

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, May 11, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance to Hector Soberano, May 2015 Interim Student Trustee

1.4 Approval of Additions or Corrections to Agenda Action

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of April 27, 2015 Action

1.7 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.8 Adoption of Resolution No. 15-11 in Honor of Classified School Employee Week - May 17-23, 2015 Action
The administration recommends adoption of Resolution No. 15-11.

- 1.9 Presentation on Rancho Santiago Community College District (RSCCD) Foundation

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of Occupational Therapy Assistant Agreement Renewal - Cornerstone Therapies Action
The administration recommends approval of the agreement renewal with Cornerstone Therapies in Huntington Beach, California.
- *3.2 Approval of Cooperative Agreement for Regents of University of California/Puente Project and Santa Ana College (SAC) Puente Project for 2014-2017 Action
The administration recommends approval of the proposed Cooperative Agreement for the ongoing agreement between the Regents of the University of California/Puente Project and SAC Puente Project for 2014-2017.
- *3.3 Approval of One-Year Extension of Inmate Education Program with County of Orange Action
The administration recommends approval of the one-year extension of the three components for the Inmate Education program with the County of Orange through June 30, 2016.

* Item is included on the Consent Calendar, Item 1.7.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2015 Action
The administration recommends approval of the CCFS-311Q for the period ending March 31, 2015, as presented.
- 4.3 Quarterly Investment Report as of March 31, 2015 Information
The quarterly investment report as of March 31, 2015, is presented as information.
- *4.4 Approval of Amendment to Agreement with Facilities Planning & Program Services (FPPS) for Program Planning and Management Consulting Services Action
The administration recommends approval of the amendment with FPPS for program planning and management consulting services as presented.
- *4.5 Approval of Agreement with Flewelling & Moody for Architectural and Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College Action
The administration recommends approval of the agreement with Flewelling & Moody for architectural and engineering services for roof replacement of Dunlap Hall at SAC as presented.
- *4.6 Approval of Agreement with PAL id Studio, Inc. for Furniture and Equipment Design Services for Johnson Student Center, Johnson Relocation to Temporary Village and Building J Relocation Projects at Santa Ana College Action
The administration recommends approval of the agreement with PAL id Studio, Inc. for furniture and equipment design services for the Johnson Student Center, Johnson relocation to the Temporary Village and Building J relocation projects at SAC as presented.
- *4.7 Approval of Change Order #2 for McCarthy Building Companies, Inc. for Tessman Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village at Santa Ana College Action
The administration recommends approval of change order #2 for the Tessmann Planetarium upgrade and restroom addition, parking lot 11 expansion and improvements, and Temporary Village at SAC as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.8 Approval of Notice of Completion for Construction Services Agreement, Site Lease, and Facilities Sub-Lease Agreements with McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessmann Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village) Action
The administration recommends approval of the Notice of Completion with McCarthy Building Companies, Inc. for SAC projects (Tessmann Planetarium upgrade and restroom addition, parking lot 11 expansion and improvements, and Temporary Village) as presented.
- *4.9 Ratification of Award of Bid #1263 for Chavez Hall Roof Repairs at Santa Ana College Action
The administration recommends ratification of the award of Bid #1263 to C.I. Services, Inc. as presented.
- *4.10 Approval of Agreement with Leland Saylor Associates for Cost Estimating Consulting Services for Orange Education Center (OEC) Project for Santiago Canyon College (SCC) Action
The administration recommends approval of the agreement with Leland Saylor Associates for cost estimating consulting services for the OEC project for SCC as presented.
- *4.11 Approval of Amendment to Agreement with Ninyo & Moore for Geohazard, Geotechnical, and Material Testing and Inspection Services at Orange Education Center for Santiago Canyon College Action
The administration recommends approval of the amendment with Ninyo & Moore for geohazard, geotechnical, and material testing and inspection services at the OEC for SCC as presented.
- *4.12 Approval of Amendment to Agreement with Tilden-Coil Constructors, Inc. for Preconstruction Consulting Services for Orange Education Center Building Certification Project for Santiago Canyon College Action
The administration recommends approval of the amendment with Tilden-Coil Constructors, Inc. for preconstruction consulting services for the OEC building certification project for SCC as presented.
- *4.13 Approval of Lease Agreement with MelRok Action
The administration recommends approval of the lease agreement with MelRok and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

* Item is included on the Consent Calendar, Item 1.7.

5.0 GENERAL

- *5.1 Approval of First Amendments to Sub-Agreements between RSCCD and Career Technical Education Enhancement Fund (CTE EF) Partnership Colleges in Los Angeles and Orange County Action
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.2 Approval of Sub-Agreements between RSCCD and Career Technical Education Enhancement Fund Partnership Colleges in Los Angeles and Orange County Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.3 Approval of Sub-Agreements between RSCCD and South Orange County Community College District/Irvine Valley College, Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership (CTEp) and Listo America for Deputy Sector Navigator Information Communications Technology (ICT)/Digital Media Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.4 Proposal of Revision to Child Development Services Tuition Structure Information
The revised tuition structure is presented to the board as an information item. After receipt of additional review and comments, it is the administration's intent to present a proposed tuition structure to the board for approval at its May 26, 2015, meeting. If approved, the new tuition structure will be implemented in August 2015.

* Item is included on the Consent Calendar, Item 1.7.

5.5 Approval of Board Legislative Committee Recommendations Action

It is recommended the board review and approve the Board Legislative Committee's recommendations on the following bills:

Support

HR 242 (Sanchez)	The Affordability for Constant and Continual Education to Enhance Student Success Act
AB 288 (Holden)	The College and Career Access Pathways Act
AB 393 (Hernandez, Roger)	Veteran Resource Centers Grant Program
AB 421 (Calderon)	Veterans Counselor
AB 636 (Medina)	Student Safety
AB 889 (Chang)	Concurrent Enrollment
AB 963 (Bonilla)	Protecting CalSTRS Membership and Retiree Service Time
AB 1468 (Baker)	Disability Access

Oppose

SB 373 (Pan)	Full-time Faculty Percentage
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5.6 Approval of Privileges for Student Trustee Action

The administration recommends approval of the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation as the other members of the board;
- The privilege to serve on board committees.

5.7 Reports from Board Committees Information

- Board Facilities Committee
- Board Legislative Committee

5.8 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Interim Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 888
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
4. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property Address: 500 W. Santa Ana Blvd., Santa Ana, California
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Negotiating Parties: CIM Urban Reit Properties I LP Under
Negotiation: Price and Terms of Payment

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

- 6.1 Management/Academic Personnel Action
- Approval of Extension of Interim Assignments
 - Approval of Appointments
 - Ratification of Resignations/Retirements
 - Approval of Changes of Classifications
 - Approval of Stipends
 - Approval of Part-time Hourly New Hires/Rehires
 - Approval of Non-paid Instructors of Record
- 6.2 Classified Personnel Action
- Approval of Professional Growth Increments
 - Approval of Changes in Position
 - Approval of Temporary to Hourly On Going Assignments
 - Ratification of Resignations/Retirements
 - Approval of Temporary Assignments
 - Approval of Changes in Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Community Service Presenters and Stipends
 - Approval of Volunteers
 - Approval of Student Assistant Lists
- 6.3 Public Disclosure of Collective Bargaining Agreement between RSCCD and Classified School Employee Association (CSEA), Chapter 888 (Child Development Teachers) Action
- The administration recommends approval of the collective bargaining agreement with CSEA, Chapter 888, for the period of July 1, 2014, through June 30, 2016.
- 6.4 Adoption of Resolution No. 15-09 authorizing payment to Trustee Absent from Board Meetings Action
- This resolution requests authorization of payment to Ms. Arianna Barrios for her absence from the April 27, 2015, board meeting due to personal business.
- 6.5 Adoption of Resolution No. 15-10 authorizing payment to Trustee Absent from Board Meetings Action
- This resolution requests authorization of payment to Mr. Phillip Yarbrough for his absence from the April 27, 2015, board meeting due to a medical issue.

- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on Tuesday, May, 26, 2015.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, April 27, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:37 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, and Ms. Raquel Manriquez. Ms. Arianna Barrios was not in attendance due to personal business; Mr. Phillip Yarbrough was not in attendance due to a medical issue.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. John Zarske, Academic Senate President, Santa Ana College (SAC).

1.3 Recognition of Santiago Canyon College Student – Mr. Joe Kahn

The board recognized Mr. Joe Khan, student at Santiago Canyon College, for his scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District (RSCCD).

1.4 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hanna and seconded by Ms. Mendoza Yanez to approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez's advisory vote was aye.

1.5 Public Comment

Mr. Morrie Barembaum, Dr. Barry Resnick, Mr. John Smith, and Ms. Roberta Tragarz spoke regarding the agreement with two Saudi Arabia technical colleges and the RSCCD. In addition to her comments, Ms. Tragarz read a statement from her rabbi regarding the Saudi Arabia agreement.

1.5 Public Comment – (cont.)

Mr. George Wright spoke regarding the budget.

1.6 Approval of Minutes – Regular meeting of April 13, 2015 Action

It was moved by Mr. Hanna and seconded by Ms. Alvarez to approve the minutes of the meeting held April 13, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

1.7 Approval of Consent Calendar

It was moved by Ms. Alvarez and seconded by Mr. Solorio to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of New Occupational Therapy Assistant (OTA) Agreement – AFFIRMA Rehabilitation, Inc.

The board approved the new agreement with AFFIRMA Rehabilitation, Inc. in Aliso Viejo, California.

3.2 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Fall 2014

The board confirmed the list of recipients of the SAC Associate Degrees and Certificates for fall 2014 as presented.

3.3 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2014

The board confirmed the list of recipients of the SCC Associate Degrees and Certificates for fall 2014 as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of March 2015.

4.3 Approval of Amendment to Agreement with WLC Architects, Inc. for Professional Design Services for Americans with Disabilities Act (ADA) Compliance and Tenant Improvements at District Office

The board approved the amendment with WLC Architects, Inc. for professional design services for ADA compliance and tenant improvements at the district office as presented.

1.7 Approval of Consent Calendar – (cont.)

- 4.4 Rejection of all Bids for Bid #1248 – Hammond Hall Louvers, Paint, and Windows at Santa Ana College
The board rejected all bids for Bid #1248 – Hammond Hall Louvers, Paint, and Windows at SAC as presented.
- 4.5 Adoption of Resolution No. 15-08 – Agreement for Energy Conservation Services with Climatec Inc. for Energy Management Systems Upgrade at Santiago Canyon College
The board adopted Resolution No. 15-08 – Agreement for Energy Conservation Services with Climatec Inc. for the energy management system upgrades at SCC.
- 4.6 Ratification of Award of Bid #1261 for Door Hardware Upgrade at Buildings A (Administration) and B (Classrooms and Faculty) at Santiago Canyon College
The board ratified the award of Bid #1261 to Montgomery Hardware Company as presented.
- 4.7 Ratification of Award of Bid #1262 for Electrical Panel Replacement at Buildings A (Administration), B (Classrooms and Faculty), and C (Child Development Center) at Santiago Canyon College
The board ratified the award of Bid #1262 to Sunbelt Electric as presented.
- 4.8 Approval of Statement of Work (SOW) for Ad Hoc Consulting and Programming Services – Rose & Tuck
The board approved the agreement for ad hoc consulting and programming between Rose & Tuck and Rancho Santiago Community College District (RSCCD) as presented.
- 4.9 Approval of Donation of Two (2) Double-Wide Portable Classrooms
The board approved the donation of two (2) double-wide portable classrooms to the City of Santa Ana Police Department as presented.
- 4.10 Approval of Purchase Orders
The board approved the purchase order listing for the period March 8, 2015, through April 11, 2015.
- 5.1 Approval of Resource Development Items
The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Child Development Training Consortium (SAC/SCC) - \$7,500
Augmentation
 - Pharmacy Technology Program Mini-Grant (SAC) \$4,900

1.8 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

There were no public comments.

1.9 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for Request for Proposal #1415-94 for the Energy Management Systems Upgrade at Santiago Canyon College.

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

Dr. Erlinda Martinez, President, SAC, was not in attendance due to attending a reception in honor of the award winners for the Awards for Innovation in Higher Education at the State Capitol in Sacramento.

Dr. John Weispenning, President, Santiago Canyon College provided a report to the board, which included notifying the board of the formation of an accreditation taskforce to begin preparations for the follow-up report due in March 2016.

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Interim Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortes, Inter-Club Council President, Santa Ana College
Mr. Hector Soberano, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.7 (Consent Calendar).

5.0 GENERAL

Item 5.1 was approved as part of Item 1.7 (Consent Calendar).

5.2 Reports from Board Committees

Mr. Solorio provided a report on the April 23, 2015, Board Facilities Committee meeting.

Ms. Alvarez provided a report on the April 16, 2015, Orange County Community Colleges Legislative Task Force meeting.

5.3 Board Member Comments

Mr. Solorio reported that at his home he received a summer schedule for Orange Coast College children's classes.

Dr. Rodriguez reported the following will be discussed in closed session:
Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property Address: 500 W. Santa Ana Blvd., California
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Negotiating Parties: CIM Urban Reit Properties I LP
Under Negotiation: Price and Terms of Payment

RECESS TO CLOSED SESSION

The board convened into closed session at 5:35 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Liability Claim (pursuant to Government Code Section 54956.95)
Rejection of Claim – File #EMP15007930 JW
5. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property Address: 500 W. Santa Ana Blvd., California
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Negotiating Parties: CIM Urban Reit Properties I LP
Under Negotiation: Price and Terms of Payment

RECONVENE

The board reconvened at 6:31 p.m.

Closed Session Report

Mr. Hanna reported the board discussed public employment, anticipated litigation, labor negotiations, real property negotiations, and a liability claim, and the board took no reportable action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Alvarez and seconded by Mr. Solorio to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

- Approve Employment Agreements
- Approve Adjusted Effective Dates for Ratification of Resignations/Retirements
- Approve Appointments
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-Paid Instructors of Record

6.2 Classified Personnel

It was moved by Ms. Alvarez and seconded by Mr. Solorio to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

- Approve Revised Job Descriptions
- Approve Out of Class Assignments
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Rejection of Claim

Action

It was moved by Ms. Alvarez and seconded by Mr. Solorio to authorize the chancellor or his designee to reject claim #EMP1500793 JW. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

6.4 Authorization for Board Travel/Conferences

It was moved by Ms. Alvarez and seconded by Mr. Solorio to approve the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on May 11, 2015.

There being no further business, Mr. Labrado declared this meeting adjourned at 6:32 p.m., in honor and remembrance of Mr. Daniel Honneker, former Chair of Economics at Santa Ana College.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 11, 2015

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

**Resolution No. 15-11 in honor of Classified School Employee Week
May 17-23, 2015**

Resolution No. 15-11

WHEREAS, classified professionals provide valuable and essential services to the colleges and students of the Rancho Santiago Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Rancho Santiago Community District's students; and

WHEREAS, classified professionals employed by the Rancho Santiago Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Rancho Santiago Community College District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Rancho Santiago Community College District and declares the week of May 17-23, 2015, as Classified School Employee Week in the Rancho Santiago Community College District.

DATED the 11th day of May, 2015.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees



The mission of the Rancho Santiago Community College District Foundation is to enhance the economic development of our region and to generate revenue to supplement the resources of the district and its two colleges, Santa Ana College and Santiago Canyon College.

- **Transition: Fundraising to Economic Development**
 - Chancellor's Ball, other fundraising events
 - Competing with College Foundations for limited dollars
- **Why Economic Development?**
 - Already receiving donations from corporations for economic development: Wells Fargo, AT&T, Edison, Chase, State Farm (*Many corporate budgets restricted to nonprofit donations*)
 - Hoped new mission would attract new corporate partners to the district and/or foundation board
 - New board members: Chevron (never worked with RSCCD; \$100,000 donation); Wells Fargo, Rutan & Tucker
 - Interest: Chase, Allstate, UPS, FEDEX

- **Challenges:**

- Appreciative of increased corporate participation & donations, but use of funds restricted to small business programs
- Focus solely on donations = no growth potential for the Foundation (10% admin fee)
- Business model not sustainable
 - No growth
 - Limited partners (donations for small business programs)
- **District Goal: Develop New Sources of Revenue**

- **Why International? (1) Long Established Relationships**
 - Hosted international conferences; Mexican presidential debates; in-bound & out-bound trade missions (Government Officials, Education, Industry)
 - International Consortium for Education & Economic Development (ICEED) – Colleges & Industry
 - U.S. Department of Commerce; U.S. Department of State
 - Public & Private Contacts in Mexico, Canada, China, Vietnam, South Korea, Central & South America
- ***We had never capitalized on these relationships***

- **Why International? (2) Demand for U.S. Education & Training**
 - Global research demonstrates a demand for higher education & student mobility is on the rise (World Bank)
 - Education & Training – 1 of top 10 U.S. Exports (out-bound)
 - High demand for U.S. Higher Education & Training (in-bound)
 - California: One of the top destinations for foreign students
 - UC System: Top destination (UCI for Chinese students)
 - SAC / SCC: Strong Engineering, Business & International Business Programs- Top programs for foreign students

- **The Business Plan:**

- (1) Study top markets (India (April) & China (June) 2014)
 - State Department, Embassies, Consultants
- (2) Work with SAC/SCC on planning, branding, target markets, etc
 - Budgeted Foundation resources (paid for new brochures; education recruitment fairs in China (attended by SAC/SCC)
 - Established International Student Recruitment Committee –Syed Rizvi (SCC) & Mark Liang (SAC)
- (3) Form strategic partnerships with our education, government, & industry relationships to create pathways to SAC/SCC
- (4) Work with educational consultants (“agents”) in each country on student recruitment (China & Vietnam)

- **The Business Plan:**

- (5) Develop global “Arm Chair” recruitment strategy
(Mr. Arik Benzino)

- (6) Seek opportunities to provide education & training abroad:
 - Much of the demand for U.S. education & training from developing & emerging economies
 - Development of new revenue streams
 - Opens new markets for student recruitment (branding)
 - Develop new partnerships for delivery of curriculum; training
 - Example: Saudi Arabia consulting opportunity

- **The Business Plan:**

- (6) Seek opportunities to provide education & training abroad:

- Saudi Arabia

- Seeking to improve their Technical College System
 - Studied what other colleges had done
 - Sought experienced in-country partner
 - Assessed current college programs and facilities
 - Presented proposal for improvement
 - RSCCDF granted opportunity to consult at 2 colleges

- **Partnership: Centennial College (Toronto, Canada) – (ICEED)**

- Most successful international student recruiter in Canada
- 6000 international students; 100 countries (excludes ESL)
- \$82 million revenues 14/15

- 2013: Two-day training to RSCCD / SAC / SCC (**at no cost**)
- 2014: Introductions to their educational consultants around the world; Offered their network of 12 offices (**at no cost**)
- Working with China Offices (materials; logistics; translation)
- New: Vietnam Office: Mark Liang (SAC) & Syed Rizvi (SCC) will connect within the next two weeks

- **Partnership: Mr. Arik Benzino, Memeni**
 - (1) International Student Recruitment
 - Develop global online marketing strategy and “communities” for recruitment of students: Russia, Israel, Turkey, Korea, Eastern Europe
 - (2) Saudi Arabia – Effective Delivery of Education
 - Develop strategies to assist in the effective delivery of education & linking college campuses with others around the world

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santa Ana College – Human Services and Technology Division

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of OTA Agreement Renewal – Cornerstone Therapies	
Action:	Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is an agreement renewal for the Occupational Therapy Assistant program. The OTA Program will place no students at the site prior to Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this agreement renewal with Cornerstone Therapies in Huntington Beach, California.

Fiscal Impact:	None	Board Date: May 11, 2015
Prepared by:	Omar Torres, Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into by and between **Cornerstone Therapies**, hereinafter called the Agency, and **Rancho Santiago Community College District**, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE COLLEGE

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.
3. For Background clearance
The District shall inform The Occupational Therapy Assistant Program students of the Background Check requirement and their responsibility of payment.
4. For Student Workers' Compensation
The District shall carry Workers' Compensation Insurance on students of the

District during clinical assignment, and keep records of clinical attendance for audit by the State Workers' Compensation Insurance Fund.

B. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

C. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.

5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and

Agency signers of this agreement, is prohibited.

B. Insurance:

Without limiting the indemnification obligations stated below, each party to the Agreement shall maintain and secure at its own expense comprehensive general liability, property damage insurance, and professional liability of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other part, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provision of the Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.
- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.
- C. Occupational Therapy Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.
- D. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

**District: Rancho Santiago Community
College District**

**Rancho Santiago Community College
District**

2323 N. Broadway
Santa Ana, CA 92706

Agency: Cornerstone Therapies

**Cornerstone Therapies
18700 Beach Blvd. Suite 120,
Huntington Beach, CA 92648**

Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services

Candice S. Huang, OTD, OTR/L

Candice S. Huang, OTD, OTR/L
Occupational Therapy Department Supervisor

Date: _____

Date: April 3, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Student Services**

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of the Cooperative Agreement for the Regents of the University of California/Puente Project and Santa Ana College Puente Project for 2014-2017	
Action:	Request For Approval of Cooperative Agreement	

BACKGROUND

The Puente Project's mission statement describes Puente as an academic preparation program whose mission is to increase the number of educationally disadvantaged students who transfer to four-year colleges and universities, earn college degrees, and return to the community as mentors and leaders of future generations. Since 1981, Puente has provided training and support to campuses throughout the state for three primary areas of service to students: teaching, counseling, and mentoring. At Santa Ana College, these services are integrated within a learning community environment pairing English and counseling courses over 2 semesters, with additional group activities, mentoring by community professionals, and individual counseling provided outside of class. Santa Ana College is one of 56 community colleges with a Puente program, and has one of the longest running Puente programs in the state.

ANALYSIS

Passing rates for the English courses are usually about 75%, and retention rates for program completion are approximately 90% annually. The required college contribution of \$5000 is primarily generated from sharing resources and working closely with other programs within the Transfer Center, which provides student field trips, visits or trips to universities, and community and cultural events. *Additional costs include instruction in FTES generating courses, and a minimal amount of time for program coordination and clerical assistance.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached proposed Cooperative Agreement for the ongoing agreement between the Regents of the University of California/Puente Project and Santa Ana College Puente Project for 2014-2017.

Fiscal Impact:	\$5,000*	Board Date: May 11, 2015
Prepared by:	Sara Lundquist, Ph.D., Vice President of Student Affairs Micki Bryant, Ph.D., Dean of Counseling	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor	

COOPERATIVE AGREEMENT NO.: 14-PUENTE-CC-45

between

**The Regents of the University of California
PUENTE PROJECT**

and

**Rancho Santiago Community College District
on behalf of
SANTA ANA COLLEGE**

Fiscal Years 2014-15, 2015-16, 2016-17

THIS AGREEMENT is entered into between The Regents of the University of California (hereinafter called "The Regents"), on behalf of the Puente Project (hereinafter called "Puente"), and the Rancho Santiago Community College District on behalf of **Santa Ana College** (hereinafter called "Recipient").

WHEREAS, The Regents of the University of California, Center for Educational Partnerships administer Puente, which has established guidelines for Puente community college programs, provides training for Recipient personnel who are implementing these programs, and requires Recipients to meet certain reporting requirements; and

WHEREAS, The mission of Puente is to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations; and

WHEREAS, The California Community Colleges and The Regents have entered into an agreement which calls for increased transfers to the University of California and expansion of Puente;

NOW THEREFORE, the parties mutually agree as follows:

I. PERIODS OF PERFORMANCE

This Agreement shall be in effect from July 1, 2014 to June 30, 2017.

II. STATEMENT OF WORK

Recipient and Puente shall work together to continue to provide a program for educationally disadvantaged students at Santa Ana College.

The current Puente *Community College Program Implementation Guidelines* is incorporated into this Agreement by reference as though set forth in full and outlines program responsibilities, roles, and expectations for Puente, Recipient, and their staffs in detail. Puente and Recipient agree to follow these Guidelines and the provisions set forth herein in conducting a Puente program. In case of inconsistencies between this Agreement and the Guidelines, this Agreement takes precedence. No changes in the Puente model shall be made without the agreement of The Regents' Puente Executive Director.

Puente will provide continued support in the form of instructor, counselor, and mentor training as described in Attachment B. Recipient will comply with all terms set forth in this Agreement.

III. AWARD AMOUNT AND PAYMENT

The Regents will provide **mentor support funds of \$1,500** for each fiscal year within the period stated above.

If sufficient funds are not appropriated by the State of California for this program, or if funding for any fiscal year is reduced or deleted, this Agreement shall either be cancelled pursuant to the applicable Agreement termination provisions or amended to reflect a reduction in funds.

IV. FINANCIAL ACCOUNTING, RECORDS, REPORTS

- A. Funds provided under this Agreement are to be used for mentor activities such as field trips, meetings, and orientations, including food during these functions. Funds may not be used for office furniture (such as, file cabinets, desks, tables, chairs) or for office renovations or construction, or equipment (e.g., computers and printers).
- B. Interest earned on funds provided through this Agreement may only be used for purposes of the project herein supported. Any unexpended funds must be returned to the University of California. The check, made out to the Regents of the University of California, and remitted to the Puente Statewide Office by September 30 for each fiscal year.

- C. Allowable costs and financial administration shall be governed by Recipient’s institutional standards and those set forth in this Agreement.
- D. Recipient shall maintain accounts, records, and other evidence pertaining to all costs incurred for the Puente program, including those covered from other sources.
- E. The Regents/Puente shall have access to and the right to examine and audit any directly pertinent books, documents, papers and records for three years after expiration or termination of this Agreement.
- F. Financial reports and line item budgets may be periodically requested by the Puente Executive Director for programmatic reasons.

V. PROGRAMMATIC REPORTING REQUIREMENTS

Recipient will provide student and college data necessary to determine the impact of Puente. Data collected include, but are not limited to: student information forms, student activities surveys, official grades for each term, student update forms, and statistics regarding the college’s ethnic breakdown, retention/graduation rates, and transfer rates. Students will also participate in interviews, complete questionnaires, and/or complete other assessment instruments necessary to determine the outcome of Puente. In no case will data be collected which identifies individual students without a release form signed by the student.

Data Collection Schedule: Because Puente staff coordinates data collection and reporting for both college and high school Puente programs, it is critical that the due dates be observed. Data is collected twice each year, with forms mailed from Puente in October and April. The counselor or instructor should return the SIBF forms, the student update forms and the official grade sheets to the Puente State Office as designated below.

FALL TERM:

<u>Item</u>	<u>Due Date</u>
Student Online Registration	October 29, 2014
Official Grade Sheet	End of term

SPRING TERM:

<u>Item</u>	<u>Due Date</u>
New Student Online Registration	March 30, 2015
Continuing Student Spring Survey	March 30, 2015
Official Grade Sheet	End of term

VI. COLLECTION OF INFORMATION

In cases where the Recipient collects information by interview or by questionnaire from students, parents, or the public in connection with Puente, the Recipient may not, without prior written approval from The Regents, represent in any way that information is being collected by or for The Regents and Puente.

VII. PUBLICATION AND ACKNOWLEDGMENT OF PARTICIPATION IN THE REGENTS' PUENTE PROGRAM

The Recipient may publish results of its local Puente site activity provided that such publications (printed, visual, or sound) contain an acknowledgment of participation in the Puente program, administered by The Regents, and a statement that findings, conclusions, and recommendations are those of the author or Recipient personnel only and do not necessarily represent the view of The Regents and the Puente State Office. Two copies of all such publications must be furnished to the Puente Executive Director following publication. Such publications include sections of larger reports which describe Recipient activities.

VIII. USE OF PUENTE NAME

It is hereby recognized that the use of the term "Puente Project" is to apply only to programs that have been authorized by the Puente Executive Director. The Recipient must advise the Puente Executive Director or his designee of any planned proposals which solicit funds for the Puente program or any program which is modeled on Puente as soon as feasible.

Any public announcements using a press release must receive prior authorization from the Puente Executive Director or his designee.

Any publication produced by the Recipient which includes a description of Puente shall use *either* of the following descriptions, ad verbatim:

“The Puente Project is a national-award winning program that has helped tens of thousands of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. Begun in 1981, Puente combines accelerated instruction, intensive academic counseling, and mentoring by members of the community.”

“The Puente Project helps to prepare educationally disadvantaged students for college admission and success through its combination of accelerated instruction, intensive academic counseling, and mentoring by members of the community.”

If a more-in-depth description (for example, a brief history of the program, numbers of students and sites served, etc.) or if a deviation from this standard description is requested, the Recipient will contact the Puente State Office (510) 664-9190.

IX. INDEMNIFICATION

Recipient shall defend, indemnify, and hold Puente, The Regents, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Recipient, its officers, employees, or agents.

The Regents shall defend, indemnify, and hold Recipient, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of The Regents, its officers, employees, or agents.

X. INSURANCE

The Recipient at its sole cost and expense, shall insure its activities in connection with this Agreement and obtain, keep in force and maintain insurance as follows:

A. Commercial Form General Liability Insurance (contractual liability included) with limits as follows:

(a) Each Occurrence	\$1,000,000
(b) Products/Completed Operations Aggregate	\$3,000,000
(c) Personal and Advertising Injury	\$1,000,000
(d) General Aggregate	\$3,000,000

If the above insurance is written on a claims-made form, it shall continue for three (3) years following termination of this Agreement. The insurance shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement.

- B. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit no less than one million (\$1,000,000) per occurrence if using automobiles in conducting research under this Agreement.
- C. Workers' Compensation as required under California State law.
- D. Commercial Blanket Bond with a limit not less than the amount of grant funds provided by this Agreement in Recipient's possession at any one time covering all employees of Recipient, including coverage to protect money and securities as found in a Comprehensive Crime Policy.
- E. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of The Regents and the Recipient against other insurable risks relating to performance of the agreement.
- F. The coverages required under this Article shall not in any way limit the liability of the Recipient.
- G. The coverages referred to under (1) and (2) of this Article shall name “The Regents of the University of California” as Additionally Insured. Such a provision, however, shall apply only in proportion to and to the extent of the negligent acts or omissions of Recipient, its officers, employees, and agents. A thirty (30)-day advance written notice (10 days for non-payment of premium) to The Regents of any modification, change or cancellation of any of the above insurance coverages is required.

XI. AFFIRMATIVE ACTION/NON-DISCRIMINATION

Recipient agrees that when applicable, the following are incorporated herein as though set forth in full: the non-discrimination and affirmative action clauses contained in Executive Order 11246, as amended, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations contained in Title 41, part 60-1.4 of the Code of Federal Regulations, as amended; the non-discrimination and affirmative action clause

contained in Section 503 of the Rehabilitation Act of 1973, as amended, relative to the employment and advancement in employment of qualified individual(s) with a disability without discrimination, and the implementing rules and regulations in Title 41, part 60-741.5 of the Code of Federal Regulations; the non-discrimination and affirmative action clause of the Vietnam Era Veterans Readjustment Assistance Act of 1974 relative to the employment and advancement in employment of qualified disabled veterans, recently separated veterans, Vietnam era veterans, veterans who served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized, and Armed Forces service medal veterans, without discrimination, and the implementing rules and regulations in Title 41, parts 60-250.5 and 60-300.5 of the Code of Federal Regulations; Title II of the Genetic Information Nondiscrimination Act of 2008 which prohibits employment discrimination based on genetic information (including family medical history); and the nondiscrimination clause required by California Government Code Section 12990(c) relative to equal employment opportunity for all persons without regard to race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition (cancer-related or genetic characteristics), marital status, sex (including but not limited to pregnancy and gender identity), age, or sexual orientation, and the implementing rules and regulations of Title 2, Division 4, Chapter 5, Section 8107 of the California Code of Regulations.

XII. TERMINATION

Either party may terminate this Agreement in whole or in part without cause upon 30 days advance written notice to the other party. Unexpended advance payment balances must be returned to The Regents within 60 days of termination.

XIII. AMENDMENTS

All amendments or modifications to this Agreement shall be by mutual consent of the parties and shall be in writing.

XIV. PROJECT PERSONNEL AND OTHER INFORMATION

The following staff are the contacts to resolve any issues arising through activities conducted under this agreement.

The Regents'/Puente Contacts

Program Matters

Julia Vergara Director, Puente Comm College Programs (510) 664-9912 julia.vergara@berkeley.edu

Fiscal and Contractual Matters

Synta Bogan Financial Analyst, Puente Project (510) 664-9953 synta@berkeley.edu

Recipient Contacts (Please fill out contact information below.)

Program Matters

Name:	Title:	Email:
Micki Bryant, Ph.D.	Dean of Counseling	bryant_micki@sac.edu

Fiscal and Contractual Matters

Name:	Title:	Email:
Peter J. Hardash	Vice Chancellor, Bus Operations/ Fiscal Services	hardash_peter@rscdd.edu

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Authorized Representative for the Recipient

Authorized Representative for The Regents

Signature: _____ Date: _____

Signature: _____ Date: _____

Name: Peter J. Hardash

Name: _____

Title: Vice Chancellor of Business Operations/Fiscal Services

Title: _____

Attachment A**RESPONSIBILITIES OF THE RECIPIENT**

Recipient shall be responsible for the following:

A. Training and Field Trip Days

1. Recipient shall offer a two-semester sequence of courses consisting of Pre-English 1A (or its equivalent) in the fall 2014, 2015 and 2016 and English 1A (or its equivalent) in the spring 2015, 2016 and 2017 for designated Puente students, who qualify using the English class assessment process for the Community College(s), and as outlined in the Puente *Community College Program Implementation Guidelines*.
2. Recipient shall provide services including teaching, counseling, and mentoring components to first-year Puente students, and counseling and follow-up services until the student transfers to a four-year college or leaves the Recipient.
3. Recipient agrees to release counselor(s) and instructor(s) to attend all required Puente training sessions and to take students on field trips to colleges and cultural events. New team members selected for Puente shall participate in the assigned Puente Summer Institute (PSI), a weeklong, residential, mandatory training in June 2015, 2016 and 2017.
4. Recipient agrees to schedule each semester a Puente-linked Personal Development/Guidance (PD) course taught by the Puente counselor.

B. Staffing

Recipient shall select and hire the following staff:

1. A full-time **Writing Instructor** whose schedule enables him or her to be a full team participant over at least a one-year period (Pre-English 1A, fall, and English 1A, spring, courses). The Writing Instructor shall be assigned to the Puente class and shall also receive reassigned time equal to a composition class for Puente co-coordination.
2. A full-time **Counselor** assigned 50% to the Puente program and 50% to general counseling. The 50% non-Puente assignment should not be for coordinating or managing another major program assignment, such as the transfer center.
3. **Clerical assistance** for Puente of at least 10 hours a week.

In order to assure that students receive continuity of program services, temporary, part-time, or hourly counselors or writing instructors will not be approved.

Teaching and counseling staff will be selected in consultation with Puente. This consultation process may include an on-site interview and/or classroom observation by Puente state or regional office staff. Recipient maintains final selection discretion.

Any changes in Recipient's teaching or counseling staff must be discussed in advance with the Puente Executive Director or his designee. Personnel changes or additions made without prior consultation may result in the Recipient paying for the cost of training the replacement staff. This cost is \$3000 per person.

Recipient shall consult with the Puente Community College Director or his designee if any additional staff (reading and math instructors, tutorial or mentoring personnel) will be working on the Puente project.

C. Office and Administrative Support

Recipient shall provide office and administrative support in accordance with the following:

1. Recipient shall contribute, from its own resources, Title V funds or through shared resources such as the transfer center, annual program-operating costs of at least \$5,000 for student field trips, trips to universities, participation in the annual student motivational conference, mentor, academic and cultural activities, food, office supplies, books and curriculum materials.
2. Recipient is responsible for providing office space in the counseling department area for the counselor, including access to a computer terminal for scheduling and counseling students. Office and equipment shall be provided by the beginning of the first day of instruction of 2014, 2015 and 2016.
3. Recipient agrees to provide office space and access to a computer terminal for clerical assistance. Office and equipment shall be provided by the first day of instruction of 2014, 2015 and 2016.
4. Recipient is responsible for providing access to long distance and fax telephone and email services for the counselor, instructor, and person(s) providing clerical assistance to support the Puente program.
5. Recipient shall provide direct administrative oversight of the Puente administrative/program operational funds, and agrees to provide to the Puente on-site team access and authority to spend stated funds. The Recipient share of the Puente operating costs shall be in place by September 15 for each fiscal year.

D. Reporting Requirements

Recipient shall submit reports as specified by The Regents' Puente Office as described in Articles V and VI of this Agreement.

Attachment B**RESPONSIBILITIES OF PUENTE**

Puente shall be responsible for the following:

A. Training

Puente will provide the following staff development programs at no cost to Recipient:

1. Puente Summer Institute: Initial mandatory training (weeklong, residential) for new counselors and writing instructors selected to participate in Puente. Training program will include instruction on improving student writing, incorporating literature focusing on the Mexican American and Latino experience, as well as other multicultural literature; effective counseling strategies; incorporating mentoring into the curriculum; working as a team to establish and implement the program; and program accountability.
2. Ongoing training for instructors, counselors and mentor coordinators (where applicable) participating in Puente, consisting of at least two regional or statewide training sessions and area network meetings annually as needed.
3. Ongoing support and resources for training.
4. Ongoing support provided by Puente regional or state office staff through site visitations, telephone, fax and email consultations.
5. Instructor and counselor resource materials and mentor recruitment materials.

B. Assessment

Puente will provide ongoing program assessment, including student outcome data analysis, statewide and local site assessment, data collection and reports, provided that the site teams and district office deliver student data.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTIAGO CANYON COLLEGE – ORANGE EDUCATION CENTER**

To: Board of Trustees	Date: 5/11/15
Subject: Approval of One Year Extension of Inmate Education Program with County of Orange	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District collaborates with the County of Orange Sheriff’s Department to provide an Inmate Education Program in the Orange County Jails. The program has three components (hence three contracts):

1. The vocational education component provides training services for up to 213,793 student attendance hours with an hourly rate of \$1.45 (District contract #SCC-10-011; Sheriff contract #MA-060-10012680).
2. The general education component provides educational services for up to 248,000 hours of student attendance, at an hourly rate of \$0.50 (District contract #SCC-10-013; Sheriff contract #MA-060-10012685)
3. The GED testing component allows the administration of up to 200 tests at a cost of \$21.00 per test (District contract #SCC-10-012; Sheriff contract #MA-060-10012861).

The contract agreements for the three components are scheduled to end June 30, 2015 and the Sheriff has requested a one-year extension of the program through June 30, 2016. During the one year extension, the rates of each contract will be reviewed and negotiated.

ANALYSIS

The following program components of the Inmate Education Program with the County of Orange Sheriff’s Department will be extended by one year. During the one year extension, the student attendance hours per fiscal year, the hourly rates and the cost per GED test will be reviewed and negotiated.

Mary Walker, Interim Dean of Instruction and Student Services, is the project administrator.

RECOMMENDATION

It is recommended that the Board of Trustees approve the one year extension of the three components for the Inmate Education Program with the County of Orange through June 30, 2016.

Fiscal Impact: None	Board Date: 5/11/15
Item Prepared by: Jose Vargas, Vice President, Continuing Education, Santiago Canyon College	
Item Submitted by: John Weispfenning, Ph.D., President	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

AMENDMENT NUMBER ONE
TO
CONTRACT MA-060-10012680
BETWEEN THE
COUNTY OF ORANGE
AND
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

This AMENDMENT NUMBER ONE to Contract number MA-060-10012680 (hereinafter "AMENDMENT NUMBER ONE") between the County of Orange, a political subdivision of the State of California (hereinafter "COUNTY") and Rancho Santiago Community College District (hereinafter "CONTRACTOR") with a place of business at 2323 N. Broadway, Santa Ana, CA 92706, is made and entered upon execution of all necessary signatures.

RECITALS

WHEREAS, COUNTY and CONTRACTOR executed a Contract for Education Programs on June 22, 2010, as Contract Number MA-060-10012680 (hereinafter "ORIGINAL CONTRACT") for a five (5) year term of July 1, 2010 through and including June 30, 2015; and

WHEREAS, COUNTY desires to amend the ORIGINAL CONTRACT, by extending it for a one-year term of July 1, 2015 through and including June 30, 2016 and the CONTRACTOR has agreed to provide these services at the rates set forth in the ORIGINAL CONTRACT and shall be valid until June 30, 2016, unless a rate adjustment is agreed upon by both Parties;

NOW THEREFORE, in consideration of the mutual obligations set forth herein, both COUNTY and CONTRACTOR agree as follows:

1. ARTICLES

- a. Paragraph B, Section "TERM", of the ORIGINAL CONTRACT is amended to read in its entirety as follows:

The term of this Contract shall be for six (6) years, commencing on July 1, 2010 through and including June 30, 2016, unless earlier terminated by either Party in the manner set forth herein. This Contract is non-renewable.

- b. Paragraph D – Section "RESPONSIBILITIES OF DISTRICT", of the ORIGINAL CONTRACT is amended as follows:

2. DISTRICT shall provide instruction for the following subjects, not to exceed 213,793 attendance hours per fiscal year. DISTRICT agrees to review and negotiate the attendance hours per fiscal year during the extension of the Contract term, at the request of the County.

County shall give thirty (30) day notice if requesting a change in the attendance hours per fiscal year.

- c. Paragraph G – Section “PAYMENT”, of the ORIGINAL CONTRACT is amended as follows:

DISTRICT shall reimburse COUNTY for the use of staff and facilities at the rate of \$1.45 per student attendance hour, up to a maximum of 213,793 hours (\$310,000.00) per fiscal year. The hours claimed under this Contract must be certified to DISTRICT for actual attendance during the preceding month for all properly enrolled students. Such payment is considered full payment to cover all of County’s Contract cost of operating the instructional programs covered by this Contract. DISTRICT agrees to review and negotiate the rate per student attendance hour and the maximum of hours per fiscal year during the extension of the Contract, at the request of County.

County shall give thirty (30) day notice if a change in the rate per student attendance hour and the maximum of hours per fiscal year are requested

- d. Paragraph J – Section “ALTERATION OF TERMS”, of the ORIGINAL CONTRACT is amended as follows:

This Contract fully expresses all understanding of DISTRICT and COUNTY, with respect to the subject matter of this Agreement and shall constitute the total Agreement between the Parties for these purposes. No addition to, or alteration of the terms of this Contract shall be valid unless made in writing, formally approved and executed by duly Authorized Agents of Both Parties. DISTRICT agrees that additional or alteration of the terms of this Agreement shall be considered and made in writing to be valid and must formally be approved and executed by dully Authorized Agents of both Parties.

County shall give thirty (30) day notice if additional or alterations of the terms are requested.

- 2. A true and correct copy of the ORIGINAL CONTRACT (Contract Number MA-060-10012860) is attached hereto as Exhibit A and incorporated by this reference.
- 3. All other provisions of the ORIGINAL CONTRACT, except as amended herein and to the extent they are not inconsistent with this AMENDMENT NUMBER ONE, remain unchanged and in full force and effect. All obligations of the Parties that would have been terminated on June 30, 2015 are hereby extended to June 30, 2016.

IN WITNESS WHEREOF, the Parties have executed AMENDMENT NUMBER ONE to Contract Number MA-060-10012860.

Contractor: Rancho Santiago Community College District

By: _____ Title: _____

Print Name: _____ Date: _____

Contractor*: Rancho Santiago Community College District

By: _____ Title: _____

Print Name: _____ Date: _____

*If a corporation, the document must be signed by two corporate officers. The first signature must be either the Chairman of the Board, President, or any Vice President. The second signature must be the secretary, an assistant secretary, the Chief Financial Officer, or any assistant treasurers. **In the alternative, a single corporate signature is acceptable when accompanied by a corporate document demonstrating the legal authority of the signature to bind the company.**

County Of Orange

A political subdivision of the State of California



Sheriff-Coroner Department

By: _____ Title: _____

Print Name: _____ Date: _____

Approved by the Board of Supervisors: _____

Approved as to Form
Office of the County Counsel

by: _____
Deputy

EXHIBIT A

ORIGINAL CONTRACT (Contract Number MA-060-10012860)

Rancho Santiago Comm Coll District

Board Meeting of 05/11/15

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 04/15/15 Thru 04/28/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62027	General Fund Unrestricted	610.47	0.00	610.47	92*0426384	92*0426386
62030	General Fund Unrestricted	426.71	0.00	426.71	92*0426389	92*0426395
62031	General Fund Unrestricted	3,377.52	0.00	3,377.52	92*0426396	92*0426403
62032	General Fund Unrestricted	1,232.77	0.00	1,232.77	92*0426404	92*0426405
62033	General Fund Unrestricted	9,430.93	0.00	9,430.93	92*0426411	92*0426417
62034	General Fund Unrestricted	896.01	0.00	896.01	92*0426418	92*0426423
62035	General Fund Unrestricted	13,689.51	0.00	13,689.51	92*0426424	92*0426427
62036	General Fund Unrestricted	38,161.92	0.00	38,161.92	92*0426429	92*0426430
62045	General Fund Unrestricted	2,782.08	0.00	2,782.08	92*0426458	92*0426467
62046	General Fund Unrestricted	2,896.20	0.00	2,896.20	92*0426468	92*0426476
62050	General Fund Unrestricted	3,461.29	0.00	3,461.29	92*0426501	92*0426504
62051	General Fund Unrestricted	12,603.98	0.00	12,603.98	92*0426507	92*0426512
62052	General Fund Unrestricted	1,309.58	0.00	1,309.58	92*0426515	92*0426519
62053	General Fund Unrestricted	2,530.22	0.00	2,530.22	92*0426520	92*0426526
62062	General Fund Unrestricted	110,850.28	0.00	110,850.28	92*0426563	92*0426662
62063	General Fund Unrestricted	34,702.30	0.00	34,702.30	92*0426663	92*0426725
62064	General Fund Unrestricted	61,137.00	0.00	61,137.00	92*0426726	92*0426825
62065	General Fund Unrestricted	58,047.15	0.00	58,047.15	92*0426826	92*0426925
62066	General Fund Unrestricted	48,117.24	0.00	48,117.24	92*0426926	92*0427016
62067	General Fund Unrestricted	42,556.55	0.00	42,556.55	92*0427017	92*0427119
62069	General Fund Unrestricted	22,353.00	0.00	22,353.00	92*0427138	92*0427143
62071	General Fund Unrestricted	2,170.93	0.00	2,170.93	92*0427157	92*0427161
62072	General Fund Unrestricted	79.69	0.00	79.69	92*0427167	92*0427167
62073	General Fund Unrestricted	10,329.32	0.00	10,329.32	92*0427173	92*0427174
62075	General Fund Unrestricted	2,070.50	0.00	2,070.50	92*0427190	92*0427198
62076	General Fund Unrestricted	3,333.60	0.00	3,333.60	92*0427199	92*0427217
62077	General Fund Unrestricted	2,156.20	0.00	2,156.20	92*0427218	92*0427221
62081	General Fund Unrestricted	2,761.25	0.00	2,761.25	92*0427228	92*0427231
62083	General Fund Unrestricted	2,151.95	0.00	2,151.95	92*0427246	92*0427252
62084	General Fund Unrestricted	5,100.50	0.00	5,100.50	92*0427253	92*0427262
62085	General Fund Unrestricted	54,953.18	0.00	54,953.18	92*0427263	92*0427263
62086	General Fund Unrestricted	1,794.88	0.00	1,794.88	92*0427264	92*0427270
62087	General Fund Unrestricted	6,309.21	0.00	6,309.21	92*0427271	92*0427282
62088	General Fund Unrestricted	6,186.37	0.00	6,186.37	92*0427283	92*0427289
62089	General Fund Unrestricted	671.66	0.00	671.66	92*0427290	92*0427292
62092	General Fund Unrestricted	1,833.00	0.00	1,833.00	92*0427323	92*0427323
62095	General Fund Unrestricted	205.00	0.00	205.00	92*0427326	92*0427326
62097	General Fund Unrestricted	28.47	0.00	28.47	92*0427336	92*0427336
62098	General Fund Unrestricted	386.72	0.00	386.72	92*0427339	92*0427339
62100	General Fund Unrestricted	10,750.00	0.00	10,750.00	92*0427358	92*0427358
62101	General Fund Unrestricted	7,682.34	0.00	7,682.34	92*0427361	92*0427364

Checks Written for Period 04/15/15 Thru 04/28/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62102	General Fund Unrestricted	984.00	0.00	984.00	92*0427365	92*0427365
62103	General Fund Unrestricted	36,000.00	0.00	36,000.00	92*0427372	92*0427372
62109	General Fund Unrestricted	4,967.82	0.00	4,967.82	92*0427386	92*0427389
62111	General Fund Unrestricted	268.52	0.00	268.52	92*0427393	92*0427393
62112	General Fund Unrestricted	476.38	0.00	476.38	92*0427396	92*0427396
62115	General Fund Unrestricted	3,075.10	0.00	3,075.10	92*0427424	92*0427432
62116	General Fund Unrestricted	1,456.58	0.00	1,456.58	92*0427433	92*0427447
62117	General Fund Unrestricted	84,933.68	0.00	84,933.68	92*0427449	92*0427450
62119	General Fund Unrestricted	2,859.30	0.00	2,859.30	92*0427461	92*0427470
62120	General Fund Unrestricted	1,804.60	0.00	1,804.60	92*0427471	92*0427480
62121	General Fund Unrestricted	1,510.60	0.00	1,510.60	92*0427481	92*0427490
62122	General Fund Unrestricted	3,717.20	0.00	3,717.20	92*0427491	92*0427501
62125	General Fund Unrestricted	7,420.73	0.00	7,420.73	92*0427520	92*0427520
62127	General Fund Unrestricted	750.00	0.00	750.00	92*0427531	92*0427531
62128	General Fund Unrestricted	1,213.00	0.00	1,213.00	92*0427532	92*0427536
62131	General Fund Unrestricted	3,453.78	0.00	3,453.78	92*0427541	92*0427551
62132	General Fund Unrestricted	7,204.46	0.00	7,204.46	92*0427552	92*0427557
62133	General Fund Unrestricted	1,778.95	0.00	1,778.95	92*0427558	92*0427563
62134	General Fund Unrestricted	1,422.42	0.00	1,422.42	92*0427564	92*0427569
62135	General Fund Unrestricted	16,078.14	0.00	16,078.14	92*0427570	92*0427575
62136	General Fund Unrestricted	48,663.71	0.00	48,663.71	92*0427576	92*0427579
62140	General Fund Unrestricted	1,798,173.59	0.00	1,798,173.59	92*0427594	92*0427595
62142	General Fund Unrestricted	106,243.33	0.00	106,243.33	92*0427597	92*0427599
62143	General Fund Unrestricted	486.42	0.00	486.42	92*0427600	92*0427600
62144	General Fund Unrestricted	500.00	0.00	500.00	92*0427601	92*0427601
62145	General Fund Unrestricted	3,349.04	0.00	3,349.04	92*0427602	92*0427608
62146	General Fund Unrestricted	1,773.04	0.00	1,773.04	92*0427609	92*0427615
62147	General Fund Unrestricted	14,124.59	0.00	14,124.59	92*0427616	92*0427625
62148	General Fund Unrestricted	926.74	0.00	926.74	92*0427626	92*0427628
62149	General Fund Unrestricted	1,700.19	0.00	1,700.19	92*0427633	92*0427638
62151	General Fund Unrestricted	2,210.52	0.00	2,210.52	92*0427651	92*0427651
62152	General Fund Unrestricted	74,354.88	0.00	74,354.88	92*0427654	92*0427658
62153	General Fund Unrestricted	331.79	0.00	331.79	92*0427664	92*0427668
Total Fund 11 General Fund Unrestricted		<u>\$2,826,340.58</u>	<u>\$0.00</u>	<u>\$2,826,340.58</u>		

Checks Written for Period 04/15/15 Thru 04/28/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62026	General Fund Restricted	1,807.59	0.00	1,807.59	92*0426382	92*0426383
62030	General Fund Restricted	188.20	0.00	188.20	92*0426392	92*0426393
62032	General Fund Restricted	2,409.80	0.00	2,409.80	92*0426406	92*0426410
62033	General Fund Restricted	1,962.29	0.00	1,962.29	92*0426416	92*0426416
62035	General Fund Restricted	3,500.00	0.00	3,500.00	92*0426428	92*0426428
62047	General Fund Restricted	1,779.52	0.00	1,779.52	92*0426477	92*0426483
62048	General Fund Restricted	1,159.68	0.00	1,159.68	92*0426484	92*0426490
62049	General Fund Restricted	1,076.93	0.00	1,076.93	92*0426492	92*0426497
62050	General Fund Restricted	12,817.36	0.00	12,817.36	92*0426498	92*0426505
62051	General Fund Restricted	13,077.03	0.00	13,077.03	92*0426506	92*0426509
62052	General Fund Restricted	1,561.35	0.00	1,561.35	92*0426513	92*0426518
62054	General Fund Restricted	687.03	0.00	687.03	92*0426527	92*0426535
62068	General Fund Restricted	773.64	0.00	773.64	92*0427120	92*0427137
62069	General Fund Restricted	13,834.01	0.00	13,834.01	92*0427139	92*0427141
62070	General Fund Restricted	5,277.30	0.00	5,277.30	92*0427144	92*0427156
62071	General Fund Restricted	430.89	0.00	430.89	92*0427158	92*0427158
62072	General Fund Restricted	2,881.22	0.00	2,881.22	92*0427162	92*0427169
62073	General Fund Restricted	44,975.00	0.00	44,975.00	92*0427170	92*0427172
62074	General Fund Restricted	3,147.57	0.00	3,147.57	92*0427175	92*0427189
62077	General Fund Restricted	1,600.00	0.00	1,600.00	92*0427220	92*0427220
62081	General Fund Restricted	6,391.15	0.00	6,391.15	92*0427229	92*0427232
62082	General Fund Restricted	5,331.15	0.00	5,331.15	92*0427233	92*0427245
62084	General Fund Restricted	612.80	0.00	612.80	92*0427259	92*0427259
62089	General Fund Restricted	1,820.79	0.00	1,820.79	92*0427293	92*0427301
62090	General Fund Restricted	1,289.18	0.00	1,289.18	92*0427302	92*0427309
62091	General Fund Restricted	5,317.31	0.00	5,317.31	92*0427310	92*0427319
62092	General Fund Restricted	234.82	0.00	234.82	92*0427320	92*0427322
62096	General Fund Restricted	644,046.40	0.00	644,046.40	92*0427327	92*0427331
62097	General Fund Restricted	2,155.33	0.00	2,155.33	92*0427332	92*0427335
62098	General Fund Restricted	1,917.16	0.00	1,917.16	92*0427337	92*0427343
62099	General Fund Restricted	17,125.76	0.00	17,125.76	92*0427344	92*0427352
62100	General Fund Restricted	39,561.00	0.00	39,561.00	92*0427353	92*0427359
62102	General Fund Restricted	3,219.26	0.00	3,219.26	92*0427366	92*0427371
62103	General Fund Restricted	13,628.02	0.00	13,628.02	92*0427374	92*0427374
62110	General Fund Restricted	12,218.79	0.00	12,218.79	92*0427390	92*0427391
62111	General Fund Restricted	686.63	0.00	686.63	92*0427392	92*0427394
62112	General Fund Restricted	2,477.26	0.00	2,477.26	92*0427395	92*0427405
62113	General Fund Restricted	967.80	0.00	967.80	92*0427406	92*0427414
62114	General Fund Restricted	2,341.65	0.00	2,341.65	92*0427415	92*0427423
62116	General Fund Restricted	801.17	0.00	801.17	92*0427434	92*0427445
62117	General Fund Restricted	750.00	0.00	750.00	92*0427448	92*0427448

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62118	General Fund Restricted	4,330.24	0.00	4,330.24	92*0427451	92*0427460
62124	General Fund Restricted	10,449.17	0.00	10,449.17	92*0427506	92*0427517
62125	General Fund Restricted	4,546.94	0.00	4,546.94	92*0427518	92*0427519
62126	General Fund Restricted	1,063.62	0.00	1,063.62	92*0427521	92*0427528
62127	General Fund Restricted	734.40	0.00	734.40	92*0427529	92*0427530
62137	General Fund Restricted	23,502.10	0.00	23,502.10	92*0427580	92*0427582
62147	General Fund Restricted	7,856.62	0.00	7,856.62	92*0427621	92*0427623
62148	General Fund Restricted	1,527.03	0.00	1,527.03	92*0427627	92*0427632
62149	General Fund Restricted	344.41	0.00	344.41	92*0427639	92*0427639
62150	General Fund Restricted	945.54	0.00	945.54	92*0427640	92*0427646
62151	General Fund Restricted	19,206.72	0.00	19,206.72	92*0427647	92*0427650
62152	General Fund Restricted	9,465.00	0.00	9,465.00	92*0427653	92*0427653
62153	General Fund Restricted	1,308.46	0.00	1,308.46	92*0427660	92*0427672
Total Fund 12 General Fund Restricted		<u>\$963,120.09</u>	<u>\$0.00</u>	<u>\$963,120.09</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62033	GF Unrestricted One-Time Func	1,500.00	0.00	1,500.00	92*0426414	92*0426414
62034	GF Unrestricted One-Time Func	594.00	0.00	594.00	92*0426419	92*0426419
62049	GF Unrestricted One-Time Func	559.98	0.00	559.98	92*0426491	92*0426491
62071	GF Unrestricted One-Time Func	700.53	0.00	700.53	92*0427159	92*0427159
62101	GF Unrestricted One-Time Func	1,944.00	0.00	1,944.00	92*0427360	92*0427360
62102	GF Unrestricted One-Time Func	783.00	0.00	783.00	92*0427367	92*0427367
62103	GF Unrestricted One-Time Func	7,500.00	0.00	7,500.00	92*0427373	92*0427373
62141	GF Unrestricted One-Time Func	20,898.96	0.00	20,898.96	92*0427596	92*0427596
62151	GF Unrestricted One-Time Func	7,300.00	0.00	7,300.00	92*0427652	92*0427652
62152	GF Unrestricted One-Time Func	10,526.87	0.00	10,526.87	92*0427659	92*0427659
Total Fund 13 GF Unrestricted One-Time		<u>\$52,307.34</u>	<u>\$0.00</u>	<u>\$52,307.34</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62028	Child Development Fund	8,595.00	0.00	8,595.00	92*0426387	92*0426387
62037	Child Development Fund	6,300.85	0.00	6,300.85	92*0426431	92*0426437
62038	Child Development Fund	7,259.00	0.00	7,259.00	92*0426438	92*0426441
62039	Child Development Fund	1,140.45	0.00	1,140.45	92*0426442	92*0426445
62055	Child Development Fund	297.65	0.00	297.65	92*0426536	92*0426545
62056	Child Development Fund	6,626.28	0.00	6,626.28	92*0426546	92*0426552
62078	Child Development Fund	475.95	0.00	475.95	92*0427222	92*0427225
62104	Child Development Fund	3,648.73	0.00	3,648.73	92*0427375	92*0427381
62123	Child Development Fund	1,599.53	0.00	1,599.53	92*0427502	92*0427505
62129	Child Development Fund	2,386.71	0.00	2,386.71	92*0427537	92*0427539
62138	Child Development Fund	1,357.90	0.00	1,357.90	92*0427583	92*0427591
Total Fund 33 Child Development Fund		<u>\$39,688.05</u>	<u>\$0.00</u>	<u>\$39,688.05</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62029	Capital Outlay Projects Fund	17,174.29	0.00	17,174.29	92*0426388	92*0426388
62042	Capital Outlay Projects Fund	7,143.41	0.00	7,143.41	92*0426449	92*0426451
62060	Capital Outlay Projects Fund	108,380.00	0.00	108,380.00	92*0426558	92*0426561
62079	Capital Outlay Projects Fund	2,069.10	0.00	2,069.10	92*0427226	92*0427226
62107	Capital Outlay Projects Fund	40,115.00	0.00	40,115.00	92*0427384	92*0427384
62130	Capital Outlay Projects Fund	45,388.15	0.00	45,388.15	92*0427540	92*0427540
62155	Capital Outlay Projects Fund	5,871.26	0.00	5,871.26	92*0427674	92*0427675
Total Fund 41 Capital Outlay Projects Fu		<u>\$226,141.21</u>	<u>\$0.00</u>	<u>\$226,141.21</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62040	Bond Fund, Measure E	7,726.10	0.00	7,726.10	92*0426446	92*0426447
62057	Bond Fund, Measure E	37,353.36	0.00	37,353.36	92*0426553	92*0426554
62105	Bond Fund, Measure E	4,593.24	0.00	4,593.24	92*0427382	92*0427382
62139	Bond Fund, Measure E	4,338.96	0.00	4,338.96	92*0427592	92*0427593
62154	Bond Fund, Measure E	64,868.69	0.00	64,868.69	92*0427673	92*0427673
Total Fund 42 Bond Fund, Measure E		<u>\$118,880.35</u>	<u>\$0.00</u>	<u>\$118,880.35</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62041	Bond Fund, Measure Q	6,277.50	0.00	6,277.50	92*0426448	92*0426448
62058	Bond Fund, Measure Q	97,673.29	0.00	97,673.29	92*0426555	92*0426556
62059	Bond Fund, Measure Q	1,493,268.33	0.00	1,493,268.33	92*0426557	92*0426557
62093	Bond Fund, Measure Q	559.00	0.00	559.00	92*0427324	92*0427324
62106	Bond Fund, Measure Q	237,616.72	0.00	237,616.72	92*0427383	92*0427383
Total Fund 43 Bond Fund, Measure Q		<u>\$1,835,394.84</u>	<u>\$0.00</u>	<u>\$1,835,394.84</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62044	Property and Liability Fund	2,005.97	0.00	2,005.97	92*0426455	92*0426457
62080	Property and Liability Fund	117.98	0.00	117.98	92*0427227	92*0427227
62108	Property and Liability Fund	1,210.57	0.00	1,210.57	92*0427385	92*0427385
62156	Property and Liability Fund	7,520.00	0.00	7,520.00	92*0427676	92*0427677
Total Fund 61 Property and Liability Fund		<u><u>\$10,854.52</u></u>	<u><u>\$0.00</u></u>	<u><u>\$10,854.52</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62043	Workers' Compensation Fund	3,953.32	0.00	3,953.32	92*0426452	92*0426454
Total Fund 62 Workers' Compensation Fu		<u><u>\$3,953.32</u></u>	<u><u>\$0.00</u></u>	<u><u>\$3,953.32</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62061	Student Financial Aid Fund	185.48	0.00	185.48	92*0426562	92*0426562
62094	Student Financial Aid Fund	183.24	0.00	183.24	92*0427325	92*0427325
Total Fund 74 Student Financial Aid Fund		<u><u>\$368.72</u></u>	<u><u>\$0.00</u></u>	<u><u>\$368.72</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	2,826,340.58
Total Fund 12 General Fund Restricted	963,120.09
Total Fund 13 GF Unrestricted One-Time Fund	52,307.34
Total Fund 33 Child Development Fund	39,688.05
Total Fund 41 Capital Outlay Projects Fund	226,141.21
Total Fund 42 Bond Fund, Measure E	118,880.35
Total Fund 43 Bond Fund, Measure Q	1,835,394.84
Total Fund 61 Property and Liability Fund	10,854.52
Total Fund 62 Workers' Compensation Fund	3,953.32
Total Fund 74 Student Financial Aid Fund	368.72
Grand Total:	<u><u>\$6,077,049.02</u></u>

Checks Written for Period 04/03/15 Thru 05/08/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
311504318	Bookstore Fund	29,280.43	250.00	29,030.43	31*0105521	31*0105546
311504425	Bookstore Fund	26,357.44	13,178.72	13,178.72	31*0105547	31*0105568
Total Fund 31 Bookstore Fund		<u><u>\$55,637.87</u></u>	<u><u>\$13,428.72</u></u>	<u><u>\$42,209.15</u></u>		

Checks Written for Period 04/03/15 Thru 05/08/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
711504318	Associated Students Fund	944.00	0.00	944.00	71*0007408	71*0007411
711504425	Associated Students Fund	550.02	0.00	550.02	71*0007412	71*0007414
Total Fund 71 Associated Students Fund		<u><u>\$1,494.02</u></u>	<u><u>\$0.00</u></u>	<u><u>\$1,494.02</u></u>		

Checks Written for Period 04/03/15 Thru 05/08/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
721504318	Representation Fee Trust Fund	2,127.00	0.00	2,127.00	72*0000048	72*0000051
721504425	Representation Fee Trust Fund	910.00	0.00	910.00	72*0000052	72*0000052
Total Fund 72 Representation Fee Trust Fun		<u><u>\$3,037.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$3,037.00</u></u>		

Checks Written for Period 04/03/15 Thru 05/08/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
761504318	Community Education Fund	21,675.00	0.00	21,675.00	76*0006687	76*0006689
761504425	Community Education Fund	14,090.51	0.00	14,090.51	76*0006690	76*0006696
Total Fund 76 Community Education Fund		<u><u>\$35,765.51</u></u>	<u><u>\$0.00</u></u>	<u><u>\$35,765.51</u></u>		

Checks Written for Period 04/03/15 Thru 05/08/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
791504318	Diversified Trust Fund	5,782.59	2,000.00	3,782.59	79*0019213	79*0019216
791504425	Diversified Trust Fund	18,620.70	1,330.09	17,290.61	79*0019217	79*0019246
Total Fund 79 Diversified Trust Fund		<u>\$24,403.29</u>	<u>\$3,330.09</u>	<u>\$21,073.20</u>		

Checks Written for Period 04/03/15 Thru 05/08/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
811504318	Diversified Agency Fund	9,009.66	0.00	9,009.66	81*0045458	81*0045479
811504425	Diversified Agency Fund	43,943.45	25,332.34	18,611.11	81*0045480	81*0045505
Total Fund 81 Diversified Agency Fund		<u>\$52,953.11</u>	<u>\$25,332.34</u>	<u>\$27,620.77</u>		

SUMMARY

Total Fund 31 Bookstore Fund	42,209.15
Total Fund 71 Associated Students Fund	1,494.02
Total Fund 72 Representation Fee Trust Fund	3,037.00
Total Fund 76 Community Education Fund	35,765.51
Total Fund 79 Diversified Trust Fund	21,073.20
Total Fund 81 Diversified Agency Fund	27,620.77
Grand Total:	<u><u>\$131,199.65</u></u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended March 31, 2015	
Action:	Request for Approval	

BACKGROUND

Pursuant to §58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis. The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the second quarter in fiscal year 2014-15 ended March 31, 2015.

ANALYSIS

The quarterly report shows the projected unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the nine months covered in this report, the District has recognized 76.9% of budgeted revenues and other financing sources and 72.1% of budgeted expenditures and other outgo in the unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approve the CCFS-311Q for the period ending March 31, 2015 as presented.

Fiscal Impact:	Not Applicable	Board Date: May 11, 2015
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

California Community Colleges
QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q
 Fiscal Year 2014-2015

District: (870) Rancho Santiago Community College

Quarter Ended: March 31, 2015

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)	135,465,745	137,225,065	143,325,250	146,703,308
Other Financing Sources (Objects 8900)	41,176	20,007	100,667	8,977
Total Unrestricted Revenues	135,506,921	137,245,072	143,425,917	146,712,285
Expenditures:				
(Objects 1000-6000)	136,106,907	139,499,629	144,496,127	154,234,538
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,042,885	3,508,107	9,296,288	1,600,000
Total Unrestricted Expenditures	138,149,792	143,007,736	153,792,415	155,834,538
Revenues Over(Under)Expenditures	-2,642,871	-5,762,664	-10,366,498	-9,122,253
Fund Balance, Beginning	46,173,393	43,608,426	37,633,190	27,266,692
Prior Year Adjustments + (-)	77,904	-212,572	0	0
Adjusted Fund Balance, Beginning	46,251,297	43,395,854	37,633,190	27,266,692
Fund Balance, Ending	43,608,426	37,633,190	27,266,692	18,144,439
% of GF Balance to GF Expenditures	31.6%	26.3%	17.7%	11.6%

II. Annualized Attendance FTES:

Annualized FTES	2011-12	2012-13	2013-14	2014-15
(Excluding apprentices and non-residents)	27,708	28,185	28,628	29,053

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented			
	2011-12	2012-13	2013-14	2014-15
General Fund Cash Balance (Excluding Borrowed Funds)	36,537,850	20,664,438	34,821,263	59,198,222

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	146,081,358	146,703,308	112,812,690	76.9%
Other Financing Sources (Objects 8900)	5,000	5,000	8,977	179.5%
Total Unrestricted Revenues	146,086,358	146,708,308	112,821,667	76.9%
Expenditures:				
Unrestricted General Fund Expenditures (Objects 1000-6000)	147,816,039	149,300,145	107,576,222	72.1%
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,100,000	1,600,000	1,250,000	78.1%
Total Unrestricted Expenditures	148,916,039	150,900,145	108,826,222	72.1%
Revenues Over(Under) Expenditures	(2,829,681)	(4,191,837)	3,995,445	
Adjusted Fund Balance, Beginning	27,266,692	27,266,692	27,266,692	
Fund Balance, Ending	24,437,011	23,074,855	31,262,137	
% of UGF Fund Balance to UGF Expenditures	16.4%	15.3%		

V. Has the district settled any employee contracts during this quarter? YES NO
 If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

SALARIES

Contract Period Settled (Specify)	Management		Academic**		Classified/Confidential	
	*Total Salary /Cost Increase %		*Total Salary /Cost Increase %		*Total Salary /Cost Increase %	
2014-15					1,198,829	0.85%
Year 2						
Year 3						

*As specified in Collective Bargaining Agreement.

BENEFITS

Contract Period Settled (Specify)	Management	Academic	Classified/Confidential
	Total Salary Cost Increase	Total Salary Cost Increase	Total Salary Cost Increase
2014-15			791,896
Year 2			
Year 3			

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves from cost-of-living, etc.:

The district intends to fund the salary and benefit increases with the fund balance and COLA increase.

VI. Did the district have significant events for the quarter (include incidence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES NO

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year?

YES NO

Next Year?

YES NO

CERTIFICATION

Rancho Santiago Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

 District Chief Business Officer Date

 District Chief Executive Officer Date

Quarter Ended: March 31, 2015

Governing Board Meeting Date: May 11, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Quarterly Investment Report as of March 31, 2015	
Action:	For Information	

BACKGROUND

The Quarterly Investment Report for the quarter ended March 31, 2015 is submitted in accordance with §53646(b) of Title 5 of the Government Code. The District's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).

ANALYSIS

The District's investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of March 31, 2015 for all District funds; (2) excerpts from the Orange County Treasurer's Investment Report for the month ended March 31, 2015, and (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" for the period ending March 31, 2015.

All investments for the quarter ended March 31, 2015 are in accordance with Board Policy 6320, and there has been no change in the policy during this quarter.

RECOMMENDATION

The quarterly investment report as of March 31, 2015 is presented as information.

Fiscal Impact:	None	Board Date: May 11, 2015
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Rancho Santiago Community College District
Statement of Cash
March 31, 2015

Description	Amount	Interest Rate	QTR	% of Investment
Orange County Treasurer				
General Obligation Bonds	72,570,804	0.40%	Jan-Mar	30.77%
Bond Sinking Funds	16,077,233	0.40%	Jan-Mar	6.82%
All Other Funds	144,137,062	0.40%	Jan-Mar	61.12%
Local Agency Investment Fund (LAIF)	150,819	0.26%	Jan-Mar	0.06%
Revolving Fund, Refundable Deposits and Cash in Banks	2,877,899	0.00%	Jan-Mar	1.22%
	<u>235,813,817</u>			<u>100.00%</u>

Rancho Santiago Community College District

Cash Position
March 31, 2015

County Fund	RSCCD Fund	Cash in County 9110	Cash in County-Perkins 9111	Cash in County - Cal Grants 9112	Restricted Cash for GO Bonds 9119	Cash Clearing 9121/9125	Revolving Cash 9130	Cash with Fiscal Agent 9135	LAIIF 9150	Fund Total
General Fund (11 & 12)	1	56,395,323				2,702,899	100,000			59,198,222
Child Development Fund	12	633,324				-				633,324
Bond Fund Measure E	22	13,669,826								13,669,826
Bond Fund Measure Q	23	58,900,978								58,900,978
Bond Int & Red Fund	31				16,077,233					16,077,233
Capital Outlay Projects Fund	40	37,246,233								37,246,233
Workers' Compensation Fund	68	6,131,511						50,000		6,181,511
Property and Liability Fund	70	2,222,131						25,000		2,247,131
Retiree Benefits Fund	71	41,233,410							150,819	41,384,229
Student Financial Aid	74	(1,038,175)	32,206	1,281,099						275,130
Totals		215,394,561	32,206	1,281,099	16,077,233	2,702,899	100,000	75,000	150,819	235,813,817



OFFICE OF THE TREASURER-TAX COLLECTOR
SHARI L. FREIDENRICH, CPA, CCMT, CPFA, ACPFIM

INTERDEPARTMENTAL COMMUNICATION

Date: April 15, 2015

To: Supervisor Todd Spitzer, Chair
Supervisor Lisa Bartlett, Vice-Chair
Supervisor Shawn Nelson
Supervisor Michelle Steel
Supervisor Andrew Do

From: Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM 

Subject: Treasurer's Investment Report for the Month Ended March 31, 2015

Attached, please find the Treasurer's Investment Report for the County of Orange for the month ended March 31, 2015. The County Treasurer provides this report in compliance with California Government Code Sections 53607, 53646, and 27134 and the County's Investment Policy Statement (IPS). We have included some charts and other data for your information including charts on fund composition and the top ten pool participants. This report is also publicly available on our website at ocgov.com/ocinvestments.

INVESTMENT POOL COMPOSITION

The investments contained within this report are as of March 31, 2015. The Investment Pool Statistics summary shows the total investment responsibility of the County Treasurer as delegated by the Board of Supervisors: the Orange County Investment Pool that includes the Voluntary participants' funds, the Orange County Educational Investment Pool, the John Wayne Airport Investment Pool, and various other non-Pooled investment funds. The investment practices and policies of the Treasurer are based on compliance with State law and prudent money management. The primary goal is to invest public funds in a manner which will provide maximum security of principal invested with secondary emphasis on providing adequate liquidity to Pool Participants and lastly to achieve a market rate of return within the parameters of prudent risk management while conforming to all applicable statutes and resolutions governing the investment of public funds.

The County Treasurer established three Money Market Funds, the Orange County Money Market Fund, the Orange County Educational Money Market Fund, and the John Wayne Airport Investment Pool, which all are invested in cash-equivalent securities and provide liquidity for immediate cash needs. Standard & Poor's, on September 11, 2014, reaffirmed their highest rating of AAAM on the Orange County and the Educational Money Market Funds. The County Treasurer also established the Extended Fund that is for cash needs between one and five years. The Orange County Investment Pool is comprised of the Orange County Money Market Fund and portions of the Extended Fund. The Orange County Educational Investment Pool is comprised of the Orange County Educational Money Market Fund and portions of the Extended Fund.

The maximum maturity of investments for the County and Educational Money Market Funds is 13 months, with a maximum weighted average maturity (WAM) of 60 days, and they have a current WAM of 48 and 51 respectively. The maximum maturity of the Extended Fund is five years, with duration not to exceed the Merrill Lynch 1-3 Year index +25% (2.34). The duration is currently at 1.39. The investments in all of the funds are marked to market daily to determine the value of the funds. To further maintain safety, adherence to an investment strategy of only purchasing top-rated securities and diversification of instrument types and maturities is required.

ECONOMIC UPDATE

In March, the job market added 126,000 new jobs, and February's job numbers were revised downward by 31,000 to 264,000. The U.S. unemployment rate was unchanged at 5.5%. Both the Empire State Manufacturing Index and the

Philadelphia Fed Index continued to stay positive at 6.9 and 5.0 respectively. The Federal Reserve uses these indexes as regional economic gauges, and a reading above zero signals economic expansion. With respect to housing, S&P/CaseShiller reported that housing prices continue to show positive momentum as year-over-year prices increased for the thirty-second consecutive month in January, up 4.56% from a year ago. The index for pending home sales increased 12.0% on a year-over-year basis in February. The 10-year Treasury rate decreased seven basis points in March to 1.92%.

The short-term 90-day T-bill ended the month at 0.02%, up from 0.01% in February, and the rate on the 2-year Treasury note was 0.56% at the end of March, down from 0.62% in February.

INVESTMENT INTEREST YIELDS AND FORECAST

The current gross interest yield year-to-date for fiscal year 2014/2015 is 0.41% for both the Orange County Investment Pool and the Orange County Educational Investment Pool. The forecasted gross yield for the fiscal year 2014/2015 for the Orange County Investment Pool and Orange County Educational Investment Pools are both expected to be slightly lower than the 0.49% originally forecasted based on continued low short-term interest rates.

APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS

Each month, the County Treasurer apportions the accrued interest earnings to each pool participant. As of the first business day of the following month accrued, but unpaid, interest earnings are added to pool participants' average balances in determining a participant's relative share of the pool's monthly earnings. The actual cash distribution will generally be paid in the months following. The March 2015 interest apportionment is expected to be paid by April 30, 2015. The estimated annual revised investment administrative fee is 7.0 basis points, down 8% from the initial estimate of 7.6 basis points.

TEMPORARY TRANSFERS

The County Treasurer, as required by Constitution Article XVI, Section 6 and per the Board of Supervisor's Resolution 13-016, is authorized to make temporary transfers to school districts to address their short-term cash flow needs. The loans are secured by tax receipts to be received by the County Treasurer, as the banker for the school districts. There are no temporary transfers outstanding as of March 31, 2015.

PORTFOLIO HOLDINGS OF DEBT ISSUED BY POOL PARTICIPANTS

Under guidelines outlined in the current IPS, the County Treasurer may invest in A or above rated securities issued by municipalities. Municipal debt issued by the County of Orange is exempt from this credit rating requirement. The Investment Pools may invest no more than 5% of pool assets in any one issuer, with the exception of the County of Orange which has a 10% limit. The Investment Pools have a total market value of \$170 million in AA- rated County of Orange debt, which represents approximately 2.2% of assets. Prior to purchasing any pool participant debt, a standardized credit analysis is performed.

COMPLIANCE SUMMARY

The investment portfolios had no compliance exceptions for the month of March 2015. The Auditor-Controller Report on Continuous Compliance Auditing of the Treasury Investment Portfolio for the Quarter Ended September 2014 identified no compliance deficiencies.

CREDIT UPDATE

During March, there were no changes to the Treasurer's Approved Issuer List. An ongoing credit analysis of all issuers owned in the Investment Pools is reviewed on a daily, monthly, quarterly, and annual basis.

I certify that this report includes all pool and non-pooled investments as of March 31, 2015 and is in conformity with all State laws and the IPS approved by the Board of Supervisors on December 16, 2014. The investments herein shown provide adequate liquidity to meet the next six months of projected cash flow requirements. I am available if you have any questions on this Investment Report at (714) 834-7625.

Enclosures

cc: Distribution List

ORANGE COUNTY TREASURER-TAX COLLECTOR

SUMMARY OF INVESTMENT DATA

INVESTMENT TRENDS

	MARCH 2015	FEBRUARY 2015	INCREASE (DECREASE)	NET CHANGE %	MARCH 2014	INCREASE (DECREASE)	NET CHANGE %
<u>Orange County Investment Pool (OCIP)</u>							
End Of Month Market Value ¹	\$ 3,776,558,980	\$ 3,491,253,075	\$ 285,305,905	8.17%	\$ 3,514,819,738	\$ 261,739,242	7.45%
End Of Month Book Value	\$ 3,773,783,576	\$ 3,489,999,817	\$ 283,783,759	8.13%	\$ 3,514,502,036	\$ 259,281,540	7.38%
Monthly Average Balance	\$ 3,466,252,621	\$ 3,407,967,003	\$ 58,285,618	1.71%	\$ 3,291,402,508	\$ 174,850,113	5.31%
Year-To-Date Average Balance	\$ 3,352,197,370	\$ 3,337,940,464	\$ 14,256,906	0.43%	\$ 3,218,954,907	\$ 133,242,463	4.14%
Monthly Accrued Earnings ²	\$ 1,337,414	\$ 1,228,220	\$ 109,194	8.89%	\$ 1,004,470	\$ 332,944	33.15%
Monthly Net Yield ²	0.39%	0.41%	-0.02%	-4.88%	0.29%	0.10%	34.48%
Year-To-Date Net Yield ²	0.34%	0.33%	0.01%	3.03%	0.25%	0.09%	36.00%
Annual Estimated Gross Yield ⁴	0.49%	0.49%	0.00%	0.00%	0.37%	0.12%	32.43%
Weighted Average Maturity (WAM) ⁵	366	409	(43)	-10.51%	391	(25)	-6.39%
<u>Orange County Educational Investment Pool (OCEIP)</u>							
End Of Month Market Value ^{1,3}	\$ 3,766,476,855	\$ 3,807,064,462	\$ (40,587,607)	-1.07%	\$ 3,376,431,041	\$ 390,045,814	11.55%
End Of Month Book Value ³	\$ 3,763,715,311	\$ 3,805,786,123	\$ (42,070,812)	-1.11%	\$ 3,375,996,926	\$ 387,718,385	11.48%
Monthly Average Balance ³	\$ 3,813,423,948	\$ 3,935,082,657	\$ (121,658,709)	-3.09%	\$ 3,467,616,723	\$ 345,807,225	9.97%
Year-To-Date Average Balance	\$ 3,579,831,221	\$ 3,550,632,130	\$ 29,199,091	0.82%	\$ 3,381,752,681	\$ 198,078,540	5.86%
Monthly Accrued Earnings ²	\$ 1,375,465	\$ 1,280,627	\$ 94,838	7.41%	\$ 1,212,270	\$ 163,195	13.46%
Monthly Net Yield	0.36%	0.36%	0.00%	0.00%	0.34%	0.02%	5.88%
Year-To-Date Net Yield ²	0.34%	0.33%	0.01%	3.03%	0.23%	0.11%	47.83%
Annual Estimated Gross Yield ⁴	0.49%	0.49%	0.00%	0.00%	0.37%	0.12%	32.43%
Weighted Average Maturity (WAM) ⁵	371	384	(13)	-3.39%	490	(119)	-24.29%

¹ Market values provided by Bloomberg and Northern Trust.

² In March 2015, OCIP monthly accrued earnings and monthly and year-to-date net yields were higher than March 2014, primarily due to increased investment in longer term, higher yielding securities. In March 2015, OCEIP monthly accrued earnings and year-to-date net yields were higher than March 2014, primarily due to higher earnings from increased balances on deposit.

³ In March 2015, OCEIP end of month market and book values were higher than March 2014, primarily due to reduction in State deferrals of required school district payments.

⁴ Annual estimated gross yield for March 2015 is reported at the actual annual gross yield for FY 13/14.

⁵ In March 2015, OCEIP WAM was lower than in March 2014, primarily due to more investments with shorter maturities than in 2014. In March 2015, OCIP WAM decreased from February 2015 primarily due to more investments in shorter maturities.

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: MARCH 31, 2015

INVESTMENT STATISTICS - By Investment Pool***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 03/31/15	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
COMBINED POOL BALANCES (includes the Extended Fund)						
Orange County Investment Pool (OCIP)	MARKET Value \$ 3,776,558,980	366	0.49%	0.45%	0.44%	1.00
	COST (Capital) \$ 3,779,817,462					
	MONTHLY AVG Balance \$ 3,466,252,621					
	QUARTERLY AVG Balance \$ 3,457,064,871					
	BOOK Value \$ 3,773,783,576					
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$ 3,766,476,855	371	0.46%	0.42%	0.40%	1.00
	COST (Capital) \$ 3,770,042,938					
	MONTHLY AVG Balance \$ 3,813,423,948					
	QUARTERLY AVG Balance \$ 3,939,405,688					
	BOOK Value \$ 3,763,715,311					

INVESTMENT STATISTICS - Non Pooled Investments **

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE
Specific Investment Funds: 100, 15B, 283, 505, 529	MARKET Value \$ 169,379,739	County General-Tax Exempt Non AMT \$ 119,071,380
	COST (Capital) \$ 171,521,549	Money Market Mutual Funds 1,257,263
	MONTHLY AVG Balance \$ 171,536,805	Repurchase Agreement 1,081,500
	QUARTERLY AVG Balance \$ 169,572,002	John Wayne Airport Investment Pool 50,019,709
	BOOK Value \$ 169,529,328	GNMA Mortgage-Backed Securities 91,697
		\$ 171,521,549

MONTH END TOTALS

INVESTMENTS & CASH	FUND ACCOUNTING & SPECIFIC INVESTMENTS
COUNTY MONEY MARKET FUND (OCMMF)	
County Money Market Fund \$ 1,185,452,177	County Funds \$ 3,809,384,052
County Cash 29,566,590	Educational Funds 3,781,536,741
EXTENDED FUND 5,212,365,285	Specific Investment Funds 171,521,549
EDUCATIONAL MONEY MARKET FUND (OCEMMF)	
Educational Money Market Fund 1,152,042,938	
Educational Cash 11,493,803	
NON-POOLED INVESTMENTS	
Non Pooled Investments @ Cost 171,521,549	
\$ 7,762,442,341	\$ 7,762,442,341

KEY POOL STATISTICS

INTEREST RATE YIELD	WEIGHTED AVERAGE MATURITY (WAM)
OCMMF - MONTHLY GROSS YIELD 0.11%	OCMMF 48
OCEMMF - MONTHLY GROSS YIELD 0.11%	OCEMMF 51
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD 0.14%	JOHN WAYNE AIRPORT WAM 56
OCIP - YTD NET YIELD**** 0.34%	LGIP WAM (Standard & Poors) 47
OCEIP - YTD NET YIELD**** 0.34%	
90-DAY T-BILL YIELD - MONTHLY AVERAGE 0.02%	

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: MARCH 31, 2015

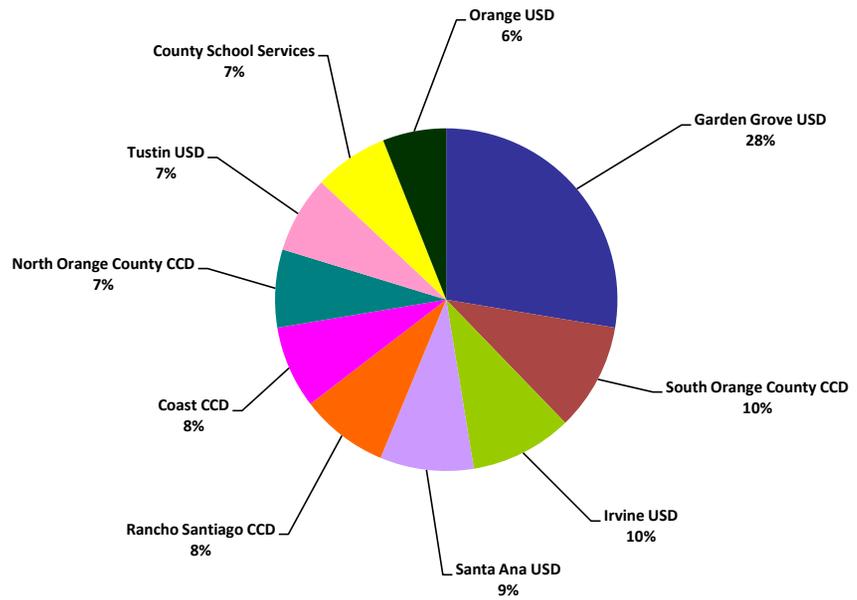
INVESTMENT STATISTICS - By Investment Fund*

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 03/31/15	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 1,185,441,628	48	0.09%	0.11%	0.11%	1.00
	COST (Capital) \$ 1,185,452,177					
	MONTHLY AVG Balance \$ 873,508,236					
	QUARTERLY AVG Balance \$ 901,676,802					
	BOOK Value \$ 1,185,412,275					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 1,151,754,378	51	0.10%	0.11%	0.10%	1.00
	COST (Capital) \$ 1,152,042,938					
	MONTHLY AVG Balance \$ 1,195,423,948					
	QUARTERLY AVG Balance \$ 1,350,437,946					
	BOOK Value \$ 1,151,763,902					
<u>Extended Fund</u>	MARKET Value \$ 5,205,839,829	511	0.62%	0.57%	0.56%	1.00
	COST (Capital) \$ 5,212,365,285					
	MONTHLY AVG Balance \$ 5,210,744,385					
	QUARTERLY AVG Balance \$ 5,144,355,811					
	BOOK Value \$ 5,200,322,710					
ALLOCATION OF EXTENDED FUND						
<u>Extended Fund</u> <u>OCIP Share</u>	MARKET Value \$ 2,591,117,352	511	0.62%	0.57%	0.56%	1.00
	COST (Capital) \$ 2,594,365,285					
	MONTHLY AVG Balance \$ 2,592,744,385					
	QUARTERLY AVG Balance \$ 2,555,388,069					
	BOOK Value \$ 2,588,371,300					
<u>OCEIP Share</u>	MARKET Value \$ 2,614,722,478	511	0.62%	0.57%	0.56%	1.00
	COST (Capital) \$ 2,618,000,000					
	MONTHLY AVG Balance \$ 2,618,000,000					
	QUARTERLY AVG Balance \$ 2,588,967,742					
	BOOK Value \$ 2,611,951,410					
<u>Modified Duration</u>						1.39

- * Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.
- ** Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.
- *** The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.
- **** The Net Yield differs from the monthly average yield as it includes the Treasury administration fees.

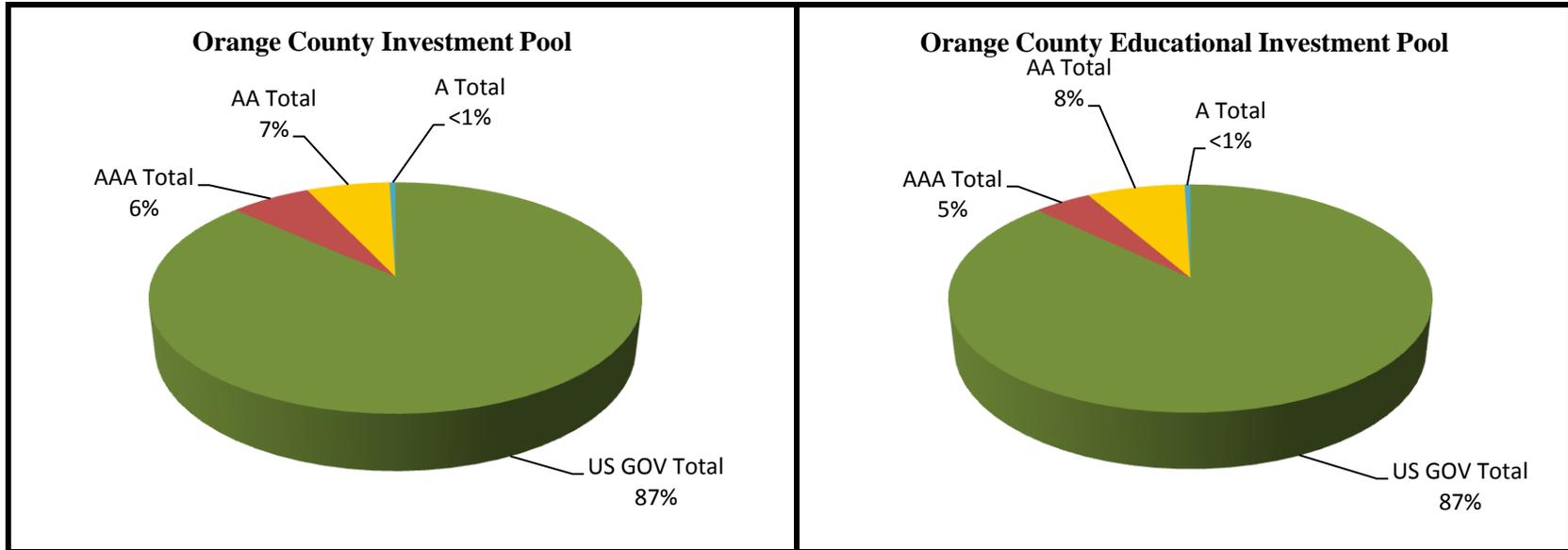
**ORANGE COUNTY EDUCATIONAL INVESTMENT POOL
TOP TEN POOL PARTICIPANTS
AS OF MARCH 31, 2015**

DISTRICT #	SCHOOL DISTRICT	BALANCE
72	Garden Grove USD	\$ 711,805,391
96	South Orange County CCD	261,568,237
75	Irvine USD	248,782,330
84	Santa Ana USD	228,062,327
92	Rancho Santiago CCD	214,393,965
90	Coast CCD	200,907,643
88	North Orange County CCD	189,658,305
87	Tustin USD	187,198,074
94	County School Services	180,334,724
80	Orange USD	154,763,565
TOTAL		<u><u>\$ 2,577,474,561</u></u>



4.3 (9)

ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE
 March 31, 2015



US GOV Includes Agency & Treasury Debt

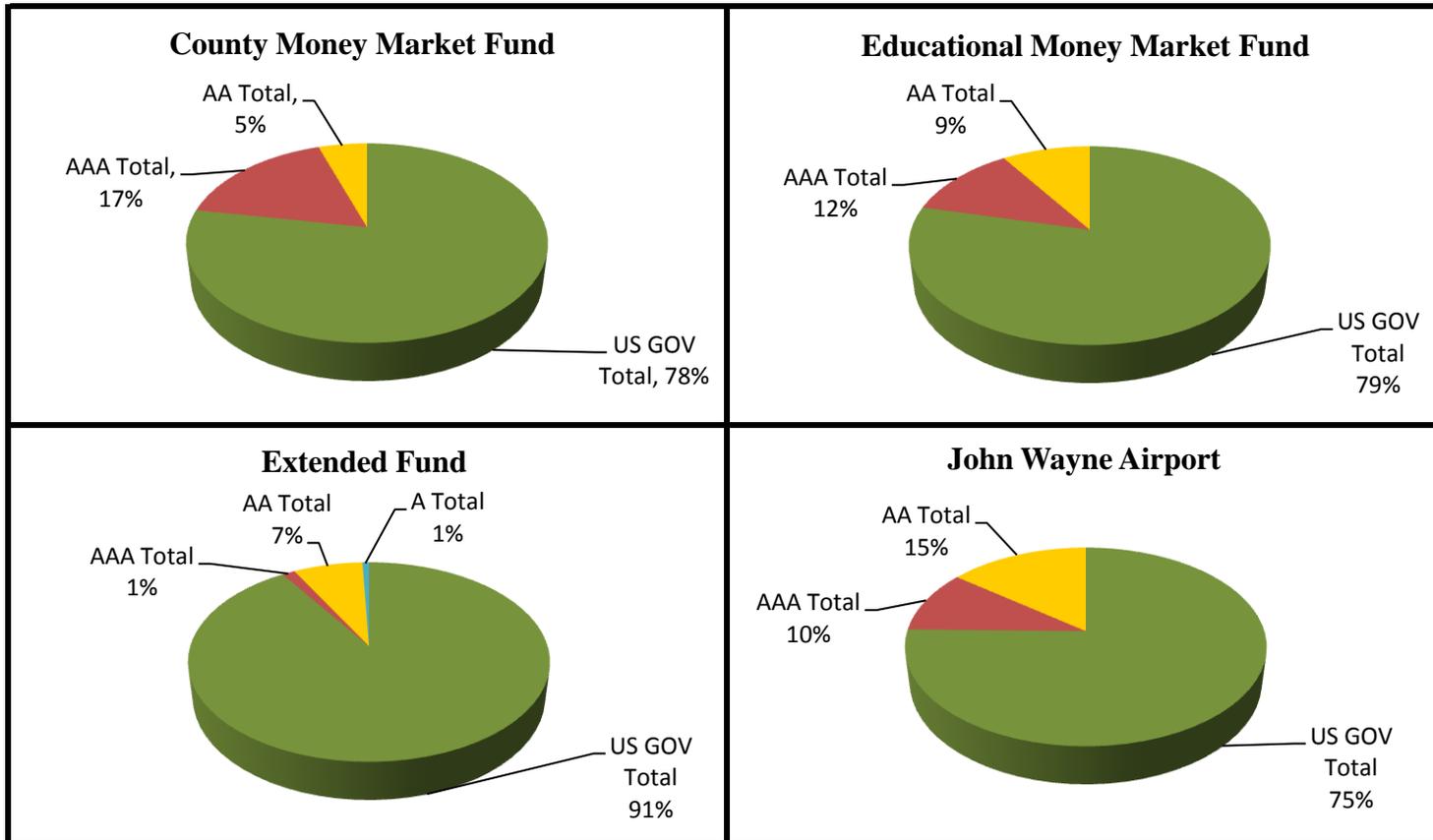
AA Includes AA+, AA- & AA

A Includes A+,A- & A

A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

4.3 (10)

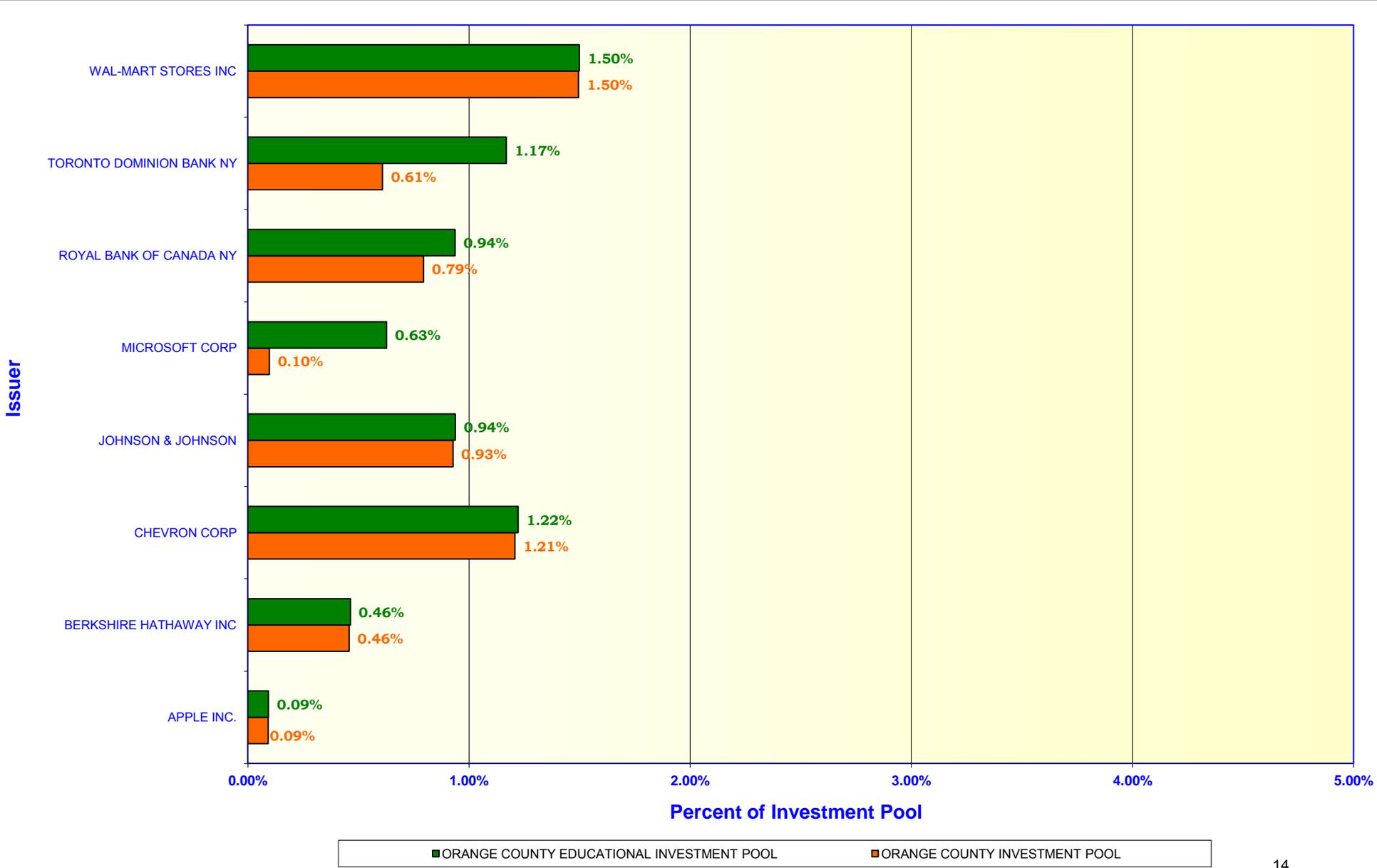
ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE
 March 31, 2015



4.3 (11)

US GOV Includes Agency & Treasury Debt
AA Includes AA+, AA- & AA
A Includes A+,A- & A
A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

ORANGE COUNTY TREASURER - TAX COLLECTOR
ISSUER CONCENTRATION-By Investment Pool
 March 31, 2015



4.3 (12)

ORANGE COUNTY TREASURER-TAX COLLECTOR

APPROVED ISSUER LIST - OCIP, OCEIP, and JWA

March 31, 2015

ISSUER	S/T RATINGS			L/T RATINGS		
	S&P	Moody's	Fitch	S&P	Moody's	Fitch
U.S. TREASURY SECURITIES						
U.S. GOVERNMENT	A-1+	P-1	F1+	AA+	Aaa	AAA
U.S. GOVERNMENT AGENCY SECURITIES						
FEDERAL NATIONAL MORTGAGE ASSOCIATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN MORTGAGE CORPORATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN BANKS	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL FARM CREDIT BANKS	A-1+	P-1	F1+	AA+	Aaa	AAA
MEDIUM-TERM NOTES						
APPLE INC	A-1+	P-1	NR	AA+	Aa1	NR
BERKSHIRE HATHAWAY INC	A-1+	P-1	NR	AA	Aa2	A+
<i>BERKSHIRE HATHAWAY FINANCE</i>	A-1+	P-1	NR	AA	Aa2	A+
CHEVRON CORPORATION	A-1+	P-1	NR	AA	Aa1	NR
JOHNSON & JOHNSON	A-1+	P-1	F1+	AAA	Aaa	AAA
MICROSOFT CORP	A-1+	P-1	F1+	AAA	Aaa	AA+
WAL-MART STORES INC	A-1+	P-1	F1+	AA	Aa2	AA
STATE OR NATIONALLY CHARTERED BANKS						
ROYAL BANK OF CANADA NY	A-1+	P-1	F1+	AA-	Aa3	AA
TORONTO DOMINION BANK NY	A-1+	P-1	F1+	AA-	Aa1	AA-
MUNICIPAL BONDS						
ORANGE CNTY CA PENSION OBLG 2014 A *	NR	NR	NR	AA-	NR	NR
ORANGE CNTY CA PENSION OBLG 2015 A *	NR	NR	F1+	AA-	NR	AA
MONEY MARKET MUTUAL FUNDS **						
NAME OF FUND	S & P		Moody's		Fitch	
INVESCO GOVERNMENT & AGENCY SHORT-TERM INVESTMENTS TRUST (AIM)	AAAm		Aaa-mf		AAAmf	
GOLDMAN SACHS FINANCIAL SQUARE GOVT FUND	AAAm		Aaa-mf		NR	
MORGAN STANLEY INSTITUTIONAL LIQUIDITY FUNDS - GOVT	AAAm		Aaa-mf		NR	
NORTHERN INSTITUTIONAL TREASURY PORTFOLIO	AAAm		NR		NR	

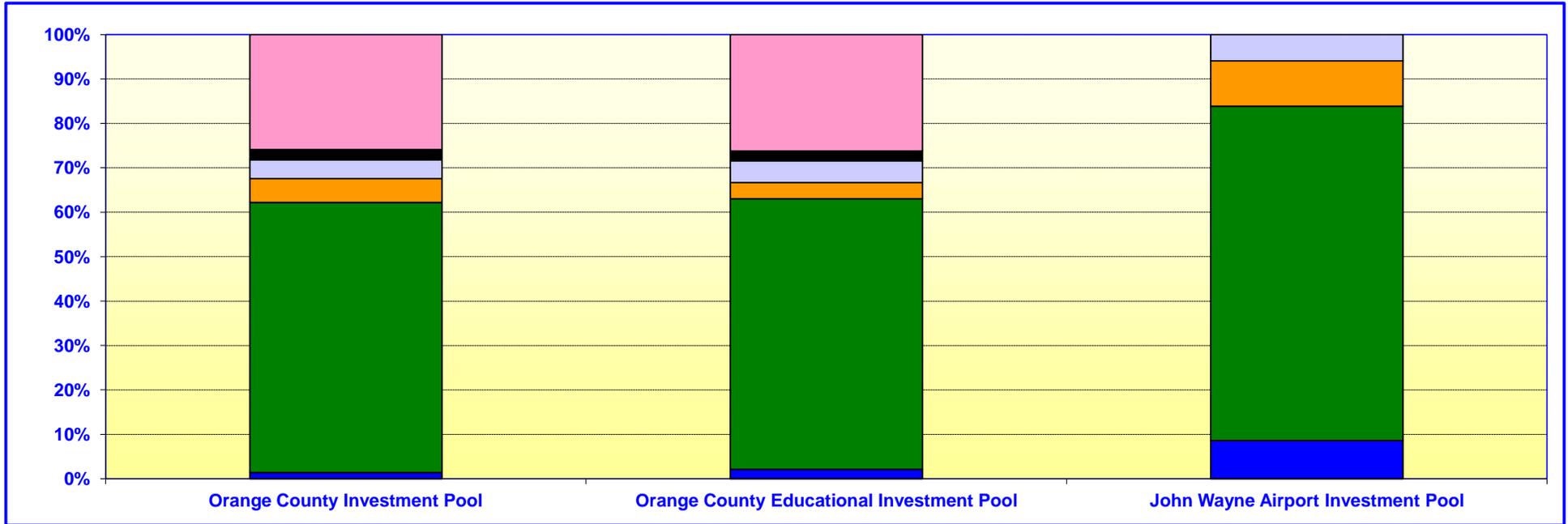
* Further purchase restrictions apply due to additional trading limits.

** All money market funds are institutional money market funds investing in debt issued or guaranteed by the U.S. Government and its agencies.

**Orange County Treasurer-Tax Collector
Changes in Approved Issuer List
For the Month Ended March 31, 2015**

During March, there were no changes made to issuers on the Treasurer's Approved Issuer List.

ORANGE COUNTY TREASURER - TAX COLLECTOR
BY INVESTMENT TYPE - By Percentage Holdings
March 31, 2015



4.3 (15)

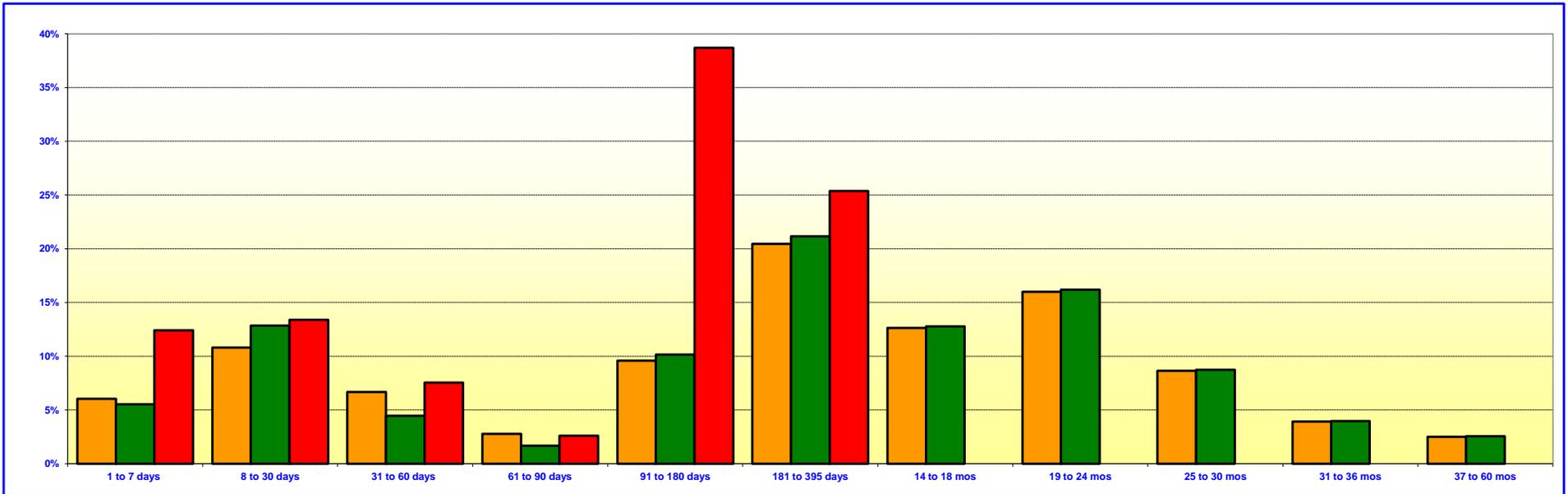
Orange County Investment Pool		
	In Thousands	%
U.S. GOVERNMENT AGENCIES	\$ 2,296,591	60.81%
U.S. TREASURIES	978,401	25.91%
MEDIUM - TERM NOTES	161,560	4.28%
MONEY MARKET FUNDS	202,198	5.35%
MUNICIPAL DEBT	84,806	2.25%
CERTIFICATES OF DEPOSIT	53,003	1.40%
	<u>\$ 3,776,559</u>	<u>100.00%</u>

Orange County Educational Investment Pool		
	In Thousands	%
U.S. GOVERNMENT AGENCIES	\$ 2,294,528	60.92%
U.S. TREASURIES	986,956	26.20%
MEDIUM - TERM NOTES	182,430	4.84%
MONEY MARKET FUNDS	137,684	3.66%
MUNICIPAL DEBT	85,578	2.27%
CERTIFICATES OF DEPOSIT	79,301	2.11%
	<u>\$ 3,766,477</u>	<u>100.00%</u>

John Wayne Airport Investment Pool		
	In Thousands	%
U.S. GOVERNMENT AGENCIES	\$ 37,624	75.28%
MEDIUM - TERM NOTES	2,966	5.94%
MONEY MARKET FUNDS	5,086	10.18%
CERTIFICATES OF DEPOSIT	4,300	8.60%
	<u>\$ 49,976</u>	<u>100.00%</u>

Calculated Using Market Value at 3/31/2015

**ORANGE COUNTY TREASURER - TAX COLLECTOR
MATURITIES DISTRIBUTION
March 31, 2015**



ORANGE COUNTY INVESTMENT POOL			
	In Thousands	%	
1 TO 7 DAYS	\$ 227,198	6.03%	
8 TO 30 DAYS	406,823	10.81%	
31 TO 60 DAYS	251,107	6.67%	
61 TO 90 DAYS	104,519	2.78%	
91 TO 180 DAYS	360,664	9.58%	
181 TO 395 DAYS	769,643	20.45%	
14 TO 18 MONTHS	475,126	12.62%	
19 TO 24 MONTHS	602,148	16.00%	
25 TO 30 MONTHS	325,143	8.64%	
31 TO 36 MONTHS	147,449	3.92%	
37 TO 60 MONTHS	94,094	2.50%	
TOTAL	\$ 3,763,914	100.00%	

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL			
	In Thousands	%	
1 TO 7 DAYS	\$ 206,552	5.51%	
8 TO 30 DAYS	482,524	12.86%	
31 TO 60 DAYS	167,468	4.46%	
61 TO 90 DAYS	62,481	1.66%	
91 TO 180 DAYS	381,050	10.15%	
181 TO 395 DAYS	794,383	21.16%	
14 TO 18 MONTHS	479,455	12.77%	
19 TO 24 MONTHS	607,634	16.19%	
25 TO 30 MONTHS	328,105	8.74%	
31 TO 36 MONTHS	148,793	3.96%	
37 TO 60 MONTHS	94,952	2.54%	
TOTAL	\$ 3,753,397	100.00%	

JOHN WAYNE AIRPORT INVESTMENT POOL			
	In Thousands	%	
1 TO 7 DAYS	\$ 6,187	12.41%	
8 TO 30 DAYS	6,674	13.38%	
31 TO 60 DAYS	3,762	7.54%	
61 TO 90 DAYS	1,300	2.61%	
91 TO 180 DAYS	19,299	38.70%	
181 TO 395 DAYS	12,648	25.36%	
TOTAL	\$ 49,870	100.00%	

Maturity Limits Are In Compliance With The Orange County Treasurer's Investment Policy Statement

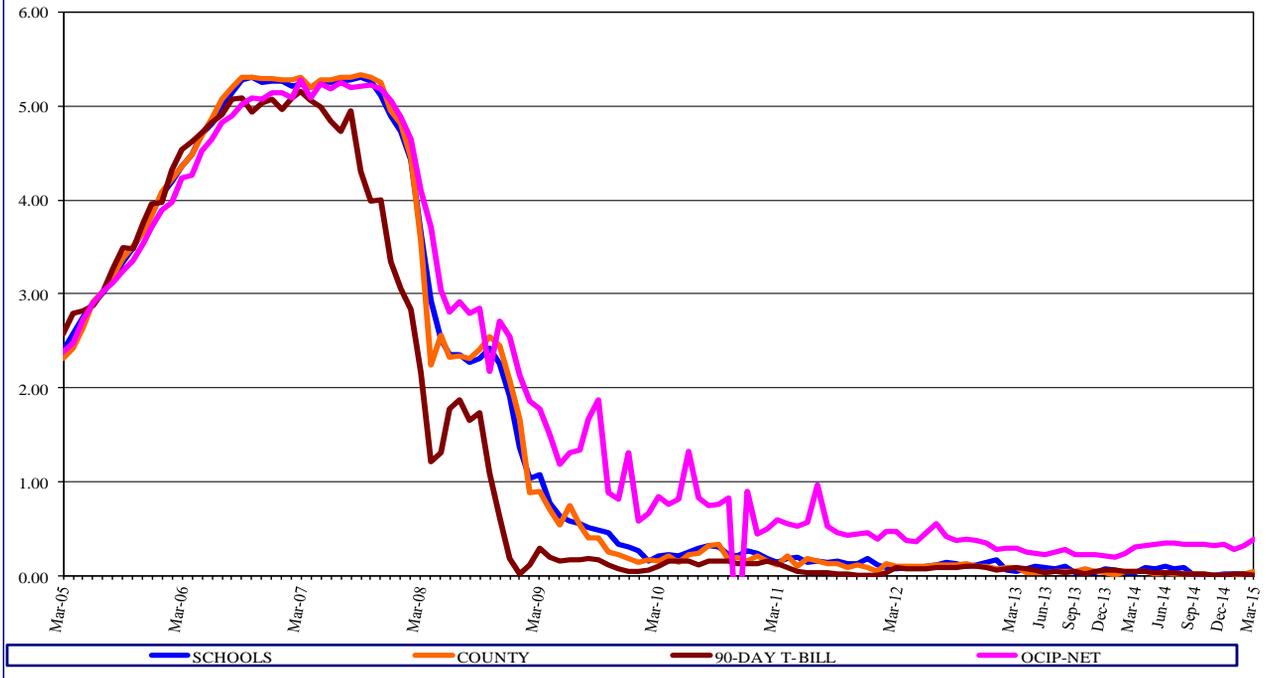
Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date.

At 3/31/2015, Floating Rate Notes comprise 4.41%, 4.15%, and 38.80% of the Orange County Investment Pool, Orange County Educational Investment Pool, and JWA Investment Pool respectively.

4.3 (16)

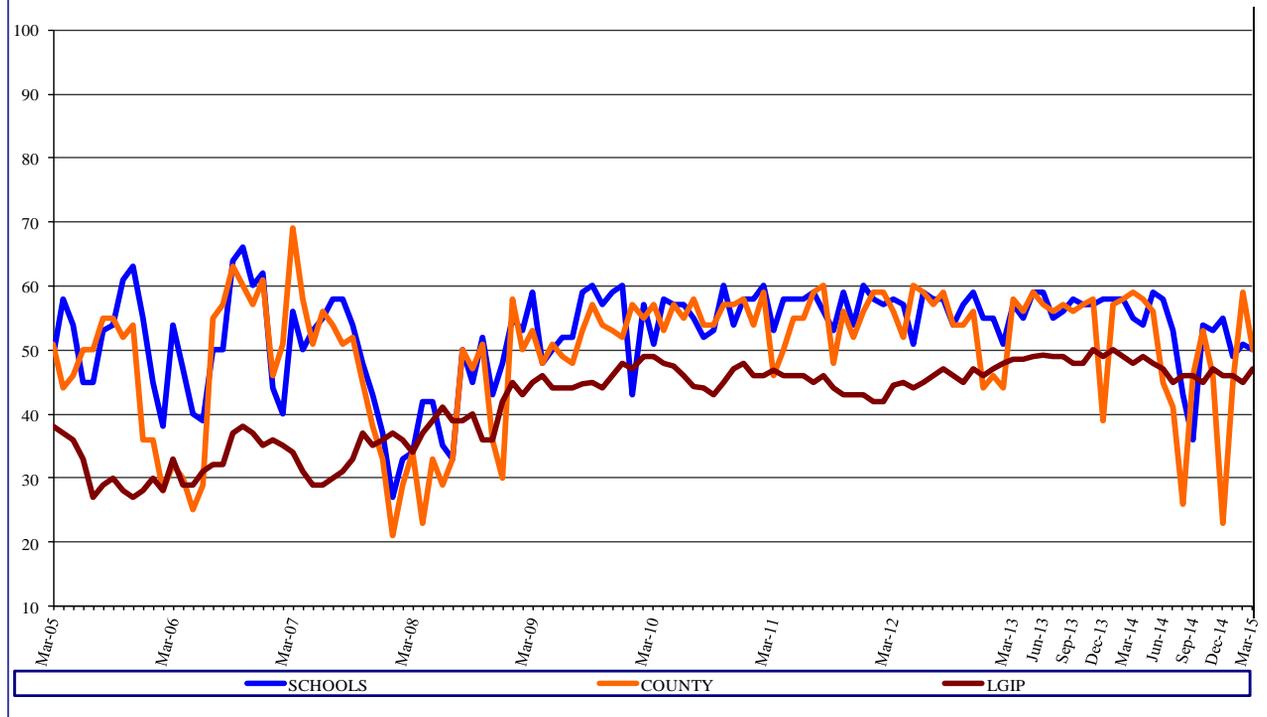
**ORANGE COUNTY MONEY MARKET POOLS vs SELECTED MONEY MARKET YIELDS
(INTEREST RATE YIELD)**

For The Period March 2005 to March 2015



**ORANGE COUNTY MONEY MARKET POOLS vs SELECTED AVERAGES
WEIGHTED AVERAGE MATURITY (WAM)**

For The Period March 2005 to March 2015



•As of March 31, 2015, LGIP – 0.06; LGIP WAM -47; 90-Day T-Bill – 0.02; OCIP – Net – 0.38

ORANGE COUNTY TREASURER-TAX COLLECTOR

INVESTMENT POOL YIELDS

April 1, 2014 - March 31, 2015

PERIOD ENDING - MONTH / YEAR	MONTH END MARKET VALUE	EARNINGS FOR MONTH	GROSS AVERAGE YIELD FOR MONTH	MONTH END WAM
<i>Current Month - March 2015</i>				
County Pool - Money Market Fund	\$ 1,185,441,628	\$ 81,093	0.11%	48
Educational Pool - Money Market Fund	\$ 1,151,754,378	\$ 106,877	0.11%	51
Extended Fund	\$ 5,205,839,829	\$ 2,524,909	0.57%	511
<i>February 2015</i>				
County Pool - Money Market Fund	\$ 909,925,797	\$ 70,952	0.11%	50
Educational Pool - Money Market Fund	\$ 1,193,304,289	\$ 105,399	0.10%	50
Extended Fund	\$ 5,195,087,451	\$ 2,332,495	0.59%	536
<i>January 2015</i>				
County Pool - Money Market Fund	\$ 802,966,222	\$ 85,487	0.10%	59
Educational Pool - Money Market Fund	\$ 1,438,167,807	\$ 118,676	0.09%	51
Extended Fund	\$ 5,161,441,369	\$ 2,222,688	0.52%	506
<i>December 2014</i>				
County Pool - Money Market Fund	\$ 1,398,035,090	\$ 86,496	0.07%	45
Educational Pool - Money Market Fund	\$ 1,709,695,733	\$ 93,974	0.10%	49
Extended Fund	\$ 4,996,676,299	\$ 2,228,375	0.52%	522
<i>November 2014</i>				
County Pool - Money Market Fund	\$ 1,208,671,629	\$ 43,399	0.06%	23
Educational Pool - Money Market Fund	\$ 572,558,526	\$ 52,529	0.09%	55
Extended Fund	\$ 5,000,580,448	\$ 2,189,886	0.53%	533
<i>October 2014</i>				
County Pool - Money Market Fund	\$ 726,211,099	\$ 36,917	0.08%	46
Educational Pool - Money Market Fund	\$ 718,769,067	\$ 55,628	0.08%	53
Extended Fund	\$ 4,998,364,669	\$ 2,092,147	0.49%	467
<i>September 2014</i>				
County Pool - Money Market Fund	\$ 573,108,869	\$ 44,545	0.09%	53
Educational Pool - Money Market Fund	\$ 926,205,944	\$ 51,587	0.07%	54
Extended Fund	\$ 4,992,830,237	\$ 2,097,995	0.51%	540
<i>August 2014</i>				
County Pool - Money Market Fund	\$ 597,887,269	\$ 49,813	0.09%	26
Educational Pool - Money Market Fund	\$ 781,468,497	\$ 72,096	0.16%	43
Extended Fund	\$ 5,248,133,847	\$ 2,116,726	0.47%	563
<i>July 2014</i>				
County Pool - Money Market Fund	\$ 597,887,269	\$ 49,813	0.09%	26
Educational Pool - Money Market Fund	\$ 781,468,497	\$ 72,096	0.16%	43
Extended Fund	\$ 5,248,133,847	\$ 2,116,726	0.47%	563
<i>June 2014</i>				
County Pool - Money Market Fund	\$ 741,112,313	\$ 60,483	0.09%	41
Educational Pool - Money Market Fund	\$ 438,475,385	\$ 65,546	0.14%	53
Extended Fund	\$ 5,287,010,654	\$ 2,137,875	0.49%	591
<i>May 2014</i>				
County Pool - Money Market Fund	\$ 981,914,365	\$ 91,537	0.10%	45
Educational Pool - Money Market Fund	\$ 588,180,732	\$ 118,242	0.17%	58
Extended Fund	\$ 5,289,207,825	\$ 2,255,088	0.50%	619
<i>April 2014</i>				
County Pool - Money Market Fund	\$ 1,267,656,725	\$ 132,791	0.08%	56
Educational Pool - Money Market Fund	\$ 1,000,325,961	\$ 103,374	0.14%	59
Extended Fund	\$ 5,284,339,856	\$ 2,162,548	0.53%	615
Fiscal Year July 1, 2014 - June 30, 2015	Average Month End Market Value Balance	YTD Interest Income	YTD Gross Yield	YTD Average
Orange County Investment Pool	\$ 3,405,429,971	\$ 10,369,087	0.41%	401
Orange County Educational Investment Pool	\$ 3,621,368,677	\$ 10,914,948	0.41%	393

**ORANGE COUNTY TREASURER-TAX COLLECTOR
CASH AVAILABILITY PROJECTION
FOR THE SIX MONTHS ENDING SEPTEMBER 30, 2015**

Government Code Section 53646 (b) (3), effective on January 1, 1996, requires the Treasurer-Tax Collector to include a statement in the investment report, denoting the ability of the Orange County Investment Pool (OCIP) and the Orange County Educational Investment Pool (OCEIP) to meet their expenditure requirements for the next six months.

The OCIP and OCEIP consist of funds in the treasury deposited by various entities required to do so by statute, as well as those entities voluntarily depositing monies in accordance with Government Code Section 53684.

The Treasurer-Tax Collector is required to disburse monies placed in the treasury as directed by the Auditor-Controller and the Department of Education, except for the making of legal investments, to the extent funds are transferred to one or more clearing funds in accordance with Government Code Section 29808.

The Treasurer-Tax Collector, in her projection of cash availability to disburse funds as directed by the Auditor-Controller and the Department of Education, is relying exclusively on historical activity involving deposits and disbursements and future cash flow projections. No representation is made as to an individual depositor's ability to meet their anticipated expenditures with anticipated revenues.

The Cash Availability Projection for the six months ending September 30, 2015, indicates the ability of the pools to meet projected cash flow requirements. However, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected and those differences may be material.

ORANGE COUNTY INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
March 2015 - Ending Cash				\$ 29,566,590
April	\$ 652,480,465	\$ 1,833,937,221	\$ 1,738,535,648	777,448,628
May	262,186,356	254,541,428	611,913,943	682,262,468
June	109,145,750	377,317,932	551,593,407	617,132,744
July	118,770,249	326,108,883	602,521,103	459,490,772
August	82,559,375	375,508,119	364,845,802	552,712,464
September	106,027,927	258,682,991	424,619,568	492,803,814

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
March 2015 - Ending Cash				\$ 11,493,803
April	\$ 691,047,636	\$ 1,066,882,711	\$ 620,272,999	1,149,151,151
May	179,690,258	313,868,236	552,397,263	1,090,312,382
June	68,025,582	331,955,712	590,796,587	899,497,089
July	115,249,008	398,359,893	441,509,339	971,596,651
August	77,269,553	304,736,926	397,100,829	956,502,302
September	140,232,489	513,480,500	524,127,071	1,086,088,220



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	RANCHO SANTIAGO COMM COLL DST
Account Number	75-30-010

As of 04/15/2015, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2015.

Earnings Ratio		.00000712637778462
Interest Rate		0.26%
Dollar Day Total	\$	13,572,385.78
Quarter End Principal Balance	\$	150,819.31
Quarterly Interest Earned	\$	96.72

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Amendment to Agreement with Facilities Planning & Program Services for Program Planning & Management Consulting Services	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement for program planning and management consulting services. The facilities department is in need of staff augmentation consulting services to support the volume of projects, priorities, and the demands of sequencing and meeting aggressive schedules for project delivery. Facilities Planning & Program Services' contract was previously approved by the Board of Trustees on June 9, 2014 based on Request for Qualifications/Request for Proposal (RFQ/RFP) #1314-53. The selection and interview committee unanimously recommended FPPS based upon a thorough review of their RFQ/RFP response, experience, approach to the project, demonstrated ability to meet the schedule requirements. FPPS in its interview and qualifications demonstrated the most technical expertise relative to understanding the community college district system and an understanding of the Proposition 39 project funding. FPPS has been successfully working on DSA certification for the District in the last two years coordinating with, DSA, the architects and consultants to certify several projects, and the District desires to continue these consulting services. Additionally, they have completed the Year 1 and Year 2 Proposition 39 applications on behalf of the District and are currently managing Year 3 projects construction implementation which will continue to be implemented during the summer for close out. Year 3 projects are preparing for bid and anticipated to start in this next year as well. The department is in need of program planning assistance for the upcoming fiscal years to complete the current work activities in order to continue to move projects forward without disruption to the district's operations and campuses.

ANALYSIS:

Although there has been additional staff added to the department more recently, the current volume of work, planning and execution of projects still require program planning and consultant services assistance. This is due to the increase in the number of scheduled maintenance projects underway at the District, including Proposition 39 and other energy related projects which FPPS staff currently are assisting the District with.

The original contract amount was a not-to-exceed fee of \$972,220 including \$2,500 in reimbursable expenses. The amendment contract amount is for two years. Year 2015-2016 is for an estimated not-to-exceed fee of \$988,480 and 2016-2017 is for \$988,480, and an additional \$2,500 in reimbursable expenses. The average hourly billing rate is \$107. The revised total contract amount is \$2,951,680. The services covered by this agreement commenced July 1, 2014 and the new end date has been revised from June 30, 2015 to June 30, 2017.

These services are funded by Measure E, Measure Q and Capital Outlay funds as appropriate.

RECOMMENDATION:

It is recommended that the Board approve the amendment with FPPS for Program Planning & Management Consulting Services as presented.

Fiscal Impact:	\$1,979,460	Board Date: May 11, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Ph.D, Chancellor	

Board Agreement Summary

Board Date: 5/11/15

Project: Program Planning & Management Consulting Services Site: District Office

Consultant: **Facilities Planning & Programming Services**

Type of Service: Planning and Programming Service

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Contract Amount		\$969,720.00	\$ 2,500.00	7/1/2015	6/30/2015
Amendment #1		\$1,976,960.00	\$2,500.00		6/30/2017
Total Agreement Amount		\$2,951,680.00			
		<i>(Not to exceed)</i>			

DESCRIPTION:

Planning and programming consulting services

\$1,979,460.00

Total Proposed Amount:

Contract End Date:

6/30/2017

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Agreement with Flewelling & Moody for Architectural & Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement to provide architectural and engineering services to replace the existing roof on the Dunlap Hall building at the Santa Ana College. The existing roofing system was installed on or about 1990. The roof is past its useful life and currently leaks. The leaks were discovered during the Dunlap Hall project while working on the construction of the new elevator tower. Certain areas of the roof do not drain properly and many components of the roof system are in very poor condition. Staff is recommending replacement of the roofing system to correct those undesirable conditions to ensure total roof integrity, weather tightness, and long-term performance of the roofing system. The District would recommend completing the roof replacement while the building is unoccupied.

ANALYSIS:

A Request for Proposal #1415-98 Architectural & Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College was released to seven (7) of the pre-qualified firms on April 2, 2015. The District received one response from Flewelling & Moody (Los Angeles). A selection committee convened on April 24, 2015 to review the proposal. The selection committee recommends Flewelling & Moody after a thorough review based upon the culmination of their RFP response, experience, team members, approach to the project, fee, schedule and familiarity with this type of projects. It is recommended that the District enter into an agreement with Flewelling & Moody for architectural and engineering services for the project to replace the roof on the Dunlap Hall building at the Santa Ana College.

The services covered by this agreement shall commence on May 12, 2015 and end June 30, 2016. The services are to be performed on a not-to-exceed amount of \$37,000.

This agreement is funded by Scheduled Maintenance and Capital Facilities Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Flewelling & Moody for Architectural & Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College as presented.

Fiscal Impact:	\$37,000	Board Date: May 11, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 5/11/15

Project: Roof Replacement at Dunlap Hall

Site: **Santa Ana College**

Consultants: **Flewelling & Moody**

Type of Service: Architectural and Engineering Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$37,000.00		5/12/2015	6/30/2016
Total Agreement Amount		\$37,000.00			

DESCRIPTION:

Agreement to provide architectural and engineering services to replace the existing roof on the Dunlap Hall building at Santa Ana College.

Total Proposed Amount:

\$37,000.00

Contract End Date:

6/30/2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Agreement with PAL id Studio, Inc. for Furniture and Equipment Design Services for the Johnson Student Center, Johnson Relocation to Temporary Village and Building J Relocation Projects at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for furniture and equipment design services related to the Johnson Student Center Project, Johnson Relocation to Temporary Village Project, and Building J Relocation Project at Santa Ana College. The District is in need of a consultant specializing in furniture and equipment design services to assist the District in proper selection of the furniture and equipment for each space designed to ensure programmatic needs are adequately addressed.

ANALYSIS:

A Request for Qualifications/Request for Proposal #1415-97 for Furniture and Equipment/Move Management Consulting Services was released and advertised on March 9, 2015. The District received two responses from PAL id Studio, Inc. (Fullerton) and Systems Source, Inc. (Irvine). A selection committee convened on April 2, 2015 to review the proposals and held an interview with PAL id Studio, Inc. on April 8, 2015. PAL id Studio, Inc. was deemed qualified for the short list. The selection committee recommends PAL id Studio, Inc. after a thorough review based upon the culmination of their RFP response, experience, team members, approach to the project, fee, schedule and familiarity with similar projects as outlined in the RFP. It is recommended that the District enter into an agreement with PAL id Studio, Inc. to provide furniture and equipment design services related to the Johnson Student Center Project, Johnson Relocation to Temporary Village Project, and Building J Relocation Project at Santa Ana College.

The services covered by this agreement shall commence on May 12, 2015 and ends December 31, 2019. The services are based on a fixed fee in the amount of \$112,000, and includes \$1,500 in reimbursable expenses.

This agreement is funded by Measure E and Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with PAL id Studio, Inc. for Furniture and Equipment Design Services for the Johnson Student Center, Johnson Relocation to Temporary Village and Building J Relocation Projects at Santa Ana College as presented.

Fiscal Impact:	\$112,000	Board Date: May 11, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 5/11/15

Project: Johnson Student Center, Johnson Relocation to Temporary Village and Building J Relocation Projects

Site: **Santa Ana College**

Consultants: **PAL id Studio, Inc.**

Type of Service: Furniture and Equipment Design Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$110,500.00	\$ 1,500.00	5/12/2015	12/31/2019
Total Agreement Amount		\$112,000.00			

DESCRIPTION:

Agreement for furniture and equipment design services related to the Johnson Student Center Project, Johnson Relocation to Temporary Village Project, and Building J Relocation Project at Santa Ana College.

\$112,000.00

Total Proposed Amount:

Contract End Date:

12/31/2019

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Change Order #2 for McCarthy Building Companies, Inc. for Tessmann Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On February 18, 2014, the Board of Trustees approved an agreement with McCarthy Building Companies, Inc. for Santa Ana College - Tessmann Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village. This project is substantially complete. The aforementioned improvements are open for campus use.

ANALYSIS:

Change Order #2 decreases the contract by \$399,633.29 which is a credit back to the District for unused funds. The revised contract amount is \$13,123,665.97. Total change orders for the project are 5.2% of construction cost. Pursuant to Administrative Regulation 6600, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2 for the Tessmann Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village at Santa Ana College as presented.

Fiscal Impact:	N/A	Board Date: May 11, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Notice of Completion for Construction Services Agreement, Site Lease, and Facilities Sub-Lease Agreements with McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessmann Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village)	
Action:	Request for Approval	

BACKGROUND:

On February 18, 2014, the Board of Trustees approved a Construction Services Agreement, Site Lease Agreement, and Facilities Sub-Lease Agreement with McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessmann Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village).

ANALYSIS:

The project was substantially completed on January 30, 2015, as defined per California Civil Code sections 3086 and 8180. The District, upon approval by the Board of Trustees will record a Notice of Completion with the office of The Orange County Clerk-Recorder, as outlined under California Civil Code sections 3093 and 8182. Total cost of the project was \$13,123,665.97.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessmann Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village) as presented.

Fiscal Impact:	N/A	Board Date: May 11, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located at 1530 West 17th Street, Santa Ana, California, caused improvements to be made to the property to with: Construction Services Agreement, Site Lease, and Facilities Sub-Lease Agreements for Santa Ana College Projects (Tessmann Planetarium Upgrade and Restroom Addition, Parking Lot 11 Expansion and Improvements, and Temporary Village), the contract for the doing of which was heretofore entered into on the 18th day of February, 2014, which contract was made with McCarthy Building Companies, Inc. PO# 14-BP000263 as contractor; that said improvements were completed on the 30th day of January, 2015, and accepted by formal action of the governing Board of said District on the 11th day of May, 2015; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Federal Insurance Company and Travelers Casualty and Surety Company of America.

I, the undersigned, say: I am the Vice Chancellor of Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 11, 2015 at Santa Ana, California.

Rancho Santiago Community College District of Orange County, California

by _____

Peter J. Hardash, Vice Chancellor
Rancho Santiago Community College District

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 §
County of Orange)

Subscribed and sworn to (or affirmed) before me on this
_____ day of _____, 20____
by

proved to me on the basis of satisfactory evidence to be the
person who appeared before me.

Signature _____

Place Notary Seal Above

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Ratification of Award of Bid #1263 for Chavez Hall Roof Repairs at Santa Ana College	
Action:	Request for Ratification	

BACKGROUND:

Chavez Hall at Santa Ana College is in need of a roof replacement. This contract award of Bid #1263 is for the installation of the roof. The existing metal standing seam and membrane roofing systems were installed in 1994. The standing seam metal roofing system has exhibited signs of deterioration and panel oxidization, resulting in leaks. A condition survey was undertaken and determined that the standing seam roof is in need of replacement. Bid #1263 was issued for the replacement of the standing seam metal roof system on Chavez Hall.

ANALYSIS:

In accordance with the California Uniform Public Construction Cost Accounting Act, Bid #1263 for Chavez Hall Roof Repairs at Santa Ana College was advertised on March 25, and April 1, 2015, and a Notice Calling for Informal Bids was sent to one hundred six (106) contractors from the District maintained qualified contractors list on March 23, 2015. Utilizing the California Multiple Award Schedule (CMAS), the roof material has been purchased by the District. The roof material is owner purchased and cost the District \$68,067.96. The District then undertook a formal bidding process through Bid #1263 for the installation work for the roof.

A mandatory job walk was held on April 7, 2015. Bids were opened on April 21, 2015 for Chavez Hall Roof Repairs at Santa Ana College as noted on the attached Bid Results form. The District received six (6) bids for the project. C. I. Services, Inc. (Mission Viejo) submitted the lowest responsive bid for the amount of \$128,000. District staff has conducted a due diligence review to ensure compliance with license requirements. After review of the project bids received, it was recommended to award the installation work described within Bid #1263 to C. I. Services, Inc. The Vice Chancellor of Business Operations/Fiscal Services authorized the award of the contract, under the authority of CUPCCAA, to C. I. Services, Inc.

The project is funded by Scheduled Maintenance.

RECOMMENDATION:

It is recommended that the Board ratify the award of Bid #1263 to C.I. Services, Inc. as presented.

Fiscal Impact:	\$128,000	Board Date: May 11, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Ph.D, Chancellor	



Facility Planning
2323 North Broadway, Rm 112
Santa Ana, CA 92706-1640

BID RESULTS

BID #1263 Addendums Issued: 1	PROJECT: Chavez Hall Roof Repairs at Santa Ana College	DUE DATE: April 21, 2015 at 2PM
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BIDDER	TOTAL BID AMOUNT
C.I. Services, Inc. 26861 Trabuco Road #353 Mission Viejo, CA 92691	\$128,000
United Contractors 334 West Oak Street San Bernardino, CA 92401	\$138,000
Tecta America Southern California, Inc. 1217 E. Wakeham Avenue Santa Ana, CA 92705	\$177,000
Best Contracting Services, Inc. 19027 S. Hamilton Avenue Gardena, CA 90248	\$205,475
Letner Roofing Company 1490 N. Glassell Street Orange, CA 92867	\$230,000
Commercial Roofing Systems, Inc. 11735 Goldring Road Arcadia, CA 91006	\$231,445

6 TOTAL BIDDERS

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Agreement with Leland Saylor Associates for Cost Estimating Consulting Services for the Orange Education Center Project for Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

This is a new professional services agreement for Cost Estimating Services for the Orange Education Center (OEC) of the Santiago Canyon College located on North Batavia Street in the City of Orange. The project is currently in the preliminary schematic design phase and estimates of probable construction cost are being prepared by the architect and the preconstruction services consultant. In order to validate and reconcile probable cost of construction, the District is in need of an independent third party cost estimate from a qualified consultant with experience in the area of estimating modernization projects. This will assist the District in order to properly evaluate the probable construction cost and validate estimates received from the architect and preconstruction services consultant.

ANALYSIS:

A Request for Proposal #1415-96 for Cost Estimating Services for the Orange Education Center project was released to all six pre-qualified firms on March 10, 2015 with a due date of April 7, 2015. The District received responses from all firms; Abacus Project Management Inc. (Newport Beach), AECOM (Los Angeles), Cumming (Aliso Viejo), Gafcon (Los Angeles), HL Construction Management (Orange), Jacobus & Yuang Inc. (Camarillo), Leland Saylor Associates (Los Angeles), Lenax Construction Services, Inc. (Los Angeles) and O'Connor Construction Management, Inc. (Irvine). A selection committee convened to review the proposals on April 13, 2015. The selection committee recommends Leland Saylor Associates after a thorough review based upon the culmination of their RFP response, experience, team members, approach to the project, fee, schedule and familiarity with modernization projects. It is recommended that the District enter into an agreement with Leland Saylor Associates for cost estimating consulting services.

The services covered by this agreement shall commence May 12, 2015 and ends June 30, 2016. The contract is a not to exceed fee of \$59,590, including \$1,000 of reimbursable expenses.

This project is funded by Measure E, Redevelopment and Budget Stabilization Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the contract with Leland Saylor Associates for Cost Estimating Consulting Services for the Orange Education Center Project for Santiago Canyon College as presented.

Fiscal Impact:	\$59,590	Board Date: May 11, 2015
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 5/11/15

Project: Orange Education Center Building Certification

Site: **Santiago Canyon College**

Consultants: **Leland Saylor Associates**

Type of Service: Cost Estimate Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$58,590.00	\$ 1,000.00	5/12/2015	6/30/2016
Total Agreement Amount		\$59,590.00			

DESCRIPTION:

Cost Estimating Consulting Services

\$59,590.00

Total Proposed Amount:

Contract End Date:

6/30/2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Amendment to Agreement with Ninyo & Moore for Geohazard, Geotechnical, and Material Testing and Inspection Services at the Orange Education Center for Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment for time only to adjust the end date to 2017 to an existing agreement with Ninyo & Moore for geohazard, geotechnical, and material testing and inspection services for the Building Certification Project at the Orange Education Center. The Board previously approved an agreement with Ninyo & Moore on August 18, 2014 based on Request for Qualifications RFQ # 1314-14 for Geotechnical Engineering Consulting Services, and subsequent Request for Proposal RFP #1314-58 for geohazard, geotechnical, and material testing inspection services at the Orange Education Center. Geohazard and geotechnical services are a requirement by the Division of the State Architect (DSA). In addition, as part DSA's certification requirements for the building, a material testing and inspection plan of the existing building must be performed in accordance with REH 002a procedures.

ANALYSIS:

The amendment of this agreement is to extend the contract duration to complete all geohazard, geotechnical and material testing and inspection activities. The services covered by this agreement commenced on August 19, 2014 and the new end date has been revised from June 30, 2015 to June 30, 2017. There are no additional costs for the time extension.

This agreement is funded by Measure E, Budget Stabilization Funds and Redevelopment Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment with Ninyo & Moore for Geohazard, Geotechnical, and Material Testing and Inspection Services at the Orange Education Center for Santiago Canyon College as presented.

Fiscal Impact:	None	Board Date: May 11, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 5/11/15

Project: Orange Education Center Building Certification

Site: **Santiago Canyon College**

Consultants: **Ninyo & Moore**

Type of Service: Geohazard, Geotechnical and Material
Testing and Inspection

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$74,539.38		8/19/2014	6/30/2015
Amendment for time only		none			6/30/2017
Total Agreement Amount		\$74,539.38			

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DESCRIPTION:

Amendment for time only

Time only

Total Proposed Amount:

Contract End Date:

6/30/2017

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Amendment to Agreement with Tilden-Coil Constructors, Inc. for Preconstruction Consulting Services for the Orange Education Center Building Certification Project for Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment for additional services to an existing agreement with Tilden-Coil Constructors, Inc. for preconstruction consulting services for the Orange Education Center (OEC) of the Santiago Canyon College located on North Batavia Street in the City of Orange. The additional services scope of work includes investigative testing of the existing building in accordance with DSA California Community College Use REH 002a procedures and 2013 California Code of Regulations. The District and project team has met with DSA to review the required DSA testing and investigation plan that is needed. The investigative testing results will assist the design team in determining the proper structural remedies required for the building to meet current code requirements.

ANALYSIS:

Tilden-Coil Constructors contract was previously approved by the Board of Trustees on February 2, 2015, based on Request for Qualifications (RFQ) #1314-09 for Lease-Leaseback (LLB) services and subsequent Request for Proposal RFP #1415-70 for preconstruction services at the Orange Education Center.

The original contract amount was a not-to-exceed fee of \$189,640. The amendment contract amount is for a not-to-exceed fee of \$215,000. The revised total contract amount is \$404,640. The services covered by this agreement commenced February 3, 2015 and the new end date has been revised from April 30, 2016 to June 30, 2017.

This project is funded by Measure E, Budget Stabilization Fund and Redevelopment Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment with Tilden-Coil Constructors, Inc. for Preconstruction Consulting Services for the Orange Education Center Building Certification Project for Santiago Canyon College as presented.

Fiscal Impact:	\$215,000	Board Date: May 11, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 5/11/15

Project: Orange Education Center Building Certification

Site: **Santiago Canyon College**

Consultants: **Tilden-Coil Constructors, Inc.**

Type of Service: Preconstruction Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$186,640.00	\$ 3,000.00	2/3/2015	6/30/2017
Amendment #1		\$215,000.00			
Total Agreement Amount		\$404,640.00			

DESCRIPTION:

Amendment for additional services to Preconstruction Services
for the Orange Education Center Building Certification Project

\$215,000.00

Total Proposed Amount:

Contract End Date:

6/30/2017

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/ FISCAL SERVICES**

To: Board of Trustees	Date: May 11, 2015
Re: Approval of Lease Agreement with MelRok	
Action: Request for Approval	

BACKGROUND

The District operates a business incubator for start-up digital media companies at the Digital Media Center (DMC). The incubator was developed as a result of grant funding received from the U.S. Department of Commerce, Economic Development Administration.

ANALYSIS

MelRoK, LLC provides systems for automated monitoring and control of energy use in residential, commercial, and industrial facilities. The monitoring system produced by MelRoK is designed to drastically reduce energy consumption costs. Using the MelRoK system, energy usage can be securely monitored, tracked, managed, and evaluated from any location worldwide.

As a start-up, MelRok is looking to validate their business model by taking advantage of the valuable services provided for entrepreneurs at the DMC, including mentorship, access to student interns, access to investors, and office space. Through these services, the company hopes to grow and create much needed jobs in our community.

The recommended lease conforms to the District's standard lease agreement for DMC tenants and is for a period of one year: May 12, 2015 to May 11, 2016. The square footage for the rentable area included in this lease agreement is 1,443 square feet.

RECOMMENDATION

It is recommended that the Board of Trustees approve the lease agreement with MelRok and authorize the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the District as presented.

Fiscal Impact:	\$29,437.20	Board Date: May 11, 2015
Prepared by:	Enrique Perez, Assistant Vice Chancellor, Educational Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Date:	May 11, 2015
Re:	Approval of The First Amendments to Sub-Agreements between RSCCD and the Career Technical Education Enhancement Fund (CTE EF) partnership colleges in Los Angeles and Orange County		
Action:	Request for Approval		

BACKGROUND

The Senate approved an infusion of funds for CTE program development through SB852. The Chancellor's Office has apportioned these funds to regions throughout the state, which will be distributed by a community college district serving as the Fiscal Agent, in collaboration with the Regional Consortia. RSCCD was selected by the LA and OC regions to serve as the Fiscal Agent. The Fiscal Agent is responsible for distributing the funds to the colleges, monitoring the sub-awards, and performing reporting and audit services.

ANALYSIS

CTE EF supports local college programs and regional projects. Each college will receive its portion of the local share and regional share. Agreements for the local share were approved by the Board in January, and we are ready to distribute the regional share allocations. The majority of colleges voted to amend their existing agreements to increase the funds and expand the scope of work. The other colleges opted for separate agreements for their regional share.

Los Angeles	Award	Orange County	Award
El Camino	\$ 292,056.99	Irvine Valley	\$ 116,231.65
Glendale	\$ 191,058.85	North Orange County Cont. Ed.	\$ 46,817.48
Pasadena	\$ 283,230.70	Coastline	\$ 99,362.62
Rio Hondo	\$ 216,338.91	Cypress	\$ 308,237.73
Santa Monica	\$ 303,433.15	Fullerton	\$ 385,189.49
West Los Angeles	\$ 117,957.73	Golden West	\$ 154,976.20
LA City	\$ 204,585.73	Orange Coast	\$ 256,089.06
LA Harbor	\$ 107,672.36	Saddleback	\$ 266,274.47
LA Mission	\$ 93,285.45	Santa Ana *	\$ 463,663.40
LA Pierce	\$ 191,934.30	Santiago Canyon *	\$ 184,178.68
LA South West	\$ 68,807.05		
LA Trade	\$ 297,470.69		
Long Beach	\$ 316,887.58		
Mt. San Antonio	\$ 425,835.21		

*SAC's and SCC's portions are not included in the Fiscal Impact amount, since they are part of our district.

The CTE EF project director is Sarah Santoyo and the project administrator is Enrique Perez.

RECOMMENDATION

It is recommended that the board approve the first amendments to the sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$4,743,733.42	Board Date: May 11, 2015
Prepared by: Maria Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Coast Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Coast Community College District on behalf of Coastline Community College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-03 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

13. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

14. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$247,478.62 USD, which is comprised of the local share of \$148,116.00 and regional share of \$99,362.62.

Budget and Budget Changes will be amended as follows:

15. Budget and Budget Changes

- (c) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

16. Reporting

- (e) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (f) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

17. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

18. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Coast Community
College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Coastline College - Regional Share Allocation		99,363
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Computer Forensics		24,354
Project #2: Internship		75,008
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		99,362
Total CTE EF 40% Allocation		99,363
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		99,363
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		99,363
Total Regional Projects		99,362
Total Cost of Subagreement		99,362
Funds on hold until allocated		1

EXHIBIT G

Proposal Name	Comp. Forensics	Amount	Types of Expenditures	Summary by Obj	
College	Coastline Community College	for this college	Equipment	1000	5,000
District	Coastline Community College	from Summary	Curriculum Development	2000	-
Primary College Contact Name	Nancy Jones	99,363	Professional Development	3000	704
Primary College Contact Title	Dean CTE	Total from Below	Industry Engagement	4000	-
Primary College Contact Email	njones@coastline.edu	24,354	Regional Alignment	5000	18,650
Primary College Contact Phone	(714) 241-6209, Ext 17301	Difference	K-12, 4-Year Articulation	6000	-
			Marketing	Total	24,354
			Other (Describe below)		
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>					
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	Ceritificated other for collaboration, implementation, and curricular development	5,000			
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
	Benefits 14.08%	704			
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
	Travel Conferences: CISSE, 3CS, HiTech, Cisco, Black Hat, etc.	10,000			
	Mileage	300			
	Transcender Practice Exam Licemnse Fees	6,350			
	Outreach materials	2,000			
6000 - CAPITAL OUTLAY					
TOTAL COST!		24,354			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

These funds will be used to collaborate with other Orange County community colleges and K-12 Cyber Security curriculum, bootcamps, and student focused activities. Coastline, a CAE/2Y designated institution, will bring faculty and institutional experience to the discussion and then will use the outcomes of the collaborative efforts to improve current courses, degrees and certificates.

EXHIBIT G

Proposal Name		Amount	Types of Expenditures		Summary by Obj	
College		for this college	Equipment		1000	1,000
District		from Summary	Curriculum Development		2000	59,450
Primary College Contact Name		99,362	Professional Development	x	3000	9,067
Primary College Contact Title		Total from Below	Industry Engagement	x	4000	1,546
Primary College Contact Email		75,008	Regional Alignment	x	5000	3,945
Primary College Contact Phone		Difference	K-12, 4-Year Articulation		6000	-
		24,354	Marketing	x	Total	75,008
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
1483	Faculty stipends	1,000				
2000 - NONINSTRUCTIONAL SALARIES						
2000, various	Project implementation, job development/system management	59,450				
3000 - EMPLOYEE BENEFITS						
3000, various	15% of all salaries	9,067				
4000 - SUPPLIES AND MATERIALS						
4321	Printing	1,546				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
5000, various	Software and subscriptions	2,450				
	Travel - internship conferences	1,495				
6000 - CAPITAL OUTLAY						
TOTAL COST!		75,008				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

Job developer will source internship opportunities for all colleges in partnership and manage the online internship system.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 Coastline will provide leadership, regional coordination, job development, and online system management for this project.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
North Orange County Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and North Orange County Community College District on behalf of Cypress College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-04 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

19. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

20. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$767,715.73 USD, which is comprised of the local share of \$459,478.00 and regional share of \$308,237.73.

Budget and Budget Changes will be amended as follows:

21. Budget and Budget Changes

- (d) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

22. Reporting

- (g) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (h) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

23. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

24. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SUBCONTRACTOR: *North Orange County Community College District*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Cypress College - Regional Share Allocation		308,238
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Computer Forensics		112,238
Project #2: Energy & Sustainability		69,000
Project #3: Hospitality		48,000
Project #4: HVACR Collaborative		0
Project #5: Mobile Media		0
Project #6: Unmanned Automated Vehicles & Systems		79,000
Total Funds Allocated to Regional Projects		308,238
Total CTE EF 40% Allocation		308,238
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		308,238
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		308,238
Total Regional Projects		308,238
Total Cost of Subagreement		308,238
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Comp. Forensics	Amount	Types of Expenditures		Summary by Obj	
College		Cypress College	for this college	Equipment	1000	-	
District		North Orange County CCD	from Summary	Curriculum Development	2000	11,040	
Primary College Contact Name		Dr. Steve Donley	112,238	Professional Development	3000	2,825	
Primary College Contact Title		Dean, Career & Technical Education	Total from Below	Industry Engagement	4000	4,000	
Primary College Contact Email		sdonley@cypresscollege.edu	112,238	Regional Alignment	5000	2,500	
Primary College Contact Phone		(714) 484-7233	Difference	K-12, 4-Year Articulation	6000	91,873	
			0	Marketing	Total	112,238	
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested					
1000 - INSTRUCTIONAL SALARIES							
	No instructional salaries are requested	-					
2000 - NONINSTRUCTIONAL SALARIES							
	Project coordination (128 hrs @\$55/HR; participation in curriculum development; development of pathways; internships; articulation; education/industry collaboration Classified support	7,040 4,000					
3000 - EMPLOYEE BENEFITS							
	Non-instructional at 11.8% Classified salaries at 49.8%	833 1,992					
4000 - SUPPLIES AND MATERIALS							
	Supplies, materials, outreach, software licenses	4,000					
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Professional development; travel; related costs	2,500					
6000 - CAPITAL OUTLAY							
	Development of dedicated computer forensics (Cyber Security) lab, including workstations, computers and software for 35 students.	91,873					
TOTAL COST:		112,238					

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
Leveraging its strong Computer Information Systems, Network Security, and emerging Computer Forensics (Cyber-Security) programs, Cypress College will develop a regional approach with ITC partners; develop curriculum, articulations, and college and industry partnerships. Directed practical work will be given in computer forensics under simulated on-the-job conditions. Equipment will be used to train students in high-paying existing and emerging careers.

EXHIBIT G

Proposal Name	Energy/Sustain	Amount	Types of Expenditures	Summary by Obj
College	Cypress College	for this college	Equipment	1000 13,612
District	North Orange County CCD	from Summary	Curriculum Development	2000 10,690
		69,000	Professional Development	3000 5,941
Primary College Contact Name	Dr. Steve Donley	Total from Below	Industry Engagement	4000 1,225
Primary College Contact Title	Dean, Career & Technical Education	69,000	Regional Alignment	5000 12,260
Primary College Contact Email	sdonley@cypresscollege.edu	Difference	K-12, 4-Year Articulation	6000 25,272
Primary College Contact Phone	(714) 484-7233	0	Marketing	Total 69,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)	
Object of Expenditure	Classification & Description	Funds Requested		
1000 - INSTRUCTIONAL SALARIES				
	Adjunct faculty cost of instruction for first two EST class offerings.	13,612		
2000 - NONINSTRUCTIONAL SALARIES				
	Project coordination; assembly of training systems; participation in collaboration; development of pathways; internships; articulation; education/industry collaborations; development of electric vehicle collaboration; curriculum. Classified support	8,690 2,000		
3000 - EMPLOYEE BENEFITS				
	Instructional salaries at 28.8%	3,920		
	Non-instructional at 11.8%	1,025		
	Classified salaries at 49.8%	996		
4000 - SUPPLIES AND MATERIALS				
	Materials, parts, accessories to develop training units	1,225		
5000 - OTHER OPERATING EXPENSES AND SERVICES				
	Professional development; travel; related costs	4,260		
	Direct contribution to HVAC Collaborative hosted by Mt. SAC	8,000		
6000 - CAPITAL OUTLAY				
	EST Trainers/Simulators/Solar Panels/Wind Turbine Assemblies, Geothermal Units, and related Equipment	25,272		
TOTAL COST:		69,000		

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Leveraging its strong Air Conditioning & refrigeration and Advanced Transportation & Energy programs, Cypress College will develop a regional approach with HVAC and ATRE partners; develop curriculum, articulations, college and industry partnerships; enter into agreements for instruction on electric vehicles, energy and sustainability, solar, wind, and geothermal sources of energy generation. Directed practical work will be given in EST design, installation, maintenance and repair under simulated on-the-job conditions. Equipment will be used to train students in these high-paying existing and emerging careers.

EXHIBIT G

Proposal Name	Hospitality	Amount	Types of Expenditures	Summary by Obj	
College	Cypress College	for this college	Equipment	1000	-
District	North Orange County CCD	from Summary	Curriculum Development	2000	9,500
		308,238	Professional Development	3000	1,691
Primary College Contact Name	Dr. Steve Donley	Total from Below	Industry Engagement	4000	3,000
Primary College Contact Title	Dean, Career & Technical Education	48,000	Regional Alignment	5000	2,500
Primary College Contact Email	sdonley@cypresscollege.edu	Difference	K-12, 4-Year Articulation	6000	31,309
Primary College Contact Phone	Prof. Stephanie Rosati, srosati@nocccd.edu	260,238	Marketing	Total	48,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	No instructional salaries requested	-			
2000 - NONINSTRUCTIONAL SALARIES					
	Project coordination; participation in collaboration; development of pathways; internships; articulation; education/industry collaborations; curriculum.	8,000			
	Classified support	1,500			
3000 - EMPLOYEE BENEFITS					
	Non-instructional at 11.8%	944			
	Classified salaries at 49.8%	747			
4000 - SUPPLIES AND MATERIALS					
	Materials, direct instructional supplies	3,000			
5000 - OTHER OPERATING EXPENSES AND SERVICES					
	Professional development; travel; related costs	2,500			
6000 - CAPITAL OUTLAY					
	Equipment will include computer tablets for the dining service and food preparation activities. They will allow students taking orders from patrons to communicate the orders directly to the kitchen for food preparation.	31,309			
TOTAL COST:		48,000			

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 Leveraging its strong Hotel Management and Culinary Arts (Hospitality) programs, Cypress College will develop a regional approach with educational and industry partners; develop curriculum, articulations, college and industry partnerships; and enter into agreements for culinary instruction. Equipment will be used to train students in these high-paying careers. Equipment will include computer tablets for the dining service and food preparation activities. They will allow students taking orders from patrons to communicate the food orders directly into the kitchen for meal preparation. This is an emerging technology in restaurant operations.

EXHIBIT G

Proposal Name	HVACR Collaborative		Amount	Types of Expenditures		Summary by Obj	
College	Cypress College		for this college	Equipment		1000	-
District	North Orange County Community College District		from Summary	Curriculum Development	x	2000	-
Primary College Contact Name	Steve Donley		0	Professional Development	x	3000	-
Primary College Contact Title	Dean, Career Technical Education & Economic		Total from Below	Industry Engagement	x	4000	-
Primary College Contact Email	sdonley@cypresscollege.edu		0	Regional Alignment	x	5000	-
Primary College Contact Phone	(714) 484-7233		Difference	K-12, 4-Year Articulation	x	6000	-
				0	Marketing		Total
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
5000 - OTHER OPERATING EXPENSES AND SERVICES							
6000 - CAPITAL OUTLAY							
TOTAL COST!			-				

Use the space below if additional narrative is necessary to explain proposed expenditures in Although Cypress's contribution is zero on the budget, \$8,000 was set aside in Cypress College's EST Program CTE-EF 40% Application for it's direct participation in the HVACR Collaborative Project.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

Cypress College hopes to contribute in all areas targeted by the HVACR Collaborative:

1. Align our current curricula with the other participants and establish portable, competency based curriculum
2. Evaluate prior credit/non-credit course work and industry experience to facilitate articulation into and transfer of credit among the Collaborative's eight programs, supporting career preparation and career progression for students and incumbent workers respectively.
3. Develop aligned student learning outcomes across each of the identified occupations
4. Establish a framework of stackable credentials common to all eight participating colleges
5. Create clear avenues toward industry recognized certifications
6. Expand the traditional, limited articulation agreements with our local high schools in order to establish clear career pathways

EXHIBIT G

Proposal Name		Mobile Media	Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Cypress College				Equipment	1000	-
District				Curriculum Development	2000	-	
			0	Professional Development	3000	-	
Primary College Contact Name			Total from Below	Industry Engagement	4000	-	
Primary College Contact Title			0	Regional Alignment	5000	-	
Primary College Contact Email			Difference	K-12, 4-Year Articulation	6000	-	
Primary College Contact Phone			0	Marketing	Total	-	
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object or	Expenditure Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
5000 - OTHER OPERATING EXPENSES AND SERVICES							
6000 - CAPITAL OUTLAY							
TOTAL COST!							

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 Cypress College will participate in curriculum development and alignment with SCE and other partners to provide a clear education and career pathway. Cypress College has not committed CTE EF funds to this participation but instead will use other resources to support the collaboration.

EXHIBIT G

Proposal Name	UAV/UAS Project		Amount	Types of Expenditures	Summary by Obj
College	Cypress College		for this college	Equipment	1000 -
District	North Orange County CCD		from Summary	Curriculum Development	2000 8,550
Primary College Contact Name	Dr. Steve Donley		308,238	Professional Development	3000 2,254
Primary College Contact Title	Dean, Career & Technical Education		Total from Below	Industry Engagement	4000 8,000
Primary College Contact Email	sdonley@cypresscollege.edu		79,000	Regional Alignment	5000 5,000
Primary College Contact Phone			Difference	K-12, 4-Year Articulation	6000 55,196
			229,238	Marketing	Total 79,000
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)	
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	No instructional salaries are requested	-			
2000 - NONINSTRUCTIONAL SALARIES					
	Project coordination; assembly of training systems; participation in collaboration; development of pathways; internships; articulation; education/industry collaborations; development of electric vehicle collaboration; curriculum.	6,050			
	Classified support	2,500			
3000 - EMPLOYEE BENEFITS					
	Non-instructional at 11.8%	1,009			
	Classified salaries at 49.8%	1,245			
4000 - SUPPLIES AND MATERIALS					
	Materials, parts, accessories to develop UAV/UAS training units; direct instructional supplies	8,000			
5000 - OTHER OPERATING EXPENSES AND SERVICES					
	Professional development; travel; related costs	3,000			
	Academic Stipend Pay to Mt. SAC	2,000			
6000 - CAPITAL OUTLAY					
	UAV/UAS Trainers and equipment, assemblies, and related equipment	55,196			
TOTAL COST:			79,000		

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 Leveraging its strong Air Conditioning & refrigeration and Advanced Transportation & Energy programs, Cypress College will develop a regional approach with HVAC and ATRE partners; develop curriculum, articulations, college and industry partnerships; enter into agreements for instruction on electric vehicles, energy and sustainability, solar, wind, and geothermal sources of energy generation. Directed practical work will be given in EST design, installation, maintenance and repair under simulated on-the-job conditions. Equipment will be used to train students in these high-paying existing and emerging careers.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
El Camino Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and El Camino Community College District on behalf of El Camino College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-06 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

31. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

32. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$727,414.99 USD, which is comprised of the local share of \$435,358.00 and regional share of \$292,056.99.

Budget and Budget Changes will be amended as follows:

33. Budget and Budget Changes

- (f) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

34. Reporting

- (k) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (l) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

35. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

36. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *El Camino
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

El Camino College - Regional Share Allocation		292,057
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Energy and Sustainability		0
Project #2: HVACR Collaborative		92,100
Project #3: ICT Transition		200,000
Project #4: Recording Engineer		0
Project #5: [NAME]		
Total Funds Allocated to Regional Projects		292,100
Total CTE EF 40% Allocation		292,057
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		292,057
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		292,057
Total Regional Projects		292,100
Total Cost of Subagreement		292,100
Funds on hold until allocated		-43

EXHIBIT G

Proposal Name		Energy/Sustain	Amount	Types of Expenditures		Summary by Obj	
College		El Camino College	for this college	Equipment	1000	-	
District		El Camino College	from Summary	Curriculum Development	2000	-	
			0	Professional Development	3000	-	
Primary College Contact Name		Tim Muckey	Total from Below	Industry Engagement	4000	-	
Primary College Contact Title		Faculty Coordinator	0	Regional Alignment	5000	-	
Primary College Contact Email		tmuckey@elcamino.edu	Difference	K-12, 4-Year Articulation	6000	-	
Primary College Contact Phone		(310) 660-3593	0	Marketing	Total	-	
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Participating but not contributing funds to this project						
2000 - NONINSTRUCTIONAL SALARIES							
	Participating but not contributing funds to this project						
3000 - EMPLOYEE BENEFITS							
	Participating but not contributing funds to this project						
4000 - SUPPLIES AND MATERIALS							
	Participating but not contributing funds to this project						
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Participating but not contributing funds to this project						
6000 - CAPITAL OUTLAY							
	Participating but not contributing funds to this project						
TOTAL COST:			-				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

EXHIBIT G

Proposal Name	HVACR Collaborative		Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	El Camino College/ El Camino College Compton Ed Ctr			Equipment	x	1000	-
District	El Camino Community College District		Curriculum Development	x	2000	7,920	
			Professional Development	x	3000	1,018	
Primary College Contact Name	Stephanie Rodriguez		Total from Below	Industry Engagement	x	4000	8,462
Primary College Contact Title	Dean			Regional Alignment	x	5000	6,700
Primary College Contact Email	srodriguez@elcamino.edu		Difference	K-12, 4-Year Articulation	x	6000	68,000
Primary College Contact Phone	310-660-3593			Marketing		Total	92,100
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
2000 - NONINSTRUCTIONAL SALARIES							
	Faculty non instructional hours for curriculum development, regional alignment, etc.		7,500				
	Clerical Hourly 20 hours @ \$21		420				
3000 - EMPLOYEE BENEFITS							
	Hourly Clerical benefits		168				
	Faculty benefits		850				
4000 - SUPPLIES AND MATERIALS							
	Office supplies and equipment		962				
	Instructional and non-instructional supplies, materials, equipment		7,500				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Professional Development- Faculty attendance at conferences, workshops, convenings		1,200				
	Employer and Industry panels, Advisory, Faculty program review and development meeting, and convenings		3,500				
	Consultants and outside services		2,000				
6000 - CAPITAL OUTLAY							
	[12] IPAD or Comparable personal device w/ software @ \$1,500		18,000				
	[4] Variable Frequency Drive @ \$6,000		24,000				
	[2] Facilities Management Systems Simulator panels with I-O Sensors @ 10,000		20,000				
	[2] Air-Hood Training Systems @ \$3,000		6,000				
TOTAL COST!			92,100				

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

El Camino's participation in the Community College HVAC Collaborative is to develop a portable building envelope HVAC / Building Envelope "Living Lab" system simulator program. Including curriculum, collateral instructional materials, hardware and simulation fixtures, personal device HVAC and Air Handling system simulators, systems analytics software and simulators. Equipment will be designed as portable and available for inclusion in collaborative member programs.

EXHIBIT G

Proposal Name	ICT Transition Initiative		Amount	Types of Expenditures	Summary by Obj	
College	El Camino College		for this college	Equipment	X	1000 33,000
District	El Camino College		from Summary	Curriculum Development		2000 17,000
Primary College Contact Name	Virginia Rapp		200,000	Professional Development	X	3000 15,000
Primary College Contact Title	Dean of Business		Total from Below	Industry Engagement	X	4000 5,000
Primary College Contact Email	vrapp@elcamino.edu		200,000	Regional Alignment		5000 100,000
Primary College Contact Phone	310-660-3770		Difference	K-12, 4-Year Articulation		6000 30,000
			0	Marketing		Total 200,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
	Special Assignment - Administrative Support	33,000				
2000 - NONINSTRUCTIONAL SALARIES						
	Secretarial Support	17,000				
3000 - EMPLOYEE BENEFITS						
	Faculty benefits	9,900				
	Secretarial benefits	5,100				
4000 - SUPPLIES AND MATERIALS						
	Office supplies and software	5,000				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
	Professional Development - faculty attendance at conference workshops	100,000				
	Cyber Security Training					
6000 - CAPITAL OUTLAY						
	CISCO Equipment upgrade	30,000				
TOTAL COST:		200,000				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

Proposal Name	Recording Engineer Training and Certification	Amount	Types of Expenditures	Summary by Obj
College	El Camino College	for this college	Equipment	1000 -
District	El Camino	from Summary	Curriculum Development	x 2000 -
		0	Professional Development	3000 -
Primary College Contact Name	Constance Fitzsimons	Total from Below	Industry Engagement	x 4000 -
Primary College Contact Title	Dean of Fine Arts	0	Regional Alignment	x 5000 -
Primary College Contact Email	cfitzsimons@elcamino.edu	Difference	K-12, 4-Year Articulation	6000 -
Primary College Contact Phone	310-660-3715x3710	0	Marketing	x Total -
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)	
Object of Expenditure	Classification & Description	Funds Requested		
1000 - INSTRUCTIONAL SALARIES				
		-		
2000 - NONINSTRUCTIONAL SALARIES				
		-		
3000 - EMPLOYEE BENEFITS				
		-		
4000 - SUPPLIES AND MATERIALS				
		-		
5000 - OTHER OPERATING EXPENSES AND SERVICES				
		-		
6000 - CAPITAL OUTLAY				
		-		
TOTAL COST:				
		-		

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

El Camino will be a no cost partner. They will be using other funds to participate in the project.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

The proposal builds on regional development of joint curriculum in audio engineering and post-production (audio and video) between GWC and El Camino College. The proposal draws on program strengths of El Camino in film making and GWC in audio engineering and audio post production. The development of curriculum that cross trains students to the need of the industry that complements both programs. The quality of this proposal enhances the student's experience by providing industry recognized certification in audio engineering, audio/video post production and editing.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
North Orange County Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and North Orange County Community College District on behalf of Fullerton College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-07 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

37. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

38. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$959,376.49 USD, which is comprised of the local share of \$574,187.00 and regional share of \$385,189.49.

Budget and Budget Changes will be amended as follows:

39. Budget and Budget Changes

- (g) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

40. Reporting

- (m) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (n) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

41. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

42. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *North Orange
County Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Fullerton College - Regional Share Allocation		385,189
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Computer Forensics		127,000
Project #2: Mobile Media		0
Project #3: Multi Axis CNC Machining		145,000
Project #4: OC BioTech		113,189
Project #5: Fashion/Retail Education Industry Partnership		0
Total Funds Allocated to Regional Projects		385,189
Total CTE EF 40% Allocation		385,189
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		385,189
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		385,189
Total Regional Projects		385,189
Total Cost of Subagreement		385,189
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Comp. Forensics	Amount	Types of Expenditures		Summary by Obj	
College		Fullerton College	for this college	Equipment		1000	15,000
District		NOCCCD	from Summary	Curriculum Development		2000	5,000
Primary College Contact Name		Douglas Benoit	385,189	Professional Development		3000	1,200
Primary College Contact Title		Dean, Business & CIS	Total from Below	Industry Engagement		4000	73,800
Primary College Contact Email		dbenoit@fullcoll.edu	127,000	Regional Alignment		5000	32,000
Primary College Contact Phone		(714) 993-7033	Difference	K-12, 4-Year Articulation		6000	-
			258,189	Marketing		Total	127,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested					
1000 - INSTRUCTIONAL SALARIES							
	academic release time	5,000					
	acad stipend pay	10,000					
2000 - NONINSTRUCTIONAL SALARIES							
	Part-time Program Representative	5,000					
3000 - EMPLOYEE BENEFITS							
	academic release time; part-time program representative	1,200					
4000 - SUPPLIES AND MATERIALS							
		73,800					
5000 - OTHER OPERATING EXPENSES AND SERVICES							
		5,000					
		15,000					
		2,000					
		10,000					
6000 - CAPITAL OUTLAY							
TOTAL COST!			127,000				

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

Proposal Name		Mobile Media	Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Fullerton College				Equipment	1000	-
District				Curriculum Development	2000	-	
			0	Professional Development	3000	-	
Primary College Contact Name			Total from Below	Industry Engagement	4000	-	
Primary College Contact Title			0	Regional Alignment	5000	-	
Primary College Contact Email			Difference	K-12, 4-Year Articulation	6000	-	
Primary College Contact Phone			0	Marketing	Total	-	
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object or	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
5000 - OTHER OPERATING EXPENSES AND SERVICES							
6000 - CAPITAL OUTLAY							
TOTAL COST!				-			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposa

EXHIBIT G

Proposal Name	Multi Axis CNC Maching	Amount	Types of Expenditures	Summary by Obj	
College	Fullerton College	for this college	Equipment	x	1000 -
District	North Orange County CCD	from Summary	Curriculum Development		2000 -
Primary College Contact Name	Scott McKenzie	Total from Below	Professional Development		3000 -
Primary College Contact Title	Dean, Technology & Engineering		Industry Engagement		4000 -
Primary College Contact Email	smckenzie@fullcoll.edu	Difference	Regional Alignment		5000 -
Primary College Contact Phone	714-992-7052		K-12, 4-Year Articulation		6000 145,000
			Marketing		Total 145,000
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
6000 - CAPITAL OUTLAY					
	Multiple axis CNC chucker with tooling and accessories.	145,000			
TOTAL COST:		145,000			

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

The multi axis CNC chucker (lathe) will be integrated into the machine tool laboratory for instruction in advanced manufacturing topics including CNC programming of multi axis machines and operation and set up courses utilizing CNC machine tools. This machine is typical and representative of machines in our region and of those recommended by our advisory committee.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Fullerton will provide the lead in this project coordinating expenditures from each campus and in arranging coordination between faculty at each site. Faculty, along with Deans and CTE Directors, will facilitate the articulation and alignment of curriculum for at least five courses between the three Interstate 5 corridor campuses of Orange and Los Angeles counties leading to more seamless transitions for both college. ROP, and high school students. This initiative has been endorsed by the regional DSN for Advanced Manufacturing Norma Alvarado.

EXHIBIT G

Proposal Name	OC Biotech Education Program	Budgeted Amount	Types of Expenditures		Summary by Obj	
College	Fullerton College	for this college	Equipment	x	1000	18,000
District	North Orange County CCD	from Summary Tab	Curriculum Development	x	2000	11,000
		113,189	Professional Development	x	3000	3,123
Primary College Contact Name	Jo Wu	Total from Below	Industry Engagement	x	4000	3,466
Primary College Contact Title	Professor of Biology	113,189	Regional Alignment	x	5000	5,500
Primary College Contact Email	jwu@fullcoll.edu	Difference	K-12, 4-Year Articulation	x	6000	72,100
Primary College Contact Phone	949-872-4087, 714-992-7459	0	Marketing	x	Total	113,189
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as needed.)			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
	Course Curriculum Development for Biology 190, 190L, 193, 196, (research skills)	4,000				
	Faculty Externships (4), each 25 hours x \$40/hour	4,000				
	Science Summer Camp TA training, curriculum development,	10,000				
2000 - NONINSTRUCTIONAL SALARIES						
	Science Summer Camps, 4 weeks plus training	10,000				
	Teacher workshops	1,000				
3000 - EMPLOYEE BENEFITS						
	Faculty rate: 13.5%	2,430				
	Short Term Classified Rate: 6.3%	693				
4000 - SUPPLIES AND MATERIALS						
	Consumables	3,466				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
	Regional Branding led by SCC	3,000				
	Faculty Conferences	2,000				
	Science Open House	500				
6000 - CAPITAL OUTLAY						
	Bio Rad ChemiDoc Touch systems (no shipping or tax included)	22,000				
	1 Bio Rad ZOE fluorescent imager (no shipping or tax included)	12,000				
	6 Hanna pH meters (HI2020)	2,400				
	Carbon Dioxide Incubator	10,000				
	-20' C Freezer	1,200				
	Thermo Fisher Scientific Clinical Centrifuge	5,900				
	Laguna Scientific DNA Sequencing (200 reactions, \$5.50 each)	1,100				
	Millipore Water Filtration System	11,100				
	Life Technology Evos XL Core Fixed	6,400				
TOTAL COSTS		113,189				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

The faculty externships and conference travel would allow Fullerton College faculty to obtain training and to better align biotech curriculum to the workforce skills needed by regional industry partners. The equipment purchases will be used in several biotechnology courses. The Science Summer Camps and Science Open House will provide outreach to the community. The Marketing Project will develop the website, outreach and marketing materials and strategies to successfully brand this Regional Biotechnology Program.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Fullerton College is taking the lead for hosting the water purification system for all partner colleges, Science Summer camps training and curriculum, Science Open House to outreach to local high schools, curriculum development for four courses for Biotechnology Certificates. The course curriculum will be available to all colleges involved in this project. Furthermore, Fullerton College will continue to partner with the other colleges in this proposal to strengthen industry engagement, regional alignment, professional development, K-12 participation, and marketing and outreach efforts.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Glendale Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Glendale Community College District on behalf of Glendale Community College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-08 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

43. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

44. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$475,862.85 USD, which is comprised of the local share of \$284,804.00 and regional share of \$191,058.85.

Budget and Budget Changes will be amended as follows:

45. Budget and Budget Changes

- (h) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

46. Reporting

- (o) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (p) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

47. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

48. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Glendale Community
College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Glendale College - Regional Share Allocation		191,059
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: ICT Transition Initiative		120,000
Project #2: Cross Town Manufacturing HUB		71,058
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		191,058
Total CTE EF 40% Allocation		191,059
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		191,059
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		191,059
Total Regional Projects		191,058
Total Cost of Subagreement		191,058
Funds on hold until allocated		1

EXHIBIT G

Proposal Name	ICT Transition Initiative		Amount	Types of Expenditures	Summary by Obj	
College	Glendale Community College		for this college	Equipment	X	1000 -
District	Glendale Community College District		from Summary	Curriculum Development		2000 -
			120,000	Professional Developme	X	3000 -
Primary College Contact Name	Jan Swinton		Total from Below	Industry Engagement	X	4000 -
Primary College Contact Title	Dean, Workforce Development		120,000	Regional Alignment		5000 50,000
Primary College Contact Email	jswinton@glendale.edu		Difference	K-12, 4-Year Articulation		6000 70,000
Primary College Contact Phone	818.551.5158		0	Marketing		Total 120,000
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
4000 - SUPPLIES AND MATERIALS						
5000 - OTHER OPERATING EXPENSES AND SERVICES						
	Cybersecurity Training	50,000				
6000 - CAPITAL OUTLAY						
	Netlab Hardware and Software System	70,000				
TOTAL COST:		120,000				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

Glendale Community College has been meeting with long-standing partners such as the Verdugo WIB, LAEDC, CSUN, Cal Poly Pomona, Pasadena City College and El Camino College to begin addressing the workforce training needs related to Cyber Security. This project will allow us to regionally upgrade faculty, incumbent workers and student skill sets to serve local businesses.

EXHIBIT G

Proposal Name	CrossTown MFG Hub	Amount	Types of Expenditures	Summary by Obj	
College	Glendale Community College	for this college	Equipment	1000	-
District	GCCD	from Summary	Curriculum Development	2000	-
		191,058	Professional Development	3000	-
Primary College Contact Name	Jan Swinton	Total from Below	Industry Engagement	4000	-
Primary College Contact Title	Dean, Workforce Development	71,058	Regional Alignment	5000	-
Primary College Contact Email	jswinton@glendale.edu	Difference	K-12, 4-Year Articulation	6000	71,058
Primary College Contact Phone	Jan Swinton	120,000	Marketing	Total	71,058
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
6000 - CAPITAL OUTLAY					
	VF2 CNC Mill	71,058			
TOTAL COST:		71,058			

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

Cross training between GCC and Mt SAC will occur for faculty which will result in aligned instruction for students in advanced manufacturing areas.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Mt. SAC and GCC will share fiscal, physical and personnel resources to support this project

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Coast Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Coast Community College District on behalf of Golden West College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-09 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

49. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

50. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$385,993.20 USD, which is comprised of the local share of \$231,017.00 and regional share of \$154,976.20.

Budget and Budget Changes will be amended as follows:

51. Budget and Budget Changes

- (i) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

52. Reporting

- (q) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (r) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

53. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

54. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Coast Community
College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Golden West College - Regional Share Allocation		154,976
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Internship Project		34,976
Project #2: OC BioTech		45,000
Project #3: Recording Engineer		35,000
Project #4: STEM & the Electric Car		40,000
Project #5: TECH in the Classroom		0
Total Funds Allocated to Regional Projects		154,976
Total CTE EF 40% Allocation		154,976
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		154,976
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		154,976
Total Regional Projects		154,976
Total Cost of Subagreement		154,976
Funds on hold until allocated		0

EXHIBIT G

Proposal Name	Internship Project		Amount	Types of Expenditures	Summary by Obj	
College	Golden West College		for this college	Equipment		1000 10,400
District	Coast Community College District		from Summary	Curriculum Development	x	2000 17,000
			154,976	Professional Development		3000 4,600
Primary College Contact Name	Angela Allison		Total from Below	Industry Engagement	x	4000 2,976
Primary College Contact Title	Interim CTE Dean		34,976	Regional Alignment	x	5000 -
Primary College Contact Email	aallison@gwc.cccd.edu		Difference	K-12, 4-Year Articulation		6000 -
Primary College Contact Phone			120,000	Marketing		Total 34,976
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
1483	Faculty Non-Instructional Assignment - Curriculum revision	10,400				
2000 - NONINSTRUCTIONAL SALARIES						
2399	Professional experts, project implementation/job development	17,000				
3000 - EMPLOYEE BENEFITS						
3000, various	15% of all salaries	4,600				
4000 - SUPPLIES AND MATERIALS						
5000, various	Software and subscriptions	2,976				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
6000 - CAPITAL OUTLAY						
TOTAL COST:		34,976				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 GWC provides expertise and support for the effort to regionalize the internship portal and job development for all partners.

EXHIBIT G

Proposal Name		Budgeted Amount	Types of Expenditures		Summary by Obj	
OC Biotech Education Program		for this college	Equipment		1000	7,750
College	Golden West College		Curriculum Development	x	2000	3,550
District	Coast CCD	from Summary	Professional Development	x	3000	1,700
Primary College Contact Name		45,000	Industry Engagement		4000	23,000
Primary College Contact Title		Total from Below	Regional Alignment	x	5000	9,000
Primary College Contact Email		45,000	K-12, 4-Year Articulation	x	6000	-
Primary College Contact Phone		Difference	Marketing	x	Total	45,000
909-952-1541		0	Other (Describe below)			
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as						
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
	Curriculum Development	3,500				
	Profession Development stipends for Faculty	4,250				
2000 - NONINSTRUCTIONAL SALARIES						
	Professional Expert for outreach to K12	3,550				
3000 - EMPLOYEE BENEFITS						
	Benefits	1,700				
4000 - SUPPLIES AND MATERIALS						
	3 D Printer, 2 Wacom tablets, anatomical models	20,000				
	Regional Branding led by SCC	2,500				
	Outreach materials-printing	500				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
	Pathway Day Contracted Service	4,000				
	Conference Travel	5,000				
	Regional Branding led by SCC					
6000 - CAPITAL OUTLAY						
TOTAL COSTS						
						45,000

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

This project will partner our Science faculty with our DM/DART faculty to work collaboratively on a STEAM curriculum that will bring Anatomy and Biology foundations to our Biotechnical Design classes to create a real world experience for students interested in pursuing medical device design. The curriculum will be shared region wide for other partner schools to adopt after its completion. The budget allows for stipends for faculty to work on curriculum, professional development and for science faculty to bring their knowledge to the world of CTE and the CTE faculty to share their knowledge with the STEAM center and the faculty it serves.

College Narrative

Brief description of contributions

We currently have a Biomedical Device Design course that is being offered at the college and HS concurrent enrollment students. Our faculty member is a leader in this field and has a proven commitment to increasing our student's and faculty's ability to accurately communicate real world science replication through the medium of design and digital art. We have a working Mac lab with Wacom tablets that are state of the art. Students will be able to take this new curriculum course and apply the information to the enhance their abilities. The grant will also allow for the purchase of equipment that will be placed in the STEM/STEAM center for student use when the classroom is not available.

EXHIBIT G

Proposal Name		Recording Engineer Training and Certification	Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Golden West College			Equipment	x	1000	5,000
District	Coast Community College District		Curriculum Development	x	2000	-	
			35,000	Professional Development		3000	750
Primary College Contact Name		Angela Allison	Total from Below	Industry Engagement	x	4000	3,000
Primary College Contact Title		Interim Dean of CTE & Business	35,000	Regional Alignment	x	5000	6,250
Primary College Contact Email		aallison@gwc.cccd.edu	Difference	K-12, 4-Year Articulation		6000	20,000
Primary College Contact Phone		714-895-8792	0	Marketing	x	Total	35,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
1000	Curriculum Development		3,000				
1000	Workshop Coordination		2,000				
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
3000	Benefits @ 15%		750				
4000 - SUPPLIES AND MATERIALS							
4000	Instructional Supplies and Materials		2,500				
4000	Outreach materials		500				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
5899	Other Services		6,250				
6000 - CAPITAL OUTLAY							
6000	Equipment-Audio Engineering		20,000				
TOTAL COST:			35,000				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

GWC will use these funds to develop curriculums and workshop materials for students to cross collaborate with El Camino students to enhance their real world learning experience. It will also allow us to upgrade a small amount of our outdated audio engineering equipment.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

The proposal builds on regional development of joint curriculum in audio engineering and post-production (audio and video) between GWC and El Camino College. The proposal draws on program strengths of El Camino in film making and GWC in audio engineering and audio post production. The development of curriculum that cross trains students to the need of the industry that complements both programs. The quality of this proposal enhances the student's experience by providing industry recognized certification in audio engineering, audio/video post production and editing.

EXHIBIT G

Proposal Name	STEM and the Electric Car	Budgeted Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Golden West College		Equipment	X	1000	800
District	Coast Community College District		Curriculum Development	X	2000	-
Primary College Contact Name	Angela Alison	0	Professional Development	X	3000	120
Primary College Contact Title	Dean	40,000	Industry Engagement		4000	2,080
Primary College Contact Email	aalison@gwc.cccd.edu	Difference	Regional Alignment		5000	4,000
Primary College Contact Phone	714-895-8156	-40,000	K-12, 4-Year Articulation		6000	33,000
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>			Marketing		Total	40,000
			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
1315	Stipend for Bryan Kramer to attend Train-the-Trainer Sessions	800				
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
	Benefits for faculty stipend	120				
4000 - SUPPLIES AND MATERIALS						
4300	Instructional supplies	1,080				
4580	Marketing and outreach materials	1,000				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
5153	Train-the-Trainer curriculum and workshop attendance	4,000				
6000 - CAPITAL OUTLAY						
6430	One AC Electric Vehicle Kit	33,000				
TOTAL COST!		40,000				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

Golden West College will purchase an electric vehical kit and send faculty to participate the Train-the-Trainer workshop during Summer 2015. The college will then develop the curriculum to enable them to infuse STEP skills into their automotive technology program.

EXHIBIT G

Proposal Name	TECH In Classroom	Amount	Types of Expenditures	Summary by Obj
College	Golden West College	for this college	Equipment	1000 -
District	Coast Community College District	from Summary	Curriculum Development	2000 -
		0	Professional Development	3000 -
Primary College Contact Name	Angela Allison	Total from Below	Industry Engagement	4000 -
Primary College Contact Title	Dean	0	Regional Alignment	5000 -
Primary College Contact Email	aallison@gwc.cccd.edu	Difference	K-12, 4-Year Articulation	6000 -
Primary College Contact Phone	714-895-8156	0	Marketing	Total -
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)	
Object of Expenditure	Classification & Description	Funds Requested		
1000 - INSTRUCTIONAL SALARIES				
2000 - NONINSTRUCTIONAL SALARIES				
3000 - EMPLOYEE BENEFITS				
4000 - SUPPLIES AND MATERIALS				
5000 - OTHER OPERATING EXPENSES AND SERVICES				
6000 - CAPITAL OUTLAY				
TOTAL COST:			-	

aallison@g

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

This partner is funded at \$0.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

Golden West College will receive the deliverables created by flipping the obstetrics (labor and delivery) course. Golden West nursing faculty will develop the content for a flipped med/surg class.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
South Orange County Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and South Orange County Community College District on behalf of Irvine Valley College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-10 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

55. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

56. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$289,493.65 USD, which is comprised of the local share of \$173,262.00 and regional share of \$116,231.65.

Budget and Budget Changes will be amended as follows:

57. Budget and Budget Changes

- (j) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

58. Reporting

- (s) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (t) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

59. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

60. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SUBCONTRACTOR: *South Orange County Community College District*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Irvine Valley College - Regional Share Allocation		116,232
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Computer Forensics		50,560
Project #2: Facilities Manager		16,000
Project #3: OC Bio Tech		49,671
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		116,231
Total CTE EF 40% Allocation		116,232
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		116,232
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		116,232
Total Regional Projects		116,231
Total Cost of Subagreement		116,231
Funds on hold until allocated		1

EXHIBIT G

Proposal Name		Comp. Forensics	Amount	Types of Expenditures		Summary by Obj	
College		Irvine Valley College	for this college	Equipment		1000	4,400
District		SOCCCD	from Summary	Curriculum Development		2000	4,000
Primary College Contact Name		Roopa Mathur / Carolina Kussoy	116,232	Professional Development		3000	1,500
Primary College Contact Title		Faculty Coordinator	Total from Below	Industry Engagement		4000	2,700
Primary College Contact Email		rmathur0@ivc.edu	50,560	Regional Alignment		5000	11,200
Primary College Contact Phone		(949) 451-5244	Difference	K-12, 4-Year Articulation		6000	26,760
			65,672	Marketing		Total	50,560
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested					
1000 - INSTRUCTIONAL SALARIES							
	Academic Release Time for one CIM professor (\$1100 for 1 LHE/faculty*2 LHE)	2,200					
	Academic Stipend (\$1100*2) Collaboration meetings, vendor selection, curriculum development, course materials development, regional curriculum alignment CID, outreach to K-12, etc	2,200					
2000 - NONINSTRUCTIONAL SALARIES							
	Part-time Program Representative \$20/hr*200 Hrs.	4,000					
3000 - EMPLOYEE BENEFITS							
	Classified PT Program Rep.	900					
	Instructional	600					
4000 - SUPPLIES AND MATERIALS							
	Advertising, marketing, outreach materials	2,000					
	Mileage	700					
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Computer Forensics/NetLab+ On-site Installation, configuration	6,000					
	Graphic Design	1,000					
	Professional Development, Travel, Conferences	4,200					
6000 - CAPITAL OUTLAY							
	Management Software/Hardware - NetLab+	4,200					
	Management Software/Hardware - EnCase or similar tool	3,000					
	Annual License and maintenance - Vmware, NetLab+, Encase	3,000					
	Equipment - Switches-Cisco Catalyst 2960-Plus 24TC-L	2,400					
	Equipment - Routers-Cisco 1941 Integrated Services Router	2,160					
	Equipment - Vmware ESXi Dell R720 w/ 192 GB memory	12,000					
TOTAL COST!		50,560					

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 Provide hands-on training for students through the utilization of industry standard equipment.
 Coordinate program development with participating colleges and facilitate sharing of equipment, curricula, and program alignment with other colleges and K-12.

EXHIBIT G

Proposal Name		Facilities Manager	Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Rio Hondo CCD				Equipment		1000
District	South Orange County CCD			Curriculum Development		2000	-
			#REF!	Professional Development		3000	-
Primary College Contact Name	Merry Kim		Total from Below	Industry Engagement	X	4000	1,300
Primary College Contact Title	Project Director, CTE		16,000	Regional Alignment	X	5000	14,700
Primary College Contact Email	mkim209@ivc.edu		Difference	K-12, 4-Year Articulation	X	6000	-
Primary College Contact Phone	949. 282. 2724		#REF!	Marketing		Total	16,000
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)			
Object or	Classification & Description	Funds Requested					
1000 - INSTRUCTIONAL SALARIES							
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
	Instructional/non-instructional supplies, materials and equipment, Industry advisory/faculty program review and development meetings	1,300					
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Professional development, conferences, workshops	5,370					
	K-12 faculty stipends (\$1,000 * 3)	3,000					
	Develop and design Facilities Management Projectonline assessment	6,330					
6000 - CAPITAL OUTLAY							
TOTAL COST!		16,000					

Use the space below if additional narrative is necessary to explain proposed expenditures in

Provide a brief description of the contributions your college brings to this proposa

Irvine Valley College will work with partner colleges and collaborative to develop and design HVACR online assessment. This will be available to partner colleges' students and community upon its completion. Another focus will be on developing relationships with K-12 partners to explore program development or partnerships that will align with/benefit this regional collaborative efforts. Finally,

EXHIBIT G

Proposal Name		Budgeted Amount	Types of Expenditures		Summary by Obj	
OC Biotech Education Program		for this college from Summary	Equipment	x	1000	2,200
College	Irvine Valley College		Curriculum Development	x	2000	-
District		49,671	Professional Development		3000	402
Primary College Contact Name		Total from Below	Industry Engagement	x	4000	369
Primary College Contact Title		49,671	Regional Alignment	x	5000	2,500
Primary College Contact Email		Difference	K-12, 4-Year Articulation	x	6000	44,200
Primary College Contact Phone		0	Marketing	x	Total	49,671
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
	Academic release time/stipend for faculty (\$1100x2) for curriculum research, development, course alignment with K-12 and 4-year universities, program development, regional collaboration and cooperation, outreach to K-12, etc.	2,200				
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
	Faculty benefits @12.18% (\$3300*.1218)	402				
4000 - SUPPLIES AND MATERIALS						
	Instructional and non-instructional supplies	369				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
	Regional Branding led by SCC	1,500				
	K-12 faculty stipend/s, K-12 outreach related activities	1,000				
6000 - CAPITAL OUTLAY						
	NGC chromatography system (1@\$ 27,975 + tax, shipping)	30,000				
	SmartSpec Plus Spectrophotometer (2@\$5983 + tax, shipping)	13,200				
	pH meters (2@\$410 + tax, shipping))	1,000				
TOTAL COST\$		49,671				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Irvine Valley is in the process developing its Biotechnology program which will launch in fall 2015. Its goal is to partner with OC Biotechnology collaborative and to align its curricula and program with partner colleges. Through the collaborative, IVC will actively share its resources and usage of facility where possible to strengthen the Biotechnology program offerings to benefit OC students and contribute to the economic and workforce development needs of the region.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Long Beach Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Long Beach Community College District on behalf of Long Beach City College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-11 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

61. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

62. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$789,259.58 USD, which is comprised of the local share of \$472,372.00 and regional share of \$316,887.58.

Budget and Budget Changes will be amended as follows:

63. Budget and Budget Changes

- (k) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

64. Reporting

- (u) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (v) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

65. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

66. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Long Beach
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Long Beach College - Regional Share Allocation		316,888
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Computer Forensics		77,075
Project #2: Hospitality		250,000
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		327,075
Total CTE EF 40% Allocation		316,888
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		316,888
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		316,888
Total Regional Projects		327,075
Total Cost of Subagreement		327,075
Funds on hold until allocated		-10,187

EXHIBIT G

Proposal Name **Computer Forensics (Cyber Security)**
 College Long Beach City College
 District Long Beach City College

Primary College Contact Name Long Beach City College
 Primary College Contact Title **Garrett Whelan**
 Primary College Contact Email gwhelan@lbcc.edu
 Primary College Contact Phone **(562) 938-3244**

Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria.

Object of Expenditure	Classification & Description	Funds Requested
1000 - INSTRUCTIONAL SALARIES		
	acad stipend pay	
	acad stipend pay - Magement of Grant Materials/Personel Fall15	1,800
	acad stipend pay - Magement of Grant Materials/Personel Spring16	1,800
	acad stipend pay - Organizing regional Comp. Forensics PAC	900
	acad stipend pay - Coordinating regional Comp. Forensics Faculty/LE Partr	900
2000 - NONINSTRUCTIONAL SALARIES		
	Part-time Program Representative	20,000
3000 - EMPLOYEE BENEFITS		
	Part-time Program Representative	5,000
4000 - SUPPLIES AND MATERIALS		
	instructional direct supplies	
	Forensic Oxegen License/Equipment (9)	15,750
5000 - OTHER OPERATING EXPENSES AND SERVICES		
	Personal and consulting services	5,000
	Includes reporting and data collection	
	travel, conference and training	
	ICDF2C 2015	4,000
	VMWare Training for 2 faculty	7,425
	CISSA Traing (6 sessions)	2,100
	WomenTech Educators Training	1,400
	mileage	1,000
	Advertising and Recruitment	
	Design/Build Cyber Security Website/Portal	5,000
	Design/Prototype Flyers/tri-fold/Posters	5,000
6000 - CAPITAL OUTLAY		
TOTAL COST		77,075

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Cyber Security and Computer Forensics is an exciting new job field that has an ample and growing need for students with highly technical skills. Unfortunnatly, it has grown so fast that the connections between stake holders has not had a chance to develope alongside the technology. With that in mind, **the purpose of this regional project is to build bridges between loca high schools, community colleges, buissinesses and law enforcement.** Toward that goal we will hire a program representative to connect with bussinesses and law enforcement and help us determine thier needs. At the same time they will join with local high schools to find how to best smooth the transission for students. We plan to travel to digital forensics conferences with partner schools and local law enforcement agencies to help build these same bridges with other locals. We will also develope an abundance of material, including online and traditional advertisements, to educate students as to the need, potential career options and exciting skills within the security and forensics field. Some funds will be spent on aquiring foresnics tools that can image and analyze mobile devices, the fastest growing area of digital forensics. At the same time some funds have been set asside to hire outside firms to collect data and report on progress to the state, as that will be a requirement of this grant. The final area funds will be spent on is training for instructors in the latest technology in the area and the best ways to reach under represented students who could benifit greatly from a career in security and forensics.

EXHIBIT G

Proposal Name	Hospitality	Amount	Types of Expenditures	Summary by Obj	
College	Long Beach City College	for this college	Equipment	1000	-
District	Long Beach Community College	from Summary	Curriculum Development	2000	40,000
		316,888	Professional Development	3000	-
Primary College Contact Name	Kenneth Starkman	Total from Below	Industry Engagement	4000	10,000
Primary College Contact Title	Dean	250,000	Regional Alignment	5000	20,000
Primary College Contact Email	kstarkman@lbcc.edu	Difference	K-12, 4-Year Articulation	6000	180,000
Primary College Contact Phone	(562) 938-3057	66,888	Marketing	Total	250,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
2000 - NONINSTRUCTIONAL SALARIES					
	Professional Development	15,000			
	Community Outreach	5,000			
	Curriculum Development	20,000			
3000 - EMPLOYEE BENEFITS					
4000 - SUPPLIES AND MATERIALS					
	Software	10,000			
5000 - OTHER OPERATING EXPENSES AND SERVICES					
	Curriculum Development Database	10,000			
	Marketing & PR	10,000			
6000 - CAPITAL OUTLAY					
	Laboratory Equipment	150,000			
	Classroom Computers	30,000			
TOTAL COST:		250,000			

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

LBCC will participate in curriculum development and alignment, and outreach with Cypress College, Santa Ana College, and other partners to provide a clear education and career pathway. Using CTE EF funds, LBCC will also acquire lab equipment and classroom computers to support its instruction.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of Los Angeles City College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-12 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

67. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

68. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$509,553.73 USD, which is comprised of the local share of \$304,968.00 and regional share of \$204,585.73.

Budget and Budget Changes will be amended as follows:

69. Budget and Budget Changes

- (l) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

70. Reporting

- (w) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (x) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

71. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

72. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
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- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Los Angeles City College - Regional Share Allocation		204,586
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Institute for Integrated Career & Academic Pathways		204,586
Project #2:		
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		204,586
Total CTE EF 40% Allocation		204,586
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		204,586
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		204,586
Total Regional Projects		204,586
Total Cost of Subagreement		204,586
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount	Types of Expenditures		Summary by Obj	
College	Los Angeles City College		for this college	Equipment		1000	56,400
District	LACCD		from Summary Tab	Curriculum Development		2000	43,730
			204,586	Professional Development		3000	15,840
Primary College Contact Name	Adriene "Alex" Davis		Total from Below	Industry Engagement		4000	1,746
Primary College Contact Title	EWD/CTE Dean		204,586	Regional Alignment		5000	74,170
Primary College Contact Email	davisaa@lacitycolleg.edu			K-12, 4-Year Articulation		6000	12,700
Primary College Contact Phone	323-953-4000, Ext. 2596		0	Marketing		Total	204,586
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	iCAPs Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)		3,600				
	iCAPs Project Coordinator		52,800				
2000 - NONINSTRUCTIONAL SALARIES							
	English, Math, Entrepreneurship & Communications Faculty Champions		19,080				
	Professional Experts Trainer Presenter Facilitators		24,650				
3000 - EMPLOYEE BENEFITS							
	iCAPs Project Coordinator Benefits		15,840				
4000 - SUPPLIES AND MATERIALS							
	iCAPS Professional Development Binders		900				
	iCAPs Professional Development Printing		846				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	iCAPS Professional Development Venue Accomadations		22,400				
	CSU Professional Development Partners/Evaluation/Publications		51,770				
6000 - CAPITAL OUTLAY							
	iCAPs Equipment for Delivery of Professional Development & Capturing Data		12,700				
TOTAL COSTS			204,586				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

As a regional partner college in iCAPs, Los Angeles City College (LACC) is contributing \$204,586 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

As the lead college, Los Angeles City College (LACC) is contributing 100% (\$204,586) of its CTE EF 40% regional share allocation to the development and coordination of the Institute of Integrated Career & Academic Pathways (iCAPs). Additionally, LACC and other partner colleges will also leverage existing structures from educational and industry partners to support, inform, and enhance the development, coordination, and delivery of iCAPs. LACC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions; \$52,800 for a dedicated coordinator; and \$15,840 to cover benefits for the coordinator. LACC is allocating \$19,080 for faculty champions in Math, English, Communications, and Entrepreneurship to support professional expert trainer presenter facilitators at the institutes. LACC is allocating \$24,650 to professional expert trainer presenters to assist with facilitation of professional development for integrated career and academic pathways activities. LACC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials. LACC is allocating a total of \$74,170 to support the facilitation of travel and professional development activities, evaluation of professional development activities, and regional marketing of professional development outcomes. LACC is allocating a total of \$12,700 for professional development instructional equipment and capturing/analyzing data.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of Los Angeles Harbor College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-13 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

73. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

74. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$268,175.36 USD, which is comprised of the local share of \$160,503.00 and regional share of \$107,672.36.

Budget and Budget Changes will be amended as follows:

75. Budget and Budget Changes

(m) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

76. Reporting

- (y) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (z) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

77. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

78. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Los Angeles Harbor College - Regional Share Allocation		107,672
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Institute for Integrated Career & Academic Pathways		28,659
Project #2: PRO GTL		79,013
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		107,672
Total CTE EF 40% Allocation		107,672
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		107,672
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		107,672
Total Regional Projects		107,672
Total Cost of Subagreement		107,672
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount for this college	Types of Expenditures		Summary by Obj	
College	Los Angeles Harbor College			Equipment		1000	3,600
District	LACCD		from Summary Tab	Curriculum Development		2000	4,650
Primary College Contact Name		Sandra Sanchez	28,659	Professional Development		3000	-
Primary College Contact Title		EWD Dean	Total from Below	Industry Engagement		4000	1,750
Primary College Contact Email		sanches@lahc.edu	28,659	Regional Alignment		5000	-
Primary College Contact Phone		310-233-4000	Difference	K-12, 4-Year Articulation		6000	18,659
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			0	Marketing		Total	28,659
Other (Describe below)							
Object of Expenditure	Classification & Description	Funds Requested					
1000 - INSTRUCTIONAL SALARIES							
	Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)	3,600					
2000 - NONINSTRUCTIONAL SALARIES							
	Professional Expert Trainer Presenter Facilitators	4,650					
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
	iCAPs Professional Development Binders	900					
	iCAPs Professional Development Printing	850					
5000 - OTHER OPERATING EXPENSES AND SERVICES							
6000 - CAPITAL OUTLAY							
	Equipment/Software for ICT Career Pathways	18,659					
TOTAL COST€			28,659				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail. As a regional partner college in iCAPs, Los Angeles Harbor College (LAHC) is contributing \$10,000 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposal. LAHC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions. LAHC is allocating \$4,650 to support professional expert trainer presenter facilitators at the institutes. LAHC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials. LAHC is allocating \$18,659 to equipment and software upgrades to support the ICT career pathways program.

EXHIBIT G

Proposal Name	PRO-GTL	Amount	Types of Expenditures	Summary by Obj	
College	Los Angeles Harbor College	for this college	Equipment	1000	50,600
District	Los Angeles Community College District	from Summary	Curriculum Development	2000	-
		79,013	Professional Development	3000	-
Primary College Contact Name	Priscilla Lopez	Total from Below	Industry Engagement	4000	6,000
Primary College Contact Title	Associate Dean	79,013	Regional Alignment	5000	22,413
Primary College Contact Email	lopezpa@lahc.edu	Difference	K-12, 4-Year Articulation	6000	-
Primary College Contact Phone	(310) 233-4605	0	Marketing	Total	79,013
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
141,500	Instructor-Non-Teaching (curriculum development & Liaison with faculty and Industry Engagement	25,600			
	Instructor-Non-Teaching - Regional	25,000			
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
4000 - SUPPLIES AND MATERIALS					
452,100	Supplies (general office supplies, toner, paper, pens, dry erase	1,000			
453,100	Printing (marketing materials)	5,000			
5000 - OTHER OPERATING EXPENSES AND SERVICES					
562,100	Personal Services(Contractor to build intern and externship Prog	15,000			
583,100	Memberships (industry engagement)	2,000			
584,100	Mileage (attend regional events and meetings)	1,413			
586,100	Conferences - Prof. Dev.(send 2 faculty/college representatives	4,000			
6000 - CAPITAL OUTLAY					
TOTAL COST!		79,013			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposa

A liaison will be hired to wotk with faculty to develop curriculum, communicate with faculty about up-

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of Los Angeles Mission College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-14 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

79. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

80. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$232,342.45 USD, which is comprised of the local share of \$139,057.00 and regional share of \$93,285.45.

Budget and Budget Changes will be amended as follows:

81. Budget and Budget Changes

- (n) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

82. Reporting

- (aa) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (bb) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

83. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

84. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Los Angeles Mission College - Regional Share Allocation		93,285
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Institute for Integrated Career & Academic Pathways		10,000
Project #2: PRO GTL		83,285
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		93,285
Total CTE EF 40% Allocation		93,285
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		93,285
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		93,285
Total Regional Projects		93,285
Total Cost of Subagreement		93,285
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount	Types of Expenditures		Summary by Obj	
College	Los Angeles Mission College		for this college	Equipment		1000	3,600
District	LACCD		from Summary Tab	Curriculum Development		2000	4,650
			10,000	Professional Development		3000	-
Primary College Contact Name	Cathy Brinkman		Total from Below	Industry Engagement		4000	1,750
Primary College Contact Title	DEAN, CTE		10,000	Regional Alignment		5000	-
Primary College Contact Email	brinma@lamission.edu		Difference	K-12, 4-Year Articulation		6000	-
Primary College Contact Phone	818-364-7600		0	Marketing		Total	10,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)		3,600				
2000 - NONINSTRUCTIONAL SALARIES							
	Professional Expert Trainer Presenter Facilitators		4,650				
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
	iCAPs Professional Development Binders		900				
	iCAPs Professional Development Printing		850				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
6000 - CAPITAL OUTLAY							
TOTAL COST:			10,000				

Use the space below if additional narrative is necessary to explain proposed expenditures in
 As a regional partner college in iCAPs, Los Angeles Mission College (LAMC) is contributing \$10,000 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 LAMC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions. LAMC is allocating \$4,650 to support professional expert trainer presenter facilitators at the institutes. LAMC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials.

EXHIBIT G

Proposal Name	PRO-GTL	Amount	Types of Expenditures	Summary by Obj	
College	Los Angeles Mission College	for this college	Equipment	1000	4,500
District	Los Angeles Community College District	from Summary	Curriculum Development	2000	19,240
		83,285	Professional Development	3000	1,904
Primary College Contact Name	Cathy Brinkman	Total from Below	Industry Engagement	4000	14,000
Primary College Contact Title	Dean	83,285	Regional Alignment	5000	41,941
Primary College Contact Email	brinkmc@lamission.edu	Difference	K-12, 4-Year Articulation	6000	1,700
Primary College Contact Phone	(818) 364-7723	0	Marketing	Total	83,285
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	Faculty Sitpends, development & participation in CoffeeHouse Industry Series	1,500			
	Development & Participation in Regional Advisories	1,500			
	Participation in development of a crosswalk for Entrepreneur & General Business Competencies	1,500			
2000 - NONINSTRUCTIONAL SALARIES					
	Faculty Stipends Curriculum Development 14 hrs. x 17 wks. x \$80/hr.	19,040			
	Website Development	200			
3000 - EMPLOYEE BENEFITS					
	Faculty Statutory Benefits @ 10%	1,904			
4000 - SUPPLIES AND MATERIALS					
	Instructiona materials	12,500			
	Marketing	1,500			
5000 - OTHER OPERATING EXPENSES AND SERVICES					
	Content Experts Entrepreneurship Curriculum Development	10,000			
	Memberships	1,500			
	Entrepreneur Mindset Curriculum	10,000			
	Prof. Experts Workshop Presenters	20,441			
6000 - CAPITAL OUTLAY					
	Equipment for Workshops	1,700			
TOTAL COST!		83,285			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Los Angeles Mission will support and participate in the regional project initiatives, and leverage

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of Los Angeles Pierce College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-15 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

85. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

86. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$478,043.30 USD, which is comprised of the local share of \$286,109.00 and regional share of \$191,934.30.

Budget and Budget Changes will be amended as follows:

87. Budget and Budget Changes

- (o) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

88. Reporting

- (cc) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (dd) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

89. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

90. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Los Angeles Pierce College - Regional Share Allocation		191,934
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Institute for Integrated Career & Academic Pathways		191,934
Project #2:		
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		191,934
Total CTE EF 40% Allocation		191,934
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		191,934
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		191,934
Total Regional Projects		191,934
Total Cost of Subagreement		191,934
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount	Types of Expenditures		Summary by Obj	
College		Los Angeles Pierce College	for this college	Equipment		1000	51,878
District		LACCD	from Summary Tab	Curriculum Development		2000	41,324
			191,934	Professional Development		3000	14,375
Primary College Contact Name		Micheal Flower	Total from Below	Industry Engagement		4000	2,463
Primary College Contact Title		Project Director	191,934	Regional Alignment		5000	21,422
Primary College Contact Email		williams3@piercecollege.edu	Difference	K-12, 4-Year Articulation		6000	60,472
Primary College Contact Phone		818-710-4100	0	Marketing		Total	191,934
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)		3,600				
	Project Coordinator		48,278				
2000 - NONINSTRUCTIONAL SALARIES							
	Professional Expert Trainer Presenter Facilitators		4,650				
	Industry Engagement & Entrepreneurship Faculty		36,674				
3000 - EMPLOYEE BENEFITS							
	Project Coordinator Benefits		14,375				
4000 - SUPPLIES AND MATERIALS							
	iCAPs Professional Development Binders		900				
	iCAPs Professional Development Printing		850				
	Printer paper		200				
	Ink Pens		200				
	Note pads		200				
	Dry erase marker sets		113				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Career pathways marketing and communications		17,222				
	Professional development accommodations/travel		4,200				
6000 - CAPITAL OUTLAY							
	Routers, Switches, Video/Photography Camera, Computer systems		60,472				
TOTAL COST!			191,934				

Use the space below if additional narrative is necessary to explain proposed expenditures in

As a regional partner college in iCAPs, Los Angeles Pierce College (LAPC) is contributing \$191,934 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

LAPC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions, and \$48,278 to a dedicated coordinator and \$14,375 to benefits. LAPC is allocating \$4,650 to support professional expert trainer presenter facilitators at the institutes and \$36,674 to industry engagement and entrepreneurship faculty. LAPC is allocating \$21,422 to other operating expenses to support iCAPs and ICT program. LAPC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials and \$713 for other related supplies. LAPC is allocating \$60,472 for equipment and instructional materials needed for ICT programs.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of Los Angeles Southwest College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-16 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

91. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

92. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$171,375.05 USD, which is comprised of the local share of \$102,568.00 and regional share of \$68,807.05.

Budget and Budget Changes will be amended as follows:

93. Budget and Budget Changes

- (p) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

94. Reporting

- (ee) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (ff) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

95. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

96. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Los Angeles Southwest College - Regional Share Allocation		68,807
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: PRO GTL		68,807
Project #2:		
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		68,807
Total CTE EF 40% Allocation		68,807
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		68,807
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		68,807
Total Regional Projects		68,807
Total Cost of Subagreement		68,807
Funds on hold until allocated		0

EXHIBIT G

Proposal Name	PRO-GTL	Amount	Types of Expenditures	Summary by Obj	
College	Los Angeles Southwest College	for this college	Equipment	1000	-
District	Los Angeles Community College District	from Summary	Curriculum Development	2000	68,807
		68,807	Professional Development	3000	-
Primary College Contact Name	Rick Hodge	Total from Below	Industry Engagement	4000	-
Primary College Contact Title	Dean		Regional Alignment	5000	-
Primary College Contact Email	hodgerl@lasc.edu	Difference	K-12, 4-Year Articulation	6000	-
Primary College Contact Phone	323-241-5388	#VALUE!	Marketing	Total	68,807
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
2000 - NONINSTRUCTIONAL SALARIES					
	Project Director for Regional Activities	68,807			
3000 - EMPLOYEE BENEFITS					
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
6000 - CAPITAL OUTLAY					
TOTAL COST:		68,807			

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 Project Director will provide strategic planning, operational logistics and convening of meetings for the LA/OC Regional Collaboration.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of Los Angeles Trade-Tech College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-17 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

97. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

98. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$740,898.69 USD, which is comprised of the local share of \$443,428.00 and regional share of \$297,470.69.

Budget and Budget Changes will be amended as follows:

99. Budget and Budget Changes

(q) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

100. Reporting

(gg) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.

(hh) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

101. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

102. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Los Angeles Trade Tech College - Regional Share Allocation		297,471
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Energy & Sustainability		0
Project #2: HVACR Collaborative		109,842
Project #3: Institute for Integrated Careers & Academic Pathways		127,491
Project #4: STEM & the Electric Car		60,000
Project #5:		
Total Funds Allocated to Regional Projects		297,333
Total CTE EF 40% Allocation		297,471
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		297,471
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		297,471
Total Regional Projects		297,333
Total Cost of Subagreement		297,333
Funds on hold until allocated		138

EXHIBIT G

Proposal Name		Energy/Sustain	Amount	Types of Expenditures		Summary by Obj	
College	Los Angeles Trade Technical Coll		for this college	Equipment	1000	-	
District	Los Angeles CCD		from Summary	Curriculum Development	2000	-	
			0	Professional Development	3000	-	
Primary College Contact Name	Marvin DaCosta		Total from Below	Industry Engagement	4000	-	
Primary College Contact Title	Faculty Coordinator		0	Regional Alignment	5000	-	
Primary College Contact Email	dacostmb@latc.edu		Difference	K-12, 4-Year Articulation	6000	-	
Primary College Contact Phone	(213) 763-5522		0	Marketing	Total	-	
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Participating but not contributing funds to this project						
2000 - NONINSTRUCTIONAL SALARIES							
	Participating but not contributing funds to this project						
3000 - EMPLOYEE BENEFITS							
	Participating but not contributing funds to this project						
4000 - SUPPLIES AND MATERIALS							
	Participating but not contributing funds to this project						
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Participating but not contributing funds to this project						
6000 - CAPITAL OUTLAY							
	Not contributing funds to this project						
TOTAL COST!				-			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposa

EXHIBIT G

Proposal Name	HVACR Collaborative		Amount for this college	Types of Expenditures		Summary by Obj	
College	LA Trade Tech			Equipment	x	1000	-
District	Los Angeles Community College District		from Summary	Curriculum Development	x	2000	24,500
			0	Professional Development	x	3000	2,842
Primary College Contact Name	Joseph Guerrieri		Total from Below	Industry Engagement	x	4000	-
Primary College Contact Title	Dean of Academic Affairs & Workforce Development			Regional Alignment	x	5000	22,500
Primary College Contact Email	Guerrij@lattc.edu		Difference	K-12, 4-Year Articulation	x	6000	60,000
Primary College Contact Phone	213-763-3683			Marketing		Total	109,842
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
2000 - NONINSTRUCTIONAL SALARIES							
	Faculty non-instructional salary for curriculum development, regional alignment, etc.		24,500				
3000 - EMPLOYEE BENEFITS							
	Faculty non instructional benefits		2,842				
4000 - SUPPLIES AND MATERIALS							
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Professional Development- 3 faculty members <i>Conferences and workshops</i>		22,500				
6000 - CAPITAL OUTLAY							
	Trainer for Absorption Air Conditioning System		24,000				
	<i>Ducting and System Actuators</i>		10,000				
	Emulator Software \$2,000.00		2,000				
	Integrated Fire Alarm System		3,000				
	Environmental Control System (\$7000 each X3)		21,000				
TOTAL COST:			109,842				

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

- Los Angeles Trade Technical College hopes to contribute in all areas targeted by the HVACR Collaborative:
1. Align our current curricula with the other participants and establish portable, competency based curriculum
 2. Evaluate prior credit/non-credit course work and industry experience to facilitate articulation into and transfer of credit among the Collaborative's eight programs, supporting career preparation and career progression for students and incumbent workers respectively.
 3. Develop aligned student learning outcomes across each of the identified occupations
 4. Establish a framework of stackable credentials common to all eight participating colleges
 5. Create clear avenues toward industry recognized certifications
 6. Expand the traditional, limited articulation agreements with our local high schools in order to establish clear career pathways

EXHIBIT G

Proposal Name		Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount	Types of Expenditures		Summary by Obj	
College		Los Angeles Trade Technical College	for this college	Equipment	1000	51,091	
District		LACCD	from Summary Tab	Curriculum Development	2000	4,650	
			100,000	Professional Development	3000	-	
Primary College Contact Name		Marcia Wilson	Total from Below	Industry Engagement	4000	1,750	
Primary College Contact Title		Project Director	127,491	Regional Alignment	5000	10,000	
Primary College Contact Email		wilson@lattc.edu	Difference	K-12, 4-Year Articulation	6000	60,000	
Primary College Contact Phone		213-763-7000, Ext 7385	-27,491	Marketing	Total	127,491	
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	iCAPs Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)		3,600				
	Curriculum Development for ICT Career Pathways		47,491				
2000 - NONINSTRUCTIONAL SALARIES							
	iCAPs Professional Expert Trainer Presenter Facilitators		4,650				
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
	iCAPs Professional Development Binders		900				
	iCAPs Professional Development Printing		850				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	iCAPs Expenses for professional development facilitation, evaluation, and regional marketing.		10,000				
6000 - CAPITAL OUTLAY							
	Equipment and Software Upgrades for ICT Design and Media Arts Pathway		60,000				
TOTAL COST!			127,491				

Use the space below if additional narrative is necessary to explain proposed expenditures in As a partner college in iCAPs, Los Angeles Trade Technical College (LATTC) is contributing \$100,000 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

LATTC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions. LATTC is allocating \$20,000 for ICT curriculum development. LATTC is allocating \$4,650 to support professional expert trainer presenter facilitators at the institutes. LATTC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials. LATTC is allocating \$10,000 to support the facilitation of professional development activities, evaluation of professional development activities, and regional marketing of professional development outcomes. LATTC is allocating \$60,000 for equipment and software upgrades to meet industry standards for ICT Design and Media Arts Pathway.

EXHIBIT G

Proposal Name		STEM and the Electric Car	Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Los Angeles Trade Tech College				Equipment	X	1000
District	Los Angeles Community College District			Curriculum Development	X	2000	-
			0	Professional Development	X	3000	-
Primary College Contact Name	Nicole Albo-Lopez		Total from Below	Industry Engagement		4000	2,000
Primary College Contact Title	Dean, Workforce Development		60,000	Regional Alignment		5000	4,000
Primary College Contact Email	albolonm@lattc.edu		Difference	K-12, 4-Year Articulation		6000	47,000
Primary College Contact Phone	213-763-7000		-60,000	Marketing		Total	60,000
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
1315	Stipend for 2 faculty to attend Train-the-Trainer Sessions		7,000				
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
4300	Instructional supplies		2,000				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
5153	Train-the-Trainer curriculum and workshop attendance		4,000				
6000 - CAPITAL OUTLAY							
6430	One Chassis Lab Vehicle-DC, DC Drive Train		28,000				
6412	Electric Vehicle Training Software		4,000				
6430	Electric Vehicle training components and tools		15,000				
TOTAL COST:			60,000				

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

East Los Angeles College will purchase three electric vehical kits and send faculty to participate the Train-the-Trainer workshop during Summer 2015. The college will then develop the curriculum to enable them to infuse STEP skills into their automotive technology program.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Mt. San Antonio Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Mt. San Antonio Community College District on behalf of Mt. San Antonio College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-19 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

109. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

110. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$1,060,611.21 USD, which is comprised of the local share of \$634,776.00 and regional share of \$425,835.21.

Budget and Budget Changes will be amended as follows:

111. Budget and Budget Changes

- (s) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

112. Reporting

- (kk) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (ll) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

113. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

114. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SUBCONTRACTOR: *Mt. San Antonio Community College District*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Mt. San Antonio College - Regional Share Allocation		425,835
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Energy & Sustainability		0
Project #2: HVACR Collaborative		415,518
Project #3: Cross Town Manufacturing Hub		10,000
Project #4: Unmanned Automated Vehicle & Systems		0
Project #5:		
Total Funds Allocated to Regional Projects		425,518
Total CTE EF 40% Allocation		425,835
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		425,835
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		425,835
Total Regional Projects		425,518
Total Cost of Subagreement		425,518
Funds on hold until allocated		317

EXHIBIT G

Proposal Name		Energy/Sustain	Amount	Types of Expenditures		Summary by Obj	
College	Mt. SAC		for this college	Equipment	1000	-	
District	Mt. SAC		from Summary	Curriculum Development	2000	-	
			0	Professional Development	3000	-	
Primary College Contact Name	Lanny Richardson		Total from Below	Industry Engagement	4000	-	
Primary College Contact Title	Faculty Coordinator		0	Regional Alignment	5000	-	
Primary College Contact Email	lrichardson@mtsac.edu		Difference	K-12, 4-Year Articulation	6000	-	
Primary College Contact Phone	(909) 274-4693		0	Marketing	Total	-	
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Participating but not contributing funds to this project						
2000 - NONINSTRUCTIONAL SALARIES							
	Participating but not contributing funds to this project						
3000 - EMPLOYEE BENEFITS							
	Participating but not contributing funds to this project						
4000 - SUPPLIES AND MATERIALS							
	Participating but not contributing funds to this project						
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Participating but not contributing funds to this project						
6000 - CAPITAL OUTLAY							
	Participating but not contributing funds to this project						
TOTAL COST!			-				

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Mt. SAC's contributions will be

- Increased, coordinated, and targeted opportunities for faculty and industry partner professional development
- Aligned curricula
- Common student learning outcomes
- Established avenues toward industry-recognized certificates
- Increased involvement of regional Workforce Investment Boards in the areas of support services and job placement in identified occupations
- Strengthened, expanded high school articulation resulting in clear career pathways

EXHIBIT G

Proposal Name		HVACR Collaborative	Amount	Types of Expenditures		Summary by Obj	
College		Mt San Antonio College	for this college	Equipment	x	1000	9,000
District		Mt San Antonio College	from Summary	Curriculum Development	x	2000	5,000
Primary College Contact Name		Jemma Blake-Judd	Total from Below	Professional Development	x	3000	1,347
Primary College Contact Title		Interim Dean, Technology & Health		Industry Engagement	x	4000	6,382
Primary College Contact Email		bjjudd@mtsac.edu	Difference	Regional Alignment	x	5000	92,697
Primary College Contact Phone		909-274-4750		K-12, 4-Year Articulation	x	6000	301,092
				Marketing	x	Total	415,518
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Adjunct backfill for reassigned faculty project coordinator <i>Additional backfill beyond match supplied by college- Fall 2015 only</i>		\$9,000.00				
2000 - NONINSTRUCTIONAL SALARIES							
	Student hourly support for on-campus events such as workshop lunch and learns, employer panels		\$5,000.00				
3000 - EMPLOYEE BENEFITS							
	Adjunct benefits		1,044				
	Student hourly benefits		303				
4000 - SUPPLIES AND MATERIALS							
	Various Engravable Material-Plastic, brass, aluminum, Micros S		\$2,000.00				
	[12] ManTooth 67002 Dual T/P transmitter		\$4,381.80				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Regional Prof Dev-Conferences, Workshops, on/ off Mt. SAC ca		\$48,000.00				
	Consultants, Marketing-Lunch & Learns, employer panels, prom		\$34,697.00				
	Classroom Audio Visual installation		\$10,000.00				
6000 - CAPITAL OUTLAY							
	[25] Automation Studio E6.1 Complete Package workstations		\$16,595.25				
	Software Maintenance for AE E6.1		\$4,063.52				
	REF10C Advanced Refrigeration Cycle Pilot Plant		\$37,428.42				
	[4] 29E AC Variable Speed Drive Trainer, Extended		\$26,988.40				
	Remodel/ reconfiguration of Computer Lab		\$25,000.00				
	[12] Computer Tables		\$20,522.52				
	[3] Epson BrightLink 595Wi Interactive Projector		\$5,882.73				
	Audio Visual for (4) classrooms		\$30,000.00				
	[1] Roland EGX-350 Engraver for instructional labeling		\$8,239.25				
	[4] Galaxy Tab 4 10.1 w/ protective cover and screen		\$2,500.00				
	[3] Trane VSHE0421 Vertical Water Source Heat Pumps		\$26,221.04				
	[1] Cooling Tower for H2O Heat pumps		\$28,000.00				
	[12] Siemens JACE control works		\$69,651.00				
TOTAL COST!			415,518				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

In cooperation with Sector Navigators, Mt. SAC will lead a collaborative of eight colleges to form a "superregional network," targeting the following improvements:

- >Align all colleges' current curricula and establish portable, competency based curriculum
- >Evaluate prior credit/non-credit course work and industry experience to facilitate articulation into and transfer of credit among the Collaborative's eight programs, supporting career preparation and career progression for students and incumbent workers respectively.
- >Develop aligned student learning outcomes across each of the identified occupations
- >Establish a framework of stackable credentials common to all eight participating colleges
- >Create clear avenues toward industry recognized certifications
- >Expand the traditional, limited articulation agreements with high schools in order to establish clear career pathways

EXHIBIT G

Proposal Name	CrossTown MFG Hub		Amount	Types of Expenditures	Summary by Obj	
College	Mt. San Antonio College		for this college	Equipment	1000	-
District	Mt.SAC		from Summary	Curriculum Development	2000	8,700
			425,835	Professional Development	3000	1,300
Primary College Contact Name	Jemma Blake-Judd		Total from Below	Industry Engagement	4000	-
Primary College Contact Title	Interim Dean, Technology & Health Sciences		10,000	Regional Alignment	5000	-
Primary College Contact Email	JBJudd@mtsac.edu		Difference	K-12, 4-Year Articulation	6000	-
Primary College Contact Phone	Jemma Blake-Judd		415,835	Marketing	Total	10,000
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
2000 - NONINSTRUCTIONAL SALARIES						
	Faculty non instructional hours for curriculum development, regional alignment, etc.		8,700			
3000 - EMPLOYEE BENEFITS						
	Faculty benefits		1,300			
4000 - SUPPLIES AND MATERIALS						
5000 - OTHER OPERATING EXPENSES AND SERVICES						
6000 - CAPITAL OUTLAY						
TOTAL COST:			10,000			

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

Curriculum development, revision, alignment

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Mt. SAC and GCC will share fiscal, physical and personnel resources to support this project

EXHIBIT G

Proposal Name	UAV/UAS Project		Amount	Types of Expenditures		Summary by Obj	
College	Mt. SAC		for this college	Equipment	1000	-	
District	Mt. SAC		from Summary	Curriculum Development	2000	-	
			425,835	Professional Development	3000	-	
Primary College Contact Name	Jemma Blake-Judd		Total from Below	Industry Engagement	4000	-	
Primary College Contact Title	Dean		0	Regional Alignment	5000	-	
Primary College Contact Email	jbjudd@mtsac.edu		Difference	K-12, 4-Year Articulation	6000	-	
Primary College Contact Phone	909 274-4750		425,835	Marketing		Total	-
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Will participate in the collaboration, but no funds allocated		-				
2000 - NONINSTRUCTIONAL SALARIES							
	Will participate in the collaboration, but no funds allocated		-				
3000 - EMPLOYEE BENEFITS							
	Will participate in the collaboration, but no funds allocated		-				
4000 - SUPPLIES AND MATERIALS							
	Will participate in the collaboration, but no funds allocated		-				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Will participate in the collaboration, but no funds allocated		-				
6000 - CAPITAL OUTLAY							
	Will participate in the collaboration, but no funds allocated		-				
TOTAL COST:			-				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

Mt. SAC will participate in curriculum development and alignment, and outreach with Cypress College, Santa Ana College, and other partners to provide a clear education and career pathway. Mt. SAC will receive a \$2,000 stipend from Cypress College to support their participation in curriculum development and alignment.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Coast Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Coast Community College District on behalf of Orange Coast College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-20 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

115. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

116. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$637,831.06 USD, which is comprised of the local share of \$381,742.00 and regional share of \$256,089.06.

Budget and Budget Changes will be amended as follows:

117. Budget and Budget Changes

- (t) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

118. Reporting

- (mm) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (nn) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

119. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

120. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SUBCONTRACTOR: *Coast Community College District*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Orange Coast College - Regional Share Allocation		256,089
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: CNC Industry & Education Initiative		77,800
Project #2: Fashion / Retail Education Industry Partnership		76,960
Project #3: Internship		27,549
Project #4: OC BioTech		73,780
Project #5:		
Total Funds Allocated to Regional Projects		256,089
Total CTE EF 40% Allocation		256,089
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		256,089
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		256,089
Total Regional Projects		256,089
Total Cost of Subagreement		256,089
Funds on hold until allocated		0

EXHIBIT G

Proposal Name	CNC Industry & Education Initiative	Budgeted Amount for this college	Types of Expenditures		Summary by Obj	
College	Orange Coast College		Equipment	x	1000	5,000
District	Coast Community College District	from Summary	Curriculum Development	x	2000	2,500
			Professional Development		3000	800
Primary College Contact Name	Susan Coleman Van Tran	Total from Below	Industry Engagement		4000	1,500
Primary College Contact Title	Dean of Consumer & Health Sciences Career Services Fiscal Specialist	77,800	Regional Alignment	x	5000	13,000
Primary College Contact Email	scoleman@occ.cccd.edu vtran@occ.cccd.edu	Difference	K-12, 4-Year Articulation	x	6000	55,000
Primary College Contact Phone	714-432-5531 714-432-6838	-77,800	Marketing	x	Total	77,800
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			

Object of Expenditure	Classification & Description	Funds Requested
1000 - INSTRUCTIONAL SALARIES		
1483	Stipend, CNC faculty	5,000
2000 - NONINSTRUCTIONAL SALARIES		
2399	Stipend for high school teachers to participate in pathway & articulation	2,500
3000 - EMPLOYEE BENEFITS		
3000	Faculty rate: 13%	650
3000	Staff rate: 6%	150
4000 - SUPPLIES AND MATERIALS		
4312	Instructional supplies	1,000
4312	Meeting expenses	500
5000 - OTHER OPERATING EXPENSES AND SERVICES		
5112	Articulation & pathway professional expert	5,000
5899	Advanced Manufacturing Pathway Day	8,000
6000 - CAPITAL OUTLAY		
6411	Equipment for advanced manufacturing, include set-up & delivery	55,000
TOTAL COST:		77,800

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

Proposal Name		Budgeted Amount	Types of Expenditures		Summary by Obj	
College		for this college	Equipment	x	1000	10,000
District		from Summary	Curriculum Development	x	2000	41,000
			Professional Development		3000	3,760
Primary College Contact Name		Total from Below	Industry Engagement		4000	4,000
Primary College Contact Title		76,960	Regional Alignment	x	5000	18,200
Primary College Contact Email		Difference	K-12, 4-Year Articulation	x	6000	-
Primary College Contact Phone		-76,960	Marketing	x	Total	76,960
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
1483	Stipend, Fashion Industry Partnership faculty	10,000				
2000 - NONINSTRUCTIONAL SALARIES						
2399	Stipend for community college & high school fashion faculty (\$1250	25,000				
2399	Stipend for industry partners (\$500x20)	10,000				
2399	Stipend for industry workshop presenters (\$1500x4)	6,000				
3000 - EMPLOYEE BENEFITS						
3000	Faculty rate: 13%	1,300				
3000	Staff rate: 6%	2,460				
4000 - SUPPLIES AND MATERIALS						
4312	Instructional supplies	1,000				
4312	Meeting expenses for three meetings	3,000				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
5112	Articulation & pathway professional expert	5,000				
5699	Fashion Design software license fees	13,200				
6000 - CAPITAL OUTLAY						
TOTAL COST:		76,960				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

Proposal Name		Internship Project	Amount for this college	Types of Expenditures		Summary by Obj	
College	Orange Coast College			Equipment		1000	20,000
District	Coast Community College District		from Summary	Curriculum Development		2000	2,219
Primary College Contact Name		Susan Coleman	256,089	Professional Development		3000	3,330
Primary College Contact Title		Interim Dean, Consumer & Health Sciences	Total from Below	Industry Engagement	x	4000	-
Primary College Contact Email		scoleman@occ.cccd.edu	27,549	Regional Alignment	x	5000	2,000
Primary College Contact Phone			Difference	K-12, 4-Year Articulation		6000	-
			228,540	Marketing		Total	27,549
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)	x		
Object of Expenditure	Classification & Description		Funds Requested	Faculty advisors			
1000 - INSTRUCTIONAL SALARIES							
1313	Faculty Stipends		20,000				
2000 - NONINSTRUCTIONAL SALARIES							
2399	Professional expert, job developer		2,219				
3000 - EMPLOYEE BENEFITS							
3000, various	15% of all salaries		3,330				
4000 - SUPPLIES AND MATERIALS							
5000 - OTHER OPERATING EXPENSES AND SERVICES							
5000, various	Software and subscriptions		2,000				
6000 - CAPITAL OUTLAY							
TOTAL COST!			27,549				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

Faculty will serve as advisors to students performing internships.

College Narrative

Provide a brief description of the contributions your college brings to this proposa
 OCC provides an internship academy model, and provides expertise and support for the effort to regionalize the internship portal and job development for all partners.

EXHIBIT G

Proposal Name		Budgeted Amount	Types of Expenditures		Summary by Obj	
OC Biotech Education Program		for this college from Summary	Equipment	x	1000	6,000
College	Orange Coast College		Curriculum Development	x	2000	-
District	Coast CCD	73,780	Professional Development	x	3000	780
Primary College Contact Name		Total from Below	Industry Engagement		4000	2,500
Primary College Contact Title		73,780	Regional Alignment	x	5000	14,500
Primary College Contact Email		Difference	K-12, 4-Year Articulation	x	6000	50,000
Primary College Contact Phone		0	Marketing	x	Total	73,780
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
1483	Stipend, Food Science faculty	5,000				
1483	Stipend, Biology faculty to develop DNA curriculum	1,000				
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
3000	Faculty rate: 13%	780				
4000 - SUPPLIES AND MATERIALS						
4312	Instructional supplies	1,000				
4312	Program marketings and printings	1,500				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
5112	Regional Branding led by SCC	1,500				
5899	Articulation & pathway professional expert	5,000				
5899	Food Science Pathway Day	8,000				
6000 - CAPITAL OUTLAY						
6411	Equipment for OCC Food Science Program	50,000				
TOTAL COSTS		73,780				

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Pasadena Area Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Pasadena Area Community College District on behalf of Pasadena City College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-21 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

121. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

122. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$705,431.70 USD, which is comprised of the local share of \$422,201.00 and regional share of \$283,230.70.

Budget and Budget Changes will be amended as follows:

123. Budget and Budget Changes

- (u) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

124. Reporting

- (oo) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (pp) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

125. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

126. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Pasadena Area
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Pasadena College - Regional Share Allocation		283,231
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: BioScience		61,590
Project #2: Dental Assistant		23,215
Project #3: Institute for Integrated Career & Academic Pathways		20,000
Project #4: ICT Transition Initiative		17,300
Project #5: MLR		74,325
Project #6: Tech Hire LA		84,750
Total Funds Allocated to Regional Projects		281,180
Total CTE EF 40% Allocation		283,231
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		283,231
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		283,231
Total Regional Projects		281,180
Total Cost of Subagreement		281,180
Funds on hold until allocated		2,051

EXHIBIT G

Proposal Name	Bioscience		Amount	Types of Expenditures	Summary by Obj	
College	Pasadena City College		for this college	Equipment	1000	7,500
District	Pasadena Area Community College District		from Summary	Curriculum Development	x 2000	-
Primary College Contact Name	Salomon Davila		61,590	Professional Development	x 3000	938
Primary College Contact Title	Dean, Economic and Workforce Development		Total from Below	Industry Engagement	4000	3,500
Primary College Contact Email	sqdavila@pasadena.edu		61,590	Regional Alignment	5000	45,720
Primary College Contact Phone	626-585-7682		Difference	K-12, 4-Year Articulation	6000	3,932
				Marketing	Total	61,590
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)		
Object of Expenditure	Classification & Description		Funds Requested			
1000 - INSTRUCTIONAL SALARIES						
	Curriculum - design					
	100 hrs	\$ 75.00 rate	7,500			-
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
	Mandatory benefits for faculty @ 12.50%		938			-
4000 - SUPPLIES AND MATERIALS						
	Compressed gases and liquid nitrogen		\$ 3,500.00			
5000 - OTHER OPERATING EXPENSES AND SERVICES						
	Project Management by Pasadena BioScience Collaborative		40,000			
	Professional Development and HS Outreach by Oak Crest		5,000			
	Certification of biosafety cabinets = \$150 * 5 cabinets		720			
6000 - CAPITAL OUTLAY						
	Valve for changing tanks for cell culture		3,932			
TOTAL COSTS			61,590			

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

PCC's budget will be primarily for the project management of the consortia and directly integrating with the industry partners necessary for the development of the programs. Some funds would be separated for faculty development and meeting, while the minority of the funds will be attributed to supplies and equipment.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 PCC enjoys a robust support of the BioTECH program with a large amount of classes and certificate increase. The program has been growing over the last 5 years with help from many campus groups and increased enrollment of students in a well supported environment. There's also an internship program developed with a local bioscience center that will help with the project.

EXHIBIT G

Proposal Name		Dental Assist		Amount		Types of Expenditures		Summary by Obj	
College		Pasadena City College		for this college		Equipment		1000	5,000
District		Pasadena Area Community College District		from Summary		Curriculum Development		x 2000	-
Primary College Contact Name		Salomon Davila		23,215		Professional Development		x 3000	625
Primary College Contact Title		Dean, Economic and Workforce Development		23,215		Industry Engagement		4000	14,590
Primary College Contact Email		sqdavila@pasadena.edu		Total from Below		Regional Alignment		5000	3,000
Primary College Contact Phone		626-585-7682		0		K-12, 4-Year Articulation		6000	-
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as						Marketing		Total	23,215
Object of Expenditure						Other (Describe below)			
Classification & Description				Funds Requested					
1000 - INSTRUCTIONAL SALARIES									
Professional Development									
20 hrs		\$	50.00	rate	4,000				
			4	faculty					
Program Coordination									
20 hrs		\$	50.00	rate	1,000				
			1	faculty	-				
2000 - NONINSTRUCTIONAL SALARIES									
3000 - EMPLOYEE BENEFITS									
Mandatory benefits for faculty		€	12.50%		625				
					-				
4000 - SUPPLIES AND MATERIALS									
14 Orthodontic Typ			325		4,550				
14 Orthodontic Inst			550		7,700				
13 Bands, Bracket:			90		1,170				
8 Ultrasonic Tip			146.25		1,170				
5000 - OTHER OPERATING EXPENSES AND SERVICES									
Contracting of orthodontics faculty					3,000				
6000 - CAPITAL OUTLAY									
TOTAL COSTS					23,215				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

The cost for this budget will be for professional development, equipment and to contract necessary personnel to help in the development of the program and to undertake the consulting across various campuses

College Narrative

Provide a brief description of the contributions your college brings to this proposal

PCC's Dental Assisting program plans to implement an orthodontic permit course, this course will be in addition to our existing program. We plan to offer this course at the conclusion of our dental assisting program. This summer session course will allow our dental assisting graduates and dental assisting students from surrounding programs, to obtain an orthodontic permit. This permit will qualify those students who wish to seek employment in the specialized field of orthodontic dental assisting.

EXHIBIT G

Proposal Name		Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount	Types of Expenditures		Summary by Obj	
College	Pasadena City College		for this college	Equipment		1000	3,600
District	PCCD		from Summary Tab	Curriculum Development		2000	4,650
			20,000	Professional Development		3000	-
Primary College Contact Name			Total from Below	Industry Engagement		4000	1,750
Primary College Contact Title			20,000	Regional Alignment		5000	10,000
Primary College Contact Email			Difference	K-12, 4-Year Articulation		6000	-
Primary College Contact Phone			0	Marketing		Total	20,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)		3,600				
2000 - NONINSTRUCTIONAL SALARIES							
	Professional Expert Trainer Presenter Facilitators		4,650				
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
	iCAPs Professional Development Binders		900				
	iCAPs Professional Development Printing		850				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Expenses for professional development facilitation, evaluation, and regional marketing.		10,000				
6000 - CAPITAL OUTLAY							
TOTAL COST!			20,000				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

As a partner college in iCAPs, Pasadena City College (PCC) is contributing \$20,000 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

PCC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions. PCC is allocating \$4,650 to support professional expert trainer presenter facilitators at the institutes. PCC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials. PCC is allocating \$10,000 to support the facilitation of professional development activities, evaluation of professional development activities, and regional marketing of professional development outcomes.

EXHIBIT G

Proposal Name		ICT Transition Initiative	Amount	Types of Expenditures		Summary by Obj	
College	Pasadena City College		for this college	Equipment		1000	5,575
District	Pasadena Area Community College District		from Summary	Curriculum Development	X	2000	-
			17,300	Professional Development	X	3000	725
Primary College Contact Name			Total from Below	Industry Engagement	X	4000	-
Primary College Contact Title			17,300	Regional Alignment	X	5000	11,000
Primary College Contact Email			Difference	K-12, 4-Year Articulation		6000	-
Primary College Contact Phone			0	Marketing		Total	17,300
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Reassign time for faculty for curriculum development 3 faculty @25 hours each at \$50/hr.		3,750				
	Stipends for participation in 2-day summer professional development 3 faculty @\$400 each		1,200				
	Stipends for faculty for summer employer site visits 5 site visits @\$125 each		625				
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
	Mandatory benefits for faculty @13%		725				
	Research Analyst benefits @29%		-				
	Student benefits @3%		-				
4000 - SUPPLIES AND MATERIALS							
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Certiport Microsoft Certification Credentialing		11,000				
6000 - CAPITAL OUTLAY							
TOTAL COST:			17,300				

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

Proposal Name	Citrus/PCC MLR	Amount	Types of Expenditures	Summary by Obj
College	Pasadena City College	for this college	Equipment	x 1000 23,133
District	Pasadena City College	from Summary	Curriculum Developmen	x 2000 4,300
		74,325	Professional Developme	x 3000 2,892
Primary College Contact Name	Salomon Davila	Total from Below	Industry Engagement	x 4000 44,000
Primary College Contact Title	Dean, Economic and Workforce Development	74,325	Regional Alignment	x 5000 -
Primary College Contact Email	sgdavila@pasadena.edu	Difference	K-12, 4-Year Articulation	x 6000 -
Primary College Contact Phone	626.585.7682	0	Marketing	Total 74,325
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)	
Object of Expenditure	Classification & Description	Funds Requested		
1000 - INSTRUCTIONAL SALARIES				
	Reassigned time for curric development 1 faculty	20,133		
	stipends for faculty professional development 4 @ \$750	3,000		
2000 - NONINSTRUCTIONAL SALARIES				
	Project assistant to work with vendors and instructors coordinate equipment installation 250 hours @ \$14/hr	3,500		
	Student worker to tag, organize, unpack equipment and tools 80 hours @ \$10/hr	800		
3000 - EMPLOYEE BENEFITS				
	Mandatory benefits for faculty @ 12.5%	2,892		
4000 - SUPPLIES AND MATERIALS				
	Tool carts and sets for all MLR certificate and skill courses 8 carts/sets @ \$5500each	44,000		
5000 - OTHER OPERATING EXPENSES AND SERVICES				
6000 - CAPITAL OUTLAY				
TOTAL COST!		74,325		

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

The Auto program at PCC with over 400 students will be partnering in the consortia to develop a Maintenance and Light Repair Automotive Technology certificate that is made up two Occupational Skills Certificates of 11 Units and an overall Certificate of Achievement of 23 Units. This fast track program development will allow for the achievement of NATEF certifications to enter middle skill jobs as a job entry point. The majority of the expenditures will go to pay for faculty time to develop the necessary curriculum with course development and student learning outcomes assessment as well as eight sets of the necessary tools required for the students to undertake the necessary studies. Students will be grouped in 16-18 in a class and roughly 48 students served per year.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

EXHIBIT G

PCC has 3 full time faculty in Automotive Technology program and is one of the largest CTE programs. The Automotive program has a large industry advisory committee of 20 members and actively integrates within the local region. With over 400 enrollment over a year, a high yield of this new certificate is highly plausible. The large advisory represents many car makes and models and such a project would assist i the career ladder of individuals as they get more specific training in the program or at the job site.

EXHIBIT G

Proposal Name	Tech Hire LA		Amount	Types of Expenditures		Summary by Obj	
College	Pasadena City College		for this college	Equipment		1000	7,500
District	Pasadena Area Community College District		from Summary	Curriculum Development	x	2000	-
			84,750	Professional Development	x	3000	2,250
Primary College Contact Name	Salomon Davila		Total from Below	Industry Engagement		4000	-
Primary College Contact Title	Dean, Economic and Workforce Development		84,750	Regional Alignment		5000	75,000
Primary College Contact Email	sqdavila@pasadena.edu		Difference	K-12, 4-Year Articulation		6000	-
Primary College Contact Phone	626-585-7682		0	Marketing		Total	84,750
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Professional Development						
	25 hrs	\$ 50.00 rate 6 faculty	7,500				
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
	Mandatory benefits for faculty @ 30.00%		2,250				
4000 - SUPPLIES AND MATERIALS							
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Interactive Outreach Career Pathways Media		75,000				
6000 - CAPITAL OUTLAY							
TOTAL COSTS			84,750				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

SMC will dedicate its funding towards professional development and an interactive outreach media development to create the engagement of the momentum points within a career pathway. The funds will go towards faculty time and for the contracts of the development of the digital tools necessary to undertake the outreach and interaction with students from k-12 and CC. Industry partners will assist in the content development and information of the industry and video creation and software companies will be contracted out to develop and deploy the tool into the hands of students, counselors, teachers and industry individuals.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

PCC has been developing a Digital Media Pathway and will be including the work on outreach and curriculum development into the tool to help attract the individuals to the program that is already well funded by a CPT and Title V grant

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Rio Hondo Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Rio Hondo Community College District on behalf of Rio Hondo College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-22 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

127. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

128. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$538,826.91 USD, which is comprised of the local share of \$322,488.00 and regional share of \$216,338.91.

Budget and Budget Changes will be amended as follows:

129. Budget and Budget Changes

- (v) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

130. Reporting

- (qq) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (rr) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

131. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

132. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Rio Hondo
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Rio Hondo College - Regional Share Allocation		216,339
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Energy & Sustainability		0
Project #2: Facilities Manager		165,635
Project #3: Hybrid Vehicle		50,704
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		216,339
Total CTE EF 40% Allocation		216,339
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		216,339
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		216,339
Total Regional Projects		216,339
Total Cost of Subagreement		216,339
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Energy/Sustain	Amount	Types of Expenditures		Summary by Obj	
College	Rio Hondo College		for this college	Equipment	1000	-	
District	Rio Hondo CCD		from Summary	Curriculum Development	2000	-	
			0	Professional Development	3000	-	
Primary College Contact Name	Bruce Noble		Total from Below	Industry Engagement	4000	-	
Primary College Contact Title	Coordinator, DSN		0	Regional Alignment	5000	-	
Primary College Contact Email	bruce.noble@riohondo.edu		Difference	K-12, 4-Year Articulation	6000	-	
Primary College Contact Phone	(562) 463-7354		0	Marketing	Total	-	
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested					
1000 - INSTRUCTIONAL SALARIES							
	Participating but not contributing funds to this project						
2000 - NONINSTRUCTIONAL SALARIES							
	Participating but not contributing funds to this project						
3000 - EMPLOYEE BENEFITS							
	Participating but not contributing funds to this project						
4000 - SUPPLIES AND MATERIALS							
	Participating but not contributing funds to this project						
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Participating but not contributing funds to this project						
6000 - CAPITAL OUTLAY							
	Participating but not contributing funds to this project						
TOTAL COST!				-			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

Proposal Name		Facilities Manager	Amount	Types of Expenditures		Summary by Obj	
College	Rio Hondo Community College		for this college	Equipment	x	1000	29,000
District	Rio Hondo Community College		from Summary	Curriculum Development	x	2000	7,500
			#REF!	Professional Development	x	3000	6,335
Primary College Contact Name	Bruce Noble		Total from Below	Industry Engagement	x	4000	19,700
Primary College Contact Title	Program Manager		165,635	Regional Alignment	x	5000	37,500
Primary College Contact Email	bruce.noble@riohondo.edu		Difference	K-12, 4-Year Articulation		6000	65,600
Primary College Contact Phone	562-463-7354		#REF!	Marketing	x	Total	165,635
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as)				Other (Describe below)			
Object or Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Curriculum Development - Full-time Faculty 500 hrs @ \$58.		29,000				
2000 - NONINSTRUCTIONAL SALARIES							
	Clerical Hourly		7,500				
3000 - EMPLOYEE BENEFITS							
	Curriculum Development - Full-time Faculty		3,335				
	Clerical Hourly		3,000				
4000 - SUPPLIES AND MATERIALS							
	Office Supplies and equipment		2,500				
	Consultants, Stipends -3 @2,500		7,500				
	Instructional and non-instructional supplies, materials and equipment		9,700				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Regional Professional Development, Conferences, Workshops, Conventions, Workshops, Convenings		15,000				
	Employer and Industry panels, Advisory, Faculty program review and development meeting, and convening's		10,000				
	Consultants and Outside Services		12,500				
6000 - CAPITAL OUTLAY							
	Compact Logix or comparable PLC simulators 20 @ 1,200 ea		24,000				
	Control Logic5000 or comparable PLC Training Software		10,000				
	Automation Studio or comparable Building Simulation Software 20 @\$700 each		14,000				
	Microsoft Surface PRO or Comparable Tablet w/ software 20 @\$880		17,600				
TOTAL COST!			165,635				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Rio Hondo has several foundational courses that have been reviewed and approved by the CCCC in the areas of Alternative Energy and Environmental Technology. Some of the existing curriculum and much of the equipment and teaching aids can be dual and re-purposed to be incorporated into the Facilities Management Program, The Chaffey College Control Systems Technology (CST) and Rio Hondo Facilities Manager (FM) training programs will develop a lattice structure that is stackable and matched to fit the individual needs of industry since many of the entry-level skill needs are similar among industry sectors including Energy Efficiency, Advanced Manufacturing, and Advanced Transportation.

EXHIBIT G

Proposal Name	Hybrid Electric Technician	Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Rio Hondo Community College		Equipment	X	1000	20,426
District	Rio Hondo Community College District	50,704	Curriculum Development	X	2000	-
Primary College Contact Name	John Frala	Total from Below	Professional Development	X	3000	2,400
Primary College Contact Title	Professor , Program Coordinator	50,704	Industry Engagement	X	4000	7,878
Primary College Contact Email		Difference	Regional Alignment	X	5000	-
Primary College Contact Phone		0	K-12, 4-Year Articulation		6000	20,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Marketing	X	Total	50,704
Object or			Other (Describe below)			

Expenditure	Classification & Description	Funds Requested
1000 - INSTRUCTIONAL SALARIES		
	Project Director, John frala Back fill	20,426
2000 - NONINSTRUCTIONAL SALARIES		
3000 - EMPLOYEE BENEFITS		
	Project PI John Frala	2,400
4000 - SUPPLIES AND MATERIALS		
	production of material/ website pages	7,878
5000 - OTHER OPERATING EXPENSES AND SERVICES		
6000 - CAPITAL OUTLAY		
	Training aid 1	10,000
	Instructional equipment	1,025
	Host Train the Trainer	2,500
	Curriculum development	6,475
TOTAL COST!		50,704

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
South Orange County Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and South Orange County Community College District on behalf of Saddleback College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-23 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

133. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

134. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$663,199.47 USD, which is comprised of the local share of \$396,925.00 and regional share of \$266,274.47.

Budget and Budget Changes will be amended as follows:

135. Budget and Budget Changes

(w) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

136. Reporting

(ss) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.

(tt) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

137. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

138. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SUBCONTRACTOR: *South Orange County Community College District*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Saddleback College - Regional Share Allocation		266,274
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Internship		80,800
Project #2: STEM & the Electric Car		104,444
Project #3: TECH in the Classroom		81,030
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		266,274
Total CTE EF 40% Allocation		266,274
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		266,274
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		266,274
Total Regional Projects		266,274
Total Cost of Subagreement		266,274
Funds on hold until allocated		0

EXHIBIT G

Primary College Contact Name	Anthony Teng	Total from Below	Industry Engagement	X	4000	2,750
Primary College Contact Title	Interim Dean	80,800	Regional Alignment	X	5000	32,000
Primary College Contact Email	ateng@saddleback.edu	Difference	K-12, 4-Year Articulation	X	6000	15,000
Primary College Contact Phone	(949) 582-4895	185,447	Marketing	X	Total	80,800
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
1315	Faculty Stipends	12,000				
2000 - NONINSTRUCTIONAL SALARIES						
2342	Classified Overtime	7,500				
2383	Classified Short-Term Hourly Staff	7,500				
3000 - EMPLOYEE BENEFITS						
3000s (various codes)	15% of instructional and noninstructional salaries	4,050				
4000 - SUPPLIES AND MATERIALS						
4000s (various codes)	Books and Supplies (includes in-house printing)	2,750				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
5000s (various codes)	Software consultant for system implementation and customization; contracted printing; conferences and meetings; local travel; events (e.g. train-the-trainer, faculty in-services); student workshops; program marketing and outreach materials; memberships	32,000				
6000 - CAPITAL OUTLAY						
6000s (various codes)	new equipment and software costs	15,000				
TOTAL COST!		80,800				

Use the space below if additional narrative is necessary to explain proposed expenditures in sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 College faculty will conduct a needs assessment for new software development or customization; conduct faculty in-services and other faculty training; and develop student workshops. Classified staff will maintain CWE/internship processes and systems; coordinate project implementation; and conduct job development activities to engage employers.

EXHIBIT G

Proposal Name	STEM and the Electric Car	Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Saddleback College		Equipment	X	1000	5,000
District	South Orange County Community College District	0	Curriculum Development	X	2000	4,000
Primary College Contact Name	Anthony Teng	Total from Below	Professional Development	X	3000	360
Primary College Contact Title	Interim Dean, Business Science and Economic a	104,444	Industry Engagement		4000	7,584
Primary College Contact Email	ateng@saddleback.edu	Difference	Regional Alignment		5000	20,500
Primary College Contact Phone	Clifford Meyer	-104,444	K-12, 4-Year Articulation		6000	67,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Marketing		Total	104,444
			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
1315	Faculty Project Coordinator Coordinate activities between institutions and within Saddleback College, write and submit progress reports.	2,000				
1315	Faculty Stipends for Saddleback College faculty attending Train-the-Trainer program - 6 x \$500	3,000				
2000 - NONINSTRUCTIONAL SALARIES						
2151	Senior Lab Tech to assist during the Train the Trainer Session	2,000				
2383	Clerical Support for the project	1,000				
2383	Non-Barbarming Unit Employees for Video Production during the Train-the-Trainer program.	1,000				
3000 - EMPLOYEE BENEFITS						
	Benefits for Non-Instructional Salaries	360				
4000 - SUPPLIES AND MATERIALS						
4600	Non-instructional supplies and materials for program and video production of Train-the-Trainer sessions	7,084				
4580	Duplicating, printing and graphics	500				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
5153	Consultant for Train-the-Trainer Program (\$15,000 shared by three colleges)	7,000				
5891	DMV Registration Fee for Electric Cars and Trailer	2,000				
5811	Professional Services - "Wrap" Trailer	4,000				
	Refreshments for Train-the-Trainer Event (8 a.m. to 4 p.m., Breakfast, lunch, snacks, 5 days X 10 people)	1,500				
5811	Power Coating of the Cars	4,000				
	Advertising/Marketing/Uniform	2,000				
6000 - CAPITAL OUTLAY						
6410	1 Electric Vehicle (AC)	33,000				
6410	1 Electric Vehicle (DC)	28,000				
6410	1 Storage Rack /Trailer	6,000				
TOTAL COSTS		104,444				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

Saddleback College (lead college) and each participating college will purchase one or more electric car kits. Saddleback College will hold a Train-the-Trainer workshop during Summer 2015. A consultant will be hired to lead the workshop and all colleges will send one or more instructors to the workshop. The focus of the workshop will be for the instructors to learn how to infuse STEM knowledge and skills into the automotive program through project-based learning.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Saddleback College will act as lead college by hosting a staff development "Train-the-Trainer" program.

EXHIBIT G

Proposal Name		TECH In Classroom	Amount for this college	Types of Expenditures		Summary by Obj	
College		Saddleback College		Equipment	X	1000	11,200
District		South Orange County Community College District	from Summary	Curriculum Development	X	2000	5,000
Primary College Contact Name		Anthony Teng	266,274	Professional Development	X	3000	2,430
Primary College Contact Title		Dean, Business Science and EWD	Total from Below	Industry Engagement		4000	1,000
Primary College Contact Email		ateng@saddleback.edu	81,030	Regional Alignment		5000	5,000
Primary College Contact Phone		949-582-4895	Difference	K-12, 4-Year Articulation		6000	56,400
			185,244	Marketing		Total	81,030
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
1315	Faculty Stipends		11,200				
2000 - NONINSTRUCTIONAL SALARIES							
2342 and 2382	Classified Overtime and Short-Term Staff for clerical support, instructional design work, and IT support for setting up 60 iPads		5,000				
3000 - EMPLOYEE BENEFITS							
3000s (various codes)	15% of instructional and noninstructional costs		2,430				
4000 - SUPPLIES AND MATERIALS							
4000s (various codes)	Books and supplies		1,000				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
5270	Conferences/Travel		5,000				
6000 - CAPITAL OUTLAY							
6,411	New Technology Equipment (2 computers at \$2,200 each, 60 iPads at approx. 750 each, 10 microphones @ \$200 each, iTunes/volume purchasing program and other software @ \$5,000 total)		56,400				
TOTAL COST:			81,030				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

All nursing students will be provided with iPads in order to access the flipped classroom, specialized apps, and participate in project-based learning activities.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Saddleback College nursing faculty will developed a "flipped" obstetrics (labor and delivery) class. Saddleback College nursing faculty will also implement the "flipped" med/surg class to be developed at Golden West College. iPads will be provided to all nursing students in these classes. The iPads will be used to deliver specialized apps (e.g. labor/delivery apps with breathing sounds, fetal monitoring sounds) and to support student project-based learning groups in the classroom.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Santa Monica Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Santa Monica Community College District on behalf of Santa Monica College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-24 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

139. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

140. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$755,749.15 USD, which is comprised of the local share of \$452,316.00 and regional share of \$303,433.15.

Budget and Budget Changes will be amended as follows:

141. Budget and Budget Changes

- (x) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

142. Reporting

- (uu) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (vv) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

143. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

144. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Santa Monica
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Santa Monica College - Regional Share Allocation		303,433
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Institute for Intergrated Career & Academic Pathways		20,000
Project #2: PRO GTL		50,000
Project #3: Tech Hire LA		233,433
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		303,433
Total CTE EF 40% Allocation		303,433
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		303,433
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		303,433
Total Regional Projects		303,433
Total Cost of Subagreement		303,433
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount	Types of Expenditures		Summary by Obj	
College	Santa Monica College		for this college	Equipment		1000	3,600
District	SMCCCD		from Summary Tab	Curriculum Development		2000	4,650
			20,000	Professional Development		3000	-
Primary College Contact Name	Patricia Ramos		Total from Below	Industry Engagement		4000	1,750
Primary College Contact Title	EWD Dean		20,000	Regional Alignment		5000	10,000
Primary College Contact Email	Ramos.Patricia@smc.edu		Difference	K-12, 4-Year Articulation		6000	-
Primary College Contact Phone	310-434-3311		0	Marketing		Total	20,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)		3,600				
2000 - NONINSTRUCTIONAL SALARIES							
	Professional Expert Trainer Presenter Facilitators		4,650				
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
	iCAPs Professional Development Binders		900				
	iCAPs Professional Development Printing		850				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Expenses for professional development facilitation, evaluation, and regional marketing.		10,000				
6000 - CAPITAL OUTLAY							
TOTAL COST!			20,000				

Use the space below if additional narrative is necessary to explain proposed expenditures in As a partner college in iCAPs, Santa Monica College (SMC) is contributing \$20,000 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

SMC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions. SMC is allocating \$4,650 to support professional expert trainer presenter facilitators at the institutes. SMC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials. SMC is allocating \$10,000 to support the facilitation of professional development activities, evaluation of professional development activities, and regional marketing of professional development outcomes.

EXHIBIT G

Proposal Name	PRO-GTL	Amount	Types of Expenditures	Summary by Obj	
College	Santa Monica College	for this college	Equipment	1000	15,400
District	Santa Monica College District	from Summary	Curriculum Development	2000	-
Primary College Contact Name	Frank Dawson	50,000	Professional Development	3000	4,600
Primary College Contact Title	Dean	Total from Below	Industry Engagement	4000	-
Primary College Contact Email	frank_dawson@smc.edu	50,000	Regional Alignment	5000	30,000
Primary College Contact Phone	(310) 434-4585	Difference	K-12, 4-Year Articulation	6000	-
			Marketing	Total	50,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	Stipends for faculty Professional Development of 4 courses	15,400			
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
	Benefits for Faculty developing curriculum	4,600			
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
		30,000			
6000 - CAPITAL OUTLAY					
TOTAL COST!		50,000			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal
 Courses and Degree Programs in: Logistics/Supply Chain Management

EXHIBIT G

Proposal Name	Tech Hire LA		Amount	Types of Expenditures	Summary by Obj		
College	Santa Monica College				for this college	Equipment	1000
District	Santa Monica Community College District		from Summary	Curriculum Development	x	2000	-
			233,433	Professional Development	x	3000	7,633
Primary College Contact Name	Patricia Ramos		Total from Below	Industry Engagement	x	4000	-
Primary College Contact Title	Dean, Economic and Workforce Development		233,433	Regional Alignment	x	5000	200,000
Primary College Contact Email	Ramos.Patricia@smc.edu		Difference	K-12, 4-Year Articulation		6000	-
Primary College Contact Phone	310-434-3311		0	Marketing		Total	233,433
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)	x		
Object of Expenditure	Classification & Description	Funds Requested	Employer survey				
1000 - INSTRUCTIONAL SALARIES							
	Faculty Curriculum Development Stipends	25,800					
2000 - NONINSTRUCTIONAL SALARIES							
3000 - EMPLOYEE BENEFITS							
	Mandatory benefits for faculty @ 30.00%	7,633					
4000 - SUPPLIES AND MATERIALS							
5000 - OTHER OPERATING EXPENSES AND SERVICES							
	Interactive Outreach Career Pathways Media	150,000					
	Professional Development Curriculum Development -GameDes	50,000					
6000 - CAPITAL OUTLAY							
TOTAL COSTS			233,433				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

SMC will dedicate its funding towards professional development and an interactive outreach media development to create the engagement of the momentum points within a career pathway. The funds will go towards faculty time and for the contracts of the development of the digital tools necessary to undertake the outreach and interaction with students from k-12 and CC. Industry partners will assist in the content development and information of the industry and video creation and software companies will be contracted out to develop and deploy the tool into the hands of students, counselors, teachers and industry individuals.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

SMC has been on the forefront of digital media design and interactive development of tools and content. Faculty would be engaged in the process to develop such a tool to help their own program and help with some development.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
North Orange County Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and North Orange County Community College District on behalf of School of Continuing Education (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-25 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

145. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

146. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$116,606.48 USD, which is comprised of the local share of \$69,789.00 and regional share of \$46,817.48.

Budget and Budget Changes will be amended as follows:

147. Budget and Budget Changes

- (y) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

148. Reporting

- (ww) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (xx) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

149. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

150. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SUBCONTRACTOR: *North Orange County Community College District*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

NOCCCD School of Continuing Education - Regional Share Allocation		46,817
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Mobile Media		46,817
Project #2:		
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		46,817
Total CTE EF 40% Allocation		46,817
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		46,817
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		46,817
Total Regional Projects		46,817
Total Cost of Subagreement		46,817
Funds on hold until allocated		0

EXHIBIT G

Proposal Name	Mobile Media	Amount	Types of Expenditures	Summary by Obj	
College	School of Continuing Education	for this college	Equipment	1000	-
District	North Orange County Community College District	from Summary	Curriculum Development	x 2000	36,800
Primary College Contact Name	Raine Hambly	46,817	Professional Development	x 3000	3,386
Primary College Contact Title	Manager, Career Technical Education	Total from Below	Industry Engagement	x 4000	3,800
Primary College Contact Email	rhambly@sce.edu	46,817	Regional Alignment	x 5000	2,831
Primary College Contact Phone	714/808-4573	Difference	K-12, 4-Year Articulation	6000	-
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Marketing	x	Total 46,817
Object or			Other (Describe below)		
Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
2000 - NONINSTRUCTIONAL SALARIES					
2340	Professional Expert to coordiante project among partners and organize advisory meetings and staff development activities. Contract for 20 hrs/wk for 38.5 weeks at \$40 hr. Curriculum development by instructors hired as professional experts at \$40 hr for total of 150 hrs.	30,800 6,000			
3000 - EMPLOYEE BENEFITS					
3000	Professional Expert Rate 9.2%	3,386			
4000 - SUPPLIES AND MATERIALS					
4610	Supplies and materials for marketing and advisory meetings.	3,800			
5000 - OTHER OPERATING EXPENSES AND SERVICES					
5241	Conferece and trael	2,000			
5220	Mileage for travel related to project	831			
6000 - CAPITAL OUTLAY					
TOTAL COST!		46,817			

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

School of Continuing Education is the project lead and has a Mobile Media curriculum that will be revised for submission as a CDCP non-credit program that will align with college credit curriculum in computer science and information systems. School of Continuing Education has strong ties with industry, community agencies and educational institutions that will support the goals of this proposal. School of Continuing Eduacation is an active participant in various regional workforce development efforts such as SB 1070 and AB 86.

**First Amendment to Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This **First Amendment** (hereinafter “Amendment”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of West Los Angeles College (hereinafter “SUBCONTRACTOR”) to amend Agreement DO-15-2214-26 (hereinafter “Agreement”), between the parties.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by RSCCD and SUBCONTRACTOR to make the following amendments to the Agreement:

Statement of Work will be amended as follows:

151. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application(s) for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both Exhibits A and F constitute the Scope of Work for this agreement.

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

Total Cost to this Agreement will be amended as follows:

152. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$293,792.73 USD, which is comprised of the local share of \$175,835.00 and regional share of \$117,957.73.

Budget and Budget Changes will be amended as follows:

153. Budget and Budget Changes

- (z) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan (*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

Reporting will be amended as follows:

154. Reporting

- (yy) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (zz) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibits A and F*, The final report is due **December 15, 2016**.

Modifications will be amended as follows:

155. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

Sub-Contract Assignment will be amended as follows:

156. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as the date by which both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

West Los Angeles College - Regional Share Allocation		117,958
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: BioScience		82,233
Project #2: Institute for Integrated Career & Academic Pathways		10,000
Project #3: PRO GTL		25,000
Project #4: Tech Hire LA		0
Project #5:		
Total Funds Allocated to Regional Projects		117,233
Total CTE EF 40% Allocation		117,958
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		117,958
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		117,958
Total Regional Projects		117,233
Total Cost of Subagreement		117,233
Funds on hold until allocated		725

EXHIBIT G

Proposal Name	Bioscience	Amount	Types of Expenditures	Summary by Obj	
College	West Los Angeles	for this college	Equipment	1000	20,485
District	Los Angeles Community College District	from Summary	Curriculum Development	2000	-
		82,233	Professional Development	3000	2,561
Primary College Contact Name	Mark Pracher	Total from Below	Industry Engagement	4000	14,750
Primary College Contact Title	Dean, Sponsored Programs	82,233	Regional Alignment	5000	4,000
Primary College Contact Email	prachem@wlaac.edu	Difference	K-12, 4-Year Articulation	6000	40,437
Primary College Contact Phone	30-287-4467	0	Marketing	Total	82,233
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	Instr, non-teaching, hourly; curriculum development 141 hrs x \$85/hr	11,985			
	Instr, non-teaching, hourly; externship 100 hrs x \$85/hr	8,500			
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
	Mandatory benefits for faculty @ 12.50%	2,561			
4000 - SUPPLIES AND MATERIALS					
	Supplies	14,750			
5000 - OTHER OPERATING EXPENSES AND SERVICES					
	Conference attendance	3,500			
	Other expense	500			
6000 - CAPITAL OUTLAY					
	Minor equipment	40,437			
TOTAL COSTS		82,233			

Use the space below if additional narrative is necessary to explain proposed expenditures in West is in a start-up phase for its biotechnology program. We will benefit from established curriculum and memberships in major biotech organizations. We will reach out to local biotech companies, and design curriculum that leverages their expertise and needs with established and innovative skill builder curriculum to prepare students for the biotechnology workforce. We will arrange externship time for faculty to gain direct hands on time in companies so that curriculum can be aligned to the needs of industry. Faculty will attend conferences on biotechnology to better understand the industry and the latest practices in the field. We will also purchase a variety of instructional supplies and equipment to upgrade college labs to accommodate the new planned biotechnology program.

College Narrative

Provide a brief description of the contributions your college brings to this proposal
West brings multiple strengths to this project. The westside of Los Angeles is home to at least one biotechnology incubator, numerous biotechnology firms, and the college is just being approached to join a new initiative to meet the unmet demand for training in Next-Generation Genomic Sequencing. West will bring new biotech companies to the table and will work with feeder high schools on pathways in biotechnology.

EXHIBIT G

Proposal Name		Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount	Types of Expenditures		Summary by Obj	
College	West Los Angeles College		for this college	Equipment		1000	3,600
District	LACCD		from Summary Tab	Curriculum Development		2000	4,650
			10,000	Professional Development		3000	-
Primary College Contact Name			Total from Below	Industry Engagement		4000	1,750
Primary College Contact Title			10,000	Regional Alignment		5000	-
Primary College Contact Email				K-12, 4-Year Articulation		6000	-
Primary College Contact Phone			0	Marketing		Total	10,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)			
Object of Expenditure	Classification & Description		Funds Requested				
1000 - INSTRUCTIONAL SALARIES							
	Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)		3,600				
2000 - NONINSTRUCTIONAL SALARIES							
	Professional Expert Trainer Presenter Facilitators		4,650				
3000 - EMPLOYEE BENEFITS							
4000 - SUPPLIES AND MATERIALS							
	iCAPs Professional Development Binders		900				
	iCAPs Professional Development Printing		850				
5000 - OTHER OPERATING EXPENSES AND SERVICES							
6000 - CAPITAL OUTLAY							
TOTAL COST!			10,000				

Use the space below if additional narrative is necessary to explain proposed expenditures in As a regional partner college in iCAPs, West Los Angeles College (WLAC) is contributing \$10,000 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposal WLAC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions. WLAC is allocating \$4,650 to support professional expert trainer presenter facilitators at the institutes. WLAC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials.

EXHIBIT G

Proposal Name	PRO-GTL	Amount	Types of Expenditures	Summary by Obj	
College	West Los Angeles College	for this college	Equipment	1000	14,183
District	Los Angeles Community College District	from Summary	Curriculum Development	2000	-
		25,000	Professional Development	3000	817
Primary College Contact Name	Mark Pracher	Total from Below	Industry Engagement	4000	-
Primary College Contact Title	Dean	25,000	Regional Alignment	5000	-
Primary College Contact Email	prachem@wlaac.edu	Difference	K-12, 4-Year Articulation	6000	10,000
Primary College Contact Phone	(310) 287-4467	0	Marketing	Total	25,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	Instructor Non-Teaching, hourly 167 hrs. x \$85/hr.	14,183			
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
	Hourly Instructor Statutory Benefits @ 5.45%	817			
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
6000 - CAPITAL OUTLAY					
	Other expenses necessary to support project activities	10,000			
TOTAL COST!		25,000			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

West LA College will convert up to 14 courses from face-to-face to online format for inclusion in the

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: May 11, 2015
Re: Approval of Sub-Agreements between RSCCD and Career Technical Education Enhancement Fund (CTE EF) partnership colleges in Los Angeles and Orange County	
Action: Request for Approval	

BACKGROUND

The Senate approved an infusion of funds for CTE program development through SB852. The Chancellor's Office has apportioned these funds to regions throughout the state, which will be distributed by a community college district serving as the Fiscal Agent, in collaboration with the Regional Consortia. RSCCD was selected by the LA and OC regions to serve as the Fiscal Agent. The Fiscal Agent is responsible for distributing the funds to the colleges, monitoring the sub-awards, and performing reporting and audit services.

ANALYSIS

CTE EF supports local college programs and regional projects. Each college will receive its portion of the local share and regional share. Agreements for the local share were approved by the Board in January, and we are ready to distribute the regional share allocations. The majority of colleges voted to amend their existing agreements to increase the funds and expand the scope of work. However, four colleges opted for separate agreements for their regional share.

Los Angeles	Regional Share	Agreement No.
Cerritos College	\$ 314,180.73	DO-15-2214-27
Citrus College	\$ 184,218.26	DO-15-2214-28
East Los Angeles College	\$ 334,212.11	DO-15-2214-29
Los Angeles Valley College	\$ 159,765.35	DO-15-2214-30
	\$ 992,376.45	

The CTE EF project director is Sarah Santoyo and the project administrator is Enrique Perez.

RECOMMENDATION

It is recommended that the board approve these sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$992,376.45	Board Date: May 11, 2015
Prepared by: Maria Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**Grant Sub-Agreement between
Rancho Santiago Community College District
and
Cerritos Community College District**

This grant agreement (hereinafter “Agreement”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Cerritos Community College District on behalf of Cerritos College (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE RSCCD and SUBCONTRACTOR do covenant and agree as follows:

ARTICLE I

1. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both *Exhibits A and F* constitute the Scope of Work for this agreement.

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

3. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$314180.7297 USD.

4. Budget and Budget Changes

(a) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan

(*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

- (b) Budget Changes. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures are planned for a cost category (i.e., object code – 1000s, 2000s, etc.) that was not submitted in the Certified Application, or if the change would impact project outcomes or objectives identified in the Certified Application.

5. Payments and Invoicing

- (a) Payments. The SUBCONTRACTOR may submit an invoice for an advance payment of 40%. Thereafter, all payments will occur upon receipt of SUBCONTRACTOR's invoice by RSCCD. RSCCD shall make payments to the SUBCONTRACTOR up to but no more than the total cost described under Article I.3. "Total Cost."
- (b) Invoicing. Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment (refer to Invoice Template, *Exhibit B*). Final payment is contingent upon submission and approval of Final Report (see 5.b). SUBCONTRACTOR shall submit invoices at least quarterly, on or before the 15th day of each quarter. Submit invoices to the following address:

**ATTN: Sarah Santoyo, Director of Grants
Rancho Santiago Community College District
2323 North Broadway, Ste. 330
Santa Ana, CA 92706**

6. Reporting

- (a) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (b) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibit A and F*, The final report is due **December 15, 2016**.

(c) Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or disallowment of Grant funds.

(d) Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

(e) Time Extensions.

No time extensions will be allowed.

(f) Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

(g) Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

(h) Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any sub-contract related to performance of this Agreement.

(i) Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

(j) Termination

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures. In the event

that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination and RSCCD shall reimburse SUBCONTRACTOR for costs incurred up to the termination date. Notice shall be deemed served on the date of receipt by the SUBCONTRACTOR; with receipt determined by certified mail delivery confirmation. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

(k) Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

(l) Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

Rancho Santiago Community College District

Attn: Sarah Santoyo, Director of Grants
Rancho Santiago CCD
2323 North Broadway, Ste. 330
Santa Ana, CA 92706
(714) 480-7466, santoyo_sarah@rsccd.edu

Attn: Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services
Rancho Santiago CCD
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR NAME: Cerritos Community College District

Primary Point of Contact
Name: Nick Real
Title:
Address: 11110 Alondra Boulevard, Norwalk, 90650-6269
Phone:
Email: yreal@cerritos.edu

Fiscal/Administrative Point of Contact
Name: Noorali Delawalla
Title:
Phone: (562)860-2451
Email: ndelawalla@cerritos.edu

(m) Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

(n) Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This project will be implemented in accordance with SB 852, Chapter 25, Item 18 (*Exhibit D*), and the California Community Colleges Chancellor's Office, Articles I and Article II Standard Terms and Conditions (Revision 11/19/2012) (*Exhibit E*), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the date by which both parties have signed the Agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Cerritos Community
College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Cerritos College - Total Allocation		314,180.73
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0.00
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0.00
Regional Projects		
Project #1: Computer Forensics		37,000.00
Project #2: Multi-Axis CNC Machining		251,639.00
Project #3: Dental Assistant		25,541.73
Project #4: [NAME]		
Project #5: [NAME]		
Total Funds Allocated to Regional Projects		314,180.73
Total CTE EF 40% Allocation		314,180.73
Total Awards TO Partner Colleges		0.00
Balance of Total Allocation (allocation - awards to partners)		314,180.73
Total Awards FROM Partner Colleges		0.00
Balance of Allocation PLUS Awards from Partners		314,180.73
Total Regional Projects		314,180.73
Total Cost of Subagreement		314,180.73
Funds on hold until allocated		0.00

EXHIBIT G

Proposal Name	Comp. Forensics	Amount	Types of Expenditures	Summary by Obj
College	Cerritos College	for this college	Equipment	1000 10,000
District	Cerritos College	from Summary	Curriculum Development	2000 -
		314,181	Professional Development	3000 -
Primary College Contact Name	Nick Real	Total from Below	Industry Engagement	4000 10,000
Primary College Contact Title	Dean, Business CIS	37,000	Regional Alignment	5000 17,000
Primary College Contact Email	yreal@cerritos.edu	Difference	K-12, 4-Year Articulation	6000 -
Primary College Contact Phone	(562) 860-2451, Ext. 2903	277,181	Marketing	Total 37,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)	
Object of Expenditure	Classification & Description	Funds Requested		
1000 - INSTRUCTIONAL SALARIES				
	Academic Release Time	5,000		
	Acad Stipend Pay	5,000		
2000 - NONINSTRUCTIONAL SALARIES				
3000 - EMPLOYEE BENEFITS				
4000 - SUPPLIES AND MATERIALS				
	Instructional Direct Supplies	10,000		
5000 - OTHER OPERATING EXPENSES AND SERVICES				
	Personal and Consulting Services	5,000		
	Travel and Conference	5,000		
	Mileage	2,000		
	Advertising	5,000		
6000 - CAPITAL OUTLAY				
TOTAL COST:		37,000		

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

EXHIBIT G

Leveraging its strong Computer Information Systems departmental assets, Cerritos College will work with the consortia to develop a regional approach to include development of curriculum, articulation agreements, and college-industry partnerships. Directed practical work will be given in computer forensics under simulated on-the-job conditions. Equipment including a server and networking equipment will be used to train students in high-paying existing and emerging careers.

EXHIBIT G

Proposal Name	Multi Axis CNC Maching	Amount	Types of Expenditures	Summary by Obj	
College	Cerritos College	for this college	Equipment	x	1000 -
District	Cerritos College	from Summary	Curriculum Development		2000 -
			Professional Development		3000 -
Primary College Contact Name	Nick Real	Total from Below	Industry Engagement		4000 -
Primary College Contact Title	Instructional Dean		Regional Alignment		5000 -
Primary College Contact Email	yreal@cerritos.edu	Difference	K-12, 4-Year Articulation		6000 251,639
Primary College Contact Phone	562-860-2451 x2903		Marketing		Total 251,639
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
6000 - CAPITAL OUTLAY					
	Haas ST-10Y CNC lathe with Y axis	76,146			
	Haas VF2TR 5 axis CNC vertical milling machine	98,596			
	Laguna HSD Smartshop CNC router	51,367			
	Formtech 300XQ vacuum formers	25,530			
TOTAL COST:		251,639			

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

Cerritos College will be able to purchase CNC machines that will be used in further developing our advanced manufacturing classes. The program is very succesful as a result of cooperation with industry and offering of NIMS certifications. The machines are typical of the type of equipment found in Southern California manufacturing facilities. The industry match for this equipment totals \$62,802 or close to 25%

College Narrative

Provide a brief description of the contributions your college brings to this proposa

EXHIBIT G

Cerritos College has strong Advanced Manufacturing programs and works directly with employers and their Advisory Committee to align curriculum and instruction with workforce needs. Through this project, Cerritos College will partner with Santa Ana and Fullerton colleges to align five core Manufacturing courses by developing a crosswalk of articulation possibilities among programs. Furthermore, the addition of those CNC machines will enable us to serve students from all three colleges. Together, we can work to meet regional scale labor market gaps.

EXHIBIT G

Proposal Name	Dental Assist		Amount	Types of Expenditures	Summary by Obj	
College	Cerritos College		for this college	Equipment	1000	9,415
District	Cerritos Community College District		from Summary	Curriculum Development	2000	-
			25,542	Professional Development	3000	1,177
Primary College Contact Name	Yannick Real		Total from Below	Industry Engagement	4000	14,950
Primary College Contact Title	Dean		25,542	Regional Alignment	5000	-
Primary College Contact Email	yreal@cerritos.edu		Difference	K-12, 4-Year Articulation	6000	-
Primary College Contact Phone	562-860-2451 x2903		0	Marketing	Total	25,542
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>				Other (Describe below)		
Object of Expenditure	Classification & Description		Funds Requested			
1000 - INSTRUCTIONAL SALARIES						
	Orthodontic permit curriculum development for faculty 9 faculty 17 hours each		\$ 8,415.00			
	Professional development stipend for faculty participation toward Faculty professional development stipend for RDA exam review 3 faculty 333.33 each		\$ 1,000.00			
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
	Mandatory benefits for faculty @ 12.50%		1,177			
4000 - SUPPLIES AND MATERIALS						
	14 Orthodontic Typ 350.71		4,910			
	14 Orthodontic Inst 550		7,700			
	13 Bands, Bracket 90		1,170			
	8 Ultrasonic Tip 146.25		1,170			
5000 - OTHER OPERATING EXPENSES AND SERVICES						
6000 - CAPITAL OUTLAY						
TOTAL COSTS			25,542			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposa

Cerritos College Dental Assisting program plans to implement an orthodontic permit course, this course will be in addition to our existing program. We plan to offer this course at the conclusion of our dental assisting program. Students from Citrus or Pasadena will be able to take the permit class and get credit for it. This summer session course will allow our dental assisting graduates and dental assisting students from surrounding programs, to obtain an orthodontic permit. This permit will qualify those students who wish to seek employment in the specialized field of orthodontic dental assisting.

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

**Grant Sub-Agreement between
Rancho Santiago Community College District
and
Citrus Community College District**

This grant agreement (hereinafter “Agreement”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Citrus Community College District on behalf of Citrus College (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE RSCCD and SUBCONTRACTOR do covenant and agree as follows:

ARTICLE I

1. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both *Exhibits A and F* constitute the Scope of Work for this agreement.

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

3. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$184218.2609 USD.

4. Budget and Budget Changes

(a) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan

(*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

- (b) Budget Changes. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures are planned for a cost category (i.e., object code – 1000s, 2000s, etc.) that was not submitted in the Certified Application, or if the change would impact project outcomes or objectives identified in the Certified Application.

5. Payments and Invoicing

- (a) Payments. The SUBCONTRACTOR may submit an invoice for an advance payment of 40%. Thereafter, all payments will occur upon receipt of SUBCONTRACTOR's invoice by RSCCD. RSCCD shall make payments to the SUBCONTRACTOR up to but no more than the total cost described under Article I.3. "Total Cost."
- (b) Invoicing. Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment (refer to Invoice Template, *Exhibit B*). Final payment is contingent upon submission and approval of Final Report (see 5.b). SUBCONTRACTOR shall submit invoices at least quarterly, on or before the 15th day of each quarter. Submit invoices to the following address:

**ATTN: Sarah Santoyo, Director of Grants
Rancho Santiago Community College District
2323 North Broadway, Ste. 330
Santa Ana, CA 92706**

6. Reporting

- (a) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (b) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibit A and F*, The final report is due **December 15, 2016**.

(c) Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or disallowment of Grant funds.

(d) Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

(e) Time Extensions.

No time extensions will be allowed.

(f) Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

(g) Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

(h) Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any sub-contract related to performance of this Agreement.

(i) Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

(j) Termination

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures. In the event

that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination and RSCCD shall reimburse SUBCONTRACTOR for costs incurred up to the termination date. Notice shall be deemed served on the date of receipt by the SUBCONTRACTOR; with receipt determined by certified mail delivery confirmation. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

(k) Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

(l) Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

Rancho Santiago Community College District

Attn: Sarah Santoyo, Director of Grants
Rancho Santiago CCD
2323 North Broadway, Ste. 330
Santa Ana, CA 92706
(714) 480-7466, santoyo_sarah@rsccd.edu

Attn: Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services
Rancho Santiago CCD
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR NAME: Citrus Community College District

Primary Point of Contact
Name: Jim Lancaster
Title:
Address: 1000 West Foothill Boulevard, Glendora, 91741-1899
Phone:
Email: jlancaster@citruscollege.edu

Fiscal/Administrative Point of Contact
Name: Jim Lancaster
Title:
Phone: (626)852-6403
Email: jlancaster@citruscollege.edu

(m) Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

(n) Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This project will be implemented in accordance with SB 852, Chapter 25, Item 18 (*Exhibit D*), and the California Community Colleges Chancellor's Office, Articles I and Article II Standard Terms and Conditions (Revision 11/19/2012) (*Exhibit E*), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the date by which both parties have signed the Agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Citrus Community
College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Citrus College - Total Allocation		184,218
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: BioScience		46,000
Project #2: HVACR Colloborative		10,000
Project #3: Hybrid Electric Technician		0
Project #4: PCC Maintainance Light Repair		128,218
Project #5: [NAME]		
Total Funds Allocated to Regional Projects		184,218
Total CTE EF 40% Allocation		184,218
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		184,218
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		184,218
Total Regional Projects		184,218
Total Cost of Subagreement		184,218
Funds on hold until allocated		0

EXHIBIT G

Proposal Name		Bioscience	Amount	Types of Expenditures	Summary by Obj	
College		Citrus College	for this college	Equipment		1000 14,575
District		Citrus Community College District	from Summary	Curriculum Development	x	2000 -
Primary College Contact Name		Barbara Juncosa	46,000	Professional Development	x	3000 1,822
Primary College Contact Title		Biology & Biotechnology Faculty	Total from Below	Industry Engagement	x	4000 14,678
Primary College Contact Email		bjuncosa@citruscollege.edu	46,000	Regional Alignment	x	5000 3,000
Primary College Contact Phone		Barbara Juncosa	Difference	K-12, 4-Year Articulation		6000 11,925
			0	Marketing		Total 46,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as				Other (Describe below)	x	
Object of Expenditure	Classification & Description	Funds Requested		Employer survey		
1000 - INSTRUCTIONAL SALARIES						
	Faculty stipend (100 hrs @ \$55) adopt/adapt regional curriculum	5,500				
	Faculty stipend (40 hrs) contribute content for bridge course	2,200				
	Faculty stipend (75 hrs) on marketing & increase enrollment	4,125				
	Faculty stipend (50 hrs) externship 40 hrs & prof. dev. 10 hrs	2,750				
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
	Mandatory benefits for faculty @ 12.50%	1,822				
4000 - SUPPLIES AND MATERIALS						
	Create & print Citrus brochures that include regional content	3,000				
	Print material for at least 12 local events to increase enrollment	4,000				
	Print resources used at targeted events, i.e., industry panels	1,000				
	Software, instructional material & supplies for regionalized curriculum	6,678				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
	Participate in professional development as regionally advised	3,000				
6000 - CAPITAL OUTLAY						
	Lab equipment associated with adoption of regional curriculum (can not be anticipated but will meet regional recommendation & industry standards)	11,925				
TOTAL COSTS			46,000			

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

Citrus College is the newest partner to join the regional effort that will increase capacity and catch up with demand. The program will start Fall 2015 and regional collaboration is already evident in the approved curriculum. This formalized regional partnership will leverage regionalized attention and solutions to tackle known challenges.

EXHIBIT G

Proposal Name		Amount	Types of Expenditures		Summary by Obj	
College	HVACR Colloborative Citrus College	for this college	Equipment	X	1000	1,800
District	Citrus Community College District	from Summary	Curriculum Developmen	X	2000	-
Primary College Contact Name		Total from Below	Professional Developme	X	3000	200
Primary College Contact Title			Industry Engagement	X	4000	1,000
Primary College Contact Email		Difference	Regional Alignment	X	5000	1,000
Primary College Contact Phone			K-12, 4-Year Articulation		6000	6,000
			Marketing		Total	10,000
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
	Adjunct faculty stipend to attend regional advisory & planning sessions (superregional network) & update/align curriculum	1,800				
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
	Adjunct benefits	200				
4000 - SUPPLIES AND MATERIALS						
	Instructional material/software to support curricular updates	1,000				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
	Professional development as guided by the network/partners	1,000				
6000 - CAPITAL OUTLAY						
	Equipment to improve instruction and learner preparation [Lead college will confirm equipment purchases aligned with curriculum updates, industry standards & technical preparation]	6,000				
TOTAL COST:		10,000				

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposa
Citrus College is joining the superregional network and awaiting direction for our role which we will implement. It is anticipated that our contributions will be at the preparation for and entry into level because courses are noncredit facilitating an opportunity for all students to explore and become prepared for success and completion of the regionalized pathways.

EXHIBIT G

Proposal Name	Hybrid Electric Technician	Amount for this college from Summary	Types of Expenditures		Summary by Obj	
College	Citrus Community College		Equipment		1000	-
District	Citrus Community College District		Curriculum Development		2000	-
			Professional Development		3000	-
Primary College Contact Name	Jeremy Clark	Total from Below	Industry Engagement	X	4000	-
Primary College Contact Title	Faculty, Program Coordinator		Regional Alignment	X	5000	-
Primary College Contact Email	jclark@citruscollege.edu	Difference	K-12, 4-Year Articulation		6000	-
Primary College Contact Phone	626-914-8737		Marketing		Total	-
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			
Object or	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
2000 - NONINSTRUCTIONAL SALARIES						
3000 - EMPLOYEE BENEFITS						
4000 - SUPPLIES AND MATERIALS						
5000 - OTHER OPERATING EXPENSES AND SERVICES						
6000 - CAPITAL OUTLAY						
TOTAL COST!						

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

College Narrative

Provide a brief description of the contributions your college brings to this proposa

Citrus is entering this partnership to support the regional development of EV/Hybrid curriculum and lab worksheets. Via Contracted services with Rio Hondo (Lead College), Citrus will donate a Generation II or III Toyota Prius Powertrain for Rio Hondo Automotive Technology to use for dynamometer set-up, design, and curriculum development. As a Toyota TTEN partnering institution Citrus College has obtained pre-authorization for the powertrain donation to RIO Hondo from the Toyota Area Manager. Rio Hondo will incur costs necessary to remove the powertrain from the vehicle. As permitted by the Toyota/Citrus agreement, Citrus will also provide service manual and other information to Rio Hondo. Rio Hondo will then share any curriculum and/or labsheets developed with Citrus College.

EXHIBIT G

Proposal Name	Citrus/PCC MLR	Amount	Types of Expenditures	Summary by Obj
College	Citrus College	for this college	Equipment	x 1000 15,000
District	Citrus Community College District	from Summary	Curriculum Development	x 2000 -
		128,218	Professional Development	x 3000 8,000
Primary College Contact Name	Jeremy Clark	Total from Below	Industry Engagement	x 4000 8,818
Primary College Contact Title	Faculty, Automotive Technology	128,218	Regional Alignment	x 5000 18,800
Primary College Contact Email	jclark@citruscollege.edu	Difference	K-12, 4-Year Articulation	x 6000 77,600
Primary College Contact Phone	Jeremy Clark	0	Marketing	x Total 128,218
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)	
Object of Expenditure	Classification & Description	Funds Requested		
1000 - INSTRUCTIONAL SALARIES				
	AT Faculty on 20% reassignment (spring semester)	7,500		
	AT Faculty on stipend (summer semester) to complete competency assessments & detailed lab sheets	7,500		
2000 - NONINSTRUCTIONAL SALARIES				
	none requested			
3000 - EMPLOYEE BENEFITS				
	Faculty benefit estimate for 20% release time	7,200		
	Faculty benefit estimate for stipend	800		
4000 - SUPPLIES AND MATERIALS				
	Office supplies, i.e., nametags, labels/mailings, & organization	818		
	Instructional material & software needed for lab instruction	4,000		
	Printing of regional materials to promote certificate/enrollment	4,000		
5000 - OTHER OPERATING EXPENSES AND SERVICES				
	Organize/convene minimum of two joint advisories and twice yearly instructor community meetings and HS MLR dialogue	1,000		
	Content-rich print design to promote enrollment @ 2 sites	1,000		
	Up to seven train-the-trainer sessions @ \$2,400 at out of state nationally recognized NC3 certification centers/train-the-trainer	16,800		
6000 - CAPITAL OUTLAY				
	Lab equipment to develop competency across seven courses Program will meet/exceed NATEF MLR (national accreditation) Standard NATEF equipment lists for 7 MLR certifications will be used to select the exact items needed to implement program	77,600		
TOTAL COST:		128,218		

sufficient detail for program monitors to confirm that expenditures are allowable for Enhancement Fund reimbursement.

MLR program requires some unique equipment, equipment that is not related to the Automotive Technology program that develops master technicians. MLR purchases are aligned with the following seven courses, AUTO 140a Vehicle Maintenance, AUTO 141 Engine Mechanical Maintenance & Light Repair (MLR), AUTO 144 Automotive Chassis MLR, AUTO 145 Automotive Brakes MLR, AUTO 146 Automotive Electrical Systems MLR, AUTO 147 Automotive Heating, Ventilation & Air Conditioning MLR, and AUTO 148 Engine Performance MLR.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

EXHIBIT G

The development of the MLR program represents a significant contribution to the automotive repair industry; Citrus developed the program in direct consultation with employers and when complete it will exceed accreditation standards (NATEF MLR). The regional alignment with PCC through the adoption of courses and instructional resources will support employers and students seamlessly across a densely populated area. Additionally each course aligns with an industry recognized credentials (ASEs). This regional partnership with PCC results in a unique program delivery system serving students holistically (better together than independently).

**Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This grant agreement (hereinafter “Agreement”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of East Los Angeles College (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE RSCCD and SUBCONTRACTOR do covenant and agree as follows:

ARTICLE I

1. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both *Exhibits A and F* constitute the Scope of Work for this agreement.

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

3. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$334212.1101 USD.

4. Budget and Budget Changes

(a) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan

(*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

- (b) Budget Changes. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures are planned for a cost category (i.e., object code – 1000s, 2000s, etc.) that was not submitted in the Certified Application, or if the change would impact project outcomes or objectives identified in the Certified Application.

5. Payments and Invoicing

- (a) Payments. The SUBCONTRACTOR may submit an invoice for an advance payment of 40%. Thereafter, all payments will occur upon receipt of SUBCONTRACTOR's invoice by RSCCD. RSCCD shall make payments to the SUBCONTRACTOR up to but no more than the total cost described under Article I.3. "Total Cost."
- (b) Invoicing. Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment (refer to Invoice Template, *Exhibit B*). Final payment is contingent upon submission and approval of Final Report (see 5.b). SUBCONTRACTOR shall submit invoices at least quarterly, on or before the 15th day of each quarter. Submit invoices to the following address:

**ATTN: Sarah Santoyo, Director of Grants
Rancho Santiago Community College District
2323 North Broadway, Ste. 330
Santa Ana, CA 92706**

6. Reporting

- (a) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (b) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibit A and F*, The final report is due **December 15, 2016**.

(c) Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or disallowment of Grant funds.

(d) Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

(e) Time Extensions.

No time extensions will be allowed.

(f) Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

(g) Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

(h) Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any sub-contract related to performance of this Agreement.

(i) Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

(j) Termination

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures. In the event

that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination and RSCCD shall reimburse SUBCONTRACTOR for costs incurred up to the termination date. Notice shall be deemed served on the date of receipt by the SUBCONTRACTOR; with receipt determined by certified mail delivery confirmation. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

(k) Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

(l) Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

Rancho Santiago Community College District

Attn: Sarah Santoyo, Director of Grants
Rancho Santiago CCD
2323 North Broadway, Ste. 330
Santa Ana, CA 92706
(714) 480-7466, santoyo_sarah@rsccd.edu

Attn: Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services
Rancho Santiago CCD
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR NAME: Los Angeles Community College District

Primary Point of Contact
Name: Paul De La Cerda
Title:
Address: 1301 Avenida Cesar Chavez, Monterey Park, 91754-6099
Phone:
Email: delacep@elac.edu

Fiscal/Administrative Point of Contact
Name: Laura M. Ramirez
Title:
Phone: (323)434-9662
Email: RamireLM@elac.edu

(m) Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

(n) Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This project will be implemented in accordance with SB 852, Chapter 25, Item 18 (*Exhibit D*), and the California Community Colleges Chancellor's Office, Articles I and Article II Standard Terms and Conditions (Revision 11/19/2012) (*Exhibit E*), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the date by which both parties have signed the Agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

East Los Angeles College - Regional Share Allocation		334,212
Awards TO Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards FROM Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: BioScience		284,212
Project #2: PRO GTL		50,000
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		334,212
Total CTE EF 40% Allocation		334,212
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		334,212
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		334,212
Total Regional Projects		334,212
Total Cost of Subagreement		334,212
Funds on hold until allocated		0

EXHIBIT G

Proposal Name	Bioscience	Amount	Types of Expenditures	Summary by Obj	
College	East Los Angeles College	for this college	Equipment	1000	15,000
District	Los Angeles Community College District	from Summary	Curriculum Development	2000	-
		284,212	Professional Development	3000	1,875
Primary College Contact Name	Christopher Whiteside	Total from Below	Industry Engagement	4000	-
Primary College Contact Title	Dean of CTE	284,212	Regional Alignment	5000	-
Primary College Contact Email	whitesci@elac.edu	Difference	K-12, 4-Year Articulation	6000	267,337
Primary College Contact Phone	3232658640	0	Marketing	Total	284,212
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)		
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	Stipends for participation in 2-day summer professional development 5 Faculty * 2 days @ \$500 each	\$ 5,000.00			
	Stipends for Course Development 8 Courses @ \$500 each	\$ 4,000.00			
	Stipends for Faculty Parcitipitation in Regional Meetings 2 Faculty * 6 meetings @ \$500 each	\$ 6,000.00			
2000 - NONINSTRUCTIONAL SALARIES					
3000 - EMPLOYEE BENEFITS					
	Mandatory benefits for faculty @ 12.50%	1,875			
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
6000 - CAPITAL OUTLAY					
	Lab Equipment	267,337			
TOTAL COSTS		284,212			

Use the space below if additional narrative is necessary to explain proposed expenditures in East Los Angeles College (East) will be utilizing funding to participate in a number of activities with Pasadena College to help East develop a laboratory program that will contribute to the increased regional capacity in the Bio Sciences area. As a new partner in this regional effort funds in the form of stipends to faculty members would be used for regional faculty development, curriculum and advisory meeting. Concurrent to these activities East will be purchasing the necessary equipment to capitalize the new laboratory for the Bioscience program. Not all the equipment needs will be met by this funding, so in the future Perkins and other equipment funds will be leveraged.

College Narrative

Provide a brief description of the contributions your college brings to this proposa East Los Angeles College will work to augment it's Biotechnology advisory committee members to the regional events and promote faculty collaboration at the regional level. The end result will be the development and implementation of a new program to increase regional capacity and student opportunities.

EXHIBIT G

Proposal Name	PRO-GTL	Amount	Types of Expenditures	Summary by Obj	
College	East Los Angeles College	for this college	Equipment	1000	21,500
District	Los Angeles Community College District	from Summary	Curriculum Development	2000	1,000
Primary College Contact Name	Elaine Shibata	50,000	Professional Development	3000	2,500
Primary College Contact Title	Dept. Chair, GTL, Project Director	Total from Below	Industry Engagement	4000	-
Primary College Contact Email	shibatev@elac.edu	50,000	Regional Alignment	5000	25,000
Primary College Contact Phone	(323) 265-8954	Difference	K-12, 4-Year Articulation	6000	-
			Marketing	Total	50,000
			Other (Describe below)		
<i>Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as</i>					
Object of Expenditure	Classification & Description	Funds Requested			
1000 - INSTRUCTIONAL SALARIES					
	Faculty (6) participation in development of 3PLCOE website	14,000			
	Regional contribution for Project Director	7,500			
2000 - NONINSTRUCTIONAL SALARIES					
	Classified Employee Overtime	1,000			
3000 - EMPLOYEE BENEFITS					
	Faculty (6) participation in development of 3PLCOE website, Regional Director, and classified employee overtime	2,500			
4000 - SUPPLIES AND MATERIALS					
5000 - OTHER OPERATING EXPENSES AND SERVICES					
	3PLCOE Website Development	25,000			
6000 - CAPITAL OUTLAY					
TOTAL COST!		50,000			

Use the space below if additional narrative is necessary to explain proposed expenditures in

College Narrative

Provide a brief description of the contributions your college brings to this proposal

3PLCOE website will serve as a bridge between regional academia and the SOCAL Global Trade

**Grant Sub-Agreement between
Rancho Santiago Community College District
and
Los Angeles Community College District**

This grant agreement (hereinafter “Agreement”) is entered into on this 11th day of May, 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Los Angeles Community College District on behalf of Los Angeles Valley College (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE RSCCD and SUBCONTRACTOR do covenant and agree as follows:

ARTICLE I

1. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Certified Application for the Local Share, *Exhibit A*, and the Certificated Application for the Regional Share, *Exhibit F*, which by reference are incorporated into this Agreement. Both *Exhibits A and F* constitute the Scope of Work for this agreement.

2. Period of Performance

The period of performance for this Agreement shall be from January 1, 2015 through October 31, 2016.

3. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$159765.3524 USD.

4. Budget and Budget Changes

(a) Budget. SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A and F*), Regional Project(s) Budget Plan

(*Exhibit G*), and SB 852, which by this reference is incorporated herein and made a part hereof as if fully set forth.

- (b) Budget Changes. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures are planned for a cost category (i.e., object code – 1000s, 2000s, etc.) that was not submitted in the Certified Application, or if the change would impact project outcomes or objectives identified in the Certified Application.

5. Payments and Invoicing

- (a) Payments. The SUBCONTRACTOR may submit an invoice for an advance payment of 40%. Thereafter, all payments will occur upon receipt of SUBCONTRACTOR's invoice by RSCCD. RSCCD shall make payments to the SUBCONTRACTOR up to but no more than the total cost described under Article I.3. "Total Cost."
- (b) Invoicing. Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment (refer to Invoice Template, *Exhibit B*). Final payment is contingent upon submission and approval of Final Report (see 5.b). SUBCONTRACTOR shall submit invoices at least quarterly, on or before the 15th day of each quarter. Submit invoices to the following address:

**ATTN: Sarah Santoyo, Director of Grants
Rancho Santiago Community College District
2323 North Broadway, Ste. 330
Santa Ana, CA 92706**

6. Reporting

- (a) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by the Fiscal Agent or the Chancellor's Office.
- (b) Final Report. SUBCONTRACTOR agrees to submit an annual expenditure report and an end-of-year project report summarizing completion of the project consistent with the SUBCONTRACTOR's Scope of Work, *Exhibit A and F*, The final report is due **December 15, 2016**.

(c) Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or disallowment of Grant funds.

(d) Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibits A and F*) may be modified so long as the Total Cost under this Agreement is not increased, the objectives of the project are not significantly altered, and no cost categories are added. However, colleges will need to submit a modification request to RSCCD for any changes that would represent a significant deviation from the Certified Application or Scope of Work (*Exhibits A and F*), thereby impacting objectives of the project, or that would add cost categories not included in the Scope of Work.

(e) Time Extensions.

No time extensions will be allowed.

(f) Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibits A and F*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

(g) Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

(h) Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any sub-contract related to performance of this Agreement.

(i) Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

(j) Termination

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures. In the event

that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination and RSCCD shall reimburse SUBCONTRACTOR for costs incurred up to the termination date. Notice shall be deemed served on the date of receipt by the SUBCONTRACTOR; with receipt determined by certified mail delivery confirmation. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

(k) Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

(l) Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

Rancho Santiago Community College District

Attn: Sarah Santoyo, Director of Grants
Rancho Santiago CCD
2323 North Broadway, Ste. 330
Santa Ana, CA 92706
(714) 480-7466, santoyo_sarah@rsccd.edu

Attn: Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services
Rancho Santiago CCD
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR NAME: Los Angeles Community College District

Primary Point of Contact
Name: Laurie Nalepa
Title:
Address: 5800 Fulton Avenue, Van Nuys, 91401-4096
Phone:
Email: nalepal@lavc.edu

Fiscal/Administrative Point of Contact
Name: Dr. Laurie Nalepa
Title:
Phone: (818)947-2498
Email: nalepal@lavc.edu

(m) Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

(n) Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This project will be implemented in accordance with SB 852, Chapter 25, Item 18 (*Exhibit D*), and the California Community Colleges Chancellor's Office, Articles I and Article II Standard Terms and Conditions (Revision 11/19/2012) (*Exhibit E*), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the date by which both parties have signed the Agreement.

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

**SUBCONTRACTOR: *Los Angeles
Community College District***

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

LIST OF EXHIBITS

- Exhibit A Certified Application Local Share - Subcontractor's Scope of Work
- Exhibit B Invoice Template and Instructions
- Exhibit C Progress Report Template
- Exhibit D SB 852 – relevant section
- Exhibit E Chancellor's Office Workforce and Economic Development Articles I and II
- Exhibit F Certified Application Regional Share – Subcontractor's Scope of Work
- Exhibit G Regional Project(s) Budget Plan

EXHIBIT G

CTE EF 40% Regional Share - College Budget

Los Angeles Valley College - Regional Share Allocation		159,765
Awards <u>TO</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards TO Partner Colleges		0
Awards <u>FROM</u> Partner Colleges		
<i>Name of College</i>	<i>Reason</i>	<i>Amount</i>
Total Awards FROM Partner Colleges		0
Regional Projects		
Project #1: Institute for Integrated Career & Academic Pathways		159,765
Project #2:		
Project #3:		
Project #4:		
Project #5:		
Total Funds Allocated to Regional Projects		159,765
Total CTE EF 40% Allocation		159,765
Total Awards TO Partner Colleges		0
Balance of Total Allocation (allocation - awards to partners)		159,765
Total Awards FROM Partner Colleges		0
Balance of Allocation PLUS Awards from Partners		159,765
Total Regional Projects		159,765
Total Cost of Subagreement		159,765
Funds on hold until allocated		0

EXHIBIT G

Proposal Name	Institute for Integrated Career & Academic Pathways (iCAPs)	Budgeted Amount	Types of Expenditures		Summary by Obj	
College	Los Angeles Valley College	for this college	Equipment		1000	14,600
District	LACCD	from Summary Tab	Curriculum Development		2000	4,650
		159,765	Professional Development		3000	1,761
Primary College Contact Name	Laurie Nalepa	Total from Below	Industry Engagement		4000	1,750
Primary College Contact Title	EWD/CTE Dean	159,765	Regional Alignment		5000	-
Primary College Contact Email	nalepa@lavc.edu	Difference	K-12, 4-Year Articulation		6000	137,004
Primary College Contact Phone	818-947-2498	0	Marketing		Total	159,765
Please provide enough detail in the description of expenses for the monitor to determine that the expenses conform with the CTE Enhancement Fund criteria. (Additional rows may be inserted as			Other (Describe below)			
Object of Expenditure	Classification & Description	Funds Requested				
1000 - INSTRUCTIONAL SALARIES						
	Faculty Professional Development Stipends (2 College Faculty and 2 High School teacher/counselor representatives @\$150 ea. X 6 professional development gatherings)	3,600				
	Faculty Stipends for Curriculum Development	9,000				
	Faculty Stipends for Certificate Development	2,000				
2000 - NONINSTRUCTIONAL SALARIES						
	Professional Expert Trainer Presenter Facilitators	4,650				
3000 - EMPLOYEE BENEFITS						
	Faculty Benefits	1,508				
	Professional Expert Trainer	253				
4000 - SUPPLIES AND MATERIALS						
	iCAPs Professional Development Binders	900				
	iCAPs Professional Development Printing	850				
5000 - OTHER OPERATING EXPENSES AND SERVICES						
6000 - CAPITAL OUTLAY						
	Computer Lab Equipment Upgrade for ICT Classrooms	137,004				
TOTAL COSTS		159,765				

Use the space below if additional narrative is necessary to explain proposed expenditures in As a regional partner college in iCAPs, Los Angeles Valley College (LAVC) is contributing \$159,765.00 of allowable expenditures to professional development, industry engagement, regional alignment, and marketing to provide support for the delivery of iCAPs.

College Narrative

Provide a brief description of the contributions your college brings to this proposal

LAVC is allocating \$3,600 for secondary and postsecondary faculty stipends for participation in at least three professional development academies and follow-up curriculum and work-based learning discussions, and \$11,000 to curriculum and certificate development. LAVC is allocating \$4,650 to support professional expert trainer presenter facilitators at the institutes, and \$1,761 for related benefits. LAVC is allocating \$900 to organizing professional development binders, and \$850 to printing professional development materials. LAVC is allocating a total of \$137,004 to upgrading computer lab equipment for ICT dedicated classrooms.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Date: May. 11, 2015
Re:	Approval of Sub-Agreements between RSCCD and the South Orange County Community College District/Irvine Valley College, Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership (CTEp) and Listo America for the Deputy Sector Navigator ICT/Digital Media Grant	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District was awarded the Deputy Sector Navigator - Information Communications Technology (ICT)/Digital Media grant #14-158-006 by the California Community Colleges Chancellor's Office – Workforce & Economic Development Division. The purpose of the ICT/DM grant is to focus its efforts to helping to close the state's skills gap by providing in-demand skills training for employers, creating career pathways and stackable credential programs, promoting student success and getting Californians into jobs.

ANALYSIS

The DSN ICT has identified partners that will provide Information and Communications Technology/Digital Media grant (ICT/DM) services within the Orange County region. The following are the partners involved in this undertaking:

DO-15-2318-02 - South Orange County Community College District/Irvine Valley College (\$18,700)
 DO-15-2318-03 – Listo America (\$21,000)
 DO-15-2318-04 – OC Superintended of Schools/Central Orange County Career Technical Education Partnership (CTEp) (\$14,000)

The project administrator is Enrique Perez and the project director is Gustavo Chamorro.

RECOMMENDATION

It is recommended that the Board approve these sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$53,700	Board Date: May. 11, 2015
Prepared by: Huong Nguyen, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

This Grant Sub-Agreement (hereinafter “**Agreement**”) is entered into between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and South Orange County Community College District on behalf of *Irvine Valley College* (hereinafter “**SUBCONTRACTOR**”).

WHEREAS, RSCCD was awarded a “Information and Communications Technology/ Digital Media” grant, (hereinafter “**Grant**”), #14-158-006, from the California Community Colleges Chancellor’s Office, Economic and Workforce Development Division, to disseminate funds to community colleges for them to implement the “Information and Communications Technology/ Digital Media” (hereinafter “**Program**”), to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those regional economies.

WHEREAS, **SUBCONTRACTOR** has agreed to participate in the purpose of the Grant, and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

NOW, THEREFORE the **RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

ARTICLE I

1. Statement of Work

Provide Information and Communications Technology/ Digital Media grant (ICT/DM) services within **Orange County Region**. The purpose of the ICT/DM grant is to focus its efforts on helping to close the state’s skills gap by providing in-demand skills training for employers, creating career pathways and stackable credential programs, promoting student success and getting Californians into jobs.

2. Period of Performance

The period of performance for this Agreement shall be from May 12th, 2015 through December 31st 2015.

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$18,700.

4. Payment

50% of the award amount will be provided to **SUBCONTRACTOR**, upon **RSCCD**’s receipt of the fully executed Agreement and invoice for this disbursement. The remainder of the award will be paid upon receipt of a final invoice requesting payment, and the project director’s certification of the **SUBCONTRACTOR**’s final report. Final payment is contingent upon successful completion (or very significant progress towards completion) of all workplan activities and outcomes. Invoices referencing the Agreement contract number (refer to footer in this agreement) should be submitted to the following address:

Digital Media Center

ATTN: Sara Landa (Administrative Clerk)

1300 S. Bristol Street Santa Ana, CA 92704

sl40352@rsccd.edu

5. Reporting

SUBCONTRACTOR is responsible for completion and submission of all activity reports related to the Information and Communications Technology/ Digital Media Grant to **Sara Landa at sl40325@rsccd.edu**

6. Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

7. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of **RSCCD**, nor shall its employees be entitled to any personnel benefits of **RSCCD** whatsoever.

8. Subcontract Assignment

None of the duties of, or work to be performed by, **SUBCONTRACTOR** under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SUBCONTRACTOR** pursuant to this Agreement.

SUBCONTRACTOR shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state **SUBCONTRACTOR** guidelines. **SUBCONTRACTOR** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by **SUBCONTRACTOR**. By entering into this Agreement **SUBCONTRACTOR** agrees that it is the direct provider of intended services. Upon request, **SUBCONTRACTOR** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

9. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

10. Audit

SUBCONTRACTOR agrees that **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. **SUBCONTRACTOR**

agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, **SUBCONTRACTOR** agrees to include a similar right of **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

11. Mutual Indemnification

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

12. Termination

Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of **RSCCD** under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of **SUBCONTRACTOR** expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SUBCONTRACTOR** with written notification of such determination.

13. Notices

All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

Digital Media Center
Gustavo Chamorro
Deputy Sector Navigator/Project Director
1300 S. Bristol Street
Santa Ana, CA 92704
(714) 241-5810
chamorro.gustavo@rsccd.edu

Irvine Valley College/ SOCCCD (Subcontractor)
Project Director: Merry Kim
ATEP – 15445 Lansdowne Tustin, CA 92782
Phone: (949) 282-2724
Email: mkim209@ivc.edu

ARTICLE II

1. Legal Terms and Conditions

Both parties, **RSCCD** and **SUBCONTRACTOR** will implement the project in accordance to all conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 11/2012 and Article II, Rev. 11/2012), as set forth and incorporated into this Agreement by reference. As the **Grant** is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, **RSCCD** may modify this **Agreement** through an amendment, as needed.

This Agreement represents the entire understanding between **RSCCD** and **SUBCONTRACTOR** with respect to the **Grant**. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

*SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

95-2479872
Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015

Scope of Work for C-STEM (Computing-STEM) Project

Proposal By: Merry Kim

Fiscal Agent: Irvine Valley College (SOCCCD)

Mailing Address: ATEP – IVC

15445 Lansdowne Road, Tustin, CA 92782

Project Director: Merry Kim ~ mkim209@ivc.edu ~ (949) 282-2724

ABOUT THE PROJECT:

The goal of the C-STEM (Computing, Science, Technology, Engineering and Math) Project is to provide Orange County middle school, high school and college students and faculty with an exciting opportunity to learn and utilize UC Davis C-STEM Center's innovative educational program which integrates computer programming, robotics, Algebra/math and digital media into teaching STEM subjects – a dynamic, multi-dimensional, interdisciplinary and fun combination. The funds from the Information Communication Technology/Digital Media Arts (ICT/DMA) Deputy Sector Navigator will support the organization of Orange County's 2nd C-STEM Day on Saturday, May 30th and pre and post C-STEM Day support for participating faculty and their students.

NEED:

Information Communication Technology is a critical industry sector for the growth and prosperity of Orange County. According to the Orange County Workforce Indicators Report 2013-14,

- A highly skilled IT workforce is essential to driving economic growth in a fast growing knowledge-based economy
- The average IT salary is about \$28,000 higher than OC's annual average salary for all industries
- The key issues to address in the coming years is in supplying employers with a steady pipeline of students and technicians qualified to fill gaps in IT employment county-wide
- Specialized skills derived from the STEM disciplines are widely applicable to a large number of county businesses today and in the foreseeable future

However, the course offerings, learning opportunities and student interest in these areas are less than ideal at the K-12 and, to a lesser degree, at the community college levels. Further, the study of Algebra, the gatekeeper for STEM disciplines has been a perennial problem for many students, including college students who struggle with remedial Algebra. The OC C-STEM project aims to provide innovative learning opportunities and contribute to solving these problems.

OBJECTIVES:

- Promote awareness and interest in the Information Communication Technology (ICT) as a field of study and career for K-14;
- Provide students with the opportunity to gain technical knowledge and develop critical thinking and problem-solving skills through project-based computing, robotics, digital media and math-integrated C-STEM curricula and learning activities;
- Organize the countywide 2nd Annual C-STEM Day in Orange County (Saturday, May 30th, 2015);
- Showcase student learning through the RoboPlay Challenge Competition and Video Roboplay Competition on C-STEM Day
- Provide participating faculty with professional development opportunities and organize meetings and workshops;
- Increase the level of connectivity between (1) faculty-to-faculty; (2) students-to-students at the middle school, high school and college levels; and (3) students-to-industry;

Dr. Harry Cheng, the Director of UC Davis C-STEM Center and Mechanical and Aerospace Engineering Professor developed modular robots which have advanced features found in the newest robotics systems and C-STEM curricula which are UC a-g approved. This interdisciplinary and hands-on innovative project is in alignment with the goals of the national agenda to expand and enhance STEM education and with the goals of the Community College's "Doing What Matters for Jobs and Economy."

Scope of Work for C-STEM (Computing-STEM) Project

Project Director: Merry Kim ~ mkim209@ivc.edu ~ (949) 282-2724

WORK PLAN

Spring Semester 2015 – Fall Spring 2015

Timeline	Activities	Performance/Evidence of Activity Completion
May 12 th 2015	Provide pre-C-STEM Day support for C-STEM participating faculty and their students.	Meeting agenda, sign-in sheets
May 30 th 2015	Organize OC's 2nd C-STEM Day (Competitions).	Student work/projects/photos Photos/Videos
Summer to Fall 2015	Provide post C-STEM Day support for participating faculty and their students (professional development, etc.)	C-STEM Competition Brochures Progress reports
December 2015	Final Report due to ICT/DMA DSN	Grant completion report

C-STEM Day 2015 Budget		
Items		
	Facility Rental/Use + setup	
	Parking, direction signage	
	A/V rental - projector/screen/sound system	
	Table/chair rentals/stanchion/draping/tape or pipe	
	competition boards/pads/Linkbots/dongles/ practice boards/accessories/other related items for competition/laptop for C-STEM training- workshops-competition	
	team registration fees	
	signage	
	food/beverages	
	t-shirts for volunteers and judges	
	misc. (tape measures, clip boards, printed resource material for teams, name tags, etc.)	
	Total	\$12,500
People		
	Assistant to organize/coordinate on the day of C- STEM Competition & few days prior	
	Construction/Handy Person (building competition boards, transportation, etc.)	
	Lead Volunteer coordinator	
	Photographers/ Videographers & production of video/marketing for post event	
	A/V support and other assistants	
	Total	\$6,200
	GRAND TOTAL FOR C-STEM DAY	\$18,700
Revised-Apr. 8, 2015		

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
*Listo America***

This Grant Sub-Agreement (hereinafter “**Agreement**”) is entered into between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and the *Listo America* (hereinafter “**SUBCONTRACTOR**”).

WHEREAS, RSCCD was awarded a “Information and Communications Technology/ Digital Media” grant, (hereinafter “**Grant**”), #14-158-006, from the California Community Colleges Chancellor’s Office, Economic and Workforce Development Division, to disseminate funds to community colleges for them to implement the “Information and Communications Technology/ Digital Media” (hereinafter “**Program**”), to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those regional economies.

WHEREAS, **SUBCONTRACTOR** has agreed to participate in the purpose of the Grant, and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

NOW, THEREFORE the **RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

ARTICLE I

1. Statement of Work

Provide Information and Communications Technology/ Digital Media grant (ICT/DM) services within **Orange County Region**. The purpose of the ICT/DM grant is to focus its efforts on helping to close the state’s skills gap by providing in-demand skills training for employers, creating career pathways and stackable credential programs, promoting student success and getting Californians into jobs.

2. Period of Performance

The period of performance for this Agreement shall be from May 12th 2015 through December 31st 2015.

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$21,000.

4. Payment

50% of the award amount will be provided to **SUBCONTRACTOR**, upon **RSCCD**’s receipt of the fully executed Agreement and invoice for this disbursement. The remainder of the award will be paid upon receipt of a final invoice requesting payment, and the project director’s certification of the **SUBCONTRACTOR**’s final report. Final payment is contingent upon successful completion (or very significant progress towards completion) of all workplan activities and outcomes. Invoices referencing the Agreement contract number (refer to footer in this agreement) should be submitted to the following address:

Digital Media Center
ATTN: Sara Landa (Administrative Clerk)
1300 S. Bristol Street Santa Ana, CA 92704
SI40352@rsccd.edu

5. Reporting

SUBCONTRACTOR is responsible for completion and submission of all activity reports related to the Information and Communications Technology/ Digital Media Grant to **Sara Landa at *sl40352@rsccd.edu***

6. Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

7. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of **RSCCD**, nor shall its employees be entitled to any personnel benefits of **RSCCD** whatsoever.

8. Subcontract Assignment

None of the duties of, or work to be performed by, **SUBCONTRACTOR** under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SUBCONTRACTOR** pursuant to this Agreement.

SUBCONTRACTOR shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state **SUBCONTRACTOR** guidelines. **SUBCONTRACTOR** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by **SUBCONTRACTOR**. By entering into this Agreement **SUBCONTRACTOR** agrees that it is the direct provider of intended services. Upon request, **SUBCONTRACTOR** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

9. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

10. Audit

SUBCONTRACTOR agrees that **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. **SUBCONTRACTOR**

agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, **SUBCONTRACTOR** agrees to include a similar right of **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

11. Mutual Indemnification

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

12. Termination

Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of **RSCCD** under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of **SUBCONTRACTOR** expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SUBCONTRACTOR** with written notification of such determination.

13. Notices

All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

Digital Media Center
Gustavo Chamorro
Deputy Sector Navigator/Project Director
1300 S. Bristol Street
Santa Ana, CA 92704
(714) 241-5810
chamorro.gustavo@rsccd.edu

Listo America (Subcontractor)
1800 E. McFadden Ave. Ste. 200A
Santa Ana, CA, 92704
Wgizabal@listoamerica.org

ARTICLE II

1. Legal Terms and Conditions

Both parties, **RSCCD** and **SUBCONTRACTOR** will implement the project in accordance to all conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 11/2012 and Article II, Rev. 11/2012), as set forth and incorporated into this Agreement by reference. As the **Grant** is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, **RSCCD** may modify this **Agreement** through an amendment, as needed.

This Agreement represents the entire understanding between **RSCCD** and **SUBCONTRACTOR** with respect to the **Grant**. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

Listo America

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015



Scope of Work for ICT/DM Mini Grant Project (STEM Education)

Fiscal Agent: ListoAmerica 501c(3) Non-Profit (Federal ID: 26-4370987)

Mailing Address: 1800 E. McFadden Ave. Santa Ana, CA 92705

Project Director: William Izabal ~ wgizabal@listoamerica.org ~ (714) 352-7908

ABOUT THE PROJECT:

The goal of ListoAmerica Coding Programs is to introduce Orange County middle school and high school students to computer programming (coding) through a series of six hands-on workshops. These workshops are composed of six foundational units with lessons that are designed to promote an inquiry-based approach to teaching and learning foundational concepts in computer science and highlighting the computational practices and problem solving associated with doing computer science. Each workshop (4 sessions of 2 hours) begins with a formal style-lecture with the remainder of the week available as a hands-on laboratory time. Students will have the opportunity to develop their own projects throughout the workshop week. ListoAmerica offers the necessary tools and technology to explore the limitless world of computing. The funds from ICT/DM grant will support ListoAmerica's mission to accelerate our youth STEM readiness for the 21st Century workforce.

NEED:

Computer Science is amongst one of the many STEM (Science Technology Engineering and Math) fields lacking in Latino/a participation. According to U.S. Census Bureau Latinos only make 4% of the Computer Science workforce. A lack of computer science curriculum in schools amongst other hardships faced within the latino community has made entry into computer science a challenge for many Latinos. Orange County is amongst the top ten concentrations of technology in the U.S. yet Latinos are not well prepared to meet the skill requirements for this industry.

OBJECTIVES:

- Introduce students to programming concepts through easy to use drag and drop user interfaces (Scratch, MIT App Inventor, Code.org).
- Provide students with the opportunity to gain coding skills and collaborative problem solving through project-based learning activities.
- Provide student mentors/volunteers an opportunity to facilitate workshops along side instructor(s).
- Expose students to opportunities in computer science careers.

Gustavo Madrigal, M.Ed. Multimedia, and Manager of Advanced Learning Programs for ListoAmerica, will be in charge of instruction and curriculum development for the ICT/DM mini grant. This project aligns with the the mission and goals of the Community College's "Doing What Matters for Jobs and Economy" agenda.



Timeline of Project	Activities
May 2015	Content Preparation
June 2015 - August 2015	Minimum 2 workshops per month lasting 4 days per workshop.
September 2015	Grant completion report

Budget Overview

Facility Rental/Space (portion allocated to project)
Salary support for instructor(s)
Workshop Materials (USB Drives, folders, handouts, etc.)
Hardware/Software update
Recruitment materials
Snacks/waters

\$3,500 total per workshop.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. LISTOAMERICA INC.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ 501 (C)(3) NON-PROFIT	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): <input checked="" type="checkbox"/> Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) 1800 E. McFADDEN AVE, SUITE 200A	Requester's name and address (optional) RANCHO SANTIAGO COMMUNITY COLLEGE 2323 N. BROADWAY SANTA ANA, CA 92706
6 City, state, and ZIP code SANTA ANA, CA 92705	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number	
[] [] [] - [] [] [] - [] [] [] [] [] []	
OR	
Employer identification number	
26 - 4370987	

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ *Will Stahl*

Date ▶ **4-27-2015**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
ORANGE COUNTY SUPERINTENDENT OF SCHOOLS**

This Grant Sub-Agreement (hereinafter “**Agreement**”) is entered into between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and the *Orange County Superintendent of Schools on behalf of Central Orange County Career Technical Education Partnership (CTEp)* (hereinafter “**SUBCONTRACTOR**”).

WHEREAS, RSCCD was awarded a “Information and Communications Technology/ Digital Media” grant, (hereinafter “**Grant**”), #14-158-006, from the California Community Colleges Chancellor’s Office, Economic and Workforce Development Division, to disseminate funds to community colleges for them to implement the “Information and Communications Technology/ Digital Media” (hereinafter “**Program**”), to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those regional economies.

WHEREAS, **SUBCONTRACTOR** has agreed to participate in the purpose of the Grant, and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

NOW, THEREFORE the **RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

ARTICLE I

1. Statement of Work

Provide Information and Communications Technology/ Digital Media grant (ICT/DM) services within **Orange County Region**. The purpose of the ICT/DM grant is to focus its efforts on helping to close the state’s skills gap by providing in-demand skills training for employers, creating career pathways and stackable credential programs, promoting student success and getting Californians into jobs.

2. Period of Performance

The period of performance for this Agreement shall be from May 12th, 2015 through December 31st 2015.

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$14,000.

4. Payment

50% of the award amount will be provided to **SUBCONTRACTOR**, upon **RSCCD**’s receipt of the fully executed Agreement and invoice for this disbursement. The remainder of the award will be paid upon receipt of a final invoice requesting payment, and the project director’s certification of the **SUBCONTRACTOR**’s final report. Final payment is contingent upon successful completion (or very significant progress towards completion) of all workplan activities and outcomes. Invoices referencing the Agreement contract number

(refer to footer in this agreement) should be submitted to the following address:

Digital Media Center
ATTN: Sara Landa (Administrative Clerk)
1300 S. Bristol Street Santa Ana, CA 92704
sl40352@rsccd.edu

5. Reporting

SUBCONTRACTOR is responsible for completion and submission of all activity reports related to the Information and Communications Technology/ Digital Media Grant to **Sara Landa at sl40325@rsccd.edu**

6. Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

7. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of **RSCCD**, nor shall its employees be entitled to any personnel benefits of **RSCCD** whatsoever.

8. Subcontract Assignment

None of the duties of, or work to be performed by, **SUBCONTRACTOR** under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SUBCONTRACTOR** pursuant to this Agreement.

SUBCONTRACTOR shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state **SUBCONTRACTOR** guidelines. **SUBCONTRACTOR** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by **SUBCONTRACTOR**. By entering into this Agreement **SUBCONTRACTOR** agrees that it is the direct provider of intended services. Upon request, **SUBCONTRACTOR** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

9. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

10. Audit

SUBCONTRACTOR agrees that **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting

documentation pertaining to the performance of this Agreement. **SUBCONTRACTOR** agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, **SUBCONTRACTOR** agrees to include a similar right of **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

11. Mutual Indemnification

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

12. Termination

Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of **RSCCD** under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of **SUBCONTRACTOR** expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SUBCONTRACTOR** with written notification of such determination.

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Digital Media Center
Gustavo Chamorro
Deputy Sector Navigator/Project Director
1300 S. Bristol Street
Santa Ana, CA 92704
(714) 241-5810
chamorro.gustavo@rscd.edu

Orange County Superintendent of Schools
Coordinator: Patricia McCaughey
Email: dschneider@ocde.us
Phone: (714)966-3534

ARTICLE II

1. Legal Terms and Conditions

Both parties, **RSCCD** and **SUBCONTRACTOR** will implement the project in accordance to all conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 11/2012 and Article II, Rev. 11/2012), as set forth and incorporated into this Agreement by reference. As the **Grant** is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, **RSCCD** may modify this **Agreement** through an amendment, as needed.

This Agreement represents the entire understanding between **RSCCD** and **SUBCONTRACTOR** with respect to the **Grant**. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

*Orange County Superintendent of
Schools/CTE*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

95-6000943
Employer/Taxpayer Identification Number (EIN)

Board Approval Date: May 11, 2015



April 13, 2015

To: Gustavo Chamorro
Deputy Sector Navigator, ICT/DMA
Rancho Santiago Community College District

cc: Sara Landa

From: Diana Schneider, Sr. Director
Central Orange County CTE Partnership
Orange County Department of Education

Subject: PROPOSAL: Microcontroller Programming Training
for Teachers and Students for ocMaker Challenge

Background: Students from Orange County Middle Schools, High Schools and Colleges annually participate in the ocMaker Challenge, which is an integrated STEM design project. This involves the classroom-based delivery of an authentic experience in a creative environment that combines STEM technologies, Art and Design in a culture of inquiry, problem solving, and active engagement. Participants identify a real-world problem and respond with a solution and a Physical Prototype that includes the use of 3D Printing and Modeling technologies and **microcontrollers**. This is an opportunity to address STEM Standards, College & Career Readiness, Common Core and 21st Century Skills *in one real-world, integrated project*.

Project Goals: One of the major goals of the ocMaker project is to **build the capacity** of instructors both in access to technology, and expertise in using it. A major area of need has been identified in the area of the **understanding, application and programming of microcontrollers**. As microcontrollers are essentially small computers on a single integrated circuit that contain a processor core, memory, and programmable input/output peripherals, they provide an engaging real-world environment for students in which students can learn about and apply programming.

Purpose: This proposal is intended to provide programming training, workshops and materials. Teachers will be trained, and will then be able to take the technology and knowledge back to the classroom to use with their students. Some student activities and experiences are also planned.

ESTIMATED COSTS FOR TRAINING:

Training Workshops/Instructor x 4	\$5,500
Curriculum Development/Instructional Design	2,000
Training Materials/Supplies	5,540
Facilities	400
Admin/Indirect Costs @ 4%	<u>560</u>
Total Budget Requested:	\$14,000

If you have any questions or would like to discuss this proposal further, please do not hesitate to contact me at (714) 966-3538 or dschneider@ocde.us, or Jillian Johnson-Sharp at (714) 966-3534 or jjohnson-sharp@ocde.us.

DS

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES**

To: Board of Trustees	Date: May 11, 2015
Re: Proposal of Revision to Child Development Services Tuition Structure	
Action: For Information	

BACKGROUND

The District operates four child development centers, one at each main campus, one at Centennial Education Center and an additional center at St. Peter Lutheran Church in Santa Ana. Families who do not qualify for subsidized care through grants, such as Early Head Start (EHS), California State Preschool Program (CSPP/CCTR), and Child Care Means Parents In School (CCMPIS), pay the full cost of child care in our centers. Of the total enrollment in the four centers, 10% of the families do not qualify for subsidized care and pay the full cost. Proposed revisions to the tuition rates, discounts and payment procedures were presented to the Board at the December 8, 2014 meeting. Due to concerns expressed by parents and staff, the Board deferred action on this item pending further study.

ANALYSIS

Since the December meeting, the Child Development Services staff have continued to evaluate the tuition rates for child development facilities in Orange County. As a result of this review, tuition rates, discounts and payment procedures have been developed that are comparable to similar child development programs in Orange County. These draft changes have been presented to parents, staff and the leadership of CSEA Chapter 888 for review and comment.

RECOMMENDATION

The revised tuition structure is presented to the Board of Trustees as an information item. After receipt of additional review and comments, it is the administration's intent to present a proposed tuition structure to the Board for approval at the May 26, 2015 meeting. If approved, the new tuition structure will be implemented in August 2015.

Fiscal Impact: \$113,858 (annual estimate)	Board Date: May 11, 2015
Item Prepared by: Janneth Linnell, Executive Director, Child Development Services	
Item Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Item Recommended by: Raul Rodriguez, Chancellor	



Tuition Fee Implementation Plan

Implementation Action Steps

The Executive Director will meet with parents, qualified staff, to review the fee structures and discuss costs associated with program operations. When deemed necessary by staff, market rates surveys will be conducted to determine tuition rates in like programs and ensure our rates are within market value. At all times, the Executive Director will attempt to mitigate increases to tuition rates.

If tuition increases are determined to be necessary, the following steps will be taken to phase in tuition increases:

- Executive Director will provide recommended increases to administrative staff for review and input.
- Executive Director will advise parents about potential increase prior to implementation
- Once administration has approved recommended increases, Board of Trustees approval will be requested.
- Once approved and new rates are established, current parents will be given three month advance notice of tuition rate increase. New families will pay increase upon enrollment and will not be given advance notice.

Tuition Structure Recommendations

Assess tuition on a monthly basis rather than a daily rate. The standard monthly fee will depend on the number of days per week a child is scheduled to attend (use tuition chart below to determine monthly tuition).
Standardize service days (limit 2 day option to Tuesday and Thursday and; 3 day option to Monday, Wednesday, and Friday) and discontinue 4 day per week option.
Include extended care until 6pm at no additional charge and discontinue discount for early pick-up by 4pm.
Charge a prorated rate for months with 2 weeks or less of services (August and December)
Increase Child Development Fee for Service calendar by 5 services days.
Provide a 15% student discount (must be currently enrolled and successfully complete 6 units per semester).
Provide a 15% employee discount for all current staff with an additional 10% discount on a second child's tuition.
Provide a 10% discount for a second child's tuition, if parent is not an employee.
Change the Fee Assessment and Collection policy outlined in the Parent Handbook

Current Rates

<i>Extended day</i> 7:30am-6:00pm	INFANTS 6-18 MONTHS	TODDLERS 18-36 MONTHS	PRESCHOOL 36-60 MONTHS
2 DAYS	\$81 (\$648 monthly*)	\$74 (\$592 monthly*)	\$60 (\$592 monthly*)
3 DAYS	\$75 (\$900 monthly**)	\$68 (\$816 monthly**)	\$55 (\$660 monthly**)
4-5 DAYS	\$70 (\$1,400 monthly***)	\$63 (\$1,260 monthly***)	\$51(\$1,020 monthly***)

<i>Shorten day</i> 7:30am-4:00pm	INFANTS 6-18 MONTHS	TODDLERS 18-36 MONTHS	PRESCHOOL 36-60 MONTHS
2 DAYS	\$62 (\$495 monthly*)	\$57 (\$456 monthly*)	\$45 (\$360 monthly*)
3 DAYS	\$59 (\$708 monthly**)	\$54 (\$648 monthly**)	\$43 (\$516 monthly**)
4-5 DAYS	\$56 (\$1,120 monthly***)	\$51 (\$1,020monthly***)	\$41 (\$820 monthly***)

*based on 8 days per month (2 days x 4 weeks)

**based on 12 days per month (3 days x 4 weeks)

***based on 20 days per month (5 days x 4 weeks)

Proposed Tuition Structure

<i>7:30am-6:00pm</i>	INFANTS 6-18 MONTHS	TODDLERS 18-36 MONTHS	PRESCHOOL 36-60 MONTHS
2 DAYS	\$81 (\$648 monthly*)	\$74 (\$592 monthly*)	\$60 (\$592 monthly*)
3 DAYS	\$75 (\$900 monthly**)	\$68 (\$816 monthly**)	\$55 (\$660 monthly**)
5 DAYS	\$70 (\$1,400 monthly***)	\$63 (\$1,260 monthly***)	\$51(\$1,020 monthly***)

*based on 8 days per month (2 days x 4 weeks)

**based on 12 days per month (3 days x 4 weeks)

***based on 20 days per month (5 days x 4 weeks)

Market Rate Comparison

	2 DAY	3 DAY	5 DAY	NOTES
COLLEGE LAB SCHOOL				
RSCCD HRS: 7:30AM – 6:00PM	\$480 MONTHLY	\$660 MONTHLY	\$1020 MONTHLY	-Food included -Lab school -NAEYC accredited -1:8 child ratio -Research-based curriculum and assessment
OCC- HARRY & GRACE COSTA MESA, CA HRS: 7:00AM – 6:00PM (714) 432-5569 X 26702	\$400 MONTHLY	\$600 MONTHLY	\$1000 MONTHLY	-Food included -Lab school -Not NAEYC accredited -1:8 child ratio -Research-based curriculum and assessment
IVC CHILD DEV CENTER IRVINE, CA (949) 451-5785 And SADDLEBACK CHILD DEV CENTER (949) 584-4582 HRS: 7:00AM - 6:00PM	\$550 MONTHLY	\$780 MONTHLY	\$1,070 MONTHLY	-Food not included, except for snack -Not NAEYC accredited -Lab school -1:12 child ratio -Research-based curriculum and assessment
UCI CHILD DEV CENTER Irvine, CA HRS: 7:30AM – 6:00PM (949) 824-3028	N/A	N/A	\$1,150 MONTHLY	-Food not included except for snack -NAEYC accredited -Lab school -1:8 child ratio -Research-based curriculum and assessment
CSUF CHILD DEV CENTER FULLERTON, CA HRS: 7:00AM – 6:00PM (657) 278-2961	\$560 MONTHLY	\$840 MONTHLY	\$1,100 MONTHLY	-Food Included -NAEYC accredited -Lab school -1:8 child ratio -Research-based curriculum and assessment
COMMUNITY PRIVATE AND SUBSIDIZED SCHOOLS				
FAITH PRESCHOOL SANTA ANA, CA HRS: 7:00AM – 6:00PM (714) 545-4738	\$300 MONTHLY	\$425 MONTHLY	\$700 MONTHLY	-Food not included -Not NAEYC accredited -Faith based; subsidized by church -1:12 child ratio -Theme-based curriculum without assessment
GIANT STEPS COSTA MESA, CA HRS: 7:00AM – 6:00PM (714) 540-1775	\$440 MONTHLY	620 MONTHLY	\$720 MONTHLY	-Food Included -Not NAEYC accredited -Private -1:12 child ratio -Theme-based curriculum without assessment
MY FIRST MONTESSORI HUNTINGTON BEACH, CA HRS: 6:30PM – 6:30PM (714) 842-7337	\$540MONTHLY	\$716 MONTHLY	\$876 MONTHLY	-Food not included -\$4.75 extra per meal -Not NAEYC accredited -Private -1:12 ratio -Montessori curriculum and assessment
CHILDREN'S VILLAGE ORANGE, CA HRS: 7:00AM – 6:00PM (714) 633-3133	\$574 MONTHLY	\$786 MONTHLY	\$1,076 MONTHLY	-Food included -Not NAEYC accredited -Private -1:12 child ratio -Emergent curriculum and DRDP assessment
ROBERT MAYER HUNTINGTON BEACH, CA HRS: 7:00AM – 6:00PM (714) 899-5900	\$420 MONTHLY	\$520 MONTHLY	\$620 MONTHLY	-Food not included -Not NAEYC accredited -Boys and Girls Club subsidized -1:12 child ratio -Themed-based curriculum and DRDP assessment

Implementation Timeline

April 29-30

Executive Director will convene two meetings to discuss proposed rate increases with parents.

May 11

Presented to the Board as an Information Item

May 28

Board Approval Requested

May

Executive Director will inform staff and parents (in writing) regarding the new tuition rates

June – July

All RSCCD brochures, literature and website data will be revised to assure potential families and community are aware of current tuition fees.

August 1, 2015

Rate increase is effective

Fee Assessment and Collection Policy (as outlined in Parent Handbook)

- The RSCCD Board of Trustees approves fee for service child care fees.
- Fees are assessed based on contracted number of days per month, whether or not the child attends
- Parents are issued a fee statement by the fifteenth (15) day of each month for the following month.
- Fees are due /payable on the first school day of the current month.
- Fees may be paid by check, money order or cashier check made payable to RSCCD.
- If fees are not received by the seventh (7th) calendar day of the month, a \$15.00 late fee may be charged.
- Fees shall be considered delinquent if not submitted by the seventh (7th) calendar day of the current month and a Delinquent Fee Notice will be issued.
- Delinquent fees may be grounds for termination for child care services.
- The center director will consider a reasonable plan from the parent(s) for payment of delinquent fees and continuation of services for the child, provided the parent pays current fees when due and complies with the provisions of the repayment plan.
- All personal checks returned due to non-sufficient funds (NSF) will be forwarded to the Student Business Office and a \$25.00 service fee will be charged. At that point, a parent must contact the Student Business Office to arrange payment.
- Upon receipt of a third non-sufficient funds check within one fiscal year, all child care payments will be required to be made in the form of a money order or cashier's check.
- Upon termination of services for nonpayment of delinquent fees, the family shall be ineligible for child care and development services until all delinquent fees are paid.

Fee Assessment and Collection Policy (Proposed)

- The RSCCD Board of Trustees approve fee for service child care fees.
- Fees are assessed based on contracted monthly rate, whether or not the child attends.
- Parents are issued a fee statement by the 15th of each month for the subsequent month
- Fees are due on the first calendar day of the month
- Fees must be paid by check, money orders, or cashier's check made payable to RSCCD
- Fees are delinquent if not received by the 7th calendar day of the month, a \$15.00 late fee will be charged
- Delinquent fees are grounds for termination of child care services
- The executive director will consider a reasonable plan for payment of delinquent fees and a continuation of services for the child(ren), provided the parent(s) pays current fees when due and comply with the provisions of the repayment plan. All personal checks returned due to non-sufficient funds (NSF) will be forwarded to the Student Business Office and a \$25.00 service fee will be charged. At that point, a parent must contact the Student Business Office to arrange payment.
- Upon receipt of a non-sufficient funds check, all child care payments must be made in the form of a money order or cashier's check
- Upon termination of services for nonpayment of delinquent fees, the family shall be ineligible for child care and development services until all delinquent fees are paid
- All delinquent fees and non-payment will be aggressively pursued for collection and will result in a negative report on your credit

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Board of Trustees Office)

To:	Board of Trustees	Date: May 11, 2015
Re:	Approval of Board Legislative Committee Recommendations	
Action:	Request for Action	

BACKGROUND

The Board Legislative Committee met on April 29, 2015, to review legislative bills and recommend positions on each bill to the full board.

ANALYSIS

After review of the following bills, Chairperson Claudia Alvarez and committee members John Hanna and Raquel Manriquez, recommend the following action:

Support

HR 242 (Sanchez)	The Affordability for Constant and Continual Education to Enhance Student Success Act
AB 288 (Holden)	The College and Career Access Pathways Act
AB 393 (Hernandez, Roger)	Veteran Resource Centers Grant Program
AB 421 (Calderon)	Veterans Counselor
AB 636 (Medina)	Student Safety
AB 889 (Chang)	Concurrent Enrollment
AB 963 (Bonilla)	Protecting CalSTRS Membership and Retiree Service Time
AB 1468 (Baker)	Disability Access

Oppose

SB 373 (Pan)	Full-time Faculty Percentage
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RECOMMENDATION

It is recommended that the board review and approve the Board Legislative Committee's recommendations on the abovementioned bills.

Fiscal Impact:	None	Board Date: May 11, 2015
Prepared by:	Anita Lucarelli, Exec. Assistant to the Board of Trustees	
Submitted by:	Board Legislative Committee	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Chancellor's Office)

To: Board of Trustees	Date: May 11, 2015
Re: Approval of Privileges for Student Trustee	
Action: Request for Action	

BACKGROUND

Board Policy 2015 (formerly BP 9006) delineates the qualifications and responsibilities of the student trustee. In accordance with requirements contained in the Education Code, the board of trustees must take action on or before May 15 of each year to delineate the privileges of the student trustee for the following year, which begins June 1.

RECOMMENDATION

It is recommended that the Board of Trustees approve the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation as the other members of the board;
- The privilege to serve on board committees.

Fiscal Impact: \$9,300	Board Date: May 11, 2015
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC**

May 11, 2015

MANAGEMENT

Extension of Interim Assignment

Walker, Mary
Interim Dean
Instruction & Student Services
Continuing Education Division
Santiago Canyon College

Effective: July 1, 2015
Salary Placement: B-6 \$150,309.44/Year

FACULTY

Appointments

Bootman, Ashly
Assistant Professor, English
Humanities & Social Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Salary Placement: II-3 \$58,029.41/Year
(Requisition #AC15-0412#01)

Brown, Stephen
Assistant Professor, Nursing
Science, Mathematics, &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Salary Placement: V-10 \$83,427.23/Year
(Requisition #AC15-0418)

Corp, Richard
Assistant Professor, Mathematics
Science, Mathematics &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Salary Placement: II-3 \$58,029.41/Year
(Requisition #AC15-0420#02)

Dibb, Patrick
Assistant Professor, Emergency
Medical Technologies (EMT)
Science, Mathematics, &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Salary Placement: I-3 \$54,010.08/Year
(Requisition #AC15-0419)

REVISED PAGE

FACULTY (CONT'D)

Appointments (cont'd)

Escobar, Dora
Counselor/Assistant Professor
Counseling & Student Support
Services Division
Santiago Canyon College

Effective: July 30, 2015
Tentative Salary Placement: II-3 \$63,666.82/Year
(Requisition #AC15-0404#1)

Graham, Song
Counselor/Assistant Professor
Counseling & Student Support
Services Division
Santiago Canyon College

Effective: July 30, 2015
Tentative Salary Placement: II-3 \$63,666.82/Year
(Requisition #AC15-0460)

Hedenberg, Lacy
Counselor/Assistant Professor
Counseling & Student Support
Services Division
Santiago Canyon College

Effective: July 30, 2015
Tentative Salary Placement: II-3 \$63,666.82/Year
(Requisition #AC15-0404)

Higgins, Conor
Assistant Professor, English
Humanities & Social Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Salary Placement: II-3 \$58,029.41/Year
(Requisition #AC15-0412)

Mishal, Amit
Assistant Professor, Mathematics
Science, Mathematics &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Salary Placement: II-3 \$58,029.41/Year
(Requisition #AC15-0420#01)

Pecenkovic, Nidzara
Assistant Professor, English
Arts, Humanities & Social
Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Tentative Salary Placement: II-3 \$58,029.41/Year
(Requisition #AC15-0405)

Powell, Chara
Assistant Professor, Psychology
Humanities & Social Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Salary Placement: II-3 \$58,029.41/Year
(Requisition #AC15-0414)

FACULTY (CONT'D)

Appointments (cont'd)

Ro, Kelly
Assistant Professor, Mathematics
Science, Mathematics &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Salary Placement: II-3 \$58,029.41/Year
(Requisition #AC15-0420)

Ratification of Resignation/Retirement

Siddons, Al
Professor, Kinesiology
Kinesiology, Health & Athletics Division
Santa Ana College

Effective: June 5, 2015
(Last Day in Paid Status)
Reason: Retirement

Yang, Chang-Ching Nell
Librarian
Fine & Performing Arts Division
Santa Ana College

Effective: June 6, 2015
(Last Day in Paid Status)
Reason: Retirement

Change of Classification

Escalera, Juana
Master Teacher
SAC Early Childhood Education Center
Child Development Services
District Office

Effective: July 1, 2015
Salary Placement: MT/BA-3 \$40,127.02

Stipends

Budarz, Timo
Professor, Physics
Science, Mathematics, &
Health Sciences Division
Santa Ana College

Effective: February 9, 2015
Amount: \$1,500.00
Reason: Distance Education
Curriculum Development
(Kaleidoscope Project II-#3493)

Campbell, Alondo
Assistant Professor, Sociology
Humanities & Social Sciences Division
Santa Ana College

Effective: March 9, 2015
Amount: \$1,000.00
Reason: Distance Education
Curriculum Development
(Kaleidoscope Project II-#3493)

FACULTY (CONT'D)

Stipends (cont'd)

Coffman, Jodi
Counselor
Counseling Division
Santa Ana College
Effective: March 9, 2015
Amount: \$1,000.00
Reason: Distance Education
Curriculum Development
(Kaleidoscope Project #3493)

Jenkins, Crystal
Professor, Chemistry
Science, Mathematics, &
Health Sciences Division
Santa Ana College
Effective: March 8, 2015
Amount: \$3,000.00
Reason: Curriculum Development/
Distance Education

Jones, Elliott
Professor, Music
Fine & Performing Arts Division
Santa Ana College
Effective: February 9, 2015
Amount: \$1,500.00
Reason: Distance Education
Curriculum Development
(Kaleidoscope Project #3493)

Kehlenback, E. Brian
Professor, Music
Fine & Performing Arts Division
Santa Ana College
Effective: March 9, 2015
Amount: \$1,500.00
Reason: Distance Education
Curriculum Development
(Kaleidoscope Project #3493)

Knight, Annie
Librarian
Fine & Performing Arts Division
Santa Ana College
Effective: March 8, 2015
Amount: \$1,500.00
Reason: Curriculum Development/
Distance Education

Valdez, Susanne
Professor, Human Development
Human Services & Technology Division
Santa Ana College
Effective: March 20, 2015
Amount: \$879.00
Reason: Program Facilitation
(Early Childhood Mentor Program Project #1222)

Part-time Hourly New Hires/Rehires

Harstein, Scott
Instructor, Modern Language/French
Humanities & Social Sciences Division
Santa Ana College
Effective: August 24, 2015
Hourly Lecture Rate: IV-3 \$62.60

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Nguyen, Christina H
Instructor, Communication Studies
Fine & Performing Arts Division
Santa Ana College

Effective: August 20, 2015
Hourly Lecture Rate: II-3 \$56.79

Nilles, Thomas
Instructor, Kinesiology/Athletics
Kinesiology Division
Santa Ana College

Effective: June 15, 2015
Hourly Lab Rate: II-3 \$56.79

Steers, Anna V
Instructor, Theatre Arts
Fine & Performing Arts Division
Santa Ana College

Effective: August 20, 2015
Hourly Lecture Rate: II-3 \$56.79

Non-paid Instructors of Record

Mickelson, Lowell
Instructor, Apprenticeship/Surveyor
Business & Career Technical Education Division
Santiago Canyon College

Effective: April 27, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET

CLASSIFIED

MAY 11, 2015

CLASSIFIEDProfessional Growth Increments

Gonzales Martinez, Christina Information System Specialist/ Auxiliary Services/ SCC	Effective: June 1, 2015 Grade 11, Step 6 + 2.5%L + 7PG (3500) \$60,505.23
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Change in Position

Figueroa, Claudia From: Admin. Clerk/ SBDC To: Administrative Secretary (CL15-0628) Science & Math/ SAC	Effective: May 4, 2015 Grade 12, Step 6 + 1PG (500) \$59,050.56
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Truong, Kevin From: Accountant/Fiscal Services To: Sr. Accountant (CL15-0652) Fiscal Services/ District	Effective: May 12, 2015 Grade 15, Step 4 \$62,138.61
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CLASSIFIED HOURLYTemporary to Hourly On Going

Vazquez, Alexis Student Services Specialist (CL15-0601) Student Development/ SCC	Effective: April 27, 2015 19 Hours/Week 12 Months/Year Grade 10, Step A + 2.5%Bil \$20.47/Hour
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Ratification of Resignation/Retirement

Davenport, Gregory Instructional Assistant/ Orange Education Center	Effective: April 24, 2015 Reason: Resignation
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Gallego, Karissa Instructional Assistant/ Science & Math/ SCC	Effective: June 19, 2015 Reason: Resignation
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Velasquez, Patti District Safety Officer/ District	Effective: August 27, 2015 Reason: Retirement
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TEMPORARY ASSIGNMENT

Budean Zunila, Bianca
Instructional Assistant/ Science & Math/
SAC
Effective: 06/15/15 – 06/30/15
07/01/15 – 07/24/15

Ledezma, Maricela
Instructional Assistant/ Science & Math/
SAC
Effective: 06/15/15 – 06/30/15
07/01/15 – 07/24/15

Santiago, Joshua
Instructional Assistant/ Science & Math/
SAC
Effective: 06/15/15 – 06/30/15
07/01/15 – 07/24/15

Torres, Kevin
Instructional Assistant/ Science & Math/
SAC
Effective: 06/15/15 – 06/30/15
07/01/15 – 07/24/15

Change in Temporary Assignment

Dunn, Sarah
Learning Facilitator/ Science & Math/ SAC
Effective: 02/11/15 – 06/30/15

Pham, Duc
Instructional Assistant/ Science & Math/
SAC
Effective: 03/02/15 – 06/07/15

Additional Hours for On Going Assignment

Farris, Karlene
Instructional Center Tech./ Humanities &
Soc. Sci./ SAC
Effective: 02/08/15 – 06/30/15
Not to exceed 19 consecutive days in any
given period.

Morones, Cristina
Sr. Account Clerk/ Continuing Ed./ SCC
Effective: 04/27/15 – 06/30/15
Not to exceed 19 consecutive days in any
given period.

Rodriguez, Barbara
Admissions & Records Spec. I/
Admissions/ SAC
Effective: 03/11/15 – 04/24/15
Not to exceed 19 consecutive days in any
given period.

Additional Hours for On Going Assignment cont'd

Steward, Christie Admissions & Records Spec. I/ Admissions/ SAC	Effective: 03/11/15 – 04/24/15 Not to exceed 19 consecutive days in any given period.
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Substitute Assignments

Salcedo, Jessica Administrative Clerk/ SBDC/ District	Effective: 05/04/15 – 06/30/15
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MISCELLANEOUS POSITIONS

Nyenhuis, Robert Presenter III/ Student Affairs/ SAC	Effective: 07/20/15
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Instructional Associates/Associate Assistants

Criminal Justice

Scruggs, Raymond	Effective: 05/12/15
Sherwood, Shontel	Effective: 05/12/15
Ward, Jennifer	Effective: 05/12/15
Warken, Eric	Effective: 05/12/15

COMMUNITY SERVICE PRESENTERS

Stipends Effective March 11 – April 10, 2015

Baeza Pina, Jaime	Amount: \$ 450.00
Bishop, John	Amount: \$ 47.00
Bradley, Sabrina	Amount: \$ 60.90
Burchfiel, Suzzanne	Amount: \$ 150.00
Cohen, Robert	Amount: \$ 407.17
Conley, Dana	Amount: \$ 240.00

COMMUNITY SERVICE PRESENTERS cont'd
Stipends Effective March 11 – April 10, 2015

Covey, Jeff	Amount: \$ 910.00
Diebolt Price, Julie	Amount: \$ 1,348.50
Dumon, Dori	Amount: \$ 300.00
Dutton, Don	Amount: \$ 292.50
Ernotte, Benedict	Amount: \$ 177.47
Eyre, John	Amount: \$ 73.80
Fallgatter, Taria	Amount: \$ 56.40
Figuroa, Miguel	Amount: \$ 568.89
Fischer Militaru, Mariana	Amount: \$ 992.42
Friebert, Martin	Amount: \$ 660.00
Gorman, Ron	Amount: \$ 473.72
Greenspan, Frances	Amount: \$ 143.72
Hardy, Kamilia	Amount: \$ 603.43
Longobart, Rick	Amount: \$ 387.15
Mack, Karen	Amount: \$ 246.38
McCampell, Semora	Amount: \$ 49.63
Moran, Elaine	Amount: \$ 294.40
Nolasco, Jeff	Amount: \$ 300.00
O'Connell, Jalon	Amount: \$ 99.26
Pagones, Kim	Amount: \$ 190.01
Pratt, Allison	Amount: \$ 450.00

COMMUNITY SERVICE PRESENTERS cont'd
Stipends Effective March 11 – April 10, 2015

Rivera, Rodrigo	Amount: \$ 485.46
Rivera, Rodrigo	Amount: \$ 522.26
Rosales, Evangelina	Amount: \$ 439.92
Rudd, James	Amount: \$ 937.65
Sobel, Barbara	Amount: \$ 66.17
Vallot, Lothar	Amount: \$ 36.54
Williams, Ronald	Amount: \$ 587.08

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Flores, Eduardo R	Effective: 04/20/15-06/30/15
Guerrero, Melissa	Effective: 04/15/15-06/30/15
Herrera, Alejandro	Effective: 04/15/15-06/30/15
Nguyen, My Thi Hoai	Effective: 04/20/15-06/30/15
Salazar, Jacqueline Marie	Effective: 04/21/15-06/30/15
Tran, Lan Thi Diem	Effective: 04/15/15-06/30/15
Tran, Mien Thi Tuong	Effective: 04/20/15-06/30/15
Vasquez-Bruno, Allyson	Effective: 04/14/15-06/30/15

**Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST**

Brown, Kendra	Effective: 04/24/15 – 06/30/15
Kaddoura, Tara	Effective: 04/24/15 – 06/30/15

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources and Educational Services

To:	Board of Trustees	Date: May 11, 2015
Re:	Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and CSEA Chapter 888 (Child Development Teachers)	
Action:	Request for Approval	

BACKGROUND

Negotiations between the District and CSEA Chapter 888 have been completed. The proposed agreement is now presented to the Board of Trustees for approval.

ANALYSIS

The fiscal implications of the proposed contract are presented on the attached disclosure form.

RECOMMENDATION

It is recommended that the Board of Trustees approve the collective bargaining agreement with CSEA Chapter 888 for the period of July 1, 2014 through June 30, 2016.

Fiscal Impact: Presented on Attached Disclosure Form	Board Date: May 11, 2015
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and Gov. Code 3547.5

Rancho Santiago Community College District

Name of Bargaining Unit: CSEA Chapter 888

The proposed agreement covers the period beginning July 1, 2014 and ending June 30, 2016
and will be acted upon by the Governing Board at its meeting on May 11, 2015.

A. Proposed Change in Compensation

Compensation		Fiscal Impact of Proposed Agreement		
		Current Year 2014-15	Year 2 2015-16	Year 3
1.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement	Cost (+/-) \$45,721	\$0	\$
2.	Salary Schedule Increase (Decrease)	Cost (+/-) \$12,670 0.850%	\$0 %	\$ %
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.) FRINGE BENEFITS	Cost (+/-) \$1,000	\$0 %	\$ %
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	Cost (+/-) \$8,184	\$0 %	\$ %
5.	Health/Welfare Plan - Increase (Decrease)	Cost (+/-) \$0	\$36,000 %	\$ %
6.	Total Compensation - Increase (Decrease) (Total Lines 1 - 5)	Cost (+/-) \$67,576	\$36,000 %	\$ %
7.	Total Number of Represented Employees	36	36	
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	Cost (+/-) \$1,877 1.50%	\$1,000	\$ %

Please include comments and explanations as necessary: 0.85% salary schedule increase retroactive to 7/1/2014 for teachers not assigned to Early Head Start Program. Teachers assigned to Early Head Start program will receive a 0.85% salary schedule increase retroactive to 1/1/15 plus one-time off-schedule payment equal to their daily pay rate multiplied by 95. Teachers who are terminating employment prior to July 31, 2015 shall receive a one-time off-schedule payment of \$500. Increase cash benefit for insurance expense by \$1,000 per employee in 2015-16. Total Compensation increase of \$67,576 represents a 1.50% increase

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)

Increase number of work days from 207 to 212 for 2014-15 and 2015-16

Revise and update transfer procedures

Establish eligibility for pro-rated fringe benefits at 60% of a full-time assignment.

Revise 2014-15 and establish 2015-16 work calendars.

C. What are the specific impacts on instructional and support programs to accommodate settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations?

None

D. What contingency language is included in the proposed agreement (reopeners, etc.)?

None

E. Source of Funding for Proposed Agreement

1. Current Year

Child development allocation, federal grant funds and fees.

2. How will the ongoing cost of the proposed agreement be funded in future years?

Child development allocation, federal grant funds and fees.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

NA

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	N/A
b. State Standard Minimum Reserve Percentage for this District	N/A
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$50,000 for a district with less than 1,001 ADA)	N/A

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	N/A
b. General Fund Budgeted Unrestricted Unappropriated Amount	N/A
c. Special Reserve Fund (J-207) Budgeted Designated for Economic Uncertainties	N/A
d. Special Reserve Fund (J-207) Budgeted Unappropriated Amount	N/A
e. Article XIII B Fund (J-241) Budgeted Designated for Uncertainties	N/A
f. Article XIII B Fund (J-241) Budgeted Unappropriated Amount	N/A
g. Total District Budgeted Unrestricted Reserves	N/A

3. Do unrestricted reserves meet the standard minimum reserve amount? Yes X No ___

G. Certification

<p>The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5</p>	
<p>_____</p> <p>District Chancellor</p>	<p>_____</p> <p>Date</p>

AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (DISTRICT)
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND ITS
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
CHILD DEVELOPMENT CENTER CHAPTER #888

March 13, 2015

ARTICLE 8
WAGES AND HOURS

8.1 Salary

8.1.1 District shall increase the salary/wage amounts as shown in Appendices "C" and "D" by ~~2.053~~ 0.85% effective July 1, 2012 ~~2014~~ for teachers who are not assigned to the Early Head Start Program. Teachers assigned to the Early Head Start Program shall received the 0.85% increase effective January 1, 2015 and a one-time off-schedule payment equivalent to 0.85% of the teacher's daily pay rate multiplied by 95. Teacher's who are terminating employment prior to July 31, 2015 shall also received a one-time off-schedule payment of \$500.00

8.2 Calendar

8.2.1 The instructional calendar shall consist of ~~207~~ 212 days for 2014-15 and 2015-16 school years only.

ARTICLE 9
TRANSFERS/SENIORITY

9.2 District agrees it shall seek voluntary transfers prior to requiring an involuntary transfer. If there are no volunteers, involuntary transfers will be assigned beginning with the least senior employee who meets the position requirements.

9.4 Voluntary Transfer

9.4.1 Transfer opportunities, vacancies within the bargaining unit, shall be posted for a period of five (5) calendar days prior to any permanent filling of the vacancy. The notice shall state the site of the vacancy, number of hours regularly assigned and job position requirements.

9.5 Involuntary Transfers

9.5.1 Employees may be transferred to fulfill District needs or requirements because of vacancies, surplus of staff, lack of work, lack of funds, or administrative requirements., beginning with the least senior employee who meets the position requirements.

9.5.1.1 When an employee is transferred due to administrative requirements, the District must articulate the specific administrative requirements in writing.

9.5.2 Except in case of emergency, no transfer shall be made without five (5) work days notice to the employee. CSEA reserves the right to meet and confer with the District over any involuntary transfer prior to implementation.

9.5.3 Employees shall have the right to meet with the Executive Director, Child Development Services before the employee begins any new assignment. The employee shall have the right to union representation during this meeting.

9.5.4 All temporary transfers shall be identified with a specific start and end date.

ARTICLE 11
HEALTH AND WELFARE

11.4 Regular Part-Time Unit Employees

Employees who serve under this content between ~~fifty~~ **sixty** percent* (50 **60**%) and ninety-nine percent (99%) of a full time equivalent are eligible for benefits prorated at the same ratio as their assignment bears full-time service as described in 11.5.

***(Example: For use in part day programs such as Twilight session.)**

11.5 Insurance Premiums

The portion of the premium paid by the District will be referred to as the District's actual cost. The base figure for each succeeding year will be the District's actual cost for the immediate preceding year. For ~~2007/2008~~ **2015-16**, the ~~base figure~~ **maximum District contribution, based upon the table below** is ~~\$12,523.00~~ **\$14,220.00**.

For ~~2009-2010~~ **2015-16** the District shall contribute for each level of medical/dental coverage, the amount ~~contributed in 2008-2009~~, as presented below. All additional premium costs in excess of the Total District Contribution shall be paid by the employee through payroll deduction.

2015/2016	RSCCD Contribution	Cash Benefit	Total District Contribution
HMO Med/Den Employee Only	\$5,904	\$2,200 \$3,200	\$8,104 \$9,104
HMO Med/Den Employee + 1	\$12,324	\$2,200 \$3,200	\$14,524 \$15,524
HMO Med/Den Employee + 2	\$14,220	\$2,200 \$3,200	\$16,420 \$17,420
PPO Med/Den Employee Only	\$10,344	\$2,200 \$3,200	\$12,544 \$13,544
PPO Med/Den Employee + 1	\$14,220	\$2,200 \$3,200	\$16,420 \$17,420
PPO Med/Den Employee + 2	\$14,220	\$2,200 \$3,200	\$16,420 \$17,420
HMO Med/PPO Den Employee Only	\$5,952	\$2,200 \$3,200	\$8,152 \$9,152
HMO Med/PPO Den Employee + 1	\$12,432	\$2,200 \$3,200	\$14,632 \$15,632
HMO Med/PPO Den Employee + 2	\$14,220	\$2,200 \$3,200	\$16,420 \$17,420
PPO Med/HMO Den Employee Only	\$9,708	\$2,200 \$3,200	\$11,908 \$12,908
PPO Med/HMO Den Employee + 1	\$14,220	\$2,200 \$3,200	\$16,420 \$17,420
PPO Med/HMO Den Employee + 2	\$14,220	\$2,200 \$3,200	\$16,420 \$17,420

11.6 Additional Benefits

The District will increase its contribution from ~~\$2,200~~ to **\$3,200** to per year per eligible full-time contract employee to be utilized toward dependent coverage, or other approved deductions consistent with IRS regulations, effective July 1, 2012 **2015**.



John Didion
Rancho Santiago Community College District
Executive Vice Chancellor
Human Resources
Educational Services

4/13/15
Date



Artemisa Teresa Paz Lugo
Chapter #888 President
RSCCD Child Development Centers

04/13/15
Date

Cecilia Lopez
CSEA Labor Relations Representative

Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 15-09

Whereas, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

Whereas, on April 27, 2015, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

Whereas, Trustee Arianna Barrios was not present at the board meeting; and

Whereas, the board has determined that Trustee Barrios’ absence was due to personal business;

NOW, THEREFORE, BE IT RESOLVED that Trustee Barrios shall be paid at the regular rate of compensation for the board meeting on April 27, 2015.

Dated this 11th day of May 2015.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 15-10

Whereas, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

Whereas, on April 27, 2015, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

Whereas, Trustee Phillip Yarbrough was not present at the board meeting; and

Whereas, the board has determined that Trustee Yarbrough’s absence was due to a medical issue;

NOW, THEREFORE, BE IT RESOLVED that Trustee Yarbrough shall be paid at the regular rate of compensation for the board meeting on April 27, 2015.

Dated this 11th day of May 2015.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees