with staff.					
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.					
Community Relations - Advocacy					
Board members are knowledgeable about community college and state-related issues.					
The board acts as an advocate for community colleges.					
Board members participate actively in community activities.					
Board agendas include legislative and state policy issues that will impact the district.					
Board members act on behalf of the entire community.					

	Distribution of Valid Responses				Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree	
	1	2	3	4	
The board recognizes and celebrates positive accomplishments of the district and colleges.					
The board works to build a positive image of the district in the community.					
Board members adhere to policies for dealing with college, community citizens, and the media.					
The community and district employees are aware of who the elected trustees are and their role in district governance.					
Board leadership, ethics, and standards of conduct					
The board understands collective bargaining and its role in the process.					
The board practices appropriate collegial consultation (participatory governance).					
The board maintains confidentiality of privileged information.					
The board makes decisions in the best interest of students and the colleges.					
The board operates ethically without conflict of interest following established board policies.					
Board members participate in trustee development activities.					

What are the Board's greatest strengths?

What are the major accomplishments of the Board in the past year?

What are the areas in which the Board could improve?

**DESIGNATED RECIPIENTS OF
BOARD OF TRUSTEES SELF-EVALUATION INSTRUMENT**

October 2010

Associated Student Government Presidents

Academic Senates Presidents

Chancellor

College Presidents

Vice Chancellors

Representatives of the District's employee unions

Community members who serve on the District Bond Oversight Committees

Community members who serve on the Foundations

Accreditation representatives at each college

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Board of Trustees)

To:	Board of Trustees	Date: October 11, 2010
Re:	Approval of 2010 RSCCD Board of Trustees Vote for Association of Community College Trustees (ACCT) Candidates for Board, Director-at-Large, and Diversity Committee	
Action:	Request for Action	

BACKGROUND

The RSCCD Board of Trustees has three (3) votes toward the board, director-at-large, and Diversity Committee for the Association of Community College Trustees.

ANALYSIS

At the September 27, 2010, regular meeting of the Board of Trustees, Mr. Conley suggested the following candidates:

ACCT Board	Roberto Uranga, Long Beach City College
ACCT Director-at-Large	Donald L. Singer, San Bernardino Community College
Diversity Committee	no recommendation

RECOMMENDATION

The board has requested a selection of candidates for the RSCCD Board of Trustees' vote on ACCT's candidates for board, director-at-large, and Diversity Committee.

Fiscal Impact: None	Board Date: October 11, 2010
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Brian Conley, Member, Board of Trustees and ACCT Regional State Coordinator	
Recommended by: Dr. Raúl Rodriguez, Chancellor	

table of contents

- 5 2010 Board Candidate Statements
- 6 2010 Diversity Committee Candidate Statements
- 7 ACCT Board Committees Seek Associates for 2011
- 8 ACCT Regional Caucuses and Meetings
- 8 ACCT Senate Meeting
- 10 2011 Associate Committee Interest Form
- 11 Sealing Regional Nominating Committee Members for 2011-2012
- 12 ACCT State, Province, and Territory Coordinators Network
- 15 ACCT Deadlines
- 16 ACCT Congress Schedule At-A-Glance

Election of Board and Diversity Committee Members

Announcement of Board Candidates

The 26-member ACCT Board of Directors consists of 15 directors elected regionally, nine directors-at-large elected by the Senate, and two directors appointed by the chair. A full elected term is three years. Directors serve staggered terms.

At ACCT's Annual Community College Leadership Congress, one director is elected from each of the five regions at the Regional Caucuses and Meetings, and three directors are elected at-large at the Senate meeting.

Regional Nominating Committees met via teleconference during and after the National Legislative Summit (NLS) on February 7, 20, and 27, to interview and nominate candidates for Regional Directors and support for Directors-at-Large. Candidates are listed to the right.

2010 Candidates for ACCT Board of Directors

REGIONAL DIRECTOR

(1) Three-Year Term in Each Region
The following is the slate of nominees:

Central Region — Celia M. Turner*
Mott Community College, MI

Northeast Region — LeRoy W. Mitchell*
Westchester Community College, NY

Pacific Region — Roberto Uranga*
Long Beach City College, CA

Southern Region — Nancy Watkins*
Hillsborough Community College FL

Western Region

Colton J. Crane*
Central Wyoming College, WY

Guy Watts
Del Mar College, TX

1-Year Partial Term
Roberto Zárate*
Alamo Colleges, TX

DIRECTOR-AT-LARGE

(3) Three-Year Terms
The following is the slate of nominees received as of July 1, 2010.

Donald L. Singer*
San Bernardino Community College, CA

Dorothy "Dottie" Smith
Slate Center Community College District, CA

David Talley*
Palm Beach State College, FL

Jean Torgeson*
North Iowa Area Community College, IA

** Received support of their respective Nominating Committee.*

Note: Nominations will be accepted from the floor on all elections. Nominations must be made by a Voting Delegate from each candidate's respective institution. The Voting Delegate making the nomination must make the nomination on behalf of the member board and provide a letter affirming the member board's support at or before the nomination.

2010 Board Candidate Statements

REGIONAL DIRECTOR

CENTRAL REGION



Celia M. Turner
Mott Community College, MI

Celia Turner's work in the community and at the national level speaks to her commitment to support efforts that ensure educational opportunities are available to everyone.

In the community, Celia has been a member of the Mott Community College Board of Trustees since 2003 and currently serves as Secretary. She is also actively involved with The Light of the World Foundation, Michigan Senior Network Service Agency, UNCF, and NAACP.

At the national level, she was recently elected Secretary-Treasurer on the ACCT Board of Directors and is completing her first term on the Board. She serves as the Chair of the Finance and Audit Committee, and regularly attends both national and state association meetings and conferences.

A retired Operations Coordinator with General Motors Service Parts Operations, Celia has a Master's Degree in Administration from Central Michigan University. She has received many awards and honors for her civic contributions and community service.

NORTHEAST REGION



LeRoy W. Mitchell
Westchester Community College, NY

Dr. Mitchell currently serves on the ACCT Finance & Audit Committee as an Associate Committee Member. He is currently an Associate Professor of Accounting at Iona College, New Rochelle, NY. He has served on the board of trustees of Westchester Community

College (Chair-Finance Committee) since 2002, and is the treasurer of the New York Community College Trustees.

He has written and lectured in the field of Financial Accounting, Government Accounting, and Estate Planning. He is the recipient of the James P. Kelly Award for public service from the New York State Society of CPAs, Westchester Chapter, and the Men of Courage Award from the New Rochelle, NY branch of the NAACP.

From 1991 to 1995, he served as chair of the Department of Accounting and Business Law at Iona College.

Prior to joining Iona College, Dr. Mitchell worked with the Accounting firms of KPMG Peat Marwick, LLP, and Ernst & Young, LLP.

He is a member of the AICPA and AGA national professional organizations. He earned his BBA and MBA in Accounting from Iona College and Doctorate in Public Administration from New York University.

PACIFIC REGION



Roberto Uranga
Long Beach City College, CA

Leadership begins with participation. During my membership with ACCT, I have served on the Finance and Audit, Diversity, and Public Policy Committees. I have also served on the Charles Kennedy Equity Award Committee and on the Pacific Regional Nominating Committee. I have served as a Teller for both the Congress Senate Meetings and Pacific Regional Caucus and Meetings.

At the Leadership Congress held in San Diego in 2007, I was elected to serve my first term on the ACCT Board of Directors and served as Pacific Region Chair from 2007-09. At the Leadership Congress in San Francisco, I was elected by my peers on the Board to serve as Vice-Chair for

2009-10. I am honored and privileged to serve in this capacity.

I am committed, and I will continue to bring this level of service to ACCT.

SOUTHERN REGION



Nancy Watkins
Hillsborough Community College, FL

It has been an honor for me to serve as a member of the ACCT Board. As both a graduate from and Board member of Hillsborough Community College since 1999, I believe the mission of the community college is singularly the most important in education.

Since my appointment to the HCC Board, I've been actively involved in organizations that promote effective leadership and responsible governance. I regularly attended the annual and regional ACCT conferences, and served on ACCT Committees, including: Association Awards, Finance and Audit, Governance and Bylaws, and Southern Regional Nominating Committee. I have been very involved with the Florida Association of Community Colleges Trustee Commission, which I will chair next year.

I believe that it is the responsibility of board members to act as diligent and thoughtful stewards of their institutions and I pledge that I would continue to do the same if re-elected to the ACCT Board.

WESTERN REGION



Colton J. Crane
Central Wyoming College, WY

Dairy farming in southeastern Idaho taught me the value of hard work, but the economics of small farms made it impossible for me to stay on the family

2010 Board Candidate Statements (Continued)

farm. Graduating from Utah State University was an accomplishment for the entire Crane family, as I was the first member of the family to graduate from college. This success was followed by graduating with a doctoral degree from Harvard University.

Living with the benefits of a formal education after experiencing nearly twenty years in near-poverty conditions has impressed upon my mind the importance of education. It has become one of my personal missions to encourage others to gain education and earn those benefits. This is the chief driving force of my seeking election to the ACCT Board of Directors.

I have attended the last three ACCT conferences and I am currently serving my second term as an Associate Member on the Public Policy Committee.



Guy Watts
Del Mar College, TX

This country's 1,200 community colleges must accept the challenge of 'maximizing' the education of students in its metropolitan labor force area, whether through VOT certificate programs, basic under-graduate degree work, or a graduate/professional preparatory track.

To achieve that goal requires a national dialogue beginning with a theoretical analysis division of grade nine through fourteen students into three groups: (a) one-third 'potential drop-outs' who should be channeled into vocational, occupational, and technical programs before they drop out; (b) one-third middle group, whose needs are being addressed by the Gates Foundation's Collegiate High School concept; and (c) one-third future graduate/professional school students for whom over emphasis in secondary schools on the 'minimum standards test' is preventing 'maximum standards' teaching

to truly prepare them for college.

Focus on truly preparing future graduate/professional school students must be restored because they are predictably each community's future leaders in its professions, businesses, government, and education.



1-Year Partial Term

Roberto Zárate
Alamo Colleges, TX

In my six years of service in my community college district, I have exhibited qualities that position me to serve on the ACCT Board of Directors. I have served in many positions in my district, from chairing committees to serving as the Chair of our board. My leadership in the positions I have held within the ACCD Board have resulted in many positive and proactive contributions.

Of significance as you consider my qualifications was the leadership I exhibited in founding the Community College Association of Texas Trustees (CCATT). I facilitated all of the meetings prior to forming the organization. I was also honored to serve as the association's first chair. Prior to the founding of our organization, Texas did not have a trustee organization.

I remain a strong advocate for community colleges as is evident in my testimony before our state legislature and in my service as a Governor's appointee.

DIRECTOR-AT-LARGE



Donald L. Singer
San Bernardino Community College, CA

At an ACCT Board meeting last year, Mr. Harold Williams, Chair of the Board of Directors of Portland

Community College, made a most succinct yet most gripping charge to ACCT when he said that "You are the dream setters for children yet unborn."

I fully subscribe to this charge and have pledged myself to continue to assist my Board colleagues to ensure that our colleges reach their potential as "gateways to the American dream."

During my years of service as a Director-at-Large, I have striven to accomplish our goals by my service on the Public Policy Committee and the Joint Commission on Federal Relations, in which I have urged the Association to work with groups to pass legislation which would enable our colleges to become even more successful than at present.

I welcome the opportunity to continue to serve and if re-elected will serve with vigorous energy.

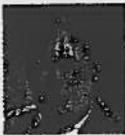


Dorothy "Dottie" Smith
State Center Community College District, CA

I am seeking re-election to the Board of Directors because I strongly support the mission and vision of ACCT. With over 25 years of community college trustee experience, I am prepared to serve in this capacity. We need strong leadership at the local, state, and national level to advocate for our most important constituents, students. I have a passion for excellence in education and I am a strong advocate for students.

My experience as a trustee in a large, multi-campus district has given me the opportunity to deal with many complex issues. I have worked effectively with my colleagues on the Board to provide sound fiscal oversight and develop policy that benefits our students and our community. I feel confident that my contributions to ACCT will enhance the outstanding work that is already taking place at the National level.

2010 Board Candidate Statements (Continued)



David Talley
Palm Beach State College, FL

I have been a trustee since 2001, currently serving my third four-year term. I have served twice as Chair and assisted in formulating our Trustee Code of Ethics and Board Self-Evaluation.

At ACCT, I served as an Associate Member on the Finance & Audit Committee and the Southern Regional Nominating Committee in 2008 & 2009. Currently, I serve on the Governance & Bylaws Committee as well as serve as the Florida State Coordinator. For the past six years, I have attended both annual meetings and I have also participated in the Leadership Academy and Governance Leadership Institute.

At the Florida Association of

Community Colleges, I serve as Chair of the Trustees Commission and in 2009 I was named the Florida Community College "Trustee of the Year."

I believe the Community College is a vital link in the education arena and it would be an honor to represent you on the ACCT Board.



Jean Torgeson
*North Iowa Area
Community College, IA*

It is my pleasure and honor to serve as a member on the ACCT Board. I received my nursing degree from NIACC, where I have served on the board for 9 years, currently as Chair. My education from the community college has created endless opportunities for me.

While serving on the NIACC board, I've been very involved in organizations that promote leadership and responsible governance. I regularly attend ACCT conferences and have served on ACCT committees, including: Central Regional Nominating Committee, Member Communications & Education, and Governance & Bylaws Committees, and I am the Central Regional Chair. I have served seven years on the Iowa Association of Community College Trustees board, on which I have served on many committees and served as Chair.

I will continue to advocate for ACCT's critical role in educating trustees by giving them the tools needed to be effective leaders on their local boards, setting public policy, and advocating for our students.

Announcement of Diversity Committee Candidates

The Diversity Committee consists of 10 members, two from each region. Committee members serve staggered two-year terms. At ACCT's Annual Congress, one member is elected from each of the five regions at the Regional Caucuses and Meetings.

Regional Nominating Committees met via teleconference during and after the National Legislative Summit (NLS) on February 7th, 20th, and 27th, to interview and nominate candidates for the Diversity Committee. Listed below are the candidates.

2010 Candidates for ACCT Diversity Committee

(1) Two-Year Term in Each Region. *The following is the slate of nominees:*

CENTRAL REGION

Robin M. Smith*
Lansing Community College, MI

NORTHEAST REGION

Cid Wilson*
Bergen Community College, NJ

PACIFIC REGION

~~**Walter G. Howald***
Coast Community College District, CA~~

SOUTHERN REGION

Randall "Mack" Jackson*
Midlands Technical College, SC

WESTERN REGION

Yolanda Navarro Flores*
Houston Community College System, TX

Jimmy Sandoval

Mesalands Community College, NM

* *Candidates received support of their respective Nominating Committee.*

Note: Nominations will be accepted from the floor on all elections. Nominations must be made by a Voting Delegate from each candidate's respective institution. The Voting Delegate making the nomination must make the nomination on behalf of the member board and provide a letter affirming the member board's support at or before the nomination.

2010 Diversity Committee Candidate Statements

DIVERSITY COMMITTEE

CENTRAL REGION



Robin M. Smith
*Lansing Community
College, MI*

My many years of work as a teacher and as a Trustee since 2005 have fueled a passion for greater efforts to promote student inclusion, student retention, and student success. I believe those efforts must also promote diversity based upon a philosophy that encompasses acceptance and respect of those who have been historically underrepresented, cultivates recognition and understanding of individual differences, and empowers and uplifts by focusing on strengths and abilities. In the face of declining revenue, we must be more proactive in seeking ways to combine and leverage efforts and to ensure that efforts to promote diversity are preserved. I bring to this initiative my experience as a Member of ACCT's Diversity Committee, as Chair and Vice Chair of ICC's Board of Trustees, as Co-Chair of the College's Presidential Search Team, and as Chair of the Lansing Board of Water and Light. I welcome the opportunity to serve.

NORTHEAST REGION



Cid Wilson
*Bergen Community
College, NJ*

Cid Wilson is the Sr. Vice President & Retailing Equity Analyst for Kern Suslow Securities in New York City. In 2006, Wilson was ranked #1 financial analyst in his field

by Forbes in its annual ranking of the Best Wall Street Financial Analysts.

He is the Vice Chairman of the Board of Trustees at Bergen Community College and serves on the state board of the New Jersey Council of County Colleges. He has served on the national Diversity Committee for ACCT since 2008.

In September 2009, President Barack Obama appointed Wilson to serve on the National Museum of the American Latino Study Commission. Wilson also serves on the boards of directors of some of the leading community-based organizations in the nation, including LatinoJustice PRLDEF, the National Council of La Raza, and Dominicans on Wall Street (DOWS.) He is the former National President of the Dominican American National Roundtable.

PACIFIC REGION



~~**Walter G. Howald**
*Coast Community College
District, CA*~~

I am committed to diversity as a core value in our community colleges. I believe it is our communal ability to embrace change and foster diversity that allows us to provide exceptional educational and career opportunities to all students. My commitment spans 30 years of working in higher education and striving to provide leadership based on educational rather than political considerations.

A commitment to diversity has profoundly shaped California. I have extensive experience in community colleges, legislative affairs, business, law and have worked diligently to promote diversity throughout the State. I

hope that you will allow me the opportunity to continue to work on a larger scale as your representative on the ACCT Diversity Committee.

I also serve as mentor for African American college students and at-risk youth has given me the opportunity to grapple personally with tough issues facing students of color. I would be honored to be a member of the Diversity Committee.

SOUTHERN REGION



Randall "Mack" Jackson
*Midlands Technical
College, SC*

As a current member of the Board of Commissioners for Midlands Technical College in Columbia, South Carolina, I continue to be an advocate for Community Colleges and continue to enhance the image and foster greater public appreciation for community colleges and governing boards. I am seeking re-election to the Diversity Committee because I believe that diversity provides society and culture with unique and inspirational perspectives. Diversity can create new ideas and changes that can be beneficial to all.

Just like ACCT, I am committed to policies of inclusiveness to encourage engagement, values, uniqueness, and differences, and to promote respect for all, regardless of race, color, religion, gender, national origin, marital status, sexual orientation, disability, age, or economic status.

I believe that my previous years of experiences and my current duties and responsibilities allow me to have the skills to continue to assist ACCT as a member of the Diversity Committee.

2010 Diversity Committee Candidate Statements (Cont.)

WESTERN REGION



Yolanda Navarro Flores
*Houston Community
College System, TX*

As I enter this new year with refreshed excitement, energy and commitment, I take delights at the opportunity to continue my service and participation as a member of ACCT's Diversity Committee. It has been an honor and being elected Chair-Elect has made this honor even more distinguished. I am humbled. I was blessed with parents who were examples of the real meaning of service to others; they showed me that we can share with others our values, standards, culture, and respect for one another. It is my desire and goal to continue on the path that

provides additional opportunities to serve others, and I cannot think of a better means to achieve this goal than through a process that allows us to make educational opportunities available for all students, regardless of socioeconomic status, gender, race, or religion.

Participation with ACCT has broadened my vision of how effective we can be in sharing the philosophy of inclusiveness and opportunity for all. I would be privileged to give my time, commitment, and experience to the ACCT Diversity Committee.



Jimmy Sandoval
*Mesalands Community
College, NM*

I have been actively involved in my community as an elected City Commissioner and have served on the Board of Trustees for

Mesalands Community College in Tucumcari, New Mexico for 16 years.

I have always been interested in helping our people achieve the dream of equality through education. Today, I see not only many Hispanic children but children of all cultures being passed over by society because of lack of education and inspiration.

The challenge we face with diversity today is in educating everyone, not just minorities, to function in a diverse environment, which gives us opportunities to learn about others' backgrounds and experiences as well as grow as individuals. Through education, we can be assured that our communities will be more productive and respectful of the unique differences we each possess. Diversity is our strength!

Board of Directors Announcement

AACC-ACCT JOINT COMMISSION ON FEDERAL RELATIONS DISSOLVED

The ACCT and AACC Boards of Directors have decided unanimously to dissolve the AACC-ACCT Joint Commission on Federal Relations. The AACC-ACCT Joint Commission on Federal Relations was established in 1982 to coordinate advocacy activities between ACCT and AACJC (AACC), and assumed the role of establishing the legislative priorities for the Federal Legislative Summit (National Legislative Summit), which had been established by ACCT in

1978. Both ACCT and AACC executive committees stated their belief that the role of policy coordination of the two associations effectively has been delegated to staff, with oversight provided by the two executive committees, which meet in joint session at least twice per year. Both executive committees agreed that both association boards should monitor the effective coordination of legislative priorities without the Joint Commission.