

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, November 14, 2016
2323 North Broadway, #107
Santa Ana, CA 92706

This meeting will include a teleconference location:
Central Plaza Hotel Lobby, Central 1, Zurich, Switzerland 8001

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance to Esther Chian, 2016-2017 Student Trustee

1.4 Approval of Additions or Corrections to Agenda

Action

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of October 24, 2016

Action

1.7 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.8 Recognition of Steve Bautista as Orange County Teacher of the Year for Community Colleges
- 1.9 Recognition of *el Don* Student Newspaper Award Recipients
- 1.10 Presentation by MUFG Union Bank to Orange County Small Business Development Center (SBDC)
- 1.11 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for the Energy Management Systems Upgrade Project at Santa Ana College (SAC), Digital Media Center (DMC), and Santa Ana College Orange County Sheriff’s Regional Training Academy.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
5. Student Expulsion (pursuant to Education Code 72122)
Student I.D. #2001054

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons

- Orange County Community Colleges Legislative Task Force

3.0 INSTRUCTION

*3.1 Approval of New Occupational Therapy Assistant (OTA) Agreement - Providence Group, Inc. Action

The administration recommends approval of the new OTA agreement with Providence Group, Inc. in Farmington, Utah.

*3.2 Approval of Speech-Language Pathology Assistant Agreement Renewal - Care Meridian, DBA Winways Action

The administration recommends approval of the Speech-Language Pathology Assistant agreement renewal with Care Meridian, DBA Winways in Orange, California.

*3.3 Confirmation of Santa Ana College Associate Degrees and Certificates for Summer 2016 Action

The administration recommends confirmation of the list of recipients of the SAC associate degrees and certificates for Summer 2016 as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *3.4 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Summer 2016 Action
The administration recommends confirmation of the list of recipients of the SCC associate degrees and certificates for Summer 2016 as presented.
- *3.5 Approval of Santa Ana College Community Services Program for Spring 2017 Action
The administration recommends approval of the proposed SAC Community Services program for Spring 2017.
- *3.6 Approval of Santiago Canyon College Community Services Program for Spring 2017 Action
The administration recommends approval of the proposed SCC Community Services program for Spring 2017.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from October 10-30, 2016.
- *4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2016. Action
The administration recommends approval of the CCFS-311Q for the quarter ended September 30, 2016, as presented.
- 4.4 Quarterly Investment Report as of September 30, 2016 Information
The quarterly investment report as of September 30, 2016, is presented as information.
- *4.5 Acceptance of 2015-2016 **Measure E** Citizens' Bond Oversight Committee Annual Report to the Community Action
The administration recommends acceptance of the **Measure E** Citizens' Bond Oversight Committee Annual Report the Community for 2015-2016 as presented.
- *4.6 Acceptance of 2015-2016 **Measure Q** Citizens' Bond Oversight Committee Annual Report to the Community Action
The administration recommends acceptance of the **Measure Q** Citizens' Bond Oversight Committee Annual Report the Community for 2015-2016 as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.7 Approval of Lease Agreement with Septium Action
The administration recommends approval of the lease agreement with Septium and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- 4.8 Adoption of Resolution No. 16-27 – Agreement for Energy Conservation Services with Climatech, LLC for Energy Management Systems Upgrade at Santa Ana College, Digital Media Center, and Santa Ana College Orange County Sheriff’s Regional Training Academy Action
The administration recommends adoption of Resolution No. 16-27 Agreement for energy conservation services with Climatec LLC for the energy management system upgrades at SAC, DMC, and SAC Orange County Sheriff’s Regional Training Academy as presented.
- *4.9 Approval of Agreement with 3QC, Inc. for Commissioning Consulting Services for Energy Management Systems Upgrade Project at Santa Ana College, Digital Media Center, and Santa Ana College Orange County Sheriff’s Regional Training Academy Action
The administration recommends approval of the agreement with 3QC, Inc. for commissioning consulting services for the energy management systems upgrade project at SAC, DMC, and SAC Orange County Sheriff’s Regional Training Academy as presented.
- *4.10 Approval of Amendment #3 to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard and Geotechnical Inspection Services for Science Center Project at Santa Ana College Action
The administration recommends approval of the amendment with Terracon Consultants, Inc. for Phase II environmental, geohazard and geotechnical inspection services for the Science Center project at SAC as presented.
- *4.11 Award of Bid #1308 for Buildings A & B Soffit Repairs and Child Development Center (CDC) Post Repairs at Santiago Canyon College Action
The administration recommends approval of awarding Bid #1308 to Newbuild Construction and Restoration, Inc. for Buildings A & B soffit repairs and CDC post repairs at SCC as presented.
- *4.12 Approval of Surplus Property Action
The administration recommends approval of declaring the list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.13 Approval of Donation of Surplus Items Action
The administration recommends approval of the donations to Garden Grove Unified School District and Orange Unified School District as presented.
- *4.14 Approval of Foundation for California Community Colleges Furniture and Fixtures Applications Request for Proposal (RFP) #13-002 (Consisting of Multiple Contracts) Action
The administration recommends approval of the district's use of the Foundation for California Community Colleges RFP #13-002 (consisting of multiple contracts) including any future renewals and extensions for furniture and fixtures applications to Haworth, Krueger International (KI), Steelcase, Worden and others as presented.
- *4.15 Award of Bid #1303 – Purchase of Bond Paper Action
The administration recommends acceptance of the bid and approval of awarding Item #1 for Bid #1303 – Purchase of Bond Paper to Veritiv Operating Company as presented.
- *4.16 Approval of Independent Contractor Action
The administration recommends approval of the following independent contractor: Christi Hill to provide training for the Career Technical Education (CTE) Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for East Los Angeles (LA) College, Golden West College, Los Angeles Mission College, LA Southwest College, and LA Valley College. Dates of service are November 15, 2016, through June 30, 2017. The fee is estimated at \$17,400.
- *4.17 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period October 7-27, 2016.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- CalWORKs/Work Study/TANF (SAC/SCC) \$ 667,672
 - Child Care Access Means Parents in School (CCAMPIS) - \$ 132,827
Year 4 (District)
 - Cooperative Agencies Resources for Education (CARE) \$ 127,765
(SAC& SCC)

* Item is included on the Consent Calendar, Item 1.7.

- *5.1 Approval of Resource Development Items (contd.)
 - Extended Opportunity Programs & Services (EOPS) (SAC & SCC) \$2,062,459
 - National Science Foundation Improving Undergraduates Science, Technology, Engineering, and Mathematics (STEM) Education (I-USE) Project – Year 3 (SAC) \$ 74,474
 - Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC) \$3,223,393

- *5.2 Approval of Sub-Agreement between RSCCD and American Institutes for Research for Assembly Bill (AB) 104 Adult Education Block Grant Action

The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- *5.3 Approval of Sub-Agreements between RSCCD and Antelope Valley Los Angeles and Victor Valley Community College Districts for Career Technical Education Data Unlocked Grant Action

The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

- *5.4 Approval of Fourth Amendment to Sub-Agreement between RSCCD and Orange Unified School District for California Career Pathways Trust Grant – Year 3 Action

The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- *5.5 Approval of Sub-Agreement between RSCCD and The McNellis Corporation for Career Technical Education Enhancement Fund (CTE EF) Grant Action

The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- 5.6 Discussion and Action Relating to Change of Date for Board of Trustees Meeting in December 2016 Due to November 2016 Election Results Action

It is recommended that the board discuss whether to reschedule the December 5, 2016, board meeting to December 12, 2016, due to the possibility of the Orange County Registrar of Voters office not being able to certify the November 8, 2016, election results until December 8, 2016.

* Item is included on the Consent Calendar, Item 1.7.

5.7 Board of Trustee Express Interest in Board Officer Positions Information
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2016-2017, as well as any committee assignments.

5.8 Review and Discussion of Self-Evaluation Responses from Community and Staff Information
The survey responses from community and staff are presented to the board for review and discussion.

5.9 Board Member Comments Information

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Revised Job Descriptions
- Approval of Appointments
- Approval of Leaves of Absence
- Approval of Final Salary Placements
- Approval of Changes to Contract Workload/Percentage
- Approval of Contract Stipends
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Interns

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Changes in Salary Placement
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

- 6.3 Presentation of Child Development Centers – California School Employees Association (CSEA) Chapter 888 Initial Proposal to Rancho Santiago Community College District Action
The administration recommends the board receive the initial proposal and schedule a public hearing for the next regularly scheduled board meeting.
- 6.4 Approval of Credit Instructional Calendar for 2017-2018 Action
The administration recommends approval of the 2017-2018 Credit Instructional Calendar.
- 6.5 Approval of Fringe Benefit Providers for Calendar Year 2017 Action
The administration recommends approval of the renewal of insurance programs at the negotiated rates and authorization be given to the chancellor or his designee to enter into the appropriate agreements for the period of January 1, 2017, through December 31, 2017.
- 6.6 Approval of Agreement with Nicole Miller & Associates Action
It is recommended that the board authorize the chancellor or his designee to execute an agreement with Nicole Miller & Associates.
- 6.7 Approval of Agreement for Educational Services and Scholarships between Rancho Santiago Community College District and National University Action
The administration recommends approval of the agreement with National University as presented.
- 6.8 Authorization for Board Travel/Conferences Action
It is recommended that the board authorize the submitted conference and travel by a board member.
- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 5, 2016.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Santiago Canyon College
8045 E. Chapman Ave., Room H-106
Orange, California

Board of Trustees
(Regular meeting)

Monday, October 24, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:38 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Ms. Esther Chian.

Administrators present during the regular meeting were Ms. Judy Chitlik, Dr. John Hernandez, Mr. Enrique Perez, Dr. Linda Rose, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Chain, Interim Student Trustee and Student President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye –Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

1.4 Public Comment

Dr. Denise Foley, Ms. Tiffany Gause, and Ms. Beth Hoffman spoke regarding the Hawks Nest Food Pantry.

Dr. Denise Bailey spoke regarding the proposal to the district from the Faculty Association of Rancho Santiago Community College District (FARSCCD).

Ms. Adriana Cadeira spoke regarding the veteran services offered on campus and the Santa Ana College (SAC) fundraising event, Soldiers to Scholars on November 3, 2016.

1.4 Public Comment (contd.)

Ms. Esther Chain spoke as a candidate for the RSCCD student trustee position.

Ms. Emily Dunn, Mr. Joshua Moon, Mr. Kenneth Nicholson, Mr. Marcus Sanchez, and Mr. Jonathan Schinowsky spoke regarding the importance of funding the college's signature programs such as Model United Nations, forensics, etc.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the meeting held October 10, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Mr. Yarbrough to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian's advisory vote was aye.

3.1 Approval of New Speech-Language Pathology Assistant Agreement - Tustin Speech Therapy, Inc.

The board approved the new agreement with Tustin Speech Therapy, Inc. in Tustin, California.

3.2 Approval of Speech-Language Pathology Assistant Agreement Renewal – Interface Rehab, Inc.

The board approved the agreement renewal with Interface Rehab, Inc. in Placentia, California.

3.3 Approval of Fire Technology Agreement Renewal – City of Anaheim Fire

The board approved the agreement renewal with the City of Anaheim Fire Department in California.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from September 26, 2016, to October 9, 2016.

1.6 Approval of Consent Calendar (contd.)

4.3 Approval of Agreement with Southwest Inspection and Testing, Inc. for On-Call Materials Testing and Inspection Consulting Services for Various Facility Improvement Projects

The board approved the agreement with Southwest Inspection and Testing, Inc. for on-call materials testing and inspection consulting services for various facility improvement projects as presented.

4.4 Approval of Agreement with Stephen Payte DSA Inspections, Inc. for On-Call Inspector of Record Services for Various Facility Improvement Projects

The board approved the agreement with Stephen Payte DSA Inspections, Inc. for on-call inspector of record services for various facility improvement projects as presented.

4.5 Approval of Agreement with Knowland Construction Services for Inspector of Record Services for Publication and Warehouse Relocation Project at Santiago Canyon College

The board approved the agreement with Knowland Construction Services for inspector of record services for the Publication and Warehouse relocation project at SCC as presented.

4.6 Award of Bid #1302 for Publication and Warehouse Relocation Project at Santiago Canyon College

The board awarded Bid #1302 to Patriot Contracting & Engineering for the Publication and Warehouse relocation project at SCC as presented.

4.7 Acceptance of Completion of Bid #1288 for Storm Water Improvements at Santiago Canyon College and Approval of Recording of a Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.8 Award of Bid #1303 – Purchase of Bond Paper

The board accepted the bids and approved awarding Bid #1303 – Purchase of Bond Paper to Kelly Paper Company as presented.

4.9 Approval of Independent Contractor

The board approved the following independent contractor: Cathy Hasson to provide training for Career Technical Education (CTE) Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for Canada College, City College of San Francisco, College of Alameda, College of San Mateo, and Ohlone College. Dates of service are October 25, 2016, through June 30, 2017. The fee is estimated at \$18,000.

4.10 Approval of Purchase Orders

The board approved the purchase order listing for the period September 8, 2016, through October 6, 2016.

1.6 Approval of Consent Calendar (contd.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (Santa Ana College [SAC] & SCC) \$702,778
- Child Development Training Consortium (SAC & SCC) \$ 18,700

5.2 Approval of Sub-Agreements between RSCCD and North Orange County, San Mateo, Ventura County, Yosemite and Yuba Community College Districts for Career Technical Education Data Unlocked Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of First Amendment to Sub-Agreement between RSCCD and IDMLOCO for Career Technical Education Data Unlocked Grant

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Fourth Amendment to Sub-Agreement between RSCCD and California State University, Fullerton for California Career Pathways Trust Grant – Year 2

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Recognition of Students by Board of Trustees

Ms. Tiffany Gause gave a presentation on the SCC Honors program and introduced Ms. Jessica Arbgast. Dr. Jennifer Coto gave a presentation on the Summer Undergraduate Research Fellowship in Earth & Environmental Sciences (SURFEES) program and introduced Ms. Erika Vasquez. The board recognized SCC students Ms. Jessica Arbgast and Ms. Erika Vasquez for their scholastic achievements, leadership, and service to their campus and the Rancho Santiago Community College District.

1.8 Recognition of Faculty by Board of Trustees

The board recognized Mr. Barry Resnick, Counselor, for being selected as the 2016 Santiago Canyon College Distinguished Faculty Member.

1.9 Presentation on Santiago Canyon College Enrollment Plan

Dr. Marilyn Flores, Vice President, Academic Affairs; and Mr. Jose Vargas, Vice President, Continuing Education; provided a presentation on SCC Enrollment Plan. Board members received clarification on data related to the presentation from Dr. Flores and Mr. Vargas.

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to suspend the rules and hear Item 2.5 (Report from Classified Representative) and Item 2.4 (Report from Student Presidents) at this time since the classified representative had to attend a class and the student president had to study for a test. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.5 Report from Classified Representative

Ms. Amanda Campbell, Transfer Center Specialist, Santiago Canyon College, provided a report to the board on behalf of the classified staff.

2.4 Reports from Student Presidents

Mr. Luis Mejia, Student President, Santa Ana College, provided a report to the board on behalf of SAC Associated Student Government.

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, Interim President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

2.3 Report from Student Trustee

Ms. Esther Chian provided a report to the board.

2.4 Reports from Student Presidents (This item was also heard after Item 2.5 [following Item 1.9.]

Ms. Esther Chian, Student President, Santiago Canyon College, provided a report to the board on behalf of SAC Associated Student Government.

2.5 Report from Classified Representative (This item was heard after Item 1.9.)

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate Vice President, Santiago Canyon
College

Dr. Elliott Jones, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 GENERAL

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 Adoption of Resolution No. 16-26 in Honor of National Veterans Awareness Week

It was moved by Ms. Mendoza Yanez and seconded by Mr. Labrado to adopt Resolution No. 16-26 in honor of National Veterans Awareness Week. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

5.6 Adoption of Board Policies

It was moved by Mr. Hanna and seconded by Mr. Yarbrough to adopt the following revised board policies:

- BP 2715 Code of Ethics/Standards of Practice
- BP 2735 Board Member Travel
- BP 2745 Board Self-Evaluation
- BP 3600 Auxiliary Organizations
- BP 7400 Travel

Mr. Hanna explained that the “Analysis” section on the docket coversheet was not accurate; the policies listed above are not being updated and revised to conform to the Community College League of California recommendations. He proposed the following language for the “Analysis” section of the docket coversheet: *“The Board Policy Committee is recommending the attached policies be updated and revised to reflect the board’s desire to strengthen ethical guidelines, ensure cost savings in board member and employee travel, and increase community participation in the*

5.6 Adoption of Board Policies (contd.)

board's self-evaluation process." The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian's advisory vote was aye.

5.7 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to adopt the self-evaluation survey instrument, list of designated individuals who will receive the survey, and self-evaluation timeline. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian's advisory vote was aye.

5.8 Board Member Comments

As a former Model United Nations (MUN) student, Ms. Chian commended the MUN students that spoke during public comments (Item 1.4) and agreed with them regarding future funding of the MUN program. Ms. Barrios agreed with Ms. Chain and indicated the board would do everything they can to keep the signature programs.

As a Boy Scout mother, Ms. Barrios commended the Boy Scouts in attendance at the meeting. (As Scoutmaster, Dr. Jones, had invited Boy Scouts to attend the meeting.)

Ms. Barrios congratulated the *el Don* student newspaper on winning the Associated Collegiate Press National Pacemaker Award at the annual Associated Collegiate Press National College Media Convention in Washington, D.C., on October 22, 2016 and asked that the *el Don* staff be recognized by the board at its next meeting.

Ms. Barrios invited everyone to participate and visit the 2016 Orange Field of Valor at Handy Park in November. She reported that the city of Orange and the Community Foundation of Orange are hosting a tribute to members of the military by displaying flags during the week of November 6-11, 2016.

Ms. Barrios indicated she made a connection with the League of United Latin American Citizens (LULAC) who was approached by Univision to identify a location in Santa Ana to be one of five, live "why get out and vote" telethon locations across the country in the days before the election. Ms. Barrios suggested either Santa Ana College or the RSCCD office as a location and they agreed. Univision and LULAC were connected to Enrique Perez to follow up on logistics.

Mr. Labrado indicated that the students that spoke on behalf of the funding for the MUN program should be directing their concerns to the faculty on the budget committee at their campus rather than the board of trustees.

5.8 Board Member Comments (contd.)

Mr. Hanna thanked fellow board members for adopting the board policies (Item 5.6) and self-evaluation items (Item 5.7).

Mr. Hanna expressed appreciation to staff for the programs at SCC and thanked staff for encouraging their students to attend the board meeting.

Mr. Hanna and Ms. Alvarez wished the board members well who are seeking re-election.

Mr. Hanna, Ms. Alvarez, and Ms. Mendoza Yanez commented on the relationship between the board and faculty members.

Mr. Hanna and Ms. Mendoza Yanez commended those who provided informative reports at the board meeting.

As a veteran, Ms. Mendoza Yanez asked that the meeting be closed in honor of veterans since the next board meeting will be held after Veterans Day.

Mr. Yarbrough thanked SCC staff for hosting the board meeting and SCC ASG students for hosting the reception prior to the board meeting.

Ms. Mendoza Yanez congratulated Dr. Rose on being selected as one of fifty alumni whose photo is displayed on a banner at California State University, Dominguez Hills.

Ms. Alvarez reported on a few of the board's accomplishments during the last four years of service and leadership, including Santa Ana College being selected as one of 15 colleges statewide to offer a bachelor's degree; encouraged businesses to bring local jobs to our community, students, and veterans with the community workforce agreement; and diversity in the hiring of faculty/staff.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:11 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
(FARSCCD)
California School Employees Association (CSEA), Chapter 579

Ms. Chian left the meeting at this time.

RECONVENE

The board reconvened at 8:32 p.m.

Closed Session Report

Ms. Mendoza Yanez reported during closed session the board discussed public employment and labor negotiations, and took no reportable action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

- Approve Adjusted Effective Dates of Retirement Date
- Ratify Resignations/Retirements
- Approve Appointments
- Rescind Voluntary Reduced Workloads
- Approve Changes of Classification
- Approve Adjusted 2016-2017 Contract Extension Day Rates
- Approve Part-time Hourly New Hires/Rehires

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

- Approve New Appointments
- Approve Out of Class Assignments

6.2 Classified Personnel (contd.)

- Approve Changes in Position
- Approve Longevity Increments
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Adoption of Resolution No. 16-25 authorizing payment to Trustee Absent from Board Meetings

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to adopt Resolution No. 16-25 which authorizes payment to Nelida Mendoza Yanez for her absence from the October 10, 2016, board meeting due to a medical procedure. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Mr. Yarbrough, and a vote of abstention from Ms. Mendoza Yanez.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, November 14, 2016.

There being no further business, Ms. Alvarez declared the meeting adjourned at 8:33 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: November 14, 2016
Re: Approval of New Occupational Therapy Assistant Agreement – Providence Group, Inc.	
Action: Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a new agreement for the Occupational Therapy Assistant program. The OTA Program will place no students at the site prior to Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this new Occupational Therapy Assistant Agreement with Providence Group, Inc., in Farmington, Utah.

Fiscal Impact: None	Board Date: November 14, 2016
Prepared by: Carlos Lopez, Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by: Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into by and between Providence Group, Inc., hereinafter called the Agency, and **Rancho Santiago Community College District on behalf of Santa Ana College**, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE COLLEGE

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.
3. For Background clearance
The District shall inform The Occupational Therapy Assistant Program students of the Background Check requirement and their responsibility of payment.

B. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

C. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.

5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Insurance Carried by the District. District agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the District, its employees, students, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for its staff and students participating in this program. Proof of insurance is to be provided to Clinical Facility.

Insurance Carried by Clinical Facility. Clinical Facility agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the Clinical Facility, its employees, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. Proof of insurance is to be provided to District.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.
- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.

- C. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

**District: Rancho Santiago Community
College District**

Agency: Providence Group, Inc.

**Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706**

**Providence Group, Inc.
140 North Union Avenue, Suite #320
Farmington, UT 84025**

**Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services**

**Sara Devine, OTR/L
Executive Director
Therapy Services**

Date: _____

Date: 10/06/2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College – Human Services and Technology Division

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Speech-Language Pathology Assistant Agreement Renewal – Care Meridian, DBA Winways	
Action:	Request for Approval	

BACKGROUND

The Speech-Language Pathology Assistant was introduced in the Fall of 2001. Speech-Language pathology assistants are trained to assist in the language and speech development of communicatively disordered children and adults in educational and medical sites under the supervision of licensed speech-language pathologists. Critical to the implementation of the program is identifying and confirming sites and contractual arrangements for observation and fieldwork.

ANALYSIS

Formal agreements between the district and fieldwork experience sites will be necessary. To that end, a special agreement document was developed for this purpose. This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Speech-Language Pathology Assistant Agreement renewal with Care Meridian, DBA Winways in Orange, California.

Fiscal Impact:	None	Board Date: November 14, 2016
Prepared by:	Carlos Lopez, Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Speech-Language Pathology Assistant Program

THIS AGREEMENT is made and entered into by and between the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of Santa Ana College, a public educational agency, hereinafter called the “**District**” and, CARE MERIDIAN, DBA WINWAYS, hereinafter called the “**Agency**”.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Speech-Language Pathology Assistant Program education for the benefit of students and to meet community needs.

WHEREAS, the District operates Santa Ana College (“College”) and the College is a duly accredited educational institution that conducts the program described and identified in this Agreement;

WHEREAS, the District provides programs in Speech-Language Pathology Assistant Program education, which require clinical experience for students, hereafter called “**Students**”, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District Speech-Language Pathology Assistant Program.

WHEREAS, it is to benefit of both District and Agency that Speech-Language Pathology Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Facility do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Speech-Language Pathology Assistant Program education programs eligible for approval by the Speech-Language Pathology & Audiology Board.

SAC-16-074

Standard Educational Agreement
SLPA/rev., 05/2016

2. The District will designate the students enrolled in the Speech-Language Pathology Assistant Program to be assigned for clinical experience in the Speech-Language Pathology areas of the agency in such numbers as are mutually agreed upon by both parties.
3. The District will supervise, in cooperation with the Agency supervisor, all instruction and learning and clinical experience given to the students at the facility so designated and provide instructor to supervise the clinical and learning experiences given to them at the agency, provided however, that the responsibility for service to the client remain with the Agency.
4. The District will keep academic and clinical experience records of students participating in said program.
5. The District will provide and be responsible for the care and control of educational supplies and education equipment necessary for instruction, including library materials, audiovisual equipment and supplies which are not customarily available at the Agency for the Speech-Language Pathology Assistant clinical experience.
6. The District will be responsible for the supervision and control of the students in the activities of their clinical experience under the general supervision and delivery of service framework of the Agency.
7. The District will agree that the student shall be subject to requirements and restrictions specified jointly by representative of District and Agency, and subject to Agency rules and regulations governing conduct, copies of which shall be provided in advance to District by Agency.
8. The District will require District's Speech-Language Assistant Program instructors to obtain the approval of the Agency's Director of Speech-Language Pathology in advance of:
 - a. Student Speech-Language Pathology Assistant schedules.
 - b. Placement of student in clinical experience assignments.
 - c. Changes in clinical experience assignments.
9. The District will, in consultation and coordination and with the approval of the Agency's Director of Speech-Language Pathology and the Speech-Language Pathology Assistant staff, plan for the Speech-Language Pathology Assistant clinical experience to be provided to students under this agreement.
10. The District will in consultation and coordination with the Agency's Director of Speech-Language Pathology arrange for periodic conferences between appropriate representation of the District and Agency to evaluate the Speech-Language Pathology Assistant field experience program provided under this Agreement.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Speech-Language Pathology Assistant Programs.
2. The Agency will provide staff members who hold a current state license or credential to practice speech-language pathology to supervise Speech-Language Pathology Assistant students. In addition, supervising SLP's need to have a minimum of 2 years experience as a practicing speech language pathologist.
3. The administration of the service and client care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and Agency staff.
4. The Agency will provide staff that is adequate in number and quality to insure safe and continuous health care service to patients.
5. The Agency will provide service facilities for learning experiences therein for students enrolled in the Speech-Language Pathology Assistant Program of District who are designated by District for such experience at the Agency (the field experience for any one student shall cover such period of time as may be specified by District.)
6. The Agency will maintain service facilities in conformance with standards of the California State Board of Medical Examiners and the American Speech-Language-Hearing Association and permit inspection of its service facilities upon request by the American Speech-Language-Hearing Association and the state Board of Medical Examiners
7. The Agency will permit clinical experience in Speech-Language Pathology Assistant training by such students, either individually and/or in groups. All services of Agency herein contracted for, such services and the number of students receiving experience therein shall be by mutual agreement between parties and in accordance with the standards set forth by the American Speech-Language-Hearing Association.
8. The Agency will provide service areas in such a manner that there will be no conflict of learning opportunities among groups of students, and permit the district instructors and students access to service facilities, according to prearranged scheduling.
9. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
10. The Agency will provide orientation for students and faculty to familiarize them with the facility and facility policies before assigning them to duties at the Agency.

11. The Agency will permit the faculty and students of the District to use its facilities for Clinical education according to approved curricula.
12. The Agency will permit the facility's Director of Speech-Language Pathology and other designated Speech-Language Pathology personnel to attend meetings of the District's Speech-Language Pathology Assistant Program Faculty, or any committee thereof, to coordinate the clinical experience for the Speech-Language Pathology Assistant Program provided for under this Agreement.
13. The Agency will reserve the right, after consultation with the District, to refuse to accept for further Speech-Language Pathology Assistant Program clinical experience any of the college students who in the agency's judgment are not participating satisfactorily, provided however, neither party shall discriminate with respect to the acceptance in or exclusion of students from the program.
14. The Agency will provide the educational use of supplies and equipment as are commonly available for client care.
15. It is understood by the parties to the Agreement that the Agency remain responsible for client care at all times.
16. The parties agree that the Agency shall have no monetary obligation to District, the Speech-Language Pathologist Assistant students or to Speech-Language Pathology Assistant instructors.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency's staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Confidentiality of Patient Records

The Clinical Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act ("HIPAA") and subject to 45 C.F.R. Parts 160 and 164 (the HIPAA Privacy Regulation"). Clinical Facility shall direct Students, and Instructors providing supervision at the Clinical Facility as part of the Program, to comply with the policies and procedures of the Clinical Facility, including those governing the use and disclosure of individually identifiable health information under federal law, specifically the HIPAA Privacy Regulation. Solely for the purposes of defining the Students' and Instructors' role in relation to the use and disclosure of Clinical Facility's protected health information, the Students and Instructors are defined as members of the Clinical

Facility's workforce, as that term is defined by 45 C.F.R. 160.103, when engaged in activities pursuant to this Agreement. However, the Students and Instructors are not and shall not be considered to be employees of the Clinical Facility. The District and/or College will never access or request to access any Protected Health Information held or collected by or on behalf of the Clinical Facility by a Student or Instructor who is acting as part of the Facilities workforce. No services are being provided to the Clinical Facility by the District pursuant to this Agreement and, therefore, this Agreement does not create a "business associate" relationship as that term is defined in 45 C.F.R. § 160.103.

C. Indemnification

1. The District hereby agrees to defend, indemnify and hold harmless the Clinical Facility, its parents, subsidiaries, directors, officers, attorneys, agents and their employees from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of District, its Instructors, agents or employees in connection with or arising out of the acts or omissions in services performed under this agreement or any breach or default in performance of any of the District's obligations hereunder.

The Clinical Facility hereby agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees, agents, and officers from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of the Clinical Facility, its parents, subsidiaries, directors, officers, agents and employees in connection with or arising out of the acts or omissions in services performed under this Agreement or any breach or default in performance of any of the Clinical Facility's obligations hereunder.

Obligations pursuant to Article VIII shall survive termination or expiration of this Agreement.

D. Insurance:

Without limiting the indemnification obligations stated above, each party to the Agreement shall provide and maintain at its own expense a program on insurance covering its activities and operation hereunder.

Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility.

Insurance Carried By Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

PART V STATUS OF SPEECH-LANGUAGE PATHOLOGY ASSISTANT STUDENTS

- A. Speech-Language Pathology Assistant Program students shall have the status of learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned client care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for client care in areas where students are obtaining clinical experience.
- B. Speech-Language Pathology Assistant Program students are subject to the authority, policies, and regulations of the District. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as Agency employees in matters relating to the welfare of patients and general Agency operations. The Students are also responsible for recognizing the confidential nature of information related to clients and their records, and performance during emergency conditions. The Agency will provide copies of the rules, regulations and policies to the Speech-Language Pathology Assistant Program Students.
- C. Speech-Language Pathology Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.

- D. The District will be responsible for assuring the Speech-Language Pathology Assistant students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI PERIOD OF AGREEMENT

- A. The term of this Agreement shall become effective on the date signed by District, and shall remain in effect for a period of five (5) years commencing on the Effective Date unless terminated in accordance with the provisions of this Agreement.

This agreement may be terminated by either Party, acting with or without cause, upon giving at least ninety (90) days prior written notice to the other Party except that any student already assigned to and accepted by the Clinical Facility shall be allowed to complete any in-progress clinical practicum assignment at the Clinical Facility.

This Agreement shall immediately terminate if the District or the Clinical Facility's licenses, accreditations or certifications required for the Program are terminated, revoked, reduced, or any type of disciplinary action is taken against the District or the Clinical Facility by any accreditation or regulatory agency.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

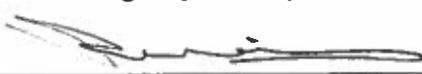
*Rancho Santiago Community
College District
2323 North Broadway
Santa Ana, CA 92706*

*Care Meridian; dba Winways
7732 East Santiago Canyon Road
Orange, CA 92869*

District

Agency/Facility/Location

Peter J. Hardash
Vice Chancellor
Business Operations and Fiscal Services



Bruce Kuluris
Regional Vice President

Date: _____

Date: 09/28/2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTA ANA COLLEGE-STUDENT SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Confirmation of Santa Ana College Associate Degrees and Certificates for Summer 2016	
Action:	Request for Confirmation	

BACKGROUND

Santa Ana College allows students to file for degree and certificate completion three times per year. Attached are lists comparing degrees and certificates earned for summer 2016. Also attached, please find a list of students who have completed coursework at Santa Ana College leading to the Associate Degree and/or Certificate for summer 2016.

ANALYSIS

Santa Ana College awarded 348 Associate Degrees at the conclusion of the summer 2016 session, 222 Associate of Arts, 28 Associate of Arts for Transfer, 55 Associate in Science and 43 Associate of Science for Transfer. This is up 94 degrees from summer 2015 in which 254 Associate Degrees were conferred. The area that showed a significant increase is Liberal Arts which grew from 131 degrees in summer 2015 to 173 awarded in summer 2016.

In summer 2015, Santa Ana College implemented Certificate Tracking which has auto awarded students who have earned Certificates of Achievement/Accomplishment within the last 10 years. As a result, of our 'auto-awarding' process, Santa Ana College awarded 218 Certificates of Achievement/Accomplishment at the conclusion of the summer 2015 session. In summer 2016, Santa Ana College awarded 866 Certificates of Achievement/Accomplishment. This high number was a one-time boost that resulted from the initial implementation of the Degree Audit Program.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the list of recipients of the Santa Ana College Associate Degrees and Certificates for summer 2016 as presented on the attached.

Fiscal Impact:	None	Board Date: November 14, 2016
Prepared by:	Mark C. Liang, J.D., Dean, Enrollment Services Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

**SANTA ANA COLLEGE
DEGREES AWARDED
SUMMER 2016**

MAJOR	2015	2016
Accounting	2	6
Administration of Justice for Transfer	5	0
Art	0	1
- Digital Media	1	2
- Graphic Design	0	1
- Studio Arts for Transfer	0	1
Automotive Technology	2	0
Biological Science	2	1
Business		
- Business Administration	1	8
- Business Administration for Transfer	30	33
- Management	1	0
Chemistry	2	3
Chicano Studies	0	1
Communication Studies		
- Communication Studies for Transfer	2	5
Community Social Services	2	6
Computer Science	2	1
Criminal Justice	2	4
Criminal Justice for Transfer	0	6
Dance	0	1
Diesel Technology - Diesel & Heavy Equipment Tech	0	1
Economics	2	2
Elementary Education	1	1
English for Transfer	1	2
Engineering		
- Civil Technology		
- Engineering	1	4
- Computer Aided Drafting & Design	0	1
Global Entrepreneurship & Innovation	0	1
Fire Technology		
- Public Fire Service	9	4
- Prevention Officer	0	1
History for Transfer	1	1
Human Development		
- Early Childhood Education for Transfer	0	3
- Infant/Toddler	0	3
- Preschool Child	3	8
- School Age	1	0
International Business	0	1
Kinesiology for Transfer	0	1

**SANTA ANA COLLEGE
DEGREES AWARDED
SUMMER 2016**

MAJOR	2015	2016
Liberal Arts		
- American Studies	3	2
- Arts, Humanities, Communications	85	99
- Business and Technology	3	5
- Kinesiology and Wellness	1	2
- Liberal Arts	4	0
- Math and Science	23	27
- Social and Behavioral Science	12	36
Library Technology	0	2
Management		
- General Management	2	1
- Retail Management	1	0
Manufacturing Technology		
- CNC Programming	0	1
Math	3	2
Medical Assistant	7	8
Music	1	1
Nursing - Pre-Nursing	1	6
Nursing - Registered Nursing	2	1
Nutrition and Dietetics	1	0
Occupational Therapy Assistant	0	1
Paralegal	3	2
Pharmacy Technology	1	2
Physics	3	3
Political Science	0	3
Psychology		
- Psychology	2	1
- Psychology for Transfer	6	11
Science	7	7
Sociology		
- Sociology	2	0
- Sociology for Transfer	2	4
Speech Language Pathology Assistant	3	2
Spanish for Transfer	0	1
Television/Video Communications	1	1
Theater Arts		
- Performance	0	2
- Performance for Transfer	1	0
Welding Technology	1	1
TOTAL	254	348

**SANTA ANA COLLEGE
DEGREES AWARDED
SUMMER 2016**

MAJOR	2015	2016
Male	113	145
Female	141	203
Associate of Arts	162	222
Associate of Arts for Transfer	13	28
Associate of Science	43	55
Associate of Science for Transfer	36	43
Double Majors	24	50
Three or more majors	11	15

**SANTA ANA COLLEGE
CERTIFICATES AWARDED
SUMMER 2016**

MAJOR	2015	2016
Accounting		
- General Accounting	4	7
- <i>Accounting & Financial Planning*</i>	1	0
- Computerized Accounting - QuickBooks	0	2
- Computerized Bookkeeping - QuickBooks	1	2
- Microsoft Dynamics For Financial Accounting*	1	0
Art		
- 3D Modeling & Animation - Art	1	0
- 3D Modeling & Animation - Previsualization	1	0
- 3D Modeling & Animation - Video Game & Media	1	0
- Digital Media Arts A-Graphic Design	2	1
Auto		
- Advanced Engine Performance	0	3
- Chassis Service	1	0
- Drive Train Service	2	1
- Engine Performance & Electrical	3	17
- Engine Service	2	0
Biotechnology		
- <i>Lab Assistant*</i>	4	6
- Biomanufacturing Technician	0	3
Business Applications & Technology	0	1
- <i>Computer Fundamentals for Business*</i>	0	140
- <i>Digital Graphic Design for Business*</i>	0	1
- <i>Office Management*</i>	0	1
- <i>Spanish English Interpretation & Translation*</i>	3	2
Computer Information Systems		
- Computer Information Systems	0	12
- <i>Database*</i>	0	1
- <i>Help Desk *</i>	0	4
- <i>Networking*</i>	1	9
- <i>PC Maintenance and Troubleshooting*</i>	0	2
Computer Science		
- Computer Science	1	2
- <i>Programming*</i>	0	9
Criminal Justice		
- <i>Corrections Officer *</i>	1	27
CSU General Education	95	116
Diesel Technology		
- Diesel & Heavy Equipment	0	35
- Mid-Range Engine Service	0	66
Education		
- <i>After School Program Associate Teacher*</i>	1	3
Engineering		
- Computer Aided Drafting & Design	1	1

**SANTA ANA COLLEGE
CERTIFICATES AWARDED
SUMMER 2016**

MAJOR	2015	2016
Entrepreneurship		
- <i>Freelancer*</i>	1	1
Fashion Design		
- Fashion Merchandise	1	0
Fire Technology		
- Public Fire Service	3	2
- Prevention Officer	1	2
Human Development		
- Bilingual (Eng/Span) Preschool Associate Teacher	0	6
- Infant/Toddler	0	2
- Preschool Child	1	9
International Business	1	1
- <i>Global Trade Skills*</i>	1	111
- <i>Survey of International Business*</i>	0	177
IGETC General Education	34	45
Library Technology	1	1
Management		
- Management	0	1
- <i>Human Resource*</i>	0	4
- Retail Management	1	0
Manufacturing Technology		
- <i>CAD/CAM</i>	1	0
- CNC Lathe Set Up & Operation	3	4
- CNC Machine Set Up & Operation	2	1
- CNC Milling Set Up & Operation	0	1
- CNC Programmer A - Mastercam	2	6
- <i>Solidworks 3D *</i>	1	1
Marketing		
- <i>Contemporary Marketing*</i>	1	0
Medical Assistant - Administrative / Clinical	15	0
<i>Music Digital Music Production*</i>	2	0
Paralegal	1	4
Pharmacy Technology		
- Advanced	2	0
- Basic	7	6
Photography	3	1
Sign Language	1	3
Television/Video Communications -		
- C - Scriptwriting	2	0
- <i>Media Studies*</i>	3	1
Welding Technology	0	2
TOTAL	218	866

**SANTA ANA COLLEGE
CERTIFICATES AWARDED
SUMMER 2016**

MAJOR	2015	2016
Male	107	457
Female	111	409
Certificates of Achievement	199	366
<i>Certificates</i> *	19	500
Double Majors	7	93
Three or more majors	3	13

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Abdulrazak	Nabil	AST	Business Administration for Transfer	
Acevedo	Jose	CA	Diesel Mid Range Engine Service	
Acevedo Gonzalez	Sandra	CERT	Computer Fundamentals for Business	
Aceves	Ana	AA	Community Social Services	
		CA	IGETC General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Aceves	George	CERT	Spanish/English Translation and	
Acosta	Erick	CA	IGETC General Education	
		AA	Liberal Arts:	
Adams	Michael	CERT	Survey of International Business	
Adeleke	Kemi	CA	CSU General Education	
Aden	Heidi	CERT	Biotechnology Lab Assistant	
Aguilar	Elvia	CERT	Computer Fundamentals for Business	
Aguilar	Jose	CA	Computer Information Systems	
		CERT	CIS Networking	
Aguinaga	Allan	CERT	Survey of International Business	
Aguirre	Lizbeth	CERT	Survey of International Business	
Ahmed	Rashid	CA	Computer Information Systems	
		CERT	CIS Networking	
Alam	Julius	CERT	Computer Fundamentals for Business	
Alarcon	Mario	CERT	Management Human Resource	
Albajjali	Maryana	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Albonni	Yaser	CERT	Computer Science - Programming	
Alcantara	Susan	AA	Liberal Arts:	
Aleman	Cynthia	CERT	Survey of International Business	
Alizaga	Diana	AS	Welding Technology	
		CA	Welding Technology	
Alomar	Joman	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
Alvarado	Manuel	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Alvarado	Mariadel	CERT	Computer Fundamentals for Business	
Amador	Jose	CA	Diesel and Heavy Equipment	
Amat	Allen	CA	Diesel Mid Range Engine Service	
Amaya	Stephanie	CA	Accounting	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Anaya	Nylda	CERT	Computer Fundamentals for Business	
Anderson	Mutsumi	CERT	Computer Fundamentals for Business	
Andrews	Jon	CA	Diesel Mid Range Engine Service	
Angel-Garza	Eneida	CERT	Survey of International Business	
Angle	James	CA	Diesel and Heavy Equipment	
Angulo	Jose	CERT	Survey of International Business	
Anthony	Veronica	AA	Liberal Arts: Math and Science	
Antonio	Nicolas	CA	CSU General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Math and Science	
		AST	Math	
Antonio	Reyna	CA	CSU General Education	
		AA	Liberal Arts:	
Aranjo	Angelica	AA	Human Development Preschool	Honors
		CA	Human Development Preschool	
Arcos	Marco	CERT	Computer Fundamentals for Business	
Arellano	Bernice	CA	Bilingual Preschool Associate	
Arellano	Fernando	AAT	English for Transfer	
Arellano	Irene	CA	CSU General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Arevalo	Cassandra	AA	Liberal Arts:	
Arevalo	Christian	AAT	Political Science for Transfer	
Arguello	Soledad	CERT	Survey of International Business	
Arizaga	Ruth	CA	CSU General Education	
		AA	Liberal Arts:	
Arriaga	Mario	CA	Auto Technology Drive Train	
Arteaga Martinez	Ricardo	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Artiga	Oscar	CERT	Global Trade Skills	
Aucott	Carolina	CA	Photography	
Avelino	Sofia	CA	CSU General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
		AAT	Psychology for Transfer	
Avila	Karina	AA	Human Development Preschool	
		CA	Human Development Preschool	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Avila Navarrete	Luis	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Ayala	Silvia	CA	CSU General Education	
		AA	Liberal Arts:	
		AAT	Psychology for Transfer	
Baeza	Crystal	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
		AAT	Sociology for Transfer	
Baeza	Maria	CERT	Survey of International Business	
Bagatchenko	Olesya	CERT	Survey of International Business	
Ballesteros	Antonio	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Barajas	Maritza	AA	Liberal Arts:	
Barba Aguirre	Itzayana	AAT	Psychology for Transfer	
Barbosa	Carolanne	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Barboza Garcia	Araceli	CERT	Computer Fundamentals for Business	
Barnett	Dorion	AA	Liberal Arts:	
Barragan	Adrian	CA	IGETC General Education	
Barron	Nicholas	AA	Liberal Arts:	
Batuyong	Derek	AA	Liberal Arts:	
Becker	Lyndsay	AA	Theater Arts Performance	
Bedolla	Jaime	AS	Business Administration	
		CA	CSU General Education	
Beltran	Ashley	CERT	Criminal Justice Corrections Officer	
Benavides	Abraham	CA	Auto Technology Advanced Engine	
		CA	Auto Technology Engine	
Ber	Daniel	CA	Diesel Mid Range Engine Service	
Berber	Alejandra	AA	Art	
		AA	Liberal Arts:	
Bermudez	Dina	CA	Human Development Preschool	
Bernal	Melissa	CA	CSU General Education	
		AA	Human Development Preschool	
		AA	Liberal Arts:	
Bielski	Camille	CA	IGETC General Education	
		AA	Liberal Arts:	
Blanco	Eduardo	CERT	Survey of International Business	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Blas	Alberto	CA	Diesel Mid Range Engine Service	
Bolanos	Gabriel	CERT	Global Trade Skills	
Bory	Reasey	AST	Business Administration for Transfer	
Bradley	Daisy	CERT	Survey of International Business	
Bravo	Alejandra	CERT	Management Human Resource	
Bravo	Francisco	CA	IGETC General Education	
		AA	Liberal Arts:	
Bravo	Gabriel	CA	Diesel and Heavy Equipment	
Briones	Jan Paul	AA	Accounting	
		AS	Business Administration	
Brito	Dorian	CERT	Biotechnology Lab Assistant	
Brito	Emmanuel	AST	Business Administration for Transfer	
		CA	CSU General Education	
Brito	Jose	CERT	Computer Fundamentals for Business	
Browne	James	AA	Liberal Arts:	
Bruhl	Bethany	CA	IGETC General Education	
		AA	Liberal Arts:	High Honors
		AA	Liberal Arts: Social and Behavioral	High Honors
Bucataru	Maria	CERT	Computer Fundamentals for Business	
Bui	Dzung	CA	Pharmacy Technology Basic	
Bui	Mary	CERT	Computer Fundamentals for Business	
Bui	Thanh	CERT	Computer Fundamentals for Business	
Burkhardt	Gretchen	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Bustamante	Armando	AA	Liberal Arts:	
		AA	Liberal Arts: American Studies	
		AS	Physics	
		AS	Science	
Bustamante	Catalina	CERT	Computer Fundamentals for Business	
Bustamante	Mayra	CERT	Survey of International Business	
Buxton	Judy	CERT	Computer Fundamentals for Business	
Caballero	Rex	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Calderon	Vanessa	CA	CSU General Education	
		AA	Liberal Arts:	
Callahan	Erin	AA	Paralegal	Honors
		CA	Paralegal	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Camarena	Jesus	CERT	Criminal Justice Corrections Officer	
Caminos	Daniel	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
Campbell	Christopher	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Campbell	Ian	CA	Diesel Mid Range Engine Service	
Campbell	William	CA	Diesel Mid Range Engine Service	
Campos	Fernando	CA	Diesel and Heavy Equipment	
Campos	Noe	CERT	Survey of International Business	
Campos	Ramiro	CA	Diesel Mid Range Engine Service	
Canahuati	David	AS	Engineering Computer Aided	
		CA	Engineering Computer Aided	
Cano	Raul	CERT	Computer Fundamentals for Business	
Cantoran	Jasmine	CERT	Computer Fundamentals for Business	
Carbajal	Agustin	AST	Business Administration for Transfer	
Carbunck	Josue	CERT	Global Trade Skills	
Cardenas	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts:	
Cardenas	Raul	CA	Computer Information Systems	
Carreno Inclan	Victor	AST	Early Childhood Education	
		AA	Human Development Preschool	
		CA	Human Development Preschool	
Carrera	Evelio	CERT	Criminal Justice Corrections Officer	
Carrillo	Lupita	CA	IGETC General Education	
		AA	Liberal Arts:	Honors
		AA	Theater Arts Performance	Honors
Carrillo	Mayra	CERT	Survey of International Business	
Casas	Claudia	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Castaneda	Andrea	AA	Liberal Arts: Social and Behavioral	
Castaneda	Hector	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Castelan	Eric	CERT	Survey of International Business	
Castillo	Albert	CA	Welding Technology	
Castillo	Atanacio	CA	Diesel and Heavy Equipment	
Castillo	Ben	AS	Fire Technology Prevention Officer	
		CA	Fire Technology Prevention Officer	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Castillo	Diana	CERT	Global Trade Skills	
Castillo	Gabriela	CERT	Global Trade Skills	
		CERT	Survey of International Business	
		CERT	Survey of International Business	
Castillo	Geovany	CA	Pharmacy Technology Basic	
Castrejon	Joanna	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: American Studies	
Castro	Christian	AS	Business Administration	
		CA	CSU General Education	
Castro	Raymundo	CERT	Computer Fundamentals for Business	
Castro	Ulises	CA	Computer Science	
		CERT	Computer Science - Programming	
Catalan Jimenez	Monica	CERT	Survey of International Business	
Catano	Diana	CA	CSU General Education	
		AA	Liberal Arts:	
Celaya	Jonatan	AST	Business Administration for Transfer	
		CA	CSU General Education	
Celio	Christine	AA	Liberal Arts:	Honors
Cepeda	Norma	CERT	Computer Fundamentals for Business	
Cervantes	Jonathan	AAT	History for Transfer	
Chamu	Elizabeth	CERT	Biotechnology Lab Assistant	
Chapman	Alicia	AST	Administration of Justice for	
		CERT	Criminal Justice Corrections Officer	
		CA	CSU General Education	
		AA	Liberal Arts:	
Chau	Minhchau	CERT	Survey of International Business	
Chau	SE	CERT	Computer Fundamentals for Business	
Chaulagain	Ram	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	Honors
		AS	Physics	Honors
		AS	Science	Honors
Chavarin	Stephania	AAT	Psychology for Transfer	
Chavarria	Sophia	AA	Art - Graphic Design	
Chavez	Apolinar	CERT	Survey of International Business	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Chavez Sanchez	Marisol	CERT	Computer Fundamentals for Business	
		CERT	Global Trade Skills	
		CERT	Survey of International Business	
Chea	Pichsamoeu	CERT	Survey of International Business	
Cheney	Michael	CA	Diesel and Heavy Equipment	
Chis	Ileana	CERT	Global Trade Skills	
Cho	Christopher	AS	Fire Technology Public Fire Service	
Cisneros	Isaac	CERT	Computer Fundamentals for Business	
Clausen	Cady	CA	CSU General Education	
		AA	Liberal Arts:	High Honors
		AA	Liberal Arts: Math and Science	High Honors
		CA	American Sign Language	
Contreras	Elizabeth	CERT	Survey of International Business	
Contreras	Miguel	CERT	Global Trade Skills	
Contreras	Yesenia	CERT	Survey of International Business	
Corado	Evelyn	CA	Human Development Preschool	
Corado de Navarro	Celina	CA	Human Development Preschool	
Corey	Christopher	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts: Business and	
Coria	Soledad	AA	Liberal Arts:	
Corona	Casey	AA	Liberal Arts: Social and Behavioral	
Corona	Evelyn	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Corona	Rafael	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
Correa	Carlos	CERT	Criminal Justice Corrections Officer	
Cortez	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
Cox	Nathaniel	CA	IGETC General Education	
Crail	Darren	CA	Fire Technology Prevention Officer	
Cruz	Amalia	CERT	Computer Fundamentals for Business	
Cruz	Ana	CA	Bilingual Preschool Associate	
Cruz	Jose	CA	Auto Technology Engine	
Cruz	Jose	CA	Computer Information Systems	
		CERT	CIS Networking	
Cruz	Noemi	CA	CSU General Education	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Cruz	Oscar	CERT	Criminal Justice Corrections Officer	
Cruz	Viviana	CERT	Computer Fundamentals for Business	
Cueva	Eileen	CA	IGETC General Education	
		AA	Liberal Arts: Math and Science	
Cummins	Seamus	CA	Diesel Mid Range Engine Service	
Da Silva	Renato	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Dang	Jessey	CA	Accounting	
Dang	Spencer	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Dao	Ha	CERT	Survey of International Business	
Darouze	Jonathan	CA	IGETC General Education	
Davinci	David	AA	Accounting	Honors
De Herrera	Linda	CERT	Computer Fundamentals for Business	
De Los Santos	Aurora	CA	Biotech Biomanufacturing	
Dee	James	CA	Diesel and Heavy Equipment	
Deis	Ayda	CERT	Computer Fundamentals for Business	
Delgado	Etlinn	CERT	Criminal Justice Corrections Officer	
Deras	Alan	CERT	Survey of International Business	
		CA	IGETC General Education	
		AA	Liberal Arts:	
Diaz	Davis	CERT	Survey of International Business	
Diaz	Dulce	AA	Accounting	
Diaz	Edwin	CA	Auto Technology Advanced Engine	
Diaz	Ricardo	CERT	Global Trade Skills	
Diaz	Sandra	CERT	Survey of International Business	
Dinh	Thuy	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	Honors
		AS	Science	Honors
Dionati	Jorge	CA	Auto Technology Engine	
Do	Bichlien	CERT	Computer Fundamentals for Business	
Do	Hieu	CA	Auto Technology Engine	
Do	Nghia	CA	CNC Lathe Set Up and Operation	
		CA	CNC Programmer Mastercam	
Do	Tammy	CERT	Computer Fundamentals for Business	
Do	Tracy	AA	Liberal Arts: Math and Science	Honors
Doan	Quy	CA	CNC Programmer Mastercam	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Doan	Sinh	CERT	CIS Networking	
Dominguez	Gabriela	CERT	Survey of International Business	
Dominguez	Irving	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Dominguez	Luz	CERT	Computer Fundamentals for Business	
Dominguez	Maggie	CA	Accounting	
Dominguez	Marcio	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Dominguez	Michael	CA	CSU General Education	
		AAT	Psychology for Transfer	Honors
Dorfman	Natasha	AA	Criminal Justice	
		CERT	Criminal Justice Corrections Officer	
Dorsett	Emily	CA	CSU General Education	
Duman	Harland	CERT	Computer Science - Programming	
Duncan	Denzil	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Dunning	Nyashia	AA	Liberal Arts: Math and Science	
Duong	Dung	CERT	Computer Fundamentals for Business	
Duong	Thu	CERT	Computer Fundamentals for Business	
Duran	Fabiola	AA	Human Development Infant/Toddler	
Duran	Serafin	CA	Diesel and Heavy Equipment	
Echaves	Jessica	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Einck	Greg	CA	Diesel Mid Range Engine Service	
Elgas	Lucia	CERT	Computer Fundamentals for Business	
Enciso	Victor	CA	Diesel and Heavy Equipment	
Escobar	Edgar	CERT	Criminal Justice Corrections Officer	
Eskue	Tasha	CERT	Computer Fundamentals for Business	
Espinosa	Valeria	CERT	Computer Fundamentals for Business	
Esquivel	Abigail	CERT	Computer Fundamentals for Business	
Estrada	Edgar	AST	Business Administration for Transfer	
		CA	CSU General Education	
Estrada	Sabrina	AAT	Sociology for Transfer	
Estrada Mejia	Ethel	CA	CSU General Education	
Evaristo	Dunia	CERT	Computer Fundamentals for Business	
Farhat	Eve	CA	CSU General Education	
Faulkner	Shelly	CERT	Computer Fundamentals for Business	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Felix	Gildardo	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Figueroa	Jorge	CA	Diesel Mid Range Engine Service	
Flicker	Jared	CA	Diesel Mid Range Engine Service	
Flores	Cierra	CA	IGETC General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
		AA	Political Science	
Flores	Gabriela	CA	IGETC General Education	
		AA	Liberal Arts: Social and Behavioral	
Flores	Pablo	CA	CSU General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Math and Science	
		AS	Pre-Nursing	
Fox	Mickey	AS	Registered Nursing	
Franco	Enyelber	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Friend	Michael	CA	CSU General Education	
		AA	Liberal Arts:	
Fuentes	Alejandra	AA	Human Development Infant/Toddler	
		CA	Human Development Infant/Toddler	
Fuentes	Javier	AS	Business Administration	
Fujii	Yumi	CERT	Computer Fundamentals for Business	
Galaviz	Xenia	CERT	Survey of International Business	
Gales	Nicholas	CERT	Survey of International Business	
Galina	Elisa	AA	Liberal Arts:	
Gallardo	Riki	CA	IGETC General Education	
		AA	Liberal Arts:	
Gallegos	Christian	CA	IGETC General Education	
Galvan	Fernando	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Gambill	Victoria	CA	IGETC General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Gamboa	Brittany	CERT	TV/Video Media Studies	
Gandarilla	Frank	CA	Biotech Biomanufacturing	
Garay	Tanya	AA	Criminal Justice	

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NAME		DEGREE	MAJOR	HONORS
Garcia	Aldo	CA	Diesel Mid Range Engine Service	
Garcia	Ambrocio	CERT	Global Trade Skills	
Garcia	Cesar	CA	Diesel Mid Range Engine Service	
Garcia	Elsa	CA	CSU General Education	
Garcia	Erika	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts:	
Garcia	Gabriel	CA	IGETC General Education	
		AA	Liberal Arts:	Honors
		AA	Liberal Arts: Social and Behavioral	Honors
Garcia	Gissel	AA	Accounting	
Garcia	Irene	AAT	Communication Studies	
		CA	CSU General Education	
Garcia	Jose	CA	Management	
		CERT	Management Human Resource	
Garcia	Juan Pablo	CA	Auto Technology Engine	
Garcia	Julio	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Garcia	Luis	CA	IGETC General Education	
		AA	Liberal Arts:	Honors
		AA	Liberal Arts: Social and Behavioral	Honors
Garcia	Miguel	CA	Diesel Mid Range Engine Service	
Garcia	Omar	CA	Diesel Mid Range Engine Service	
Garcia	Ricardo	AA	Liberal Arts:	
		AS	Medical Assistant	
Garcia	Roberto	CERT	Survey of International Business	
Garcia	Sara	CA	CSU General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Garcia	Teresa	AA	Accounting	
		CA	Accounting	
		CA	Computerized Accounting	
Garcia	Wendy	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Garcia Andreu	Lourdes	CERT	Global Trade Skills	
		CERT	Survey of International Business	

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NAME		DEGREE	MAJOR	HONORS
Garcia Gutierrez	Jose	CA	CSU General Education	
		AA	Liberal Arts:	
Garcia Rodriguez	Karina	CERT	Business Applications Office	
Garza	Armando	CERT	Survey of International Business	
Gavidia	Edda	CERT	Survey of International Business	
Gerena	Stacey	AA	Speech Language Pathology	
Geronimo	Mayra	CERT	CIS Help Desk	
		CERT	CIS Networking	
		CERT	CIS PC Maintenance and	
Gillen	James	CERT	Global Trade Skills	
Giron	Jesus	CA	Diesel Mid Range Engine Service	
Gleeson	John	CA	Auto Technology Engine	
Gomez	Angie	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	Honors
		AS	Pre-Nursing	Honors
Gomez	Guillermo	CERT	Computer Science - Programming	
Gomez	Jose	AA	Criminal Justice	
Gomez	Josue	CA	Diesel Mid Range Engine Service	
Gomez	Mark	CA	Diesel Mid Range Engine Service	
Gomez	Victor	CERT	Survey of International Business	
Gonzales	Daniel	CA	Diesel and Heavy Equipment	
Gonzalez	Alejandra	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts:	
Gonzalez	Anamaria	AST	Administration of Justice for	
		CA	CSU General Education	
Gonzalez	Bobbi	CERT	Computer Fundamentals for Business	
Gonzalez	Cynthia	CA	IGETC General Education	
		AA	Liberal Arts:	
Gonzalez	Dennis	AA	Criminal Justice	
Gonzalez	Ivonne	AST	Business Administration for Transfer	
		AA	Liberal Arts:	
Gonzalez	Joanna	CA	CSU General Education	
Gonzalez	Manuel	CA	Diesel Mid Range Engine Service	
Gonzalez	Martin	CA	Diesel Mid Range Engine Service	
Gonzalez	Miguel	AST	Business Administration for Transfer	Honors

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NAME		DEGREE	MAJOR	HONORS
Gonzalez	Nathan	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts: Math and Science	
Gonzalez	Nelson	CERT	Global Trade Skills	
Gonzalez	Omar	AST	Business Administration for Transfer	
Gonzalez	Venice	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Gonzalez	Walter	CA	Auto Technology Engine	
Gonzalez Baltazar	Mayra	CERT	Spanish/English Translation and	
Graham	Madison	AA	Liberal Arts: Kinesiology and	
Guerra	Concepcion	AA	Liberal Arts:	
Guerrero	David	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
Guerrero	Ramiro	CA	CSU General Education	
		CA	Diesel and Heavy Equipment	
Gutierrez	Adrian	AA	Liberal Arts:	
Gutierrez	Alma	CA	Computerized Accounting	
Gutierrez	Andrea	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Gutierrez	Wendy	CERT	Survey of International Business	
Guzman	Gary	CERT	Computer Fundamentals for Business	
Guzman	Shirley	CERT	Criminal Justice Corrections Officer	
Hagelbarger	Theresa	CERT	Survey of International Business	
Haidary	Rahima	CERT	Computer Fundamentals for Business	
Hampton	Ricky	CERT	Computer Fundamentals for Business	
Hang	Vinh	AS	Engineering	Honors
Hawkins	Viviana	CA	American Sign Language	
Healy	Tristan	CERT	Computer Fundamentals for Business	
Heck	Peter	AS	Fire Technology Public Fire Service	
Hernandez	Christian	AA	Management	
Hernandez	Crystal	CERT	Computer Fundamentals for Business	
Hernandez	Gilberto	CA	CSU General Education	
		AA	Liberal Arts:	
Hernandez	Giselle	CA	IGETC General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	

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NAME		DEGREE	MAJOR	HONORS
Hernandez	Henry	CA	IGETC General Education	
		AA	Liberal Arts:	Honors
Hernandez	Jenny	CA	CSU General Education	
		AA	Psychology	
Hernandez	Jesus	AA	Liberal Arts:	Honors
Hernandez	Juan	CERT	Computer Fundamentals for Business	
Hernandez	Laura	CA	Auto Technology Engine	
Hernandez	Llida	CERT	Criminal Justice Corrections Officer	
Hernandez	Luis	CERT	Survey of International Business	
Hernandez	Maria	CERT	Survey of International Business	
Hernandez	Martin	AAT	Communication Studies	
		CA	CSU General Education	
		AA	Liberal Arts:	
Hernandez	Miguel	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Hernandez	Raul	CERT	Criminal Justice Corrections Officer	
Hernandez	Rodrigo	AST	Business Administration for Transfer	
Hernandez	Taire	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts:	
Hernandez Soto	Juan	AS	Medical Assistant	
Herrera	Estefania	CERT	Survey of International Business	
Herring	Donnell	CA	Diesel and Heavy Equipment	
Hickman	Joshua	CA	Diesel Mid Range Engine Service	
Him	Molika	AS	Diesel and Heavy Equipment	
Hinojo	Christian	CA	Auto Technology Engine	
Hinojosa	Guadalupe	AA	Liberal Arts:	
Hishiki	Kumiko	CERT	Computer Fundamentals for Business	
Ho	Jenny	CERT	Survey of International Business	
Hoang	Bach	CERT	Computer Science - Programming	
Hopkins	Timothy	CA	Diesel Mid Range Engine Service	
Howard	Dave	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
Huanuxco	Tlalli	CERT	Global Trade Skills	
Hughes	Michael	CA	Diesel Mid Range Engine Service	
Huizar	Sam	CERT	Global Trade Skills	
Hurtado	Eric	CERT	Computer Fundamentals for Business	

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NAME		DEGREE	MAJOR	HONORS
Hurtado	Nancy	CA	CSU General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
		AAT	Psychology for Transfer	
Huynh	Amy	CERT	Computer Fundamentals for Business	
Huynh	An	CA	CNC Programmer Mastercam	
Huynh	Phuong	CA	Biotech Biomanufacturing	
Ibarra	Ramona	CERT	Computer Fundamentals for Business	
Ibarra	Tedeo	CERT	Global Trade Skills	
Ignot	Juan	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Islas	Francisco	CERT	Global Trade Skills	
Ito	Masae	CERT	Survey of International Business	
Ito	Sumiko	CERT	Computer Fundamentals for Business	
Jaimes Hernandez	Ricardo	AST	Business Administration for Transfer	
Jimenez	Jose	CA	Diesel and Heavy Equipment	
Jimenez	Leticia	AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Jimenez	Xochilt	CERT	Computer Fundamentals for Business	
Johnson	Kathy	CERT	Global Trade Skills	
Johnson	Yvonne	CA	Pharmacy Technology Basic	
Johnston	Norma	CERT	Survey of International Business	
Jouni	Samia	AA	Human Development Preschool	
Juarez	Saul	CERT	Computer Fundamentals for Business	
Jurado	Jeannie	CERT	Computer Fundamentals for Business	
Kambe	Naomi	CERT	Computer Fundamentals for Business	
Kao	Kenneth	AS	Computer Science	
		CA	Computer Science	
		CERT	Computer Science - Programming	
Karnes	Tonya	AS	Medical Assistant	
Kelly	Mark	CERT	Survey of International Business	
Kiernan	Michelle	CA	Diesel and Heavy Equipment	
Kim	Eunsong	CERT	Computer Fundamentals for Business	
Kim	Thanh	CERT	Computer Fundamentals for Business	
Kiolbassa	Mark	CA	Diesel Mid Range Engine Service	
Kirchner	Joshua	AA	Liberal Arts:	
Klase	Clarence	CERT	Computer Science - Programming	

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NAME		DEGREE	MAJOR	HONORS
Knoesen	Shelley	AA	Paralegal	
		CA	Paralegal	
Kociscak	Emily	CERT	Survey of International Business	
Kojima	Kazuhiro	CERT	Computer Fundamentals for Business	
Kondo	Mika	AA	Liberal Arts:	
Kunze	Cristina	CERT	Survey of International Business	
Kwak	David	CA	CSU General Education	
		AAT	Kinesiology for Transfer	
Lacy	Steven	CERT	CIS Networking	
Lai	Phuong	AST	Business Administration for Transfer	
		CA	CSU General Education	
Lam	Hau	CA	IGETC General Education	
Lane-Coakley	Josef	CA	CSU General Education	
		AA	Liberal Arts:	
		AAT	Music for Transfer	
Lara	Carlos	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Lara	Luis	CERT	Survey of International Business	
Laukova	Miroslava	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Lawrence	Jonathan	CERT	Survey of International Business	
Le	Anh	CERT	Computer Fundamentals for Business	
Le	Bao	CERT	Computer Fundamentals for Business	
Le	Ngoc	CERT	Computer Fundamentals for Business	
		CERT	Digital Graphic Design for Business	
Le	Trong	CERT	Computer Fundamentals for Business	
Le	Tuyet	CERT	Computer Fundamentals for Business	
Ledesma	Richard	CERT	Criminal Justice Corrections Officer	
Ledesma	Vanessa	CA	IGETC General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Lee	Seung Eun	CA	CSU General Education	
		AS	Medical Assistant	
Lehn	Curtis	CA	Diesel Mid Range Engine Service	
Lemus Vallejo	Cristina	AA	Human Development Preschool	
Leon	Ana	CERT	Global Trade Skills	
		CERT	Survey of International Business	

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NAME		DEGREE	MAJOR	HONORS
Leon	Sheila	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Leysack	Brandon	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Lieu	Steve	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Linao	Czarina	AST	Business Administration for Transfer	
		CA	IGETC General Education	
Linares	Belinda	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Linares	Mikele	CERT	After School Program Associate	
Lino	Dulce	CERT	Computer Fundamentals for Business	
Lira	Kevin	CERT	Global Trade Skills	
Lopez	Adrian	CERT	Computer Fundamentals for Business	
Lopez	Angelica	CERT	Global Trade Skills	
Lopez	Bernardo	CERT	Computer Fundamentals for Business	
Lopez	Christopher	CA	IGETC General Education	
		AA	Liberal Arts: Business and	
		CERT	Survey of International Business	
Lopez	Daisy	CERT	Computer Fundamentals for Business	
Lopez	Efrain	CA	Diesel Mid Range Engine Service	
Lopez	Juan	CA	Diesel Mid Range Engine Service	
Lopez	Kimberly	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Lopez Benitez	Nancy	CERT	Survey of International Business	
Lopez de Bernal	Norma	CA	Bilingual Preschool Associate	
Lopez Monroy	Mayra	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Lopez Zarco	Misael	CA	CSU General Education	
		AA	Liberal Arts:	
Los	Andreas	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Lovo	Genesis	CERT	Survey of International Business	
Loy	Leta	CERT	Computer Fundamentals for Business	
Lozada Munoz	Ariadna	AA	Liberal Arts: Math and Science	
Lozano	Kayleen	AS	Business Administration	
		AA	Liberal Arts: Social and Behavioral	

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NAME		DEGREE	MAJOR	HONORS
Lozano Arriaga	Erick	CA	Computer Information Systems	
Luna	Monique	CA	American Sign Language	
Lupercio	Hector	AA	Community Social Services	
Ly	Quy	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and	
		CA	CNC Programmer Mastercam	
Lynch	Kenny	CA	Diesel Mid Range Engine Service	
Mac Arthur	Nicole	CERT	Survey of International Business	
Macias	Zaida	AAT	Communication Studies	
		CA	CSU General Education	
		AA	Liberal Arts:	
Macias Jr	Octavio	CA	Auto Technology Engine	
Maciel	Veronica	AS	Occupational Therapy Assistant	
Magallan	Alejandra	CERT	Computer Fundamentals for Business	
Magallon	Sandra	CERT	Computer Fundamentals for Business	
Magana	Brian	CA	Auto Technology Engine	
Mai	Nancy	AS	Chemistry	
Maldonado	Lesley	CA	IGETC General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Maldonado Tarula	Janet	CERT	Survey of International Business	
Manjarrez	Pedro	CA	Diesel Mid Range Engine Service	
Marcial	Julio	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Mariscal Rubio	Sandra	CA	Bilingual Preschool Associate	
Marquez	Blanca	CERT	Survey of International Business	
Marquez	Brian	CERT	Survey of International Business	
Marquez	Santiago	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Marroquin	Saydee	AA	Liberal Arts: Math and Science	
Martin	Modesto	CA	Diesel Mid Range Engine Service	
Martinez	Dalia	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Martinez	Edwin	CA	CSU General Education	
		AS	Pre-Nursing	

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NAME		DEGREE	MAJOR	HONORS
Martinez	Enidet	CA	CSU General Education	
		AA	Liberal Arts:	
Martinez	Hugo	CA	Diesel Mid Range Engine Service	
Martinez	Karina	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Martinez	Kristianne	CERT	Survey of International Business	
Martinez	Kristopher	CA	CSU General Education	
Martinez	Martha	CERT	Computer Fundamentals for Business	
Martinez	Omar	AAT	English for Transfer	
Martinez	Susana	CERT	Global Trade Skills	
Mason	Shaina	AST	Business Administration for Transfer	
		CA	CSU General Education	
		CERT	Global Trade Skills	
		CERT	Survey of International Business	
Mata	Cynthia	CERT	Survey of International Business	
Mata	Gustavo	CA	CSU General Education	
Matheny	Ian	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Matson	Kalen	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Maximiliano	Erika	AA	Accounting	Honors
		CA	CSU General Education	
Mc Bentes	Ricardo	CA	Fire Technology Public Fire Service	
Medina	Aylin	AA	Liberal Arts:	
Medina	Elizabeth	AA	Liberal Arts: Social and Behavioral	
Mejia	Doris	CA	CSU General Education	
		CA	Pharmacy Technology Basic	
Mendes	Flavio	CERT	Survey of International Business	
Mendoza	Brenda	CA	Business Applications and	
Mendoza	Crispin	CA	Diesel Mid Range Engine Service	
Mendoza	Jennifer	CA	IGETC General Education	
		AA	Liberal Arts: Social and Behavioral	High Honors
		AA	Political Science	High Honors
Mendoza Martinez	Eder	CERT	Survey of International Business	
Messick	Kathryn	CERT	Computer Fundamentals for Business	
Meza	Oscar	CERT	CIS Database	
Michael	Vivian	CERT	Computer Fundamentals for Business	

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NAME		DEGREE	MAJOR	HONORS
Millan	Martin	CERT	Computer Fundamentals for Business	
Miller	Todd	CA	Diesel Mid Range Engine Service	
Mino	Krystal	CERT	Global Trade Skills	
Miranda	Blanca	CA	Bilingual Preschool Associate	
Miranda	Gabriela	CERT	Survey of International Business	
Miranda	Ruben	CA	CSU General Education	
Mironova	Tatyana	CERT	Survey of International Business	
Mita	Akiko	CERT	Computer Fundamentals for Business	
Miyadera	Atsuko	CERT	Survey of International Business	
Miyazaki	Minori	CERT	Computer Fundamentals for Business	
Mizumoto	Mizuho	CERT	Computer Fundamentals for Business	
Mobley	Maria	CERT	Computer Fundamentals for Business	
Mock	Danny	CA	Auto Technology Engine	
Mojica	Monica	CERT	Computer Fundamentals for Business	
Montano	Yvette	CA	Accounting	
Moore	Catherine	CERT	Computer Fundamentals for Business	
Morales	Christopher	CA	Library Technology	
Morales	Claudia	AA	Liberal Arts: Social and Behavioral	
Morales	Gerardo	CERT	Computer Fundamentals for Business	
Morales	Jazmin	AA	Human Development Preschool	
Morales	Sarah	AA	Human Development Preschool	
		CA	Human Development Preschool	
Moran	Victor	CERT	Survey of International Business	
Moreno	Fabian	CERT	Survey of International Business	
Moreno	Monique	AAT	Psychology for Transfer	
Moreno	Sergio	AA	Liberal Arts: Math and Science	
Mosqueda de Garcia	Veronica	CA	Human Development Preschool	
Munguia	Margarita	CA	IGETC General Education	
		AA	Liberal Arts: Business and	Honors
Muniz	Chris	CERT	Computer Fundamentals for Business	
Munoz	Mercedes	CA	CSU General Education	
		AA	Liberal Arts: Kinesiology and	
Munoz	Yaritza	CA	IGETC General Education	
		AA	Liberal Arts:	
Munoz	Yesenia	CERT	Survey of International Business	
Munoz Romero	Lizbeth	AA	Liberal Arts: American Studies	
Murillo	Monserat	CA	CSU General Education	

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NAME		DEGREE	MAJOR	HONORS
Myre	Debra	CERT	Computer Fundamentals for Business	
Najari	Majid	CERT	Survey of International Business	
Nakashima	Taeko	CERT	Computer Fundamentals for Business	
Naushad	Saleem	CERT	Survey of International Business	
Nava	Jorge	CA	CSU General Education	
		AA	Liberal Arts:	
Navarro	Gabriela	CA	CSU General Education	
Navarro	Roxana	CERT	Survey of International Business	
Navarro	Victor	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Nemetz	Ryan	CERT	Criminal Justice Corrections Officer	
Ngo	Vinh	CERT	Survey of International Business	
Nguyen	Andy	AAT	Studio Arts	Honors
		CA	CSU General Education	
		CA	IGETC General Education	
Nguyen	Anh Ha	CERT	Biotechnology Lab Assistant	
Nguyen	Ann	AS	Pharmacy Technology	
Nguyen	Cindy	CERT	Computer Fundamentals for Business	
Nguyen	David	CERT	Survey of International Business	
Nguyen	Hien	CA	Accounting	
		AS	Business Administration	High Honors
		AA	Economics	High Honors
Nguyen	Hue	CERT	Computer Fundamentals for Business	
Nguyen	Katherine	CERT	Global Trade Skills	
Nguyen	Kathie	CERT	Computer Fundamentals for Business	
Nguyen	Ken	CERT	Global Trade Skills	
Nguyen	Kristy	CERT	Computer Fundamentals for Business	
Nguyen	Marie	CA	IGETC General Education	
Nguyen	Nghia	CERT	Computer Fundamentals for Business	
Nguyen	Ngocbich	CERT	Computer Fundamentals for Business	
Nguyen	Ngoccam	CERT	Computer Fundamentals for Business	
Nguyen	Phu	AS	Science	
Nguyen	Quynh	CERT	Computer Fundamentals for Business	
Nguyen	Roland	CERT	Computer Fundamentals for Business	
Nguyen	Slade	CA	IGETC General Education	
		AA	Liberal Arts: Math and Science	
Nguyen	Tammy	CA	Pharmacy Technology Basic	

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NAME		DEGREE	MAJOR	HONORS
Nguyen	Tan	CERT	Computer Fundamentals for Business	
Nguyen	Thai	CERT	Computer Fundamentals for Business	
Nguyen	Thao	CA	CSU General Education	
		AS	Pre-Nursing	
Nguyen	Thao	AST	Early Childhood Education	High Honors
		CA	Human Development Preschool	
Nguyen	Thuan	CA	CSU General Education	
Nguyen	Thuan	AS	Engineering	Highest
Nguyen	Tu	CA	CNC Lathe Set Up and Operation	
Nguyen	Tuan	CA	Digital Media Graphic Design	
		AA	Digital Media Art	
Nguyen	Uyen-Thanh	AA	Digital Media Art	
Nguyen	Xuanmai	CERT	Computer Fundamentals for Business	
Nist	Jeff	CA	Diesel Mid Range Engine Service	
Nunez	Hilario	CA	Diesel Mid Range Engine Service	
O	Marika	CERT	Computer Fundamentals for Business	
Ocampo	Yovani	CERT	Computer Fundamentals for Business	
Ochoa	Antonio	CA	CSU General Education	
		AA	TV/Video Communication	
Okuzono	Miho	CERT	Computer Fundamentals for Business	
Oliver	Ralph	CERT	Computer Fundamentals for Business	
Ong	Hoangvu	CA	Pharmacy Technology Basic	
Orange	Samuel	CERT	Solidworks 3D Solid Modeling	
Oregel	Rosendo	CA	Diesel and Heavy Equipment	
Ornelas	Gregorio	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Oropeza	Briana	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
Oropeza	Liliana	CA	CSU General Education	
		AA	Liberal Arts:	Honors
Orosco	Elizabeth	CERT	Computer Fundamentals for Business	
Orozco	Lincy	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
		AAT	Psychology for Transfer	
Orozco	Mariana	CERT	Computer Fundamentals for Business	
Orszewski	Ruben	CA	Diesel and Heavy Equipment	

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NAME		DEGREE	MAJOR	HONORS
Ortega	Karen	CERT	Computer Fundamentals for Business	
Ortiz	Adriana	CA	CSU General Education	
		AA	Liberal Arts:	
Ortiz	Danny	CA	Diesel Mid Range Engine Service	
Ortiz	Gerardo	AST	Administration of Justice for	
Ortiz	Yetmi	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Ortiz Lopez	Edwin	AAT	Spanish for Transfer	Honors
Osorio	Johanna	CERT	Computer Fundamentals for Business	
Osornio	Lucy	CERT	Computer Fundamentals for Business	
Ou	Chantrey	CERT	Computer Fundamentals for Business	
Padilla	Ryan	CA	Computer Information Systems	
		CERT	CIS Help Desk	
		CERT	CIS Networking	
		CERT	CIS PC Maintenance and	
Palacios	Gabriel	AST	Business Administration for Transfer	Honors
		CERT	Global Trade Skills	
		CERT	Survey of International Business	
Palao	Henry	CERT	Criminal Justice Corrections Officer	
Palma	Carlos	CERT	Global Trade Skills	
Palomares	Michael	CERT	CIS Help Desk	
Palomares	Miguel	CA	CSU General Education	
		AS	Pre-Nursing	Honors
Paredes	Alexis	CA	IGETC General Education	
		AA	Liberal Arts:	
Paredes	Livia	CA	IGETC General Education	
Parra	Larissa	CA	CSU General Education	
Pattison	Kyle	CA	Auto Technology Engine	
Pawar	Tamalpreet	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Paz	Robert	CA	Diesel Mid Range Engine Service	
Pelcastre	Anali	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Pena	Daniel	CA	CSU General Education	
Pena	David	CERT	Survey of International Business	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Penaloza	Lorena	AA	Speech Language Pathology	
Perew	Sarah	CERT	Global Trade Skills	
Perez	Julia	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
Perez	Lorena	CERT	Survey of International Business	
Perez	Priscilla	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Perez	Richard	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Perez	Robert	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Pham	Anh	CA	CSU General Education	
		AA	Liberal Arts:	Honors
		AA	Liberal Arts: Math and Science	Honors
		AS	Pre-Nursing	Honors
Pham	Hanh	AST	Business Administration for Transfer	High Honors
Pham	Hoa	CA	CSU General Education	
		AS	Engineering	
		AA	Liberal Arts: Math and Science	
		AS	Physics	
		AS	Science	
Pham	Hoan	CERT	Computer Fundamentals for Business	
Pham	Huong	CERT	Computer Fundamentals for Business	
Pham	Huy	AS	Chemistry	High Honors
		CA	IGETC General Education	
Pham	Sandy	CERT	Computer Fundamentals for Business	
Pham	Therese	CERT	Computer Fundamentals for Business	
Phan	Paul	CERT	Survey of International Business	
Phan	Quy	AS	Engineering	High Honors
Phan	VU	CERT	Survey of International Business	
Phillips	Matthew	CA	Diesel Mid Range Engine Service	
Picon	Francisco	CA	Diesel and Heavy Equipment	
Pineda	Juan	CERT	Criminal Justice Corrections Officer	
Pineda	Olga	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Pintor	Laura	CERT	Criminal Justice Corrections Officer	
Portillo	Ashley	CERT	Criminal Justice Corrections Officer	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Prado Cejar	Sergio	CA	Auto Technology Engine	
		CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Prado-Gutierrez	Samantha	CA	CSU General Education	
		AA	Liberal Arts:	
Preciado	Mario	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Preciado Cervantes	Maria	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Preciado Perez	Gerardo	CERT	Criminal Justice Corrections Officer	
Przybysz	Robert	CERT	Survey of International Business	
Pule	Gerardo	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Quan	Alex	CERT	Computer Fundamentals for Business	
Quelsa	Elena	CERT	Computer Fundamentals for Business	
Quenga	Jesse	CA	Diesel Mid Range Engine Service	
Quiroz	Jaime	CERT	Criminal Justice Corrections Officer	
Quisberth	Guillermo	CA	Diesel and Heavy Equipment	
Rael	Louie	AA	Liberal Arts:	
		AA	Liberal Arts: Math and Science	
Ramirez	Cesar	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Ramirez	Danny	CERT	CIS Help Desk	
Ramirez	Jesus	CA	Diesel Mid Range Engine Service	
		CERT	Global Trade Skills	
		CERT	Survey of International Business	
Ramirez	Jocelyn	CERT	Management Human Resource	
Ramirez	Jorge	CA	Auto Technology Advanced Engine	
Ramirez	Jose	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts:	
Ramirez	Karina	CERT	Computer Fundamentals for Business	
Ramirez	Manuel	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Ramirez	Patricia	CA	Bilingual Preschool Associate	
Ramirez	Sandra	AA	Liberal Arts: Math and Science	
Ramirez	Ulises	CERT	Criminal Justice Corrections Officer	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Ramirez	Wendy	AS	Medical Assistant	
Ramirez	Yazmi	CERT	Computer Fundamentals for Business	
Ramos	David	CERT	Criminal Justice Corrections Officer	
Rayburn	Scott	CA	Diesel and Heavy Equipment	
Reed	Michael	CA	Computer Information Systems	
Reissmueller	Jonathan	CERT	Computer Science - Programming	
Renteria	Adrian	CERT	Computer Fundamentals for Business	
Repol	Anthony	CERT	Computer Fundamentals for Business	
		CERT	Survey of International Business	
Retana	Sindy	CERT	Computer Fundamentals for Business	
Reyes	Alejandra	CERT	After School Program Associate	
Reyes	Bryan	AST	Administration of Justice for	
		CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
		AAT	Psychology for Transfer	
Reyes	Claudia	CERT	Survey of International Business	
Reyes	Jose	CA	CSU General Education	
		AA	Dance	
Reyes	Sergio	CA	Diesel Mid Range Engine Service	
Reyna	Amanda	CERT	Survey of International Business	
Reynoso	Brenda	CA	CSU General Education	
		AA	Liberal Arts:	
Reynoso	Yonathan	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Reza	Rosa	AS	Medical Assistant	Honors
Ridley	Christen	CERT	Survey of International Business	
Ridley	Ricky	CERT	Survey of International Business	
Rios	Frances	CA	IGETC General Education	
		AA	Liberal Arts:	
Rios	Paola	CA	CSU General Education	
		AAT	Sociology for Transfer	
Rios	Vanessa	CA	IGETC General Education	
		AA	Liberal Arts:	
Rivas	Dale	CA	Computerized Bookkeeping	
Rivera	Alejandra	CA	CSU General Education	
Rivera	Gabriel	CA	IGETC General Education	
		AA	Liberal Arts:	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Robles	Joseph	CA	IGETC General Education	
		AA	Liberal Arts:	
Rodriguez	Anahi	CA	Paralegal	
Rodriguez	Benito	CERT	Survey of International Business	
Rodriguez	Emilio	AAT	Communication Studies	
		CA	CSU General Education	
		AA	Liberal Arts:	
Rodriguez	Evelyn	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Rodriguez	Evelyn	AS	Medical Assistant	
Rodriguez	Geraldine	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
Rodriguez	Ivan	CA	Computer Information Systems	
Rodriguez	Jennifer	CA	CSU General Education	
		AA	Liberal Arts:	
Rodriguez	Jesus	CA	Auto Technology Engine	
Rodriguez	Jorge	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Rodriguez	Lois	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Rodriguez	Marco	CERT	Survey of International Business	
Rodriguez	Roxana	CA	IGETC General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Social and Behavioral	
Rodriguez	Sandra	AA	Liberal Arts:	Honors
		AA	Liberal Arts: Math and Science	Honors
Rodriguez	Ulises	AA	Liberal Arts:	
Rojas	Gary	CERT	Survey of International Business	
Roman	Gabriela	CERT	Computer Fundamentals for Business	
Romero	Alex	CA	Diesel and Heavy Equipment	
Romero	Jonathan	CERT	Computer Fundamentals for Business	
Romo	Luis	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Roque	Praslin	CERT	Survey of International Business	
Roques	Martha	CERT	Computer Fundamentals for Business	
Rosales	Marcos	AST	Business Administration for Transfer	
Rosas	Felipe	CA	Auto Technology Engine	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Rostami	Mehrdad	CERT	Biotechnology Lab Assistant	
Rubio	Antonio	CA	Diesel and Heavy Equipment	
Ruesga	Jennie	CERT	Computer Fundamentals for Business	
Ruiz	Bridget	CA	IGETC General Education	
		AA	Liberal Arts:	
Ruiz	Robert	AST	Business Administration for Transfer	
		CA	CSU General Education	
Ruiz	Robert	CA	Diesel Mid Range Engine Service	
Ruiz	Silvia	CERT	Survey of International Business	
Rupe	Todd	CA	Diesel Mid Range Engine Service	
Ryan	Kyle	AAT	Communication Studies	
		CA	IGETC General Education	
		AAT	Psychology for Transfer	
		AAT	Sociology for Transfer	
Saavedra	Ivan	AST	Business Administration for Transfer	
		CA	CSU General Education	
Salas	Jerry	CA	Diesel Mid Range Engine Service	
Salas	Miriam	CERT	Global Trade Skills	
Salazar	Nataly	CERT	Criminal Justice Corrections Officer	
Salazar	Saul	CERT	CIS Networking	
Salgado	Leopoldo	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Salinas	Eric	AS	Business Administration	
		AA	Liberal Arts: Business and	
San Roman	Carlos	AA	Liberal Arts:	
Sanabria	Jessica	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Sanchez	Adan	CA	Diesel and Heavy Equipment	
Sanchez	Alvaro	AST	Administration of Justice for	
		CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
Sanchez	Elizeth	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Sanchez	Jessica	CERT	Global Trade Skills	
Sanchez	Margarita	CERT	Survey of International Business	
Sanchez	Richard	AA	Global Entrepreneurship and	
		CERT	Freelancer	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Sanchez	Valeria	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts:	
Sanchez	Veronica	CA	Computer Information Systems	
Sanchez Magana	Desiree	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral	
Sanchez Moreno	Jose	AST	Business Administration for Transfer	
Sandoval	Kimberly	AST	Administration of Justice for	Honors
		CA	CSU General Education	
		AA	Liberal Arts:	Honors
Santacruz	Mayra	AA	Liberal Arts: Math and Science	
Santana	Alexis	CERT	Global Trade Skills	
Santana	Javier	CA	CSU General Education	
Santos	Judith	CA	CSU General Education	
		AA	Liberal Arts:	
Saysavath	Bounpaseuth	CERT	Computer Science - Programming	
Schlater	Joseph	CA	Diesel and Heavy Equipment	
Schmell	Beverly	CERT	Survey of International Business	
Schock	William	CERT	Survey of International Business	
Schweitzer	Julia	CA	Computerized Bookkeeping	
Sedurifa	Michael	CERT	Survey of International Business	
Segura	Ever	CA	IGETC General Education	
		AA	Liberal Arts:	
Seino	Kenichi	CERT	Computer Fundamentals for Business	
Serafin	Jonathan	AA	Liberal Arts: Social and Behavioral	Honors
Serna	Raul	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Shore	John	CA	Diesel Mid Range Engine Service	
Sierra	Emanuel	CERT	CIS Networking	
Silva	Alejandro	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Silva	Blanca	CA	CSU General Education	
Silva	Daniel	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts:	
Silva	Eunice	CA	CSU General Education	
Silva	Jeronimo	AS	CNC Programmer Mastercam	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Silva	Mariela	CA	CSU General Education	
		AAT	Psychology for Transfer	
Silva	Stephanie	CA	CSU General Education	
Snow	Jared	CA	Diesel Mid Range Engine Service	
Solano	Edgar	AST	Business Administration for Transfer	
Sorber	Jeffery	AS	Pharmacy Technology	
Sosa	Rocio	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Soto	Gabriel	CA	Computer Information Systems	
Starr	Patricia	CA	Paralegal	
Stoner	Jeffery	CA	Diesel and Heavy Equipment	
Suarez	Ruben	CERT	Survey of International Business	
Tan	Edward	CERT	Survey of International Business	
Tapia	Adela	CERT	Computer Fundamentals for Business	
Tapia	Brenda	CERT	Computer Fundamentals for Business	
Tennenini	Louis	CERT	Survey of International Business	
Terrones	David	CERT	Survey of International Business	
Thang	Thoeun	CERT	Computer Fundamentals for Business	
Thomas	Chad	CA	Diesel Mid Range Engine Service	
Tiraboschi	Fabiano	CERT	Global Trade Skills	
Toledo	Ligia	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Toro	Paula	CA	International Business	
Torre-O'connor	Kathryn	AA	Human Development Infant/Toddler	
		CA	Human Development Infant/Toddler	
Torres	Blanca	AS	Medical Assistant	
Torrigo Nogales	Juan	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Tovar	Julisa	CERT	Computer Fundamentals for Business	
Tovar	Roberta	CERT	Computer Fundamentals for Business	
Tran	Alice	CERT	Computer Fundamentals for Business	
Tran	Hai	AST	Business Administration for Transfer	
Tran	Kimlien	CERT	Computer Fundamentals for Business	
Tran	Martin	CERT	Computer Fundamentals for Business	
Tran	Richelle	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Tran	Sum	CA	CNC Programmer Mastercam	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Tran	Trung	CERT	Survey of International Business	
Trejo	Crystal	CERT	Computer Fundamentals for Business	
Trevino	Daniel	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Trevino	Michelle	CERT	Global Trade Skills	
Troxcil	David	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Trujillo	Felipe	CA	Diesel and Heavy Equipment	
Trujillo	Jeanette	CA	CSU General Education	
		AST	Early Childhood Education	
Trujillo	Jose	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Truong	Bo	CA	CSU General Education	
		AS	Math	
		AS	Science	
Tugaff	Louie	CERT	Computer Fundamentals for Business	
Turner	James	CERT	Survey of International Business	
Turney	Marlo	AA	Library Technology	
Ugarte	Jose	CERT	Survey of International Business	
Umezawa	Michael	CERT	Global Trade Skills	
Uribe-Lara	Esmeralda	CERT	Survey of International Business	
Urquiza	Edgar	CA	Auto Technology Engine	
Valderrama	Andy	CA	Diesel Mid Range Engine Service	
Valdez	Cyrus	CERT	Biotechnology Lab Assistant	
Valencia Chavez	Claudia	CERT	After School Program Associate	
Valentin	Luis	CA	Diesel Mid Range Engine Service	
Valez	Lucas	CA	Diesel Mid Range Engine Service	
Vanderburg	Nathan	CA	Diesel Mid Range Engine Service	
Varela	Eduardo	AST	Business Administration for Transfer	
Vargas	Alberto	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Vargas	Alvaro	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
Vargas	Angie	CERT	Criminal Justice Corrections Officer	
Vargas	Hector	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Vargas	Jesus	CERT	Global Trade Skills	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Vargas	Karen	CA	CSU General Education	
		AA	Liberal Arts:	
Vasquez	Alejandra	CA	IGETC General Education	
		AA	Liberal Arts:	
Vasquez	Aristeo	CERT	Global Trade Skills	
Vasquez	Roger	AA	Chicano Studies	
Vazquez	Norma	CERT	Computer Fundamentals for Business	
Vazquez Pardo	Norma	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Vedel	James	CERT	Global Trade Skills	
Vela	Betsabe	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Velasco	Julissa	CA	IGETC General Education	
		AA	Liberal Arts:	
Velez	Zorayda	CERT	Computer Fundamentals for Business	
Venegas	Gabriela	CA	Accounting	
		AS	Business Administration	High Honors
Verduzco	Cheyenne	CERT	Computer Fundamentals for Business	
Verduzco	Eric	CERT	Criminal Justice Corrections Officer	
Verduzco	Monica	AST	Business Administration for Transfer	
		CA	CSU General Education	
Victoria	Arnet	CERT	Global Trade Skills	
		AA	International Business	
		CERT	Survey of International Business	
Vigil	Erin	CERT	Computer Fundamentals for Business	
Vilchis	Steven	CA	CSU General Education	
Villagrana	Henry	CA	Diesel Mid Range Engine Service	
Villarreal	Alejandro	CERT	Criminal Justice Corrections Officer	
Villegas	Beatriz	AS	Biology	
		CA	CSU General Education	
		AA	Liberal Arts:	
		AA	Liberal Arts: Math and Science	
		AS	Science	
Viramontes	Manuel	CA	Computer Information Systems	
Virrueta	Susan	CERT	Survey of International Business	
Vital	Josue	CERT	Global Trade Skills	

**SANTA ANA COLLEGE
GRADUATE LIST
SUMMER 2016**

NAME		DEGREE	MAJOR	HONORS
Vo	Tram	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts: Business and	
Vu	Binh	CA	CNC Lathe Set Up and Operation	
		CA	CNC Programmer Mastercam	
Vu	Britney	AST	Business Administration for Transfer	Honors
Vu	Lam	CERT	Computer Fundamentals for Business	
Vu	Luu	CERT	Computer Fundamentals for Business	
Vu	Mai	CERT	Computer Fundamentals for Business	
Vu	Tina	CERT	Global Trade Skills	
		CERT	Survey of International Business	
Walker	Danny	CA	Diesel Mid Range Engine Service	
Warren	Michael	AS	Fire Technology Public Fire Service	
Warren	Vernell	CERT	Survey of International Business	
Washington	Brenda	AA	Liberal Arts: Math and Science	
Weiss	Scott	CERT	Global Trade Skills	
Wendel	Luke	CERT	Survey of International Business	
Wiertzema	Darlene	CERT	Computer Fundamentals for Business	
Woodward	Edward	CA	Diesel Mid Range Engine Service	
Yanez	Maria	CERT	Computer Fundamentals for Business	
Yarnall	Kimberly	CERT	Global Trade Skills	
Yniges	Sonya	CERT	Survey of International Business	
Yurtin	Jazmine	CERT	Survey of International Business	
Zamora	Adriana	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts:	
Zamora Gonzalez	Edith	CERT	Computer Fundamentals for Business	
Zapata	Betty	CERT	Survey of International Business	
Zaragoza	Roxanna	AA	Liberal Arts:	
Zaragoza	Vanessa	CERT	Criminal Justice Corrections Officer	
Zavala	Danielle	AST	Business Administration for Transfer	
		AA	Economics	
Zazuetta	Crystal	AA	Liberal Arts: Social and Behavioral	
Zepeda-Field	Darliene	AA	Library Technology	
Zuniga	Alberto	CA	Computer Information Systems	
Zuniga	Hector	CA	Diesel Mid Range Engine Service	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College – Student Services

To:	Board of Trustees	Date: November 14, 2016
Re:	Confirmation of Associate Degrees and Certificates Awarded in Summer 2016	
Action:	Request for Approval	

BACKGROUND

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an associate of arts degree, associate in arts for transfer degree, associate of science degree, associate in science for transfer degree, certificate of achievement, and/or certificate of proficiency for Summer 2016. Also attached are the statistical tables showing degrees and certificates awarded by major.

ANALYSIS

Santiago Canyon College awarded 171 associate degrees, 100 certificates of achievement and 5 certificates of proficiency in Summer 2016.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the Associate Degrees and Certificates Awarded in Summer 2016.

Fiscal Impact: None	Board Date: November 14, 2016
Prepared by: Ruth Babeshoff, Interim Vice President of Student Services	
Submitted by: John Hernandez, Ph.D., Interim President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SANTIAGO CANYON COLLEGE
Summer 2016 - Degrees

Associate Degree - Major	Summer 2015	Summer 2016
Accounting	1	1
Anthropology (AA)		
Anthropology (AA-T) <i>effective 2013-2014</i>		
Apprenticeship - Maintenance Mechanic		
Apprentice I		
Apprentice II		
Apprenticeship - Power Lineman		
Apprenticeship - Surveying		
Chainman		
Chief of Party		
Art	1	
Art - Digital Media Arts		
Art - Graphic Design	1	1
Art - Studio Arts (AA-T) <i>effective 2013-2014</i>	2	3
Biology	1	1
Business Administration (AS)	13	
Business Administration (AS-T) <i>effective 2012-2013</i>	14	12
Business Management	1	
Business Management - Entrepreneurship		
Chemistry		4
Communication (AA)		
Communication Studies (AA-T) <i>effective 2011-2012</i>		1
Computer Information Systems		
Computer Science	1	2
Cosmetology		
Economics (AA)		
Economics (AA-T) <i>effective 2015-2016</i>		
Elementary Education (AA)		1
Elementary Education (AA-T) <i>effective 2013-2014</i>	2	
English (AA)		
English (AA-T) <i>effective 2012-2013</i>		3
Gemology		
Geography		
Geology		
History (AA)	1	
History (AA-T) <i>effective 2013-2014</i>	2	
Human Development: Infant-Toddler		
Kinesiology (AA-T) <i>effective 2014-2015</i>		
Liberal Arts	1	
Liberal Arts: University Transfer Studies		
Liberal Arts: Arts, Humanities & Communication	69	66
Liberal Arts: Mathematics & Sciences	27	23
Liberal Arts: Multi-Cultural Studies		
Liberal Arts: Social & Behavioral Sciences	38	30
Management, General	1	
Marketing, General		
Mathematics (AA)	1	
Mathematics (AS-T) <i>effective 2012-2013</i>		4
Modern Languages		
Philosophy (AA)		
Philosophy (AA-T) <i>effective 2013-2014</i>		
Physics (AS)	1	
Physics (AS-T) <i>effective 2012-2013</i>	2	4

SANTIAGO CANYON COLLEGE
Summer 2016 - Degrees

Associate Degree - Major	Summer 2015	Summer 2016
Political Science (AA)	1	
Political Science (AA-T) <i>effective 2013-2014</i>	1	1
Psychology (AA)	1	
Psychology (AA-T) <i>effective 2012-2013</i>	3	6
Public Works		
Management		
Construction Inspection		1
Construction Management		1
Environmental Management		1
Real Estate	1	1
Science	2	
Social Science	1	
Sociology (AA)		
Sociology (AA-T) <i>effective 2011-2012</i>	2	1
Spanish (AA-T) <i>effective 2013-2014</i>		
Survey/Mapping Sciences- Land Surveying	1	
Water Utility Science		
Wastewater/Environmental Sanitation	1	1
Water Distribution	1	1
Water Treatment	3	1
Cumulative Degree Total	198	171
AA Degrees	140	113
AA-T Degrees	12	15
AS Degrees	29	23
AS-T Degrees	17	20

SANTIAGO CANYON COLLEGE
Summer 2016 - Certificates

Certificate of Achievement	Summer 2015	Summer 2016
Accounting	1	
Apprenticeship: Barbering		
Apprenticeship: Carpentry		
Acoustical Tile		
Drywall/Lather		
Apprenticeship: Cosmetology		
Apprenticeship: Electricity		
Industrial		1
Intelligent Transportation System		
Sound Installer		
Apprenticeship: Maintenance Mechanic		
Apprentice I		
Apprentice II		
Apprenticeship: Operating Engineers		
Heavy Equipment Operator		
Plant Equipment/Rock, Sand & Gravel		
Special Inspector		
Apprenticeship: Power Lineman	13	
Apprenticeship: Surveying		
Chainman		
Chief of Party	8	
Art		
Digital Media		
Graphic Design	1	
Interactive Design		
Web Design	1	
Biology		
Biotechnology Biomanufacturing Technician	1	
Biotechnology Lab Assistant	3	
Business Management - Entrepreneurship		
CSU General Education Breath	66	62
Computer Information Systems		
Computer Science	1	
Cosmetology		
Gemology	5	2
IGETC - General Education Breadth	25	29
Management: Retail Management		
Public Works - Management		
Public Works - Construction Inspection		
Public Works - Construction Management		
Public Works - Environmental Management		
Real Estate		
Sign Language		1
Survey/Mapping Sciences - Land Surveying		1
Water Utility Science		
Wastewater/Environmental Sanitation		
Water Distribution	7	3
Water Treatment	8	1
Total, Certificate of Achievement (CA)	140	100

SANTIAGO CANYON COLLEGE
Summer 2016 - Certificates

Certificate of Proficiency	Summer 2015	Summer 2016
Accounting		
Computerized		
General Accounting	14	
Business Management	1	1
Child Development:		
Early Child, Infant/Toddler		1
Basic Early Childhood Preschool	1	1
CIS - Web Programming		
Computer Sci: Applied Robotics/Embedded Prog.		
Cosmetology		
Cosmetician		
Esthetician		
Manicuring		
Education:		
After School Program Assistant		
After School Program Associate Teacher	2	
Management:		
Human Resource Management		
Supervision		
Marketing:		
Advertising	6	1
General		1
Web Marketing		
Project Management		
Public Works:		
Code Enforcement Officer	15	
Supervisor		
Real Estate:		
Appraisal		
Salesperson		
Survey/Mapping - Land Surveying Technician		
TV/Video Communications- Media Studies		
Water Utility Supervisor		
Total, Certificate of Proficiency (CERT)	39	5
Cumulative Certificate Total	179	105

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>HONORS</u>	
Aldea	Eliane	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Aldea	Eliane	CSU General Education Breadth CA SCC		
Alvarado	Nathalia	CSU General Education Breadth CA SCC		
Alvarado	Nathalia	Liberal Arts: Arts, Humanities & Communication AA SCC		
Amaro	Lisa	Liberal Arts: Social & Behavioral Sciences AA SCC		
Amaro	Lisa	Liberal Arts: Arts, Humanities & Communication AA SCC		
Amaro	Lisa	CSU General Education Breadth CA SCC		
Aquino	Fernanda	Liberal Arts: Arts, Humanities & Communication AA SCC		
Aquino	Fernanda	CSU General Education Breadth CA SCC		
Arellano	Ana	Psychology AA-T SCC		
Arellano	Ana	IGETC General Ed Breadth (CA)		
Asachika	Paige	Business Administration AS-T SCC	With Honors	Departmental Honors
Asachika	Paige	CSU General Education Breadth CA SCC		
Ash	Andrew	Liberal Arts: Mathematics & Sciences AA SCC		
Ash	Andrew	CSU General Education Breadth CA SCC		
Ash	Andrew	Liberal Arts: Arts, Humanities & Communication AA SCC		
Baeza	Maria	Liberal Arts: Social & Behavioral Sciences AA SCC		
Ball	Matthew	CSU General Education Breadth CA SCC		
Ball	Matthew	Liberal Arts: Arts, Humanities & Communication AA SCC		
Ball	Matthew	Liberal Arts: Social & Behavioral Sciences AA SCC		
Barnes	Sherri	Survey/Mapping Sci: Land Surveying CA SCC		
Benavides	Bernardo	Water Utility Science: Water Treatment AS SCC		
Benavides	Bernardo	Water Utility Science: Water Distribution CA SCC		
Benavides	Bernardo	Water Utility Science: Water Distribution AS SCC		
Bennett	Kimberly	Liberal Arts: Arts, Humanities & Communication AA SCC		
Bennett	Kimberly	Liberal Arts: Social & Behavioral Sciences AA SCC		
Bennett	Kimberly	Liberal Arts: Mathematics & Sciences AA SCC		
Bentley	Kylie	Liberal Arts: Arts, Humanities & Communication AA SCC		
Bentley	Kylie	CSU General Education Breadth CA SCC		
Bentley	Kylie	Psychology AA-T SCC		
Bounds	Vanessa	CSU General Education Breadth CA SCC		
Bounds	Vanessa	Liberal Arts: Arts, Humanities & Communication AA SCC		
Bounds	Vanessa	Liberal Arts: Social & Behavioral Sciences AA SCC		
Bourdi	Hanan	Liberal Arts: Arts, Humanities & Communication AA SCC		
Bourdi	Hanan	CSU General Education Breadth CA SCC		
Brown	Ericka	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors	
Brown	Ericka	CSU General Education Breadth CA SCC		
Brown	Ericka	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>HONORS</u>	
Calderon	Stephanie	American Sign Language CA SCC		
Campbell	Kenneth	CSU General Education Breadth CA SCC		
Campbell	Kenneth	Liberal Arts: Arts, Humanities & Communication AA SCC		
Castillo	Cassandra	IGETC General Ed Breadth (CA)		
Castro	Gabriela	CSU General Education Breadth CA SCC		
Castro	Gabriela	Liberal Arts: Mathematics & Sciences AA SCC		
Cea	Ruth	Gemology CA SCC		
Ceja	Adam	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors	
Ceja	Adam	CSU General Education Breadth CA SCC		
Ceja	Adam	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Ceja	Jose	Liberal Arts: Arts, Humanities & Communication AA SCC		
Clark	Kelsey	Liberal Arts: Social & Behavioral Sciences AA SCC		
Clark	Kelsey	Liberal Arts: Arts, Humanities & Communication AA SCC		
Clark	Kelsey	CSU General Education Breadth CA SCC		
Danbury	James	Physics AS-T SCC		
Danbury	James	IGETC General Ed Breadth (CA)		
Dazalla	Bryan	Computer Science AS SCC		
Dazalla	Bryan	CSU General Education Breadth CA SCC		
Diaz	Alexis	Liberal Arts: Social & Behavioral Sciences AA SCC		
Dobson	Sean	Liberal Arts: Arts, Humanities & Communication AA SCC		
Dobson	Sean	CSU General Education Breadth CA SCC		
Dominguez	Jessica	CSU General Education Breadth CA SCC		
Dominguez	Jessica	Psychology AA-T SCC		
Duffy	Shane	Business Administration AS-T SCC		
Escobar	Nidia	Business Administration AS-T SCC		
Ficaro	Tracy	IGETC General Ed Breadth (CA)		
Ficaro	Tracy	Liberal Arts: Arts, Humanities & Communication AA SCC		
Flynn	Corinne	CSU General Education Breadth CA SCC		
Flynn	Corinne	Liberal Arts: Arts, Humanities & Communication AA SCC		
Galang	Janice	Real Estate AS SCC		
Gallarzo	Isabel	CSU General Education Breadth CA SCC		
Gallarzo	Isabel	Liberal Arts: Arts, Humanities & Communication AA SCC	With High Honors	
Gallarzo	Isabel	English AA-T SCC	With High Honors	Departmental Honors
Garcia	Rosa	Liberal Arts: Social & Behavioral Sciences AA SCC		
Gleason	Nicole	Business Administration AS-T SCC		
Glinkie	Robert	Liberal Arts: Arts, Humanities & Communication AA SCC		
Glinkie	Robert	CSU General Education Breadth CA SCC		
Guzman	Edward	CSU General Education Breadth CA SCC		

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>HONORS</u>	
Guzman	Edward	Liberal Arts: Mathematics & Sciences AA SCC		
Guzman	Edward	Liberal Arts: Arts, Humanities & Communication AA SCC		
Guzman	Edward	Liberal Arts: Social & Behavioral Sciences AA SCC		
Haaker	Dana	Physics AS-T SCC	With High Honors	Departmental Honors
Haaker	Dana	Mathematics AS-T SCC	With High Honors	Departmental Honors
Haaker	Dana	Liberal Arts: Mathematics & Sciences AA SCC	With High Honors	
Haaker	Dana	IGETC General Ed Breadth (CA)		
Halaseh	Rami	Chemistry AS SCC	With Highest Honors	Departmental Honors
Halaseh	Rami	Biology AS SCC	With Highest Honors	Departmental Honors
Halaseh	Rami	Liberal Arts: Mathematics & Sciences AA SCC	With Highest Honors	
Hammond	Lauren	IGETC General Ed Breadth (CA)		
Hammond	Lauren	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Hammond	Lauren	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors	
Hanshaw	Randall	IGETC General Ed Breadth (CA)		
Hanshaw	Randall	Business Administration AS-T SCC		
Harris	Ryan	Liberal Arts: Mathematics & Sciences AA SCC		
Harris	Ryan	CSU General Education Breadth CA SCC		
Hatch III	Thomas	Political Science AA-T SCC		
Hatch III	Thomas	Liberal Arts: Social & Behavioral Sciences AA SCC		
Hatch III	Thomas	Liberal Arts: Arts, Humanities & Communication AA SCC		
Hatch III	Thomas	CSU General Education Breadth CA SCC		
Heard	Kyle	Art: Graphic Design AS SCC		
Hernandez	Kristian	Liberal Arts: Arts, Humanities & Communication AA SCC		
Hernandez	Kristian	CSU General Education Breadth CA SCC		
Hernandez	Monica	Business Administration AS-T SCC		
Hoang	Anh	Mathematics AS-T SCC		
Hom	Nathaniel	Liberal Arts: Mathematics & Sciences AA SCC		
Hunter	David	Accounting AS SCC		
Izquierdo	Veronica	Liberal Arts: Social & Behavioral Sciences AA SCC		
Izquierdo	Veronica	Liberal Arts: Arts, Humanities & Communication AA SCC		
Izquierdo	Veronica	CSU General Education Breadth CA SCC		
Jensen	Alec	Computer Science AS SCC		
Khan	Akif	Liberal Arts: Arts, Humanities & Communication AA SCC		
Knight	Nicholas	Liberal Arts: Arts, Humanities & Communication AA SCC		
Knight	Nicholas	IGETC General Ed Breadth (CA)		
Lanksbury	Kaitlyn	Liberal Arts: Arts, Humanities & Communication AA SCC		
Lanksbury	Kaitlyn	CSU General Education Breadth CA SCC		
Lazarus	Austin	Business Administration AS-T SCC	With Honors	Departmental Honors

3.4 (9)

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>HONORS</u>
Lazarus	Austin	CSU General Education Breadth CA SCC	
Lefebvre	Antoine	Marketing: Advertising CERT SCC	
Lefrancois	Janell	Human Development: Infant/Toddler CERT SCC	
Lefrancois	Janell	Human Development: Preschool CERT SCC	
Lefrancois	Janell	Liberal Arts: Arts, Humanities & Communication AA SCC	
Lefrancois	Janell	CSU General Education Breadth CA SCC	
Llewellyn	Lauren	CSU General Education Breadth CA SCC	
Longo	Amanda	Liberal Arts: Arts, Humanities & Communication AA SCC	
Lopez	Juan	Business Administration AS-T SCC	
Lopez	Juan	CSU General Education Breadth CA SCC	
Mabalatan	Jacob Marc	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors
Mabalatan	Jacob Marc	Liberal Arts: Mathematics & Sciences AA SCC	With Honors
Mabalatan	Jacob Marc	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Mabalatan	Jacob Marc	CSU General Education Breadth CA SCC	
Machado	Jose	CSU General Education Breadth CA SCC	
Machado	Jose	Liberal Arts: Arts, Humanities & Communication AA SCC	
Maietta	Ethan	CSU General Education Breadth CA SCC	
Maietta	Ethan	Liberal Arts: Arts, Humanities & Communication AA SCC	
Majdali	Rachael	Studio Arts AA-T SCC	
Majdali	Rachael	CSU General Education Breadth CA SCC	
Markovich	Ernest	Chemistry AS SCC	With Honors
Martinez	Leslie	Liberal Arts: Arts, Humanities & Communication AA SCC	
Martinez	Leslie	Liberal Arts: Social & Behavioral Sciences AA SCC	
Martinez	Leslie	Liberal Arts: Mathematics & Sciences AA SCC	
Martinez	Zuguey	Psychology AA-T SCC	
McGrane	Matthew	Liberal Arts: Arts, Humanities & Communication AA SCC	
McGrane	Matthew	CSU General Education Breadth CA SCC	
Medina	Cassandra	Liberal Arts: Social & Behavioral Sciences AA SCC	
Medina	Cassandra	CSU General Education Breadth CA SCC	
Medina	Cassandra	Liberal Arts: Arts, Humanities & Communication AA SCC	
Mellado Madrid	Dania	Education: Elementary Education AA SCC	
Mellado Madrid	Dania	Liberal Arts: Arts, Humanities & Communication AA SCC	
Mellado Madrid	Dania	Liberal Arts: Social & Behavioral Sciences AA SCC	
Mellado Madrid	Dania	CSU General Education Breadth CA SCC	
Mendoza	Sandra	English AA-T SCC	
Mendoza	Sandra	Liberal Arts: Arts, Humanities & Communication AA SCC	
Mendoza	Sandra	CSU General Education Breadth CA SCC	
Montelli	Nathan	CSU General Education Breadth CA SCC	

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>HONORS</u>	
Montoya	Omar	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Montoya	Omar	CSU General Education Breadth CA SCC		
Montoya	Omar	Studio Arts AA-T SCC	With Honors	Departmental Honors
Moore	Christina	IGETC General Ed Breadth (CA)		
Moore	Christina	Liberal Arts: Arts, Humanities & Communication AA SCC	With High Honors	
Morales	Alina	Liberal Arts: Arts, Humanities & Communication AA SCC		
Morales	Alina	CSU General Education Breadth CA SCC		
Morales	Alina	Liberal Arts: Social & Behavioral Sciences AA SCC		
Morales	Alina	Sociology AA-T SCC		
Moreno	Cecilia	IGETC General Ed Breadth (CA)		
Moreno	Cecilia	Liberal Arts: Arts, Humanities & Communication AA SCC		
Moreno	Jenifer	Liberal Arts: Arts, Humanities & Communication AA SCC		
Moreno	Jenifer	CSU General Education Breadth CA SCC		
Morgan	Lindsey	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Morgan	Lindsey	CSU General Education Breadth CA SCC		
Munson	Edward	APPR: Electricity: Industrial Electricity (CA)		
Nahrwold	Riley	IGETC General Ed Breadth (CA)		
Nahrwold	Riley	Liberal Arts: Arts, Humanities & Communication AA SCC		
Nelson	John	Public Works: Construction Management (AS)		
Nelson	John	Public Works: Construction Inspection As Scc		
Nelson	John	Public Works: Environmental Management As Scc		
Nguyen	Jacqueline	CSU General Education Breadth CA SCC		
Nguyen	Jacqueline	Liberal Arts: Arts, Humanities & Communication AA SCC		
Nguyen	Jacqueline	Liberal Arts: Social & Behavioral Sciences AA SCC		
Nguyen	Lambert	IGETC General Ed Breadth (CA)		
Nguyen	Lambert	Mathematics AS-T SCC		
Nguyen	Lambert	Physics AS-T SCC		
Onderdonk	Johann	CSU General Education Breadth CA SCC		
Onderdonk	Johann	Liberal Arts: Arts, Humanities & Communication AA SCC		
Orozco	Kiara	Studio Arts AA-T SCC		
Owino	Beryl	CSU General Education Breadth CA SCC		
Padget	Allison	Psychology AA-T SCC		
Padilla	Fernanda	IGETC General Ed Breadth (CA)		
Patel	Nupur	Business Management CERT SCC		
Patel	Pinal	Business Administration AS-T SCC		
Peacock	Kara	Liberal Arts: Arts, Humanities & Communication AA SCC		
Peacock	Kara	CSU General Education Breadth CA SCC		
Peake	Samantha	Liberal Arts: Social & Behavioral Sciences AA SCC		

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>HONORS</u>	
Perez	Alfonso	Water Utility Science: Water Distribution CA SCC		
Pham	Thao	IGETC General Ed Breadth (CA)		
Pham	Thao	Liberal Arts: Mathematics & Sciences AA SCC	With High Honors	
Pitney	Kaikane	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Pitney	Kaikane	Liberal Arts: Mathematics & Sciences AA SCC	With Honors	
Prado	Patricia	Liberal Arts: Arts, Humanities & Communication AA SCC		
Prado	Patricia	Liberal Arts: Social & Behavioral Sciences AA SCC		
Prado	Patricia	CSU General Education Breadth CA SCC		
Quintana	Jaquelin	Communication Studies AA-T SCC		
Quintana	Jaquelin	Liberal Arts: Arts, Humanities & Communication AA SCC		
Quintana	Jaquelin	CSU General Education Breadth CA SCC		
Ramirez	Diana	IGETC General Ed Breadth (CA)		
Ramirez	Diana	Liberal Arts: Arts, Humanities & Communication AA SCC		
Ramirez	Diana	Liberal Arts: Social & Behavioral Sciences AA SCC		
Rappa	Josh	Liberal Arts: Arts, Humanities & Communication AA SCC		
Rappa	Josh	CSU General Education Breadth CA SCC		
Reyes	Megan	IGETC General Ed Breadth (CA)		
Reyes	Megan	Liberal Arts: Mathematics & Sciences AA SCC	With Highest Honors	
Reyes	Megan	Psychology AA-T SCC	With Highest Honors	Departmental Honors
Rios	Geena	IGETC General Ed Breadth (CA)		
Rios-Martinez	Guillermo	IGETC General Ed Breadth (CA)		
Romero	Andrew	Water Utility Science: Water Distribution CA SCC		
Romero	Andrew	Water Utility Science: Water Treatment CA SCC		
Ruiz	Paola	Chemistry AS SCC		
Ruiz	Paola	Liberal Arts: Mathematics & Sciences AS SCC		
Ruiz	Paola	CSU General Education Breadth CA SCC		
Saleh	Omar	Business Administration AS-T SCC		
Seamster	Brandon	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors	
Seamster	Brandon	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Seamster	Brandon	IGETC General Ed Breadth (CA)		
Seminara	Nick	English AA-T SCC		
Seminara	Nick	CSU General Education Breadth CA SCC		
Shipman	Tristen	Liberal Arts: Mathematics & Sciences AS SCC	With Honors	
Shipman	Tristen	IGETC General Ed Breadth (CA)		
Shippee	Daniel	CSU General Education Breadth CA SCC		
Shippee	Daniel	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Shippee	Daniel	Liberal Arts: Mathematics & Sciences AS SCC	With Honors	
Siekmann	Joseph	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors	

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>HONORS</u>	
Siekmann	Joseph	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Siekmann	Joseph	CSU General Education Breadth CA SCC		
Siets	Thomas	Marketing: General Marketing CERT SCC		
Slotemaker	Zachary	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors	
Smith	Zachariah	Water Utility Science:wastewater/Envir Sanitation AS SCC		
Smith	Zachariah	Liberal Arts: Arts, Humanities & Communication AA SCC		
Smith	Zachariah	CSU General Education Breadth CA SCC		
Suchy	Danica	CSU General Education Breadth CA SCC		
Suchy	Danica	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors	
Suchy	Danica	Liberal Arts: Mathematics & Sciences AA SCC	With Honors	
Suchy	Danica	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Syed	Kaamran	Chemistry AS SCC	With Highest Honors	Departmental Honors
Syed	Kaamran	Mathematics AS-T SCC	With Highest Honors	Departmental Honors
Tickenoff	Marianne	Gemology CA SCC		
Traboulsi	Daniel	IGETC General Ed Breadth (CA)		
Traboulsi	Daniel	Business Administration AS-T SCC		
Tran	Ann	IGETC General Ed Breadth (CA)		
Tran	Ann	Liberal Arts: Arts, Humanities & Communication AA SCC		
Trcka	Austin	CSU General Education Breadth CA SCC		
Trcka	Austin	Liberal Arts: Arts, Humanities & Communication AA SCC		
Turner	Daley	Liberal Arts: Mathematics & Sciences AS SCC		
Turner	Daley	CSU General Education Breadth CA SCC		
Valdivia-Peppers	Alaeshia	Liberal Arts: Arts, Humanities & Communication AA SCC		
Valdivia-Peppers	Alaeshia	CSU General Education Breadth CA SCC		
Vejar Pantoja	Manuel	Liberal Arts: Mathematics & Sciences AS SCC		
Veliz	Angie	Liberal Arts: Arts, Humanities & Communication AA SCC		
Veliz	Angie	Liberal Arts: Social & Behavioral Sciences AA SCC		
Veliz	Angie	IGETC General Ed Breadth (CA)		
Villanueva	Philip	IGETC General Ed Breadth (CA)		
Villasenor	Michael	Liberal Arts: Mathematics & Sciences AS SCC		
Villasenor	Michael	IGETC General Ed Breadth (CA)		
Warner	Erik	Liberal Arts: Mathematics & Sciences AA SCC		
Warner	Erik	CSU General Education Breadth CA SCC		
Welker	Jenna	Liberal Arts: Mathematics & Sciences AA SCC		
Welker	Jenna	Liberal Arts: Arts, Humanities & Communication AA SCC		
Wiebach	Vanessa	Business Administration AS-T SCC		
Wiebach	Vanessa	IGETC General Ed Breadth (CA)		
Wilkins	Michael	IGETC General Ed Breadth (CA)		

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>HONORS</u>	
Wilkins	Michael	Physics AS-T SCC	With Honors	Departmental Honors
Wood	Dylan	IGETC General Ed Breadth (CA)		
Wood	Dylan	Liberal Arts: Mathematics & Sciences AS SCC	With Honors	
Wood	Dylan	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Zavala	Danielle	Liberal Arts: Arts, Humanities & Communication AA SCC		
Zavala	Danielle	CSU General Education Breadth CA SCC		
Zavala	Danielle	Liberal Arts: Social & Behavioral Sciences AA SCC		
Zilka	Genevieve	IGETC General Ed Breadth (CA)		
Zilka	Genevieve	Liberal Arts: Arts, Humanities & Communication AA SCC		
Zilka	Genevieve	Liberal Arts: Social & Behavioral Sciences AA SCC		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Community Services Program**

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Santa Ana College Community Services Program for Spring 2017	
Action:	Request For Approval	

BACKGROUND

The Santa Ana College Community Services Program offers classes that are of special interest or those designed for a specific audience or need. They are noncredit, usually shorter in duration than credit classes, and do not require lengthy preparation or rigorous testing. From creative arts and financial management to computer software and travel tours, these programs are offered to the general public for a fee. The flexibility of the program allows for classes to be added or replaced that have the most cost-effective impact on the program and the community.

ANALYSIS

The proposed Spring 2017 schedule supports the mission of Santa Ana College as a partner in meeting the intellectual, cultural, technological and workforce development needs of this diverse community. Adults and children in the Santa Ana College service area will be given access to 200 academic and professional development courses, personal enrichment and recreational activities. This comprehensive fee based menu provides educational opportunities for students to discover, prepare, develop and pursue lifelong learning.

RECOMMENDATION

It is recommended that the Board of Trustees review and approve the attached proposed Santa Ana College Community Services Program for Spring 2017.

Fiscal Impact:	\$35,000 (estimated net income after expenses)	Board Date: November 14, 2016
Prepared by:	Michael T. Collins Ed.D, Vice President Administrative Services	
Submitted by:	Linda D. Rose, Ed.D, President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

COMMUNITY SERVICES – SPRING 2017 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Active Adults			
Computer Basics	Dori Dumon	\$44	\$35/hour
VA Benefits/Government Grants	Carl Leiter	\$25	60/40
Tai Chi	Valarie Gabel	\$35	60/40
Film Salon	Kathryn Kramer	\$35	60/40
iPhones, iPads, iCloud, I'm Lost	Robert Cohen	\$39	60/40
Clay Sculpting	Semora McCampbell	\$44	60/40
Adventures in Mosaics	Semora McCampbell	\$69	60/40
Abstract Painting	Jennifer Lee	\$30	60/40
Strength & Stretch	Geri-Fit , LLC	\$79	60/40
Body Sculpting	Geri-Fit, LLC	\$79	60/40
Animal Care			
Dog Obedience	Dog Services Unlimited	\$96	60/40
Dog Manners "Crash Course"	Dog Services Unlimited	\$84	60/40
Puppy Kindergarten	Dog Services Unlimited	\$84	60/40
Petsaver	Jane Reick	\$99	60/40
Around The Home			
Electrical Repairs	Phil Famolaro	\$105	\$40/hr.
Construction for Home Improvement	Phil Famolaro	\$105	\$40/hr.
Furniture Upholstery	Pacino Dominguez	\$99	60/40
Succulent Container Gardening	Beth Davidson	\$29	70/30
Arts & Crafts			
Spring Floral Design	Mina Asadirad	\$70	50/50
Wedding Floral Design	Mina Asadirad	\$70	50/50
Fashionable Knitting	Bonita Edwards	\$45	60/40
Beading Basics with Beth	Beth Davidson	\$65	70/30
Beads, Crystals & Semi-Precious	Brigitte Burns	\$25	60/40
Wire-Wrapping	Brigitte Burns	\$25	60/40
Soap Making	Quayum Abdul	\$25	60/40
Candle Making	Quayum Abdul	\$29	60/40
Metallic Jewelry	Karon Cotton	\$49	60/40
Quilting with Libby	Libby Williamson	\$25	70/30
Homemade Laundry Detergent	Quayum Abdul	\$29	60/40
Homemade Body Butter	Quayum Abdul	\$29	60/40
Bath Fizz Balls	Quayum Abdul	\$29	60/40
Windowpane Designs	Beth Davidson	\$49	60/40
Creative Card Making	Brigitte Burns	\$29	60/40
Electronics Repair	Phil Famolaro	\$105	\$40/hr.
Windchime Workshop	Beth Davidson	\$49	70/30
Suncatcher Workshop	Beth Davidson	\$25	70/30
Succulent Birdhouse	Beth Davidson	\$25	70/30
Glass-fused Jewelry	Karen Varela	\$49	60/40
Automotive			
BAR Update	Marty Rudd	\$325	60/40
CCDET Smoke Inspection	Marty Rudd	\$175	60/40
EPA Certification	Glenn Hammond	\$175	60/40
Auto Wholesale Business	Ronald Williams	\$85	60/40
DVOM T-T-T	Glenn Hammond	\$200	60/40
DEAM Certification	Marty Rudd	\$175	60/40
HVAC I & II	Glenn Hammond	\$200	50/50
Electrical Transit Systems	Noemi English	\$200	60/40

COMMUNITY SERVICES – SPRING 2017 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Business & Careers			
Become A Mystery Shopper	Jennifer Schutza	\$30	60/40
Become A Child Visitation Monitor	NPS Inc.	\$295	60/40
Become A Notary Public	NPS Inc.	\$85	60/40
Renewing Your Notary	NPS, Inc.	\$49	60/40
Loan Signing Agent	NPS, Inc.	\$89	60/40
Voice-Overs	Such A Voice	\$29	60/40
Become A Floral Designer	Mina Asadirad	\$70	60/40
Sales Management Training 101	Deborah Kantor	\$199	60/40
Master the Art of Relationship Sales	Deborah Kantor	\$199	60/40
We're All in Sales	Deborah Kantor	\$39	60/40
Discover a Career in Healthcare	Timothy Kersch	\$199	60/40
Human Resources Employee Relations	Silvia Gonzalez	\$79	60/40
How To Sell on eBay	Francis Greenspan	\$59	60/40
Applied Supervision	Forrest Story	\$85	60/40
Coaching Your Employees	Michael Brown	\$85	60/40
Elements of Supervision	Forrest Story	\$85	60/40
Leadership Dynamics	Michael Brown	\$85	60/40
Preparing for Supervision	Forrest Story	\$85	60/40
Team Building	Michael Brown	\$85	60/40
Negotiation Techniques	Michael Brown	\$85	60/40
Home-Based Business	LeeAnne Krusemark	\$29	60/40
Typing/Word Processing Business	LeeAnne Krusemark	\$15	60/40
Guide to Getting Published	LeeAnne Krusemark	\$29	60/40
Meet the Publisher	LeeAnne Krusemark	\$15	60/40
Intro to Screenwriting	LeeAnne Krusemark	\$15	60/40
Find the Right Business Opportunity	Eugene Konstant	\$39	60/40
Turn Around a Struggling Business	Eugene Konstant	\$39	60/40
Fundamentals of Surveying	Humberto Gallegos	\$215	\$50/hrly
Fundamentals of Engineering	Humberto Gallegos	\$215	\$50/hrly
Management Series	Eugene Konstant	\$199	60/40
Quickbooks Fundamentals	Miguel Figueroa	\$89	60/40
Contractor License	Phil Famolaro	\$105	\$40/hrly
Small Business Bookkeeping & Taxes	Phil Famolaro	\$105	\$40/hrly
Become An Event Planner	Elisha Valentine	\$99	60/40
Make-Up Artistry Certification	Michelle Jackson	\$125	60/40
Make Up 101	Michelle Jackson	\$65	60/40
Grant Writing	John Drew	\$69	60/40
How to Write a Romance Novel	Madeline Porter	\$89	60/40
Small Business Management Series	Eugene Konstant	\$159	60/40
E-Commerce Home-based Business	Michael Rounds	\$39	60/40
Make Money Using Your Computer	Nancy Miller	\$39	60/40
Self-Publishing, E-Publishing	Nancy Miller	\$39	60/40
Build Your Own Website	Michael Rounds	\$39	60/40
Start A Child Care Business	Elisha Valentine	\$99	60/40
The Job Hunt	Lori Thomas	\$20	80/20
Basic Life Skills	Lori Thomas	\$20	80/20
College For Kids			
Early Reader	Alpine Tutoring	\$89	\$35/hr
Reading Development & Comprehension	Alpine Tutoring	\$89	\$35/hr
Reading Skills & Comprehension	Mary-Alice Perez	\$69	60/40
Basic Math	Alpine Tutoring	\$89	\$35/hr
SAT Prep	Alpine Tutoring	\$115	\$35/hr
Online Driver's Education	Safety Driver's Ed	\$55	60/40
English Composition	Phyllis Neal	\$59	\$30/hr

COMMUNITY SERVICES – SPRING 2017 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Research Writing	Phyllis Neal	\$59	\$30/hr
Writing Academy	Alpine Tutoring	\$89	\$35/hr
Teen Makeup and Skincare	Michelle Jackson	\$55	60/40
Beginning Guitar	Gabe Baeza	\$59	60/40
Cooking Around the World	Angela Barber	\$79	\$35/hr
Computers			
Microsoft Office Applications	Adam Morgan/Silvia Gonzalez	\$79	\$35/hr
Digital Photography	Dori Dumon	\$79	\$35/hr
Photoshop Fundamentals	Dori Dumon	\$79	\$35/hr
Computer Basics & Windows	Dori Dumon	\$44	\$35/hr
Intro to Acrobat Pro DC	Dori Dumon	\$44	\$35/fr
MicroSoft Excel	Dori Dumon	\$44	\$35/hr
Microsoft Word	Dori Dumon	\$44	\$35/hr
Microsoft Outlook: Email & Calendar	Dori Dumon	\$44	\$35/hr
iPhones, iPads, iCloud I'm Lost	Robert Cohen	\$39	60/40
Social Media Marketing	Robert Cohen	\$39	60/40
Google Docs for Home & Business	Hugh Nguyen	\$44	\$35/hr.
Court Mandated			
Alcohol & Drug Awareness	Katherine Boelts	\$65	80/20
VC 14601.1 Suspended License Program	Barry Reed	\$260	50/50
Petty Theft	Lori Thomas	\$65	80/20
Behavior Modification	Lori Thomas	\$65	80/20
Domestic Violence	Barry Reed	\$65	80/20
Victim Impact Panel	Lori Thomas	\$65	80/20
Anger Management	Barry Reed	\$65	50/50
Traffic School	Barry Reed	\$65	50/50
DEJ Deferred Dismissal	Lori Thomas	\$260	50/50
Parent Intervention Workshop	Lori Thomas	\$29	50/50
Culinary Arts			
Cooking with Tarla	Tarla Fallgatter	\$30	60/40
Quick & Healthy One Pot Meals	Beth Davidson	\$30	70/30
Dance			
Salsa Beginning I & II	Salomon Rivera	\$59	60/40
Ballroom Dance	Leo Cendejas	\$59	60/40
Swing Dance	Leo Cendejas	\$59	60/40
Night Club Dancing	Leo Cendejas	\$59	60/40
Country Two Step	Diana Krivosheva	\$59	60/40
Caribbean & Latin Dance	Miguel Figueroa, Jr.	\$59	60/40
Advance Salsa	Miguel Figueroa, Jr.	\$59	60/40
Health, Fitness & Beauty			
Yoga	Quynh Nguyen	\$59	60/40
Kundalini	Evelyn Dao	\$59	60/40
Basic First Aid	Sabrina Bradley	\$25	60/40
Adult, Child, Infant, CPR	Sabrina Bradley	\$25	60/40
Zumba	Salomon Rivera	\$25	60/40
MakeUp & Skincare	Michelle Jackson	\$59	60/40
Open Court Badminton	Chi Tran	\$29/\$49	60/40
Biddle Physical Ability Test	Marta/Don Sneddon	\$50	60/40
Sports Conditioning	Varies	\$15	50/50
Language			
Spanish At Work	Alpine Tutoring.	\$69	\$35/hr.

COMMUNITY SERVICES – SPRING 2017 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Italian for Travelers	Alpine Tutoring	\$69	\$35/hr.
French for Fun	Alpine Tutoring	\$69	\$36/hr.
Conversational English	Alpine Tutoring	\$69	\$35/hr.
Medical Billing			
Medical Insurance Billing Certificate	Kris Patterson	\$150	60/40
Start A Medical Billing Service	Kris Patterson	\$25	60/40
Medical Front Office Certificate	Kris Patterson	\$35	60/40
Money Matters			
Master Your Investments	Jalon O'Connell	\$39/\$59	60/40
Investment Boot Camp	Jalon O'Connell	\$39/\$59	60/40
Maximize Your Social Security	Jalon O'Connell	\$35/\$52	60/40
Credit Rescoring	Eugene Konstant	\$49	60/40
Retirement Planning	Ron Gable	\$44/\$66	60/40
College Funding & Planning	Michael Alimo	\$10	60/40
Financial Planning	Lori Thomas	\$65	80/20
Music			
Flamenco Guitar	Omar Avalos	\$79	60/40
Online Workshops			
Internet & Basic Computer Literacy	Education To Go	\$89	\$52
Web Page Design, Graphics & Multimedia	Education To Go	\$89	\$52
Computer Troubleshooting & Networking	Education To Go	\$89	\$52
Computer Programming	Education To Go	\$89	\$52
Digital Photography & Digital Video	Education To Go	\$89	\$52
Languages (various)	Education To Go	\$89	\$52
Writing Courses	Education To Go	\$89	\$52
Entertainment Industry	Education To Go	\$89	\$52
Business Planning & Sales	Education To Go	\$89	\$52
Business Marketing & Accounting	Education To Go	\$89	\$52
Finance, Wealth & Career Building	Education To Go	\$89	\$52
Family, Parenting & Child Care	Education To Go	\$89	\$52
Personal Enrichment	Education To Go	\$89	\$52
Online Career Training Programs			
Business & Professional	Gatlin Education	\$1795	\$300
Healthcare & Fitness	Gatlin Education	\$1795	\$300
Hospitality & Gaming	Gatlin Education	\$1795	\$300
IT & Software Development	Gatlin Education	\$1795	\$300
Management & Corporate	Gatlin Education	\$1795	\$300
Media & Design	Gatlin Education	\$1795	\$300
Skilled Trades & Industrial	Gatlin Education	\$1795	\$300
Sustainable Energy & Going Green	Gatlin Education	\$1795	\$300
Real Estate			
Buying Your First Home	Sandy Flores	\$29	60/40
Quiero Esta Casa	Sandy Flores	\$25	60/40
Selling Your Home	Sandy Flores	\$25	60/40
Flipping Houses	Sandy Flores	\$59	60/40
Real Estate Agents Road Map	Elisha Valentine	\$99	60/40
Travel			
Tribute to Huell Howser	Good Times Travel	\$89	75/35
Sinatra's Palm Spring	Good Times Travel	\$119	75/35
Myths & Legends of the San Andreas Fault	Good Times Travel	\$69	75/35

COMMUNITY SERVICES – SPRING 2017 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
We Love Lucy	Good Times Travel	\$109	75/35
San Diego Festival Arts & Food Faire	Good Times Travel	\$74	75/35
Hollywood Bowl – 4 th of July Spectacular	Good Times Travel	\$96	75/35
Big Bear Escape	Good Times Travel	\$86	75/35
Magicopolis	Good Times Travel	\$74	75/35
Patriotic Pathways	Good Times Travel	\$300/deposit	75/35
Coastal New England & The Hamptons	Good Times Travel	\$300/deposit	75/35
San Francisco..By the Bay	Good Times Travel	\$200/deposit	75/35
Central Coast Lighthouses	Good Times Travel	\$200/deposit	75/35

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College
Community Services Program**

To: Board of Trustees	Date: November 14, 2016
Re: Approval of Santiago Canyon College Community Services Program, Spring 2017	
Action: Request for Approval	

BACKGROUND

The Spring 2017 Community Services Program reflects a comprehensive effort to meet the needs of the community by maintaining quality in community education programming through the development of new courses and promoting on-going revenue generating courses.

ANALYSIS

Santiago Canyon College (SCC) maintains a comprehensive educational Community Services Program that supports RSCCD's vision of "providing comprehensive educational opportunities" and responds to the diverse needs of the community. Community Services continues to expand its educational program by offering more than 120 cost effective classes in the SCC service area.

RECOMMENDATION

It is recommended that the Board of Trustees review and approve the attached proposed Santiago Canyon College Community Services Program, Spring 2017.

Fiscal Impact: \$25,000 revenue	Board Date: November 14, 2016
Prepared by: Jose Vargas, Vice President of Continuing Education	
Submitted by: John C. Hernandez, Ph.D., Interim President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2017

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<i>Active Adults</i>			
Online Courses	Education To Go	Varied	Varied
Retired – Now What?	Elaine Moran	\$29	60/40
Total Fitness	Jeff Nolasco	\$45	\$35/hour
Chair Yoga	Mariana Fischer-Militaru	\$89	\$35/hour
Meditation for Everyday	Mariana Fischer-Militaru	\$30	\$35/hour
Yoga for Every Body	Mariana Fischer-Militaru	\$45	\$35/hour
Advanced Retirement Strategies	Pure Financial Advisors	\$49	TBD
<i>Animal Care</i>			
Basic Dog Manners “Crash Course”	Dog Services Unlimited	\$88	50/50
Frisbee Dogs! Catch the FUN!	Dog Services Unlimited	\$34	50/50
Online Courses	Education To Go	Varied	Varied
How to Help Your Dog Help Others	Kim Pagones	\$78	60/40
S.T.A.R. Puppy	Kim Pagones	\$78	60/40
<i>Around the Home & Garden</i>			
Online Courses	Education To Go	Varied	Varied
<i>Arts & Crafts</i>			
Creating Vision Boards	Bonnie Henderson	\$25	60/40
Printmaking for Fun	Deborah Goldman	\$120	60/40
Online Courses	Education To Go	Varied	Varied
Beginners Buttercream Cake Decorating	Elizabeth Perreault	\$50	60/40
Beginners Cookie and Sugar Egg Decorating	Elizabeth Perreault	\$50	60/40
Beginners Fondant Cake Decorating	Elizabeth Perreault	\$50	60/40
Spring Mixed Media	Jennifer Lee	\$30	60/40
Painting & Drawing with Pastels	Dori Dewberry	\$120	60/40
Become a Floral Designer	Mina Wholesale Flowers	\$70	50/50
Spring Floral Designs	Mina Wholesale Flowers	\$70	50/50
<i>Business & Careers</i>			
Online Courses	Education To Go	Varied	Varied
How to Become a Mystery Shopper	Elaine Moran	\$45	60/40
How to Sell on EBay	Frances Greenspan	\$59	60/40
Advanced Computer Aided Drafting	Jeff Covey	\$290	TBD
BLS/CPR for Healthcare Professionals	Joe Mendivil	\$50	\$35/Participant
ACLS for Healthcare Professionals	Joe Mendivil	\$50	\$35/Participant
PALS for Healthcare Professionals	Joe Mendivil	\$50	\$35/Participant
Accounting for the Non-Accountants	Joseph Kibbe	\$120	\$40/hour
Intro/Advanced QuickBooks	TBD	\$99	TBD
Medical Front Office Certificate Program	Kris G. Patterson	\$150	TBD
Medical Insurance Billing Certificate Program	Kris G. Patterson	\$25	TBD
Start Your Own Billing Service	Kris G. Patterson	\$25	TBD

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2017

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<i>Business & Careers Continued</i>			
Beginner's Guide to Getting Published	LeeAnne Krusemark	\$39	60/40
Introduction to Screenwriting for TV and Movies	LeeAnne Krusemark	\$19	60/40
Backflow Prevention Devices	Marty Friebert	\$375	\$55/hour
How to Sell Your Ideas and Inventions	Nancy Miller	\$39	TBD
Make Money with a Typing/WP Business	LeeAnne Krusemark	\$19	60/40
Meet the Publisher	LeeAnne Krusemark	\$19	60/40
Self-Publishing vs. Traditional Publishing	LeeAnne Krusemark	\$39	60/40
Successful Home-Based Business	LeeAnne Krusemark	\$39	60/40
Become a Notary Public	Notary Public Seminars	\$85	60/40
Certified Loan Signing Agent	Notary Public Seminars	\$89	60/40
Renew Your Notary Commission	Notary Public Seminars	\$50	60/40
Wholesale Auto Dealer	Ronald Williams	\$89	60/40
Nurse Assistant Training Program	Teddine Smith	\$1,500	\$40/hour
Introduction to Voiceovers	Voices for All	\$29	60/40
<i>College For Kids</i>			
Reading Development (Grades 1-6)	Alpine Tutoring	\$89	\$38/hour
Stellar College Application Essay	Alpine Tutoring	\$89	\$38/hour
Art Workshops (Ages 5-12)	Art Innovators	\$48	\$45/hour
Coding I (Grades 7-12)	Bit Scouts	\$135	\$80/Person
Coding for Kids, Jr. –Pixar Edition (Grades 2-3)	Bit Scouts	\$135	\$80/Person
Coding for Kids, Arcade Games (Grades 4-6)	Bit Scouts	\$135	\$80/Person
DIY Devices (Grades 4-6)	codeCampus Academy	\$135	\$80/Person
Entrepreneur School Jr. (Ages 9-13)	Christopher J. Trujillo	\$115	TBD
Entrepreneur School (Ages 14-18)	Christopher J. Trujillo	\$115	TBD
Web Development II (Grades 7-12)	codeCampus Academy	\$135	\$80/Person
Writing a College Application Essay (10-12)	Jayne Munoz	\$59	\$40/hour
Writing Workshop-Grammar & Composition	Jayne Munoz	TBD	\$40/hour
Kids Mixed Media Studio (Ages 7-12)	Jennifer Lee	\$120	60/40
Teen Mixed Media Studio (Ages 13-16)	Jennifer Lee	\$120	60/40
Swimming Lessons –Little Fish	N. Irvine Water Polo Club	\$60	75/25
Private Swim Lessons	N. Irvine Water Polo Club	\$60	75/25
Composition & Writing Skills (Grades 4-6)	Phyllis Neal	\$59	\$35/hour
Research & Writing Skills (Grades 4-6)	Phyllis Neal	\$59	\$35/hour
Seriously Awesome Sitters	Sabrina Bradley	\$39	60/40
Identify Career Possibilities (Grades 6-8)	Sue Montelone	\$39	60/40
Identify Career Possibilities (Grades -9-12)	Sue Montelone	\$39	60/40
<i>Computers</i>			
Computer Basic	Dori Dumon	\$44	\$35/hour
Introduction to Microsoft Windows	Dori Dumon	\$44	\$35/hour
Managing Your Computer Files	Dori Dumon	\$44	\$35/hour
Managing Your Email/Calendar w/MS Office	Dori Dumon	\$44	\$35/hour
Microsoft Word - Part I/ Pat II	Dori Dumon	\$44	\$35/hour
Photoshop Fundamentals	Dori Dumon	\$89	\$35/hour

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2017

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<i>Computers Continued</i>			
Online Courses	Education To Go	Varied	Varied
MS Excel – Part I/ Part II	Adam Morgan	\$89	\$40/hour
MS Excel – Part I/ Part II	Analisa Morgan	\$89	\$40/hour
How to Create a Website in 24 Hours for Free!	Mike Rounds	\$39	60/40
Blogging for Fun and Profit	Robert Cohen	\$39	50/50
iCloud for iPhones & iPads	Robert Cohen	\$39	50/50
iPhones, iPads...and I'm Lost!	Robert Cohen	\$39	50/50
Marketing w/Facebook & Social Media	Robert Cohen	\$39	50/50
Programming for Non-Programmers	Robert Cohen	\$39	50/50
<i>Dance</i>			
Ballroom Dance	Diana Krivosheya	\$59	60/40
Beginning Social Dance	Diana Krivosheya	\$59	60/40
Belly Dance	Jo Ellen Larsen	\$79	60/40
Latin Dance Bootcamp	Salomon Rivera	\$59	60/40
Sizzling Salsa Level I & II	Salomon Rivera	\$49	60/40
Beginner Line Dance	Val Weaver Dance	\$60	50/50
Intermediate Line Dance	Val Weaver Dance	\$60	50/50
Swing Dance	Val Weaver Dance	\$72	50/50
<i>Gemology</i>			
Color Me Purple	John Eyre	\$35	60/40
Deceivers and Destroyers in the Gem World	John Eyre	\$35	60/40
Gemstone Buyers Beware	John Eyre	\$35	60/40
Everything You Wanted to Know About Gems	Lothar Vallot	\$35	60/40
Jewelry Appraising Explained	Lothar Vallot	\$35	60/40
Jewelry Bench Explained	Lothar Vallot	\$35	60/40
<i>Health, Beauty & Fitness</i>			
Yoga for Relaxation/Renewal	Alexandra Boggio	\$89	60/40
Online Courses	Education To Go	Varied	Varied
Buddy Personal Training Package	Jonathan Tam	\$500	\$40/hour
Fat Blast Circuit Training	Jonathan Tam	\$149	\$40/hour
Personal Training Package	Jonathan Tam	\$400	\$30/hour
Personal Training Session	Jonathan Tam	\$45	\$35/hour
Total Body Strength Training	Jonathan Tam	\$149	\$40/hour
Tai Chi Chuan	Karen Mack	\$59	60/40
Chair Yoga	Mariana Fischer-Militaru	\$89	60/40
Hatha Yoga	Mariana Fischer-Militaru	\$89	60/40
Back to Basics Makeup and Skin Care	Michelle Jackson	\$59	60/40
Beauty Trends: Make up Workshop	Michelle Jackson	\$65	60/40
Private Swim Lessons	N. Irvine Water Polo Club	\$60	75/25
Adult Water Aerobics	Premier Swim	\$99	50/50
Family Yoga	TBD	\$89	TBD

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2017

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<i>Language</i>			
Conversational Spanish I & II	Alpine Tutoring	\$69	\$38/hour
Spanish at Work	Alpine Tutoring	\$69	\$38/hour
Italian for Travelers Part I & Part II	Alpine Tutoring	\$69	\$38/hour
Online Courses	Education To Go	Varied	Varied
Fast Fun French	Katherine Watson	\$59	60/40
ESL – Learning the Basics	TBD	TBD	TBD
English Language Program (ELP)	Uyen W. Dinh	\$862-\$3,450	TBD
English Language Program (ELP)	Nayrouz Raslan	\$862-\$3,450	TBD
English Language Program (ELP)	Yolanda Villa	\$862-\$3,450	TBD
<i>Money Matters</i>			
ABC's of Medicare & Social Security	Chuck Rowan	\$15	60/40
Re-Energize your Retirement	Chuck Rowan	\$39	60/40
Online Courses	Education To Go	Varied	Varied
Estate Planning for Everyone	Jalon O'Connell	\$29	No Charge
Investment Bootcamp	Jalon O'Connell	\$29	No Charge
Master Your Investments	Jalon O'Connell	\$49	No Charge
Mutual Funds and Annuities Explained	Jalon O'Connell	\$45	No Charge
Understanding Stocks and Bonds	Jalon O'Connell	\$45	No Charge
College Funding & Planning A-Z	Michael Alimo	TBD	No Charge
Retirement Planning – Your Way the Right Way	Pinnacle Financial	\$39/\$59	60/40
Savvy Social Security Planning	Pinnacle Financial	\$29	60/40
<i>Music</i>			
Online Courses	Education To Go	Varied	Varied
Beginning Ukulele	Ron Gorman	\$99	50/50
Beginning & Intermediate Guitar	Ron Gorman	\$99	50/50
SCC Community Chorale	Lee Lee Truong-Sawicki	\$60	\$25/hour
<i>Personal Enrichment</i>			
Creating Balance	Bonnie Henderson	\$20	60/40
Cultivating Happiness	Bonnie Henderson	\$85	60/40
Journaling for Success	Bonnie Henderson	\$20	60/40
Meaningful Goals for Powerful Results	Bonnie Henderson	\$20	60/40
Powerful Goal Setting	Bonnie Henderson	\$85	60/40
Stress Management	Bonnie Henderson	\$20	60/40
Time Management	Bonnie Henderson	\$20	60/40
Online Courses	Education To Go	Varied	Varied
Feng Shui & Chinese Astrology	Kim-Yen Gil	\$59	60/40
Overcome Anxiety & Panic Forever	Nick Lazaris	\$29	50/50
Assertiveness Skills for Toxic Relationship	Nick Lazaris	\$29	50/50
Overcome Your Fear of Public Speaking	Nick Lazaris	\$29	50/50
Identify Your Perfect Career	Sue Montelone	\$39	60/40

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2017

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u> <u>SCC/Presenter</u>
<i>Real Estate</i>			
Real Estate License Prep	Alana Gates	\$15	60/40
Online Courses	Education To Go	Varied	Varied
How to Sell Residential Real Estate	TBD	\$49	50/50
<i>Special Interest</i>			
Online Courses	Education To Go	Varied	Varied
ESL Training for Live Theatre	Foroud Beigi	\$75	60/40
Basic Digital Cameras	Julie Diebolt Price	\$69	50/50
The Creative Photographer	Julie Diebolt Price	\$79	50/50
Holiday Photography: Know How	Julie Diebolt Price	\$39	50/50
Introduction to Digital Photography -Expanded	Julie Diebolt Price	\$159	50/50
Introduction to Lightroom/Photoshop	Julie Diebolt Price	\$99	50/50
Intermediate/Advanced Digital Photography	Julie Diebolt Price	\$99	50/50
Night Photography Series	Julie Diebolt Price	\$69	50/50
Open Lab Lightroom + Photoshop Time	Julie Diebolt Price	\$69	50/50
The Novice Photographer	Julie Diebolt Price	\$35	50/50
Personal Projects in Photography	Julie Diebolt Price	\$129	50/50
Photography Study Hall	Julie Diebolt Price	\$39	50/50
Stock Photography Basics	Julie Diebolt Price	\$29	50/50
Wildlife Photography	Julie Diebolt Price	\$30	50/50
Balloon Twisting	Kim-Yen Gil	\$49	60/40
Save Money with Extreme Couponing	LeeAnne Krusemark	\$19	60/40
Basic First Aid	Sabrina Bradley	\$25	60/40
CPR	Sabrina Bradley	\$25	60/40
<i>Test Preparation</i>			
Math Tutoring	Alicia Frost	\$20	50/50
Online Courses	Education To Go	Varied	Varied
NEW SAT Preparation	Alpine Tutoring	\$99	\$40/Hour
Online Driver's Education	Safety Drivers Ed	\$45	50/50
<i>Travel</i>			
Tribute to Huell Howser: Donuts, Clifton's & Cars	Good Times Travel	\$89	TBD
Sinatra's Palm Springs	Good Times Travel	\$119	TBD
Myths & Legends of the San Andreas Fault	Good Times Travel	\$69	TBD
We Love Lucy! Paramount Studio Tour	Good Times Travel	\$109	TBD
Azaleas, Plantations & Cajun Country	Good Times Travel	\$1,499/\$1,499	TBD
California Vines, Rails & Redwoods	Good Times Travel	\$1,699/\$1,349	TBD
Colorado's National Parks & Rails	Good Times Travel	\$2,499/\$1,899	TBD
Canadian Maritimes	Good Times Travel	\$2,599/\$1,999	TBD
Central Coast Lighthouses, Redwoods & Rail	Good Times Travel	\$1,599/\$1,199	TBD

Rancho Santiago Comm Coll District

Board Meeting of 11/14/16

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 10/12/16 Thru 11/01/16

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64352	General Fund Unrestricted	0.00	39.74	-39.74	92*0475719	92*0475719
64393	General Fund Unrestricted	0.00	21.00	-21.00	92*0476934	92*0476934
64413	General Fund Unrestricted	0.00	156.00	-156.00	92*0477222	92*0477222
64425	General Fund Unrestricted	0.00	309.84	-309.84	92*0477432	92*0477432
64433	General Fund Unrestricted	18,317.94	0.00	18,317.94	92*0477508	92*0477522
64434	General Fund Unrestricted	1,922,878.83	0.00	1,922,878.83	92*0477526	92*0477532
64436	General Fund Unrestricted	231.26	0.00	231.26	92*0477553	92*0477554
64437	General Fund Unrestricted	436.96	0.00	436.96	92*0477562	92*0477568
64440	General Fund Unrestricted	98,498.81	0.00	98,498.81	92*0477574	92*0477592
64441	General Fund Unrestricted	1,361.29	0.00	1,361.29	92*0477595	92*0477602
64442	General Fund Unrestricted	5,860.00	0.00	5,860.00	92*0477603	92*0477640
64446	General Fund Unrestricted	46,349.08	39,449.25	6,899.83	92*0477659	92*0477665
64447	General Fund Unrestricted	485.00	0.00	485.00	92*0477694	92*0477694
64451	General Fund Unrestricted	21,508.10	0.00	21,508.10	92*0477706	92*0477714
64452	General Fund Unrestricted	181,160.74	178,657.34	2,503.40	92*0477718	92*0477744
64453	General Fund Unrestricted	119,128.15	0.00	119,128.15	92*0477750	92*0477777
64456	General Fund Unrestricted	706.14	0.00	706.14	92*0477795	92*0477802
64457	General Fund Unrestricted	8,803.07	0.00	8,803.07	92*0477804	92*0477822
64458	General Fund Unrestricted	93,955.61	0.00	93,955.61	92*0477829	92*0477848
64459	General Fund Unrestricted	3,019.40	0.00	3,019.40	92*0477849	92*0477872
64463	General Fund Unrestricted	9,366.81	0.00	9,366.81	92*0477889	92*0477904
64464	General Fund Unrestricted	725.76	0.00	725.76	92*0477923	92*0477923
64470	General Fund Unrestricted	16,155.77	0.00	16,155.77	92*0477954	92*0477970
64471	General Fund Unrestricted	39,857.25	0.00	39,857.25	92*0477972	92*0477986
64474	General Fund Unrestricted	5,761.98	0.00	5,761.98	92*0478001	92*0478023
64476	General Fund Unrestricted	29,056.35	0.00	29,056.35	92*0478054	92*0478066
64481	General Fund Unrestricted	26,601.33	0.00	26,601.33	92*0478083	92*0478089
64482	General Fund Unrestricted	34,860.70	0.00	34,860.70	92*0478104	92*0478115
64483	General Fund Unrestricted	12,909.68	0.00	12,909.68	92*0478126	92*0478133
64484	General Fund Unrestricted	6,414.60	0.00	6,414.60	92*0478136	92*0478181
64487	General Fund Unrestricted	128,487.49	0.00	128,487.49	92*0478206	92*0478206
64488	General Fund Unrestricted	1,722.43	0.00	1,722.43	92*0478229	92*0478240
64489	General Fund Unrestricted	31,096.84	0.00	31,096.84	92*0478242	92*0478251
64490	General Fund Unrestricted	5,288.14	0.00	5,288.14	92*0478264	92*0478278
64494	General Fund Unrestricted	23,868.39	0.00	23,868.39	92*0478295	92*0478326
64495	General Fund Unrestricted	94,655.78	0.00	94,655.78	92*0478328	92*0478346
64496	General Fund Unrestricted	32,782.94	0.00	32,782.94	92*0478359	92*0478386
64497	General Fund Unrestricted	585.00	0.00	585.00	92*0478389	92*0478401
64498	General Fund Unrestricted	496.00	0.00	496.00	92*0478427	92*0478427
Total Fund 11 General Fund Unrestricted		\$3,023,393.62	\$218,633.17	\$2,804,760.45		

Checks Written for Period 10/12/16 Thru 11/01/16

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64336	General Fund Restricted	0.00	35.00	-35.00	92*0475515	92*0475515
64391	General Fund Restricted	0.00	1,527.49	-1,527.49	92*0476881	92*0476882
64433	General Fund Restricted	14,942.05	0.00	14,942.05	92*0477510	92*0477525
64434	General Fund Restricted	51,335.80	0.00	51,335.80	92*0477530	92*0477535
64436	General Fund Unrestricted	5,285.68	0.00	5,285.68	92*0477537	92*0477556
64437	General Fund Restricted	7,569.43	0.00	7,569.43	92*0477557	92*0477567
64440	General Fund Restricted	3,562.98	0.00	3,562.98	92*0477580	92*0477593
64441	General Fund Restricted	9,073.10	0.00	9,073.10	92*0477594	92*0477601
64446	General Fund Restricted	3,850.00	0.00	3,850.00	92*0477658	92*0477658
64447	General Fund Restricted	348,962.37	0.00	348,962.37	92*0477666	92*0477701
64451	General Fund Restricted	228.55	0.00	228.55	92*0477708	92*0477708
64452	General Fund Restricted	21,841.92	0.00	21,841.92	92*0477715	92*0477749
64453	General Fund Restricted	1,859.04	0.00	1,859.04	92*0477754	92*0477779
64456	General Fund Restricted	7,038.52	0.00	7,038.52	92*0477794	92*0477801
64457	General Fund Restricted	36,514.50	0.00	36,514.50	92*0477803	92*0477827
64458	General Fund Restricted	1,208.26	0.00	1,208.26	92*0477828	92*0477843
64463	General Fund Restricted	669,851.20	0.00	669,851.20	92*0477878	92*0477903
64464	General Fund Restricted	79,258.17	0.00	79,258.17	92*0477905	92*0477933
64470	General Fund Restricted	43,231.34	222.43	43,008.91	92*0477948	92*0477971
64471	General Fund Restricted	58,367.20	0.00	58,367.20	92*0477973	92*0477985
64474	General Fund Restricted	12,157.89	0.00	12,157.89	92*0478002	92*0478028
64475	General Fund Restricted	126,111.01	0.00	126,111.01	92*0478029	92*0478050
64476	General Fund Restricted	119.99	0.00	119.99	92*0478067	92*0478069
64481	General Fund Restricted	1,304.29	0.00	1,304.29	92*0478085	92*0478091
64482	General Fund Restricted	41,310.81	0.00	41,310.81	92*0478092	92*0478122
64483	General Fund Restricted	164,057.53	0.00	164,057.53	92*0478123	92*0478135
64487	General Fund Restricted	411,570.97	0.00	411,570.97	92*0478184	92*0478208
64488	General Fund Restricted	130,148.45	0.00	130,148.45	92*0478209	92*0478239
64489	General Fund Restricted	9,740.07	0.00	9,740.07	92*0478249	92*0478263
64490	General Fund Restricted	24,990.09	0.00	24,990.09	92*0478267	92*0478284
64494	General Fund Restricted	32,777.55	0.00	32,777.55	92*0478294	92*0478327
64495	General Fund Restricted	17,880.09	0.00	17,880.09	92*0478337	92*0478354
64496	General Fund Restricted	120,740.36	0.00	120,740.36	92*0478355	92*0478387
64497	General Fund Restricted	15,666.41	0.00	15,666.41	92*0478390	92*0478405
64498	General Fund Restricted	10,746.67	0.00	10,746.67	92*0478406	92*0478426
Total Fund 12 General Fund Restricted		\$2,483,302.29	\$1,784.92	\$2,481,517.37		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64433	General Fund Restricted	7,639.20	0.00	7,639.20	92*0477517	92*0477517
64452	GF Unrestricted One-Time Func	199.80	0.00	199.80	92*0477747	92*0477747
64458	GF Unrestricted One-Time Func	4,591.08	0.00	4,591.08	92*0477839	92*0477839
64470	GF Unrestricted One-Time Func	821.23	0.00	821.23	92*0477962	92*0477962
64476	GF Unrestricted One-Time Func	2,221.84	0.00	2,221.84	92*0478051	92*0478053
64481	GF Unrestricted One-Time Func	604.26	0.00	604.26	92*0478087	92*0478088
64482	GF Unrestricted One-Time Func	3,500.00	0.00	3,500.00	92*0478119	92*0478119
64483	GF Unrestricted One-Time Func	75.89	0.00	75.89	92*0478128	92*0478128
64489	GF Unrestricted One-Time Func	12,073.02	0.00	12,073.02	92*0478241	92*0478252
64495	GF Unrestricted One-Time Func	3,166.34	0.00	3,166.34	92*0478330	92*0478345
64496	General Fund Unrestricted	10,526.87	0.00	10,526.87	92*0478388	92*0478388
Total Fund 13 General Fund Unrestricted		\$45,419.53	\$0.00	\$45,419.53		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64253	Child Development Fund	0.00	135.00	-135.00	92*0473739	92*0473741
64432	Child Development Fund	585.33	0.00	585.33	92*0477500	92*0477507
64439	Child Development Fund	120.33	0.00	120.33	92*0477570	92*0477573
64445	Child Development Fund	10,335.57	0.00	10,335.57	92*0477648	92*0477657
64450	Child Development Fund	1,177.47	0.00	1,177.47	92*0477704	92*0477705
64455	Child Development Fund	7,122.06	0.00	7,122.06	92*0477781	92*0477793
64462	Child Development Fund	724.10	0.00	724.10	92*0477877	92*0477877
64469	Child Development Fund	1,930.78	0.00	1,930.78	92*0477945	92*0477947
64473	Child Development Fund	5,636.36	0.00	5,636.36	92*0477989	92*0478000
64480	Child Development Fund	1,232.58	0.00	1,232.58	92*0478081	92*0478082
64486	Child Development Fund	45.87	0.00	45.87	92*0478183	92*0478183
64493	Child Development Fund	1,594.15	0.00	1,594.15	92*0478292	92*0478293
Total Fund 33 Child Development Fund		\$30,504.60	\$135.00	\$30,369.60		

Checks Written for Period 10/12/16 Thru 11/01/16

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64431	Capital Outlay Projects Fund	38,794.61	0.00	38,794.61	92*0477496	92*0477499
64435	Capital Outlay Projects Fund	10,070.00	0.00	10,070.00	92*0477536	92*0477536
64438	Capital Outlay Projects Fund	13,761.00	0.00	13,761.00	92*0477569	92*0477569
64444	Capital Outlay Projects Fund	158,995.51	0.00	158,995.51	92*0477642	92*0477647
64449	Capital Outlay Projects Fund	18,050.00	0.00	18,050.00	92*0477703	92*0477703
64461	Capital Outlay Projects Fund	11,811.29	0.00	11,811.29	92*0477875	92*0477876
64468	Capital Outlay Projects Fund	126,717.27	0.00	126,717.27	92*0477941	92*0477944
64479	Capital Outlay Projects Fund	50,404.70	0.00	50,404.70	92*0478072	92*0478080
64485	Capital Outlay Projects Fund	29,865.55	0.00	29,865.55	92*0478182	92*0478182
64492	Capital Outlay Projects Fund	77,452.86	0.00	77,452.86	92*0478286	92*0478291
Total Fund 41 Capital Outlay Projects Fun		<u>\$535,922.79</u>	<u>\$0.00</u>	<u>\$535,922.79</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64430	Bond Fund, Measure E	2,875.00	0.00	2,875.00	92*0477495	92*0477495
64448	Bond Fund, Measure E	9,879.40	0.00	9,879.40	92*0477702	92*0477702
64467	Bond Fund, Measure E	7,840.00	0.00	7,840.00	92*0477940	92*0477940
64478	Bond Fund, Measure E	28,690.00	0.00	28,690.00	92*0478071	92*0478071
Total Fund 42 Bond Fund, Measure E		\$49,284.40	\$0.00	\$49,284.40		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64429	Bond Fund, Measure Q	6,284.90	0.00	6,284.90	92*0477494	92*0477494
64443	Bond Fund, Measure Q	28,800.00	0.00	28,800.00	92*0477641	92*0477641
64460	Bond Fund, Measure Q	2,267,429.26	0.00	2,267,429.26	92*0477873	92*0477874
64466	Bond Fund, Measure Q	107,442.55	0.00	107,442.55	92*0477936	92*0477939
64491	Bond Fund, Measure Q	172,727.32	0.00	172,727.32	92*0478285	92*0478285
Total Fund 43 Bond Fund, Measure Q		\$2,582,684.03	\$0.00	\$2,582,684.03		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
64454	Property and Liability Fund	10,000.00	0.00	10,000.00	92*0477780	92*0477780
64465	Property and Liability Fund	3,336.64	0.00	3,336.64	92*0477934	92*0477935
64477	Property and Liability Fund	4,977.72	0.00	4,977.72	92*0478070	92*0478070
Total Fund 61 Property and Liability Fund		<u><u>\$18,314.36</u></u>	<u><u>\$0.00</u></u>	<u><u>\$18,314.36</u></u>		

Checks Written for Period 10/12/16 Thru 11/01/16

64472	Student Financial Aid Fund	189.37	0.00	189.37	92*0477987	92*0477988
Total Fund 74 Student Financial Aid Fund		<u><u>\$189.37</u></u>	<u><u>\$0.00</u></u>	<u><u>\$189.37</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	2,804,760.45
Total Fund 12 General Fund Restricted	2,481,517.37
Total Fund 13 General Fund Unrestricted	45,419.53
Total Fund 33 Child Development Fund	30,369.60
Total Fund 41 Capital Outlay Projects Fund	535,922.79
Total Fund 42 Bond Fund, Measure E	49,284.40
Total Fund 43 Bond Fund, Measure Q	2,582,684.03
Total Fund 61 Property and Liability Fund	18,314.36
Total Fund 74 Student Financial Aid Fund	189.37
Grand Total:	<u><u>\$8,548,461.90</u></u>

Checks Written for Period 10/07/16 Thru 10/27/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
311610422	Bookstore Fund	256,422.24	0.00	256,422.24	31*0107342	31*0107395
Total Fund 31 Bookstore Fund		<u><u>\$256,422.24</u></u>	<u><u>\$0.00</u></u>	<u><u>\$256,422.24</u></u>		

Checks Written for Period 10/07/16 Thru 10/27/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
711610315	Associated Students Fund	2,000.00	0.00	2,000.00	71*0007832	71*0007832
711610422	Associated Students Fund	1,991.60	0.00	1,991.60	71*0007833	71*0007841
711610527	Associated Students Fund	46.50	0.00	46.50	71*0007842	71*0007842
Total Fund 71 Associated Students Fund		<u>\$4,038.10</u>	<u>\$0.00</u>	<u>\$4,038.10</u>		

Checks Written for Period 10/07/16 Thru 10/27/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
721610315	Representation Fee Trust Fund	3,160.00	0.00	3,160.00	72*0000079	72*0000080
721610422	Representation Fee Trust Fund	6,362.36	0.00	6,362.36	72*0000081	72*0000085
Total Fund 72 Representation Fee Trust Fun		<u><u>\$9,522.36</u></u>	<u><u>\$0.00</u></u>	<u><u>\$9,522.36</u></u>		

Checks Written for Period 10/07/16 Thru 10/27/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
761610315	Community Education Fund	1,299.50	0.00	1,299.50	76*0007058	76*0007061
761610422	Community Education Fund	8,460.00	0.00	8,460.00	76*0007062	76*0007063
Total Fund 76 Community Education Fund		<u>\$9,759.50</u>	<u>\$0.00</u>	<u>\$9,759.50</u>		

Checks Written for Period 10/07/16 Thru 10/27/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
791610315	Diversified Trust Fund	11,809.15	1,362.00	10,447.15	79*0020297	79*0020314
791610422	Diversified Trust Fund	86,374.89	0.00	86,374.89	79*0020315	79*0020336
791610527	Diversified Trust Fund	16,964.49	0.00	16,964.49	79*0020337	79*0020354
Total Fund 79 Diversified Trust Fund		<u><u>\$115,148.53</u></u>	<u><u>\$1,362.00</u></u>	<u><u>\$113,786.53</u></u>		

Checks Written for Period 10/07/16 Thru 10/27/16

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
811610315	Diversified Agency Fund	19,210.34	580.01	18,630.33	81*0047077	81*0047108
811610422	Diversified Agency Fund	22,154.41	200.00	21,954.41	81*0047109	81*0047143
811610527	Diversified Agency Fund	11,805.85	0.00	11,805.85	81*0047144	81*0047159
Total Fund 81 Diversified Agency Fund		<u><u>\$53,170.60</u></u>	<u><u>\$780.01</u></u>	<u><u>\$52,390.59</u></u>		

SUMMARY

Total Fund 31 Bookstore Fund	256,422.24
Total Fund 71 Associated Students Fund	4,038.10
Total Fund 72 Representation Fee Trust Fund	9,522.36
Total Fund 76 Community Education Fund	9,759.50
Total Fund 79 Diversified Trust Fund	113,786.53
Total Fund 81 Diversified Agency Fund	52,390.59
Grand Total:	<u><u>\$445,919.32</u></u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/10/2016 To 10/30/2016
Board Meeting on 11/14/2016**

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS	From	To
<u>Fund 11: General Fund Unrestricted</u>		
1000 ACADEMIC SALARIES		35,589
2000 CLASSIFIED SALARIES		234,508
3000 EMPLOYEE BENEFITS		169,534
4000 SUPPLIES & MATERIALS		24,229
5000 OTHER OPERATING EXP & SERVICES	460,729	
6000 CAPITAL OUTLAY	3,131	
	<hr/>	<hr/>
Total Transfer Fund 11	\$463,860	\$463,860
<u>Fund 12: General Fund Restricted</u>		
1000 ACADEMIC SALARIES	63,541	
2000 CLASSIFIED SALARIES		98,185
3000 EMPLOYEE BENEFITS		61,656
4000 SUPPLIES & MATERIALS		77,679
5000 OTHER OPERATING EXP & SERVICES	395,870	
6000 CAPITAL OUTLAY		223,091
7000 OTHER OUTGO	1,200	
	<hr/>	<hr/>
Total Transfer Fund 12	\$460,611	\$460,611
<u>Fund 13: GF Unrestricted One-Time Funds</u>		
1000 ACADEMIC SALARIES	25,569	
2000 CLASSIFIED SALARIES		39,661
3000 EMPLOYEE BENEFITS	2,031	
4000 SUPPLIES & MATERIALS	33,519	
5000 OTHER OPERATING EXP & SERVICES		131,791
6000 CAPITAL OUTLAY		819,755
7900 RESERVE FOR CONTINGENCIES	930,088	
	<hr/>	<hr/>
Total Transfer Fund 13	\$991,207	\$991,207
<u>Fund 33: Child Development Fund</u>		
3000 EMPLOYEE BENEFITS	7,626	
4000 SUPPLIES & MATERIALS		2,950
5000 OTHER OPERATING EXP & SERVICES		3,673
6000 CAPITAL OUTLAY		1,003
	<hr/>	<hr/>
Total Transfer Fund 33	\$7,626	\$7,626

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/10/2016 To 10/30/2016
Board Meeting on 11/14/2016**

BUDGET TRANSFERS	From	To
<u>Fund 41: Capital Outlay Projects Fund</u>		
4000 SUPPLIES & MATERIALS		550
5000 OTHER OPERATING EXP & SERVICES		5,000
6000 CAPITAL OUTLAY		1,797,102
7900 RESERVE FOR CONTINGENCIES	1,802,652	
Total Transfer Fund 41	<u>\$1,802,652</u>	<u>\$1,802,652</u>
<u>Fund 72: Representation Fee Trust Fund</u>		
5000 OTHER OPERATING EXP & SERVICES		2,000
7900 RESERVE FOR CONTINGENCIES	2,000	
Total Transfer Fund 72	<u>\$2,000</u>	<u>\$2,000</u>
<u>Fund 79: Diversified Trust Fund</u>		
5000 OTHER OPERATING EXP & SERVICES		178
7900 RESERVE FOR CONTINGENCIES	178	
Total Transfer Fund 79	<u>\$178</u>	<u>\$178</u>
BUDGET INCREASES AND DECREASES		
	Revenue	Appropriation
<u>Fund 12: General Fund Restricted</u>		
8100 FEDERAL REVENUES	970,928	
8600 STATE REVENUES	35,415	
8800 LOCAL REVENUES	13,500	
1000 ACADEMIC SALARIES		311,168
2000 CLASSIFIED SALARIES		518,053
3000 EMPLOYEE BENEFITS		216,097
4000 SUPPLIES & MATERIALS		43,783
5000 OTHER OPERATING EXP & SERVICES		(10,493)
6000 CAPITAL OUTLAY		(71,945)
7000 OTHER OUTGO		13,180
Total Transfer Fund 12	<u>\$1,019,843</u>	<u>\$1,019,843</u>
<u>Fund 74: Student Financial Aid Fund</u>		
8100 FEDERAL REVENUES	10,000	
7000 OTHER OUTGO		10,000
Total Transfer Fund 74	<u>\$10,000</u>	<u>\$10,000</u>
<u>Fund 79: Diversified Trust Fund</u>		
8900 OTHER FINANCING SOURCES	225,378	
4000 SUPPLIES & MATERIALS		17,980
5000 OTHER OPERATING EXP & SERVICES		74,854
6000 CAPITAL OUTLAY		30,000
7900 RESERVE FOR CONTINGENCIES		102,544
Total Transfer Fund 79	<u>\$225,378</u>	<u>\$225,378</u>

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/10/2016 To 10/30/2016
Board Meeting on 11/14/2016**

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS	From	To
<u>Fund 11: General Fund Unrestricted</u>		
B019594 10/10/16		
1000 ACADEMIC SALARIES	25,890	
2000 CLASSIFIED SALARIES		24,297
3000 EMPLOYEE BENEFITS		1,593
	\$25,890	\$25,890
Total Reference B019594		
Reason: Adjustment		
Description: To fund account to reorg Senior Account clerk to Accountant		
B019600 10/10/16		
2000 CLASSIFIED SALARIES	22,097	
3000 EMPLOYEE BENEFITS	5,488	
5000 OTHER OPERATING EXP & SERVICES		27,585
	\$27,585	\$27,585
Total Reference B019600		
Reason: Adjustment		
Description: Allocate funds to contracted svcs		
B019675 10/18/16		
1000 ACADEMIC SALARIES		60,885
3000 EMPLOYEE BENEFITS		26,425
5000 OTHER OPERATING EXP & SERVICES	87,310	
	\$87,310	\$87,310
Total Reference B019675		
Reason: Adjustment		
Description: Cover 100% Associate Dean position for 6 months		
B019676 10/18/16		
2000 CLASSIFIED SALARIES		63,764
3000 EMPLOYEE BENEFITS		43,803
5000 OTHER OPERATING EXP & SERVICES	107,567	
	\$107,567	\$107,567
Total Reference B019676		
Reason: Adjustment		
Description: Cover 100% of Research Analyst position under GF		
B019677 10/18/16		
2000 CLASSIFIED SALARIES		51,355
3000 EMPLOYEE BENEFITS		40,692
5000 OTHER OPERATING EXP & SERVICES	92,047	
	\$92,047	\$92,047
Total Reference B019677		
Reason: Adjustment		
Description: Cover 100% of Admin Secretary for Public Affairs		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/10/2016 To 10/30/2016
Board Meeting on 11/14/2016**

BUDGET TRANSFERS	From	To
B019678 10/18/16		
2000 CLASSIFIED SALARIES		93,118
3000 EMPLOYEE BENEFITS		54,807
5000 OTHER OPERATING EXP & SERVICES	147,925	
	<hr/>	<hr/>
Total Reference B019678	\$147,925	\$147,925
Reason: Adjustment		
Description: Cover 100% for Director of Special Program		
B019697 10/20/16		
4000 SUPPLIES & MATERIALS		25,000
5000 OTHER OPERATING EXP & SERVICES	25,000	
	<hr/>	<hr/>
Total Reference B019697	\$25,000	\$25,000
Reason: Adjustment		
Description: Cover operational expenses		
B019726 10/24/16		
1000 ACADEMIC SALARIES		22,347
3000 EMPLOYEE BENEFITS		5,616
5000 OTHER OPERATING EXP & SERVICES	27,963	
	<hr/>	<hr/>
Total Reference B019726	\$27,963	\$27,963
Reason: Adjustment		
Description: Cover 20% of Salgado, S. salary		
B019728 10/24/16		
1000 ACADEMIC SALARIES	21,753	
3000 EMPLOYEE BENEFITS	8,971	
5000 OTHER OPERATING EXP & SERVICES		30,724
	<hr/>	<hr/>
Total Reference B019728	\$30,724	\$30,724
Reason: Adjustment		
Description: Cover Morris, S. salary for Spring semester		
B019744 10/27/16		
2000 CLASSIFIED SALARIES		20,040
3000 EMPLOYEE BENEFITS		14,296
5000 OTHER OPERATING EXP & SERVICES	34,336	
	<hr/>	<hr/>
Total Reference B019744	\$34,336	\$34,336
Reason: Adjustment		
Description: New re-org Student Svcs Coordinator position for CEC		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/10/2016 To 10/30/2016
Board Meeting on 11/14/2016**

BUDGET TRANSFERS		From	To
<u>Fund 12: General Fund Restricted</u>			
B019588	10/10/16		
1000	ACADEMIC SALARIES		5,750
2000	CLASSIFIED SALARIES		2,250
3000	EMPLOYEE BENEFITS		1,133
4000	SUPPLIES & MATERIALS		55,300
5000	OTHER OPERATING EXP & SERVICES	167,623	
6000	CAPITAL OUTLAY		177,190
7000	OTHER OUTGO	74,000	
Total Reference B019588		\$241,623	\$241,623
Reason:	Special Project Adjustment		
Description:	Make adjustments to existing 16/17 Carryforward Equity Budget		
B019589	10/10/16		
1000	ACADEMIC SALARIES	30,336	
4000	SUPPLIES & MATERIALS		3,249
5000	OTHER OPERATING EXP & SERVICES		18,014
6000	CAPITAL OUTLAY		9,073
Total Reference B019589		\$30,336	\$30,336
Reason:	Special Project Adjustment		
Description:	Fund various program expenditures		
B019612	10/11/16		
2000	CLASSIFIED SALARIES		32,800
3000	EMPLOYEE BENEFITS		8,147
5000	OTHER OPERATING EXP & SERVICES	10,594	
6000	CAPITAL OUTLAY	30,353	
Total Reference B019612		\$40,947	\$40,947
Reason:	Special Project Adjustment		
Description:	Cover the 4 vacant counseling assistant positions		
B019613	10/11/16		
1000	ACADEMIC SALARIES	13,732	
2000	CLASSIFIED SALARIES		52,759
3000	EMPLOYEE BENEFITS		24,285
4000	SUPPLIES & MATERIALS		4,976
5000	OTHER OPERATING EXP & SERVICES	28,242	
6000	CAPITAL OUTLAY	40,046	
Total Reference B019613		\$82,020	\$82,020
Reason:	Special Project Adjustment		
Description:	SP# 2490 - 3SP Non Credit OEC		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 10/10/2016 To 10/30/2016

Board Meeting on 11/14/2016

BUDGET TRANSFERS		From	To
B019620	10/11/16		
2000	CLASSIFIED SALARIES	27,045	
3000	EMPLOYEE BENEFITS	49,854	
4000	SUPPLIES & MATERIALS	1,175	
5000	OTHER OPERATING EXP & SERVICES		15,295
6000	CAPITAL OUTLAY		62,779
Total Reference B019620		\$78,074	\$78,074
Reason:	Special Project Adjustment		
Description:	Cover negative balances in salary & benefits & pending exp		
B019629	10/12/16		
1000	ACADEMIC SALARIES		17,737
3000	EMPLOYEE BENEFITS		3,072
4000	SUPPLIES & MATERIALS		4,889
5000	OTHER OPERATING EXP & SERVICES	30,018	
6000	CAPITAL OUTLAY		4,320
Total Reference B019629		\$30,018	\$30,018
Reason:	Special Project Adjustment		
Description:	Make adjustments to existing 16/17 Carryforward Equity		
B019630	10/12/16		
1000	ACADEMIC SALARIES	5,750	
3000	EMPLOYEE BENEFITS	996	
4000	SUPPLIES & MATERIALS		15,000
5000	OTHER OPERATING EXP & SERVICES	82,254	
7000	OTHER OUTGO		74,000
Total Reference B019630		\$89,000	\$89,000
Reason:	Special Project Adjustment		
Description:	16/17 Equity budget		
B019669	10/17/16		
1000	ACADEMIC SALARIES	14,685	
2000	CLASSIFIED SALARIES		67,207
3000	EMPLOYEE BENEFITS		29,218
5000	OTHER OPERATING EXP & SERVICES	50,567	
6000	CAPITAL OUTLAY	31,173	
Total Reference B019669		\$96,425	\$96,425
Reason:	Special Project Adjustment		
Description:	SP#2549 SCC Student Equity - Budget revision		
B019701	10/20/16		
1000	ACADEMIC SALARIES		4,455
3000	EMPLOYEE BENEFITS		9,667
4000	SUPPLIES & MATERIALS		10,748
5000	OTHER OPERATING EXP & SERVICES	76,021	
6000	CAPITAL OUTLAY		50,751
7000	OTHER OUTGO		400
Total Reference B019701		\$76,021	\$76,021
Reason:	Special Project Adjustment		
Description:	Make adjustments to existing 16/17 Carryforward Equity		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 10/10/2016 To 10/30/2016

Board Meeting on 11/14/2016

BUDGET TRANSFERS		From	To
B019718	10/24/16		
4000	SUPPLIES & MATERIALS	41,450	
5000	OTHER OPERATING EXP & SERVICES		41,450
Total Reference B019718		\$41,450	\$41,450
Reason:	Special Project Adjustment		
Description:	Fund RAR requests for AA departments (fund 12)		
B019749	10/28/16		
2000	CLASSIFIED SALARIES		31,823
3000	EMPLOYEE BENEFITS		11,729
4000	SUPPLIES & MATERIALS		2,963
5000	OTHER OPERATING EXP & SERVICES	46,515	
Total Reference B019749		\$46,515	\$46,515
Reason:	Special Project Adjustment		
Description:	Make adjustments to existing 16-17 Equity Budget		
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
B019649	10/12/16		
1000	ACADEMIC SALARIES	25,569	
3000	EMPLOYEE BENEFITS	4,431	
5000	OTHER OPERATING EXP & SERVICES		30,000
Total Reference B019649		\$30,000	\$30,000
Reason:	Adjustment		
Description:	Cover cost of new Instructional design contractor		
B019705	10/24/16		
5000	OTHER OPERATING EXP & SERVICES	178,000	
6000	CAPITAL OUTLAY		235,500
7900	RESERVE FOR CONTINGENCIES	57,500	
Total Reference B019705		\$235,500	\$235,500
Reason:	Adjustment		
Description:	Cover prioritized funded Admin Svcs & correct B019536		
B019725	10/24/16		
5000	OTHER OPERATING EXP & SERVICES	65,578	
6000	CAPITAL OUTLAY		65,578
Total Reference B019725		\$65,578	\$65,578
Reason:	Adjustment		
Description:	Cover cost for 160 desk chairs		
B019740	10/27/16		
4000	SUPPLIES & MATERIALS	29,825	
5000	OTHER OPERATING EXP & SERVICES		29,825
Total Reference B019740		\$29,825	\$29,825
Reason:	Adjustment		
Description:	Pay for PGINET & for Ethnos Research Inc.		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 10/10/2016 To 10/30/2016

Board Meeting on 11/14/2016

BUDGET TRANSFERS		From	To
B019741	10/27/16		
2000	CLASSIFIED SALARIES		39,661
3000	EMPLOYEE BENEFITS		2,400
5000	OTHER OPERATING EXP & SERVICES	42,061	
Total Reference B019741		\$42,061	\$42,061
Reason:	Adjustment		
Description:	Cover prioritized funded Facilities AA-RARS		
B019742	10/27/16		
5000	OTHER OPERATING EXP & SERVICES		378,588
6000	CAPITAL OUTLAY		494,000
7900	RESERVE FOR CONTINGENCIES	872,588	
Total Reference B019742		\$872,588	\$872,588
Reason:	Adjustment		
Description:	Cover prioritized funded Facilities AA-RARS		
<u>Fund 41: Capital Outlay Projects Fund</u>			
B019615	10/11/16		
6000	CAPITAL OUTLAY		133,000
7900	RESERVE FOR CONTINGENCIES	133,000	
Total Reference B019615		\$133,000	\$133,000
Reason:	Special Project Adjustment		
Description:	Allocate funds to contracted svcs		
B019621	10/11/16		
6000	CAPITAL OUTLAY		1,096,152
7900	RESERVE FOR CONTINGENCIES	1,096,152	
Total Reference B019621		\$1,096,152	\$1,096,152
Reason:	New Budget		
Description:	Allocate funds to Prop 39 Yr4 Project		
B019689	10/19/16		
6000	CAPITAL OUTLAY		35,000
7900	RESERVE FOR CONTINGENCIES	35,000	
Total Reference B019689		\$35,000	\$35,000
Reason:	New Budget		
Description:	DO DSA Project Inspector		
B019739	10/27/16		
6000	CAPITAL OUTLAY		538,500
7900	RESERVE FOR CONTINGENCIES	538,500	
Total Reference B019739		\$538,500	\$538,500
Reason:	New Budget		
Description:	Security Radio Comm Infrastructure DW		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/10/2016 To 10/30/2016
Board Meeting on 11/14/2016**

BUDGET TRANSFERS	From	To
<u>Fund 72: Representation Fee Trust Fund</u>		
B019604 10/11/16		
5000 OTHER OPERATING EXP & SERVICES		2,000
7900 RESERVE FOR CONTINGENCIES	2,000	
	\$2,000	\$2,000
Total Reference B019604		
Reason: Special Project Adjustment		
Description: Adjust budget to cover 16/17 expense		

<u>Fund 79: Diversified Trust Fund</u>		
B019605 10/11/16		
5000 OTHER OPERATING EXP & SERVICES		178
7900 RESERVE FOR CONTINGENCIES	178	
	\$178	\$178
Total Reference B019605		
Reason: Special Project Adjustment		
Description: Fund postage & travel accounts		

BUDGET INCREASES AND DECREASES	Revenue	Appropriation
<u>Fund 12: General Fund Restricted</u>		
B019642 10/13/16		
8100 FEDERAL REVENUES	218,580	
1000 ACADEMIC SALARIES		29,032
2000 CLASSIFIED SALARIES		111,873
3000 EMPLOYEE BENEFITS		58,793
4000 SUPPLIES & MATERIALS		250
5000 OTHER OPERATING EXP & SERVICES		18,632
	\$218,580	\$218,580
Total Reference B019642		
Reason: New Budget		
Description: Veterans UB Prg. Yr 5 budget (SAC)		
B019645 10/13/16		
8100 FEDERAL REVENUES	216,600	
1000 ACADEMIC SALARIES		30,156
2000 CLASSIFIED SALARIES		121,207
3000 EMPLOYEE BENEFITS		32,079
4000 SUPPLIES & MATERIALS		4,891
5000 OTHER OPERATING EXP & SERVICES		25,767
6000 CAPITAL OUTLAY		2,500
	\$216,600	\$216,600
Total Reference B019645		
Reason: New Budget		
Description: SP#1636 Vets SSS Yr2 budget (SAC) fund 12		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/10/2016 To 10/30/2016
Board Meeting on 11/14/2016**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B019657	10/17/16		
8100	FEDERAL REVENUES	257,500	
1000	ACADEMIC SALARIES		1,804
2000	CLASSIFIED SALARIES		141,669
3000	EMPLOYEE BENEFITS		30,974
4000	SUPPLIES & MATERIALS		18,104
5000	OTHER OPERATING EXP & SERVICES		61,449
7000	OTHER OUTGO		3,500
Total Reference B019657		\$257,500	\$257,500
Reason:	New Budget		
Description:	UB Math & Science Yr 5 budget (SCC)		
B019663	10/17/16		
8600	STATE REVENUES	(1)	
2000	CLASSIFIED SALARIES		(29,649)
3000	EMPLOYEE BENEFITS		7,111
4000	SUPPLIES & MATERIALS		5,537
5000	OTHER OPERATING EXP & SERVICES		7,000
6000	CAPITAL OUTLAY		10,000
Total Reference B019663		\$(1)	\$(1)
Reason:	Special Project Adjustment		
Description:	SP#2550 BFAP - SAC		
B019664	10/17/16		
8600	STATE REVENUES	(27,886)	
5000	OTHER OPERATING EXP & SERVICES		(27,886)
Total Reference B019664		\$(27,886)	\$(27,886)
Reason:	Special Project Adjustment		
Description:	Make adjustments to project 2039		
B019665	10/17/16		
8600	STATE REVENUES	(45,609)	
5000	OTHER OPERATING EXP & SERVICES		(45,609)
Total Reference B019665		\$(45,609)	\$(45,609)
Reason:	Special Project Adjustment		
Description:	Make adjustments to project 2034		
B019666	10/17/16		
8600	STATE REVENUES	(67,322)	
5000	OTHER OPERATING EXP & SERVICES		(67,322)
Total Reference B019666		\$(67,322)	\$(67,322)
Reason:	Special Project Adjustment		
Description:	Make adjustments to project 2037		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/10/2016 To 10/30/2016
Board Meeting on 11/14/2016**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B019667	10/17/16		
8600	STATE REVENUES	140,817	
1000	ACADEMIC SALARIES		100,055
3000	EMPLOYEE BENEFITS		40,762
Total Reference B019667		\$140,817	\$140,817
Reason:	Special Project Adjustment		
Description:	Make adjustments to project 2038		
B019672	10/17/16		
8600	STATE REVENUES	45,500	
1000	ACADEMIC SALARIES		1,812
2000	CLASSIFIED SALARIES		16,575
3000	EMPLOYEE BENEFITS		912
5000	OTHER OPERATING EXP & SERVICES		(8,586)
6000	CAPITAL OUTLAY		34,787
Total Reference B019672		\$45,500	\$45,500
Reason:	Special Project Adjustment		
Description:	Revision to COB for CA Career Pathway Trust		
B019673	10/17/16		
8100	FEDERAL REVENUES	226,600	
1000	ACADEMIC SALARIES		5,412
2000	CLASSIFIED SALARIES		133,142
3000	EMPLOYEE BENEFITS		43,345
4000	SUPPLIES & MATERIALS		13,299
5000	OTHER OPERATING EXP & SERVICES		22,402
7000	OTHER OUTGO		9,000
Total Reference B019673		\$226,600	\$226,600
Reason:	New Budget		
Description:	SSS Regular Yr 2 - SCC		
B019746	10/27/16		
8100	FEDERAL REVENUES	51,648	
1000	ACADEMIC SALARIES		5,598
2000	CLASSIFIED SALARIES		31,196
3000	EMPLOYEE BENEFITS		(12,402)
4000	SUPPLIES & MATERIALS		7,372
5000	OTHER OPERATING EXP & SERVICES		11,279
6000	CAPITAL OUTLAY		7,925
7000	OTHER OUTGO		680
Total Reference B019746		\$51,648	\$51,648
Reason:	Special Project Adjustment		
Description:	Talent Search IV- Yr 4		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 10/10/2016 To 10/30/2016

Board Meeting on 11/14/2016

BUDGET INCREASES AND DECREASES Revenue Appropriation

B019755	10/28/16		
8600	STATE REVENUES	156,609	
1000	ACADEMIC SALARIES		150,773
3000	EMPLOYEE BENEFITS		(362)
4000	SUPPLIES & MATERIALS		2,859
6000	CAPITAL OUTLAY		3,339

Total Reference B019755		\$156,609	\$156,609
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Reason: Special Project Adjustment
Description: Make adjustments to existing 16-17 Carryforward budget

B019757	10/28/16		
8600	STATE REVENUES	(131,714)	
2000	CLASSIFIED SALARIES		(7,276)
3000	EMPLOYEE BENEFITS		(442)
6000	CAPITAL OUTLAY		(123,996)

Total Reference B019757		\$(131,714)	\$(131,714)
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Reason: Special Project Adjustment
Description: Make adjustments to existing 16-17 3SP Carryforward budget

Fund 79: Diversified Trust Fund

B019601	10/11/16		
8900	OTHER FINANCING SOURCES	99,746	
4000	SUPPLIES & MATERIALS		2,702
5000	OTHER OPERATING EXP & SERVICES		20,314
7900	RESERVE FOR CONTINGENCIES		76,730

Total Reference B019601		\$99,746	\$99,746
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Reason: Special Project Adjustment
Description: Adjust budget to properly allocate carryover amount to 16/17

B019607	10/11/16		
8900	OTHER FINANCING SOURCES	125,632	
4000	SUPPLIES & MATERIALS		15,278
5000	OTHER OPERATING EXP & SERVICES		54,540
6000	CAPITAL OUTLAY		30,000
7900	RESERVE FOR CONTINGENCIES		25,814

Total Reference B019607		\$125,632	\$125,632
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Reason: Adjustment
Description: Adjust budget to properly allocate carryover amount to 16/17

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended September 30, 2016	
Action:	Request for Approval	

BACKGROUND

Pursuant to Section 58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis. The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the first quarter in fiscal year 2016-17 ended September 30, 2016.

ANALYSIS

The quarterly report shows the projected Unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the three months covered in this report, the District has recognized 22.2% of budgeted revenues and other financing sources and 18.0% of budgeted expenditures and other outgo in the Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approve the CCFS-311Q for the quarter ended September 30, 2016 as presented.

Fiscal Impact:	Not Applicable	Board Date: November 14, 2016
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

California Community Colleges
QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q
 Fiscal Year 2016-2017

District: (870) Rancho Santiago Community College

Quarter Ended: September 30, 2016

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Projected
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)	143,325,250	149,635,311	188,116,801	173,565,942
Other Financing Sources (Objects 8900)	100,667	8,977	8,449	5,000
Total Unrestricted Revenues	143,425,917	149,644,288	188,125,250	173,570,942
Expenditures:				
(Objects 1000-6000)	144,496,127	148,614,551	160,363,539	179,641,035
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,296,288	2,379,302	16,744,553	1,750,000
Total Unrestricted Expenditures	153,792,415	150,993,853	177,108,092	181,391,035
Revenues Over(Under)Expenditures	(10,366,498)	(1,349,565)	11,017,158	(7,820,093)
Fund Balance, Beginning	37,633,190	27,266,692	25,917,127	36,934,285
Prior Year Adjustments + (-)	0	0	0	0
Adjusted Fund Balance, Beginning	37,633,190	27,266,692	25,917,127	36,934,285
Fund Balance, Ending	27,266,692	25,917,127	36,934,285	29,114,192
% of GF Balance to GF Expenditures	17.7%	17.2%	20.9%	16.1%

II. Annualized Attendance FTES:

Annualized FTES				
(Excluding apprentices and non-residents)	28,628	28,908	28,901	28,930

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented			
	2013-14	2014-15	2015-16	2016-17
General Fund Cash Balance (Excluding Borrowed Funds)	49,243,139	44,609,280	55,904,919	88,671,891

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	173,565,942	173,845,761	38,677,418	22.2%
Other Financing Sources (Objects 8900)	5,000	5,000	0	0.0%
Total Unrestricted Revenues	173,570,942	173,850,761	38,677,418	22.2%
Expenditures:				
Unrestricted General Fund Expenditures (Objects 1000-6000)	179,641,035	180,898,179	32,806,825	18.1%
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,750,000	1,750,000	0	0.0%
Total Unrestricted Expenditures	181,391,035	182,648,179	32,806,825	18.0%
Revenues Over(Under) Expenditures	(7,820,093)	(8,797,418)	5,870,593	
Adjusted Fund Balance, Beginning	36,934,285	36,934,285	36,934,285	
Fund Balance, Ending	29,114,192	28,136,867	42,804,878	
% of UGF Fund Balance to UGF Expenditures	16.1%	15.4%		

V. Has the district settled any employee contracts during this quarter? YES NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

SALARIES

Contract Period Settled (Specify)	Management		Academic**		Classified/Confidential	
	*Total Salary /Cost Increase %		*Total Salary /Cost Increase %		*Total Salary /Cost Increase %	
Year 1						
Year 2						
Year 3						

*As specified in Collective Bargaining Agreement.

BENEFITS

Contract Period Settled (Specify)	Management		Academic		Classified/Confidential	
	Total Salary Cost Increase		Total Salary Cost Increase		Total Salary Cost Increase	
Year 1						
Year 2						
Year 3						

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves from cost-of-living, etc.:

VI. Did the district have significant events for the quarter (include incidence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES NO

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year?

YES NO

Next Year?

YES NO

CERTIFICATION

Rancho Santiago Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

District Chief Business Officer Date

District Chief Executive Officer Date

Quarter Ended: September 30, 2016

Governing Board Meeting Date: November 14, 2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Quarterly Investment Report as of September 30, 2016	
Action:	For Information	

BACKGROUND

The Quarterly Investment Report for the quarter ended September 30, 2016 is submitted in accordance with Section 53646(b) of the Government Code. The District's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).

ANALYSIS

The District's investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of September 30, 2016 for all District funds; (2) excerpts from the Orange County Treasurer's Investment Report for the month ended September 30, 2016, and (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" and Performance Report for the period ending September 30, 2016.

All investments for the quarter ended September 30, 2016 are in accordance with Board Policy 6320, and there has been no change in the policy during this quarter.

RECOMMENDATION

The quarterly investment report as of September 30, 2016 is presented as information.

Fiscal Impact:	None	Board Date: November 14, 2016
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Rancho Santiago Community College District
Statement of Cash
September 30, 2016

Description	Amount	Interest Rate	QTR	% of Investment
Orange County Treasurer				
General Obligation Bonds	38,537,154	0.74%	July-Sept	13.82%
Bond Sinking Funds	26,465,352	0.74%	July-Sept	9.49%
All Other Funds	209,382,175	0.74%	July-Sept	75.07%
Local Agency Investment Fund (LAIF)	151,558	0.60%	July-Sept	0.05%
Revolving Fund, Refundable Deposits and Cash in Banks	4,362,432	0.00%	July-Sept	1.56%
	<u>278,898,671</u>			<u>100.00%</u>

Rancho Santiago Community College District

Cash Position September 30, 2016

	County Fund	RSCCD Fund	Cash in County 9110	Cash in County-Perkins 9111	Cash in County - Cal Grants 9112	Restricted Cash for GO Bonds 9119	Cash Clearing 912X	Revolving Cash 9130	Cash with Fiscal Agent 9135	LAIF 9150	Fund Total
General Fund (11 & 12 & 13)	1	11/12/13	86,087,478				2,484,413	100,000			88,671,891
Child Development Fund	12	33	1,754,017								1,754,017
Bond Fund Measure E	22	42	1,468,097								1,468,097
Bond Fund Measure Q	23	43	37,069,057								37,069,057
Bond Int & Red Fund	31	21-24				26,465,352					26,465,352
Capital Outlay Projects Fund	40	41	61,645,860								61,645,860
Workers' Compensation Fund	68	62	7,461,612						10,000		7,471,612
Property and Liability Fund	70	61	2,800,842						25,000		2,825,842
Retiree Benefits Fund	71	63	48,970,838							151,558	49,122,396
Student Financial Aid	74	74	630,735	30,793			1,743,019				2,404,547
Totals			247,888,536	30,793	-	26,465,352	4,227,432	100,000	35,000	151,558	278,898,671



OFFICE OF THE TREASURER-TAX COLLECTOR
SHARI L. FREIDENRICH, CPA, CCMT, CPFA, ACPFIM



INTERDEPARTMENTAL COMMUNICATION

Date: October 17, 2016

To: Supervisor Lisa Bartlett, Chairwoman
Supervisor Michelle Steel, Vice-Chair
Supervisor Andrew Do
Supervisor Todd Spitzer
Supervisor Shawn Nelson

From: Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM

Subject: Treasurer's Investment Report for the Month Ended September 30, 2016

Attached, please find the Treasurer's Investment Report for the County of Orange for the month ended September 30, 2016. The County Treasurer provides this report in compliance with California Government Code Sections 53607, 53646, and 27134 and the County's Investment Policy Statement (IPS). We have included some charts and other data for your information including charts on fund composition and the top ten pool participants. This report is also publicly available on our website at ocgov.com/ocinvestments.

INVESTMENT POOL COMPOSITION

The investments contained within this report are as of September 30, 2016. The Investment Pool Statistics summary shows the total investment responsibility of the County Treasurer as delegated by the Board of Supervisors: the Orange County Investment Pool (OCIP) that includes the Voluntary Participants' funds, the Orange County Educational Investment Pool (OCEIP), the John Wayne Airport Investment Fund and various other non-Pooled investment funds. The investment practices and policies of the Treasurer are based on compliance with State law and prudent money management. The primary goal is to invest public funds in a manner which will provide maximum security of principal invested with secondary emphasis on providing adequate liquidity to Pool Participants and lastly to achieve a market rate of return within the parameters of prudent risk management while conforming to all applicable statutes and resolutions governing the investment of public funds.

The County Treasurer established three Money Market Funds, the Orange County Money Market Fund, the Orange County Educational Money Market Fund, and the John Wayne Airport Investment Fund, which all are invested in cash-equivalent securities and provide liquidity for immediate cash needs. Standard & Poor's, on June 16, 2016, reaffirmed their highest rating of AAAM on the Orange County and the Educational Money Market Funds. The County Treasurer also established the Extended Fund that is invested to meet cash needs between one and five years out. The Orange County Investment Pool is comprised of the Orange County Money Market Fund and portions of the Extended Fund. The Orange County Educational Investment Pool is comprised of the Orange County Educational Money Market Fund and portions of the Extended Fund.

The maximum maturity of investments for the Orange County and Educational Money Market Funds is 13 months, with a maximum weighted average maturity (WAM) of 60 days, and they have a current WAM of 59 and 55 respectively. The maximum maturity of investments for the John Wayne Investment Fund is 15 months, with a maximum WAM of 90 days, and a current WAM of 55. The maximum maturity of the Extended Fund is five years, with duration not to exceed the Merrill Lynch 1-3 Year index +25% (2.38). The duration is currently at 1.28. The investments in all of the funds are marked to market daily to determine the value of the funds. To further maintain safety, adherence to an investment strategy of only purchasing top-rated securities and diversification of instrument types and maturities is required.

ECONOMIC UPDATE

In September, the job market added 156,000 new jobs, and August's job numbers were revised upwards by 16,000 to 167,000. The U.S. unemployment rate rose to 5.0%. U.S. gross domestic product (GDP) rose at a 1.4% annualized rate in the second quarter of 2016, an increase from the prior quarter's rate of 1.1%. The Empire State Manufacturing Index increased to -1.99, and the Philadelphia Fed Index increased to 12.8. The Federal Reserve uses these indexes as regional economic gauges, and a reading above zero signals economic expansion. With respect to housing, the S&P/CaseShiller Index reported that housing prices continue to show positive momentum as year-over-year prices increased for the fiftieth consecutive month in July, up 5.02% from a year ago. The index for pending home sales increased 4.0% on a year-over-year basis in August. The 10-year Treasury rate increased two basis points in September to 1.60%.

The short-term 90-day T-bill ended the month at 0.29%, down from 0.33% in August, and the rate on the 2-year Treasury note was 0.77% at the end of September, down from 0.80% in August.

INVESTMENT INTEREST YIELDS AND FORECAST

The current gross interest yield year-to-date for fiscal year 2016/2017 is 0.81% for the Orange County Investment Pool and 0.74% for the Orange County Educational Investment Pool. The current net yield for fiscal year 2016/2017 is 0.74% and 0.68% respectively. The forecasted net yield for fiscal year 2016/2017 for both OCIP and OCEIP is expected to be 0.77%.

APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS

Each month, the County Treasurer apportions the accrued interest earnings to each pool participant. As of the first business day of the following month accrued, but unpaid, interest earnings are added to pool participants' average balances in determining a participant's relative share of the pool's monthly earnings. The actual cash distribution will generally be paid in the months following. The September 2016 interest apportionment is expected to be paid by October 31, 2016. The investment administrative fee for fiscal year 2016/2017 is estimated at 6.5 basis points.

TEMPORARY TRANSFERS

The County Treasurer, as required by Constitution Article XVI, Section 6, and per the Board of Supervisor's Resolution 15-016, is authorized to make temporary transfers to school districts to address their short-term cash flow needs. The loans are secured by tax receipts to be received by the County Treasurer, as the banker for the school districts. Temporary transfers from the OCEIP totaled \$75 million and will be repaid by January 31, 2017.

PORTFOLIO HOLDINGS OF DEBT ISSUED BY POOL PARTICIPANTS

Under guidelines outlined in the current IPS, the County Treasurer may invest in A or above rated securities issued by municipalities. Municipal debt issued by the County of Orange is exempt from this credit rating requirement. The Investment Pools may invest no more than 5% of pool assets in any one issuer, with the exception of the County of Orange which has a 10% limit. The Investment Pools have a total market value of \$148.4 million in AA rated County of Orange debt, which represents approximately 1.99% of assets. Prior to purchasing any pool participant debt, a standardized credit analysis is performed.

COMPLIANCE SUMMARY

The investment portfolios had no compliance exceptions for the month of September 2016.

CREDIT UPDATE

During September, there was one change to the Treasurer's Approved Issuer List. Chevron Corporation was removed from the approved issuer list as the Investment Pools no longer hold any investments of this issuer. An ongoing credit analysis of all issuers owned in the Investment Pools is reviewed on a daily, monthly, quarterly, and annual basis.

I certify that this report includes all pool and non-pooled investments as of September 30, 2016 and is in conformity with all State laws and the IPS approved by the Board of Supervisors on December 15, 2015. The investments herein shown provide adequate liquidity to meet the next six months of projected cash flow requirements. I am available if you have any questions on this Investment Report at (714) 834-7625.

Enclosures

cc: Distribution List

ORANGE COUNTY TREASURER-TAX COLLECTOR

SUMMARY OF INVESTMENT DATA

INVESTMENT TRENDS

	SEPTEMBER 2016	AUGUST 2016	INCREASE (DECREASE)	NET CHANGE %	SEPTEMBER 2015	INCREASE (DECREASE)	NET CHANGE %
<u>Orange County Investment Pool (OCIP)</u>							
End Of Month Market Value ^{1,2}	\$ 3,614,805,346	\$ 3,628,306,397	\$ (13,501,051)	-0.37%	\$ 3,219,429,503	\$ 395,375,843	12.28%
End Of Month Book Value ²	\$ 3,609,366,041	\$ 3,623,106,533	\$ (13,740,492)	-0.38%	\$ 3,214,700,535	\$ 394,665,506	12.28%
Monthly Average Balance ²	\$ 3,617,672,358	\$ 3,443,493,857	\$ 174,178,501	5.06%	\$ 3,253,609,575	\$ 364,062,783	11.19%
Year-To-Date Average Balance	\$ 3,546,994,593	\$ 3,511,655,710	\$ 35,338,883	1.01%	\$ 3,297,967,669	\$ 249,026,924	7.55%
Monthly Accrued Earnings ³	\$ 2,460,768	\$ 2,366,400	\$ 94,368	3.99%	\$ 1,718,576	\$ 742,192	43.19%
Monthly Net Yield ³	0.76%	0.75%	0.02%	2.23%	0.57%	0.19%	33.86%
Year-To-Date Net Yield ³	0.74%	0.73%	0.01%	1.36%	0.51%	0.23%	45.69%
Annual Estimated Gross Yield ⁴	0.84%	0.84%	0.00%	0.60%	0.64%	0.20%	30.43%
Weighted Average Maturity (WAM)	409	389	20	5.14%	448	(39)	-8.71%
<u>Orange County Educational Investment Pool (OCEIP)</u>							
End Of Month Market Value ^{1,2}	\$ 3,851,986,165	\$ 3,852,524,559	\$ (538,394)	-0.01%	\$ 3,408,767,845	\$ 443,218,320	13.00%
End Of Month Book Value ²	\$ 3,846,913,962	\$ 3,847,579,575	\$ (665,613)	-0.02%	\$ 3,404,132,754	\$ 442,781,208	13.01%
Monthly Average Balance ²	\$ 3,834,201,403	\$ 3,976,523,684	\$ (142,322,281)	-3.58%	\$ 3,419,689,005	\$ 414,512,398	12.12%
Year-To-Date Average Balance ²	\$ 3,981,385,040	\$ 4,054,976,858	\$ (73,591,818)	-1.81%	\$ 3,591,354,615	\$ 390,030,425	10.86%
Monthly Accrued Earnings ³	\$ 2,507,509	\$ 2,520,633	\$ (13,125)	-0.52%	\$ 1,736,316	\$ 771,193	44.42%
Monthly Net Yield ³	0.72%	0.68%	0.03%	4.63%	0.54%	0.18%	32.41%
Year-To-Date Net Yield ³	0.68%	0.66%	0.02%	2.57%	0.47%	0.21%	44.26%
Annual Estimated Gross Yield ⁴	0.84%	0.84%	0.00%	0.60%	0.65%	0.19%	28.64%
Weighted Average Maturity (WAM) ⁵	360	349	11	3.15%	412	(52)	-12.62%

¹ Market values provided by Bloomberg and Northern Trust.

² In September 2016, OCIP End of Month Market and Book Values and Monthly Average Balance increased from September 2015 primarily due to a transfer from the General Fund - Non AMT Restricted Account to the County General Fund as directed by the Chief Financial Officer related to Board Resolution 05-179 and due to some bond proceeds still being on deposit from the issuance of County CFD bonds in October 2015. In September 2016, OCEIP End of Month Market and Book Values and Monthly and Year-To-Date Average Balances increased from September 2015 primarily due to higher State Local Educational Agency (LEA) funding, and higher ERAF receipts.

³ In September 2016, OCIP and OCEIP Monthly Accrued Earnings and Monthly and Year-To-Date Net Yield were higher than September 2015 primarily due to investments in longer-term, higher yielding securities, slightly higher short-term interest rates and higher average pool balances.

⁴ The OCIP and OCEIP Annual Estimated Gross Yield for September 2015 is reported at the actual annual gross yield for FY15/16, and their Annual Estimated Gross Yield for September 2016 is reported at the latest forecasted gross yields of 0.84%. Their Annual Estimated Gross Yield for FY 16/17 is higher than FY 15/16 due to reductions in excess liquidity and improved cash management while maintaining the same high credit quality of securities.

⁵ In September 2016, OCEIP WAM was lower than in September 2015 primarily due to more investments with shorter maturities than in 2015.

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2016

INVESTMENT STATISTICS - By Investment Pool*

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 9/30/16	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
COMBINED POOL BALANCES (includes the Extended Fund)						
Orange County Investment Pool (OCIP)	MARKET Value \$ 3,614,805,346	409	0.83%	0.83%	0.81%	1.00
	COST (Capital) \$ 3,622,052,962					
	MONTHLY AVG Balance \$ 3,617,672,358					
	QUARTERLY AVG Balance \$ 3,546,994,593					
	BOOK Value \$ 3,609,366,041					
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$ 3,851,986,165	360	0.78%	0.78%	0.74%	1.00
	COST (Capital) \$ 3,858,815,848					
	MONTHLY AVG Balance \$ 3,834,201,403					
	QUARTERLY AVG Balance \$ 3,981,385,040					
	BOOK Value \$ 3,846,913,962					

INVESTMENT STATISTICS - Non Pooled Investments **

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE
Specific Investment		
Funds:		
100, 15B, 283, 505, 650 FVSD	MARKET Value \$ 153,796,475	County General-Tax Exempt Non AMT \$ 67,348,193
	COST (Capital) \$ 153,594,677	John Wayne Airport Investment Fund 50,255,617
	MONTHLY AVG Balance \$ 151,350,302	Repurchase Agreement 1,081,500
	QUARTERLY AVG Balance \$ 246,145,868	Fountain Valley School District Fund 40 34,909,367
	BOOK Value \$ 153,458,684	
		\$ 153,594,677

MONTH END TOTALS

INVESTMENTS & CASH	FUND ACCOUNTING & SPECIFIC INVESTMENTS
COUNTY MONEY MARKET FUND (OCMMF)	
County Money Market Fund \$ 751,934,049	County Funds \$ 3,639,203,714
County Cash 17,150,752	Educational Funds 3,861,063,548
EXTENDED FUND 5,508,118,913	Specific Investment Funds 153,594,677
EDUCATIONAL MONEY MARKET FUND (OCEMMF)	Non Pooled Cash 8,750,145
Educational Money Market Fund 1,220,815,848	
Educational Cash 2,247,699	
NON POOLED INVESTMENTS	
Non Pooled Investments @ Cost 153,594,677	
Non Pooled Cash 8,750,145	
\$ 7,662,612,084	\$ 7,662,612,084

KEY POOL STATISTICS

INTEREST RATE YIELD	WEIGHTED AVERAGE MATURITY (WAM)
OCMMF - MONTHLY GROSS YIELD 0.45%	OCMMF 59
OCEMMF - MONTHLY GROSS YIELD 0.51%	OCEMMF 55
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD 0.50%	JOHN WAYNE AIRPORT WAM 55
OCIP - YTD NET YIELD*** 0.74%	LGIP WAM (Standard & Poors) 43
OCEIP - YTD NET YIELD*** 0.68%	
90-DAY T-BILL YIELD - MONTHLY AVERAGE 0.29%	

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2016

INVESTMENT STATISTICS - By Investment Fund****

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 9/30/16	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 751,801,815	59	0.43%	0.45%	0.46%	1.00
	COST (Capital) \$ 751,934,049					
	MONTHLY AVG Balance \$ 752,266,299					
	QUARTERLY AVG Balance \$ 773,113,527					
	BOOK Value \$ 751,676,720					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 1,220,526,096	55	0.43%	0.51%	0.46%	1.00
	COST (Capital) \$ 1,220,815,848					
	MONTHLY AVG Balance \$ 1,196,201,403					
	QUARTERLY AVG Balance \$ 1,343,385,040					
	BOOK Value \$ 1,220,338,321					
<u>Extended Fund</u>	MARKET Value \$ 5,494,463,600	501	0.94%	0.93%	0.91%	1.00
	COST (Capital) \$ 5,508,118,913					
	MONTHLY AVG Balance \$ 5,503,406,059					
	QUARTERLY AVG Balance \$ 5,411,881,066					
	BOOK Value \$ 5,484,264,962					
ALLOCATION OF EXTENDED FUND						
<u>Extended Fund</u> <i>OCIP Share</i>	MARKET Value \$ 2,863,003,531	501	0.94%	0.93%	0.91%	1.00
	COST (Capital) \$ 2,870,118,913					
	MONTHLY AVG Balance \$ 2,865,406,059					
	QUARTERLY AVG Balance \$ 2,773,881,066					
	BOOK Value \$ 2,857,689,320					
<i>OCEIP Share</i>	MARKET Value \$ 2,631,460,069	501	0.94%	0.93%	0.91%	1.00
	COST (Capital) \$ 2,638,000,000					
	MONTHLY AVG Balance \$ 2,638,000,000					
	QUARTERLY AVG Balance \$ 2,638,000,000					
	BOOK Value \$ 2,626,575,642					
<i>Effective Duration</i>	1.28					

* The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.

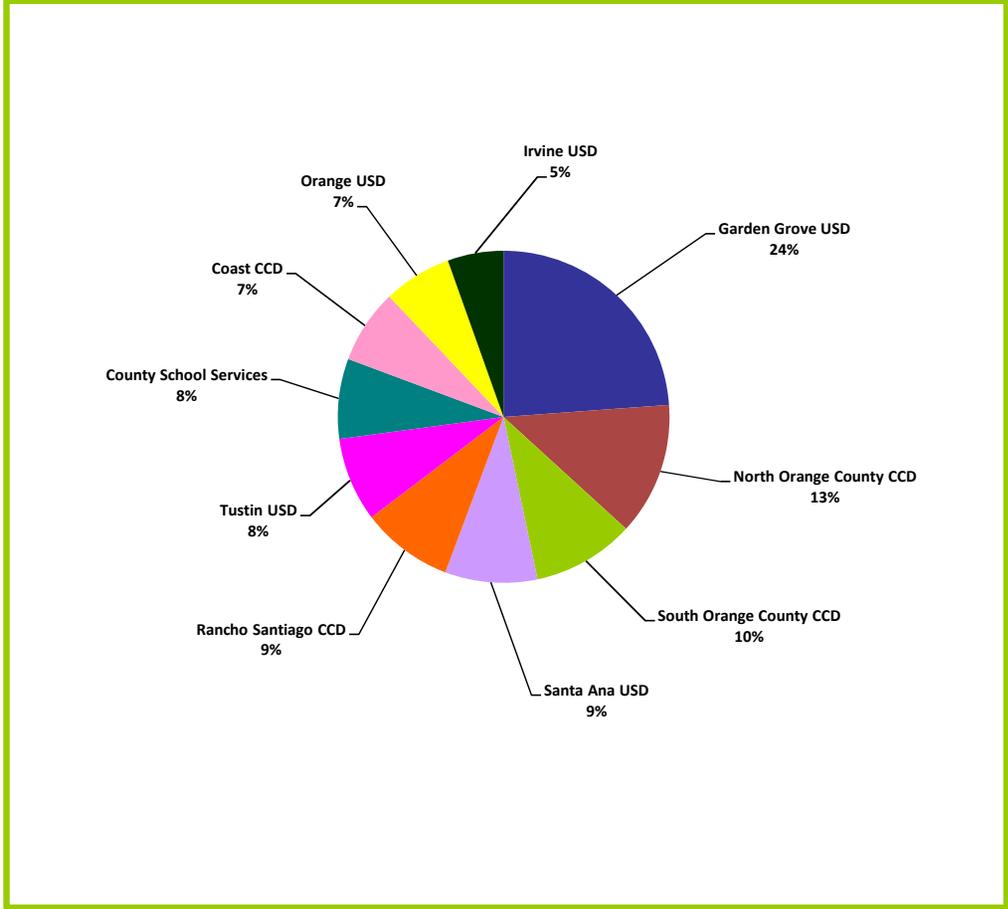
** Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.

*** The Net Yield differs from the monthly average yield as it includes the Treasury administration fees.

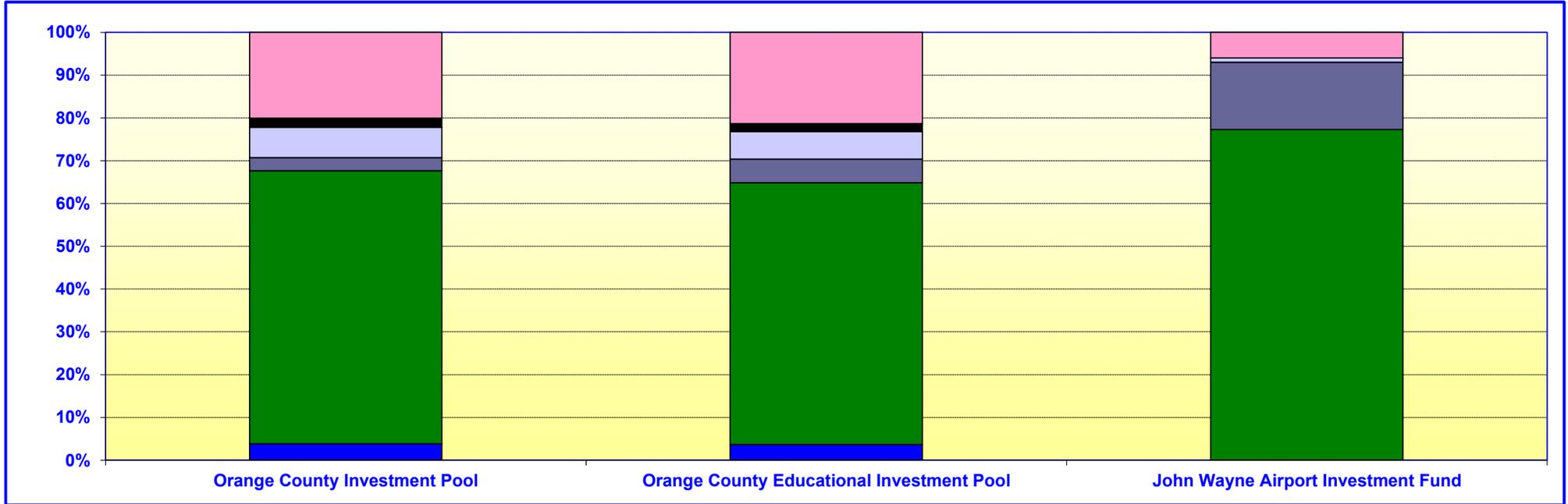
**** Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.

**ORANGE COUNTY EDUCATIONAL INVESTMENT POOL
TOP TEN POOL PARTICIPANTS
AS OF SEPTEMBER 30, 2016**

DISTRICT #	SCHOOL DISTRICT	BALANCE
72	Garden Grove USD	\$ 623,649,594
88	North Orange County CCD	338,153,715
96	South Orange County CCD	259,427,444
84	Santa Ana USD	235,894,083
92	Rancho Santiago CCD	233,380,299
87	Tustin USD	215,113,210
94	County School Services	203,373,852
90	Coast CCD	189,170,569
80	Orange USD	173,911,217
75	Irvine USD	142,616,437
TOTAL		<u>\$ 2,614,690,420</u>



**ORANGE COUNTY TREASURER - TAX COLLECTOR
BY INVESTMENT TYPE - By Percentage Holdings
September 30, 2016**



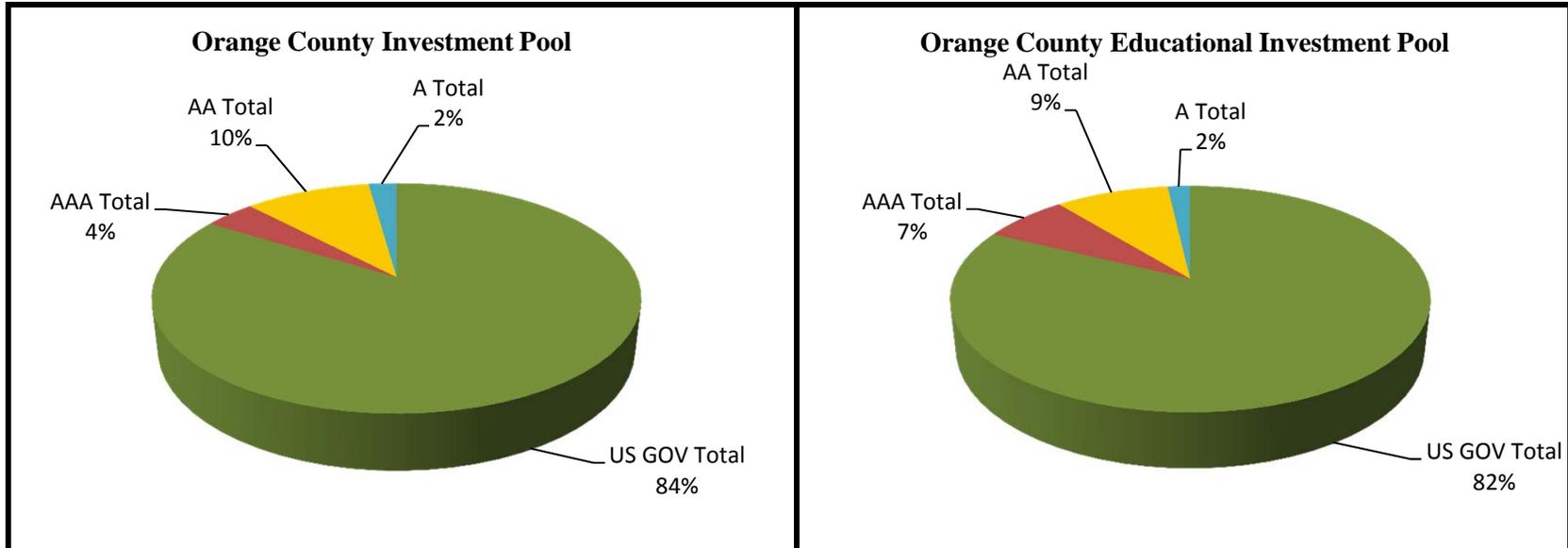
Orange County Investment Pool			
	In Thousands		%
■ U.S. GOVERNMENT AGENCIES	\$ 2,306,415		63.80%
■ U.S. TREASURIES	725,138		20.06%
■ MEDIUM - TERM NOTES	256,597		7.10%
■ MONEY MARKET MUTUAL FUNDS	110,825		3.07%
■ MUNICIPAL DEBT	76,407		2.11%
■ CERTIFICATES OF DEPOSIT	139,423		3.86%
	<u>\$ 3,614,805</u>		<u>100.00%</u>

Orange County Educational Investment Pool			
	In Thousands		%
■ U.S. GOVERNMENT AGENCIES	\$ 2,356,765		61.18%
■ U.S. TREASURIES	820,644		21.30%
■ MEDIUM - TERM NOTES	247,884		6.44%
■ MONEY MARKET MUTUAL FUNDS	212,574		5.51%
■ MUNICIPAL DEBT	71,934		1.87%
■ CERTIFICATES OF DEPOSIT	142,185		3.69%
	<u>\$ 3,851,986</u>		<u>100.00%</u>

John Wayne Airport Investment Fund			
	In Thousands		%
■ U.S. GOVERNMENT AGENCIES	\$ 38,797		77.31%
■ MEDIUM - TERM NOTES	501		1.00%
■ MONEY MARKET MUTUAL FUNDS	7,887		15.72%
■ CERTIFICATES OF DEPOSIT	-		0.00%
	<u>\$ 47,185</u>		<u>94.03%</u>

Calculated Using Market Value at 9/30/2016

ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE
 September 30, 2016



US GOV Includes Agency & Treasury Debt

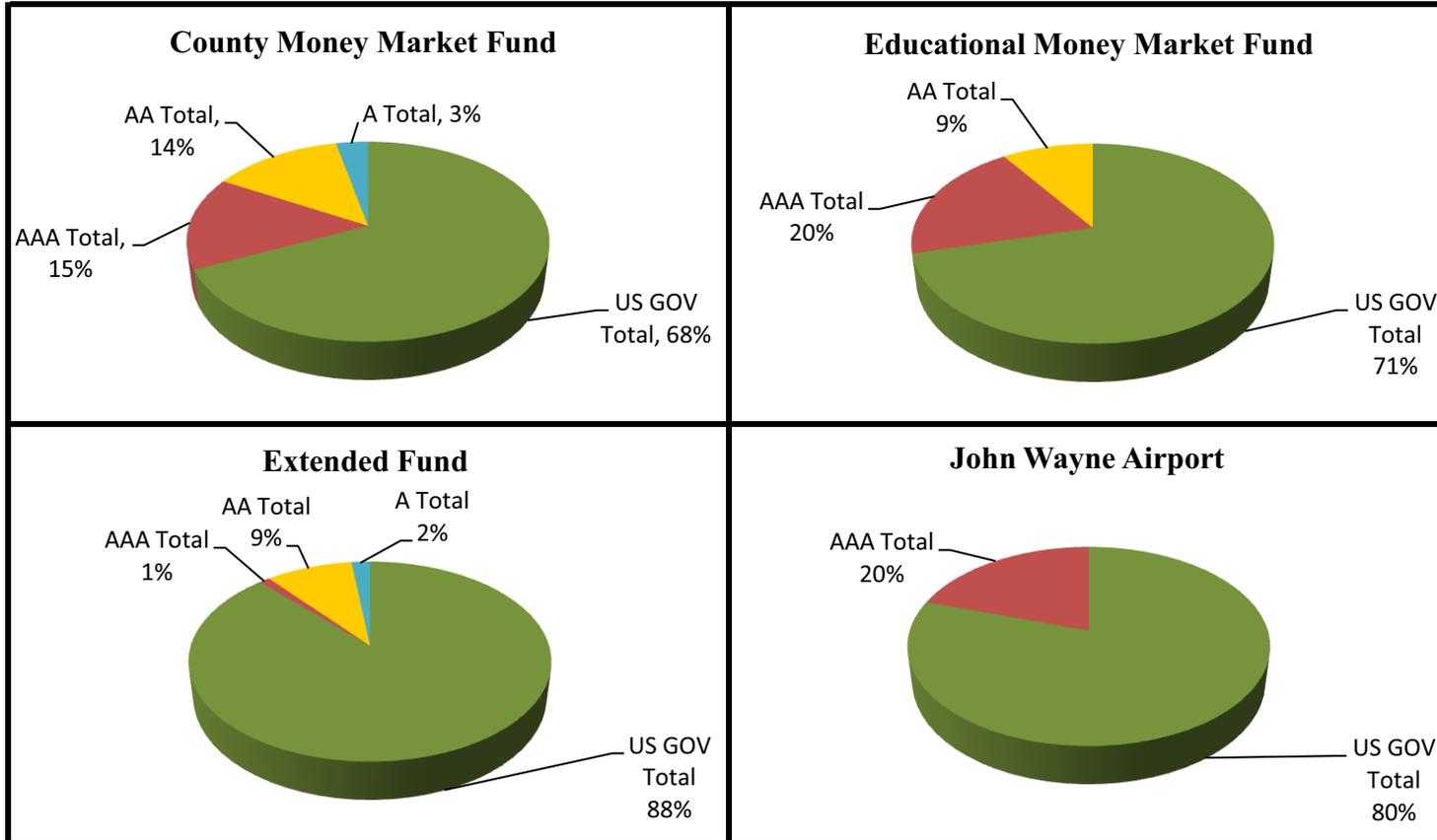
AA Includes AA+, AA- & AA

A Includes A+,A- & A

A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

4.4 (11)

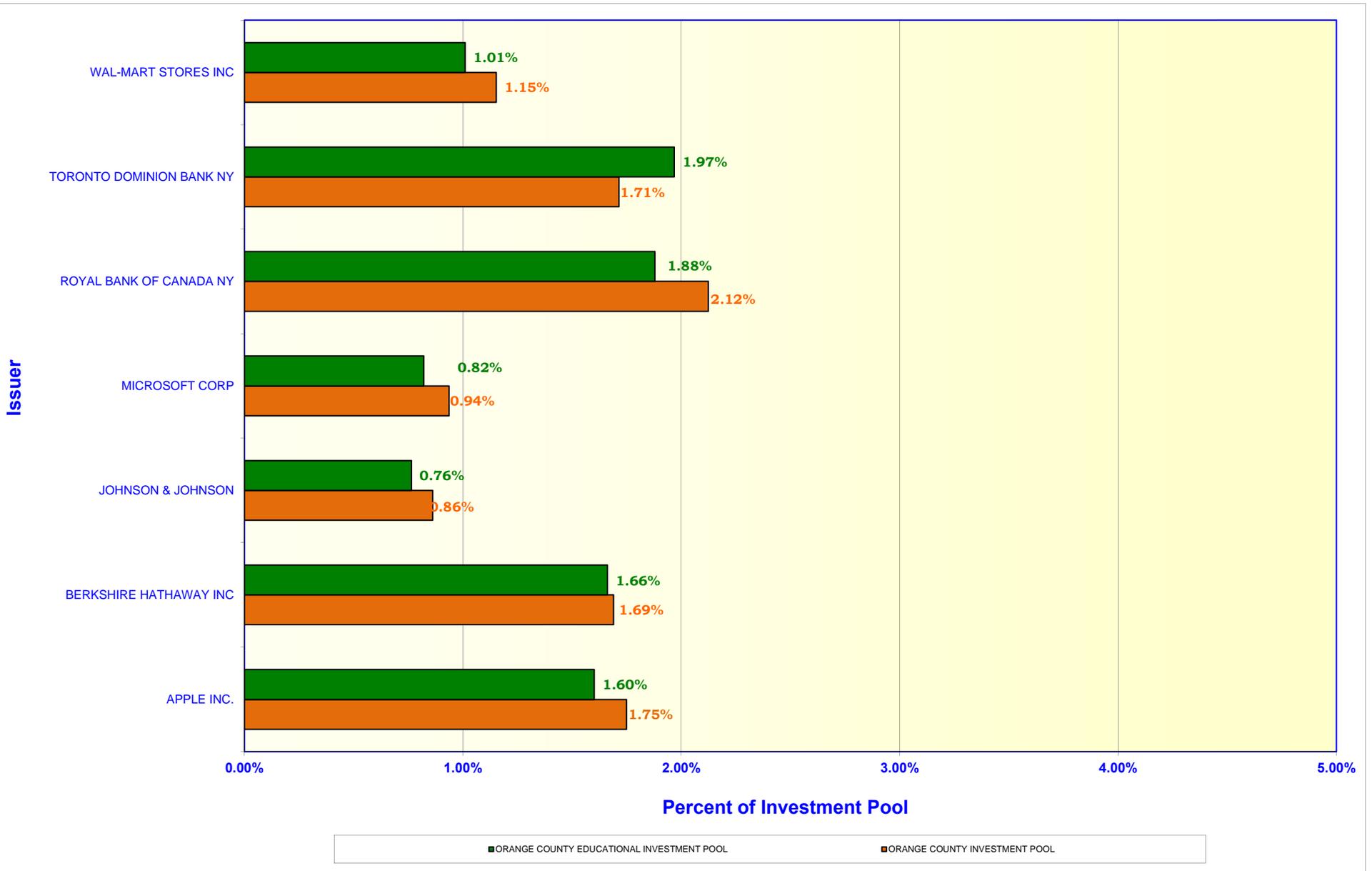
ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE
 September 30, 2016



US GOV Includes Agency & Treasury Debt
AA Includes AA+, AA- & AA
A Includes A+,A- & A
A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

4.4 (12)

ORANGE COUNTY TREASURER - TAX COLLECTOR
ISSUER CONCENTRATION-By Investment Pool
 September 30, 2016



4.4 (13)

ORANGE COUNTY TREASURER-TAX COLLECTOR

APPROVED ISSUER LIST - OCIP, OCEIP, and JWA

September 30, 2016

ISSUER	S/T RATINGS			L/T RATINGS		
	S&P	Moody's	Fitch	S&P	Moody's	Fitch
U.S. TREASURY SECURITIES						
U.S. GOVERNMENT	A-1+	P-1	F1+	AA+	Aaa	AAA
U.S. GOVERNMENT AGENCY SECURITIES						
FEDERAL NATIONAL MORTGAGE ASSOCIATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN MORTGAGE CORPORATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN BANKS	A-1+	P-1	NR	AA+	Aaa	NR
FEDERAL FARM CREDIT BANKS	A-1+	P-1	F1+	AA+	Aaa	AAA
MEDIUM-TERM NOTES						
APPLE INC	A-1+	P-1	NR	AA+	Aa1	NR
BERKSHIRE HATHAWAY INC	A-1+	P-1	NR	AA	Aa2	A+
<i>BERKSHIRE HATHAWAY FINANCE</i>	NR	P-1	NR	NR	Aa2	A+
JOHNSON & JOHNSON	A-1+	P-1	F1+	AAA	Aaa	AAA
WAL-MART STORES INC	A-1+	P-1	F1+	AA	Aa2	AA
ISSUERS ON HOLD						
MICROSOFT CORPORATION ***	A-1+	P-1	F1+	AAA	Aaa	AA+
ROYAL BANK OF CANADA NY ****	A-1+	P-1	F1+	AA-	Aa3	AA
STATE OR NATIONALLY CHARTERED BANKS *						
TORONTO DOMINION BANK NY *****	A-1+	P-1	F1+	AA-	Aa1	AA-
MUNICIPAL BONDS						
ORANGE CNTY CA PENSION OBLG 2016 A	NR	NR	F1+	AA	NR	AA
MONEY MARKET MUTUAL FUNDS **						
NAME OF FUND	S & P		Moody's		Fitch	
INVESCO GOVERNMENT & AGENCY SHORT-TERM INVESTMENTS TRUST (AIM)	AAAm		Aaa-mf		AAAmmf	
GOLDMAN SACHS FINANCIAL SQUARE GOVT FUND	AAAm		Aaa-mf		NR	
MORGAN STANLEY INSTITUTIONAL LIQUIDITY FUNDS - GOVT	AAAm		Aaa-mf		NR	
NORTHERN INSTITUTIONAL TREASURY PORTFOLIO	AAAm		NR		NR	

* Further purchase restrictions apply due to additional trading limits.

** All money market funds are institutional money market funds investing in debt issued or guaranteed by the U.S. Government and its agencies.

*** On Negative Outlook (Moody's L/T rating - July 25, 2016); on Negative Watch (Fitch L/T rating - June 15, 2016)

**** On Negative Outlook (S&P - June 6, 2016; Fitch - January 25, 2016; Moody's - June 11, 2014)

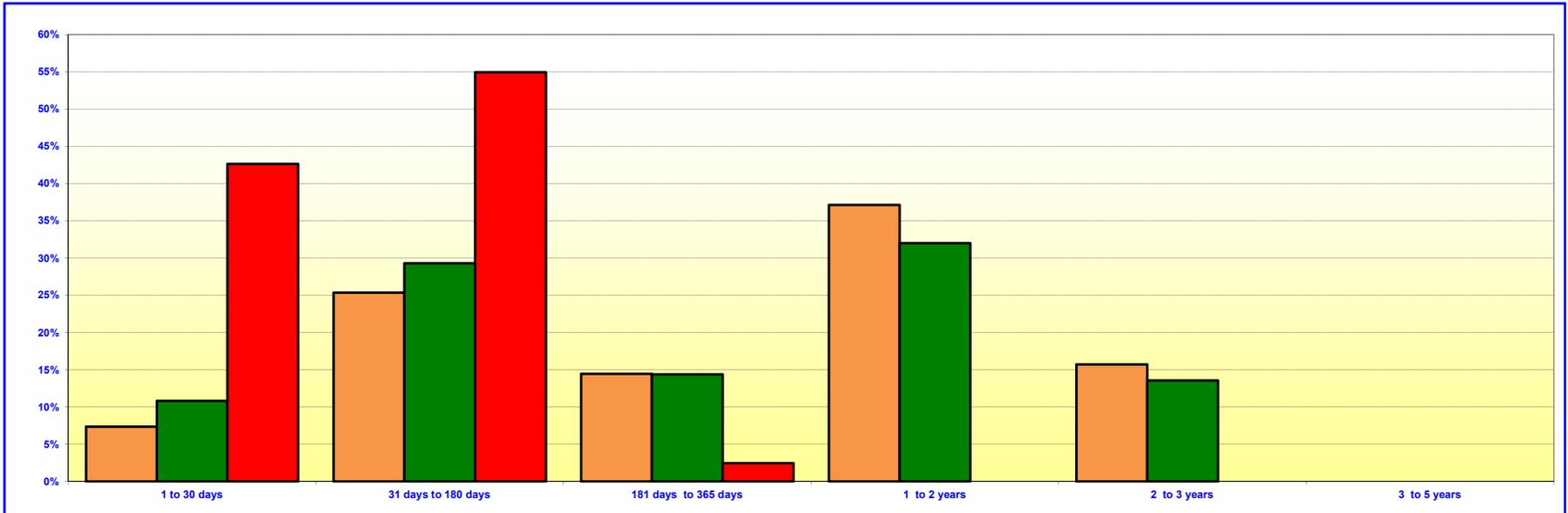
***** On Negative Outlook (Moody's - June 11, 2014)

**Orange County Treasurer-Tax Collector
Changes in Approved Issuer's List
For the Month Ended September 30, 2016**

During September, there was one change made to the Treasurer's Approved Issuer List.

- Chevron Corporation was removed from the Approved Issuer List as the Investment Pools no longer hold any investments of this issuer.

**ORANGE COUNTY TREASURER - TAX COLLECTOR
MATURITIES DISTRIBUTION
September 30, 2016**



ORANGE COUNTY INVESTMENT POOL			
	In Thousands		%
1 TO 30 DAYS	\$ 265,088		7.37%
31 TO 180 DAYS	912,847		25.34%
181 TO 365 DAYS	521,177		14.47%
1 YEAR TO 2 YEARS	1,337,134		37.12%
2 YEARS TO 3 YEARS	566,156		15.72%
3 YEARS TO 5 YEARS	-		0.00%
TOTAL	\$ 3,602,402		100.00%

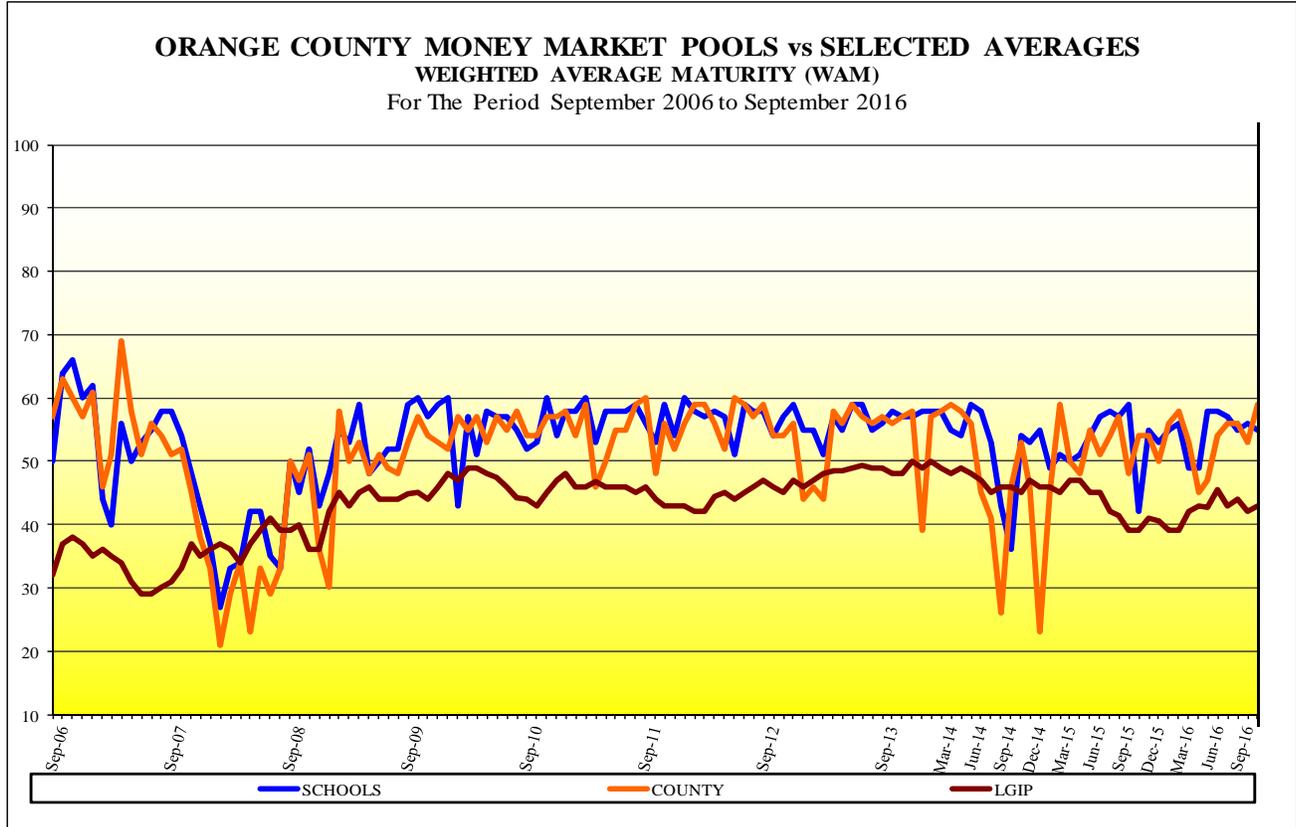
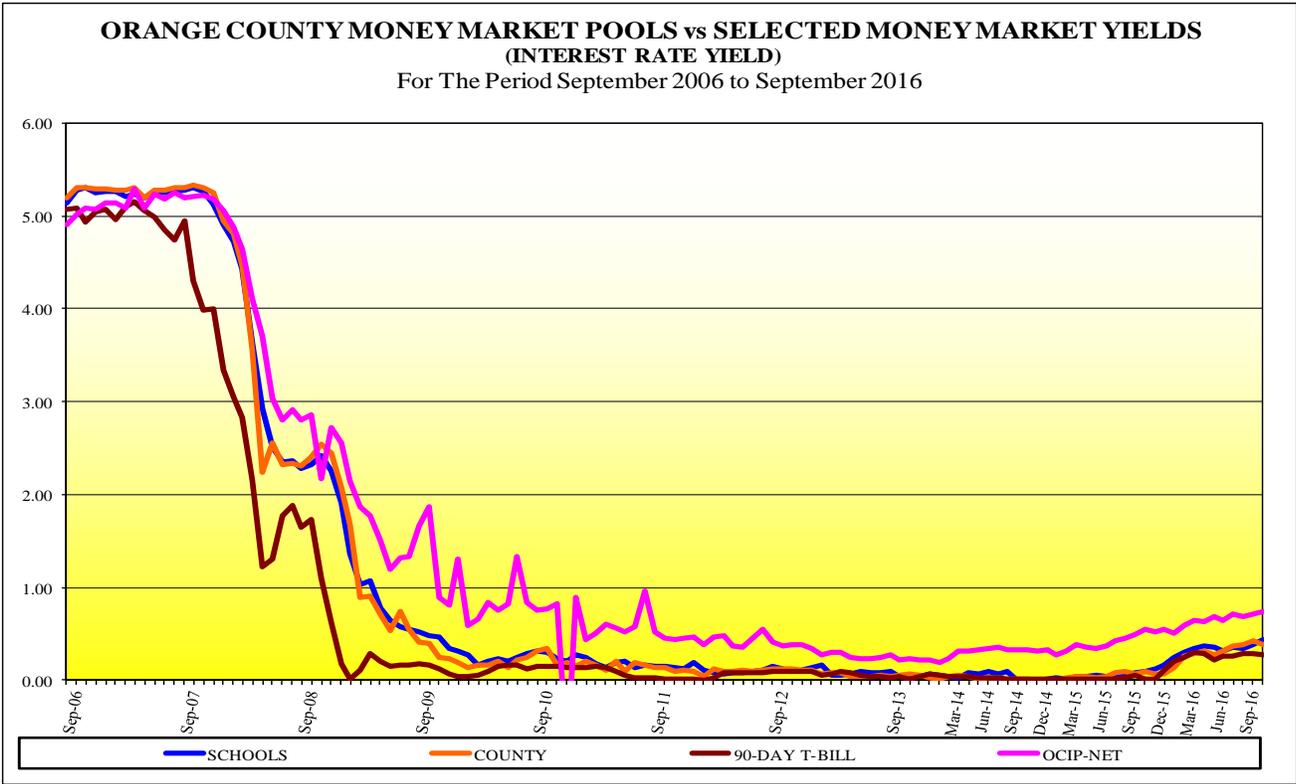
ORANGE COUNTY EDUCATIONAL INVESTMENT POOL			
	In Thousands		%
1 TO 30 DAYS	\$ 414,684		10.81%
31 TO 180 DAYS	1,124,654		29.29%
181 TO 365 DAYS	551,453		14.36%
1 YEAR TO 2 YEARS	1,228,994		32.00%
2 YEARS TO 3 YEARS	520,369		13.55%
3 YEARS TO 5 YEARS	-		0.00%
TOTAL	\$ 3,840,154		100.00%

JOHN WAYNE AIRPORT INVESTMENT FUND			
	In Thousands		%
1 TO 30 DAYS	\$ 21,357		42.64%
31 TO 180 DAYS	27,508		54.92%
181 TO 365 DAYS	1,218		2.43%
1 YEAR TO 2 YEARS	-		0.00%
TOTAL	\$ 50,083		99.99%

Maturity Limits Are In Compliance With The Orange County Treasurer's Investment Policy Statement

Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date.

At 09/30/2016, Floating Rate Notes comprise 2.59%, 2.72%, and 10.48% of the Orange County Investment Pool, Orange County Educational Investment Pool, and JWA Investment Fund respectively.



•As of September 30, 2016, LGIP – 0.44; LGIP WAM -43; 90-Day T-Bill – 0.28; OCIP – Net – 0.743

ORANGE COUNTY TREASURER-TAX COLLECTOR

INVESTMENT POOL YIELDS

October 1, 2015 - September 30, 2016

PERIOD ENDING - MONTH / YEAR	MONTH END MARKET VALUE	EARNINGS FOR MONTH	GROSS AVERAGE YIELD FOR MONTH	MONTH END WAM
<i>Current Month - September 2016</i>				
County Pool - Money Market Fund	\$ 751,801,815	\$ 278,284	0.46%	59
Educational Pool - Money Market Fund	\$ 1,220,526,096	\$ 498,234	0.46%	55
Extended Fund	\$ 5,494,463,600	\$ 4,191,758	0.93%	501
<i>August 2016</i>				
County Pool - Money Market Fund	\$ 686,861,455	\$ 325,471	0.45%	56
Educational Pool - Money Market Fund	\$ 1,433,126,604	\$ 519,773	0.41%	55
Extended Fund	\$ 5,327,781,739	\$ 4,052,122	0.89%	501
<i>July 2016</i>				
County Pool - Money Market Fund	\$ 686,861,455	\$ 325,471	0.45%	56
Educational Pool - Money Market Fund	\$ 1,433,126,604	\$ 519,773	0.41%	55
Extended Fund	\$ 5,327,781,739	\$ 4,052,122	0.89%	501
<i>June 2016</i>				
County Pool - Money Market Fund	\$ 928,467,500	\$ 418,507	0.44%	56
Educational Pool - Money Market Fund	\$ 1,611,309,522	\$ 519,651	0.43%	57
Extended Fund	\$ 5,387,530,673	\$ 4,192,339	0.95%	512
<i>May 2016</i>				
County Pool - Money Market Fund	\$ 1,345,822,973	\$ 487,226	0.39%	54
Educational Pool - Money Market Fund	\$ 1,550,458,922	\$ 554,610	0.39%	58
Extended Fund	\$ 5,364,702,464	\$ 4,084,932	0.90%	532
<i>April 2016</i>				
County Pool - Money Market Fund	\$ 1,650,959,211	\$ 611,665	0.34%	47
Educational Pool - Money Market Fund	\$ 1,789,408,388	\$ 534,423	0.43%	58
Extended Fund	\$ 5,336,146,252	\$ 4,277,809	1.00%	526
<i>March 2016</i>				
County Pool - Money Market Fund	\$ 1,530,995,992	\$ 435,530	0.38%	45
Educational Pool - Money Market Fund	\$ 1,327,818,642	\$ 514,646	0.44%	49
Extended Fund	\$ 5,066,946,597	\$ 3,687,551	0.86%	507
<i>February 2016</i>				
County Pool - Money Market Fund	\$ 1,356,697,509	\$ 358,060	0.36%	53
Educational Pool - Money Market Fund	\$ 1,418,948,794	\$ 502,610	0.41%	49
Extended Fund	\$ 5,055,918,854	\$ 3,563,588	0.89%	501
<i>January 2016</i>				
County Pool - Money Market Fund	\$ 1,181,133,064	\$ 378,119	0.33%	58
Educational Pool - Money Market Fund	\$ 1,734,538,876	\$ 564,397	0.37%	56
Extended Fund	\$ 5,049,818,559	\$ 3,563,663	0.83%	503
<i>December 2015</i>				
County Pool - Money Market Fund	\$ 1,720,712,911	\$ 294,202	0.20%	56
Educational Pool - Money Market Fund	\$ 1,925,021,216	\$ 321,451	0.31%	55
Extended Fund	\$ 5,036,016,892	\$ 3,442,794	0.80%	525
<i>November 2015</i>				
County Pool - Money Market Fund	\$ 1,494,036,511	\$ 139,050	0.14%	50
Educational Pool - Money Market Fund	\$ 628,302,751	\$ 135,146	0.24%	53
Extended Fund	\$ 5,037,742,541	\$ 3,334,886	0.81%	532
<i>October 2015</i>				
County Pool - Money Market Fund	\$ 1,185,411,400	\$ 109,405	0.14%	54
Educational Pool - Money Market Fund	\$ 682,726,683	\$ 129,140	0.19%	55
Extended Fund	\$ 5,011,099,512	\$ 3,290,416	0.76%	523
Fiscal Year July 1, 2016 - June 30, 2017	Average Month End Market Value Balance	YTD Interest Income	YTD Gross Yield	YTD Average
Orange County Investment Pool	\$ 3,540,848,372	\$ 8,512,863	0.81%	403
Orange County Educational Investment Pool	\$ 3,924,282,383	\$ 7,539,811	0.74%	351

**ORANGE COUNTY TREASURER-TAX COLLECTOR
CASH AVAILABILITY PROJECTION
FOR THE SIX MONTHS ENDING MARCH 31, 2017**

Government Code Section 53646 (b) (3), effective on January 1, 1996, requires the Treasurer-Tax Collector to include a statement in the investment report, denoting the ability of the Orange County Investment Pool (OCIP) and the Orange County Educational Investment Pool (OCEIP) to meet their expenditure requirements for the next six months.

The OCIP and OCEIP consist of funds in the treasury deposited by various entities required to do so by statute, as well as those entities voluntarily depositing monies in accordance with Government Code Section 53684.

The Treasurer-Tax Collector is required to disburse monies placed in the treasury as directed by the Auditor-Controller and the Department of Education, except for the making of legal investments, to the extent funds are transferred to one or more clearing funds in accordance with Government Code Section 29808.

The Treasurer-Tax Collector, in her projection of cash availability to disburse funds as directed by the Auditor-Controller and the Department of Education, is relying exclusively on historical activity involving deposits and disbursements and future cash flow projections. No representation is made as to an individual depositor's ability to meet their anticipated expenditures with anticipated revenues.

The Cash Availability Projection for the six months ending March 31, 2017, indicates the ability of the pools to meet projected cash flow requirements. However, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected and those differences may be material.

ORANGE COUNTY INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
September 2016 - Ending Cash				\$ 17,150,752
October	\$ 401,127,728	\$ 704,796,275	\$ 362,046,522	761,028,233
November	264,051,463	1,083,768,226	890,294,860	1,218,553,062
December	175,870,249	2,131,818,513	1,927,705,225	1,598,536,600
January	158,960,603	431,495,901	1,032,800,974	1,156,192,129
February	144,442,632	406,691,557	314,401,478	1,392,924,840
March	140,262,964	776,743,709	586,069,257	1,723,862,255

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
September 2016 - Ending Cash				\$ 2,247,699
October	\$ 710,759,931	\$ 322,389,756	\$ 671,842,675	363,554,711
November	272,541,574	739,013,507	638,490,813	736,618,979
December	176,073,874	1,274,123,613	428,863,089	1,757,953,378
January	144,113,435	530,435,797	888,814,846	1,543,687,764
February	170,069,186	272,968,367	640,494,652	1,346,230,665
March	148,354,810	512,143,456	683,407,381	1,323,321,549

ORANGE COUNTY TREASURER-TAX COLLECTOR
STATEMENT OF ACCOUNTABILITY
For the Month Ended September 30, 2016

	<u>Month</u>	<u>Quarter</u>
Treasurer's Accountability at the Beginning of the Period:	\$7,703,018,856	\$ 8,271,501,964
Cash Receipts:		
County	483,144,239	1,610,107,694
School and Community College Districts	626,264,273	1,261,775,871
Total Cash Receipts	<u>1,109,408,512</u>	<u>2,871,883,565</u>
Cash Disbursements:		
County	522,481,794	1,655,975,047
School and Community College Districts	627,102,883	1,670,925,348
Total Cash Disbursements	<u>1,149,584,677</u>	<u>3,326,900,395</u>
Net Change in Book Value of Pooled Assets	<u>(40,176,164)</u>	<u>(455,016,830)</u>
Net Decrease in Non Pooled Investments	(32,410)	(154,464,036)
Net Decrease in Non Pooled Cash	<u>(198,197)</u>	<u>590,987</u>
Treasurer's Accountability at the End of the Period:	<u>\$7,662,612,084</u>	<u>\$ 7,662,612,084</u>
Assets in the Treasury at the End of the Period (at Book Value):		
Pooled Investments:		
O.C. Investment Pool		\$ 3,622,052,962
O.C. Educational Investment Pool		3,858,815,848
Total Orange County Investment Pools		<u>7,480,868,810</u>
Non Pooled Investments:		
Non Pooled Investments - John Wayne Airport		50,255,617
Non Pooled Investments - General Fund – Non AMT Restricted		67,348,193
Non Pooled Investments - Fountain Valley School District Fund 40		34,909,367
Non Pooled Investments - Other		1,081,500
Total Non Pooled Investments		<u>153,594,677</u>
Cash:		
Cash in banks - County		17,091,847
Cash in banks - Schools		2,247,699
Cash in banks - OC Sheriff		8,162,480
Cash in banks - John Wayne Airport		587,665
Cash - Other		58,905
Total Cash		<u>28,148,596</u>
Total Assets in the Treasury at the End of the Period:		<u>\$ 7,662,612,084</u>



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	RANCHO SANTIAGO COMM COLL DST
Account Number	75-30-010

As of 10/14/2016, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2016.

Earnings Ratio		.00001651908048883
Interest Rate		0.60%
Dollar Day Total	\$	13,950,285.04
Quarter End Principal Balance	\$	151,664.89
Quarterly Interest Earned	\$	230.45



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
09/12/16	0.63	0.61	163
09/13/16	0.63	0.61	163
09/14/16	0.63	0.61	161
09/15/16	0.64	0.61	163
09/16/16	0.63	0.61	161
09/17/16	0.63	0.61	161
09/18/16	0.63	0.61	161
09/19/16	0.63	0.61	158
09/20/16	0.63	0.61	156
09/21/16	0.63	0.61	156
09/22/16	0.64	0.61	155
09/23/16	0.64	0.61	160
09/24/16	0.64	0.61	160
09/25/16	0.64	0.61	160
09/26/16	0.64	0.61	157
09/27/16	0.64	0.61	157
09/28/16	0.64	0.61	160
09/29/16	0.64	0.61	162
09/30/16	0.65	0.61	165
10/01/16	0.65	0.65	165
10/02/16	0.65	0.65	165
10/03/16	0.65	0.65	169
10/04/16	0.65	0.65	170
10/05/16	0.65	0.65	170
10/06/16	0.65	0.65	169
10/07/16	0.65	0.65	171
10/08/16	0.65	0.65	171
10/09/16	0.65	0.65	171
10/10/16	0.65	0.65	168
10/11/16	0.65	0.65	169
10/12/16	0.65	0.65	168

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Conference
October 25, 2016**

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LAIF Performance Report

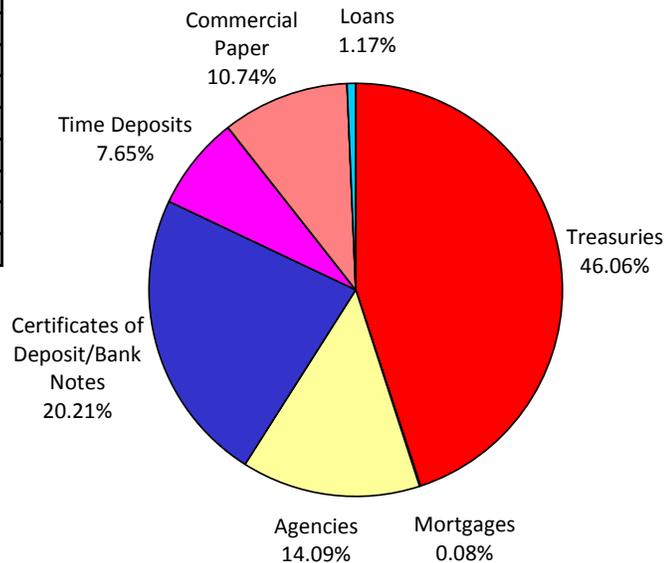
Quarter Ending 09/30/16

Apportionment Rate: 0.60%
 Earnings Ratio: .00001651908048883
 Fair Value Factor: 1.000306032
 Daily: 0.65%
 Quarter to Date: 0.61%
 Average Life: 165

PMIA Average Monthly Effective Yields

Sep 2016 0.634%
 Aug 2016 0.614%
 Jul 2016 0.588%

**Pooled Money Investment Account
Portfolio Composition
09/30/16
\$68.3 billion**



Based on data available as of 10/14/16

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Accept the 2015-16 Measure E Citizens' Bond Oversight Committee Annual Report to the Community	
Action:	Request for Acceptance	

BACKGROUND

With the district's successful passage of the Measure E Bond in November 2002, the Board of Trustees appointed a Citizens' Bond Oversight Committee to comply with the requirements of Proposition 39. One of the responsibilities and duties of the Bond Oversight Committee is to report annually to the Board of Trustees and the community on the district's compliance on all the requirements of a Proposition 39 bond including the annual financial and performance audits. This annual report has been reviewed by the Citizens' Bond Oversight Committee at its October 18, 2016 meeting and has approved the report.

ANALYSIS

A copy of the report was provided with the Board docket. Printed copies of this report will be available to the community at their request. The report, in pdf format, is also available on the district website at: <http://rscgd.edu/Bond-Projects/Measure-E/Pages/Reports.aspx>. This report covers bond funded activities and financial information for the July 1, 2015 – June 30, 2016 period.

RECOMMENDATION

It is recommended that the Board of Trustees accept the Measure E Citizens' Bond Oversight Committee Annual Report to the Community for 2015-16 as presented.

Fiscal Impact:	None	Board Date: November 14, 2016
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Accept the 2015-16 Measure Q Citizens' Bond Oversight Committee Annual Report to the Community	
Action:	Request for Acceptance	

BACKGROUND

With the district's successful passage of the Santa Ana College Facilities Improvement District No. 1, Measure Q Bond in November 2012, the Board of Trustees appointed a Citizens' Bond Oversight Committee to comply with the requirements of Proposition 39. One of the responsibilities and duties of the Bond Oversight Committee is to report annually to the Board of Trustees and the community on the district's compliance on all the requirements of a Proposition 39 bond including the annual financial and performance audits. This annual report has been reviewed by the Citizens' Bond Oversight Committee at its November 1, 2016 meeting and has approved the report.

ANALYSIS

A copy of the report was provided with the Board docket. Printed copies of this report will be available to the community at their request. The report, in pdf format, is also available on the district website at: <http://rscgd.edu/Bond-Projects/Measure-Q/Pages/reports.aspx>. This report covers bond funded activities and financial information for the July 1, 2015 – June 30, 2016 period.

RECOMMENDATION

It is recommended that the Board of Trustees accept the Measure Q Citizens' Bond Oversight Committee Annual Report to the Community for 2015-16 as presented.

Fiscal Impact:	None	Board Date: November 14, 2016
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/ FISCAL SERVICES**

To:	Board of Trustees	Date:	November 14, 2016
Re:	Approval of Lease Agreement with Septium		
Action:	Request for Approval		

BACKGROUND

The District operates a business incubator for start-up digital media companies at the Digital Media Center (DMC). The incubator was developed as a result of grant funding received from the U.S. Department of Commerce, Economic Development Administration.

ANALYSIS

Septium develops custom software, combining seasoned US based project management, architecture and customer service teams with the low cost benefits of highly trained offshore developers

As a start-up, Septium is looking to validate their business model by taking advantage of the valuable services provided for entrepreneurs at the DMC, including mentorship, access to student interns, access to investors, and office space. Through these services, the company hopes to grow and create much needed jobs in our community.

The recommended lease conforms to the District's standard lease agreement for DMC tenants and is for a period of one year: November 15, 2016 to November 14, 2017. The square footage for the rentable area included in this lease agreement is 173 square feet.

RECOMMENDATION

It is recommended that the Board of Trustees approve the lease agreement with Septium and authorize the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the District as presented.

Fiscal Impact:	\$3,529.20	Board Date:	November 14, 2016
Prepared by:	Enrique Perez, Assistant Vice Chancellor, Educational Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 14, 2016
Re:	Adoption of Resolution No.16-27 – Agreement for Energy Conservation Services with Climatec, LLC for the Energy Management Systems Upgrade at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff’s Regional Training Academy	
Action:	Request for Adoption	

BACKGROUND:

On November 6, 2012, Proposition 39 was passed by the voters that will provide energy efficient project funds for California K-12 and community colleges for a period of five years. Rancho Santiago Community College District has been awarded Proposition 39 funds in addition to qualifying for possible energy rebates through the California Community Colleges Investor Owned Utilities (CCCIU) program. The energy management systems upgrade project for Santa Ana College (15 buildings), Digital Media Center and Orange County Sheriff’s Regional Training Academy were submitted to the CCCIU to qualify for Year 4 Proposition 39 funding. The energy management systems upgrade project was identified as an energy efficient project and reviewed in partnership with the CCCIU and Southern California Edison to deem the project eligible. The CCCIU reviewed the District’s application along with the energy efficiency report prepared by Southern California Edison (SCE) consultant engineers. Proposition 39 funds in the amount of \$1,096,152 have been allocated and received by the District for the Proposition 39 project for Year 4. Other current estimated energy saving rebates from utilities is approximately \$44,626. As a condition of receiving the Proposition 39 funds, the project must be completed by June 30, 2017 and will need to comply with all state mandates for procurement, expenditure reporting, energy jobs creation, and auditing requirements.

ANALYSIS:

As a condition of receiving funding from Proposition 39, the District is required to undertake a procurement method that complies with the Proposition 39 guidelines for implementation of projects. The District is in compliance with the Proposition 39 guidelines. The District has undertaken a Request for Proposal (RFP) in compliance with Proposition 39 and Government Code 4217.10 - 4217.18.

A Request for Proposal (RFP) #1617-153 was released on September 19, 2016, and responses were due on October 17, 2016. The District received two responses from Climatec LLC (Irvine) and Enviser (Garden Grove). A selection committee convened on October 18, 2016 to review the proposals and held interviews with both firms on October 21, 2016. The selection committee recommends Climatec LLC by consensus based on an evaluation of providers, technology

proposed, ability to meet minimum energy savings, experience with similar size and type of projects, understanding of scope, cost to the District, ability to meet the schedule of completion, and the overall objective of the project. The evaluation has been completed in compliance Government Code 4217.16.

The estimated energy savings as result of implementing all the energy efficiency measures is 183,910 kWh/yr resulting in an energy demand savings of 91 kW. The total annual energy and maintenance savings is anticipated to be \$56,576.

This project is projected to start on November 15, 2016 with an estimated duration of three hundred twenty-nine days (329) days. The total cost of the contract is \$1,220,037.

The RFP process and the Resolution have been reviewed by legal counsel, Debby Watson of Public Agency Law Group.

This project is funded by Proposition 39, Scheduled Maintenance, utility rebates, and energy savings.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 16-27 – Agreement for Energy Conservation Services with Climatec LLC for the Energy Management System upgrades at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff’s Regional Training Academy as presented.

Fiscal Impact:	\$1,220,037	Board Date: November 14, 2016
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facilities Planning, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION CONSIDERING AGREEMENT FOR
ENERGY CONSERVATION SERVICES WITH CLIMATEC
LLC FOR ENERGY MANAGEMENT SYSTEMS
UPGRADE AT SANTA ANA COLLEGE, DIGITAL MEDIA
CENTER AND SANTA ANA COLLEGE ORANGE
COUNTY SHERIFF'S REGIONAL TRAINING ACADEMY
PURSUANT TO GOVERNMENT CODE SECTION 4217.10-
18, MAKING CERTAIN FINDINGS REQUIRED FOR
APPROVAL OF ENERGY CONSERVATION SERVICES
AGREEMENT**

RESOLUTION NO. 16-27

WHEREAS, the Governing Board of the Rancho Santiago Community College District ("District") finds it to be in the best interests of the District to implement projects to promote energy efficiency and renewable energy production to achieve energy cost reductions;

WHEREAS, the Governing Board of the Rancho Santiago Community College District ("District") has undertaken a Request for Proposal (RFP) #1617-153 released on September 19, 2015 with a response deadline of October 17, 2016;

WHEREAS, the selection committee was thorough in their review of all respondents that participated in the RFP;

WHEREAS, the approved companies are able to provide and construct energy efficient improvements to the district under the rules of California Government Code Sections 4217.10 through 4217.18;

WHEREAS, Government Code sections 4217.10 through 4217.18 authorize the District's Board of Trustees, without advertising for bids, to enter into one or more energy service contracts with any person or entity, pursuant to which that person or entity will provide electrical or thermal energy or conservation services to the District, which may comprise or include an energy conservation facility, if the anticipated cost to the District for thermal or electrical energy or conservation services provided under the contract(s) is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those energy service contracts;

WHEREAS, District staff reviewed the qualifications and proposal presented by CLIMATEC LLC to conduct and provide Energy Management Systems Upgrade as outlined per Request for Proposals #1617-153, and has found CLIMATEC LLC qualifications to be bona fide and adequate to provide such services;

WHEREAS, District staff reviewed the qualifications presented by NEWCOMB ANDERSON McCORMICK to conduct and provide assessment of college district energy usage, energy needs and opportunities to reduce energy expenses, and found NEWCOMB ANDERSON McCORMICK's qualifications to be bona fide and adequate to perform such services;

WHEREAS, District staff reviewed the qualifications presented by FACILITIES PLANNING AND PROGRAM SERVICES, INC.'S, to conduct and provide analysis of energy conservation project costs, and found FACILITIES PLANNING AND PROGRAM SERVICES, INC.'S, qualifications to be bona fide and adequate to perform such services;

WHEREAS, NEWCOMB ANDERSON McCORMICK and SOUTHERN CALIFORNIA EDISON ("Edison") assessed the feasibility of realizing actual energy and fiscal savings by upgrade to the Energy Management System Upgrade to reduce the District's energy consumption and expense, and FACILITIES PLANNING AND PROGRAM SERVICES INC. assisted in validating that the anticipated cost to the District for the conservation services (energy supply) provided by the Energy Management Systems Upgrade under the Contract will be less than the marginal cost to the District of thermal, electric or other energy that would have been consumed by the District in the absence of those purchases. See "Analysis" attached Exhibit A, upon which the Board and District administration and staff have relied;

WHEREAS, CLIMATEC LLC. has offered to enter into a contract with the District for the implementation of upgrading the Energy Management System at Santiago Canyon College ("Contract") as energy conservation services;

WHEREAS, the Analysis demonstrates that the cost to the District for the conservation services (supply of energy) provided by the Energy Management Systems Upgrade Project (conservation measure) under the contract will be less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those purchases ("Savings");

WHEREAS, the attached Exhibit A, reflecting the results of the Analysis, demonstrates that the project is in compliance with Proposition 39 guidelines and has a Savings to Investment Ratio (SIR) of 0.6 and the cumulative SIR for the entire District's portfolio of approved Proposition 39 projects is 2.0.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Energy Savings Findings. The District's Board of Trustees finds that the cost of the Contract to the District for the thermal or electrical energy or conservation services (supply of energy) provided by the energy conservation facility (conservation measures) under the Contract is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those purchases and that it is in the best interest of the District to approve and enter into the Contract.

Section 3. Energy Conservation Services Contract Approval. The form of the Contract by and between the District and CLIMATEC LLC, presented herewith is hereby approved. The Chancellor or Chancellor's designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver to CLIMATEC LLC the Contract and related documents as necessary to carry out the Contract, subject to such minor changes thereto as such officer or person may require and approve, with the approval of District counsel.

Section 4. Effective Date. This Resolution shall take effect upon adoption.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 14th of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Claudia Alvarez, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, Nelida Mendoza Yanez, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 14th day of November, 2016, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 14th day of November, 2016.

Clerk of the Board of Trustees
Rancho Santiago Community College District

**EXHIBIT A
FORM B - PROPOSITION 39 FUNDING APPLICATION**

7/7/2016

APPLICATION SUMMARY

Application Name	EMS Upgrade	Contact Name	Carri M. Matsumoto
District	Rancho Santiago Community College District	Contact Phone	714-480-7516
Application No.	RANCHO-1617-001	Contact Email	matsumoto_carri@rsccd.edu
Tax ID	95-2696799	Building Name	Various buildings
Utility Account Number(s)		Building Type	
Estimated Completion Date	7/15/2017	Scheduled Maintenance Funds Used	<input type="checkbox"/>
		No. of Floors	0
		Age	0
		Sq Ft	348075

APPLICATION SAVINGS AND COSTS

COST SAVINGS

Year 1 Electricity Savings	\$29,426
Year 1 Gas Savings	\$0
Year 1 Maintenance Savings	\$27,150
Total Year 1 Savings	\$56,576

ENERGY SAVINGS

	CPUC Savings	Prop 39 Savings
Electricity Savings (kWh/yr)	183,910	183,910
Demand Savings (kW)	91.0	91.0
Gas Savings (therms/yr)	0	0

COSTS

Total CPUC Project Cost	\$1,357,500
Total Prop 39 Project Cost	\$1,357,500
Estimated Utility Incentive	\$44,626
Grants/Additional Funding	\$0
Net Cost to District	\$1,312,874
Total Prop 39 Funding Allocation	\$1,096,152
District Share of Cost (non-Prop 39)	\$216,722

COST EFFECTIVENESS

Non-Energy Benefits	\$67,875
Effective Application Cost	\$1,244,999
Application Benefits NPV	\$771,140
District Savings-to-Investment Ratio (SIR)	2.01
Direct Job-Years Created	7.60
First Year Apprentice Direct Job-Years	0.21

PROP 39 FUNDING

	Funds Previously Allocated	Funds Transferred from Other Projects*	Funds Being Requested
2015-2016			\$40,195
2016-2017			\$1,055,957
TOTALS			\$1,096,152

* Please note that these are project funds that have previously been allocated to the District. This is the amount of funds currently being transferred to projects on this application, either from other projects on this application OR from other projects on other applications. Please refer to the Prop 39 Project Funding Detail for further detail.

4.8 (6)

FORM B - PROPOSITION 39 FUNDING APPLICATION

7/7/2016

PROJECTS														
ID	Campus	Location	Project Name	3rd Party	Ltg	EUL	Remaining Useful Life of HVAC Project >5 Yrs?	CPUC Incentive Qualifying Cost	Prop. 39 Cost	Estimated Utility Incentive	Prop 39 Funding Allocation	Grants or Add'l Funding	NPV	SIR
01	Santa Ana College	Santa Ana College - V	EMS Upgrade	No	N	15	No	\$1,357,500	\$1,357,500	\$44,626	\$1,096,152	\$0	\$771,140	0.62
Totals								\$1,357,500	\$1,357,500	\$44,626	\$1,096,152	\$0	\$771,140	

ENERGY/ON-PEAK DEMAND SAVINGS SUMMARY															
ID	CPUC Qualifying Usage (kWh/yr)	Prop 39 Existing Equipment Usage (kWh/yr)	Installed Project Usage (kWh/yr)	CPUC kWh Svgs	Prop 39 kWh Svgs	CPUC Qualifying Existing On-Peak Demand (kW)	Prop 39 Existing On-Peak Demand (kW)	Installed On-Peak Demand (kW)	CPUC kW Svgs	Prop 39 kW Svgs	CPUC Qualifying Usage (th/yr)	Prop 39 Existing Usage (th/yr)	Installed Project Usage (th/yr)	CPUC th Svgs	Prop 39 th Svgs
01	3,722,560	3,722,560	3,538,650	183,910	183,910	1,389.0	1,389.0	1,298.0	91.0	91.0	0	0	0	0	0
Total:				183,910	183,910	Total:			91.0	91.0	Total:			0	0

PROJECT SUMMARY	CPUC HVAC Projects	CPUC Lighting Projects	Prop 39 HVAC Projects	Prop 39 Lighting Projects
Electricity Savings (kWh/yr)	183,910		183,910	
Demand Savings (kW)	91.0		91.0	
Gas Savings (therms/yr)	0		0	

SUBMITTAL	Initial
Prepared	QC
DA	LC
Name	Name
7/6/2016	7/7/2016
Date	Date

4.8 (7)

FORM B - PROPOSITION 39 FUNDING APPLICATION

7/7/2016

PROP 39 PROJECT FUNDING

ID	FISCAL YEAR				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
01			\$40,195	\$1,055,957	

PROP 39 PROJECT FUNDING DETAIL

Fiscal Year	Allocation	Date Requested	Notes
RANCHO-1617-001-01			
2016-2017	\$1,055,957		7/6/16 Initial funding allocation - DA
2015-2016	\$40,195		7/6/16 Initial funding allocation - DA

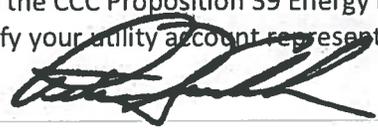
4.8 (8)

BASELINE PROJECT MILESTONES

ID	Current Status	Project Opportunity Identified	Project Calcs and Funding Application Submitted to Utility	Utilities Approve Project for Incentives	Funding Request Submitted to CCCCO/Funding Approved	Implementation Start	Implementation Complete
01	Developing	4/1/1016	5/12/2016	5/8/2016	7/15/2016	7/15/2016	7/15/2017

COMMENTS

By signing below, I hereby commit the Community College District identified above to implement the energy projects identified on the referenced Project Name and Number using Proposition 39 funding allocated for this purpose by the Chancellor's Office, and will comply with the CCC Proposition 39 Energy Project Guidelines and all legal requirements. Notify your utility account representative(s) promptly of any schedule changes.

Signed:  7/10/16
 Name/Title: Peter J. Hardash, Vice Chancellor - Business/Fiscal
 District: Rancho Santiago Community College District
 Date: 7/10/16

4.8 (9)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Agreement with 3QC, Inc. for Commissioning Consulting Services for the Energy Management Systems Upgrade Project at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff's Regional Training Academy	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement with 3QC, Inc. for commissioning consulting services for Energy Management Systems (EMS) Upgrade Project at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff's Regional Training Academy. The District is in need of an independent commissioning consultant to participate in the design review, system installation review, system functional testing, systems trend review and analysis, post-installation review, and preparation of a user system manual as part of the Proposition 39 Year 4 energy efficiency projects. Commissioning services are required under Title 24 based on the scope and complexity of the project. The consultant is to oversee and assist the District and College during the development of the EMS design, construction, and functional testing to ensure target energy efficiency measures are met which is required as part of the state utility incentives requirements. The consultant will also provide a long-term plan that outlines steps for verification and measurement of performance to ensure continued successful operation of the new energy management system.

ANALYSIS:

A Request for Proposal (RFP) #1617-158 for commissioning consulting services for Energy Management Systems Upgrade Project at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff's Regional Training Academy was released October 5, 2016 to three (3) pre-qualified firms with a due date of October 21, 2016. The District received three responses from Enovity, Inc. (Irvine), Sindoni Consulting & Management Services, Inc. (Newport Beach) and 3QC, Inc. (Newport Beach). A selection committee reviewed the proposals on October 28, 2016. Interviews were held on October 31, 2016 with 3QC and Enovity. The selection committee recommends 3QC after a thorough review based upon the culmination of their RFP response and responsiveness, qualifications, interviews, experience, team members, reference checks, approach to the project, fee, schedule, knowledge and experience with EMS upgrades. The committee reviewed the timeliness and completeness of responses; technical qualifications; record of past performance; reference checks; approach to work; ability to meet the anticipated schedule; and the ability to resource the project appropriately with cost control measures.

The services covered by this agreement shall commence November 15, 2016 and end June 30, 2018. The contract is a not to exceed fee of \$50,120. The District has reviewed the fee and it is reasonable and within industry standards.

This agreement is funded by Proposition 39, Utility Rebates and Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with 3QC, Inc. for Commissioning Consulting Services for the Energy Management Systems Upgrade Project at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff's Regional Training Academy as presented.

Fiscal Impact:	\$50,120	Board Date: November 14, 2016
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/14/16

Project: **Energy Management Systems Upgrade**

Site: **Santa Ana College, Digital
Media Center, Santa Ana
College Orange County Sheriff's
Regional Training Academy**

Consultant: 3QC, Inc.

Type of Service: Commissioning Consulting Services

Agreement Summary	Amount	Reimbursable	Start	Duration End
Contract Amount	\$ 50,120.00		11/15/2016	6/30/2018
Total Agreement Amount	\$ 50,120.00			
	<i>(Not to exceed)</i>			

AGREEMENT NO: 0219.00 /DESCRIPTION:

Agreement for commissioning consulting services for the Energy Management Systems Upgrade at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff's Regional Training Academy

Total Proposed Amount: \$ **50,120.00**

Contract End Date: **6/30/2018**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Amendment #3 to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard and Geotechnical Inspection Services for the Science Center Project at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement for additional geotechnical services. On January 12, 2015 the Board of Trustees approved an agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, and Geotechnical Inspection Services for the new Science Center Project at Santa Ana College. This is the third amendment for additional services to provide three additional borings due to the relocation of the storm drain filtration basin as part of the construction document design phase, and to include additional engineering services based on the results of the new borings. Additionally, the samples will provide are necessary to provide percolation test results for compliance with code requirements in order to prepare an amended geotechnical soils report for the project.

ANALYSIS:

The amendment increases the contract by a fixed fee of \$6,844. The District has reviewed the fee and it is reasonable and within industry standards. The total revised contract amount is \$38,622.40. The contract duration for this agreement remains through March 30, 2017.

This agreement is funded by Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment with Terracon Consultants, Inc. for Phase II Environmental, Geohazard and Geotechnical Inspection Services for the Science Center Project at Santa Ana College as presented.

Fiscal Impact:	\$6,844	Board Date: November 14, 2016
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/14/16

Project: Science Center

Site: **Santa Ana College**

Consultants: **Terracon Consultants, Inc.**

Type of Service: Geotechnical

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$24,183.40		1/13/2015	3/30/2017
Amendment #1		N/A		1/13/2015	3/30/2017
Amendment #2		\$7,595.00		1/13/2015	3/30/2017
Amendment #3		\$6,844.00		1/13/2015	3/30/2017
Total Agreement Amount		\$38,622.40			

AGREEMENT NO: 0097.00/DESCRIPTION:

Environmental, Geohazard, Geotechnical Inspection Services for the investigation and design for the construction of the new Science Center at Santa Ana College

Total Proposed Amount: **\$6,844.00**

Contract End Date: **3/30/2017**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Award of Bid #1308 for Buildings A & B Soffit Repairs and Child Development Center (CDC) Post Repairs at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

In 2015, it was discovered that the soffits to the overhead walkways at Santiago Canyon College buildings A and B were in need of repair due to water damage and sagging of the lightweight concrete panels that are attached to the soffits. The lightweight concrete panels were removed from the soffits as a safety precaution and interim joist repairs for the dry rot were also undertaken to the soffits in 2015 until an engineered design for further replacement and repairs could be undertaken. The District's on-call structural engineer since designed a repair for the soffits and panel stucco finishes which was completed and submitted to the Division of the State Architect (DSA) for review and approval.

Concurrently, in the same time period in 2015, the Child Development Center (CDC) had a column post which was observed to have dry rot and water damage, as well as an overhead beam that supports the roof was deflecting due to similar water damage. Temporary shoring was installed as precautionary measures on an interim basis until further investigation and repairs could be designed by a structural engineer. Both projects were submitted to the DSA for review and approval of the repairs to all three building locations.

Due to the estimated cost of repairs, DSA requested additional accessibility improvements to be included as part of the project. Therefore, the project also includes minor accessibility upgrades and improvements that are included in an accessibility lawsuit settlement. Some of the improvements include replacement of paper towel dispensers and added hand dryers at buildings A and B, two new high-low drinking fountains at buildings A and B, minor path of travel upgrades in the quad between buildings A and B and from parking lot 2. DSA approval has recently been received for the plans. The project has been advertised for bidding to move forward with the necessary repairs at all three locations on campus.

ANALYSIS:

In accordance with the California Uniform Public Construction Cost Accounting Act, Bid #1308 for Buildings A & B Soffit Repairs and Child Development Center (CDC) Post Repairs at Santiago Canyon College was advertised on September 28, 2016 and October 5, 2016, and a Notice Calling for Bids was sent to one hundred seventy-three (173) contractors from the District's qualified contractors list on September 27, 2016.

A mandatory job walk was conducted on October 4, 2016. Bids were opened on October 25, 2016 as noted on the attached bid result form. The District received two (2) bids for the project. Newbuild Construction and Restoration, Inc. (Orange) submitted the lowest responsive bid in the amount of \$245,000. District staff conducted a due diligence review to ensure compliance with license and bid bond requirements. After review of the bids received, the District recommends approval of award of Bid #1308 to Newbuild Construction and Restoration, Inc.

The anticipated construction start will be December 12, 2016, with an estimated construction duration of seventy (70) days.

The project is funded by Scheduled Maintenance.

RECOMMENDATION:

It is recommended that the Board award Bid #1308 to Newbuild Construction and Restoration, Inc. for Buildings A & B Soffit Repairs and Child Development Center (CDC) Post Repairs at Santiago Canyon College as presented.

Fiscal Impact:	\$245,000	Board Date: November 14, 2016
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D, Chancellor	



RANCHO SANTIAGO
Community College District

Facility Planning, District Construction and Support Services

2323 North Broadway, Rm 112

Santa Ana, CA 92706-1640

BID RESULTS

BID #1308

Addendums Issued: 1

PROJECT: Buildings A & B Soffit Repairs and
CDC Post Repairs at Santiago Canyon College

DUE DATE:

2:00 P.M. on October 25, 2016

BIDDER

TOTAL BASE BID AMOUNT

Newbuild Construction and Restoration, Incorporated
625 West Katella Avenue, #27
Orange, CA 92867

\$245,000

Kya Services, LLC
1522 Brookhollow Drive, Suite 3
Santa Ana, CA 92705

\$292,680

2 TOTAL BIDDERS

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE – BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Surplus Property	
Action:	Request for Approval	

BACKGROUND

Santiago Canyon College has accumulated a considerable amount of surplus property which requires an auction to dispose of this property. Legally, in order to dispose of District property, the Board must take action to declare the left over items as surplus prior to the auction.

ANALYSIS

An open house was held on October 14, 2016 for District staff to select usable items for their divisions or departments. The same day, an open house was held for non-profit organizations and school districts to select from the remaining items per District Board Policy BP6550. Two (2) school districts attended the preview. Attached is a listing of all the surplus property as of October 26, 2016. This record will change as items continually move in and out of storage. Also, there are non-inventoried, miscellaneous items and e-waste that are not listed but will be sold or disposed.

Therefore, it is recommended that The Liquidation Company (TLC) auctions off the District's surplus property in accordance with the terms and conditions of the current contract. The auctioneer's commission fee is 35.00% of the gross sales which is competitive for off-site auctions. The fee from TLC includes advertising, transportation, labor and other related functions. Their performance and service have been very satisfactory. The advantages of using TLC are that they take the majority of our surplus property which is rare among auctioneers and they are licensed e-waste collectors. The contract is good through June 30, 2018.

Following the auction, District staff shall discard any remaining surplus property. This is in accordance with Board Policy BP6550 and AR6550.

RECOMMENDATION

It is recommended that the Board of Trustees declare the attached list of equipment as surplus property and to utilize The Liquidation Company to conduct an auction as presented.

Fiscal Impact:	Revenue to be Determined	Board Date: November 14, 2016
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Chancellor	

Rancho Santiago Community College District

Santiago Canyon College, Surplus Inventory at October 26, 2016

TAG	TYPE	DESCRIPTION	SERIAL NO	STAT	SPPJ	BLDG	ROOM	ACQRD	LSTINVEN	COST
317739	EQ	FLOOR SCRUBBER,	612943-10226332	N	3014	2M&O		7/18/2006	10/25/2016	\$4,152.69
317792	TE	MONITOR,	2A6250ZBUGO	N	2711	2M&O		7/27/2006	10/25/2016	\$1,184.17
318300	TE	Laptop,	20JVXB1	N	2370	2M&O		10/13/2006	10/25/2016	\$1,769.76
319376	TE	COMPUTERS,	F4WJ2D1	N	2190	2M&O		6/18/2007	10/25/2016	\$1,249.28
322016	TE	Computers, Dell OptiPlex	3J4JGQ1	N	2250	2M&O		5/20/2011	10/25/2016	\$1,926.39
323666	TE	COMPUTER, DELL,	DTVXNL1	N	3026	2M&O		3/8/2010	10/25/2016	\$1,034.42
F34596	TE	COMPUTER LAPTOPS, DELL	3S1ZFG1	N	1205	2M&O		6/19/2008	10/25/2016	\$1,301.77
F34597	TE	Dell Laptop	5S1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34599	TE	COMPUTER LAPTOPS, DELL	6R1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34602	TE	Dell Laptop	FR1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34603	TE	Dell Laptop	JR1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34605	TE	Dell Laptop	DR1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34607	TE	Dell Laptop	JT1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34608	TE	Dell Laptop	5T1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34609	TE	Dell Laptop	9T1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34611	TE	Dell Laptop	8V1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34615	TE	Dell Laptop	3V1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34616	TE	Dell Laptop	7T1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34617	TE	Dell Laptop	2V1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34620	TE	Dell Laptop	6T1ZFG1	N	1205	2M&O		6/30/2008	10/25/2016	\$1,301.77
F34621	TE	COMPUTER LAPTOPS, DELL	4T1ZFG1	N	1205	2M&O		6/19/2008	10/25/2016	\$1,301.77
F34624	TE	COMPUTER LAPTOPS, DELL	DT1ZFG1	N	1205	2M&O		6/19/2008	10/25/2016	\$1,301.77
F34625	TE	COMPUTER LAPTOPS, DELL	BT1ZFG1	N	1205	2M&O		6/19/2008	10/25/2016	\$1,301.77
F34626	TE	COMPUTER LAPTOPS, DELL	4V1ZFG1	N	1205	2M&O		6/19/2008	10/25/2016	\$1,301.77
F34627	TE	COMPUTER LAPTOPS, DELL	9V1ZFG1	N	1205	2M&O		6/19/2008	10/25/2016	\$1,301.77
F34629	TE	COMPUTER LAPTOPS, DELL	7V1ZFG1	N	1205	2M&O		6/19/2008	10/25/2016	\$1,301.77
F34630	TE	COMPUTER LAPTOPS, DELL	CT1ZFG1	N	1205	2M&O		6/19/2008	10/25/2016	\$1,301.77
F36004	TE	Computer, Dell, OptiPlex	BKVDMM1	N	1663	2M&O		8/4/2010	10/25/2016	\$1,081.09
F36131	TE	Computer,	FYCOLN1	N	1664	2M&O		10/11/2010	10/25/2016	\$1,057.26
F36630	TE	COMPUTERS, DELL OPTIPLEX	HKN4DP1	N	1106	2M&O		4/4/2011	10/25/2016	\$1,241.99
F37478	TE	Computer, Desktop, Dell	8SJPNS1	N	1106	2M&O		5/9/2012	10/25/2016	\$1,230.31
Grand Total										\$43,264.53

4.12 (2)

Printed:
Environment:

LoginID:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE – BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Donation of Surplus Items	
Action:	Request for Approval	

BACKGROUND

Board Policy BP6550 allows the District to make available to non-profit organizations and school districts the opportunity to select items of interest prior to auction. Education Code 81452 allows the District to donate items having no monetary value.

ANALYSIS

Notices were e-mailed to nineteen (19) non-profit organizations within the District's boundaries and twenty-three (23) school districts and community colleges in Orange County. Two school districts, Garden Grove Unified School District and Orange Unified School District selected items of interest and submitted a request for donation. Below are the items selected to be donated.

Garden Grove Unified School District

Item Description	Barcode/Tag Number
(40) ea. Computer Tables	n/a
(20) ea. Office/Work Tables	n/a
(11) ea. Janitorial Carts	n/a
(10) ea. 4 Drawer Lateral File Cabinets	n/a
(2) ea. 3 Drawer Lateral File Cabinets	n/a
(20) ea. Office Chairs	n/a
(4) ea. Upholstered Chairs	n/a
(2) ea. 5 Drawer Lateral File Cabinets	n/a
2 Drawer File Cabinet	n/a
Round Table	n/a
Paper Shredder	n/a
Floor Scrubber	317739
Power Washer	n/a

Garden Grove Unified School District

Item Description	Barcode/Tag Number
Box of Soap Dispensers	n/a
Bulletin Board	n/a
Horizontal Dance Bar	n/a
(2) ea. Gray Desks	n/a
Utility Cabinet	n/a
Brown File Cabinet	n/a
Brown Wooden Cabinet	n/a
Box of Scanners	n/a
Square, Gray Table	n/a
Medical Table	n/a
(2) ea. Gray Tables	n/a
(3) ea. Janitorial Carts	n/a
(2) ea. Chairs	n/a
(2) ea. Sofas	n/a
(4) ea. Two Drawer Cabinets	n/a
Black Leather Chair	n/a
Light Gray Chair	n/a
Wooden Plank on Wheels	n/a
Box of Spotlights	n/a
(6) ea. Whiteboards	n/a

RECOMMENDATION

It is recommended that the Board of Trustees approve the donations to Garden Grove Unified School District and Orange Unified School District as presented.

Fiscal Impact:	None	Board Date: November 14, 2016
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE – BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Foundation for California Community Colleges Furniture and Fixtures Applications RFP #13-002 (Consisting of Multiple Contracts)	
Action:	Request for Approval	

BACKGROUND

The District wishes to utilize the Foundation for California Community Colleges (FCCC) RFP #13-002 (consisting of multiple contracts) for furniture and fixtures from various furniture manufacturers and distributors. This contract allows us to expand our procurement options for miscellaneous classroom and office furniture, student lounge products, library furniture, fixed seating, storage systems, etc. as new construction and renovations of buildings occurs.

The current contract expires October 1, 2017 with the option to renew for one year. To utilize this contract, Board approval is required.

ANALYSIS

On October 1, 2013, the FCCC awarded a competitively bid piggybackable contract to multiple vendors (11) listed below including major manufacturers such as Haworth, Krueger International (KI), Steelcase, Worden and others from RFP #13-002 for use by public agencies including California Community Colleges for the procurement of a variety of furniture and fixtures. This contract provides discounts ranging from 28.7%-66% off list tier pricing of \$1.00-\$500,000.

VENDOR NAME	CONTRACT NO.
ABC School Equipment Inc./dba Platinum Visual Systems	CB 13-016
Agati	CB 13-017
American Seating Company	CB 13-018
Aurora Storage Products	CB 13-020
Community Playthings	CB 13-021
Haworth	CB 13-014
Irwin Seating Company	CB 13-019
Krueger International (KI)	CB 13-013
Landscape Forms, Inc.	CB 13-023
Steelcase	CB 13-015
The Worden Company	CB 13-022

The contract offers procurement from some of our current vendors but also offers flexibility to utilize several new vendors for future construction projects. This contract meets the legal requirements to piggyback, set forth in Public Contract Code #20652. Therefore, it is in the best interest of the District to engage in as many cooperative and piggyback contracts to take advantage of the different products and price levels. The contract will be used on an as-needed basis. The term of the contract is three years with the option to extend two one-year terms.

Attached are excerpts from the FCCC contract. The remaining pages are available for review in the Purchasing Department.

RECOMMENDATION

It is recommended that the Board of Trustees approve the District’s use of the Foundation for California Community Colleges RFP #13-002 (consisting of multiple contracts) including any future renewals and extensions for Furniture and Fixtures Applications to Haworth, Krueger International (KI), Steelcase, Worden and others as presented.

Fiscal Impact:	Per FCCC Price Lists	Board Date: November 14, 2016
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Chancellor	

Foundation for California Community Colleges

STAFF REPORT

Date: September 25, 2013
To: Foundation Board of Directors
From: Joseph Quintana, Vice President of Program Development
Subject: Approval of Vendor Contracts for Furniture and Fixtures Applications RFP, 13-002

Action Item, Regular Meeting September 26, 2013

BACKGROUND

The Foundation for California Community Colleges (Foundation) has been made aware of the need for competitively solicited contracts for Furniture and Fixtures Applications for the California Community Colleges System. The Foundation has responded to this need by issuing the Furniture and Fixtures Request Applications Request for Proposals (RFP), #13-002. This RFP is designed to be all encompassing, ensuring the widest breadth of choices for participating agencies; in so doing, the Furniture and Fixtures Applications RFP comprises 18 Classifications:

1. Traditional Student Desks
2. Contemporary Student Desks
3. Dynamic Student Desks
4. Standard Classroom Products
5. Study Areas
6. Student Lounge Products
7. Standard Library Furniture
8. Custom Library Furniture
9. Office Environments
10. Executive Area Products
11. Public Area Seating
12. Fixed Seating
13. Wall Systems
14. Access Flooring Systems
15. Storage Systems
16. Site Furniture
17. White & Chalk Boards, Tack Boards & Executive Display Boards
18. Child Development Areas

The Foundation issued RFP 13-002 on June 21, 2013; and formally published on both the Sacramento Bee (on June 21 and 28, 2013) and the New York Times (on June 21, 2013). The RFP followed a formal process to gain competitive pricing for each Classification. Each Classification and Items (products) contained therein were developed with help from the Furniture and Fixtures Applications RFP Committee. They are as follows:

- Susan Asato, MiraCosta College
- Gina Bailey, Foothill-De Anza Community College District
- Marsha Carmichael, Rancho Santiago Community College District
- Susan Harrison, San Mateo Community College District
- Inez Pineda-Ruelas, Cerritos College

- Paul Spear, Build LACCD, Los Angeles Community College District

Guidance on technical specifications of items included in RFP 13-002 was provided by Dovetail Decision Consultants.

RFP 13-002's submission deadline was September 10, 2013 at 1:00pm (Pacific Time). The Foundation received forty-two (42) proposals; all of which passed the first (Minimum Criteria) phase of the evaluation process, and were endorsed for further committee evaluation. RFP 13-002's Evaluation Committee comprised of Furniture and Fixtures Applications RFP Committee Members mentioned above, and CollegeBuys team members:

- Joseph Quintana – Foundation for California Community Colleges, Vice President of Program Development
- Jorge J.C. Sales – Foundation for California Community Colleges, Director of CollegeBuys
- Allan Alday – Foundation for California Community Colleges, CollegeBuys Coordinator

The Committee recommends eleven (11) vendors for contract(s) under RFP 13-002. The Intent to Award is included as Attachment 1 and shows the vendors recommended for award within each Classification.

Contract Term: Three (3) Years; with Two (2), One-Year Renewals.

FOUNDATION ROLES AND RESPONSIBILITIES

The role of the Foundation is that of prime contractor. The Foundation will:

- (1) Develop the contract with awarded Vendors, based on requirements of RFP 13-002, after the five-business day protest period has concluded.
- (2) Monitor quality of Vendor services and contract compliance.
- (3) Promote the contract to the California Community Colleges, and other public entities.

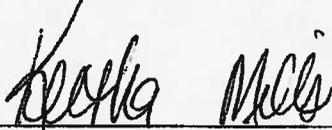
RECOMMENDATION

The Foundation's President and Chief Executive Officer, and I, recommend to the Board of Directors at its September 26, 2013 meeting to approve the award of contracts, under RFP 13-002, to the following Vendors:

- ABC School Equipment Inc. / Platinum Visual Systems
- Agati
- American Seating
- Aurora Storage Products
- Community Playthings
- Haworth
- Irwin Seating Company
- KI
- Landscape Forms
- Steelcase
- Worden

CERTIFICATION

I, **Keetha Mills**, duly appointed President and Chief Executive Officer of the Foundation for California Community Colleges, do hereby certify that the above recommendation was passed and approved by the Board of Directors of the Foundation for California Community Colleges on the 26th Day of September, 2013.



Keetha Mills
President and Chief Executive Officer

Date 9/26/13

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To: Board of Trustees	Date: November 14, 2016
Re: Award of Bid #1303 – Purchase of Bond Paper	
Action: Request for Approval	

BACKGROUND

On October 25, 2016 the Board of Trustees awarded all of the items on Bid #1303 – Purchase of Bond Paper to Kelly Paper Co. Upon receipt of the award letter, Kelly Paper Co. discovered they made a pricing error of \$26.40 per case on Item #1 (8-1/2x11, 20 lb., Domtar colored bond) and informed us that that the correct pricing should be \$36.40 per case. The change in pricing no longer makes them the low bidder for this particular item.

Therefore, the Board is required to award the item to the next low bidder.

ANALYSIS

The low bidder for Item #1 is now Veritiv Operating Co. at \$35.50 per case for Hammermill 8-1/2x11, 20 lb. colored bond. Veritiv was contacted to confirm that the pricing is still valid.

Paper will be purchased by the Publications Department and copy centers on an as-needed basis. This contract expires on June 30, 2017.

RECOMMENDATION

It is recommended that the Board of Trustees accept the bid and approve the award of Item #1 for Bid #1303 – Purchase of Bond Paper to Veritiv Operating Co. as presented.

Fiscal Impact: To be Determined	Board Date: November 14, 2016
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board Meeting: November 14, 2016

INDEPENDENT CONTRACTORS

Christi Hill

Attachment A – Independent Contractor Agreement

Attachment B – Scope of Work

Attachment C - Biography

Service: To provide training for the Career Technical Education (CTE) Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for East Los Angeles College, Golden West College, LA Mission College, LA Southwest College, and LA Valley College

Date(s) of Service: November 15, 2016 through June 30, 2017

Fee: Estimated at \$17,400

Requested by: Sarah Santoyo/Enrique Perez

Funded by: Resource Development - DO
12-2220-679000-53345-5100

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT, made and entered into this **15th** of **November, 2016** by and between **Christi Hill** herein after referred to as INDEPENDENT CONTRACTOR and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereafter referred to as DISTRICT.

WHEREAS the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified to perform and shall provide the following specific services:

To provide training for the Career Technical Education (CTE) Data Unlocked Initiative to include support to facilitate capacity development and project implementation related to initiative for East Los Angeles College, Golden West College, LA Mission College, LA Southwest College, and LA Valley College

WHEREAS the Governing Board has determined that the INDEPENDENT CONTRACTOR is specially trained and experienced and competent to perform the special services required, and

WHEREAS the DISTRICT under the terms of this agreement hereby agrees to pay the INDEPENDENT CONTRACTOR for services at **Seventeen Thousand Four Hundred Dollars & No Cents (\$17,400.00)**.

The contracted services are to commenced on or about **November 15, 2016** and completed on or about, but not later than **June 30, 2017**.

WHEREAS the INDEPENDENT CONTRACTOR in the performance of this agreement shall be and act as an INDEPENDENT CONTRACTOR providing the necessary tools and equipment and provide the Board of Trustees a final finished report and/or product within the prescribed time allocated, and

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT, and

WHEREAS the INDEPENDENT CONTRACTOR shall provide worker's compensation insurance or self-insure services, and

WHEREAS the INDEPENDENT CONTRACTOR shall indemnify and hold harmless the DISTRICT, its officers, agents, and employees from every claim or demand made, and every liability, loss, damages, or expense, of any nature whatsoever, which may be incurred by reason of:

- a) Contractor agrees to defend, indemnify, and hold harmless the Rancho Santiago Community District (District), its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising of activities of the Contractor, its subcontractors, or those of any of its officers, agents, or employees or volunteers, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all rights of subrogation against the District. The provisions of the Article do not apply to any damage or losses caused by the negligence of the District or any of its agents or employees.

WHEREAS the DISTRICT may at any time, with or without reason, terminate this AGREEMENT in whole or in part and compensate INDEPENDENT CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by INDEPENDENT CONTRACTOR and shall specify the date of termination.

WHEREAS the parties to this agreement, under penalty of perjury, certify that all of the above items are to the best of their knowledge true and correct statements.

IN WITNESS where of, said parties have executed this agreement as of the date first written above.

INDEPENDENT CONTRACTOR

RANCHO SANTIAGO
COMMUNITY COLLEGE DISTRICT

Signature

By _____

Printed Name

Peter J. Hardash

Printed Name

Title

Vice Chancellor of Business
Operations/Fiscal Services

Title

Address City/State

Date

Date

Attachment "B"

Expert: Chris Hill

Scope of Work (amended)	
Training (summer 2016)	400
CCCAOE	1,500
Coordination and training (continuing)	1,000
Technical assistance to the colleges: \$2,800 x 5 colleges	14,000
Travel	2,400
Total cost to perform work	19,300
<i>Charges to 1st service agreement</i>	
Preliminary training	400
CCCAOE	1,500
Total costs to be charged to 1st services agreement	1,900
Amount of 2nd agreement	
Total Costs (\$19,300) - Charges to 1st agreement (\$1,900) =	17,400

CHRISTI A. HILL

3728 Gayle Street ♦ San Diego, CA 92115 ♦ (619) 454-4861

Education

- Ph.D. (2000), University of Southern California (Geology)
- M.S. (1994), San Diego State University (Geology)
- M.Ed. (1988), Azusa Pacific University (Phys. Ed.)
- B.S. (1986), San Diego State University (Geology)

Administrative Experience

MiraCosta College, Oceanside, CA

January 2016-present

Dean, Research, Planning and Institutional Effectiveness

- Provide oversight and coordination of institutional research and reporting functions (including consultation to staff and departments requiring research assistance) and guide the development of an annual research agenda.
- Provide data for, and support the plan preparation for, the college's student success initiatives including basic skills, Student Success and Support Program (SSSP), student equity, and Achieving the Dream.
- Provide leadership in the implementation and monitoring of systematic college planning processes that integrate program review, outcomes assessment, and resource allocation, and align with long-term planning as well as the accreditation process. Identify and collect institutional key performance indicators (KPIs) and facilitate regular review and discussion of those KPIs and other outcomes measures needed for decision-making.
- Serve as the college Accreditation Liaison Officer and coordinate accreditation activities, including the compilation and submittal of all reports (self evaluation, mid-term, and annual) and responses, as well as the preparation of the college for comprehensive site visits.
- Coordinate and support grant activities including data collection, proposal development, and reporting.

Grossmont College, El Cajon, CA

2011, 2013-2015

Sr. Dean, College Planning and Institutional Effectiveness

In addition to the responsibilities listed above:

- Oversee the configuration and implementation of the TracDat data management system for institutional planning and outcomes assessment, and conduct training sessions for college personnel in the use of the system.
- Provide administrative oversight and support of various institutional continuous improvement committees and offices, including student learning and service outcomes assessment and program review for all divisions, college-wide professional development, and faculty evaluations.

Interim Vice President, Student Services – September 2014-September 2015

- Facilitated discussions with faculty, staff, and administrators within the various student services areas related to service analysis, outcomes assessment, and program review.
- Developed and updated student services policies and procedures in collaboration with both college and district colleagues.
- Recruited, selected, and evaluated student services personnel, and collaboratively managed multiple student services budgets.

Acting Vice President of Academic Affairs – January 2013-August 2013

- As co-chair of the college Accreditation Steering Committee (2011-13) guided preparation of the 2013 Self Evaluation Report.
- Chaired the college Enrollment Strategies Committee and worked collaboratively with division deans and departments chairs on data-informed approaches to enrollment management.

Interim Dean (Math, Natural Sciences, Exercise Science and Wellness) – January 2011-June 2011

- Worked with department chairs in the development of the division's class schedule including oversight of faculty load and assignments.
- Evaluated the performance of faculty and classified personnel in the division.

Other Educational Leadership Experience**Grossmont College, El Cajon, CA****2007-2012***Academic Senate President (August 2007-December 2010)**Faculty Planning Lead (December 2007-December 2012)**Faculty Accreditation Co-Chair (July 2011-December 2012)*

- Organized the Integrated Planning Task Force and various related work groups (2007-2010) to facilitate the integration of long-term strategic, annual planning, program review, and outcomes assessment with the college resource allocation process.
- Participated on the Grossmont-Cuyamaca Community College District (GCCCD) Educational Master Planning (EMP) Steering Committee (spring/summer 2011) and served as chair of an EMP scan team.
- Facilitated the review and discussion of relevant data related to, and directed the development of, the college's strategic plan.
- Organized professional development activities to facilitate training on, and development of, student learning outcomes.
- Member of Steering Committee for BRIC (Bridging Research, Information, and Culture) Initiative, a GCCCD project focused on the identification of qualitative and quantitative data for use in continuous program improvement.
- Facilitated the reworking of the program review processes for all divisions of the college in order to integrate them with college planning processes.
- Guided accreditation writing teams (2007-10) in responding to 2007 accreditation recommendations.
- Co-chaired the Institutional Excellence Task Force (eventually a council) (2010-12) and participated in the development of strategies and KPIs to be used to assess continuous quality improvement and the achievement of outcomes and/or strategic planning goals.
- Co-chaired the Basic Skills Initiative Task Force (2007-08) and directed the Basic Skills Initiative college self-assessment and preparation of the initial basic skills plan.

Full-time Teaching Experience**Fullerton College, Fullerton, CA****2000-2002****Grossmont College, El Cajon, CA****2002-2013***Earth Sciences Faculty*

- Redesigned curriculum for the geology degree and developed a new oceanography major, including an oceanography lab course. Taught Physical Geology and Oceanography courses.
- Developed and taught Earth History, Natural Disasters, and California Geology courses.
- Developed and taught 1.0-unit weekend and 3.0-unit, weeklong field courses in California, Utah, and Arizona.

Part-time Teaching Experience

University of Southern California, Los Angeles, CA 1995-1999

Grossmont College, El Cajon, CA 1999-2000, 2013-present

Earth Sciences Instructor and/or Graduate Teaching Assistant

- Taught lectures and labs in Physical Geology and Physical Oceanography
- Lectured in Physical Geography, Natural Hazards/Environmental Geology.

San Diego Mesa College, San Diego, CA 1987-1988, 1989-1990, 1995

Palomar College, San Marcos, CA 1988-89

Health/Physical Education Instructor, Assistant Women's Basketball and Softball Coach

- Responsible for instruction in both classroom environment and activity classes in subject areas such as health, weight training, and team activities.

Other Management Experience

Applied Geosciences Inc., San Diego, CA 1990-1995

Assistant Project Manager

- Administered multiple projects from inception to completion, including development and management of project proposals, project budget and timeline, client communication, training/supervision of technical personnel, and the production of final reports.

Selected Community Leadership and Participation

- Institutional Effectiveness Partnership Initiative (IEPI) Partnership Resource Team (2015-present)
- Co-Chair, Dual Enrollment Council – East County Education Alliance (2014-15)
- Member of Academic Senate for California Community Colleges (ASCCC) Accreditation Committee (2013)

Selected Professional Development Activities and Presentations

- 2014 & 2015 – Strengthening Student Success Conference (RP Group)
- 2014 – Leading From the Middle Academy (RP Group)
- 2013 – Society for College and University Planning (SCUP) Conference
- 2010, 2012, & 2013 – Accreditation Institute (Academic Senate of California Community Colleges [ASCCC]) – *Presenter (2012), Member of Steering Committee and Presenter (2013)*
- 2011 – SLO Institute (ASCCC) – *Presenter*
- 2011 – Innovations Conference (League for Innovation) – *Co-Presenter on Integrated Planning*
- 2009 – Retreats on Student Learning and Assessment, Levels I and II (Western Association of Schools and Colleges)
- 2009 - Asilomar Leadership Skills Seminar (Community College League of California)
- 2008, 2010 & 2014 - Annual Conference on Best Practices in Institutional Effectiveness (Central Piedmont Community College, Office of Institutional Effectiveness)

Selected Committee/Council Service

- Grossmont-Cuyamaca CCD (GCCCD): District Strategic Planning and Budget Council; District Accreditation Coordinating Committee
- Grossmont College (GC): Planning and Resources Council; Institutional Excellence Council (*co-chair*); Accreditation Steering Committee – GC (*co-chair*)

Honors/Awards

- 2013 – John & Suanne Roueche Excellence Award (League for Innovation)
- 2013 – Distinguished Faculty Award (Grossmont College Academic Senate)
- 2010 – President's Leadership Award (co-recipient, Grossmont College)
- 2009 - Innovator of the Year (*for restructured planning process*) (co-recipient, Grossmont College)
- 2008 - Commitment to Service Award (Grossmont College Foundation)

Purchase Order List

10/07/2016 thru 10/27/2016

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043232	10/7/2016	12	Center for Teacher Education	Other Participant Prog Svc/Exp	DON BOOKSTORE	60.00
17-P0043233	10/7/2016	12	Pathways to Teaching	Fees Paid for Students	RANCHO SANTIAGO COMMUNITY COLL. DIST.	654.00
17-P0043234	10/7/2016	12	Student Services Office	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	2,000.00
17-P0043235	10/7/2016	12	Student Services Office	Reproduction/Printing Expenses	IMAGE PRINTING SOLUTIONS	755.20
17-P0043236	10/7/2016	12	Ctr for Intl Trade Dev Office	Reproduction/Printing Expenses	WE DO GRAPHICS INC	2,224.80
17-P0043237	10/7/2016	12	Student Services Office	Reproduction/Printing Expenses	IMAGE PRINTING SOLUTIONS	1,549.00
17-P0043238	10/7/2016	43	Facility Planning Office	Site Improv - Contractor Svcs	KYA SERVICES LLC	700.00
17-P0043239	10/7/2016	41	Facility Planning Office	Site Improv - Contractor Svcs	UNITED SITE SERVICES OF CALIF INC	738.96
17-P0043240	10/7/2016	12	A&R Office - Credit	Non-Instructional Supplies	IMAGE PRINTING SOLUTIONS	5,648.40
17-P0043241	10/7/2016	12	Kinesiology - Intercol Athlet	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	322.00
17-P0043242	10/7/2016	12	DSPS Office	Non-Instructional Supplies	IMAGE PRINTING SOLUTIONS	269.76
17-P0043243	10/7/2016	33	CDC Administration	Contracted Services	JAMEY CLARK INC	1,470.00
17-P0043244	10/7/2016	11	Maintenance & Operations	Contracted Repair Services	KYA SERVICES LLC	986.00
17-P0043245	10/7/2016	33	EHS Administration	Food and Food Service Supplies	SANTA ANA UNIFIED SCHOOL DIST	486.00
17-P0043246	10/7/2016	12	Financial Aid Office	Conferece Expenses	AMERICAN EXPRESS	587.95
17-P0043247	10/7/2016	12	Engineering	Instructional Supplies	MCMASTER CARR SUPPLY CO	139.76
17-P0043248	10/7/2016	12	Ctr for Intl Trade Dev Office	Conferece Expenses	OCBC ORANGE CTY BUS COUNCIL	500.00
17-P0043249	10/7/2016	12	Engineering	Equip-Fed Prgm >\$1,000< \$5,000	GOLDEN STAR TECHNOLOGY, INC.	2,284.24
17-P0043250	10/7/2016	11	Maintenance	Contracted Services	BOYD & ASSOCIATES	1,002.26
17-P0043251	10/7/2016	12	CJ/Academies	Instructional Supplies	SEHI COMPUTER PRODUCTS	669.39
17-P0043252	10/7/2016	11	Fire Academy	Other Licenses & Fees	STATE FIRE TRAINING	500.00
17-P0043253	10/7/2016	12	Talent Search	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	1,414.86
17-P0043254	10/7/2016	11	Manufacturing Technology	Contracted Services	D4 SOLUTIONS INC.	858.30
17-P0043255	10/7/2016	11	Maintenance	Contracted Repair Services	ABBA TERMITE & PEST CONTROL INC	245.00
17-P0043256	10/7/2016	41	Facility Planning Office	Bldg Impr - Commissioning	DRANETZ TECHNOLOGIES INC	1,000.00
17-P0043257	10/10/2016	12	Kinesiology - Intercol Athlet	Instructional Supplies	HENRY SCHEIN	1,940.84
17-P0043258	10/10/2016	12	Kinesiology - Intercol Athlet	Instructional Supplies	LINCOLN EQUIPMENT INC	299.20
17-P0043259	10/10/2016	12	Biology	Instructional Supplies	FISHER SCIENTIFIC	333.80
17-P0043260	10/10/2016	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	43.99
17-P0043261	10/10/2016	33	CDC Santa Ana College	Food and Food Service Supplies	NORTHGATE GONZALEZ MARKET	502.47
17-P0043262	10/10/2016	12	Water Utility Science	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	290.29
17-P0043263	10/10/2016	12	Corporate Training Institute	District Business/Sponsorships	OCBC ORANGE CTY BUS COUNCIL	1,250.00
17-P0043264	10/10/2016	11	Human Resources Office	Inst Dues & Memberships	ACHRO EEO ASSOC OF CHIEF HUMAN	450.00
17-P0043265	10/10/2016	12	International Business	Non-Instructional Supplies	HALO BRANDED SOLUTIONS INC	229.80
17-P0043266	10/10/2016	12	Continuing Education Division	Non-Instructional Supplies	DON BOOKSTORE	736.56
17-P0043268	10/10/2016	12	Biology	Equip-All Other >\$200 < \$1,000	VWR FUNDING INC	1,217.25
17-P0043269	10/10/2016	12	Biology	Equip-All Other >\$200 < \$1,000	LAB SCIENTIFIC INC	2,386.80

4.17 (1)

No. 4.17

Legend: * = Multiple Funds for this P.O.

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Environment: Colleague

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Purchase Order List

10/07/2016 thru 10/27/2016

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043270	10/10/2016	12	Continuing Education Division	Food and Food Service Supplies	ALBERTSON'S	500.00
17-P0043271	10/10/2016	12	MESA	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	4,500.00
17-P0043272	10/10/2016	13	Continuing Education Division	Non-Instructional Supplies	DON BOOKSTORE	1,000.00
17-P0043273	10/10/2016	12	Library Services	Library Books	AMAZON COM	8,000.00
17-P0043274	10/10/2016	12	Diesel	Equip-Fed Prgm > \$5,000	L & L FABRICATING LLC	27,919.56
17-P0043275	10/10/2016	12	Geology	Transportation - Student	CERTIFIED TRANSPORTATIONS	650.00
17-P0043276	10/10/2016	12	Talent Search	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
17-P0043277	10/10/2016	33	CDC Santiago Canyon College	Non-Instructional Supplies	SMART & FINAL	500.00
17-P0043278	10/10/2016	33	CDC Centennial Education Ctr	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	800.00
17-P0043279	10/10/2016	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,500.00
17-P0043280	10/10/2016	33	CDC Administration	Non-Instructional Supplies	SCHICK RECORDS MGMT	37.80
17-P0043281	10/10/2016	12	LA/OC Regional Consortia	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	2,000.00
17-P0043283	10/10/2016	12	Library Services	Library Books	GALE GROUP	256.75
17-P0043284	10/10/2016	12	Biology	Equip-All Other >\$200 < \$1,000	FISHER SCIENTIFIC	5,837.99
17-P0043285	10/10/2016	12	Biology	Instructional Supplies	WELLS FARGO BANK	559.10
17-P0043286	10/10/2016	12	Biology	Instructional Supplies	VWR FUNDING INC	5,967.81
17-P0043287	10/10/2016	12	Drafting Technology	Contracted Services	ALLEYCAT DEVELOPMENT INC	3,850.00
17-P0043288	10/10/2016	12	International Business	Contracted Services	LGH MARKETING LLC	2,075.00
17-P0043289	10/10/2016	11	Facility Planning Office	Software License and Fees	WELLS FARGO BANK	300.00
17-P0043290	10/10/2016	12	Welding	Equip-All Other >\$1,000<\$5,000	VIZEINT MANUFACTURING SOLUTIONS INC	5,642.00
17-P0043291	10/10/2016	12	Manufacturing Technology	Equip-All Other > \$5,000	PACIFIC INDUSTRIAL SUPPLY CO, INC	16,392.33
17-P0043292	10/10/2016	12	CJ/Academies	Instructional Supplies	HOME DEPOT	131.73
17-P0043293	10/11/2016	12	Biology	Instructional Supplies	C.C. IMEX	8,971.56
17-P0043294	10/11/2016	12	Resource Development	Contracted Services	ARZOUMANIAN ARINEH	17,800.00
17-P0043295	10/11/2016	12	Resource Development	Contracted Services	2 DEGREE SHIFT	17,400.00
17-P0043296	10/10/2016	12	Manufacturing Technology	Equip-All Other >\$1,000<\$5,000	WESTPORT CORP	19,972.40
17-P0043297	10/11/2016	13	Human Svcs & Technology Office	Equip-All Other >\$200 < \$1,000	SEHI COMPUTER PRODUCTS	821.23
17-P0043298	10/11/2016	12	Talent Search	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	372.77
17-P0043299	10/11/2016	12	Engineering	Equip-Fed Prgm >\$1,000< \$5,000	GOLDEN STAR TECHNOLOGY, INC.	43,153.73
17-P0043300	10/11/2016	33	EHS Administration	Non-Instructional Supplies	HOME DEPOT	175.00
17-P0043301	10/11/2016	33	EHS Administration	Instructional Supplies	LAKESHORE LEARNING MATERIALS	500.00
17-P0043302	10/11/2016	12	Engineering	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	64,730.59
17-P0043303	10/11/2016	12	Survey/Mapping Sciences	Equip-All Other > \$5,000	ALLEN INSTRUMENTS & SUPPLIES	8,532.00
17-P0043304	10/11/2016	12	EOPS	Food and Food Service Supplies	SMART & FINAL	1,000.00
17-P0043305	10/11/2016	12	Student Equity	Food and Food Service Supplies	HART COMMUNITY HOMES INC	229.12
17-P0043306	10/11/2016	12	Fire Technology	Equip-All Other >\$1,000<\$5,000	MORTARA INSTRUMENT	3,365.28
17-P0043307	10/11/2016	12	History	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,314.83

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043308	10/11/2016	12	Kinesiology - Intercol Athlet	Equip-All Other > \$5,000	RELIABLE ICE EQUIPMENT INC	5,868.74
17-P0043309	10/11/2016	12	Kinesiology - Physical Educ	Instructional Supplies	LYTLE SCREEN PRINTING INC	1,604.34
17-P0043310	10/11/2016	11	Educational Services Office	Non-Instructional Supplies	SMART & FINAL	100.00
17-P0043311	10/11/2016	11	President's Office	Conference Expenses	CCLC COMMUNITY COLLEGE LEAGUE	650.00
17-P0043312	10/11/2016	12	Water Utility Science	Instructional Supplies	WELLS FARGO BANK	809.68
17-P0043313	10/11/2016	41	Facility Planning Office	Bldg Impr - AE Fee	JOHN SERGIO FISHER & ASSOCIATES INC.	14,500.00
17-P0043314	10/11/2016	12	Resource Development	Contracted Services	BELTRAMO KAREN E	24,600.00
17-P0043315	10/11/2016	12	Resource Development	Contracted Services	BOLTON ALISON	18,400.00
17-P0043316	10/11/2016	12	Resource Development	Contracted Services	BROWN JEREMY	19,600.00
17-P0043317	10/11/2016	12	Resource Development	Contracted Services	CANTUS JASON S	17,800.00
17-P0043318	10/11/2016	12	Resource Development	Contracted Services	FRIEDMAN JOSH	18,000.00
17-P0043319	10/11/2016	12	Resource Development	Contracted Services	LEYDEN MATTHEW	15,000.00
17-P0043320	10/11/2016	12	Resource Development	Contracted Services	LAWLER HANNAH S	24,200.00
17-P0043321	10/11/2016	12	Resource Development	Contracted Services	VICARIO-FISHER MARIE	15,000.00
17-P0043322	10/11/2016	12	Resource Development	Contracted Services	VENTURA BRYAN C	15,000.00
17-P0043323	10/11/2016	12	Resource Development	Contracted Services	THARP NATHAN M	17,400.00
17-P0043324	10/11/2016	12	Resource Development	Contracted Services	STANCO GABRIELLE	19,000.00
17-P0043325	10/11/2016	12	Resource Development	Contracted Services	PETRILLI DON	15,000.00
17-P0043326	10/11/2016	12	Resource Development	Contracted Services	NATHAN M PELLEGRIN	24,800.00
17-P0043327	10/11/2016	12	Resource Development	Contracted Services	MARTINEZ DANIEL	18,000.00
17-P0043328	10/11/2016	62	Risk Management	Non-Instructional Supplies	WELLS FARGO BANK	54.15
17-P0043330	10/12/2016	12	SAC Continuing Ed-Instruction	Equip-All Other >\$200 < \$1,000	CN SCHOOL AND OFFICE SOLUTIONS INC	1,972.03
17-P0043331	10/12/2016	12	Distance Education	Books, Mags & Subscrip-Non-Lib	WELLS FARGO BANK	62.64
17-P0043332	10/12/2016	12	Upward Bound	Awards & Incentives	RANCHO SANTIAGO COMMUNITY COLL. DIST.	190.00
17-P0043333	10/12/2016	12	SAC Continuing Ed-Instruction	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	4,173.93
17-P0043334	10/12/2016	12	Continuing Education Division	Conference Expenses	PEREZ IMELDA	115.00
17-P0043335	10/12/2016	12	Student Services Office	Inst Dues & Memberships	MIDDLE COLLEGE NATIONAL CONSORTIUM	4,500.00
17-P0043337	10/12/2016	12	Financial Aid Office	Non-Instructional Supplies	ADIRECTIONS INC	864.00
17-P0043338	10/12/2016	11	Nursing	Inst Dues & Memberships	ORANGE COUNTY- LONG BEACH CONSORTIUM FOR NURSING	150.00
17-P0043339	10/12/2016	11	Transfer Center	Inst Dues & Memberships	SOUTH COAST HIGHER EDUCATION COUNCIL	50.00
17-P0043340	10/12/2016	12	Automotive Technology/Engine	Instructional Supplies	VEEJER ENTERPRISES INC	7,769.88
17-P0043341	10/12/2016	11	District Wide Technology	Equip-All Other >\$200 < \$1,000	CDI COMPUTERS CORP	35,304.40
17-P0043342	10/12/2016	33	EHS Administration	Conference Expenses	GLOBAL RESORT PARTNERS	857.44
17-P0043343	10/12/2016	33	CDC Administration	Conference Expenses	ORANGE COUNTY DEPT OF ED	675.00
17-P0043344	10/12/2016	33	EHS Administration	Conference Expenses	REGION 9 HEAD START ASSOC.	600.00
17-P0043345	10/12/2016	12	Academic Affairs Office	Instructional Supplies	KELLY PAPER	989.28
17-P0043346	10/12/2016	13	Publications	Reproduction/Printing Expenses	WE DO GRAPHICS INC	199.80

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043347	10/10/2016	12	Biology	Equip-All Other > \$5,000	TECAN US INC	6,367.72
17-P0043348	10/10/2016	12	Biology	Equip-All Other >\$200 < \$1,000	BIO RAD LABORATORIES	3,223.80
17-P0043349	10/10/2016	12	International Business	Non-Instructional Supplies	4 IMPRINT	351.23
17-P0043350	10/13/2016	41	Facility Planning Office	Bldg Impr - Materials OFIBO	THE GARLAND CO INC	104,475.16
17-P0043351	10/13/2016	12	Biology	Instructional Supplies	3D MOLECULAR DESIGNS LLC	1,165.86
17-P0043352	10/13/2016	12	Biology	Instructional Supplies	QIAGEN INC	371.76
17-P0043353	10/13/2016	12	Counseling	Food and Food Service Supplies	ROCHELLE J. ZOOK	153.60
17-P0043354	10/13/2016	12	EOPS	Supplies Paid for Students	DON BOOKSTORE	10,750.00
17-P0043355	10/13/2016	12	SAC Continuing Ed-Instruction	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	637.20
17-P0043356	10/13/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	VWR FUNDING INC	530.74
17-P0043357	10/13/2016	12	Continuing Education Division	Reproduction/Printing Expenses	CAUDILLO MARK	486.00
17-P0043358	10/13/2016	11	Facility Planning Office	Reproduction/Printing Expenses	WE DO GRAPHICS INC	309.10
17-P0043359	10/13/2016	12	Sci, Math, Health Sci Office	Instructional Supplies	SPECTRUM LABORATORIES INC	427.68
17-P0043360	10/13/2016	12	Student Equity	Non-Instructional Supplies	ACTION PAC	973.00
17-P0043361	10/13/2016	11	Maintenance	Rental-Equipment (Short-term)	UNITED SITE SERVICES OF CALIF INC	1,053.85
17-P0043362	10/13/2016	41	Facility Planning Office	Bldg Impr - Contractor Svcs	KYA SERVICES LLC	990.00
17-P0043363	10/13/2016	11	Admin Services Office	Contracted Services	RELIABLE ICE EQUIPMENT INC	866.80
17-P0043364	10/13/2016	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	6,150.06
17-P0043365	10/13/2016	61	Risk Management	Contracted Services	AON CONSULTING INC	40,000.00
17-P0043366	10/10/2016	12	Biology	Contracted Services	ALLEYCAT DEVELOPMENT INC	3,850.00
17-P0043367	10/13/2016	11	Human Resources Office	Fingerprinting	STATE OF CALIFORNIA	14,000.00
17-P0043368	10/13/2016	41	Facility Planning Office	Site Improv - Contractor Svcs	KANA SUBSURFACE ENGINNERING INC	95,317.48
17-P0043369	10/13/2016	11	Maintenance	Contracted Repair Services	HUNTINGTON BEACH GLASS & MIRROR, INC.	2,509.80
17-P0043370	10/13/2016	12	Accounting	Contracted Services	D4 SOLUTIONS INC.	9,236.13
17-P0043372	10/13/2016	11	Custodial	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	4,000.00
17-P0043373	10/10/2016	12	Biology	Books, Mags & Subscrip-Non-Lib	BIO RAD LABORATORIES	470.90
17-P0043374	10/13/2016	11	Manufacturing Technology	Contracted Repair Services	MACHINING TIME SAVERS, INC.	341.25
17-P0043375	10/13/2016	11	Manufacturing Technology	Contracted Repair Services	MACHINING TIME SAVERS, INC.	1,640.81
17-P0043376	10/13/2016	11	Manufacturing Technology	Contracted Repair Services	MACHINING TIME SAVERS, INC.	365.00
17-P0043377	10/14/2016	33	EHS Santa Ana College	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	529.00
17-P0043378	10/14/2016	12	A&R Office - Credit	Non-Instructional Supplies	IMAGE PRINTING SOLUTIONS	1,944.00
17-P0043379	10/14/2016	12	Corporate Training Institute	Books, Mags & Subscrip-Non-Lib	AMERICAN HOTEL & LODGING	4,776.94
17-P0043380	10/14/2016	12	Corporate Training Institute	District Business/Sponsorships	CERRITOS COLLEGE FOUNDATION	1,000.00
17-P0043381	10/14/2016	11	Library Services	Library Books - Databases	EBSCO SUBSCRIPTION SVCS	768.17
17-P0043382	10/14/2016	12	Automotive Technology/Engine	Equip-All Other >\$200 < \$1,000	AUTOMOTIVE ELECTRONIC SVCS	5,397.80
17-P0043383	10/14/2016	11	President's Office	Inst Dues & Memberships	CACCRAO CALIF ASSOC OF COMMUNITY	200.00
17-P0043384	10/14/2016	12	Athletics	Instructional Supplies	ADVENTURES IN ADVERTISING	611.08

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043385	10/14/2016	12	Continuing Education Division	Reproduction/Printing Expenses	IMAGE PRINTING SOLUTIONS	1,808.20
17-P0043386	10/14/2016	62	Risk Management	Non-Instructional Supplies	ALIMED	154.88
17-P0043387	10/14/2016	12	Chemistry	Instructional Supplies	FISHER SCIENTIFIC	3,715.40
17-P0043388	10/14/2016	11	Continuing Education Division	Non-Instructional Supplies	WELLS FARGO BANK	195.63
17-P0043389	10/14/2016	12	Fine & Performing Arts Office	Instructional Supplies	HOME DEPOT	500.00
17-P0043390	10/14/2016	12	SAC Continuing Ed-Instruction	Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	95.69
17-P0043391	10/14/2016	12	Safety & Parking - DO	Equip-All Other >\$1,000<\$5,000	BICYCLE PATROL OUTFITTERS LLC	4,989.60
17-P0043392	10/17/2016	12	Student Equity	Food and Food Service Supplies	ARAMARK CORPORATION	498.96
17-P0043393	10/17/2016	13	Academic Affairs Office	Class Schedules/Printing	IMAGE PRINTING SOLUTIONS	4,591.08
17-P0043394	10/17/2016	12	Mathematics	Instructional Supplies	SCHOOL SAVERS	5,475.40
17-P0043395	10/17/2016	12	SAC Continuing Ed-Instruction	Books, Mags & Subscrip-Non-Lib	PANINI INC	319.84
17-P0043396	10/17/2016	12	Chemistry	Instructional Supplies	FLINN SCIENTIFIC INC	1,069.22
17-P0043397	10/17/2016	11	International Student Program	Reproduction/Printing Expenses	WE DO GRAPHICS INC	1,587.60
17-P0043398	10/17/2016	12	SAC Continuing Ed-Instruction	Instructional Supplies	DON BOOKSTORE	736.56
17-P0043399	10/17/2016	12	Biology	Non-Instructional Supplies	NEW ENGLAND FLAG & BANNER	913.20
17-P0043400	10/17/2016	11	Publications	Non-Instructional Supplies	ULINE	87.76
17-P0043401	10/17/2016	11	Nursing	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,239.00
17-P0043402	10/17/2016	12	Upward Bound	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
17-P0043403	10/17/2016	12	Biology	Instructional Supplies	FISHER SCIENTIFIC	1,000.00
17-P0043404	10/17/2016	12	Corporate Training Institute	Books, Mags & Subscrip-Non-Lib	AMERICAN HOTEL & LODGING	4,621.42
17-P0043405	10/17/2016	12	Student Support Services	Non-Instructional Supplies	DON BOOKSTORE	200.00
17-P0043406	10/17/2016	12	SAC Continuing Ed-Instruction	Equip-All Other >\$200 < \$1,000	CN SCHOOL AND OFFICE SOLUTIONS INC	58,628.54
17-P0043407	10/18/2016	12	Biology	Non-Instructional Supplies	DISPLAYS2GO	829.28
17-P0043408	10/18/2016	12	Automotive Technology/Engine	Equip-Fed Prgm >\$1,000< \$5,000	AUTOMOTIVE ELECTRONIC SVCS	12,759.12
17-P0043409	10/18/2016	12	Safety & Parking - DO	Equip-All Other >\$200 < \$1,000	COMMUNICATIONS USA INC	36,183.35
17-P0043410	10/18/2016	11	Maintenance	Contracted Repair Services	ACCO ENGINEERED SYSTEMS INC	442.88
17-P0043411	10/18/2016	11	Admin Services Office	Contracted Services	ENCORE PIANO & ORGAN MOVING LLC	200.00
17-P0043412	10/18/2016	12	Automotive Technology/Engine	Equip-Fed Prgm >\$1,000< \$5,000	MATCO TOOLS	9,556.16
17-P0043413	10/18/2016	41	Facility Planning Office	Bldg Impr - Relocation/Moving	AMERICAN RELOCATION & LOGISTICS INC	4,647.00
17-P0043414	10/25/2016	12	SAC Continuing Ed-Instruction	Instructional Supplies	KELLY PAPER	1,978.56
17-P0043415	10/18/2016	11	Business Division Office	Maint Contract - Office Equip	APPERSON	159.00
17-P0043416	10/18/2016	12	Communications & Media Studies	Instructional Supplies	AMAZON COM	161.10
17-P0043417	10/18/2016	11	Custodial	Non-Instructional Supplies	AMERICAN CHEMICAL & SANITARY	4,000.00
17-P0043418	10/18/2016	11	Custodial	Non-Instructional Supplies	BUCKEYE INTERNATIONAL INC	4,000.00
17-P0043419	10/18/2016	12	Resource Development	Bldg Impr - AE Fee	LENTZ MORRISSEY ARCHITECTURE INC	9,500.00
17-P0043420	10/18/2016	11	District Wide Technology	Software License and Fees	PLURALSIGHT LLC	263.82
17-P0043421	10/18/2016	12	Music	Instructional Supplies	WOODWIND & BRASSWIND	167.40

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043422	10/18/2016	12	Professional Development	Reproduction/Printing Expenses	IMAGE PRINTING SOLUTIONS	852.40
17-P0043423	10/18/2016	13	Occupational Therapy	Instructional Supplies	MICHELLE R. PAROLISE	75.89
17-P0043424	10/18/2016	12	Professional Development	Reproduction/Printing Expenses	IMAGE PRINTING SOLUTIONS	368.00
17-P0043425	10/18/2016	12	Chemistry	Instructional Supplies	DARLING MODELS INC	520.00
17-P0043426	10/18/2016	12	Athletics	Instructional Supplies	MEDCO/PATTERSON MEDICAL	11,826.00
17-P0043427	10/18/2016	12	Nursing	Instructional Supplies	MMS MEDICAL SUPPLY CO	169.73
17-P0043428	10/18/2016	12	Learning Support Center	Food and Food Service Supplies	ELAINE T. PHAM	123.60
17-P0043429	10/18/2016	12	Athletics	Instructional Supplies	LOCOCO SPORTS INC	1,782.00
17-P0043430	10/18/2016	12	Biology	Equip-Fed Prgm >\$1,000< \$5,000	BIO SURPLUS INC	2,842.80
17-P0043431	10/18/2016	12	Student Equity	Contracted Services	INSTITUTE FOR DEMOCRATIC EDUC & CULTURE	2,500.00
17-P0043432	10/18/2016	12	LA/OC Regional Consortia	Contracted Services	HODGE RICK L	6,000.00
17-P0043433	10/18/2016	12	LA/OC Regional Consortia	Contracted Services	NUVU SOLUTIONS	12,800.00
17-P0043434	10/18/2016	12	Humanities & Social Sci Office	Instructional Supplies	WELLS FARGO BANK	720.64
17-P0043435	10/18/2016	12	Continuing Education Division	Contracted Services	GOLDEN STAR TECHNOLOGY, INC.	32,138.91
17-P0043436	10/18/2016	12	Financial Aid Office	Conference Expenses	AMERICAN EXPRESS	782.20
17-P0043437	10/19/2016	12	Biology	Equip-Fed Prgm >\$1,000< \$5,000	FISHER SCIENTIFIC	4,377.02
17-P0043438	10/19/2016	12	Student Services Office	Non-Instructional Supplies	MADELINE A. GRANT	175.00
17-P0043439	10/19/2016	12	Student Services Office	Non-Instructional Supplies	IMAGE PRINTING SOLUTIONS	173.00
17-P0043440	10/19/2016	12	Biology	Instructional Supplies	FISHER SCIENTIFIC	124.45
17-P0043441	10/19/2016	12	Chemistry	Instructional Supplies	VWR FUNDING INC	573.60
17-P0043442	10/19/2016	12	Assessment	Non-Instructional Supplies	CAPP ASSOCIATES INC	1,317.33
17-P0043443	10/19/2016	12	Distance Education	Food and Food Service Supplies	NANCY C. PUN	299.93
17-P0043444	10/19/2016	12	Distance Education	Food and Food Service Supplies	CRAVE RESTAURANT GROUP, LLC	1,993.19
17-P0043445	10/19/2016	12	Counseling	Food and Food Service Supplies	ANGELA T. BROWN	672.07
17-P0043446	10/19/2016	11	District Wide Technology	Software License and Fees	GOLDEN STAR TECHNOLOGY, INC.	77,460.30
17-P0043447	10/19/2016	12	Career Education Office	Conference Expenses	JANEL L. MCWILLIAM	107.54
17-P0043448	10/19/2016	12	Career Education Office	Conference Expenses	ACADEMIC SENATE FOR	540.00
17-P0043449	10/19/2016	12	Financial Aid Office	Conference Expenses	CASFAA	410.00
17-P0043450	10/19/2016	12	Financial Aid Office	Conference Expenses	WELCH GLENDA R	100.00
17-P0043451	10/19/2016	12	Financial Aid Office	Conference Expenses	ATLANTA MARRIOTT MARQUIS	825.64
17-P0043452	10/19/2016	12	Library Services	Library Books - Databases	CCLC COMMUNITY COLLEGE LEAGUE	34,737.65
17-P0043453	10/19/2016	12	Math	Equip-All Other >\$1,000<\$5,000	EDDY CONSULTING LLC	1,830.60
17-P0043454	10/19/2016	12	Counseling & Student Sup Ofc	Conference Expenses	CCLC COMMUNITY COLLEGE LEAGUE	650.00
17-P0043455	10/19/2016	11	District Wide Technology	Software License and Fees	PLURALSIGHT LLC	6,384.00
17-P0043456	10/19/2016	11	Counseling	Inst Dues & Memberships	SCIAC SO CALIF INTERSEGME	100.00
17-P0043457	10/19/2016	12	Student Services Office	Advertising	CALIFORNIA NEWSPAPERS PARTNERSHIP	9,089.00
17-P0043458	10/19/2016	11	Digital Media Center	Software License and Fees	CYBERGROUP INC	1,533.60

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043459	10/19/2016	12	Financial Aid Office	Conference Expenses	BANH TAI	100.00
17-P0043460	10/19/2016	12	Continuing Education Division	Books, Mags & Subscrip-Non-Lib	AACRAO AMERICAN ASSOC OF COLLEGIATE	680.00
17-P0043461	10/19/2016	11	President's Office	Inst Dues & Memberships	HONORS TRANSFER COUNCIL OF CALIF	120.00
17-P0043462	10/19/2016	11	Digital Media Center	Inst Dues & Memberships	UNIVERSITY ECONOMIC DEVELOPMENT ASSOC	570.00
17-P0043463	10/19/2016	11	Digital Media Center	Non-Instructional Supplies	KULI IMAGE INCÝKUSTOM IMPRINTS	271.24
17-P0043464	10/19/2016	12	Digital Media Center	Non-Instructional Supplies	FONTIS SOLUTIONS	174.84
17-P0043465	10/19/2016	12	Art	Equip-All Other >\$1,000<\$5,000	APPLE COMPUTER INC	9,149.28
17-P0043466	10/14/2016	12	Automotive Technology/Engine	Equip-All Other >\$200 < \$1,000	IDSC HOLDINGS LLC	2,800.49
17-P0043467	10/19/2016	12	Engineering	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	323.35
17-P0043468	10/19/2016	12	Biology	Equip-All Other >\$200 < \$1,000	AMERICAN LABORATORY TRADING INC	1,347.80
17-P0043469	10/20/2016	12	Financial Aid Office	Conference Expenses	CASFAA	375.00
17-P0043470	10/20/2016	12	Financial Aid Office	Conference Expenses	CASFAA	375.00
17-P0043471	10/20/2016	12	Financial Aid Office	Conference Expenses	CASFAA	410.00
17-P0043472	10/20/2016	12	Financial Aid Office	Conference Expenses	CASFAA	410.00
17-P0043473	10/20/2016	12	Financial Aid Office	Conference Expenses	SWAYNE DOROTHY NACITA	48.73
17-P0043474	10/20/2016	12	Financial Aid Office	Conference Expenses	CASFAA	1,160.00
17-P0043475	10/20/2016	12	Financial Aid Office	Conference Expenses	ELLUCIAN INC.	995.00
17-P0043476	10/20/2016	12	Financial Aid Office	Conference Expenses	CASFAA	410.00
* 17-P0043477	10/20/2016	11	Maintenance	Contracted Services	UTELOGY CORPORATION	2,000.00
* 17-P0043477	10/20/2016	12	Academic Affairs Office	Software License and Fees	UTELOGY CORPORATION	2,790.00
PO Amt Total for *17-P0043477 :						4,790.00
17-P0043478	10/20/2016	12	Accounting	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	26,626.53
17-P0043479	10/20/2016	12	Financial Aid Office	Contracted Services	ECMC SOLUTIONS CORP	3,600.00
17-P0043480	10/20/2016	11	Maintenance	Contracted Repair Services	SO CAL LAND MAINTENANCE INC	8,000.00
17-P0043481	10/20/2016	11	District Wide Technology	Contracted Services	OPTIV SECURITY INC	10,900.00
17-P0043482	10/20/2016	11	Maintenance	Maint/Oper Service Agreements	ACCO ENGINEERED SYSTEMS INC	16,522.00
17-P0043483	10/20/2016	11	Maintenance	Contracted Services	WEATHERITE CORP	12,000.00
17-P0043484	10/20/2016	33	EHS Santa Ana College	Non-Instructional Supplies	QUIDSI RETAIL LLC	1,960.00
17-P0043485	10/20/2016	12	Center for Teacher Education	Non-Instructional Supplies	DON BOOKSTORE	185.98
17-P0043486	10/20/2016	12	Counseling	Non-Instructional Supplies	DON BOOKSTORE	567.00
17-P0043487	10/20/2016	12	Student Services Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	215.98
17-P0043488	10/20/2016	12	Counseling	Contracted Services	CPP INC	17,086.80
17-P0043489	10/20/2016	12	Student Equity	Books Paid for Students	DON BOOKSTORE	22,000.00
17-P0043490	10/20/2016	12	Student Services Office	Food and Food Service Supplies	JAY'S CATERING	250.25
17-P0043491	10/20/2016	12	Biology	Equip-All Other >\$1,000<\$5,000	TERRA UNIVERSAL INC	1,585.32

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043492	10/20/2016	12	Student Equity	Non-Instructional Supplies	PROMOTIONAL DESIGN CONCEPTS INC	1,466.90
17-P0043493	10/20/2016	12	Orange Educ Ctr-Instruction	Books, Mags & Subscrip-Non-Lib	CENGAGE LEARNING/ EDUC. TO GO	4,994.75
17-P0043494	10/20/2016	12	LA/OC Regional Consortia	Food and Food Service Supplies	SAGE RESTAURANT GROUP INC	120.00
17-P0043495	10/20/2016	12	Nursing	Instructional Supplies	POCKET NURSE	430.20
17-P0043496	10/20/2016	12	Nursing	Instructional Supplies	WALLCUR INC	681.37
17-P0043497	10/20/2016	12	Counseling	Non-Instructional Supplies	DON BOOKSTORE	437.40
17-P0043498	10/20/2016	41	Facility Planning Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	345.59
17-P0043499	10/20/2016	12	Small Business Dev Ctr Office	Food and Food Service Supplies	PARADISE BAKERY & CAFE	652.20
17-P0043500	10/20/2016	41	Facility Planning Office	Bldg Impr - Haz Mat	EXECUTIVE ENVIRONMENTAL	3,302.57
17-P0043501	10/20/2016	43	Facility Planning Office	Bldgs - Blueprint/Reprod/Adver	AMERICAN REPROGRAPHICS CO LLC	2,000.00
17-P0043502	10/20/2016	41	Facility Planning Office	Bldg Impr - Lic/Tax/Agcy Fees	COUNTY OF ORANGE	337.00
17-P0043503	10/20/2016	12	Financial Aid Office	Conference Expenses	ATLANTA MARRIOTT MARQUIS	660.32
17-P0043504	10/20/2016	12	Academic Affairs Office	Instructional Supplies	COMMERCIAL AQUATIC SVCS	10,000.00
17-P0043505	10/20/2016	12	Academic Affairs Office	Instructional Supplies	CANDELA CORP	2,000.00
17-P0043506	10/20/2016	12	Fire Academy	Instructional Supplies	MCKESSON GENERAL MEDICAL CORP	142.68
17-P0043507	10/20/2016	12	Kinesiology - Intercol Athlet	Instructional Supplies	VS ATHLETICS	1,340.44
17-P0043508	10/20/2016	12	Computer Science	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	21,770.86
17-P0043509	10/20/2016	13	Santa Ana College	District Business/Sponsorships	UMOJA COMMUNITY EDUCATION FOUNDATION	3,500.00
17-P0043510	10/20/2016	41	Facility Planning Office	Bldg Impr - AE Fee	LENTZ MORRISSEY ARCHITECTURE INC	82,500.00
17-P0043511	10/20/2016	12	Instl Effectiveness/Assessment	Contracted Services	THE HANOVER RESEARCH COUNCIL LLC	33,750.00
17-P0043512	10/20/2016	11	District Wide Technology	Contracted Services	RPI CONSULTANTS LLC	26,950.00
17-P0043513	10/20/2016	12	Fine & Performing Arts Office	Instructional Supplies	WELLS FARGO BANK	626.43
17-P0043514	10/21/2016	12	Financial Aid Office	Conference Expenses	CASFAA	250.00
17-P0043515	10/21/2016	12	Financial Aid Office	Conference Expenses	CASFAA	375.00
17-P0043516	10/21/2016	12	Digital Media Center	Conference Expenses	DIABLO VALLEY COLLEGE	100.00
17-P0043517	10/21/2016	12	EOPS	Food and Food Service Supplies	JUAN POLLO 24	170.09
17-P0043518	10/21/2016	12	EOPS	Fees Paid for Students	PHI THETA KAPPA	270.00
17-P0043519	10/21/2016	12	EOPS	Fees Paid for Students	ALPHA GAMMA SIGMA HONOR SCHOLARSHIP SOCIETY	240.00
17-P0043520	10/21/2016	12	Kinesiology - Physical Educ	Instructional Supplies	MIZUNO USA INC	4,409.72
17-P0043521	10/21/2016	12	Kinesiology - Intercol Athlet	Instructional Supplies	ALL AMERICAN SPORTS CORP	520.58
17-P0043522	10/21/2016	12	Kinesiology - Physical Educ	Instructional Supplies	NAT'L SPORTS APPAREL LLC	324.20
17-P0043523	10/21/2016	12	Kinesiology - Physical Educ	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	1,733.94
17-P0043524	10/21/2016	12	Kinesiology - Physical Educ	Instructional Supplies	NAT'L SPORTS APPAREL LLC	1,901.80
17-P0043525	10/21/2016	12	Manufacturing Technology	Instructional Supplies	US SHOP TOOLS	630.53
17-P0043526	10/21/2016	12	Kinesiology - Physical Educ	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	1,780.90
17-P0043527	10/21/2016	12	Student Services Office	Food and Food Service Supplies	SARA W. LUNDQUIST	217.48
17-P0043528	10/21/2016	12	Transfer Center	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	7,500.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0043529	10/21/2016	11	Chancellor's Office	Inst Dues & Memberships	SANTA ANA CHAMBER OF COMMERCE	3,495.00
17-P0043530	10/21/2016	11	Chancellor's Office	Books, Mags & Subscrip-Non-Lib	CAPITOL ENQUIRY	40.45
17-P0043531	10/21/2016	12	Upward Bound	Awards & Incentives	ROMELIA MADRIGAL	187.35
17-P0043532	10/21/2016	12	Distance Education	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	2,053.00
17-P0043533	10/21/2016	12	Upward Bound	Awards & Incentives	ROMELIA MADRIGAL	161.19
17-P0043534	10/21/2016	12	EOPS	Books Paid for Students	DON BOOKSTORE	51,424.00
17-P0043535	10/21/2016	12	Manufacturing Technology	Instructional Supplies	HEXAGON METROLOGY INC	750.92
17-P0043536	10/21/2016	12	Manufacturing Technology	Instructional Supplies	IN HOUSE SOLUTIONS INC	426.60
17-P0043538	10/24/2016	12	Financial Aid Office	Conference Expenses	CASFAA	375.00
17-P0043539	10/24/2016	12	Financial Aid Office	Conference Expenses	CASFAA	375.00
17-P0043540	10/24/2016	12	Financial Aid Office	Conference Expenses	CASFAA	375.00
17-P0043541	10/24/2016	12	Financial Aid Office	Conference Expenses	HYATT HOTELS OF FLORIDA INC	899.95
17-P0043542	10/24/2016	12	Computer Science	Contracted Services	KYA SERVICES LLC	19,687.50
17-P0043543	10/24/2016	11	Human Resources Office	Fingerprinting	LIVESCAN N' MORE INC	1,540.00
17-P0043544	10/24/2016	12	Continuing Education Division	Equip-All Other >\$1,000<\$5,000	AED SUPERSTORE	1,549.80
17-P0043545	10/24/2016	12	Academic Affairs Office	Conference Expenses	FOUNDATION FOR CALIFORNIA	1,500.00
17-P0043546	10/24/2016	12	Student Equity	Online Training Courses	STIR FRY SEMINAR & CONSULTING INC	5,350.00
17-P0043547	10/24/2016	12	DSPS Office	Conference Expenses	AMERICAN EXPRESS	965.92
17-P0043548	10/24/2016	12	Safety & Parking - DO	Contracted Services	SANDY BOYD INC	400.00
17-P0043549	10/24/2016	11	Facility Planning Office	Public Agencies' Assess & Fees	COUNTY OF ORANGE	7,819.76
17-P0043550	10/25/2016	12	Continuing Education Division	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	75.59
17-P0043551	10/25/2016	11	Internal Audit	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	709.00
17-P0043552	10/25/2016	12	EOPS	Other Exp Paid for Students	DON BOOKSTORE	2,500.00
17-P0043553	10/25/2016	12	MESA	Non-Instructional Supplies	DON BOOKSTORE	4,135.00
17-P0043554	10/25/2016	12	Distance Education	Non-Instructional Supplies	DON BOOKSTORE	911.25
17-P0043555	10/25/2016	12	Ctr for Intl Trade Dev Office	Food and Food Service Supplies	CORNER BAKERY STORE#241	121.00
17-P0043556	10/25/2016	12	Music	Instructional Supplies	WOODWIND & BRASSWIND	17.58
17-P0043557	10/25/2016	12	Engineering	Equip-Fed Prgm >\$1,000< \$5,000	OLPIN GROUP INC	4,935.72
17-P0043558	10/25/2016	11	Risk Management	Non-Instructional Supplies	WE DO GRAPHICS INC	135.00
17-P0043559	10/25/2016	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	ASSEMBLED PRODUCT SPECIALISTS INC	2,531.36
17-P0043560	10/25/2016	33	EHS Administration	Non-Instructional Supplies	AMAZON COM	81.36
17-P0043561	10/25/2016	12	Computer Science	Instructional Supplies	MINDS-I INC	3,079.40
17-P0043562	10/25/2016	12	Resource Development	Contracted Services	HASSON CATHY L	18,000.00
17-P0043563	10/25/2016	12	Center for Teacher Education	Other Licenses & Fees	RANCHO SANTIAGO COMMUNITY COLL. DIST.	39.00
17-P0043564	10/25/2016	11	Academic Affairs Office	Contracted Services	BUSCHE DONALD	12,000.00
17-P0043565	10/25/2016	11	Admin Services Office	Contracted Services	RIDELINKS INC	963.34
17-P0043566	10/25/2016	11	Maintenance	Maint/Oper Service Agreements	TRI-SIGNAL INTEGRATION INC	2,620.00

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17-P0043567	10/25/2016	11	Maintenance	Maint/Oper Service Agreements	TRI-SIGNAL INTEGRATION INC	11,600.00
17-P0043568	10/25/2016	11	Maintenance	Contracted Services	SMOKE GUARD CALIFORNIA	1,140.00
17-P0043569	10/25/2016	11	Maintenance	Maint/Oper Service Agreements	TRI-SIGNAL INTEGRATION INC	3,350.00
17-P0043570	10/25/2016	12	Accounting	Equip-All Other >\$1,000<\$5,000	SIDEPATH INC	3,233.52
17-P0043571	10/25/2016	41	Facility Planning Office	Site Improv - Splc Ins/Mat Tes	SOUTHWEST INSPECTION	50,000.00
17-P0043572	10/25/2016	12	MESA	Other Participant Travel Exp	10-1301 HSW HOLDING LLC	1,733.05
17-P0043573	10/25/2016	12	Honors Program	Other Exp Paid for Students	DON BOOKSTORE	400.00
17-P0043574	10/25/2016	12	Engineering	Instructional Supplies	MCMASTER CARR SUPPLY CO	1,217.04
17-P0043575	10/25/2016	12	Math	Instructional Supplies	EAI ERIC ARMIN INC	6,184.17
17-P0043576	10/25/2016	12	Welding	Instructional Supplies	BENNER METALS CORP	2,500.20
17-P0043577	10/25/2016	12	Biology	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	3,473.00
17-P0043578	10/26/2016	12	SAC Continuing Ed-Instruction	Non-Instructional Supplies	APCO GRAPHICS INC	573.76
17-P0043579	10/26/2016	12	Kinesiology - Physical Educ	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	2,898.58
17-P0043580	10/26/2016	11	President's Office	Inst Dues & Memberships	AACC AMERICAN ASSOC OF COMMUNITY COLLEGES	18,063.00
17-P0043581	10/26/2016	12	Center for Teacher Education	Transportation - Student	CERTIFIED TRANSPORTATIONS	714.11
17-P0043582	10/26/2016	12	Athletics	Equip-All Other >\$1,000<\$5,000	VINCENT DE JESUS	2,916.00
17-P0043583	10/26/2016	12	Admin Services Office	Instructional Supplies	SCANTRON CORP	187.80
17-P0043584	10/26/2016	12	Student Activities	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,500.00
17-P0043585	10/26/2016	12	Student Activities	Food and Food Service Supplies	SMART & FINAL	500.00
17-P0043586	10/26/2016	12	Humanities & Social Sci Office	Instructional Supplies	NAT'L GEOGRAPHIC SCHOOL PUB	64.84
17-P0043587	10/26/2016	12	Student Equity	Transportation - Student	MICHELANGELO LEASING INC	551.25
17-P0043588	10/26/2016	11	Maintenance	Contracted Repair Services	ABBA TERMITE & PEST CONTROL INC	245.00
17-P0043589	10/26/2016	11	Maintenance	Contracted Repair Services	VORTEX INDUSTRIES	271.00
17-P0043590	10/26/2016	11	Maintenance	Contracted Repair Services	VORTEX INDUSTRIES	893.00
17-P0043591	10/26/2016	12	Deaf & Hard of Hearing	Contracted Services	KIMBERLEH WEISSMAN	270.00
17-P0043592	10/26/2016	11	Maintenance	Contracted Repair Services	HEID JARED STEPHEN	3,675.00
17-P0043593	10/26/2016	11	Maintenance	Maint/Oper Service Agreements	ACCO ENGINEERED SYSTEMS INC	2,626.00
17-P0043594	10/26/2016	41	Facility Planning Office	Bldg Impr - DSA Project Insp	KNOWLAND CONSTRUCTION SVCS	44,544.00
17-P0043595	10/26/2016	41	Facility Planning Office	Bldg Impr - DSA Project Insp	STEPHEN PAYTE	35,000.00
17-P0043597	10/27/2016	11	Maintenance	Non-Instructional Supplies	GRAINGER	2,000.00
17-P0043598	10/27/2016	11	Maintenance	Non-Instructional Supplies	WOODWARD'S ACE HARDWARE	2,000.00
17-P0043599	10/27/2016	11	Maintenance	Repair & Replacement Parts	HIRSCH PIPE & SUPPLY CO INC	1,500.00
17-P0043600	10/27/2016	33	EHS Administration	Non-Instructional Supplies	WEINGART DESIGN	453.12
17-P0043601	10/27/2016	12	Theatre Arts	Instructional Supplies	SAMY'S CAMERA	2,000.00
17-P0043602	10/27/2016	12	Ctr for Intl Trade Dev Office	Non-Instructional Supplies	DELL COMPUTER	144.66
17-P0043603	10/27/2016	11	Custodial	Non-Instructional Supplies	GLASBY MAINTENANCE SUPPLY	3,102.84
17-P0043604	10/27/2016	12	Art	Instructional Supplies	B & H PHOTO VIDEO INC	2,436.48

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17-P0043605	10/27/2016	12	SAC Continuing Ed-Instruction	Instructional Supplies	MONOPRICE INC	28.31
17-P0043606	10/27/2016	33	EHS Administration	Non-Instructional Supplies	SCHOOL HEALTH SUPPLY CO INC	162.21
17-P0043607	10/27/2016	11	Maintenance	Non-Instructional Supplies	HOME DEPOT	700.00
17-P0043608	10/27/2016	11	Facility Planning Office	Software License and Fees	COMPUTERLAND OF SILICON VALLEY	192.00
17-P0043610	10/27/2016	12	Digital Media Center	Transportation - Student	PLACENTIA YORBA LINDA	507.50
17-P0043611	10/27/2016	13	Sci, Math, Health Sci Office	Transportation - Student	AIRPORT VAN RENTAL INC	1,135.04
17-P0043612	10/27/2016	13	Sci, Math, Health Sci Office	Transportation - Student	AIRPORT VAN RENTAL INC	1,249.34
17-P0043613	10/27/2016	12	Student Equity	Food and Food Service Supplies	MORENO'S RESTAURANT	578.75
17-P0043614	10/27/2016	12	Engineering	Instructional Supplies	LASERBITS INC	485.83
17-P0043615	10/27/2016	33	EHS Administration	Equip-Fed Prgm >\$1,000< \$5,000	GOLDEN STAR TECHNOLOGY, INC.	1,002.78
17-P0043616	10/27/2016	11	Maintenance	Repair & Replacement Parts	HOME DEPOT	1,000.00
17-P0043617	10/27/2016	12	A&R Office - Credit	Non-Instructional Supplies	SCRIP SAFE SECURITY PRODUCTS	7,067.76
17-P0043618	10/27/2016	12	Library Services	Library Books	ROWMAN & LITTLEFIELD PUBLISHING GROUP	46.90
17-P0043619	10/27/2016	12	Library Services	Library Books	EBSCO SUBSCRIPTION SVCS	542.60
17-P0043620	10/27/2016	12	Library Services	Library Books	YANKEE BOOK PEDDLER INC	1,236.60
17-P0043621	10/27/2016	12	Accounting	Equip-Fed Prgm >\$1,000< \$5,000	CDW GOVERNMENT INC.	2,112.78
17-P0043622	10/27/2016	12	Art	Equip-All Other >\$1,000<\$5,000	B & H PHOTO VIDEO INC	7,424.11
17-P0043623	10/27/2016	12	Biology	Equip-All Other > \$5,000	ARTEL INC	18,548.60
17-P0047089	10/10/2016	12	EOPS	Other Exp Paid for Students	THE DRIP COFFEE	300.00
17-P0179318	10/7/2016	11	Apprenticeship	Instructional Agrmt - Salary	SO CALIF SURVEYORS	105,583.00
17-P0179320	10/7/2016	12	Pathways to Teaching	Contracted Services	PROJECT TOMORROW	149,600.00
17-P0179321	10/7/2016	12	Pathways to Teaching	Contracted Services	CSU FULLERTON AUXILIARY SVCS CORP	253,261.00
17-P0179322	10/7/2016	12	Pathways to Teaching	Contracted Services	SANTA ANA UNIFIED SCHOOL DIST	52,987.00
17-P0179323	10/7/2016	11	Business Operations' Office	Legal Expenses	ATKINSON ANDELSON LOYA RUUD ROMO	20,000.00
17-P0179324	10/7/2016	11	Business Operations' Office	Legal Expenses	THE FELDHAKA LAW FIRM	50,000.00
17-P0179325	10/7/2016	11	Business Operations' Office	Legal Expenses	BERGMAN DACEY GOLDSMITH	30,000.00
17-P0179326	10/13/2016	12	Pathways to Teaching	Contracted Services	NORTH ORANGE COUNTY CCD	374,024.00
17-P0179328	10/13/2016	12	Resource Development	Contracted Services	WEST KERN COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179329	10/13/2016	12	Resource Development	Contracted Services	NORTH ORANGE COUNTY CCD	50,000.00
17-P0179330	10/13/2016	12	Resource Development	Contracted Services	SIERRA JOINT COMMUNITY COLLEGE DIST	50,000.00
17-P0179331	10/13/2016	12	Resource Development	Contracted Services	LAKE TAHOE CMTY COLLEGE	50,000.00
17-P0179332	10/13/2016	12	Resource Development	Contracted Services	CITRUS COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179333	10/13/2016	12	Resource Development	Contracted Services	MENDOCINO-LAKE CMTY COLLEGE DIST	50,000.00
17-P0179334	10/13/2016	12	Resource Development	Contracted Services	SOLANO COMMUNITY COLLEGE DISTRICT	40,000.00
17-P0179335	10/13/2016	12	Resource Development	Contracted Services	CHAFFEY COMMUNITY COLLEGE DISTRICT	40,000.00
17-P0179336	10/13/2016	12	Resource Development	Contracted Services	MARTIN COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179337	10/13/2016	12	Resource Development	Contracted Services	SOLANO COMMUNITY COLLEGE DISTRICT	50,000.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-P0179338	10/13/2016	12	Resource Development	Contracted Services	RIVERSIDE COMMUNITY COLLEGE DISTRIC	50,000.00
17-P0179339	10/18/2016	11	Admin Services Office	Contracted Services	GLOBAL WORKS INC	3,000.00
17-P0179340	10/18/2016	11	Admin Services Office	Contracted Services	QUICK CAPTION	3,000.00
17-P0179341	10/18/2016	12	Resource Development	Contracted Services	SO ORANGE COUNTY COMMUNITY COLLEGE DIST	50,000.00
17-P0179342	10/18/2016	12	Resource Development	Contracted Services	SAN JOAQUIN DELTA CMTY CLG DISTRICT	50,000.00
17-P0179343	10/18/2016	12	Resource Development	Contracted Services	KERN COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179344	10/20/2016	12	Resource Development	Contracted Services	PRODUCTOPS INC	202,500.00
17-P0179345	10/20/2016	12	Resource Development	Contracted Services	SAN FRANCISCO CCD	50,000.00
17-P0179346	10/20/2016	12	Resource Development	Contracted Services	CONTRA COSTA COMMUNITY COLLEGE DIST	50,000.00
17-P0179347	10/20/2016	12	Resource Development	Contracted Services	SAN DIEGO COMMUNITY COLLEGE DIST	50,000.00
17-P0179348	10/20/2016	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DIST	50,000.00
17-P0179349	10/20/2016	12	Resource Development	Contracted Services	SONOMA COUNTY JUNIOR COLLEGE DISTRI	1,790,201.00
17-P0179350	10/20/2016	12	Student Support Services	Excess/Copies Useage	XEROX CORP	678.00
17-P0179351	10/24/2016	12	Continuing Education Division	Lease Agreement - Facility	ORANGE UNIFIED SCHOOL DISTRICT	44,776.00
17-P0179352	10/26/2016	12	Resource Development	Contracted Services	MT. SAN JACINTO COMMUNITY COLLEGE D	50,000.00
17-P0179353	10/26/2016	12	Resource Development	Contracted Services	LOS RIOS COMM COLLEGE DIST	50,000.00
17-P0179354	10/26/2016	12	Resource Development	Contracted Services	LASSEN COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179355	10/26/2016	12	Resource Development	Contracted Services	CHAFFEY COMMUNITY COLLEGE DISTRICT	50,000.00
17-P0179356	10/26/2016	12	Health & Wellness Center	Excess/Copies Useage	XEROX CORP	2,091.79
17-P0179357	10/26/2016	12	Pathways to Teaching	Contracted Services	GARDEN GROVE UNIFIED SCHOOL DIST	59,208.00
Grand Total :						6,375,043.05

4.17 (12)

Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvt
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

Legend: * = Multiple Funds for this P.O.

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Environment: Colleague

LoginID: MCHAPPLE

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
BOARD MEETING OF NOVEMBER 14, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0043274	\$27,919.56	Truck Air Brakes Trainer Console	SAC-Human Svcs and Technology	Received Quotations: 1) * L & L Fabricating LLC 2) Consulab Educatech, Inc. 3) Klein Educational Systems * Successful Bidder
17-P0043291	\$16,392.33	Portable surface roughness measurement instrument tester including attachments, color LCD screen and projector	SAC-Human Svcs and Technology	Received Quotations: 1) * Pacific Industrial Supply Co. 2) RL Stephens Tool 3) The Johnson Gage Co. * Successful Bidder
17-P0043294	\$17,800.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043295	\$17,400.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043296	\$19,972.40	Thread gaging system	SAC-Human Svcs and Technology	Received Quotations: 1) * Westport Corp. 2) The Johnson Gage Co. 3) Pacific Industrial Supply Co. * Successful Bidder
17-P0043299	\$43,153.73	Laptop computers	SAC-Engineering Lab	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board approved: November 9, 2015

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
BOARD MEETING OF NOVEMBER 14, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0043302	\$64,730.59	Laptop computers	SAC-Engineering Lab	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board approved: November 9, 2015
17-P0043314	\$24,600.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043315	\$18,400.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043316	\$19,600.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043317	\$17,800.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043318	\$18,000.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016

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**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
BOARD MEETING OF NOVEMBER 14, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0043319	\$15,000.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043320	\$24,200.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043321	\$15,000.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043322	\$15,000.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043323	\$17,400.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043324	\$19,000.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043325	\$15,000.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
BOARD MEETING OF NOVEMBER 14, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0043326	\$24,800.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043327	\$18,000.00	Independent Contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 10, 2016
17-P0043341	\$35,304.40	Desktop computers	SAC-ITS	These systems are HP factory recertified to replace relic computers at Santa Ana College
17-P0043350	\$104,475.16	Replacement roofing materials for building "G" at Santa Ana College	DO-Facility Planning	Purchased from the California Multiple Award Schedule (CMAS) #4-01-56-0006A Board approved: June 17, 2013
17-P0043365	\$40,000.00	Professional services for the ongoing Retire Drug Subsidy Administration	DO-Risk Management	Board approved: July 20, 2015
17-P0043368	\$95,317.48	Materials and labor necessary to complete the stormwater improvement project at the Orange County Sheriff's Regional Training Academy	DO-Facility Planning	Bid # 1301 Board Approved: September 9, 2016
17-P0043406	\$58,628.54	Classroom and office chairs for building "B" at Santa Ana College	CEC	Purchased from the Hawthorne USD Bid #13-14-1 Board approved: March 24, 2016
17-P0043409	\$36,183.35	Handheld radios, chargers and remote speaker/microphone audio	DO-Safety/Security	Purchased from the Santa Ana USD Bid #15-16 Board approved: September 26, 2016

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**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
BOARD MEETING OF NOVEMBER 14, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0043435	\$32,138.91	Miscellaneous A/V equipment and components	SCCOEC	Received Quotations: 1) * Golden Star Technology Inc. 2) AVDB Design Build Group 3) CCS Presentation * Successful Bidder
17-P0043446	\$77,460.30	Software licenses and support for VMWare	DO-ITS	Received Quotations: 1) * Golden Star Technology Inc. 2) CDW Government 3) SHI International Corp. * Successful Bidder
17-P0043452	\$34,737.65	Literature resources databases for the purchase of books, magazines and periodicals	SAC-Library	
17-P0043478	\$26,626.53	Desktop/laptop computers and extended warranty	SCC-Business/CTE	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board approved: November 9, 2015
17-P0043482	\$16,522.00	One-time preventive maintenance and inspection for several boilers	SAC-Maintenance & Operations	This vendor was selected as the mechanical provider due to their in-depth knowledge of the District's equipment.
17-P0043488	\$17,086.80	Online testing, assessment and reporting services for students' personality, career, and organizational development	SCC-Counseling	

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
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P.O. #	Amount	Description	Department	Comment
17-P0043489	\$22,000.00	Summer and Fall 2016 book vouchers for SCC EOPS students	SCC-Academic Affairs	
17-P0043508	\$21,770.86	Laptop computers and extended warranty	SCC-Math, Science and Business	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board approved: November 9, 2015
17-P0043510	\$82,500.00	Consultant to provide on-call architectural services for various facility improvement projects	DO-Facility Planning	Board approved: October 10, 2016
17-P0043511	\$33,750.00	Client research services agreement to assess the measurable outcomes of the Basic Skills Initiative Transformation	SCC-Academic Affairs	Board approved: October 10, 2016
17-P0043512	\$26,950.00	Consulting services to provide development and implementation of a custom eform and workflow process	DO-ITS	Board approved: October 10, 2016
17-P0043534	\$51,424.00	Books	SAC-EOPS	

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(19)

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
BOARD MEETING OF NOVEMBER 14, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0043542	\$19,687.50	Flooring materials and installation for building "B" room 207 & 208	SCC-Career Education	Purchased from the California Multiple Award Schedule (CMAS) #4-14-72-0557A Board approved: May 31, 2016
17-P0043562	\$18,000.00	Independent contractor to complete training for the Career Technical Education Data Inlocked Initiative grant	DO-Educational Services	Board approved: October 24, 2016
17-P0043571	\$50,000.00	Consultant to provide on-call special inspection and material testing services for various facility improvement projects	DO-Facility Planning	Board approved: October 24, 2016
17-P0043580	\$18,063.00	Institutional membership	SAC-President's Office	
17-P0043594	\$44,544.00	Consultant to provide DSA inspector of record services for the Publications & Warehouse relocation project at SCC	DO-Facility Planning	Board Approved: October 24, 2016
17-P0043595	\$35,000.00	Consultant to provide on-call inspector of record services for various facility improvement projects	DO-Facility Planning	Board Approved: October 24, 2016

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
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P.O. #	Amount	Description	Department	Comment
17-P0043623	\$17,449.00	Pipette calibration system, software, miscellaneous hardware and training	SCC-Biotechnology	This system was selected due to industry standards and widely used within the biotech industry
17-P0179318	\$105,583.00	Master cost agreement for the survey apprentices	SCC-Career Education	Board approved: May 31, 2016
17-P0179320	\$149,600.00	Sub-agreement related to California Career Pathways Trust grant	SCC-Pathways to Teaching	Board approved: September 12, 2016
17-P0179321	\$253,261.00	Sub-agreement related to California Career Pathways Trust grant	SCC-Pathways to Teaching	Board approved: September 12, 2016
17-P0179322	\$52,987.00	Sub-agreement related to California Career Pathways Trust grant	SCC-Pathways to Teaching	Board approved: September 12, 2016
17-P0179323	\$20,000.00	Legal services on various legal matters	DO-Business Operations/Fiscal Services	Board approved: September 12, 2016
17-P0179324	\$50,000.00	Legal services on various legal matters	DO-Business Operations/Fiscal Services	Board approved: September 12, 2016

**PURCHASE ORDERS SUPPLEMENT
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P.O. #	Amount	Description	Department	Comment
17-P0179325	\$30,000.00	Legal services on various legal matters	DO-Business Operations/Fiscal Services	Board approved: September 12, 2016
17-P0179326	\$374,024.00	Sub-agreement with North Orange County CCD related to California Career Pathways Trust grant for the implementation of OC teacher pathway partnerships program	SCC-Pathways to Teaching	Board approved: September 12, 2016
17-P0179328	\$50,000.00	Sub-agreement with West Kern CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179329	\$50,000.00	Sub-agreement with North Orange County CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179330	\$50,000.00	Sub-agreement with Sierra Joint CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179331	\$50,000.00	Sub-agreement with Lake Tahoe CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179332	\$50,000.00	Sub-agreement with Citrus CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179333	\$50,000.00	Sub-agreement with Mendocino-Lake CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: September 12, 2016

**PURCHASE ORDERS SUPPLEMENT
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FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
BOARD MEETING OF NOVEMBER 14, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0179334	\$40,000.00	Sub-agreement with Solano CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: August 15, 2016
17-P0179335	\$40,000.00	Sub-agreement with Chaffey CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: September 12, 2016
17-P0179336	\$50,000.00	Sub-agreement with Marin CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: August 15, 2016
17-P0179337	\$50,000.00	Sub-agreement with Solano CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: September 12, 2016
17-P0179338	\$50,000.00	Sub-agreement with Riverside CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179341	\$50,000.00	Sub-agreement with South Orange County CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179342	\$50,000.00	Sub-agreement with San Joaquin Delta CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
BOARD MEETING OF NOVEMBER 14, 2016**

P.O. #	Amount	Description	Department	Comment
17-P0179343	\$50,000.00	Sub-agreement with Kern CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179344	\$202,500.00	Sub-agreement with ProductOps Inc to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: September 26, 2016
17-P0179345	\$50,000.00	Sub-agreement with San Francisco CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179346	\$50,000.00	Sub-agreement with Contra Costa CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179347	\$50,000.00	Sub-agreement with San Diego CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179348	\$50,000.00	Sub-agreement with Los Angeles CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179349	\$1,790,201.00	Sub-agreement with Sonoma County Junior College District to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: August 15, 2016

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 07, 2016 THROUGH OCTOBER 27, 2016
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P.O. #	Amount	Description	Department	Comment
17-P0179351	\$44,776.00	Rental of classroom facilities within the Orange USD	SCCOEC	Board approved: August 15, 2016
17-P0179352	\$50,000.00	Sub-agreement with Mt. San Jacinto CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: September 12, 2016
17-P0179353	\$50,000.00	Sub-agreement with Los Rios CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179354	\$50,000.00	Sub-agreement with Lassen CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179355	\$50,000.00	Sub-agreement with Chaffey CCD to implement the Career Technical Education Data Unlocked Initiative program	DO-Educational Services	Board approved: July 18, 2016
17-P0179357	\$59,208.00	Sub-agreement with Garden Grove USD for the implementation of OC teacher pathway partnership project	SCC-Pathways to Teaching	Board approved: September 12, 2016

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
17-B0001116	10/12/2016	81	Auxiliary Services Office	Diversified Agency Fund Expens	IDSC HOLDINGS LLC	7,471.69
17-B0001117	10/14/2016	81	Auxiliary Services Office	Diversified Agency Fund Expens	XPRESSTAGS.COM	649.50
17-B0001118	10/18/2016	81	Auxiliary Services Office	Diversified Agency Fund Expens	SMART & FINAL	1,000.00
17-B0001119	10/18/2016	79	Auxiliary Services Office	Transportation	MICHELANGELO LEASING INC	700.00
17-B0001120	10/21/2016	79	Auxiliary Services Office	Transportation	MICHELANGELO LEASING INC	3,753.75
17-B0001121	10/24/2016	81	Auxiliary Services Office	Diversified Agency Fund Expens	MATCO TOOLS	6,276.39
17-B0001122	10/24/2016	79	Auxiliary Services Office	Non-Instructional Supplies	EDUCATIONAL TESTING SVC	660.00
Grand Total :						20,511.33

4.17 (26)

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-CAF000300	10/11/2016	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$85.50
GM-CAF000301	10/11/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,136.62
GM-CAF000302	10/12/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,173.12
GM-CAF000303	10/17/2016	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$58.50
GM-CAF000304	10/19/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$485.70
GM-CAF000305	10/24/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,290.16
GM-CAF000306	10/24/2016	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$190.38
GM-CAF000307	10/24/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$489.00
GM-CAF000308	10/27/2016	31	SAC Café	General Merchandise	LEGACY ATHLETIC	\$165.00
GM-CAF000309	10/27/2016	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$859.66
GM-CAF000310	10/27/2016	31	SAC Café	General Merchandise	PEPSI COLA CO	\$324.20
GM-DON002586	10/11/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$2,069.55
GM-DON002587	10/11/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$117.00
GM-DON002588	10/11/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$1,197.70
GM-DON002589	10/11/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$479.94
GM-DON002591	10/12/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$212.60
GM-DON002592	10/13/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$757.56
GM-DON002594	10/17/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$390.81
GM-DON002595	10/17/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$1,346.69
GM-DON002596	10/17/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$859.70
GM-DON002597	10/18/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$805.23
GM-DON002598	10/19/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$1,968.14
GM-DON002599	10/19/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$308.76
GM-DON002601	10/19/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$835.20
GM-DON002602	10/19/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$2,239.80
GM-DON002607	10/24/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$3,163.57
GM-DON002608	10/24/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$2,402.49
GM-DON002609	10/10/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$184.32
GM-DON002610	10/24/2016	31	SAC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$2,109.69
GM-DON002614	10/24/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$1,151.30
GM-DON002617	10/26/2016	31	SAC Bookstore	General Merchandise	PEPSI COLA CO	\$2,011.45
GM-DON002618	10/26/2016	31	SAC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$253.38
GM-DON002619	10/27/2016	31	SAC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$824.20
GM-HAWK002098	10/11/2016	31	SCC Bookstore	General Merchandise	PENS ETC.	\$585.00
GM-HAWK002099	10/11/2016	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$150.60
GM-HAWK002100	10/11/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$506.71
GM-HAWK002101	10/11/2016	31	SCC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$889.44

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-HAWK002102	10/12/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$429.92
GM-HAWK002103	10/12/2016	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,109.84
GM-HAWK002104	10/13/2016	31	SCC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$1,307.72
GM-HAWK002107	10/13/2016	31	SCC Bookstore	General Merchandise	CI APPAREL	\$100.80
GM-HAWK002110	10/17/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$666.91
GM-HAWK002112	10/18/2016	31	SCC Bookstore	General Merchandise	PHOTOGRAFX WORLDWIDE, LLC	\$0.99
GM-HAWK002115	10/18/2016	31	SCC Bookstore	General Merchandise	NEIL ENTERPRISES	\$2.55
GM-HAWK002116	10/18/2016	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$128.10
GM-HAWK002117	10/19/2016	31	SCC Bookstore	General Merchandise	LENNY & LARRY'S,INC	\$234.00
GM-HAWK002118	10/19/2016	31	SCC Bookstore	General Merchandise	LENNY & LARRY'S,INC	\$180.00
GM-HAWK002119	10/19/2016	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,009.40
GM-HAWK002120	10/19/2016	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$570.91
GM-HAWK002122	10/19/2016	31	SCC Bookstore	General Merchandise	SPIRIT PRODUCTS	\$382.50
GM-HAWK002124	10/25/2016	31	SCC Bookstore	General Merchandise	CHEN INTERNATIONAL INC	\$300.00
GM-HAWK002125	10/26/2016	31	SCC Bookstore	General Merchandise	AMAZON	\$159.20
TR-HAWK000053	10/14/2016	31	SCC Bookstore	Trade Book	RESEARCH & EDUCATION ASSN	\$129.67
TX-CEC000375	10/17/2016	31	CEC Bookstore	Textbook	STECK VAUGHN PUBLISHING	\$343.70
TX-DON003991	10/10/2016	31	SAC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$34.00
TX-DON003992	10/12/2016	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$379.95
TX-DON003993	10/12/2016	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,071.00
TX-DON003994	10/12/2016	31	SAC Bookstore	Textbook	NACSCORP	\$359.80
TX-DON003995	10/13/2016	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$962.20
TX-DON003996	10/13/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$561.28
TX-DON003997	10/14/2016	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$985.00
TX-DON003998	10/14/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$207.15
TX-DON003999	10/17/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$275.28
TX-DON004000	10/19/2016	31	SAC Bookstore	Textbook	NACSCORP	\$225.00
TX-DON004001	10/20/2016	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$1,245.00
TX-DON004002	10/20/2016	31	SAC Bookstore	Textbook	NACSCORP	\$11.70
TX-DON004003	10/21/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$7.53
TX-DON004004	10/21/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$99.84
TX-DON004005	10/26/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$28.50
TX-DON004006	10/26/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$27.00
TX-DON004008	10/27/2016	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$5.92
TX-HAWK003053	10/10/2016	31	SCC Bookstore	Textbook	AMAZON	\$63.91
TX-HAWK003054	10/10/2016	31	SCC Bookstore	Textbook	BROADVIEW PRESS	\$62.92
TX-HAWK003055	10/10/2016	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$17.38

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-HAWK003056	10/11/2016	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$1,000.00
TX-HAWK003057	10/17/2016	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$250.00
TX-HAWK003058	10/17/2016	31	SCC Bookstore	Textbook	MCGRAW-HILL CREATE (PRIMIS)	\$1,869.00
TX-HAWK003059	10/18/2016	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$1,010.00
TX-HAWK003060	10/18/2016	31	SCC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$960.00
TX-HAWK003061	10/18/2016	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$744.75
TX-HAWK003062	10/18/2016	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$134.00
TX-HAWK003063	10/19/2016	31	SCC Bookstore	Textbook	NACSCORP	\$77.70
TX-HAWK003064	10/20/2016	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$4,830.75
TX-HAWK003066	10/26/2016	31	SCC Bookstore	Textbook	TAYLOR & FRANCIS	\$129.16
TX-HAWK003067	10/26/2016	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$22.62
Grand Total:						\$58,793.22

Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvst
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

Legend: * = Multiple Funds for this P.O.

Printed: 10/28/2016 12:53:15PM

Environment: Colleague

LoginID: KWHITE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Board Date: November 14, 2016
Re:	Approval of Resource Development Items	
Action:	Request for Approval	

ANALYSIS

Items for the following categorical program were developed:

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
1. CalWORKs/Work Study/TANF (SAC/SCC) Annual allocations from the California Community Colleges Chancellor's Office to provide direct support services for welfare students who are enrolled in educational programs as they prepare to transition out of the welfare setting and into gainful employment. (16/17).	10/20/2016	\$667,672

	<u>CalWORKs</u>	<u>Work Study</u>	<u>TANF (Federal)</u>	<u>Total</u>
• SAC	\$358,809	\$51,850	\$75,117	\$485,776
• SCC	\$142,511	\$7,534	\$31,851	\$181,896

The match required is 1-to-1 of the CalWORKs Program and Work Study allocations.

- SAC match required is \$358,809 that consists of \$39,007 of district-funded staff costs and \$319,802 of need-based financial aid (Pell grants, BOG fee waiver, and Cal grants).

- SCC match required is \$142,511 that consists of \$5,592 of district-funded staff costs and \$136,919 of need-based financial aid (Pell grants, SEOG, BOG fee waiver, and Cal grants).

2. Child Care Access Means Parents in School (CCAMPIS) – Year 4 (District) Fourth year of a four-year grant award from the U.S. Department of Education to support additional child care services and fund a key staff member that will provide individualized evaluation, counseling and referral services to parents at Santa Ana College's Child Development Center who are also students at the college. (16/17). <i>No match required.</i>	10/01/2016	\$132,827
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Fiscal Impact: \$6,288,590.00	Board Date: November 14, 2016
Item Prepared by: Maria N. Gil, Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

- | <u>Project Title</u> | <u>Award Date</u> | <u>Amount</u> |
|---|-------------------|---------------|
| <p>3. Cooperative Agencies Resources for Education (CARE) (SAC & SCC)</p> <p>Annual allocation from the California Community Colleges Chancellor's Office to provide services to low-income students. (16/17). <i>No match required.</i></p> <ul style="list-style-type: none"> • SAC \$95,409 • SCC \$32,356 | 10/05/2016 | \$127,765 |
| <p>4. Extended Opportunity Programs & Services (EOPS) (SAC & SCC)</p> <p>Annual allocation from the California Community Colleges Chancellor's Office to provide services to low-income students. (16/17).</p> <ul style="list-style-type: none"> • SAC \$1,599,115 • SCC \$463,344 <p><i>The match required is \$421,957 for SAC and \$216,644 for SCC that consist of EOPS staff salary and benefits.</i></p> | 10/05/2016 | \$2,062,459 |
| <p>5. National Science Foundation Improving Undergraduates STEM Education (I-USE) Project – Year 3 (SAC)</p> <p>Third year of a three-year project, through a sub-award from the University of California, Irvine for a National Science Foundation, I-USE grant. The purpose of this project is to strengthen engineering transfer pathways to increase transfers from the community colleges to university programs, especially among underrepresented students. (16/17). <i>No match required.</i></p> | 10/01/2016 | \$74,474 |
| <p>6. Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC)</p> <p>Federal grant award from the California Department of Education for the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy Act Sections 225, 231, and 243 to provide supplemental funds supporting non-credit adult education and literacy instruction for adult learners. The Act expands and promotes the development of integrated services that incorporate Adult Basic Education (ABE), Adult Secondary Education (ASE), English as a Second Language (ESL), Vocational Literacy, ESL-Citizenship, El Civics and correctional institutionalized education. (16/17).</p> <ul style="list-style-type: none"> • SAC CEC \$2,540,379 • SCC OEC \$683,014 <p><i>The non-federal match is \$805,848 (25% of the grant award) that consists of general apportionment state-funded certificated non-credit faculty.</i></p> | 10/06/2016 | \$3,223,393 |

RECOMMENDATION

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$6,288,590.00	Board Date: November 14, 2016
Item Prepared by: Maria N. Gil, Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Item Recommended by: Raul Rodriguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 278,611
Work Study: 47,772
(Child Care to Work Study) 4,078
(Child Care to Program) 80,198
Total Amount 410,659

PROJ. ADM. Sara Lundquist
PROJ. DIR. Christine Leon

Date: 11/01/16

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-000000-10000-8625	CalWORKS : Santa Ana Colleg		286,735		410,659		123,924
12-2061-499900-19505-4310	Instructional Supplies : Sp	1,384		-			1,384
12-2061-631000-18100-1430	Part-Time Counselors : Cont	15,817		-			15,817
12-2061-631000-18100-1435	Int/Sum - Counselors,Part-T	7,057		-			7,057
12-2061-631000-18100-3115	STRS - Non-Instructional :	2,475		-			2,475
12-2061-631000-18100-3325	Medicare - Non-Instructiona	334		-			334
12-2061-631000-18100-3435	H & W - Retiree Fund Non-In	231		-			231
12-2061-631000-18100-3515	SUI - Non-Instructional : C	12		-			12
12-2061-631000-18100-3615	WCI - Non-Instructional : C	554		-			554
12-2061-631000-19505-1230	Contract Counselor - New (50% CalWORKs/50% EOPS) est for 1/2 yr	-		23,738		23,738	
12-2061-631000-19505-1232	Contract Extension-Counselo	440		-			440
12-2061-631000-19505-1236	Sub Counselors - Long Term - Maria Castellanos	-		22,648		22,648	
12-2061-631000-19505-1430	Part-Time Counselors : Spec - Maria Hanson (Fall & Spring)	18,836		25,726		6,890	
12-2061-631000-19505-1434	Int/Sum Beyond Contr-Course	6,926		-			6,926
12-2061-631000-19505-1435	Int/Sum - Counselors,Part-T	17,151		13,005			4,146
12-2061-631000-19505-3115	STRS - Non-Instructional :	4,652		10,708		6,056	

5.1 (3)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 278,611
Work Study: 47,772
(Child Care to Work Study) 4,078
(Child Care to Program) 80,198
Total Amount 410,659

PROJ. ADM. Sara Lundquist
PROJ. DIR. Christine Leon

Date: 11/01/16

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-631000-19505-3325	Medicare - Non-Instructiona	629		1,239		610	
12-2061-631000-19505-3415	H & H - Non-Instructional	-		6,827		6,827	
12-2061-631000-19505-3435	H & W - Retiree Fund Non-In	434		854		420	
12-2061-631000-19505-3515	SUI - Non-Instructional : S	22		43		21	
12-2061-631000-19505-3615	WCI - Non-Instructional : S	1,040		1,922		882	
12-2061-631000-19505-3915	Other Benefits - Non-Instru	-		313		313	
12-2061-647000-19410-2340	Student Assistants - Hourly	22,294		51,850		29,556	
12-2061-647000-19410-3315	OASDHI - Non-Instructional	1,382		1,607		225	
12-2061-647000-19410-3325	Medicare - Non-Instructiona	323		376		53	
12-2061-647000-19410-3435	H & W - Retiree Fund Non-In	223		519		296	
12-2061-647000-19410-3615	WCI - Non-Instructional : S	535		1,167		632	
12-2061-647000-19505-2310	Classified Employees - Ongoing - Michelle Ayala	9,109		22,102		12,993	
12-2061-647000-19505-2320	Classified Employees - Hour	9,184		1,316			7,868
12-2061-647000-19505-3325	Medicare - Non-Instructiona	265		340		75	
12-2061-647000-19505-3335	PARS - Non-Instructional :	238		304		66	
12-2061-647000-19505-3435	H & W - Retiree Fund Non-In	183		234		51	
12-2061-647000-19505-3515	SUI - Non-Instructional : S	9		12		3	

5.1 (4)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 278,611
Work Study: 47,772
(Child Care to Work Study) 4,078
(Child Care to Program) 80,198
Total Amount 410,659

PROJ. ADM. Sara Lundquist
PROJ. DIR. Christine Leon

Date: 11/01/16

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-647000-19505-3615	WCI - Non-Instructional : S	439		527		88	
12-2061-649000-18100-2130	Classified Employees : Cont	3,782		-			3,782
12-2061-649000-18100-3215	PERS - Non-Instructional :	448		-			448
12-2061-649000-18100-3315	OASDHI - Non-Instructional	241		-			241
12-2061-649000-18100-3325	Medicare - Non-Instructiona	56		-			56
12-2061-649000-18100-3415	H & W - Non-Instructional :	891		-			891
12-2061-649000-18100-3435	H & W - Retiree Fund Non-In	39		-			39
12-2061-649000-18100-3515	SUI - Non-Instructional : C	2		-			2
12-2061-649000-18100-3615	WCI - Non-Instructional : C	93		-			93
12-2061-649000-18100-3915	Other Benefits - Non-Instru	108		-			108
12-2061-649000-19505-1252	Contract Extension-Coordina	423		221			202
12-2061-649000-19505-1453	Beyond Contract - Coordinat	2,577		-			2,577
12-2061-649000-19505-1454	Int/Sum Beyond Contr-Coordi	1,554		727			827
12-2061-649000-19505-1480	Part-Time Reassigned Time :	2,225		1,100			1,125
12-2061-649000-19505-1485	Int/Sum - Reassigned Time,	518		-			518

5.1 (5)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2016/2017

PROJ. ADM. Sara Lundquist
PROJ. DIR. Christine Leon

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 278,611
Work Study: 47,772
(Child Care to Work Study) 4,078
(Child Care to Program) 80,198
Total Amount 410,659

Date: 11/01/16

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-649000-19505-2130	Classified Employees : Spec - Marlon Cadenas (30%) - Claudia Del Valle (70%) - Deborah Gossett (60%) - Blythe Paz (10%)	49,903		73,619		23,716	
12-2061-649000-19505-2310	Classified Employees - Ongoing - Sophia Le - Counseling Assistant (TBD - est. 7 mos)	8,278		29,679		21,401	
12-2061-649000-19505-2320	Classified Employees - Hour	31,689		1,198			30,491
12-2061-649000-19505-2340	Student Assistants - Hourly	11,762		14,986		3,224	
12-2061-649000-19505-3115	STRS - Non-Instructional :	783		258			525
12-2061-649000-19505-3215	PERS - Non-Instructional :	5,912		10,224		4,312	
12-2061-649000-19505-3315	OASDHI - Non-Instructional	3,914		5,187		1,273	
12-2061-649000-19505-3325	Medicare - Non-Instructiona	1,601		1,691		90	
12-2061-649000-19505-3335	PARS - Non-Instructional :	520		401			119
12-2061-649000-19505-3415	H & W - Non-Instructional :	19,904		15,438			4,466
12-2061-649000-19505-3435	H & W - Retiree Fund Non-In	1,104		1,241		137	
12-2061-649000-19505-3515	SUI - Non-Instructional : S	49		55		6	
12-2061-649000-19505-3615	WCI - Non-Instructional : S	2,649		2,792		143	

5.1 (6)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2016/2017

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Christine Leon

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 278,611
 Work Study: 47,772
 (Child Care to Work Study) 4,078
 (Child Care to Program) 80,198
 Total Amount 410,659

Date: 11/01/16

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-649000-19505-3915	Other Benefits - Non-Instru	1,459		2,550		1,091	
12-2061-649000-19505-4610	Non-Instructional Supplies	1,690		25,202		23,512	
12-2061-649000-19505-4710	Food and Food Service Suppl	1,524		2,293		769	
12-2061-649000-19505-5100	Contracted Services	-		250		250	
12-2061-649000-19505-5220	Mileage/Parking Expenses :	200		200		-	-
12-2061-649000-19505-5610	Lease Agreement - Equipment	800		800		-	-
12-2061-649000-19505-5630	Maint Contract - Office Equ	215		215		-	-
12-2061-649000-19505-5800	Advertising : Special Servi	2,000		25,701		23,701	
12-2061-649000-19505-5845	Excess/Copies Useage : Spec	240		250		10	
12-2061-649000-19505-5940	Reproduction/Printing Expen	500		500		-	-
12-2061-649000-19505-6409	Equip-All Other >\$200<\$1,000	-		1,517		1,517	
12-2061-649000-19505-6410	Equip-All Other >\$1,000<\$5,000	-		-		-	-
12-2061-649000-19505-6416	Equip-w/Contracted Services	-		1,042		1,042	
12-2061-675000-19505-5210	Conference Expenses : Speci	4,904		3,945			959
Totals for PROJECT: 2061	CalWORKs - Coord/Workstudy (Fd 12)	286,735	286,735	410,659	410,659	218,637	218,637

5.1 (7)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2016/2017

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Christine Leon

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 278,611
 Work Study: 47,772
 (Child Care to Work Study) 4,078
 (Child Care to Program) 80,198
 Total Amount 410,659

Date: 11/01/16

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11-2061-649000-19505-1250	Contract Coordinator : Spe - Ann Lockhart (30%)	29,963		29,963		-	-
11-2061-649000-19505-3115	STRS - Non-Instructional :	3,769		3,769		-	-
11-2061-649000-19505-3325	Medicare - Non-Instructiona	440		440		-	-
11-2061-649000-19505-3415	H & W - Non-Instructional :	3,459		3,459		-	-
11-2061-649000-19505-3435	H & W - Retiree Fund Non-In	303		303		-	-
11-2061-649000-19505-3515	SUI - Non-Instructional : S	15		15		-	-
11-2061-649000-19505-3615	WCI - Non-Instructional : S	683		683		-	-
11-2061-649000-19505-3915	Other Benefits - Non-Instru	375		375		-	-
Totals for PROJECT: 2061	CalWORKs - Coord/Workstudy (Fd 11)	39,007	-	39,007	-	-	-

5.1 (8)

SPECIAL PROJECT DETAILED BUDGET #1680
NAME: TANF WELFARE TO WORK - SANTA ANA COLLEGE
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

Contract Income: \$75,117

CFDA No. 93.558

Prime Sponsor: Department of Health and Human Services/Administration for Children and Families

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

PROJ. ADM. Sara Lundquist

PROJ. DIR. Christine Leon

Date: 10/31/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-1680-000000-10000-8140	TANF : Santa Ana College		64,153		75,117		10,964
12-1680-631000-19505-1430	Part-Time Counselors : Spec - Albert Molina (Fall & Spring)	41,624		42,907		1,283	
12-1680-631000-19505-1435	Int/Sum - Counselors,Part-T	7,553		13,005		5,452	
12-1680-631000-19505-3115	STRS - Non-Instructional :	5,277		7,034		1,757	
12-1680-631000-19505-3325	Medicare - Non-Instructiona	713		811		98	
12-1680-631000-19505-3435	H & W - Retiree Fund Non-In	492		559		67	
12-1680-631000-19505-3515	SUI - Non-Instructional : S	25		28		3	
12-1680-631000-19505-3615	WCI - Non-Instructional : S	1,180		1,258		78	
12-1680-631000-19505-5100	Contracted Services - Year End Event	-		1,324		1,324	
12-1680-732000-19505-7630	Supplies Paid for Students	7,289		8,191		902	
Totals for PROJECT: 1680	TANF - Welfare to Work	64,153	64,153	75,117	75,117	10,964	10,964

5.1 (9)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTIAGO CANYON COLLEGE
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 92,370
Work Study: 7,534
(Child Care to Program) 50,141
Total Amount 150,045

PROJ. ADM. Ruth Babeshoff
PROJ. DIR. Nena Baldizon-Rios

Date: 11/01/2016

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-000000-20000-8625	CalWORKs : Santiago Canyon		141,042		150,045		9,003
12-2061-631000-29325-1430	Part-Time Counselors : Coun	64,812		54,874			9,938
12-2061-631000-29325-1433	Beyond Contract - Counselor	11,442		26,339		14,897	
12-2061-631000-29325-1434	Int/Sum Beyond Contr-Course	9,425		7,702			1,723
12-2061-631000-29325-1435	Int/Sum - Counselors,Part-T	21,744		18,648			3,096
12-2061-631000-29325-3115	STRS - Non-Instructional :	6,742		13,531		6,789	
12-2061-631000-29325-3325	Medicare - Non-Instructiona	1,557		1,560		3	
12-2061-631000-29325-3335	PARS - Non-Instructional :	579		2			577
12-2061-631000-29325-3435	H & W - Retiree Fund Non-In	1,076		1,076		-	-
12-2061-631000-29325-3515	SUI - Non-Instructional : C	54		54		-	-
12-2061-631000-29325-3615	WCI - Non-Instructional : C	2,578		2,420			158
12-2061-631000-29325-4610	Non-Instructional Supplies	1,900		2,000		100	
12-2061-631000-29325-4710	Food and Food Service Suppl	395		2,000		1,605	
12-2061-631000-29325-5100	Contracted Services : Couns	500		1,000		500	
12-2061-631000-29325-5220	Mileage/Parking Expenses :	278		300		22	
12-2061-631000-29325-5610	Lease Agreement - Equipment	1,192		1,192		-	-
12-2061-631000-29325-5845	Excess/Copies Usage : Coun	254		254		-	-
12-2061-631000-29325-5925	Postage : Counseling	24		25		1	
12-2061-631000-29325-5940	Reproduction/Printing Expen	380		1,000		620	
12-2061-647000-29340-2340	Student Assistants - Hourly	8,500		7,534			966

5.1 (10)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTIAGO CANYON COLLEGE
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 92,370
Work Study: 7,534
(Child Care to Program) 50,141
Total Amount 150,045

PROJ. ADM. Ruth Babeshoff
PROJ. DIR. Nena Baldizon-Rios

Date: 11/01/2016

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-647000-29340-3315	OASDHI - Non-Instructional	250		234			16
12-2061-647000-29340-3325	Medicare - Non-Instructiona	90		55			35
12-2061-647000-29340-3435	H & W - Retiree Fund Non-In	120		75			45
12-2061-647000-29340-3615	WCI - Non-Instructional : S	150		170		20	
12-2061-675000-29325-5210	Conference Expenses : Couns	5,000		6,000		1,000	
12-2061-675000-29325-6410	Equip-All Other >\$1,000<\$5,	2,000		2,000		-	-
Totals for PROJECT: 2061	CalWORKs - Coord/Workstudy (Fd 12)	141,042	141,042	150,045	150,045	25,557	25,557

5.1 (11)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTIAGO CANYON COLLEGE
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CalWORKs Income: 92,370
Work Study: 7,534
(Child Care to Program) 50,141
Total Amount 150,045

PROJ. ADM. Ruth Babeshoff
PROJ. DIR. Nena Baldizon-Rios

Date: 11/01/2016

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11-2061-647000-29340-2130	Classified Employees : Stud - Jacqueline Myers (5%)	3,519		3,519		-	-
11-2061-647000-29340-3215	PERS - Non-Instructional :	489		489		-	-
11-2061-647000-29340-3315	OASDHI - Non-Instructional	223		223		-	-
11-2061-647000-29340-3325	Medicare - Non-Instructiona	52		52		-	-
11-2061-647000-29340-3415	H & W - Non-Instructional :	1,115		1,115		-	-
11-2061-647000-29340-3435	H & W - Retiree Fund Non-In	36		36		-	-
11-2061-647000-29340-3515	SUI - Non-Instructional : S	2		2		-	-
11-2061-647000-29340-3615	WCI - Non-Instructional : S	81		81		-	-
11-2061-647000-29340-3915	Other Benefits - Non-Instru	75		75		-	-
Totals for PROJECT: 2061	CalWORKS - Coord/Workstudy (Fd 11)	5,592	-	5,592	-	-	-

5.1 (12)

SPECIAL PROJECT DETAILED BUDGET #1680
NAME: TANF WELFARE TO WORK - SANTIAGO CANYON COLLEGE
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

Contract Income: \$31,851

CFDA No. 93.558

Prime Sponsor: Department of Health and Human Services/Administration for Children and Families

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

PROJ. ADM. Ruth Babeshoff

PROJ. DIR. Nena Baldizon-Rios

Date: 11/01/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-1680-000000-20000-8140	TANF : Santiago Canyon Coll		32,648		31,851	797	
12-1680-631000-29325-1430	Part-Time Counselors : Coun	3,764		-			3,764
12-1680-631000-29325-1435	Int/Sum - Counselors,Part-T	7,091		4,213			2,878
12-1680-631000-29325-2310	Classified Employees - Ongoing - Brittney Chase (eff 10/20/16)	16,000		11,888			4,112
12-1680-631000-29325-2320	Classified Employees - Hour - Counseling Assistant (Jessica)	423		4,914		4,491	
12-1680-631000-29325-3115	STRS - Non-Instructional :	390		530		140	
12-1680-631000-29325-3325	Medicare - Non-Instructiona	396		305			91
12-1680-631000-29325-3335	PARS - Non-Instructional :	308		218			90
12-1680-631000-29325-3435	H & W - Retiree Fund Non-In	273		210			63
12-1680-631000-29325-3515	SUI - Non-Instructional : C	14		11			3
12-1680-631000-29325-3615	WCI - Non-Instructional : C	654		473			181
12-1680-647000-29340-2340	Student Assistants - Hourly	-		2,610		2,610	
12-1680-647000-29340-3435	H & W - Retiree Fund Non-In	-		26		26	
12-1680-647000-29340-3615	WCI - Non-Instructional : S	-		59		59	
12-1680-647000-29340-4710	Food and Food Service Suppl	1,250		452			798
12-1680-732000-29325-7630	Supplies Paid for Students	2,085		5,942		3,857	
Totals for PROJECT: 1680	TANF - Welfare to Work	32,648	32,648	31,851	31,851	11,980	11,980

5.1 (13)

SPECIAL PROJECT DETAILED BUDGET #1224

NAME: Child Care Access Means Parents in School (CCAMPIS) - Year 4 of 4 (District)

FISCAL YEAR: 2016/2017 and 2017/2018

CONTRACT PERIOD: 10/01/16 - 9/30/17

CONTRACT INCOME: \$132,827

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: P335A130140-16

CFDA #: 84.335A

PROJ. ADM.: Enrique Perez

PROJ. DIR.: Janneth Linnell

DATE: 10/31/2016

GL Account String	Description	New Budget	
		Debit	Credit
33-1224-000000-50000-8199	Other Federal Revenues : District Operations		132,827
33-1224-672000-50000-5865	Indirect Costs : District Operations (4%)	5,109	
33-1224-692000-53321-2320	Classified Employees – Hourly : CDC Admin General Office Clerk (hourly)	4,966	
33-1224-692000-53321-3215	<i>PERS - Non-Instructional : CDC Administration</i>	583	
33-1224-692000-53321-3315	<i>OASDI - Non-Instructional : CDC Administration</i>	308	
33-1224-692000-53321-3325	<i>Medicare - Non-Instructional : CDC Admin</i>	72	
33-1224-692000-53321-3435	<i>H&W Retiree Fund - Non-Instructional : CDC</i>	50	
33-1224-692000-53321-3515	<i>SUI - Non-Instructional : CDC Administration</i>	2	
33-1224-692000-53321-3615	<i>WCI - Non-Instructional : CDC Administration</i>	119	
33-1224-692000-53321-7670	Other Expenses Paid for Students : CDC Admin \$8,624 per toddler space x 14 four-day spaces. Use of a sliding fee scale may result in parent contributions of a sufficient amount to add up to 2 additional spaces.	121,618	
	Total 1224 - CCAMPIS Year 4	132,827	132,827

SPECIAL PROJECT DETAILED BUDGET # 2090
NAME: Cooperative Agencies Resources for Education (CARE) Program - SAC
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 7/1/16 to 06/30/17

CONTRACT INCOME: \$95,409

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

CFDA #: N/A; Award #: N/A

PROJ. ADM. Sara Lundquist

PROJ. DIR. Christine Leon

DATE: 10/31/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2090-000000-10000-8629	Other Gen Categorical Appor		100,430		95,409	5,021	
12-2090-643000-19300-1230	Contract Counselors : EOPS - Ann Lockhart (20%)	19,869		19,976		107	
12-2090-643000-19300-1232	Contract Extension - Counselor	-		883		883	
12-2090-643000-19300-1250	Contract Coordinator : EOP - Ann Lockhart (15%)	14,902		14,982		80	
12-2090-643000-19300-1252	Contract Extension-Coordina	-		221		221	
12-2090-643000-19300-1434	Int/Sum Beyond Contr-Counse	1,172		1,555		383	
12-2090-643000-19300-1454	Int/Sum Beyond Contr-Coordi	952		1,181		229	
12-2090-643000-19300-2130	Classified Employees : EOPS - Irma Fernandez Gonzalez (5%)	2,310		2,400		90	
12-2090-643000-19300-3115	STRS - Non-Instructional :	4,006		4,881		875	
12-2090-643000-19300-3215	PERS - Non-Instructional :	274		333		59	
12-2090-643000-19300-3315	OASDHI - Non-Instructional	147		153		6	
12-2090-643000-19300-3325	Medicare - Non-Instructiona	576		605		29	
12-2090-643000-19300-3415	H & W - Non-Instructional :	4,689		4,689		-	-
12-2090-643000-19300-3435	H & W - Retiree Fund Non-In	397		417		20	
12-2090-643000-19300-3515	SUI - Non-Instructional : E	20		21		1	
12-2090-643000-19300-3615	WCI - Non-Instructional : E	953		938			15
12-2090-643000-19300-3915	Other Benefits - Non-Instru	505		513		8	
12-2090-643000-19300-4610	Non-Instructional Supplies	1,775		700			1,075
12-2090-643000-19300-4710	Food and Food Service Suppl	2,750		2,275			475
12-2090-643000-19300-5651	Rental - Other (Short-term)	-		1,000		1,000	

5.1 (15)

Original Budget

Prepared by: H. Nguyen

Board Approval Date: 11/14/16

Accountant: JoJo Penning

SPECIAL PROJECT DETAILED BUDGET # 2090
NAME: Cooperative Agencies Resources for Education (CARE) Program - SAC
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 7/1/16 to 06/30/17

CONTRACT INCOME: \$95,409

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

CFDA #: N/A; Award #: N/A

PROJ. ADM. Sara Lundquist

PROJ. DIR. Christine Leon

DATE: 10/31/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2090-643000-19300-5800	Advertising : EOPS	1,698		2,000		302	
12-2090-643000-19300-5940	Reproduction/Printing Expen	175		200		25	
12-2090-675000-19300-5210	Conference Expenses : EOPS	1,430		1,347			83
12-2090-732000-19300-7630	Supplies Paid for Students	-		1,500		1,500	
12-2090-732000-19300-7670	Other Exp Paid for Students	41,830		32,639			9,191
Totals for PROJECT: 2090	CARE Program - SAC	100,430	100,430	95,409	95,409	10,839	10,839

5.1 (16)

SPECIAL PROJECT DETAILED BUDGET #2090
NAME: Cooperative Agencies Resources for Education (CARE) - SCC
FISCAL YEAR: 2016/17

CONTRACT PERIOD: 7/01/16 to 6/30/17

CONTRACT INCOME: \$32,356

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

CFDA #: N/A; Award #: N/A

PROJ. ADM. J. COTO

PROJ. DIR. N. BALDIZON-RIOS

DATE: 10/12/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2090-000000-20000-8629	Other Gen Categorical Appor		28,219		30,106		1,887
12-2090-643000-29335-1430	Part-Time Counselors : EOPS	5,632		5,662		30	
12-2090-643000-29335-3115	STRS - Non-Instructional :	604		712		108	
12-2090-643000-29335-3325	Medicare - Non-Instructiona	82		82		-	
12-2090-643000-29335-3435	H & W - Retiree Fund Non-In	56		57		1	
12-2090-643000-29335-3515	SUI - Non-Instructional : E	3		3		-	
12-2090-643000-29335-3615	WCI - Non-Instructional : E	135		127			8
12-2090-732000-29335-7670	Other Exp Paid for Students	21,707		23,463		1,756	
Totals for PROJECT: 2090	CARE Program	28,219	28,219	30,106	30,106	1,895	1,895

5.1 (17)

SPECIAL PROJECT DETAILED BUDGET #2090
NAME: Cooperative Agencies Resources for Education (CARE) - SCC
FISCAL YEAR: 2016/17

CONTRACT PERIOD: 7/01/16 to 6/30/17

CONTRACT INCOME: \$32,356

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

CFDA #: N/A; Award #: N/A

PROJ. ADM. J. COTO

PROJ. DIR. N. BALDIZON-RIOS

DATE: 10/12/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
74-2090-000000-20000-8629	Other Gen Categorical Appor		2,250		2,250		-
74-2090-732000-29335-7504	CARE Grant : EOPS	2,250		2,250		-	
Totals for PROJECT: 2090	CARE Program	2,250	2,250	2,250	2,250	-	-

5.1 (18)

SPECIAL PROJECT DETAILED BUDGET # 2250
NAME: Extended Opportunity Programs & Services (EOPS) - SAC
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 7/1/16 to 06/30/17
CONTRACT INCOME: \$1,599,115
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Christine Leon

DATE: 10/20/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-000000-10000-8622	EOPS : Santa Ana College		1,661,860		1,599,115	62,745	
12-2250-499900-19300-4310	Instructional Supplies : EO	5,945		-			5,945
12-2250-632000-19300-6416	Equip-w/Contr Svc>\$1,000<\$5	3,157		3,157		-	-
12-2250-643000-19300-1230	Contract Counselors : EOPS - Maria Estrada (100%) - Jane Mathis (100%) - Madeleine Nguyen (14.5%) - NEW Counselor (50% for last 6 months)	257,403		226,338			31,065
12-2250-643000-19300-1232	Contract Extension-Counselo	1,129		3,712		2,583	
12-2250-643000-19300-1236	Sub Counselors - Long Term - Maria Castellanos	-		48,144		48,144	
12-2250-643000-19300-1250	Contract Coordinator : EOPS - Ann Lockhart (15%)	14,902		14,982		80	
12-2250-643000-19300-1252	Contract Extension-Coordina	213		221		8	
12-2250-643000-19300-1430	Part-Time Counselors : EOPS - Julio Fregoso - Jordan Huynh - Sylvia Sanchez	20,536		30,358		9,822	
12-2250-643000-19300-1433	Beyond Contract - Counselor	13,613		37,208		23,595	
12-2250-643000-19300-1434	Int/Sum Beyond Contr-Counse	8,763		24,694		15,931	
12-2250-643000-19300-1435	Int/Sum - Counselors,Part-T	425		1,080		655	
12-2250-643000-19300-1454	Int/Sum Beyond Contr-Coordi	1,596		4,116		2,520	
12-2250-643000-19300-1480	Part-Time Reassigned Time :	236		330		94	
12-2250-643000-19300-1483	Beyond Contr - Reassigned T	-		2,154		2,154	

5.1 (19)

SPECIAL PROJECT DETAILED BUDGET # 2250
NAME: Extended Opportunity Programs & Services (EOPS) - SAC
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 7/1/16 to 06/30/17
CONTRACT INCOME: \$1,599,115
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Christine Leon

DATE: 10/20/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-643000-19300-1484	Int/Sum Beynd Contr-Reassig	-		814		814	
12-2250-643000-19300-1485	Int/Sum - Reassigned Time,	244		-			244
12-2250-643000-19300-2130	Classified Employees : EOPS - Marlon Cadenas (70%) - Claudia Del Valle (30%) - Irma Fernandez Gonzalez (70%) - Deborah Gossett (40%) - Blythe Paz (90%) - Maria Torres-Carranza (100%) - Miriam Velarde (100%)	248,343		259,191		10,848	
12-2250-643000-19300-2310	Classified Employees - Ongoing - Loretta Campbell - G.O. Clerk (CL 16-0857; reorg 954) 6 mos - Learning facilitators	81,382		82,310		928	
12-2250-643000-19300-2320	Classified Employees - Hour	33,462		8,392			25,070
12-2250-643000-19300-2340	Student Assistants - Hourly	11,994		23,994		12,000	
12-2250-643000-19300-3115	STRS - Non-Instructional :	34,591		49,584		14,993	
12-2250-643000-19300-3215	PERS - Non-Instructional :	40,453		42,095		1,642	
12-2250-643000-19300-3315	OASDHI - Non-Instructional	21,478		20,001			1,477
12-2250-643000-19300-3325	Medicare - Non-Instructiona	10,019		11,117		1,098	
12-2250-643000-19300-3335	PARS - Non-Instructional :	218		608		390	
12-2250-643000-19300-3415	H & W - Non-Instructional :	149,562		108,720			40,842
12-2250-643000-19300-3435	H & W - Retiree Fund Non-In	7,029		7,787		758	
12-2250-643000-19300-3515	SUI - Non-Instructional : E	346		377		31	
12-2250-643000-19300-3615	WCI - Non-Instructional : E	16,858		17,521		663	

5.1 (20)

SPECIAL PROJECT DETAILED BUDGET # 2250
NAME: Extended Opportunity Programs & Services (EOPS) - SAC
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 7/1/16 to 06/30/17
CONTRACT INCOME: \$1,599,115
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Christine Leon

DATE: 10/20/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-643000-19300-3915	Other Benefits - Non-Instru	9,883		10,681		798	
12-2250-643000-19300-4210	Books, Mags & Subscrip-Non-	1,000		500			500
12-2250-643000-19300-4310	Instructional Supplies : EO	3,240		-			3,240
12-2250-643000-19300-4610	Non-Instructional Supplies	8,137		6,886			1,251
12-2250-643000-19300-4710	Food and Food Service Suppl	10,200		6,250			3,950
12-2250-643000-19300-5100	Contracted Services	-		500		500	
12-2250-643000-19300-5535	Laundry & Dry Cleaning Serv	75		-			75
12-2250-643000-19300-5610	Lease Agreement - Equipment	1,069		1,000			69
12-2250-643000-19300-5651	Short-Term Rentals	-		7,000		7,000	
12-2250-643000-19300-5800	Advertising : EOPS	1,316		-			1,316
12-2250-643000-19300-5845	Excess/Copies Useage : EOPS	531		373			158
12-2250-643000-19300-5850	Fingerprinting : EOPS	128		160		32	
12-2250-643000-19300-5940	Reproduction/Printing Expen	500		400			100
12-2250-643000-19300-5966	Transportation - Student :	4,250		4,250		-	-
12-2250-643000-19300-6409	Equipment all other >200 , <\$1,000	-		1,953		1,953	
12-2250-643000-19300-6416	Equipment w/ Contract Services	-		2,357		2,357	
12-2250-675000-19300-5210	Conference Expenses	8,550		9,090		540	
12-2250-732000-19300-7610	Books Paid for Students : E	476,282		318,296			157,986
12-2250-732000-19300-7620	Fees Paid for Students : EO	13,910		7,600			6,310
12-2250-732000-19300-7630	Supplies Paid for Students	42,000		113,848		71,848	
12-2250-732000-19300-7670	Other Exp Paid for Students	96,892		78,966			17,926
Totals for PROJECT: 2250	EOPS : Santa Ana College (Fd 12)	1,661,860	1,661,860	1,599,115	1,599,115	297,524	297,524

5.1 (21)

SPECIAL PROJECT DETAILED BUDGET # 2250
NAME: Extended Opportunity Programs & Services (EOPS) - SAC
FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 7/1/16 to 06/30/17
CONTRACT INCOME: \$1,599,115
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Christine Leon

DATE: 10/20/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11-2250-643000-19300-1210	Academic Management : EOPS - Christine Leon (100%)	136,982		136,982		-	-
11-2250-643000-19300-1230	Contract Counselors : EOPS - Ann Lockhart (20%) - Madeleine Nguyen (85.5%)	114,713		118,757		4,044	
11-2250-643000-19300-1250	Contract Coordinator : EOP - Gabriela Sanchez-Gutierrez (40% + Stipend)	37,414		36,414			1,000
11-2250-643000-19300-2130	Classified Employees : EOPS - Irma Fernandez Gonzalez (25%)	12,000		12,000		-	-
11-2250-643000-19300-3115	STRS - Non-Instructional :	36,370		36,753		383	
11-2250-643000-19300-3215	PERS - Non-Instructional :	1,667		1,667		-	-
11-2250-643000-19300-3315	OASDHI - Non-Instructional	767		767		-	-
11-2250-643000-19300-3325	Medicare - Non-Instructiona	4,398		4,442		44	
11-2250-643000-19300-3415	H & W - Non-Instructional :	66,484		62,949			3,535
11-2250-643000-19300-3435	H & W - Retiree Fund Non-In	3,011		3,063		52	
11-2250-643000-19300-3515	SUI - Non-Instructional : E	152		153		1	
11-2250-643000-19300-3615	WCI - Non-Instructional : E	6,826		6,893		67	
11-2250-643000-19300-3915	Other Benefits - Non-Instru	2,250		2,194			56
Totals for PROJECT: 2250	EOPS : Santa Ana College (Fd 11)	423,034	-	423,034	-	4,591	4,591

5.1 (22)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SCC
FISCAL YEAR: 2016/17

CONTRACT PERIOD: 7/01/16 to 6/30/17
 CONTRACT INCOME: \$463,344
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. R. BABESHOFF
 PROJ. DIR. N. BALDIZON-RIOS

DATE: 10/12/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-000000-20000-8622	EOPS : Santiago Canyon Coll		431,653		463,344		31,691
12-2250-643000-29335-1430	Part-Time Counselors : EOPS	20,909		20,909		-	-
12-2250-643000-29335-1433	Beyond Contract - Counselor	9,807		9,807		-	-
12-2250-643000-29335-1434	Int/Sum Beyond Contr-Course	-		9,660		9,660	
12-2250-643000-29335-1435	Int/Sum - Counselors,Part-T	14,579		14,579		-	-
12-2250-643000-29335-2130	Classified Employees : EOPS - Rosie Gonzalez (100%) - Angelica Melgoza-Hurtado (9%) - Zulema Mendez Bocanegra (100%)	106,919		109,875		2,956	
12-2250-643000-29335-2310	Classified Employees - Ongoing - Counseling Asst - Reorg 953 (est. 9 mos)	16,000		12,301			3,699
12-2250-643000-29335-2320	Classified Employees - Hourly - Counseling Assistant (\$16.60/hr x 25 hrs/wk x 32 wks) + \$8,175 allocated in here	8,175		21,455		13,280	
12-2250-643000-29335-3115	STRS - Non-Instructional :	4,287		6,913		2,626	
12-2250-643000-29335-3215	PERS - Non-Instructional :	13,635		15,259		1,624	
12-2250-643000-29335-3315	OASDHI - Non-Instructional	7,311		7,007			304
12-2250-643000-29335-3325	Medicare - Non-Instructiona	2,289		2,924		635	
12-2250-643000-29335-3335	PARS - Non-Instructional :	-		439		439	
12-2250-643000-29335-3415	H & W - Non-Instructional :	37,480		37,482		2	
12-2250-643000-29335-3435	H & W - Retiree Fund Non-In	1,579		2,017		438	
12-2250-643000-29335-3515	SUI - Non-Instructional : E	62		101		39	
12-2250-643000-29335-3615	WCI - Non-Instructional : E	3,789		4,539		750	
12-2250-643000-29335-3915	Other Benefits - Non-Instru	2,822		3,135		313	

5.1 (23)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SCC
FISCAL YEAR: 2016/17

CONTRACT PERIOD: 7/01/16 to 6/30/17
 CONTRACT INCOME: \$463,344
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. R. BABESHOFF
 PROJ. DIR. N. BALDIZON-RIOS

DATE: 10/12/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-643000-29335-4610	Non-Instructional Supplies	5,000		4,000			1,000
12-2250-643000-29335-4710	Food and Food Service Suppl	12,000		11,000			1,000
12-2250-643000-29335-5220	Mileage/Parking Expenses :	700		700		-	-
12-2250-643000-29335-5610	Lease Agreement - Equipment	1,224		1,224		-	-
12-2250-643000-29335-5815	Class Schedules/Printing :	442		442		-	-
12-2250-643000-29335-5845	Excess/Copies Usage : EOPS	250		250		-	-
12-2250-643000-29335-5925	Postage : EOPS	145		145		-	-
12-2250-643000-29335-5940	Reproduction/Printing Expen	850		850		-	-
12-2250-643000-29335-5966	Transportation - Student :	9,000		2,000			7,000
12-2250-643000-29335-6409	Equip-All Other >\$200 < \$1,	2,418		2,418		-	-
12-2250-643000-29335-6410	Equip-All Other >\$1,000<\$5,	2,420		2,420		-	-
12-2250-675000-29335-5210	Conference Expenses : EOPS	13,000		13,000		-	-
12-2250-732000-29335-7610	Books Paid for Students : E	98,333		98,333		-	-
12-2250-732000-29335-7630	Supplies Paid for Students	10,000		17,000		7,000	
12-2250-732000-29335-7670	Other Exp Paid for Students	26,228		31,160		4,932	
Totals for PROJECT: 2250	EOPS	431,653	431,653	463,344	463,344	44,694	44,694

5.1 (24)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SCC
FISCAL YEAR: 2016/17

CONTRACT PERIOD: 7/01/16 to 6/30/17
 CONTRACT INCOME: \$463,344
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. R. BABESHOFF
 PROJ. DIR. N. BALDIZON-RIOS

DATE: 10/12/16

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11-2250-643000-29335-1280	Contract - Reassigned Time - Nena Baldizon-Rios (100%)	126,824		126,824		-	-
11-2250-643000-29335-2130	Classified Employees : EOPS - Angelica Melgoza-Hurtado (91%)	50,362		50,362		-	-
11-2250-643000-29335-3115	STRS - Non-Instructional :	15,954		15,954		-	-
11-2250-643000-29335-3215	PERS - Non-Instructional :	6,994		6,994		-	-
11-2250-643000-29335-3315	OASDHI - Non-Instructional	3,207		3,207		-	-
11-2250-643000-29335-3325	Medicare - Non-Instructiona	2,607		2,607		-	-
11-2250-643000-29335-3415	H & W - Non-Instructional :	34,192		34,192		-	-
11-2250-643000-29335-3435	H & W - Retiree Fund Non-In	1,798		1,798		-	-
11-2250-643000-29335-3515	SUI - Non-Instructional : E	90		90		-	-
11-2250-643000-29335-3615	WCI - Non-Instructional : E	4,046		4,046		-	-
11-2250-643000-29335-3915	Other Benefits - Non-Instru	2,615		2,615		-	-
Totals for PROJECT: 2250	EOPS (Match)	248,689	-	248,689	-	-	-

5.1 (25)

SPECIAL PROJECT BUDGET #1620

NAME: National Science Foundation - Improving Undergraduates STEM Education (IUSE) Grant - Year 3 of 3 (SAC)

FISCAL YEAR: 2016/17

CONTRACT TERM: 10/01/14 - 09/30/17
 AWARD AMOUNT YR. 1 \$124,465
 FY 14/15 EXPENSES (\$5,957)
 FY 15/16 CARRYOVER \$118,508
 AWARD AMOUNT YR. 2 \$87,274
 FY 15/16 EXPENSES (\$97,884)
 FY 16/17 CARRYOVER \$107,898
 AWARD AMOUNT YR. 3 \$74,474
 FY 16/17 Total \$182,372

PROJ ADM: Madeline Grant
 PROJ DIR: Craig Takahashi
 Date: 10/31/2016
 Prime Sponsor: National Science Foundation
 Fiscal Agent: University of California, Irvine
 Prime Award #: DUE-1432701
 Sub-Award #: 2014-3117
 CFDA #: 47.076

Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1620_000000_10000_8199	Other Federal Revenues : Santa Ana College		107,898		182,372		74,474
12_1620_679000_10000_5865	Indirect Costs : Santa Ana College Indirect cost rate @ 28% exclude equipment FY 15/16 indirect over-booked by \$465.30	22,308		38,599		16,291	
12_1620_092400_15150_1310	Part-Time Instructors : Engineering Eng. 240- Dynamics (3 units): \$93.68/hr x 6 hrs x 18 wks Engineering 250 and 250L - Electric Circuits plus Lab (4 units): \$91.68/hr x 8 hrs x 18 wks Engineering 281- Properties of Engineering Materials (3 units): \$91.68/hr x 6 hrs x 18 wks	30,072		56,710		26,638	
12_1620_092400_15150_1313	Beyond Contract-Instructors : Engineering	9,901		9,901		0	
12_1620_092400_15150_2420	Inst Assistant - Hourly : Engineering \$17.89 hr x 10 hrs/wk x 16 wks x 2 classes	6,533		12,258		5,725	
12_1620_092400_15150_3111	STRS - Instructional : Engineering	5,029		9,275		4,246	
12_1620_092400_15150_3321	Medicare - Instructional : Engineering	674		1,243		569	
12_1620_092400_15150_3331	PARS - Instructional : Engineering	85		259		174	
12_1620_092400_15150_3431	H & W - Retiree Fund Inst : Engineering	465		889		424	
12_1620_092400_15150_3511	SUI - Instructional : Engineering	23		90		67	
12_1620_092400_15150_3611	WCI - Instructional : Engineering	1,046		1,874		828	
12_1620_092400_15150_4310	Instructional Supplies : Engineering	2,323		2,323		0	
12_1620_092400_15150_6412	Equip-Fed Prgm >\$1,000< \$5,000 : Engineering	4,257		4,257		0	

5.1 (26)

SPECIAL PROJECT BUDGET #1620

NAME: National Science Foundation - Improving Undergraduates STEM Education (IUSE) Grant - Year 3 of 3 (SAC)

FISCAL YEAR: 2016/17

CONTRACT TERM: 10/01/14 - 09/30/17
 AWARD AMOUNT YR. 1 \$124,465
 FY 14/15 EXPENSES (\$5,957)
 FY 15/16 CARRYOVER \$118,508
 AWARD AMOUNT YR. 2 \$87,274
 FY 15/16 EXPENSES (\$97,884)
 FY 16/17 CARRYOVER \$107,898
 AWARD AMOUNT YR. 3 \$74,474
 FY 16/17 Total \$182,372

PROJ ADM: Madeline Grant
 PROJ DIR: Craig Takahashi
 Date: 10/31/2016
 Prime Sponsor: National Science Foundation
 Fiscal Agent: University of California, Irvine
 Prime Award #: DUE-1432701
 Sub-Award #: 2014-3117
 CFDA #: 47.076

Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1620_619000_15150_1453	Beyond Contract - Coordinators : Engineering SAC Co-PI, Craig Takahashi, Engineering Chair Fall/Spring, 5 hrs/wk 18 \$32.59/wk x 32 weeks	4,209		9,423		5,214	
12_1620_619000_15150_1454	Int/Sum Beyond Contr-Coordinat : Engineering SAC Co-PI, Craig Takahashi, Engineering Chair Summer, 4hrs/wk @ \$52.63/hr x 8 weeks	3,018		4,702		1,684	
12_1620_619000_15150_1480	Part-Time Reassigned Time : Engineering Lab Coordinator (Reassigned-Time)	6,121		14,243		8,122	
12_1620_619000_15150_2320	Classified Employees - Hourly : Engineering	8,978		8,978		0	
12_1620_619000_15150_3115	STRS - Non-Instructional : Engineering	1,679		4,464		2,785	
12_1620_619000_15150_3325	Medicare - Non-Instructional : Engineering	324		772		448	
12_1620_619000_15150_3335	PARS - Non-Instructional : Engineering	117		334		217	
12_1620_619000_15150_3435	H & W - Retiree Fund Non-Inst : Engineering	223		563		340	
12_1620_619000_15150_3515	SUI - Non-Instructional : Engineering	11		73		62	
12_1620_619000_15150_3615	WCI - Non-Instructional : Engineering	502		1,142		640	
	Total 1620 - NSF I-USE Year 3 FY 16/17	107,898	107,898	182,372	182,372	74,474	74,474

5.1 (27)

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$358,253

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_000000_10000_8199	Other Federal Revenues : Santa Ana College		380,094		358,253	21,841	
12_1101_601000_18100_1410	Part-Time Academic Management : Continuing Jerry Wheeler, \$45.55/hr. x 15 hrs./wk. x 45 wks.	30,000		30,746		746	
12_1101_601000_18100_2130	Classified Employees : Continuing Education Nicole Gallegos, HS & Comm. Outreach Spec. Grade 13-1 Out-Of-Class 100%	0		9,746		9,746	
12_1101_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	0		1,354		1,354	
12_1101_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	0		604		604	
12_1101_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	435		587		152	
12_1101_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	300		405		105	
12_1101_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	15		20		5	
12_1101_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	720		911		191	
12_1101_619000_18100_1480	Part-Time Reassigned Time : Continuing Educat	0		0		0	
12_1101_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		0		0	
12_1101_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	0		0		0	
12_1101_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		0		0	
12_1101_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		0		0	
12_1101_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		0		0	
12_1101_620000_18100_6414	Equip-Mod Furn>\$1,000 < \$5,000 : Continuing E	4,000		3,200			800
12_1101_631000_18100_6409	Equip-All Other >\$200 < \$1,000 : Continuing E	9,000		6,500			2,500
12_1101_631000_18100_6414	Equip-Mod Furn>\$1,000 < \$5,000 : Continuing E	8,000		7,300			700
12_1101_649000_18100_6409	Equip-All Other >\$200 < \$1,000 : Continuing E	5,000		0			5,000
12_1101_649000_18100_6414	Equip-Mod Furn>\$1,000 < \$5,000 : Continuing E	8,500		7,500			1,000
12_1101_675000_18100_5210	Conference Expenses : Continuing Education Di	1,000		1,000		0	
12_1101_602000_18130_1480	Part-Time Reassigned Time : Elementary & Seco	3,000		3,500		500	
12_1101_602000_18130_3115	STRS - Non-Instructional : Elementary & Secon	322		440		118	

5.1 (28)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$358,253

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_602000_18130_3325	Medicare - Non-Instructional : Elementary & S	44		51		7	
12_1101_602000_18130_3435	H & W - Retiree Fund Non-Inst : Elementary &	30		35		5	
12_1101_602000_18130_3515	SUI - Non-Instructional : Elementary & Second	2		2		0	
12_1101_602000_18130_3615	WCI - Non-Instructional : Elementary & Second	72		79		7	
12_1101_619000_18130_1252	Contract Extension-Coordinator : Elementary & Carrie Patton, \$456.04/day x 15 ContExt days Adrianna Gonzalez, \$432.73/day x 15 ContExt days	4,528		13,332		8,804	
12_1101_619000_18130_1450	Part-Time Coordinators : Elementary & Second K. Stuppy Utley, \$39.97/hr. x 8.5 hrs/wk. x 32 wks.	11,529		10,872			657
12_1101_619000_18130_1455	Int/Sum - Coordinators, PT : Elementary & Sec K. Stuppy Utley, \$39.97/hr. x 45 hrs. (SU16)	4,868		1,799			3,069
12_1101_619000_18130_1480	Part-Time Reassigned Time : Elementary & Seco	3,000		4,000		1,000	
12_1101_619000_18130_1485	Int/Sum - Reassigned Time, PT : Elementary &	500		500		0	
12_1101_619000_18130_3115	STRS - Non-Instructional : Elementary & Secon	2,621		3,836		1,215	
12_1101_619000_18130_3325	Medicare - Non-Instructional : Elementary & S	354		442		88	
12_1101_619000_18130_3335	PARS - Non-Instructional : Elementary & Secon	0		1		1	
12_1101_619000_18130_3435	H & W - Retiree Fund Non-Inst : Elementary &	244		305		61	
12_1101_619000_18130_3515	SUI - Non-Instructional : Elementary & Second	12		15		3	
12_1101_619000_18130_3615	WCI - Non-Instructional : Elementary & Second	586		686		100	
12_1101_602000_18200_1480	Part-Time Reassigned Time : SAC Continuing Ed	1,396		0			1,396
12_1101_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	145		0			145
12_1101_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	20		0			20
12_1101_602000_18200_3335	PARS - Non-Instructional : SAC Continuing Ed-	1		0			1
12_1101_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	14		0			14
12_1101_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	1		0			1
12_1101_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	33		0			33

5.1 (29)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$358,253

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_493062_18200_2210	Inst Assistants - Full-Time : SAC Continuing Nicole Gallegos, Instructional Center Technician Grade 7-2 +2PG @ 100%	17,967		40,642		22,675	
12_1101_493062_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed Mary Chang, \$17.02/hr. x 19 hrs./wk. x 45 wks. Nicole Danley, \$16.60/hr. x 19 hrs./wk. x 45 wks. K. Espiritu, \$16.60/hr. x 19 hrs./wk. x 45 wks. Robert Perez, \$16.60/hr. x 19 hrs./wk. x 45 wks. German Ramirez, \$16.60/hr. x 19 hrs./wk. x 45 wks. Rosalba Rodriguez \$17.02/hr. x 19 hrs./wk. x 45 wks. Maria Salazar, \$16.60/hr. x 19 hrs./wk. x 45 wks. Shawna Stuke, \$16.60/hr. x 19 hrs./wk. x 45 wks.	118,877		114,262			4,615
12_1101_493062_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	70,000		17,000			53,000
12_1101_493062_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	14,505		12,858			1,647
12_1101_493062_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	7,629		5,833			1,796
12_1101_493062_18200_3321	Medicare - Instructional : SAC Continuing Ed-	2,602		2,514			88
12_1101_493062_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	1,097		1,031			66
12_1101_493062_18200_3411	H & W - Instructional : SAC Continuing Ed-Ins	9,825		21,863		12,038	
12_1101_493062_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	2,075		1,734			341
12_1101_493062_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	104		87			17
12_1101_493062_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	4,979		3,902			1,077
12_1101_493062_18200_3911	Other Benefits - Instructional : SAC Continui	619		1,500		881	
12_1101_493062_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	1,850		1,909		59	
12_1101_493062_18200_4310	Instructional Supplies : SAC Continuing Ed-In	5,000		5,500		500	
12_1101_493062_18200_4610	Non-Instructional Supplies : SAC Continuing E	2,000		1,000			1,000
12_1101_493062_18200_5100	Contracted Services : SAC Continuing Ed-Instr	9,000		8,000			1,000

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

5.1 (30)

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$358,253

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_493062_18200_5630	Maint Contract - Office Equip : SAC Continuin	500		0			500
12_1101_493062_18200_5845	Excess/Copies Useage : SAC Continuing Ed-Inst	800		800		0	
12_1101_493062_18200_5940	Reproduction/Printing Expenses : SAC Continui	100		100		0	
12_1101_493062_18200_5950	Software License and Fees : SAC Continuing Ed	350		350		0	
12_1101_493062_18200_6409	Equip-All Other >\$200 < \$1,000 : SAC Continui	3,923		2,000			1,923
12_1101_493062_18200_6412	Equip-Fed Prgm >\$1,000< \$5,000 : SAC Continui	0		100		100	
12_1101_493062_18200_6414	Equip-Mod Furn>\$1,000 < \$5,000 : SAC Continui	6,000		5,500			500
	Total 1101 - 231 Adult Secondary Education - CEC	380,094	380,094	358,253	358,253	82,906	82,906

5.1 (31)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$1,303,978

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_000000_10000_8199	Other Federal Revenues : Santa Ana College		1,182,682		1,303,978		121,296
12_1102_601000_18100_1410	Part-Time Academic Management : Continuing Ed	0		0		0	0
12_1102_601000_18100_2130	Classified Employees : Continuing Education Patricia Adame, Administrative Secretary Grade 12-6 +12.5%L @ 30% Susana Albuja, Senior Clerk Grade 8-6 +2.5%Bil +12.5%L @ 30% Jose Andrade, Senior Account Clerk Grade 10-4 +6PG @ 15% Jose Lopez-Mercedes, Administrative Secretary Grade 12-6 +1PG @ 30% OOC Electronic Media Specialist 15-4 @ 30% eff. 8/22/16-5/27/17 Kerry Penning, OOC A&R Spec. I Grade 6-6 +7.5%L @ 50%, eff. 7/5-12/31 John Quimzon, Administrative Clerk Grade 10-6 +10%L @ 60% Rosalind Smith, Administrative Secretary Grade 12-6 +5%L @ 20% Reorg - Accountant, Grade 12-3 @ 30%	125,167		123,823			1,344
12_1102_601000_18100_2310	Classified Employees - Ongoing : Continuing Paula Kusenda, Student Program Specialist Grade 10-3 +5%L @ 0.475 FTE	21,012		21,334		322	
12_1102_601000_18100_2320	Classified Employees - Hourly : Continuing Ed	10,900		16,000		5,100	
12_1102_601000_18100_2350	Overtime - Classified Employee : Continuing E	100		500		400	
12_1102_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	19,119		22,451		3,332	
12_1102_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	10,013		10,211		198	

5.1 (32)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$1,303,978

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	2,341		2,388		47	
12_1102_601000_18100_3335	PARS - Non-Instructional : Continuing Educati	0		78		78	
12_1102_601000_18100_3415	H & W - Non-Instructional : Continuing Educat	41,727		37,924			3,803
12_1102_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,614		1,647		33	
12_1102_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	80		82		2	
12_1102_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	3,839		3,706			133
12_1102_601000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	4,320		3,038			1,282
12_1102_601000_18100_5100	Contracted Services : Continuing Education Di	800		800		0	
12_1102_601000_18100_5220	Mileage/Parking Expenses : Continuing Educati	1,500		1,600		100	
12_1102_601000_18100_5550	Security Systems & Services : Continuing Educ	1,000		560			440
12_1102_601000_18100_5830	Courier/Delivery Services : Continuing Educat	31		0			31
12_1102_601000_18100_5850	Fingerprinting : Continuing Education Divisio	100		100		0	
12_1102_602000_18100_1480	Part-Time Reassigned Time : Continuing Educat Robin Storti (4A) Maryam Toubak (4A)	0		238		238	
12_1102_602000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		30		30	
12_1102_602000_18100_3325	Medicare - Non-Instructional : Continuing Edu	0		3		3	
12_1102_602000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		2		2	
12_1102_602000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		1		1	
12_1102_602000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		5		5	
12_1102_619000_18100_1252	Contract Extension-Coordinator : Continuing E	0		0		0	
12_1102_619000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa	0		0		0	
12_1102_619000_18100_1480	Part-Time Reassigned Time : Continuing Educat	0		0		0	
12_1102_619000_18100_1483	Beyond Contr - Reassigned Time : Continuing E	1,000		1,500		500	
12_1102_619000_18100_2130	Classified Employees : Continuing Education James King, Publications Assistant Grade 5-6 @ 30%	13,216		13,418		202	

5.1 (33)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$1,303,978

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	107		189		82	
12_1102_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	1,566		1,864		298	
12_1102_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	845		860		15	
12_1102_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	212		223		11	
12_1102_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	4,507		4,597		90	
12_1102_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	146		154		8	
12_1102_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	7		8		1	
12_1102_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	351		346			5
12_1102_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	405		450		45	
12_1102_620000_18100_2110	Classified Management : Continuing Education Phuong Nguyen, Registrar Grade G-5 @ 46.5%	45,612		48,681		3,069	
12_1102_620000_18100_2130	Classified Employees : Continuing Education Kristy Leung, Intermediate Clerk Grade 5-6 +7.5%L +2.5%Bil @ 30% OOA&R Spec. I @30% 7/5-12/31 Christina Orozco, Senior Clerk Grade 8-6 +5%L +2.5%Bil @ 100% Lillian Reimer, A&R Specialist I Grade 6-6 +10%L @ 18% Sarah Salas, A&R Specialist III Grade 10-6 +12.5%L +6PG @ 18% Wendy Zambrano, A&R Specialist II Grade 8-2 +2.5%Bil @ 100%	88,229		132,024		43,795	

5.1 (34)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$1,303,978

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_620000_18100_2310	Classified Employees - Ongoing : Continuing Guadalupe Aburto, A&R I (6-1) @ 100% Evangelina Camarena, A&R I (6-4)+7.5% @ 100% Maria Cardenas, Intermediate Clerk (5-1) @ 100% OOC A&R I (6-1) @ 100% 7/5-12/31 Sharon Leung, Intermediate Clerk (5-3)+5%L @ 100% OOC A&R I (6-3)+5%L @100 7/5-12/31 Monique Moreno, A&R I (6-1) @ 100% Vacant, Admissions Asst (R. Puente retired 7/28)	134,476		97,623			36,853
12_1102_620000_18100_2320	Classified Employees - Hourly : Continuing Ed	9,700		10,000		300	
12_1102_620000_18100_3215	PERS - Non-Instructional : Continuing Educati	26,805		28,431		1,626	
12_1102_620000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	14,252		13,019			1,233
12_1102_620000_18100_3325	Medicare - Non-Instructional : Continuing Edu	4,084		4,257		173	
12_1102_620000_18100_3335	PARS - Non-Instructional : Continuing Educati	673		1,087		414	
12_1102_620000_18100_3415	H & W - Non-Instructional : Continuing Educat	35,453		43,214		7,761	
12_1102_620000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,816		2,936		120	
12_1102_620000_18100_3515	SUI - Non-Instructional : Continuing Educatio	141		147		6	
12_1102_620000_18100_3615	WCI - Non-Instructional : Continuing Educatio	6,759		6,606			153
12_1102_620000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	3,616		5,269		1,653	
12_1102_649000_18100_1450	Part-Time Coordinators : Continuing Education Jorge Mora, \$39.97/hr. x 19 hrs./wk. x 37 wks.	22,491		28,099		5,608	
12_1102_649000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa Robin Storti; Jorge Mora	3,570		4,831		1,261	
12_1102_649000_18100_2130	Classified Employees : Continuing Education Student Services Coord. (15-3) @ 50% (new)	15,201		20,040		4,839	
12_1102_649000_18100_3115	STRS - Non-Instructional : Continuing Educati	2,796		4,143		1,347	
12_1102_649000_18100_3215	PERS - Non-Instructional : Continuing Educati	2,006		2,783		777	

5.1 (35)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$1,303,978

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_649000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	967		1,273		306	
12_1102_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	604		775		171	
12_1102_649000_18100_3415	H & W - Non-Instructional : Continuing Educat	5,884		8,552		2,668	
12_1102_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	417		535		118	
12_1102_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	21		27		6	
12_1102_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	984		1,203		219	
12_1102_649000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	385		500		115	
12_1102_651000_18100_5100	Contracted Services : Continuing Education Di	2,500		1,000			1,500
12_1102_675000_18100_1480	Part-Time Reassigned Time : Continuing Educat	3,000		2,000			1,000
12_1102_675000_18100_2310	Classified Employees - Ongoing : Continuing Maureen Saunders, Intermediate Clerk Grade 5-2 +2.5%L 0.475 FTE @ 100%	17,296		17,805		509	
12_1102_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	322		252			70
12_1102_675000_18100_3215	PERS - Non-Instructional : Continuing Educati	0		2,473		2,473	
12_1102_675000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	0		1,104		1,104	
12_1102_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	294		287			7
12_1102_675000_18100_3335	PARS - Non-Instructional : Continuing Educati	225		0			225
12_1102_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	203		198			5
12_1102_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	10		10		0	
12_1102_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	487		446			41
12_1102_675000_18100_5100	Contracted Services : Continuing Education Di	1,600		0			1,600
12_1102_675000_18100_5210	Conference Expenses : Continuing Education Di	7,000		7,000		0	
12_1102_678000_18100_5100	Contracted Services : Continuing Education Di	14,535		0			14,535
12_1102_619000_18110_1250	Contract Coordinator : English as a Second La Jarek Janio, ESL Coordinator Class VII-16 @ 70%	71,901		73,770		1,869	

5.1 (36)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$1,303,978

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_18110_1252	Contract Extension-Coordinator : English as a Susan Garnett, \$455.17/day x 40 ContExt Days Jarek Janio, \$521.71/day x 40 ContExt Days Robert Jenkis, \$455.17/day x 40 ContExt Days D Khalid, \$459.18/day x 40 ContExt Days	38,868		75,649		36,781	
12_1102_619000_18110_1450	Part-Time Coordinators : English as a Second Sheryl Lee, \$39.97/hr. x 23 hrs./wk. x 37 wks.	30,305		34,014		3,709	
12_1102_619000_18110_1455	Int/Sum - Coordinators, PT : English as a Sec	3,367		3,677		310	
12_1102_619000_18110_1480	Part-Time Reassigned Time : English as a Seco	10,711		5,000			5,711
12_1102_619000_18110_3115	STRS - Non-Instructional : English as a Seco	15,130		24,168		9,038	
12_1102_619000_18110_3325	Medicare - Non-Instructional : English as a S	2,304		2,798		494	
12_1102_619000_18110_3415	H & W - Non-Instructional : English as a Seco	4,091		16,515		12,424	
12_1102_619000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	1,589		1,930		341	
12_1102_619000_18110_3515	SUI - Non-Instructional : English as a Second	80		96		16	
12_1102_619000_18110_3615	WCI - Non-Instructional : English as a Second	3,911		4,342		431	
12_1102_619000_18110_3915	Other Benefits - Non-Instruct : English as a	450		875		425	
12_1102_619000_18150_1480	Part-Time Reassigned Time : Persons w/ Substa	0		156		156	
12_1102_619000_18150_3115	STRS - Non-Instructional : Persons w/ Substa	0		20		20	
12_1102_619000_18150_3325	Medicare - Non-Instructional : Persons w/ Sub	0		2		2	
12_1102_619000_18150_3435	H & W - Retiree Fund Non-Inst : Persons w/ Su	0		2		2	
12_1102_619000_18150_3515	SUI - Non-Instructional : Persons w/ Substa	0		1		1	
12_1102_619000_18150_3615	WCI - Non-Instructional : Persons w/ Substa	0		4		4	
12_1102_493060_18200_2210	Inst Assistants - Full-Time : SAC Continuing Vacant - Instructional Center Technician (Grade 7-3 @ 50%)	43,932		25,965			17,967
12_1102_493060_18200_2340	Student Assistants - Hourly : SAC Continuing Monica Castillo, \$10.75/hr.	5,025		5,025		0	

5.1 (37)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$1,303,978

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493060_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed- A. Montes de Oca, \$16.60/hr. x 19 hrs./wk. x 45 wks.	0		14,193		14,193	
12_1102_493060_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	5,735		3,606			2,129
12_1102_493060_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	2,808		1,656			1,152
12_1102_493060_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	0		46		46	
12_1102_493060_18200_3321	Medicare - Instructional : SAC Continuing Ed-	656		593			63
12_1102_493060_18200_3325	Medicare - Non-Instructional : SAC Continuing	0		11		11	
12_1102_493060_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	0		522		522	
12_1102_493060_18200_3411	H & W - Instructional : SAC Continuing Ed-Ins	22,643		12,818			9,825
12_1102_493060_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	453		409			44
12_1102_493060_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	50		50		0	
12_1102_493060_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	22		20			2
12_1102_493060_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	1,047		920			127
12_1102_493060_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	121		113			8
12_1102_493060_18200_3911	Other Benefits - Instructional : SAC Continui	1,369		750			619
12_1102_493060_18200_4310	Instructional Supplies : SAC Continuing Ed-In	1,000		500			500
12_1102_493060_18200_4610	Non-Instructional Supplies : SAC Continuing E	300		100			200
12_1102_493087_18200_1484	Int/Sum Beynd Contr-Reassigned : SAC Continui	4,833		0			4,833
12_1102_493087_18200_2320	Classified Employees - Hourly : SAC Continuin	1,800		0			1,800
12_1102_493087_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed Linda Furlong Diaz, \$17.43/hr. x 19 hrs.wk. x 45 wks. Juan Garcia Sanchez, \$17.02/hr. x 19 hrs.wk. x 45 wks. Omar Gardea, \$17.02/hr. x 19 hrs.wk. x 45 wks. Thu Huyen, \$16.60/hr. x 19 hrs.wk. x 45 wks.	52,758		58,200		5,442	
12_1102_493087_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	22,000		25,000		3,000	
12_1102_493087_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	519		0			519
12_1102_493087_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	413		3,111		2,698	

5.1 (38)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$1,303,978

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493087_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	216		1,389		1,173	
12_1102_493087_18200_3321	Medicare - Instructional : SAC Continuing Ed-	1,084		1,206		122	
12_1102_493087_18200_3325	Medicare - Non-Instructional : SAC Continuing	96		0			96
12_1102_493087_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	927		790			137
12_1102_493087_18200_3335	PARS - Non-Instructional : SAC Continuing Ed-	23		0			23
12_1102_493087_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	748		832		84	
12_1102_493087_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	66		0			66
12_1102_493087_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	37		42		5	
12_1102_493087_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	3		0			3
12_1102_493087_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	1,794		1,872		78	
12_1102_493087_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	159		0			159
12_1102_493087_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	6,000		6,000		0	
12_1102_493087_18200_4310	Instructional Supplies : SAC Continuing Ed-In	20,000		71,215		51,215	
12_1102_493087_18200_4610	Non-Instructional Supplies : SAC Continuing E	18,430		15,000			3,430
12_1102_493087_18200_5100	Contracted Services : SAC Continuing Ed-Instr	5,295		5,295		0	
12_1102_493087_18200_5610	Lease Agreement - Equipment : SAC Continuing	3,500		3,500		0	
12_1102_493087_18200_5630	Maint Contract - Office Equip : SAC Continuin	424		0			424
12_1102_493087_18200_5940	Reproduction/Printing Expenses : SAC Continui	1,200		1,200		0	
12_1102_493087_18200_5950	Software License and Fees : SAC Continuing Ed	1,250		1,250		0	
12_1102_493087_18200_6409	Equip-All Other >\$200 < \$1,000 : SAC Continui	11,500		12,000		500	
12_1102_493087_18200_6412	Equip-Fed Prgm >\$1,000< \$5,000 : SAC Continui	12,000		12,000		0	
12_1102_493087_18200_6414	Equip-Mod Furn>\$1,000 < \$5,000 : SAC Continui	6,000		5,000			1,000
12_1102_602000_18200_5660	Software Support Service : SAC Continuing Ed-	300		0			300
	Total 1102 - 231 English as a 2nd Language - CEC	1,182,682	1,182,682	1,303,978	1,303,978	236,693	236,693

5.1 (39)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$754,877

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_000000_10000_8199	Other Federal Revenues : Santa Ana College		777,759		754,877	22,882	
12_1106_601000_18100_1410	Part-Time Academic Management : Continuing	0		0		0	
12_1106_601000_18100_2130	Classified Employees : Continuing Education Jose Andrade, Senior Account Clerk Grade 10-4 +6PG @ 20% Araceli Gonzalez, General Office Clerk Grade 3-6 +2.5%L +2PG @ 100% Kerry Penning, Intermediate Clerk Grade 5-6 +7.5%L @ 50% John Quimzon, Administrative Clerk Grade 10-6 +10%L @ 40% Rosalind Smith, Administrative Secretary Grade 12-6 +5%L @ 30% Reorg - Accountant, Grade 12-3 @ 25%	130,241		132,279		2,038	
12_1106_601000_18100_2310	Classified Employees - Ongoing : Continuing Adriana Morales, Intermediate Acct. Clerk 0.475 FTE 100% eff. 10/25	17,399		11,486			5,913
12_1106_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	17,934		18,371		437	
12_1106_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	9,350		8,442			908
12_1106_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	2,186		2,141			45
12_1106_601000_18100_3335	PARS - Non-Instructional : Continuing Educati	0		149		149	
12_1106_601000_18100_3415	H & W - Non-Instructional : Continuing Educat	45,859		42,061			3,798
12_1106_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,508		1,476			32
12_1106_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	75		74			1
12_1106_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	3,586		3,322			264
12_1106_601000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	3,165		3,322		157	

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

5.1 (40)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$754,877

PRJ. DIR.: Sergio Sotelo

PRIME SPONSOR: U.S. Department of Education

Date: 10/31/2016

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_601000_18100_5950	Software License and Fees : Continuing Educat	7,776		3,500			4,276
12_1106_619000_18100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	554		0			554
12_1106_619000_18100_2130	Classified Employees : Continuing Education Gloria Arvizu, Learning Center Specialist Grade 8-6 +2.5%L +4PG @ 50% James King, Publications Assistant Grade 5-6 @ 50%	47,160		49,093		1,933	
12_1106_619000_18100_2310	Classified Employees - Ongoing : Continuing Jorge Garcia, Publications Assistant \$17.02/hr. x 19 hrs./wk. x 48 wks. Diana Hammond, Publications Assistant 0.475 FTE @ 100% Harold Sawits, Publications Assistant \$17.02/hr. x 16 hrs./wk. x 48 wks.	38,454		45,227		6,773	
12_1106_619000_18100_2320	Classified Employees - Hourly : Continuing Ed	4,500		1,000			3,500
12_1106_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	59		0			59
12_1106_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	9,882		11,423		1,541	
12_1106_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	5,255		5,192			63
12_1106_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1,334		1,404		70	
12_1106_619000_18100_3335	PARS - Non-Instructional : Continuing Educati	87		170		83	
12_1106_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	13,082		13,345		263	
12_1106_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	920		968		48	
12_1106_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	46		48		2	
12_1106_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	2,208		2,178			30
12_1106_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		1,500		150	

5.1 (41)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$754,877

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_649000_18100_2130	Classified Employees : Continuing Education <i>Ma. Teresa Verduzco, Senior Clerk</i> <i>Grade 8-6 +7.5%L @ 100%</i> <i>OCC - Administrative Secretary eff. 8/29-12/17</i>	73,516		56,177			17,339
12_1106_649000_18100_2310	Classified Employees - Ongoing : Continuing <i>Marielena Zamudio, Learning Center Specialist</i> <i>\$19.08/hr. x 19 hrs./wk. x 46 wks.</i>	16,779		16,676			103
12_1106_649000_18100_2320	Classified Employees - Hourly : Continuing Ed	600		859		259	
12_1106_649000_18100_3215	PERS - Non-Instructional : Continuing Educati	10,973		10,237			736
12_1106_649000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	5,752		4,663			1,089
12_1106_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1,345		1,091			254
12_1106_649000_18100_3415	H & W - Non-Instructional : Continuing Educat	28,829		21,664			7,165
12_1106_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	928		752			176
12_1106_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	46		38			8
12_1106_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	2,211		1,692			519
12_1106_649000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,870		1,500			370
12_1106_691000_18100_2130	Classified Employees : Continuing Education <i>Beatriz Padilla, Auxiliary Services Specialist</i> <i>Grade 10-6 +5%L @ 100%</i>	0		57,313		57,313	
12_1106_691000_18100_3215	PERS - Non-Instructional : Continuing Educati	0		7,960		7,960	
12_1106_691000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	0		3,646		3,646	
12_1106_691000_18100_3325	Medicare - Non-Instructional : Continuing Edu	0		853		853	
12_1106_691000_18100_3415	H & W - Non-Instructional : Continuing Educat	0		15,339		15,339	
12_1106_691000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		588		588	
12_1106_691000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		29		29	
12_1106_691000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		1,323		1,323	

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

5.1 (42)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$754,877

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_691000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	0		1,500		1,500	
12_1106_619000_18110_1250	Contract Coordinator : English as a Second La	74,772		0			74,772
12_1106_619000_18110_1252	Contract Extension-Coordinator : English as a <i>John Tashima, 40 ExtDays x \$430.14/day</i> <i>Henry Kim, 40 ExtDays x \$455.17/day</i>	16,617		35,412		18,795	
12_1106_619000_18110_1480	Part-Time Reassigned Time : English as a Seco <i>Reassigned time - EL Civics graders</i>	35,625		20,000			15,625
12_1106_619000_18110_1485	Int/Sum - Reassigned Time, PT : English as a <i>Reassigned time (summer) - EL Civics graders</i>	1,392		5,000		3,608	
12_1106_619000_18110_3115	STRS - Non-Instructional : English as a Seco	12,328		7,600			4,728
12_1106_619000_18110_3325	Medicare - Non-Instructional : English as a S	1,915		876			1,039
12_1106_619000_18110_3415	H & W - Non-Instructional : English as a Seco	5,405		0			5,405
12_1106_619000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	1,319		604			715
12_1106_619000_18110_3515	SUI - Non-Instructional : English as a Second	66		30			36
12_1106_619000_18110_3615	WCI - Non-Instructional : English as a Second	3,263		1,359			1,904
12_1106_619000_18110_3915	Other Benefits - Non-Instruct : English as a	525		0			525
12_1106_493087_18200_2210	Inst Assistants - Full-Time : SAC Continuing <i>Vacant - Instructional Center Technician</i> <i>(Grade 7-3 @ 50%)</i>	25,965		25,965		0	
12_1106_493087_18200_2310	Classified Employees - Ongoing : SAC Continui <i>Jesus Lopez, Inst. Center Technician</i> <i>\$18.34/hr. x 19 hrs./wk. x 45 wks</i>	16,128		15,681			447
12_1106_493087_18200_2320	Classified Employees - Hourly : SAC Continuin <i>Jesus Lopez, Inst. Center Technician (s/t)</i>	1,500		1,504		4	

5.1 (43)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$754,877

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/31/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_493087_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed Quyên Duong, \$16.60/hr. x 19 hrs./wk. x 42 wks. Arturo Zamudio, \$19.10/hr. x 19 hrs./wk. 42 wks.	23,688		28,489		4,801	
12_1106_493087_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	989		5,000		4,011	
12_1106_493087_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	5,379		5,446		67	
12_1106_493087_18200_3215	PERS - Non-Instructional : SAC Continuing Ed-	2,088		2,387		299	
12_1106_493087_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	2,584		2,478			106
12_1106_493087_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	1,093		1,065			28
12_1106_493087_18200_3321	Medicare - Instructional : SAC Continuing Ed-	745		873		128	
12_1106_493087_18200_3325	Medicare - Non-Instructional : SAC Continuing	256		249			7
12_1106_493087_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	126		263		137	
12_1106_493087_18200_3411	H & W - Instructional : SAC Continuing Ed-Ins	12,818		7,663			5,155
12_1106_493087_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	514		602		88	
12_1106_493087_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continu	176		172			4
12_1106_493087_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	25		30		5	
12_1106_493087_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	9		9		0	
12_1106_493087_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	1,193		1,355		162	
12_1106_493087_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	423		387			36
12_1106_493087_18200_3911	Other Benefits - Instructional : SAC Continui	750		750		0	
12_1106_493087_18200_4310	Instructional Supplies : SAC Continuing Ed-In	1,854		2,478		624	
12_1106_493087_18200_4610	Non-Instructional Supplies : SAC Continuing E	13,977		15,646		1,669	
12_1106_493087_18200_5845	Excess/Copies Usage : SAC Continuing Ed-Inst	433		433		0	
12_1106_493087_18200_6412	Equip-Fed Prgm >\$1,000< \$5,000 : SAC Continui	5,000		3,000			2,000
Total 1106 - English Lit Civics Education - CEC		777,759	777,759	754,877	754,877	159,734	159,734

5.1 (44)

SPECIAL PROJECT DETAILED BUDGET #1109

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$123,271

PRJ. DIR.: Nilo Lipiz

PRIME SPONSOR: U.S. Department of Education

Date: 10/31/2016

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_000000_10000_8199	Other Federal Revenues : Santa Ana College		77,610		123,271		45,661
12_1109_619000_18100_1450	Part-Time Coordinators : Continuing Education Leticia Quiroz, \$38.99/hr. x 7 hrs./wk. x 36 wks.	8,354		10,644		2,290	
12_1109_619000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa Leticia Quiroz, \$38.99/hr.	2,785		2,846		61	
12_1109_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	162		196		34	
12_1109_619000_18100_3335	PARS - Non-Instructional : Continuing Educati	145		175		30	
12_1109_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	111		135		24	
12_1109_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	6		7		1	
12_1109_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	267		304		37	
12_1109_619000_18100_5220	Mileage/Parking Expenses : Continuing Educati	360		400		40	
12_1109_675000_18100_1480	Part-Time Reassigned Time : Continuing Educat	1,060		3,000		1,940	
12_1109_675000_18100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	370		500		130	
12_1109_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	98		433		335	
12_1109_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	21		51		30	
12_1109_675000_18100_3335	PARS - Non-Instructional : Continuing Educati	7		7		0	
12_1109_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	14		35		21	
12_1109_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	1		2		1	
12_1109_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	34		79		45	
12_1109_619000_18110_1250	Contract Coordinator : English as a Second Lang Jarek Janio, ESL Coordinator Class VII Step 16 @ 30%	0		31,616		31,616	
12_1109_619000_18110_3115	STRS - Non-Instructional : English as a Second	0		3,977		3,977	
12_1109_619000_18110_3325	Medicare - Non-Instructional : English as a Sec	0		464		464	
12_1109_619000_18110_3415	H & W - Non-Instructional : English as a Secon	0		7,078		7,078	
12_1109_619000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	0		320		320	

5.1 (45)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1109

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$123,271

PRJ. DIR.: Nilo Lipiz

PRIME SPONSOR: U.S. Department of Education

Date: 10/31/2016

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_619000_18110_3515	SUI - Non-Instructional : English as a Second	0		16		16	
12_1109_619000_18110_3615	WCI - Non-Instructional : English as a Second	0		720		720	
12_1109_619000_18110_3915	Other Benefits - Non-Instructional : English as	0		375		375	
12_1109_499900_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed Marisol Gahbler, \$18.26/hr. x 19 hrs./wk. x 45 wks.	13,836		15,612		1,776	
12_1109_499900_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	25,385		18,000			7,385
12_1109_499900_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	5,203		4,668			535
12_1109_499900_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	2,794		2,084			710
12_1109_499900_18200_3321	Medicare - Instructional : SAC Continuing Ed-	569		487			82
12_1109_499900_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	60		0			60
12_1109_499900_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	392		336			56
12_1109_499900_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	20		17			3
12_1109_499900_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	941		756			185
12_1109_499900_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	6,315		8,944		2,629	
12_1109_499900_18200_4310	Instructional Supplies : SAC Continuing Ed-In	5,400		6,987		1,587	
12_1109_499900_18200_6412	Equip-Fed Prgm >\$1,000< \$5,000 : SAC Continui	2,900		2,000			900
	Total 1109 - Jail 225 Adult Second Ed GED - CEC	77,610	77,610	123,271	123,271	55,577	55,577

5.1 (46)

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$56,266

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		119,926		56,266	63,660	
12_1101_601000_28100_1410	Part-Time Academic Management : Continuing Ed	7,726		0			7,726
12_1101_601000_28100_3115	STRS - Non-Instructional : Continuing Educati	829		0			829
12_1101_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	112		0			112
12_1101_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	77		0			77
12_1101_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	4		0			4
12_1101_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	185		0			185
12_1101_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	1,362		605			757
12_1101_601000_28100_5610	Lease Agreement - Equipment : Continuing Educ	13,865		12,838			1,027
12_1101_601000_28100_5845	Excess/Copies Useage : Continuing Education	7,626		7,626			0
12_1101_601000_28100_5915	Packaging/Mail Prep/Processing : Continuing E	811		0			811
12_1101_620000_28100_2130	Classified Employees : Continuing Education	27,553		0			27,553
12_1101_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	3,264		0			3,264
12_1101_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	1,750		0			1,750
12_1101_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	409		0			409
12_1101_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	10,723		0			10,723
12_1101_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	282		0			282
12_1101_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	14		0			14
12_1101_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	677		0			677
12_1101_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	675		0			675
12_1101_675000_28100_1480	Part-Time Reassigned Time : Continuing Educat	1,000		1,000			0
12_1101_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	107		126		19	
12_1101_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	15		15			0
12_1101_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	10		10			0
12_1101_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1			0
12_1101_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	24		23			1

5.1 (47)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$56,266

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_675000_28100_5210	Conference Expenses : Continuing Education Di	997		0			997
12_1101_602000_28130_1480	Part-Time Reassigned Time : Elementary & Seco	1,000		0			1,000
12_1101_602000_28130_3115	STRS - Non-Instructional : Elementary & Secon	107		0			107
12_1101_602000_28130_3325	Medicare - Non-Instructional : Elementary & S	15		0			15
12_1101_602000_28130_3435	H & W - Retiree Fund Non-Inst : Elementary &	10		0			10
12_1101_602000_28130_3515	SUI - Non-Instructional : Elementary & Second	1		0			1
12_1101_602000_28130_3615	WCI - Non-Instructional : Elementary & Second	24		0			24
12_1101_493062_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In Monique Martinez, \$16.60/hr x 19 hrs/wk x 39 wks Monica Sanchez, \$16.60/hr x 19 hrs/wk x 39 wks Timothy Chang (1B); Diana Han (2B)	35,414		25,777			9,637
12_1101_493062_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	1,000		6,000		5,000	
12_1101_493062_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	528		461			67
12_1101_493062_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	473		413			60
12_1101_493062_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	364		318			46
12_1101_493062_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	18		16			2
12_1101_493062_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	874		715			159
12_1101_493062_28200_4310	Instructional Supplies : Orange Educ Ctr-Instr	0		322		322	
	Total 1101 - 231 Adult Secondary Education - OEC	119,926	119,926	56,266	56,266	69,001	69,001

5.1 (48)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$405,053

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		348,769		405,053		56,284
12_1102_601000_28100_1410	Part-Time Academic Management : Continuing Paul Huston, \$45.55/hr.	2,275		15,000		12,725	
12_1102_601000_28100_3115	STRS - Non-Instructional : Continuing Educati	244		0			244
12_1102_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	33		218		185	
12_1102_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	23		150		127	
12_1102_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		8		7	
12_1102_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	55		338		283	
12_1102_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	12,235		11,700			535
12_1102_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	500		1,000		500	
12_1102_601000_28100_5630	Maint Contract - Office Equip : Continuing Ed	1,698		0			1,698
12_1102_601000_28100_5651	Rental - Other (Short-term) : Continuing Educ	500		324			176
12_1102_601000_28100_5815	Class Schedules/Printing : Continuing Educati	7,496		0			7,496
12_1102_601000_28100_5845	Excess/Copies Usage : Continuing Education D	634		621			13
12_1102_601000_28100_6409	Equip-All Other >\$200 <\$1,000 : Continuing E	255		5,000		4,745	
12_1102_601000_28100_6412	Equip-Fed Prgm >\$1,000< \$5,000 : Continuing E	1,745		5,000		3,255	
12_1102_619000_28100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	289		1,500		1,211	
12_1102_619000_28100_2320	Classified Employees - Hourly : Continuing Ed	509		3,000		2,491	
12_1102_619000_28100_3115	STRS - Non-Instructional : Continuing Educati	31		189		158	
12_1102_619000_28100_3325	Medicare - Non-Instructional : Continuing Edu	12		65		53	
12_1102_619000_28100_3335	PARS - Non-Instructional : Continuing Educati	7		39		32	
12_1102_619000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	8		45		37	
12_1102_619000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		2		1	
12_1102_619000_28100_3615	WCI - Non-Instructional : Continuing Educatio	19		101		82	

5.1 (49)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$405,053

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_620000_28100_2130	Classified Employees : Continuing Education Anaisabelle Garcia, Student Prg. Specialist Grade 10-2 +2.5%Bil +3PG @ 22% Ascencion Ramirez, A & R Specialist III Grade 10-6 +2.5% Bil +10%L @ 35% Araceli Trujillo, Student Prg. Specialist Grade 10-6 +2.5%L @ 50% (1B-5B) @ 37% (6B-12B) Vacant, Intermediate Clerk (V. Dillon retired 7/1) Reorg to Admin. Clerk Grade 10-3 @ 40%, eff. 1/1	60,561		65,121		4,560	
12_1102_620000_28100_2320	Classified Employees - Hourly : Continuing Ed	517		1,000		483	
12_1102_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	7,236		9,183		1,947	
12_1102_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	3,882		4,211		329	
12_1102_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	908		985		77	
12_1102_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	16,015		23,207		7,192	
12_1102_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	626		679		53	
12_1102_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	31		34		3	
12_1102_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	1,503		1,528		25	
12_1102_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,532		1,791		259	
12_1102_632000_28100_2320	Classified Employees - Hourly : Continuing Ed	0		1,000		1,000	
12_1102_632000_28100_3215	PERS - Non-Instructional : Continuing Educati	0		139		139	
12_1102_632000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	0		62		62	
12_1102_632000_28100_3325	Medicare - Non-Instructional : Continuing Edu	0		15		15	
12_1102_632000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		10		10	
12_1102_632000_28100_3515	SUI - Non-Instructional : Continuing Educatio	0		1		1	
12_1102_632000_28100_3615	WCI - Non-Instructional : Continuing Educatio	0		23		23	

5.1 (50)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$405,053

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_649000_28100_2130	Classified Employees : Continuing Education Edna Tse, Auxiliary Services Specialist Grade 10-6 +5%L @ 67%	39,965		40,768		803	
12_1102_649000_28100_3215	PERS - Non-Instructional : Continuing Educati	4,735		5,662		927	
12_1102_649000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	2,534		2,590		56	
12_1102_649000_28100_3325	Medicare - Non-Instructional : Continuing Edu	593		606		13	
12_1102_649000_28100_3415	H & W - Non-Instructional : Continuing Educat	14,375		14,665		290	
12_1102_649000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	409		418		9	
12_1102_649000_28100_3515	SUI - Non-Instructional : Continuing Educatio	20		21		1	
12_1102_649000_28100_3615	WCI - Non-Instructional : Continuing Educatio	981		940			41
12_1102_649000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	905		1,005		100	
12_1102_675000_28100_1480	Part-Time Reassigned Time : Continuing Educat	500		500		0	
12_1102_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	54		63		9	
12_1102_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	7		7		0	
12_1102_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	5		5		0	
12_1102_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1		0	
12_1102_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	12		11			1
12_1102_675000_28100_5210	Conference Expenses : Continuing Education	0		3,000		3,000	
12_1102_602000_28110_1480	Part-Time Reassigned Time : English as a Seco	500		0			500
12_1102_602000_28110_3115	STRS - Non-Instructional : English as a Secon	54		0			54
12_1102_602000_28110_3325	Medicare - Non-Instructional : English as a S	7		0			7
12_1102_602000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	5		0			5
12_1102_602000_28110_3515	SUI - Non-Instructional : English as a Second	1		0			1
12_1102_602000_28110_3615	WCI - Non-Instructional : English as a Second	12		0			12

5.1 (51)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$405,053

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_28110_1450	Part-Time Coordinators : English as a Second Joanna Kibler-McNerney, \$39.97/hr. Celina Salceda, \$38.99/hr.	11,888		40,000		28,112	
12_1102_619000_28110_1455	Int/Sum - Coordinators, PT : English as a Sec Yumiko Carney, \$38.99/hr.	4,225		6,000		1,775	
12_1102_619000_28110_1480	Part-Time Reassigned Time : English as a Seco Michele Bezich, \$25.82/hr.	46		517		471	
12_1102_619000_28110_1485	Int/Sum - Reassigned Time, PT : English as a	69		0			69
12_1102_619000_28110_3115	STRS - Non-Instructional : English as a Secon	1,709		3,336		1,627	
12_1102_619000_28110_3325	Medicare - Non-Instructional : English as a S	235		674		439	
12_1102_619000_28110_3335	PARS - Non-Instructional : English as a Secon	32		304		272	
12_1102_619000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	162		465		303	
12_1102_619000_28110_3515	SUI - Non-Instructional : English as a Second	8		23		15	
12_1102_619000_28110_3615	WCI - Non-Instructional : English as a Second	389		1,047		658	
12_1102_493060_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In Shannon Carter, \$16.60/hr. eff. 9/12 (1) vacant (Diana Han)	11,081		12,304		1,223	
12_1102_493060_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	3,000		2,000			1,000
12_1102_493060_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	204		207		3	
12_1102_493060_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	183		186		3	
12_1102_493060_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	141		143		2	
12_1102_493060_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	7		7		0	
12_1102_493060_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	338		322			16
12_1102_493087_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In Robert Felipe, Maria Flores, Francisco Garcia, Mario Martinez, Jessica Villa, David Villalovos, +(2) vacant	100,000		100,000		0	

5.1 (52)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$405,053

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493087_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	2,000		3,000		1,000	
12_1102_493087_28200_2450	Overtime - Inst Classified : Orange Educ Ctr-	65		0			65
12_1102_493087_28200_3211	PERS - Instructional : Orange Educ Ctr-Instru	11,725		3,502			8,223
12_1102_493087_28200_3311	OASDHI - Instructional : Orange Educ Ctr-Inst	6,074		1,563			4,511
12_1102_493087_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	1,480		1,493		13	
12_1102_493087_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	130		1,011		881	
12_1102_493087_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	1,021		1,030		9	
12_1102_493087_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	51		51		0	
12_1102_493087_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	2,450		2,317			133
12_1102_493087_28200_4310	Instructional Supplies : Orange Educ Ctr-Inst	3,000		0			3,000
	Total 1102 - 231 English as a 2nd Language - OEC	348,769	348,769	405,053	405,053	84,084	84,084

5.1 (53)

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$180,605

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		214,382		180,605	33,777	
12_1106_601000_28100_2130	Classified Employees : Continuing Education Sonia Gidding, Administrative Secretary Grade 12-6 +2.5%L @ 100%	60,626		61,554		928	
12_1106_601000_28100_3215	PERS - Non-Instructional : Continuing Educati	7,182		8,549		1,367	
12_1106_601000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	3,843		3,909		66	
12_1106_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	899		914		15	
12_1106_601000_28100_3415	H & W - Non-Instructional : Continuing Educat	21,459		21,889		430	
12_1106_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	620		631		11	
12_1106_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	31		32		1	
12_1106_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	1,487		1,419			68
12_1106_601000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		1,500		150	
12_1106_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	18,244		17,157			1,087
12_1106_601000_28100_5100	Contracted Services : Continuing Education Di	1,300		0			1,300
12_1106_601000_28100_5630	Maint Contract - Office Equip : Continuing Ed	1,426		0			1,426
12_1106_601000_28100_6409	Equip-All Other >\$200 < \$1,000 : Continuing E	1,100		0			1,100
12_1106_601000_28100_6412	Equip-Fed Prgm >\$1,000< \$5,000 : Continuing E	2,000		0			2,000
12_1106_620000_28100_2130	Classified Employees : Continuing Education Araceli Trujillo, Student Prg. Specialist Grade 10-6 +2.5%L @ 50% (only 1B-5B)	25,593		11,656			13,937
12_1106_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	3,032		1,619			1,413
12_1106_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	1,625		742			883
12_1106_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	380		174			206
12_1106_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	10,242		4,469			5,773
12_1106_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	262		120			142
12_1106_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	13		6			7

5.1 (54)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$180,605

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	629		269			360
12_1106_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	619		313			306
12_1106_632000_28100_2320	Classified Employees - Hourly : Continuing Ed	2,000		10,000		8,000	
12_1106_632000_28100_3215	PERS - Non-Instructional : Continuing Educati	237		278		41	
12_1106_632000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	124		124		0	
12_1106_632000_28100_3325	Medicare - Non-Instructional : Continuing Edu	29		145		116	
12_1106_632000_28100_3335	PARS - Non-Instructional : Continuing Educati	0		104		104	
12_1106_632000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	20		100		80	
12_1106_632000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		5		4	
12_1106_632000_28100_3615	WCI - Non-Instructional : Continuing Educatio	48		225		177	
12_1106_675000_28100_1480	Part-Time Reassigned Time : Continuing Educat	500		500		0	
12_1106_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	54		63		9	
12_1106_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	7		7		0	
12_1106_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	5		5		0	
12_1106_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1		0	
12_1106_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	12		11			1
12_1106_675000_28100_5210	Conference Expenses : Continuing Education Di	4,000		218			3,782
12_1106_602000_28110_1480	Part-Time Reassigned Time : English as a Seco	500		0			500
12_1106_602000_28110_3115	STRS - Non-Instructional : English as a Secon	54		0			54
12_1106_602000_28110_3325	Medicare - Non-Instructional : English as a S	7		0			7
12_1106_602000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	5		0			5
12_1106_602000_28110_3515	SUI - Non-Instructional : English as a Second	1		0			1
12_1106_602000_28110_3615	WCI - Non-Instructional : English as a Second	12		0			12
12_1106_619000_28110_1450	Part-Time Coordinators : English as a Second Rocio Silva, Coordinator, \$39.97/hr.	18,000		18,000		0	

5.1 (55)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017
CONTRACT INCOME: \$180,605
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 16-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas
PRJ. DIR.: Jose Vargas
Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_619000_28110_1455	Int/Sum - Coordinators, PT : English as a Sec <i>Rocio Silva, Coordinator, \$39.97/hr.</i>	2,599		5,000		2,401	
12_1106_619000_28110_3115	STRS - Non-Instructional : English as a Secon	2,210		2,893		683	
12_1106_619000_28110_3325	Medicare - Non-Instructional : English as a S	299		334		35	
12_1106_619000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	206		230		24	
12_1106_619000_28110_3515	SUI - Non-Instructional : English as a Second	10		12		2	
12_1106_619000_28110_3615	WCI - Non-Instructional : English as a Second	494		518		24	
12_1106_493087_28200_4210	Books, Mags & Subscrip-Non-Lib : Orange Educ	10,000		2,925			7,075
12_1106_493087_28200_4310	Instructional Supplies : Orange Educ Ctr-Inst	1,000		0			1,000
12_1106_493087_28200_5950	Software License and Fees : Orange Educ Ctr-I	1,985		1,985		0	
12_1106_493062_28300_4210	Books, Mags & Subscrip-Non-Lib : Inmate Educa	6,000		0			6,000
	Total 1106 - English Lit Civics Education - OEC	214,382	214,382	180,605	180,605	48,445	48,445

5.1 (56)

SPECIAL PROJECT DETAILED BUDGET #1108

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$41,090

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1108_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		65,047		41,090	23,957	
12_1108_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	271		200			71
12_1108_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	4,000		5,186		1,186	
12_1108_620000_28100_2130	Classified Employees : Continuing Education Araceli Trujillo, Student Prg. Specialist Grade 10-6 +2.5%L @ 63% (only 6B-12B)	16,072		20,561		4,489	
12_1108_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	1,904		2,856		952	
12_1108_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	1,021		1,309		288	
12_1108_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	239		306		67	
12_1108_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	6,255		8,040		1,785	
12_1108_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	165		211		46	
12_1108_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	8		11		3	
12_1108_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	395		475		80	
12_1108_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	394		551		157	
12_1108_675000_28100_5210	Conference Expenses : Continuing Education Di	1,000		0			1,000
12_1108_130500_28300_4210	Books, Mags & Subscrip-Non-Lib : Inmate Educa	0		210		210	
12_1108_493062_28300_4210	Books, Mags & Subscrip-Non-Lib : Inmate Educa	4,400		0			4,400
12_1108_602000_28300_1480	Part-Time Reassigned Time : Inmate Education	500		500			0
12_1108_602000_28300_3115	STRS - Non-Instructional : Inmate Education P	54		63		9	
12_1108_602000_28300_3325	Medicare - Non-Instructional : Inmate Educati	6		7		1	
12_1108_602000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	5		5			0
12_1108_602000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	1		1			0
12_1108_602000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	12		11			1
12_1108_619000_28300_1450	Part-Time Coordinators : Inmate Education Pro	18,802		0			18,802
12_1108_619000_28300_1455	Int/Sum - Coordinators, PT : Inmate Education	5,212		0			5,212
12_1108_619000_28300_3115	STRS - Non-Instructional : Inmate Education P	2,577		0			2,577

5.1 (57)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 14, 2016

Accountant: Kevin Truong

SPECIAL PROJECT DETAILED BUDGET #1108

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2016/2017

CONTRACT PERIOD: 07/01/2016 - 06/30/2017

CONTRACT INCOME: \$41,090

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 16-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/28/2016

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1108_619000_28300_3325	Medicare - Non-Instructional : Inmate Educati	348		0			348
12_1108_619000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	240		0			240
12_1108_619000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	12		0			12
12_1108_619000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	576		0			576
12_1108_675000_28300_1480	Part-Time Reassigned Time : Inmate Education	500		500			0
12_1108_675000_28300_3115	STRS - Non-Instructional : Inmate Education P	54		63		9	
12_1108_675000_28300_3325	Medicare - Non-Instructional : Inmate Educati	6		7		1	
12_1108_675000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	5		5			0
12_1108_675000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	1		1			0
12_1108_675000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	12		11			1
	Total 1108 - Jail 225 Adult Second Ed GED - OEC	65,047	65,047	41,090	41,090	33,240	33,240

5.1 (58)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: November 14, 2016
Re: Approval of Sub-Agreement between RSCCD and American Institutes for Research for the AB 104 Adult Education Block Grant	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District is the Fiscal Agent of the Adult Education Block Grant (AEBG) – Regional Consortium Funding Appropriation (Assembly Bill No. 104) received from the California Community Colleges Chancellor’s Office. The appropriation amount in fiscal year 2016/17 is \$4,403,130. The term of this appropriation is from July 1, 2016 through December 31, 2018 that includes a 2.5-year implementation plan cycle (fiscal years 16/17, 17/18 and 18/19). Funding was awarded to the Rancho Santiago Adult Education Consortium that includes RSCCD, three school districts (Santa Ana, Orange, and Garden Grove), the Orange County Department of Education, and the Orange County Sheriff’s Department. As the Fiscal Agent, RSCCD will disburse funds to members of the Consortium and provide administrative oversight.

The Chancellor’s Office has apportioned AEBG funds to regions throughout the state to expand and improve opportunities for educational and workforce services for adult learners. Funding will support Rancho Santiago Adult Education Consortium’s AB 86 Regional Comprehensive Plan seven program areas: (1) elementary and secondary basic skills, including high school diploma or GED; (2) citizenship, English as a second language, and workforce preparation; (3) adults’/older adults’ entry or re-entry into the workforce; (4) family literacy; (5) adults with disabilities; (6) career technical education; and (7) pre-apprenticeship training activities.

ANALYSIS

The enclosed sub-agreement with the American Institutes for Research (AIR) is to provide technical assistance training to Rancho Santiago Adult Education Consortium faculty coordinators, instructors and stakeholders designed for team building, understanding funding requirement and accountability standards, and curriculum design and framework with AIR staff and subject matter experts. The period of performance is November 15, 2016 through March 31, 2017, with a total cost of \$28,716.

Leading the implementation of the Rancho Santiago Adult Education Consortium plan are project administrators Jose Vargas and Jim Kennedy, and project director Christine Gascon.

RECOMMENDATION

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$28,716.00 (grant-funded)	Board Date: November 14, 2016
Prepared by: Maria N. Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
AMERICAN INSTITUTES FOR RESEARCH**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 14th day of November 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and American Institutes for Research (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received apportionment funding entitled “AB 104 Adult Education Block Grant,” (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), to disseminate implementation funds to regional consortia of community college districts, K-12 school districts, and other partner agencies, to implement regional strategies to better serve educational and workforce needs of adults;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE the Parties agree as follows:

ARTICLE I

1. Statement of Work

SUBCONTRACTOR will provide technical assistance services as described in the attached Statement of Work (**Exhibit A**), related to the *Rancho Santiago Adult Education Consortium – AB 86 Regional Comprehensive Plan*, which by this reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work, and to provide all services as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. Period of Performance

The period of performance for this Agreement shall be from November 15, 2016, through March 31, 2017.

3. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$28,716.00 USD.

4. Payment

Disbursement of funds will begin upon RSCCD’s receipt of the fully executed Agreement and a detailed invoice for the disbursement. RSCCD shall make reimbursement payments as

long as the total payments under this Agreement do not exceed the amount listed above under Article I.3. "Total Costs".

5. Budget

SUBCONTRACTOR agrees that the expenditures of any and all funds under this Agreement will be in accordance with the Project Budget (**Exhibit B**), which by this reference is incorporated into this Agreement. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures exceed ten (10) percent of the authorized project budget by budget categories; and/or adding or deleting budget categories.

6. Invoices

Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment. Final payment is contingent upon successful completion of the Statement of Work (**Exhibit A**), upon receipt of a final invoice requesting payment due **April 17, 2017**, and the Project Director's certification of the final report. Invoice(s) should be submitted to the following address:

Christine Gascon, Director of Special Programs
Adult Education Block Grant
College and Workforce Preparation Center
Santiago Canyon College, Division of Continuing Education
1572 N. Main Street
Orange, CA 92867

7. Reporting

- (a) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by RSCCD and/or the PRIME SPONSOR, for the duration of the Grant.
- (b) Final Reports. SUBCONTRACTOR agrees to submit an annual expenditure report and an annual performance report summarizing completion of the project activities consistent with the SUBCONTRACTOR'S Scope of Work (**Exhibit A**) as requested by RSCCD and/or PRIME SPONSOR, for the duration of the Grant.

Reports related to this Agreement should be submitted to Christine Gascon, Director, via email at Gascon_Christine@sccollege.edu in a timely manner.

8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant appropriation funds received and for any misappropriation or disallowment of Grant appropriation funds.

9. Time Extensions

RSCCD will not be requesting a time extension for program activities from the PRIME SPONSOR. As a result, SUBCONTRACTOR will not be granted an extension. Therefore, SUBCONTRACTOR must spend all funds allocated through this Agreement within the timeframe of the Agreement listed above under Article I.2. "Period of Performance". Under

this Agreement, SUBCONTRACTOR will only be reimbursed for expenses that are incurred on or prior to **March 31, 2017**.

10. Independent Contractor

SUBCONTRACTOR agrees that the services provided hereunder is rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

11. Subcontract Assignment

Unless specifically noted in the Scope of Work (**Exhibit A**), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR guidelines.

SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

12. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

13. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

14. Insurance

SUBCONTRACTOR shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be

provided that includes a thirty (30) day notice of cancellation, modification, or reduction in said insurance. Within thirty (30) days of the execution of this Agreement, SUBCONTRACTOR shall deliver certificate(s) of insurance under SUBCONTRACTOR'S comprehensive general liability insurance policy on or before the date of execution of Agreement.

15. Workers' Compensation Insurance

SUBCONTRACTOR shall provide workers' compensation coverage for each of its employees. SUBCONTRACTOR hereby warrants that it carries Workers' Compensation Insurance for all of its employees who will be engaged in the performance of this Agreement, or is self-insured in accordance with the provisions of Labor Code section 3700, and agrees to furnish satisfactory evidence thereof at any time RSCCD may request.

16. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

17. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR'S expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

18. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise

furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

19. Notices

All notices, reports and correspondence between the Parties hereto respecting to this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD: Christine Gascon, Director of Special Programs
Adult Education Block Grant
College and Workforce Preparation Center
Santiago Canyon College, Division of Continuing Education
1572 N. Main Street
Orange, CA 92867
(714) 628-5969
gascon_christine@sccollege.edu

Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services
Rancho Santiago Community College District
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340
hardash_peter@rscdd.edu

SUBCONTRACTOR: American Institutes for Research
Attn: Nilva da Silva
Senior Contract Officer
1000 Thomas Jefferson Street, NW
Washington, DC 20007
(202) 403-5086
ndasilva@air.org

20. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

21. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the funding appropriation, the provisions of AB 104 Section 39 Article 9, the Program Guidance, the Allowable Uses Guidance, and the Legal Terms and Conditions (**Exhibit C**) as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: American Institutes
for Research

By: _____

By: _____

Name: Peter J. Hardash

Name: Nilva da Silva

Vice Chancellor

Title: Business Operations/Fiscal Services

Title: Senior Contract Officer

Date: _____

Date: _____

Board Approval Date: November 14, 2016

25-0965219
Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A	Scope of Work
Exhibit B	Project Budget
Exhibit C	Grant Guidance and Regulations

Exhibit A

Proposal Narrative for Services Requested

Rancho Santiago Adult Education Consortium (RSAEC) Strategy Proposal Workgroup - Adult Education Block Grant (AEBG)
Department Faculty Coordinators (ESL, CTE, ABE/ASE, and AWD)

August 31, 2016

Introduction

American Institutes for Research (AIR) is pleased to submit a proposal and budget in response to the request of Rancho Santiago Adult Education Consortium (RSAEC) for a technical assistance proposal to facilitate the work of the department faculty coordinators/instructors (English as a second language [ESL], career and technical education [CTE], Adult Basic Education/High School Subject [ABE/ASE], and Adults with Disabilities [AWD]) with a collaborative approach to team building, planning, and curriculum revisions. We understand that Santiago Canyon College (SCC), Santa Ana College (SAC) and Garden Grove Unified School District Adult Education (GGUSDAE) have a combination of veterans and new hires throughout their districts that previously had separate curriculum processes and are now being asked to collaborate through Adult Education Block Grant (AEBG) implementation in the RSAEC. We also have been informed that many faculty coordinators have recently been hired and need to build their teams so that the faculty coordinators can approach this work collaboratively. As an organization and specifically with the proposed staff, AIR has the relevant expertise to facilitate planning and the curriculum revision process based on the current context related to standards, funding, and student data. AIR staff are currently assisting other California education agencies and consortia with similar work focusing on standards alignment and implementation. Because of our familiarity with the type of work necessary to successfully address what is requested, we will be able to quickly launch into the necessary tasks for this work.

Technical Assistance Request

RSAEC requests support in planning and goal setting to provide the guidance they will need to begin revising curriculum. AIR will do this by facilitating a one-day in-person planning session designed to provide tools and resources related to team building, consensus building, understanding the current context for funding requirements, standards, and action planning. The session will be held in March 2017.

Proposed Expected Long-Term Outcome

The proposed outcome of the session will be for RSAEC leadership to be equipped with the information, tools and resources to develop and begin implementing action plans for curriculum revisions.

Proposed Technical Assistance Description

AIR will develop and deliver one (1) full-day planning session for the ESL, CTE, and ABE/ASE departments designed for up to thirty (30) faculty coordinators and stakeholders from these departments in the Division of Continuing Education through a contract with RSAEC. We also understand that the Adults With Disabilities coordinator and AEBG director will participate in this planning session. The planning session will be delivered by highly qualified and skilled AIR staff members and content-specific subject matter experts. Subject matter experts will be proposed and their résumés presented to RSAEC leadership for approval.

Session 1: Understanding Standards, Funding and Accountability Requirements, and Team Building. Session 1 will occur in March 2017 with all participants during the course of a six-hour day. The participants will engage in team building, consensus building, understanding standards, discussion of funding requirements (led by the RSAEC leadership), and action planning focused on curriculum revision goals. The session will begin as a full group and then break into content-specific sessions to address department-specific needs. AIR will design the activities to answer the following questions:

- What standards should impact the curriculum?
- How do funding and accountability requirements impact curriculum?
- How does working in a consortium impact curriculum?
- How do we begin working on the curriculum revisions as a collaborative team?

Participants will also learn about consensus building and making decisions related to action planning.

Table 1 provides a detailed outline of the planning and execution timeline required to successfully implement the technical assistance described earlier.

Table 1. Work Plan Detail and Timeline

Activity	Work Plan	Timeline
A. Assess needs	<ol style="list-style-type: none"> 1. Plan and elicit/obtain feedback to develop and customize the full-day session: <ul style="list-style-type: none"> • Meet with RSAEC leadership and other critical stakeholders to gather information on the needs of the program as related to curriculum revision. • Meet with RSAEC leadership and other critical stakeholders to identify expected outcomes or goals from the planning session. 2. Meet with RSAEC leadership and recommended staff as needed by phone. 	November - December 2016
B. Develop materials	<ol style="list-style-type: none"> 1. Use the RSAEC goals and needs to inform planning session development. 2. Develop full-day planning session agenda and materials. 3. Vet full-day planning session agenda and materials with RSAEC leadership and recommended staff. 	December 2016 – February 2017
C. Deliver full-day planning session	<ol style="list-style-type: none"> 1. Deliver full-day initial planning session. <ul style="list-style-type: none"> • One-day face-to-face session (six hours) • Provide post-session activities geared toward beginning implementation and action planning • NOTE: Follow-up sessions and additional support can be arranged as needed at additional cost. 	March 2017

Conclusion

AIR is pleased to support RSAEC in its efforts to team build and to begin to consider curriculum changes as part of the broader consortium efforts at regional alignment across programs for student college and career readiness success. This proposal is designed to provide tools and resources that support the necessary ongoing job-embedded professional development through which this and other education reform efforts can be successfully implemented. The work begins at the start of the period of performance of an executed contract between RSAEC and AIR. The timeline presented may require modification based on input by RSAEC leadership or program staff to ensure it is feasible given the working conditions of the programs to be served.

Exhibit B

**Title: Santiago Canyon College Technical
American Institutes for Research
Proposal Serial #: 16-SSA-646 All Department**

BUDGET BY TASK				TOTAL	
November 15, 2016 - March 31, 2017					
Name	Title	Hours	Cost	Hours	Cost
Labor					
Cherise Moore	Researcher, Senior	72		72	
Research Associate TBD	Research Associate	32		32	
Mariann Fedele-McLeod	Researcher, Principal-SM-WFO-E	6		6	
Ellen Oka	Administrative Specialist, Senior	24		24	
Total Labor		134	\$ 20,854	134	\$ 20,854
ODCs					
Other Direct Costs			226		226
Communications			100		100
Travel			1,280		1,280
Consultant/Outside Servs			6,255		6,255
Total ODCs			\$ 7,862		\$ 7,862
Total Firm Fixed Price		134	\$ 28,716	134	\$ 28,716

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. AMERICAN INSTITUTES FOR RESEARCH IN THE BEHAVIORAL SCIENCES	
	2 Business name/disregarded entity name, if different from above AMERICAN INSTITUTES FOR RESEARCH	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 1 Exemption from FATCA reporting code (if any) A <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) 1000 THOMAS JEFFERSON STREET, NW	Requester's name and address (optional)
	6 City, state, and ZIP code WASHINGTON, DC 20007	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number																					
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2	5	-	0	9	6	5	2	1	9												

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ <i>Mina D Binner</i>	Date ▶ <i>January 4, 2016</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*
- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
 - Certify that you are not subject to backup withholding, or
 - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Exhibit C



Program Guidance

AB104 Adult Education Block Grant

Performance Year: 2015-2016

Funding source: AB104, Section 39, Article 9

Version 2 Released: March 17, 2016

Exhibit C



**Allowable Uses of AB104 Adult
Education Block Grant**

AB104 Adult Education Block Grant

Performance Year: 2015-2016

Funding source: AB104, Section 39, Article 9

Version 2 Release: March 16, 2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Sub-Agreements between RSCCD and Antelope Valley, Los Angeles and Victor Valley Community College Districts for the Career Technical Education Data Unlocked Grant	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the California Community College Chancellor's Office's Career Technical Education (CTE) Data Unlocked Initiative to support career technical education program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges. As the Fiscal Agent, RSCCD will develop sub-agreements with CTE Data Unlocked Initiative implementation partners.

ANALYSIS

As part of the CTE Data Unlocked Initiative the Chancellor's Office established \$50,000 grants available to the community colleges to implement projects to increase their capacity to improve data management and use on their campuses. The colleges below have submitted project applications and have been approved to receive awards.

Agreement No	College	Legal Entity	Amount
DO-17-2220-135	Antelope Valley College	Antelope Valley Community College District	\$50,000
DO-17-2220-136	Los Angeles Trade Technical College	Los Angeles Community College District	\$50,000
DO-17-2220-137	Victor Valley College	Victor Valley Community College District	\$50,000

Project Director: Sarah Santoyo **Project Administrator:** Enrique Perez

RECOMMENDATION

It is recommended that the Board approve these sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$150,000 (grant-funded)	Board Date: November 14, 2016
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
LEGAL ENTITY**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 12th day of September, 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and LEGAL ENTITY (hereinafter “SUBCONTRACTOR”), on behalf of the NAME OF COLLEGE. RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

ARTICLE I

1. Statement of Work

SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. Period of Performance

The period of performance for this Agreement shall be from July 1, 2016 through October 31, 2017. The end date listed for the period of performance indicates the end of the Agreement between RSCCD and SUBCONTRACTOR. However, the PRIME SPONSOR allows the SUBCONTRACTOR to continue to use funds to achieve the college’s goals for CTE data management and capacity development for three years from the project start date.

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$50,000.00 USD.

4. Budget

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) submitted by the SUBCONTRACTOR and approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as the total dollar amount is not affected and the outcomes of the Agreement will not be materially affected.

5. Payment

A one-time payment of the total cost will be issued to SUBCONTRACTOR upon RSCCD's receipt of the fully executed Agreement and an invoice for payment. Payment to the SUBCONTRACTOR will not exceed the amount listed above under Article I.3. Total Cost.

6. Invoices

One invoice is to be submitted for payment for the total cost of the Agreement. The invoice must include the Agreement number (refer to footer), and should be submitted to the following address:

Rancho Santiago Community College District
ATTN: Sarah Santoyo, Director of Grants
2323 North Broadway, Suite 350
Santa Ana, CA 92706
Santoyo_Sarah@rsccd.edu

7. Reporting

Through this Agreement SUBCONTRACTOR agrees to provide data and submit reports, if requested and required by the PRIME SPONSOR. SUBCONTRACTOR will provide this information to RSCCD in a timely manner.

8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

9. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

10. Subcontract Assignment

No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval that relate to this Agreement.

11. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

12. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

13. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

14. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

15. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event

such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

16. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

RSCCD: Primary Contact:
Rancho Santiago Community College District
Sarah Santoyo, Director of Grants
2323 N. Broadway, Suite 350
Santa Ana, CA 92706
(714) 480-7466; santoyo_sarah@rsccd.edu

Fiscal Representative:
Rancho Santiago Community College District
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR:
Primary Contact:
Name, Title
Address
City, State Zip
Phone, Email

17. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

18. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/16 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: *Legal Entity*

By: _____

Name: Peter J. Hardash

Vice Chancellor

Title: Business Operations/Fiscal Services

Date: _____

Board Approval Date: September 26, 2016

By: _____

Name: _____

Title: _____

Title: _____

Date: _____

Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Scope of Work

Exhibit B: Articles I, Rev. 01/16 and Article II, Rev. 05/14 (*NOTE: Articles I and II are included as a reference for the appropriate and allowable use of grant funds. The payment and reporting terms in the Articles only pertain to the Fiscal Agent. The payment and reporting terms for the SUBCONTRACTOR are in the body of the actual Agreement, under clauses #5 and #7.*)

CTE Data Unlocked Funding & Technical Assistance Application

The Chancellor's Office is providing funding and technical assistance to strengthen colleges' abilities to find, understand, and use CTE data. While this is a noncompetitive application, resources must be utilized to integrate data into college processes and support evidence based decision making for CTE programs.

There are three sections of the application: Current Data Usage, Technical Assistance, and Funding. This document summarizes the questions that colleges will be asked to respond to as part of the application.

Current Data Usage

The first section will give the Chancellor's Office a better understanding of the types of data your college is currently accessing, to better tailor technical assistance.

- 1) Where does your college get information on CTE outcomes at other colleges or training providers? (Please check all that apply)
 - Conversations with colleagues
 - Advisory committees
 - Surveys
 - Statewide or national data systems (e.g., Datamart, LaunchBoard, IPEDS)
 - Data files shared by other colleges or training partners
 - Purchased through a service or vendor (e.g., National Student Clearinghouse)
 - No access to this information currently
 - I'm not sure

- 2) Where does your college get information on employment and earnings? (Please check all that apply)
 - Conversations with students
 - Advisory committees
 - Surveys (e.g., CTE Outcomes Survey, post-graduation surveys, employer surveys)
 - Statewide or national data systems (e.g., Salary Surfer, Wage Tracker, LaunchBoard, Perkins report)
 - Purchased through a service or vendor (e.g., custom file from EDD)
 - No access to this information currently
 - I'm not sure

- 3) Where does your college get information on labor market information like projected job openings and desired skills? (Please check all that apply)
 - Conversations with students and employers
 - Advisory committees
 - Surveys (e.g., employer surveys)
 - Statewide or national data systems (e.g., LMID, Bureau of Labor Statistics, O*NET)

- Purchased through a service or vendor (e.g., EMSI, Burning Glass, Help Wanted Online)
- No access to this information currently
- I'm not sure

Technical Assistance

The Technical Assistance section will clarify the content, timing, and responsible party for support.

1) You will be asked to pick activities within **one** of the following categories:

Help with data clean up

- Technical support to examine TOP code and SAM code assignments
- Technical support on reporting locally-issued certificates
- Technical support on other missing data elements, such as flags for specific student characteristics (e.g., Perkins flags)
- Other (please specify)

Training on CTE data tools

- Overview training, where participants learn about CTE data tools and engage in hands-on exercises related to program review, accreditation, and planning
- Deep dive training into a scenario such as program review, planning, or accreditation, where participants do hands-on work to find data in statewide tools and apply it to local processes
- Training with a specific department or program, where participants examine outcomes in various statewide data tools
- Other (please specify)

Assistance with integrating data into college processes

- Pull and format data from statewide data tools to support program review, biannual CTE program evaluation, and accreditation
- Pull and format data from statewide data tools to support local and regional planning
- Develop a CTE profile for the college that documents the following information: participation levels, student characteristics, milestone attainment, success outcomes, and employment and earnings data, benchmarked against regional and statewide figures
- Other (please specify)

Locally-defined support

- You will be given up to 500 words to describe the support you would like to receive.

The college would like help in determining how best to use technical assistance

- You will be asked to provide the name, job title, and contact information for a person who can be contacted by a member of the CTE Data Unlocked team in mid-June to discuss how best to design a technical assistance solution that meets your college's needs.

No technical assistance requested

- Colleges can elect not to receive technical assistance.
- 2) Colleges can pool technical assistance resources with other colleges to create larger, joint projects, so you will be given a place to indicate if you'd like to do a joint project.
 - 3) You will also be asked to list the name, job title, and contact information for the person who will be responsible for working with the technical assistance provider.
 - 4) You will be asked for the timeframe in which you would like to receive assistance.

Funding

The Funding section will clarify the content, timing, and responsible party for support.

- 1) You will be asked to pick activities within **one** of the following categories:

Help with data clean up

- Technical support to examine TOP code and SAM code assignments
- Technical support on reporting locally-issued certificates
- Technical support on other missing data elements, such as flags for specific student characteristics (e.g., Perkins flags)
- Other (please specify)

Assistance with integrating data into college processes

- Pay someone to revise policies, processes, procedures, and associated documents to incorporate CTE data into college processes
- Pay someone to provide additional training and facilitation on data integration
- Pay someone to pull and format data from statewide data tools to support program review, biannual CTE program evaluation, and accreditation
- Pay someone to pull and format data from CTE data tools to support program or sector planning
- Pay someone to pull and format data from statewide data tools to support college planning
- Pay someone to pull and format data from statewide data tools to support regional planning
- Other (please specify)

Creating communications materials based on data

- Pay someone to develop outreach materials based on data found in CTE data tools
- Pay someone to develop educational planning materials based on data found in CTE data tools
- Pay someone to create written profiles of programs with strong skills-builder outcomes
- Other (please specify)

Support adoption of new data tools such as the LaunchBoard, CATEMA, and the CTE Outcomes Survey

- Support integration of the CATEMA system, such as faculty stipends to support the development of processes with K-12 partners and A&R offices to gather and process information on articulated courses and credit by exam
- Improve response rates for the CTE Outcomes Survey, such as purchasing services that can provide updated contact information for former students or providing faculty stipends to develop communications plans to clarify the importance of the survey to students
- Conduct training on the LaunchBoard
- Conduct training on the Student Success Scorecard
- Conduct training on Data Mart
- Conduct training on Salary Surfer and Wage Tracker
- Other (please specify)

Locally-defined support

- You will be given up to 500 words to describe how you intend to use the \$50,000.

The college would like help in determining how best to use the funding

- You will be asked to provide the name, job title, and contact information for a person who can be contacted by a member of the CTE Data Unlocked team in mid-June to discuss how to use the funds to meet your needs.
- 2) Colleges can pool funding with other colleges to create larger, joint projects, so you will be given a place to indicate if you'd like to do a joint project.
 - 3) You will also be asked to list the name, job title, and contact information for the person who will be responsible for implementing the work associated with the funding.
 - 4) You will be asked if you would like help identifying a consultant for the project you've identified.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: November 14, 2016
Re: Approval of Fourth Amendment to Sub-Agreement between RSCCD and Orange Unified School District for the California Career Pathways Trust Grant – Year 3	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District, on behalf of Santiago Canyon College, received a California Career Pathways Trust grant award from the California Department of Education for the Orange County Teacher Pathway Partnership (OC TPP) project. The partnership includes community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners. The OC TPP will develop articulated pathways to postsecondary education and establish connections among businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning. Students will build skills in an integrated, standards-based academic and career-relevant sequenced curriculum, be able to earn certificates and state-approved licenses for early entrance into employment as paraprofessionals, and will be in pathways that culminate in a post-baccalaureate teaching credential. The grant award is \$6 million and the grant term is July 1, 2014 through June 30, 2019 (five-year project cycle).

The project administrator is Ruth Babeshoff and the project director is Janis Perry.

ANALYSIS

The Rancho Santiago Community College District and partners will establish articulated Career in Education pathways to postsecondary education aligned with regional economic sectors. The enclosed amendment represents an augmentation of funds in the amount of \$47,328.00 for Orange Unified School District in fiscal year 2016/17 Grant year 3.

<u>Sub-Contractor</u>	<u>Amendment No.</u>	<u>Original</u>	<u>Revised</u>	<u>Change</u>
Orange USD	DO-14-2501-04.04	\$157,105.28	\$204,433.28	+\$47,328.00

RECOMMENDATION

It is recommended that the Board approve this amendment to the sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$47,328.00 (grant-funded)	Board Date: November 14, 2016
Prepared by: Maria N. Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Interim Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**FOURTH AMENDMENT TO AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
ORANGE UNIFIED SCHOOL DISTRICT**

This fourth amendment (hereinafter “Amendment”) is entered into on this 14th day of November 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Orange Unified School District (hereinafter “SUBCONTRACTOR”) to amend that certain Agreement #DO-12-2501-04 (Grant year 1) dated October 13, 2014, the First Amendment #DO-12-2501-04.01 (Grant year 2) dated August 17, 2015, the Second Amendment #DO-12-2501-04.02 (Grant year 2 extension of term) dated September 12, 2016, and the Third Amendment #DO-12-2501-04.03 (Grant year 3) dated September 12, 2016, between the parties with a term of July 1, 2014 through June 30, 2017 (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled “California Career Pathways Trust,” Prime Award #14-25239-6668-00 (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning for students;

WHEREAS, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

WHEREAS, RSCCD will serve as the Fiscal Agent for the State funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

Statement of Work will be amended as follows:

1. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (**Exhibit A-3**) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

Total Cost will be amended as follows:

3. Total Cost

The total cost to RSCCD for the Term of this Agreement shall be amended from \$157,105.28 USD to **\$204,433.28** USD in accordance with the Budget and Budget Narrative for the Grant year 3 (fiscal year 2016/2017) (**Exhibit C-3**), which by this reference is incorporated into this Agreement. This reflects an augmentation of Grant funds of \$47,328.00 USD.

Matching Cost will be amendment as follows:

4. Matching Cost

SUBCONTRACTOR agrees to provide match commitment funds as amended from \$122,184.00 USD to **\$129,184.00** USD as detailed in the Budget and Budget Narrative for the Grant year 3 (fiscal year 2016/2017) (**Exhibit C-3**) for the Term of this Agreement (refer to "Period of Performance"). This reflects an augmentation of match commitment funds of \$7,000 USD.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this Amendment, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this Amendment to the Agreement to be executed as of the date that both Parties have signed the Amendment.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: Orange Unified
School District

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

Board Approval Date: November 14, 2016

95-6004968
Employer/Taxpayer Identification Number (EIN)

Orange County Teacher Pathway Partnership - Activities Plan - Program Year 2016-17 – Revised 10/6/16

Partner: Orange Unified School District

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Instruction:			
Integrated Academic and Career-based courses	Continue growth of Education Pathway courses	2016-2017 school year	Kathy Boyd Terri Nii HS counselors Education Pathway teachers P21 Pathway Instructional Specialist
	Continue with 3rd year of Professional Internship- Education course- 1 section (twice a year) at EMHS	August 2016	Terri Nii
	Develop 1 additional Youth Teach 2 Learn-Science classes at VPHS	June/July 2016	Terri Nii Project Tomorrow Staff Education Pathway teachers
	Support Education Pathway teachers with academic support	2016-2017 school year	Terri Nii
	Attend all CTEp CAAP(Curriculum Alignment and Assessment Project) meetings to review and update Education Pathway course outlines, pacing guides and common assessments	2016-2017 school year	Terri Nii Education Pathway teachers
	Organize and facilitate <i>21st Century Precision Exam</i> assessments	2016-2017 school year	Terri Nii Education Pathway teachers
	Have Education Pathway teachers continue and grow placing of CIE students in work based learning experiences into our on-campus READ 180 classrooms	2016-2017 School Year	Terri Nii Education Pathway teachers
	OUSD will offer courses in the Education Pathway: Career Focus- Education classes at (1)EMHS, (1)OHS, (1)CHS, and (1)VPHS Careers in Education classes at (1)EMHS, (1)OHS, (1)CHS, and (1)VPHS Child Development classes at (2)EMHS, (1)OHS, (1)CHS, and (1)VPHS TEACH STEM-Science classes at (1)EMHS, (1) CHS, and (1) VPHS Professional Internship Courses at (2) EMHS	2016-2017 School Year	Kathy Boyd Terri Nii 4 AP's at HS
	Recruit students (that have previously taken Child Development 120A) for Child Development 120B	Spring 2017	Terri Nii Education Pathway Teachers P 21 Specialist

5.4 (4)

Exhibit A-3

Requirement	Activities to meet requirement	Program year	Person(s) responsible
	Coordinate with SCC staff to offer Child Development 120A on the EMHS site in Fall	Summer 2016	Terri Nii Education Pathway teachers
	Coordinate with SCC staff to offer Child Development 120B on the EMHS site in Spring	Fall 2016	Terri Nii Education Pathway teachers
	Continue collaboration between Education Pathway teachers with OUSD Math and Science teachers and high school counselors to build out pathway and ensure the success of Education Pathway students	Fall 2016	Terri Nii Education Pathway teachers
	Continue conversations with HS Assistant Principals and MS & HS counselors regarding the Fall 2017 Freshman Seminar Cohorts	April 2017	Kathy Boyd Terri Nii
	Develop an online class for future teachers- How to teach online classes	Spring 2017	Susie Cooper
Soft skills contextualized in CTE	Professional Internship/CIE-support CIE teachers with soft skill resources	2016-2017 School Year	Terri Nii Education Pathway teachers
	Participate in discussions with industry representatives (OC EPIC) and high school CTE teachers to further develop and update soft skill information for contextualizing in coursework	2016-2017 School Year	Terri Nii Education Pathway teachers
	Coordinate discussions between CTE Education Pathway teachers and Project Tomorrow staff to manage 4 CTSO/Educators Rising on each high school campus	Aug.-Sept. 2016 and through the 2016-2017 School Year	Terri Nii Education Pathway teachers
Dual enrollment/early admission into aligned postsecondary career programs	Work with SCC to facilitate enrollment of students in dual enrollment of SCC course offered on the high school campus	2016-2017 School Year	Terri Nii Education Pathway teachers
	Organize and facilitate articulation meetings between SCC staff and OUSD Education Pathway teachers	2016-2017 School Year	Terri Nii Education Pathway teachers
	Assist in increasing the number of courses that are articulated with SCC for college credits to include: Careers in Education Child Development TEACH STEM-Science Professional Internship	2016-2017 School Year	Terri Nii Education Pathway teachers
	Coordinate with SCC staff to offer Child Dev. 120A for the high school CAP students	August 2016	Terri Nii
	Coordinate with SCC staff to offer Child Development 120B for the high school CAP students	December 2016	Terri Nii
	Facilitate meetings between OUSD Math/Science teachers and SCC Math/Science teachers to review and align standards for incoming freshman in college level math and science courses	Spring 2017	Terri Nii

5.4 (5)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Classed offered at alternative sites	Work with OUSD HS counselors to grow enrollment in HD courses on SCC campus through CAP Program	2016-2017 School Year	Terri Nii Kathy Boyd Beth Rodenbucher Education Pathway teachers 18 HS counselors
	MS counselor facilitate Career Exploration workshops at 5 MS	2016-17 school year	Beth Rodenbucher & 4 MS counselors
Experiential Learning			
Work-based learning and job-shadowing and volunteer opportunities	Work with elementary principals in OUSD to continue growth of CIE work-based learning program	2016-2017 School Year	Terri Nii Education Pathway teachers
	Organize and facilitate opportunities for Education Pathway teachers to participate in externships	Summer 2017	Terri Nii Education Pathway teachers
	Work-based learning- OUSD pathway students will participate in work-based learning through the following career pathway courses: Careers in Education TEACH STEM-Science Professional Internship	2016-2017 School Year	Education Pathway teachers
	Facilitate with SCC OC TPP staff to offer the OUSD Education Pathway students an opportunity to submit student volunteer hours towards the SCC <i>President's Volunteer Service Award</i>	Spring 2017	Terri Nii Career Techs
	Coordinate the collection of OUSD Education Pathway students volunteer hours for the submission to SCC for <i>the President's Volunteer Service Award</i>	Spring 2017	CTE teachers CTE Career Techs Career Techs
Paid or unpaid internships, employment opportunities	Train OUSD CARES teachers to participate in working with PI interns	October 2016	Terri Nii Diane Way Kristen Ballard
	Summer STEM Week training for teachers	Spring 2017	Terri Nii Kristen Ballard Jeanette Oehrlein Natalie Moore
	Facilitate STEM Week with 8 STEM TEACH students	Summer 2017	Kristen Ballard Jeanette Oehrlein Natalie Moore

5.4 (6)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
	Education Pathway teachers to attend Designing Integrated Curriculum Workshop	January 2017	7 Education Pathway teachers
	Coordinate documentation that will be used for the PI interns, such as: Timecards Evaluation sheets Notebooks for employment documents	2016-2017 School Year	Terri Nii Kristen Ballard
	Oversee the process to provide OUSD PI students with scholarships	Jan. 2017 & June 2017	Terri Nii
Services:			
Support services, career exploration and planning, field trips, guest speakers	Plan and schedule support services between SCC and OUSD Education Pathway teachers	2016-2017 School Year	Terri Nii Education Pathway teachers
	Plan and schedule guest speakers from Project Tomorrow, CSFU STEM, NASA JPL, SCC, and other professionals (e.g., California Teacher of the Year, local university teacher preparation representatives, CTA representatives, outstanding teachers from the community)	2016-2017 School Year	Terri Nii Education Pathway teachers
	Recruit students into the Education Pathway courses (career fairs, career days, etc.)	2016-2017 School Year	Terri Nii Education Pathway teachers
	Recruit OUSD HS Science teachers to participate in professional development offered through this grant (Youth Teach 2 Learn)	July 2016	Terri Nii HS AP's
	Work with college and business partners to provide additional opportunities such as mentoring, tutoring and possible employment opportunities	2016-2017 School Year	Terri Nii
	Secure guest speakers to discuss the following topics: Career Exploration Labor Market information and certificate/degree information Orientation to college , application process and placement testing information	December 2016 & May 2017	Education Pathway teachers
	Assist SCC OC TPP Student Service Coordinator to work with Education Pathway teachers with Early Welcome activities	Spring 2017	Terri Nii Education Pathway teachers
	Assist in identifying OUSD Education Pathway students needing additional assistance in Math & Science	2016-2017 School Year	Terri Nii Education Pathway teachers
	Coordinate study/tutoring sessions for OUSD Education Pathway students needing additional assistance in Math & Science	2016-2017 School Year	Education Pathway teachers
	Coordinate and facilitate with Project Tomorrow to support Educators Rising CTSO's on 4 high school campuses	2016-2017 School Year	Terri Nii Education Pathway teachers

5.4 (7)

Exhibit A-3

Requirement	Activities to meet requirement	Program year	Person(s) responsible
	Coordinate with Project Tomorrow staff to organize a Educators Rising chapter at each of the 4 high schools	Fall 2016	Education Pathway teachers
	Facilitate the attendance of Educators Rising chapter members to attend the Educators Rising Regional Conference at SCC	Spring 2017	Terri Nii Education Pathway teachers
Transition Services	Coordinate with SCC OC TPP Student Services Coordinator to support all OUSD graduating seniors as a follow-up in these areas: Track and follow up on any seniors that have not registered for SCC, taken placement test, attend an orientation, or identified a pathway.	Spring 2017	Education Pathway teachers
	Recruit OUSD Education Pathway students and parents to attend the <i>Parent Information Night on Transition to College</i>	Oct.-Dec. 2016	Terri Nii Education Pathway teachers
Mentoring	Schedule and provide PLC meetings for Education Pathway teachers	2016-2017 School Year	Terri Nii Education Pathway teachers
	Work with SCC to develop service learning opportunities for CIE students to work in after school programs	2016-2017 School Year	Terri Nii
	Coordinate and facilitate with the SCC Student Services Coordinator to organize mentor mixers between SCC pre-service teachers and OUSD Education Pathway students	Fall 2016	Terri Nii Education Pathway teachers
Professional Development:			
Industry sector skills analysis	Attend advisory board meetings through Vital Link to maintain industry standards and identify future opportunities for Education Pathway students	2016-2017 School Year	Terri Nii Kathy Boyd
	Serve on advisory board for Education Pathway for OUSD	2016-2017 School Year	Terri Nii Education Pathway teachers
	Attend the Industry Advisory Group- OC EPIC yearly meeting to review and analyze workforce needs, hiring trends, and occupational competencies for purpose of keeping curriculum and program updated	2016-2017 School Year	Kathy Boyd Terri Nii
Pre-Service Professional Development	Coordinate with SCC to provide OUSD Education Pathway students with the following activities: One-week residential science enrichment institute at CSUF Workshops provided by CSUF Teacher Education and STEM faculty Attendance of annual SCC Future Teacher Conference	Spring 2017	Terri Nii Education Pathway teachers
		July 2016	Terri Nii
Professional development for faculty	In-service and meet with all Education Pathway teachers to provide updating and information needed to support them through the year of growth in the OC TPP grant	2016-2017 School Year	Terri Nii

5.4 (8)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
	Meet with OUSD counselors to inform them of and update them on OC TPP grant.	2016-2017 School Year	Terri Nii Kathy Boyd
	4 Education Pathway Promotional Videos: High School Promotional Video Middle School Promotional Video Parent Promotional Video Parent Promotional Video-Spanish	Fall 2016	Terri Nii Alex Graham Andrew Gomez
	Develop Education Pathway Pee Chee folders & OUSD brochures outlining pathway and opportunities	Fall 2016	Terri Nii Alex Graham Andrew Gomez
	Facilitate and recruit CTE Education Pathway faculty, science and math faculty and offer the following professional development activities: Job shadowing/externships in expanded school programs Workshops provided by CSFU Teacher Education faculty on inquiry-based pedagogy, impact of Common Core on high school-level curriculum and CTSP standards Workshops provided by JPL/NASA on thematic based STEM lessons for use in Science/Math for educator courses and teacher education courses Aric Bostic and Haberman STAR Teacher Assessments Attend industry specific workshops at CTE Conferences Attend half-day tours for integrated Science/Math activities at JPL/NASA site	2016- 2017	Terri Nii
Advisory group participation	Organize and coordinate advisory meetings with local business partners.	Jan. 2017	Terri Nii
	Participate in bi-annual Orange County Education Pathway Industry Council (EPIC) meeting to review progress of the OC TPP program	2016-2017 School Year	Terri Nii
	Collaborate with OC TPP staff in regards to feedback regarding evaluation of program effectiveness	Jan. 2017 & June 2017	Terri Nii Education Pathway teachers

5.4 (9)

**California Career Pathways Trust
2016-17 Revised Budget Narrative - Year 3
Partner: Orange Unified School District**

Expenditures Code	Year 3	Year 3	Sources of Local Match (Cash or In-Kind)		Budget Item Totals
	Career Pathways Program (Dollar Value)	Career Pathways Program (Dollar Value)	District Match	Business/Community Match	
1000 - Certificate Salaries					
♦ Professional Development - Half day substitutes for math and science teachers to work with Santiago Canyon College math and science faculty to review and align math and science standards for entering freshmen and to review math placement testing criteria, 8 teachers x \$75 = \$635.	\$ 635.00				\$ 635.00
♦ One day stipend for teachers to participate in the JPL/NASA facilities tour and STEM lesson training, 9 teachers x \$161.00 = \$1,449.00.	\$ 1,449.00				\$ 1,449.00
♦ One day stipend for teachers to participate in CSUF inquiry-based instruction delivery systems and the Common Core standards, 9 teachers x \$161.00 = \$1,449.00	\$ 1,449.00				\$ 1,449.00
♦ One day stipend (summer) for JPL/NASA training inquiry-based STEM thematic lessons for use in CIE courses and Math/Science courses, 9 teachers x \$161.00 = \$1,449.00	\$ 1,449.00				\$ 1,449.00
♦ Externships for CTE teachers in After School/Out of School Time programs, 4 teachers x 8 hours @ 35.46 = \$1,134.72	\$ 1,134.72				\$ 1,134.72
♦ CTE course articulation with SCC pathway courses, 5 teachers @ \$35.46 x 4 hrs. = \$709.00	\$ 709.00				\$ 709.00
♦ OC TPP project coordination stipend (Terri Nii) during the school year, 36 weeks x 15 hours per week @ \$41.88 = \$22,615.00	\$ 22,615.00				\$ 22,615.00
♦ OC TPP project coordination stipend (Terri Nii) during the summer for total of 100 hours x \$41.88 = \$4,188.00	\$ 4,188.00				\$ 4,188.00
♦ Youth Teach 2 Learn pathway classes offered at Canyon, Villa Park and El Modena High Schools, 3 teachers – one period each @ \$21,120 (1/6 of an average \$64,000 of certificated salary)	\$ 21,120.00				\$ 21,120.00
♦ Careers in Education pathway classes, 4 sections x 180 hours @ \$41.88 = \$30,153.00			\$ 30,153.00		\$ 30,153.00
♦ Child Development pathway classes, 4 sections x 180 hours @ \$41.88 = \$30,153.00			\$ 30,153.00		\$ 30,153.00
♦ OC TPP Professional Internship classes, 2 sections (1 teacher for 2 semester sections) x 180 hours @ \$41.88 = \$15,076.00.			\$ 15,076.00		\$ 15,076.00
♦ Freshman Seminar at 2 high schools will be organized as an OC TPP cohort, 1 sections @ \$8,786 each = \$17,572 (1/6 of an average \$64,000 of certificated salary).			\$ 17,572.00		\$ 17,572.00
♦ Addition of MS counselor stipends at \$1,500 to facilitate Career Exploration workshops at 5 MS + 1 COSA (Counselor on Special Assignment) for 2016-17 school year	\$ 9,000.00				\$ 9,000.00
♦ Stipend for April 28th In-service at SCC (8 Education Pathway teachers + 6 MS counselors + 4 OUSD P21 Instructional Specialists +16 OUSD FTE teachers that work closely with our Education Pathway students + Terri Nii)	\$ 5,665.00				\$ 5,665.00
♦ Stipend for 2 Summer PD and 2 additional PD's on Co-Teaching (8 Education Teachers + Terri Nii)	\$ 5,148.00				\$ 5,148.00
♦ Stipend for 10 ½ day PLC days for co-teaching collaboration and planning (8 Education Teachers + Terri Nii)	\$ 7,134.00				\$ 7,134.00
♦ Stipend for 2 full day PD's Aric Bostic and Haberman STAR Teacher Assessments for (8 Education Teachers + Terri Nii)	\$ 2,915.00				\$ 2,915.00
♦ Develop an online class for future teachers- How to teach online classes—Susie Cooper		\$ 5,000.00			\$ 5,000.00
♦ Subs to cover 7 teachers for Designing Integrated Curriculum		\$ 1,300.00			\$ 1,300.00

**California Career Pathways Trust
2016-17 Revised Budget Narrative - Year 3
Partner: Orange Unified School District**

Expenditures Code	Year 3	Year 3	Sources of Local Match		Budget Item Totals
	Career Pathways Program (Dollar Value)	Augmentation Career Pathways Program (Dollar Value)	District Match	Business/Community Match	
♦ Summer STEM week training for teachers (3 teachers x 8 hours)		\$ 900.00			\$ 900.00
♦ Summer STEM- pay for 3 teachers (3 teachers x 5 days)		\$ 2,500.00			\$ 2,500.00
Subtotal - Certificated Salaries	\$ 84,610.72	\$ 9,700.00	\$ 92,954.00	\$ -	\$ 187,264.72
2000 - Classified Salaries					
♦					\$ -
Subtotal - Classified Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
3000 - Employee Benefits					
♦ Academic salary rate at 13.15% includes (3100-3600): STRS fund 8.25%, Medicare 1.45%, Retire Fund 1.0%, SUI 0.050% and WCI 2.40% = \$8,473.	\$ 15,889.89	\$ 1,822.00	\$ 17,456.76		\$ 35,168.65
Subtotal - Employee Benefits	\$ 15,889.89	\$ 1,822.00	\$ 17,456.76	\$ -	\$ 35,168.65
4000 - Books and Supplies					
♦ Textbooks for newly developed Career Focus- Education course School to Career ISBN 978-1-61960-304-2	\$ 6,843.11				\$ 6,843.11
♦ Purchase YT2L curriculum from Project Tomorrow	\$ 20,000.00				\$ 20,000.00
♦ OC TPP pathway regular books and supplies @ \$8,000 (Perkins)			\$ 7,368.30		\$ 7,368.30
♦ Textbooks for newly developed Career Focus- Education course School to Career ISBN 978-1-61960-304-2 (Purchase texts for 1 additional school)		\$ 5,000.00			\$ 5,000.00
♦ YT2L curriculum development (8 students x \$200.00 each)		\$ 1,600.00			\$ 1,600.00
♦ 4 65" LED TV/Monitors & Mobile Cart		\$ 10,000.00			\$ 10,000.00
♦ Ellison educational equipment for 4 HS (4 HS's x \$2,500 = \$10,000)		\$ 10,000.00			\$ 10,000.00
♦ 7 iPad Airs (1 for each teacher to use with Apple TV) plus Shockwave covers for iPad Airs		\$ 4,500.00			\$ 4,500.00
Subtotal - Books and Supplies	\$ 26,843.11	\$ 31,100.00	\$ 7,368.30	\$ -	\$ 65,311.41
5000 - Services and Other Operating Expenditures (other than travel)					
♦ OC TPP Students will be bussed to Santiago Canyon College for the annual Future Teacher Conference, 4 busses for 4 high schools, 4 x \$1,127.17 = \$4,508.68	\$ 4,508.68				\$ 4,508.68
♦ OC TPP students will be bussed to JPL/NASA for one half-day enrichment field trip tour of the facility and engage in thematic based STEM lessons taught by JPL/NASA education trainers, 2 buses = \$800.	\$ 800.00				\$ 800.00
♦ 4 Education Pathway Promotional Videos High School Promotional Video Middle School Promotional Video High School Promotional Video-Spanish Middle School Promotional Video-Spanish	\$ 5,432.05				\$ 5,432.05
♦ Develop Education Pathway Pee Chee folders & OUSD brochures outlining pathway and opportunities	\$ 5,432.04				\$ 5,432.04
♦ Printing of Pathway Pee Chee folders & Marketing Brochures (printing by CaliLife) for all HS schools to promote and grow program	\$ 3,000.00				\$ 3,000.00
♦ Bus Passes for PI- Education students		\$ 3,000.00			\$ 3,000.00
Subtotal - Services & Other Operating Expenditures	\$ 19,172.77	\$ 3,000.00	\$ -	\$ -	\$ 22,172.77
5200 - Travel and Conferences					
♦ OC TPP CTE Teacher attend 2 regular conferences and travel @ \$7000 (Perkins)			\$ 7,000.00		\$ 7,000.00
♦ Cost of 2 conferences for OC TPP Coordinator CCPT Grantee Network Institute NACCTEP	\$ 4,924.88				\$ 4,924.88
Subtotal - Travel & Conferences	\$ 4,924.88	\$ -	\$ 7,000.00	\$ -	\$ 11,924.88

**California Career Pathways Trust
2016-17 Revised Budget Narrative - Year 3
Partner: Orange Unified School District**

Expenditures Code	Year 3	Year 3	Sources of Local Match (Cash or In-Kind)		Budget Item Totals
	Career Pathways Program (Dollar Value)	Augmentation Career Pathways Program (Dollar Value)	District Match	Business/ Community Match	
6000 - Capital Outlays					
♦					\$ -
Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -
7000 - Indirect Charges (CDE approved rates apply)					
♦ Indirect Costs (4%) (excluded services contracts)	\$ 5,663.91	\$ 1,706.00	\$ 4,404.94	\$ -	\$ 11,774.85
Subtotal - Indirect Charges	\$ 5,663.91	\$ 1,706.00	\$ 4,404.94	\$ -	\$ 11,774.85
TOTALS	\$ 157,105.28	\$ 47,328.00	\$ 129,184.00	\$ -	\$ 333,617.28

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: November 14, 2016
Re: Approval of Sub-Agreement between RSCCD and The McNellis Corporation for the Career Technical Education Enhancement Fund (CTE EF) Grant	
Action: Request for Approval	

BACKGROUND

The Senate approved an infusion of funds for career technical education (CTE) program development through SB852. The Chancellor's Office has apportioned these funds to regions throughout the state, which will be distributed by a community college district serving as the Fiscal Agent, in collaboration with the Regional Consortia. RSCCD was selected by the LA and OC regions to serve as the Fiscal Agent. The Fiscal Agent is responsible for distributing the funds to the colleges, monitoring the sub-awards, performing reporting and audit services, and conducting other services to support the colleges' regional efforts in CTE development and program planning.

ANALYSIS

The McNellis Corporation has been engaged to conduct a compression planning session for the Orange County community colleges to work together to develop a regional plan for career technical education program development. The plan will build off of the work performed so far through Career Technical Education Enhancement Fund and will inform planning for the Strong Workforce Program Regional Funds.

The CTE EF project director is Janeth Manjarrez and the project administrator is Enrique Perez.

RECOMMENDATION

It is recommended that the board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$32,200.00	Board Date: November 14, 2016
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**Grant Sub-Agreement between
Rancho Santiago Community College District
and
The McNellis Corporation**

This grant agreement (hereinafter “Agreement”) is entered into on this 14th day of November, 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and The McNellis Corporation (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE RSCCD and SUBCONTRACTOR do covenant and agree as follows:

1. Statement of Work

ARTICLE I

SUBCONTRACTOR agrees to perform the work described in the Scope of Work, *Exhibit A*, which by reference is incorporated into this Agreement.

2. Period of Performance

The period of performance for this Agreement shall be from November 14, 2016 through November 30, 2016.

3. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed \$32,200.00 USD.

4. Budget and Budget Changes

SUBCONTRACTOR agrees that the expenditures of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*), which by this reference is incorporated herein and made a part hereof as if fully set forth.

5. Payment and Invoicing

SUBCONTRACTOR may submit one invoice for complete payment of performance of the work.

Submit invoices to the following address:

**ATTN: Janeth Manjarrez, Director CTE EF
Rancho Santiago Community College District
2323 North Broadway, Ste. 350
Santa Ana, CA 92706**

RSCCD shall make payments to the SUBCONTRACTOR up to but no more than the total cost described under Article I.3. "Total Cost."

6. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work (*Exhibit A*) may be modified so long as the Total Cost under this Agreement is not increased and the objectives of the project are not significantly altered.

7. Time Extensions.

No time extensions will be allowed.

8. Sub-Contract Assignment

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR's policies. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

9. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

10. Termination

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures. In the event

that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination and RSCCD shall reimburse SUBCONTRACTOR for costs incurred up to the termination date. Notice shall be deemed served on the date of receipt by the SUBCONTRACTOR; with receipt determined by certified mail delivery confirmation. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

11. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

Rancho Santiago Community College District

Primary Contact:

Janeth Manjarrez
Rancho Santiago CCD
2323 North Broadway, Ste. 350
Santa Ana, CA 92706
(714) 480-7471, Manjarrez_Janeth@rsccd.edu

Fiscal Contact:

Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services
Rancho Santiago CCD
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR NAME: The McNellis Corporation

Patrick McNellis
The Compression Planning Institute
789 Cleland Mill Road
New Castle, PA 16102
(724) 561-5566, pat.mcnellis@compressionplanning.com

12. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

13. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This project will be implemented in accordance with SB 852, Chapter 25, Item 18 and the California Community Colleges Chancellor’s Office, Articles I and Article II Standard Terms and Conditions (Revision 11/19/2012), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both parties have signed the agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SUBCONTRACTOR: *The McNellis Corporation*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

EIN: _____

Employer/Taxpayer Identification Number (EIN)

Board Approval Date: November 14, 2016

LIST OF EXHIBITS

Exhibit A Subcontractor's Scope of Work

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Chancellor’s Office)

To: Board of Trustees	Date: November 14, 2016
Re: Discussion and Action Relating to Change of Date for Board of Trustees Meeting in December 2016 Due to November 2016 Election Results	
Action: Request for Action	

BACKGROUND

At the December 7, 2015, board meeting, the board adopted a schedule of meeting dates for 2016 that included December 5, 2016 as its annual organizational meeting.

The chancellor received correspondence dated November 3, 2016, from the Orange County Department of Education (OCDE) stating that OCDE had been notified that the Orange County Registrar of Voters may not be able to certify the November 8, 2016, election results until December 8, 2016. This is in conflict with Education Code section 5017 which states that “each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the first Friday in December next succeeding his or her election.” The Registrar of Voters office is aware of Education Code section 5017 and its goal is to certify the election results as soon as possible.

ANALYSIS

The Orange County Department of Education understands this presents a challenge for community colleges’ annual organization meeting pursuant to Education Code sections 35143 and 72000 and recommends that each district discuss this issue and decide whether to change the date of its organizational meeting to the week of December 12th.

RECOMMENDATION

It is recommended that the board discuss whether to reschedule the December 5, 2016, board meeting to December 12, 2016, due to the possibility of the Orange County Registrar of Voters office not being able to certify the November 8, 2016, election results until December 8, 2016.

Fiscal Impact: None	Board Date: November 14, 2016
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



November 3, 2016

To: K-12 Superintendents
Community College Chancellors

From: Wendy Benkert, Ed.D
Associate Superintendent, Business Services

Subject: November 2016 Election Results

Our office was recently notified that the Orange County Registrar of Voters may not be able to certify the November 8, 2016 election results until as late as December 8, 2016. As you know, this is in conflict with Education Code section 5017 which states that, "each person elected at a regular biennial governing board member election shall hold office for a term of four years **commencing on the first Friday in December** next succeeding his or her election." The first Friday succeeding the election is December 2, 2016. According to staff at the Registrar of Voters, they are fully aware of Education Code section 5017 and their goal is to certify the election results as soon as possible.

This may present a challenge for your December board meeting which includes your annual organizational meeting pursuant to Education Code sections 35143 and 72000. We recommend that each school district and community college district at their November regular board meeting discuss this issue and decide whether to change the date of their organizational meeting to the week of December 12th.

Please feel free to contact me at (714) 966-4229 should you have any questions or concerns about this information.

cc: Al Mijares, Ph.D., Orange County Superintendent of Schools
Executive Assistants to Superintendents and Chancellors
Assistant Superintendents of Business
Vice Chancellors of Business
Cabinet

Enclosure

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050

(714) 966-4000

FAX (714) 432-1916

www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

**ORANGE COUNTY
BOARD OF EDUCATION**

JOHN W. BEDELL, PH.D.

DAVID L. BOYD

REBECCA "BECKIE" GOMEZ

LINDA LINDHOLM

KEN L. WILLIAMS, D.O.



NEAL KELLEY
Registrar of Voters

REGISTRAR OF VOTERS
1300 South Grand Avenue, Bldg. C
Santa Ana, California 92705
(714) 567-7600
FAX (714) 567-7627
ocvote.com

Mailing Address:
P.O. Box 11298
Santa Ana, California 92711

October 11, 2016

TO: Orange County City Clerks

As a follow up to my previous email please note the following information regarding the certification of the upcoming November 8, 2016 election:

1. The election results will not be certified prior to December 5, 2016 – the certification will likely take place on either December 5th, 6th, or 7th. The deadline under California law to complete the certification is December 8, 2016.
2. There are a number of factors that will cause the election to be certified close to the 30 days allowed under statute and include the following:
 - a. The November election date (Tuesday, November 8th) is falling 4+ days later than in years past.
 - b. California law was changed this year to add 3 extra days to the certification process - allowing 30 days for election officials to complete the official canvas.
 - c. The change in the law was due to two recent changes in election laws related to ballots (voters can now mail their ballots on Election Day, which extends the ballot deadline to the Friday following the election; voters also now have up to eight days following Election Day to correct an unsigned ballot envelope).
 - d. Combine all of the above with the chance that we could see record turnout and you end up with 30 days worth of processing ballots, duplicating damaged ballots, conducting audits and processing provisional ballots (in high volume).

Please let me know if you have any additional questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Neal Kelley", written over a horizontal line.

Registrar of Voters

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: November 14, 2016
Re:	Board of Trustees Express Interest in Board Officer Positions	
Action:	Information	

BACKGROUND

At the July 21, 2014, board meeting the board approved changes to BP 2210 –Officers to include the following:

At the board meeting immediately prior to the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President, or Clerk of the Board, as well as any committee assignments.

At the January 13, 2014, board meeting the board approved changes to BP 2305 – Annual Organizational Meeting to include the following:

At the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President or Clerk of the Board, as well as any committee assignments.

ANALYSIS

Board members will have two opportunities (at the November meeting and December meeting) to express interest regarding service as president, vice president, and clerk for 2016-2017.

RECOMMENDATION

The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2016-2017, as well as any committee assignments.

Fiscal Impact: None	Board Date: November 14, 2016
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

To:	Board of Trustees	Date: November 14, 2016
Re:	Review and Discussion of Self-Evaluation Responses from Community and Staff	
Action:	Information	

BACKGROUND

Board Policy 2745 provides for the Board of Trustees to conduct an annual self-evaluation by December of each year.

ANALYSIS

An evaluation survey was approved by the Board on October 24, 2016, and was distributed to the individuals identified in Board Policy 2745. The survey responses are now presented to the board for review. The remaining steps in the evaluation process are as follows:

November 15, 2016- November 22, 2016	Board members complete self-evaluation instrument
December 5, 2016	Board reviews and discusses tabulated self-evaluation results and creates annual unit goals

RECOMMENDATION

The survey responses from community and staff are presented to the board for review and discussion.

Fiscal Impact: None	Board Date: November 14, 2016
Prepared by: Enrique Perez, Interim Vice Chancellor, Educational Services	
Submitted by: Enrique Perez, Interim Vice Chancellor, Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**Rancho Santiago Community College District (RSCCD)
Student, Staff and Community Input Regarding
RSCCD Board of Trustees' Self-Evaluations**

November 2016

The RSCCD Board of Trustees implemented an annual review of its internal operations and performance and invites community representatives, faculty/staff and students who interact with them on a regular basis to offer feedback. An online survey instrument is made available to individuals including (but not limited to) the associated student government officers, academic senates officers, the chancellor, vice chancellors, assistant vice chancellors, the college presidents, college vice presidents, representatives of the District's employee unions, college accreditation representatives and community members who serve on the District bond oversight committees or foundations.

The Board reviews the input prior to their own individual assessment using the same survey instrument. At the next meeting, the Board will review its collective input and develops goals that members want to work toward during the year. The following year, the Board asks the community, staff and students to reassess them so they can evaluate the degree to which their goals have been met and to continue to refine the Board's internal operations and performance, if needed. On a regular basis, the Board Policy Committee also reviews the survey instrument, participant list, timelines and makes recommendations to the Board to ensure the established procedures are still appropriate for intended self-evaluation purposes.

This year's survey was disseminated to 148 individuals; 29 surveys were completed (a 20% response rate): two students, 16 faculty/staff members, six community members and five respondents who did not report their affiliation with the District.

Thirty-one percent of respondents reported that they regularly (more than 10 meetings annually) attended Board of Trustees meetings; 24% reported that they occasionally attended (6-10 meetings), 35% rarely (1-5 meetings), and 10% never attended.

Respondents were asked how useful they think the questionnaire is to the Board's self-evaluation process; 29% found the survey very useful, 43% reported somewhat useful, 21% were neutral and 7% found it not very useful to their process

Summary of Findings

Overall, 2016 respondents did not rate the board as high as they have in previous years. Ratings for each statement dropped from two percentage points to 31 percentage points. Several factors contribute to this difference: the number of those who attend BOT meetings on a regular basis was lower (31% of the 2016 respondents vs. 50% of the 2015 respondents) and there was less faculty/staff participation (55% of the 2016 respondents vs. 70% of the respondents). Because the number of respondents is small, there is greater variation in percentage point, therefore, it is recommended that comparisons be used cautiously.

The Board is most highly rated (85% of respondents “agree” or “strongly agree”) for:

- Participating actively in community activities (mean rating of 1.86),
- Recognizing and celebrating positive accomplishments of the district and colleges (mean rating of 1.89),
- Working directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district (mean rating of 1.94),
- Including legislative and state policy issues that impact the district on their agenda (mean rating of 1.96),
- Following a procedure for annual evaluation of the chancellor (mean rating of 2.00), and
- Understanding the financial audit and accepting responsibility for implementing its recommendation (mean rating of 2.12).

The Board is rated lowest (less than 60% of respondents “agree” or “strongly agree”) for:

- Understanding the colleges’ educational programs and services (mean rating of 2.33),
- Acting on behalf of the entire community (mean rating of 2.38),
- Operating ethically without conflict of interest following established board policies (mean rating of 2.50),
- Making decisions in the best interest of students, the colleges, and the entire district (mean rating of 2.56), and
- Focusing on policy in board discussion, not administrative matters (mean rating of 2.62).

Respondents were very thoughtful when given the opportunity to voice their opinions on the Board’s greatest strengths, major accomplishments, and areas in which the Board could improve. There were many accolades, as well as suggestions for improvement, offered.

Comparisons with Prior Years’ Findings:

In making comparisons between 2015 responses and those of the prior year, it is important to note that the number of respondents from one survey year to the next varies greatly and that percentages may fluctuate widely due to the low sample count.

The areas that experienced the most significant decreases in ratings (of at least 25 percentage points) since last year, specifically:

- Making decisions in the best interest of students, the colleges, and the entire district (-31 percentage points),
- Acting on behalf of the entire community (-28 percentage points),
- Completing the chancellor evaluation process and using the results to strengthen the chancellor’s performance and relationships (-25 percentage points), and
- Respecting each others’ opinions (-25 percentage points).

Other Findings:

A significant proportion of survey respondents (over 30%) indicated “not applicable” or “don’t know” as their responses. Six of the seven questions below are in the area of “board relations with the chancellor, presidents, faculty, and staff.” Attention may be needed to develop and/or promote a better understanding of these issues:

- Following a procedure for annual evaluation of the chancellor (35%),
- Following communication procedures with staff, ensuring the chancellor is informed of such communication (35%),
- Working directly with community leaders and elected officials (local, state, national) to address issues/legislation affecting the college district (38%),
- Keeping the chancellor informed of community contacts (41%),
- Completing the chancellor evaluation process and using the results to strengthen the chancellor’s performance and relationships (52%), and
- Participating in trustee development activities (52%).

Detail of Findings

Results of the Student, Staff and Community's Evaluation of Board of Trustees' Operations and Performance, 2016

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Organization and Operation							
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	19%	54%	19%	8%	26	2.15	10%
Board members respect each others' opinions.	19%	56%	15%	11%	27	2.19	7%
The board conducts its meetings in compliance with state laws, including The Brown Act.	27%	50%	15%	8%	26	2.04	10%
Board members understand that they have no legal authority beyond board meetings.	14%	48%	29%	10%	21	2.33	28%
Board members regularly seek the opinion of the student trustee.	25%	58%	8%	8%	24	2.00	17%
Policy Role							
Board meetings focus on policy issues that relate to board responsibilities.	12%	64%	12%	12%	25	2.24	14%
The board focuses on policy in board discussion, not administrative matters.	12%	35%	35%	19%	26	2.62	10%
The board is knowledgeable about the mission and purpose of the institution.	15%	58%	15%	12%	26	2.23	10%
The board clearly delegates the administration of the colleges to the chancellor.	19%	44%	19%	19%	27	2.37	7%
Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response.	19%	65%	8%	8%	26	2.04	10%
Strategic Planning							
The board understands the budget process.	12%	56%	24%	8%	25	2.28	14%
The board gives adequate attention to the mission, goals, and future planning of the district.	15%	56%	19%	11%	27	2.26	7%
The board regularly develops and reviews goals for continuous improvement.	13%	63%	17%	8%	24	2.21	17%
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	16%	56%	12%	16%	25	2.28	14%
The board understands the colleges' educational programs and services.	15%	44%	33%	7%	27	2.33	7%
The board is appropriately involved in defining the vision and goals of the district.	13%	65%	9%	13%	23	2.22	21%
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	12%	73%	8%	8%	26	2.12	10%
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	11%	56%	19%	15%	27	2.37	7%
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	11%	70%	4%	15%	27	2.22	7%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2016**

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Relations with the Chancellor, Presidents, Faculty, and Staff							
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	9%	64%	5%	23%	22	2.41	24%
The board keeps the chancellor informed of community contacts.	18%	65%	0%	18%	17	2.18	41%
The board follows a procedure for annual evaluations of the chancellor.	21%	68%	0%	11%	19	2.00	35%
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	11%	50%	14%	25%	28	2.54	3%
The board and chancellor have a positive, cooperative relationship.	19%	58%	8%	15%	26	2.19	10%
The board understands its role and that of the chancellor, presidents, faculty, and staff.	14%	57%	7%	21%	28	2.36	3%
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	17%	58%	4%	21%	24	2.29	17%
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	21%	43%	14%	21%	14	2.36	52%
The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.	16%	47%	21%	16%	19	2.37	35%
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	28%	61%	0%	11%	18	1.94	38%
Community Relations – Advocacy							
Board members are knowledgeable about community college and state-related issues.	15%	69%	8%	8%	26	2.08	10%
The board acts as an advocate for community colleges.	23%	58%	12%	8%	26	2.04	10%
Board members participate actively in community activities.	36%	50%	5%	9%	22	1.86	24%
Board agendas include legislative and state policy issues that will impact the district.	19%	73%	0%	8%	26	1.96	10%
Board members act on behalf of the entire community.	21%	38%	25%	17%	24	2.38	17%
The board recognizes and celebrates positive accomplishments of the district and colleges.	30%	59%	4%	7%	27	1.89	7%
The board works to build a positive image of the district in the community.	19%	58%	12%	12%	26	2.15	10%
Board members adhere to policies for dealing with college, community citizens, and the media.	18%	59%	14%	9%	22	2.14	24%
The community and district employees are aware of who the elected trustees are and their role in district governance.	12%	52%	24%	12%	25	2.36	14%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2016**

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Leadership, Ethics, and Standards of Conduct							
The board understands collective bargaining and its role in the process.	21%	54%	0%	25%	24	2.29	17%
The board practices appropriate collegial consultation (participatory governance).	16%	64%	4%	16%	25	2.20	14%
The board maintains confidentiality of privileged information.	16%	56%	8%	20%	25	2.32	14%
The board makes decisions in the best interest of students, the colleges, and the entire district.	16%	36%	24%	24%	25	2.56	14%
The board operates ethically without conflict of interest following established board policies.	21%	38%	13%	29%	24	2.50	17%
Board members participate in trustee development activities.	36%	43%	0%	21%	14	2.07	52%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2012-2016**

	% "strongly agree" or "agree"					% change from 2015
	2016 n=29	2015 n=30	2014 n=30	2013 n=27	2012 n=52	
Board Organization and Operation						
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	73%	89%	93%	100%	80%	-16%
Board members respect each others' opinions.	75%	100%	100%	92%	90%	-25%
The board conducts its meetings in compliance with state laws, including The Brown Act.	77%	84%	96%	96%	88%	-7%
Board members understand that they have no legal authority beyond board meetings.	62%	82%	87%	77%	86%	-20%
Board members regularly seek the opinion of the student trustee.	83%	85%	84%	84%	83%	-2%
Policy Role						
Board meetings focus on policy issues that relate to board responsibilities.	76%	84%	80%	92%	94%	-8%
The board focuses on policy in board discussion, not administrative matters.	47%	70%	80%	78%	83%	-23%
The board is knowledgeable about the mission and purpose of the institution.	73%	82%	97%	88%	87%	-9%
The board clearly delegates the administration of the colleges to the chancellor.	63%	85%	80%	88%	91%	-22%
The board ensures compliance with federal and state laws and measures for emergency response.	84%	89%	96%	100%	98%	-5%
Strategic Planning						
The board understands the budget process.	68%	82%	69%	88%	76%	-14%
The board gives adequate attention to the mission, goals, and future planning of the district.	71%	85%	76%	83%	78%	-14%
The board regularly develops and reviews goals for continuous improvement.	76%	92%	86%	86%	80%	-16%
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	72%	90%	84%	81%	75%	-18%
The board understands the colleges' educational programs and services.	59%	75%	64%	68%	72%	-16%
The board is appropriately involved in defining the vision and goals of the district.	78%	87%	88%	87%	82%	-9%
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	85%	89%	84%	96%	90%	-4%
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	67%	79%	64%	85%	81%	-12%
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	81%	90%	89%	88%	80%	-9%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2012-2016**

	% "strongly agree" or "agree"					% change from 2015
	2016 n=29	2015 n=30	2014 n=30	2013 n=27	2012 n=52	
Board Relations with the Chancellor, Presidents, Faculty, and Staff						
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	73%	88%	86%	81%	97%	-15%
The board keeps the chancellor informed of community contacts.	83%	95%	100%	100%	100%	-12%
The board follows a procedure for annual evaluations of the chancellor.	89%	100%	94%	100%	100%	-11%
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	61%	76%	76%	76%	86%	-15%
The board and chancellor have a positive, cooperative relationship.	77%	92%	100%	100%	98%	-15%
The board understands its role and that of the chancellor, presidents, faculty, and staff.	71%	80%	68%	74%	79%	-9%
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	75%	87%	100%	100%	100%	-12%
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	64%	89%	81%	92%	92%	-25%
The board follows communication procedures with staff.	63%	86%	76%	75%	89%	-23%
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	89%	96%	100%	92%	92%	-7%
Community Relations – Advocacy						
Board members are knowledgeable about community college and state-related issues.	84%	96%	88%	88%	89%	-12%
The board acts as an advocate for community colleges.	81%	94%	96%	92%	80%	-13%
Board members participate actively in community activities.	86%	93%	96%	91%	94%	-7%
Board agendas include legislative and state policy issues that will impact the district.	92%	96%	96%	88%	88%	-4%
Board members act on behalf of the entire community.	59%	87%	74%	62%	78%	-28%
The board recognizes and celebrates positive accomplishments of the district and colleges.	89%	96%	85%	88%	93%	-7%
The board works to build a positive image of the district in the community.	77%	93%	96%	85%	89%	-16%
Board members adhere to policies for dealing with college, community citizens, and the media.	77%	84%	82%	77%	89%	-7%
The community and district employees are aware of who the elected trustees are and their role in district governance.	64%	86%	75%	91%	77%	-22%
Board Leadership, Ethics, and Standards of Conduct						
The board understands collective bargaining and its role in the process.	75%	86%	82%	86%	88%	-11%
The board practices appropriate collegial consultation (participatory governance).	80%	82%	63%	87%	81%	-2%
The board maintains confidentiality of privileged information.	72%	81%	88%	92%	100%	-9%
The board makes decisions in the best interest of students, the colleges, and the entire district.	52%	83%	67%	72%	76%	-31%
The board operates ethically without conflict of interest following established board policies.	59%	78%	88%	77%	75%	-19%
Board members participate in trustee development activities.	79%	100%	100%	90%	93%	-21 %

2016 Respondents' Comments

Board's greatest strengths:

- They work to protect each other and the chancellor.
- Several board members have served for numerous years and provide continuity; board diversity (gender and ethnic); acknowledging college and individual accomplishments of faculty, staff, & students
- Board members offer consistent visibility at college events, where they often serve as articulate spokespeople.
- Diversity. Multiple perspectives. Support of students and faculty.
- Open meetings, review of board material and time to discuss goals, needs and actions needed.
- Their continuous support of the colleges and staff. And their sincere concern for students.
- Community involvement
- The ability to work together, no matter if there are strong differences as to philosophy. With areas now designated, a procedure ought to be set up to look at how a better representation model can be developed and initiated to more accurately describe relations...but at same time it also has to look at "responsibilities" outside of the time when Board meets.
- Most of the board members, especially the women, appear engaged with those that are representing and seem genuinely enthusiastic and receptive.
- Their position on the Board
- Some of the board members care about the district and colleges and work diligently to support the District Mission.
- They are efficient and well-informed.
- Intelligent, hard-working professionals committed to providing a highly diverse student population with excellence of education

Major accomplishments of the Board in the past year:

- Positive? I am not sure.
Negative accomplishments? The faculty have been working for over 16 months without a contract. Only \$200,000 separates the district from the faculty position for the 2015/16 contract, yet the board refuses to settle the 2015/16 contract - even though the district ended 2015/16 with an \$11,000,000 carry over and an ending balance of \$36,000,000.
- Adding a classified seat at the table; visibility in the community; approving strategic district-wide plan & goals; getting a bond measure passed for Santa Ana College; committing the financial resources to rebuild the OEC.
- Compliance with overview, suggestions as to continuation of contract compliance and open reporting
- Measure Q approval, budget oversight and approval, ability to handle hard issues
- Bachelor's Degree program at SAC.
- Supporting and recognizing the work of faculty, staff, and administrators to achieve district and college goals

Areas in which the Board could improve:

- Four or five years ago, a faculty member expressed his frustration that when he hired in, there was a family atmosphere in the district; but that now, that feeling was gone. What was true four or five years ago is doubly true now. The board needs to put their personal/political feelings aside and do what's right for the students, staff & faculty, and the district as a whole. The board seems intent on picking a fight with the faculty? Perhaps if the board worked with the faculty instead of against them, relations would improve. For example: The faculty senates pass a joint resolution that says let's study baccalaureate programs, the board violates state law and ignores the joint resolution. A board member described the faculty as lazy. Numerous faculty express concerns regarding the Saudi deal, and the board ignores them and allows it to proceed without asking any substantive questions. They go on to criticize the faculty for expressing their concerns. When was the last time the board asked on the progress of the Saudi deal? We were told the district would make all this money from this deal. How much has the district made?
- This Board is corrupt and disconnected to the staff. In 2016 there is an election and then again in 2018. The community will elect new board members and end this corruption.
- Time limits on agenda items
- 1. The Board should not be allowed to "respond" or comment to speakers during the public comment session. The Board President often responds to speakers which makes it seem like the Board has to have a final word or comment on the topic when this is simply an opportunity for the public to speak and they should just offer a simple "thank you". There should be less editorializing. 2. The Board and Board President micro-manage issues that are of specific interest to individual Board members. They are then allowed to individually advise the Chancellor about how matters should be handled instead of having the issue or topic brought forward to the entire Board of Trustees or have the Chancellor make a recommendation about how best to deal with the issue. Additionally, the Board President is given latitude to review the Board agenda as part of their duties and withdraw items from the docket prepared by staff which has the appearance of an abuse of discretionary power. 3. The Board utilizes open board meeting discussions to make negative and inappropriate comments about individuals in the District which is a violation of their own civility policy. Board members should exercise restraint and refrain from these types of comments and behavior and instead communicate their concerns with the Chancellor.
- Exchange more information, give dates a of work contracted and work done (timely) and what may be the hang ups or cost overrides
- Outstanding Board.
- This board is not fulfilling their role as policy makers and are in the weeds of administration. They do not appear to get along, do not maintain confidentiality, and treat staff terribly (especially the board president). We will unquestionably get dinged in accreditation for their actions.
- Awareness of the fiscal situation. It was discouraging to hear a trustee tell SCC the importance of signature programs while SCC is struggling financially. Perhaps the trustees should encourage the district office to reevaluate its expenditures and send more of the money directly to the colleges.
- They should have looked into the contract with Saudi Arabia more closely because the majority of the faculty did not want this contract for very good reasons.
- 1) Need to get a micro-understanding of Board member's responsibility and accountability to his/her constituents... now with Areas. 2) Providing more initiative in terms of community relations. 3) Figuring out how relations can go forward with "faculty organizations" and their leadership as to being positive to the general public and working the internal aspects "internally".
- The "senior" male board members are quite the antithesis of the female board members. This isn't about gender but some of these guys look like they are checked out. It would be nice if the board members would notice continuing education as well as SCC. Every board meeting I have attended it appears the board goes out of their way to "talk up" SAC while not really celebrating SCC. It gets annoying.
- Consider the entire community, not just their district.
- The Board needs to work on integrity issues. Too many decisions are made based upon politics and not the well-being of the institution but rather with what an individual board member's needs/wants. Too much micro-managing and involvement in issues that have nothing to do with the authority of the board. Some of the Board's behavior is destructive to the District and well-being of the employees.
- Interact with students more often.
- Encourage settlement of a contract for faculty.

**Rancho Santiago Community College District (RSCCD)
Student, Staff and Community Input Regarding
RSCCD Board of Trustees' Self-Evaluations
(*Respondents Who Regularly Attend BOT Meetings*)**

November 2016

Since 2009, the RSCCD Board of Trustees implemented an annual review of its internal operations and performance. On a regular basis, the Board Policy Committee also reviews the survey instrument, participant list, timelines and makes recommendations to the Board to ensure the established procedures are still appropriate for intended self-evaluation purposes.

The Board invites community representatives, faculty/staff and students who interact with them on a regular basis to offer feedback. An online survey instrument is made available to individuals including (but not limited to) the associated student government officers, academic senates officers, the chancellor, vice chancellors, assistant vice chancellors, the college presidents, college vice presidents, representatives of the District's employee unions, college accreditation representatives and community members who serve on the District bond oversight committees or foundations.

The Board reviews the input prior to their own individual assessment using the same survey instrument. At the next meeting, the Board reviews its collective input and develops goals that members want to work on for the year. The following year, the Board asks the community, staff and students to reassess them so they can evaluate the degree to which their goals have been met and to continue to refine the Board's internal operations and performance, if needed.

The survey instrument was disseminated online to 148 individuals; 29 surveys were completed (a 20% response rate). Thirty-one percent (n=9) of those respondents stated that they regularly attend (more than 10 meetings annually) Board of Trustees meetings: 1 student, 4 faculty, 3 management, and 1 community members. **The data summary for this group is included in this report.**

Summary of Findings

Overall, the sporadic ratings are due to several factors: in addition to the already low number of survey participation, the number of respondents who attend BOT meetings regularly is also very low (n=9), thereby the variability in percentage is much greater. Therefore, the summary are very broad and comparison should be used cautiously.

The Board is unanimously rated as satisfactory (100% of respondents "agree" or "strongly agree") in seven of the forty-four areas rated by respondents, specifically board members:

- Understanding the financial audit and accepting responsibility for implementing its recommendation,
- Keeping the chancellor informed of community contacts,
- Following a procedure for annual evaluation of the chancellor,

- Working directly with community leaders and elected officials to address issues/legislation that affect the college district,
- Participating actively in community activities,
- Including legislative and state policy issues that impact the district on their agenda, and
- Participating in trustee development activities.

The Board is rated lowest (less than 50% of respondents “agree” or “strongly agree” on issues in the area of strategic planning, relationships with staff, and its leadership, specifically board members:

- Clearly delegating the administration of the colleges to the chancellor,
- Understanding the difference between its policy and oversight roles and the roles of the chancellor and staff,
- Completing the chancellor evaluation process and using the results to strengthen the chancellor’s performance and relationships,
- Acting on behalf of the entire community,
- Community and district employees being aware of who the elected trustees are and their role in district governance,
- Making decisions in the best interest of students, the colleges, and the entire district, and
- Operating ethically without conflict of interest following established board policies.

To fully understand how respondents feel about the board’s self-evaluation process, a question about the usefulness of the survey instrument was added. More than one-third (38%) stated the instrument was very useful, one-quarter each found it somewhat useful (25%) and neutral (25%) and the remaining 13% did not think it was a useful tool.

Detail of Findings

Results of the Student, Staff and Community's Evaluation of Board of Trustees' Operations and Performance, 2016 (Respondents Who Regularly Attend BOT Meetings)

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Organization and Operation							
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	22%	56%	22%	0%	9	2.00	0%
Board members respect each others' opinions.	25%	38%	25%	13%	8	2.25	11%
The board conducts its meetings in compliance with state laws, including The Brown Act.	22%	44%	33%	0%	9	2.11	0%
Board members understand that they have no legal authority beyond board meetings.	38%	50%	0%	13%	8	2.75	11%
Board members regularly seek the opinion of the student trustee.	22%	67%	11%	0%	9	1.89	0%
Policy Role							
Board meetings focus on policy issues that relate to board responsibilities.	0%	56%	33%	11%	9	2.56	0%
The board focuses on policy in board discussion, not administrative matters.	22%	56%	0%	22%	9	3.00	0%
The board is knowledgeable about the mission and purpose of the institution.	13%	50%	13%	25%	8	2.50	11%
The board clearly delegates the administration of the colleges to the chancellor.	25%	13%	38%	25%	8	2.63	11%
Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response.	13%	63%	25%	0%	8	2.13	11%
Strategic Planning							
The board understands the budget process.	0%	67%	33%	0%	9	2.33	0%
The board gives adequate attention to the mission, goals, and future planning of the district.	11%	56%	22%	11%	9	2.33	0%
The board regularly develops and reviews goals for continuous improvement.	0%	57%	43%	0%	7	2.43	22%
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	13%	50%	13%	25%	8	2.50	11%
The board understands the colleges' educational programs and services.	0%	56%	44%	0%	9	2.44	0%
The board is appropriately involved in defining the vision and goals of the district.	17%	67%	0%	17%	6	2.17	33%
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	0%	100%	0%	0%	9	2.00	0%
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	0%	63%	25%	13%	8	2.50	11%
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	13%	50%	13%	25%	8	2.50	11%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2016
(Respondents Who Regularly Attend BOT Meetings)**

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Relations with the Chancellor, Presidents, Faculty, and Staff							
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	0%	63%	13%	25%	8	2.63	11%
The board keeps the chancellor informed of community contacts.	0%	100%	0%	0%	4	2.00	56%
The board follows a procedure for annual evaluations of the chancellor.	25%	75%	0%	0%	4	1.75	56%
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	0%	44%	11%	44%	9	3.00	0%
The board and chancellor have a positive, cooperative relationship.	11%	56%	22%	11%	9	2.33	0%
The board understands its role and that of the chancellor, presidents, faculty, and staff.	11%	44%	11%	33%	9	2.67	0%
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	13%	50%	13%	25%	8	2.50	11%
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	0%	0%	0%	100%	1	4.00	89%
The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.	0%	60%	20%	20%	5	2.60	44%
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	33%	67%	0%	0%	3	1.67	67%
Community Relations – Advocacy							
Board members are knowledgeable about community college and state-related issues.	0%	78%	22%	0%	9	2.22	0%
The board acts as an advocate for community colleges.	22%	67%	11%	0%	9	1.89	0%
Board members participate actively in community activities.	43%	57%	0%	0%	7	1.57	22%
Board agendas include legislative and state policy issues that will impact the district.	11%	89%	0%	0%	9	1.89	0%
Board members act on behalf of the entire community.	22%	22%	33%	22%	9	2.56	0%
The board recognizes and celebrates positive accomplishments of the district and colleges.	44%	44%	11%	0%	9	1.67	0%
The board works to build a positive image of the district in the community.	22%	56%	22%	0%	9	2.00	0%
Board members adhere to policies for dealing with college, community citizens, and the media.	17%	67%	17%	0%	6	2.00	33%
The community and district employees are aware of who the elected trustees are and their role in district governance.	0%	50%	38%	13%	8	2.63	11%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2016
(Respondents Who Regularly Attend BOT Meetings)**

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Leadership, Ethics, and Standards of Conduct							
The board understands collective bargaining and its role in the process.	22%	44%	0%	33%	9	2.44	0%
The board practices appropriate collegial consultation (participatory governance).	11%	67%	0%	22%	9	2.33	0%
The board maintains confidentiality of privileged information.	11%	44%	11%	33%	9	2.67	9%
The board makes decisions in the best interest of students, the colleges, and the entire district.	11%	33%	22%	33%	9	2.78	0%
The board operates ethically without conflict of interest following established board policies.	25%	25%	0%	50%	8	2.75	11%
Board members participate in trustee development activities.	67%	33%	0%	0%	3	1.33	67%

**Comparison of Results of the Student, Staff and Community Input Regarding RSCCD
Board of Trustees' Self-Evaluations, 2012-2016
(Respondents Who Regularly Attend BOT Meetings)**

	% "strongly agree" or "agree"					% change from 2015
	2016 n=9	2015 n=15	2014 n=17	2013 n=12	2012 n=20	
Board Organization and Operation						
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	78%	97%	94%	100%	70%	-19%
Board members respect each others' opinions.	63%	100%	100%	100%	75%	-37%
The board conducts its meetings in compliance with state laws, including The Brown Act.	66%	87%	94%	92%	85%	-21%
Board members understand that they have no legal authority beyond board meetings.	88%	85%	86%	80%	85%	+3%
Board members regularly seek the opinion of the student trustee.	89%	91%	82%	91%	79%	-2%
Policy Roles						
Board meetings focus on policy issues that relate to board responsibilities.	56%	80%	81%	91%	90%	-24%
The board focuses on policy in board discussion, not administrative matters.	78%	57%	81%	67%	75%	+21%
The board is knowledgeable about the mission and purpose of the institution.	63%	80%	94%	83%	80%	-17%
The board clearly delegates the administration of the colleges to the chancellor.	38%	78%	70%	82%	90%	-40%
The board ensures compliance with federal and state laws and measures for emergency response.	76%	86%	94%	100%	94%	-10%
Strategic Planning						
The board understands the budget process.	67%	80%	71%	83%	70%	-13%
The board gives adequate attention to the mission, goals, and future planning of the district.	67%	80%	69%	100%	60%	-13%
The board regularly develops and reviews goals for continuous improvement.	57%	92%	82%	100%	69%	-35%
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	63%	92%	75%	92%	60%	-29%
The board understands the colleges' educational programs and services.	56%	71%	67%	64%	55%	-15%
The board is appropriately involved in defining the vision and goals of the district.	84%	85%	87%	100%	65%	-1%
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	100%	87%	82%	100%	90%	+13%
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	63%	73%	69%	92%	80%	-10%
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	63%	87%	88%	83%	65%	-24%

**Comparison of Results of the Student, Staff and Community Input Regarding RSCCD
Board of Trustees' Self-Evaluations, 2012-2016
(Respondents Who Regularly Attend BOT Meetings)**

	% "strongly agree" or "agree"					% change from 2015
	2016 n=9	2015 n=15	2014 n=17	2013 n=12	2012 n=20	
Board Relations with the Chancellor, Presidents, Faculty, and Staff						
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	63%	92%	94%	100%	95%	-29%
The board keeps the chancellor informed of community contacts.	100%	100%	100%	100%	100%	0%
The board follows a procedure for annual evaluations of the chancellor.	100%	100%	92%	100%	100%	0%
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	44%	71%	73%	100%	73%	-27%
The board and chancellor have a positive, cooperative relationship.	67%	93%	100%	100%	94%	-26%
The board understands its role and that of the chancellor, presidents, faculty, and staff.	55%	73%	63%	75%	63%	-18%
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	63%	83%	100%	100%	100%	-20%
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	0%	91%	67%	88%	85%	-91%
The board follows communication procedures with staff.	60%	82%	70%	63%	78%	-22%
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	100%	100%	100%	100%	88%	0%
Community Relations – Advocacy						
Board members are knowledgeable about community college and state-related issues.	78%	100%	80%	100%	80%	-22%
The board acts as an advocate for community colleges.	89%	100%	94%	91%	70%	-11%
Board members participate actively in community activities.	100%	94%	93%	92%	88%	+6%
Board agendas include legislative and state policy issues that will impact the district.	100%	100%	94%	100%	79%	0%
Board members act on behalf of the entire community.	44%	87%	69%	64%	63%	-43%
The board recognizes and celebrates positive accomplishments of the district and colleges.	88%	100%	81%	92%	85%	-12%
The board works to build a positive image of the district in the community.	78%	93%	100%	92%	74%	-15%
Board members adhere to policies for dealing with college, community citizens, and the media.	84%	79%	79%	80%	90%	+5%
The community and district employees are aware of who the elected trustees are and their role in district governance.	50%	86%	65%	100%	65%	-36%
Board Leadership, Ethics, and Standards of Conduct						
The board understands collective bargaining and its role in the process.	66%	78%	81%	100%	78%	-12%
The board practices appropriate collegial consultation (participatory governance).	78%	78%	65%	91%	74%	0%
The board maintains confidentiality of privileged information.	55%	69%	80%	90%	100%	-14%
The board makes decisions in the best interest of students, the colleges, and the entire district	44%	78%	69%	83%	63%	-34%
The board operates ethically without conflict of interest following established board policies.	50%	64%	88%	73%	61%	-14%
Board members participate in trustee development activities.	100%	100%	100%	100%	91%	0%

2016 Respondents' Comments

Board's greatest strengths:

- They work to protect each other and the chancellor.
- Several board members have served for numerous years and provide continuity; board diversity (gender and ethnic); acknowledging college and individual accomplishments of faculty, staff, & students
- Diversity. Multiple perspectives. Support of students and faculty.
- Open meetings, review of board material and time to discuss goals, needs and actions needed.
- Some of the board members care about the district and colleges and work diligently to support the District Mission.
- They are efficient and well-informed.

Major accomplishments of the Board in the past year:

- Positive? I am not sure.
Negative accomplishments? The faculty have been working for over 16 months without a contract. Only \$200,000 separates the district from the faculty position for the 2015/16 contract, yet the board refuses to settle the 2015/16 contract - even though the district ended 2015/16 with an \$11,000,000 carry over and an ending balance of \$36,000,000.
- Adding a classified seat at the table; visibility in the community; approving strategic district-wide plan & goals; getting a bond measure passed for Santa Ana College; committing the financial resources to rebuild the OEC.
- Compliance with overview, suggestions as to continuation of contract compliance and open reporting

Areas in which the Board could improve:

- Four or five years ago, a faculty member expressed his frustration that when he hired in, there was a family atmosphere in the district; but that now, that feeling was gone. What was true four or five years ago is doubly true now. The board needs to put their personal/political feelings aside and do what's right for the students, staff & faculty, and the district as a whole. The board seems intent on picking a fight with the faculty? Perhaps if the board worked with the faculty instead of against them, relations would improve. For example: The faculty senates pass a joint resolution that says let's study baccalaureate programs, the board violates state law and ignores the joint resolution. A board member described the faculty as lazy. Numerous faculty express concerns regarding the Saudi deal, and the board ignores them and allows it to proceed without asking any substantive questions. They go on to criticize the faculty for expressing their concerns. When was the last time the board asked on the progress of the Saudi deal? We were told the district would make all this money from this deal. How much has the district made?
- Time limits on agenda items
- 1. The Board should not be allowed to "respond" or comment to speakers during the public comment session. The Board President often responds to speakers which makes it seem like the Board has to have a final word or comment on the topic when this is simply an opportunity for the public to speak and they should just offer a simple "thank you". There should be less editorializing. 2. The Board and Board President micro-manage issues that are of specific interest to individual Board members. They are then allowed to individually advise the Chancellor about how matters should be handled instead of having the issue or topic brought forward to the entire Board of Trustees or have the Chancellor make a recommendation about how best to deal with the issue. Additionally, the Board President is given latitude to review the Board agenda as part of their duties and withdraw items from the docket prepared by staff which has the appearance of an abuse of discretionary power. 3. The Board utilizes open board meeting discussions to make negative and inappropriate comments about individuals in the District which is a violation of their own civility policy. Board members should exercise restraint and refrain from these types of comments and behavior and instead communicate their concerns with the Chancellor.
- Exchange more information, give dates a of work contracted and work done (timely) and what may be the hang ups or cost overrides

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC

November 14, 2016

MANAGEMENT

Revised Job Description/Attachments #1 & #2

Dean, Student Affairs
Academic Administrator
Level B (No Change)

Sergeant, District Safety & Security Department
Classified Supervisor
Level K (No Change)

Appointment

Garcia, Elvia
Assistant to the Vice Chancellor
Human Resources
District

Effective: December 1, 2016
Salary Placement: M-3 \$68,465.33/Year

Leave of Absence

Coburn, Allison
Facilities Project Manager
Facilities Planning
District

Effective: November 4 – December 9, 2016
Reason: Unpaid Leave

FACULTY

Final Salary Placement

Freese, Amy
Assistant Professor, Reading
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: August 15, 2016
Final Placement: V-11 \$86,376.26/Year
(Requisition #AC16-0498)

Lamourelle, Chantal
Assistant Professor, Human Development
Human Services & Technology Division
Santa Ana College

Effective: August 15, 2016
Final Placement: III-11 \$81,023.90/Year
(Requisition #AC16-0533)

FACULTY (CONT'D)

Beyond Contract/Overload Stipend (cont'd)

Doolittle, Glenn Professor, International Business Business Division Santa Ana College	Effective: August 15, 2016 Amount: \$1,000.00 Reason: Curriculum Development (Project #2548)
El Said, Nahla Professor, Chemistry Math & Science Division Santiago Canyon College	Effective: September 1, 2016 Amount: \$500.00 Reason: Staff Development-Chemistry (Project #1604)
Foley, Denise Professor, Biology Math & Science Division Santiago Canyon College	Effective: September 1, 2016 Amount: \$500.00 Reason: Staff Development-Biology (Project #1604)
Fosmire, Edward Assistant Professor, Art History Fine & Performing Arts Division Santa Ana College	Effective: August 15, 2016 Amount: \$500.00 Reason: Curriculum Development (Project #2548)
Freese, Amy Assistant Professor, Reading Arts, Humanities & Social Sciences Division Santiago Canyon College	Effective: May 9, 2017 Amount: \$500.00 Reason: Staff Development-Reading (Project #2058)
Howell, Scott Professor, History Arts, Humanities & Social Sciences Division Santiago Canyon College	Effective: November 9, 2016 Amount: \$500.00 Reason: Staff Development-Basic Skills (Project #2058)
Howell, Scott Professor, History Arts, Humanities & Social Sciences Division Santiago Canyon College	Effective: May 9, 2017 Amount: \$500.00 Reason: Staff Development-Basic Skills (Project #2058)
Howell, Scott Professor, History Arts, Humanities & Social Sciences Division Santiago Canyon College	Effective: November 9, 2017 Amount: \$500.00 Reason: Staff Development-Basic Skills (Project #2058)
Jenkins, Crystal Professor, Chemistry Science, Mathematics & Health Sciences Division Santa Ana College	Effective: August 15, 2016 Amount: \$2,000.00 Reason: Program Facilitation (Project #2548)

FACULTY (CONT'D)

Beyond Contract/Overload Stipend (cont'd)

Jenkins, Crystal
Professor, Chemistry
Science, Mathematics & Health Sciences Division
Santa Ana College
Effective: August 15, 2016
Amount: \$2,000.00
Reason: Program Facilitation
(Project #3201)

Knight, Annie
Assistant Professor/Librarian
Library/Fine & Performing Arts Division
Santa Ana College
Effective: August 15, 2016
Amount: \$1,000.00
Reason: Program Facilitation
(Project #3201)

Kowsari, Ali
Assistant Professor, Marketing
Business Division
Santa Ana College
Effective: August 15, 2016
Amount: \$3,000.00
Reason: Curriculum Development
(Project #2548)

Martinez Guzman, Donato
Professor, English
Humanities & Social Sciences Division
Santa Ana College
Effective: November 4, 2016
Amount: \$500.00
Reason: Miscellaneous Student Services
(Project #2548)

Mishal, Amit
Assistant Professor, Mathematics
Science, Mathematics & Health Sciences Division
Santa Ana College
Effective: August 15, 2016
Amount: \$1,000.00
Reason: Curriculum Development
(Project #2548)

Mowrer, Melanie
Professor, English/ESL
Humanities & Social Sciences Division
Santa Ana College
Effective: September 30, 2016
Amount: \$1,000.00
Reason: Staff Development
(Project #2548)

Pierce, Cathryn
Assistant Professor, Communication Studies
Fine & Performing Arts Division
Santa Ana College
Effective: August 15, 2016
Amount: \$1,000.00
Reason: Curriculum Development
(Project #2548)

Rabii-Rakin, Narges
Professor, History
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: May 9, 2017
Amount: \$500.00
Reason: Staff Development-Basic Skills
(Project #2058)

Roe, Maureen
Professor, English
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: May 9, 2017
Amount: \$500.00
Reason: Staff Development-Reading
(Project #2058)

FACULTY (CONT'D)

Beyond Contract/Overload Stipend (cont'd)

Shweiri, Gabriel
Associate Professor, Marketing/Management/
International Business
Business Division
Santa Ana College

Effective: August 15, 2016
Amount: \$1,500.00
Reason: Curriculum Development
(Project #2548)

Sung, Linda
Assistant Professor, Accounting
Business Division
Santa Ana College

Effective: August 15, 2016
Amount: \$1,000.00
Reason: Curriculum Development
(Project #2548)

Sweeney, George
Associate Professor/Coordinator,
Mathematics/Student Equity
Science, Mathematics & Health Sciences Division
Santa Ana College

Effective: August 22, 2016
Amount: \$4,000.00
Reason: Coordination
(Project #2038)

Sweeney, George
Associate Professor/Coordinator,
Mathematics/Student Equity
Science, Mathematics & Health Sciences Division
Santa Ana College

Effective: February 13, 2017
Amount: \$4,000.00
Reason: Coordination
(Project #2038)

Swift, Cynthia
Professor, Physics
Mathematics & Sciences Division
Santiago Canyon College

Effective: September 1, 2016
Amount: \$500.00
Reason: Staff Development-Physics
(Project #1604)

Tragarz, Roberta
Professor, English
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: November 9, 2016
Amount: \$500.00
Reason: Staff Development-Reading
(Project #2058)

Tragarz, Roberta
Professor, English
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: May 9, 2017
Amount: \$500.00
Reason: Staff Development-Reading
(Project #2058)

Trone, Jinhee
Professor, Accounting
Business Division
Santa Ana College

Effective: August 15, 2016
Amount: \$1,000.00
Reason: Program Facilitation
(Project #3201)

FACULTY (CONT'D)

Beyond Contract/Overload Stipend (cont'd)

Wada, Jeffrey
Associate Professor, Chemistry
Mathematics & Sciences Division
Santiago Canyon College
Effective: September 1, 2016
Amount: \$3,000.00
Reason: Staff Development-Chemistry
(Project #1604)

Walczak, Katharine
Assistant Professor/Coordinator, Learning Skills
Humanities & Social Sciences Division
Santa Ana College
Effective: September 30, 2016
Amount: \$1,000.00
Reason: Staff Development
(Project #2548)

Part-time Hourly New Hires/Rehires

Abraham, Rickey L
Instructor, American Sign Language (ASL)
Humanities & Social Sciences Division
Santa Ana College
Effective: February 13, 2017
Hourly Lecture Rate: IV-3 \$62.94

Allenegui, Jeanell O
Counselor
Counseling Division
Santa Ana College
Effective: January 01, 2017
Hourly Lab Rate: II-3 \$49.54

Azarcon, Cynthia
Instructor, ESL
Continuing Education Division (CEC)
Santa Ana College
Effective: November 7, 2016
Hourly Lecture Rate: II-3 \$49.14

Chew, Harvey
Counselor
Counseling Division
Santa Ana College
Effective: October 12, 2016
Hourly Lab Rate: II-3 \$49.54

Demetro, Marcy Maria
Counselor
Counseling Division
Santa Ana College
Effective: October 12, 2016
Hourly Lab Rate: II-3 \$49.54

Goode, Tobi
Instructor, English
Continuing Education
Centennial Education Center
Santa Ana College
Effective: October 24, 2016
Hourly Rate: I-3 \$47.94

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Guyer, Jeffrey A
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: November 14, 2016
Hourly Lecture/Lab Rates: I-4 \$57.09/\$51.38

Mejia, Rosa G
Counselor
Counseling Division
Santa Ana College

Effective: January 01, 2017
Hourly Lab Rate: II-3 \$49.54

Roy, Aaron J
Instructor, Physical Science/Physics
Mathematics & Sciences Division
Santiago Canyon College

Effective: October 20, 2016
Hourly Lecture/Lab Rates: IV-3 \$62.94/\$56.65

Zamudio, Rocio M
Counselor
Counseling Division
Santa Ana College

Effective: October 12, 2016
Hourly Lab Rate: II-3 \$49.54

Non-paid Intern

Romero, Yvette
Counseling Intern
Extended Opportunities Programs
& Services
Counseling & Student Support Services
Santiago Canyon College

Effective: November 15, 2016 – June 30, 2017
College Affiliation: National University
Discipline: Counseling

ATTACHMENT #1

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION
DEAN/STUDENT AFFAIRS**

GENERAL RESPONSIBILITIES

Overall responsibility to the Vice President of Student Services for the supervision and administration of all programs and services provided through the Office of Student Affairs, including student activities, high school and community outreach, TRIO programs, the Veteran's Resource Center, student discipline and standards of conduct, and the preparation and maintenance of required records and reports; performs other duties as assigned, including Early Decision and Dual Enrollment, and serves as a member of the college's enrollment management team.

SPECIFIC RESPONSIBILITIES

DEVELOPMENT AND DELIVERY OF STUDENT SERVICES

Overall supervision of the Office of Student Affairs, including supervision of the office, assigned staff, and all programs, including Student Activities and related Student Government and Inter-Club Council programs and activities, cultural events and community functions, and management of functions of TRIO programs; helps to lead Early Decision for high school students and supports dual enrollment work for secondary school students, while strategically supporting enrollment management. Analyzes, interprets and recommends policies for the supervision of student conduct, and reviews programs, services, activities and expenditures for compliance with applicable state and federal law, regulations and guidelines, District policy and procedure, and responsiveness to the needs of a culturally diverse community.

PERSONNEL

Responsible for or effectively recommends the hire, transfer, suspension, lay-off, recall, promotion, assignment, discipline, training, professional development, assignment, direction and evaluation of work, and adjustment of grievances of all Division personnel; also responsible for administering collective bargaining agreements, employment and promotion selection procedures, compliance with District policies, rules and regulations regarding personnel, evaluation of the performance of assigned staff, and providing direction and assistance wherever a need for improvement is identified.

STUDENTS

Responsible for handling student personal, program-and staff- related complaints, resolving conflicts, and student discipline issues; advises student groups and counsels students.

ATTACHMENT #1

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION
DEAN/STUDENT AFFAIRS (continued)**

BUDGET/FUNDING

Responsible for timely and accurate preparation, submission and administration of budget for assigned programs and functions; has substantial responsibility for reporting and accounting for funding of programs, and related reports; seeks additional and alternative funding for programs and activities.

PLANNING

Plans all programs under supervision, student activities; responsible for preparation of schedules for work, events, courses, transportation services, and the delivery of services.

COMMUNITY CONTACT/REPRESENTATION

Must be a highly visible educational leader seeking positions of significant leadership in community institutions and activities, as well as community support organizations and on state boards and committees to articulate, enhance and improve District programs, offerings, funding, assets, and educational leadership position and reputation on the local, state and national levels.

OTHER PROFESSIONAL RESPONSIBILITIES

Significant responsibility for advising, chairing and supervision of service area and District-wide committees and task forces.

ESSENTIAL FUNCTIONS

- A. Supervises all aspects of the planning, funding, coordinating, staffing, delivery and evaluation of programs, activities and staff assigned in areas of responsibility; has substantial responsibility for procurement, expenditure and accounting for funding and programs in compliance with applicable law and policy and related reports.
- B. Resolves student complaints, problems, and conflicts; analyzes, applies and explains laws, regulations and policies to students and student groups; advises all groups and clubs and assures delivery of adequate health care and legal services.

REQUIRED SKILLS AND QUALIFICATIONS

Minimum Qualifications: Possesses a California Administrative or Supervisory Credential authorizing service at the community college level or possesses a master's

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION
DEAN/STUDENT AFFAIRS (continued)**

REQUIRED SKILLS AND QUALIFICATIONS (continued)

degree and has one year of formal training, internship, or leadership experience reasonably related to this administrative assignment; possesses the minimum qualifications to serve as a faculty member in the California Community Colleges.

Required Skills: Ability to prevent and resolve conflicts and problems, plan, measure and evaluate programs, services and activities, supervise staff, analyze and apply laws, rules and regulations, and build consensus.

SERGEANT – DISTRICT SAFETY & SECURITY DEPARTMENT

CLASS SUMMARY

Under general supervision and direction of the Lieutenant, District Safety and Security, performs duties related to maintaining the safety and security of students, staff and visitors as well as District facilities, grounds, materials, and equipment; performs related duties as assigned and required. Supervises the work of District Safety Officers. Shift Assignments vary at assigned sites.

REPRESENTATIVE DUTIES

- Responds to radio and/or telephonic calls for routine and/or emergency assistance in both criminal and non-criminal matters. Deters and prevents unlawful behavior. Prepares incident and crime reports.
- Supervises, and reviews the work of District Safety & Security officers involved in traffic and field patrol, investigations, crime prevention, community relations and related services and activities;
- Supervises clerical/dispatch staff and student assistants.
- Prepares and administers briefings and deploys officers to assignments in accordance with the needs of the District.
- Prepares performance evaluations of subordinate staff; participates in the selection and disciplinary processes; ensures adequate staffing to meet safety and security needs, including authorizing short-term changes to normal assignments or assigning and supervising additional staff for special events;
- Supervises and participates in the investigation of criminal and non-criminal incidents.
- Receives and reviews crime, incident, and arrest reports. Ensures reports are correctly and properly written and submitted in a timely manner.
- Prepares activity reports and reports on cases investigated; reviews with campus and District administrators, periodic crime report summaries.
- Operates district vehicles.
- Establishes standards, monitors performance, prepares and conducts performance evaluations, monitors remedial actions and employee development goals, and recommends commendations of District Safety Officers
- Recommends and assists with implementation of goals and objectives for the department, implements duty schedules and methods for providing effective services, and implement District and department policies and procedures.
- Evaluates operations and activities, recommending and implementing improvements and modifications, preparing outcome-based reports.
- Contacts and cooperates with other law enforcement agencies in matters relating to interdepartmental relations and mutual aid support.
- Reviews and maintains department policies, regulations and operational procedures. Ensures that officers understand and perform in compliance with established policies, regulations, and procedures.
- Supervises training of new officers on district and departmental policies, procedures and activities. May serve as a training officer.
- Conducts inspections of personnel and equipment.
- Provides leadership consistent with the mission and function of the District; understands the uniqueness of Safety & Security in a community college environment, with sensitivity to the safety needs of students, faculty, and staff.

SERGEANT – DISTRICT SAFETY & SECURITY DEPARTMENT

- Provides leadership and demonstrates by example a community policing model for this District, including participation in committees, participatory governance, crime prevention and other problem solving approaches to law enforcement in education.
- Performs other related duties as assigned.

ORGANIZATIONAL RELATIONSHIPS

Positions in this class report to a designated Lieutenant and direct District Safety Officers on assigned shifts. May be assigned to any shift, including weekends, swing and graveyard shifts. Works independently in the absence of supervision, making decisions in the best interests of the district.

DESIRABLE QUALIFICATIONS GUIDE

Training and Experience

- Graduation from high school (or G.E.D.)
- Five years of progressively responsible law enforcement, security or public safety experience, including two years in a lead or a supervisory capacity.
- Prior to hire, completion of P.O.S.T. approved Regular Basic Course or Modular III, or Modular II, or Modular I, or equivalent.
- Training in chemical agents, including pepper spray, and baton (defensive impact weapon).
- Current certification in First Aid and CPR
- Possess a valid California Driver's License with a driving record that meets the standards established by the District.
- Must be physically fit, and pass written, oral, psychological and background testing.

Knowledge of:

- Principles, methods, techniques and strategies pertaining to a comprehensive community college district safety and security and Community Orientated Policing.
- Legal mandates, policies, regulations and operating procedures related to community college safety, security.
- Practices, procedures, techniques and strategies for determining operational effectiveness.
- Operational safety standards and normally accepted standards of conduct and ethics.
- Principles and practices of disaster and emergency response.
- Safety and Security practices and principles, including: basic exemplary leadership concepts; rules of evidence; vehicle code and traffic control; first aid, CPR, firearms, chemical agents (mace) and baton and appropriate safety precautions and procedures.
- Knowledge of pertinent provisions of ordinances and regulations of the County of Orange, and Education Code, and the Penal Code of California pertaining to the safety and security of buildings and grounds and relating to theft and illegal entry into district property; hazards involved in security work.

SERGEANT – DISTRICT SAFETY & SECURITY DEPARTMENT

Ability to:

- Perform all of the duties of the position effectively and efficiently with minimal supervision.
- Utilize all of the tools and equipment of the position in a safe and responsible manner.
- Analyze situations quickly and objectively and determine and take effective action.
- Use appropriate defense measures to protect self or others in adverse situations.
- Administer first aid in emergency situations.
- Use of two-way radio communication
- Operate a computer and assigned office equipment.
- Communicate effectively both orally and in writing and to interact both formally and informally with students, staff, outside agency personnel and the general public.
- Demonstrate an understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, cultural, disability, religious background and sexual orientation of community college students, faculty and staff.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET

CLASSIFIED

November 14, 2016

CLASSIFIED

New Appointment

Martinez, Evelyn Administrative Secretary (CL16-0832) Student Affairs/ SAC	Effective: October 24, 2016 Grade 12, Step 1 \$46,539.62
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Hourly Ongoing to Contract

Lara, Rene From: Custodian/Admin. Serv./ SCC To: Custodian (CL16-0836) Admin. Services/ SCC	Effective: October 17, 2016 Grade 4, Step 6 + 7.5%GY \$46,085.75
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Temporary to Contract

Do, Vinh Custodian (CL16-0836) Administrative Services/ SCC	Effective: October 17, 2016 Grade 4, Step 1 + 7.5%GY \$36,101.64
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Panotes, James Custodian (CL16-836) Administrative Services/ SCC	Effective: October 17, 2016 Grade 4, Step 1 + 7.5%GY \$36,101.64
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Ruesga, Elias Custodian (CL16-0836) Administrative Services/ SCC	Effective: October 17, 2016 Grade 4, Step 1 + 7.5%GY \$36,101.64
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Professional Growth Increments

Negron, Victor Payroll Specialist/ Payroll/ District	Effective: December 1, 2016 Grade 11, Step 6 + 1PG (500) \$56,976.89
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Quinonez, Raul Bookstore Storekeeper/ SAC	Effective: December 1, 2016 Grade 8, Step 6 + 2.5%L + 1PG (500) \$51,428.57
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Out of Class Assignment

Gallegos, Nicole High School & Comm. Outreach Specialist/ School of Continuing Education/ SAC	Effective: 01/09/17 – 05/27/17 Grade 13, Step 1 + 2PG (1000) \$49,985.72
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Lopez Mercedez, Jose Electronic Media Specialist/ School of Continuing Education	Effective: 01/09/17 – 05/27/17 Grade 15, Step 4 + 1PG (500) \$63,601.76
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Return to Regular Assignment

Gallegos, Nicole Instructional Center Tech./ School of Continuing Education/ SAC	Effective: 12/18/16 Grade 7, Step 2 + 2PG (1000) \$40,239.54
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Lopez Mercedes, Jose Administrative Secretary/ School of Continuing Education/ SAC	Effective: 12/18/16 Grade 12, Step 6 + 1PG(500) \$59,958.09
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Change in Salary Placement

Medina, Alfonso Custodian/ Admin. Services/ SCC <i>Change in shift from Grave Yard to Swing</i>	Effective: October 24, 2016 Grade 4, Step 6 + 7.5%L + 5% SW \$48,229.27
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Reza, Juan Custodian/ Admin. Services/ SCC <i>Change in shift from Grave Yard to Swing</i>	Effective: October 24, 2016 Grade 4, Step 6 + 7.5%L + 5%SW \$48,229.27
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Stewart, Reuben Custodian/ Admin. Services/ SCC <i>Change in shift from Grave Yard to Swing</i>	Effective: October 24, 2016 Grade 4, Step 3 + 5%SW \$38,847.13
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Leave of Absence

Cabrera, Anabelle Business Systems Analyst/ ITS/ District	Effective: 11/01/16 Reason: FMLA – Intermittent
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Leave of Absence cont'd

Hermen, Lisa
Senior Clerk/ Kinesiology/ SCC

Revise Non Work Days
10 Month Contract
Effective: 09/19/16 – 09/23/16
10/10/16 – 10/14/16
11/14/16 – 11/18/16
12/12/16 – 12/16/16
01/09/17 – 01/13/17
03/06/17 – 03/10/17
04/03/17 – 04/07/17
05/01/17 – 05/05/17
06/19/17 – 06/23/17

Ratification of Resignation/Retirement

Covit, Raissa
Research Analyst/ Research/ SAC

Effective: September 23, 2016
Reason: Resignation

Garrahy, Barbara
Administrative Secretary/ Arts, Humanities
& Soc. Sci./ SCC

Effective: December 29, 2016
Reason: Retirement

Miller, Lisa
Financial Aid Sr. Account Clerk/ Fiscal
Services/ District

Effective: December 30, 2016
Reason: Retirement

CLASSIFIED HOURLY

New Appointments

Chase, Brittney
Counseling Assistant (CL16-834)
EOPS/ SCC

Effective: October 20, 2016
19 Hours/Week 12 Months/Year
Grade 5, Step A \$16.60/Hour

Temporary to Hourly Ongoing

Martinez Mendoza, Elvira
Counseling Assistant (CL16-0834)
EOPS/ SCC

Effective: October 17, 2016
19 Hours/Week 12 Months/Year
Grade 5, Step A \$16.60/Hour

Morales, Adriana
Intermediate Account Clerk (CL16-0835)
School of Continuing Education/ SAC

Effective: October 25, 2016
19 Hours/Week 12 Months/Year
Grade 6, Step A \$17.20/Hour

Change in Salary Placement

Valdovinos, Liliana Instructional Assistant/ School of Continuing Education/ SAC	Effective: December 2016 Grade 5, Step A + 2.5% Bil + 2.5%L \$17.43/Hour <i>Correction</i>
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Ratification of Resignation/Retirement

Lopez, Jacqueline Student Services Specialist/ Student Services/ SAC	Effective: October 6, 2016 Reason: Resignation
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Teposte, Manuel Student Services Specialist/ Student Services/ SCC	Effective: October 18, 2016 Reason: Resignation
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TEMPORARY ASSIGNMENT

Bejarno, Monoica Student Services Specialist/ Student Services/ SAC	Effective: 11/15/16 – 06/30/17
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Chastain, Brandon Learning Facilitator / Science & Math /SAC	Effective: 11/15/16 – 06/09/17
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Chian, Esther Student Trustee/ District	Effective: 11/01/16 – 05/31/17
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Garcia, Ana Student Services Specialist/ Student Services/ SAC	Effective: 11/15/16 – 06/30/17
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Le, Thanh Instructional Assistant/ Counseling/ SAC	Effective: 11/15/16 – 12/09/16
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Nguyen, Ngan Instructional Assistant/ Counseling/ SAC	Effective: 11/15/16 – 12/09/16
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Nguyen, Thinh Instructional Assistant/ Counseling/ SAC	Effective: 11/15/16 – 12/09/16
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Pugh, Keith Learning Facilitator /Science & Math /SAC	Effective: 11/15/16 – 06/09/17
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COMMUNITY SERVICE PRESENTERS cont'd
Stipends Effective September 11 – October 10, 2016

Nolasco, Jeffrey	Amount: \$ 405.00
Perreault, Elizabeth	Amount: \$ 121.80
Raslan, Nayrouz	Amount: \$ 4,134.00
Rowan, Charles	Amount: \$ 54.28
Rudd, James	Amount: \$ 937.65
Smith, Teddine	Amount: \$ 4,160.00
Watson, Katherine	Amount: \$ 143.72

VOLUNTEERS

Miller, Marvin Student Driver/ Science & Math /SAC	Effective: 11/15/16 – 06/30/17
Vargas, Rachelle Volunteer/ Human Services & Tech./ SAC	Effective: 11/15/16 – 06/30/17

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Amaro, Benely E.	Effective:	10/07/16-06/30/17
Bailey, Christopher M.	Effective:	10/10/16-06/30/17
Espinoza, Jared	Effective:	10/03/16-06/30/17
Hatano, Tsukasa	Effective:	10/12/16-06/30/17
Ladner, Jordan M.	Effective:	10/19/16-06/30/17
Lam, Ngan T.	Effective:	10/18/16-06/30/17
Lopez, Catherine R.	Effective:	10/05/16-06/30/17
Marquez, Hannah R.	Effective:	10/11/16-06/30/17
Meza, Karen J.	Effective:	10/11/16-06/30/17
Nguyen, Sabine N.	Effective:	10/17/16-06/30/17
Rodriguez, Jacquelin	Effective:	10/06/16-06/30/17
Urquiza, Cesar R	Effective:	10/05/16-06/30/17
Tenorio, Jose J.	Effective:	10/11/16-06/30/17
Zavala, Alberto	Effective:	10/03/16-06/30/17

**SANTIAGO CANYON COLLEGE
STUDENT ASSISTANT LIST**

Celestino Gonzalez, Arizbeth	Effective:	10/10/2016 – 06/30/2017
Choi, Brian	Effective:	10/03/2016 – 06/30/2017
Evdokiou, Kim	Effective:	10/10/2016 – 06/30/2017
Fenwick, Briana	Effective:	10/24/2016 – 06/30/2017
Franceschi, Gionata	Effective:	10/25/2016 – 06/30/2017
Guerra, Robert	Effective:	10/31/2016 – 06/30/2017
Oregel, Maira	Effective:	10/10/2016 – 06/30/2017
Parast, Saya	Effective:	10/10/2016 – 06/30/2017
Stanekzai, Elaha	Effective:	10/10/2016 – 06/30/2017

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources

To:	Board of Trustees	Date: November 14, 2016
Re:	Presentation of Child Development Centers – CSEA Chapter 888 Initial Proposal to the Rancho Santiago Community College District	
Action:	Receipt of Initial Bargaining Proposal and Request for Approval to Schedule Public Hearing	

BACKGROUND

Pursuant to Government Code Section 3547(a) the Child Development Centers – CSEA Chapter 888 initial proposal to the District is presented for your information. The Government Code also requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing on this proposal at its December 5, 2016 meeting.

RECOMMENDATION

It is recommended that the Board of Trustees schedule a public hearing for the next regularly scheduled board meeting.

Fiscal Impact: To Be Determined	Board Date: November 14, 2016
Item Prepared by: Judyanne Chitlik, Vice Chancellor, Human Resources	
Item Submitted by: Judyanne Chitlik, Vice Chancellor, Human Resources	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**California School Employees Association
and its
Ranch Santiago Community College
Chapter #888
Initial Proposal
for 2016**

Dear Ms. Chitlik,

Please accept the following as CSEA's initial proposal for re-opener negotiation for 2016-2017 collective bargaining agreement. Please feel free to commence with any notification requirements that the District may have.

Article 8- Wages and Hours

CSEA is interested in a fair and equitable salary enhancement based on market value and Districts ability to pay.

CSEA is interested in addressing 8.3.2 in order to increase our ability to address workload requirements.

Article 11- Health and Welfare

CSEA is interested in increasing the Districts contribution to the health and welfare plan resulting in a decrease or elimination of out of pocket costs to our members.

Article 12- Mileage and Conference Reimbursement

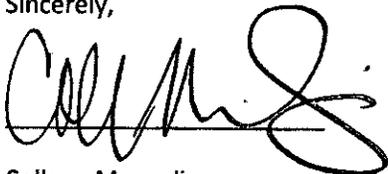
CSEA is interested in parking costs to our member being eliminated.

Article 19- Job Openings

CSEA has an interest in discussing and clarifying procedures under job openings thereby facilitating and expediting the filling of vacant positions.

CSEA reserves the right to open additional articles during the negotiations process.

Sincerely,



Colleen Mangali

Chapter President

CSEA #88

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Credit Instructional Calendar for 2017 - 2018	
Action:	Request for Approval	

BACKGROUND

The administration and the Faculty Association of Rancho Santiago Community College District (FARSCCD) have developed the attached 2017 – 2018 instructional calendar for the college credit program. The calendar is presented to the Board of Trustees each year for approval.

ANALYSIS

The proposed calendar continues the 16 week compressed calendar for the fall and spring semesters and includes a 4-week intersession in January. The spring semester will begin in February and conclude in May.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2017- 2018 Credit Instructional Calendar.

Fiscal Impact: To Be Determined	Board Date: November 14, 2016
Item Prepared by: Judyanne Chitlik, Vice Chancellor, Human Resources	
Item Submitted by: Judyanne Chitlik, Vice Chancellor, Human Resources	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RSCCD CREDIT INSTRUCTIONAL CALENDAR 2017 - 2018

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	13	14	15	16	17	18	19	
AUGUST	20	21	22	23	24	25	26	<i>Faculty Projects: August 21-23; Common Days 24 & 25</i> Start Fall 2017 Semester <i>Labor Day: September 4</i> <hr style="border-top: 1px dashed black;"/> <i>End of 8th week</i> <i>Veterans Day: November 10</i> <i>Thanksgiving: November 23-25</i> End Fall 2017 Semester
	27	28	29	30	31	1	2	
	3	4	5	6	7	8	9	
SEPTEMBER	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	1	2	3	4	5	6	7	
OCTOBER	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31	1	2	3	4	
	5	6	7	8	9	10	11	
NOVEMBER	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	1	2	
DECEMBER	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31	1	2	3	4	5	6	
JANUARY	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31	1	2	3	
FEBRUARY	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	1	2	3	
	4	5	6	7	8	9	10	
MARCH	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	
	1	2	3	4	5	6	7	
APRIL	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	1	2	3	4	5	
MAY	6	7	8	9	10	11	12	
	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	
	27	28	29	30	31C	1C	2	
	3	4	5	6	7	8	9	
JUNE	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	1	2	3	4	5	6	7	
JULY	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31	1	2	3	4	
	5	6	7	8	9	10	11	
								Start Summer 2018 <i>Independence Day: July 4</i> End Summer 2018

Board Approved:
6.4 (2)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Human Resources

To:	Board of Trustees	Date: November 14, 2016
Re:	Approval of Fringe Benefit Providers for Calendar Year 2017	
Action:	Request for Authorization	

BACKGROUND

The District joined the ASCIP insurance pool last year for our medical, dental and vision benefits and we changed our Plan year to coincide with the calendar year. Our other fringe benefit providers stayed the same.

ANALYSIS

The renewal rates for the district-paid benefits through the insurance pool resulted in an increase to Anthem medical plans by 3.5%. PPO dental increased by 3%, and there will be no change in HMO dental. Our vision benefit, VSP, will be decreasing by 2%. Below are the recommended benefit providers for 2017:

<u>Company</u>	<u>Coverage</u>
Anthem BlueCross (PPO/HMO)	Health Care
Delta Dental (PPO/HMO)	Dental Care
MetLife Basic Life Insurance	District Paid Life Insurance
MetLife Voluntary Life Insurance	Voluntary Life Insurance
VSP Voluntary Vision	Voluntary Vision Plan
AFLAC	Voluntary Cancer; Personal Short-Term Accident Indemnity; Personal Recovery
MetLife	Auto/Home/Pet Insurance
American Fidelity	Hyatt Legal Plans
United Pet Care	Section 125 Plan Administrator
Health Advocate	Voluntary Cancer, Accident Insurance, & Disability Insurance.
	Voluntary veterinary discount plan.
	Employee Assistance Program

RECOMMENDATION

It is recommended that the Board of Trustees approve the renewal of these insurance programs at the negotiated rates and authorize the Chancellor, or his designee, to enter into the appropriate agreements with the above companies for January 1, 2017 – December 31, 2017

Fiscal Impact: \$23,393,836	Board Date: November 14, 2016
Prepared by: Don Maus, Risk Manager	
Submitted by: Judyanne Chitlik, Vice Chancellor, Human Resources	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources

To: Board of Trustees	Date: November 14, 2016
Re: Approval of Agreement with Nicole Miller & Associates	
Action: Request for Approval	

BACKGROUND

The District periodically requires assistance with specialized safety and security issues. ASCIP, the district’s property and liability insurance administrator, recommends Nicole Miller & Associates as the company to assist its members with these issues.

ANALYSIS

Nicole Miller & Associates has been providing specialized consulting services to school districts, community colleges, and county offices of education for the past 10 years.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor or his designee to execute an agreement with Nicole Miller & Associates.

Fiscal Impact: To Be Determined	Board Date: November 14, 2016
Item Prepared by: Judyanne Chitlik, Vice Chancellor, Human Resources	
Item Submitted by: Judyanne Chitlik, Vice Chancellor, Human Resources	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(2016/17 School Year)

SECURITY / INVESTIGATIONS CONSULTING AGREEMENT

THIS AGREEMENT is made and entered into this (Board Approval Date):

1st	day of	July, 2016	
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by and between

Nicole Miller & Associates, Inc.

Independent Contractor, hereinafter referred to as "Consultant" and the Rancho Santiago Community College District, hereinafter referred to as "District."

WHEREAS the District is in need of special services and advice:

WHEREAS such services and advice are not available at no cost from public agencies;
and

WHEREAS Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS such services are needed on a limited basis;

NOW, THEREFORE, the parties hereto agree as follows:

1. Services to be provided by Consultant:

Nicole Miller & Associates, Inc.

2. List of Other Supportive Staff or Consultants:

Nicole Miller, President & CEO Steve Doan, Senior Investigator / Security Martin Hanneman, Security Operations, Director Ara RaisDana, Lead Investigator Mackenzie Kintz, Lead Investigator Alyssa Jarvis, Lead Investigator Lisa Strachan, Lead Investigator Katie Rucke, Associate Investigator Kalene VanHuss, Associate Investigator Brittney Hamilton, Associate Investigator Kristie Choi, Associate Investigator Shannon Cashin, Associate Investigator

3. Consultant shall commence providing services under this AGREEMENT on:

Date:	July 1, 2016
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and shall diligently perform as specified and complete performance by:

Date:	June 30, 2017
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Consultant shall perform said services as an independent contractor calling and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

Provide administrative services required for investigative process.

5. District shall pay Consultant for services rendered satisfactorily * See Exhibit A for details - (\$150.00 hourly) Payment shall be made 30 days after receipt of invoice. Consultant shall submit an invoice to District for approval.
6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's Vice Chancellor shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
 - a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.
 - b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for

damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

8. This AGREEMENT is not assignable without written consent of the parties hereto.
9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

Security & Investigative services

12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Specialized services are required on an as-needed basis.

List any technical support that will need to be supplied by District:

none

**COMMON-LAW FACTORS
(IRS Revenue Rule 87-41)**

Mark all items that are true for the intended Consultant:

- No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- Own Work Hours:** Consultant will establish work hours for the job.
- Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- Business Expenses:** Consultant is responsible for incidental or special business expenses.
- Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- Possible Profit or Loss:** Consultant does these (check valid items):
 - Hires, directs, pays assistants
 - Has equipment, facilities
 - Has a continuing and recurring liability
 - Performs specific jobs for prices agreed-upon in advance
 - Lists services in Business Directory
 - Other (explain) _____
- Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- Services Available to the General Public** (check valid items):
 - Maintains an office
 - Business license
 - Business signs
 - Advertises services
 - Lists services in Business Directory
 - Other (explain) _____
- Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

NICOLE MILLER & ASSOCIATES, INC.

PRIVATE INVESTIGATIONS PI 28276

To Whom It May Concern:

My name is Nicole Miller and I am the president of Nicole Miller & Associates, Inc., an independent professional investigative firm specializing in investigations and school safety and security for California's Educational Institutions for over ten years. My firm is a full-service independent investigative company serving California's educational institutions to include school districts, community college districts, JPAs, county offices of education and public agencies. Our investigators have overseen thousands of uniform, human resource and D.F.E.H. complaints to include harassment, discrimination, hostile work environment, misappropriation of funds, employee misconduct, coaching violations, student bullying, policy compliance and many other matters pertaining to school districts.

My firm has a passion for thorough and impartial fact finding, delivering timely and articulate results, but above all else we find satisfaction in establishing trusting relationships with administrators, certificated and classified employees, attorneys, unions, law enforcement, students, and parents. We are committed to the belief that public educational systems are a tool for positive individual and societal change, and therefore it is of the utmost importance to allow district administrators and school site staff to maintain their focus within a safe and productive learning environment.

With over ten years of uncompromising commitment to high quality investigations and providing consistently detailed and accurate reports to our clients, Nicole Miller & Associates, Inc., has earned a reputation as the leading independent investigators for school districts in southern California.

Sincerely,

Nicole Miller
President
(949) 310-7645

Please find enclosures: Staff Work Experience and Client List
Professional Services Offered and Value

905 Calle Negocio #74182, San Clemente, CA 92673
Tel 949.310.7645 email nmiller@nmillerinv.com

STAFF WORK EXPERIENCE AND QUALIFICATIONS



Nicole Miller
President and CEO

Education

Nicole graduated Cum Laude from the University of California, Irvine, with a Bachelor's Degree in Criminology, Law and Society, and is a long-standing member with the nation's oldest academic Honor Society, PHI BETA KAPPA.

Experience

After serving as a Deputy Sheriff for the Orange County Sheriff's Department, Nicole began conducting investigations for school districts as the Chief Investigator for a Southern California investigative firm. She then began her own firm with the goal of continued exceptional service to their many clients served within the State of California. As a licensed private investigator dedicated to her profession and to the citizens of California, Nicole is a Subject Matter Expert for the California Bureau of Security and Investigative Services. She was selected to participate in the development of the occupational analysis for the Bureau's Private Investigator Qualified Manager Licensing Examination, which is required for licensure in the State of California.

Expertise

- Uniform/Human Resource/D.F.E.H. Complaint Investigations: Discrimination; Harassment; Hostile Work Environment; Misconduct; Misappropriation of Funds, Special Education Compliance; etc.
- School site security audits - Crime Prevention Through Environmental Design (CPTED)
- Developing and conducting beginning and advanced training classes for school site administrators and department managers on how to effectively conduct investigations in observance with current Education and Penal Codes
- Workers' compensation AOE/COE investigations



Bridget Pinelli, M.S.
Lead Investigator

Education

In addition to her Master's Degree in Criminal Justice, Bridget also attained a Bachelor's Degree in Criminal Justice and is a member of Alpha Phi Sigma, the National Criminal Justice Honors Society.

Experience

Bridget is known for her dedication to the clients she serves and for her exceptional quality of work. She is a licensed Private Investigator in the State of California and has overseen an extensive array of investigations, including hundreds of Uniform Complaint and Human Resource Investigations. Due to her assertive nature, along with her meticulous attention to detail, clients are confident Bridget will perform a thorough and fact based investigation.

Expertise

- Uniform Complaint/Human Resource/D.F.E.H. Investigations: Hostile Work Environment; Discrimination; Harassment; Misconduct; Misappropriation of Funds; Technology Analysis; Special Education Compliance; etc.
- Background investigations and requests for public records; social media discovery
- Data Recovery and Research

905 Calle Negocio #74182, San Clemente, CA 92673
Tel 949.310.7645 email nmiller@nmillerinv.com



Steve Doan
Senior Investigator

Experience

Steve Doan is a former Division Commander for the Orange County Sheriff's Department and his career spanned over 28 years. For seven years, Steve served as the Chief of Police for the City of Laguna Hills, California. His professional experience includes field/ patrol operations, criminal and traffic investigation, special operations, dignitary protection and intelligence, media relations, training, and law enforcement. Since retiring, Steve joined Nicole Miller & Associates, Inc., as a Senior Investigator.

Expertise

- Uniform Complaints/Human Resource Investigations: Professional misconduct
- Safety and security/threat assessments for a range of campus types
- Background investigations
- Personnel recruitment; staffing and deployment; in-service training



Timothy Coffey
Senior Investigator

Experience

Timothy Coffey is a former Sergeant for the Orange County Sheriff's Department and has conducted over 1000 investigations. Over his thirty year career, Timothy has worked in the jail system, court services division, patrol division, and investigation division. Timothy has experience investigating property crimes, crimes against persons, sex crimes, narcotics violations, and personnel background investigations. He has also worked in an undercover capacity and has testified as an expert witness in State and Federal Court. Since retiring, Timothy joined Nicole Miller & Associates, Inc., as a Senior Investigator.

Expertise

- Criminal and Civil Investigations: Domestic/Family Law; Job Site Industrial Accidents
- School Site Security Audits - Crime Prevention Through Environmental Design (CPTED)
- Background Investigations



Martin Hanneman
Senior Security Operations Consultant

Experience

Martin Hanneman is a senior consultant for Nicole Miller & Associates, Inc., providing security services to California's Educational Institutions for over a decade. After serving as a military pilot in the UK Commando Forces, Martin worked in the field of emergency services, gaining critical experience in multi-agency emergency response operations and disaster relief. Returning to California, Martin became a successful business program manager in the defense industry. Martin's primary specialty is carrying out vulnerability and risk assessments for organizations and facilities. He has been responsible for carrying out security assessments on many facilities throughout Orange County, including churches, schools, Government facilities, factories and corporate offices, and he currently leads a county wide law enforcement project for improving school security.

Expertise

- Implementing protective security, training, and mitigation techniques against active shooter and terrorism threats.
- Sworn reserve law enforcement officer and Terrorism Liaison Officer, with extensive training in homeland security policies, procedures and tactics. Holds an active security clearance.
- Training in data assurance, system integrity, network hardening, disaster recovery, digital forensics, security policies and procedures.
- Creation of Risk Management Plans and tactical risk mitigation strategies for the protection of critical infrastructure, operations and major events based on analysis of vulnerabilities and threat security.



Stephanie Way
Staff Investigator

Education

Stephanie earned a Bachelor’s Degree in Journalism from California Polytechnic University, San Luis Obispo.

Experience

As a skillful writer and editor with nine years of experience, Stephanie Way understands the value of a well-written investigative report. With a meticulous eye for detail and sharp attention to grammar and clarity, Stephanie ensures clients the information she has gleaned from her investigations will be documented in the most coherent, articulate way possible. With helpful experience working within the court-appointed foster care system, Stephanie has written hundreds of documents and continues to gratify clients by her thorough and attentive investigations.

Expertise

- Uniform Complaints/Human Resource Investigations: Professional Misconduct; Incident Reviews; Bullying and Student Safety; Discrimination and Harassment



Ara RaisDana, J.D.
Staff Investigator

Education

Ara received a Bachelor’s Degree in Psychology at the University of Kansas. She then obtained a Juris Doctor Degree from Thomas Jefferson School of Law. As a law student, Ara received the Jefferson Medal for her writing in Law Practice Management. She is a member of Phi Alpha Delta Law Fraternity International.

Experience

Ara RaisDana has conducted a multitude of school district investigations and prides herself in promptly addressing client correspondence; meticulously reviewing evidence; and completing detailed investigative reports in a timely manner. She is also Westlaw certified and applies her research expertise where necessary. Ara has utilized her law degree to provide pro bono services to those in need of legal assistance. Her pro bono services have included mediating small claims cases at the Superior Court of San Diego County, assisting victims of domestic violence at the San Diego Family Justice Center, and providing legal aid at the Orange County Public Law Center.

Expertise

Uniform Complaints/Human Resource Investigations: Professional Misconduct; Hostile Work Environment; Special Education Compliance; Harassment and Discrimination



Mackenzie Kintz
Staff Investigator

Education

Mackenzie graduated Cum Laude from California State University, Fullerton, with a Bachelor’s Degree in Psychology, and is a member of PSI CHI, the International Honors Society in Psychology.

Experience

Mackenzie Kintz has conducted education investigations with an array of focuses. Her meticulous eye for detail in conjunction with her dedicated, can-do attitude engenders thorough, well written, and above all, fact based findings. Mackenzie has previously worked for a large education institution in Southern California, an experience that provided her with firsthand knowledge of the unique relationship that exists between administrators and the unions that represent certificated and classified personnel.

Expertise

- Uniform Complaints/Human Resource Investigations: Information Technology Analysis; Harassment and Discrimination; Special Education Compliance; Hostile Work Environment
- AOE/COE Workers’ Compensation
- Safety and Security Analysis and Campus Threat Assessments



JoAnn Nickolin
Staff Investigator

Education

JoAnn is a graduate of California Polytechnic State University, San Luis Obispo, where she earned a Bachelor's Degree in English.

Experience

JoAnn Nickolin's professional background includes assisting writers, editing, and writing copy and content for marketing collateral of small businesses and legal firms. As a legal assistant responsible for written communications between attorneys and clients, she perfected a succinct writing style with zealous attention to grammatical and factual detail. She has conducted numerous school district investigations and prides herself on producing thorough and precise investigative reports with a focus on providing impartial and fact based findings.

Expertise

- Uniform Complaints/Human Resource Investigations: Embezzlement; Misappropriation of funds; Sexual Harassment; and Enrollment Compliance.



Suoo Lee, J.D.
Staff Investigator

Education

Suoo holds a Bachelor's Degree in Molecular and Cell Biology, with an emphasis on Neurobiology, from the University of California, Berkeley. She obtained her Juris Doctorate from the University of Illinois.

Experience

As a licensed attorney in the State of California, Suoo Lee is trained in the art of fact finding. She prides herself in her ability to remain neutral, analytical and professional when conducting investigations and interviews at school sites. Suoo's diligence and enthusiasm enable her to gather pertinent and actionable intelligence for her clients. Before becoming an attorney, Suoo worked as a teacher for K-12 students at a private educational institution, serving as a foundational experience and helping her to effectively interact with not just clients and attorneys, but with education professionals and students.

Expertise

- Uniform Complaints/Human Resource Investigations: Professional Misconduct; Harassment; Wrongful Termination

IT HAS BEEN A PLEASURE TO SERVE CLIENTS LOCATED THROUGHOUT SOUTHERN CALIFORNIA

- Alliance of Schools for Cooperative Insurance Programs (ASCIP)
- Alhambra Unified School District
- Anaheim City School District
- Anaheim Union High School District
- Atkinson, Andelson, Loya, Ruud & Romo
- Azusa Unified School District
- Capistrano Unified School District
- Carlsbad Unified School District
- Cerritos Community College
- Chino Valley Unified School District
- Claremont Unified School District
- Colton Joint Unified School District
- Corona/Norco Unified School District
- CorVel
- Culver City Unified School District
- Declues, Burkett & Thompson, LLP Attorneys at Law
- El Camino Community College District
- Etiwanda Unified School District
- Fagan, Friedman, & Fulfroost, Attorneys at Law
- Fullerton Joint Union High School District
- Grossmont Union High School District
- Inglewood Unified School District
- Irvine Unified School District
- Jurupa Unified School District
- Laguna Beach Unified School District
- Long Beach Unified School District
- Lowell Joint School District
- McCune & Harbor, LLP
- Menifee Unified School District
- Moreland Unified School District
- Moreno Valley Unified School District
- Morongo Unified School District
- Murrieta Valley Unified School District
- Newport Mesa Unified School District
- Ocean View School District
- Orange County Department of Education
- Ontario Montclair School District
- Orange Unified School District
- Palisades Charter High School
- Palo Verde Unified School District
- Palos Verdes Peninsula Unified School District
- Paramount Unified School District
- Parker & Covert, LLP
- Perris Elementary School District
- Perris Union High School District
- Placentia-Yorba Linda Unified School District
- Rancho Santiago Community College District
- Redlands Unified School District
- Rio School District
- Saddleback Unified School District
- San Bernardino County Superintendent of Schools
- San Jacinto Unified School District
- Santa Ana Unified School District
- Santa Monica-Malibu Unified School District
- Stutz Artiano Shinoff & Holtz, APC
- Tustin Unified School District
- Valley Center – Pauma Unified School District
- Woodruff, Spradlin & Smart, Attorneys at Law

Professional Services Offered

- ▶ Employee Investigations
i.e. discrimination; harassment; hostile work environment; misappropriation of funds; policy and procedure violations; CIF/ACLU violations; special education compliance
- ▶ Workers' Compensation AOE/COE Investigations
- ▶ Assist in Criminal Investigations as the Liaison with Local Law Enforcement Agencies
- ▶ Background Investigations
- ▶ Security Operations Assessments: Implementing protective security, training, and mitigation techniques against active shooter and terrorism threats.
- ▶ Student/Teacher Investigations
i.e. verbal, physical, and sexual misconduct; student safety and supervisions; bullying; harassment.
- ▶ Investigative Training Courses for Administrators
- ▶ School Site Security Surveys – Crime Prevention Through Environmental Design (CPTED)
- ▶ Board Meeting Security
- ▶ Technology Analysis: Training in data assurance, system integrity, network hardening, disaster recovery, digital forensics, security policies and procedures.

Value Provided

“Our firm offers a full suite of investigative services in an effort to provide our clients with a cost effective solution to all their safety and security needs.”

- Nicole Miller, President

- ✓ All parties' concerns and issues are investigated by an experienced and impartial third party.
- ✓ District administrators can focus on education, and not on investigations.
- ✓ Our staff is trained to recognize criminal elements that must be reported to law enforcement.
- ✓ Training administrators how to effectively conduct investigations and report findings minimizes potential liability.
- ✓ Investigations are completed in a timely and professional manner thereby reducing questions and eliminating gossip and rumors at school sites and throughout the community.
- ✓ Reduce costs to the district by minimizing litigious claims.
- ✓ Positive relations are facilitated and maintained with law enforcement agencies.
- ✓ Well-written finished work product preparing administrators to move forward in developing written summaries.

Professional Investigative Services Fee Schedule

<u>Service Type</u>	<u>Hourly Rate</u>
▶ Security Consultations	\$150.00
▶ Employee/HR Investigations	\$150.00
▶ Workers' Compensation Investigations	\$150.00
▶ Surveillance/Sub Rosa Investigations	\$150.00
▶ Background Investigations	\$150.00
▶ Armed Security	\$150.00
▶ School Site Security Surveys (CPTED)	\$150.00
▶ Threat Assessments	\$150.00
▶ Investigative Training Courses	\$150.00
▶ Mileage Charges	\$.56 per mile
▶ Travel/Lodging Expenses	Current rates
▶ There are no mark-up charges for any materials, supplies, travel expenses, etc., over the actual cost. In the event additional expenses are incurred, exact receipts shall be submitted for any of these charges.	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources

To: Board of Trustees	Date: November 14, 2016
Re: Approval of Agreement for Educational Services and Scholarships between Rancho Santiago Community College District and National University	
Action: Request for Approval	

BACKGROUND

National University is one of the largest private, nonprofit institutions of higher education in California. Founded in 1971, National University consists of the Schools of Business and Management, Engineering and Computing; Health and Human Services; and Professional Studies; and the Sanford College of Education, and the College of Letters and Sciences. As a nonprofit institution, National University invests in its students by providing them with quality educational instruction and learning technologies, superior faculty, and exemplary student services.

ANALYSIS

National University is an accredited private non-profit university with a unique one-course-per-month format and flexible online and onsite certificate, credential and degree programs. Since 1971, National University has been dedicated to making lifelong learning opportunities accessible, challenging, and relevant to a diverse student population. National University shall provide to any employee of RSCCD a scholarship which will be equal to 15% of the course tuition rate at the time of registration for that course, this will remain in force for the duration of the student's academic time at the university. This will provide our employees with further opportunities for personal and professional growth.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Agreement with National University, per the attached agreement as presented.

Fiscal Impact: None	Board Date: November 14, 2016
Prepared by: Alistair Winter, Assistant Vice Chancellor, Human Resources	
Submitted by: Judyanne Chitlik, Vice Chancellor, Human Resources	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

AGREEMENT FOR EDUCATIONAL SERVICES AND SCHOLARSHIPS

BETWEEN

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

AND

NATIONAL UNIVERSITY



This Educational Services Scholarship Agreement (hereinafter "AGREEMENT") is entered into the 17th day of October, 2016 by and between National University (hereinafter "UNIVERSITY") and Rancho Santiago Community College District (hereinafter "RSCCD"). UNIVERSITY and RSCCD may be referred to individually as "PARTY" or collectively as "PARTIES".

The purpose of this AGREEMENT is to define how the UNIVERSITY will offer RSCCD employees a scholarship based on the cost of UNIVERSITY'S course. This AGREEMENT shall apply to courses offered at any UNIVERSITY campus and/or online, with the exception of pre-licensure nursing and Radiation Therapy programs.

The PARTIES mutually agree:

- A. This AGREEMENT is effective as of November 2016 and shall terminate upon the 90-day written notice of either PARTY, with or without cause. The PARTIES agree that termination of this AGREEMENT will not affect the scholarships of then-currently enrolled RSCCD students.
- B. UNIVERSITY shall provide to any employee of RSCCD a "Rancho Santiago Community College District SCHOLARSHIP," which at all times will equal 15 percent of the course tuition rate in existence at the time of registration for that course. The 15 percent scholarship is guaranteed, but only applies to the then-current tuition, and does not apply to any other fees or charges. For each RSCCD employee enrolled as a student at the UNIVERSITY, the 15 percent guaranteed scholarship will remain in force and effect for the duration of the student's academic time at the UNIVERSITY, notwithstanding the termination of this AGREEMENT, provided the student does not miss two or more consecutive academic periods. All applicants will receive an application fee waiver.
- C. The PARTIES agree and acknowledge that tuition for courses may increase or decrease over time, and that the RSCCD SCHOLARSHIP will proportionately increase or decrease with any change in UNIVERSITY tuition.
- D. RSCCD employees wishing to enroll as students at the UNIVERSITY will be required to apply for admission and be admitted in accordance with the UNIVERSITY'S existing admission requirements and processes for undergraduate and graduate level coursework. Upon request,

RSCCD agrees to verify the employment status of RSCCD employees who are applicants to, and students at, the UNIVERSITY. With the exception of its pre-licensure nursing programs and radiation therapy, all degree and credential programs offered at the UNIVERSITY are eligible for the guaranteed scholarship available pursuant to this AGREEMENT; however, the UNIVERSITY reserves the right to modify these programs, offerings or curriculum at any time.

- E. Employees of the RSCCD may apply for Federal student loans, external scholarships, and other forms of student financial assistance in the same manner as students attending classes at the UNIVERSITY.
- F. RSCCD agrees to list UNIVERSITY as one of its education partners, and use its best efforts help UNIVERSITY promote this opportunity to RSCCD scholars, including offering UNIVERSITY information to new RSCCD employees and to provide similar opportunities to distribute UNIVERSITY information at any company career fair or similar events. It is specifically agreed RSCCD will incur no financial obligation to the UNIVERSITY. RSCCD employees who are students at the UNIVERSITY will acknowledge and will be personally responsible to the UNIVERSITY for payment of fees and tuition.
- G. UNIVERSITY shall defend, indemnify, and hold the RSCCD its officers, agents and employees harmless from and against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this AGREEMENT, but only in proportion to and to the extent such liability, loss expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts, errors or omissions of the UNIVERSITY, its officers, agents or employees.
- H. RSCCD shall defend, indemnify and hold the UNIVERSITY, its officers, employees and agents harmless from and against any and all liability, loss, expense, including reasonable attorneys' fees or claims for injury or damages arising out of the performance of this AGREEMENT, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts, errors or omissions of the RSCCD, its officers, agents or employees.
- I. Miscellaneous Provisions
 - a) Authority. The undersigned individuals hereby represent that they are authorized to execute this AGREEMENT on behalf of their respective organizations, and each PARTY represents that this AGREEMENT constitutes a legal and binding obligation of the PARTIES.
 - b) Severability. The PARTIES agree that if any provision of this AGREEMENT shall be determined to be void by a court of competent jurisdiction, then so long as such determination shall not affect any other material provisions of this AGREEMENT and continue to allow this AGREEMENT to be performed in the reasonable expectations of both PARTIES, then this AGREEMENT and all such other provisions shall remain in full force and effect.
 - c) Notices. Any notice required or permitted to be provided under this AGREEMENT shall be in writing and shall be deemed to have been duly served if mailed via first class mail, or by a reputable overnight delivery service, or by personal delivery, and directed to the address of such PARTY set forth below:

RSCCD NOTICES:

UNIVERSITY NOTICES:

Randy C. Frisch

Vice Chancellor, Business &
Administration
11355 North Torrey Road
La Jolla, California, 92037

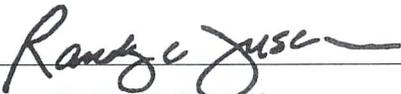
- d) Complete Agreement. This AGREEMENT represents the PARTIES' final and complete agreement, and this AGREEMENT shall supersede all other understandings, discussion and/or agreements, either oral or in writing, between the Parties with regard to the subject matter in the AGREEMENT.
- e) Governing Law. This AGREEMENT shall be construed in accordance with the laws of the State of California and in effect at the time of the execution of this AGREEMENT.
- f) Counterparts. The PARTIES agree that separate copies of this AGREEMENT be signed by each of the PARTIES to the AGREEMENT and these copies will have the same force and effect as if the original had been signed by all PARTIES.

My signature below indicates that I have read, understand, and agree to the terms of this AGREEMENT.

FOR RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT:

Signature: _____
 Name: Peter J. Hardash
 Title: V.C. Business Operations/Fiscal
 Date: _____

FOR NATIONAL UNIVERSITY:

Signature: 
 Name: RANDY C. FRISCH
 Title: Vice Chancellor, Business & Administration
 Date: 10/27/16

AUTHORIZATION FOR BOARD TRAVEL/CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA 1 Board Member
LEGISLATIVE CONFERENCE 2017 (John Hanna)
Sacramento, California– January 28-30, 2017

ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES 1 Board Member
COMMUNITY COLLEGE NATIONAL LEGISLATIVE (John Hanna)
SUMMIT
Washington, D.C. – February 13-17, 2017