

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, October 24, 2016
Santiago Canyon College
8045 E. Chapman Ave., Room H-106
Orange, CA 92869

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 10, 2016

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Recognition of Students by Board of Trustees
- 1.8 Recognition of Faculty by Board of Trustees
- 1.9 Presentation on Santiago Canyon College (SCC) Enrollment Plan

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of New Speech-Language Pathology Assistant Agreement - Tustin Speech Therapy, Inc. Action
The administration recommends approval of the new agreement with Tustin Speech Therapy, Inc. in Tustin, California.
- *3.2 Approval of Speech-Language Pathology Assistant Agreement Renewal - Interface Rehab, Inc. Action
The administration recommends approval of the agreement renewal with Interface Rehab, Inc. in Placentia, California.
- *3.3 Approval of Fire Technology Agreement Renewal – City of Anaheim Fire Action
The administration recommends approval of the agreement renewal with the City of Anaheim Fire Department in California.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from September 26, 2016, to October 9, 2016.

* Item is included on the Consent Calendar, Item 1.6.

- *4.3 Approval of Agreement with Southwest Inspection and Testing, Inc. for On-Call Materials Testing and Inspection Consulting Services for Various Facility Improvement Projects Action
The administration recommends approval of the agreement with Southwest Inspection and Testing, Inc. for on-call materials testing and inspection consulting services for various facility improvement projects as presented.
- *4.4 Approval of Agreement with Stephen Payte DSA Inspections, Inc. for On-Call Inspector of Record Services for Various Facility Improvement Projects Action
The administration recommends approval of the agreement with Stephen Payte DSA Inspections, Inc. for on-call inspector of record services for various facility improvement projects as presented.
- *4.5 Approval of Agreement with Knowland Construction Services for Inspector of Record Services for Publication and Warehouse Relocation Project at Santiago Canyon College Action
The administration recommends approval of the agreement with Knowland Construction Services for inspector of record services for the Publication and Warehouse relocation project at SCC as presented.
- *4.6 Award of Bid #1302 for Publication and Warehouse Relocation Project at Santiago Canyon College Action
The administration recommends award of Bid #1302 to Patriot Contracting & Engineering for the Publication and Warehouse relocation project at SCC as presented.
- *4.7 Acceptance of Completion of Bid #1288 for Storm Water Improvements at Santiago Canyon College and Approval of Recording of a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.8 Award of Bid #1303 – Purchase of Bond Paper Action
The administration recommends acceptance of the bids and approval of awarding Bid #1303 – Purchase of Bond Paper to Kelly Paper Company as presented.
- *4.9 Approval of Independent Contractor Action
The administration recommends approval of the following independent contractor: Cathy Hasson to provide training for Career Technical Education (CTE) Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Canada College, City College of San Francisco, College of Alameda, College of San Mateo, and Ohlone College. Dates of service are October 25, 2016, through June 30, 2017. The fee is estimated at \$18,000.

* Item is included on the Consent Calendar, Item 1.6.

- *4.10 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period September 8, 2016, through October 6, 2016.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (Santa Ana College [SAC] & SCC) \$702,778
 - Child Development Training Consortium (SAC & SCC) \$ 18,700

- *5.2 Approval of Sub-Agreements between RSCCD and North Orange County, San Mateo, Ventura County, Yosemite and Yuba Community College Districts for Career Technical Education Data Unlocked Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

- *5.3 Approval of First Amendment to Sub-Agreement between RSCCD and IDMLOCO for Career Technical Education Data Unlocked Grant Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- *5.4 Approval of Fourth Amendment to Sub-Agreement between RSCCD and California State University, Fullerton for California Career Pathways Trust Grant – Year 2 Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- 5.5 Adoption of Resolution No. 16-26 in Honor of National Veterans Awareness Week Action
California School Employees Association, Chapter 579, recommends adoption of Resolution No. 16-26 in honor of National Veterans Awareness Week.

* Item is included on the Consent Calendar, Item 1.6.

- 5.6 Adoption of Board Policies Action
It is recommended the board adopt the following revised board policies:
- BP 2715 Code of Ethics/Standards of Practice
 - BP 2735 Board Member Travel
 - BP 2745 Board Self-Evaluation
 - BP 3600 Auxiliary Organizations
 - BP 7400 Travel
- 5.7 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline Action
It is recommended that the board adopt the self-evaluation survey instrument, list of designated individuals who will receive the survey, and self-evaluation timeline.
- 5.8 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Public Comment (contd.)

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Adjusted Effective Dates of Retirement Date
- Ratification of Resignations/Retirements
- Approval of Appointments
- Rescission of Voluntary Reduced Workloads
- Approval of Changes of Classification
- Approval of Adjusted 2016-2017 Contract Extension Day Rates
- Approval of Part-time Hourly New Hires/Rehires

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Longevity Increments
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Adoption of Resolution No. 16-25 authorizing payment to Trustee Absent from Board Meetings Action

This resolution requests authorization of payment to Nelida Mendoza Yanez for her absence from the October 10, 2016, board meeting due to a medical procedure.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on November 14, 2016.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

**Santa Ana College
1530 W. 17th Street, Phillips Hall
Santa Ana, California**

**Board of Trustees
(Regular meeting)**

Monday, September 26, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Mr. Luis Mejia. Ms. Nelida Mendoza Yanez was not in attendance due to a medical procedure.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Mr. Enrique Perez, Dr. Linda Rose, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Mejia, Interim Student Trustee and Student President, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment (There are additional public comments after Item 1.8 Recognition of Faculty by Board of Trustees.)

Ms. Kristen Guzmán spoke regarding the proposal to the district from the Faculty Association of Rancho Santiago Community College District (FARSCCD).

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Mejia to approve the minutes of the meeting held September 26, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough. Student Trustee Mejia's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.7 (Agreement with Lentz Morrissey Architects, Inc. for On-Call Architectural Design Services for Various Projects District-wide), removed from the Consent Calendar by Ms. Alvarez. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough. Student Trustee Mejia's advisory vote was aye.

3.1 Approval of New Occupational Therapy Assistant (OTA) Agreement - Orange County Speech Services

The board approved the new agreement with Orange County Speech Services in Huntington Beach, California.

3.2 Approval of OTA Agreement Renewal – Centre for Neuro Skills

The board approved the agreement renewal with Centre for Neuro Skills in Bakersfield, California.

3.3 Approval of Scope of Work for Educational Master Plan and College Planning Design Assistance with Collaborative Brain Trust through December 2016

The board approved the scope of work for the Educational Master Plan and college planning design assistance with Collaborative Brain Trust through December 2016 as presented.

3.4 Approval of Amendment to Agreement between the Regents of University of California, Irvine (UCI) and RSCCD for Research Evaluation of Santa Ana College's ENGAGE in STEM Grant-Funded Project

The board approved the amendment to the agreement between the Regents of UCI and RSCCD for research evaluation of SAC's ENGAGE in STEM grant-funded project as presented.

3.5 Approval of Student Field Placement Agreement with California State University, Long Beach (CSULB)

The board approved the Student Field Placement agreement with CSULB as presented.

3.6 Approval of Proposed Revisions for 2017-2018 Santa Ana College Catalog

The board approved the proposed revisions for the 2017-2018 SAC Catalog.

3.7 Approval of Proposed Revisions for 2017-2018 Santiago Canyon College Catalog

The board approved of the proposed revisions for the 2017-2018 SCC catalog.

1.6 Approval of Consent Calendar (contd.)

3.8 Approval of Contract Agreement with National Student Clearinghouse - StudentTracker

The board approved the contract agreement with National Student Clearinghouse-StudentTracker.

3.9 Approval of Client Research Services Agreement with Hanover Research

The board approved the Client Research Services agreement with Hanover Research.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from July 1, 2016 to September 25, 2016.

4.3 Approval of Intrafund and Interfund Budget Transfers

The board approved the intrafund and interfund budget transfers from July 1, 2016, to September 25, 2016.

4.6 Approval of Agreement with RPI Consultants

The board approved the agreement with RPI Consultants as presented.

4.8 Ratification of Award of Bid #1301 for Storm Water Improvements at Santa Ana College Orange County Sheriff's Regional Training Academy

The board ratified the award of Bid #1301 for storm water improvements at SAC Orange County Sheriff's Regional Training Academy as presented.

4.9 Acceptance of Completion of Bid #1291 for Building G (Gym & Fitness Center) Aquatics Bleachers at Santiago Canyon College and Approval of Recording of Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.10 Approval of Independent Contractor

The board approved the following independent contractor: 2 Degree Shift to provide training for Career Technical Education (CTE) Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Cerro Coso College, Merced College, Porterville College, West Hills College-Coalinga and West Hills College-Lemore. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$17,400.

1.6 Approval of Consent Calendar (contd.)

4.11 Approval of Independent Contractor

The board approved the following independent contractor: Arineh Arzoumanian to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Citrus College, El Camino College, Glendale Community College, Irvine Valley College, Los Angeles (LA) City College and Long Beach City College. Dates of service are from October 11, 2016, through June 30, 2017. The fee is estimated at \$17,800.

4.12 Approval of Independent Contractor

The board approved the following independent contractor: Karen Beltramo to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Chabot College, College of the Redwoods, Evergreen Valley College, Gavilan College, Lake Tahoe Community College, Laney College, Los Medanos College and Napa Valley College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$24,600.

4.13 Approval of Independent Contractor

The board approved the following independent contractor: Alison Bolton to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Butte College, Las Positas College, Mendocino College, Mission College, Santa Rosa Junior College, and Woodland Community College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$18,400.

4.14 Approval of Independent Contractor

The board approved the following independent contractor: Jeremy Brown to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for College of the Siskiyous, Consumnes River College, Folsom Lake College, Lassen College, Sacramento City College, and Shasta College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$19,600.

4.15 Approval of Independent Contractor

The board approved the following independent contractor: Jason Cantus to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Antelope Valley College, LA Harbor College, LA Trade-Tech College, Moorpark College, Santa Monica College, and Ventura College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$17,800.

1.6 Approval of Consent Calendar (contd.)

4.16 Approval of Independent Contractor

The board approved the following independent contractor: Josh Friedman to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Hartnell College, Merritt College, Monterey Peninsula College, San Jose City College, and West Valley College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$18,000.

4.17 Approval of Independent Contractor

The board approved the following independent contractor: Matthew Leyden to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Moreno Valley College, Riverside City College, San Bernardino Valley College, and Southwestern College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$15,000.

4.18 Approval of Independent Contractor

The board approved the following independent contractor: Hannah Lawler to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Grossmont College, Imperial Valley College, Mt. San Jacinto College, Oxnard College, Palo Verde College, San Diego Mesa College, and Victor Valley College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$24,200.

4.19 Approval of Independent Contractor

The board approved the following independent contractor: Daniel Martinez to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Allan Hancock College, College of Marin, Cuesta College, Santa Barbara City College, and Skyline College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$18,000.

4.20 Approval of Independent Contractor

The board approved the following independent contractor: Nathan Pellegrin to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Bakersfield College, Clovis Community College, College of the Sequoias, Feather River College, Fresno City College, Reedley College, and Taft College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$24,800.

1.6 Approval of Consent Calendar (contd.)

4.21 Approval of Independent Contractor

The board approved the following independent contractor: Don Petrilli to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Cabrillo College, Contra Costa College, Diablo Valley College, Solano Community College, and Yuba College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$15,000.

4.22 Approval of Independent Contractor

The board approved the following independent contractor: Gabrielle Stanco to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Barstow Community College, Chaffey College, College of the Canyons, College of the Desert, Copper Mountain College, and Norco College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$19,000.

4.23 Approval of Independent Contractor

The board approved the following independent contractor: Nathan Tharp to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for American River College, Columbus College, Modesto Junior College, San Joaquin Delta College, and Sierra College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$17,400.

4.24 Approval of Independent Contractor

The board approved the following independent contractor: Bryan Ventura to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Coastline Community College, Cypress College, Mt. San Antonio College, Orange Coast College, and West Los Angeles College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$15,000.

4.25 Approval of Independent Contractor

The board approved the following independent contractor: Marie Vicario-Fisher to provide training for CTE Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Cuyamaca College, Mira Costa College, Palomar College, San Diego City College, and San Diego Miramar College. Dates of service are October 11, 2016, through June 30, 2017. The fee is estimated at \$15,000.

1.6 Approval of Consent Calendar (contd.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

-Board Financial Assistance Program (BFAP) (SAC)	\$722,255
-Board Financial Assistance Program (BFAP) (SCC)	\$315,685
-Regular Student Support Services Program Grant – Year 2 (SCC)	\$226,600
-Talent Search IV – Year 4 (SAC) – <i>Augmentation</i>	\$ 51,648
-Upward Bound Math & Science Program – Year 5 (SCC)	\$257,500
-Veterans Student Support Services Program Grant – Year 2 (SAC)	\$226,600
-Veterans Upward Bound Program – Year 5 (SAC)	\$218,580

5.2 Approval of Sub-Agreements between RSCCD and Garden Grove Unified School District and Orange Unified School District for Assembly Bill (AB) 104 Adult Education Block Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for AB 104 Adult Education Block Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreements between RSCCD and Los Angeles, Rio Hondo and San Jose-Evergreen Community College Districts for Career Technical Education Data Unlocked Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.7 Recognition of Students by Board of Trustees

Dr. Michelle Priest, Ms. Catherine Shaffer, and Mr. Phil Hughes gave a presentation on the Mathematics, Engineering, Science Achievement (MESA) program at Santa Ana College. The board recognized SAC students Mr. Omar Nava and Ms. Sylvia Ramirez for their scholastic achievements in the SAC MESA program and completion of the “Too Hot to Handle and Too Cold to Hold” research project with the University of Alaska, Fairbanks, Geology Department.

1.8 Recognition of Faculty by Board of Trustees

The board recognized Mr. Don Sneddon, Fire Technology Instructor, for being selected as the 2016 SAC Distinguished Faculty Member.

Ms. Alvarez indicated there were two requests for public comments that were given to her late; therefore, it was moved by Mr. Yarbrough and seconded by Mr. Hanna to reconsider Item 1.4 Public Comments at this time. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough. Student Trustee Mejia's advisory vote was aye.

1.4. Public Comments

Mr. John Fraser spoke regarding a potential problem with his application for the RSCCD student trustee position.

Mr. Thomas Anthony Gordon spoke regarding the agreement with two Saudi Arabia technical colleges and the Rancho Santiago Community College District Foundation.

1.9 Presentation on Santa Ana College Enrollment Plan

Mr. Carlos Lopez, Vice President for Academic Affairs; Dr. Sara Lundquist, Vice President for Student Services; and Dr. Jim Kennedy, Vice President for Continuing Education; provided a presentation on SAC Enrollment Management Initiatives. Board members received clarification on data related to the presentation from Mr. Lopez, Dr. Lundquist, and Dr. Kennedy.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, Interim President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

2.3 Report from Student Trustee

Mr. Mejia provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Esther Chian, Student President, Santiago Canyon College
Mr. Luis Mejia, Student President, Santa Ana College

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate Vice President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

Items 3.1 through 3.9 were approved as part of Item 1.6 (Consent Calendar).

3.10 Approval of Amended Apprenticeship Cost Agreements and Hourly Rate Increases

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the amended apprenticeship cost agreements and hourly rate increases for 2016-2017 as presented. Mr. Yarbrough asked that the answers to the questions he asked be attached to the minutes. Mr. Hanna recused himself due to his employment. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, and Mr. Yarbrough, and a vote of abstention from Mr. Hanna. Student Trustee Mejia's advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, and 4.6 through 4.25 were approved as part of Item 1.6 (Consent Calendar).

4.4 Adoption of Resolution No. 16-22 – Conflict of Interest

It was moved by Mr. Labrado and seconded by Ms. Barrios to adopt Resolution No. 16-22 – Conflict of Interest Code as presented. Mr. Hanna explained proposed amendments to the resolution.

4.4 Adoption of Resolution No. 16-22 – Conflict of Interest (contd.)

It was moved by Mr. Hanna and seconded by Ms. Alvarez to amend Resolution No. 16-22 to include the following (in italics):

WHEREAS, the Board of Trustees has adopted Board Policy 3821 Gift Ban Policy and this policy is not a Conflict of Interest Code or amendment as within the meaning of Section 2 of this resolution and no conflict exists between Board Policy 3821 and Exhibit A Conflict of Interest Code.

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by the District are hereby replaced and superseded by the Conflict of Interest Code. To the extent there is any conflict between the District's Conflict of Interest Code and the District's Board Policy 2710 Conflict of Interest, Administrative Regulations 2710 Conflict of Interest Board Policy 3821 Gift Ban Policy or any other Board policy or Administrative Regulations the Conflict of Interest Code shall prevail *unless expressly stated to the contrary.*

Discussion ensued. Mr. Labrado and Ms. Barrios agreed to amend the original motion to include Mr. Hanna's amendments to the resolution. The motion to approve Resolution No. 16-22 – Conflict of Interest with the abovementioned amendments carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough. Student Trustee Mejia's advisory vote was aye.

4.5 Adoption of Resolution No. 16-24 – Separate Bank and Investment Accounts

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to adopt Resolution No. 16-24 – Separate Bank and Investment Accounts as presented. Mr. Yarbrough asked that the answers to the questions he asked be attached to the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough. Student Trustee Mejia's advisory vote was aye.

Since Ms. Alvarez planned to recuse herself from Item 4.7, she turned the gavel over to Mr. Hanna at this time.

4.7 Approval of Agreement with Lentz Morrissey Architects, Inc. for On-Call Architectural Design Services for Various Projects District-wide

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to approve the agreement with Lentz Morrissey Architects, Inc. for on-call architectural design services for various projects district-wide as presented. Ms. Alvarez recused herself since she is a potential client of Lentz Morrissey Architects, Inc. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough, and a vote of abstention from Ms. Alvarez. Student Trustee Mejia's advisory vote was aye.

Mr. Hanna returned the gavel to Ms. Alvarez at this time.

5.0 GENERAL

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 First Reading of Board Policies

The following board policies were presented for a first reading:

- BP 2715 Code of Ethics/Standards of Practice
- BP 2735 Board Member Travel
- BP 2745 Board Self-Evaluation
- BP 3600 Auxiliary Organizations
- BP 7400 Travel

5.6 Board Member Comments

Board members thanked SAC students for hosting the reception and SAC staff for hosting the board meeting on campus and commended staff for the stage set-up in Phillips Hall (since the meeting was held in the middle of a stage setup for the current theatre production).

Mr. Hanna indicated his daughter is currently enjoying her classes at Santa Ana College.

Mr. Hanna thanked board members for supporting the amendments he made to Resolution No. 16-22 Conflict of Interest Code. In addition, he encouraged board members to support the changes to the board policies (Item No. 5.5) at its next meeting (since it will be an action item at that meeting).

Since board members encourage transparency, Mr. Hanna thanked Mr. Yarbrough for asking that the answers to his questions be attached to the minutes.

Ms. Barrios encouraged board members to attend the Mayor's prayer breakfast on October 20 for the city of Orange. She indicated she recently visited former Mayor Joanne Coontz who was the first female mayor for the city of Orange.

Ms. Barrios thanked Dr. Hernandez for providing the list for the Hawks Nest Food Pantry Start Up Supplies that she requested at the previous board meeting.

Ms. Alvarez reported that she attended a special presentation on October 4th at the Santa Ana City Council meeting to kick off the "Student Ambassador Competition" which is a quest to increase voter registration, participation, and civic engagement. She encouraged those in attendance to vote. Since SAC is in a partnership with the city of Santa Ana and Santa Ana Unified School District to encourage students to vote, Ms. Alvarez asked Mr. Hernandez to advise the board on the administration's efforts at SCC in encouraging students to vote.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:01 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Mejia left the meeting at this time.

RECONVENE

The board reconvened at 8:58 p.m.

The board president asked for public comments to be heard at this time.

Public Comment

There were no public comments.

Closed Session Report

Mr. Hanna reported during closed session the board discussed public employment and labor negotiations, and took no reportable action during closed session.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough.

- Approve FARSCCD Part-time Hourly Step Increases Effective Fall 2016
- Approve Interim Assignments/Changes of Location

6.1 Management/Academic Personnel (contd.)

- Approve Final Salary Placements
- Approve Contract Extension Days
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Beyond Contracts/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Longevity Increments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Changes in Temporary Assignment
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between RSCCD and California School Employees Association (CSEA), Chapter 579

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the collective bargaining agreement with CSEA, Chapter 579 for the period of July 1, 2016, through June 30, 2017. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, October 24, 2016, at Santiago Canyon College.

There being no further business, Ms. Alvarez declared the meeting adjourned at 8:59 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 24, 2016

MEMO



**Santiago
Canyon
College**

Office of the President
8045 E. Chapman Avenue
Orange, California 92869
(714) 628-4930
Fax (714) 532-2055

Date: October 10, 2016
To: Dr. Raúl Rodríguez
From: John Hernandez
Subject: Response to Board Request

From Trustee Phillip Yarbrough

3.10 Approval of Amended Apprenticeship Cost Agreements and Hourly Rate Action Increases

The administration recommends approval of the amended apprenticeship cost agreements and hourly rate increases for 2016-2017 as presented.

3.10 What is the reason for a 32% increase in the fiscal cost and a 18.5% increase to the maximum expense in this contract? There is nothing in this docket item as to the cause for this request to increase the cost in this contract, a contract that we just entered into on June 13th.

1. The reason for the increase in the fiscal cost and maximum expense is due to a necessary adjustment to adhere to the Chancellor's Office final program allocations. When contracts were first signed on June 13, 2016 they were based on projections until the final program allocation was received by the State. Once the program allocation was received, increasing the total SCC Apprenticeship budget from \$2,484,300 to \$2,670,285, it required that we adjust these three trusts agreements. Their original financial projections were below the actual allocation.

2. Additionally affecting the allocation increase was that the Chancellor's Office increased the standard hourly reimbursement rate from \$5.46 to \$5.71/hour.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: October 10, 2016
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board Requests

From Trustee Phillip Yarbrough

4.5 Adoption of Resolution No. 16-24 – Separate Bank and Investment Accounts: How are these expenses handled now? How do you define “miscellaneous receipts”? What evidence supports \$100,000 as a dollar figure needed for these types of accounts? Has there been \$100,000 in discrepancies in the past that justify this amount? How do you define “investment” in the resolution?

- The District has maintained a \$100,000 Revolving Fund for many years and there is no addition or change being requested from past practice in compliance with Education Code Section 42800. The fund is primarily used to cut checks for payroll errors or omissions in order to pay our employees promptly. This mostly occurs for under- reported hours or missing timecards. In fact, in at least the last five years, this has been the only use of the fund. Under the code, the fund could be used to reimburse for small miscellaneous receipts, however we typically reimburse employees for these small purchases through Accounts Payable. As the fund is used several times per month, and it is reconciled and replenished on a monthly basis, we recommend keeping the fund at this amount.

The term Investment is used to describe the District’s funds that are deposited in either the state Local Agency Investment Fund (LAIF) or the Orange County Treasurer. It is also used to describe the various brokerage accounts held by the three foundations.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: October 24, 2016
Re:	Approval of New Speech-Language Pathology Assistant Agreement – Tustin Speech Therapy, Inc.	
Action:	Request for Approval	

BACKGROUND

The Speech-Language Pathology Assistant was introduced in the Fall of 2001. Speech-Language pathology assistants are trained to assist in the language and speech development of communicatively disordered children and adults in educational and medical sites under the supervision of licensed speech-language pathologists. Critical to the implementation of the program is identifying and confirming sites and contractual arrangements for observation and fieldwork.

ANALYSIS

Formal agreements between the district and fieldwork experience sites will be necessary. To that end, a special agreement document was developed for this purpose. This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this new agreement with Tustin Speech Therapy, Inc., in Tustin, California.

Fiscal Impact:	None	Board Date: October 24, 2016
Prepared by:	Carlos L. Lopez, Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Speech-Language Pathology Assistant Program

THIS AGREEMENT is made and entered into by and between the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT** on behalf of Santa Ana College, a public educational agency, hereinafter called the “**District**” and, **TUSTIN SPEECH THERAPY, INC.**, hereinafter called the “**Agency**”.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Speech-Language Pathology Assistant Program education for the benefit of students and to meet community needs.

WHEREAS, the District operates Santa Ana College (“College”) and the College is a duly accredited educational institution that conducts the program described and identified in this Agreement;

WHEREAS, the District provides programs in Speech-Language Pathology Assistant Program education, which require clinical experience for students, hereafter called “**Students**”, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District Speech-Language Pathology Assistant Program.

WHEREAS, it is to benefit of both District and Agency that Speech-Language Pathology Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Facility do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Speech-Language Pathology Assistant Program education programs eligible for approval by the Speech-Language Pathology & Audiology Board.

SAC-16-071

Standard Educational Agreement
SLPA/rev., 05/2016

2. The District will designate the students enrolled in the Speech-Language Pathology Assistant Program to be assigned for clinical experience in the Speech-Language Pathology areas of the agency in such numbers as are mutually agreed upon by both parties.
3. The District will supervise, in cooperation with the Agency supervisor, all instruction and learning and clinical experience given to the students at the facility so designated and provide instructor to supervise the clinical and learning experiences given to them at the agency, provided however, that the responsibility for service to the client remain with the Agency.
4. The District will keep academic and clinical experience records of students participating in said program.
5. The District will provide and be responsible for the care and control of educational supplies and education equipment necessary for instruction, including library materials, audiovisual equipment and supplies which are not customarily available at the Agency for the Speech-Language Pathology Assistant clinical experience.
6. The District will be responsible for the supervision and control of the students in the activities of their clinical experience under the general supervision and delivery of service framework of the Agency.
7. The District will agree that the student shall be subject to requirements and restrictions specified jointly by representative of District and Agency, and subject to Agency rules and regulations governing conduct, copies of which shall be provided in advance to District by Agency.
8. The District will require District's Speech-Language Assistant Program instructors to obtain the approval of the Agency's Director of Speech-Language Pathology in advance of:
 - a. Student Speech-Language Pathology Assistant schedules.
 - b. Placement of student in clinical experience assignments.
 - c. Changes in clinical experience assignments.
9. The District will, in consultation and coordination and with the approval of the Agency's Director of Speech-Language Pathology and the Speech-Language Pathology Assistant staff, plan for the Speech-Language Pathology Assistant clinical experience to be provided to students under this agreement.
10. The District will in consultation and coordination with the Agency's Director of Speech-Language Pathology arrange for periodic conferences between appropriate representation of the District and Agency to evaluate the Speech-Language Pathology Assistant field experience program provided under this Agreement.

PART III. **GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Speech-Language Pathology Assistant Programs.
2. The Agency will provide staff members who hold a current state license or credential to practice speech-language pathology to supervise Speech-Language Pathology Assistant students. In addition, supervising SLP's need to have a minimum of 2 years experience as a practicing speech language pathologist.
3. The administration of the service and client care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and Agency staff.
4. The Agency will provide staff that is adequate in number and quality to insure safe and continuous health care service to patients.
5. The Agency will provide service facilities for learning experiences therein for students enrolled in the Speech-Language Pathology Assistant Program of District who are designated by District for such experience at the Agency (the field experience for any one student shall cover such period of time as may be specified by District.)
6. The Agency will maintain service facilities in conformance with standards of the California State Board of Medical Examiners and the American Speech-Language-Hearing Association and permit inspection of its service facilities upon request by the American Speech-Language-Hearing Association and the state Board of Medical Examiners
7. The Agency will permit clinical experience in Speech-Language Pathology Assistant training by such students, either individually and/or in groups. All services of Agency herein contracted for, such services and the number of students receiving experience therein shall be by mutual agreement between parties and in accordance with the standards set forth by the American Speech-Language-Hearing Association.
8. The Agency will provide service areas in such a manner that there will be no conflict of learning opportunities among groups of students, and permit the district instructors and students access to service facilities, according to prearranged scheduling.
9. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
10. The Agency will provide orientation for students and faculty to familiarize them with the facility and facility policies before assigning them to duties at the Agency.

11. The Agency will permit the faculty and students of the District to use its facilities for Clinical education according to approved curricula.
12. The Agency will permit the facility's Director of Speech-Language Pathology and other designated Speech-Language Pathology personnel to attend meetings of the District's Speech-Language Pathology Assistant Program Faculty, or any committee thereof, to coordinate the clinical experience for the Speech-Language Pathology Assistant Program provided for under this Agreement.
13. The Agency will reserve the right, after consultation with the District, to refuse to accept for further Speech-Language Pathology Assistant Program clinical experience any of the college students who in the agency's judgment are not participating satisfactorily, provided however, neither party shall discriminate with respect to the acceptance in or exclusion of students from the program.
14. The Agency will provide the educational use of supplies and equipment as are commonly available for client care.
15. It is understood by the parties to the Agreement that the Agency remain responsible for client care at all times.
16. The parties agree that the Agency shall have no monetary obligation to District, the Speech-Language Pathologist Assistant students or to Speech-Language Pathology Assistant instructors.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency's staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Confidentiality of Patient Records

The Clinical Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act ("HIPAA") and subject to 45 C.F.R. Parts 160 and 164 (the HIPAA Privacy Regulation"). Clinical Facility shall direct Students, and Instructors providing supervision at the Clinical Facility as part of the Program, to comply with the policies and procedures of the Clinical Facility, including those governing the use and disclosure of individually identifiable health information under federal law, specifically the HIPAA Privacy Regulation. Solely for the purposes of defining the Students' and Instructors' role in relation to the use and disclosure of Clinical Facility's protected health information, the Students and Instructors are defined as members of the Clinical

Facility's workforce, as that term is defined by 45 C.F.R. 160.103, when engaged in activities pursuant to this Agreement. However, the Students and Instructors are not and shall not be considered to be employees of the Clinical Facility. The District and/or College will never access or request to access any Protected Health Information held or collected by or on behalf of the Clinical Facility by a Student or Instructor who is acting as part of the Facilities workforce. No services are being provided to the Clinical Facility by the District pursuant to this Agreement and, therefore, this Agreement does not create a "business associate" relationship as that term is defined in 45 C.F.R. § 160.103.

C. Indemnification

1. The District hereby agrees to defend, indemnify and hold harmless the Clinical Facility, its parents, subsidiaries, directors, officers, attorneys, agents and their employees from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of District, its Instructors, agents or employees in connection with or arising out of the acts or omissions in services performed under this agreement or any breach or default in performance of any of the District's obligations hereunder.

The Clinical Facility hereby agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees, agents, and officers from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of the Clinical Facility, its parents, subsidiaries, directors, officers, agents and employees in connection with or arising out of the acts or omissions in services performed under this Agreement or any breach or default in performance of any of the Clinical Facility's obligations hereunder.

Obligations pursuant to Article VIII shall survive termination or expiration of this Agreement.

D. Insurance:

Without limiting the indemnification obligations stated above, each party to the Agreement shall provide and maintain at its own expense a program on insurance covering its activities and operation hereunder.

Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility.

Insurance Carried By Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

PART V STATUS OF SPEECH-LANGUAGE PATHOLOGY ASSISTANT STUDENTS

- A. Speech-Language Pathology Assistant Program students shall have the status of learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned client care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for client care in areas where students are obtaining clinical experience.
- B. Speech-Language Pathology Assistant Program students are subject to the authority, policies, and regulations of the District. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as Agency employees in matters relating to the welfare of patients and general Agency operations. The Students are also responsible for recognizing the confidential nature of information related to clients and their records, and performance during emergency conditions. The Agency will provide copies of the rules, regulations and policies to the Speech-Language Pathology Assistant Program Students.
- C. Speech-Language Pathology Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.

- D. The District will be responsible for assuring the Speech-Language Pathology Assistant students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI PERIOD OF AGREEMENT

- A. The term of this Agreement shall become effective on the date signed by District, and shall remain in effect for a period of five (5) years commencing on the Effective Date unless terminated in accordance with the provisions of this Agreement.

This agreement may be terminated by either Party, acting with or without cause, upon giving at least ninety (90) days prior written notice to the other Party except that any student already assigned to and accepted by the Clinical Facility shall be allowed to complete any in-progress clinical practicum assignment at the Clinical Facility.

This Agreement shall immediately terminate if the District or the Clinical Facility’s licenses, accreditations or certifications required for the Program are terminated, revoked, reduced, or any type of disciplinary action is taken against the District or the Clinical Facility by any accreditation or regulatory agency.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

*Rancho Santiago Community
College District
2323 N. Broadway
Santa Ana, Ca 92706*

*Tustin Speech Therapy, Inc.
661 West First Street, Suite E
Tustin, CA 92780*

_____ District

_____ Agency/Facility/Location

_____ Peter J. Hardash
Vice Chancellor
Business Operations and Fiscal Services

_____ Kymry H. Fowler, MS, CCC-SLP
President

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: October 24, 2016
Re:	Approval of Speech-Language Pathology Assistant Agreement Renewal – Interface Rehab, Inc.	
Action:	Request for Approval	

BACKGROUND

The Speech-Language Pathology Assistant was introduced in the Fall of 2001. Speech-Language pathology assistants are trained to assist in the language and speech development of communicatively disordered children and adults in educational and medical sites under the supervision of licensed speech-language pathologists. Critical to the implementation of the program is identifying and confirming sites and contractual arrangements for observation and fieldwork.

ANALYSIS

Formal agreements between the district and fieldwork experience sites will be necessary. To that end, a special agreement document was developed for this purpose. This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this agreement renewal with Interface Rehab, Inc., in Placentia, California.

Fiscal Impact:	None	Board Date: October 24, 2016
Prepared by:	Carlos L. Lopez, Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Speech-Language Pathology Assistant Program

THIS AGREEMENT is made and entered into by and between the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT** on behalf of Santa Ana College, a public educational agency, hereinafter called the "District" and, **INTERFACE REHAB, INC.**, hereinafter called the "Agency".

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Speech-Language Pathology Assistant Program education for the benefit of students and to meet community needs.

WHEREAS, the District operates Santa Ana College ("College") and the College is a duly accredited educational institution that conducts the program described and identified in this Agreement;

WHEREAS, the District provides programs in Speech-Language Pathology Assistant Program education, which require clinical experience for students, hereafter called "**Students**", enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District Speech-Language Pathology Assistant Program.

WHEREAS, it is to benefit of both District and Agency that Speech-Language Pathology Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Facility do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Speech-Language Pathology Assistant Program education programs eligible for approval by the Speech-Language Pathology & Audiology Board.

SAC-16-070

Standard Educational Agreement
SLPA/rev., 05/2016

2. The District will designate the students enrolled in the Speech-Language Pathology Assistant Program to be assigned for clinical experience in the Speech-Language Pathology areas of the agency in such numbers as are mutually agreed upon by both parties.
3. The District will supervise, in cooperation with the Agency supervisor, all instruction and learning and clinical experience given to the students at the facility so designated and provide instructor to supervise the clinical and learning experiences given to them at the agency, provided however, that the responsibility for service to the client remain with the Agency.
4. The District will keep academic and clinical experience records of students participating in said program.
5. The District will provide and be responsible for the care and control of educational supplies and education equipment necessary for instruction, including library materials, audiovisual equipment and supplies which are not customarily available at the Agency for the Speech-Language Pathology Assistant clinical experience.
6. The District will be responsible for the supervision and control of the students in the activities of their clinical experience under the general supervision and delivery of service framework of the Agency.
7. The District will agree that the student shall be subject to requirements and restrictions specified jointly by representative of District and Agency, and subject to Agency rules and regulations governing conduct, copies of which shall be provided in advance to District by Agency.
8. The District will require District's Speech-Language Assistant Program instructors to obtain the approval of the Agency's Director of Speech-Language Pathology in advance of:
 - a. Student Speech-Language Pathology Assistant schedules.
 - b. Placement of student in clinical experience assignments.
 - c. Changes in clinical experience assignments.
9. The District will, in consultation and coordination and with the approval of the Agency's Director of Speech-Language Pathology and the Speech-Language Pathology Assistant staff, plan for the Speech-Language Pathology Assistant clinical experience to be provided to students under this agreement.
10. The District will in consultation and coordination with the Agency's Director of Speech-Language Pathology arrange for periodic conferences between appropriate representation of the District and Agency to evaluate the Speech-Language Pathology Assistant field experience program provided under this Agreement.

PART III.

GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Speech-Language Pathology Assistant Programs.
2. The Agency will provide staff members who hold a current state license or credential to practice speech-language pathology to supervise Speech-Language Pathology Assistant students. In addition, supervising SLP's need to have a minimum of 2 years experience as a practicing speech language pathologist.
3. The administration of the service and client care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and Agency staff.
4. The Agency will provide staff that is adequate in number and quality to insure safe and continuous health care service to patients.
5. The Agency will provide service facilities for learning experiences therein for students enrolled in the Speech-Language Pathology Assistant Program of District who are designated by District for such experience at the Agency (the field experience for any one student shall cover such period of time as may be specified by District.)
6. The Agency will maintain service facilities in conformance with standards of the California State Board of Medical Examiners and the American Speech-Language-Hearing Association and permit inspection of its service facilities upon request by the American Speech-Language-Hearing Association and the state Board of Medical Examiners
7. The Agency will permit clinical experience in Speech-Language Pathology Assistant training by such students, either individually and/or in groups. All services of Agency herein contracted for, such services and the number of students receiving experience therein shall be by mutual agreement between parties and in accordance with the standards set forth by the American Speech-Language-Hearing Association.
8. The Agency will provide service areas in such a manner that there will be no conflict of learning opportunities among groups of students, and permit the district instructors and students access to service facilities, according to prearranged scheduling.
9. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
10. The Agency will provide orientation for students and faculty to familiarize them with the facility and facility policies before assigning them to duties at the Agency.

11. The Agency will permit the faculty and students of the District to use its facilities for Clinical education according to approved curricula.
12. The Agency will permit the facility's Director of Speech-Language Pathology and other designated Speech-Language Pathology personnel to attend meetings of the District's Speech-Language Pathology Assistant Program Faculty, or any committee thereof, to coordinate the clinical experience for the Speech-Language Pathology Assistant Program provided for under this Agreement.
13. The Agency will reserve the right, after consultation with the District, to refuse to accept for further Speech-Language Pathology Assistant Program clinical experience any of the college students who in the agency's judgment are not participating satisfactorily, provided however, neither party shall discriminate with respect to the acceptance in or exclusion of students from the program.
14. The Agency will provide the educational use of supplies and equipment as are commonly available for client care.
15. It is understood by the parties to the Agreement that the Agency remain responsible for client care at all times.
16. The parties agree that the Agency shall have no monetary obligation to District, the Speech-Language Pathologist Assistant students or to Speech-Language Pathology Assistant instructors.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency's staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Confidentiality of Patient Records

The Clinical Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act ("HIPAA") and subject to 45 C.F.R. Parts 160 and 164 (the HIPAA Privacy Regulation"). Clinical Facility shall direct Students, and Instructors providing supervision at the Clinical Facility as part of the Program, to comply with the policies and procedures of the Clinical Facility, including those governing the use and disclosure of individually identifiable health information under federal law, specifically the HIPAA Privacy Regulation. Solely for the purposes of defining the Students' and Instructors' role in relation to the use and disclosure of Clinical Facility's protected health information, the Students and Instructors are defined as members of the Clinical

Facility's workforce, as that term is defined by 45 C.F.R. 160.103, when engaged in activities pursuant to this Agreement. However, the Students and Instructors are not and shall not be considered to be employees of the Clinical Facility. The District and/or College will never access or request to access any Protected Health Information held or collected by or on behalf of the Clinical Facility by a Student or Instructor who is acting as part of the Facilities workforce. No services are being provided to the Clinical Facility by the District pursuant to this Agreement and, therefore, this Agreement does not create a "business associate" relationship as that term is defined in 45 C.F.R. § 160.103.

C. Indemnification

1. The District hereby agrees to defend, indemnify and hold harmless the Clinical Facility, its parents, subsidiaries, directors, officers, attorneys, agents and their employees from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of District, its Instructors, agents or employees in connection with or arising out of the acts or omissions in services performed under this agreement or any breach or default in performance of any of the District's obligations hereunder.

The Clinical Facility hereby agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees, agents, and officers from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of the Clinical Facility, its parents, subsidiaries, directors, officers, agents and employees in connection with or arising out of the acts or omissions in services performed under this Agreement or any breach or default in performance of any of the Clinical Facility's obligations hereunder.

Obligations pursuant to Article VIII shall survive termination or expiration of this Agreement.

D. Insurance:

Without limiting the indemnification obligations stated above, each party to the Agreement shall provide and maintain at its own expense a program on insurance covering its activities and operation hereunder.

Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility.

Insurance Carried By Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

PART V

STATUS OF SPEECH-LANGUAGE PATHOLOGY ASSISTANT STUDENTS

- A. Speech-Language Pathology Assistant Program students shall have the status of learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned client care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for client care in areas where students are obtaining clinical experience.
- B. Speech-Language Pathology Assistant Program students are subject to the authority, policies, and regulations of the District. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as Agency employees in matters relating to the welfare of patients and general Agency operations. The Students are also responsible for recognizing the confidential nature of information related to clients and their records, and performance during emergency conditions. The Agency will provide copies of the rules, regulations and policies to the Speech-Language Pathology Assistant Program Students.
- C. Speech-Language Pathology Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.

- D. The District will be responsible for assuring the Speech-Language Pathology Assistant students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI PERIOD OF AGREEMENT

- A. The term of this Agreement shall become effective on the date signed by District, and shall remain in effect for a period of five (5) years commencing on the Effective Date unless terminated in accordance with the provisions of this Agreement.

This agreement may be terminated by either Party, acting with or without cause, upon giving at least ninety (90) days prior written notice to the other Party except that any student already assigned to and accepted by the Clinical Facility shall be allowed to complete any in-progress clinical practicum assignment at the Clinical Facility.

This Agreement shall immediately terminate if the District or the Clinical Facility's licenses, accreditations or certifications required for the Program are terminated, revoked, reduced, or any type of disciplinary action is taken against the District or the Clinical Facility by any accreditation or regulatory agency.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

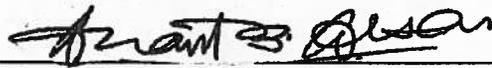
*Rancho Santiago Community
College District
2323 N. Broadway
Santa Ana, Ca 92706*

*Interface Rehab, Inc.
774 South Placentia Avenue, Suite 200
Placentia, CA 92870-6832*

District

Agency/Facility/Location

Peter J. Hardash
Vice Chancellor



Anant B. Desai, PT, M.Ed.
Head Coach/President

Business Operations and Fiscal Services

Date: _____

Date: 09/20/2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College - Human Services and Technology Division

To:	Board of Trustees	Date: October 24, 2016
Re:	Approval of Fire Technology Agreement Renewal – City of Anaheim Fire Department	
Action:	Request for Approval	

BACKGROUND

This is a standard up-date of an existing inter-agency fire instructional services agreement with the City of Anaheim Fire Department. The expenditures under this agreement will not exceed \$49,000 annually.

ANALYSIS

This instructional agreement is administered in compliance with the guidelines issued by the State of California Community College Chancellors Office. This agreement shall be effective for five (5) years or until terminated by the written notice of either party and will be reevaluated in five years. It has been reviewed by Dean Bart Hoffman and the Santa Ana College program administrators, as well as college staff.

RECOMMENDATION

It is recommended that the Board of Trustees approve this agreement renewal with the City of Anaheim Fire Department in California.

Fiscal Impact:	\$49,000 annually	Board Date: October 24, 2016
Prepared by:	Carlos L. Lopez, Vice President of Academic Affairs Bart Hoffman, Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodriquez, Ph.D., Chancellor, RSCCD	

STANDARD INTER-AGENCY INSTRUCTIONAL SERVICES AGREEMENT

With:

THIS AGREEMENT is entered into on the **24th day of October, 2016,**
by and between the **Rancho Santiago Community College District,** 2323 North Broadway,
Santa Ana, California 92706 (District) and the **City of Anaheim Fire Department,** 2400 East
Orangewood Avenue, Anaheim, California, 92806 (Agency).

RECITALS

WHEREAS, under Government Code Section 53060 and Education Code Section 78021, the Rancho Santiago Community College District desires to contract with Agency as an independent contractor to the District; and

WHEREAS, Agency has the personnel, expertise and equipment to provide the special services required herein, and

WHEREAS, the public's interest, convenience and general welfare will be served by this contract;

NOW THEREFORE, Agency and District agree as follows:

PROVISIONS OF THE AGREEMENT

A. AGENCY'S RESPONSIBILITIES:

1. **Services.** Agency's responsibility shall be to diligently furnish to the District the services and materials as set forth in Attachment A, hereby incorporated in this Agreement by this reference.

2. **Student Attendance Records.** Records of student attendance and achievement will be maintained by Agency. Records will be open for review at all times by officials of the District and submitted on a schedule developed by the District.

3. Non-Discrimination. Agency agrees that it will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or age, or sex of such person.

4. Applicable Law. Agency agrees to comply with all federal, state, and local laws, rules regulations, and ordinances that are now or may in the future become applicable to Agency, Agency's business, equipment, and personnel engaged in operations covered by this agreement or occurring out of the performance of such operations.

B. DISTRICT'S RESPONSIBILITIES

1. Educational Program. District is responsible for the educational program that will be conducted on site.

2. Supervise and Control Instruction. The instruction to be claimed for apportionment under this contract shall be under the immediate supervision and control of a District employee (Title 5, Section 58058) who has met the minimum qualifications for instruction in a vocational subject in a California community college.

3. Instructor Who Is Not a District Employee - District's Responsibilities. Where Agency's instructor is not a paid employee of the District, the District shall have a written agreement with each such instructor who is conducting instruction for which Full time Equivalency Students (FTES) are to be reported. The agreement shall state that the District has the primary right to control and direct the instructional activities of Agency's instructor.

4. Qualifications of Instructors. District shall list the minimum qualifications for instructors teaching these courses. Such qualifications shall be consistent with requirements specified by the District.

5. District's Control of and Direction for Instructors. District shall provide instructors with an orientation, instructors manual, course outlines, curriculum materials, testing and grading procedures, and any of the other necessary materials and services that it would provide to its hourly instructors on campus.

6. Courses of Instruction. These are specified in Attachment A to this Agreement. It is the District's responsibility to insure that the course outline of records are approved by the District's curriculum committee pursuant to Title 5 course standards, and that the courses have been approved by the District's board of trustees.

7. Different Section of Courses. District shall have procedures to insure that faculty teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course. Such procedures apply to the faculty and courses that are the subject of this contract, and the students shall be held to a comparable level of rigor.

8. Enrollment. District will advise Agency of the enrollment period, student enrollment fees, the number of class hours sufficient to meet the stated performance objectives, policy regarding the supervision and evaluation of students, and the procedure applicable to the withdrawal of students prior to completion of a course or program.

9. Obtaining Approval of Degree and Certificate Programs Is District's Responsibility. It is required that degree and certificate programs have been approved by the State Chancellor's Office and courses that make up the programs must be part of the approved programs, or District must have received delegate authority to separately approve those courses locally.

10. Classes Held Outside of District. If the classes are to be located outside the boundaries of the District, the District must comply with the requirements of title 5, Sections 55230-55232, concerning approval by adjoining high school or community college districts and use of non-District facilities.

11. Funding Source. District shall certify that it does not receive full compensation for the direct education costs of the course from any public or private agency, individual, or group.

12. Certification. District is responsible for obtaining certification verifying that the instruction activity to be conducted will not be fully funded by other sources. (Title 5, Section 58051.5)

C. FEE

1. Agency Fee and Expenses. The fee to be paid by District for the services and materials to be supplied hereunder is: Three dollars and fifty cents (\$3.50), per student contact hour, not to exceed 14,000 student contract hours or \$49,000 per fiscal year. Annual limits shall not be exceeded without the expressed permission from either the Dean of Human Services & Technology Division or the Assistant Dean of Fire Technology.

2. Invoices. The Agency shall invoice the District at the conclusion of each course, supplying mutually acceptable documentation of student contact hours for each course.

D. TERMS AND CONDITIONS

1. Facilities. Agency and District agree that the course shall be held at facilities that are clearly identified as being open to the general public. (Title 5, Section 58051.5)

2. Open Enrollment. District and Agency agree that enrollment in the course must be open to any person who has been admitted to the college and has met any applicable prerequisites. (Title 5, Sections 51006 and 59106) The District's policy on open enrollment is published in the college catalogue and schedule of classes (Title 5, Section 51006), along with a description of the course and information about whether the course is offered for credit and is transferable. (Title 5, Section 55005)

3. Support Services for Students. Both Agency and District shall insure that ancillary and support services are provided for the students (e.g. Counseling and Guidance, and Placement Assistance).

4. Indemnification. All parties to this agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this article do not apply to any damage or loss caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

5. Term. This Agreement shall be in effect for the period of five (5) years, October 24, 2016 through October 23, 2021 , unless earlier terminated by either party in the manner set forth herein. This Agreement may be extended for one (1) additional year by mutual agreement between the parties no later than one month prior to the anniversary date of the Agreement. Either party may cancel or terminate this Agreement without cause upon thirty (30) days prior written notice given by either party.

6. Termination for Cause. The District may terminate this Agreement and be relieved of any consideration to Agency should Agency fail to perform the covenants herein at the time and in the manner provided. In the event of such termination, the District may proceed with the work in any manner deemed proper by the District. The cost to the District shall be deducted from any sum due the Agency under this Agreement, and the balance, if any, shall be paid by the Agency.

7. Assignment. This Agreement shall not be assigned by Agency either in whole or in part. Any such purported assignment voids this Agreement.

8. Notices. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

If to District:

Rancho Santiago Community College District
ATTN: Vice Chancellor, Business Operations and Fiscal Services
2323 North Broadway
Santa Ana, California 92706

If submitting an invoice, insert: "Attn: Accounts Payable"

If to Agency:

City of Anaheim Fire Department
ATTN: Fire Chief
2400 East Oranewood Avenue
Anaheim, California 92806

9. Time Is of the Essence. Time is of the essence for each of the provisions of this Agreement, and all the provisions of this Agreement, shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

10. Modifications. No modifications or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreements not incorporated herein shall be binding on any of the parties hereto.

11. Insurance. Each Party to this Agreement shall insure or self-insure its activities in connection with this Agreement and obtain, keep in force and maintain during the term hereof insurance or self-insurance insuring against the peril of bodily injury, personal injury, property damage and including a contractual liability endorsement with a limit of liability at least one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate; California Workers' Compensation Insurance on their employees performing any services under this Agreement; and, such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties against other insurable risks relating to performance. Certificates of insurance, or other satisfactory documentation, evidencing that the insurance coverage specified herein is in full force and effect throughout the term of this Agreement may be requested by either party.

12. Equal Employment Opportunity Clause. The parties to this contract agree to promote equal employment opportunities through its policies and regulations. This means that both parties will not discriminate, nor tolerate discrimination, against any applicant or employee because of race, color, religion,

gender, sexual orientations, national origin, age, disabled, or veteran status.

Additionally, the parties will provide an environment that is free from sexual harassment, as well as harassment and intimidation on account of an individual's race, color, religion, gender, sexual orientation, national origin, age, disability, or veteran status.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto on the day and year first written above.

Agency: CITY OF ANAHEIM FIRE *2016* District: RANCHO SANTIAGO COMMUNITY
DEPARTMENT COLLEGE DISTRICT
2400 East Orangewood Avenue 2323 North Broadway
Anaheim, CA 92806 Santa Ana, CA 92706

By: _____ By: _____
Name: Randy Bruegman Name: Peter J. Hardash
Title: Fire Chief Title: Vice Chancellor of
Anaheim Fire Department Business Operations/Fiscal Services
Date: _____ Date: _____

ATTACHMENT A
STANDARD INTER-AGENCY SERVICES AGREEMENT
SERVICES TO BE PROVIDED BY AGENCY:

1. **Teaching Approved Curriculum:** All student contact hours submitted by the Agency to the District shall be part of a course of instruction that has either been approved by Santa Ana College's Curriculum and Instruction Council, or has been accepted as a topics course and approved by the College's Chief Instructional Officer.

2. **Instructor Qualifications:** All student contact hours submitted by the Agency to the District shall have been taught under the line of sight supervision of instructors who meet the District's minimum or equivalent qualifications for hiring as part-time Criminal Justice Instructors. This expertise is furnished at the expense of the Agency. The services include the use of their specialized equipment, facilities, all handouts, and instructors with specific expertise.

3. **Non-overlap with other funding sources:** The above instructional hours are conducted as full-time equivalent students (FTES) funded courses through the Criminal Justice Academies Department at Santa Ana College.

4. **Enrollment of Students:** The District will supply current student enrollment forms to the Agency who will return properly completed enrollment forms to the District prior to beginning instruction.

5. **Instructional Activities:** The Administrators of Rancho Santiago Community College District and Agency (and/or their designees) will meet at mutually agreed intervals to plan, schedule and budget for instructional activities; the joint consent of the District and the Agency shall precede any instructional activity.

6. **List of Courses:** The District will make available to Agency all courses listed in the course catalog consistent with District Standards for curriculum adoption.

Rancho Santiago Comm Coll District

Board Meeting of 10/24/16

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 09/27/16 Thru 10/11/16

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64281	General Fund Unrestricted	0.00	1,220.00	-1,220.00	92*0474081	92*0474081
64376	General Fund Unrestricted	43,342.89	0.00	43,342.89	92*0476644	92*0476659
64377	General Fund Unrestricted	1,191.21	0.00	1,191.21	92*0476665	92*0476676
64385	General Fund Unrestricted	3,705.06	0.00	3,705.06	92*0476723	92*0476742
64386	General Fund Unrestricted	2,597.65	0.00	2,597.65	92*0476744	92*0476760
64387	General Fund Unrestricted	55,624.54	0.00	55,624.54	92*0476772	92*0476786
64388	General Fund Unrestricted	7,089.86	0.00	7,089.86	92*0476802	92*0476819
64389	General Fund Unrestricted	20,027.59	0.00	20,027.59	92*0476821	92*0476843
64390	General Fund Unrestricted	136,262.98	0.00	136,262.98	92*0476846	92*0476872
64391	General Fund Unrestricted	11,675.88	0.00	11,675.88	92*0476887	92*0476887
64392	General Fund Unrestricted	10,017.42	0.00	10,017.42	92*0476895	92*0476907
64393	General Fund Unrestricted	1,440.80	0.00	1,440.80	92*0476908	92*0476946
64397	General Fund Unrestricted	106,419.24	0.00	106,419.24	92*0476956	92*0476974
64398	General Fund Unrestricted	17,205.82	0.00	17,205.82	92*0476978	92*0476997
64399	General Fund Unrestricted	10,735.00	0.00	10,735.00	92*0476998	92*0477003
64400	General Fund Unrestricted	9,860.00	0.00	9,860.00	92*0477006	92*0477006
64405	General Fund Unrestricted	28,027.57	0.00	28,027.57	92*0477051	92*0477077
64406	General Fund Unrestricted	26,197.86	0.00	26,197.86	92*0477079	92*0477100
64407	General Fund Unrestricted	30,419.61	0.00	30,419.61	92*0477102	92*0477119
64408	General Fund Unrestricted	1,220.65	0.00	1,220.65	92*0477124	92*0477141
64411	General Fund Unrestricted	8,729.18	0.00	8,729.18	92*0477146	92*0477175
64412	General Fund Unrestricted	15,790.24	0.00	15,790.24	92*0477186	92*0477203
64413	General Fund Unrestricted	6,748.70	0.00	6,748.70	92*0477215	92*0477296
64414	General Fund Unrestricted	211.60	0.00	211.60	92*0477297	92*0477297
64415	General Fund Unrestricted	10.00	0.00	10.00	92*0477298	92*0477298
64416	General Fund Unrestricted	1,870.20	0.00	1,870.20	92*0477299	92*0477320
64419	General Fund Unrestricted	145.19	0.00	145.19	92*0477340	92*0477345
64420	General Fund Unrestricted	68,301.83	0.00	68,301.83	92*0477347	92*0477369
64421	General Fund Unrestricted	22.14	0.00	22.14	92*0477379	92*0477379
64422	General Fund Unrestricted	2,029.97	0.00	2,029.97	92*0477389	92*0477394
64425	General Fund Unrestricted	6,596.84	0.00	6,596.84	92*0477408	92*0477432
64426	General Fund Unrestricted	420.27	0.00	420.27	92*0477439	92*0477440
64427	General Fund Unrestricted	38,806.40	0.00	38,806.40	92*0477448	92*0477468
64428	General Fund Unrestricted	1,592.49	0.00	1,592.49	92*0477489	92*0477492
Total Fund 11 General Fund Unrestricted		\$674,336.68	\$1,220.00	\$673,116.68		

Checks Written for Period 09/27/16 Thru 10/11/16

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64107	General Fund Restricted	0.00	223.00	-223.00	92*0471573	92*0471573
64303	General Fund Restricted	0.00	680.00	-680.00	92*0474605	92*0474605
64376	General Fund Unrestricted	6,957.50	0.00	6,957.50	92*0476647	92*0476647
64377	General Fund Restricted	9,097.18	0.00	9,097.18	92*0476660	92*0476672
64378	General Fund Restricted	55,852.18	0.00	55,852.18	92*0476677	92*0476685
64379	General Fund Restricted	3,078.00	0.00	3,078.00	92*0476686	92*0476686
64385	General Fund Restricted	8,890.57	0.00	8,890.57	92*0476715	92*0476741
64386	General Fund Restricted	6,773.94	0.00	6,773.94	92*0476743	92*0476762
64387	General Fund Restricted	6,534.80	0.00	6,534.80	92*0476764	92*0476785
64388	General Fund Restricted	42,512.85	0.00	42,512.85	92*0476787	92*0476808
64389	General Fund Restricted	18,738.21	0.00	18,738.21	92*0476820	92*0476845
64390	General Fund Restricted	3,315.62	0.00	3,315.62	92*0476850	92*0476870
64391	General Fund Unrestricted	11,656.67	0.00	11,656.67	92*0476873	92*0476892
64392	General Fund Restricted	212.07	0.00	212.07	92*0476901	92*0476901
64397	General Fund Restricted	1,307.51	0.00	1,307.51	92*0476955	92*0476975
64398	General Fund Restricted	11,872.22	0.00	11,872.22	92*0476977	92*0476994
64399	General Fund Restricted	38,812.74	0.00	38,812.74	92*0476999	92*0477004
64400	General Fund Restricted	13,957.24	0.00	13,957.24	92*0477005	92*0477033
64406	General Fund Restricted	103,339.26	0.00	103,339.26	92*0477080	92*0477101
64407	General Fund Restricted	16,129.77	0.00	16,129.77	92*0477103	92*0477114
64408	General Fund Restricted	22,937.00	0.00	22,937.00	92*0477120	92*0477143
64411	General Fund Unrestricted	48,262.34	0.00	48,262.34	92*0477149	92*0477174
64412	General Fund Restricted	4,624.33	0.00	4,624.33	92*0477176	92*0477214
64419	General Fund Restricted	16,086.02	0.00	16,086.02	92*0477334	92*0477346
64420	General Fund Restricted	2,020.16	0.00	2,020.16	92*0477353	92*0477371
64421	General Fund Restricted	5,524.94	0.00	5,524.94	92*0477372	92*0477380
64422	General Fund Restricted	7,132.92	0.00	7,132.92	92*0477381	92*0477396
64425	General Fund Restricted	12,347.46	0.00	12,347.46	92*0477409	92*0477430
64426	General Fund Restricted	31,428.80	0.00	31,428.80	92*0477433	92*0477444
64427	General Fund Restricted	1,252.42	0.00	1,252.42	92*0477445	92*0477466
64428	General Fund Restricted	326,605.81	0.00	326,605.81	92*0477469	92*0477493
Total Fund 12 General Fund Restricted		\$837,260.53	\$903.00	\$836,357.53		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64377	General Fund Unrestricted	10,526.87	0.00	10,526.87	92*0476673	92*0476673
64385	GF Unrestricted One-Time Func	1,147.48	0.00	1,147.48	92*0476720	92*0476727
64387	GF Unrestricted One-Time Func	48.86	0.00	48.86	92*0476763	92*0476763
64389	General Fund Restricted	5,000.00	0.00	5,000.00	92*0476840	92*0476840
64391	GF Unrestricted One-Time Func	637.03	0.00	637.03	92*0476880	92*0476880
64392	GF Unrestricted One-Time Func	18,080.80	0.00	18,080.80	92*0476893	92*0476894
64398	GF Unrestricted One-Time Func	12,843.25	0.00	12,843.25	92*0476976	92*0476976
64405	GF Unrestricted One-Time Func	2,167.50	0.00	2,167.50	92*0477078	92*0477078
64408	GF Unrestricted One-Time Func	18,336.67	0.00	18,336.67	92*0477123	92*0477123
64411	General Fund Unrestricted	5,046.83	0.00	5,046.83	92*0477160	92*0477167
64412	GF Unrestricted One-Time Func	700.53	0.00	700.53	92*0477204	92*0477204
64422	GF Unrestricted One-Time Func	2,422.50	0.00	2,422.50	92*0477388	92*0477388
Total Fund 13 GF Unrestricted One-Time		\$76,958.32	\$0.00	\$76,958.32		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64302	Child Development Fund	0.00	50.00	-50.00	92*0474604	92*0474604
64335	Child Development Fund	0.00	150.00	-150.00	92*0475504	92*0475506
64375	Child Development Fund	6,187.88	0.00	6,187.88	92*0476628	92*0476643
64384	Child Development Fund	658.75	0.00	658.75	92*0476713	92*0476714
64396	Child Development Fund	1,632.46	0.00	1,632.46	92*0476950	92*0476954
64404	Child Development Fund	4,330.95	0.00	4,330.95	92*0477044	92*0477050
64418	Child Development Fund	4,419.18	0.00	4,419.18	92*0477322	92*0477333
64424	Child Development Fund	4,569.30	0.00	4,569.30	92*0477400	92*0477407
Total Fund 33 Child Development Fund		<u>\$21,798.52</u>	<u>\$200.00</u>	<u>\$21,598.52</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64374	Capital Outlay Projects Fund	1,203.75	0.00	1,203.75	92*0476626	92*0476627
64383	Capital Outlay Projects Fund	224,585.57	0.00	224,585.57	92*0476703	92*0476712
64395	Capital Outlay Projects Fund	111.29	0.00	111.29	92*0476949	92*0476949
64403	Capital Outlay Projects Fund	948.00	0.00	948.00	92*0477041	92*0477043
64410	Capital Outlay Projects Fund	14,957.00	0.00	14,957.00	92*0477145	92*0477145
64417	Capital Outlay Projects Fund	5,345.51	0.00	5,345.51	92*0477321	92*0477321
64423	Capital Outlay Projects Fund	4,157.97	0.00	4,157.97	92*0477397	92*0477399
Total Fund 41 Capital Outlay Projects Fun		\$251,309.09	\$0.00	\$251,309.09		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64382	Bond Fund, Measure Q	353,780.03	0.00	353,780.03	92*0476691	92*0476702
64402	Bond Fund, Measure Q	7,517.84	0.00	7,517.84	92*0477036	92*0477040
Total Fund 43 Bond Fund, Measure Q		<u><u>\$361,297.87</u></u>	<u><u>\$0.00</u></u>	<u><u>\$361,297.87</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64381	Property and Liability Fund	450.00	0.00	450.00	92*0476690	92*0476690
64394	Property and Liability Fund	20,367.44	10,183.72	10,183.72	92*0476947	92*0476948
Total Fund 61 Property and Liability Fund		<u><u>\$20,817.44</u></u>	<u><u>\$10,183.72</u></u>	<u><u>\$10,633.72</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64380	Workers' Compensation Fund	1,284.48	0.00	1,284.48	92*0476687	92*0476689
64401	Workers' Compensation Fund	163,508.50	0.00	163,508.50	92*0477034	92*0477035
64409	Workers' Compensation Fund	33.80	0.00	33.80	92*0477144	92*0477144
Total Fund 62 Workers' Compensation Fu		\$164,826.78	\$0.00	\$164,826.78		

SUMMARY

Total Fund 11 General Fund Unrestricted	673,116.68
Total Fund 12 General Fund Restricted	836,357.53
Total Fund 13 GF Unrestricted One-Time Fund	76,958.32
Total Fund 33 Child Development Fund	21,598.52
Total Fund 41 Capital Outlay Projects Fund	251,309.09
Total Fund 43 Bond Fund, Measure Q	361,297.87
Total Fund 61 Property and Liability Fund	10,633.72
Total Fund 62 Workers' Compensation Fund	164,826.78
Grand Total:	<u><u>\$2,396,098.51</u></u>

Checks Written for Period 09/22/16 Thru 10/06/16

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
311609424	Bookstore Fund	247,160.47	0.00	247,160.47	31*0107251	31*0107270
311609530	Bookstore Fund	428,916.83	76,185.97	352,730.86	31*0107271	31*0107318
311610206	Bookstore Fund	288,236.36	0.00	288,236.36	31*0107319	31*0107341
Total Fund 31 Bookstore Fund		<u>\$964,313.66</u>	<u>\$76,185.97</u>	<u>\$888,127.69</u>		

Checks Written for Period 09/22/16 Thru 10/06/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
711609530	Associated Students Fund	1,796.94	0.00	1,796.94	71*0007824	71*0007829
711610206	Associated Students Fund	150.00	0.00	150.00	71*0007830	71*0007831
Total Fund 71 Associated Students Fund		<u>\$1,946.94</u>	<u>\$0.00</u>	<u>\$1,946.94</u>		

Checks Written for Period 09/22/16 Thru 10/06/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
761609530	Community Education Fund	37,835.36	0.00	37,835.36	76*0007046	76*0007056
761610206	Community Education Fund	3,478.84	0.00	3,478.84	76*0007057	76*0007057
Total Fund 76 Community Education Fund		<u><u>\$41,314.20</u></u>	<u><u>\$0.00</u></u>	<u><u>\$41,314.20</u></u>		

Checks Written for Period 09/22/16 Thru 10/06/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
791609530	Diversified Trust Fund	122,288.48	0.00	122,288.48	79*0020268	79*0020289
791610206	Diversified Trust Fund	39,816.95	0.00	39,816.95	79*0020290	79*0020296
Total Fund 79 Diversified Trust Fund		<u>\$162,105.43</u>	<u>\$0.00</u>	<u>\$162,105.43</u>		

Checks Written for Period 09/22/16 Thru 10/06/16

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
811609530	Diversified Agency Fund	55,694.64	18,022.28	37,672.36	81*0047023	81*0047064
811610206	Diversified Agency Fund	61,247.90	0.00	61,247.90	81*0047065	81*0047076
Total Fund 81 Diversified Agency Fund		<u>\$116,942.54</u>	<u>\$18,022.28</u>	<u>\$98,920.26</u>		

SUMMARY

Total Fund 31 Bookstore Fund	888,127.69
Total Fund 71 Associated Students Fund	1,946.94
Total Fund 76 Community Education Fund	41,314.20
Total Fund 79 Diversified Trust Fund	162,105.43
Total Fund 81 Diversified Agency Fund	98,920.26
Grand Total:	<u><u>\$1,192,414.52</u></u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

No. 4.2

From 09/26/2016 To 10/09/2016

Board Meeting on 10/24/2016

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
1000	ACADEMIC SALARIES		18,827
2000	CLASSIFIED SALARIES		44,174
3000	EMPLOYEE BENEFITS		56,470
4000	SUPPLIES & MATERIALS		18,443
5000	OTHER OPERATING EXP & SERVICES		114,027
6000	CAPITAL OUTLAY	149,200	
7900	RESERVE FOR CONTINGENCIES	102,741	
Total Transfer Fund 11		\$251,941	\$251,941
<u>Fund 12: General Fund Restricted</u>			
1000	ACADEMIC SALARIES	352,308	
2000	CLASSIFIED SALARIES		320,419
3000	EMPLOYEE BENEFITS	17,969	
4000	SUPPLIES & MATERIALS		12,541
5000	OTHER OPERATING EXP & SERVICES	635,381	
6000	CAPITAL OUTLAY		748,858
7000	OTHER OUTGO	76,160	
Total Transfer Fund 12		\$1,081,818	\$1,081,818
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
2000	CLASSIFIED SALARIES		942
3000	EMPLOYEE BENEFITS	942	
4000	SUPPLIES & MATERIALS		308,804
5000	OTHER OPERATING EXP & SERVICES	603,222	
6000	CAPITAL OUTLAY		294,418
Total Transfer Fund 13		\$604,164	\$604,164
<u>Fund 62: Workers' Compensation Fund</u>			
5000	OTHER OPERATING EXP & SERVICES		154,000
7900	RESERVE FOR CONTINGENCIES	154,000	
Total Transfer Fund 62		\$154,000	\$154,000

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 09/26/2016 To 10/09/2016
Board Meeting on 10/24/2016**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 12: General Fund Restricted</u>			
8100	FEDERAL REVENUES	709,087	
8600	STATE REVENUES	35,000	
8800	LOCAL REVENUES	3,919	
1000	ACADEMIC SALARIES		190,742
2000	CLASSIFIED SALARIES		317,667
3000	EMPLOYEE BENEFITS		166,317
4000	SUPPLIES & MATERIALS		7,052
5000	OTHER OPERATING EXP & SERVICES		173,260
6000	CAPITAL OUTLAY		(114,832)
7000	OTHER OUTGO		7,800
Total Transfer Fund 12		\$748,006	\$748,006
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
8800	LOCAL REVENUES	25,000	
2000	CLASSIFIED SALARIES		14,157
3000	EMPLOYEE BENEFITS		10,843
Total Transfer Fund 13		\$25,000	\$25,000
<u>Fund 74: Student Financial Aid Fund</u>			
8100	FEDERAL REVENUES	17,500	
7000	OTHER OUTGO		17,500
Total Transfer Fund 74		\$17,500	\$17,500
<u>Fund 79: Diversified Trust Fund</u>			
8900	OTHER FINANCING SOURCES	18,000	
4000	SUPPLIES & MATERIALS		18,000
Total Transfer Fund 79		\$18,000	\$18,000

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 09/26/2016 To 10/09/2016

Board Meeting on 10/24/2016

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS	From	To
<u>Fund 11: General Fund Unrestricted</u>		
B019465 09/27/16		
5000 OTHER OPERATING EXP & SERVICES		32,370
7900 RESERVE FOR CONTINGENCIES	32,370	
Total Reference B019465	\$32,370	\$32,370
Reason: Adjustment		
Description: Fund various operational accts		
B019470 09/27/16		
1000 ACADEMIC SALARIES		11,487
3000 EMPLOYEE BENEFITS		4,664
7900 RESERVE FOR CONTINGENCIES	16,151	
Total Reference B019470	\$16,151	\$16,151
Reason: Adjustment		
Description: Fund 13% of A. Frost's salary		
B019472 09/27/16		
1000 ACADEMIC SALARIES		33,578
3000 EMPLOYEE BENEFITS		16,040
7900 RESERVE FOR CONTINGENCIES	49,618	
Total Reference B019472	\$49,618	\$49,618
Reason: Adjustment		
Description: Fund 38% of A. Lui's salary		
B019473 09/27/16		
2000 CLASSIFIED SALARIES		39,836
3000 EMPLOYEE BENEFITS		30,510
5000 OTHER OPERATING EXP & SERVICES	70,346	
Total Reference B019473	\$70,346	\$70,346
Reason: Adjustment		
Description: Cover 73.78% for new Accountant position		
B019495 09/28/16		
5000 OTHER OPERATING EXP & SERVICES		150,000
6000 CAPITAL OUTLAY	150,000	
Total Reference B019495	\$150,000	\$150,000
Reason: Adjustment		
Description: Purchase equipment & licenses		
B019507 09/29/16		
4000 SUPPLIES & MATERIALS		4,602
7900 RESERVE FOR CONTINGENCIES	4,602	
Total Reference B019507	\$4,602	\$4,602
Reason: Adjustment		
Description: Fund account for pending purchase requisitions		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 09/26/2016 To 10/09/2016

Board Meeting on 10/24/2016

BUDGET TRANSFERS		From	To
B019537	10/03/16		
1000	ACADEMIC SALARIES	40,000	
5000	OTHER OPERATING EXP & SERVICES		40,000
Total Reference B019537		\$40,000	\$40,000
Reason:	Adjustment		
Description:	CTE Dept Chair & ISA with IRI		
 Fund 12: General Fund Restricted			
B019479	09/28/16		
1000	ACADEMIC SALARIES	109,000	
2000	CLASSIFIED SALARIES		119,000
6000	CAPITAL OUTLAY	10,000	
Total Reference B019479		\$119,000	\$119,000
Reason:	Special Project Adjustment		
Description:	To fund Classified Employee account		
B019494	09/28/16		
5000	OTHER OPERATING EXP & SERVICES	177,500	
6000	CAPITAL OUTLAY		177,500
Total Reference B019494		\$177,500	\$177,500
Reason:	Adjustment		
Description:	Cover prioritized funded SCE Equipment- Tech RARs		
B019515	09/29/16		
2000	CLASSIFIED SALARIES		21,000
3000	EMPLOYEE BENEFITS	52,126	
4000	SUPPLIES & MATERIALS		3,226
5000	OTHER OPERATING EXP & SERVICES		26,700
7000	OTHER OUTGO		1,200
Total Reference B019515		\$52,126	\$52,126
Reason:	Special Project Adjustment		
Description:	Cover program salaries, student activities & conferences		
B019524	09/30/16		
5000	OTHER OPERATING EXP & SERVICES	543,347	
6000	CAPITAL OUTLAY		543,347
Total Reference B019524		\$543,347	\$543,347
Reason:	Special Project Adjustment		
Description:	Cover prioritized funded AA RARs FY 16/17		
B019527	09/30/16		
2000	CLASSIFIED SALARIES		23,353
3000	EMPLOYEE BENEFITS		19,448
4000	SUPPLIES & MATERIALS		3,200
5000	OTHER OPERATING EXP & SERVICES	46,001	
Total Reference B019527		\$46,001	\$46,001
Reason:	Special Project Adjustment		
Description:	To setup new budget for the LA/OC Regional Consortia grant		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 09/26/2016 To 10/09/2016

Board Meeting on 10/24/2016

BUDGET TRANSFERS		From	To
B019559	10/05/16		
1000	ACADEMIC SALARIES	200,269	
2000	CLASSIFIED SALARIES		147,049
3000	EMPLOYEE BENEFITS	13,777	
4000	SUPPLIES & MATERIALS	23,521	
5000	OTHER OPERATING EXP & SERVICES		163,235
6000	CAPITAL OUTLAY	3,317	
7000	OTHER OUTGO	69,400	
Total Reference B019559		\$310,284	\$310,284
Reason:	Special Project Adjustment		
Description:	Make adjustments to existing 16/17 Equity budget		
B019577	10/06/16		
5000	OTHER OPERATING EXP & SERVICES	30,400	
6000	CAPITAL OUTLAY		30,400
Total Reference B019577		\$30,400	\$30,400
Reason:	Special Project Adjustment		
Description:	Cover prioritized funded AA RARs (additional) FY 16/17		
B019584	10/06/16		
1000	ACADEMIC SALARIES	41,043	
2000	CLASSIFIED SALARIES		10,692
3000	EMPLOYEE BENEFITS		30,351
Total Reference B019584		\$41,043	\$41,043
Reason:	Special Project Adjustment		
Description:	Fund Francisco Suarez position		
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
B019520	09/30/16		
5000	OTHER OPERATING EXP & SERVICES	26,255	
6000	CAPITAL OUTLAY		26,255
Total Reference B019520		\$26,255	\$26,255
Reason:	Adjustment		
Description:	Cover PO#42126		
B019534	10/03/16		
5000	OTHER OPERATING EXP & SERVICES	54,315	
6000	CAPITAL OUTLAY		54,315
Total Reference B019534		\$54,315	\$54,315
Reason:	Adjustment		
Description:	Cover quote for carpet & tiles- maintenance		
B019536	10/03/16		
5000	OTHER OPERATING EXP & SERVICES	190,500	
6000	CAPITAL OUTLAY		190,500
Total Reference B019536		\$190,500	\$190,500
Reason:	Adjustment		
Description:	Cover prioritized funded Adm Svcs- RARs FY 16-17		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 09/26/2016 To 10/09/2016

Board Meeting on 10/24/2016

BUDGET TRANSFERS		From	To
B019583	10/06/16		
4000	SUPPLIES & MATERIALS		306,629
5000	OTHER OPERATING EXP & SERVICES	306,629	
Total Reference B019583		\$306,629	\$306,629
Reason: Adjustment			
Description: Allocate one-time funds to SAC departments in FY 16/17			

Fund 62: Workers' Compensation Fund

B019503	09/29/16		
5000	OTHER OPERATING EXP & SERVICES		154,000
7900	RESERVE FOR CONTINGENCIES	154,000	
Total Reference B019503		\$154,000	\$154,000
Reason: Adjustment			
Description: Add'l Workers' Compensation Premium 15-16			

BUDGET INCREASES AND DECREASES

Revenue Appropriation

Fund 12: General Fund Restricted

B019481	09/28/16		
8100	FEDERAL REVENUES	283,610	
1000	ACADEMIC SALARIES		59,660
2000	CLASSIFIED SALARIES		123,915
3000	EMPLOYEE BENEFITS		73,877
4000	SUPPLIES & MATERIALS		2,000
5000	OTHER OPERATING EXP & SERVICES		24,158
Total Reference B019481		\$283,610	\$283,610
Reason: New Budget			
Description: Project 1630 - SSS V- Yr 1			
B019483	09/28/16		
8100	FEDERAL REVENUES	320,832	
1000	ACADEMIC SALARIES		106,462
2000	CLASSIFIED SALARIES		110,002
3000	EMPLOYEE BENEFITS		58,587
4000	SUPPLIES & MATERIALS		1,500
5000	OTHER OPERATING EXP & SERVICES		43,981
7000	OTHER OUTGO		300
Total Reference B019483		\$320,832	\$320,832
Reason: New Budget			
Description: Project 1738- Talent Search IV- Yr 4			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 09/26/2016 To 10/09/2016
Board Meeting on 10/24/2016**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B019512	09/29/16		
8100	FEDERAL REVENUES	300,413	
1000	ACADEMIC SALARIES		77,055
2000	CLASSIFIED SALARIES		84,790
3000	EMPLOYEE BENEFITS		41,189
4000	SUPPLIES & MATERIALS		2,960
5000	OTHER OPERATING EXP & SERVICES		86,919
7000	OTHER OUTGO		7,500
Total Reference B019512		\$300,413	\$300,413
Reason:	New Budget		
Description:	SP#1719- Upward Bound IV- Yr 5		
B019569	10/05/16		
8600	STATE REVENUES	35,000	
4000	SUPPLIES & MATERIALS		5,000
5000	OTHER OPERATING EXP & SERVICES		30,000
Total Reference B019569		\$35,000	\$35,000
Reason:	New Budget		
Description:	Regional Pro. Dev. & Planning FY 16/17		
B019570	10/05/16		
8100	FEDERAL REVENUES	(195,768)	
1000	ACADEMIC SALARIES		(42,198)
2000	CLASSIFIED SALARIES		(11,138)
3000	EMPLOYEE BENEFITS		(5,514)
4000	SUPPLIES & MATERIALS		(2,662)
5000	OTHER OPERATING EXP & SERVICES		(28,424)
6000	CAPITAL OUTLAY		(105,832)
Total Reference B019570		\$(195,768)	\$(195,768)
Reason:	Special Project Adjustment		
Description:	Correct BMPR17412		
 Fund 13: GF Unrestricted One-Time Funds			
B019474	09/27/16		
8800	LOCAL REVENUES	25,000	
2000	CLASSIFIED SALARIES		14,157
3000	EMPLOYEE BENEFITS		10,843
Total Reference B019474		\$25,000	\$25,000
Reason:	Adjustment		
Description:	Cover 26.22% w/Foundation funds for the new Accountant pos.		

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: October 24, 2016
Re:	Approval of Agreement with Southwest Inspection and Testing, Inc. for On-Call Materials Testing and Inspection Consulting Services for Various Facility Improvement Projects	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for on-call materials testing and inspection consulting services for various facility improvement projects throughout the District. In order for the District to perform various material testing and special inspections in a streamlined fashion for small projects, the District desires to have available several on-call firms who can respond timely and have adequate resources to provide services on an as-needed basis. Materials testing and inspection services are required by the Division of the State Architect during the course of construction for specific scopes of work.

ANALYSIS:

A Request for Qualifications (RFQ) #1314-04 for materials testing and inspection services was released on August 28, 2013, with a due date of September 10, 2013. Eight firms responded to the RFQ. A panel of five committee members reviewed the responses on September 11, 2013. A list of pre-qualified firms was established with eight firms; Converse Consultants (Monrovia), Leighton Consulting, Inc. (Irvine), Ninyo & Moore (Irvine), Smith-Emery Company (Anaheim), Southwest Inspection and Testing, Inc. (La Habra), Twining Consulting, Inc. (Long Beach), C.E.M. Lab Corp. (Irvine), and Geo-Advantec Inc. (San Dimas).

A panel convened on July 19, 2016 and reviewed all the statements of qualifications for a recommendation of on-call materials testing and special inspections services consultants. The selection committee recommends Southwest Inspection and Testing, Inc. by consensus based upon a thorough review and culmination of their RFQ response, experience, team members, availability, reference checks, and hourly rates. It is recommended that the District enter into an agreement with Southwest Inspection and Testing, Inc. for on-call materials testing and inspections services for various facility improvement projects.

The services covered by this agreement will commence on October 25, 2016 and end December 31, 2019. The contract is a not-to-exceed fee of \$50,000.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Southwest Inspection and Testing, Inc. for On-Call Materials Testing and Inspection Consulting Services for Various Facility Improvement Projects as presented.

Fiscal Impact:	\$50,000	Board Date: October 24, 2016
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 10/24/16

Project: On-Call

Site: **District-Wide**

Consultants: **Southwest Inspection & Testing, Inc.**

Type of Service: Materials Testing & Inspection Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$50,000.00		10/25/2016	12/31/2019
Total Agreement Amount		\$50,000.00			

AGREEMENT NO: 0216.00/DESCRIPTION:

Agreement for material testing & inspection services
for on-call services for various facility improvement projects

Total Proposed Amount: **\$50,000.00**

Contract End Date: **12/31/2019**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	October 24, 2016
Re:	Approval of Agreement with Stephen Payte DSA Inspections, Inc. for On-Call Inspector of Record Services for Various Facility Improvement Projects		
Action:	Request for Approval		

BACKGROUND:

This is a new agreement for on-call Division of State Architect (DSA) project inspection services for various facility improvement projects throughout the District. In order for the District to perform inspector of record services for all upcoming Americans with Disabilities Act (ADA) projects at Santiago Canyon College as well as various other small projects, the District desires to have available several on-call firms who can respond timely and have adequate resources to provide services on an as-needed basis. As required for all DSA projects, the District must hire a DSA-certified project inspector to ensure the project is constructed in accordance with the DSA approved plans and specifications.

ANALYSIS:

A Request for Qualifications (RFQ) #1314-52 for construction inspection services was released on April 2014. Ten firms responded to the RFQ. A panel of four committee members reviewed the responses in June 2014. A list of pre-qualified firms was established with eight firms; BPI Inspection Services (Los Angeles), Independent Construction Inspection (Norco), Knowland Construction Services (Rancho Palos Verdes), Martin Brothers Construction Services (Costa Mesa), Stephen Payte DSA Inspections (Pasadena), PC Associates (Orange), Sandy Pringle Associates (Torrance), and Vinewood Company LLC (La Verne).

A panel convened on September 22, 2016 and reviewed all the statements of qualifications for a recommendation of on-call Inspector of Record consultants. The selection committee recommends Stephen Payte DSA Inspections, Inc. by consensus based upon a thorough review and culmination of their RFQ response, experience, team members, availability, reference checks, and hourly rates. It is recommended that the District enter into an agreement with Stephen Payte DSA Inspections, Inc. for on-call inspector of record services for various facility improvement projects.

The services covered by this agreement will commence on October 25, 2016 and end December 31, 2019. Stephen Payte DSA Inspections, Inc. will provide a DSA Class Inspector 1, 2 or 3 at an hourly rate of \$78, \$68 or \$64 on a project-by-project basis. The contract is a not-to-exceed fee of \$35,000.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Stephen Payte DSA Inspections, Inc. for On-Call Inspector of Record Services for Various Facility Improvement Projects as presented.

Fiscal Impact:	\$35,000	Board Date: October 24, 2016
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 10/24/16

Project: On-Call

Site: **District-Wide**

Consultants: **Stephen Payte DSA Inspections, Inc.**

Type of Service: Inspector of Record Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$35,000.00		10/25/2016	12/31/2019
Total Agreement Amount		\$35,000.00			

AGREEMENT NO: 0217.00/DESCRIPTION:

Agreement for inspector of record services
for on-call services for various facility improvement projects

Total Proposed Amount: **\$35,000.00**

Contract End Date: **12/31/2019**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	October 24, 2016
Re:	Approval of Agreement with Knowland Construction Services for Inspector of Record Services for the Publication and Warehouse Relocation Project at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

This is a new agreement for Division of State Architect (DSA) project inspection services for the Publication and Warehouse Relocation Project at Santiago Canyon College. The project consists of minor alterations to the existing Maintenance and Operations Building at Santiago Canyon College, including minor architectural, mechanical, electrical and structural modifications, ADA upgrades to the bathrooms, and minor parking modifications. These tenant improvements are required for the repurposing of the Santiago Canyon College (SCC) Maintenance and Operations Building (M&O) to support the Publications and Warehousing District services. The Publications and Warehouse operations will relocate to the M&O building once all tenant improvements are complete. This project has received DSA approval and is currently in the bidding phase. As required for all DSA projects, the District must hire a DSA-certified project inspector to ensure the project is constructed in accordance with the DSA approved plans and specifications.

ANALYSIS:

A Request for Proposal #1617-154 for Projector Inspector Services was released to four pre-qualified firms on September 7, 2016 with a due date of September 26, 2016. The District received three responses from Knowland Construction Services (Rancho Palos Verdes), Sandy Pringle Associates (Torrance) and Stephen Payte DSA Inspections, Inc. (Quartz Hill). A selection committee convened to review the proposals on September 28, 2016 and interviewed Stephen Payte DSA Inspections on September 30, 2016 and Knowland Construction Services on October 3, 2016. The selection and interview committee recommends Knowland Construction Services by consensus after a thorough review based upon the culmination of their RFP response, experience, team members, reference checks, and approach to the project, fee, and interview performance. It is recommended that the District enter into an agreement with Knowland Construction Services for DSA mandated construction inspection services for the Publication and Warehouse Relocation Project at Santiago Canyon College.

The services covered by this agreement shall commence on October 25, 2016 and end June 30, 2017. Knowland Construction Services will provide a DSA Class 3 Project Inspector at a fixed fee of \$44,544. The services are based on a total fixed fee of \$44,544. The District reviewed the scope of work and hourly rates. The fee is reasonable and within industry standards.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Knowland Construction Services for Inspector of Record Services for the Publication and Warehouse Relocation Project at Santiago Canyon College as presented.

Fiscal Impact:	\$44,544	Board Date: October 24, 2016
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 10/24/16

Project: Publication and Warehouse Relocation

Site: **Santiago Canyon College**

Consultants: **Knowland Construction Services**

Type of Service: DSA Inspector of Record

Agreement Summary	Amount	Reimbursables	Start	Duration	
					End
Original Contract Amount	\$44,544.00	none	10/25/2016		6/30/2017
Total Agreement Amount	\$44,544.00				

AGREEMENT NO. 0215.00 /DESCRIPTION:

Agreement for DSA Inspector of Record (IOR) Services for the
Publication and Warehouse Relocation at Santiago Canyon College

Total Proposed Amount: **\$44,544.00**

Contract End Date: **6/30/2017**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	October 24, 2016
Re:	Award of Bid #1302 for the Publication and Warehouse Relocation Project at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

The project consists of minor alterations of existing Maintenance and Operations Building at Santiago Canyon College, including minor architectural, mechanical, electrical and structural modifications, ADA upgrades to the bathrooms, and minor parking modifications. These tenant improvements are required for the repurposing of the Santiago Canyon College (SCC) Maintenance and Operations Building (M&O) to support the Publications and Warehousing District services. The Publications and Warehouse operations will relocate to the M&O building once all tenant improvements are complete.

ANALYSIS:

In accordance with the California Uniform Public Construction Cost Accounting Act, Bid #1302 for Publication and Warehouse Relocation Project at Santiago Canyon College was advertised on August 29 and September 5, 2016, and a Notice Calling for Bids was sent to one hundred sixty-eight (168) contractors from the District's qualified contractors list on August 25, 2016.

A mandatory job walk was conducted on September 9, 2016. Bids were opened on October 7, 2016 as noted on the attached bid result form. The District received six (6) bids for the project. Patriot Contracting & Engineering (Yorba Linda) submitted the lowest responsive bid in the amount of \$675,000. District staff conducted a due diligence review to ensure compliance with license and bid bond requirements. After review of the bids received, the District recommends approval of award of Bid #1302 to Patriot Contracting & Engineering.

The anticipated construction start will be November 7, 2016, with an estimated construction duration of one hundred twenty (120) days.

The project is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board award Bid #1302 to Patriot Contracting & Engineering for the Publication and Warehouse Relocation Project at Santiago Canyon College as presented.

Fiscal Impact:	\$675,000	Board Date:	October 24, 2016
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodriguez, Ph.D, Chancellor		



Facility Planning, District Construction and Support Services
2323 North Broadway, Rm 112
Santa Ana, CA 92706-1640

BID RESULTS

BID #1302 Addendums Issued: 2	PROJECT: BID #1302 Publication and Warehouse Relocation at Santiago Canyon College	DUE DATE: October 7, 2016 At 10:00 A.M.
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BIDDER	TOTAL BASE BID AMOUNT
Patriot Contracting & Engineering 22601 La Palma Avenue, Suite 100 Yorba Linda, CA 92887	\$675,000
Monet Construction, Incorporated 3455 Ocean View Boulevard, Suite 200 Glendale, CA 91208	\$773,000
JR Universal Construction, Incorporated 1045 North Hudson Avenue Los Angeles, CA 90038	\$777,823
Dalke & Sons Construction, Incorporated 4585 Allstate Drive Riverside, CA 92501	\$787,480
Marjani Builders, Incorporated 26091 Ravenna Road Mission Viejo, CA 92692	\$794,000
JRH Construction Company, Incorporated 17795 Sky Park Circle, Suite J Irvine, CA 92614	\$826,914

6 TOTAL BIDDERS

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: October 24, 2016
Re:	Accept the Completion of Bid #1288 for Storm Water Improvements at Santiago Canyon College and Approve a Recording of a Notice of Completion	
Action:	Request for Acceptance and Approval	

BACKGROUND:

On September 12, 2016, the Board of Trustees approved a contract with Engineering Remediation Resources Group, Inc. for Bid #1288 for Storm Water Improvements at Santiago Canyon College. The project was completed on October 10, 2016.

ANALYSIS:

The Project was completed on October 10, 2016. The District, upon approval by the Board of Trustees may record a Notice of Completion with the office of The Orange County Clerk-Recorder, as outlined under California Civil Code §9204. Total cost of the project was \$59,911.15.

This project was funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees Accept the Project as Complete and Approve the Filing of a Notice of Completion with the County as presented.

Fiscal Impact:	N/A	Board Date: October 24, 2016
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. College District
2323 N. Broadway
Santa Ana, CA 92706-1640

NO FEES CHARGED PER GOVERNMENT CODE §6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §9204 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid #1288 for Storm Water Improvements, the contract for the doing of which was heretofore entered into on the 12th day of September, 2016, which contract was made with Engineering Remediation Resources Group, Inc. PO 16-0042029 as contractor; that said improvements were completed on the 10th day of October, 2016 and accepted by formal action of the governing Board of said District on the 24th day of October, 2016; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Argonaut Insurance Company.

I, the undersigned, say: I am the Vice Chancellor of Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2016 at Santa Ana, California.

Rancho Santiago Community College District of Orange County, California

by _____

Peter J. Hardash, Vice Chancellor
Rancho Santiago Community College District

State of California
County of Orange

On _____ before me, _____, Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To: Board of Trustees	Date: October 24, 2016
Re: Award of Bid #1303 – Purchase of Bond Paper	
Action: Request for Approval	

BACKGROUND

An assortment of bond papers is utilized by the District’s Publications Department and copy centers. The annual cost to purchase these papers exceeds the bid limit which requires the District to formally bid these products.

ANALYSIS

Bids were emailed to four bidders and four bidders obtained copies of the bid from our website. Bids were submitted by four bidders, one bidder submitted a no bid and three bidders did not respond. The Publications Department and copy centers evaluated and tested samples of the various papers. Items 1 and 3-5 are being recommended for award to the lowest responsive and responsible bidder (Kelly Paper Co.). Item 2 is being recommended for award to the third lowest responsive and responsible bidder (Kelly Paper Co.) due to the lowest bidder (Liberty Paper) withdrawing their pricing and the second lowest bidder (Spicers Paper Inc.) not bidding on paper containing 30% post-consumer fiber (recycled) and is therefore non-responsive. Attached are the results with the recommended awards noted by an asterisk.

Paper will be purchased by the Publications Department and copy centers on an as-needed basis. This contract expires on June 30, 2017.

RECOMMENDATION

It is recommended that the Board of Trustees accept the bids and approve the award of Bid #1303 – Purchase of Bond Paper to Kelly Paper Co. as presented.

Fiscal Impact: To be Determined	Board Date: October 24, 2016
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RECAP OF BID #1303 – PURCHASE OF BOND PAPER

	PRODUCT DESCRIPTION	VERITIV	KELLY PAPER CO	SPICERS PAPER INC	LIBERTY PAPER	OFFICE DEPOT
1	Domtar (or equal) Bond, 8-1/2" x 11", 20 lb, (.004), in the Following Colors: Blue, Green, Canary, Ivory, Pink (Contains 30% post-consumer fiber)	\$35.50/cs Hammermill Colors	*\$26.40/cs Domtar Colors	\$45.50/cs Domtar various	\$41.50/cs Mastercolor MCLR811 (color)	No Bid
2	Hammermill Great White Copy (or equal), 20 lb, 8-1/2" x 11", (.004), White, 3-Hole Punched (5/16"), 92+ brightness (Contains 30% post-consumer fiber)	\$38.50/cs Great White 3HP 86702	*\$37.00/cs Great White	\$33.16/cs Domtar Pacesetter P0207078 Pacesetter isn't recycled	\$32.50/cs DPS DPS8113HP withdrew pricing	No Bid
3	Hammermill Great White Copy (or equal), 8-1/2" x 11, 20 lb., (.004), White, 92+ brightness (Contains 30% post-consumer fiber)	\$36.20/cs Great White 30% 86700	*\$28.70/cs Kelly Copy	\$31.44/cs Husky Recycled Domtar	\$31.75/cs Marquee Recycled MARQ811W- RECY	No Bid
4	Domtar (or equal) DP High-speed Bond, 20 lb., 8-1/2" x 11", (.004), White, 3-Hole Punched (5/16"), 92+ brightness (VIRGIN)	\$30.90/cs Econosource U50208	*\$28.30/cs Kelly Copy	\$33.16/cs Domtar P0207078 Pacesetter	\$29.50/cs Xerox XEROX811 W3HP	No Bid
5	Comet (or equal) DP High-speed Bond, 8-1/2" x 11, 20 lb., (.004), White, 92+ brightness (VIRGIN)	\$23.71/cs Comet #108025275001 \$23.00/cs Paperline Classic #10747026	*\$22.90/cs Global (Double A)	\$25.45/cs Sphere P0207564	\$25.40/cs Premier: PMR811W CopyLaser: CL811W	No Bid
	Fuel Surcharge – Per Delivery	0	0	\$5.75	0	
	Chg for Ordering Less than a Full Pallet	0	0	None	\$40.00	

*Recommended Award

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board Meeting: October 24, 2016

INDEPENDENT CONTRACTORS

Cathy Hasson

Attachment A – Independent Contractor Agreement

Attachment B – Scope of Work

Attachment C - Biography

Service: To provide training for the Career Technical Educational (CTE) Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Canada College, City College of San Francisco, College of Alameda, College of San Mateo, and Ohlone College.

Date(s) of Service: October 25, 2016 through June 30, 2017

Fee: Estimated at \$18,000

Requested by: Sarah Santoyo/Enrique Perez

Funded by: Resource Development - DO
12-2220-679000-53345-5100

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT, made and entered into this 25th of October, 2016 by and between Cathy Hasson herein after referred to as INDEPENDENT CONTRACTOR and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereafter referred to as DISTRICT.

WHEREAS the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified to perform and shall provide the following specific services:

TO PROVIDE TRAINING FOR THE CAREER TECHNICAL EDUCATIONAL (CTE) DATA UNLOCKED INITIATIVE TO INCLUDE SUPPORT TO FACILITATE CAPACITY DEVELOPMENT AND PROJECT IMPLEMENTATION RELATED TO INITIATIVE CANADA COLLEGE, CITY COLLEGE OF SAN FRANCISCO, COLLEGE OF ALAMEDA, COLLEGE OF SAN METEO, OHLONE COLLEGE

WHEREAS the Governing Board has determined that the INDEPENDENT CONTRACTOR is specially trained and experienced and competent to perform the special services required, and

WHEREAS the DISTRICT under the terms of this agreement hereby agrees to pay the INDEPENDENT CONTRACTOR for services at **Eighteen Thousand Dollars & No Cents (\$18,000.00)**.

The contracted services are to commenced on or about **October 25, 2016** and completed on or about, but not later than **June 30, 2017**.

WHEREAS the INDEPENDENT CONTRACTOR in the performance of this agreement shall be and act as an INDEPENDENT CONTRACTOR providing the necessary tools and equipment and provide the Board of Trustees a final finished report and/or product within the prescribed time allocated, and

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT, and

WHEREAS the INDEPENDENT CONTRACTOR shall provide worker's compensation insurance or self-insure services, and

WHEREAS the INDEPENDENT CONTRACTOR shall indemnify and hold harmless the DISTRICT, its officers, agents, and employees from every claim or demand made, and every liability, loss, damages, or expense, of any nature whatsoever, which may be incurred by reason of:

- a) Contractor agrees to defend, indemnify, and hold harmless the Rancho Santiago Community District (District), its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising of activities of the Contractor, its subcontractors, or those of any of its officers, agents, or employees or volunteers, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all rights of subrogation against the District. The provisions of the Article do not apply to any damage or losses caused by the negligence of the District or any of its agents or employees.

WHEREAS the DISTRICT may at any time, with or without reason, terminate this AGREEMENT in whole or in part and compensate INDEPENDENT CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by INDEPENDENT CONTRACTOR and shall specify the date of termination.

WHEREAS the parties to this agreement, under penalty of perjury, certify that all of the above items are to the best of their knowledge true and correct statements.

IN WITNESS where of, said parties have executed this agreement as of the date first written above.

INDEPENDENT CONTRACTOR

RANCHO SANTIAGO
COMMUNITY COLLEGE DISTRICT

Signature

By _____

Printed Name

Peter J. Hardash

Printed Name

Title

Vice Chancellor of Business
Operations/Fiscal Services

Title

Address City/State

Date

Date

CTE Data Unlocked

Technical Assistance Expert

Scope of Work

Experts will complete training for the CTE Data Unlocked Initiative. Each expert will work with up to 5 California community colleges to provide support to facilitate capacity development and project implementation related to the initiative.

Expert: Cathy Hasson

Deliverables	Cost
Coordination and training to support the CTE Data Unlocked Initiative	\$1,000.00
Provide technical assistance to colleges: \$2,800 x 5 colleges	\$14,000.00
Travel	\$3,000.00
Total Cost to Perform the Work	\$18,000.00

Cathy L. Hasson

6038 Caminito del Oeste San Diego, CA 92111
(619) 920-3417
chasson@rocketmail.com

EDUCATION BACKGROUND

Ed. D. Organizational Leadership/Institutional Management, Pepperdine University
M.S. Education, California State University, Fullerton
B.A. English/Linguistics, San Francisco State University
A.A. Bilingual/Bicultural Education, Cabrillo College

PROFESSIONAL EXPERIENCE

2008 to present

Director of Institutional Research and Planning

San Diego Community College District, San Diego, CA

- Lead a staff of research analysts, database managers, IT specialists and campus-based researchers
- Manage the design and implementation of district research studies.
- Oversee the daily functioning and operation of the Research Office.
- Establish systems, processes and procedures for enhancing efficiencies and workload in the Office.
- Provide planning assistance to colleges on their research agendas.
- Design, process and analyze data and reports for the colleges and district including quantitative and qualitative research.
- Participate in and provide research assistance to college and district committees.
- Assist in selecting permanent staff as well as supervise and evaluate staff.

2005 to 2008

Dean, Planning, Research and Institutional Effectiveness

Skyline College, San Bruno, CA

- Oversaw the on-going development and implementation of the college-wide plans including but not limited to the strategic planning and education master planning processes.
- Coordinated and implemented a systematic and integrated institutional research agenda.
- Compiled, analyzed and maintained research reports for college and district staff, faculty and administrators
- Provided consultation, support and technical assistance on specific research projects.
- Worked with faculty on student learning outcomes assessment plans and assessments instruments.
- Provided leadership in the planning and research initiatives at the college.

2004-2005

Student Learning Outcomes and Assessment Coordinator

Mission College, Santa Clara, CA

- Planned, organized, implemented, and evaluated the college's assessment functions, including student learning outcomes assessment for matriculation.
- Developed a comprehensive assessment plan for the college by coordinating with Instruction, Student Services, and other areas on and off campus in the implementation of the college's assessment programs.
- Coordinated and ensured assessment feedback to faculty, staff, college departments, and divisions and trained and assisted faculty with the application of assessment and student learning outcomes results to curriculum design and instructional strategies.
- Implemented assessment related functions of the college's matriculation plan, including the components of admissions, orientation, advising, follow-up, research, and prerequisites and submit assessment validation studies for state approval of locally managed assessment instruments.

1999 to 2004

Director, Institutional Research, Planning and Grants

Saddleback College, Mission Viejo, CA

- Designed, developed and implemented college-wide research agenda.
- Provided research services to faculty, staff and administrators in support of their assessment planning and decision-making efforts.
- Developed and maintained extensive data warehouses for longitudinal student tracking.
- Led the development and implementation of the college-wide strategic planning process which included annual reports and coordinated unit-level plans.
- Managed the internal approval and reporting processes for grant-funded projects.
- Worked with faculty and staff on development and implementation of evaluation components for grand-funded projects.

1997-1999

Lead Survey Research Technician

Scantron Survey Group Tustin, CA

- Researched, designed and managed the development of new survey services and products for the education marketplace.
- Served as primary consultant on survey research contracts including: survey design, sampling design, instrument development and refinement, report writing and analysis and presentations.
- Developed and maintained strategic alliances with third party distributors.

1983-1993

Chief Instructional Officer

Chapman University-Nippon Education Center, Orange, CA

- Plan, organize and oversee all areas of instruction including: curriculum development, faculty hiring, enrollment management, course scheduling, program review, assessment and learning resources
- Manage program budget and provide accountability reports.
- Supervise and evaluate faculty, and faculty assignments.

1982-1997

Adjunct Instructor of ESL

Orange Coast College, Costa Mesa, CA Rancho Santiago College, Santa Ana, CA University of California Irvine, Irvine, CA Chapman University, Orange, CA

- Instructed English-as-a-second language learners in academic, business and vocational ESL.
- Designed curriculum and developed assessment modules.

OTHER PERTINENT INFORMATION

Consulting Projects

- Research consultant for San Diego/Imperial Regional CTE Consortium, 2015-present
- Education master planning consultant for El Camino College Compton Center 2015-present
- Education master planning consultant for Wharton County Junior College, 2015
- Consultant for the development of the college research infrastructure for L. A. Valley College, 2014
- Education master planning consultant for City College of San Francisco, 2013-2014
- Research, planning, and assessment consultant for Eastfield College in Dallas, Texas, a participating college in the *Student Success by the Numbers* initiative, led by Kay and Byron McClenney, 2011-2014
- Education master planning consultant for Coastline College, 2010-2012
- Researcher for the RP Group Basic Skills Outcomes Capacity Study (BSOC), 2009
- Lead researcher and designer of the RP Group Building Research and Information Capacity (BRIC) initiative for California community colleges participating in the Hewlett funded initiative, 2009-2011
- BRIC basic skills research consultant for Orange Coast College, 2009-2011
- BRIC strategic planning consultant for LA Southwest College, 2009-2011
- Facilitator of research and assessment workshops for the California SLO Collaborative, 2009-2012

Professional Organization and Taskforce Memberships

- Institutional Effectiveness Partnership Initiative, PERT consultant, 2015-present
- CAIR board member 2014-2015
- ACCJC accreditation teams, ACCJC 2000-present
- Research and Planning Group for California Community Colleges board member, 2002-2004 and 2006-2012

Conference Presentations

- *Multiple Measures Assessment Project: MMAP Pilot at SDCCD*. Presented at the CAIR Conference (2015)
- *Facilitating Student Equity Discussions: Presented at AIR (2014)*
- *Implementing a Research Infrastructure that Builds Information Capacity*. Presented at AIR (2013)
- *Student Success by the Numbers Initiative: Building Capacity and Cultures of Inquiry*. Presented at AIR (2013)
- *Instructional and Student Services Program Review: Presented at the RP Group Summer Institute (2011)*
- *Tracking Student Experiences through Survey Research*. Presented at the RP Group Summer Institute (2011)
- *SLO Coordinator and Researcher Collaborations*. Presented at the Strengthening Student Success Conference (2010)
- *Bridging Research, Information, and Culture: BRIC Initiative*. Presented at CAIR & RP Group Conferences (2010)
- *Using a Research Agenda to Promote a Culture of Inquiry*. Presented at the CCLC Conference (2009)
- *Building an Integrated Research Agenda*. Presented at the RP Group Summer Institute (2009)
- *Building Institutional Research Capacity: Promoting a Culture of Inquiry*. Presented at the RP Group Summer Institute (2009)
- *One College's Journey through the Student Learning Outcomes and Assessment Process*. Presented at the Strengthening Student Success Conference (2007)
- *A Framework for the SLO and Assessment Cycle*. Presented at CCLC Conference (2006)
- *Using the Balanced Scorecard Approach to Foster Institutional Effectiveness*. Presented at CCLC (2006)

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0042773	9/8/2016	11	Purchasing	Contracted Services	METROPRO TOWING INC	66.00
17-P0042774	9/8/2016	11	Purchasing	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	142.23
17-P0042775	9/8/2016	12	Transfer Center	Other Participant Travel Exp	NCCHC NATIONAL COMMUNITY COLLEGE	3,350.00
17-P0042776	9/8/2016	11	President's Office	Conference Expenses	CALIFORNIA COALITION OF EARLY & MIDDLE COLLEGES	150.00
17-P0042777	9/8/2016	12	Professional Development	Conference Expenses	NCCHC NATIONAL COMMUNITY COLLEGE	275.00
17-P0042778	9/8/2016	11	President's Office	Conference Expenses	NCCHC NATIONAL COMMUNITY COLLEGE	275.00
17-P0042779	9/8/2016	11	Mailroom	Postage	POSTMASTER	2,440.00
17-P0042780	9/8/2016	12	Upward Bound	Non-Instructional Supplies	FOCUS TRAINING INC	4,064.95
17-P0042781	9/9/2016	11	Maintenance	Contracted Repair Services	SO CAL LAND MAINTENANCE INC	12,247.00
17-P0042782	9/9/2016	11	Grounds	Maint/Oper Service Agreements	GREAT SCOTT TREE SERVICE INC	10,000.00
17-P0042783	9/9/2016	11	Maintenance	Contracted Repair Services	HEID JARED STEPHEN	2,450.00
17-P0042784	9/9/2016	11	Maintenance & Operations	Contracted Repair Services	IRVINE VALLEY AIR CONDITIONING INC	382.50
17-P0042785	9/9/2016	11	Maintenance & Operations	Contracted Repair Services	ACCESS SECURITY CONTROLS INTL INC	1,000.00
17-P0042786	9/9/2016	11	Maintenance & Operations	Contracted Repair Services	PREVENT LIFE SAFETY SVCS INC	800.00
17-P0042787	9/9/2016	41	Facility Planning Office	Bldg Impr - Contractor Svcs	KYA SERVICES LLC	1,687.50
17-P0042788	9/12/2016	12	MESA	Other Participant Travel Exp	RIO HONDO COMMUNITY COLLEGE	4,250.00
17-P0042789	9/12/2016	12	Digital Media Center	Conference Expenses	GUSTAVO CHAMORRO	389.96
17-P0042790	9/12/2016	12	Digital Media Center	Conference Expenses	NAT'L COUNCIL FOR WORKFORCE EDUCATION	450.00
17-P0042791	9/12/2016	12	Digital Media Center	Conference Expenses	ASSOC. FOR CAREER & TECHNICAL ED	395.00
17-P0042792	9/12/2016	12	Digital Media Center	Conference Expenses	GUSTAVO CHAMORRO	444.20
17-P0042793	9/12/2016	12	Career Education Office	Conference Expenses	ACBO ASSOC OF CHIEF	410.00
17-P0042794	9/12/2016	12	Student Equity	Conference Expenses	PASADENA CITY COLLEGE	100.00
17-P0042795	9/12/2016	12	Student Equity	Conference Expenses	PASADENA CITY COLLEGE	100.00
17-P0042796	9/12/2016	12	Ctr for Intl Trade Dev Office	Conference Expenses	LYNN A. STEWART	355.20
17-P0042797	9/12/2016	11	President's Office	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	250.00
17-P0042798	9/12/2016	12	Financial Aid Office	Conference Expenses	STEVEN M. SALCIDO	1,300.00
17-P0042799	9/12/2016	12	Financial Aid Office	Conference Expenses	FRED PRYOR SEMINARS	79.00
17-P0042800	9/12/2016	12	Financial Aid Office	Conference Expenses	STEVEN M. SALCIDO	1,200.00
17-P0042801	9/12/2016	12	Financial Aid Office	Conference Expenses	ELIZABETH BERGARA	825.00
17-P0042802	9/12/2016	12	Financial Aid Office	Conference Expenses	ACADEMIC WORKS INC	395.00
17-P0042803	9/12/2016	12	Career Education Office	Conference Expenses	BARTELL HOTELS	351.61
17-P0042804	9/12/2016	12	Career Education Office	Conference Expenses	CCCCIO	400.00
17-P0042805	9/12/2016	12	Career Education Office	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	1,245.00
17-P0042806	9/12/2016	12	MESA	Conference Expenses	GREAT MINDS IN STEM	500.00
17-P0042807	9/12/2016	12	Professional Development	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
17-P0042808	9/12/2016	12	Student Services Office	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	1,512.00
17-P0042809	9/12/2016	12	Engineering	Conference Expenses	MICHELANGELO LEASING INC	735.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0042810	9/12/2016	12	Career Education Office	Conference Expenses	AMERICAN EXPRESS	242.20
17-P0042811	9/12/2016	13	Human Svcs & Technology Office	Non-Instructional Supplies	CM SCHOOL SUPPLY CO	48.86
17-P0042812	9/12/2016	12	Upward Bound	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,500.00
17-P0042813	9/12/2016	33	EHS Santa Ana College	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	2,000.00
17-P0042814	9/12/2016	33	EHS Santa Ana College	Non-Instructional Supplies	SMART & FINAL	500.00
17-P0042815	9/12/2016	33	EHS Santa Ana College	Non-Instructional Supplies	QUIDSI RETAIL LLC	2,000.00
17-P0042816	9/12/2016	12	MESA	Food and Food Service Supplies	SUZANNE L. LOHMANN	626.90
17-P0042817	9/12/2016	33	CDC Santa Ana College	Non-Instructional Supplies	SMART & FINAL	500.00
17-P0042818	9/12/2016	11	Risk Management	Other Licenses & Fees	DEPT OF TOXIC SUBSTANCES &	590.00
17-P0042819	9/12/2016	33	EHS Administration	Food and Food Service Supplies	MY LE T. PHAM	850.79
17-P0042820	9/12/2016	12	Student Services Office	Food and Food Service Supplies	SMART & FINAL	1,000.00
17-P0042821	9/12/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	MICROTECH SCIENTIFIC	66.09
17-P0042822	9/12/2016	11	Networking	Contracted Repair Services	D4 SOLUTIONS INC.	1,452.63
17-P0042823	9/12/2016	12	LA/OC Regional Consortia	Contracted Services	SUNSTONE CENTER CT LESSEE	2,707.10
17-P0042824	9/12/2016	11	Research	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	300.00
17-P0042825	9/12/2016	12	LA/OC Regional Consortia	Food and Food Service Supplies	SMART & FINAL	200.00
17-P0042826	9/12/2016	11	Transportation	Contracted Repair Services	PETE'S ROAD SVC	1,500.00
17-P0042827	9/12/2016	12	Health & Wellness Center	Non-Instructional Supplies	GU LOGIC INC	500.00
17-P0042828	9/12/2016	12	Health & Wellness Center	Food and Food Service Supplies	SMART & FINAL	300.00
17-P0042829	9/12/2016	12	Kinesiology - Intercoll Athlet	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	369.80
17-P0042830	9/12/2016	12	Kinesiology - Physical Educ	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	631.33
17-P0042831	9/12/2016	12	Kinesiology - Physical Educ	Instructional Supplies	SO CAL TEAM SPORTS	778.91
17-P0042832	9/12/2016	11	Administrative Services Office	Conference Expenses	CASE	650.00
17-P0042833	9/12/2016	12	LA/OC Regional Consortia	Conference Expenses	MARIA V. MADRIGAL	194.00
17-P0042834	9/12/2016	12	LA/OC Regional Consortia	Conference Expenses	OMNI RANCHO LAS PALMAS LLC	194.00
17-P0042835	9/12/2016	12	Kinesiology - Intercoll Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	462.04
17-P0042836	9/12/2016	12	SAC Continuing Ed-Instruction	Instructional Supplies	WELLS FARGO BANK	212.94
17-P0042837	9/13/2016	11	Maintenance	Contracted Repair Services	VORTEX INDUSTRIES	495.00
17-P0042838	9/13/2016	41	Facility Planning Office	Bldg Impr - Relocation/Moving	XEROX CORP	259.31
17-P0042839	9/13/2016	41	Facility Planning Office	Bldg Impr - Contractor Svcs	IRVINE VALLEY AIR CONDITIONING INC	573.75
17-P0042840	9/13/2016	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	3,459.70
17-P0042841	9/13/2016	11	District Wide Technology	Equip-All Other > \$5,000	GOLDEN STAR TECHNOLOGY, INC.	67,514.81
17-P0042842	9/13/2016	12	Student Services Office	Software License and Fees	NEXT GEN WEB SOLUTIONS	7,350.00
17-P0042843	9/13/2016	12	ACT Center	Software License and Fees	ACT	2,845.00
17-P0042844	9/13/2016	12	Manufacturing Technology	Equip-All Other >\$1,000<\$5,000	PATON GROUP	3,986.74
17-P0042845	9/13/2016	12	Student Services Office	Software License and Fees	TABLEAU SOFTWARE INC	3,500.00
17-P0042846	9/14/2016	11	Digital Media Center	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	1,500.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0042847	9/14/2016	12	Continuing Education Division	Non-Instructional Supplies	AMAZON COM	242.73
17-P0042848	9/14/2016	12	SAC Continuing Ed-Instruction	Equip-All Other >\$1,000<\$5,000	ALLSTEEL INC	25,762.49
17-P0042849	9/14/2016	12	Continuing Education Division	Contracted Services	IMMEL DESIGN INC	10,340.32
17-P0042850	9/14/2016	12	Resource Development	Contracted Services	THARP NATHAN M	14,400.00
17-P0042851	9/14/2016	12	Ctr for Intl Trade Dev Office	Contracted Services	HASSOUN MARWA	1,000.00
17-P0042852	9/14/2016	12	MESA	Contracted Services	CASTILLO CRYSTAL	2,000.00
17-P0042853	9/14/2016	12	Counseling	Contracted Services	GRAVES COMMUNICATIONS LLC	3,000.00
17-P0042854	9/14/2016	12	Reprographics	Instructional Supplies	XEROX CORP	1,658.88
17-P0042855	9/14/2016	12	Educational Services Office	Contracted Services	MONSEN SHAWN	5,000.00
17-P0042856	9/14/2016	41	Continuing Education Division	Buildings - Relocation/Moving	NESTLE WATERS NORTH AMERICA	401.50
17-P0042857	9/14/2016	11	Maintenance	Contracted Repair Services	WEATHERITE CORP	5,600.00
17-P0042858	9/14/2016	33	CDC Administration	Conference Expenses	ORANGE COUNTY DEPT OF ED	150.00
17-P0042859	9/14/2016	12	MESA	Other Participant Travel Exp	SHPE	860.00
17-P0042860	9/14/2016	12	Music	Instructional Supplies	B & H PHOTO VIDEO INC	158.75
17-P0042861	9/14/2016	12	Phillips Hall	Instructional Supplies	CALIF STAGE & LIGHTING	1,500.00
17-P0042862	9/14/2016	12	Phillips Hall	Instructional Supplies	APEX AUDIO INC	1,000.00
17-P0042863	9/14/2016	12	Media Systems	Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	2,000.00
17-P0042864	9/14/2016	13	Santiago Canyon College	Contracted Services	INNOVATION PROTOCOL	10,000.00
17-P0042865	9/14/2016	12	Theatre Arts	Instructional Supplies	HOME DEPOT	1,500.00
17-P0042866	9/14/2016	12	Phillips Hall	Instructional Supplies	HOME DEPOT	1,000.00
17-P0042867	9/14/2016	12	Music	Instructional Supplies	B & H PHOTO VIDEO INC	285.79
17-P0042868	9/14/2016	12	Continuing Education Division	Non-Instructional Supplies	PURELAND SUPPLY LLC	762.48
17-P0042869	9/14/2016	12	Small Business Dev Ctr Office	Rental - Other (Short-term)	CITY OF ANAHEIM	135.00
17-P0042870	9/14/2016	12	Student Services Office	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	14,500.00
17-P0042871	9/14/2016	12	Kinesiology - Intercol Athlet	Instructional Supplies	SHOPSHIRE KERBY SCOTT	666.36
17-P0042872	9/14/2016	12	Biology	Instructional Supplies	MICROTECH SCIENTIFIC	42.99
17-P0042873	9/14/2016	11	Library Services	Non-Instructional Supplies	ICARUS FILMS	509.00
17-P0042874	9/14/2016	11	Library Services	Non-Instructional Supplies	AMAZON COM	294.29
17-P0042875	9/14/2016	12	Athletics	Instructional Supplies	THIRD DEGREE	1,631.06
17-P0042876	9/14/2016	12	MESA	Other Participant Travel Exp	CHAPMAN UNIVERSITY	8,800.00
17-P0042877	9/14/2016	12	Professional Development	Food and Food Service Supplies	SMART & FINAL	500.00
17-P0042878	9/14/2016	12	Student Development	Conference Expenses	AMERICAN EXPRESS	186.96
17-P0042879	9/14/2016	12	Career Education Office	Conference Expenses	DOUBLETREE SAN DIEGO	684.03
17-P0042880	9/14/2016	12	Continuing Education Division	Equip-Mod Furn>\$1,000 < \$5,000	ALLSTEEL INC	16,095.94
17-P0042881	9/14/2016	12	EOPS	Food and Food Service Supplies	BUQQA LLC	500.00
17-P0042882	9/14/2016	12	EOPS	Food and Food Service Supplies	CHEFS CATERING AND EVENT PLANNING	340.20
17-P0042883	9/14/2016	12	SAC Continuing Ed-Instruction	Instructional Supplies	DON BOOKSTORE	1,473.12

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0042884	9/14/2016	11	Custodial	Non-Instructional Supplies	NCH CORP	656.75
17-P0042885	9/14/2016	12	Career Counseling Center	Software License and Fees	VOCATIONAL BIOGRAPHIES INC	325.00
* 17-P0042886	9/14/2016	11	Continuing Education Division	Software License and Fees	EUREKA	804.60
* 17-P0042886	9/14/2016	12	Continuing Education Division	Software License and Fees	EUREKA	5,648.40
PO Amt Total for *17-P0042886 :						6,453.00
17-P0042887	9/15/2016	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	APPLE COMPUTER INC	26,544.36
17-P0042888	9/15/2016	11	Risk Management	Hazardous Materials Removal	AMERICAN OIL CO	500.00
17-P0042889	9/15/2016	12	SAC Continuing Ed-Instruction	Equip-Mod Furn>\$1,000 < \$5,000	ALLSTEEL INC	15,391.99
17-P0042890	9/15/2016	41	Business Operations' Office	Contracted Services	COOPERATIVE STRATEGIES LLC	17,750.00
17-P0042891	9/15/2016	11	District Wide Technology	Contracted Services	COAST ELECTRIC	506.30
17-P0042892	9/15/2016	12	Biology	Equip-All Other >\$1,000<\$5,000	WHITE BEAR PHOTONICS LLC	3,138.00
17-P0042893	9/15/2016	11	Safety & Security Office	Non-Instructional Supplies	HI STANDARD AUTOMOTIVE	1,638.57
17-P0042894	9/15/2016	11	Digital Media Center	Non-Instructional Supplies	AED SUPERSTORE	258.12
17-P0042895	9/15/2016	12	Occupational Therapy	Instructional Supplies	INTERNATIONAL CLINICAL EDUCATORS INC	598.00
17-P0042896	9/15/2016	12	EOPS	Conference Expenses	HYATT CORPORATION LLC	2,982.00
17-P0042897	9/15/2016	11	Fiscal Services Office	Conference Expenses	ACBO	745.00
17-P0042898	9/16/2016	12	Counseling	Food and Food Service Supplies	ALBERTSON'S	220.00
17-P0042899	9/16/2016	62	Risk Management	Equip-All Other >\$200 < \$1,000	VARIDESK LLC	853.20
17-P0042900	9/16/2016	12	EOPS	Books Paid for Students	DON BOOKSTORE	250,000.00
17-P0042901	9/16/2016	12	EOPS	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
17-P0042902	9/16/2016	12	EOPS	Fees Paid for Students	ALPHA GAMMA SIGMA HONOR SCHOLARSHIP SOCIETY	240.00
17-P0042903	9/16/2016	12	Special Services Office	Non-Instructional Supplies	DON BOOKSTORE	750.00
17-P0042904	9/16/2016	12	Athletics	Instructional Supplies	CAREY STEVEN D	718.88
17-P0042905	9/16/2016	12	Athletics	Instructional Supplies	D3 SPORTS INC.	801.02
17-P0042906	9/16/2016	11	Chancellor's Office	Conference Expenses	WELLS FARGO BANK	599.38
17-P0042907	9/16/2016	11	Honors Program	Inst Dues & Memberships	HONORS TRANSFER COUNCIL OF CALIF	120.00
17-P0042908	9/16/2016	12	Music	Instructional Supplies	WOODWIND & BRASSWIND	27.11
17-P0042909	9/16/2016	12	EOPS	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	3,000.00
17-P0042910	9/16/2016	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	8.08
17-P0042911	9/16/2016	12	Educational Services Office	District Business/Sponsorships	CCCAOE CALIF COM COLL ASSOC	5,000.00
17-P0042912	9/16/2016	12	Biology	Equip-All Other >\$1,000<\$5,000	FISHER SCIENTIFIC	4,029.84
17-P0042913	9/16/2016	12	Biology	Equip-All Other >\$1,000<\$5,000	CHEMGLASS LIFE SCIENCES LLC	8,937.66
17-P0042914	9/16/2016	12	Orientation/Coord/Training	Non-Instructional Supplies	DON BOOKSTORE	540.43
17-P0042915	9/16/2016	12	Biology	Equip-All Other > \$5,000	IMPLEN INC	10,293.00
17-P0042916	9/16/2016	12	Engineering	Instructional Supplies	HOME DEPOT	1,500.00

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17-P0042917	9/16/2016	11	Maintenance	Non-Instructional Supplies	WESTERN ILLUMINATED PLASTICS	2,000.00
17-P0042918	9/16/2016	11	Grounds	Rental-Equipment (Short-term)	UNITED RENTALS	1,000.00
17-P0042919	9/16/2016	11	Custodial	Repair & Replacement Parts	GLASBY MAINTENANCE SUPPLY	1,000.00
17-P0042920	9/16/2016	11	Publications	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	3,056.83
17-P0042921	9/16/2016	11	Nursing	Other Licenses & Fees	ACEN ACCREDITATION COMMISSION FOR EDUC IN NURSING	2,875.00
17-P0042922	9/16/2016	12	Financial Aid Office	Software License and Fees	STEVEN M. SALCIDO	186.20
17-P0042923	9/16/2016	12	LA/OC Regional Consortia	Contracted Services	SUNSTONE CENTER CT LESSEE	2,707.10
17-P0042924	9/16/2016	12	Pharmacy Technology	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	200.00
17-P0042925	9/16/2016	12	Fine & Performing Arts Office	Instructional Supplies	ART SUPPLY WAREHOUSE	500.00
17-P0042926	9/16/2016	12	SAC Continuing Ed-Instruction	Non-Instructional Supplies	DON BOOKSTORE	400.00
17-P0042927	9/16/2016	33	CDC Santa Ana College - East	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
17-P0042928	9/16/2016	12	Ctr for Intl Trade Dev Office	Contracted Services	WELLS FARGO BANK	495.00
17-P0042929	9/16/2016	12	A&R Office - Credit	Equip-All Other >\$1,000<\$5,000	DELL COMPUTER	12,163.20
17-P0042930	9/16/2016	12	A&R Office - Credit	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	20,950.12
17-P0042931	9/16/2016	12	A&R Office - Credit	Equip-All Other >\$1,000<\$5,000	DELL COMPUTER	12,871.20
17-P0042932	9/16/2016	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	DELL COMPUTER	2,685.67
17-P0042933	9/16/2016	12	Talent Search	Equip-Fed Prgm >\$1,000< \$5,000	DELL COMPUTER	12,386.03
17-P0042934	9/19/2016	12	Veterans Resource Center	Conference Expenses	AMERICAN EXPRESS	482.96
17-P0042935	9/19/2016	33	CDC Santa Ana College - East	Instructional Supplies	LAKESHORE LEARNING MATERIALS	1,000.00
17-P0042936	9/19/2016	33	CDC Santa Ana College - East	Non-Instructional Supplies	HOME DEPOT	200.00
17-P0042937	9/19/2016	33	CDC Santa Ana College - East	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	500.00
17-P0042938	9/19/2016	33	CDC Santa Ana College	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	250.00
17-P0042939	9/19/2016	12	Fine & Performing Arts Office	Instructional Supplies	HOME DEPOT	1,000.00
17-P0042940	9/19/2016	12	Fine & Performing Arts Office	Instructional Supplies	HOME DEPOT	500.00
17-P0042941	9/19/2016	33	CDC Centennial Education Ctr	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	500.00
17-P0042942	9/19/2016	12	Fine & Performing Arts Office	Instructional Supplies	HOME DEPOT	1,500.00
17-P0042943	9/19/2016	11	Grounds	Non-Instructional Supplies	ANGELUS QUARRIES BLDG	4,644.00
17-P0042944	9/19/2016	41	Facility Planning Office	Bldg Impr-Blueprint/Reprod/Adv	AMERICAN REPROGRAPHICS CO LLC	200.00
17-P0042945	9/19/2016	41	Facility Planning Office	Bldg Impr-Blueprint/Reprod/Adv	CALIFORNIA NEWSPAPERS PARTNERSHIP	1,476.96
17-P0042946	9/19/2016	33	CDC Santa Ana College - East	Non-Instructional Supplies	SMART & FINAL	500.00
17-P0042947	9/19/2016	12	Biology	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	715.74
17-P0042948	9/19/2016	12	Biology	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	444.54
17-P0042949	9/19/2016	33	CDC Santa Ana College - East	Instructional Supplies	SMART & FINAL	364.00
17-P0042950	9/19/2016	12	Fire Academy	Instructional Supplies	CASCADE FIRE EQUIPMENT	3,000.00
17-P0042951	9/19/2016	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	59.00
17-P0042952	9/19/2016	12	Inmate Education Program	Books, Mags & Subscrip-Non-Lib	MCGRAW-HILL EDUCATION INC	2,257.06
17-P0042953	9/19/2016	33	EHS Administration	Conference Expenses	CCDAA CALIF CHILD DEV ADMIN ASSOC	610.00

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17-P0042954	9/19/2016	12	LA/OC Regional Consortia	Contracted Services	SUNSTONE CENTER CT LESSEE	2,707.10
17-P0042955	9/19/2016	11	Safety & Security Office	Non-Instructional Supplies	BOSS INDUSTRIES INC	1,664.00
17-P0042956	9/19/2016	33	CDC Administration	Online Training Courses	JERELYN COWAN	100.00
17-P0042957	9/19/2016	12	Corporate Training Institute	Transportation - Student	FULLERTON JOINT UNION HIGH SCHOOL DISTRICT	585.00
17-P0042958	9/19/2016	12	LA/OC Regional Consortia	Contracted Services	SUNSTONE CENTER CT LESSEE	2,707.10
17-P0042959	9/19/2016	11	Administrative Services Office	Conference Expenses	ACBO ASSOC OF CHIEF	745.00
17-P0042960	9/19/2016	11	International Student Program	Courier/Delivery Services	FEDEX	836.54
17-P0042961	9/20/2016	12	Pathways to Teaching	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	2,133.00
17-P0042962	9/20/2016	12	Chemistry	Instructional Supplies	FLINN SCIENTIFIC INC	602.95
17-P0042963	9/20/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	BIO RAD LABORATORIES	65.98
17-P0042964	9/20/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	MICROTECH SCIENTIFIC	93.68
17-P0042965	9/20/2016	12	Chemistry	Instructional Supplies	VWR FUNDING INC	998.78
17-P0042966	9/20/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	EDUCATIONAL INNOVATIONS INC	55.75
17-P0042967	9/20/2016	12	Occupational Therapy	Instructional Supplies	AOTA	291.20
17-P0042968	9/20/2016	12	LA/OC Regional Consortia	Food and Food Service Supplies	CORNER BAKERY/CBC RESTAURANT	921.68
17-P0042969	9/20/2016	12	Student Development	Conference Expenses	THE NATL HEP/CAMP ASSOCIATION	300.00
17-P0042970	9/20/2016	12	Student Development	Conference Expenses	CIMJ STREET HOTEL SACRAMENTO INC	343.89
17-P0042971	9/20/2016	11	International Student Program	Conference Expenses	SYED A. RIZVI	5,175.00
17-P0042972	9/20/2016	11	International Student Program	Conference Expenses	SYED A. RIZVI	5,025.00
17-P0042973	9/20/2016	12	Biology	Instructional Supplies	VWR FUNDING INC	1,607.15
17-P0042974	9/20/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	EDVOTEK	1,188.00
17-P0042975	9/20/2016	12	Distance Education	Food and Food Service Supplies	MADELINE A. GRANT	450.00
17-P0042976	9/20/2016	11	Human Resources Office	Food and Food Service Supplies	TOP HAT PRODUCTIONS	1,076.22
17-P0042977	9/20/2016	11	Mailroom	Contracted Repair Services	UNITED AUTOMOTIVE SVC INC	312.22
17-P0042978	9/20/2016	12	EOPS	Food and Food Service Supplies	GARCIA RUBEN A	49.00
17-P0042979	9/20/2016	12	Corporate Training Institute	Non-Instructional Supplies	4 IMPRINT	2,719.40
17-P0042980	9/20/2016	12	ACT Center	Non-Instructional Supplies	ACT	29.50
17-P0042981	9/21/2016	11	Risk Management	Conference Expenses	AMERICAN RED CROSS	810.00
17-P0042982	9/21/2016	12	Continuing Education Division	Non-Instructional Supplies	VERITIV OPERATING COMPANY	1,569.44
17-P0042983	9/21/2016	12	Academic Affairs Office	Instructional Supplies	VERITIV OPERATING COMPANY	1,080.00
17-P0042984	9/21/2016	12	Graphics	Instructional Supplies	RIO GRANDE JEWELRY & GEMS	500.00
17-P0042985	9/21/2016	12	Graphics	Instructional Supplies	AIRGAS INC	75.00
17-P0042986	9/21/2016	11	Academic Affairs Office	Conference Expenses	CCCCIO	800.00
17-P0042987	9/21/2016	11	District Wide Technology	Contracted Services	WELLS FARGO BANK	2,499.00
17-P0042988	9/21/2016	12	Engineering	Other Participant Travel Exp	SACNAS	6,076.32
17-P0042989	9/21/2016	12	Engineering	Conference Expenses	NOBLE UTAH LONG BEACH LLC	2,006.50
17-P0042990	9/21/2016	12	Health & Wellness Center	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,054.06

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0042991	9/21/2016	12	Upward Bound	Non-Instructional Supplies	SABERS RENA	1,325.18
17-P0042992	9/21/2016	12	Family & Consumer Studies	Instructional Supplies	WELLS FARGO BANK	120.38
17-P0042993	9/21/2016	12	Student Equity	Non-Instructional Supplies	IMAGE PRINTING SOLUTIONS	968.76
17-P0042994	9/21/2016	12	Biology	Instructional Supplies	VWR FUNDING INC	1,919.88
17-P0042995	9/21/2016	12	Upward Bound	Non-Instructional Supplies	SABERS RENA	4,105.22
17-P0042996	9/21/2016	12	Corporate Training Institute	Inst Dues & Memberships	BUTTE COMMUNITY COLLEGE DISTRICT	500.00
17-P0042997	9/21/2016	12	ACT Center	Non-Instructional Supplies	ACT	92.50
17-P0042998	9/21/2016	12	Biology	Instructional Supplies	DAIGGER SCIENTIFIC INC	2,803.17
17-P0042999	9/21/2016	12	Biology	Equip-All Other > \$5,000	KEYENCE CORP OF AMERICA	5,958.30
17-P0043000	9/21/2016	12	ACT Center	Non-Instructional Supplies	ACT	15.00
17-P0043001	9/21/2016	12	Biology	Equip-All Other > \$5,000	COLE-PARMER INSTRUMENT COMPANY LLC	10,665.95
17-P0043002	9/21/2016	12	Biology	Instructional Supplies	COLE-PARMER INSTRUMENT COMPANY LLC	3,641.76
17-P0043003	9/21/2016	12	SAC Continuing Ed-Instruction	Equip-Mod Furn>\$1,000 < \$5,000	ALLSTEEL INC	110,329.06
17-P0043004	9/21/2016	12	Center for Teacher Education	Books Paid for Students	DON BOOKSTORE	1,127.24
17-P0043005	9/21/2016	12	Center for Teacher Education	Other Participant Prog Svc/Exp	SVM LP	6,021.95
17-P0043006	9/21/2016	12	Nursing	Instructional Supplies	4 IMPRINT	540.55
17-P0043007	9/21/2016	41	Business Operations' Office	Contracted Services	COOPERATIVE STRATEGIES LLC	4,800.00
17-P0043008	9/21/2016	12	Biology	Equip-All Other >\$1,000<\$5,000	DELL COMPUTER	3,040.80
17-P0043009	9/21/2016	11	District Wide Technology	Contracted Services	KLM INC	5,000.00
17-P0043010	9/21/2016	11	Maintenance	Contracted Repair Services	KELLY DAVID KENT	140.00
17-P0043011	9/21/2016	41	Facility Planning Office	Bldg Impr - Contractor Svcs	IRVINE VALLEY AIR CONDITIONING INC	899.25
17-P0043012	9/21/2016	12	MESA	Conference Expenses	AMERICAN EXPRESS	3,500.40
17-P0043013	9/21/2016	11	International Student Program	Contracted Services	KYA SERVICES LLC	5,284.66
17-P0043014	9/21/2016	11	Maintenance	Maint/Oper Service Agreements	CONTROL MAINTENANCE & REPAIR INC	5,970.00
17-P0043015	9/21/2016	11	Internal Audit	Non-Instructional Supplies	AMAZON COM	102.07
17-P0043016	9/21/2016	13	Human Svcs & Technology Office	Equip-Tablet/Laptop>\$200<\$1000	APPLE COMPUTER INC	6,174.96
17-P0043017	9/22/2016	41	Facility Planning Office	Bldg Impr - Other Services	ORANGE COUNTY FIRE PROTECTION	1,300.00
17-P0043018	9/22/2016	12	Counseling	Non-Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	36.72
17-P0043019	9/22/2016	12	Financial Aid Office	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	1,536.28
17-P0043020	9/22/2016	12	Financial Aid Office	Non-Instructional Supplies	B & H PHOTO VIDEO INC	250.54
17-P0043021	9/22/2016	11	Business Operations' Office	Inst Dues & Memberships	CCFC COMMUNITY COLLEGE FACILITY COALITION	1,155.00
17-P0043022	9/22/2016	12	Music	Instructional Supplies	WOODWIND & BRASSWIND	51.14
17-P0043023	9/22/2016	12	Art	Instructional Supplies	ROCKLER WOODWORKING & HARDWARE	150.00
17-P0043024	9/22/2016	12	Communications & Media Studies	Instructional Supplies	B & H PHOTO VIDEO INC	546.33
17-P0043025	9/22/2016	11	Grounds	Equip-All Other >\$200 < \$1,000	ALAN'S LAWNMOWER & GARDEN CTR	2,843.50
17-P0043026	9/22/2016	11	Continuing Education Division	Non-Instructional Supplies	IDEAL LIGHTING SUPPLY INC	1,000.00
17-P0043027	9/22/2016	11	District Wide Technology	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	7,501.49

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043028	9/22/2016	11	Maintenance & Operations	Non-Instructional Supplies	GLASBY MAINTENANCE SUPPLY	1,512.00
17-P0043029	9/22/2016	12	Health & Wellness Center	Non-Instructional Supplies	POSITIVE PROMOTIONS	2,403.91
17-P0043030	9/22/2016	41	Facility Planning Office	Bldg Impr - Contractor Svcs	IRVINE VALLEY AIR CONDITIONING INC	44,985.00
17-P0043031	9/22/2016	12	Geography	Software License and Fees	FOUNDATION FOR CALIFORNIA	2,000.00
17-P0043032	9/22/2016	12	Academic Affairs Office	Equip-w/Contr Svc > \$5,000	DIGITAL NETWORKS GROUP INC	20,219.08
17-P0043033	9/22/2016	11	Risk Management	Software License and Fees	COMPUTERLAND OF SILICON VALLEY	60.00
17-P0043034	9/22/2016	12	Continuing Education Division	Equip-All Other >\$200 < \$1,000	GOLDEN STAR TECHNOLOGY, INC.	2,409.60
17-P0043035	9/22/2016	12	Student Development	Equip-All Other >\$200 < \$1,000	SEHI COMPUTER PRODUCTS	627.73
17-P0043036	9/22/2016	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	30,412.61
17-P0043037	9/23/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	REPLACEMENTLIGHTBULBS.COM INC	101.94
17-P0043038	9/23/2016	11	District Wide Technology	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	1,236.06
17-P0043039	9/23/2016	11	Educational Services Office	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	162.60
17-P0043040	9/23/2016	33	CDC Centennial Education Ctr	Instructional Supplies	LAKESHORE LEARNING MATERIALS	500.00
17-P0043041	9/23/2016	11	Custodial	Non-Instructional Supplies	AMERICAN CHEMICAL & SANITARY	2,600.00
17-P0043042	9/23/2016	12	Orientation/Coord/Training	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	221.30
17-P0043043	9/23/2016	12	Student Services Office	Food and Food Service Supplies	SARA W. LUNDQUIST	220.52
17-P0043044	9/23/2016	11	Kinesiology - Physical Educ	Repair & Replacement Parts	ALL AMERICAN SPORTS CORP	1,780.06
17-P0043045	9/23/2016	12	Kinesiology - Intercoll Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	467.00
17-P0043046	9/23/2016	12	Student Services Office	Food and Food Service Supplies	MARY W. HUEBSCH	176.20
17-P0043047	9/23/2016	12	Kinesiology - Intercoll Athlet	Instructional Supplies	ALL AMERICAN SPORTS CORP	338.27
17-P0043048	9/23/2016	12	Kinesiology - Intercoll Athlet	Instructional Supplies	KAI ATHLETIC	841.60
17-P0043049	9/23/2016	12	Professional Development	Books, Mags & Subscrip-Non-Lib	MARY W. HUEBSCH	311.04
17-P0043050	9/23/2016	12	Kinesiology - Intercoll Athlet	Instructional Supplies	SPORTS PAGE SOCCER WAREHOUSE	1,393.20
17-P0043051	9/23/2016	12	Kinesiology - Intercoll Athlet	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	369.80
17-P0043052	9/23/2016	12	Student Services Office	Reproduction/Printing Expenses	IMAGE PRINTING SOLUTIONS	1,306.00
17-P0043053	9/23/2016	12	Biology	Instructional Supplies	HOME DEPOT	355.44
17-P0043054	9/23/2016	11	Public Affairs/Gov Rel Office	Books, Mags & Subscrip-Non-Lib	ORANGE COUNTY BUSINESS JOURNAL	69.00
17-P0043055	9/23/2016	12	Counseling	Food and Food Service Supplies	HAVE KITCHEN WILL TRAVEL, INC.	187.18
17-P0043056	9/23/2016	12	Art	Instructional Supplies	NOVAL COLORS	97.96
17-P0043057	9/23/2016	12	EOPS	Other Exp Paid for Students	RSCCD	47,175.00
17-P0043058	9/23/2016	12	EOPS	Conference Expenses	AMERICAN EXPRESS	390.20
17-P0043059	9/23/2016	12	Student Equity	Conference Expenses	SACNAS	385.88
17-P0043060	9/23/2016	12	Career Education Office	Conference Expenses	MISSION INN	314.68
17-P0043061	9/23/2016	12	Career Education Office	Conference Expenses	ACADEMIC SENATE FOR	540.00
17-P0043062	9/23/2016	11	Information Tech Svcs Office	Conference Expenses	CAPED	465.00
17-P0043063	9/23/2016	11	Information Tech Svcs Office	Conference Expenses	ALFONSO M. OROPEZA	131.20
17-P0043064	9/23/2016	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	10,000.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043065	9/23/2016	12	Small Business Dev Ctr Office	Conference Expenses	ENTREPRENEURIAL LEARNING	1,504.95
17-P0043066	9/23/2016	11	Risk Management	Hazardous Materials Removal	ROSEMET ENVIRONMENTAL SVCS	915.00
17-P0043068	9/23/2016	12	Orientation/Coord/Training	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
17-P0043069	9/23/2016	12	DSPS Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,200.00
17-P0043070	9/23/2016	11	Business Operations' Office	Conference Expenses	ACBO ASSOC OF CHIEF	745.00
17-P0043072	9/23/2016	12	Counseling	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	102.69
17-P0043073	9/23/2016	12	Continuing Education Division	Food and Food Service Supplies	SMART & FINAL	500.00
17-P0043074	9/23/2016	11	Facility Planning Office	Conference Expenses	CCFC COMMUNITY COLLEGE FACILITY COALITION	750.00
17-P0043075	9/23/2016	12	Nursing	Instructional Supplies	WALLCUR INC	379.92
17-P0043076	9/23/2016	12	Nursing	Instructional Supplies	POCKET NURSE	1,106.15
17-P0043077	9/23/2016	11	Publications	Contracted Repair Services	INLAND CUTTER SERVICE INC	305.30
17-P0043078	9/23/2016	61	Risk Management	Gain (Loss) - Insurance Settle	SUNRISE MULTISPECIALIST	500.00
17-P0043080	9/23/2016	12	SAC Continuing Ed-Instruction	Contracted Services	CASAS	807.60
17-P0043081	9/26/2016	12	Student Equity	Other Exp Paid for Students	RANCHO SANTIAGO COMMUNITY COLL. DIST.	2,415.00
17-P0043082	9/26/2016	12	Student Equity	Supplies Paid for Students	DON BOOKSTORE	1,000.00
17-P0043083	9/26/2016	12	SAC Continuing Ed-Instruction	Equip-All Other >\$200 < \$1,000	CN SCHOOL AND OFFICE SOLUTIONS INC	1,459.06
17-P0043084	9/26/2016	12	Small Business Dev Ctr Office	Contracted Services	VITAL LINK OF ORANGE COUNTY	5,500.00
17-P0043085	9/26/2016	12	Small Business Dev Ctr Office	Contracted Services	NAT'L HISPANIC BUSINESS WOMEN ASSOC	7,500.00
17-P0043086	9/26/2016	12	Ctr for Intl Trade Dev Office	Contracted Services	LIN EDWARD	7,500.00
17-P0043087	9/27/2016	12	SAC Continuing Ed-Instruction	Equip-All Other >\$200 < \$1,000	CN SCHOOL AND OFFICE SOLUTIONS INC	889.38
17-P0043088	9/27/2016	12	Biology	Equip-All Other >\$1,000<\$5,000	BIO SURPLUS INC	5,819.04
17-P0043089	9/27/2016	12	Student Equity	Non-Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	1,444.18
17-P0043090	9/27/2016	41	Facility Planning Office	Non-Instructional Supplies	ALLSTEEL INC	2,710.76
17-P0043091	9/27/2016	12	SAC Continuing Ed-Instruction	Instructional Supplies	CDW GOVERNMENT INC.	582.90
17-P0043092	9/27/2016	12	EOPS	Conference Expenses	CCCEOPSA CALIF COM COLL	625.00
17-P0043093	9/27/2016	12	EOPS	Conference Expenses	HYATT CORPORATION LLC	572.91
17-P0043094	9/27/2016	12	Health & Wellness Center	Inst Dues & Memberships	HSACCC HEALTH SVCS ASSOC-	150.00
17-P0043095	9/27/2016	11	President's Office	Conference Expenses	PINNACLE RIVERSIDE	506.45
17-P0043096	9/27/2016	12	Student Services Office	Conference Expenses	DOUBLETREE HILTON ONTARIO AIRPORT	135.72
17-P0043097	9/27/2016	12	Student Services Office	Conference Expenses	CALIFORNIA COALITION OF EARLY & MIDDLE COLLEGES	495.00
17-P0043098	9/27/2016	12	Student Services Office	Conference Expenses	CALIFORNIA COALITION OF EARLY & MIDDLE COLLEGES	245.00
17-P0043099	9/27/2016	12	Student Services Office	Conference Expenses	DOUBLETREE HILTON ONTARIO AIRPORT	135.72
17-P0043100	9/27/2016	11	Payroll	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	4,000.00
17-P0043101	9/28/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	344.51
17-P0043102	9/28/2016	12	Upward Bound	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	809.55
17-P0043103	9/28/2016	12	Upward Bound	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	256.23
17-P0043104	9/28/2016	12	Family & Consumer Studies	Instructional Supplies	WELLS FARGO BANK	539.53

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043105	9/28/2016	13	Humanities & Social Sci Office	Contracted Services	CN SCHOOL AND OFFICE SOLUTIONS INC	891.00
17-P0043106	9/28/2016	41	Facility Planning Office	Site Improv - Contractor Svcs	GOLDEN GATE STEEL INC	357,682.00
17-P0043107	9/28/2016	11	Board of Trustees	Non-Instructional Supplies	WELLS FARGO BANK	29.16
17-P0043108	9/28/2016	41	Facility Planning Office	Bldg Impr - Contractor Svcs	DALINGHAUS CONSTRUCTION INC	14,500.00
17-P0043109	9/28/2016	12	Academic Computing	Books, Mags & Subscrip-Non-Lib	CERTIPORT INC	1,726.92
17-P0043110	9/28/2016	12	Center for Teacher Education	Contracted Services	PARK DEBORAH	400.00
17-P0043112	9/28/2016	12	DSPS Office	Conference Expenses	CAPED	575.00
17-P0043113	9/28/2016	12	Ctr for Intl Trade Dev Office	Conference Expenses	OCBC ORANGE CTY BUS COUNCIL	320.00
17-P0043114	9/28/2016	33	CDC Administration	Conference Expenses	NAEYC	658.75
17-P0043115	9/28/2016	33	CDC Santiago Canyon College	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	780.95
17-P0043116	9/28/2016	61	Risk Management	Legal Expenses	NICOLE MILLER & ASSOC INC	10,183.72
17-P0043117	9/28/2016	12	International Business	Contracted Services	ONE ZERO DIGITAL MEDIA LLC	2,800.00
17-P0043118	9/28/2016	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	548.05
17-P0043119	9/28/2016	12	Financial Aid Office	Contracted Services	HANNEMAN TIM	234.40
17-P0043120	9/28/2016	12	Assessment	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,065.00
17-P0043121	9/28/2016	11	Digital Media Center	Non-Instructional Supplies	MONTGOMERY HARDWARE CO	183.60
17-P0043122	9/28/2016	12	Student Services Office	Equip-Tablet/Laptop>\$200<\$1000	GOLDEN STAR TECHNOLOGY, INC.	20,082.08
17-P0043123	9/29/2016	12	Biology	Instructional Supplies	MARSHALL SCIENTIFIC LLC	661.00
17-P0043124	9/29/2016	12	Continuing Education Division	Equip-All Other >\$200 < \$1,000	SEHI COMPUTER PRODUCTS	1,218.72
17-P0043125	9/29/2016	12	Talent Search	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	954.97
17-P0043126	9/29/2016	12	Computer Science	Instructional Supplies	ROBOLINK INC	7,496.13
17-P0043127	9/29/2016	12	Biology	Equip-All Other >\$1,000<\$5,000	BIO RAD LABORATORIES	5,419.20
17-P0043128	9/29/2016	12	Student Services Office	Software License and Fees	ELLUCIAN INC.	6,854.85
17-P0043129	9/29/2016	12	Manufacturing Technology	Equip-All Other > \$5,000	PATON GROUP	7,220.92
17-P0043130	9/29/2016	12	Continuing Education Division	Equip-All Other >\$200 < \$1,000	SEHI COMPUTER PRODUCTS	253.32
17-P0043131	9/29/2016	11	District Wide Technology	Equip-Tablet/Laptop>\$200<\$1000	APPLE COMPUTER INC	768.43
17-P0043132	9/29/2016	11	Continuing Education Division	Non-Instructional Supplies	WAXIE SANITARY SUPPLY	984.42
17-P0043133	9/29/2016	12	CJ/Academies	Instructional Supplies	SEHI COMPUTER PRODUCTS	94.68
17-P0043134	9/30/2016	12	Water Utility Science	Advertising	APOGEE PUBLICATIONS INC	2,800.00
17-P0043135	9/30/2016	33	EHS Administration	Food and Food Service Supplies	PARADISE BAKERY & CAFE	275.69
17-P0043136	9/30/2016	12	Student Services Office	Advertising	REACHLOCAL INC	2,000.00
17-P0043137	9/30/2016	12	Biology	Equip-All Other > \$5,000	BIOMERIEUX INC	6,617.07
17-P0043138	9/30/2016	12	Biology	Equip-All Other >\$1,000<\$5,000	VWR FUNDING INC	2,628.99
17-P0043139	9/30/2016	12	Biology	Instructional Supplies	MODERN BIOLOGY INC	246.03
17-P0043140	9/30/2016	41	Facility Planning Office	Bldg Impr - Contractor Svcs	COMMLINE INC	14,953.99
17-P0043141	9/30/2016	12	Career Education Office	Conference Expenses	CALIFORNIA COALITION OF EARLY & MIDDLE COLLEGES	2,450.00
17-P0043142	9/30/2016	41	Facility Planning Office	Bldg Impr - Relocation/Moving	HAULAWAY STORAGE	3,756.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043143	9/30/2016	12	Biology	Equip-All Other > \$5,000	VWR FUNDING INC	11,149.53
17-P0043144	9/30/2016	12	Manufacturing Technology	Instructional Supplies	HEXAGON METROLOGY INC	1,483.00
17-P0043145	9/30/2016	12	Engineering	Equip-All Other >\$200 < \$1,000	GRAINGER	7,452.00
17-P0043146	9/30/2016	12	Engineering	Equip-All Other >\$200 < \$1,000	MCMASTER CARR SUPPLY CO	748.08
17-P0043147	9/30/2016	41	Facility Planning Office	Bldg Impr - Relocation/Moving	QUALITY OFFICE FURNISHINGS INC	2,783.75
17-P0043148	9/30/2016	11	Facility Planning Office	Conference Expenses	DARRYL S. TAYLOR	760.00
17-P0043149	9/30/2016	12	Engineering	Equip-All Other >\$200 < \$1,000	INTERWORLD HWY LLC	6,126.46
17-P0043150	9/30/2016	12	Math	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
17-P0043151	10/3/2016	11	Safety & Security Office	Non-Instructional Supplies	ALLURA PRINTING INC	471.24
17-P0043152	10/3/2016	12	Athletics	Instructional Supplies	VS ATHLETICS	1,344.42
17-P0043154	10/3/2016	12	International Business	Reproduction/Printing Expenses	MOLLER CREATIVE GROUP	1,671.00
17-P0043155	10/3/2016	12	Student Services Office	Inst Dues & Memberships	CALIFORNIA COALITION OF EARLY & MID	450.00
17-P0043156	10/3/2016	12	Corporate Training Institute	District Business/Sponsorships	ORANGE COUNTY DEPT OF ED	5,000.00
17-P0043157	10/3/2016	12	EOPS	Supplies Paid for Students	OFFICE DEPOT BUSINESS SVCS	2,000.00
17-P0043158	10/3/2016	12	Athletics	Instructional Supplies	WELLS FARGO BANK	234.97
17-P0043159	10/3/2016	12	Business Division Office	Software License and Fees	INTUIT INC	1,490.40
17-P0043160	10/3/2016	11	District Wide Technology	Equip-All Other >\$200 < \$1,000	OPTIV SECURITY INC	12,051.93
17-P0043161	10/3/2016	12	Student Equity	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	3,008.33
17-P0043162	10/3/2016	12	Student Development	Equip-All Other >\$200 < \$1,000	SEHI COMPUTER PRODUCTS	382.92
17-P0043163	10/3/2016	12	Kinesiology - Physical Educ	Equip-All Other >\$200 < \$1,000	WATERLINE TECHNOLOGIES	1,959.42
17-P0043164	10/3/2016	41	Facility Planning Office	Equip-All Other >\$1,000<\$5,000	HAULAWAY STORAGE	5,964.00
17-P0043165	10/3/2016	12	Upward Bound	Equip-Tablet/Laptop>\$200<\$1000	APPLE COMPUTER INC	6,332.04
17-P0043166	10/4/2016	12	Center for Teacher Education	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	850.00
17-P0043167	10/4/2016	41	Facility Planning Office	Bldg Impr - Environmental	SALEM ENGINEERING GROUP INC	13,704.00
17-P0043168	10/4/2016	11	Admissions & Records	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	600.00
17-P0043169	10/4/2016	12	Safety & Parking - DO	Contracted Services	STOMMEL INC	19,925.18
17-P0043170	10/4/2016	12	Career Education Office	Conference Expenses	CALIFORNIA ASSOCIATION OF CODE	359.00
17-P0043171	10/4/2016	12	MESA	Conference Expenses	LB FUNDING LLC	4,133.64
17-P0043172	10/4/2016	12	Television (TV/Film/Video)	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	300.00
17-P0043173	10/4/2016	11	Maintenance	Contracted Repair Services	ACCESS GENERAL CONTRACTING INC	2,200.00
17-P0043174	10/4/2016	41	Facility Planning Office	Bldg Impr - Environmental	EXECUTIVE ENVIRONMENTAL	5,345.51
17-P0043175	10/4/2016	41	Facility Planning Office	Bldg Impr-Blueprint/Reprod/Adv	CALIFORNIA NEWSPAPERS PARTNERSHIP	1,395.24
17-P0043176	10/4/2016	43	Facility Planning Office	Buildings - Other Services	JENSEN HUGHES INC	7,400.00
17-P0043178	10/4/2016	12	Counseling	Supplies Paid for Students	OFFICE DEPOT BUSINESS SVCS	1,000.00
17-P0043179	10/4/2016	12	Student Services Office	Contracted Services	CHRISTIAN PAUL RAYMOND	2,925.00
17-P0043180	10/4/2016	12	Photography	Instructional Supplies	SAMY'S CAMERA	2,000.00
17-P0043181	10/4/2016	11	Digital Media Center	Non-Instructional Supplies	LIGHT BULBS ETC	400.00

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Legend: * = Multiple Funds for this P.O.

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Purchase Order List

09/08/2016 thru 10/06/2016

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043182	10/4/2016	11	Administrative Services Office	Other Licenses & Fees	IXO INC	17,105.34
17-P0043183	10/4/2016	33	CDC Santiago Canyon College	Instructional Supplies	KOMPAN INC	2,535.15
17-P0043184	10/4/2016	11	Maintenance	Maint/Oper Service Agreements	ORANGE COUNTY PUMP CORP	1,093.95
17-P0043185	10/4/2016	11	Maintenance	Contracted Repair Services	ACTION DOOR CONTROLS INC	225.00
17-P0043186	10/4/2016	11	Maintenance	Contracted Repair Services	KNORR SYSTEMS INC	1,298.29
17-P0043187	10/4/2016	11	Maintenance & Operations	Contracted Repair Services	AIR TREATMENT CORP	2,000.00
17-P0043188	10/4/2016	11	Maintenance	Contracted Repair Services	ACCO ENGINEERED SYSTEMS INC	627.00
17-P0043189	10/4/2016	11	Maintenance	Contracted Repair Services	GMS ELEVATOR	512.50
17-P0043190	10/4/2016	11	Maintenance	Contracted Repair Services	ACCO ENGINEERED SYSTEMS INC	429.00
17-P0043191	10/4/2016	33	CDC Administration	Non-Instructional Supplies	WELLS FARGO BANK	515.28
17-P0043192	10/5/2016	41	Facility Planning Office	Site Impr-Blueprint/Reprod/Adv	CALIFORNIA NEWSPAPERS PARTNERSHIP	1,340.76
17-P0043193	10/5/2016	41	Facility Planning Office	Site Impr-Blueprint/Reprod/Adv	CALIFORNIA NEWSPAPERS PARTNERSHIP	1,313.52
17-P0043194	10/5/2016	12	Student Equity	Food and Food Service Supplies	SMART & FINAL	1,000.00
17-P0043195	10/5/2016	12	Academic Computing Center	Software License and Fees	NETOP	2,054.80
17-P0043196	10/5/2016	12	Continuing Education Division	Equip-All Other >\$200 < \$1,000	GOLDEN STAR TECHNOLOGY, INC.	602.40
17-P0043197	10/5/2016	12	Assessment	Software License and Fees	CPP INC	195.00
17-P0043198	10/5/2016	12	Business Division Office	Instructional Supplies	SEHI COMPUTER PRODUCTS	1,297.80
17-P0043199	10/5/2016	12	Engineering	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	9,136.96
17-P0043200	10/5/2016	13	Humanities & Social Sci Office	Equip-All Other >\$200 < \$1,000	GOLDEN STAR TECHNOLOGY, INC.	611.66
17-P0043202	10/5/2016	12	Athletics	Instructional Supplies	INES MENDOZA	1,445.04
17-P0043203	10/5/2016	12	Athletics	Instructional Supplies	INES MENDOZA	841.32
17-P0043204	10/5/2016	11	Chancellor's Office	Conference Expenses	WELLS FARGO BANK	484.96
17-P0043205	10/5/2016	12	Student Services Office	Food and Food Service Supplies	JAY'S CATERING	190.20
17-P0043206	10/5/2016	12	Student Services Office	Food and Food Service Supplies	JAY'S CATERING	184.68
17-P0043207	10/5/2016	12	Athletics	Instructional Supplies	INES MENDOZA	2,688.93
17-P0043208	10/5/2016	12	Athletics	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	794.95
17-P0043209	10/5/2016	12	Professional Development	Food and Food Service Supplies	CRAVE RESTAURANT GROUP, LLC	399.44
17-P0043210	10/5/2016	12	Music	Instructional Supplies	JW PEPPER & SON INC.	115.29
17-P0043211	10/5/2016	11	Publications	Non-Instructional Supplies	KELLY PAPER	2,838.24
17-P0043212	10/5/2016	11	Maintenance & Operations	Non-Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	2,667.17
17-P0043213	10/6/2016	12	Exercise Science	Instructional Supplies	WELLS FARGO BANK	233.26
17-P0043214	10/6/2016	12	DSPS	Transportation - Student	AIRPORT VAN RENTAL INC	500.00
17-P0043215	10/6/2016	11	Business Operations' Office	Conference Expenses	ACCCA	175.00
17-P0043216	10/6/2016	12	Athletics	Instructional Supplies	WELLS FARGO BANK	271.97
17-P0043217	10/6/2016	11	District Wide Technology	Contracted Services	COAST ELECTRIC	1,339.74
17-P0043218	10/6/2016	12	Academic Affairs Office	Contracted Services	DAVIS BARBER PRODUCTIONS INC	2,274.75
17-P0043219	10/6/2016	62	Risk Management	Workers Compensation Insurance	ASCIP	161,671.00

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Legend: * = Multiple Funds for this P.O.

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Purchase Order List

09/08/2016 thru 10/06/2016

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043220	10/6/2016	12	Small Business Dev Ctr Office	Food and Food Service Supplies	ROBBINS NEST CORP	2,449.75
17-P0043221	10/6/2016	12	Small Business Dev Ctr Office	Rental - Other (Short-term)	CLASSIC PARTY RENTALS	353.12
17-P0043222	10/6/2016	12	Student Services Office	Advertising	RUBEN ALVAREZ	1,200.00
17-P0043223	10/6/2016	12	Ctr for Intl Trade Dev Office	Food and Food Service Supplies	SMART & FINAL	500.00
17-P0043224	10/6/2016	12	Library Services	Library Books - Databases	EBSCO SUBSCRIPTION SVCS	267.69
17-P0043225	10/6/2016	12	Upward Bound	Fees Paid for Students	DON BOOKSTORE	10,670.00
17-P0043226	10/6/2016	12	EOPS	Food and Food Service Supplies	SUPER ANTOJITO'S EXPRESS MEXICAN FOOD	247.40
17-P0043227	10/6/2016	12	Professional Development	Food and Food Service Supplies	CRAVE RESTAURANT GROUP, LLC	239.67
17-P0043228	10/6/2016	12	Financial Aid Office	Conference Expenses	AMERICAN EXPRESS	691.20
17-P0043229	10/6/2016	12	Manufacturing Technology	Instructional Supplies	US SHOP TOOLS	2,000.00
17-P0043230	10/6/2016	12	Veterans Resource Center	Non-Instructional Supplies	DON BOOKSTORE	250.00
17-P0043231	10/6/2016	12	Veterans Resource Center	Non-Instructional Supplies	DON BOOKSTORE	192.90
17-P0179277	9/8/2016 1	11	CJ/Academies	Instructional Agrmt - Salary	COUNTY OF ORANGE	7,500.00
17-P0179278	9/13/2016	12	Resource Development	Contracted Services	LOS RIOS COMM COLLEGE DIST	50,000.00
17-P0179279	9/13/2016	12	Resource Development	Contracted Services	GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179280	9/13/2016	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DIST	50,000.00
17-P0179281	9/13/2016	12	Resource Development	Contracted Services	IMPERIAL COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179282	9/13/2016	12	Resource Development	Contracted Services	STATE CENTER COMMUNITY COLLEGE DISTRICT	200,000.00
17-P0179283	9/14/2016	12	Resource Development	Contracted Services	APPLIED LEARNING SCIENCE	72,350.00
17-P0179284	9/14/2016	12	Resource Development	Contracted Services	COLLEGE OF THE DESERT	50,000.00
17-P0179285	9/21/2016	11	Resource Development	Excess/Copies Useage	XEROX CORP	611.28
17-P0179287	9/22/2016	11	District Wide Technology	Software Support Service-Fixed	ELLUCIAN INC.	41,392.00
17-P0179288	9/22/2016	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DIST	50,000.00
17-P0179289	9/22/2016	12	Resource Development	Contracted Services	CERRITOS COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179290	9/22/2016	12	Resource Development	Contracted Services	VENTURA COUNTY COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179291	9/28/2016	12	Resource Development	Contracted Services	REDWOODS COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179292	9/23/2016	11	Sci, Math, Health Sci Office	Maint Contract - Other Equip	BOWEN TECHNOVATION	4,168.00
17-P0179293	9/28/2016	12	Resource Development	Contracted Services	WESTED	105,000.00
17-P0179294	9/30/2016	12	Resource Development	Contracted Services	RP GROUP	212,600.00
17-P0179295	9/28/2016	12	Resource Development	Contracted Services	BUTTE GLENN COMMUNITY COLLEGE	40,000.00
17-P0179296	9/28/2016	11	Human Resources Office	Legal Expenses	LIEBERT CASSIDY WHITMORE	28,500.00
17-P0179297	9/28/2016	12	Resource Development	Contracted Services	SAN DIEGO MIRAMAR COLLEGE	50,000.00
17-P0179298	9/28/2016	12	Resource Development	Contracted Services	SAN DIEGO COMMUNITY COLLEGE DIST	40,000.00
17-P0179299	9/28/2016	12	Resource Development	Contracted Services	SAN DIEGO COMMUNITY COLLEGE DIST	40,000.00
17-P0179300	9/28/2016	12	Resource Development	Contracted Services	PALO VERDE COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179301	9/28/2016	12	DSPS Office	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	1,763.89
17-P0179302	9/28/2016	12	DSPS Office	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	378.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0179303	9/28/2016	11	Learning Support Center	Excess/Copies Useage	XEROX CORP	1,383.31
17-P0179304	9/28/2016	11	Library Services	Software Support Service	EX LIBRIS USA INC	12,600.48
17-P0179305	9/30/2016	11	Admin Services Office	Excess/Copies Useage	XEROX CORP	7,437.14
17-P0179306	9/30/2016	12	Continuing Education Division	Excess/Copies Useage	XEROX CORP	6,290.70
17-P0179307	9/30/2016	33	CDC Administration	Contracted Services	O C SUPERINTENDENT OF SCHOOLS	38,000.00
17-P0179308	10/4/2016	11	District Wide Technology	Software Support Service-Fixed	GOVERNMENT	12,100.00
17-P0179309	10/4/2016	11	Apprenticeship	Instructional Agrmt - Salary	SOUTHWEST CARPENTERS	1,182,527.00
17-P0179310	10/4/2016	11	District Wide Technology	Software Support Service-Fixed	GOVERNMENT	12,100.00
17-P0179311	10/4/2016	11	Apprenticeship	Instructional Agrmt - Salary	CALIF NEVADA TRAINING TRUST	285,074.00
17-P0179312	10/4/2016	12	Assessment	Maint Contract - Office Equip	SCANTRON CORP	1,099.00
17-P0179313	10/4/2016	12	Resource Development	Contracted Services	CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179314	10/4/2016	12	Resource Development	Contracted Services	RIVERSIDE COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179315	10/4/2016	12	Continuing Education Division	Contracted Services	FRIENDLY CENTER INC	5,070.00
17-P0179316	10/4/2016	11	Apprenticeship	Instructional Agrmt - Salary	METROPOLITAN WATER DISTRICT	44,718.00
17-P0179317	10/4/2016	11	Apprenticeship	Instructional Agrmt - Salary	OPERATING ENGINEERS TRAINING	247,064.00
17-P0179319	10/4/2016	11	Apprenticeship	Instructional Agrmt - Salary	ORANGE COUNTY ELECTRICAL JOINT	216,445.00

Grand Total :	5,622,045.27
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4.10 (14)

Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvst
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

Legend: * = Multiple Funds for this P.O.

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**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 08, 2016 THROUGH OCTOBER 06, 2016
BOARD MEETING OF OCTOBER 24, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0042841	\$67,514.81	HP Servers, components and support	DO-ITS	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #MNNVP-134 Board approved: November 9, 2015
17-P0042848	\$25,762.49	Office furniture including workstations and lateral files	CEC	Purchased from the California Multiple Award Schedule (CMAS) Contract #4-09-71-0087A Board approved: June 22, 2009
17-P0042880	\$16,095.94	Office furniture including workstations and lateral files	CEC	Purchased from the California Multiple Award Schedule (CMAS) Contract #4-09-71-0087A Board approved: June 22, 2009
17-P0042887	\$26,544.36	Apple iMac desktop computers including monitors, drive and warranty	SCC-ITS	Sole Source Board approved: July 25, 2005
17-P0042889	\$15,391.99	Miscellaneous furniture including workstations, work tables, conference table and storage cabinets	CEC	Purchased from the California Multiple Award Schedule (CMAS) Contract #4-09-71-0087A Board approved: June 22, 2009
17-P0042890	\$17,750.00	Consulting services for Early Termination Services for Redevelopment Matters	DO-Business Operations/Fiscal Services	Board approved: June 13, 2016
17-P0042900	\$250,000.00	Book vouchers	SAC-EOPS	

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 08, 2016 THROUGH OCTOBER 06, 2016
BOARD MEETING OF OCTOBER 24, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0042930	\$20,950.12	HP laptop computers, desktop computers monitors, components and warranty	SAC-Counseling	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board approved: November 9, 2015
17-P0043003	\$110,329.06	Miscellaneous classroom furniture including student desks, teachers desks, storage, and tables	CEC	Purchased from the California Multiple Award Schedule (CMAS) Contract #4-09-71-0087A Board approved: June 22, 2009
17-P0043030	\$44,985.00	Labor and materials to complete the boiler replacement project at the District Office	DO-Facility Planning	Received Quotations: 1) * Irvine Valley Air Conditioning, Inc. 2) Apline Heating & Air Conditioning 3) Enviser * Successful Bidder
17-P0043032	\$20,219.08	Video & Audio System and components	SCC-Administrative Services	Pricing is based on the Audio Video Integration project, Bid #1292. Vendor honored the same pricing.
17-P0043036	\$30,412.61	HP desktop computers, monitors, sound bar speakers and extended warranty	SCC-ITS	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board approved: November 9, 2015
17-P0043057	\$47,175.00	Bus passes for (120) students for Fall 2016 & Spring 2017	SAC-EOPS	

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**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 08, 2016 THROUGH OCTOBER 06, 2016
BOARD MEETING OF OCTOBER 24, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0043106	\$357,682.00	Labor and materials to complete the ADA Improvements Phase 1 project at SCC	DO-Facility Planning	Bid #1299 Board approved: September 12, 2016
17-P0043122	\$20,082.08	HP tablets, charging cart, and extended warranty	SAC-MCHS	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board approved: November 9, 2015
17-P0043169	\$19,925.18	Miscellaneous parts and components for the new SUV vehicles	DO-Safety & Security	Received Quotations: 1) * Lehr Auto-Anaheim 2) Hi Standard Automotive, LLC * Successful Bidder
17-P0043182	\$17,105.34	AQMD annual filing fee and SCAQMD Rule 2202 mobile source emission reduction credits (MSERCs) fee	SAC-Administrative Services	
17-P0043219	\$161,671.00	Additional workers' compensation premium for 2015/2016 fiscal year	DO-Risk Management	Board approved: September 11, 2006
4.10 (18) 17-P0179278	\$50,000.00	Sub-agreement with Los Rios CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: August 15, 2016
17-P0179279	\$50,000.00	Sub-agreement with Grossmont-Cuyamaca CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 08, 2016 THROUGH OCTOBER 06, 2016
BOARD MEETING OF OCTOBER 24, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0179280	\$50,000.00	Sub-agreement with Los Angeles CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016
17-P0179281	\$50,000.00	Sub-agreement with Imperial CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016
17-P0179282	\$200,000.00	Sub-agreement with State Center CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: June 13, 2016
17-P0179283	\$72,350.00	Sub-agreement with Applied Learning Science to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016
17-P0179284	\$50,000.00	Sub-agreement with College of the Desert to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016
17-P0179287	\$41,392.00	Touchnet license subscription for processing real-time credit card payments into Elucian Colleague software	DO-ITS	Board approved: September 28, 2015
17-P0179288	\$50,000.00	Sub-agreement with Los Angeles CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 08, 2016 THROUGH OCTOBER 06, 2016
BOARD MEETING OF OCTOBER 24, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0179289	\$50,000.00	Sub-agreement with Cerritos CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016
17-P0179290	\$50,000.00	Sub-agreement with Ventura CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016
17-P0179291	\$50,000.00	Sub-agreement with Redwood CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016
17-P0179293	\$105,000.00	Sub-agreement with Wested to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: August 15, 2016
17-P0179294	\$212,600.00	Sub-agreement with RP Group to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: August 15, 2016
17-P0179295	\$40,000.00	Sub-agreement with Butte Glenn CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: August 15, 2016
17-P0179296	\$28,500.00	General legal services and training for management employees	DO-Human Resources	Board approved: September 12, 2016
17-P0179297	\$50,000.00	Sub-agreement with San Diego Miramar College to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 08, 2016 THROUGH OCTOBER 06, 2016
BOARD MEETING OF OCTOBER 24, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0179298	\$40,000.00	Sub-agreement with San Diego CCD, host for Life Science/Biotech to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: August 15, 2016
17-P0179299	\$40,000.00	Sub-agreement with San Diego CCD-Miramar College, host for Advanced Transportation & Renewables to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: August 15, 2016
17-P0179300	\$50,000.00	Sub-agreement with Palo Verde CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: September 12, 2016
17-P0179307	\$38,000.00	Income agreement with Orange County Superintendent to provide coaching and technical assistance	DO-Child Development Services	Board approved: September 12, 2016
17-P0179309	\$1,182,527.00	Agreement for carpentry apprentices	SCC-Career Education	Board approved: May 31, 2016
17-P0179311	\$285,074.00	Agreement for power lineman apprentices	SCC-Career Education	Board approved: June 13, 2016
17-P0179313	\$50,000.00	Sub-agreement with Chabot-Las Positas CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: July 18, 2016

PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 08, 2016 THROUGH OCTOBER 06, 2016
BOARD MEETING OF OCTOBER 24, 2016

P.O. #	Amount	Description	Department	Comment
17-P0179314	\$50,000.00	Sub-agreement with Riverside Community CCD to implement the Career Technical Education Data Unlocked Initiative grant	DO-Educational Services	Board approved: August 15, 2016
17-P0179316	\$44,718.00	Agreement for Metropolitan Water District apprentices	SCC-Career Education	Board approved: May 31, 2016
17-P0179317	\$247,064.00	Agreement for operating engineer apprentices	SCC-Career Education	Board approved: May 31, 2016
17-P0179319	\$216,445.00	Agreement for electrician apprentices	SCC-Career Education	Board approved: May 31, 2016

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-B0001102	9/14/2016	79	Auxiliary Services Office	Conference Expenses	DON BOOKSTORE	1,000.00
17-B0001103	9/15/2016	81	Auxiliary Services Office	Diversified Agency Fund Expens	4 IMPRINT	751.01
17-B0001104	9/16/2016	79	A&R Office - Credit	Non-Instructional Supplies	CDW GOVERNMENT INC.	230.26
17-B0001105	9/16/2016	79	Continuing Education Division	Non-Instructional Supplies	DON BOOKSTORE	1,037.88
17-B0001106	9/16/2016	79	Auxiliary Services Office	Conference Expenses	DON BOOKSTORE	2,214.00
17-B0001107	9/16/2016	71	Student Life & Leadership	Other Operating Exp & Services	OFFICE DEPOT BUSINESS SVCS	3,000.00
17-B0001108	9/19/2016	71	Student Life & Leadership	Other Operating Exp & Services	SPECTRUM GAS PRODUCTS	1,000.00
17-B0001109	9/21/2016	81	Auxiliary Services Office	Diversified Agency Fund Expens	DON BOOKSTORE	600.00
17-B0001110	9/21/2016	81	Auxiliary Services Office	Diversified Agency Fund Expens	SMART & FINAL	300.00
17-B0001111	9/21/2016	81	Auxiliary Services Office	Diversified Agency Fund Expens	STATER BROS	300.00
17-B0001112	9/21/2016	79	Auxiliary Services Office	Other Operating Exp & Services	DON BOOKSTORE	400.00
17-B0001113	9/26/2016	71	Student Activities	Other Operating Exp & Services	MICHELANGELO LEASING INC	971.25
17-B0001114	9/27/2016	79	Auxiliary Services Office	Conference Expenses	MICHELANGELO LEASING INC	761.25
17-B0001115	10/6/2016	79	Auxiliary Services Office	Non-Instructional Supplies	NAT'L SPORTS APPAREL LLC	527.00
Grand Total :						13,092.65

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-CAF000257	9/12/2016	31	SAC Café	General Merchandise	R&D SPECIALTY CO,INC+	\$1,686.00
GM-CAF000258	9/12/2016	31	SAC Café	General Merchandise	RYAN DISTRUBUTORS	\$1,296.79
GM-CAF000259	9/12/2016	31	SAC Café	General Merchandise	RYAN DISTRUBUTORS	\$72.32
GM-CAF000260	9/12/2016	31	SAC Café	General Merchandise	RYAN DISTRUBUTORS	\$1,671.89
GM-CAF000261	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$689.40
GM-CAF000263	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,386.36
GM-CAF000265	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$596.90
GM-CAF000266	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$684.84
GM-CAF000267	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,001.28
GM-CAF000269	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$94.10
GM-CAF000270	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$719.30
GM-CAF000271	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,151.50
GM-CAF000272	9/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$305.45
GM-CAF000273	9/29/2016	31	SAC Café	General Merchandise	PENS ETC.	\$1,166.50
GM-CAF000274	9/26/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$893.81
GM-CAF000275	9/26/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,069.14
GM-CAF000278	9/26/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,289.15
GM-CAF000279	9/27/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,687.64
GM-CAF000280	9/27/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$2,212.69
GM-CAF000282	9/27/2016	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$127.38
GM-CAF000283	9/27/2016	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$100.38
GM-CAF000284	9/28/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,208.78
GM-CAF000285	9/28/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$819.40
GM-CAF000286	9/28/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,222.80
GM-CAF000287	9/28/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$529.33
GM-CAF000288	9/28/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,153.14
GM-CAF000290	9/29/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,567.94
GM-CAF000291	10/3/2016	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$82.38
GM-CAF000292	10/3/2016	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$101.94
GM-CAF000293	10/3/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,428.75
GM-CAF000294	10/4/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$539.10
GM-CAF000295	10/4/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$144.00
GM-CAF000296	10/5/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$641.73
GM-CAF000297	10/5/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,086.90
GM-CAF000298	10/6/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,081.13
GM-CAF000299	10/6/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,301.06
GM-DON002526	9/9/2016	31	SAC Bookstore	General Merchandise	CHAMPION PRODUCTS INC	\$666.50

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-DON002527	9/9/2016	31	SAC Bookstore	General Merchandise	CHAMPION PRODUCTS INC	\$447.60
GM-DON002528	9/9/2016	31	SAC Bookstore	General Merchandise	CHAMPION PRODUCTS INC	\$349.55
GM-DON002529	9/12/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$77.88
GM-DON002530	9/12/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$245.76
GM-DON002531	9/12/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$175.50
GM-DON002532	9/12/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$1,939.54
GM-DON002533	9/12/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$2,641.30
GM-DON002534	9/12/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$99.00
GM-DON002535	9/12/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$141.44
GM-DON002536	9/12/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$390.24
GM-DON002538	9/12/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$1,188.40
GM-DON002539	9/12/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$238.03
GM-DON002540	9/12/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$678.50
GM-DON002541	9/12/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$594.00
GM-DON002545	9/26/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$1,254.19
GM-DON002546	9/26/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$992.23
GM-DON002547	9/26/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$1,436.22
GM-DON002549	9/27/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$2,863.27
GM-DON002550	9/27/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$1,138.42
GM-DON002551	9/27/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$197.82
GM-DON002552	9/27/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$140.88
GM-DON002553	9/27/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$139.50
GM-DON002554	9/27/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$2,872.63
GM-DON002555	9/27/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$2,529.84
GM-DON002556	9/27/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$3,117.63
GM-DON002557	9/27/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$1,398.05
GM-DON002558	9/27/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$1,742.07
GM-DON002559	9/28/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$1,104.00
GM-DON002560	9/28/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$1,609.50
GM-DON002561	9/28/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$919.70
GM-DON002562	9/28/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$835.70
GM-DON002563	9/28/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$3,506.51
GM-DON002564	9/29/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$1,293.17
GM-DON002567	10/3/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$1,442.69
GM-DON002568	10/3/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$190.38
GM-DON002569	10/3/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$158.88
GM-DON002570	10/3/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$1,873.99

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-DON002572	9/23/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$2,222.59
GM-DON002573	9/26/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$861.61
GM-DON002577	10/4/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$1,127.60
GM-DON002578	10/4/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$1,165.20
GM-DON002579	10/4/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$109.38
GM-DON002580	10/5/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$1,680.79
GM-DON002581	10/5/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$1,715.83
GM-DON002582	10/5/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$942.40
GM-DON002585	10/6/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$1,823.58
GM-DONCS0012A	10/3/2016	31	SAC Bookstore	General Merchandise	NACSCORP	\$130.56
GM-DONCS0012B	10/3/2016	31	SAC Bookstore	General Merchandise	NACSCORP	\$240.00
GM-DONCS0012C	10/3/2016	31	SAC Bookstore	General Merchandise	NACSCORP	\$278.40
GM-HAWK002057	9/12/2016	31	SCC Bookstore	General Merchandise	HAMILTON BELL CO	\$329.40
GM-HAWK002059	9/13/2016	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$181.74
GM-HAWK002060	9/13/2016	31	SCC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$526.01
GM-HAWK002061	9/13/2016	31	SCC Bookstore	General Merchandise	LENNY & LARRY'S,INC	\$198.00
GM-HAWK002062	9/13/2016	31	SCC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$980.30
GM-HAWK002063	9/13/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$993.86
GM-HAWK002064	9/13/2016	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,369.47
GM-HAWK002065	9/13/2016	31	SCC Bookstore	General Merchandise	EL DORADO TRADING GROUP	\$675.00
GM-HAWK002067	9/14/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$352.38
GM-HAWK002069	9/19/2016	31	SCC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$985.93
GM-HAWK002070	9/19/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$606.58
GM-HAWK002071	9/19/2016	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$879.17
GM-HAWK002072	9/20/2016	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$113.22
GM-HAWK002073	9/20/2016	31	SCC Bookstore	General Merchandise	LENNY & LARRY'S,INC	\$162.00
GM-HAWK002074	9/21/2016	31	SCC Bookstore	General Merchandise	LENNY & LARRY'S,INC	\$180.00
GM-HAWK002075	9/21/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$622.51
GM-HAWK002076	9/21/2016	31	SCC Bookstore	General Merchandise	MELODEE ICE CREAM	\$258.70
GM-HAWK002077	9/22/2016	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$864.93
GM-HAWK002078	9/22/2016	31	SCC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$989.18
GM-HAWK002079	9/22/2016	31	SCC Bookstore	General Merchandise	JANSPORT CO	\$81.10
GM-HAWK002081	9/27/2016	31	SCC Bookstore	General Merchandise	FOUR POINT PRODUCTS	\$61.68
GM-HAWK002083	9/27/2016	31	SCC Bookstore	General Merchandise	PENS ETC.	\$1,082.30
GM-HAWK002084	9/27/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$738.70
GM-HAWK002085	9/27/2016	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$177.42
GM-HAWK002087	9/28/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$498.04

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-HAWK002088	9/28/2016	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,020.83
GM-HAWK002089	9/29/2016	31	SCC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$1,254.60
GM-HAWK002090	9/29/2016	31	SCC Bookstore	General Merchandise	LEGACY ATHLETIC	\$277.50
GM-HAWK002092	10/3/2016	31	SCC Bookstore	General Merchandise	LENNY & LARRY'S,INC	\$180.00
GM-HAWK002093	10/4/2016	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$118.74
GM-HAWK002095	10/5/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$601.42
GM-HAWK002096	10/5/2016	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,569.21
TR-CEC000049	10/3/2016	31	CEC Bookstore	Trade Book	OXFORD UNIVERSITY PRESS,	\$488.80
TR-CEC000050	10/3/2016	31	CEC Bookstore	Trade Book	PEARSON EDUCATION	\$209.50
TX-CEC000367	9/12/2016	31	CEC Bookstore	Textbook	OXFORD UNIVERSITY PRESS,	\$3,604.50
TX-CEC000369	9/12/2016	31	CEC Bookstore	Textbook	CENGAGE LEARNING	\$5,448.75
TX-CEC000370	9/13/2016	31	CEC Bookstore	Textbook	CENGAGE LEARNING	\$8,047.50
TX-CEC000371	9/26/2016	31	CEC Bookstore	Textbook	PEARSON EDUCATION	\$979.65
TX-CEC000372	9/28/2016	31	CEC Bookstore	Textbook	CENGAGE LEARNING	\$3,697.25
TX-CEC000373	9/28/2016	31	CEC Bookstore	Textbook	CAMBRIDGE UNIVERSITY PRES	\$903.00
TX-CEC000374	10/4/2016	31	CEC Bookstore	Textbook	STECK VAUGHN PUBLISHING	\$892.50
TX-DON003934	9/12/2016	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$17,334.10
TX-DON003935	9/12/2016	31	SAC Bookstore	Textbook	NACSCORP	\$2,070.39
TX-DON003936	9/12/2016	31	SAC Bookstore	Textbook	RANDOM HOUSE, INC.	\$131.91
TX-DON003937	9/12/2016	31	SAC Bookstore	Textbook	WORLD TRADE PRESS	\$59.88
TX-DON003938	9/12/2016	31	SAC Bookstore	Textbook	MOSBY ELSEVIER	\$454.72
TX-DON003939	9/12/2016	31	SAC Bookstore	Textbook	IFSTA	\$76.40
TX-DON003940	9/12/2016	31	SAC Bookstore	Textbook	OXFORD UNIVERSITY PRESS,	\$1,061.76
TX-DON003941	9/12/2016	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$968.50
TX-DON003942	9/12/2016	31	SAC Bookstore	Textbook	NORTON, INC.	\$1,363.20
TX-DON003943	9/12/2016	31	SAC Bookstore	Textbook	HUMAN KINETICS PUBS, INC.	\$174.04
TX-DON003944	9/12/2016	31	SAC Bookstore	Textbook	SAUNDERS HEALTH SCIENCE	\$131.20
TX-DON003945	9/12/2016	31	SAC Bookstore	Textbook	JOHN WILEY \$ SONS, INC	\$111.87
TX-DON003946	9/12/2016	31	SAC Bookstore	Textbook	BAKER & TAYLOR	\$101.50
TX-DON003947	9/12/2016	31	SAC Bookstore	Textbook	PERSEUS BOOKS GROUP	\$22.79
TX-DON003948	9/12/2016	31	SAC Bookstore	Textbook	MPS FORMERLY VHPS	\$2,015.00
TX-DON003949	9/12/2016	31	SAC Bookstore	Textbook	SOUTHWEST PARKS AND MON A	\$142.50
TX-DON003950	9/12/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$164.76
TX-DON003951	9/12/2016	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$239.90
TX-DON003952	9/12/2016	31	SAC Bookstore	Textbook	KENDALL PUBLISHING	\$698.80
TX-DON003953	9/12/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$265.14
TX-DON003954	9/12/2016	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$141.75

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON003955	9/12/2016	31	SAC Bookstore	Textbook	MCGRRAW-HILL PUBLISHING CO	\$14,550.00
TX-DON003956	9/13/2016	31	SAC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$210.30
TX-DON003957	9/13/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$120.50
TX-DON003958	9/13/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$375.75
TX-DON003959	9/13/2016	31	SAC Bookstore	Textbook	JOHN WILEY \$ SONS, INC	\$1,360.00
TX-DON003961	9/14/2016	31	SAC Bookstore	Textbook	MPS FORMERLY VHPS	\$735.00
TX-DON003962	9/14/2016	31	SAC Bookstore	Textbook	NACSCORP	\$155.40
TX-DON003963	9/14/2016	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$217.50
TX-DON003964	9/14/2016	31	SAC Bookstore	Textbook	HUMAN KINETICS PUBS, INC.	\$35.10
TX-DON003965	9/14/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$79.53
TX-DON003966	9/16/2016	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$135.00
TX-DON003967	9/16/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$51.94
TX-DON003968	9/16/2016	31	SAC Bookstore	Textbook	NACSCORP	\$212.40
TX-DON003969	10/6/2016	31	SAC Bookstore	Textbook	NACSCORP	\$96.00
TX-DON003970	9/16/2016	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$732.14
TX-DON003971	9/19/2016	31	SAC Bookstore	Textbook	MPS FORMERLY VHPS	\$332.50
TX-DON003972	9/20/2016	31	SAC Bookstore	Textbook	TAYLOR & FRANCIS	\$1,139.40
TX-DON003973	9/20/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$217.56
TX-DON003974	9/20/2016	31	SAC Bookstore	Textbook	NACSCORP	\$96.00
TX-DON003975	9/20/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$120.00
TX-DON003976	9/21/2016	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$7,360.00
TX-DON003977	9/21/2016	31	SAC Bookstore	Textbook	KENDALL PUBLISHING	\$1,397.60
TX-DON003978	9/21/2016	31	SAC Bookstore	Textbook	MCGRRAW-HILL PUBLISHING CO	\$160.50
TX-DON003979	9/21/2016	31	SAC Bookstore	Textbook	SCHROFF DEVELOPMENT CORP	\$195.00
TX-DON003980	9/21/2016	31	SAC Bookstore	Textbook	NORTON, INC.	\$67.00
TX-DON003981	9/23/2016	31	SAC Bookstore	Textbook	OXFORD UNIVERSITY PRESS,	\$1,074.00
TX-DON003983	9/26/2016	31	SAC Bookstore	Textbook	TRILITERAL,LLC	\$569.00
TX-DON003984	9/26/2016	31	SAC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$34.00
TX-DON003985	9/26/2016	31	SAC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$24.95
TX-DON003986	9/26/2016	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$571.89
TX-DON003987	9/26/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$54.00
TX-DON003988	10/5/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$92.55
TX-DON003990	10/6/2016	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$77.00
TX-HAWK003021	9/9/2016	31	SCC Bookstore	Textbook	MCGRRAW-HILL PUBLISHING CO	\$405.00
TX-HAWK003022	9/12/2016	31	SCC Bookstore	Textbook	NACSCORP	\$455.59
TX-HAWK003023	9/12/2016	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$2,538.00
TX-HAWK003024	9/12/2016	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$248.25

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-HAWK003025	9/12/2016	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$10,837.50
TX-HAWK003026	9/12/2016	31	SCC Bookstore	Textbook	BLUEDOOR	\$456.00
TX-HAWK003027	9/12/2016	31	SCC Bookstore	Textbook	BROOKES PUB. CO	\$158.16
TX-HAWK003028	9/12/2016	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$269.90
TX-HAWK003031	9/13/2016	31	SCC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$274.10
TX-HAWK003032	9/14/2016	31	SCC Bookstore	Textbook	BVT PUBLISHING	\$1,050.00
TX-HAWK003033	9/14/2016	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$482.50
TX-HAWK003035	9/14/2016	31	SCC Bookstore	Textbook	MPS FORMERLY VHPS	\$518.00
TX-HAWK003036	9/14/2016	31	SCC Bookstore	Textbook	MCGRAW-HILL CREATE (PRIMIS)	\$2,122.20
TX-HAWK003039	9/15/2016	31	SCC Bookstore	Textbook	UNIV. SOUTHERN CALIFORNIA	\$800.00
TX-HAWK003041	9/15/2016	31	SCC Bookstore	Textbook	MPS FORMERLY VHPS	\$660.00
TX-HAWK003042	9/15/2016	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$465.00
TX-HAWK003045	9/20/2016	31	SCC Bookstore	Textbook	AMAZON	\$130.26
TX-HAWK003046	9/26/2016	31	SCC Bookstore	Textbook	EDUCATIONAL TEXTBOOK COMP	\$305.00
TX-HAWK003047	10/3/2016	31	SCC Bookstore	Textbook	XYZ TEXTBOOKS	\$225.00
TX-HAWK003048	10/5/2016	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$186.00
TX-HAWK003049	10/5/2016	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$201.25
TX-HAWK003051	10/6/2016	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$33.93
TX-HAWK003052	10/6/2016	31	SCC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$46.20
Grand Total:						\$214,188.48

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 9 2016 THROUGH OCTOBER 6, 2016
BOARD MEETING OF OCTOBER 24, 2016**

P.O. #	Amount	Description	Department	Comment
TX-DON003934	\$17,334.10	Textbooks for Resale: Fall 2016	SAC Bookstore	Purchased from Pearson Education. Manager Review and Approval - R. Langston 9/12/2016

4.10 (31)

Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvst
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

Legend: * = Multiple Funds for this P.O.

Printed: 10/7/2016 10:59:28AM

Environment: Colleague

LoginID: KWHITE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Board Date: October 24, 2016
Re:	Approval of Resource Development Items	
Action:	Request for Approval	

ANALYSIS

Items for the following categorical program were developed:

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
1. Basic Skills Initiative (SAC & SCC) Funds from the California Community Colleges Chancellor's Office to be used to implement program and curriculum development, professional development, articulation, assessment, counseling, tutoring, coordination, research and purchase of instructional materials directly related to the enhancement of basic skills in educational programs. (16/17). <i>No match required.</i> -SAC \$504,356 -SCC \$198,422	09/23/2016	\$702,778
2. Child Development Training Consortium (SAC/SCC) Sub-award from the Yosemite Community College District/Child Development Training Consortium to Santa Ana College and Santiago Canyon College to recruit and assist students seeking a new or maintaining a current child development permit through the colleges' Child Development Programs. (15/16). <i>No match required.</i>	08/31/2016	\$18,700

RECOMMENDATION

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$721,478	Board Date: October 24, 2016
Item Prepared by: Maria N. Gil, Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET #2063, #2064, #2065, #2066, #2067, and #2068
NAME: BASIC SKILLS INITIATIVE 16/17 - SANTA ANA COLLEGE (CREDIT)
FISCAL YEAR: 2016/2017 and 2017/2018

CONTRACT PERIOD: 7/1/2015 - 6/30/2017

PRJ. ADMIN.: Carlos Lopez

CONTRACT INCOME:

PRJ. DIR.: Mary Huebsch

Adv. Apportionment: \$201,742

Date: 10/10/2016

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: N/A

SUB-AWARD #: N/A

CFDA #: N/A

GL Account String	Description	New Budget	
		Debit	Credit
12-2063-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		0
12-2063-499900-15051-5999	Special Project Holding Acct : Academic Affairs Off	0	
	Total 2063 - BSI 17-Prog/Curr Plan & Dev	0	0
12-2064-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		0
12-2064-499900-15051-5999	Special Project Holding Acct : Academic Affairs Off	0	
	Total 2064 - BSI 17-Student Assessment	0	0
12-2065-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		40,000
12-2065-499900-15051-5999	Special Project Holding Acct : Academic Affairs Off	40,000	
	Total 2065 - BSI 17-Advisement/Counseling	40,000	40,000
12-2066-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		38,000
12-2066-499900-15051-5999	Special Project Holding Acct : Academic Affairs Off	38,000	
	Total 2066 - BSI 17-Suppl Instr & Tutoring	38,000	38,000
12-2067-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		100,000
12-2067-499900-15051-5999	Special Project Holding Acct : Academic Affairs Off	100,000	
	Total 2067 - BSI 17-Coordination/Research	100,000	100,000
12-2068-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		23,742
12-2068-499900-15051-5999	Special Project Holding Acct : Academic Affairs Off	23,742	
	Total 2068 - BSI 17-Staff Development	23,742	23,742
	Total - Basic Skills Initiative-16/17 (SAC-credit)	201,742	201,742

SPECIAL PROJECT DETAILED BUDGET #2063, #2064, #2065, #2066, #2067, and #2068
NAME: BASIC SKILLS INITIATIVE 16/17 - SANTA ANA COLLEGE (NON-CREDIT)
FISCAL YEAR: 2016/2017 and 2017/2018

CONTRACT PERIOD: 7/1/2015 - 6/30/2017

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME:

PRJ. DIR.: Sergio Sotelo

Adv. Apportionment: \$302,614

Date: 10/10/2016

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: N/A

SUB-AWARD #: N/A

CFDA #: N/A

GL Account String	Description	New Budget	
		Debit	Credit
12-2063-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		23,000
12-2063-499900-18200-5999	Special Project Holding Acct : SAC Continuing Ed-In	23,000	
	Total 2063 - BSI 17-Prog/Curr Plan & Dev	23,000	23,000
12-2064-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		4,600
12-2064-499900-18200-5999	Special Project Holding Acct : SAC Continuing Ed-In	4,600	
	Total 2064 - BSI 17-Student Assessment	4,600	4,600
12-2065-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		53,014
12-2065-499900-18200-5999	Special Project Holding Acct : SAC Continuing Ed-In	53,014	
	Total 2065 - BSI 17-Advisement/Counseling	53,014	53,014
12-2066-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		100,000
12-2066-499900-18200-5999	Special Project Holding Acct : SAC Continuing Ed-In	100,000	
	Total 2066 - BSI 17-Suppl Instr & Tutoring	100,000	100,000
12-2067-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		100,000
12-2067-499900-18200-5999	Special Project Holding Acct : SAC Continuing Ed-In	100,000	
	Total 2067 - BSI 17-Coordination/Research	100,000	100,000
12-2068-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		22,000
12-2068-499900-18200-5999	Special Project Holding Acct : SAC Continuing Ed-In	22,000	
	Total 2068 - BSI 17-Staff Development	22,000	22,000
	Total - Basic Skills Initiative-16/17 (SAC non-credit)	302,614	302,614

SPECIAL PROJECT DETAILED BUDGET #2063, #2064, #2065, #2066, #2067, and #2068

NAME: BASIC SKILLS INITIATIVE 16/17 - SANTIAGO CANYON COLLEGE

FISCAL YEAR: 2016/2017 and 2017/2018

CONTRACT PERIOD: 7/1/2016 - 6/30/2018

PRJ. ADMIN.: Marilyn Flores

CONTRACT INCOME:

PRJ. DIR.: Marilyn Flores

Adv. Apportionment: \$198,422

Date: 10/10/2016

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: N/A

SUB-AWARD #: N/A

CFDA #: N/A

GL Account String	Description	New Budget	
		Debit	Credit
12-2063-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyon Coll		86,000
12-2063-499900-25051-5999	Special Project Holding Acct : Academic Affairs Off	86,000	
	Total 2063 - BSI 17-Prog/Curr Plan & Dev	86,000	86,000
12-2064-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyon Coll		3,000
12-2064-499900-25051-5999	Special Project Holding Acct : Academic Affairs Off	3,000	
	Total 2064 - BSI 17-Student Assessment	3,000	3,000
12-2065-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyon Coll		0
12-2065-499900-25051-5999	Special Project Holding Acct : Academic Affairs Off	0	
	Total 2065 - BSI 17-Advisement/Counseling	0	0
12-2066-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyon Coll		73,000
12-2066-499900-25051-5999	Special Project Holding Acct : Academic Affairs Off	73,000	
	Total 2066 - BSI 17-Suppl Instr & Tutoring	73,000	73,000
12-2067-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyon Coll		0
12-2067-499900-25051-5999	Special Project Holding Acct : Academic Affairs Off	0	
	Total 2067 - BSI 17-Coordination/Research	0	0
12-2068-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyon Coll		36,422
12-2068-499900-25051-5999	Special Project Holding Acct : Academic Affairs Off	36,422	
	Total 2068 - BSI 17-Staff Development	36,422	36,422
	Total - Basic Skills Initiative-16/17 (SCC)	198,422	198,422

SPECIAL PROJECT DETAILED BUDGET #1241

NAME: CHILD DEVELOPMENT TRAINING CONSORTIUM - SANTA ANA COLLEGE & SANTIAGO CANYON COLLEGE

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 9/1/2016 - 6/30/2017

PROJ. ADM. Bart Hoffman/Von Lawson

CONTRACT INCOME:

PROJ. DIR. Michelle Hardy

Instructional Services **\$13,750**

Date: 10/10/2016

Coordinator Stipend **\$4,950**

Total **\$18,700**

Prime Sponsor: Department of Health & Human Services Administration for Children and Families

Fiscal Agent: Yosemite Community College District/Child Development Training Consortium

Prime Award #: N/A

Sub-Award Agreement #: 16-17-2885

CFDA #: 93.575

Datatel String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
Dept 15717 - Human Development (Santa Ana College)							
12_1241_000000_10000_8199	Other Federal Revenues : Santa Ana College		18,300		18,300		0
12_1241_130500_15717_4210	Books, Mags & Subscrip-Non-Lib : Human Dev	400		400			0
12_1241_130500_15717_4310	Instructional Supplies : Human Development	750		750		0	
12_1241_619000_15717_1453	Beyond Contract - Coordinators : Human Develo Michelle Hardy, CDTC Coordinator FY 16/17 stipend (SAC/SCC)	4,281		4,220			61
12_1241_619000_15717_1480	Part-Time Reassigned Time : Human Development Keo Salinas, Program Facilitation \$28.40/hr. x 66 hrs.	1,903		1,874			29
12_1241_619000_15717_3115	STRS - Non-Instructional : Human Development	663		767		104	
12_1241_619000_15717_3325	Medicare - Non-Instructional : Human Developm	90		88			2
12_1241_619000_15717_3435	H & W - Retiree Fund Non-Inst : Human Develop	62		61			1
12_1241_619000_15717_3515	SUI - Non-Instructional : Human Development	3		3			0
12_1241_619000_15717_3615	WCI - Non-Instructional : Human Development	148		137			11
12_1241_619000_15717_5100	Contracted Services : Human Development	2,400		2,400			0
12_1241_732000_15717_7610	Books Paid for Students : Human Development	800		800			0
12_1241_732000_15717_7640	Tuition Paid for Students : Human Development	6,800		6,800			0
	Sub-Total (SAC)	18,300	18,300	18,300	18,300	104	104

5.1 (5)

Original Budget

Prepared by: Maria Gil

Board Approval Date: October 24, 2016

Accountant: Young Yu

SPECIAL PROJECT DETAILED BUDGET #1241

NAME: CHILD DEVELOPMENT TRAINING CONSORTIUM - SANTA ANA COLLEGE & SANTIAGO CANYON COLLEGE

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 9/1/2016 - 6/30/2017

PROJ. ADM. Bart Hoffman/Von Lawson

CONTRACT INCOME:

PROJ. DIR. Michelle Hardy

Instructional Services **\$13,750**

Date: 10/10/2016

Coordinator Stipend **\$4,950**

Total **\$18,700**

Prime Sponsor: Department of Health & Human Services Administration for Children and Families

Fiscal Agent: Yosemite Community College District/Child Development Training Consortium

Prime Award #: N/A

Sub-Award Agreement #: 16-17-2885

CFDA #: 93.575

Datatel String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
Dept 25230 - Human Development (Santiago Canyon College)							
12_1241_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		400		400	0	
12_1241_732000_25230_7610	Books Paid for Students : Human Development	200		200			0
12_1241_732000_25230_7640	Tuition Paid for Students : Human Development	200		200			0
	Sub-Total (SCC)	400	400	400	400	0	0
	Total 1241 Child Dvlp Training Consortium (SAC/SCC)	18,700	18,700	18,700	18,700	104	104

5.1 (6)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To:	Board of Trustees	Date: October 24, 2016
Re:	Approval of Sub-Agreements between RSCCD and North Orange County, San Mateo, Ventura County, Yosemite and Yuba Community College Districts for the Career Technical Education Data Unlocked Grant	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the California Community College Chancellor's Office's Career Technical Education (CTE) Data Unlocked Initiative to support career technical education program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges. As the Fiscal Agent, RSCCD will develop sub-agreements with CTE Data Unlocked Initiative implementation partners.

ANALYSIS

As part of the CTE Data Unlocked Initiative the Chancellor's Office established \$50,000 grants available to the community colleges to implement projects to increase their capacity to improve data management and use on their campuses. The colleges below have submitted project applications and have been approved to receive awards.

Agreement No	College	Legal Entity	Amount
DO-17-2220-129	Cañada College	San Mateo Community College District	\$50,000
DO-17-2220-130	School of Continuing Educ.	North Orange County Community College Dist.	\$50,000
DO-17-2220-131	College of San Mateo	San Mateo Community College District	\$50,000
DO-17-2220-132	Yuba College	Yuba Community College District	\$50,000
DO-17-2220-133	Moorpark College	Ventura County Community College District	\$50,000
DO-17-2220-134	Columbia College	Yosemite Community College District	\$50,000

Project Director: Sarah Santoyo **Project Administrator:** Enrique Perez

RECOMMENDATION

It is recommended that the Board approve these sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$300,000 (grant-funded)	Board Date: October 24, 2016
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
LEGAL ENTITY**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 12th day of September, 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and LEGAL ENTITY (hereinafter “SUBCONTRACTOR”), on behalf of the NAME OF COLLEGE. RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

ARTICLE I

1. Statement of Work

SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. Period of Performance

The period of performance for this Agreement shall be from July 1, 2016 through October 31, 2017. The end date listed for the period of performance indicates the end of the Agreement between RSCCD and SUBCONTRACTOR. However, the PRIME SPONSOR allows the SUBCONTRACTOR to continue to use funds to achieve the college’s goals for CTE data management and capacity development for three years from the project start date.

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$50,000.00 USD.

4. Budget

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) submitted by the SUBCONTRACTOR and approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as the total dollar amount is not affected and the outcomes of the Agreement will not be materially affected.

5. Payment

A one-time payment of the total cost will be issued to SUBCONTRACTOR upon RSCCD's receipt of the fully executed Agreement and an invoice for payment. Payment to the SUBCONTRACTOR will not exceed the amount listed above under Article I.3. Total Cost.

6. Invoices

One invoice is to be submitted for payment for the total cost of the Agreement. The invoice must include the Agreement number (refer to footer), and should be submitted to the following address:

Rancho Santiago Community College District
ATTN: Sarah Santoyo, Director of Grants
2323 North Broadway, Suite 350
Santa Ana, CA 92706
Santoyo_Sarah@rsccd.edu

7. Reporting

Through this Agreement SUBCONTRACTOR agrees to provide data and submit reports, if requested and required by the PRIME SPONSOR. SUBCONTRACTOR will provide this information to RSCCD in a timely manner.

8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

9. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

10. Subcontract Assignment

No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval that relate to this Agreement.

11. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

12. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

13. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

14. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

15. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event

such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

16. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

RSCCD: Primary Contact:
Rancho Santiago Community College District
Sarah Santoyo, Director of Grants
2323 N. Broadway, Suite 350
Santa Ana, CA 92706
(714) 480-7466; santoyo_sarah@rsccd.edu

Fiscal Representative:
Rancho Santiago Community College District
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR:
Primary Contact:
Name, Title
Address
City, State Zip
Phone, Email

17. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

18. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/16 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: *Legal Entity*

By: _____

Name: Peter J. Hardash

Vice Chancellor

Title: Business Operations/Fiscal Services

Date: _____

Board Approval Date: September 26, 2016

By: _____

Name: _____

Title: _____

Title: _____

Date: _____

Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Scope of Work

Exhibit B: Articles I, Rev. 01/16 and Article II, Rev. 05/14 (*NOTE: Articles I and II are included as a reference for the appropriate and allowable use of grant funds. The payment and reporting terms in the Articles only pertain to the Fiscal Agent. The payment and reporting terms for the SUBCONTRACTOR are in the body of the actual Agreement, under clauses #5 and #7.*)

CTE Data Unlocked Funding & Technical Assistance Application

The Chancellor's Office is providing funding and technical assistance to strengthen colleges' abilities to find, understand, and use CTE data. While this is a noncompetitive application, resources must be utilized to integrate data into college processes and support evidence based decision making for CTE programs.

There are three sections of the application: Current Data Usage, Technical Assistance, and Funding. This document summarizes the questions that colleges will be asked to respond to as part of the application.

Current Data Usage

The first section will give the Chancellor's Office a better understanding of the types of data your college is currently accessing, to better tailor technical assistance.

- 1) Where does your college get information on CTE outcomes at other colleges or training providers? (Please check all that apply)
 - Conversations with colleagues
 - Advisory committees
 - Surveys
 - Statewide or national data systems (e.g., Datamart, LaunchBoard, IPEDS)
 - Data files shared by other colleges or training partners
 - Purchased through a service or vendor (e.g., National Student Clearinghouse)
 - No access to this information currently
 - I'm not sure

- 2) Where does your college get information on employment and earnings? (Please check all that apply)
 - Conversations with students
 - Advisory committees
 - Surveys (e.g., CTE Outcomes Survey, post-graduation surveys, employer surveys)
 - Statewide or national data systems (e.g., Salary Surfer, Wage Tracker, LaunchBoard, Perkins report)
 - Purchased through a service or vendor (e.g., custom file from EDD)
 - No access to this information currently
 - I'm not sure

- 3) Where does your college get information on labor market information like projected job openings and desired skills? (Please check all that apply)
 - Conversations with students and employers
 - Advisory committees
 - Surveys (e.g., employer surveys)
 - Statewide or national data systems (e.g., LMID, Bureau of Labor Statistics, O*NET)

EXHIBIT A

- Purchased through a service or vendor (e.g., EMSI, Burning Glass, Help Wanted Online)
- No access to this information currently
- I'm not sure

Technical Assistance

The Technical Assistance section will clarify the content, timing, and responsible party for support.

1) You will be asked to pick activities within **one** of the following categories:

Help with data clean up

- Technical support to examine TOP code and SAM code assignments
- Technical support on reporting locally-issued certificates
- Technical support on other missing data elements, such as flags for specific student characteristics (e.g., Perkins flags)
- Other (please specify)

Training on CTE data tools

- Overview training, where participants learn about CTE data tools and engage in hands-on exercises related to program review, accreditation, and planning
- Deep dive training into a scenario such as program review, planning, or accreditation, where participants do hands-on work to find data in statewide tools and apply it to local processes
- Training with a specific department or program, where participants examine outcomes in various statewide data tools
- Other (please specify)

Assistance with integrating data into college processes

- Pull and format data from statewide data tools to support program review, biannual CTE program evaluation, and accreditation
- Pull and format data from statewide data tools to support local and regional planning
- Develop a CTE profile for the college that documents the following information: participation levels, student characteristics, milestone attainment, success outcomes, and employment and earnings data, benchmarked against regional and statewide figures
- Other (please specify)

Locally-defined support

- You will be given up to 500 words to describe the support you would like to receive.

The college would like help in determining how best to use technical assistance

- You will be asked to provide the name, job title, and contact information for a person who can be contacted by a member of the CTE Data Unlocked team in mid-June to discuss how best to design a technical assistance solution that meets your college's needs.

EXHIBIT A

No technical assistance requested

- Colleges can elect not to receive technical assistance.
- 2) Colleges can pool technical assistance resources with other colleges to create larger, joint projects, so you will be given a place to indicate if you'd like to do a joint project.
 - 3) You will also be asked to list the name, job title, and contact information for the person who will be responsible for working with the technical assistance provider.
 - 4) You will be asked for the timeframe in which you would like to receive assistance.

Funding

The Funding section will clarify the content, timing, and responsible party for support.

- 1) You will be asked to pick activities within **one** of the following categories:

Help with data clean up

- Technical support to examine TOP code and SAM code assignments
- Technical support on reporting locally-issued certificates
- Technical support on other missing data elements, such as flags for specific student characteristics (e.g., Perkins flags)
- Other (please specify)

Assistance with integrating data into college processes

- Pay someone to revise policies, processes, procedures, and associated documents to incorporate CTE data into college processes
- Pay someone to provide additional training and facilitation on data integration
- Pay someone to pull and format data from statewide data tools to support program review, biannual CTE program evaluation, and accreditation
- Pay someone to pull and format data from CTE data tools to support program or sector planning
- Pay someone to pull and format data from statewide data tools to support college planning
- Pay someone to pull and format data from statewide data tools to support regional planning
- Other (please specify)

Creating communications materials based on data

- Pay someone to develop outreach materials based on data found in CTE data tools
- Pay someone to develop educational planning materials based on data found in CTE data tools
- Pay someone to create written profiles of programs with strong skills-builder outcomes
- Other (please specify)

EXHIBIT A

Support adoption of new data tools such as the LaunchBoard, CATEMA, and the CTE Outcomes Survey

- Support integration of the CATEMA system, such as faculty stipends to support the development of processes with K-12 partners and A&R offices to gather and process information on articulated courses and credit by exam
- Improve response rates for the CTE Outcomes Survey, such as purchasing services that can provide updated contact information for former students or providing faculty stipends to develop communications plans to clarify the importance of the survey to students
- Conduct training on the LaunchBoard
- Conduct training on the Student Success Scorecard
- Conduct training on Data Mart
- Conduct training on Salary Surfer and Wage Tracker
- Other (please specify)

Locally-defined support

- You will be given up to 500 words to describe how you intend to use the \$50,000.

The college would like help in determining how best to use the funding

- You will be asked to provide the name, job title, and contact information for a person who can be contacted by a member of the CTE Data Unlocked team in mid-June to discuss how to use the funds to meet your needs.
- 2) Colleges can pool funding with other colleges to create larger, joint projects, so you will be given a place to indicate if you'd like to do a joint project.
 - 3) You will also be asked to list the name, job title, and contact information for the person who will be responsible for implementing the work associated with the funding.
 - 4) You will be asked if you would like help identifying a consultant for the project you've identified.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To:	Board of Trustees	Date: October 24, 2016
Re:	Approval of First Amendment to Sub-Agreement between RSCCD and IDMLOCO for the Career Technical Education Data Unlocked Grant	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the California Community Colleges Chancellor's Office's Career Technical Education Data Unlocked Initiative to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges. As the Fiscal Agent, RSCCD will develop sub-agreements with Career Technical Education Data Unlocked Initiative implementation partners.

ANALYSIS

The Chancellor's Office has identified IDMLOCO as an implementation partner for the Career Technical Education Data Unlocked Initiative, and has approved a proposal for additional work to be performed through this agreement for an additional cost of \$7,500.00, and to change the term of performance from 9/1/16 – 1/31/17 to 11/1/16 – 3/31/17. The Period of Performance, Total Cost, and Payment have been amended and an additional scope of work added to the agreement as Exhibit C.

Project Director: Sarah Santoyo **Project Administrator:** Enrique Perez

RECOMMENDATION

It is recommended that the Board approve this amendment to the sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$7,500.00 (grant-funded)	Board Date: October 24, 2016
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**FIRST AMENDMENT TO GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
IDMLOCO**

This first amendment (hereinafter “Amendment”) is entered into on this 24th day of October, 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and IDMLOCO (hereinafter “SUBCONTRACTOR”) to amend that certain agreement #DO-17-2220-124 (hereinafter “Agreement”) between the parties dated September 26, 2016. RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, it is mutually agreed by the Parties to amend the following:

Period of Performance will be amended as follows:

2. Period of Performance

The period of performance for this Agreement shall be from November 1, 2016 through March 31, 2017.

Total Cost will be amended as follows:

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$80,300.00 USD.

Payment will be amended as follows:

4. Payment

For the scope of work provided in Exhibit A, the payment terms are net 30 days after receipt of an invoice for work completed that has been approved for payment.

For the scope of work provided in Exhibit C the payment terms are seventy-five percent (75%) due once the amendment is fully executed, and the remaining twenty-five percent (25%) due upon completion of the project and submission of an invoice approved for payment.

Payment to the SUBCONTRACTOR will not exceed the amount listed above under Article I.3. Total Costs.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this Amendment, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Amendment to be executed as of the day that both Parties have signed the Amendment.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: IDMLOCO

By: _____
Name: Peter J. Hardash

Vice Chancellor
Title: Business Operations/Fiscal Services

Date: _____

By: _____
Name: Bryan Merica

Title: Co-Founder

Date: _____

Board Approval Date: October 24, 2016

45-3413174

Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Scope of Work

Exhibit B: Articles I, Rev. 01/16 and Article II, Rev. 05/14 (*NOTE: this is for general reference on the allowable and appropriate use of funds. Payment and reporting dates in Articles I and II are relevant to the Fiscal Agent and do not apply to the SUBCONTRACTOR. Payment and Reporting terms for the SUBCONTRACTOR are in clauses #5 and #7 in this Agreement.*)

Exhibit: C Scope of Work, Supplemental Service Proposal

EXHIBIT C



FROM: John Morgan, IDMLOCO Digital Team
TO: Van Ton-Quinlivan
RE: Supplemental Service Agreement: Data Visualization Project
DATE: October 7, 2016

Service Agreement Overview

Thank you for the opportunity to provide this supplemental service proposal to the California Community Colleges Chancellor's Office. This supplemental proposal is for research, coordination and development of interviews to align client-provided user stories with energy sector project goals.

Supplemental Project Goal

Define energy sector project goals and align client-provided user stories.

Supplemental Project Outline

User Story Review and Key Contact Interviews

IDMLOCO Team: Project Manager/Project Lead, Technical Director/Strategist, Data Analyst.

Scope: IDMLOCO to review client-provided stories, develop interview questions for key energy sector representatives, coordinate and conduct up to three interviews of key energy sector representatives, and use finding to guide the direction of the first iteration of the data visualization project.

Project Management Includes:

- One (1) project team kick-off meeting
- One (1) monthly pelican team meeting
- Weekly client communication on project status
- Coordination of up to three interviews

EXHIBIT C

Project Work Includes:

- Project planning and review of client-provided user stories to assess client needs
- Develop interview plan and questions for key energy sector representatives
- Coordinate and conduct interviews of up to three key energy sector representatives to evaluate the relevance, accuracy, and importance of provided user stories within the context of the energy sector
- Synthesize findings from interview to define energy sector project goals and finalize user story to tell with first iteration of data visualization project

Deliverables:

IDMLOCO will provide an overview of findings from the key contact interviews and provided direction for the user story to tell with the first iteration of the data visualization project.

Estimated Timeline

Supplemental Project Total: **0.75 Months**

Timeline for this supplemental project is a best estimate. Project timeline is dependent upon availability of key client contacts for coordination and interviews.

Total Estimated Project Costs

\$7,500.00

Payment Schedule

75% of project due at signing

25% final due at project completion

Thank You!

We are happy to discuss these thoughts and recommendations in more detail. We look forward to receiving approval on this service agreement and getting started.

EXHIBIT C

Signatures

CCCCO

Signature: _____

Date: _____

IDMLOCO

Signature: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: October 24, 2016
Re: Approval of Fourth Amendment to Sub-Agreement between RSCCD and California State University, Fullerton for the California Career Pathways Trust Grant – Year 2	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District, on behalf of Santiago Canyon College, received a California Career Pathways Trust grant award from the California Department of Education for the Orange County Teacher Pathway Partnership (OC TPP) project. The partnership includes community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners. The OC TPP will develop articulated pathways to postsecondary education and establish connections among businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning. Students will build skills in an integrated, standards-based academic and career-relevant sequenced curriculum, be able to earn certificates and state-approved licenses for early entrance into employment as paraprofessionals, and will be in pathways that culminate in a post-baccalaureate teaching credential. The grant award is \$6 million and the grant term is July 1, 2014 through June 30, 2019 (five-year project cycle).

The project administrator is Ruth Babeshoff and the project director is Janis Perry.

ANALYSIS

The enclosed amendment represents an extension to the Grant year 2 performance period of July 1, 2014 through September 30, 2016, to be extended to December 31, 2016 for the project partner California State University, Fullerton (#DO-14-2501-01.04).

RECOMMENDATION

It is recommended that the Board approve this amendment to the sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: none	Board Date: October 24, 2016
Prepared by: Maria N. Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**FOURTH AMENDMENT TO AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
CSU FULLERTON AUXILIARY SERVICES CORPORATION**

This Fourth Amendment (hereinafter “Amendment”) is entered into on this 24th day of October 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and CSU Fullerton Auxiliary Services Corporation (hereinafter “SUBCONTRACTOR”) to amend that certain Agreement #DO-12-2501-01 (Grant year 1) dated December 8, 2014, the First Amendment #DO-12-2501-01.01 (Grant year 2) dated August 17, 2015, the Second Amendment #DO-12-2501-01.02 (Grant year 2 extension of term) dated September 12, 2016, and the Third Amendment #DO-12-2501-01.03 (Grant year 3) dated September 12, 2016, between the parties with a term of July 1, 2014 through September 30, 2016 (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled “California Career Pathways Trust,” Prime Award #14-25239-6668-00 (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning for students;

WHEREAS, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

WHEREAS, RSCCD will serve as the Fiscal Agent for the State funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

Period of Performance will be amended as follows:

2. Period of Performance

The Term for this Agreement of July 1, 2014, through June 30, 2016, **shall be extended to December 31, 2016**, for the Grant year 2 (fiscal year 2015/2016). NOTE: The entire term of the Grant is for five years from July 1, 2014 - June 30, 2019, with Grant funds available for

four years, from July 1, 2014 - June 30, 2018 and a Grant sustainability cycle of July 1, 2018 - June 30, 2019. RSCCD will develop amendments to the Agreement on an annual basis, rather than for the entire Term.

SUBCONTRACTOR with a balance of unspent Grant funds in **year 2** (2015/2016) agrees to provide the Project Director with a budget narrative that identifies the spending plan for any remaining funds for **year 2** for the Term of this Amendment.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this Amendment, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this Amendment to the Agreement to be executed as of the date that both Parties have signed the Amendment.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: CSU Fullerton
Auxiliary Services Corporation

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

Board Approval Date: October 24, 2016

95-2081258
Employer/Taxpayer Identification Number (EIN)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

**In honor of National Veterans Awareness Week
November 6-12, 2016**

Resolution No. 16-26

WHEREAS, the United States Congress has declared the second week of November as National Veterans Awareness Week since 2000 to emphasize the need to develop educational programs regarding the contributions of veterans to the country; and

WHEREAS, The United States Department of Veterans Affairs, as well as many other education-focused organizations have produced educator's guides, which advocate multiple ways to recognize veterans and teach youth about veterans; and

WHEREAS, many veterans continue to serve their country in public schools and colleges as teachers, classified professionals, and other school employees providing valuable instructional and support services to the schools and students of Rancho Santiago Community College District; and

WHEREAS, the veterans on staff deserve recognition for their continued service to the future of our country and education and safety of the students of the Rancho Santiago Community College District; and

WHEREAS, the veterans on staff can best provide a meaningful personal connection between the students of the Rancho Santiago Community College District, Armed Forces veterans and service to our country;

THEREFORE, BE IT RESOLVED, that the Rancho Santiago Community College District declares the week of November 6–12, 2016, as Veterans Awareness Week in the Rancho Santiago Community College District; and

BE IT FURTHER RESOLVED, that the hereby recognizes and wishes to honor the continued contributions and sacrifices of the Armed Forces veterans, especially those serving as teachers, classified professionals, and school employees at the; and

BE IT FURTHER RESOLVED, that the Rancho Santiago Community College District encourages the schools of the Rancho Santiago Community College District to develop a program utilizing Armed Forces veterans on staff to educate the students of the Rancho Santiago Community College District about the sacrifices and contributions of the Armed Forces veterans.

DATED the 24th day of October, 2016.

Ayes:

Noes:

Absent:

Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: October 24, 2016
Re:	Adoption of Board Policies	
Action:	Request for Approval	

BACKGROUND

The Board Policy Committee met on September 19, 2016 and reviewed the revised policies. These policies were presented to the Board for a First Reading on October 10, 2016 and are now presented for adoption.

ANALYSIS

The District subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies which comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the District with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. The Board Policy Committee is recommending the attached policies be updated and revised to conform to the CCLC recommendations.

RECOMMENDATION

It is recommended that the Board adopt the revised policies.

Fiscal Impact:	None	Board Date: October 24, 2016
Prepared by:	Debra Gerard, Executive Assistant to the Chancellor	
Submitted by:	Debra Gerard, Executive Assistant to the Chancellor	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

BP 2715 - Code of Ethics/Standards of Practice

References:

ACCJC Accreditation Standard IV.C.11 (formerly IV.B.1.a, e, & h)
Government Code Section 54956.3

All Rancho Santiago Community College District board members, including the student trustee, are committed to maintaining the highest standards of conduct and ethical behavior. The Board believes that in promoting trust, confidence, and integrity in the working relationship between Trustees, administrators, faculty and staff. The Board and its individual Trustees are committed to the following:

- In all decisions the Board will consider the educational welfare and equality of opportunity of all students in the District.
- Trustees are elected to represent the interests and serve the needs of the entire District and to promote the mission of Rancho Santiago Community College District.
- Trustees are non-partisan elected officials and will always put District and college priorities before their own political or personal priorities.
- Trustees hold a public trust that requires and will ensure that their actions avoid conflicts of interest and any appearance of impropriety, including adherence to Board Policy 3821 Gift Ban Policy.
- Trustees will speak on behalf of the Board only when granted such authority by a majority of the Board.
- Trustees shall be respectful of others in any discussions related to the District and colleges.
- Trustees clearly articulate to the Chancellor the Board's expectations, will support the work and efforts of the Chancellor, and keep the Chancellor informed of matters related to the District and colleges.
- Trustees shall not disclose confidential information acquired in closed session or in confidential communications with the Chancellor and shall adhere to Board Policy 2315 and Government Code Section 54963.
- Trustees will uphold the letter and spirit of the Ralph M. Brown Act and make all official decisions and actions of the Board of Trustees in open and public meetings.
- Trustees will remain informed about the District, educational issues, and responsibilities of trusteeship, and will work in the best interest of the entire District.

The President of the Board, in consultation with the Chancellor, is authorized to consult with legal counsel when they become aware of or are informed about actual or perceived violations of pertinent laws and regulations, including but not limited to conflict of interest, open and public meetings, breach of confidentiality of closed session information, and use of public resources. Violations of law may be referred to the District Attorney or Attorney General as provided for in law.

Violations of the board's policy code of ethics will be addressed by the President of the Board, who will first discuss the violation with the Trustee to reach a resolution. If resolution is not achieved and further action is deemed necessary, the President may appoint an ad hoc committee to examine the matter and recommend further courses of action to the Board. Sanctions will be determined by the Board officers and may include a recommendation to the Board to censure of the Trustee, remove the Trustee from a Board officer position or from Board committee assignments. If the President of the Board is perceived to have violated the code, the vice president of the Board is authorized to pursue resolution.

Revised: April 25, 2016 (Previously BP9002)

References Updated: March 16, 2015

Revised: October 24, 2016

BP 2735 - Board Member Travel

Reference:

Education Code Section 72423

Members of the Board shall have travel expenses reimbursed whenever they travel as representatives of and perform services directed by the Board. Such board travel and reimbursement for travel by Board members outside of the district boundaries must receive prior approval from the Board of Trustees. The Executive Committee of the Board of Trustees, in consultation with the Chancellor, may provide prior authorization for such travel when needed, pending full Board approval. Standard district travel procedures and rates will be used for reimbursement.

The Board President, in conjunction with the Chancellor, will prepare a list of conferences and legislative executive visits that Board members may wish to attend or will assist Board members in their continuing education and fulfillment toward the mission of the district. The Chancellor, in consultation with the Board President, shall prepare a budget for board travel.

The timely registration for conferences is required. The district will only reimburse conference registration fees at the published early registration rate.

The district shall not pay for lodging that exceeds the published standard single occupancy room rate for conferences.

See Administrative Regulations (AR 7400)

Revised: October 8, 2012 (Previously BP9011)

Revised: October 24, 2016

BP 2745 - Board Self-Evaluation

Reference:

ACCJC Accreditation Standard IV.C.10 (formerly IV.B.1.e & g)

Effective and efficient governing board operations are an integral part of sound policy making and broad oversight that lead to successful educational programs and student learning outcomes. The board is committed to assessing its own performance as a board in order to identify its strengths and areas in which it may improve its functioning in carrying out its responsibilities to the citizens of the Rancho Santiago Community College District.

For its self-evaluation the board shall be evaluated as a whole and not as individuals. The evaluation will focus on the internal board operations and performance. Board members shall develop goals which will be used in the self-evaluation process. A self-evaluation instrument will be based on these goals and not goals set for the district. The self-evaluation process shall include the establishment of strategies for improving board performance. Policies and goals will be reviewed and updated for the following year's self-evaluation. The student trustee will participate in the self-evaluation process.

No later than the end of September of every year the Board Policy Committee shall recommend to the full board a self-evaluation instrument and process to be used in board self-evaluation, as well as any changes to the list of individuals who will receive a copy of the instrument. The board shall promptly review and act on these recommendations. Any self-evaluation instrument shall incorporate criteria contained in these board policies regarding board operations, criteria defining board effectiveness as defined by recognized practitioners in the field and any other criteria the board determines would enhance the goal of identifying the board's strengths and areas in which it might improve its functioning.

The board is committed to having an annual self-evaluation meeting no later than December, at a date selected at the board's annual organizational meeting. All trustees will attend this self-evaluation meeting which will be open to the public, and district students, employees, and residents will be encouraged to attend and provide input to the board at the meeting.

Board members will be given the self-evaluation instrument prior to the annual self-evaluation meeting but shall not complete the self-evaluation instrument until after the meeting. The completed and signed instrument shall be submitted to an office designated by the Board President. The results will be tabulated and discussed at the next board meeting. The results will be widely communicated and maintained in the district office. The results will be used to identify accomplishments in the past year and goals for the following year that will be reviewed and updated annually.

Some district students, employees, and residents will, because of their position or regular attendance at board meetings, have some familiarity with internal board operations and performance so as to provide meaningful input to the board in their self-evaluation process. Therefore, prior to the board's self-evaluation meeting, the board shall make available the self-evaluation instrument to a list of individuals which will include but not be limited to the associated student government officers, officers of the academic senates, the college presidents, the chancellor, vice chancellors, assistant vice chancellors, officers of the district's employee unions, community members who serve on the district bond oversight committees or foundations, accreditation representatives at each college, Chief/District Safety & Security, Lieutenants/Safety & Security, ten community members, five part-time faculty members, five full-time faculty members, five administrators, five department chairs, five students, and ten members of the classified staff. Any input from these individuals shall be given and reviewed at the self-evaluation meeting.

In addition, any student, community member, or employee shall be entitled to provide input to the board at the board's self-evaluation meeting.

Revised: October 12, 2015 (Previously BP9022)

References Updated: March 16, 2015

Revised: October 24, 2016

BP 3600 - Auxiliary Organizations

Reference:

Education Code Sections 72670 et seq.
Title 5 Sections 59250 et seq.

The Board may recognize and approve auxiliary organizations established for the purpose of providing to the District any and all supportive services, specialized programs and functions identified in Title 5.

The Chancellor shall establish the administrative procedures necessary to fully comply with California law relating to auxiliary organizations, and to submit this policy and those procedures to the Chancellor for the California Community Colleges as required by law. At a minimum, the procedures shall address the subjects required by Title 5.

Recognition and establishment of auxiliary organizations shall include a public hearing on the recommendation to recognize or establish an auxiliary organization; Board approval of the auxiliary organization; and approval of a written agreement between the District and the auxiliary organization describing the services, programs or functions to be performed. All such written agreements shall comply fully with the requirements of Title 5 Section 59257(j).

Any auxiliary organization recognized by the Board shall conduct its business in accordance with the administrative procedures adopted by the Chancellor pursuant to this policy. Notwithstanding anything contained in the administrative procedures, any auxiliary organization recognized by the Board shall comply with Education Code provisions regarding:

- the composition of a board of directors and the way in which it conducts its meetings;
- conducting an annual audit;
- employing its work force;
- expending and appropriating its funds, and keeping its records.

No funds or resources, other than funds or resources derived from gifts or bequests, shall be transferred by the District to any of its auxiliary organizations for the purpose of either avoiding laws or regulations that constrain community college districts or providing the District with an unfair advantage with respect to any state funding mechanism. Such state funding mechanisms include, but are not limited to, general apportionment funding, capital outlay funding, Extended Opportunity Programs and Services funding, and funding for programs and services for disabled students.

No trustee shall serve as an employee of an auxiliary organization.

Revised August 19, 2013 (Previously BP3221, BP3222, and BP3227)

Revised: October 24, 2016

BP 7400 - Travel

Reference:

Education Code Section 87032

The Chancellor is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.

The Chancellor shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. The procedures shall include authorized expenses, advance of funds, and reimbursement.

The Chancellor shall ensure travel funds are expended in the most economical and appropriate manner.

See Administrative Regulations (AR 7400)

Revised: October 28, 2013 (Previously BP4108 and 4403)

Revised: October 24, 2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To:	Board of Trustees	Date: October 24, 2016
Re:	Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline	
Action:	Request for Approval	

BACKGROUND

In accordance with Board Policy 2745, the Board Policy Committee met on September 19, 2016, to review the survey instrument, list of designated recipients, and timeline to be used for the Board's self-evaluation.

ANALYSIS

Board Policy 2745 stipulates that the Board will conduct its self-evaluation no later than December. The following self-evaluation process has been developed in order to complete the process by the December 5, 2016, Board meeting:

October 24, 2016	Board designates individuals to provide input to the Board using the input instrument
October 25, 2016 - November 2, 2016	Staff/Students/Community complete input instrument for Board's self-evaluation
November 14, 2016	Board reviews tabulated input from designated individuals and conducts annual self-evaluation meeting
November 15, 2016- November 22, 2016	Board members complete self-evaluation instrument
December 5, 2016	Board reviews and discusses tabulated self-evaluation results and creates annual unit goals

RECOMMENDATION

It is recommended that the Board of Trustees adopt the self-evaluation survey instrument, list of designated individuals who will receive the survey, and self-evaluation timeline outlined above.

Fiscal Impact: None	Board Date: October 24, 2016
Prepared by: Enrique Perez, Interim Vice Chancellor, Educational Services	
Submitted by: Enrique Perez, Interim Vice Chancellor, Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

BP 2745 - Board Self-Evaluation

Reference:

ACCJC Accreditation Standard IV.C.10 (formerly IV.B.1.e & g)

Effective and efficient governing board operations are an integral part of sound policy making and broad oversight that lead to successful educational programs and student learning outcomes. The board is committed to assessing its own performance as a board in order to identify its strengths and areas in which it may improve its functioning in carrying out its responsibilities to the citizens of the Rancho Santiago Community College District.

For its self-evaluation the board shall be evaluated as a whole and not as individuals. The evaluation will focus on the internal board operations and performance. Board members shall develop goals which will be used in the self-evaluation process. A self-evaluation instrument will be based on these goals and not goals set for the district. The self-evaluation process shall include the establishment of strategies for improving board performance. Policies and goals will be reviewed and updated for the following year's self-evaluation. The student trustee will participate in the self-evaluation process.

No later than the end of September of every year the Board Policy Committee shall recommend to the full board a self-evaluation instrument and process to be used in board self-evaluation, as well as any changes to the list of individuals who will receive a copy of the instrument. The board shall promptly review and act on these recommendations. Any self-evaluation instrument shall incorporate criteria contained in these board policies regarding board operations, criteria defining board effectiveness as defined by recognized practitioners in the field and any other criteria the board determines would enhance the goal of identifying the board's strengths and areas in which it might improve its functioning.

The board is committed to having an annual self-evaluation meeting no later than December, at a date selected at the board's annual organizational meeting. All trustees will attend this self-evaluation meeting which will be open to the public, and district students, employees, and residents will be encouraged to attend and provide input to the board at the meeting.

Board members will be given the self-evaluation instrument prior to the annual self-evaluation meeting but shall not complete the self-evaluation instrument until after the meeting. The completed and signed instrument shall be submitted to an office designated by the Board President. The results will be tabulated and discussed at the next board meeting. The results will be widely communicated and maintained in the district office. The results will be used to identify accomplishments in the past year and goals for the following year that will be reviewed and updated annually.

Some district students, employees, and residents will, because of their position or regular attendance at board meetings, have some familiarity with internal board operations and performance so as to provide meaningful input to the board in their self-evaluation process. Therefore, prior to the board's self-evaluation meeting, the board shall make available the self-evaluation instrument to a list of individuals which will include but not be limited to the associated student government officers, officers of the academic senates, the college presidents, the chancellor, vice chancellors, assistant vice chancellors, officers of the district's employee unions, community members who serve on the district bond oversight committees or foundations, accreditation representatives at each college, Chief/District Safety & Security, Lieutenants/Safety & Security, ten community members, five part-time faculty members, five full-time faculty members, five administrators, five department chairs, five students, and ten members of the classified staff. Any input from these individuals shall be given and reviewed at the self-evaluation meeting.

In addition, any student, community member, or employee shall be entitled to provide input to the board at the board's self-evaluation meeting.

Revised: October 12, 2015 (Previously BP9022)

References Updated: March 16, 2015

Revised: October 24, 2016



RSCCD Board of Trustees' Self-Evaluations, 2016

The Board of Trustees conducts an annual self-evaluation focusing on internal board operations and performance. The Trustees have reviewed input from students, employees, and community members who, because of their positions or regular attendance at board meetings, have some familiarity with board operations and performance. Board members will now evaluate themselves as a unit using the same instrument that students, employees and community members used to give input to the board.

Board Organization and Operation

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not applicable or don't know
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	<input type="radio"/>				
Board members respect each others' opinions.	<input type="radio"/>				
The board conducts its meetings in compliance with state laws, including The Brown Act.	<input type="radio"/>				
Board members understand that they have no legal authority beyond board meetings.	<input type="radio"/>				
Board members regularly seek the opinion of the student trustee.	<input type="radio"/>				

Policy Role

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not applicable or don't know
Board meetings focus on policy issues that relate to board responsibilities.	<input type="radio"/>				
The board focuses on policy in board discussion, not administrative matters.	<input type="radio"/>				
The board is knowledgeable about the mission and purpose of the institution.	<input type="radio"/>				
The board clearly delegates the administration of the colleges to the chancellor.	<input type="radio"/>				
Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response.	<input type="radio"/>				

Strategic Planning

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not applicable or don't know
The board understands the budget process.	<input checked="" type="radio"/>				
The board gives adequate attention to the mission, goals, and future planning of the district.	<input type="radio"/>				
The board regularly develops and reviews goals for continuous improvement.	<input checked="" type="radio"/>				
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	<input type="radio"/>				
The board understands the colleges' educational programs and services.	<input checked="" type="radio"/>				
The board is appropriately involved in defining the vision and goals of the district.	<input type="radio"/>				
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	<input checked="" type="radio"/>				
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	<input type="radio"/>				
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	<input checked="" type="radio"/>				

Board Relations with the Chancellor, Presidents, Faculty, and Staff

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not applicable or don't know
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	<input checked="" type="radio"/>				
The board keeps the chancellor informed of community contacts.	<input type="radio"/>				
The board follows a procedure for annual evaluations of the chancellor.	<input checked="" type="radio"/>				
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	<input type="radio"/>				
The board and chancellor have a positive, cooperative relationship.	<input checked="" type="radio"/>				
The board understands its role and that of the chancellor, presidents, faculty, and staff.	<input type="radio"/>				
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	<input checked="" type="radio"/>				
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	<input type="radio"/>				
The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.	<input checked="" type="radio"/>				
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	<input type="radio"/>				

Community Relations - Advocacy

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not applicable or don't know
Board members are knowledgeable about community college and state-related issues.	<input checked="" type="radio"/>				
The board acts as an advocate for community colleges.	<input type="radio"/>				
Board members participate actively in community activities.	<input checked="" type="radio"/>				
Board agendas include legislative and state policy issues that will impact the district.	<input type="radio"/>				
Board members act on behalf of the entire community.	<input checked="" type="radio"/>				
The board recognizes and celebrates positive accomplishments of the district and colleges.	<input type="radio"/>				
The board works to build a positive image of the district in the community.	<input checked="" type="radio"/>				
Board members adhere to policies for dealing with college, community citizens, and the media.	<input type="radio"/>				
The community and district employees are aware of who the elected trustees are and their role in district governance.	<input checked="" type="radio"/>				

Board Leadership, Ethics, and Standards of Conduct

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not applicable or don't know
The board understands collective bargaining and its role in the process.	<input checked="" type="radio"/>				
The board practices appropriate collegial consultation (participatory governance).	<input type="radio"/>				
The board maintains confidentiality of privileged information.	<input checked="" type="radio"/>				
The board makes decisions in the best interest of students, the colleges, and the entire district.	<input type="radio"/>				
The board operates ethically without conflict of interest following established board policies.	<input checked="" type="radio"/>				
Board members participate in trustee development activities.	<input type="radio"/>				

How useful do you think this questionnaire is to the Board's self-evaluations process?

- Very useful
- Somewhat useful
- Neutral
- Not very useful

Comment

What are the Board's greatest strengths?

What are the major accomplishments of the Board in the past year?

What are the areas in which the Board could improve?

**DESIGNATED RECIPIENTS OF
BOARD OF TRUSTEES SELF-EVALUATION INSTRUMENT**

October 24, 2016

Associated Student Government Officers
Academic Senates Officers
Chancellor
College Presidents
College Vice Presidents
Vice Chancellors
Assistant Vice Chancellors
Officers of the District's employee unions
Community members who serve on the District Bond Oversight Committees
Community members who serve on the Foundations
Accreditation representatives at each college
Chief, District Safety & Security
Lieutenants, Safety & Security
10 Community Members
5 Part-Time Faculty Members
5 Full-Time Faculty Members
5 Administrators
5 Department Chairpersons
5 Students
10 Classified Staff Members

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC**

October 24, 2016

MANAGEMENT

Adjusted Effective Date of Retirement Date

Rodriguez, Josephine M.
Assistant to the Vice Chancellor
Human Resources
District

From: October 31, 2016 (Last Day)
To: November 30, 2016 (Last Day)

Ratification of Resignation/Retirement

Tanakeyowma, Lilia
Dean, Student Affairs
Santa Ana College

Effective: December 29, 2016 (Last Day)
Reason: Retirement

FACULTY

Appointment

Witron, Briseyda
Master Teacher
SAC East Child Development Center
Child Development Services
District

Effective: October 17, 2016
Salary Placement: MT/BA-1 \$39,418.07/Year

Ratification of Resignation/Retirement

Baez, Elizabeth
Professor, Spanish
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: June 9, 2017 (Last Day)
Reason: Retirement

Rescinding Voluntary Reduced Workload

Salgado, Susana
Associate Professor/Psychologist
Disabled Students Programs & Services
Santa Ana College

Effective: July 31, 2015 – June 24, 2016
From: 80% Contract Load
To: 100% Contract Load
Salary Placement: VII-14 \$108,991.19/Year

Salgado, Susana
Associate Professor/Psychologist
Disabled Students Programs & Services
Santa Ana College

Effective: July 29, 2016 – June 30, 2017
From: 80% Contract Load
To: 100% Contract Load
Salary Placement: VII-15 \$111,733.93/Year

FACULTY (CONT'D)

Change of Classification

Gutierrez, Violeta
Master Teacher
SAC Early Childhood Education Center
Child Development Services
District

Effective: January 9, 2017
From: MT/AA-2 \$38,379.86/Year
To: MT/BA-2 \$40,256.72/Year

Adjusted 2016/2017 Contract Extension Day Rate

Patton, Carrie
Assistant Professor/Coordinator,
High School Subjects/Basic Skills
Continuing Education Division
Santa Ana College

Effective: August 8, 2016 – June 30, 2017
From: \$567.04/Day
To: \$456.04/Day

Part-time Hourly New Hires/Rehires

Carson, Raymond
Instructor, ESL/Older Adults-Music
Continuing Education Division (OEC)
Santiago Canyon College

Effective: October 17, 2016
Hourly Lecture Rate: III-3 \$50.38

Casas, Adrian
Instructor, Health & Safety
Continuing Education Division (OEC)
Santiago Canyon College

Effective: October 10, 2016
Hourly Lecture Rate: II-3 \$49.14

Colonnelli, Nicholas G
Instructor, CJA/CPR/First Aid
Human Services & Technology Division
Santa Ana College

Effective: October 24, 2016
Hourly Lecture/Lab Rates: I-3 \$54.37/\$48.93

Dinh, Uyen P
Instructor, ESL
Continuing Education Division (OEC) (CEC)
Santiago Canyon College
Santa Ana College

Effective: October 11, 2016
Hourly Lecture Rate: II-3 \$49.14

Duffield, Kari A
Instructor, Art History
Fine & Performing Arts Division
Santa Ana College

Effective: January 9, 2017
Hourly Lecture Rate: II-3 \$57.09

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Hong, Song H
Instructor, ESL
Continuing Education Division (OEC)
Santiago Canyon College
Effective: October 12, 2016
Hourly Lecture Rate: II-3 \$49.14

Hultman, Jason D
Instructor, Mathematics
Science, Math & Health Sciences Division
Santa Ana College
Effective: October 17, 2016
Hourly Lecture/Lab Rates: II-3 \$57.09/\$51.38

Kaushik, Rohit K
Instructor, Vocational/Business Skills
Continuing Education Division (OEC) (CEC)
Santiago Canyon College
Santa Ana College
Effective: October 17, 2016
Hourly Lecture Rate: II-3 \$49.14

Magginetti, Giovanni A
Instructor, Anthropology
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: February 6, 2017
Hourly Lecture/Lab Rates: II-3 \$57.09/\$51.38

Malone, Tyler T
Instructor, English
Humanities & Social Sciences Division
Santa Ana College
Effective: October 18, 2016
Hourly Lecture Rate: II-3 \$57.09

Santos, Rosa Y
Instructor, Biology
Science, Math & Health Sciences Division
Santa Ana College
Effective: February 6, 2017
Hourly Lecture/Lab Rates: IV-3 \$62.04/\$56.65

Villa, Yolanda S
Instructor, ESL
Continuing Education Division (OEC)
Santiago Canyon College
Effective: October 11, 2016
Hourly Lecture Rate: II-3 \$49.14

Vu, Vienne T
Instructor, Geography
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: February 6, 2017
Hourly Lecture Rate: II-3 \$57.09

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
CLASSIFIED
OCTOBER 24, 2016**

CLASSIFIEDNew Appointment

Bunch, Peterson
Financial Aid Tech (CL16-779)
Financial Aid/ SAC

Effective: October 3, 2016
Grade 8, Step 1 \$38,870.07

Enriquez, Janet
Research Analyst (CL16-0820)
Research/ District

Effective: October 10, 2016
Grade 16, Step 1 \$57,825.83

Out of Class Assignment

Gonzales Martinez, Christine
Accountant/ Auxiliary Services/ SCC

Effective: 10/25/16 – 06/30/17
Grade 13, Step 5 + 2.5%L + 7PG(3500)
\$64,549.00

Kay, Trevor
Administrative Secretary/ Counseling/
SAC

Effective: 10/04/16 – 04/03/17
Grade 12, Step 6 + 5%L + 6PG (1750)
\$64,181.00

Change in Position

Bergara, Elizabeth
From: Financial Aid Analyst
To: Student Services Coord. (CL16-0801)
Financial Aid/ SCC

Effective: October 3, 2016
Grade 15, Step 3 \$60,120.50

Dao, Quyhn Giao
From: Sr. Account Clerk
To: Accountant (CL16-0822)
Fiscal Services/ District

Effective: October 25, 2016
Grade 13, Step 3 + 2.5%L
\$55,342.40

Longevity Increment

Arriola, Joseph
Custodian/ Admin. Services/ SAC

Effective: October 1, 2016
Grade 4, Step 6 + 7.5% GY + 5%L
\$48,229.27

Longevity Increment cont'd

Bains, Kelsey Athletic Trainer/Therapist/ Kinesiology/ SCC	Effective: October 1, 2016 Grade 15 Step 6 + 2PG (1000) + 2.5%L \$72,339.18
Casas, Alan Support Services Assistant/ School of Continuing Education/ SAC	Effective: October 1, 2016 Grade 11, Step 6 + 5%L \$59,300.74
Chapple, Felomina Sr. Purchasing Clerk/ Purchasing/ District	Effective: December 1, 2016 Grade 8, Step 6 + 5%L \$52,170.73
Contreras, Evangelina Instructional Center Tech./ Testing Center/ SAC	Effective: July 1, 2016 Grade 7, Step 6 + 2PG (1000) + 10%L \$53,510.89
	Effective: October 1, 2016 Grade 7, Step 6 + 2PG (1000) + 12.5%L \$54,704.32
Garrahy, Barbara Administrative Secretary/ Library SCC	Effective: December 1, 2016 Grade 12, Step 6 + 1PG (500) + 5%L \$62,931.00
Garza, Arturo Admissions & Records Spec. I/ SAC	Effective: December 1, 2016 Grade 6, Step 6 + 2.5%Bil + 1PG (500) + 10%L \$52,140.44
Lynch, Loan Auxiliary Services Specialist/ Auxiliary Services/ SAC	Effective: October 1, 2016 Grade 10, Step 6 + 5%L \$56,745.72
Miranda, Francisco District Safety Officer/ SCC	Effective: December 1, 2016 Grade 9, Step 6 + 2.5%Bil + 10%L \$58,247.79
Penning, Kerry Intermediate Clerk/ School of Continuing Education/ SAC	Effective: December 1, 2016 Grade 5, Step 6 + 10%L \$48,713.07
Santamaria, Mark HVAC Tech./ Admin. Services/ SAC	Effective: November 1, 2016 Grade 13, Step 6 + 5% SW + 2.5%L \$67,259.17

Longevity Increment cont'd

Scott, Brigitte Administrative Secretary/ Science & Math /SAC	Effective: October 1, 2016 Grade 12, Step 6 + 2.5%L \$60,944.54
Tapia, Manuel Skilled Maintenance Worker/ Admin. Services/ SAC	Effective: November 1, 2016 Grade 11, Step 6 + 5%L \$59,300.74
Tran, Angela Alternate Media Specialist/ DSPS/ SAC	Effective: October 1, 2016 Grade 13, Step 6 + 7PG (3500) + 5%L \$69,195.00
Tran, Trini Applications Specialist IV/ ITS/ SCC	Effective: December 1, 2016 Grade 22, Step 6 + 2.5%L \$112,421.58
Villasenor, Francisco Accountant/ Resource Dev./ District	Effective: December 1, 2016 Grade 13, Step 6 + 1PG (500) + 2.5%L \$64,630.84

Ratification of Resignation/Retirement

Carmichael, Marsha Buyer/ Purchasing/ District	Effective: December 30, 2016 Reason: Retirement
Vink, Eileen Desktop Publishing Tech./ Public Affairs & Publications/ District	Effective: December 29, 2016 Reason: Retirement

CLASSIFIED HOURLY

New Appointments

Garrison, Hortensia Instructional Assistant (CL16-0798) School of Continuing Education/ SAC	Effective: October 5, 2016 Up to 19 Hours/Week School Session Grade 5, Step A \$16.60/Hour
Vu, Tammy High School & Comm. Outreach Spec. (CL16-0805) Student Services/ SCC	Effective: October 4, 2016 19 Hours/Week 12 Months/Year Grade 13, Step A \$23.46/Hour

Temporary to Hourly Ongoing

Wallace Ellis, Trinity
Student Services Coord. (CL16-0808)
Student Services/ SCC

Effective: October 3, 2016
19 Hours/Week 12 Months/Year
Grade 15, Step A \$26.12/Hour

Longevity Increment

Butler, Aaron
Athletic Fields/Grounds Worker/ Admin.
Services/ SAC

Effective: November 1, 2016
Grade 9, Step A + 5%L \$20.36/Hour

Duong, Quyen
Instructional Assistant/ School of
Continuing Education/ SAC

Effective: November 1, 2016
Grade 5, Step A + 2.5%L \$17.02/Hour

Gardea, Omar
Instructional Assistant/ School of
Continuing Education/ SAC

Effective: November 1, 2016
Grade 5, Step A + 5%L \$17.43/Hour

Hammond, Diana
Publications Assistant/ School of
Continuing Education/ SAC

Effective: November 1, 2016
Grade 5, Step A + 2.5%L \$17.02/Hour

Hernandez, Mirella
Instructional Assistant/ OEC/ SCC

Effective: December 1, 2016
Grade 5, Step A + 2.5%L \$17.02/Hour

Valdovinos, Liliana
Instructional Assistant/ School of
Continuing Education/ SAC

Effective: December 2016
Grade 5, Step A + 2.5%L \$17.02/Hour

Ratification of Resignation/Retirement

Steward, Christie
Admissions & Records Spec I/ SAC

Effective: October 17, 2016
Reason: Retirement

TEMPORARY ASSIGNMENT

Ammann, Renee
Cashier/ Auxiliary Services/ SCC

Effective: 10/25/16 – 06/30/17

TEMPORARY ASSIGNMENT cont'd

Degraw, James Instructional Assistant/ Science & Math /SCC	Effective: 10/25/16 – 12/09/16
Hernandez, Yesenia Instructional Assistant/ Human Services & Tech./ SAC	Effective: 10/25/16 – 06/09/17
Lambing, Corazon Sr. Clerk/ Human Resources/ District	Effective: 10/25/16 – 06/30/17
Le, Ngoc Accompanist/ Fine & Performing Arts/ SAC	Effective: 10/25/16 – 06/30/17
Lopez, Felipe Giovanni Custodian/ Facilities & Planning/ District	Effective: 10/25/16 – 04/30/17
Matthews, Tracy Learning Facilitator / Science & Math /SAC	Effective: 10/25/16 – 06/16/17
Partida, Cynthia Student Services Coord./ Counseling/ SCC	Effective: 10/25/16 – 06/30/17
Rodriguez, Bobby Custodian/ Facilities & Planning/ District	Effective: 10/25/16 – 04/30/17
Sifuentes Avila, Ivan Counseling Assistant/ Financial Aid/ SCC	Effective: 10/25/16 – 06/30/17
Talarico, Christina Administrative Clerk/ Business Div./ SAC	Effective: 12/01/16 – 05/19/17

Change in Temporary Assignment

Dang, Luan Instructional Assistant/ Counseling/ SAC	Effective: 08/23/16 – 12/09/16
Lee, Scott Athletic Trainer/ Therapist/ Kinesiology/ SAC	Effective: 09/24/16 – 06/30/17

Instructional Associates/Associate Assistants

Criminal Justice

Olszewski, Richard

Effective: 10/25/16

COMMUNITY SERVICE PRESENTERS

Stipends Effective August 11 – September 10, 2016

Gallegos, Humberto

Amount: \$ 600.00

VOLUNTEERS

Dietz, Kimberly
Student Services/ SAC

Effective: 10/25/16 – 06/30/17

Hernandez, Osvaldo
Volunteer/ Kinesiology/ SAC

Effective: 10/25/16 – 06/30/17

Nguyen, Linette
Volunteer/ Human Services & Tech./ SAC

Effective: 10/25/16 – 12/09/16

Reed, Devin
Student Driver/ Kinesiology/ SAC

Effective: 10/25/16 – 06/30/17

Valmonte, Aris
Student Driver/ Kinesiology/ SAC

Effective: 10/25/16 – 06/30/17

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Archer, Hede M.	Effective:	09/20/16-06/30/17
Borroel, Viviana J.	Effective:	09/27/16-06/30/17
Cisneros, Gloria L.	Effective:	09/15/16-06/30/17
Fernandez, Cassandra G.	Effective:	09/14/16-06/30/17
Flores, Vanessa G	Effective:	09/16/16-06/30/17
Gomez, Valery J.	Effective:	09/19/16-06/30/17
Gonzalez, Katie L.	Effective:	09/15/16-06/30/17
Guzman, Anai	Effective:	09/27/16-06/30/17
Hernandez, Marisa M.	Effective:	09/23/16-06/30/17
Martinez Sanchez, Maria I.	Effective:	09/21/16-06/30/17
Ngo, Lam T.	Effective:	09/22/16-06/30/17
Nguyen, Loc	Effective:	09/19/16-06/30/17
Ochoa, Makena G.	Effective:	09/19/16-06/30/17
Pham, Thu Thuy T.	Effective:	09/15/16-06/30/17
Ramirez, Xavier	Effective:	09/20/16-06/30/17
Renteria, Jose S.	Effective:	09/26/16-06/30/17
Romero, Christian J.	Effective:	09/27/16-06/30/17
Sanchez Perez, Steven	Effective:	09/21/16-06/30/17
Villagrana, Tomas J.	Effective:	09/26/16-06/30/17

Stipends

Baez, Orlando	Center for Teacher Education
\$800.00 One Time Stipend Summer 2016	Effective: 07/01/16-08/19/16
Diaz, Steve	SAC Counseling
\$250.00 One Time Stipend Spring 2016	Effective: 09/27/16-09/28/16
Pedraza, Veronica	Center for Teacher Education
\$800.00 One Time Stipend Summer 2016	Effective: 07/01/16-08/19/16

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 16-25

Whereas, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

Whereas, on October 10, 2016, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

Whereas, Trustee Nelida Mendoza Yanez was not present at the board meeting; and

Whereas, the board has determined that Trustee Mendoza Yanez’s absence was due to a medical procedure;

NOW, THEREFORE, BE IT RESOLVED that Trustee Mendoza Yanez shall be paid at the regular rate of compensation for the board meeting on October 10, 2016.

Dated this 24th day of October 2016.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees