

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, September 24, 2018
2323 North Broadway, #107
Santa Ana, CA 92706

This meeting will include a teleconference location:
212 Carpenters Union Way, Justin Weidner Conference Room, 2nd Floor,
Las Vegas, Nevada

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 10, 2018

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from Student Trustee
- 2.2 Reports from Student Presidents
 - Student activities
- 2.3 Report from Classified Representative
- 2.4 Reports from Academic Senate Presidents
 - Senate meetings
- 2.5 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
 - Campus Health Center
- 2.6 Report from the Chancellor
- 2.7 Reports from Board Committee Chairpersons
 - Orange County Community Colleges Legislative Task Force
- 2.8 Presentation on Student Success Scorecard
 - Program overview
 - College data

3.0 INSTRUCTION

- *3.1 Approval of Educational Affiliation Agreement with NDR Therapeutic Riding Center Action

The administration recommends approval of the agreement with NDR Therapeutic Riding Center in Norco, California as presented.
- *3.2 Approval of Educational Affiliation Agreement with Plum Healthcare Group Action

The administration recommends approval of the agreement with Plum Healthcare Group in San Marcos, California as presented.
- *3.3 Approval of Teaching Institution Agreement with AltaMed Health Services Corporation Action

The administration recommends approval of the agreement with AltaMed Health Services Corporation in Los Angeles, California as presented.
- *3.4 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with California Association for Property and Evidence Officers Action

The administration recommends approval of the agreement with California Association for Property and Evidence Officers in Apple Valley, California as presented.

- *3.5 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with Orange County Human Relations Council Action
The administration recommends approval of the agreement with the Orange County Human Relations Council in Santa Ana, California as presented.
- *3.6 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with Tustin Police Department Action
The administration recommends approval of the agreement with the Tustin Police Department in Tustin, California as presented.
- *3.7 Approval of Educational Affiliation Agreement Renewal with Interface Rehab, LLC Action
The administration recommends approval of the agreement with Interface Rehab, LLC in Placentia, California as presented.
- *3.8 Approval of Affiliation Agreement Renewal with AHMC Anaheim Regional Medical Center LP Action
The administration recommends approval of the agreement with AHMC Anaheim Regional Medical Center LP in Anaheim, California as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from July 1, 2018, through September 12, 2018.
- *4.3 Approval of the 2017-2018 CCFS-311 Annual Budget and Financial Report, including the Gann Appropriation Limit Action
The administration recommends approval of the 2017-2018 CCFS-311 Annual Budget and Financial Report as presented pending any audit Adjustments and establish the District's 2018-2019 Gann Limit in the amount of \$276,478,411.
- *4.4 Approval of Agreement with Cambridge West Partnership, LLC Action
The administration recommends approval of the agreement with Cambridge West Partnership, LLC as presented.
- 4.5 Adoption of Resolution No. 18-19 – Conflict of Interest Code Action
The administration recommends adoption of Resolution No. 18-19 – Conflict of Interest Code as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.6 Approval of Agreement with Alta Environmental – Hazardous Material Construction Monitoring Services for the Johnson Student Center (Building U) Demolition at Santa Ana College (SAC) Action
The administration recommends approval of the agreement with Alta Environmental – Hazardous Material Construction Monitoring Services for the Johnson Student Center (Building U) Demolition at SAC as presented.
- *4.7 Approval of Agreement with Ken Porter Auctions Action
The administration recommends approval of the agreement with Ken Porter Auctions to conduct vehicle auctions on an as needed basis as presented.
- *4.8 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period July 22, 2018, through August 25, 2018.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Board Financial Assistance Program (BFAP) (SAC & SCC) \$1,055,446
 - California Campus Catalyst Fund (SAC) \$ 125,000
 - California College Promise Grant (SAC & SCC) \$1,123,285
 - California Work Opportunity and Responsibility to Kids (CalWORKs)/Work Study/Temporary Assistance for Needy Families (TANF) (SAC & SCC) \$ 675,702
 - Child Development Training Consortium (SAC & SCC) \$ 28,900
 - Cooperative Agencies Resources for Education (CARE) (SAC & SCC) \$ 147,243
 - Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District) \$ 50,000
 - Extended Opportunity Programs & Services (EOPS) (SAC & SCC) \$2,262,938
 - Financial Aid Technology (SAC & SCC) \$ 364,997
 - Fiscal Agent for the Regional Consortia (District) \$ 82,800
- Augmentation*
- Student Success Completion Grant (SSCG)(SAC & SCC) \$1,902,238
 - Student Support Services – Regular Program – Year 4 (SCC) \$ 242,136
 - Student Support Services – Veterans Program – Year 4 (SAC) \$ 242,136
 - Student Support Services – Regular Program – Year 3 (SAC) \$ 321,755
 - Talent Search – Year 1 (SAC) \$ 398,018

- *5.1 Approval of Resource Development Items (continued)
- Upward Bound – Year 2 (SAC) \$ 321,010
 - Upward Bound – Math & Science Program – Year 2 (SCC) \$ 275,155
 - Upward Bound – Veterans Program – Year 2 (SAC) \$ 275,155
 - Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC) \$2,662,853
- *5.2 Approval of Sub-Agreement between RSCCD and San Mateo Community College District/Skyline College for Industry Sector Projects in Common (ISPIC) for Retail/Hospitality/Tourism Sector funded by Career Technical Education (CTE) Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Approval of Support of Elizabeth M. Weber to Serve on Community College League of California’s (CCLC) Advisory Committee on Education Services Action
Ms. Weber requests approval of a letter of board support and financial support to serve on CCLC’s Advisory Committee on Education Services during her term of service during the 2018-2019 academic year.
- 5.4 Adoption of Resolution 18-20 – Support of Undocumented Students Week of Action October 15-19, 2018 Action
It is recommended that the board adopt Resolution No. 18-20 – Support of Undocumented Students Week of Action October 15-19, 2018.
- 5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Other Educational and Classified Administrators

*Item is included on the Consent Calendar, Item 1.6.

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Rancho Santiago Community College District, a government agency vs. Dr. Edward Hernandez, Jr. Arbitration – Judicate West File No. A238676

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiators: Melanie L. Chaney, J.D., Partner, Liebert Cassidy Whitmore
Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Adjusted Salary Placement for Interim Assignment/
Employment of Retired STRS Member
- Approval of Change in Grade
- Approval of Interim to Permanent
- Approval of Addition of Faculty Service Area(s) for New Faculty Appointment
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Change in Temporary Assignment

6.2 Classified Personnel (continued)

- Approval of Additional Hours for Ongoing Assignment
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on October 15, 2018, at Santa Ana College, 1530 W. 17th Street, Santa Ana, California.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, September 10, 2018

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:39 p.m. by Ms. Nelida Mendoza. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Ms. Elizabeth Weber.

Administrators present during the regular meeting were Ms. Tracie Green, Dr. John Hernandez, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Linda Rose, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Deputy Chief Enrique Esparza, Santa Ana Police Department.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve an addendum for Item 6.1 (Management/Academic Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

1.4 Adoption of Resolution No. 18-18 – Resolution Honoring First Responders in the Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to adopt Resolution No. 18-18 Honoring First Responders in the Rancho Santiago Community College District. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s vote was aye.

1.5 Recognition of First Responders in Commemoration of Anniversary of 9/11 Attacks

The board recognized the First Responders from the Orange County Sheriff's Department, Costa Mesa Police Department, Santa Ana Police Department, Tustin Police Department, RSCCD Safety and Security Department, Huntington Beach Fire Department, Santa Ana College Basic Fire Academy, and Orange County Fire Authority in commemoration of the anniversary of the 9/11 attacks.

1.6 Public Comment

Ms. Evelyn Elmore spoke regarding Continuing Education Faculty Association (CEFA) negotiations.

Ms. Sheryl Martin spoke regarding the CSEA, Chapter 579's bargaining proposal not being included on the board's September 10, 2018, agenda.

Mr. Kevin Leeds, Ms. Janis Perry, Ms. Narges Rabii, Mr. Barry Resnick, Mr. Mark Smith, and Ms. Roberta Tragarz spoke regarding Faculty Association of RSCCD (FARSCCD) negotiations. Ms. Jane Mathis read a letter from Ms. Flo Luppiani regarding FARSCCD's negotiations.

1.7 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the minutes of the meeting held August 13, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

1.8 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.4 Decertification Agency Fee[s] to Department of Transportation [Caltrans]), removed from the Consent Calendar by Ms. Barrios. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

3.1 Approval of Clinical Training Affiliation Agreement (Without School Instructor on Entity Premises) with Lakeview Senior Center

The board approved the clinical training affiliation agreement (without school instructor on entity premises) with Lakeview Senior Center located in Irvine, California, as presented.

1.8 Approval of Consent Calendar (cont.)

3.2 Approval of Affiliation Agreement and Business Associate Agreement Renewals with Orange County Global Medical Center, Inc.

The board approved the affiliation agreement and business associate agreement renewals with the Orange County Global Medical Center, Inc. located in Santa Ana, California, as presented.

3.3 Approval of Integrated Testing Program with NCLEX-RN Review Course Agreement – Participant Pay Arrangement Renewal with Kaplan Test Prep

The board approved the Integrated Testing Program with NCLEX-RN Review Course Agreement – Participant Pay Arrangement renewal with Kaplan Test Prep located in New York, New York, as presented.

3.4 Approval of Clinical Training Affiliation Agreement (**With** School Instructor on Hospital Premises) Renewal with Children’s Hospital of Orange County (CHOC)

The board approved the clinical training affiliation agreement (with school instructor on hospital premises) renewal with CHOC located in Orange, California, as presented.

3.5 Approval of Clinical Training Affiliation Agreement (**Without** School Instructor on Hospital Premises) Renewal with Children’s Hospital of Orange County

The board approved the clinical training affiliation agreement (without school instructor on hospital premises) renewal with CHOC located in Orange, California, as presented.

3.6 Approval of Educational Affiliation Agreement with MemorialCare, Orange Coast Medical Center

The board approved the educational affiliation agreement with MemorialCare, Orange Coast Medical Center located in Fountain Valley, California, as presented.

3.7 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with San Bernardino County Fire Training

The board approved the standard inter-agency instructional services agreement renewal with the San Bernardino County Fire Training located in San Bernardino, California, as presented.

3.8 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Rancho Cucamonga

The board approved the standard inter-agency instructional services agreement renewal with the City of Rancho Cucamonga located in California, as presented.

1.8 Approval of Consent Calendar (cont.)

3.9 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Laguna Beach Fire Department and Marine

The board approved the standard inter-agency instructional services agreement renewal with the City of Laguna Beach Fire Department and Marine located in California, as presented.

3.10 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with Chino Valley Independent Fire District

The board approved the standard inter-agency instructional services agreement renewal with the Chino Valley Independent Fire District located in Chino Hills, California, as presented.

3.11 Approval of Digital Advertising Services with Twenty Fifth Hour Communications, Inc.

The board approved the digital advertising services with Twenty Fifth Hour Communications, Inc. as presented.

3.12 Approval of California Virtual Campus – Online Education Initiative Consortium Master Agreement for California Community Colleges

The board approved the California Virtual Campus – Online Education Initiative Consortium Master Agreement for California Community Colleges as presented.

3.13 Approval of Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College (SCC) and Foothill-De Anza Community College District (FHDA) representing the California Community College California Virtual Campus – Online Education Initiative (CVC-OEI)

The board approved the agreement between RSCCD on behalf of SCC and FHDA representing the California Community College CVC-OEI.

3.14 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates Awarded in Intersession and Spring 2018

The board confirmed the list of recipients of the SAC associate degrees and certificates awarded in Intersession and Spring 2018 as presented.

3.15 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Intersession and Spring 2018

The board confirmed the list of recipients of SCC associate degrees and certificates awarded in Intersession and Spring 2018 as presented.

3.16 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2017-2018

The board approved and certified the list of recipients of the 2017-2018 High School Program Graduates for SAC School of Continuing Education.

1.8 Approval of Consent Calendar (cont.)

3.17 Approval and Certification of Santiago Canyon College, Orange Education Center High School Diploma Program Graduate List 2017-2018

The board approved and certified the list of recipients of the 2017-2018 High School Program Graduates for SCC Orange Education Center.

3.18 Approval of Clinical Affiliation Agreement for Athletic Training with Chapman University

The board approved the clinical affiliation agreement for athletic training with Chapman University.

3.19 Approval of Amendment #1 to Instructional Services Agreement with Goodwill Industries of Orange County

The board approved Amendment #1 to the instructional services agreement with Goodwill Industries of Orange County.

3.20 Approval of Designated Representative to Serve as Official RSCCD Representative on Rancho Santiago Adult Education Consortium for 2018-2019 Fiscal Year

The board approved Dr. Lori Fasbinder, Dean of Instruction and Student Services (Continuing Education), to serve as the official district representative on the Rancho Santiago Adult Education Consortium from July 1, 2018, through June 30, 2019.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.3 Approval of Agreement with Michael Baker International, Inc. for Topographic Land Survey Consultant Services at District Operations Center

The board approved the agreement with Michael Baker International, Inc. for topographic land survey consultant services at the District Operations Center as presented.

4.5 Approval of Agreement with PAL id Studio, Inc. for Furniture and Equipment Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College

The board approved the agreement with PAL id Studio, Inc. for furniture and equipment consulting services for the Russell Hall Replacement (Health Sciences Building) at SAC as presented.

4.6 Approval of Amendment to Agreement with Sandy Pringle Associates Inspection Consultants for Hammond Hall Window Replacement Project at Santa Ana College

The board approved the amendment to the agreement with Sandy Pringle Associates Inspection Consultants for project inspector services for the Hammond Hall window replacement project at SAC as presented.

1.8 Approval of Consent Calendar (cont.)

4.7 Approval of Change Order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1341 for Barrier Removal Exterior Path of Travel (Phase 2A) at Santiago Canyon College

The board approved change order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1341 for barrier removal exterior path of travel (Phase 2A) at SCC as presented.

4.8 Approval of Contract with CASE Systems, Inc.

The board approved the contract with CASE Systems, Inc., CMAS Contract #3-17-70-3480A for the purchase of an emergency telephone and mass notification system and related services and future addendums, as presented.

4.9 Approval of Contract with Cisco Systems, Inc.

The board approved the contract with Cisco Systems, Inc. and its Authorized Resellers, Master Agreement #AR233, California Participating Addendum #7-14-70-04, for the purchase of Cisco data center applications, networking hardware, unified communications equipment and network security solutions and related software, devices and future addendums, as presented.

4.10 Approval of Independent Contractor

The board approved the following independent contractor: Gregg D. Ander, LLC to provide strategic and tactical support to the Energy, Construction and Utilities mission and initiatives; lead the preparation of the launch of an automation program; coordinate work of advisory council members and consultants related to curriculum, lab equipment and training; and participate and advocate for work force issues and opportunities. Dates of service are October 1, 2018, through February 28, 2019. The fee is estimated at \$52,000.

4.11 Approval of Independent Contractor

The board approved the following independent contractor: Terry A. Schmidt to serve as the Automation Project Manager for SCC, conduct and attend meetings and discussions with faculty, expand a pool of expert network advisors and industry partners for participating disciplines, coordinate review of other automation programs in the state, and prepare a building automation at one or more colleges in the region. Dates of service are October 1, 2018, through February 28, 2019. The fee is estimated at \$60,000.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Adult Education Program (SAC & SCC) \$3,066,565
- California Apprenticeship Initiative Fiscal Agent – Public Pathway Program Grant (District) \$1,100,000
- Early Head Start – Year 4 (District) – *Augmentation* \$ 249,000

1.8 Approval of Consent Calendar (cont.)

5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for Strong Workforce Program – Regional Funds Initiative (#DO-18-2225-35)

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Friendly Center for Adult Education Program (Assembly Bill 104) (#DO-18-2238-01)

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and Think Together for Adult Education Program (Assembly Bill 104) (#DO-18-2238-02)

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Sub-Agreement between RSCCD and Los Rios Community College District/American River College for California Financial Services Apprenticeship Collaborative Project funded by California Apprenticeship Initiative (#DO-18-2029-01)

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Approval of Service Agreement with Jennifer Walsvick

The board approved the service agreement with Jennifer Walsvick and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.9 Public Hearing – 2018-2019 Proposed Adopted Budget

There were no public comments.

1.10 Public Hearing – Child Development Centers - California School Employees Association (CSEA) Chapter 888 Initial Proposal to Rancho Santiago Community College District

There were no public comments.

1.11 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA, Chapter 888

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Student Trustee

Ms. Weber had no report at this time.

2.2 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Breanna Ceja, Student President, Santa Ana College
Mr. Evan Ostrow, Student President, Santiago Canyon College

2.3 Report from Classified Representative

There was no representation from classified staff.

2.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.6 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.7 Informational Presentation on the Proposed Adopted Budget

Mr. Hardash and Mr. Adam O'Connor provided a presentation to the board on the Proposed Adopted Budget. Board members received clarification on data related to the presentation from Mr. Hardash and Mr. O'Connor.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

Ms. Barrios provided a report on the September 4, 2018, RSCCD Foundation meeting.

3.0 INSTRUCTION

All items were approved as part of Item 1.8 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.3, and 4.5 through 4.11 were approved as part of Item 1.8 (Consent Calendar).

4.2 Approval of 2018-2019 Adopted Budget

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the 2018-2019 Adopted Budget as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

Mr. Labrado left the meeting during the presentation on the 2018-2019 Adopted Budget. (He returned to the meeting shortly after the board recessed to closed session.)

4.4 Approval of Decertification Agency Fee(s) to Department of Transportation (Caltrans)

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve decertification agency fee(s) to the Department of Transportation (Caltrans) as presented. Ms. Barrios indicated during discussion of Item 1.8 (Consent Calendar) that she removed the item from the Consent Calendar due to a potential conflict with her employer. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, Mr. Yarbrough, and a vote of abstention from Ms. Barrios. Student Trustee Weber's advisory vote was aye.

5.0 GENERAL

Items 5.1 through 5.6 were approved as part of Item 1.8 (Consent Calendar).

5.7 First Reading of Master Agreement Template between RSCCD and its Three Auxiliary Foundations

The master agreement template was presented for a first reading as an information item.

5.8 Adoption of Board Policies

It was moved by Mr. Hanna and seconded by Ms. Alvarez to adopt the following revised policies:

- Board Policy (BP) 2015 Student Member
- BP 3580 Use of Unmanned Aircraft Systems (NEW)
- BP 4010 Academic Calendar
- BP 4020 Program, Curriculum and Course Development
- BP 4022 Course Approval (NEW)
- BP 4023 Hours and Units (NEW)
- BP 4025B Baccalaureate Degree Programs
- BP 4070 Course Auditing and Auditing Fees (NEW)
- BP 4100 Graduation Requirements for Degrees and Certificates
- BP 4106 Nursing Programs
- BP 4231 Grade Changes
- BP 4300 Field Trips and Excursions
- BP 4410 Educational Research

The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

5.9 Ad Hoc Committee to Select Chancellor's Search Consultant

This item was presented as an information item.

5.10 Nomination of Phillip Yarbrough to Association of Community College Trustees (ACCT) Public Policy and Advocacy Committee

It was moved by Ms. Barrios and seconded by Ms. Weber to approve a letter of nomination for Mr. Yarbrough to serve on ACCT's Public Policy and Advocacy committee during the 2019 and 2020 calendar years. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

5.11 Nomination of Elizabeth M. Weber to Association of Community College Trustees Student Trustee Advisory Committee

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve a letter of nomination and financial support for Ms. Weber to serve on ACCT's Student Trustee Advisory Committee during her term of service during the 2018-2019 academic year. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

5.12 Board Member Comments

Ms. Weber asked the student presidents to encourage students to promote information relating to the colleges' Health and Wellness Center through their social media accounts.

Mr. Hernandez reported that he plans to attend the Orange County Community College Legislative Task Force meeting on September 13, 2018, at Coast Community College District.

Mr. Hernandez asked Dr. Rose if Santa Ana College had been working with Santa Ana Unified School District (SAUSD) to provide classes to SAUSD employees. Dr. Rose indicated that SAUSD has been working with SAC staff to provide non-credit classes.

Mr. Hernandez asked if the college is planning to provide a presentation on the athletic program at Santa Ana College at the October 15, 2018, board meeting to be held at SAC. Dr. Rodríguez indicated that the college did not plan to provide a presentation on its athletic program at that meeting. Mr. Hanna indicated both campuses attract students for their athletic programs and asked for data regarding athletic programs and the impact athletic programs have on Full Time Equivalent Students (FTES) figures.

Mr. Hernandez and Ms. Barrios spoke regarding the possibility of providing classes to Disney employees.

Ms. Barrios invited everyone to participate and visit the 2018 Orange Field of Valor at Handy Park in November. She reported that the city of Orange and the Community Foundation of Orange are hosting a tribute to members of the military by displaying flags during the week of November 10-17, 2018, and a portion of the proceeds will be given to the Veterans program at Santiago Canyon College.

Board members thanked staff and board members for honoring the First Responders. Mr. Hanna asked that the meeting be adjourned with a moment of silence in memory of those who lost their lives on 9-11-2001.

5.12 Board Member Comments (cont.)

Ms. Alvarez reported that she plans to attend the NALEO National Policy Institute on Emergency Preparedness and Response Management to be held on September 14-15, 2018, in Miami, Florida. She noted that this trip is no expense to the district.

Mr. Hanna stated that the public comments expressed earlier in the meeting were professional and well done.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:15 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean
 - g. Other Educational and Classified Administrators
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Melanie L. Chaney, J.D., Partner, Liebert Cassidy Whitmore
Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
5. Liability Claims (pursuant to Government Code Section 54956.95)
 - a. 1804961
 - b. 1805151

Ms. Weber left the meeting at this time.

Mr. Labrado returned to the meeting at 7:23 p.m.

RECONVENE

The board reconvened at 9:09 p.m.

Closed Session Report

Ms. Alvarez reported during closed session the board discussed public employment, anticipated litigation, labor negotiations, public employee discipline/dismissal/release and liability claims, and took no action.

Public Comment

There were no public comments.

Mr. Yarbrough asked that the answers to his questions on Item 4.2 Adopted Budget be attached to the minutes.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Job Descriptions
- Approve Revised Job Descriptions
- Approve Appointments
- Approve Interim/Out-of-Class Appointments
- Approve Adjusted Effective Dates for Extensions of Interim Assignment
- Approve Adjusted Salary Placements for Appointment
- Approve CEFA Part-time Hourly Step Increases Effective Fall 2018
- Approve FARSCCD Beyond Contract/Overload Hourly Step Increases Effective Fall 2018
- Approve FARSCCD Part-time Hourly Step Increases Effective Fall 2018
- Approve Leaves of Absence
- Approve Corrected Titles/Divisions for Leaves of Absence
- Ratify Resignations/Retirements
- Approve Corrected Titles/Divisions for Ratification of Resignation/Retirement
- Approve Adjusted Final Salary Placements
- Approve Contract Stipends
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly Column Changes
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services
- Approve Corrected Divisions/Colleges for Non-paid Intern Service

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Miscellaneous Pay Schedule 2018-23019 Revised 9-10-18
- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Out of Class Assignments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignment
- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Request for Proposals for Selection of Executive Search Firm and Proposed Timeline

The request for proposals for selection of an executive search firm and proposed timeline were presented as information only.

6.4 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Child Development Centers, CSEA Chapter 888

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to adopt the district's initial bargaining proposal to the Child Development Centers, CSEA Chapter 888. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.5 Approval of Memorandum of Understanding (MOU) between University of Redlands and Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the MOU between the University of Redlands and RSCCD. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.6 Approval of Fringe Benefit Providers for Calendar Year 2019

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the renewal of the list of insurance programs at the negotiated rates and authorization be given to the chancellor or his designee to enter into the appropriate agreements with the list of companies for January 1, 2019 through December 31, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.7 Rejection of Claim #1804961

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to authorize the chancellor or his designee to reject claim #1804961. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.8 Rejection of Claim #1805151

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to authorize the chancellor or his designee to reject claim #1805151. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, September 24, 2018.

There being no further business, Ms. Mendoza declared the meeting adjourned at 9:11 p.m., in memory of the first responders of the 9-11-2001 incident, in honor of all Americans; and hopefulness that this country will never see such tragedy again.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

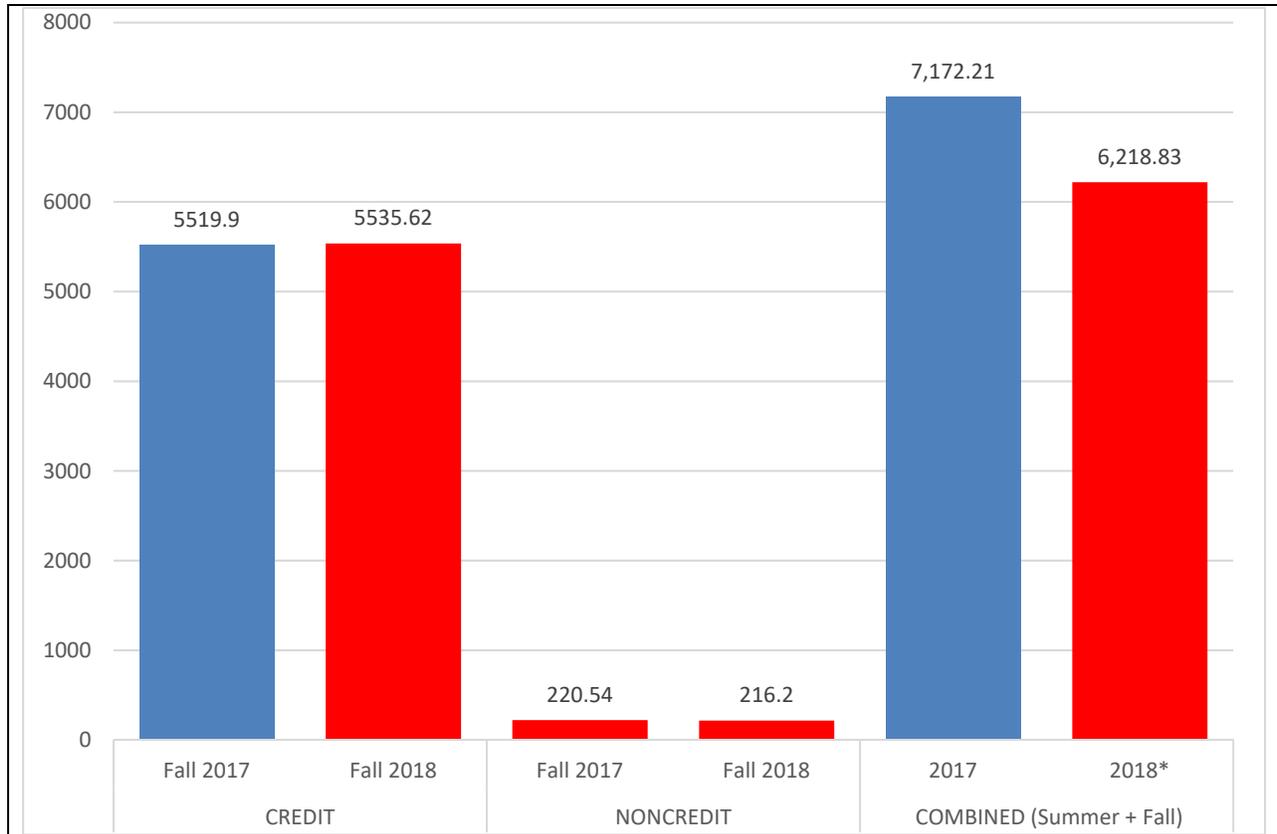
Approved: _____
Clerk of the Board

Minutes approved: September 24, 2018



SAC 2018/2019 Fall Enrollment Report

Date: 9/7/18



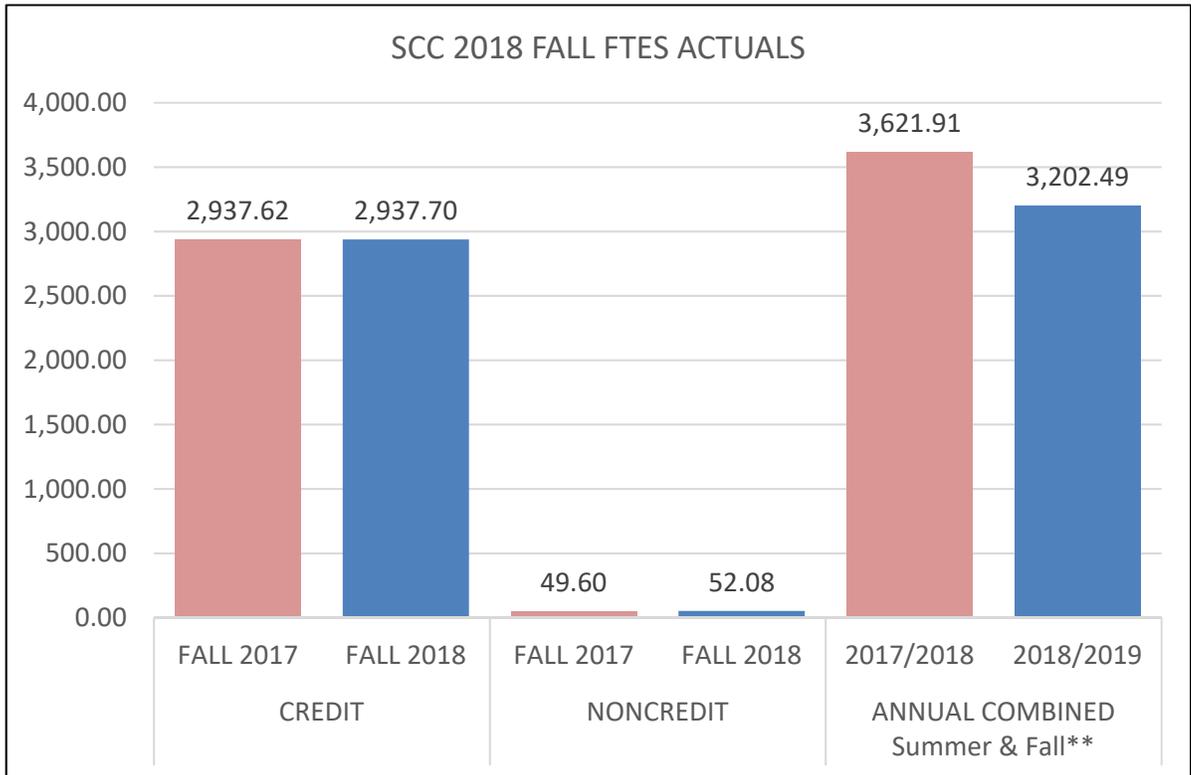
FTES Target

Terms	2017/2018	DIFF	PCT
Credit Fall Target	6917.00		
Credit Fall Projection	6917.00	0.00	0%
Noncredit Fall Target	1694.00		
Noncredit Fall Projection	1694.00	0.00	0%
Annual Target*	18743.00		
Annual Projection*	18743.00	0.00	0%

* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year



SCC 2018/2019 ENROLLMENT REPORT
9/6/2018



FTES TARGETS

TERMS	2018/2019	DIFF	PCT
Credit Fall Target	3041.07		
Credit Fall Projection	3041.07	0	0%
Noncredit Fall Target	442		
Noncredit Fall Projection	442	0	0%
Annual Target*	7900.81		
Annual Projection*	7900.81	0	0%

NOTES

*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.

**Post 6/30 Summer FTES: Credit 74.06; Noncredit 138.65

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: September 10, 2018
To: Dr. Raúl Rodríguez
From: Peter J. Hardash and Adam O'Connor
Subject: Response to Board of Trustee Questions

From Trustee Phil Yarbrough

There is a \$90m increase in funding in:
\$68m - 8629 Adult Ed Block/CTE SWP – page 6

- The district received several grants for the Adult Education Block Grant and the Strong Workforce Program totaling a \$83.8 million budget for 2018/19 and accounted for in this line item. We expect to receive these funds through at least 2021.

\$14m - 8659 Career Tech/Econ Dev – page 7

- The district received two new fiscal agent grants in 2018/19 accounted for in 8659 and another grant ended in 2017/18. The two new grants are the Key Talent Administration & Sector Strategy for \$18 million and the Data Science Tools grant for \$4 million. The \$8 million grant that ended was the SB 85 Economic Development for Distressed and Economic Areas grant.

\$6m - 8811 Tax Allocation – page 7

- The property tax allocation is made up of a number of line items on page 7 (8672, 8809, 8811, 8812, 8813, 8816, 8817, 8819, and 8819). Those items total a budget of \$88 million, which ties to the amount of property taxes estimated for our district by the department of finance and included in the chancellor's office budget workshop "blue book". This represents an estimated 5.5% increase in tax collections over 2017/18.

Being spent on:

\$5m - 2100 Non-instructional Salaries – page 9

\$1.5m - 3100 STRS – page 9

\$1.5m - 4300 Instructional Supplies – page 10

\$79.1m - 5100 Personal & Consulting Services – page 10 – page 29 in Fund 12 Restricted

\$4.8m - 5900 Other – page 10

How do these changes reflect the change in state funding priorities? Any Federal funding implications?

- As the budget was built prior to the Student Centered Funding Formula (SCFF) being approved, we will still need to bring the Board an updated budget after this budget is adopted in order to account for and allocate additional SCFF funding.
- The largest increase in this list of expenditures, line 5100 shown both on page 10 and 29, relates specifically to the grants mentioned above for the Adult Education Block Grant and the Strong Workforce Program. The district is the regional fiscal agent for these state grants, which means we accept the funds and administer these restricted grants, and earn

an indirect allocation by doing so. We receive this large block of funds and disburse the funds to colleges within Los Angeles and Orange County and use the 5100 Consultant Services object code to account for these transfers of funds to these other colleges. The various colleges receive funds based on their particular projects related to the statewide program to offer more and better career technical education and develop more workforce opportunity.

- There are no Federal funding implications related to these budget line items.

The change in Contingency accounts remain constant, but I would like to know why we have these and if there will be a time when we don't.

\$32.5m - 7900 Reserves for Contingencies – is this the monies held in abeyance of the FARSCCD contract? (\$6m in fund 11, \$1m in fund 12 and \$25.5m in fund 13)

- One page 11, the first two line items under Reserve for Contingencies that total \$6 million relate specifically to the 2018/19 2.71% COLA of \$4.5 million plus the remaining \$1.5 million from the 2017/18 1.56% COLA. We always set aside COLA allocations subject to the conclusion of collective bargaining. Only one unit settled in 2017/18, therefore the remaining COLA carried over and is still set aside in contingency pending settlements.
- The \$1 million in the restricted fund 12 are set aside for three specific restricted purposes as listed.
- In Fund 13, the unrestricted one-time fund, we account for both the 5% Board Policy Contingency, currently \$9.3 million, and the Budget Stabilization Fund, currently at \$15.8 million. Related to these two contingencies, and your question if there will be a time we don't have them, we would like to reiterate that these are one-time funds and once spent they are gone.
- Due to the uncertainty and funding variability the new state funding formula adds, we share your concern that we want to ensure the district maintains adequate reserves.

\$5.6m - 7910 Unrestricted Contingencies – explain this in contrast to 7900. Why is this much in unrestricted needed?

- Unrestricted contingencies are used when a specific expenditure line item isn't designated. Both colleges have set aside reserves (\$1.6 million at SAC and \$1.1 million at SCC) and \$217 thousand at the district in one-time funds. According to the district's Budget Allocation Model, both colleges are to maintain a minimum 1% contingency in their budgets. The remaining \$3 million are ongoing funds that are not allocated in the 2018/19 Adopted Budget and relates specifically to the decision at the end of 2017/18 to shift FTES from summer into 2017/18 thereby increasing our funding level in 2017/18. We believe we will be held harmless at that same funding level in 2018/19 and this \$3 million reflects that additional expected funding. We did not distribute these funds in the Adopted Budget awaiting additional information about our overall funding under the new Student Focused Funding Formula.

Page 29 - 5100 Personal & Consulting Services increases \$79m/350% in Fund 12 Restricted. Please explain fully the dramatic increase in this account. Is this related to the change state funding priorities?

- Line 5100 shown both on page 10 and 29, relates specifically to the grants mentioned above for the Adult Education Block Grant and the Strong Workforce Program. The district is the regional fiscal agent for these state grants, which means we accept the funds and administer these restricted grants, and earn an indirect allocation by doing so. We receive this large block of funds and disburse the funds to colleges within Los Angeles

and Orange County and use the 5100 Consultant Services object code to account for these transfers of funds to these other colleges. The various colleges receive funds based on their particular projects related to the statewide program to offer more and better career technical education and develop more workforce opportunity.

Fund 13 - Unrestricted

Page 32 - 8699 – Explain the \$4m fund that is here.

- This amount shown in revenue and the corresponding amount in line 3100 on page 33 relate to an accounting entry called “STRS on-behalf”. It has been a requirement by the state since 2016/17 that we “book” the amount that the state pays into STRS on our behalf and amounts to about \$4 million per year. We had previously accounted for this in Fund 11, but as it is only an accounting entry and not actual revenue or an expense of the district, we have moved it into Fund 13 beginning 2018/19.

Page 33 - 1300 – Is there a new definition of 1300 or new state budget priorities that resulted in this \$2.2m increase?

- No, there is no new definition. Account 1300 is used to account for the cost of part-time faculty. The colleges budgets this line item to cover expected cost and budget the majority of cost in Fund 11 and have chosen to budget some of the cost in Fund 13. If you look at page 15 for the combination of Fund 11 and Fund 13, the 2017/18 total budget was \$25.6 million and the budget this year is \$25.4 million.

Page 34 - 5900 Other - \$1.5m+ is likely the result of a particular expense or special project. What is it?

- \$1.4 million in this line item relates to the amount of earned indirect from prior years on grant projects. Once a project ends, any amounts earned roll over to fund 13, specific to the budget center (SAC, SCC or District) and according to our Budget Allocation Model can be moved from this account to another expenditure line.
- Other costs accounted for in this line item include reproduction cost, software licenses and student transportation.

Page 35 - 7910 – explain the \$2.8m in unrestricted contingency

- As mentioned above, unrestricted contingencies are used when a specific expenditure line item is not designated. Both colleges have set aside reserves (\$1.6 million at SAC and \$1.1 million at SCC) and \$217 thousand at the district in one-time funds. According to the district’s Budget Allocation Model, both colleges are to maintain a minimum 1% contingency in their budgets.

Page 37 - Interest of \$1.4m and a Fund Balance of \$35.2 means an interest rate of 4.02%. LAIF and the OC Treasury is not yielding this rate. Page 41 shows only \$175k in 8860 interest. Please explain.

- The interest earnings in the general fund is a combination of both restricted and unrestricted. Due to the addition of some grants in 2017/18 our average general fund cash balance was about \$90 million. Average interest earned during the year was 1.3%, therefore we earned about \$1.1 million. In addition, we received a one-time allocation of interest in 2017/18 from past years’ ERAF funds amounting to \$308 thousand. We budgeted \$825 thousand in interest income for the general fund in 2018/19 shown on page 14. Page 41 is the interest income budgeted in Fund 24 Bond Interest and Redemption Fund.

STRS

Page 33 – 3100 – Explain the \$4.5m 18/19 where 17/18 was \$17k in Fund 13. How is the decrease in Fund 11 on page 22 related to this increase? It appears that the division of the STRS expense is changed within Funds 11, 12, and 13.

- As mentioned above, you are correct that this expense was changed within Funds 11 and 13. This relates to an accounting entry called “STRS on-behalf”. It has been a requirement since 2016/17 that we “book” the amount that the state pays into STRS on our behalf and amounts to about \$4 million per year. We had previously accounted for this in Fund 11, but as it is only an accounting entry and not actual revenue or an expense of the district, we have moved it into Fund 13 beginning 2018/19.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Educational Affiliation Agreement with NDR Therapeutic Riding Center	
Action:	Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. The Occupational Therapy Assistant Program will place no students at the site prior to Board approval.

ANALYSIS

This educational affiliation agreement with NDR Therapeutic Riding Center covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This educational affiliation agreement with NDR Therapeutic Riding Center shall be effective for five (5) years or until termination by written notice of either party. Interim Dean Carol Comeau and college staff have reviewed this educational affiliation agreement with NDR Therapeutic Riding Center. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this educational affiliation agreement with NDR Therapeutic Riding Center, located in Norco, California as presented.

Fiscal Impact:	None	Board Date: September 24, 2018
Prepared by:	Jeffrey N. Lamb, Ph.D., Vice President of Academic Affairs Carol Comeau, Interim Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into by and between **NDR Therapeutic Riding Center**, hereinafter called the Agency, and **Rancho Santiago Community College District on behalf of Santa Ana College**, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.

B. For Background Clearance

The District shall inform The Occupational Therapy Assistant Program students of the Background Check requirement and their responsibility of payment.

C. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

D. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.

5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. **JOINT RESPONSIBILITIES AND PRIVILEGES**

A. For Publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Insurance Carried by the District. District agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the District, its employees, students, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for its staff and students participating in this program. Proof of insurance is to be provided to Clinical Facility.

Insurance Carried by Agency. Agency agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the Agency, its employees, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. Proof of insurance is to be provided to District.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. **STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS**

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.
- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.

- C. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

**District: Rancho Santiago Community
College District**

Agency: NDR Therapeutic Riding Center

**Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706**

**NDR Therapeutic Riding Center
3659 Pedley Avenue
Norco, CA 92860**

Peter J. Hardash
Vice Chancellor
Business Operations/Fiscal Services

Donna Hyde
Director of Operations

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College – Human Services and Technology Division

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Educational Affiliation Agreement with Plum Healthcare Group	
Action:	Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. The Occupational Therapy Assistant Program will place no students at the site prior to Board approval.

ANALYSIS

This educational affiliation agreement with Plum Healthcare Group covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This educational affiliation agreement with Plum Healthcare Group shall be effective for five (5) years or until termination by written notice of either party. Interim Dean Carol Comeau and college staff have reviewed this educational affiliation agreement with Plum Healthcare Group. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this educational affiliation agreement with Plum Healthcare Group, located in San Marcos, California as presented.

Fiscal Impact:	None	Board Date: September 24, 2018
Prepared by:	Jeffrey N. Lamb, Ph.D., Vice President of Academic Affairs Carol Comeau, Interim Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into by and between **Plum Healthcare Group**, hereinafter called the Agency, and **Rancho Santiago Community College District on behalf of Santa Ana College**, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.

B. For Background clearance

The District shall inform The Occupational Therapy Assistant Program students of the Background Check requirement and their responsibility of payment.

C. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

D. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.
2. The District will ensure that the Occupational Therapy Assistant Program students understand that they are not agents, employees, or representatives of the Agency and that they will not hold themselves out as agents of the Agency while they are assigned to the Program at the Agency's facility.
3. The District must, and must instruct its faculty to, perform its and their duties and services hereunder in accordance with all relevant local, state, and federal laws and must comply with the standards and guidelines of all applicable accrediting bodies and the bylaws, rules and regulations of the Agency and any rules and regulations of the District as may be in effect from time to time.

PART III. **GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.

3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.
5. The Agency will permit its employees to participate in the educational program as resource persons to the students provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interferes with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV.

JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Insurance Carried by the District. District agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the District, its employees, students, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for its staff and students participating in this program. Proof of insurance is to be provided to the Agency.

Insurance Carried by Agency. Agency agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the Agency, its employees, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. Proof of insurance is to be provided to District.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V.

STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.

- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the District. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.
- C. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

**District: Rancho Santiago Community
College District**

Agency: Plum Healthcare Group

**Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706**

**Plum Healthcare Group
100 East Sycamore Boulevard, #200
San Marcos, CA 92069**

Peter J. Hardash
Vice Chancellor
Business Operations/Fiscal Services

Christi Chapin, PT, WCC
Rehab Compliance Manager

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Science, Math, and Health Sciences Division**

To: Board of Trustees	Date: September 24, 2018
Re: Approval of Teaching Institution Agreement with AltaMed Health Services Corporation	
Action: Request for Approval	

BACKGROUND

Students in the programs of Nursing, Occupational Therapy Assistant, Medical Assistant, Speech Language Pathology Assistant, Office Support Staff, and all other fields necessary to operate a clinical facility are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed Teaching Institution Agreement with AltaMed Health Services Corporation will yield appropriate clinical rotation activities for the students in the programs of Nursing, Occupational Therapy Assistant, Medical Assistant, Speech Language Pathology Assistant, Office Support Staff, and all other fields necessary to operate a clinical facility.

ANALYSIS

The Teaching Institution Agreement with AltaMed Health Services Corporation covers the scope of the program's operations of the facility, as well as other issues relating to the responsibilities for both parties. The Teaching Institution Agreement with AltaMed Health Services Corporation has been reviewed by the college and district. The Teaching Institution Agreement with AltaMed Health Services Corporation carries no costs or other financial arrangements and is in effect for three (3) years.

RECOMMENDATION

It is recommended that the Board of Trustees approve this Teaching Institution Agreement with AltaMed Health Services Corporation, located in Los Angeles, California, as presented.

Fiscal Impact: None	Board Date: September 24, 2018
Prepared by: Jeffrey N. Lamb, Ph.D., Vice President of Academic Affairs Rebecca Miller, MSN, Associate Dean of Health Sciences	
Submitted by: Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

Teaching Institution Agreement

This Agreement is entered into on this 26th day of September, 2018 (“**Effective Date**”), by and between ALTAMED HEALTH SERVICES CORPORATION, whose principal place of business is located at 2040 Camfield Ave, Los Angeles, California 90040 (hereafter “Company”), and Rancho Santiago Community College District, whose principal place of business is located at 2323 N. Broadway, Santa Ana, California 92706, (hereafter “Teaching Institution”).

Recitals

WHEREAS, the Teaching Institution operates a fully accredited undergraduate curricula in the healthcare field and field experience is required and an integral component of those curricula; and

WHEREAS, the Company operates clinical and administrative facilities suitable for training programs offered by the Teaching Institution.

WHEREAS, all parties will benefit by making a field experience program available to Teaching Institution students at Company’s approved location.

1. Definitions

- 1.1. “Healthcare field” shall include Nursing, Occupational Therapy Assistant, Medical Assistant, Speech Language Pathology Assistant, Office Support Staff, and all other fields necessary to operate a clinical facility.
- 1.2. “Program” shall include curricula, lesson plans, and necessary supervision to conduct an internship or externship program in agreement between the Company and the Teaching Institution.

2. Mutual Responsibilities

- 2.1. The maximum number of Teaching Institution students who may participate in the Program during each training period shall be mutually agreed by the parties at least 30 days before the training period begins.
- 2.2. The starting date and length of each Program training period shall be determined by mutual agreement.
- 2.3. The parties shall cooperate with each other and assist in the planning and implementation of the Program’s goals and objectives at the Company facility, ensuring that students are given duties commensurate with their skills and experience.

3. Company's Rights and Responsibilities

- 3.1. Provide a qualified Field Supervisor for all students participating in the Program. Field supervisor will be mutually agreed upon by the Teaching Institution and the Company prior to the commencement of each internship or externship period. Field supervisor will be responsible for the supervision of students at all times while students are at the Company site. Field supervisor's responsibilities include the following:
 - 3.1.1. Orient the student to the facility, along with faculty, if needed;
 - 3.1.2. Monitor student's attendance and meet with student at regular intervals;
 - 3.1.3. Submit a final evaluation report of the student's activities; and
 - 3.1.4. Any other responsibilities mutually agreed upon by the parties.
- 3.2. No person shall act as Field Supervisor without the prior written approval of both parties. In the event the Field Supervisor subsequently becomes reasonably unacceptable the Company will replace such individual with another Field Supervisor mutually agreed upon by the parties.
- 3.3. Provide students with the physical facilities, resources, equipment, and all other items, as appropriate and necessary, to operate in their Program at the Company site, including use of reasonable work and storage space.
- 3.4. Provide the assigned students with orientation and copies of the Company's existing policies and procedures, which the students are expected to comply with.
- 3.5. Maintain professional and administrative responsibility for Services rendered to patients and clients.
- 3.6. Make available, on any day when a student is receiving training at its facilities, emergency health care or first aid for the assigned students; the cost of which will be borne by the student.
- 3.7. Request the Teaching Institution to withdraw a student from the Program when the student's performance is unsatisfactory, fails to follow Company policies, procedures, rules and regulations, or violates any federal or state law. The Company shall state its reasons for requesting a student withdrawal in writing to the Teaching Institution's Program Director prior to removing the student. Teaching Institution shall comply with the written request within five (5) days of receiving such request.
- 3.8. Immediately remove from the Company site any student who poses an immediate threat or danger to personnel or the quality of services provided at the Company site. Field Supervisor shall notify the Internship Director prior to removing the student.
- 3.9. Comply with all applicable federal, state, and local laws, ordinances, rules and regulations regarding the operation of the Program, including laws, rules and regulations concerning the confidentiality of student records.
- 3.10. Comply with all requirements of any accreditation of the Teaching Institution's curriculum to inspect the facilities, services, and other items provided by the Company for purposes of the program.

- 3.11. Comply with all federal, state, and local laws and ordinances concerning human subject research if students participate in a research program as part of a research team.

4. Teaching Institution's Rights and Responsibilities

- 4.1. Develop and assume full responsibility for the program curriculum.
- 4.2. Designate the students who are enrolled and in good standing in the curriculum to be assigned for training at the facility in such numbers as mutually agreed upon with Company.
- 4.3. Appoint a faculty member as Program Director to administer the Teaching Institutions' responsibilities related to the Program and to oversee the students' field experience at the Company site.
- 4.4. Notify the Field Supervisor, at a time mutually agreed upon, of the Teaching Institution's planned schedule of students' assignments, including the names of the students, level of academic preparation, and the length and dates of the internship or externship experiences.
- 4.5. Establish and maintain ongoing communication with the Field Supervisor regarding the Program.
- 4.6. Direct the assigned students to comply with the existing pertinent rules and regulations of the Company and all reasonable directions given by qualified Company staff.
- 4.7. Notify students that they are responsible for:
 - 4.7.1. Complying with Company's clinical and administrative policies, [Business Code of Conduct](#), procedures, rules and regulations;
 - 4.7.2. Arranging for their own transportation and living arrangements if not provided by Teaching Institution;
 - 4.7.3. Complying with Company's dress code and wearing name badges identifying themselves as students;
 - 4.7.4. Maintaining the confidentiality of patient information.
 - 4.7.4.1. No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the Program is forbidden except as a necessary part of the practical experience.
 - 4.7.4.2. Neither Teaching Institution nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by Company that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations.
- 4.8. Ensure that all students are aware that acceptance into the program does not imply employment and students are not eligible for workers' compensation or any other Company benefits. For purposes of this agreement, however, students are trainees and shall be considered members of

Company's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103.

- 4.9. Assume responsibility for providing grades to the students in connection with the Program.
- 4.10. Inform the Company in the event that a student withdraws from the Program or otherwise is unable to complete the Program.
- 4.11. Ensure that all students have: (a) necessary immunizations; (b) annual tuberculin clearances of either a negative PPD reading or, if there has been a positive PPD in the past, a chest x-ray within normal limits; (c) annual health examinations; (d) current CPR and First Aid certification; (e) any other reasonably required exams, tests or clearances the Company requests.
 - 4.11.1. The Teaching Institution will provide documentation to support items 4.11(a) through 4.11(e) within 24 hours to the Company as required for internal and external regulatory compliance activities, i.e., unannounced monitoring visits from California Department of Public Health (CDPH), the Joint Commission, etc.
- 4.12. Complete background clearance for student (s) from the appropriate agency (ies) prior to presenting for service delivery. At minimum, background clearances must include, but is not limited to, Office of Inspector General (OIG) Exclusion List and the General Services Administration's (GSA) Excluded Parties List System (EPLS). Evidence of clearance shall be provided to Company within 24 hours upon request.

5. General Provisions

- 5.1. Non-discrimination. The parties shall make no distinction or discriminate in any way among students covered by this Agreement on the basis of religion, marital status, medical condition, race, color, sex, creed, age, handicap, sexual orientation and/or national origin.
- 5.2. Students Not Employees. The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of either Company or Teaching Institution for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are, however, considered members of Company's "workforce" for purposes of HIPAA compliance.
- 5.3. Insurance. Each party to this Agreement shall provide and maintain, at its own expense, a program of insurance covering its activities and operation as provided herein:
 - 5.3.1. Teaching Institution Insurance. Teaching Institution shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by Teaching Institution's employees and students. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage shall be obtained from a carrier rated A:VII or better by AM Best or a qualified program of self-insurance. The Teaching Institution shall maintain and

provide evidence of workers' compensation and disability coverage as required by law. Teaching Institution shall provide Company with evidence of the insurance required under this paragraph, which shall provide for not less than thirty (30) days notice of cancellation to Company. Teaching Institution shall promptly notify Company of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

5.3.2. Student Insurance: In the event that students are not covered by the Teaching Institution's professional liability policy, Teaching Institution shall inform each student in the Program that they shall procure at the student's sole cost and expense, professional liability insurance in amounts reasonably necessary to protect the student against liability arising from any and all negligent acts or incidents caused by the student. Coverage under such professional liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A:VII or better by AM Best. Teaching Institution shall require each student in the Program to present evidence of his or her professional liability coverage to Company, upon request. Any student not properly insured shall be removed from the program.

5.3.3. Company Insurance. Company shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A:VII or better by AM Best or a qualified program of self-insurance. Company shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. Company shall provide Teaching Institution with evidence of the insurance coverage required by this paragraph, which shall provide for not less than thirty (30) days' notice of cancellation to Teaching Institution. Company shall promptly notify Teaching Institution of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

5.4. Term. This Agreement shall commence as of the Effective Date and shall be for a term of three (3) years provided, unless sooner terminated in accordance with paragraph 5 below.

5.5. Agreement Termination. This Agreement may be terminated by either party with or without cause upon thirty (30) days written notice, provided that all students currently enrolled in the Program at the Company site at the time of notice of termination shall be given the opportunity to complete the Program at the Company site. If such accommodation can be reasonably provided by Company.

- 5.6. No Agency. Both parties acknowledge that they are independent contractors, and nothing contained herein shall be deemed to create an agency, joint venture, franchise, or partnership relation between the parties, and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- 5.7. Assignment. Neither party hereto shall have the right, directly or indirectly, to assign, transfer, convey or encumber any of its rights under this Agreement without the prior written consent of the other party hereto. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the Company and the Teaching Institution.
- 5.8. Governing Law. This Agreement shall be construed in accordance with and all disputes hereunder shall be governed by the laws of the State of California.
- 5.9. Severability. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in the Agreement.
- 5.10. Notice. All notices to be given under this Agreement (which shall be in writing) shall be given at the respective addresses of the parties as set forth in the preamble to this Agreement, unless notification of a change of address is given in writing. Any notice required by this Agreement shall be deemed to have been properly received when delivered in person or when mailed by registered or certified first class mail, return receipt requested, or by Federal Express to the address as given herein, or such addresses as may be designated from time to time during the term of this Agreement.

Company: AltaMed Health Services Corporation
Castulo de la Rocha, Pres. & CEO
2040 Camfield Avenue
Los Angeles, CA 90040

With a copy to: AltaMed Health Services Corp.
Henry A. Holguin, General Counsel
AltaMed Health Services Corp.
2040 Camfield Avenue
Los Angeles, CA 90040

Teaching Institution: Santa Ana College
1530 W. 17th Street
Santa Ana, CA 92706
Tel. No.: (714) 564-6825
Attn: Nursing Director

Notices delivered personally, by telephone facsimile or by overnight courier shall be deemed communicated as of the day of actual receipt; notices mailed in the manner described above shall be deemed communicated as of three (3) days after mailing.

- 5.11. No Third Party Beneficiaries. This Agreement shall not create any rights, including without limitation third party beneficiary rights, in any person or entity not a party to this Agreement.
- 5.12. No Waiver. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- 5.13. Entire Agreement. This Agreement fully supersedes any and all prior agreements or understandings between the parties hereto or any of their respective affiliates with respect to the subject matter hereof, and no change in, modification of or addition, amendment or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- 5.14. Indemnification. Company shall indemnify, defend and hold harmless Teaching Institution from any and all liability, loss, claim, lawsuit, injury, cost, damage or expense whatsoever (including reasonable attorney's fees and court costs) arising out of, incident to or in any manner occasioned by the performance or nonperformance of any duty or responsibility under this Agreement, by Company or any of its employees, agents, contractors or subcontractors. Teaching Institution shall indemnify, defend and hold harmless Company from any and all liability, loss, claim, lawsuit, injury, cost, damage or expense whatsoever (including reasonable attorney's fees and court costs) arising out of, incident to or in any manner occasioned by the performance or nonperformance of any duty or responsibility under this Agreement, by Teaching Institution or any of its students, employees, agents, contractors or subcontractors. Without limiting any other indemnification provisions set forth in this Agreement, neither party shall be liable to the other party pursuant to this Section for any claim covered by insurance, except to the extent that the liability of such party exceeds the amount of such insurance coverage.

ALTAMED HEALTH SERVICES

**RANCHO SANTIAGO
COMMUNITY COLLEGE
DISTRICT**

Signature: 
 Printed Name: Cástulo de la Rocha
 Title: President and CEO
 Date: 09/04/2018

Signature: _____
 Printed Name: Peter J. Hardash
 Title: Vice Chancellor, Business
 Operations/Fiscal Services
 Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Standard Inter-Agency Instructional Services Agreement Renewal with California Association for Property and Evidence Officers	
Action:	Request for Approval	

BACKGROUND

Over the past ten years, Santa Ana College and the California Association for Property and Evidence Officers have shared a partnership providing quality and professional law enforcement training for their agency. The attached standard inter-agency instructional services agreement renewal will continue the instructional services partnership with the California Association for Property and Evidence Officers.

ANALYSIS

This standard inter-agency instructional services agreement renewal with California Association for Property and Evidence Officers shall remain in effect for five (5) years or until terminated. Interim Dean Carol Comeau and college staff have reviewed this standard inter-agency instructional services agreement renewal with California Association for Property and Evidence Officers. The cost for this standard inter-agency instructional services agreement renewal with California Association for Property and Evidence Officers is not to exceed \$30,000 per fiscal year.

RECOMMENDATION

It is recommended that the Board of Trustees approve this standard inter-agency instructional services agreement renewal with California Association for Property and Evidence Officers, located in Apple Valley, California, as presented.

Fiscal Impact:	\$30,000	Board Date: September 24, 2018
Prepared by:	Jeffrey N. Lamb, Ph.D., Vice President of Academic Affairs Carol Comeau, Interim Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

STANDARD INTER-AGENCY INSTRUCTIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between the Rancho Santiago Community College District on behalf of Santa Ana College, hereinafter called the District, and the California Association for Property and Evidence Officers, hereinafter called the Agency.

RECITALS

WHEREAS, under Government Code Section 53060 and Education Code Section 78021, the Rancho Santiago Community College District desires to contract with Agency as an independent contractor to the District; and

WHEREAS, Agency has the personnel, expertise and equipment to provide the special services required herein, and

WHEREAS, the public's interest, convenience and general welfare will be served by this contract;

NOW THEREFORE, Agency and District agree as follows:

PROVISIONS OF THE AGREEMENT

A. AGENCY'S RESPONSIBILITIES:

1. Services - Agency's responsibility shall be to diligently furnish to the District the services and materials as set forth in Attachment A, hereby incorporated in this Agreement by this reference.

2. Student Attendance Records. Records of student attendance and achievement will be maintained by Agency. Records will be open for review at all times

by officials of the District and submitted on a schedule developed by the District.

3. Non-Discrimination. Agency agrees that it will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or age, or sex of such person.

4. Applicable Law. Agency agrees to comply with all federal, state, and local laws, rules regulations, and ordinances that are now or may in the future become applicable to Agency, Agency's business, equipment, and personnel engaged in operations covered by this agreement or occurring out of the performance of such operations.

B. DISTRICT'S RESPONSIBILITIES

1. Educational Program. District is responsible for the educational program that will be conducted on site.

2. Supervise and Control Instruction. The instruction to be claimed for apportionment under this contract shall be under the immediate supervision and control of a District employee (Title 5, Section 58058) who has met the minimum qualifications for instruction in a vocational subject in a California community college.

3. Instructor Who Is Not a District Employee - District's Responsibilities. Where Agency's instructor is not a paid employee of the District, the District shall have a written agreement with each such instructor who is conducting instruction for which Full Time Equivalency Students (FTES) are to be reported. The agreement shall state that the District has the primary right to control and direct the instructional activities of Agency's instructor.

4. Qualifications of Instructors. District shall list the minimum qualifications for instructors teaching these courses. Such qualifications shall be consistent with requirements specified by the District.
5. District's Control of and Direction for Instructors. District shall provide instructors with an orientation, instructor's manual, course outlines, curriculum materials, testing and grading procedures, and any of the other necessary materials and services that it would provide to its hourly instructors on campus.
6. Courses of Instruction. These are specified in Attachment A to this Agreement. It is the District's responsibility to insure that the course outline of records are approved by the District's curriculum committee pursuant to Title 5 course standards, and that the courses have been approved by the District's board of trustees.
7. Different Section of Courses. District shall have procedures to insure that faculty teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course. Such procedures apply to the faculty, courses, and the students.
8. Enrollment. District will advise Agency of the enrollment period, student enrollment fees, the number of class hours sufficient to meet the stated performance objectives, policy regarding the supervision and evaluation of students, and the procedure applicable to the withdrawal of students prior to completion of a course or program.

9. Obtaining Approval of Degree and Certificate Programs is District's Responsibility. It is required that degree and certificate programs have been approved by the State Chancellor's Office and courses that make up the programs must be part of the approved programs, or District must have received delegate authority to separately approve those courses locally.

10. Classes Held Outside of District. If the classes are to be located outside the boundaries of the District, the District must comply with the requirements of title 5, Sections 55300 et seq., concerning approval by adjoining high school or community college districts and use of non-District facilities.

11. Funding Source. District shall certify that it does not receive full compensation for the direct education costs of the course from any public or private agency, individual, or group.

12. Certification. District is responsible for obtaining certification verifying that the instruction activity to be conducted will not be fully funded by other sources. (Title 5, Section 58051.5)

C. FEE

1. Agency Fee and Expenses - The fee to be paid by District for the services and materials to be supplied hereunder is: Three dollars \$3.00 per student contact hour, not to exceed 10,000 student contract hours or \$ 30,000 per fiscal year. Annual limits shall not be exceeded without the expressed permission from either the Dean of Human Services/Technology Division or the Assistant Dean of Criminal Justice Academies.

2. The Agency shall invoice the District at the conclusion of each class, supplying mutually acceptable documentation of student contact hours for each class.

D. TERMS AND CONDITIONS

1. Facilities. Agency and District agree that the course shall be held at facilities that are clearly identified as being open to the general public. (Title 5, Section 58051.5)

2. Open Enrollment. District and Agency agree that enrollment in the course must be open to any person who has been admitted to the college and has met any applicable prerequisites. (Title 5, Sections 51006 and 59106) The District's policy on open enrollment is published in the college catalogue and schedule of classes (Title 5, Section 51006), along with a description of the course and information about whether the course is offered for credit and is transferable. (Title 5, Section 55005)

3. Support Services for Students. Both Agency and District shall insure that ancillary and support services are provided for the students (e.g. Counseling and Guidance, and Placement Assistance).

4. Indemnification. All parties to this agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this article do not apply to any damage or loss caused solely by the

negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

5. Term. This Agreement shall be effective as of the date signed by both the District and Agency, and shall continue in effect for five years. Either party may cancel or terminate this Agreement without cause upon 30 days prior written notice given by either party.

6. Termination for Cause. The District may terminate this Agreement and be relieved of any consideration to Agency should Agency fail to perform the covenants herein at the time and in the manner provided. In the event of such termination the District may proceed with the work in any manner deemed proper by the District. The cost of the District shall be deducted from any sum due the Agency under this Agreement, and the balance, if any, shall be paid by the Agency.

7. Assignments. This Agreement is personal and shall not be assigned by Agency either in whole or in part. Any such purported assignment voids this Agreement.

8. Notices. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

If to District:

Rancho Santiago Community College District
Attn: Vice Chancellor, Business Operations/Fiscal Services
2323 North Broadway
Santa Ana, California 92706

If submitting an invoice, insert: "Attn: Accounts Payable"

If to Agency:

California Association for Property and Evidence Officers (CAPE)
San Bernardino County Sheriff's Department
Attn: Kim Carlson, President
14931 Dale Evans Parkway
Apple Valley, California 92307

9. Time Is of the Essence. Time is of the essence for each of the provisions of this Agreement, and all the provisions of this Agreement, shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

10. Modifications. No modifications or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms of this Agreement unless made in writing between the parties hereto, shall be binding on any of the parties hereto.

11. Insurance: Each Party to this Agreement shall insure or self-insure its activities in connection with this Agreement and obtain, keep in force and maintain during the term hereof insurance or self-insurance insuring against the peril of bodily injury, personal injury, property damage and including a contractual liability endorsement with a limit of liability at least one million dollars (\$1,000,000) per occurrence and two

million dollars (\$2,000,000) in the aggregate; California Workers' Compensation Insurance on their employees performing any services under this Agreement; and, such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties against other insurable risks relating to performance. Certificates of insurance, or other satisfactory documentation, evidencing that the insurance coverage specified herein is in full force and effect throughout the term of this Agreement may be requested by either party.

Equal Employment Opportunity Clause. The parties to this contract agree to promote equal employment opportunities through its policies and regulations. This means that both parties will not discriminate, nor tolerate discrimination, against any applicant or employee because of race, color, religion, gender, sexual orientations, national origin, age, disabled, or veteran status. Additionally, the parties will provide an environment that is free from sexual harassment, as well as harassment and intimidation on account of an individual's race, color, religion, gender, sexual orientation, national origin, age, disability, or veteran status.

IN WITNESS WHEREOF, this Agreement has been executed by the parties

hereto on the day and year first written above.

Agency: CALIFORNIA ASSOCIATION
FOR PROPERTY AND
EVIDENCE OFFICERS (CAPE)

District: RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

By: _____

By: _____

Name: _____

Name: Peter J. Hardash

Title: _____

Title: Vice Chancellor of
Business Operations/Fiscal Services

Date: _____

Date: _____

ATTACHMENT A

STANDARD INTER-AGENCY SERVICES AGREEMENT

SERVICES TO BE PROVIDED BY AGENCY:

1. **Teaching Approved Curriculum:** All student contact hours submitted by the Agency to the District shall be part of a course of instruction that has either been approved by the college's Curriculum and Instruction Council, or has been accepted as a topics course and approved by the college's Chief Instructional Officer.
2. **Instructor Qualifications:** All student contact hours submitted by the Agency to the District shall have been taught under the line of sight supervision of instructors who meet the college's minimum or equivalent qualifications for hiring as part-time Criminal Justice Instructors. This expertise is furnished at the expense of the Agency. The services include the use of their specialized equipment, facilities, all handouts, and instructors with specific expertise.
3. **Non-overlap with other funding sources:** The above instructional hours are conducted as FTES funded courses through the Criminal Justice Academies Department at Santa Ana College.
4. **Enrollment of Students:** The District will supply current student enrollment forms to the Agency who will return properly completed enrollment forms to the District prior to beginning instruction.

5. **Instructional Activities:** The Administrators of Rancho Santiago Community College District and Agency (and/or their designees) will meet at mutually agreed intervals to plan, schedule and budget for instructional activities, the joint consent of the District and the Agency shall precede any instructional activity.

6. **List of Courses** - The following is a partial list of applicable courses for contract instruction:

- 1) Advanced training courses in the field of property and evidence collection.
- 2) Related courses approved by the Associate Dean, Criminal Justice Academies and specific to Criminal Justice and all other approved Criminal Justice related courses offered at Santa Ana College.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: September 24, 2018
Re: Approval of Standard Inter-Agency Instructional Services Agreement Renewal with the Orange County Human Relations Council	
Action: Request for Approval	

BACKGROUND

Over the past ten years, Santa Ana College and the Orange County Human Relations Council have shared a partnership providing quality and professional law enforcement training for their agency. The attached standard inter-agency instructional services agreement renewal will continue the instructional services partnership with the Orange County Human Relations Council.

ANALYSIS

This standard inter-agency instructional services agreement renewal with the Orange County Human Relations Council shall remain in effect for five (5) years or until terminated. Interim Dean Carol Comeau and college staff have reviewed this standard inter-agency instructional services agreement renewal with the Orange County Human Relations Council. The cost for this standard inter-agency instructional services agreement renewal with the Orange County Human Relations Council is not to exceed \$2,000 per fiscal year.

RECOMMENDATION

It is recommended that the Board of Trustees approve this standard inter-agency instructional services agreement renewal with the Orange County Human Relations Council, located in Santa Ana, California, as presented.

Fiscal Impact: \$2,000	Board Date: September 24, 2018
Prepared by: Jeffrey N. Lamb, Ph.D., Vice President of Academic Affairs Carol Comeau, Interim Dean of Human Services & Technology	
Submitted by: Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

STANDARD INTER-AGENCY INSTRUCTIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between the Rancho Santiago Community College District on behalf of Santa Ana College, hereinafter called the District, and the Orange County Human Relations Council, hereinafter called the Agency.

RECITALS

WHEREAS, under Government Code Section 53060 and Education Code Section 78021, the Rancho Santiago Community College District desires to contract with Agency as an independent contractor to the District; and

WHEREAS, Agency has the personnel, expertise and equipment to provide the special services required herein, and

WHEREAS, the public's interest, convenience and general welfare will be served by this contract;

NOW THEREFORE, Agency and District agree as follows:

PROVISIONS OF THE AGREEMENT

A. AGENCY'S RESPONSIBILITIES:

1. **Services** - Agency's responsibility shall be to diligently furnish to the District the services and materials as set forth in Attachment A, hereby incorporated in this Agreement by this reference.

2. **Student Attendance Records**. Records of student attendance and achievement will be maintained by Agency. Records will be open for review at all times by officials of the District and submitted on a schedule developed by the District.

3. Non-Discrimination. Agency agrees that it will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or age, or sex of such person.

4. Applicable Law. Agency agrees to comply with all federal, state, and local laws, rules regulations, and ordinances that are now or may in the future become applicable to Agency, Agency's business, equipment, and personnel engaged in operations covered by this agreement or occurring out of the performance of such operations.

B. DISTRICT'S RESPONSIBILITIES

1. Educational Program. District is responsible for the educational program that will be conducted on site.

2. Supervise and Control Instruction. The instruction to be claimed for apportionment under this contract shall be under the immediate supervision and control of a District employee (Title 5, Section 58058) who has met the minimum qualifications for instruction in a vocational subject in a California community college.

3. Instructor Who Is Not a District Employee - District's Responsibilities. Where Agency's instructor is not a paid employee of the District, the District shall have a written agreement with each such instructor who is conducting instruction for which Full time Equivalency Students (FTES) are to be reported. The agreement shall state that the District has the primary right to control and direct the instructional activities of Agency's instructor.

4. Qualifications of Instructors. District shall list the minimum qualifications for instructors teaching these courses. Such qualifications shall be consistent with requirements specified by the District.
5. District's Control of and Direction for Instructors. District shall provide instructors with an orientation, instructor's manual, course outlines, curriculum materials, testing and grading procedures, and any of the other necessary materials and services that it would provide to its hourly instructors on campus.
6. Courses of Instruction. These are specified in Attachment A to this Agreement. It is the District's responsibility to insure that the course outline of records are approved by the District's curriculum committee pursuant to Title 5 course standards, and that the courses have been approved by the District's board of trustees.
7. Different Section of Courses. District shall have procedures to insure that faculty teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course. Such procedures apply to the faculty, courses, and the students.
8. Enrollment. District will advise Agency of the enrollment period, student enrollment fees, the number of class hours sufficient to meet the stated performance objectives, policy regarding the supervision and evaluation of students, and the procedure applicable to the withdrawal of students prior to completion of a course or program.
9. Obtaining Approval of Degree and Certificate Programs Is District's Responsibility. It is required that degree and certificate programs have been approved by the State Chancellor's Office and courses that make up the programs must be part of the approved programs, or District must have received delegate authority to

separately approve those courses locally.

10. Classes Held Outside of District. If the classes are to be located outside the boundaries of the District, the District must comply with the requirements of title 5, Sections 55230-55232, concerning approval by adjoining high school or community college districts and use of non-District facilities.

11. Funding Source. District shall certify that it does not receive full compensation for the direct education costs of the course from any public or private agency, individual, or group.

12. Certification. District is responsible for obtaining certification verifying that the instruction activity to be conducted will not be fully funded by other sources. (Title 5, Section 58051.5)

C. FEE

1. Agency Fee and Expenses - The fee to be paid by District for the services and materials to be supplied hereunder is: Seventy dollars (\$70.00) per instructional hour in the CJA 099A Basic Police Academy as scheduled by academy staff and approved by the Criminal Justice Academies Associate Dean. The annual contract shall not exceed \$2,000 per year. Annual limits shall not be exceeded without the expressed permission from either the Dean of Human Services/Technology Division or the Associate Dean of Criminal Justice Academies.

2. The Agency shall invoice the District at the conclusion of each class, supplying mutually acceptable documentation of student contact hours for each class.

3. Tuition. It is mutually agreed that Agency can choose to deduct tuition fees from the total dollar amount per student contact hour paid to Agency by District.

D. TERMS AND CONDITIONS

1. Facilities. Agency and District agree that the course shall be held at facilities that are clearly identified as being open to the general public. (Title 5, Section 58051.5)

2. Open Enrollment. District and Agency agree that enrollment in the course must be open to any person who has been admitted to the college and has met any applicable prerequisites. (Title 5, Sections 51006 and 59106) The District's policy on open enrollment is published in the college catalogue and schedule of classes (Title 5, Section 51006), along with a description of the course and information about whether the course is offered for credit and is transferable. (Title 5, Section 55005)

3. Support Services for Students. Both Agency and District shall insure that ancillary and support services are provided for the students (e.g. Counseling and Guidance, and Placement Assistance).

4. Indemnification. All parties to this agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this article do not apply to any damage or loss caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or

employees.

5. Term. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless earlier terminated by either party in the manner set forth herein. Either party may cancel or terminate this Agreement without cause upon 30 days prior written notice given by either party.

6. Termination for Cause. The District may terminate this Agreement and be relieved of any consideration to Agency should Agency fail to perform the covenants herein at the time and in the manner provided. In the event of such termination the District may proceed with the work in any manner deemed proper by the District. The cost of the District shall be deducted from any sum due the Agency under this Agreement, and the balance, if any, shall be paid by the Agency.

7. Assignments. This Agreement is personal and shall not be assigned by Agency either in whole or in part. Any such purported assignment voids this Agreement.

8. Notices. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

If to District:

Rancho Santiago Community College District
Attn: Vice Chancellor, Business Operations/Fiscal Services
2323 North Broadway
Santa Ana, California 92706

If submitting an invoice, insert: "Attn: Accounts Payable"

If to Agency:

Orange County Human Relations Council
1801 East Edinger Avenue, Suite 115
Santa Ana, CA 92705
714-480-6570

9. Time Is of the Essence. Time is of the essence for each of the provisions of this Agreement, and all the provisions of this Agreement, shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

10. Modifications. No modifications or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms of this Agreement unless made in writing between the parties hereto, shall be binding on any of the parties hereto.

11. Insurance: Each Party to this Agreement shall insure or self-insure its activities in connection with this Agreement and obtain, keep in force and maintain during the term hereof insurance or self-insurance insuring against the peril of bodily injury, personal injury, property damage and including a contractual liability endorsement with a limit of liability at least one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate; California Workers' Compensation Insurance on their employees performing any services under this Agreement; and, such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties against other insurable risks relating to performance. Certificates of insurance, or other satisfactory documentation, evidencing that the insurance coverage specified herein is in full force and effect throughout the term of this Agreement may be requested by either party.

Equal Employment Opportunity Clause. The parties to this contract agree to promote equal employment opportunities through its policies and regulations. This means that both parties will not discriminate, nor tolerate discrimination, against any

applicant or employee because of race, color, religion, gender, sexual orientations, national origin, age, disabled, or veteran status. Additionally, the parties will provide an environment that is free from sexual harassment, as well as harassment and intimidation on account of an individual's race, color, religion, gender, sexual orientation, national origin, age, disability, or veteran status.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto on the day and year first written above.

Agency: ORANGE COUNTY HUMAN
RELATIONS COUNCIL
1801 East Edinger Ave., Suite 115
Santa Ana, CA 92705

District: RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT
2323 North Broadway
Santa Ana, CA 92706

By: _____

By: _____

Name: _____

Name: Peter J. Hardash

Title: _____

Title: Vice Chancellor
Business Operations/Fiscal Services

Date: _____

Date: _____

ATTACHMENT A

STANDARD INTER-AGENCY SERVICES AGREEMENT

SERVICES TO BE PROVIDED BY AGENCY:

1. **Teaching Approved Curriculum:** All student contact hours submitted by the Orange County Human Relations Council to the District shall be part of a course of instruction that has either been approved by the college's Curriculum and Instruction Council, or has been accepted as a topics course and approved by the college's Chief Instructional Officer.

2. **Instructor Qualifications:** All student contact hours submitted by the Orange County Human Relations Council to the District shall have been taught under the line of sight supervision of instructors who meet the college's minimum or equivalent qualifications for hiring as part-time Criminal Justice Instructors. This expertise is furnished at the expense of the Orange County Human Relations Council. The services include the use of their specialized equipment, facilities, all handouts, and instructors with specific expertise.

3. **Non-overlap with other funding sources:** The above instructional hours are conducted as FTES funded courses through the Criminal Justice Academies Department at Santa Ana College.

4. **Enrollment of Students:** The District will supply current student enrollment forms to the Orange County Human Relations Council, who will return properly completed enrollment forms to the District prior to beginning instruction.

5. **Instructional Activities:** The Administrators of Rancho Santiago Community College District and Orange County Human Relations Council (and/or their designees) will meet at mutually agreed intervals to plan, schedule and budget for instructional activities, the joint consent of the District and the Agency shall precede any instructional activity.

6. **List of Courses** - The following is a partial list of applicable courses for contract instruction:

1) CJA 099A Basic Police Academy

3) Related courses approved by the Assistant Dean, Criminal Justice Academies and specific to Criminal Justice and all other approved Criminal Justice related courses offered at Santa Ana College.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Standard Inter-Agency Instructional Services Agreement Renewal with the Tustin Police Department	
Action:	Request for Approval	

BACKGROUND

Over the past ten years, Santa Ana College and the Tustin Police Department have shared a partnership providing quality and professional law enforcement training for their agency. The attached standard inter-agency instructional services agreement renewal will continue the instructional services partnership with the Tustin Police Department.

ANALYSIS

This standard inter-agency instructional services agreement renewal with the Tustin Police Department shall remain in effect for five (5) years or until terminated. Interim Dean Carol Comeau and college staff have reviewed this standard inter-agency instructional services agreement renewal with the Tustin Police Department. The cost for this standard inter-agency instructional services agreement renewal with the Tustin Police Department is not to exceed \$6,000 per fiscal year.

RECOMMENDATION

It is recommended that the Board of Trustees approve this standard inter-agency instructional services agreement renewal with the Tustin Police Department, located in Tustin, California, as presented.

Fiscal Impact:	\$6,000	Board Date: September 24, 2018
Prepared by:	Jeffrey N. Lamb, Ph.D., Vice President of Academic Affairs Carol Comeau, Interim Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

STANDARD INTER-AGENCY INSTRUCTIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between the Rancho Santiago Community College District on behalf of Santa Ana College, hereinafter called the District, and the Tustin Police Department, hereinafter called the Agency.

RECITALS

WHEREAS, under Government Code Section 53060 and Education Code Section 78021, the Rancho Santiago Community College District desires to contract with Agency as an independent contractor to the District; and

WHEREAS, Agency has the personnel, expertise and equipment to provide the special services required herein, and

WHEREAS, the public's interest, convenience and general welfare will be served by this contract;

NOW THEREFORE, Agency and District agree as follows:

PROVISIONS OF THE AGREEMENT

A. AGENCY'S RESPONSIBILITIES:

1. Services - Agency's responsibility shall be to diligently furnish to the District the services and materials as set forth in Attachment A, hereby incorporated in this Agreement by this reference.

2. Student Attendance Records. Records of student attendance and achievement will be maintained by Agency. Records will be open for review at all times

by officials of the District and submitted on a schedule developed by the District.

3. Non-Discrimination. Agency agrees that it will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or age, or sex of such person.

4. Applicable Law. Agency agrees to comply with all federal, state, and local laws, rules regulations, and ordinances that are now or may in the future become applicable to Agency, Agency's business, equipment, and personnel engaged in operations covered by this agreement or occurring out of the performance of such operations.

B. DISTRICT'S RESPONSIBILITIES

1. Educational Program. District is responsible for the educational program that will be conducted on site.

2. Supervise and Control Instruction. The instruction to be claimed for apportionment under this contract shall be under the immediate supervision and control of a District employee (Title 5, Section 58058) who has met the minimum qualifications for instruction in a vocational subject in a California community college.

3. Instructor Who Is Not a District Employee - District's Responsibilities. Where Agency's instructor is not a paid employee of the District, the District shall have a written agreement with each such instructor who is conducting instruction for which Full time Equivalency Students (FTES) are to be reported. The agreement shall state that the District has the primary right to control and direct the instructional activities of Agency's instructor.

4. Qualifications of Instructors. District shall list the minimum qualifications for instructors teaching these courses. Such qualifications shall be consistent with requirements specified by the District.
5. District's Control of and Direction for Instructors. District shall provide instructors with an orientation, instructor's manual, course outlines, curriculum materials, testing and grading procedures, and any of the other necessary materials and services that it would provide to its hourly instructors on campus.
6. Courses of Instruction. These are specified in Attachment A to this Agreement. It is the District's responsibility to insure that the course outline of records are approved by the District's curriculum committee pursuant to Title 5 course standards, and that the courses have been approved by the District's board of trustees.
7. Different Section of Courses. District shall have procedures to insure that faculty teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course. Such procedures apply to the faculty, courses, and the students.
8. Enrollment. District will advise Agency of the enrollment period, student enrollment fees, the number of class hours sufficient to meet the stated performance objectives, policy regarding the supervision and evaluation of students, and the procedure applicable to the withdrawal of students prior to completion of a course or program.

9. Obtaining Approval of Degree and Certificate Programs Is District's Responsibility. It is required that degree and certificate programs have been approved by the State Chancellor's Office and courses that make up the programs must be part of the approved programs, or District must have received delegate authority to separately approve those courses locally.

10. Classes Held Outside of District. If the classes are to be located outside the boundaries of the District, the District must comply with the requirements of title 5, Sections 55230-55232, concerning approval by adjoining high school or community college districts and use of non-District facilities.

11. Funding Source. District shall certify that it does not receive full compensation for the direct education costs of the course from any public or private agency, individual, or group.

12. Certification. District is responsible for obtaining certification verifying that the instruction activity to be conducted will not be fully funded by other sources. (Title 5, Section 58051.5)

C. FEE

1. Agency Fee and Expenses - The fee to be paid by District for the services and materials to be supplied hereunder is: Three dollars (\$3.00) per student contact hour, not to exceed 2,000 student contract hours or \$ \$6,000 per fiscal year. Annual limits shall not be exceeded without the expressed permission from either the Dean of Human Services/Technology Division or the Associate Dean of Criminal Justice Academies.

2. The Agency shall invoice the District at the conclusion of each class, supplying mutually acceptable documentation of student contact hours for each class.

3. Tuition. It is mutually agreed that Agency can choose to deduct tuition fees from the total dollar amount per student contact hour paid to Agency by District.

D. TERMS AND CONDITIONS

1. Facilities. Agency and District agree that the course shall be held at facilities that are clearly identified as being open to the general public. (Title 5, Section 58051.5)

2. Open Enrollment. District and Agency agree that enrollment in the course must be open to any person who has been admitted to the college and has met any applicable prerequisites. (Title 5, Sections 51006 and 59106) The District's policy on open enrollment is published in the college catalogue and schedule of classes (Title 5, Section 51006), along with a description of the course and information about whether the course is offered for credit and is transferable. (Title 5, Section 55005)

3. Support Services for Students. Both Agency and District shall insure that ancillary and support services are provided for the students (e.g. Counseling and Guidance, and Placement Assistance).

4. Indemnification. All parties to this agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or

claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this article do not apply to any damage or loss caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

5. Term. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless earlier terminated by either party in the manner set forth herein. Either party may cancel or terminate this Agreement without cause upon 30 days prior written notice given by either party.

6. Termination for Cause. The District may terminate this Agreement and be relieved of any consideration to Agency should Agency fail to perform the covenants herein at the time and in the manner provided. In the event of such termination the District may proceed with the work in any manner deemed proper by the District. The cost of the District shall be deducted from any sum due the Agency under this Agreement, and the balance, if any, shall be paid by the Agency.

7. Assignments. This Agreement is personal and shall not be assigned by Agency either in whole or in part. Any such purported assignment voids this Agreement.

8. Notices. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

If to District:

Rancho Santiago Community College District
Attn: Vice Chancellor, Business Operations/Fiscal Services
2323 North Broadway
Santa Ana, California 92706

If submitting an invoice, insert: "Attn: Accounts Payable"

If to Agency:

Tustin Police Department
300 Centennial Way
Tustin, CA 92780

9. Time Is of the Essence. Time is of the essence for each of the provisions of this Agreement, and all the provisions of this Agreement, shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

10. Modifications. No modifications or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms of this Agreement unless made in writing between the parties hereto, shall be binding on any of the parties hereto.

11. Insurance: Each Party to this Agreement shall insure or self-insure its activities in connection with this Agreement and obtain, keep in force and maintain during the term hereof insurance or self-insurance insuring against the peril of bodily

injury, personal injury, property damage and including a contractual liability endorsement with a limit of liability at least one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate; California Workers' Compensation Insurance on their employees performing any services under this Agreement; and, such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties against other insurable risks relating to performance. Certificates of insurance, or other satisfactory documentation, evidencing that the insurance coverage specified herein is in full force and effect throughout the term of this Agreement may be requested by either party.

Equal Employment Opportunity Clause. The parties to this contract agree to promote equal employment opportunities through its policies and regulations. This means that both parties will not discriminate, nor tolerate discrimination, against any applicant or employee because of race, color, religion, gender, sexual orientations, national origin, age, disabled, or veteran status. Additionally, the parties will provide an environment that is free from sexual harassment, as well as harassment and intimidation on account of an individual's race, color, religion, gender, sexual orientation, national origin, age, disability, or veteran status.

IN WITNESS WHEREOF, this Agreement has been executed by the parties

hereto on the day and year first written above.

Agency: TUSTIN POLICE DEPARTMENT District: RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

300 Centennial Way
Tustin, CA 92780

2323 North Broadway
Sana Ana, CA 92706

By: _____

By: _____

Name: _____

Name: Peter J. Hardash

Title: _____

Title: Vice Chancellor
Business Operations/Fiscal Services

Date: _____

Date: _____

ATTACHMENT A

STANDARD INTER-AGENCY SERVICES AGREEMENT

SERVICES TO BE PROVIDED BY AGENCY:

1. **Teaching Approved Curriculum:** All student contact hours submitted by the Agency to the District shall be part of a course of instruction that has either been approved by the college's Curriculum and Instruction Council, or has been accepted as a topics course and approved by the college's Chief Instructional Officer.
2. **Instructor Qualifications:** All student contact hours submitted by the Agency to the District shall have been taught under the line of sight supervision of instructors who meet the college's minimum or equivalent qualifications for hiring as part-time Criminal Justice Instructors. This expertise is furnished at the expense of the Agency. The services include the use of their specialized equipment, facilities, all handouts, and instructors with specific expertise.
3. **Non-overlap with other funding sources:** The above instructional hours are conducted as FTES funded courses through the Criminal Justice Academies Department at Santa Ana College.
4. **Enrollment of Students:** The District will supply current student enrollment forms to the Agency who will return properly completed enrollment forms to the District prior to beginning instruction.

5. **Instructional Activities:** The Administrators of Rancho Santiago Community College District and Agency (and/or their designees) will meet at mutually agreed intervals to plan, schedule and budget for instructional activities, the joint consent of the District and the Agency shall precede any instructional activity.

6. **List of Courses** - The following is a partial list of applicable courses for contract instruction:

1) 039A First Aid/CPR Refresher

2) 006B Arrest and Control Training

3) Related courses approved by the Assistant Dean, Criminal Justice Academies and specific to Criminal Justice and all other approved Criminal Justice related courses offered at Santa Ana College.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College – Human Services and Technology Division

To: Board of Trustees	Date: September 24, 2018
Re: Approval of Educational Affiliation Agreement Renewal with Interface Rehab, LLC	
Action: Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. The Occupational Therapy Assistant Program will place no students at the site prior to Board approval.

ANALYSIS

This educational affiliation agreement renewal with Interface Rehab, LLC covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This educational affiliation agreement renewal with Interface Rehab, LLC shall be effective for five (5) years or until termination by written notice of either party. Interim Dean Carol Comeau and college staff have reviewed this educational affiliation agreement renewal with Interface Rehab, LLC. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this educational affiliation agreement renewal with Interface Rehab, LLC, located in Placentia, California as presented.

Fiscal Impact: None	Board Date: September 24, 2018
Prepared by: Jeffrey N. Lamb, Ph.D., Vice President of Academic Affairs Carol Comeau, Interim Dean of Human Services & Technology	
Submitted by: Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into by and between **Interface Rehab, LLC**, hereinafter called the Agency, and **Rancho Santiago Community College District on behalf of Santa Ana College**, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.

B. For Background Clearance

The District shall inform The Occupational Therapy Assistant Program students of the Background Check requirement and their responsibility of payment.

C. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

D. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. **GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.

5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. **JOINT RESPONSIBILITIES AND PRIVILEGES**

A. For Publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Insurance Carried by the District. District agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the District, its employees, students, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for its staff and students participating in this program. Proof of insurance is to be provided to Clinical Facility.

Insurance Carried by Agency. Agency agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the Agency, its employees, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. Proof of insurance is to be provided to District.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. **STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS**

A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.

B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.

- C. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

**District: Rancho Santiago Community
College District**

Agency: Interface Rehab, LLC

**Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706**

**Interface Rehab, LLC
774 South Placentia Avenue
Placentia, CA 92870-6823**

Peter J. Hardash
Vice Chancellor
Business Operations/Fiscal Services

Person Responsible: _____

Title: _____

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Affiliation Agreement Renewal with AHMC Anaheim Regional Medical Center LP	
Action:	Request for Approval	

BACKGROUND

Students in the Pharmacy Technology program are required to participate in externship activities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills learned in their college classes.

ANALYSIS

This affiliation agreement renewal with AHMC Anaheim Regional Medical Center LP covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This affiliation agreement renewal with AHMC Anaheim Regional Medical Center LP shall be effective for two (2) years or until termination by written notice of either party. Interim Dean Carol Comeau and college staff have reviewed this affiliation agreement renewal with AHMC Anaheim Regional Medical Center LP. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this affiliation agreement renewal with AHMC Anaheim Regional Medical Center LP, located in Anaheim, California, as presented.

Fiscal Impact:	None	Board Date: September 24, 2018
Prepared by:	Jeffrey N. Lamb, Ph.D., Vice President of Academic Affairs Carol Comeau, Interim Dean of Human Services & Technology	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT ("Agreement") is made and entered into by and between Rancho Santiago Community College District on behalf of Santa Ana College ("School"), located at 1530 West 17th Street, Santa Ana, CA 92706, and AHMC Anaheim Regional Medical Center LP, a California limited partnership doing business as AHMC Anaheim Regional Medical Center ("Hospital").

RECITALS:

A. School offers to enrolled students various healthcare education programs in the field of Pharmacy Technology (individually or collectively "Program").

B. Hospital operates a comprehensive inpatient acute care facility licensed in the State of California ("State").

C. School desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in an acute care facility.

D. Hospital has agreed to undertake training activities and to make its facility available to identified students of School for such purposes within Hospital's capabilities and resources.

Now, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

1. RESPONSIBILITIES OF SCHOOL.

a. **Clinical Program.** School shall be responsible for the implementation and operation of the clinical component of its Program at Hospital, which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following:

- (1) orientation of students to the clinical experience at Hospital;
- (2) provision of classroom theory and practical instruction to students prior to their clinical assignments at Hospital;
- (3) preparation of student/patient assignments and rotation plans for each student and coordination of same with Hospital;
- (4) continuing oral and written communication with Hospital regarding student performance and evaluation, absences and assignments of students, and other pertinent information;
- (5) supervision of students and their performance at Hospital;
- (6) participation, with the students, in Hospital's Quality Assurance and related programs; and

(7) performance of such other duties as may from time to time be agreed to between School and Hospital.

All students, faculty, employees, agents and representatives of School participating in the Program while on Hospital premises ("Program Participants") shall be accountable to Hospital's Administrator. School shall be responsible for causing all Program Participants to comply with the terms of this Agreement.

b. **Orientation; Program Participant Statements.** School shall require each Program Participant to complete the self-learning Orientation Guidelines & Annual Update module, including the post test, and to sign and submit to Hospital's Education Department relevant forms, including a Statements of Responsibility and Orientation Acknowledgment, a Statement of Confidentiality, a Security Policy/Systems Access Request Form, and a Student Orientation Answer Sheet. Program Participants are to be directed to access the current versions of the foregoing at <http://www.anaheimregionalmc.com/Patients-Visitors-Contractors/For-Contractors.aspx>.

c. **Health of Program Participants.** School shall provide to Hospital satisfactory evidence that each Program Participant is free from contagious disease and does not otherwise present a health hazard to Hospital patients, employees, volunteers or guests prior to his or her participation in the Program. Such evidence shall include without limitation the completion of a two step tuberculin skin test (within the last six (6) months) or evidence that each Program Participant is free of symptoms of pulmonary disease if the skin test is positive, a chest x-ray following a positive TB test result, and physical examination and evidence of immunity from rubella, measles and chicken pox, as well as evidence of current influenza vaccination. School and/or the Program Participant shall be responsible for arranging for the Program Participant's medical care and/or treatment, if necessary, including transportation in case of illness or injury while participating in the Program at Hospital. In no event shall Hospital be financially or otherwise responsible for said medical care and treatment.

d. **Dress Code; Meals.** School shall require the students assigned to Hospital to dress in accordance with dress and personal appearance standards approved by School. Such standards shall be in accordance with Hospital's standards regarding same. Program Participants shall pay for their own meals at Hospital.

e. **Performance of Services.** All faculty provided by School shall be duly licensed, certified or otherwise qualified to participate in the Program at Hospital. School shall have a specially designated staff for the performance of the services specified herein. School and all Program Participants shall perform its and their duties and services hereunder in accordance with all relevant local, state, and federal laws and shall comply with the standards and guidelines of all applicable accrediting bodies and the bylaws, rules and regulations of Hospital and any rules and regulations of School as may be in effect from time to time. Neither School nor any Program Participant shall interfere with or adversely affect the operation of Hospital or the performance of services therein. Hospital has and shall retain at all times professional and administrative responsibility for services provided hereunder, as and to the extent required by Title 22, California Code of Regulations, Section 70713. Hospital's retention of such responsibility is not intended and shall not be construed to diminish, limit, alter or otherwise modify in any way the obligations of Program Participants under this Agreement.

f. **OSHA Compliance.** School shall be responsible for compliance by Program Participants with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992, and as may be amended or superseded from time to time (the "Regulations"), including, but not limited to accepting the same level of responsibility as "the employer" would have to provide all employees with (1) information and training about the hazards associated with blood and other potentially infectious materials, (2) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (3) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (4) information as to the reasons the employee should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. School's responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.

g. **Training.** Prior to a student's first assignment at Hospital, the assignment of a School employee, agent or representative to work at Hospital or the first date of service (after the Effective Date) of a faculty member at Hospital, School shall require that the individual receive proper training on the basics of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and provide Hospital with evidence that such training has been completed satisfactorily by the individual. School shall make records of such training available to Hospital promptly, and without charge, upon Hospital's request. Further, prior to a faculty member's first assignment at Hospital, faculty member shall attend Hospital orientation and it shall be faculty member's responsibility to provide Hospital orientation to students on their first day of assignment at Hospital.

2. RESPONSIBILITIES OF HOSPITAL.

a. Hospital shall accept, within its capabilities and resources, the students assigned to the Program by School and cooperate in the orientation of all Program Participants to Hospital. Hospital shall provide the opportunities for such students, who shall be supervised by School and Hospital, to observe and assist in various aspects of acute care patient care. Hospital shall coordinate School's rotation and assignment schedule with its own schedule and those of other educational institutions. It is acknowledged and understood by the parties that Hospital makes no representation or guarantee as to Hospital's ability to accommodate all, or any, of School's requests for rotations of students at Hospital. Hospital shall at all times retain ultimate control of the Hospital and responsibility for patient care.

b. Upon the request of School, Hospital shall assist School in the evaluation of each Program Participant's performance in the Program. However, School shall at all times remain solely responsible for the evaluation and grading of Program Participants.

3. MUTUAL RESPONSIBILITIES. The parties shall cooperate to fulfill the following mutual responsibilities:

a. Students shall be treated as trainees who have no expectation of receiving compensation or future employment from Hospital or School.

b. Any courtesy appointments to faculty or staff by either the School or Hospital shall be without entitlement of the individual to compensation or benefits for the appointed party.

4. WITHDRAWAL OF PROGRAM PARTICIPANTS.

a. Hospital may immediately remove from the premises any Program Participant who poses an immediate threat or danger to personnel or to the quality of medical services or for unprofessional behavior.

b. Hospital may request School to withdraw or dismiss a Program Participant from the Program at Hospital when his or her clinical performance is unsatisfactory to Hospital or his or her behavior, in Hospital's discretion, is disruptive or detrimental to Hospital and/or its patients. In such event, said Program Participant's participation in the Program shall immediately cease. Subject to the provisions of Subsection 4.a. above, it is understood that only School can dismiss the Program Participant from the Program at Hospital.

5. INDEPENDENT CONTRACTOR. The parties hereby acknowledge that they are independent contractors, and neither the School nor any of its agents, representatives, students or employees or Program Participants shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto. School shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

6. NON-DISCRIMINATION. There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, veteran status, disability or other legally protected classification in either the selection of students, or as to any aspect of the clinical training; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the student's effective participation in the Program.

7. CONFIDENTIALITY.

a. **Hospital Information.** School recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, School and Program Participants may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. School agrees that neither School nor any Program Participant will at any time, (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without Hospital's express prior written consent, except in connection with the performance of School's and Program Participant's duties hereunder, any confidential or proprietary information of Hospital, including, without limitation, information which concerns Hospital's patients, costs, or treatment methods developed by Hospital, and which is not otherwise available to the public.

b. **Terms of Agreement.** Except for disclosure to School's legal counsel, accountant or financial advisors (none of whom shall be associated or affiliated in any way with Hospital or any of its affiliates) and as may be required by applicable law, neither School nor any

Program Participant shall disclose the terms of this Agreement to any person, unless disclosure thereof is required by law or otherwise authorized by this Agreement or consented to by Hospital in writing. Unauthorized disclosure of the terms of this Agreement shall be a material breach of this Agreement and shall provide Hospital with the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminating this Agreement upon written notice to School.

c. **Patient Information.** Neither School nor any Program Participant shall disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by Hospital in writing, any medical record or other patient information regarding Hospital patients, and School and Program Participant shall comply with all federal and state laws and regulations, and all bylaws, rules, regulations, and policies of Hospital and Hospital's medical staff, regarding the confidentiality of such information. School and Program Participants shall restrict access, use or disclosure of any patient or medical record information regarding Hospital patients to persons with a direct need for medical diagnosis, treatment or other lawful use permitted by any State or federal statutes or regulations governing the lawful access, use or disclosure of medical information. School acknowledges that in receiving or otherwise dealing with any records or information from Hospital about Hospital's patients receiving treatment for alcohol or drug abuse, School and Program Participant are bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2, as amended from time to time. School shall notify Hospital in writing within three (3) days after School becomes aware of any breach of this Section 7.c.

d. **Privacy of Health Information.** School acknowledges that Hospital must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, codified at 42 U.S.C. § 1320d through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy and security regulations as contained in 45 C.F.R. Parts 160 and 164 (collectively, the "Regulations"). Accordingly, Hospital may only disclose Protected Health Information, as defined in 45 C.F.R. § 160.103, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a student for purposes of providing treatment to Hospital patients or training the student to be a health care provider. A student may only request or use Protected Health Information about a Hospital patient for treatment and Hospital training program purposes. A student may only disclose Protected Health Information about a Hospital patient for treatment purposes to other health care providers involved in the patient's treatment or to Hospital's workforce members involved in the student's training program for Hospital's training program purposes. A student shall not disclose Protected Health Information to School or its faculty, employees, agents or representatives unless direct patient identifiers are removed to create a limited data set in accordance with the limited data set standard at 45 C.F.R. § 164.514(e) and the disclosure is pursuant to a limited data set use agreement between Hospital and School that satisfies Hospital's obligations under the limited data set standard. A student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to School or its faculty, employees, agents or representatives for School's use in evaluating the student.

School, students and other Program Participants shall not request, use or further disclose any Protected Health Information other than for the treatment and training purposes specified in this Agreement. School and Program Participants will implement appropriate safeguards to prevent the request for, use or disclosure of Protected Health Information other than as permitted

by this Agreement. School will promptly report to Hospital any uses or disclosures, of which School or Program Participants become aware, of Protected Health Information in violation of this Agreement. In the event that School contracts with any agents or independent contractors to whom School provides Protected Health Information, School shall include provisions in such agreements pursuant to which School and such agents or independent contractors agree to the same restrictions and conditions that apply to School with respect to Protected Health Information. School will make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the United States Department of Health and Human Services to the extent required for determining compliance with HIPAA and the Regulations.

In the event a Hospital patient (or the patient's personal representative) requests access to Protected Health Information in a Designated Record Set (as defined in 45 C.F.R. § 164.501) of Hospital from School or a Program Participant, School or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. If a Hospital patient (or the patient's personal representative) requests an amendment of Protected Health Information in a Designated Record Set of Hospital from School or a Program Participant, then School shall or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. Further, School or Program Participant shall incorporate any amendment approved by Hospital into any amended Protected Health Information in School's or Program Participant's possession.

If School or a Program Participant receives a request for an accounting of disclosures of Protected Health Information from a Hospital patient (or the patient's personal representative), then School or the Program Participant shall within five days forward the request to Hospital. School shall assist Hospital to determine whether any such request for an accounting is a request for an accounting of Hospital's disclosures or of School's disclosures. If Hospital determines that the request is a request for an accounting of School's disclosures and School is a Covered Entity (as defined in 45 C.F.R. § 160.103), then School shall provide the patient with the accounting required by 45 C.F.R. § 164.528. If Hospital determines that the request is a request for an accounting of Hospital's disclosures, then School and Program Participants shall within 10 days forward any information in School's or Program Participants' possession that is required for Hospital to make the accounting required by 45 C.F.R. § 164.528.

No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by School or Hospital by virtue of this Subsection.

e. **Audit.** School shall, within five (5) business days of a written request from Hospital, make available during normal business hours at School or Hospital all records, books, agreements, systems, policies and procedures relating to the use or disclosure of Protected Health Information for the purpose of allowing Hospital to audit and determine School's compliance with this Section 7. If Hospital discovers any violation of this Section 7, School shall promptly remedy such violation following receipt of written notice describing the violation from Hospital and shall certify in writing that it cured the violation.

f. **Survival.** The provisions set forth in this Section 7 shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

8. INSURANCE.

a. School and Hospital shall secure and maintain at all times during the Term, at their respective sole expense, commercial general liability insurance (such coverage to include, without limitation, claims based on a violation of Subsection 7.d. or any applicable State law or regulation concerning the privacy of patient information, if such insurance is reasonably available) covering themselves and their respective employees. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure such coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by School and Hospital may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per occurrence. Such insurance shall not be cancelable except upon thirty (30) days' prior written notice to the other party. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

b. School and Hospital shall each secure and maintain at all times during the Term, at their respective sole expense, workers' compensation and employers' liability insurance covering their respective employees. Such coverage provided by School and Hospital may be afforded via commercial insurance or self-insurance at the following limits:

Workers' Compensation:	Statutory limits
Employers' Liability:	\$1,000,000 each accident; \$1,000,000 disease policy limit; \$1,000,000 disease each employee

Both School and Hospital agree to endorse such policy to (1) waive subrogation in favor of each other, and (2) have a 30-day notice of cancellation. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure health insurance coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital.

c. School and Hospital each shall secure and maintain at all times during the Term, at their respective sole expense, professional liability insurance (medical malpractice), (such coverage to include, without limitation, claims based on a violation of Subsection 7.d. or any applicable State law or regulation concerning the privacy of patient information, if such insurance is reasonably available) covering themselves and their respective employees. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure such coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by School and Hospital may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per claim/occurrence and \$3,000,000 annual aggregate. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

Such insurance shall not be cancelable except upon thirty (30) days' prior written notice to the other party. Such coverage shall be primary and non-contributory. This coverage shall be

either (1) on an occurrence basis or (2) on a claims-made basis. If the coverage is on a claims-made basis, both School and Hospital hereby agree that prior to the effective date of termination of their respective current insurance coverage, both parties shall purchase, at their respective expense, either a replacement policy annually thereafter having a retroactive date no later than the Effective Date or tail coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of the respective parties current coverage or prior to termination of this Agreement. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

9. TERM; TERMINATION.

a. **Term.** The term of this Agreement shall be two (2) years, commencing on the date signed by both parties.

b. **Termination.** Except as otherwise provided herein, either party may terminate this Agreement at any time without cause upon at least thirty (30) days' prior written notice, provided that all students currently enrolled in the Program at Hospital at the time of notice of termination shall be given the opportunity to complete their clinical Program at Hospital, such completion not to exceed three (3) months.

c. **Effect of Expiration or Other Termination.** Upon expiration or other termination of this Agreement, School shall, and shall cause Program Participants to, either return or destroy all Protected Health Information received from Hospital or created or received by School or Program Participants on behalf of Hospital, and which School or Program Participants still maintain in any form. Notwithstanding the foregoing, to the extent that Hospital agrees that it is not feasible to return or destroy such Protected Health Information, the terms and provisions of Section 7 of this Agreement shall survive termination of this Agreement and such Protected Health Information shall be used or disclosed solely for such purpose or purposes which prevented the return or destruction of such Protected Health Information.

10. ENTIRE AGREEMENT. This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.

11. SEVERABILITY. If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

12. INDEMNIFICATION. Each party shall defend, indemnify and hold the other party harmless from and against any and all liability and costs, including reasonable attorneys' fees, resulting directly or indirectly from the performance of its obligations hereunder by the indemnifying party, its students, representatives, agents or subcontractors. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

13. ARBITRATION. Any dispute or controversy arising under, out of or in connection with, or in relation to this Agreement, or any amendment hereof, or the breach hereof shall be

determined and settled by arbitration in Orange County, California, in accordance with the American Health Lawyers Association Alternative Dispute Resolution Service Rules of Procedure for Arbitration and applying the laws of the State. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. The costs shall be borne equally by both parties. During the pendency of any such arbitration and until final judgment thereon has been entered, this Agreement shall remain in full force and effect unless otherwise terminated as provided hereunder. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

14. CAPTIONS. The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

15. No WAIVER. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any of the provisions contained herein.

16. GOVERNING LA W. This Agreement shall be governed and construed in accordance with the laws of the State. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

17. ASSIGNMENT; BINDING EFFECT. School may not assign or transfer any of its rights, duties or obligations under this Agreement, in whole or in part, without the prior written consent of Hospital. For purposes of this Agreement, the transfer of ownership of all or a portion of the shares, partnership interests, or other ownership interests of School, in a single transaction or a series of transactions, which results in the replacement of 50% or more of the shareholders, partners, members or owners, as the case may be, of School as they existed on the commencement date of this Agreement shall be deemed an assignment hereunder. This Agreement shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and permitted assigns. This Agreement is assignable by Hospital without consent or notice.

18. NOTICES. All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to School: Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
Attn: Business Operations and Fiscal Services

If to Hospital: AHMC Anaheim Regional Medical Center
1111 W. La Palma Ave.
Anaheim, CA 92801
Attn: Chief Executive Officer

With a copy to: AHMC Healthcare Inc.
55 South Raymond Ave., Suite 105
Alhambra, CA 91801
Attn: Legal Counsel

or to such other persons or places as either party may from time to time designate by written notice to the other.

19. COUNTERPARTS. This Agreement may be executed in counterparts, and all counterparts shall constitute but one and the same document.

20. REGULATORY REFERENCES. A reference in this Agreement to a section in any statute or regulation means the section as in effect or as amended.

[SIGNATURE PAGE FOLLOWS]

[SIGNATURE PAGE TO AFFILIATION AGREEMENT]

SCHOOL:

RANCHO SANTIAGO COMMUNITY COLLEGE
DISTRICT on behalf of SANTA ANA COLLEGE

By: _____

Name: Peter J. Hardash

Title: Vice Chancellor

Business Operations/Fiscal Services

Date: _ _ _ _ _

HOSPITAL:

AHMC ANAHEIM REGIONAL MEDICAL
CENTER LP D/B/A AHMC ANAHEIM
REGIONAL MEDICAL CENTER

By: _____

Name: Mary Anne Monje

Title: Chief Operating/Chief Financial Officer

Date: _ _ _ _ _

Rancho Santiago Comm Coll District

Board Meeting of 09/24/18

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 08/29/18 Thru 09/11/18

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
66482	General Fund Unrestricted	0.00	67.00	-67.00	92*0506222	92*0506222
66488	General Fund Unrestricted	0.00	1,123.20	-1,123.20	92*0506374	92*0506374
66652	General Fund Unrestricted	0.00	33,943.00	-33,943.00	92*0508550	92*0508550
66664	General Fund Unrestricted	56,667.45	0.00	56,667.45	92*0508701	92*0508735
66665	General Fund Unrestricted	22,677.53	0.00	22,677.53	92*0508737	92*0508750
66669	General Fund Unrestricted	70,746.56	0.00	70,746.56	92*0508766	92*0508788
66670	General Fund Unrestricted	21,615.06	0.00	21,615.06	92*0508795	92*0508811
66671	General Fund Unrestricted	18,620.55	563.79	18,056.76	92*0508815	92*0508842
66674	General Fund Unrestricted	33,346.00	0.00	33,346.00	92*0508846	92*0508884
66675	General Fund Unrestricted	37,800.37	0.00	37,800.37	92*0508886	92*0508922
66676	General Fund Unrestricted	67.00	0.00	67.00	92*0508924	92*0508924
66680	General Fund Unrestricted	100,764.54	0.00	100,764.54	92*0508937	92*0508997
66681	General Fund Unrestricted	482.13	0.00	482.13	92*0509001	92*0509013
66684	General Fund Unrestricted	2,213,030.74	0.00	2,213,030.74	92*0509049	92*0509088
66685	General Fund Unrestricted	23,916.15	0.00	23,916.15	92*0509093	92*0509112
66690	General Fund Unrestricted	19,465.54	0.00	19,465.54	92*0509125	92*0509151
66691	General Fund Unrestricted	139.92	0.00	139.92	92*0509162	92*0509168
66693	General Fund Unrestricted	7,345.47	0.00	7,345.47	92*0509190	92*0509209
Total Fund 11 General Fund Unrestricted		\$2,626,685.01	\$35,696.99	\$2,590,988.02		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
66616	General Fund Restricted	0.00	131.00	-131.00	92*0508029	92*0508029
66644	General Fund Restricted	0.00	461.40	-461.40	92*0508428	92*0508428
66664	General Fund Restricted	37,370.27	0.00	37,370.27	92*0508702	92*0508736
66665	General Fund Restricted	2,732.58	0.00	2,732.58	92*0508741	92*0508747
66669	General Fund Restricted	22,798.26	0.00	22,798.26	92*0508765	92*0508787
66670	General Fund Restricted	24,799.56	0.00	24,799.56	92*0508789	92*0508806
66671	General Fund Restricted	3,074.90	0.00	3,074.90	92*0508812	92*0508843
66675	General Fund Restricted	57,969.46	0.00	57,969.46	92*0508885	92*0508923
66680	General Fund Restricted	4,748.32	0.00	4,748.32	92*0508949	92*0508967
66681	General Fund Restricted	36,266.61	0.00	36,266.61	92*0508998	92*0509030
66684	General Fund Restricted	7,326.76	0.00	7,326.76	92*0509054	92*0509070
66685	General Fund Restricted	55,905.06	0.00	55,905.06	92*0509089	92*0509120
66690	General Fund Restricted	629,747.67	0.00	629,747.67	92*0509131	92*0509156
66691	General Fund Restricted	70,762.51	0.00	70,762.51	92*0509157	92*0509181
66693	General Fund Restricted	13,271.11	0.00	13,271.11	92*0509186	92*0509202
Total Fund 12 General Fund Restricted		\$966,773.07	\$592.40	\$966,180.67		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
66154	GF Unrestricted One-Time Func	0.00	2,784.87	-2,784.87	92*0501426	92*0501426
66313	GF Unrestricted One-Time Func	0.00	165.00	-165.00	92*0503512	92*0503512
66669	GF Unrestricted One-Time Func	165.00	0.00	165.00	92*0508764	92*0508764
66671	GF Unrestricted One-Time Func	72.54	0.00	72.54	92*0508824	92*0508824
66675	GF Unrestricted One-Time Func	50.00	0.00	50.00	92*0508914	92*0508914
66680	GF Unrestricted One-Time Func	25,045.31	0.00	25,045.31	92*0508938	92*0508970
66681	GF Unrestricted One-Time Func	86.00	0.00	86.00	92*0509008	92*0509008
66684	GF Unrestricted One-Time Func	8,383.24	0.00	8,383.24	92*0509051	92*0509073
66690	GF Unrestricted One-Time Func	48.00	0.00	48.00	92*0509128	92*0509128
Total Fund 13 GF Unrestricted One-Time		\$33,850.09	\$2,949.87	\$30,900.22		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
66663	Child Development Fund	1,248.60	0.00	1,248.60	92*0508697	92*0508700
66666	Child Development Fund	5,275.19	0.00	5,275.19	92*0508751	92*0508759
66672	Child Development Fund	500.00	0.00	500.00	92*0508844	92*0508844
66679	Child Development Fund	5,044.80	0.00	5,044.80	92*0508927	92*0508936
66682	Child Development Fund	3,134.76	0.00	3,134.76	92*0509031	92*0509036
66687	Child Development Fund	127.38	0.00	127.38	92*0509122	92*0509122
66692	Child Development Fund	2,744.14	0.00	2,744.14	92*0509182	92*0509185
Total Fund 33 Child Development Fund		\$18,074.87	\$0.00	\$18,074.87		

Checks Written for Period 08/29/18 Thru 09/11/18

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
66661	Capital Outlay Projects Fund	108,732.92	0.00	108,732.92	92*0508693	92*0508693
66667	Capital Outlay Projects Fund	25,095.00	0.00	25,095.00	92*0508760	92*0508762
66673	Capital Outlay Projects Fund	31.24	0.00	31.24	92*0508845	92*0508845
66683	Capital Outlay Projects Fund	296,567.53	0.00	296,567.53	92*0509037	92*0509048
Total Fund 41 Capital Outlay Projects Fun		\$430,426.69	\$0.00	\$430,426.69		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
66668	Bond Fund, Measure Q	2,500.00	0.00	2,500.00	92*0508763	92*0508763
66678	Bond Fund, Measure Q	4,162.00	0.00	4,162.00	92*0508926	92*0508926
66689	Bond Fund, Measure Q	53,996.00	0.00	53,996.00	92*0509124	92*0509124
Total Fund 43 Bond Fund, Measure Q		<u><u>\$60,658.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$60,658.00</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
66662	Property and Liability Fund	22,039.98	0.00	22,039.98	92*0508694	92*0508696
66677	Property and Liability Fund	17,072.46	0.00	17,072.46	92*0508925	92*0508925
66686	Property and Liability Fund	4,961.04	0.00	4,961.04	92*0509121	92*0509121
Total Fund 61 Property and Liability Fund		<u>\$44,073.48</u>	<u>\$0.00</u>	<u>\$44,073.48</u>		

Checks Written for Period 08/29/18 Thru 09/11/18

66688	Workers' Compensation Fund	15,527.25	0.00	15,527.25	92*0509123	92*0509123
Total Fund 62 Workers' Compensation Fu		<u><u>\$15,527.25</u></u>	<u><u>\$0.00</u></u>	<u><u>\$15,527.25</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	2,590,988.02
Total Fund 12 General Fund Restricted	966,180.67
Total Fund 13 GF Unrestricted One-Time Fund	30,900.22
Total Fund 33 Child Development Fund	18,074.87
Total Fund 41 Capital Outlay Projects Fund	430,426.69
Total Fund 43 Bond Fund, Measure Q	60,658.00
Total Fund 61 Property and Liability Fund	44,073.48
Total Fund 62 Workers' Compensation Fund	15,527.25
Grand Total:	<u><u>\$4,156,829.20</u></u>

Checks Written for Period 08/29/18 Thru 09/11/18

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
1A1808531	SAC Diversified Agency Fund	4,165.45	0.00	4,165.45	1A*0001209	1A*0001215
1A1809208	SAC Diversified Agency Fund	4,299.36	0.00	4,299.36	1A*0001216	1A*0001224
1A1809311	SAC Diversified Agency Fund	22,314.05	0.00	22,314.05	1A*0001225	1A*0001234
Total 1A SAC Diversified Agency Fund		<u>\$30,778.86</u>	<u>\$0.00</u>	<u>\$30,778.86</u>		

Checks Written for Period 08/29/18 Thru 09/11/18

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1B1808531	SAC Bookstore Fund	33,540.73	2,872.50	30,668.23	1B*0001221	1B*0001235
1B1809311	SAC Bookstore Fund	287,740.97	287,740.97	0.00	1B*0001236	1B*0001256
Total 1B SAC Bookstore Fund		<u>\$321,281.70</u>	<u>\$290,613.47</u>	<u>\$30,668.23</u>		

Checks Written for Period 08/29/18 Thru 09/11/18

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1S1809208	SAC Associated Students Fund	7,430.46	507.87	6,922.59	1S*0001117	1S*0001132
Total 1S SAC Associated Students Fund		<u><u>\$7,430.46</u></u>	<u><u>\$507.87</u></u>	<u><u>\$6,922.59</u></u>		

Checks Written for Period 08/29/18 Thru 09/11/18

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1T1808531	SAC Diversified Trust Fund	1,890.74	0.00	1,890.74	1T*0001170	1T*0001175
1T1809208	SAC Diversified Trust Fund	2,675.99	0.00	2,675.99	1T*0001176	1T*0001186
1T1809311	SAC Diversified Trust Fund	8,418.58	0.00	8,418.58	1T*0001187	1T*0001192
Total 1T SAC Diversified Trust Fund		<u><u>\$12,985.31</u></u>	<u><u>\$0.00</u></u>	<u><u>\$12,985.31</u></u>		

SUMMARY

Total Fund 1A SAC Diversified Agency Fund	30,778.86
Total Fund 1B SAC Bookstore Fund	30,668.23
Total Fund 1S SAC Associated Students Fund	6,922.59
Total Fund 1T SAC Diversified Trust Fund	12,985.31
Grand Total:	<u><u>\$81,354.99</u></u>

Checks Written for Period 08/29/18 Thru 09/11/18

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2A1808531	SCC Diversified Agency Fund	351.10	0.00	351.10	2A*0001122	2A*0001124
2A1809208	SCC Diversified Agency Fund	4,858.40	0.00	4,858.40	2A*0001125	2A*0001126
Total 2A SCC Diversified Agency Fund		<u><u>\$5,209.50</u></u>	<u><u>\$0.00</u></u>	<u><u>\$5,209.50</u></u>		

Checks Written for Period 08/29/18 Thru 09/11/18

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
2B1808531	SCC Bookstore Fund	7,770.92	0.00	7,770.92	2B*0001181	2B*0001187
2B1809208	SCC Bookstore Fund	42,128.43	0.00	42,128.43	2B*0001188	2B*0001205
2B1809311	SCC Bookstore Fund	34,857.58	0.00	34,857.58	2B*0001206	2B*0001211
Total 2B SCC Bookstore Fund		<u>\$84,756.93</u>	<u>\$0.00</u>	<u>\$84,756.93</u>		

Checks Written for Period 08/29/18 Thru 09/11/18

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2C1808531	SCC Community Education Fund	13,594.13	0.00	13,594.13	2C*0001045	2C*0001051
2C1809208	SCC Community Education Fund	3,276.92	0.00	3,276.92	2C*0001052	2C*0001058
Total 2C SCC Community Education Fund		<u>\$16,871.05</u>	<u>\$0.00</u>	<u>\$16,871.05</u>		

Checks Written for Period 08/29/18 Thru 09/11/18

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2S1808531	SCC Associated Students Fund	1,500.00	0.00	1,500.00	2S*0001064	2S*0001064
2S1809208	SCC Associated Students Fund	1,915.56	0.00	1,915.56	2S*0001065	2S*0001067
Total 2S SCC Associated Students Fund		<u><u>\$3,415.56</u></u>	<u><u>\$0.00</u></u>	<u><u>\$3,415.56</u></u>		

Checks Written for Period 08/29/18 Thru 09/11/18

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2T1808531	SCC Diversified Trust Fund	265.41	0.00	265.41	2T*0001063	2T*0001064
2T1809208	SCC Diversified Trust Fund	447.46	0.00	447.46	2T*0001065	2T*0001067
Total 2T SCC Diversified Trust Fund		<u>\$712.87</u>	<u>\$0.00</u>	<u>\$712.87</u>		

SUMMARY

Total Fund 2A SCC Diversified Agency Fund	5,209.50
Total Fund 2B SCC Bookstore Fund	84,756.93
Total Fund 2C SCC Community Education Fu	16,871.05
Total Fund 2S SCC Associated Students Fun	3,415.56
Total Fund 2T SCC Diversified Trust Fund	712.87
Grand Total:	<u><u>\$110,965.91</u></u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 07/01/2018 To 09/12/2018
Board Meeting on 09/24/2018**

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
1000	ACADEMIC SALARIES		140,443
2000	CLASSIFIED SALARIES	183,255	
3000	EMPLOYEE BENEFITS	14,360	
4000	SUPPLIES & MATERIALS	320	
5000	OTHER OPERATING EXP & SERVICES		56,892
6000	CAPITAL OUTLAY		600
Total Transfer Fund 11		\$197,935	\$197,935

<u>Fund 12: General Fund Restricted</u>			
2000	CLASSIFIED SALARIES		1,647
3000	EMPLOYEE BENEFITS		8,666
4000	SUPPLIES & MATERIALS	9,015	
5000	OTHER OPERATING EXP & SERVICES	3,015	
6000	CAPITAL OUTLAY		31,327
7900	RESERVE FOR CONTINGENCIES	29,610	
Total Transfer Fund 12		\$41,640	\$41,640

<u>Fund 13: GF Unrestricted One-Time Funds</u>			
4000	SUPPLIES & MATERIALS	21,420	
5000	OTHER OPERATING EXP & SERVICES		21,420
Total Transfer Fund 13		\$21,420	\$21,420

<u>Fund 41: Capital Outlay Projects Fund</u>			
6000	CAPITAL OUTLAY		57,800
7900	RESERVE FOR CONTINGENCIES	57,800	
Total Transfer Fund 41		\$57,800	\$57,800

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 12: General Fund Restricted</u>			
8100	FEDERAL REVENUES	(12,181)	
8600	STATE REVENUES	(203,736)	
1000	ACADEMIC SALARIES		36,075
2000	CLASSIFIED SALARIES		(251,245)
3000	EMPLOYEE BENEFITS		(6,863)
4000	SUPPLIES & MATERIALS		8,737
5000	OTHER OPERATING EXP & SERVICES		(6,621)
6000	CAPITAL OUTLAY		4,000
Total Transfer Fund 12		\$(215,917)	\$(215,917)

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 07/01/2018 To 09/12/2018

Board Meeting on 09/24/2018

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
B024175	09/12/18		
2000	CLASSIFIED SALARIES	82,040	
3000	EMPLOYEE BENEFITS	25,960	
5000	OTHER OPERATING EXP & SERVICES		108,000
		<hr/>	<hr/>
Total Reference B024175		\$108,000	\$108,000
Reason:	Adjustment		
Description:	Cover 25th Hour Comms backfill - Dir of Public Affairs		
B024177	09/12/18		
1000	ACADEMIC SALARIES		142,618
2000	CLASSIFIED SALARIES	94,105	
3000	EMPLOYEE BENEFITS		3,871
5000	OTHER OPERATING EXP & SERVICES	52,384	
		<hr/>	<hr/>
Total Reference B024177		\$146,489	\$146,489
Reason:	Adjustment		
Description:	Fund Dean of Academic Affairs from vacant position funds		
<u>Fund 12: General Fund Restricted</u>			
B024153	09/11/18		
2000	CLASSIFIED SALARIES	15,500	
3000	EMPLOYEE BENEFITS	3,797	
4000	SUPPLIES & MATERIALS	5,915	
5000	OTHER OPERATING EXP & SERVICES	115	
6000	CAPITAL OUTLAY		25,327
		<hr/>	<hr/>
Total Reference B024153		\$25,327	\$25,327
Reason:	Special Project Adjustment		
Description:	Tx suppt eqpmt DSN RHT Y.5		
B024164	09/11/18		
2000	CLASSIFIED SALARIES		17,147
3000	EMPLOYEE BENEFITS		12,463
7900	RESERVE FOR CONTINGENCIES	29,610	
		<hr/>	<hr/>
Total Reference B024164		\$29,610	\$29,610
Reason:	Special Project Adjustment		
Description:	Incr HWC intrmed clerk psn 50% to 100%. Romero#1025851		
<u>Fund 41: Capital Outlay Projects Fund</u>			
B024165	09/11/18		
6000	CAPITAL OUTLAY		40,300
7900	RESERVE FOR CONTINGENCIES	40,300	
		<hr/>	<hr/>
Total Reference B024165		\$40,300	\$40,300
Reason:	Special Project Adjustment		
Description:	Cvr FMR17-287,BI.P-Thtr inter lghtng-Form3		
B024166	09/11/18		
6000	CAPITAL OUTLAY		17,500
7900	RESERVE FOR CONTINGENCIES	17,500	
		<hr/>	<hr/>
Total Reference B024166		\$17,500	\$17,500
Reason:	Special Project Adjustment		
Description:	FMR17-293,BI.N CeilingAcoustcl Panel requests form 3		

BUDGET INCREASES AND DECREASES

Revenue Appropriation

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 07/01/2018 To 09/12/2018

Board Meeting on 09/24/2018

Fund 12: General Fund Restricted

B024159	09/11/18		
8600	STATE REVENUES	(203,736)	
2000	CLASSIFIED SALARIES		(203,736)

Total Reference B024159		\$(203,736)	\$(203,736)
--------------------------------	--	--------------------	--------------------

Reason: Delete Budget
Description: Delete bgt 12-2232 end 6/30/18

B024168	09/11/18		
8600	STATE REVENUES	59,257	
1000	ACADEMIC SALARIES		29,110
3000	EMPLOYEE BENEFITS		6,888
4000	SUPPLIES & MATERIALS		5,000
5000	OTHER OPERATING EXP & SERVICES		14,259
6000	CAPITAL OUTLAY		4,000

Total Reference B024168		\$59,257	\$59,257
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Reason: Special Project Adjustment
Description: Rvs C/Ovr bgt#2185 SWP R1 SCC

B024169	09/11/18		
8600	STATE REVENUES	(40,741)	
1000	ACADEMIC SALARIES		14,970
2000	CLASSIFIED SALARIES		(47,509)
3000	EMPLOYEE BENEFITS		(11,939)
4000	SUPPLIES & MATERIALS		3,737

Total Reference B024169		\$(40,741)	\$(40,741)
--------------------------------	--	-------------------	-------------------

Reason: Special Project Adjustment
Description: Rvs C/Ovr bgt 2185 SWP R1 SAC

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of the 2017-18 CCFS-311 Annual Budget and Financial Report, including the Gann Appropriation Limit	
Action:	Request for Approval	

BACKGROUND

In accordance with the California Code of Regulations, Title 5, Sections 58305(d), the District shall submit a copy of its Annual Budget and Financial Report (CCFS-311) to the Chancellor's Office by October 10th of each year. Furthermore, in accordance with Article XIII B to the State Constitution, limitations on expenditures are placed on State and local governments in the form of what is known as the Gann Appropriations Limit.

ANALYSIS

A copy of the CCFS-311 report has been provided for your review. The CCFS-311 report is divided into three parts: Current Expense of Education which is used to calculate the 50 Percent Law (our District is in compliance at 55.08% for 2017-18); Combined Balance Sheet information for all District funds; and other Supplemental Data including Details of General Fund Revenue, General Fund Expenditures by Activity, the Gann Appropriations Limit (Historically, our district has never met or been close to meeting the appropriations limit), Revenues, Expenditures and Fund Balance Data for all district funds, the Interfund Transfer Report, the Receipt and Expenditures of Lottery Proceeds, Details of Education Protection Account (EPA) funds, and the Pension Costs Report which estimates future STRS and PERS costs through 2020-21.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2017-18 CCFS-311 Annual Budget and Financial Report as presented pending any audit adjustments and establish the District's 2018-19 Gann Limit in the amount of \$276,478,441.

Fiscal Impact:	Not applicable	Board Date: September 24, 2018
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

ANNUAL FINANCIAL AND BUDGET REPORT
(Financial Report for Fiscal Year 2017-2018)
(Budget Report for Fiscal Year 2018-2019)

District: RANCHO SANTIAGO

District Code: 870

This is to certify that the Annual Financial and Budget Report has been prepared and the budget adopted in accordance with the *California Code of Regulations*, beginning with Section 58300. Further, to the best of my knowledge, the data contained in this report are correct.

District Chief Business Officer

Date

District Superintendent

Date

Contact:

In accordance with the *California Code of Regulations*, Section 58305(d) a copy of this report is due to the Chancellor's Office on or before October 10, 2018. Please submit the report to :

Chancellor's Office
California Community Colleges
Fiscal Services Unit
1102 Q Street, Suite 300
Sacramento, CA 95814-6511

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

	Object Code	Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
Academic Salaries		Instructional Salary Cost	Total CEE	Activities	
		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Instructional Salaries					
Contract or Regular	1100	27,265,657	27,265,657		27,265,657
Other	1300	27,900,130	27,900,130		27,900,130
Total Instructional Salaries		55,165,787	55,165,787	0	55,165,787
Non-Instructional Salaries					
Contract or Regular	1200		12,383,597	202,568	12,586,165
Other	1400		1,743,628		1,743,628
Total Non-Instructional Salaries		0	14,127,225	202,568	14,329,793
Total Academic Salaries		55,165,787	69,293,012	202,568	69,495,580
Classified Salaries					
Non-Instructional Salaries					
Regular Status	2100		23,958,144	2,869,557	26,827,701
Other	2300		1,267,299	492,378	1,759,677
Total Non-Instructional Salaries		0	25,225,443	3,361,935	28,587,378
Instructional Aides					
Regular Status	2200	645,392	645,392		645,392
Other	2400	2,013,787	2,013,787		2,013,787
Total Instructional Aides		2,659,179	2,659,179	0	2,659,179
Total Classified Salaries		2,659,179	27,884,622	3,361,935	31,246,557
Employee Benefits					
	3000	24,991,499	51,031,604	1,702,184	52,733,788
Supplies and Materials					
	4000		1,026,232	65,534	1,091,766
Other Operating Expenses					
	5000	4,892,420	16,556,632	280,723	16,837,355
Equipment Replacement					
	6420				0
Total Expenditures Prior to Exclusions		87,708,885	165,792,102	5,612,944	171,405,046

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

		Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
		Instructional Salary Cost	Total CEE	Activities	
Exclusions		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Activities to Exclude	TOP Code				
Instructional Staff-Retirees' Benefits and Retirement Incentives	5900	3,096,350	3,096,350		3,096,350
Student Health Services Above Amount Collected	6441				0
Student Transportation	6491				0
Noninstructional Staff-Retirees' Benefits and Retirement Incentives	6740		4,185,311		4,185,311
Objects to Exclude	Object Code				
Rents and Leases	5060		671,143	3,454	674,597
Lottery Expenditures					
Academic Salaries	1000				0
Classified Salaries	2000				0
Employee Benefits	3000				0
Supplies and Materials	4000				
Software	4100				0
Books, Magazines, & Periodicals	4200				0
Instructional Supplies & Materials	4300				0
Noninstructional, Supplies & Materials	4400				0
Total Supplies and Materials		0	0	0	0
Other Operating Expenses and Services	5000		4,218,563		4,218,563

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

		Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
	Object	Instructional Salary Cost	Total CEE	Activities	
	Code	AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Capital Outlay	6000				
Library Books	6300				0
Equipment	6400				
Equipment - Additional	6410				0
Equipment - Replacement	6420				0
Total Equipment		0	0	0	0
Total Capital Outlay		0	0	0	0
Other Outgo	7000				0
Total Exclusions		3,096,350	12,171,367	3,454	12,174,821
Total for ECS 84362, 50% Law		84,612,535	153,620,735	5,609,490	159,230,225
Percent of CEE (Instructional Salary Cost / Total CEE)		55.08%	100.00%		
50% of Current Expense of Education			76,810,368		
Nonexempted (Remaining) Deficiency from second preceeding Fiscal Year					
Amount Required to be Expended for Salaries of Classroom Instructors		84,612,535	153,620,735	5,609,490	159,230,225
Reconciliation to Unrestricted General Fund Expenditures					
Total Expenditures Prior to Exclusions		87,708,885	165,792,102	5,612,944	171,405,046
Capital Expenditures	6000	847,590	2,275,764	2,992,234	5,267,998
Equipment Replacement (Back out)	6420		0	0	0
Total Unrestricted General Fund Expenditures		88,556,475	168,067,866	8,605,178	176,673,044

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111	1,367,430	6,358	1,373,788
In County Treasury	9112	54,896,286	60,145,943	115,042,229
Cash With Fiscal Agents	9113			0
Revolving Cash Accounts	9114	100,092		100,092
Investments (at cost)	9120			0
Accounts Receivable	9130	3,273,224	9,890,538	13,163,762
Due from Other Funds	9140	1,784,121		1,784,121
Inventories, Stores, and Prepaid Items	9200			
Inventories and Stores	9210			0
Prepaid Items	9220	279,573	304,329	583,902
TOTAL ASSETS		61,700,726	70,347,168	132,047,894
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510	3,755,984	7,732,259	11,488,243
Accrued Salaries and Wages Payable	9520	8,283,832	2,215,573	10,499,405
Compensated Absences Payable Current	9530			0
Due to Other Funds	9540	9,492,722		9,492,722
Temporary Loans	9550			0
Current Portion of Long-Term Debt	9560			0
Deferred Revenues	9570	2,264,975	57,030,756	59,295,731
TOTAL LIABILITIES		23,797,513	66,978,588	90,776,101

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
FUND BALANCE (NON-GASB 54)				
Fund Balance Reserved	9710			0
NonCash Assets	9711	279,573		279,573
Amounts Restricted by Law for Specific Purposes	9712	75,870		75,870
Reserve for Encumbrances Credit	9713	913,183		913,183
Reserve for Encumbrances Debit	9714			0
Reserve for Debt Services	9715			0
Assigned/Committed	9754			0
Unassigned	9790			0
Total Fund Balance		1,268,626	0	1,268,626
Fund Balance (GASB 54)	9750			
Nonspendable Fund Balance	9751			0
Restricted Fund Balance	9752	1,970,000		1,970,000
Committed Fund Balance	9753			0
Assigned Fund Balance	9754	25,155,416	3,368,580	28,523,996
Total Designated Fund Balance		27,125,416	3,368,580	30,493,996
Uncommitted Fund Balance	9790	9,509,171		9,509,171
TOTAL FUND EQUITY		37,903,213	3,368,580	41,271,793
TOTAL LIABILITIES AND FUND EQUITY		61,700,726	70,347,168	132,047,894

- 20 Debt Service Funds:
- 21 Bond Interest and Redemption Fund
- 22 Revenue Bond Interest and Redemption Fund
- 29 Other Debt Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111			
In County Treasury	9112	31,292,625		
Cash With Fiscal Agents	9113			
Investments (at cost)	9120			
Accounts Receivable	9130			
Due from Other Funds	9140			
TOTAL ASSETS		31,292,625	0	0
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510			
Accrued Salaries and Wages Payable	9520			
Compensated Absences Payable Current	9530			
Due to Other Funds	9540			
Temporary Loans	9550			
Current Portion of Long-Term Debt	9560			
Deferred Revenues	9570			
TOTAL LIABILITIES		0	0	0

- 20 Debt Service Funds:
- 21 Bond Interest and Redemption Fund
- 22 Revenue Bond Interest and Redemption Fund
- 29 Other Debt Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
FUND BALANCE (NON-GASB 54)				
Fund Balance Reserved	9710			
NonCash Assets	9711			
Amounts Restricted by Law for Specific Purposes	9712			
Reserve for Encumbrances Credit	9713			
Reserve for Encumbrances Debit	9714			
Reserve for Debt Services	9715	31,292,625		
Assigned/Committed	9754			
Unassigned	9790			
Total Fund Balance		31,292,625	0	0
Fund Balance (GASB 54)	9750			
Nonspendable Fund Balance	9751			
Restricted Fund Balance	9752			
Committed Fund Balance	9753			
Assigned Fund Balance	9754			
Total Designated Fund Balance		0	0	0
Uncommitted Fund Balance	9790			
TOTAL FUND EQUITY		31,292,625	0	0
TOTAL LIABILITIES AND FUND EQUITY		31,292,625	0	0

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
ASSETS							
Cash, Investments, and Receivables	9100						
Cash:							
Awaiting Deposit and in Banks	9111	2,587,642		282,669			
In County Treasury	9112	(28,421)		1,112,885			
Cash With Fiscal Agents	9113						
Revolving Cash Accounts	9114	12,000					
Investments (at cost)	9120						
Accounts Receivable	9130	1,311,594		854,625			
Due from Other Funds	9140	7,327		140,000			
Inventories, Stores, and Prepaid Items	9200						
Inventories and Stores	9210	1,599,516					
Prepaid Items	9220			2,945			
TOTAL ASSETS		5,489,658	0	2,393,124	0	0	0
LIABILITIES							
Current Liabilities and Deferred Revenue	9500						
Accounts Payable	9510	324,404		30,350			
Accrued Salaries and Wages Payable	9520	88,806		475,305			
Compensated Absences Payable Current	9530						
Due to Other Funds	9540	906,884		510,845			
Temporary Loans	9550						
Current Portion of Long-Term Debt	9560						
Deferred Revenues	9570			497,485			
TOTAL LIABILITIES		1,320,094	0	1,513,985	0	0	0

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
FUND BALANCE (NON-GASB 54)							
Fund Balance Reserved	9710	0	0	0	0	0	0
NonCash Assets	9711	0	0	0	0	0	0
Amounts Restricted by Law for Specific Purposes	9712	0	0	0	0	0	0
Reserve for Encumbrances Credit	9713	0	0	0	0	0	0
Reserve for Encumbrances Debit	9714	0	0	0	0	0	0
Reserve for Debt Services	9715	0	0	0	0	0	0
Assigned/Committed	9754	0	0	0	0	0	0
Unassigned	9790	0	0	0	0	0	0
Total Fund Balance		0	0	0	0	0	0
Fund Balance (GASB 54)	9750						
Nonspendable Fund Balance	9751	0	0	0	0	0	0
Restricted Fund Balance	9752	0	0	0	0	0	0
Committed Fund Balance	9753	0	0	0	0	0	0
Assigned Fund Balance	9754	4,169,564	0	879,139	0	0	0
Total Designated Fund Balance		4,169,564	0	879,139	0	0	0
Uncommitted Fund Balance	9790	0	0	0	0	0	0
TOTAL FUND EQUITY		4,169,564	0	879,139	0	0	0
TOTAL LIABILITIES AND FUND EQUITY		5,489,658	0	2,393,124	0	0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	41	42	43
		Capital Outlay Projects Fund	Revenue Bond Construction Fund	General Obligation Bond Fund
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111	5,292		
In County Treasury	9112	77,359,099		54,437,507
Cash With Fiscal Agents	9113			
Revolving Cash Accounts	9114			
Investments (at cost)	9120			
Accounts Receivable	9130	104,884		77,727
Due from Other Funds	9140	5,032,763		537,900
Inventories, Stores, and Prepaid Items	9200			
Inventories and Stores	9210			
Prepaid Items	9220	833		777,684
TOTAL ASSETS		82,502,871	0	55,830,818
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510	1,139,655		364,700
Accrued Salaries and Wages Payable	9520			
Compensated Absences Payable Current	9530			
Due to Other Funds	9540	537,900		26,295
Temporary Loans	9550			
Current Portion of Long-Term Debt	9560			
Deferred Revenues	9570	461,810		
TOTAL LIABILITIES		2,139,365	0	390,995

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	41	42	43
		Capital Outlay Projects Fund	Revenue Bond Construction Fund	General Obligation Bond Fund
FUND BALANCE (NON-GASB 54)				
Fund Balance Reserved	9710			
NonCash Assets	9711			
Amounts Restricted by Law for Specific Purposes	9712			
Reserve for Encumbrances Credit	9713	10,629,687		48,950,705
Reserve for Encumbrances Debit	9714			
Reserve for Debt Services	9715			
Assigned/Committed	9754			
Unassigned	9790			
Total Fund Balance		10,629,687	0	48,950,705
Fund Balance (GASB 54)	9750			
Nonspendable Fund Balance	9751			
Restricted Fund Balance	9752			
Committed Fund Balance	9753			
Assigned Fund Balance	9754	69,733,819		6,489,118
Total Designated Fund Balance		69,733,819	0	6,489,118
Uncommitted Fund Balance	9790			
TOTAL FUND EQUITY		80,363,506	0	55,439,823
TOTAL LIABILITIES AND FUND EQUITY		82,502,871	0	55,830,818

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
ASSETS					
Cash, Investments, and Receivables	9100				
Cash:					
Awaiting Deposit and in Banks	9111				
In County Treasury	9112				
Cash With Fiscal Agents	9113				
Revolving Cash Accounts	9114				
Investments (at cost)	9120				
Accounts Receivable	9130				
Due from Other Funds	9140				
Inventories, Stores, and Prepaid Items	9200				
Inventories and Stores	9210				
Prepaid Items	9220				
Fixed Assets	9300				
Sites	9310				
Site Improvements	9320				
Accumulated Depreciation Site Improvements	9321				
Buildings	9330				
Accumulated Depreciation Buildings	9331				
Library Books	9340				
Equipment	9350				
Accumulated Depreciation Equipment	9351				
Work in Progress	9360				
Total Fixed Assets		0	0	0	0
TOTAL ASSETS		0	0	0	0

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
LIABILITIES					
Current Liabilities and Deferred Revenue	9500				
Accounts Payable	9510				
Accrued Salaries and Wages Payable	9520				
Compensated Absences Payable Current	9530				
Due to Other Funds	9540				
Temporary Loans	9550				
Current Portion of Long-Term Debt	9560				
Deferred Revenues	9570				
Total Current Liabilities and Deferred Revenue		0	0	0	0
Long-Term Liabilities	9600				
Bonds Payable	9610				
Revenue Bonds Payable	9620				
Certificates of Participation	9630				
Lease Purchase of Capital Lease	9640				
Compensated Absences Long Term	9650				
Post-Employment Benefits Long Term	9660				
Other Long-Term Liabilities	9670				
Total Long-Term Liabilities		0	0	0	0
TOTAL LIABILITIES	968	0	0	0	0

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	51 Bookstore Fund	52 Cafeteria Fund	53 Farm Operations Fund	59 Other Enterprise Fund
FUND EQUITY					
Fund Balance Reserved	9710				
NonCash Assets	9711				
Amounts Restricted by Law for Specific Purposes	9712				
Reserve for Encumbrances Credit	9713				
Reserve for Encumbrances Debit	9714				
Reserve for Debt Services	9715				
Assigned/Committed	9754				
Unassigned	9790				
Total Reserved Fund Balance		0	0	0	0
Fund Balance (GASB 54)	9750				
Nonspendable Fund Balance	9751				
Restricted Fund Balance	9752				
Committed Fund Balance	9753				
Assigned Fund Balance	9754				
Total Designated Fund Balance		0	0	0	0
Uncommitted(Unrestricted) Fund Balance	9790				
Other Equity	9800				
Contributed Capital	9810				
Retained Earnings	9850				
Investment in General Fixed Assets	9890				
TOTAL FUND EQUITY		0	0	0	0
TOTAL LIABILITIES AND FUND EQUITY		0	0	0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
ASSETS			
Cash, Investments, and Receivables	9100		
Cash:			
Awaiting Deposit and in Banks	9111	(18,644)	
In County Treasury	9112	14,234,705	59,226,327
Cash With Fiscal Agents	9113	91,824	
Revolving Cash Accounts	9114		
Investments (at cost)	9120		154,247
Accounts Receivable	9130	18,863	80,322
Due from Other Funds	9140	951,689	2,675,238
Student Loans Receivable	9150		
Inventories, Stores, and Prepaid Items	9200		
Inventories and Stores	9210		
Prepaid Items	9220		
Fixed Assets	9300		
Sites	9310		
Site Improvements	9320		
Accumulated Depreciation Site Improvements	9321		
Buildings	9330		
Accumulated Depreciation Buildings	9331		
Library Books	9340		
Equipment	9350		
Accumulated Depreciation Equipment	9351		
Work in Progress	9360		
Total Fixed Assets		0	0
TOTAL ASSETS		15,278,437	62,136,134

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
LIABILITIES			
Current Liabilities and Deferred Revenue	9500		
Accounts Payable	9510	193,991	3,017
Accrued Salaries and Wages Payable	9520	23,520	
Compensated Absences Payable Current	9530		
Due to Other Funds	9540	32,296	
Temporary Loans	9550		
Current Portion of Long-Term Debt	9560	400,000	69,627,736
Deferred Revenues	9570		
Total Current Liabilities and Deferred Revenue		649,807	69,630,753
Long-Term Liabilities	9600		
Bonds Payable	9610		
Revenue Bonds Payable	9620		
Certificates of Participation	9630		
Lease Purchase of Capital Lease	9640		
Compensated Absences Long Term	9650		
Post-Employment Benefits Long Term	9660		
Other Long-Term Liabilities	9670		
Total Long-Term Liabilities		0	0
TOTAL LIABILITIES	968	649,807	69,630,753

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
FUND EQUITY			
Fund Balance Reserved	9710		
NonCash Assets	9711		
Amounts Restricted by Law for Specific Purposes	9712		(7,494,619)
Reserve for Encumbrances Credit	9713	93,025	
Reserve for Encumbrances Debit	9714		
Reserve for Debt Services	9715		
Assigned/Committed	9754		
Unassigned	9790		
Total Reserved Fund Balance		93,025	(7,494,619)
Fund Balance (GASB 54)	9750		
Nonspendable Fund Balance	9751		
Restricted Fund Balance	9752	14,535,605	
Committed Fund Balance	9753		
Assigned Fund Balance	9754		
Total Designated Fund Balance		14,535,605	0
Uncommitted(Unrestricted) Fund Balance	9790		
Other Equity	9800		
Contributed Capital	9810		
Retained Earnings	9850		
Investment in General Fixed Assets	9890		
TOTAL FUND EQUITY		14,628,630	(7,494,619)
TOTAL LIABILITIES AND FUND EQUITY		15,278,437	62,136,134

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
ASSETS									
Cash, Investments, and Receivables	9100								
Cash:									
Awaiting Deposit and in Banks	9111	848,648	97,103		187,006				3,635,253
In County Treasury	9112				1,312,552				(3,251)
Cash With Fiscal Agents	9113								
Revolving Cash Accounts	9114								900
Investments (at cost)	9120								
Accounts Receivable	9130	252,465	41,839		1,592,126				4,732
Due from Other Funds	9140				212,000				532,208
Student Loans Receivable	9150				(7,775)				
Inventories, Stores, and Prepaid Items	9200								
Inventories and Stores	9210								
Prepaid Items	9220								
Fixed Assets	9300								
Sites	9310								
Site Improvements	9320								
Accumulated Depreciation Site Improvements	9321								
Buildings	9330								
Accumulated Depreciation Buildings	9331								
Library Books	9340								
Equipment	9350								
Accumulated Depreciation Equipment	9351								
Work in Progress	9360								
Total Fixed Assets		0	0	0	0	0	0	0	0
TOTAL ASSETS		1,101,113	138,942	0	3,295,909	0	0	0	4,169,842

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
LIABILITIES									
Current Liabilities and Deferred Revenue	9500								
Accounts Payable	9510	20,093	42,953		116				58,127
Accrued Salaries and Wages Payable	9520	4,373							50,852
Compensated Absences Payable Current	9530								
Due to Other Funds	9540	31,951							334,354
Temporary Loans	9550								
Current Portion of Long-Term Debt	9560								
Deferred Revenues	9570				2,168,241				13,425
Total Current Liabilities and Deferred Revenue		56,417	42,953	0	2,168,357	0	0	0	456,758
Long-Term Liabilities	9600								
Bonds Payable	9610								
Revenue Bonds Payable	9620								
Certificates of Participation	9630								
Lease Purchase of Capital Lease	9640								
Compensated Absences Long Term	9650								
Post-Employment Benefits Long Term	9660								
Other Long-Term Liabilities	9670								
Total Long-Term Liabilities		0	0	0	0	0	0	0	0
TOTAL LIABILITIES	968	56,417	42,953	0	2,168,357	0	0	0	456,758

COMBINED BALANCE SHEET

For Year Ended June 30, 2018

District ID: 870

Name: RANCHO SANTIAGO

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
FUND EQUITY									
Fund Balance Reserved	9710								
NonCash Assets	9711								
Amounts Restricted by Law for Specific Purposes	9712								
Reserve for Encumbrances Credit	9713								
Reserve for Encumbrances Debit	9714								
Reserve for Debt Services	9715								
Assigned/Committed	9754								
Unassigned	9790								
Total Reserved Fund Balance		0	0	0	0	0	0	0	0
Fund Balance (GASB 54)	9750								
Nonspendable Fund Balance	9751								
Restricted Fund Balance	9752	1,044,696							3,713,084
Committed Fund Balance	9753								
Assigned Fund Balance	9754		95,989		1,127,552				
Total Designated Fund Balance		1,044,696	95,989	0	1,127,552	0	0	0	3,713,084
Uncommitted(Unrestricted) Fund Balance	9790								
Other Equity	9800								
Contributed Capital	9810								
Retained Earnings	9850								
Investment in General Fixed Assets	9890								
TOTAL FUND EQUITY		1,044,696	95,989	0	1,127,552	0	0	0	3,713,084
TOTAL LIABILITIES AND FUND EQUITY		1,101,113	138,942	0	3,295,909	0	0	0	4,169,842

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2017-2018

District ID: 870

Name: RANCHO SANTIAGO

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted	Restricted	General Fund
		Actual	Actual	Actual
Federal Revenues	8100			
Forest Revenues	8110	18,675		18,675
Higher Education Act	8120		2,478,345	2,478,345
Workforce Investment Act	8130			0
Temporary Assistance for Needy Families (TANF)	8140		106,371	106,371
Student Financial Aid	8150		4,075	4,075
Veterans Education	8160			0
Vocational and Technical Education Act (VATEA)	8170		1,471,310	1,471,310
Other Federal Revenues	8190		4,435,679	4,435,679
Total Federal Revenues	8100	18,675	8,495,780	8,514,455
State Revenues	8600			
General Apportionments	8610			0
Apprenticeship Apportionment	8611	2,860,475		2,860,475
State General Apportionment	8612	50,232,114		50,232,114
Other General Apportionment	8613	883,020		883,020
General Categorical Programs	8620			
Child Development	8621			0
Extended Opportunity Programs and Services(EOPS)	8622		2,156,433	2,156,433
Disabled Students Programs and Services(DSPS)	8623		1,929,363	1,929,363
Temporary Assistance for Needy Families (TANF)	8624			0
California Work Opportunity and Responsibility to Kids (CalWORKs)	8625		553,266	553,266
Telecommunications and Technology Infrastructure Program (TTIP)	8626		14,122	14,122
Other General Categorical Programs	8627		30,858,156	30,858,156

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2017-2018

District ID: 870

Name: RANCHO SANTIAGO

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted	Restricted	General Fund
		Actual	Actual	Actual
EPA Proceeds	8630	22,725,961		22,725,961
Reimbursable Categorical Programs	8650			
Instructional Improvement Grant	8651			0
Other Reimbursable Categorical Programs	8652		14,678,856	14,678,856
State Tax Subventions	8670			
Homeowners' Property Tax Relief	8671	273,739		273,739
Timber Yield Tax	8672	6		6
Other State Tax Subventions	8673			0
State Non-Tax Revenues	8680			
State Lottery Proceeds	8681	4,218,563	1,637,596	5,856,159
State Mandated Costs	8685	1,630,875		1,630,875
Other State Non-Tax Revenues	8686			0
Other State Revenues	8690	4,219,377	812,219	5,031,596
Total State Revenues	8600	87,044,130	52,640,011	139,684,141

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2017-2018

District ID: 870

Name: RANCHO SANTIAGO

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
Local Revenues	8800			
Property Taxes	8810			
Tax Allocation, Secured Roll	8811	46,635,287		46,635,287
Tax Allocation, Supplemental Roll	8812	1,539,296		1,539,296
Tax Allocation, Unsecured Roll	8813	1,498,655		1,498,655
Prior Years Taxes	8816	553,264		553,264
Education Revenues Augmentation Fund (ERAF)	8817	26,389,168		26,389,168
Redevelopment Agency Funds - Pass Through	8818	428,615		428,615
Redevelopment Agency Funds - Residual	8819	5,795,822		5,795,822
Redevelopment Agency Funds - Asset Liquidation	8819.1			0
Contributions, Gifts, Grants, and Endowments	8820		2,715	2,715
Contract Services	8830			
Contract Instructional Services	8831		46,774	46,774
Other Contract Services	8832		1,638	1,638
Sales and Commissions	8840			0
Rentals and Leases	8850	305,461		305,461
Interest and Investment Income	8860	1,418,945		1,418,945
Student Fees and Charges	8870			
Community Services Classes	8872			0
Dormitory	8873			0
Enrollment	8874	8,578,846		8,578,846
Contra Revenue Account	8874.1			0
Field Trips and Use of Nondistrict Facilities	8875			0
Health Services	8876		1,200,562	1,200,562
Instructional Materials Fees and Sales of Materials	8877		101,836	101,836
Insurance	8878			0
Student Records	8879			0
Nonresident Tuition	8880	3,687,654		3,687,654
Parking Services and Public Transportation	8881		661,636	661,636
Other Student Fees and Charges	8885	5,233	22,812	28,045
Other Local Revenues	8890	824,617	250,306	1,074,923
Total Local Revenues	8800	97,660,863	2,288,279	99,949,142
Total Revenues		184,723,668	63,424,070	248,147,738

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Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2017-2018

District ID: 870

Name: RANCHO SANTIAGO

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted	Restricted	General Fund
		Actual	Actual	Actual
Other Financing Sources	8900			
Proceeds of General Fixed Assets	8910	9,143		9,143
Proceeds of Long-Term Debt	8940			0
Incoming Transfers -- (8970/8981/8982/8983)	898#			0
Total Other Financing Sources	8900	9,143	0	9,143
Total Revenues and Other Financing Sources		184,732,811	63,424,070	248,156,881

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Agriculture and Natural Resources	0100						0
Architecture and Environmental Design	0200						0
Environmental Sciences and Technologies	0300						0
Biological Sciences	0400	3,504,057	74,763	166,426	277,554		4,022,800
Business and Management	0500	4,586,005	1,217	117,769	211,026		4,916,017
Communications	0600	752,678	18,779	33,542	274,329		1,079,328
Computer and Information Science	0700	1,150,813		3,339	107,364		1,261,516
Education	0800	4,160,510	156,508	271,394	17,033		4,605,445
Engineering and Related Industrial Technology	0900	2,075,138		2,690,553	298,948		5,064,639
Fine and Applied Arts	1000	4,246,078	7,830	202,177	140,294		4,596,379
Foreign language	1100	1,391,933		1,410			1,393,343
Health	1200	4,420,090	4,461	91,749	192,094		4,708,394
Consumer Education And Home Economics	1300	1,976,230		30,969	74,019		2,081,218
Law	1400	453,717		11,014			464,731
Humanities(Letters)	1500	9,635,193	5,502	16,325			9,657,020
Library Science	1600	35,139	3,372				38,511
Mathematics	1700	7,855,583	26,014		65,320		7,946,917
Military Studies	1800						0
Physical Sciences	1900	4,628,087	12,814	101,148	55,839		4,797,888
Psychology	2000	1,471,669					1,471,669
Public Affairs and Services	2100	4,901,111	10,298	2,398,562	109,321		7,419,292
Social Sciences	2200	5,463,876	3,513	5,309			5,472,698
Commercial Services	3000			280,543			280,543
Interdisciplinary Studies	4900	18,962,791	158,761	779,682	612,239		20,513,473
Instruc Staff-Retirees' Bnfts & Retire Incents	5900	3,096,350					3,096,350
Sub-Total Instructional Activites		84,767,048	483,832	7,201,911	2,435,380		94,888,171
Total Expenditures for GF Activities*		84,901,660	101,083,558	45,579,760	7,719,088	6,485,521	245,769,587

*Total Expenditures for GF Activities above is the grand total of Instructional and Non-Instructional activities.

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For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Instructional Administration and Governance	6000						
Academic Administration	6010		14,571,900	694,249	264,973		15,531,122
Course and Curriculum Development	6020		345,085	4,000			349,085
Academic / Faculty Senate	6030		596,289				596,289
Other Instructional Administration & Governance	6090		752	181,916			182,668
Total Instructional Admin. & Governance		0	15,514,026	880,165	264,973	0	16,659,164
Instructional Support Services	6100						
Learning Center	6110	134,612	343,205	1,341	40,993		520,151
Library	6120		2,852,521	44,799	248,116		3,145,436
Media	6130		657,281	161	749		658,191
Museums and Galleries	6140						0
Academic Information Systems and Technology	6150						0
Other Instructional Support Services	6190		4,887,782	129,053	98,044		5,114,879
Total Instructional Support Services		134,612	8,740,789	175,354	387,902	0	9,438,657
Admissions and Records	6200		4,879,768	6,154			4,885,922
Student Counseling and Guidance	6300						
Counseling and Guidance	6310		10,457,137	102,651	38,590		10,598,378
Matriculation and Student Assessment	6320		1,597,693	86,897	25,017		1,709,607
Transfer Programs	6330		1,343,420	120,880			1,464,300
Career Guidance	6340		256,027	14,639			270,666
Other Student Counseling and Guidance	6390						0
Total Student Counseling and Guidance		0	13,654,277	325,067	63,607	0	14,042,951

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Other Student Services	6400						
Cal Work Opportunity and Responsibility to Kids *	6410						0
Disabled Student Programs and Services (DSPS)	6420		1,599,388	110,986	515		1,710,889
Extended Opportunity Programs and Services (EOPS)	6430		2,178,030	48,290	21,992		2,248,312
Health Services	6440		1,138,837	55,366	4,857		1,199,060
Student Personnel Administration	6450		358,945				358,945
Financial Aid Administration	6460		2,641,749	127,562	21,124		2,790,435
Job Placement Services	6470		884,805	1,325	2,423		888,553
Veterans Services	6480		305,959	17,068	8,217		331,244
Miscellaneous Student Services	6490		7,968,760	1,177,640	138,385		9,284,785
Total Other Student Services		0	17,076,473	1,538,237	197,513	0	18,812,223
Operation and maintenance of Plant	6500						
Building Maintenance and Repairs	6510		1,387,302	1,494,716	83,576		2,965,594
Custodial Services	6530		4,042,807	334,306	20,860		4,397,973
Grounds Maintenance and Repairs	6550		453,086	378,976			832,062
Utilities	6570			3,608,296			3,608,296
Other Operations and Maintenance of Plant	6590			6,325	6,940		13,265
Total Operation and Maintenance of Plant	6500	0	5,883,195	5,822,619	111,376	0	11,817,190
Planning, Policymaking and Coordinations	6600		2,361,762	629,284	215		2,991,261

* California Work Opportunity and Responsibility to Kids (CalWORKS).

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
General Institutional Support Services	6700						
Community Relations	6710		739,697	386,875	15,588		1,142,160
Fiscal Operations	6720		2,828,688	(439,087)	863		2,390,464
Human Resources Management	6730		1,524,102	311,170	2,043		1,837,315
Noninstruct Staff Retirees' Benefits & Retirement *	6740		4,185,311				4,185,311
Staff Development	6750		274,342	661,151	1,434		936,927
Staff Diversity	6760			58,899			58,899
Logistical Services	6770		3,464,068	2,543,571	(32,148)		5,975,491
Management Information Systems	6780		6,782,512	2,723,264	1,128,819		10,634,595
Other General Institutional Support Services	6790		4,838,607	11,282,704	25,629		16,146,940
Total General Institutional Support Services	6700	0	24,637,327	17,528,547	1,142,228	0	43,308,102
Community Services & Economic Development	6800						
Community Recreation	6810						0
Community Service Classes	6820						0
Community Use of Facilities	6830		236,921	30			236,951
Economic Development	6840		1,913,846	10,976,330	60,745		12,950,921
Other Community Services & Economic Development	6890		246,184	5,063			251,247
Total Community Services	6800	0	2,396,951	10,981,423	60,745	0	13,439,119

* Noninstructional Staff Retirees' Benefits & Retirement Incentives.

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Ancillary Services	6900						
Bookstore	6910		171,782				171,782
Child Development Centers	6920						0
Farm Operations	6930						0
Food Services	6940						0
Parking	6950		2,177,317	233,910	63,231		2,474,458
Student and Co-Curricular Activities	6960		317,182	84,584	1,385		403,151
Student Housing	6970						0
Other Ancillary Services	6990		685,888				685,888
Total Ancillary Services	6900	0	3,352,169	318,494	64,616	0	3,735,279
Auxiliary Operations	7000						
Contract Education	7010		190,528	6,031			196,559
Other Auxiliary Operations	7090		500,711				500,711
Total Auxiliary Operations	7000	0	691,239	6,031	0	0	697,270

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Physical Property and Related Acquisitions	7100		1,411,750	166,474	2,990,533		4,568,757
Long-Term Debt and Other Financing	7200						
Long_Term Debt	7210						0
Tax revenue Anticipation Notes	7220						0
Other Financing	7290						0
Total Long-Term Debt and Other Financing	7200	0	0	0	0	0	0
Transfers, Student Aid and Other Outgo	7300						
Transfers	7310					5,376,300	5,376,300
Student Aid	7320					1,109,221	1,109,221
Other Outgo	7390						0
Total Transfers, Student Aid and Other Outgo	7300	0	0	0	0	6,485,521	6,485,521
Sub-Total Non-Instructional Activites		134,612	100,599,726	38,377,849	5,283,708	6,485,521	150,881,416
Total Expenditures General Fund: activities *		84,901,660	101,083,558	45,579,760	7,719,088	6,485,521	245,769,587

* Total Expenditures for the General Fund: Instructional Activities and Non-Instructional Activities.

Gann Appropriations Limit

GANN Report

DISTRICT NAME: RANCHO SANTIAGO

I.	2018-2019 Appropriations Limit:			
A.	2017-2018 Appropriations Limit:			\$264,469,343
B.	2018-2019 Price Factor:	1.0367		
C.	Population factor:			
	1. 2016-2017 Second Period Actual FTES	28,931.71		
	2. 2017-2018 Second Period Actual FTES	29,174.38		
	3. 2017-2018 Population change factor (C2/C1)	1.0084		
D.	2017-2018 Limit adjusted by inflation and population factors (A * B * C.3)			\$276,478,441
E.	Adjustments to increase limit:			
	1. Transfers in of financial responsibility		\$0	
	2. Temporary voter approved increases		0	
	3. Total adjustments - increase			0
	Sub-Total (D + E.3)			\$276,478,441
F.	Adjustments to decrease limit:			
	1. Transfers out of financial responsibility		\$0	
	2. Lapses of voter approved increases		0	
	3. Total adjustments - decrease			0
G.	2018-2019 Appropriations Limit (D + E.3 - F.3)			\$276,478,441
II.	2018-2019 Appropriations Subject to Limit:			
A.	State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)			75,425,890
B.	State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)			288,123
C.	Local Property taxes			87,191,079
D.	Estimated excess Debt Service taxes			0
E.	Estimated Parcel taxes, Square Foot taxes, etc.			0
F.	Interest on proceeds of taxes			388,767
G.	Local appropriations from taxes for unreimbursed State, court, and federal mandates			866,989
H.	2018-2019 Appropriations Subject to Limit			\$162,426,870

For Actual Year: 2017-2018

Budget Year: 2018-2019

General Fund

Description	Object Code	Fund: 11 UNRESTRICTED SUBFUND		Fund: 12 RESTRICTED SUBFUND		Fund: 10 TOTAL	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100	18,675		8,495,780	8,896,895	8,514,455	8,896,895
State Revenues	8600	87,044,130	86,090,288	52,640,011	138,385,241	139,684,141	224,475,529
Local Revenues	8800	97,660,863	99,543,846	2,288,279	2,964,047	99,949,142	102,507,893
Total Revenues		184,723,668	185,634,134	63,424,070	150,246,183	248,147,738	335,880,317
EXPENDITURES:							
Academic Salaries	1000	69,637,548	69,444,168	9,864,270	8,369,735	79,501,818	77,813,903
Classified Salaries	2000	31,104,595	32,841,744	13,305,438	16,527,796	44,410,033	49,369,540
Employee Benefits	3000	52,733,787	55,424,195	9,339,580	10,648,396	62,073,367	66,072,591
Supplies and Materials	4000	1,091,765	1,292,110	2,153,443	4,134,000	3,245,208	5,426,110
Other Operating Expenses and Services	5000	16,837,353	21,795,138	25,497,199	108,430,098	42,334,552	130,225,236
Capital Outlay	6000	5,267,998	1,615,238	2,451,090	3,203,113	7,719,088	4,818,351
Total Expenditures		176,673,046	182,412,593	62,611,020	151,313,138	239,284,066	333,725,731
Excess /(Deficiency) of Revenues over Expenditures		8,050,622	3,221,541	813,050	(1,066,955)	8,863,672	2,154,586
Other Financing Sources	8900	9,143	5,000			9,143	5,000
Other Outgo	7000	5,410,869	3,750,000	1,074,652	1,313,923	6,485,521	5,063,923
Net Increase/(Decrease) in Fund Balance		2,648,896	(523,459)	(261,602)	(2,380,878)	2,387,294	(2,904,337)
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	9010	35,254,317	37,903,213	3,630,182	3,368,580	38,884,499	41,271,793
Prior Years Adjustments	9020					0	
Adjusted Beginning Balance	9030	35,254,317		3,630,182		38,884,499	
Ending Fund Balance, June 30		37,903,213	37,379,754	3,368,580	987,702	41,271,793	38,367,456

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

870 RANCHO SANTIAGO

For Actual Year: 2017-2018

Budget Year: 2018-2019

DEBT SERVICE FUNDS

Description	Object Code	Fund: 21		Fund: 22		Fund: 29	
		BOND INTEREST AND REDEMPTION FUND		REVENUE BOND INTEREST AND REDEMPTION FUND		OTHER DEBT SERVICE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600	161,246					
Local Revenues	8800	31,729,413	31,214,693				
Total Revenues		31,890,659	31,214,693	0	0	0	0
Other Financing Sources	8900						
Interfund Transfers In	8981						
Other Incoming Transfers	8983	5,235,620					
Total Other Financing Sources		5,235,620	0	0	0	0	0
Other Outgo	7000						
Debt Retirement (Long Term Debt)	7100						
Debt Reduction	7110	17,592,284	18,687,248				
Debt Interest and Other Service Charges	7120	13,009,720	15,323,162				
Transfers Outgoing	7300 & 7400	37,440					
Reserve for Contingencies	7900						
Total Other Outgo	7000	30,639,444	34,010,410	0	0	0	0
Net Other Financing Sources / (Other Outgo)	8900 & 7000	(25,403,824)	(34,010,410)	0	0	0	0
Net Increase/Decrease in Fund Balance		6,486,835	(2,795,717)	0	0	0	0
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	9010	24,805,790	31,292,625		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	24,805,790			0		0
Ending Fund Balance, June 30		31,292,625	28,496,908	0	0	0	0

For Actual Year: 2017-2018

Budget Year: 2018-2019

Special Revenue Funds

Description	Object	FUND: 31		FUND 32		FUND 33	
	Code	BOOKSTORE FUND		CAFETERIA FUND		CHILD DEVELOPMENT FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100					2,228,411	1,363,882
State Revenues	8600					4,732,001	4,913,659
Local Revenues	8800	5,743,967	6,048,208			352,163	340,387
Total Income		5,743,967	6,048,208	0	0	7,312,575	6,617,928
Expenditures							
Academic Salaries	1000					2,458,199	2,216,278
Classified Salaries	2000	882,192	977,907			1,939,058	2,271,112
Employee Benefits	3000	382,911	391,866			2,101,475	1,905,042
Supplies and Materials	4000	4,293,127	4,445,751			369,724	512,281
Other Operating Expenses and Services	5000	210,694	240,424			401,814	573,656
Capital Outlay	6000	14,870	13,491			13,607	100,000
Total Expenditures		5,783,794	6,069,439	0	0	7,283,877	7,578,369
Excess /(Deficiency) of Revenues over Expenditures		(39,827)	(21,231)	0	0	28,698	(960,441)
Other Financing Sources	8900					140,000	250,000
Other Outgo	7000	554,532	41,603				
Net Increase/(Decrease) in Fund Balance		(594,359)	(62,834)	0	0	168,698	(710,441)
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	4,764,169	4,169,564		0	710,441	879,139
Prior Years Adjustments	9020	(246)					
Adjusted Beginning Balance	9030	4,763,923			0	710,441	
Ending Fund Balance, June 30		4,169,564	4,106,730	0	0	879,139	168,698

For Actual Year: 2017-2018

Budget Year: 2018-2019

Special Revenue Funds

Description	Object	FUND: 34		FUND 35		FUND 39	
	Code	FARM OPERATION FUND		REVENUE BOND PROJECT FUND		OTHER SPECIAL REVENUE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800						
Total Income		0	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		0	0	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		0	0	0	0	0	0

For Actual Year: 2017-2018

Budget Year: 2018-2019

Capital Projects Funds

Description	Object	FUND: 41		FUND 42		FUND 43	
	Code	CAPITAL QUTLAY PROJECTS FUND		REVENUE BOND CONSTRUCTION FUND		GENERAL OBLIGATION BOND FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600	2,171,823	616,399				
Local Revenues	8800	7,556,303	4,610,512			496,655	450,000
Total Income		9,728,126	5,226,911	0	0	496,655	450,000
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000	10,048	20,818				
Other Operating Expenses and Services	5000	12,839	383,336			21,502	65,000
Capital Outlay	6000	5,630,854	57,910,424			24,461,344	112,964,669
Total Expenditures		5,653,741	58,314,578	0	0	24,482,846	113,029,669
Excess /(Deficiency) of Revenues over Expenditures		4,074,385	(53,087,667)	0	0	(23,986,191)	(112,579,669)
Other Financing Sources	8900	5,251,300	3,500,000			70,000,000	58,000,000
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		9,325,685	(49,587,667)	0	0	46,013,809	(54,579,669)
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	71,037,821	80,363,506	0	0	9,426,014	55,439,823
Prior Years Adustments	9020						
Adjusted Beginning Balance	9030	71,037,821		0		9,426,014	
Ending Fund Balance, June 30		80,363,506	30,775,839	0	0	55,439,823	860,154

For Actual Year: 2017-2018

Budget Year: 2018-2019

Enterprise Funds

Description	Object	FUND: 51		FUND 52		FUND 53	
	Code	BOOKSTORE FUND		CAFETERIA FUND		FARM OPERATIONS	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0	0	0	0	0
Cost of Sales	5890						
Gross Profit or Loss		0	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Net Profit or Loss		0	0	0	0	0	0
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		0	0	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

870 RANCHO SANTIAGO

For Actual Year: 2017-2018

Budget Year: 2018-2019

Enterprise Funds

Description	Object	FUND: 59					
	Code	OTHER ENTERPRISE FUND					
		Actual	Budget				
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0				
Cost of Sales	5890						
Gross Profit or Loss		0	0				
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0				
Net Profit or Loss		0	0				
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0				
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0				
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0					
Ending Fund Balance, June 30		0	0				

For Actual Year: 2017-2018

Budget Year: 2018-2019

Internal Service Funds

Description	Object	FUND: 61		FUND 69			
	Code	SELF-INSURANCE FUND		OTHER INTERNAL SERVICES FUND			
		Actual	Budget	Actual	Budget		
REVENUES:							
Local Revenues	8800	5,061,592	5,118,193	15,411,980	12,372,578		
Other Financing Sources	8900						
Total Income		5,061,592	5,118,193	15,411,980	12,372,578		
Expenditures							
Academic Salaries	1000		29,714				
Classified Salaries	2000	173,077	208,378				
Employee Benefits	3000	100,158	137,347	11,722,578	11,722,578		
Supplies and Materials	4000	8,283	53,889				
Other Operating Expenses and Services	5000	2,662,113	4,687,419	34,678	35,000		
Capital Outlay	6000	14,886	75,950				
Total Expenditures		2,958,517	5,192,697	11,757,256	11,757,578		
Net Profit or Loss		2,103,075	(74,504)	3,654,724	615,000		
Other Outgo	7000	15,000					
Net Increase/(Decrease) in Fund Balance		2,088,075	(74,504)	3,654,724	615,000		
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	12,540,555	14,628,630	(11,149,343)	(7,494,619)		
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	12,540,555		(11,149,343)			
Ending Fund Balance, June 30		14,628,630	14,554,126	(7,494,619)	(6,879,619)		

For Actual Year: 2017-2018

Budget Year: 2018-2019

Fiduciary Funds Group

Description	Object	FUND: 71		FUND 72		FUND 73	
	Code	ASSOCIATED STUDENTS TRUST FUND	REPRESENTATION FEE TRUST FUND	Actual	Budget	Actual	Budget
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	539,093	509,744	106,821	100,460		
Total Income		539,093	509,744	106,821	100,460	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000	34,959	72,525				
Employee Benefits	3000	2,763	44,993				
Supplies and Materials	4000						
Other Operating Expenses and Services	5000	242,086	427,250	86,075	118,350		
Capital Outlay	6000						
Total Expenditures		279,808	544,768	86,075	118,350	0	0
Excess/(Deficiency) of Revenues over Expenditures		259,285	(35,024)	20,746	(17,890)	0	0
Other Financing Sources	8900	13,225					
Other Outgo	7000	13,225					
Net Increase/(Decrease) in Fund Balance		259,285	(35,024)	20,746	(17,890)	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	785,411	1,044,696	75,243	95,989		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	785,411		75,243		0	
Ending Fund Balance, June 30		1,044,696	1,009,672	95,989	78,099	0	0

For Actual Year: 2017-2018

Budget Year: 2018-2019

Fiduciary Funds Group

Description	Object Code	FUND: 74		FUND 75		FUND 76	
		FINANCIAL AID TRUST FUND		SCHOLARSHIP & LOAN TRUST FUND		INVESTMENT TRUST FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100	24,135,332	26,640,765				
State Revenues	8600	4,868,835	5,229,187				
Local Revenues	8800	(20,175)	6,000				
Total Income		28,983,992	31,875,952	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000	3,372	5,632				
Capital Outlay	6000						
Total Expenditures		3,372	5,632	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		28,980,620	31,870,320	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000	29,016,892	31,888,952				
Net Increase/(Decrease) in Fund Balance		(36,272)	(18,632)	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	1,163,824	1,127,552		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	1,163,824		0		0	
Ending Fund Balance, June 30		1,127,552	1,108,920	0	0	0	0

4.3 (43)

For Actual Year: 2017-2018

Budget Year: 2018-2019

Fiduciary Funds Group

Description	Object	FUND: 77		FUND 79	
	Code	DEFERRED COMPENSATION TRUST FUND		OTHER TRUST FUNDS	
		Actual	Budget	Actual	Budget
REVENUES:					
Federal Revenues	8100				
State Revenues	8600			2,165	
Local Revenues	8800			2,348,613	2,513,705
Total Income		0	0	2,350,778	2,513,705
Expenditures					
Academic Salaries	1000			32,289	13,420
Classified Salaries	2000			430,418	457,761
Employee Benefits	3000			186,205	205,695
Supplies and Materials	4000			106,385	177,524
Other Operating Expenses and Services	5000			992,580	1,347,683
Capital Outlay	6000			(22,515)	520,173
Total Expenditures		0	0	1,725,362	2,722,256
Excess /(Deficiency) of Revenues over Expenditures		0	0	625,416	(208,551)
Other Financing Sources	8900			727,613	190,008
Other Outgo	7000			174,094	149,419
Net Increase/(Decrease) in Fund Balance		0	0	1,178,935	(167,962)
Beginning Fund Balance:					
Net Beginning Balance, July 1	9010		0	2,520,801	3,713,084
Prior Years Adjustments	9020			13,348	
Adjusted Beginning Balance	9030	0		2,534,149	
Ending Fund Balance, June 30		0	0	3,713,084	3,545,122

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2017-2018

District ID: 870

Name: RANCHO SANTIAGO

Fund Number In	Fund Name	Fund Number Out	Fund Name	Amount Transferred
33	CHILD DEVELOPMENT FUND	11	UNRESTRICTED SUBFUND	140,000
41	CAPITAL OUTLAY PROJECTS FUND	11	UNRESTRICTED SUBFUND	5,236,300
79	OTHER TRUST FUNDS	31	BOOKSTORE FUND	554,532
41	CAPITAL OUTLAY PROJECTS FUND	61	SELF-INSURANCE FUND	15,000

Activity Classification	Activity Code	Unrestricted			Restricted Prop 20		
Lottery Adjustments and Proceeds:							
Net Beginning Balance, July 1	9010					1,203,439	
Adjustments	9020						
Adjusted Beginning Balance	9030		0			1,203,439	
Actual Fiscal Year Data							
State Lottery Proceeds:	8681		4,218,563			1,637,596	
		Instructional & Institutional Unrestricted				Instructional Materials Propostition 20	Total
		Instructional Activities (AC 0100-5900)	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional (AC 0100-4900)	
Expenditures							
Academic Salaries	1000				0		0
Classified Salaries	2000				0		0
Employee Benefits	3000				0		0
Supplies & Materials	4000						
Software	4100				0	4,959	4,959
Books, Magazines, & Periodicals	4200				0	92,502	92,502
Instructional Supplies & Materials	4300				0	1,090,815	1,090,815
Noninstructional Supplies & Mtrls	4400				0		0
Total Supplies and Materials		0	0	0	0	1,188,276	1,188,276
Other Operating Expenses and Services	5000		4,218,563		4,218,563	90,163	4,308,726
Capital Outlay	6000						
Library Books	6300				0	147,558	147,558
Equipment	6400						
Equipment - Additional	6410				0		0
Equipment - Replacement	6420				0		0
Total Capital Outlay		0	0	0	0	147,558	147,558
Other Outgo	7000				0		0
Total Expenditures		0	4,218,563	0	4,218,563	1,425,997	5,644,560
Ending Balance					0	1,415,038	1,415,038

4.3 (46)

Activity Classification	Activity Code	Unrestricted			Restricted Prop 20		
Lottery Adjustments and Proceeds:							
Net Beginning Balance, July 1	9010					1,415,038	
Adjustments	9020						
Adjusted Beginning Balance	9030		0			1,415,038	
Budget Fiscal Year Data							
State Lottery Proceeds:	8681		4,536,786			1,592,382	
		Instructional & Institutional Unrestricted				Instructional Materials Proposition 20	Total
		Instructional Activities (AC 0100-5900)	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional (AC 0100-4900)	
Expenditures							
Academic Salaries	1000				0		0
Classified Salaries	2000				0		0
Employee Benefits	3000				0		0
Supplies & Materials	4000						
Software	4100				0	12,895	12,895
Books, Magazines, & Periodicals	4200				0	101,881	101,881
Instructional Supplies & Materials	4300				0	2,542,787	2,542,787
Noninstructional Supplies & Mtrls	4400				0		0
Total Supplies and Materials		0	0	0	0	2,657,563	2,657,563
Other Operating Expenses and Services	5000		4,536,786		4,536,786	151,260	4,688,046
Capital Outlay	6000						
Library Books	6300				0	198,597	198,597
Equipment	6400						
Equipment - Additional	6410				0		0
Equipment - Replacement	6420				0		0
Total Capital Outlay		0	0	0	0	198,597	198,597
Other Outgo	7000				0		0
Total Expenditures		0	4,536,786	0	4,536,786	3,007,420	7,544,206
Ending Balance					0	0	

4.3 (47)

Annual Financial and Budget Report

For Actual Year: 2017-2018

District ID: 870

Name: RANCHO SANTIAGO

EPA Revenue	22,725,961
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Activity Classification	Activity Code	Salaries and Benefits	Operating Expenses	Capital Outlay	Total
		(Obj 1000-3000)	(Obj 4000-5000)	(Obj 6000)	
Instructional Activities	0100-5900	22,725,961	0	0	22,725,961
TOTAL		22,725,961	0	0	22,725,961

Annual Financial and Budget Report

For Actual Year: 2017-2018

Budget Year: 2018-2019

District ID: 870

Name: RANCHO SANTIAGO

Fiscal Year	STRS	PERS	Total	Increase	
	Amount	Amount		Amount	Rate
2015-16	11,502,190	4,707,635	16,209,825	N/A	N/A
2016-17	12,632,832	5,868,146	18,500,978	2,291,153	14.13%
2017-18	15,209,680	6,867,803	22,077,483	3,576,505	19.33%
2018-19	16,554,618	7,835,626	24,390,244	2,312,761	10.48%
2019-20	17,926,455	8,903,543	26,829,998	2,439,754	10.00%
2020-21	18,660,128	9,977,700	28,637,828	1,807,830	6.74%

Does the district have a plan to fund these expenses through 2020-21?
No
Explain Yes or No
The District will need to make budget reductions in excess of any new revenue to pay for these cost increase in each budget year.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Invoice # 1718-610

Student Representation Fees adopted on or after January 1, 2014 (ECS 76060.5)
Fiscal Year 2017-2018

Bill To:
District: RANCHO SANTIAGO

Item	Amount
Gross Student Representation Fee	\$106,769
Retained Administrative Fee (ECS 76060.5(g)(3))	63,816
Payment due to California Community Colleges Chancellor's Office	\$ 42,953

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Agreement with Cambridge West Partnership, LLC	
Action:	Request for Approval	

BACKGROUND

The Legislature and Governor of California have approved a new apportionment model to determine state funding amounts for California Community Colleges. This new model takes effect immediately for the 2018-19 fiscal year. Previously, apportionment funding was primarily determined through Full Time Equivalent Students (FTES) units. Starting in 2018-19, funding will be determined on a combination of factors including FTES units, student outcomes, and assistance provided to low income students. Over the first three years, the formula will transition colleges to an increased percentage of funding based on non-FTES factors while decreasing the percentage of funding based on FTES.

ANALYSIS

The new Student Centered Funding Formula (SCFF) will dramatically change the way state funding is determined for the district. Due to the dynamic nature of this new model, the District's funding may fluctuate from year to year with changes in performance measures or demographic data. As such, it is imperative that we understand the new funding model and develop a new internal district Budget Allocation Model to mirror these changes.

Cambridge West Partnership, LLC (CWP) has worked with the State Chancellor's Office behind the scenes in the development of the new funding model. They have a strong and detailed understanding of the new funding model and all its components. CWP will assist the District with the development of a new internal college Budget Allocation Model, data analysis, and simulations. They will also provide the Fiscal Resources Committee (FRC) with an understanding of the SCFF as well as identifying focus areas to improve outcome elements at the college level.

The Agreement with CWP is at a rate of \$160 per hour for all work, with a not to exceed cost of \$57,600. Any requested printing will be billed separately.

Funding for the consultant is provided by the State Chancellor's Office Institutional Effectiveness Partnership Initiative (IEPI).

RECOMMENDATION

It is recommended that the Board of Trustees approve the Agreement with Cambridge West Partnership, LLC as presented.

Fiscal Impact:	\$57,600	Board Date: September 24, 2018
Prepared by:	Leanna Nolan, Senior Clerk, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Student Centered Funding Formula
PROJECT PROPOSAL**

Cambridge West Partnership, LLC (CWP) is pleased to provide a proposal to assist Rancho Santiago Community College District with the development of a white paper to broaden awareness and understanding of the Student Centered Funding Formula (SCFF). CWP will assist the District with the development of a Multi-college district internal revenue allocation model and will provide the Fiscal Resources Committee (FRC) members with an understanding of the SCFF as well as identifying focus areas to improve outcome elements at the college level.

The SCFF white paper will include the following:

1. Executive Summary
2. Purpose
3. Detailed overview of the funding components
4. Districtwide data elements & analysis
5. Future obligations of the district (i.e. goal alignment, data verification)

The District allocation model assistance will include the following tasks:

1. Evaluation of the current district's Budget Allocation Model (BAM)
2. Evaluation of individual college data using SCFF metrics
3. Review available SCFF metrics (past 5 years) to establish trends for each metric
4. Develop an outcomes comparison of the surrounding districts and colleges
5. Develop a draft multi-college internal allocation model based on current data and district wide priorities

Process – Participate in the District steering committee meetings to:

1. Improve awareness and understanding of the SCFF elements
2. Discuss the Vision for Success goal alignment requirements outlined in the trailer bill
3. Review, modify and propose the draft revenue allocation model using college specific SCFF data elements
4. Review and discuss the outcomes comparisons data and identify SCFF topics to discuss at the colleges
5. Work with the FRC to identify potential data integrity abnormalities

We anticipate completing this project in 360 hours at a rate of \$ 160.00 per hour or a total not to exceed \$57,600. Actual hours will be billed. Printing (if requested) will be billed separately.

We plan to begin this project upon approval of the proposal and expect completion by April 30th, 2019. Based on the findings, the project scope and schedule may change with the agreement of both parties.

CONTRACT AGREEMENT

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT AND CAMBRIDGE WEST PARTNERSHIP, LLC

This AGREEMENT (“AGREEMENT”) between RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, a public educational agency (“DISTRICT”) and CAMBRIDGE WEST PARTNERSHIP, LLC (“CONTRACTOR”) shall be effective upon the execution date of this AGREEMENT. DISTRICT and CONTRACTOR are referred to herein individually as “PARTY” and collectively as “PARTIES.”

WHEREAS, DISTRICT desires to obtain special services (SERVICES) to assist Rancho Santiago Community College District with the development and presentation of a Student Centered Funding Formula (SCFF) white paper and development of a multi-college district internal revenue allocation model, as described in “project proposal” attached hereto; and

WHEREAS, CONTRACTOR warrants and represents to DISTRICT that CONTRACTOR has the experience, expertise and resources to successfully complete the SERVICES required by DISTRICT and will provide these SERVICES in a timely manner and in conformance with the laws of the State of California.

NOW, WHEREFORE, the PARTIES agree as follows:

ARTICLE I: CONTRACTOR’S SERVICES AND RESPONSIBILITIES

1. CONTRACTOR shall timely and competently provide those SERVICES set forth in ATTACHMENT 1 of this AGREEMENT.
2. CONTRACTOR covenants with DISTRICT to furnish the necessary professional skill and judgment in accordance with the level of care and skill exercised by members of the profession or occupation currently practicing under similar conditions and in similar locations. CONTRACTOR shall use its best professional efforts to complete the SERVICES in an expeditious and economical manner consistent with the interests and goals of DISTRICT. CONTRACTOR agrees it shall take all special precautions necessary to protect the CONTRACTOR’S employees, DISTRICT’S employees, and members of the public from risk of harm arising out the nature of the work.
3. CONTRACTOR consents to use of CONTRACTOR’S name in conjunction with the sale, use, performance, and distribution of the matters, for any purpose and in any medium.

ARTICLE II: COMPENSATION

1. DISTRICT agrees to pay the CONTRACTOR for SERVICES satisfactorily rendered pursuant to this AGREEMENT. District will be billed at \$160 an hour for 360 hours. Total contract not to exceed \$57,600. Printing (if requested) will be billed separately.
2. CONTRACTOR shall bill the DISTRICT on milestone completions. Billing shall include necessary support sufficient to satisfy the requirements of the DISTRICT. Invoices shall include information that shows progress billing and percentage of phase or phases completed to date of billing.

3. Invoices for payment of services by the CONTRACTOR shall be paid by the DISTRICT within a 45-day period from the invoice receipt date from the CONTRACTOR.

ARTICLE III: TERM, TERMINATION

1. This AGREEMENT shall commence on the effective date of execution by the PARTIES, with CONTRACTOR'S SERVICES to commence on or about September 25th, 2018. All SERVICES shall be completed by no later than April. 30th, 2019 at which time this AGREEMENT shall expire, unless extended or modified by mutual written consent and approval of the DISTRICT'S governing board.

2. DISTRICT may, at any time, terminate this AGREEMENT and compensate CONTRACTOR only for SERVICES satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of SERVICE by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than five days after the day of mailing, whichever occurs first.

ARTICLE IV: INDEMNITY AND INSURANCE

1. CONTRACTOR agrees to indemnify and hold harmless DISTRICT, its trustees, officers, agents and employees from and against all damages, liabilities and costs, in law or in equity, including attorneys' fees and costs, and other legal expenses, including litigation expenses, in any way related to any actions or inaction of CONTRACTOR or of any Officer, Director, Agent, or Employee of CONTRACTOR.

2. DISTRICT agrees to indemnify and hold harmless CONTRACTOR, its officers, agents and employees from and against all damages, liabilities and costs, in law or in equity, including attorneys' fees and costs, and other legal expenses, including litigation expenses, in any way related to any actions or inaction of DISTRICT or of any Trustees, Officer, Director, Agent, or Employee of DISTRICT.

3. DISTRICT may require CONTRACTOR to provide DISTRICT with evidence of Insurance in the form of an Insurance Certificate.

ARTICLE V: INDEPENDENT CONTRACTOR

1. CONTRACTOR, in the performance of this AGREEMENT, will determine the method, details, and means of performing the SERVICES, and will at CONTRACTOR'S own expense, supply all labor, tools, materials, equipment, supplies, and items necessary to perform such SERVICES. CONTRACTOR has no authority to bind DISTRICT. CONTRACTOR understands and agrees that CONTRACTOR and all of CONTRACTOR'S employees shall not be considered officers, employees, or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled. CONTRACTOR assumes the full responsibility for the acts and/or omissions its employees or agents. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, with respect to CONTRACTOR and its employees.

ARTICLE VI: MISCELLANEOUS PROVISIONS

1. An inducement to the DISTRICT for entering into this AGREEMENT is the professional reputation and competence of CONTRACTOR and its employees. Neither this AGREEMENT, nor any

interest therein may be assigned by CONTRACTOR without the prior written consent of DISTRICT, which consent may be withheld in DISTRICT'S sole discretion.

2. This AGREEMENT represents the entire and integrated AGREEMENT between DISTRICT and CONTRACTOR and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instrument signed by both DISTRICT and CONTRACTOR.

3. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against DISTRICT.

4. Time is of the essence for this AGREEMENT.

5. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that PARTY of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

6. In the event of any dispute, arbitration, or litigation between the PARTIES arising out of or relating in any manner to this AGREEMENT including the necessity of either PARTY to defend any action which has been covered hereby or to prosecute any action to enforce this AGREEMENT, the losing PARTY shall pay all reasonable costs and expenses including reasonable attorneys' fees of the prevailing PARTY.

7. Any notice or communication required or permitted to be given hereunder or by law shall be in writing and served personally, delivered by courier, or sent by United States certified mail, postage prepaid with return receipt requested, addressed to the other PARTY as follows:

TO DISTRICT:

Peter Hardash
Vice Chancellor
Business Operations/Fiscal Services
Rancho Santiago Community College District
714.480.7340 Office

TO CONTRACTOR:

Cambridge West Partnership, LLC
C. M. Brahmhatt, Managing Director
14451 Chambers Road, Suite 140
Tustin, California 92780

Any such notices personally served or delivered by currier shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after being deposited in the U.S. mail. Each PARTY shall make a reasonable, good faith effort to ensure that it will accept or receive notices that are given in accordance with this paragraph. A PARTY may change its address for purposes of this paragraph by giving the other PARTY written notice of a new address in the manner set forth above.

IN WITNESS WHEREOF, DISTRICT and CONTRACTOR have executed this AGREEMENT as of the date of execution by the District below.

DISTRICT

CAMBRIDGE WEST PARTNERSHIP, LLC

Peter Hardash,
Vice Chancellor
Business Operations/Fiscal Services
Rancho Santiago Community College District

C.M. Brahmhatt, Managing Director

Dated: _____

Federal ID No. 20-5500381
Dated: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE – BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	September 24, 2018
Re:	Adoption of Resolution No. 18-19 – Conflict of Interest Code		
Action:	Request for Adoption		

BACKGROUND

On September 25, 2017 the Rancho Santiago Community College District (RSCCD) Board of Trustees approved amendments to its' Conflict of Interest Code as required by Government Code Section 87300 of the Political Reform Act of 1974. Pursuant to Government Code Section 87306.5(b), the Orange County Board of Supervisors, as the code reviewing body for the District has requested that the District conduct a review of its' Conflict of Interest Code and, if a change in the Code is necessitated by changed circumstances, submit an amended Code to the County. The amended Code will become effective upon approval by the County Board of Supervisors.

ANALYSIS

Consistent with the advisory opinions issued by the Fair Political Practices Commission (FPPC), the District's existing Conflict of Interest Code (Exhibit A) is revised to reflect changes in positions that are new, corrected, deleted or added due to reorganizations. The amended Code is attached.

Filers listed in Exhibit B shall file Statements of Economic Interest with the Orange County Clerk of the Board of Supervisors by electronic submission. After approval by the RSCCD Board of Trustees, the approved Conflict of Interest Code will be forwarded to the Clerk of the Board for inclusion in the County Board of Supervisors docket for their approval. Once approved by the County Board of Supervisors, RSCCD will make the necessary updates in the County of Orange's eDisclosure electronic filing system. The attached Conflict of Interest Code is in conformance with the District's current Board Policy 3821 – Gift Ban Policy.

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution No. 18-19 - Conflict of Interest Code as presented.

Fiscal Impact:	None	Board Date:	September 24, 2018
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services		
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor		



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Position	Disclosure Category	Files With	Status
Assistant Dean - Admissions & Records	OC-02	COB	Unchanged
Assistant Dean - DSPS	OC-02	COB	Unchanged
Assistant Dean - Financial Aid, Scholarships & Veterans	OC-02	COB	Unchanged
Assistant Dean - Student Services	OC-02	COB	Unchanged
Assistant Director - Athletics & Sports Information	OC-02	COB	Unchanged
Assistant Director - OC Small Business Development Center	OC-02	COB	Unchanged
Assistant Director - Small Business Initiative	OC-02	COB	Unchanged
Assistant Vice Chancellor - Educational Services	OC-01	COB	Added
Reason: Position added due to reorganization			
Assistant Vice Chancellor - Fiscal Services	OC-01	COB	Unchanged
Assistant Vice Chancellor - FP, Dist. Const. & Sup. Svcs.	OC-01	COB	Unchanged
Assistant Vice Chancellor - Human Resources	OC-01	COB	Unchanged
Assistant Vice Chancellor - Information Technology Services	OC-01	COB	Unchanged
Assistant Vice Chancellor - Workforce & Economic Development	OC-01	COB	Unchanged
Associate Dean - Business & Career Technical Education	OC-02	COB	Unchanged
Associate Dean - Counseling	OC-02	COB	Unchanged
Associate Dean - Criminal Justice Academies	OC-01	COB	Unchanged
Associate Dean - Disable Student Programs & Services	OC-02	COB	Unchanged
Associate Dean - Extended Opportunity Programs and Services	OC-02	COB	Renamed
Reason: Correction to title.			
Associate Dean - Financial Aid	OC-02	COB	Unchanged
Associate Dean - Fire Technology	OC-01	COB	Unchanged
Associate Dean - Health Sciences & Nursing	OC-01	COB	Unchanged
Associate Dean - Instructional & Student Services	OC-02	COB	Unchanged
Associate Dean - Student Development	OC-02	COB	Unchanged
Associate Director I - Child Development Center	OC-02	COB	Unchanged
Associate Director II - Early Head Start	OC-02	COB	Unchanged
Associate Director II - Child Development Center	OC-02	COB	Unchanged
Associate Registrar	OC-02	COB	Deleted
Reason: Delete position due to reorganization			
Benefits Analyst	OC-02	COB	Unchanged



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Position	Disclosure Category	Files With	Status
Board of Trustee	OC-01	COB	Unchanged
Bookstore Manager	OC-01	COB	Unchanged
Bookstore Operations Specialist	OC-02	COB	Unchanged
Bookstore Storekeeper	OC-02	COB	Added
Reason: New position due to reorganization			
Budget, Forecasting & Analysis Manager	OC-02	COB	Unchanged
Buyer	OC-02	COB	Unchanged
Campus Budget Manager	OC-01	COB	Unchanged
Chancellor	OC-01	COB	Unchanged
Chief - District Safety & Security	OC-01	COB	Unchanged
Consultant	OC-30	Agency	Unchanged
Custodial Supervisor	OC-02	COB	Unchanged
Dean - Arts, Humanities & Social Sciences	OC-01	COB	Unchanged
Dean - Business	OC-01	COB	Unchanged
Dean - Business & Career Technical Education	OC-01	COB	Unchanged
Dean - Counseling	OC-01	COB	Unchanged
Dean - Counseling & Student Support Services	OC-01	COB	Unchanged
Dean - Enrollment & Support Services	OC-01	COB	Unchanged
Dean - Fine & Performing Arts	OC-01	COB	Unchanged
Dean - Human Services & Technology	OC-01	COB	Unchanged
Dean - Humanities & Social Sciences	OC-01	COB	Unchanged
Dean - Inst. Effectiveness, Library & Learning Sup. Svcs.	OC-01	COB	Unchanged
Dean - Instruction & Student Services	OC-01	COB	Unchanged
Dean - Kinesiology Health & Athletics	OC-01	COB	Unchanged
Dean - Mathematics & Sciences	OC-01	COB	Unchanged
Dean - Science, Mathematics & Health Science	OC-01	COB	Unchanged
Dean - Student Affairs	OC-01	COB	Unchanged
Director - Academic Support	OC-02	COB	Unchanged
Director - ACT/Corporate Training	OC-02	COB	Deleted
Reason: Position deleted due to reorganization			
Director - Athletics	OC-02	COB	Added



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Position	Disclosure Category	Files With	Status
Reason: New position due to reorganization			
Director - Auxiliary Services	OC-02	COB	Unchanged
Director - Child Development Services, Quality Assurance	OC-02	COB	Unchanged
Director - College Advancement	OC-01	COB	Unchanged
Director - College Research	OC-02	COB	Unchanged
Director - Continuing Education Support Services	OC-02	COB	Unchanged
Director - Criminal Justice Academies Instruction	OC-02	COB	Added
Reason: New position			
Director - Digital Media Center	OC-01	COB	Deleted
Reason: Change in title, now Executive Director due to reorganization			
Director - Employment Services, Equity and Diversity	OC-02	COB	Unchanged
Director - Facility Planning, Dis. Construction & Sup. Svcs.	OC-02	COB	Unchanged
Director - Fire Instruction	OC-02	COB	Unchanged
Director - Global Trade & Logistics Initiative	OC-02	COB	Unchanged
Director - Grants	OC-02	COB	Unchanged
Director - Information Comm. Tech/Digital Media Initiative	OC-02	COB	Unchanged
Director - Information Systems	OC-02	COB	Unchanged
Director - Institute for Workforce Development	OC-02	COB	Unchanged
Director - LA/OC Regional Consortia - LA Director	OC-02	COB	Unchanged
Director - LA/OC Regional Consortia - OC Director	OC-02	COB	Unchanged
Director - Network & Communications	OC-02	COB	Unchanged
Director - Physical Plant & Facilities	OC-02	COB	Added
Reason: New position			
Director - Public Affairs & Publications	OC-02	COB	Unchanged
Director - Purchasing Services	OC-02	COB	Unchanged
Director - Research	OC-02	COB	Deleted
Reason: Deleted position due to reorganization			
Director - Retail, Hospitality & Tourism Initiative	OC-02	COB	Unchanged
Director - Small Business Development Center	OC-02	COB	Unchanged
Director - Small Business Initiative	OC-02	COB	Unchanged
Director - Special Programs	OC-02	COB	Unchanged
Director - Student Equity and Success	OC-02	COB	Unchanged



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Position	Disclosure Category	Files With	Status
Director - Student Information Support	OC-02	COB	Added
Reason: New position due to reorganization			
Director - Workforce Education	OC-02	COB	Deleted
Reason: Position deleted due to reorganization			
Director - Workplace Safety & Risk Management	OC-01	COB	Renamed
Reason: Position title changed due to reclassification			
Director I - Child Development Center	OC-02	COB	Unchanged
Director II - Child Development Center	OC-02	COB	Unchanged
District Support Services Supervisor	OC-01	COB	Unchanged
Enrollment Reporting Manager	OC-02	COB	Unchanged
Exec. Dir. - Dist. Research, Planning & Inst. Effectiveness	OC-02	COB	Renamed
Reason: Change in title, now Executive Director due to reorganization			
Exec. Dir. - Industry Sec. Engage. & CTE Prog. Specialist	OC-02	COB	Added
Reason: New position due to reorganization			
Executive Director - Adult Education Block Grant	OC-01	COB	Unchanged
Executive Director - Child Development Services	OC-01	COB	Unchanged
Executive Director - College Advancement	OC-01	COB	Unchanged
Executive Director - Digital Media Center	OC-01	COB	Unchanged
Executive Director - Institute for Workforce Development	OC-01	COB	Unchanged
Executive Director - Resource Development	OC-01	COB	Unchanged
Facilities Manager	OC-01	COB	Unchanged
Facilities Project Manager	OC-02	COB	Unchanged
Graphic Communications Manager	OC-02	COB	Unchanged
Internal Audit Manager	OC-01	COB	Unchanged
Inventory, Delivery & Storage Supervisor	OC-02	COB	Unchanged
Lead Central Plant Operator	OC-02	COB	Unchanged
Lieutenant - District Safety & Security	OC-02	COB	Unchanged
Maintenance Supervisor	OC-01	COB	Unchanged
Manager - Fiscal Services	OC-02	COB	Unchanged
Payroll Manager	OC-02	COB	Renamed
Reason: Position title changed due to reclassification			
President - Santa Ana College	OC-01	COB	Unchanged



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Position	Disclosure Category	Files With	Status
President - Santiago Canyon College	OC-01	COB	Unchanged
Project Manager	OC-02	COB	Unchanged
Public Information Officer	OC-02	COB	Unchanged
Publications & Electronic Media Manager	OC-02	COB	Unchanged
Registrar	OC-02	COB	Unchanged
Sergeant - District Safety & Security	OC-02	COB	Unchanged
Vice Chancellor - Business Operations/Fiscal Services	OC-01	COB	Unchanged
Vice Chancellor - Educational Services	OC-01	COB	Unchanged
Vice Chancellor - Human Resources	OC-01	COB	Unchanged
Vice President - Academic Affairs	OC-01	COB	Unchanged
Vice President - Administrative Services	OC-01	COB	Unchanged
Vice President - Continuing Education	OC-01	COB	Unchanged
Vice President - Student Services	OC-01	COB	Unchanged

Total: 123



Disclosure Descriptions EXHIBIT B (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Disclosure Category	Disclosure Description	Status
OC-01	All interests in real property in Orange County, the authority or the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments).	Unchanged
OC-02	All investments, business positions and sources of income (including gifts, loans and travel payments).	Unchanged
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The County Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.	Unchanged

Grand Total: 3



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Abejar	Esmeralda		Campus Budget Manager		OC-01	Unchanged
Adams	Jennie	R.	Director - Auxiliary Services		OC-02	Unchanged
Almaraz	Erika		Manager - Fiscal Services		OC-02	Unchanged
Alonzo	Joseph		Director - Special Programs		OC-02	Unchanged
Alvano	Patricia	Guevara	Director - Continuing Education Support Services		OC-02	Unchanged
Alvarez	Claudia	C.	Board of Trustee		OC-01	Unchanged
Armstrong	Joanne		Dean - Instruction & Student Services		OC-01	Unchanged
Arteaga	Elizabeth		Associate Dean - Business & Career Technical Education		OC-02	Unchanged
Avedesian	K.	Starr	Assistant Dean - DSPS		OC-02	Unchanged
Babeshoff	Ruth	M.	Dean - Counseling & Student Support Services		OC-01	Unchanged
Baker	Scott	E.	Lieutenant - District Safety & Security		OC-02	Unchanged
Barrios	Arianna	P.	Board of Trustee		OC-01	Unchanged
Bennett	Laura		Buyer		OC-02	Unchanged
Bhandari	Archana		Director - Academic Support		OC-02	Unchanged
Birk	John	Frederick	Director - Information Systems		OC-02	Unchanged
Bland	Antoinette		Chief - District Safety & Security		OC-01	Unchanged
Bustamante	Karen L.		Director - College Advancement		OC-01	Unchanged

4.5 (8)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Castellon	Maria	Refugio	Director I - Child Development Center		OC-02	Unchanged
Chamorro	Gustavo		Director - LA/OC Regional Consortia - OC Director		OC-02	Unchanged
Chapple	Felomina		Buyer		OC-02	Unchanged
Chavez	Lorena		Director - Special Programs		OC-02	Unchanged
Coburn	Allison		Facilities Project Manager		OC-02	Unchanged
Comeau	Carol		Dean - Human Services & Technology		OC-01	Unchanged
Cossio-Muniz	Ruth	Jacqueline	Executive Director - Digital Media Center		OC-01	Unchanged
Coto	Jennifer		Dean - Enrollment & Support Services		OC-01	Position Changed
Covarrubias	Deisy		Director - Special Programs		OC-02	Unchanged
Cowan	Jerelyn		Director II - Child Development Center		OC-02	Unchanged
Davis	Adriene	L.	Assistant Vice Chancellor - Workforce & Economic Development		OC-01	Unchanged
Davis	Stuart	Leon	Director - Information Systems		OC-02	Unchanged
De La Cruz	Maria		Dean - Counseling		OC-01	Position Changed
De La Rosa	Jennifer		Associate Dean - Student Development		OC-02	Unchanged
Dominguez	Gary	M.	Director - Fire Instruction		OC-02	Unchanged
Duenas	Gabriel	Navarez	Custodial Supervisor		OC-02	Unchanged

4.5 (9)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Estrada	Brenda		Director - Special Programs		OC-02	Unchanged
Fasbinder	Lori	Elise	Dean - Instruction & Student Services		OC-01	Unchanged
Files with Agency			Consultant		OC-30	
Gascon	Christine	M.	Executive Director - Adult Education Block Grant		OC-01	Unchanged
Gonzalez	Yezid	H.	Director - Network & Communications		OC-02	Unchanged
Gonzalez	Zeferina		Director I - Child Development Center		OC-02	Unchanged
Grant	Madeline		Dean - Business		OC-01	Unchanged
Green	Tracie		Vice Chancellor - Human Resources		OC-01	Unchanged
Hanna	John	R.	Board of Trustee		OC-01	Unchanged
Hardash	Peter	J.	Vice Chancellor - Business Operations/Fiscal Services		OC-01	Unchanged
Hernandez	John	C.	President - Santiago Canyon College		OC-01	Unchanged
Hernandez	Zeke		Board of Trustee		OC-01	Unchanged
Hoffman	Simon	Barton	Vice President - Administrative Services		OC-01	Unchanged
Hopkins	Dean	Alan	Publications & Electronic Media Manager		OC-02	Unchanged
Hubbard	Vaniethia		Vice President - Student Services		OC-01	Unchanged
Huotari	Monte		Sergeant - District Safety & Security		OC-02	Unchanged

4.5 (10)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Isais	Enriqueta		Director I - Child Development Center		OC-02	Unchanged
Jaffray	Shelly	Catherine	Dean - Humanities & Social Sciences		OC-01	Unchanged
Jeffery	William	F.	Bookstore Manager		OC-01	Unchanged
Jensen	Michael		Sergeant - District Safety & Security		OC-02	Unchanged
Jordan	Loretta	M.	Associate Dean - Student Development		OC-02	Position Changed
Kehlenbach	Brian		Dean - Fine & Performing Arts		OC-01	Unchanged
Kennedy	James	S.	Vice President - Continuing Education		OC-01	Unchanged
Kosko	Christine	Faith	Dean - Instruction & Student Services		OC-01	Unchanged
Kruizenga	Alicia		Dean - Student Affairs		OC-01	Unchanged
Labrado	Lawrence	R.	Board of Trustee		OC-01	Unchanged
Lamb	Jeffrey	N.	Vice President - Academic Affairs		OC-01	Unchanged
Law	Mary		Graphic Communications Manager		OC-02	Unchanged
Lawson	Cassell	Avon	Dean - Business & Career Technical Education		OC-01	Unchanged
Leon	Christine	Mary	Associate Dean - Extended Opportunity Programs and Services		OC-02	Position Renamed
Liang	Mark	Chong-Mou	Dean - Enrollment & Support Services		OC-01	Unchanged
Linnell	Janneth		Executive Director - Child Development Services		OC-01	Unchanged

4.5 (11)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Linthicum	Steve	W.	Director - Information Comm. Tech/Digital Media Initiative		OC-02	Unchanged
Love	Janice	M.	Director - College Research		OC-02	Unchanged
Loya	Diane	S.	Benefits Analyst		OC-02	Unchanged
Lugo	Victoria		Dean - Counseling		OC-01	Unchanged
Macias	Jazmin E.		Buyer		OC-02	Unchanged
Mahany	Donald	Edward	Associate Dean - Fire Technology		OC-01	Unchanged
Manning	R. Douglas		Dean - Instruction & Student Services		OC-01	Position Changed
Manson	Robert	G.	Associate Dean - Financial Aid		OC-02	Unchanged
Marasigan	Elouise	P.	Director - Employment Services, Equity and Diversity		OC-02	Unchanged
Martinez-Flores	Marilyn		Vice President - Academic Affairs		OC-01	Unchanged
Mathews	Kimberly	Marie	Director - Special Programs		OC-02	Unchanged
Matsumoto	Carri	Misayo	Assistant Vice Chancellor - FP, Dist. Const. & Sup. Svcs.		OC-01	Unchanged
Maus	Donald		Director - Workplace Safety & Risk Management		OC-01	Position Renamed
Melendez	Joe		Facilities Project Manager		OC-02	Unchanged
Melendez	Linda	M.	Director - Purchasing Services		OC-02	Unchanged
Mendoza	Nelida		Board of Trustee		OC-01	Unchanged
Mercado-Cota	Teresa		Assistant Dean - Student Services		OC-02	Unchanged

4.5 (12)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Miller	Rebecca	L.	Associate Dean - Health Sciences & Nursing		OC-01	Unchanged
Mozaffari	Leila		Executive Director - Institute for Workforce Development		OC-01	Unchanged
Nguyen	Phuong	T.	Registrar		OC-02	Unchanged
Nguyen	Thao T.		Budget, Forecasting & Analysis Manager		OC-02	Unchanged
Nguyen	Tuyen	Khac	Assistant Dean - Admissions & Records		OC-02	Unchanged
O'Connor	Adam	M.	Assistant Vice Chancellor - Fiscal Services		OC-01	Unchanged
Oforlea	Veronica		Associate Dean - Disable Student Programs & Services		OC-02	Unchanged
Oropeza	Alfonso	Martinez	Director - Academic Support		OC-02	Unchanged
Oviedo	Alex		District Support Services Supervisor		OC-01	Unchanged
Pacheco	Manuel	R.	Lieutenant - District Safety & Security		OC-02	Unchanged
Perez	Enrique		Vice Chancellor - Educational Services		OC-01	Unchanged
Perez	Lakyshia		Director - Special Programs		OC-02	Unchanged
Pham	MyLe	Thi	Director - Child Development Services, Quality Assurance		OC-02	Position Changed
Pham	Nga	T.	Exec. Dir. - Dist. Research, Planning & Inst. Effectiveness		OC-02	Position Renamed
Prado	Francisco		Sergeant - District Safety & Security		OC-02	Unchanged

4.5 (13)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Priest	Michelle		Dean - Science, Mathematics & Health Science		OC-01	Unchanged
Pruznick	Jennifer	Lynn	Associate Director II - Child Development Center		OC-02	Unchanged
Quinonez	Raul		Bookstore Storekeeper		OC-02	Position Changed
Randolph	Shelly		Internal Audit Manager		OC-01	Unchanged
Rizvi	Syed	Aijaz Mustafa	Vice President - Student Services		OC-01	Unchanged
Rodriguez	Russell	Raul	Chancellor		OC-01	Unchanged
Rodriguez	Sergio		Director - Student Information Support		OC-02	Position Changed
Romero	Christina		Executive Director - College Advancement		OC-01	Unchanged
Rose	Linda	D.	President - Santa Ana College		OC-01	Unchanged
Santoyo	Sarah	Ruth	Executive Director - Resource Development		OC-01	Unchanged
Satele	Arleen	G.	Vice President - Administrative Services		OC-01	Unchanged
Sotelo	Sergio	R.	Dean - Instruction & Student Services		OC-01	Unchanged
Steffens	John	D.	Project Manager		OC-02	Unchanged
Stringer	Martin	Robert	Dean - Mathematics & Sciences		OC-01	Unchanged
Tanner	Nancy		Payroll Manager		OC-02	Position Renamed
Taylor	Darryl	Samuel	Director - Facility Planning, Dis. Construction & Sup. Svcs.		OC-02	Unchanged

4.5 (14)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Toledo	Michael		Project Manager		OC-02	Unchanged
Toner	Jose	Armando	Inventory, Delivery & Storage Supervisor		OC-02	Unchanged
Torres	Jetzamina J.		Director - Special Programs		OC-02	Unchanged
Tran	Sheena	Du	Assistant Dean - Financial Aid, Scholarships & Veterans		OC-02	Unchanged
Truong	Huey	Christopher	Registrar		OC-02	Unchanged
Utsuki	Melissa		Public Information Officer		OC-02	Unchanged
Vacant			Assistant Director - Athletics & Sports Information		OC-02	
Vacant			Assistant Director - OC Small Business Development Center		OC-02	
Vacant			Assistant Director - Small Business Initiative		OC-02	
Vacant			Assistant Vice Chancellor - Educational Services		OC-01	
Vacant			Assistant Vice Chancellor - Information Technology Services		OC-01	
Vacant			Associate Dean - Counseling		OC-02	
Vacant			Associate Dean - Criminal Justice Academies		OC-01	
Vacant			Associate Dean - Instructional & Student Services		OC-02	

4.5 (15)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Vacant			Associate Director I - Child Development Center		OC-02	
Vacant			Dean - Kinesiology Health & Athletics		OC-01	
Vacant			Director - Athletics		OC-02	
Vacant			Director - Criminal Justice Academies Instruction		OC-02	
Vacant			Director - Global Trade & Logistics Initiative		OC-02	
Vacant			Director - Grants		OC-02	
Vacant			Director - Institute for Workforce Development		OC-02	
Vacant			Director - LA/OC Regional Consortia - LA Director		OC-02	
Vacant			Director - Physical Plant & Facilities		OC-02	
Vacant			Director - Public Affairs & Publications		OC-02	
Vacant			Director - Retail, Hospitality & Tourism Initiative		OC-02	
Vacant			Director - Small Business Development Center		OC-02	
Vacant			Director - Small Business Initiative		OC-02	
Vacant			Director - Student Equity and Success		OC-02	

4.5 (16)



Master List of Agency Filers (Working Draft)

Entity: College Districts

Agency: Rancho Santiago Community College District

Last Name	First Name	Middle Name	Position	Division	Category	Status
Vacant			Enrollment Reporting Manager		OC-02	
Vacant			Exec. Dir. - Industry Sec. Engage. & CTE Prog. Specialist		OC-02	
Vacant			Lead Central Plant Operator		OC-02	
Vacant			Maintenance Supervisor		OC-01	
Vakil	David		Dean - Arts, Humanities & Social Sciences		OC-01	Unchanged
Van	Connie		Associate Director II - Early Head Start		OC-02	Unchanged
Vargas-Navarro	Jose	F.	Vice President - Continuing Education		OC-01	Unchanged
Vazquez	Alejandro		Custodial Supervisor		OC-02	Unchanged
Voelcker	Aaron	James	Dean - Inst. Effectiveness, Library & Learning Sup. Svcs.		OC-01	Unchanged
Wahl	Susan	R.	Director II - Child Development Center		OC-02	Unchanged
Wales	Charles		Facilities Manager		OC-01	Unchanged
Wert	Raymond		Sergeant - District Safety & Security		OC-02	Unchanged
Wild	Christopher	R.	Bookstore Operations Specialist		OC-02	Unchanged
Winter	Alistair		Assistant Vice Chancellor - Human Resources		OC-01	Unchanged
Yarbrough	Phillip	E.	Board of Trustee		OC-01	Unchanged

Grand Total: 156

4.5 (17)

Resolution Number 18-19

RESOLUTION OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
ADOPTING A CONFLICT OF INTEREST CODE
WHICH SUPERCEDES ALL PRIOR CONFLICT OF
INTEREST CODES AND AMENDMENTS
PREVIOUSLY ADOPTED

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et. seq. (“the Act”), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

WHEREAS, the Rancho Santiago Community College District has previously adopted a Conflict of Interest Code and that Code requires biennial updating; and

WHEREAS, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

THEREFORE, BE IT RESOLVED:

Section 1. The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of Rancho Santiago Community College District.

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by the District are hereby replaced and superseded by the Conflict of Interest Code. To the extent there is any conflict between the District’s Conflict of Interest Code and the District’s Board Policy 2710 Conflict of Interest, Administrative Regulations 2710 Conflict of Interest Board Policy 3821 Gift Ban Policy or any other Board policy or Administrative Regulations the Conflict of Interest Code shall prevail unless expressly stated to the contrary. The Board finds no conflict between the Conflict of Interest Code and Board Policy 2710 and BP 3821 and further finds that this section will not abrogate BP 2710 and BP 3821.

Section 3. The Filing Officer, the Vice Chancellor of Business Operations/Fiscal Services, or his designee, is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

NOW THEREFORE, BE IT RESOLVED, that the Rancho Santiago Community College District hereby adopts Resolution 18-19 adopting a Conflict of Interest Code which supercedes all prior Conflict of Interest Codes and Amendments previously adopted.

DATED the 24th day of September, 2018.

Ayes: ___ Trustees

Noes: ___ Trustees

Absent: ___ Trustees

Abstain: ___ Trustees

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Agreement with Alta Environmental – Hazardous Material Construction Monitoring Services for the Johnson Student Center (Building U) Demolition at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for hazardous material construction monitoring services for the Johnson Student Center (Building U) demolition, part of the new Johnson Student Center building, at Santa Ana College. Building U Bookstore Building was built in 1967 and the Campus Center Building was built in 1979. As part of the District's due diligence process, a hazardous material survey was completed during the planning phase of the project to identify any hazardous materials. The District is in need of professional services to monitor the safe removal of any asbestos or lead-containing materials during the demolition phase of the project. The District is required to ensure compliance with proper oversight, handling, management and monitoring of hazardous materials abatement work according to all applicable laws and regulations, including the California Code of Regulations (CCR), the Division of Occupational Safety and Health of California (CalOSHA) and the Air Quality Management District (AQMD). Alta Environmental has extensive experience with hazardous materials surveys, development of specifications and ensuring compliance with applicable laws and regulations for the monitoring of abatement work at educational facilities during construction.

ANALYSIS:

A Request for Proposal #1718-171 for hazardous material construction monitoring services for the Johnson Student Center (Building U) demolition at Santa Ana College was solicited to six prequalified firms on July 20, 2017 with a due date of August 4, 2017. The District received three responses from Alta Environmental (Long Beach); CF Environmental, Inc. (Studio City); and Converse Consultants (Costa Mesa). A screening panel convened on September 10, 2017 and September 13, 2017 to review the proposals. The panel recommends Alta Environmental by consensus after a thorough review based upon the culmination of their RFP response, experience, team members, reference checks, approach to the project and hourly rate. The selection was also based on consideration of the construction schedule, familiarity with the scope of work, familiarity with the campus, and type of inspection needed for the project.

The services covered by this agreement shall commence September 25, 2018 and end December 31, 2019. The contract is an hourly not to exceed fee of \$34,228.00, including \$1,000 in

reimbursable expenses. The District has reviewed the fee and it is reasonable and within industry standards.

This agreement is funded by Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Alta Environmental – Hazardous Material Construction Monitoring Services for the Johnson Student Center (Building U) Demolition at Santa Ana College as presented.

Fiscal Impact:	\$34,228	Board Date: September 24, 2018
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 9/24/18

Project: Johnson Student Center (Building U) Demolition

Site: **Santa Ana College**

Consultants: Alta Environmental

Type of Service: Hazardous Material Construction Monitoring Services

Agreement Summary	Amount	Reimbursables	Start	Duration	End
Original Contract Amount	\$33,288.00	\$1,000.00	9/25/2018		12/31/2019
Total Agreement Amount	\$34,288.00				

AGREEMENT NO: 0304.00/ DESCRIPTION:

This agreement #0304.00 is incorporated herein by reference and included as part of the agenda.

Total Proposed Amount: **\$34,228.00**

Contract End Date: **12/31/2019**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE – BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Agreement with Ken Porter Auctions	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District (RSCCD) currently utilizes an auctioneer service to sell the District's surplus property and would like to add another auctioneer service to the list of approved auctioneers to sell surplus vehicles only. It is necessary to seek Board of Trustee approval for a new agreement.

ANALYSIS

Purchasing Services contacted Ken Porter Auctions in Carson, CA to provide an updated proposal for the auction of vehicles which have been declared surplus property by the Board of Trustees. The proposal for the disposal of excess vehicles is attached. Based on the fees charged by each auctioneer, per vehicle, the RSCCD will send vehicles to auction to the auctioneer who would, after all fees, provide the best financial return to the District.

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement with Ken Porter Auctions to conduct vehicle auctions on an as needed basis as presented.

Fiscal Impact:	Revenue to be Determined	Board Date: September 24, 2018
Prepared by:	Linda Melendez, Interim Director of Purchasing Services	
Submitted by:	Peter Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



21140 S. Avalon Blvd. Carson, CA 90745

September 6, 2018

Rancho Santiago Community College District (RSCCD)
 Mr. Peter Hardash
 2323 N Broadway
 Santa Ana, CA 92706

Dear Mr. Hardash,

Thank you for the opportunity to submit a Proposal to assist you in the disposal of excess vehicles and equipment. We are pleased to offer **RSCCD** the following quotation:

	<u>Commissions</u>	<u>Transportation</u>
Vehicles	5%	\$50/per Vehicle
Lg Trucks/ Equipment	5%	\$120/per truck/equip.
De-Logo		\$0/vehicle
Smog/safety		\$0/vehicle
KSR (only if needed)		\$20/vehicle
Drive Cycle (only if needed and approved by you)		\$ /per quote
Misc. Items/Stakebed	25%	\$70/per load

There are **NO OTHER FEES OR CHARGES** to you unless you specifically agree to them prior to any auction. We conduct our auctions on the 1st and 3rd Saturday's of each month. We will provide you with a detailed summary along with your settlement check within 20 days of the

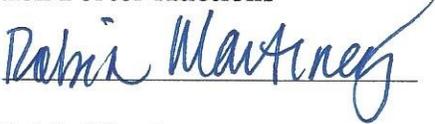
auction. Your permanent records are also available on our website and are accessible by you 24/7/365.

Ken Porter Auctions looks forward to the opportunity of meeting and exceeding your auction needs. If you have any further questions, comments, or concerns, please contact the undersigned at (818)339-1874.

AGREEMENT:

I/We **RSCCD** agree to the terms set forth in this agreement, signed this **7th** day of **September 2018** between **Ken Porter Auctions RSCCD** Any changes, amendments and/or cancellation to this agreement must be in writing and signed no less than 30 days from the effective date.

Ken Porter Auctions



Robin Martinez

Date: September 7, 2018

Sincerely,



Robin Martinez

Ken Porter Auctions

818-339-1874

robin@kenporterauctions.com

Rancho Santiago Comm. College Dist.

Mr. Peter Hardash
Vice Chancellor of Business
Operations/Fiscal Services

Date: _____

Purchase Order List

07/22/2018 thru 08/25/2018

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-B0001467	7/23/2018	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	D3 SPORTS INC.	952.37
19-B0001468	7/23/2018	79	Kinesiology - Intercol Athlet	Non-Instructional Supplies	NAT'L SPORTS APPAREL LLC	3,150.31
19-B0001470	7/25/2018	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	GUITAR CENTER STORES, INC.	4,594.04
19-B0001471	7/26/2018	71	Student Life & Leadership	Other Operating Exp & Services	SPECTRUM GAS PRODUCTS	1,000.00
19-B0001472	7/27/2018	71	Student Activities	Other Operating Exp & Services	OFFICE DEPOT BUSINESS SVCS	500.00
19-B0001473	7/30/2018	79	Auxiliary Services Office-Dist	Other Operating Exp & Services	PACIFIC PARKING SYSTEMS INC	883.13
19-B0001474	7/31/2018	79	Auxiliary Services Office	Other Operating Exp & Services	SCHICK RECORDS MGMT	1,310.00
19-B0001475	7/31/2018	79	Auxiliary Services Office	Other Operating Exp & Services	BOYD & ASSOCIATES	624.00
19-B0001476	7/31/2018	79	Auxiliary Services Office-Dist	Other Operating Exp & Services	CARACAL ENTERPRISES LLC	13,000.00
19-B0001477	8/1/2018 1	79	Auxiliary Services Office	Other Operating Exp & Services	DE LAGE LANDEN FINANCIAL SERVICES	3,890.00
19-B0001478	8/1/2018 1	71	Student Life & Leadership	Other Operating Exp & Services	CRESTLINE CO INC	432.64
19-B0001479	8/1/2018 1	79	Admissions & Records	Non-Instructional Supplies	SCC HAWKS/DON BOOKSTORE	155.56
19-B0001480	8/1/2018 1	79	Auxiliary Services Office-Dist	Other Operating Exp & Services	PACIFIC PARKING SYSTEMS INC	12,155.00
19-B0001481	8/1/2018 1	79	Auxiliary Services Office-Dist	Other Operating Exp & Services	PACIFIC PARKING SYSTEMS INC	4,913.40
19-B0001482	8/1/2018 1	79	Auxiliary Services Office-Dist	Other Operating Exp & Services	PHOENIX GROUP INFORMATION SYSTEMS	30,000.00
19-B0001483	8/7/2018 1	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	BLACK PARROT SIGN STUDIO, INC.	468.58
19-B0001484	8/7/2018 1	31	Bookstore - CEC	Freight Expense	FEDEX	8,000.00
19-B0001485	8/7/2018 1	31	Bookstore - CEC	Freight Expense	YRC (RDWY)	6,000.00
19-B0001486	8/7/2018 1	31	Bookstore - SAC	Freight Expense	FEDEX	14,000.00
19-B0001487	8/7/2018 1	31	Bookstore - SAC	Freight Expense	JET DELIVERY INC	13,000.00
19-B0001488	8/7/2018 1	31	Bookstore - SAC	Freight Expense	YRC (RDWY)	6,000.00
19-B0001489	8/9/2018 1	79	Admissions & Records	Non-Instructional Supplies	ALBERTSON'S/SAFEWAY	1,000.00
19-B0001490	8/9/2018 1	79	Admissions & Records	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
19-B0001491	8/9/2018 1	31	Bookstore - Don Express	Other Operating Exp & Services	BOYD & ASSOCIATES	1,800.00
19-B0001492	8/13/2018	79	Auxiliary Services Office	Non-Instructional Supplies	TRACSYSTEMS, INC	2,575.00
19-B0001493	8/14/2018	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	VARSITY BRANDS HOLDING CO INC	2,604.43
19-B0001494	8/14/2018	79	Auxiliary Services Office	Other Operating Exp & Services	OFFICE DEPOT BUSINESS SVCS	550.00
19-B0001495	8/14/2018	31	Bookstore - SAC	Other Operating Exp & Services	DE LAGE LANDEN FINANCIAL SERVICES	5,000.00
19-B0001496	8/14/2018	31	Bookstore - SAC	Other Operating Exp & Services	MOBILE MINI , INC.	1,600.00
19-B0001498	8/14/2018	71	Student Life & Leadership	Other Operating Exp & Services	CRESTLINE CO INC	600.00
19-B0001499	8/15/2018	79	Auxiliary Services Office	Excess/Copies Usage	KONICA MINOLTA BUSINESS	35,829.07
19-B0001500	8/15/2018	79	Auxiliary Services Office	Excess/Copies Usage	KONICA MINOLTA BUSINESS	15,506.42
19-B0001501	8/21/2018	79	Admissions & Records	Non-Instructional Supplies	DON BOOKSTORE/HAWK BOOKSTORE	1,500.00
19-B0001502	8/21/2018	79	Admissions & Records	Non-Instructional Supplies	SMART & FINAL	500.00
19-B0001503	8/22/2018	71	Student Activities	Other Operating Exp & Services	SIGNATURE PARTY RENTALS	2,108.89
19-B0001505	8/22/2018	71	Student Activities	Other Operating Exp & Services	MICHAEL J MACKENZIE	69.43
19-B0001506	8/23/2018	79	Admissions & Records	Equip-Tablet/Laptop>\$200<\$1000	SHI INTERNATIONAL CORP	1,756.98

4.8 (1)

No. 4.8

Legend: * = Multiple Funds for this P.O.

Printed: 9/6/2018 12:20:49PM

Environment: Production

LoginID: DR21189

Purchase Order List

07/22/2018 thru 08/25/2018

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-B0001507	8/23/2018	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	D4 SOLUTIONS INC.	1,047.41
19-P0052852	7/23/2018	33	EHS Administration	Conference Expenses	REGION 9 HEAD START ASSOC.	780.00
19-P0052853	7/23/2018	41	Facility Planning Office	Bldg Impr - Contractor Svcs	R.T. CONTRACTOR CORP.	95,000.00
19-P0052854	7/23/2018	12	MESA	Contracted Services	CASTILLO CRYSTAL	1,000.00
19-P0052855	7/23/2018	41	Facility Planning Office	Bldg Impr - AE Fee	SVA ARCHITECTS, INC	150,000.00
19-P0052856	7/23/2018	11	Maintenance	Contracted Services	D4 SOLUTIONS INC.	1,325.00
19-P0052857	7/23/2018	11	District Wide Technology	Contracted Services	SOCAL SHRED LLC	700.00
19-P0052858	7/23/2018	11	Business Division Office	Contracted Services	PAPER DEPOT DOCUMENT	90.00
19-P0052859	7/23/2018	11	CJ/Academies	Contracted Services	SUPERIOR ELECTRIC MOTOR SERVICE INC	3,000.00
19-P0052860	7/23/2018	41	Business Operations' Office	Contracted Services	COOPERATIVE STRATEGIES LLC	25,000.00
19-P0052861	7/23/2018	41	Facility Planning Office	Bldg Impr - Contractor Svcs	ACTION DOOR CONTROLS INC	23,269.00
19-P0052862	7/23/2018	11	District Wide Technology	Contracted Services	ZUGZWANG TECHNOLOGIES, LLC	5,040.00
19-P0052863	7/23/2018	11	District Wide Technology	Contracted Services	NTH GENERATION COMPUTING INC	10,000.00
19-P0052864	7/23/2018	11	Maintenance	Maint/Oper Service Agreements	BLANKENSHIP, SHARLENE	7,000.00
19-P0052865	7/23/2018	12	LA/OC Regional Consortia	Contracted Services	OCBC ORANGE CTY BUS COUNCIL	850.00
19-P0052866	7/23/2018	41	Administrative Services Office	Bldg Impr - Engineering Costs	ADVANCED ENTERTAINMENT TECHNOLOGY	2,550.00
19-P0052867	7/24/2018	11	Board of Trustees	Conference Expenses	ELIZABETH M. WEBER	350.00
19-P0052868	7/24/2018	12	Orange Educ Ctr-Instruction	Equip-Software >\$1,000 <\$5,000	GOLDEN STAR TECHNOLOGY, INC.	2,791.80
19-P0052869	7/24/2018	11	Human Resources Office	Fingerprinting	STATE OF CALIFORNIA	12,000.00
19-P0052870	7/24/2018	11	Human Resources Office	Fingerprinting	LIVESCAN N' MORE INC	1,400.00
19-P0052871	7/24/2018	12	Continuing Education Division	Landscaping	AFFORDABLE HOUSING SPECIALISTS GROUP LLC	3,300.00
19-P0052872	7/24/2018	12	Continuing Education Division	Electricity	SO CALIF EDISON CO	16,500.00
19-P0052873	7/24/2018	12	SAC Continuing Ed-Instruction	Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	170.25
19-P0052874	7/24/2018	11	Custodial	Non-Instructional Supplies	GORM INC	10,000.00
19-P0052875	7/24/2018	11	District Wide Technology	Non-Instructional Supplies	HOME DEPOT	1,000.00
19-P0052876	7/24/2018	12	Career Education Office	Software License and Fees	COMPUTERLAND OF SILICON VALLEY	960.00
19-P0052877	7/24/2018	11	CJ/Academies	Contracted Services	AMERICAN CITY PEST CONTROL INC	4,260.00
19-P0052878	7/24/2018	12	Biology	Other Participant Travel Exp	AARON K. MORRIS	1,110.00
19-P0052879	7/24/2018	41	Administrative Services Office	Bldg Impr - AE Fee	MYERS, HOUGHTON & PARTNERS INC	4,500.00
19-P0052880	7/25/2018	12	LA/OC Regional Consortia	Contracted Services	CONSTANT CONTACT	378.00
19-P0052881	7/25/2018	11	Sci, Math, Health Sci Office	Maint Contract - Other Equip	MCBAIN INSTRUMENTS A CALIF LP	3,500.00
19-P0052882	7/25/2018	11	Sci, Math, Health Sci Office	Contracted Repair Services	CEPA	205.00
19-P0052883	7/25/2018	33	CDC Administration	Contracted Repair Services	ITW FOOD EQUIPMENT GROUP LLC	6,000.00
19-P0052884	7/25/2018	33	CDC Administration	Contracted Repair Services	RAMCO REFRIGERATION & AIR	6,000.00
19-P0052885	7/25/2018	11	Library Services	Software License and Fees	WELLS FARGO BANK	276.00
19-P0052886	7/25/2018	11	Fiscal Services Office	Contracted Services	TOTAL COMPENSATION SYSTEMS INC	1,900.00
19-P0052887	7/25/2018	12	Pharmacy Technology	Equip-All Other >\$1,000<\$5,000	PRODUCTION AUTOMATION CORP	1,922.10

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Purchase Order List

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0052888	7/25/2018	11	Safety & Security Office	Security Systems & Services	TOTAL CORPORATE SOLUTIONS	948.00
19-P0052889	7/25/2018	12	LA/OC Regional Consortia	Food and Food Service Supplies	CORNER BAKERY/CBC RESTAURANT	292.05
19-P0052890	7/25/2018	12	Pharmacy Technology	Instructional Supplies	HOME DEPOT	260.58
19-P0052891	7/25/2018	11	Maintenance	Non-Instructional Supplies	HOME DEPOT	2,500.00
19-P0052892	7/25/2018	11	Business Division Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	260.24
19-P0052893	7/25/2018	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	APPLE COMPUTER INC	1,836.67
19-P0052894	7/25/2018	12	Chemistry	Instructional Supplies	VWR FUNDING INC	706.32
19-P0052895	7/25/2018	12	Chemistry	Instructional Supplies	FLINN SCIENTIFIC INC	340.58
19-P0052896	7/25/2018	11	Safety & Security Office	Contracted Services	ZAROO EXPRESS SANTA ANA LLC	2,158.92
19-P0052897	7/25/2018	11	Chancellor's Office	Conference Expenses	WELLS FARGO BANK	829.96
19-P0052898	7/25/2018	11	Chancellor's Office	Conference Expenses	WELLS FARGO BANK	405.00
19-P0052899	7/25/2018	11	Chancellor's Office	Conference Expenses	CCLC COMMUNITY COLLEGE LEAGUE	1,250.00
19-P0052900	7/25/2018	12	Continuing Education Division	Contracted Services	PAUL GALLAGHER	28,025.00
19-P0052901	7/25/2018	11	District Wide Technology	Non-Instructional Supplies	NTH GENERATION COMPUTING INC	8,113.58
19-P0052902	7/25/2018	11	District Wide Technology	Non-Instructional Supplies	DELL COMPUTER	668.20
19-P0052903	7/25/2018	11	District Wide Technology	Contracted Services	TYLER TECHNOLOGIES INC.	14,900.00
19-P0052904	7/25/2018	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	1,230.84
19-P0052905	7/25/2018	12	Safety & Parking - DO	Contracted Services	GRUVER ERIC W.	10,000.00
19-P0052906	7/25/2018	11	Academic Affairs Office	Non-Instructional Supplies	AMAZON COM	8.61
19-P0052907	7/25/2018	11	Automotive Technology/Engine	Other Licenses & Fees	STATE OF CALIF	250.00
19-P0052908	7/26/2018	12	Counseling	Software License and Fees	UCSD	800.00
19-P0052909	7/26/2018	11	Information Tech Svcs Office	Conference Expenses	MARIA C. SCHULTZ	513.63
19-P0052910	7/26/2018	11	District Wide Technology	Non-Instructional Supplies	CDW GOVERNMENT INC.	544.68
19-P0052911	7/26/2018	12	Continuing Education Division	Equip-All Other >\$1,000<\$5,000	CDW GOVERNMENT INC.	2,304.01
19-P0052912	7/26/2018	11	District Wide Technology	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	1,451.50
19-P0052913	7/26/2018	33	CDC Santiago Canyon College	Non-Instructional Supplies	AMMEX	400.00
19-P0052914	7/26/2018	12	Athletics	Instructional Supplies	MEDCO/PATTERSON MEDICAL	12,000.00
19-P0052915	7/26/2018	12	Assessment	Software License and Fees	UCSD	800.00
19-P0052916	7/27/2018	33	CDC Santa Ana College - East	Contracted Custodial Services	TEAM ONE MANAGEMENT	14,960.00
19-P0052917	7/30/2018	12	Ctr for Intl Trade Dev Office	Other Licenses & Fees	NASBITE	3,950.00
19-P0052918	7/30/2018	12	Student Equity	Conference Expenses	CSU SACRAMENTO	560.90
19-P0052919	7/30/2018	11	Purchasing	Conference Expenses	LIEBERT CASSIDY WHITMORE	250.00
19-P0052920	7/30/2018	12	Sci, Math, Health Sci Office	Instructional Supplies	SIGMA ALDRICH INC	318.96
19-P0052921	7/30/2018	11	Business Division Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
19-P0052922	7/30/2018	11	Career Education Office	Inst Dues & Memberships	RP GROUP	500.00
19-P0052923	7/30/2018	12	EOPS	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	200.00
19-P0052924	7/30/2018	12	Biology	Instructional Supplies	BIOLOG INC	1,046.65

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19-P0052925	7/30/2018	12	Business Division Office	Instructional Supplies	ART SUPPLY WAREHOUSE	284.46
19-P0052926	7/31/2018	41	Facility Planning Office	Buildings - Lic/Tax/Agcy Fees	CALIF GEOLOGICAL SURVEY	3,600.00
19-P0052927	7/31/2018	33	CDC Administration	Non-Instructional Supplies	AMAZON COM	47.37
19-P0052928	7/31/2018	41	Facility Planning Office	Buildings - Haz Mat	CONVERSE CONSULTANTS	5,585.00
19-P0052929	7/31/2018	12	Educational Services Office	Equip-Mod Furn>\$1,000 < \$5,000	QUALITY OFFICE FURNISHINGS INC	5,566.01
19-P0052930	7/31/2018	12	Chemistry	Instructional Supplies	FISHER SCIENTIFIC	1,464.18
19-P0052931	7/31/2018	41	Facility Planning Office	Equip-All Other > \$5,000	MOTOROLA SOLUTIONS, INC.	176,058.92
19-P0052932	7/31/2018	12	Orange Educ Ctr-Instruction	Instructional Supplies	HOME DEPOT	43.07
19-P0052933	7/31/2018	33	CDC Santiago Canyon College	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	400.00
19-P0052934	7/31/2018	12	Biology	Instructional Supplies	MICROTECH SCIENTIFIC	445.01
19-P0052935	7/31/2018	12	Library Services	Library Books - Periodicals	LOS ANGELES TIMES	311.49
19-P0052936	7/31/2018	12	Sci, Math, Health Sci Office	Instructional Supplies	FISHER SCIENTIFIC	3,571.22
19-P0052937	7/31/2018	33	CDC Santiago Canyon College	Non-Instructional Supplies	SWSH ARIZONA MFG INC	800.00
19-P0052938	7/31/2018	12	Business Division Office	Instructional Supplies	ROBOTSHOP INC	98.49
19-P0052939	7/31/2018	12	Student Equity	Non-Instructional Supplies	EDITH D. AHUMADA	108.66
19-P0052940	7/31/2018	11	President's Office	Inst Dues & Memberships	SOUTHERN CALIFORNIA WRESTLING ALLIANCE	780.00
19-P0052941	7/31/2018	11	Mailroom	Postage	POSTMASTER	175,000.00
19-P0052942	7/31/2018	12	Family & Consumer Studies	Instructional Supplies	OMNIPRINT INTERNATIONAL INC	18.10
19-P0052943	7/31/2018	12	Special Services Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	750.00
19-P0052944	7/31/2018	12	Sci, Math, Health Sci Office	Instructional Supplies	VWR FUNDING INC	8,495.22
19-P0052945	7/31/2018	11	Athletics	Inst Dues & Memberships	ORANGE EMPIRE CONFERENCE	5,500.00
19-P0052946	7/31/2018	12	Biology	Equip-All Other >\$1,000<\$5,000	MICROBIO ENGINEERING INC	128.00
19-P0052947	7/31/2018	12	Educational Services Office	District Business/Sponsorships	CCCAOE CALIF COM COLL ASSOC	11,130.00
19-P0052948	7/31/2018	12	Pathways to Teaching	Books, Mags & Subscrip-Non-Lib	AMAZON COM	300.95
19-P0052949	7/31/2018	12	Humanities & Social Sci Office	Instructional Supplies	FORESTRY SUPPLIERS INC	2,587.08
19-P0052950	8/1/2018 1	11	Administrative Services Office	Transportation - Student	CERTIFIED TRANSPORTATIONS	14,500.00
19-P0052951	8/1/2018 1	12	English	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	5,000.00
19-P0052952	8/1/2018 1	12	Orange Educ Ctr-Instruction	Equip-w/Contr Svc > \$5,000	GOLDEN STAR TECHNOLOGY, INC.	24,353.44
19-P0052953	8/1/2018 1	12	Fire Technology	Instructional Supplies	DON BOOKSTORE	2,000.00
19-P0052954	8/1/2018 1	12	Fire Academy	Instructional Supplies	ALLSTAR FIRE EQUIPMENT	6,800.00
19-P0052955	8/1/2018 1	12	Fire Academy	Instructional Supplies	CASCADE FIRE EQUIPMENT	3,000.00
19-P0052956	8/1/2018 1	12	Fire Academy	Instructional Supplies	SAIDICO DIRECT INC	3,000.00
19-P0052957	8/1/2018 1	12	Fire Academy	Instructional Supplies	HUNTINGTON BEACH PROPANE INC	500.00
19-P0052958	8/1/2018 1	12	Fire Technology	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	2,000.00
19-P0052959	8/1/2018 1	12	Fire Academy	Instructional Supplies	GANAHL LUMBER CO	8,500.00
19-P0052960	8/1/2018 1	12	Fire Academy	Instructional Supplies	TRUCK AND AUTO SUPPLY INC	1,000.00
19-P0052961	8/1/2018 1	11	Payroll	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	2,500.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0052962	8/1/2018	12	Fire Academy	Instructional Supplies	GARY B OLSCHEWSKE	500.00
19-P0052963	8/1/2018	12	Continuing Education Division	Food and Food Service Supplies	SMART & FINAL	200.00
19-P0052964	8/1/2018	12	Financial Aid Office	Food and Food Service Supplies	STATER BROS	500.00
19-P0052965	8/1/2018	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,500.00
19-P0052966	8/1/2018	12	Library Services	Library Books	GALE GROUP	2,000.00
19-P0052967	8/1/2018	12	Biology	Instructional Supplies	CAROLINA BIOLOGICAL SUPPLY CO	3,000.00
19-P0052968	8/1/2018	12	Library Services	Library Books	MIDWEST LIBRARY SVC	4,500.00
19-P0052969	8/1/2018	33	CDC Santa Ana College - East	Instructional Supplies	SMART & FINAL	500.00
19-P0052970	8/1/2018	11	Maintenance & Operations	Contracted Repair Services	HANNEMAN TIM	2,634.32
19-P0052971	8/1/2018	12	Biology	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
19-P0052972	8/1/2018	12	Biology	Instructional Supplies	VWR FUNDING INC	4,000.00
19-P0052973	8/1/2018	33	CDC Santa Ana College - East	Food and Food Service Supplies	NORTHGATE GONZALEZ MARKET	200.00
19-P0052974	8/1/2018	12	Library Services	Library Books	AMAZON COM	5,000.00
19-P0052975	8/1/2018	33	CDC Santa Ana College - East	Food and Food Service Supplies	SMART & FINAL	1,000.00
19-P0052976	8/1/2018	12	Foster Youth	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	600.00
19-P0052977	8/1/2018	41	Administrative Services Office	Buildings - Contractor Svcs	MORROW-MEADOWS CORPORATION	16,271.05
19-P0052978	8/1/2018	12	Foster Youth	Food and Food Service Supplies	SMART & FINAL	600.00
19-P0052979	8/1/2018	12	Biology	Instructional Supplies	CONNECTICUT VALLEY BIOLOGICAL	425.00
19-P0052980	8/1/2018	11	Maintenance & Operations	Maint/Oper Service Agreements	VIEJO SWEEPING SERVICES	5,440.00
19-P0052981	8/1/2018	12	Orientation/Coord/Training	Food and Food Service Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
19-P0052982	8/1/2018	11	Fire Academy	Gasoline	VOYAGER FLEET SYSTEM INC	2,100.00
19-P0052983	8/1/2018	11	Maintenance & Operations	Contracted Services	CLIMATEC LLC	8,938.00
19-P0052984	8/1/2018	33	CDC Santiago Canyon College	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	800.00
19-P0052985	8/1/2018	33	CDC Santiago Canyon College	Non-Instructional Supplies	SMART & FINAL	500.00
19-P0052986	8/1/2018	11	Maintenance & Operations	Contracted Services	BERNEL INC.	3,215.00
19-P0052987	8/1/2018	11	Accounts Payable	Non-Instructional Supplies	SCHICK RECORDS MGMT	75.43
19-P0052988	8/1/2018	11	Safety & Security Office	Online Training Courses	WEST COAST CONSULTING GROUP INC	3,500.00
19-P0052989	8/1/2018	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	6,300.00
19-P0052990	8/1/2018	12	Orientation/Coord/Training	Food and Food Service Supplies	SMART & FINAL	1,000.00
19-P0052991	8/1/2018	11	Educational Multimedia Service	Software License and Fees	B & H PHOTO VIDEO INC	902.06
19-P0052992	8/1/2018	12	LA/OC Regional Consortia	Non-Instructional Supplies	AMAZON COM	860.28
19-P0052993	8/1/2018	12	Sci, Math, Health Sci Office	Instructional Supplies	MICROTECH SCIENTIFIC	749.79
19-P0052994	8/1/2018	12	Veterans Service Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
19-P0052995	8/1/2018	12	Outreach	Food and Food Service Supplies	SMART & FINAL	950.00
19-P0052996	8/1/2018	11	Risk Management	Other Licenses & Fees	COUNTY OF ORANGE	102.00
19-P0052997	8/1/2018	11	Fire Academy	Contracted Services	NATIONWIDE FIRE & SAFETY	500.00
19-P0052998	8/1/2018	11	Fire Academy	Contracted Repair Services	SPECTRUM GAS PRODUCTS	1,500.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0052999	8/1/2018	12	Student Equity	Transportation - Student	SILVERADO STAGES, INC.	577.50
19-P0053000	8/1/2018	11	Nursing	Inst Dues & Memberships	ORANGE COUNTY- LONG BEACH CONSORTIUM FOR NURSING	150.00
19-P0053001	8/1/2018	11	Nursing	Inst Dues & Memberships	CALIF ORG OF ASSOC DEGREE NURSING PROGRAMS- SOUTH	100.00
19-P0053002	8/1/2018	12	EOPS	Other Exp Paid for Students	SVM LP	4,817.32
19-P0053003	8/1/2018	12	Sci, Math, Health Sci Office	Instructional Supplies	ESAFETY SUPPLIES INC	1,010.45
19-P0053004	8/1/2018	11	Public Affairs/Gov Rel Office	Inst Dues & Memberships	NCMPR NAT'L COUNCIL FOR MARKETING	500.00
19-P0053005	8/1/2018	12	Communications & Media Studies	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	532.47
* 19-P0053006	8/1/2018	11	Continuing Education Division	Software License and Fees	EUREKA	802.74
* 19-P0053006	8/1/2018	12	Continuing Education Division	Software License and Fees	EUREKA	5,635.33
PO Amt Total for *19-P0053006 :						6,438.07
19-P0053007	8/1/2018	33	CDC Santa Ana College - East	Non-Instructional Supplies	TEAM ONE MANAGEMENT	6,300.00
19-P0053008	8/1/2018	11	Continuing Education Division	Class Schedules/Printing	ADVANCED WEB OFFSET INC	15,387.60
19-P0053009	8/1/2018	13	Workforce Education	Contracted Services	GO LAUNCH MARKETING	5,875.00
19-P0053010	8/1/2018	11	Safety & Parking - DO	Ammunition/Firearm Supplies	DOOLEY ENTERPRISES	1,963.20
19-P0053011	8/1/2018	12	Family & Consumer Studies	Instructional Supplies	TROXELL COMM INC	13.15
19-P0053012	8/1/2018	12	Exercise Sci & Athletic Office	Software License and Fees	COMPUTER SPORTS MEDICINE, INC.	800.00
19-P0053013	8/1/2018	12	Pathways to Teaching	Contracted Services	D4 SOLUTIONS INC.	669.28
19-P0053014	8/1/2018	12	Kinesiology - Intercoll Athlet	Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	74.65
19-P0053015	8/1/2018	11	Risk Management	Non-Instructional Supplies	SCHOOL HEALTH SUPPLY CO INC	6,803.61
19-P0053016	8/1/2018	11	Kinesiology - Intercoll Athlet	Software License and Fees	COMPUTER SPORTS MEDICINE, INC.	538.75
19-P0053017	8/1/2018	12	Continuing Education Division	Contracted Services	POWERS MIGUEL D	2,000.00
19-P0053018	8/1/2018	12	Kinesiology - Intercoll Athlet	Instructional Supplies	HOME DEPOT	2,500.00
19-P0053019	8/1/2018	33	CDC Santiago Canyon College	Non-Instructional Supplies	HOME DEPOT	500.00
19-P0053020	8/1/2018	33	CDC Santa Ana College - East	Instructional Supplies	LAKESHORE LEARNING MATERIALS	1,500.00
19-P0053021	8/1/2018	12	Business Division Office	Instructional Supplies	HOME DEPOT	44.68
19-P0053022	8/2/2018	12	Kinesiology - Intercoll Athlet	Instructional Supplies	SPORTS PAGE SOCCER WAREHOUSE	2,618.34
19-P0053023	8/2/2018	11	Nursing	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,500.00
19-P0053024	8/2/2018	12	Student Equity	Books Paid for Students	DON BOOKSTORE	22,000.00
19-P0053025	8/2/2018	12	Kinesiology - Intercoll Athlet	Instructional Supplies	SPORTS PAGE SOCCER WAREHOUSE	163.79
19-P0053026	8/2/2018	33	CDC Administration	Food and Food Service Supplies	ALBERTSON'S/SAFEWAY	300.00
19-P0053027	8/2/2018	12	Kinesiology - Intercoll Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	1,017.81
19-P0053028	8/2/2018	33	CDC Administration	Food and Food Service Supplies	NORTHGATE GONZALEZ MARKET	500.00
19-P0053029	8/2/2018	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	483.06
19-P0053030	8/2/2018	12	Fire Academy	Instructional Supplies	GANAHL LUMBER CO	7,110.41
19-P0053031	8/2/2018	12	Continuing Education Division	Software License and Fees	SARS SOFTWARE PRODUCTS INC	4,000.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053032	8/2/2018	12	Outreach	Non-Instructional Supplies	DON BOOKSTORE	400.00
19-P0053033	8/2/2018	12	Counseling	Software License and Fees	SARS SOFTWARE PRODUCTS INC	7,200.00
19-P0053034	8/2/2018	12	Counseling	Software License and Fees	SARS SOFTWARE PRODUCTS INC	3,500.00
19-P0053035	8/2/2018	11	Fire Academy	Instructional Supplies	FIRE SERVICE SPECIFICATION & SUPPLY	500.00
19-P0053036	8/2/2018	33	EHS Administration	Food and Food Service Supplies	SMART & FINAL	1,000.00
19-P0053037	8/2/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	SPORTS PAGE SOCCER WAREHOUSE	1,212.18
19-P0053038	8/2/2018	12	LA/OC Regional Consortia	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,500.00
19-P0053039	8/2/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	482.45
19-P0053040	8/2/2018	11	CJ/Academies	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	2,560.41
19-P0053041	8/2/2018	11	Fire Academy	Contracted Services	ALLSTAR FIRE EQUIPMENT	5,214.35
19-P0053042	8/2/2018	11	President's Office	Inst Dues & Memberships	ORANGE EMPIRE CONFERENCE	5,500.00
19-P0053043	8/2/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	SPORTS PAGE SOCCER WAREHOUSE	1,099.05
19-P0053044	8/2/2018	12	Distance Education	Instructional Supplies	LUMEN LEARNING LLC	4,855.00
19-P0053045	8/2/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,109.33
19-P0053046	8/2/2018	11	Chancellor's Office	Inst Dues & Memberships	CCLC COMMUNITY COLLEGE LEAGUE	2,000.00
19-P0053047	8/2/2018	12	Pharmacy Technology	Contracted Services	PAINTING & DECOR INC	53,700.00
19-P0053048	8/2/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	6,102.93
19-P0053049	8/2/2018	11	Administrative Services Office	Conference Expenses	CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT	75.00
19-P0053050	8/2/2018	12	LA/OC Regional Consortia	Conference Expenses	SONOMA COUNTY JUNIOR COLLEGE DISTRICT	100.00
19-P0053051	8/2/2018	12	Pathways to Teaching	Non-Instructional Supplies	AMAZON COM	324.68
19-P0053052	8/2/2018	11	Maintenance & Operations	Contracted Repair Services	IRVINE VALLEY AIR CONDITIONING INC	3,536.09
19-P0053053	8/2/2018	11	Maintenance & Operations	Contracted Services	A GOOD SIGN & GRAPHICS CO	550.00
19-P0053054	8/2/2018	11	Maintenance & Operations	Contracted Services	PYRO-COMM SYSTEMS INC	135.00
19-P0053055	8/2/2018	12	Safety & Parking - DO	Conference Expenses	SKILLPATH SEMINARS	499.00
19-P0053056	8/2/2018	11	Maintenance & Operations	Contracted Repair Services	ACADEMY ELECTRIC INC	190.00
19-P0053057	8/2/2018	11	Safety & Parking - DO	Ammunition/Firearm Supplies	DOOLEY ENTERPRISES	885.71
19-P0053058	8/2/2018	41	Facility Planning Office	Bldg Impr - Cost Estimating	HELEKAR JAY	50,000.00
19-P0053059	8/2/2018	11	Sci, Math, Health Sci Office	Maint Contract - Other Equip	SOUTH COAST WATER CO	1,384.21
19-P0053060	8/2/2018	12	LA/OC Regional Consortia	Non-Instructional Supplies	KULI IMAGE INCYKUSTOM IMPRINTS	3,137.53
19-P0053061	8/2/2018	12	LA/OC Regional Consortia	Conference Expenses	SONOMA COUNTY JUNIOR COLLEGE DISTRICT	100.00
19-P0053062	8/2/2018	12	Health & Wellness	Inst Dues & Memberships	HSACCC HEALTH SVCS ASSOC-	150.00
19-P0053063	8/2/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	VARSITY BRANDS HOLDING CO INC	5,287.93
19-P0053064	8/2/2018	12	Fire Academy	Instructional Supplies	TEAM SPORTS & TROPHIES	323.25
19-P0053065	8/2/2018	11	Maintenance	Contracted Services	PACWEST AIR FILTER, LLC	122.08
19-P0053066	8/2/2018	11	Maintenance	Contracted Services	PACWEST AIR FILTER, LLC	6,256.56
19-P0053067	8/2/2018	12	Automotive Technology/Engine	Instructional Supplies	CARQUEST AUTO PARTS	700.00
19-P0053068	8/2/2018	12	Media Systems	Instructional Supplies	MAR VAC ELECTRONICS	2,000.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053069	8/2/2018	12	EOPS	Books Paid for Students	DON BOOKSTORE	75,000.00
19-P0053070	8/2/2018	33	CDC Administration	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
19-P0053071	8/2/2018	11	Safety & Security Office	Non-Instructional Supplies	PACIFIC ATHLETIC WEAR INC	786.77
19-P0053072	8/2/2018	11	Board of Trustees	Conference Expenses	WELLS FARGO BANK	6,500.00
19-P0053073	8/2/2018	12	Veterans Resource Center	Conference Expenses	WELLS FARGO BANK	970.80
19-P0053074	8/2/2018	12	Veterans Resource Center	Conference Expenses	WELLS FARGO BANK	503.40
19-P0053075	8/6/2018	12	Outreach	Mileage/Parking Expenses	DON BOOKSTORE	210.00
19-P0053076	8/6/2018	11	Administrative Services Office	Conference Expenses	CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT	75.00
19-P0053077	8/6/2018	11	Academic Affairs Office	Contracted Services	BUSCHE DONALD	6,000.00
19-P0053078	8/6/2018	12	MESA	Contracted Services	OOTEN CHERYL C	1,500.00
19-P0053079	8/6/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	2,934.08
19-P0053080	8/6/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	ALL AMERICAN SPORTS CORP	473.66
19-P0053081	8/6/2018	11	Maintenance	Repair & Replacement Parts	RSD REFRIGERATION SUPPLIES	2,433.20
19-P0053082	8/6/2018	11	Chancellor's Office	Inst Dues & Memberships	CCLC COMMUNITY COLLEGE LEAGUE	38,694.00
19-P0053083	8/6/2018	12	Special Services Office	Conference Expenses	WELLS FARGO BANK	373.96
19-P0053084	8/6/2018	12	Ctr for Intl Trade Dev Office	Non-Instructional Supplies	DELL COMPUTER	139.20
19-P0053085	8/6/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	3,340.04
19-P0053086	8/6/2018	12	Continuing Education Division	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	5,000.00
19-P0053087	8/6/2018	33	EHS Administration	Contracted Services	L & L CONSULTING, LLC	8,500.00
19-P0053088	8/6/2018	11	Academic Affairs Office	Non-Instructional Supplies	AMAZON COM	14.00
19-P0053089	8/6/2018	12	EOPS	Conference Expenses	WELLS FARGO BANK	3,533.96
19-P0053090	8/6/2018	12	Ctr for Intl Trade Dev Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	350.00
19-P0053091	8/6/2018	12	Manufacturing Technology	Instructional Supplies	MSC INDUSTRIAL SUPPLY CO. INC	2,000.00
19-P0053092	8/6/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	EASTBAYFOOTLOCKER.COM	328.64
19-P0053093	8/6/2018	12	Manufacturing Technology	Instructional Supplies	MCMaster CARR SUPPLY CO	2,000.00
19-P0053094	8/6/2018	12	Manufacturing Technology	Instructional Supplies	US SHOP TOOLS	2,000.00
19-P0053095	8/6/2018	12	Veterans Resource Center	Conference Expenses	TOJV LLC	537.54
19-P0053096	8/6/2018	12	Career Education Office	Contracted Services	VITAL LINK OF ORANGE COUNTY	3,300.00
19-P0053097	8/6/2018	12	Continuing Education Division	Rental - Other (Short-term)	PAPER DEPOT DOCUMENT	324.00
19-P0053098	8/6/2018	41	Facility Planning Office	Site Imp-Modular, Lease Purch	MCGRATH RENT CORP	3,516.00
19-P0053099	8/6/2018	11	Maintenance & Operations	Contracted Repair Services	ACCESS SECURITY CONTROLS INTL INC	5,800.00
19-P0053100	8/6/2018	12	Veterans Resource Center	Conference Expenses	JASON L. LAMB	131.00
19-P0053101	8/6/2018	11	Purchasing	Conference Expenses	CASBO CALIF ASSOC OF SCHOOL	120.00
19-P0053102	8/7/2018	12	Veterans Resource Center	Conference Expenses	LILIANA OROPEZA	200.00
19-P0053103	8/7/2018	12	LA/OC Regional Consortia	Contracted Services	CALED CALIF ASSOC FOR LOCAL ECO DEV	550.00
19-P0053104	8/7/2018	12	Professional Development	Conference Expenses	RP GROUP	550.00
19-P0053106	8/7/2018	12	LA/OC Regional Consortia	Contracted Services	KAUFMAN AMALIA MARGARET	2,119.81

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Purchase Order List

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053107	8/7/2018	11	Information Tech Svcs Office	Conference Expenses	DENVER CBD HOTEL OPERATOR	1,016.16
19-P0053108	8/7/2018	11	Information Tech Svcs Office	Conference Expenses	ARCHANA BHANDARI	1,229.00
19-P0053109	8/7/2018	12	Fire Academy	Instructional Supplies	THE BLACKSMITH SHOP	969.75
19-P0053110	8/7/2018	12	Student Development	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	800.00
19-P0053111	8/7/2018	11	Chancellor's Office	Inst Dues & Memberships	ACADEMIC SENATE FOR	9,850.03
19-P0053112	8/7/2018	12	Athletics	Instructional Supplies	LOCOCO SPORTS INC	2,181.95
19-P0053113	8/7/2018	12	Student Development	Non-Instructional Supplies	DON BOOKSTORE	300.00
19-P0053114	8/7/2018	12	Health & Wellness Center	Non-Instructional Supplies	NESTLE WATERS NORTH AMERICA	350.00
19-P0053115	8/7/2018	12	Student Development	Food and Food Service Supplies	ALBERTSON'S/SAFEWAY	800.00
19-P0053116	8/7/2018	12	Health & Wellness Center	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	700.00
19-P0053117	8/7/2018	12	Health & Wellness Center	Food and Food Service Supplies	SMART & FINAL	400.00
19-P0053118	8/7/2018	12	Student Development	Books Paid for Students	DON BOOKSTORE	13,975.00
19-P0053119	8/7/2018	12	Pathways to Teaching	Fingerprinting	CSUF UNIVERSITY POLICE DEP	75.00
19-P0053120	8/7/2018	12	DSPS Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	5,000.00
19-P0053121	8/7/2018	12	Family & Consumer Studies	Instructional Supplies	ULINE	46.64
19-P0053122	8/7/2018	12	Occupational Therapy	Instructional Supplies	AOTA	288.60
19-P0053123	8/7/2018	12	EOPS	Supplies Paid for Students	DON BOOKSTORE	6,025.00
19-P0053124	8/7/2018	11	Occupational Therapy	Other Licenses & Fees	AOTA	4,065.00
19-P0053125	8/7/2018	12	Health & Wellness Center	Contracted Services	MEDICAL BILLING TECH INC	1,500.00
19-P0053126	8/7/2018	12	Health & Wellness Center	Contracted Services	QUEST DIAGNOSTICS	3,800.00
19-P0053127	8/7/2018	11	Maintenance	Contracted Repair Services	ABBA TERMITE & PEST CONTROL INC	390.00
19-P0053128	8/7/2018	11	Maintenance	Contracted Repair Services	DAY LITE MAINTENANCE CO INC	528.00
19-P0053129	8/7/2018	11	Maintenance	Contracted Repair Services	SO CAL LAND MAINTENANCE INC	895.67
19-P0053130	8/7/2018	11	Maintenance	Contracted Repair Services	WEST COAST FIRE & INTEGRATION INC	285.00
19-P0053131	8/8/2018	11	Maintenance	Contracted Services	PAINTING & DECOR INC	4,170.00
19-P0053132	8/8/2018	11	Business Operations' Office	Contracted Services	CAMBRIDGE WEST PARTNERSHIP LLC	9,600.00
19-P0053133	8/8/2018	12	LA/OC Regional Consortia	Contracted Services	EDUCATION WORKFORCE ALLIANCE	11,000.00
19-P0053134	8/8/2018	12	Resource Development	Contracted Services	DUFRESNE SHEILA K.	8,000.00
19-P0053135	8/8/2018	11	International Student Program	Contracted Services	USQUIRREL CORPORATION	700.00
19-P0053136	8/8/2018	12	Counseling	Contracted Services	CYRKIN SHARON ANN	650.00
19-P0053137	8/8/2018	11	Maintenance	Contracted Repair Services	D4 SOLUTIONS INC.	5,000.00
19-P0053138	8/9/2018	11	Information Tech Svcs Office	Conference Expenses	TOUCHNET INFORMATION SYSTEMS	950.00
19-P0053139	8/9/2018	12	Biology	Instructional Supplies	VWR FUNDING INC	1,000.00
19-P0053140	8/9/2018	12	Chemistry	Instructional Supplies	QUARK ENTERPRISES INC	277.07
19-P0053141	8/9/2018	12	DSPS Office	Non-Instructional Supplies	NESTLE WATERS NORTH AMERICA	400.00
19-P0053142	8/9/2018	12	Chemistry	Instructional Supplies	MICROTECH SCIENTIFIC	550.79
19-P0053143	8/9/2018	12	Learning Support Center	Non-Instructional Supplies	DON BOOKSTORE	800.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053144	8/9/2018	12	Chemistry	Instructional Supplies	FLINN SCIENTIFIC INC	641.92
19-P0053145	8/9/2018	12	Biology	Instructional Supplies	ALBERTSON'S/SAFEWAY	700.00
19-P0053147	8/9/2018	11	Library Services	Library Books - Databases	NUB GAMES, INC.	445.00
19-P0053148	8/9/2018	12	Library Services	Library Books	YANKEE BOOK PEDDLER INC	583.91
* 19-P0053149	8/9/2018	12	Family & Consumer Studies	Instructional Supplies	KRUEGER INTERNATIONAL INC.	237.05
* 19-P0053149	8/9/2018	13	Family & Consumer Studies	Instructional Supplies	KRUEGER INTERNATIONAL INC.	3,997.52
PO Amt Total for *19-P0053149 :						4,234.57
19-P0053150	8/9/2018	11	Fire Technology	Software License and Fees	GYFS, INC.	500.00
19-P0053151	8/9/2018	12	Chemistry	Instructional Supplies	VWR FUNDING INC	631.40
19-P0053152	8/9/2018	12	Family & Consumer Studies	Instructional Supplies	BUTTERICK CO	173.54
19-P0053153	8/9/2018	12	Chemistry	Instructional Supplies	FISHER SCIENTIFIC	1,217.95
19-P0053154	8/9/2018	11	District Wide Technology	Non-Instructional Supplies	NTH GENERATION COMPUTING INC	19,162.26
19-P0053156	8/9/2018	11	Public Affairs/Gov Rel Office	Inst Dues & Memberships	CCLC COMMUNITY COLLEGE LEAGUE	180.00
19-P0053158	8/9/2018	61	Risk Management	Instructional Supplies	AMAZON COM	128.21
19-P0053159	8/9/2018	61	Risk Management	Instructional Supplies	LOCTEK ERGONOMIC	96.96
19-P0053160	8/9/2018	11	Manufacturing Technology	Instructional Supplies	SEHI COMPUTER PRODUCTS	346.49
19-P0053161	8/9/2018	61	Risk Management	Legal Expenses	SHAW HR CONSULTING, INC.	375.00
19-P0053162	8/9/2018	11	Maintenance & Operations	Contracted Services	DE LA TORRE COMMERCIAL	580.00
19-P0053163	8/9/2018	12	Biology	Instructional Supplies	VWR FUNDING INC	249.72
19-P0053164	8/9/2018	12	Manufacturing Technology	Software License and Fees	PATON GROUP	2,400.00
19-P0053165	8/9/2018	12	Student Equity	Food and Food Service Supplies	LINDA G. SAPAK WINDER	394.77
19-P0053166	8/9/2018	12	EOPS	Books Paid for Students	DON BOOKSTORE	500.00
19-P0053167	8/9/2018	12	Veterans Resource Center	Conference Expenses	COUNCIL FOR OPPORTUNITY IN EDUCATION	1,690.00
19-P0053168	8/9/2018	11	Maintenance & Operations	Non-Instructional Supplies	TAYLOR FLAG & BANNER CO	2,185.51
19-P0053169	8/9/2018	11	CJ/Academies	Repair & Replacement Parts	RSD REFRIGERATION SUPPLIES	3,000.00
19-P0053170	8/9/2018	12	Veterans Resource Center	Conference Expenses	NEW YORK LESSEE LLC	1,580.28
19-P0053171	8/9/2018	11	Maintenance	Maint/Oper Service Agreements	STATE CHEMICAL MFG CO	12,205.70
19-P0053172	8/9/2018	12	Resource Development	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	1,095.00
19-P0053173	8/9/2018	11	Maintenance	Maint/Oper Service Agreements	ACCO ENGINEERED SYSTEMS INC	4,385.00
19-P0053174	8/9/2018	11	Maintenance	Contracted Repair Services	ORANGE COAST PLUMBING INC	10,600.00
19-P0053175	8/9/2018	41	Facility Planning Office	Site Imp-Modular, Lease Purch	MCGRATH RENT CORP	3,516.00
19-P0053176	8/9/2018	62	Risk Management	Workers Compensation Insurance	ASCIP	865,860.00
19-P0053177	8/9/2018	11	Maintenance & Operations	Contracted Services	AQUA CLEAR WATER TREATMENT	5,940.00
19-P0053178	8/9/2018	12	Outreach	Food and Food Service Supplies	MIGUEL MARTINEZ	1,391.59
19-P0053179	8/9/2018	12	Resource Development	Conference Expenses	OMNI RANCHO LAS PALMAS LLC	951.82

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053180	8/9/2018	13	Distance Education	Contracted Services	INSTRUCTURE INC	19,330.40
19-P0053181	8/9/2018	12	Veterans Resource Center	Conference Expenses	BRENDA ESTRADA	200.00
19-P0053182	8/9/2018	11	Kinesiology - Physical Educ	Maint Contract - Other Equip	DONALD W BERNAL	1,616.25
19-P0053183	8/9/2018	11	Manufacturing Technology	Contracted Repair Services	MACHINING TIME SAVERS, INC.	3,000.00
19-P0053184	8/9/2018	12	Special Services Office	Conference Expenses	ATRIUM FINANCE HOLIDAY INN SACRAMENTO	218.88
19-P0053185	8/9/2018	11	Maintenance	Equip-All Other >\$1,000<\$5,000	HOME DEPOT	2,084.46
19-P0053186	8/9/2018	12	Resource Development	Software License and Fees	DIGITAL CREW LIMITED	8,400.00
19-P0053187	8/9/2018	11	Accounts Payable	Non-Instructional Supplies	SCHICK RECORDS MGMT	94.28
19-P0053188	8/9/2018	11	Accounts Payable	Non-Instructional Supplies	CI BUSINESS EQUIPMENT INC	954.11
19-P0053189	8/9/2018	11	International Student Program	Courier/Delivery Services	FEDEX	65.47
19-P0053190	8/10/2018	11	Human Resources Office	Non-Instructional Supplies	CDW GOVERNMENT INC.	216.43
19-P0053191	8/10/2018	12	Health & Wellness Center	Non-Instructional Supplies	GU LOGIC INC	300.00
19-P0053192	8/10/2018	12	Health & Wellness Center	Non-Instructional Supplies	PHARMEDIX	2,500.00
19-P0053193	8/10/2018	12	Health & Wellness Center	Non-Instructional Supplies	MCKESSON GENERAL MEDICAL CORP	10,000.00
19-P0053194	8/10/2018	11	Maintenance	Contracted Repair Services	CRITTER CONTROL OPERATIONS, INC	498.00
19-P0053195	8/10/2018	11	Facility Planning Office	Equip-All Other >\$1,000<\$5,000	SHI INTERNATIONAL CORP	2,894.48
19-P0053196	8/10/2018	12	Career Education Office	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	232.75
19-P0053197	8/10/2018	11	Admin Services Office	Public Agencies' Assess & Fees	COUNTY OF ORANGE	453.00
19-P0053198	8/10/2018	11	Safety & Security Office	Non-Instructional Supplies	SOS SURVIVAL PRODUCTS	625.09
19-P0053199	8/10/2018	12	Admin Services Office	Instructional Supplies	SEHI COMPUTER PRODUCTS	10,000.00
19-P0053200	8/10/2018	11	Digital Media Center	Contracted Repair Services	CONTROL AIR CONDITIONING CORP	2,292.00
19-P0053201	8/10/2018	11	Digital Media Center	Contracted Repair Services	CONTROL AIR CONDITIONING CORP	670.00
19-P0053202	8/10/2018	11	Maintenance	Contracted Repair Services	ORANGE COUNTY PUMP CORP	14,886.05
19-P0053203	8/10/2018	11	Maintenance	Non-Instructional Supplies	INTERMOUNTAIN LOCK & SECURITY SUPPLY	2,000.00
19-P0053204	8/13/2018	11	Maintenance	Contracted Services	BLANKENSHIP, SHARLENE	2,000.00
19-P0053205	8/13/2018	12	Financial Aid Office	Conference Expenses	WELLS FARGO BANK	1,394.78
19-P0053206	8/13/2018	33	CDC Administration	Contracted Services	JIMENEZ RICARDO	1,500.00
* 19-P0053207	8/13/2018	11	Library Services	Library Books - Periodicals	GREY HOUSE PUBLISHING	150.00
* 19-P0053207	8/13/2018	12	Library Services	Library Books - Periodicals	GREY HOUSE PUBLISHING	29.10
PO Amt Total for *19-P0053207 :						179.10
19-P0053208	8/13/2018	12	Athletics	Instructional Supplies	D3 SPORTS INC.	2,392.81
19-P0053209	8/13/2018	33	EHS Administration	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	800.00
19-P0053210	8/13/2018	11	Public Affairs/Gov Rel Office	Inst Dues & Memberships	CCLC COMMUNITY COLLEGE LEAGUE	180.00
19-P0053211	8/13/2018	12	Orientation/Coord/Training	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	765.11
19-P0053212	8/13/2018	12	Athletics	Instructional Supplies	D3 SPORTS INC.	487.27

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053213	8/13/2018	12	Theatre Arts	Instructional Supplies	FULLERTON PAINT & FLOORING	750.00
19-P0053214	8/13/2018	12	Theatre Arts	Instructional Supplies	PCE PRODUCTIONS INC.YPACIFIC COAST ENTERTAINMENT	1,000.00
19-P0053215	8/13/2018	12	Counseling	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
19-P0053216	8/13/2018	12	Athletics	Instructional Supplies	D3 SPORTS INC.	114.36
19-P0053217	8/13/2018	12	Library Services	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
19-P0053218	8/13/2018	12	Outreach	Food and Food Service Supplies	MY TY INC	5,175.00
19-P0053219	8/14/2018	11	Publications	Equip-All Other >\$1,000<\$5,000	INFORMATION MANAGEMENT DBA: MYBINDING.COM	2,448.70
19-P0053220	8/14/2018	12	Financial Aid Office	Software License and Fees	BLACKBAUD INC	7,978.45
* 19-P0053221	8/14/2018	12	Distance Education	Contracted Services	STONE LEEANN	45,000.00
* 19-P0053221	8/14/2018	13	Distance Education	Contracted Services	STONE LEEANN	45,000.00
PO Amt Total for *19-P0053221 :						90,000.00
19-P0053222	8/14/2018	11	District Wide Technology	Software License and Fees	COMPUTERLAND OF SILICON VALLEY	1,303.00
19-P0053223	8/14/2018	33	EHS Administration	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	3,296.24
19-P0053224	8/14/2018	11	Business Operations' Office	Courier/Delivery Services	ORANGE COUNTY DEPT OF ED	5,000.00
19-P0053225	8/14/2018	12	Business Division Office	Instructional Software	LIVEBINDERS INC	99.50
19-P0053226	8/14/2018	12	Theatre Arts	Instructional Supplies	APEX AUDIO INC	1,000.00
19-P0053227	8/14/2018	12	Art	Instructional Supplies	AARDVARK CLAY & SUPPLIES	1,100.00
19-P0053228	8/14/2018	12	Theatre Arts	Instructional Supplies	HOME DEPOT	1,500.00
19-P0053229	8/14/2018	11	Maintenance	Contracted Repair Services	ORANGE COAST PLUMBING INC	4,550.00
19-P0053230	8/14/2018	33	CDC Administration	Contracted Services	RICHARD FLORES	525.00
19-P0053231	8/14/2018	12	MESA	Conference Expenses	GREAT MINDS IN STEM	2,410.00
19-P0053232	8/14/2018	12	Communications & Media Studies	Instructional Supplies	LA COMPUTER COMPANY	774.25
19-P0053233	8/14/2018	11	Custodial	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	14,950.00
19-P0053234	8/14/2018	12	Career Counseling Center	Internet Services	COLLEGESOURCE INC	9,331.00
19-P0053235	8/14/2018	41	Administrative Services Office	Bldg Impr - Contractor Svcs	R.T. CONTRACTOR CORP.	5,250.00
19-P0053236	8/14/2018	61	Risk Management	Prop, Liab, Boiler & Machine	ASCIP	864,244.00
19-P0053237	8/14/2018	12	Television (TV/Film/Video)	Instructional Supplies	AMAZON COM	699.30
19-P0053238	8/15/2018	11	Maintenance	Contracted Repair Services	TROPICAL PLAZA NURSERY	311.41
19-P0053239	8/15/2018	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	2,167.15
19-P0053240	8/15/2018	11	District Wide Technology	Software Support Service-Fixed	LOOP1 SYSTEMS INC	10,750.00
19-P0053241	8/15/2018	33	CDC Administration	Contracted Services	ORANGE COUNTY DEPT OF ED	13,000.00
19-P0053242	8/15/2018	11	Maintenance & Operations	Contracted Services	SUNBELT CONTROLS INC	8,780.00
19-P0053243	8/15/2018	41	Facility Planning Office	Site Improv - Contractor Svcs	TROPICAL PLAZA NURSERY	1,556.00
19-P0053244	8/15/2018	11	Maintenance & Operations	Contracted Services	ACADEMY ELECTRIC INC	457.06
19-P0053245	8/15/2018	41	Facility Planning Office	Site Improv - Other Services	MONARCH ENVIRONMENTAL, INC	4,500.00

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Purchase Order List

07/22/2018 thru 08/25/2018

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053246	8/15/2018	41	Facility Planning Office	Contracted Services	D4 SOLUTIONS INC.	1,361.43
19-P0053247	8/15/2018	12	Career Ed & Work Dev Office	Contracted Services	INTERACT COMMUNICATIONS	39,500.00
19-P0053248	8/15/2018	12	Counseling	Equip-All Other >\$1,000<\$5,000	SHI INTERNATIONAL CORP	10,622.79
19-P0053249	8/15/2018	12	LA/OC Regional Consortia	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	15,189.72
19-P0053250	8/15/2018	12	Distance Education	Purchases - New Books	DON BOOKSTORE	4,000.00
19-P0053251	8/15/2018	11	Admin Services Office	Class Schedules/Printing	ADVANCED WEB OFFSET INC	2,591.39
19-P0053252	8/15/2018	12	Student Equity	Contracted Services	CAMPUSPEAK, INC.	3,750.00
19-P0053253	8/15/2018	12	Pharmacy Technology	Contracted Services	NEW HORIZON CONTRACTING INC	9,550.00
19-P0053254	8/15/2018	11	Maintenance	Contracted Repair Services	PAINTING & DECOR INC	1,950.00
19-P0053255	8/15/2018	11	Maintenance	Maint/Oper Service Agreements	TAB ANSWER NETWORK	41.15
19-P0053256	8/15/2018	12	Biology	Instructional Supplies	VWR FUNDING INC	272.81
19-P0053257	8/15/2018	62	Risk Management	Non-Instructional Supplies	LOCTEK ERGONOMIC	592.60
19-P0053258	8/15/2018	12	EOPS	Equip-All Other >\$1,000<\$5,000	APPLE INC	14,745.20
19-P0053259	8/16/2018	12	Resource Development	Conference Expenses	OCBC ORANGE CTY BUS COUNCIL	85.00
19-P0053260	8/16/2018	12	Continuing Education Division	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	703.33
19-P0053261	8/16/2018	12	Resource Development	Conference Expenses	CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT	75.00
19-P0053262	8/16/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	SPORTS PAGE SOCCER WAREHOUSE	326.70
19-P0053263	8/16/2018	33	CDC Santa Ana College	Instructional Supplies	SMART & FINAL	200.00
19-P0053264	8/16/2018	12	Communications & Media Studies	Reproduction/Printing Expenses	ADVANTAGE MAILING LLC	10,000.00
19-P0053265	8/16/2018	11	Academic Affairs Office	Class Schedules/Printing	ADVANCED WEB OFFSET INC	4,571.83
19-P0053266	8/16/2018	11	Business Division Office	Non-Instructional Supplies	AMAZON COM	59.25
19-P0053267	8/16/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	1,961.80
19-P0053268	8/16/2018	12	Student Equity	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
19-P0053269	8/16/2018	12	Biology	Instructional Supplies	JESUS GUARDADO	4,846.08
19-P0053270	8/16/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	PRO LOOK SPORTS	620.53
19-P0053271	8/16/2018	12	ULINK	Food and Food Service Supplies	SMART & FINAL	500.00
19-P0053272	8/16/2018	12	ULINK	Books Paid for Students	DON BOOKSTORE	1,500.00
19-P0053273	8/16/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	SPORTS PAGE SOCCER WAREHOUSE	1,534.36
19-P0053274	8/16/2018	12	Counseling	Non-Instructional Supplies	AMAZON COM	1,669.05
19-P0053275	8/16/2018	12	Ctr for Intl Trade Dev Office	Conference Expenses	OCBC ORANGE CTY BUS COUNCIL	170.00
19-P0053276	8/16/2018	11	Warehouse	Lease Agreement - Facility	SCHICK RECORDS MGMT	12,000.00
19-P0053277	8/16/2018	12	Student Equity	Supplies Paid for Students	OFFICE DEPOT BUSINESS SVCS	1,500.00
19-P0053278	8/16/2018	33	CDC Administration	Non-Instructional Supplies	SCHICK RECORDS MGMT	56.57
19-P0053279	8/16/2018	11	Payroll	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	31.01
19-P0053280	8/16/2018	33	EHS Santa Ana College	Non-Instructional Supplies	SCHOOL HEALTH SUPPLY CO INC	150.00
19-P0053281	8/16/2018	33	CDC Santa Ana College - East	Non-Instructional Supplies	HOME DEPOT	500.00
19-P0053282	8/16/2018	33	CDC Santa Ana College - East	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	1,000.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053283	8/16/2018	33	CDC Santa Ana College	Instructional Supplies	HOME DEPOT	200.00
19-P0053284	8/16/2018	12	EOPS	Conference Expenses	CCCEOPSA CALIF COM COLL	4,340.00
19-P0053285	8/16/2018	11	International Student Program	Equip-All Other >\$1,000<\$5,000	SEHI COMPUTER PRODUCTS	1,629.18
19-P0053286	8/16/2018	11	Administrative Services Office	Non-Instructional Supplies	CDW GOVERNMENT INC.	73.10
19-P0053287	8/16/2018	11	Publications	Contracted Repair Services	DUPLO USA CORP	500.00
19-P0053288	8/16/2018	12	LA/OC Regional Consortia	Conference Expenses	GUSTAVO CHAMORRO	481.96
19-P0053289	8/16/2018	11	Transportation	Other Licenses & Fees	SCAQMD	527.05
19-P0053290	8/16/2018	12	LA/OC Regional Consortia	Conference Expenses	PORTOLA PLAZA HOTEL	461.40
19-P0053291	8/16/2018	11	Transportation	Other Licenses & Fees	COUNTY OF ORANGE	407.00
19-P0053292	8/16/2018	12	LA/OC Regional Consortia	Conference Expenses	CALIF STUDENT AID COMMISSION	550.00
19-P0053293	8/16/2018	12	Orange Educ Ctr-Instruction	Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	1,195.36
19-P0053294	8/16/2018	12	LA/OC Regional Consortia	Conference Expenses	CALIF STUDENT AID COMMISSION	625.00
19-P0053295	8/16/2018	12	LA/OC Regional Consortia	Conference Expenses	PORTOLA PLAZA HOTEL	461.40
19-P0053296	8/16/2018	11	District Wide Technology	Contracted Services	CDW GOVERNMENT INC.	10,000.00
19-P0053297	8/16/2018	11	District Wide Technology	Contracted Services	CDW GOVERNMENT INC.	5,400.00
19-P0053298	8/16/2018	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	1,165.51
19-P0053299	8/16/2018	11	Maintenance	Maint/Oper Service Agreements	GENERAL AIR COMPRESSORS	1,397.04
19-P0053300	8/17/2018	11	Safety & Security Office	Contracted Services	COSCO FIRE PROTECTION INC	689.00
19-P0053301	8/17/2018	11	District Wide Technology	Equip-All Other > \$5,000	GOLDEN STAR TECHNOLOGY, INC.	69,548.42
19-P0053302	8/17/2018	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	747.89
19-P0053303	8/17/2018	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	1,508.27
19-P0053304	8/17/2018	12	LA/OC Regional Consortia	Conference Expenses	CALIF STUDENT AID COMMISSION	625.00
19-P0053305	8/17/2018	11	District Wide Technology	Contracted Services	D4 SOLUTIONS INC.	2,429.66
19-P0053306	8/17/2018	11	District Wide Technology	Contracted Services	PRESIDIO NETWORKED SOLUTIONS	10,000.00
19-P0053307	8/17/2018	12	LA/OC Regional Consortia	Conference Expenses	PORTOLA PLAZA HOTEL	461.40
19-P0053308	8/17/2018	11	Safety & Security Office	Contracted Services	COSCO FIRE PROTECTION INC	352.00
19-P0053309	8/17/2018	12	LA/OC Regional Consortia	Conference Expenses	MARIA V. MADRIGAL	271.96
19-P0053310	8/17/2018	12	LA/OC Regional Consortia	Conference Expenses	MONTEREY MARRIOTT	373.06
19-P0053311	8/17/2018	12	Biology	Instructional Supplies	JESUS GUARDADO	1,000.00
19-P0053312	8/17/2018	12	Continuing Education Division	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	4,219.96
19-P0053313	8/17/2018	33	EHS Santa Ana College	Non-Instructional Supplies	SMART & FINAL	200.00
19-P0053314	8/17/2018	12	Biology	Instructional Supplies	VWR FUNDING INC	90.51
19-P0053315	8/17/2018	33	CDC Santa Ana College - East	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
19-P0053316	8/17/2018	12	Counseling	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	733.75
19-P0053317	8/17/2018	33	CDC Santa Ana College - East	Non-Instructional Supplies	SMART & FINAL	500.00
19-P0053318	8/17/2018	33	EHS Santa Ana College	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	200.00
19-P0053319	8/17/2018	13	Publications	Reproduction/Printing Expenses	BJ BINDERY	250.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053320	8/17/2018	12	LA/OC Regional Consortia	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	193.94
19-P0053321	8/17/2018	11	Maintenance	Maint/Oper Service Agreements	LAWNSCAPE SYSTEMS	8,100.00
19-P0053322	8/17/2018	11	Grounds	Maint/Oper Service Agreements	LAWNSCAPE SYSTEMS	7,050.00
19-P0053323	8/17/2018	11	Educational Services Office	Non-Instructional Supplies	THOMSON REUTERS (MARKETS) LLC	109.13
19-P0053324	8/17/2018	11	Transportation	Other Licenses & Fees	CHARGE POINT INC	1,000.00
19-P0053325	8/17/2018	12	Center for Teacher Education	Other Exp Paid for Students	DON BOOKSTORE	650.00
19-P0053326	8/17/2018	11	Educational Services Office	Non-Instructional Supplies	XEROX CORP	140.38
19-P0053327	8/17/2018	41	Facility Planning Office	Site Improv - Contractor Svcs	QUEZADA PRO LANDSCAPE INC	5,450.00
19-P0053328	8/17/2018	41	Facility Planning Office	Bldg Impr - Other Services	CONVERSE CONSULTANTS	3,606.70
19-P0053329	8/17/2018	11	Maintenance & Operations	Contracted Repair Services	HILLS BROS LOCK & SAFE	146.50
19-P0053330	8/17/2018	11	Maintenance & Operations	Contracted Repair Services	HIGH RISE GLASS & DOORS INC	543.00
19-P0053331	8/17/2018	11	District Wide Technology	Contracted Services	LORBEL INC.	5,124.06
19-P0053332	8/17/2018	41	Facility Planning Office	Construction Contingency	D4 SOLUTIONS INC.	685.82
19-P0053333	8/17/2018	11	Maintenance & Operations	Contracted Services	QUEZADA PRO LANDSCAPE INC	2,076.00
19-P0053334	8/17/2018	43	Facility Planning Office	Buildings - Lic/Tax/Agcy Fees	SCAQMD	2,846.14
19-P0053335	8/20/2018	11	Maintenance	Contracted Repair Services	DAKTRONICS	3,000.00
19-P0053336	8/20/2018	12	Career Education Office	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	745.00
19-P0053337	8/20/2018	12	Career Ed & Work Dev Office	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0053338	8/20/2018	12	LA/OC Regional Consortia	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0053339	8/20/2018	12	LA/OC Regional Consortia	Conference Expenses	OMNI RANCHO LAS PALMAS LLC	417.48
19-P0053340	8/20/2018	11	Maintenance	Laundry & Dry Cleaning Service	CINTAS CORP	1,780.43
19-P0053341	8/20/2018	11	Digital Media Center	Contracted Services	ORKIN PEST CONTROL	156.24
19-P0053342	8/20/2018	11	Digital Media Center	Contracted Services	ORKIN PEST CONTROL	156.24
19-P0053343	8/20/2018	12	DSPS Office	Conference Expenses	NAT'L SEMINARS GROUP	149.00
19-P0053344	8/20/2018	12	DSPS Office	Conference Expenses	NAT'L SEMINARS GROUP	179.00
19-P0053345	8/21/2018	12	EOPS	Conference Expenses	HYATT REGENCY MONTEREY HOTEL	3,862.98
19-P0053346	8/21/2018	12	LA/OC Regional Consortia	Conference Expenses	MARBELLA RUIZ	291.96
19-P0053347	8/21/2018	12	LA/OC Regional Consortia	Conference Expenses	CALIF STUDENT AID COMMISSION	550.00
19-P0053348	8/21/2018	12	Resource Development	Conference Expenses	FRED PRYOR SEMINARS	134.00
19-P0053349	8/21/2018	11	Information Tech Svcs Office	Conference Expenses	CROWN CENTER REDELOPMENT CORPORATION	777.09
19-P0053350	8/21/2018	41	Facility Planning Office	Bldg Impr - Materials OFIBO	HALLPASS CAPITAL INC	7,101.70
19-P0053351	8/21/2018	12	Veterans Resource Center	Conference Expenses	DISNEY DESTINATIONS LLC	2,352.00
19-P0053352	8/21/2018	11	Maintenance & Operations	Contracted Services	D4 SOLUTIONS INC.	515.60
19-P0053353	8/21/2018	12	Student Equity	Contracted Services	HERNANDEZ JOE LOUIS	500.00
19-P0053354	8/21/2018	12	LA/OC Regional Consortia	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0053355	8/22/2018	11	Maintenance	Contracted Services	HEID JARED STEPHEN	2,400.00
19-P0053356	8/22/2018	12	Professional Development	Conference Expenses	RP GROUP	685.00

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Purchase Order List

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053357	8/22/2018	12	Health & Wellness Center	Non-Instructional Supplies	WELLS FARGO BANK	474.94
19-P0053358	8/22/2018	12	Human Resources Office	Personnel Recruiting	JOB ELEPHANT COM INC	15,000.00
19-P0053359	8/22/2018	11	Public Affairs/Gov Rel Office	Conference Expenses	NCMPR NAT'L COUNCIL FOR MARKETING	299.00
19-P0053360	8/22/2018	11	District Wide Technology	Contracted Services	SECTORPOINT INC	5,400.00
19-P0053361	8/22/2018	12	Student Equity	Contracted Services	BUCKLEY KATHY	4,100.00
19-P0053362	8/22/2018	33	EHS Santa Ana College	Non-Instructional Supplies	WELLS FARGO BANK	2,091.15
19-P0053363	8/22/2018	33	CDC Santa Ana College	Food and Food Service Supplies	AMAZON COM	572.30
19-P0053364	8/22/2018	12	Research	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	2,921.03
19-P0053365	8/22/2018	12	Biology	Instructional Supplies	FISHER SCIENTIFIC	1,000.00
19-P0053366	8/22/2018	12	Reprographics	Instructional Supplies	KELLY PAPER	2,909.25
19-P0053367	8/22/2018	12	Continuing Education Division	Food and Food Service Supplies	SMART & FINAL	500.00
19-P0053368	8/22/2018	12	Sci, Math, Health Sci Office	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	30.51
19-P0053369	8/22/2018	12	Talent Search	Other Participant Travel Exp	OAKLAND MARRIOTT	931.08
19-P0053370	8/22/2018	12	Kinesiology - Intercol Athlet	Instructional Supplies	NAT'L SPORTS APPAREL LLC	272.83
19-P0053371	8/22/2018	12	Continuing Education Division	Food and Food Service Supplies	STATER BROS	500.00
19-P0053372	8/22/2018	12	ULINK	Transportation - Student	CERTIFIED TRANSPORTATIONS	2,250.00
19-P0053373	8/22/2018	12	Resource Development	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	695.00
19-P0053374	8/22/2018	12	SAC Continuing Ed-Instruction	Contracted Services	SCOTT WILLIAM	1,300.00
19-P0053375	8/22/2018	12	Career Education Office	Conference Expenses	GROSSMONT-CUYAMACA CMTY CLG DIST	275.00
19-P0053376	8/22/2018	12	Continuing Education Division	Contracted Services	HERNANDEZ RAYMOND	100.00
19-P0053377	8/22/2018	12	LA/OC Regional Consortia	Contracted Services	HYATT REGENCY	778.36
19-P0053378	8/22/2018	11	Maintenance	Maint/Oper Service Agreements	ACCO ENGINEERED SYSTEMS INC	3,810.00
19-P0053379	8/22/2018	12	Assessment	Software License and Fees	CPP INC	195.00
19-P0053380	8/22/2018	12	Career Counseling Center	Software License and Fees	VOCATIONAL BIOGRAPHIES INC	325.00
19-P0053381	8/22/2018	12	Academic Affairs Office	Reproduction/Printing Expenses	HAGGARTY PRINTING INC	6,450.70
19-P0053382	8/22/2018	12	Resource Development	Conference Expenses	MARIA N. GIL	370.00
19-P0053383	8/22/2018	12	Library Services	Library Books - Periodicals	CENGAGE LEARNING/ EDUC. TO GO	1,200.00
19-P0053384	8/22/2018	11	Public Affairs/Gov Rel Office	Community/Public Relations	INTERACTIVE GAMES AND CREATIONS, INC.	365.00
19-P0053385	8/22/2018	12	EOPS	Conference Expenses	CCCEOPSA CALIF COM COLL	645.00
19-P0053386	8/22/2018	12	Resource Development	Conference Expenses	ENRIQUE PEREZ	2,000.00
19-P0053387	8/23/2018	12	Counseling	Equip-All Other >\$1,000<\$5,000	SEHI COMPUTER PRODUCTS	1,357.10
19-P0053388	8/23/2018	11	Safety & Security Office	Non-Instructional Supplies	BEARCOM	3,323.91
19-P0053389	8/23/2018	12	Upward Bound	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	353.41
19-P0053390	8/23/2018	12	Orange Educ Ctr-Instruction	Instructional Supplies	BLICK ART MATERIALS	470.48
19-P0053391	8/23/2018	12	Health & Wellness	Software Support Service	QUEST SOFTWARE INC	69.60
19-P0053392	8/23/2018	12	Upward Bound	Contracted Services	TRIED & TRUE TUTORING LLC	1,600.00
19-P0053393	8/23/2018	12	Academic Affairs Office	Reproduction/Printing Expenses	HAGGARTY PRINTING INC	1,800.51

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0053394	8/23/2018	12	SAC Continuing Ed-Instruction	Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	192.87
19-P0053395	8/23/2018	11	District Wide Technology	Non-Instructional Supplies	CABLE EXPRESS CORP	11,890.88
19-P0053396	8/23/2018	11	Maintenance	Maint/Oper Service Agreements	ACCO ENGINEERED SYSTEMS INC	12,650.00
19-P0053397	8/23/2018	12	Student Equity	Food and Food Service Supplies	JAY'S CATERING	409.00
19-P0053398	8/23/2018	12	Veterans Resource Center	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	20.94
19-P0053399	8/23/2018	11	Transportation	Other Licenses & Fees	SCAQMD	131.79
19-P0053400	8/23/2018	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	32.69
19-P0053401	8/23/2018	11	International Student Program	Courier/Delivery Services	FEDEX	82.51
19-P0053402	8/23/2018	12	Career Education Office	Food and Food Service Supplies	PARADISE BAKERY & CAFE	456.24
19-P0053403	8/23/2018	13	Custodial	Non-Instructional Supplies	HOME DEPOT	1,342.89
19-P0053404	8/23/2018	12	Transfer Center	Non-Instructional Supplies	DON BOOKSTORE	536.96
19-P0053405	8/23/2018	12	Inmate Education Program	Books, Mags & Subscrip-Non-Lib	AMAZON COM	275.43
19-P0053406	8/23/2018	12	Professional Development	Conference Expenses	RP GROUP	685.00
19-P0053407	8/23/2018	11	Accreditation	Other Licenses & Fees	ACCJC ACCREDITING COMMISSION	33,943.00
19-P0053408	8/23/2018	12	Manufacturing Technology	Software License and Fees	PATON GROUP	2,900.00
19-P0053409	8/23/2018	33	CDC Administration	Equip-All Other >\$1,000<\$5,000	AVANTI RESTAURANT SOLUTIONS, INC.	9,813.36
19-P0053410	8/23/2018	12	Student Equity	Food and Food Service Supplies	JAY'S CATERING	221.25
19-P0053411	8/23/2018	11	Maintenance	Contracted Repair Services	WICKETTS INT'L	3,990.00
19-P0053412	8/23/2018	12	Professional Development	Conference Expenses	RP GROUP	550.00
19-P0053413	8/23/2018	12	Continuing Education Division	Contracted Services	SOCAL SHRED LLC	750.00
19-P0053414	8/24/2018	12	Resource Development	Conference Expenses	WELLS FARGO BANK	400.60
* 19-P0199125	7/23/2018	11	SAC Continuing Ed-Instruction	Maint Contract - Office Equip	XEROX CORP	503.75
* 19-P0199125	7/23/2018	12	SAC Continuing Ed-Instruction	Excess/Copies Usage	XEROX CORP	200.00
PO Amt Total for *19-P0199125 :						703.75
19-P0199196	7/23/2018	11	Chemistry	Maint Contract - Other Equip	PERKIN ELMER	6,336.00
19-P0199197	7/23/2018	11	Learning Support Center	Excess/Copies Usage	XEROX CORP	1,614.36
19-P0199198	8/2/2018	12	Safety & Parking - DO	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	1,949.07
19-P0199199	8/2/2018	12	Safety & Parking - DO	Excess/Copies Usage	KONICA MINOLTA BUSINESS	500.00
19-P0199200	7/23/2018	12	Continuing Education Division	Security Systems & Services	BOYD & ASSOCIATES	1,020.00
19-P0199201	8/1/2018	12	LA/OC Regional Consortia	Contracted Services	APPLIED LEARNING SCIENCE	630,780.00
19-P0199202	7/23/2018	11	SAC Continuing Ed-Instruction	Excess/Copies Usage	XEROX CORP	3,778.72
19-P0199203	7/24/2018	12	Continuing Education Division	Excess/Copies Usage	KONICA MINOLTA BUSINESS	457.72
19-P0199204	7/23/2018	12	Continuing Education Division	Telecommunication Circuits	WILSHIRE CONNECTION LLC	47,700.00
19-P0199205	7/24/2018	12	Health & Wellness	Excess/Copies Usage	HEWLETT PACKARD CO	1,200.00
19-P0199206	7/24/2018	11	Human Resources Office	Legal Expenses	LIEBERT CASSIDY WHITMORE	50,000.00

Legend: * = Multiple Funds for this P.O.

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Purchase Order List

07/22/2018 thru 08/25/2018

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0199207	7/24/2018	61	Risk Management	Contracted Services	WEST HEALTH ADVOCATE SOLUTIONS, INC.	38,000.00
19-P0199209	7/24/2018	11	Admin Services Office	Contracted Services	QUICK CAPTION	6,000.00
19-P0199210	7/24/2018	11	Admin Services Office	Contracted Services	GLOBAL WORKS INC	6,000.00
19-P0199211	7/25/2018	12	Financial Aid Office	Maint Contract - Office Equip	XEROX CORP	413.76
19-P0199212	7/25/2018	12	Financial Aid Office	Excess/Copies Usage	XEROX CORP	281.81
19-P0199213	7/25/2018	12	Financial Aid Office	Contracted Services	SANTIAGO CANYON COLLEGE FOUNDATION	80,000.00
19-P0199214	7/25/2018	11	District Wide Technology	Contracted Services	TYLER TECHNOLOGIES INC.	63,840.00
19-P0199215	7/25/2018	11	District Wide Technology	Software Support Service-Fixed	EDUCAUSE	120.00
19-P0199216	7/25/2018	11	District Wide Technology	Software License and Fees	DLT SOLUTIONS	3,129.47
19-P0199217	7/25/2018	12	Resource Development	Contracted Services	HARTNELL COMMUNITY COLLEGE DISTRICT	5,000.00
19-P0199218	8/20/2018	12	Resource Development	Contracted Services	COAST COMMUNITY COLLEGE DISTRICT	780,600.00
19-P0199219	7/27/2018	11	Orange Educ Ctr-Instruction	Instructional Agrmt - Salary	PACIFIC CLINICS	7,500.00
19-P0199220	7/27/2018	11	Transfer Center	Excess/Copies Usage	XEROX CORP	2,579.15
19-P0199221	7/27/2018	33	CDC Centennial Education Ctr	Excess/Copies Usage	XEROX CORP	880.87
19-P0199222	7/27/2018	12	Financial Aid Office	Drinking Water Service	PARADISE SPRINGS DRINKING WATER	890.00
19-P0199223	8/6/2018 1	11	Counseling	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	2,887.92
19-P0199224	8/6/2018 1	11	Counseling	Excess/Copies Usage	KONICA MINOLTA BUSINESS	444.26
19-P0199225	7/27/2018	12	Continuing Education Division	Drinking Water Service	NESTLE WATERS NORTH AMERICA	361.91
19-P0199226	7/27/2018	11	District Wide Technology	Software Support Service-Fixed	TECHNOPRO COMPUTER SOLUTIONS INC	7,468.74
19-P0199227	7/31/2018	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	40,000.00
19-P0199228	7/31/2018	11	CJ/Academies	Maint/Oper Service Agreements	ORKIN PEST CONTROL	3,571.20
19-P0199229	8/6/2018 1	12	LA/OC Regional Consortia	Lease Agreement - Facility	LOS ANGELES AREA CHAMBER OF COMMERCE	35,000.00
19-P0199230	8/1/2018 1	11	Fire Academy	Lease Agreement - Facility	CENTRAL NET OPERATIONS AUTHORITY	70,000.00
19-P0199231	8/1/2018 1	11	Nursing	Excess/Copies Usage	XEROX CORP	721.11
19-P0199232	8/1/2018 1	11	CJ/Academies	Instructional Agrmt - Salary	CITY OF SANTA ANA	20,000.00
19-P0199233	8/2/2018 1	11	Safety & Parking - DO	Communications Maintenance	CASE SYSTEMS INC	12,150.00
19-P0199234	8/1/2018 1	11	Fire Academy	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	2,744.91
19-P0199235	8/1/2018 1	11	Fire Academy	Excess/Copies Usage	KONICA MINOLTA BUSINESS	825.00
19-P0199236	8/1/2018 1	11	Human Svcs & Technology Office	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	2,406.60
19-P0199237	8/1/2018 1	11	Human Svcs & Technology Office	Excess/Copies Usage	KONICA MINOLTA BUSINESS	677.00
19-P0199238	8/1/2018 1	12	Assessment	Maint Contract - Office Equip	SCANTRON CORP	1,270.00
19-P0199239	8/2/2018 1	12	Nursing	Software License and Fees	SCANTRON CORP	1,120.00
19-P0199240	8/2/2018 1	11	Maintenance	Maint/Oper Service Agreements	GMS ELEVATOR	13,203.00
19-P0199241	8/2/2018 1	11	Maintenance	Maint/Oper Service Agreements	GMS ELEVATOR	23,472.00
19-P0199242	8/2/2018 1	11	Maintenance & Operations	Contracted Services	GMS ELEVATOR	2,934.00
19-P0199243	8/2/2018 1	11	Chemistry	Rental-Equipment (Short-term)	EVOQUA WATER TECH LLC	2,703.56
19-P0199244	8/22/2018	11	Cosmetology	Instructional Agrmt - Salary	SANTA ANA BEAUTY ACADEMY	193,093.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0199245	8/2/2018	12	Resource Development	Contracted Services	EDUCATIONAL RESULTS PARTNERSHIP	1,991,093.00
19-P0199246	8/6/2018	11	Academic Affairs Office	Excess/Copies Useage	XEROX CORP	3,943.60
19-P0199247	8/6/2018	12	LA/OC Regional Consortia	Lease Agreement - Facility	LOS ANGELES COUNTY ECONOMIC DEV CORP	13,000.00
19-P0199248	8/7/2018	11	Counseling	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	2,057.81
19-P0199249	8/7/2018	11	Counseling	Excess/Copies Useage	KONICA MINOLTA BUSINESS	197.00
19-P0199250	8/7/2018	12	DSPS Office	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	2,346.41
19-P0199251	8/7/2018	12	DSPS Office	Excess/Copies Useage	KONICA MINOLTA BUSINESS	350.00
19-P0199252	8/7/2018	12	DSPS Office	Excess/Copies Useage	XEROX CORP	2,974.15
19-P0199253	8/8/2018	12	Deaf & Hard of Hearing	Contracted Services	QUICK CAPTION	12,000.00
19-P0199254	8/8/2018	11	Digital Media Center	Maint/Oper Service Agreements	GMS ELEVATOR	1,466.04
19-P0199255	8/8/2018	11	Grounds	Landscaping	SO CAL LAND MAINTENANCE INC	88,800.00
19-P0199256	8/8/2018	11	Grounds	Landscaping	TROPICAL PLAZA NURSERY	136,639.80
19-P0199257	8/8/2018	12	Resource Development	Contracted Services	STATE CENTER COMMUNITY COLLEGE DIST	18,000.00
19-P0199258	8/8/2018	12	Health & Wellness Center	Excess/Copies Useage	XEROX CORP	2,242.43
19-P0199259	8/8/2018	11	Digital Media Center	Contracted Services	TROPICAL PLAZA NURSERY	600.00
19-P0199260	8/9/2018	12	Continuing Education Division	Telecommunication Circuits	WILSHIRE CONNECTION LLC	25,800.00
19-P0199261	8/9/2018	11	Maintenance	Maint/Oper Service Agreements	TAB ANSWER NETWORK	603.75
19-P0199262	8/10/2018	12	Resource Development	Contracted Services	MIRA COSTA COMMUNITY COLLEGE DISTRICT	35,000.00
19-P0199263	8/10/2018	33	CDC Santa Ana College - East	Excess/Copies Useage	XEROX CORP	1,980.87
19-P0199264	8/10/2018	33	CDC Santiago Canyon College	Excess/Copies Useage	XEROX CORP	640.11
19-P0199265	8/10/2018	33	CDC Santa Ana College	Excess/Copies Useage	XEROX CORP	1,451.88
19-P0199266	8/10/2018	33	CDC Santa Ana College	Excess/Copies Useage	XEROX CORP	1,000.00
19-P0199267	8/22/2018	11	Maintenance	Excess/Copies Useage	XEROX CORP	1,738.56
19-P0199268	8/13/2018	12	Resource Development	Software License and Fees	WIZEHIVE, INC.	23,500.00
19-P0199269	8/13/2018	11	Business Operations' Office	Legal Expenses	ATKINSON ANDELSON LOYA RUUD ROMO	20,000.00
19-P0199270	8/13/2018	11	Business Operations' Office	Legal Expenses	BERGMAN DACEY GOLDSMITH	20,000.00
19-P0199271	8/13/2018	11	Business Operations' Office	Legal Expenses	ORBACH HUFF SUAREZ	35,000.00
19-P0199272	8/13/2018	11	Business Operations' Office	Legal Expenses	PUBLIC AGENCY LAW GROUP	60,000.00
19-P0199273	8/13/2018	11	Reprographics	Lease Agreement - Equipment	CANON FINANCIAL SERVICES, INC	13,493.23
19-P0199274	8/13/2018	11	Reprographics	Excess/Copies Useage	CANON SOLUTIONS AMERICA, INC	3,000.00
19-P0199275	8/13/2018	33	EHS Administration	Excess/Copies Useage	XEROX CORP	809.97
19-P0199276	8/20/2018	11	CJ/Academies	Maint/Oper Service Agreements	CR & R INC	3,648.12
19-P0199277	8/15/2018	11	District Wide Technology	Software Support Service-Fixed	TOUCHNET INFORMATION SYSTEMS	15,748.10
19-P0199278	8/15/2018	11	Digital Media Center	Contracted Services	TROPICAL PLAZA NURSERY	600.00
19-P0199279	8/20/2018	12	Resource Development	Contracted Services	CUESTA COLLEGE	30,000.00
19-P0199280	8/15/2018	11	Nursing	Maint Contract - Other Equip	SCANTRON CORP	1,159.00
19-P0199281	8/15/2018	11	Nursing	Excess/Copies Useage	XEROX CORP	639.05

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Purchase Order List

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0199282	8/15/2018	11	Maintenance	Maint/Oper Service Agreements	ORKIN PEST CONTROL	13,501.44
19-P0199283	8/16/2018	12	Resource Development	Contracted Services	MARIN COMMUNITY COLLEGE DISTRICT	60,000.00
19-P0199284	8/17/2018	11	Maintenance	Maint/Oper Service Agreements	GARCIA ALBERTO	2,060.00
19-P0199285	8/17/2018	11	District Wide Technology	Software Support Service-Fixed	COMPUTERLAND OF SILICON VALLEY	23,446.50
19-P0199286	8/17/2018	11	District Wide Technology	Software Support Service-Fixed	COMPUTERLAND OF SILICON VALLEY	118,630.00
19-P0199287	8/17/2018	11	District Wide Technology	Software Support Service-Fixed	COMPUTERLAND OF SILICON VALLEY	53,912.40
19-P0199288	8/17/2018	11	District Wide Technology	Software License and Fees	FARONICS TECH US INC	525.20
19-P0199289	8/20/2018	11	Maintenance	Maint/Oper Service Agreements	THYSSENKRUPP ELEVATOR CORP	14,640.00
19-P0199290	8/20/2018	12	Resource Development	Contracted Services	NORTH ORANGE COUNTY CCD	150,000.00
19-P0199291	8/20/2018	12	Resource Development	Contracted Services	NORTH ORANGE COUNTY CCD	216,968.00
19-P0199292	8/20/2018	12	Resource Development	Contracted Services	COAST COMMUNITY COLLEGE DISTRICT	271,218.00
19-P0199293	8/20/2018	12	Resource Development	Contracted Services	COAST COMMUNITY COLLEGE DISTRICT	961,968.00
19-P0199294	8/20/2018	12	Resource Development	Contracted Services	NORTH ORANGE COUNTY CCD	521,968.00
19-P0199295	8/20/2018	12	Resource Development	Contracted Services	NORTH ORANGE COUNTY CCD	938,418.00
19-P0199296	8/21/2018	12	Resource Development	Contracted Services	STATE CENTER COMMUNITY COLLEGE DIST	20,000.00
19-P0199297	8/21/2018	12	Resource Development	Contracted Services	EVERGREEN VALLEY COLLEGE	10,000.00
19-P0199299	8/22/2018	11	Apprenticeship	Instructional Agrmt - Salary	CALIF NEVADA TRAINING TRUST	232,027.00
19-P0199300	8/22/2018	11	Apprenticeship	Instructional Agrmt - Salary	JTS SERVICES	13,649.00
19-P0199301	8/22/2018	11	Apprenticeship	Instructional Agrmt - Salary	METROPOLITAN WATER DISTRICT	40,054.00
19-P0199302	8/22/2018	11	Apprenticeship	Instructional Agrmt - Salary	OPERATING ENGINEERS TRAINING	317,764.00
19-P0199303	8/22/2018	11	Apprenticeship	Instructional Agrmt - Salary	ORANGE COUNTY ELECTRICAL JOINT	295,067.00
19-P0199304	8/22/2018	11	Apprenticeship	Instructional Agrmt - Salary	SO CALIF SURVEYORS	136,185.00
19-P0199305	8/22/2018	11	Orange Educ Ctr-Instruction	Instructional Agrmt - Salary	ORANGE UNIFIED SCHOOL DISTRICT	5,000.00
19-P0199306	8/23/2018	12	Library Services	Library Books - Databases	CCLC COMMUNITY COLLEGE LEAGUE	20,184.00
Grand Total :						13,613,864.26

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Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvst
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

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Legend: * = Multiple Funds for this P.O.

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-CAF000769	7/24/2018	31	SAC Café	General Merchandise	PEPSI COLA CO	\$367.70
GM-CAF000772	7/26/2018	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$661.80
GM-CAF000773	7/30/2018	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$149.46
GM-CAF000774	7/27/2018	31	SAC Café	General Merchandise	PEPSI COLA CO	\$962.53
GM-CAF000775	7/30/2018	31	SAC Café	General Merchandise	RYAN DISTRUBUTORS	\$1,085.56
GM-CAF000776	7/31/2018	31	SAC Café	General Merchandise	PEPSI COLA CO	\$509.71
GM-CAF000778	8/6/2018	31	SAC Café	General Merchandise	RYAN DISTRUBUTORS	\$497.54
GM-CAF000779	8/3/2018	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$784.00
GM-CAF000780	8/3/2018	31	SAC Café	General Merchandise	PEPSI COLA CO	\$335.06
GM-CAF000781	7/26/2018	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$235.00
GM-CAF000782	7/26/2018	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$136.50
GM-CAF000783	8/7/2018	31	SAC Café	General Merchandise	PEPSI COLA CO	\$328.04
GM-CAF000784	8/14/2018	31	SAC Café	General Merchandise	PEPSI COLA CO	\$441.71
GM-CAF000786	8/12/2018	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$170.00
GM-CAF000787	8/20/2018	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$90.00
GM-CAF000789	8/21/2018	31	SAC Café	General Merchandise	PEPSI COLA CO	\$867.86
GM-CAF000790	8/17/2018	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$1,105.26
GM-CAF000791	8/24/2018	31	SAC Café	General Merchandise	RYAN DISTRUBUTORS	\$1,444.77
GM-CAF000793	8/24/2018	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,139.65
GM-DON002869	8/15/2018	31	SAC Bookstore	General Merchandise	HYDRO FLASK	\$4,173.00
GM-EXPR001481	7/23/2018	31	Don Express	General Merchandise	BARRY'S DISTRIBUTING	\$68.88
GM-EXPR001484	7/23/2018	31	Don Express	General Merchandise	RYAN DISTRUBUTORS	\$1,151.22
GM-EXPR001486	7/24/2018	31	Don Express	General Merchandise	PEPSI COLA CO	\$615.84
GM-EXPR001487	7/27/2018	31	Don Express	General Merchandise	PEPSI COLA CO	\$409.61
GM-EXPR001488	7/30/2018	31	Don Express	General Merchandise	BARRY'S DISTRIBUTING	\$90.00
GM-EXPR001489	7/30/2018	31	Don Express	General Merchandise	RYAN DISTRUBUTORS	\$775.01
GM-EXPR001491	7/26/2018	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$1,574.60
GM-EXPR001492	7/31/2018	31	Don Express	General Merchandise	PEPSI COLA CO	\$671.99
GM-EXPR001493	8/6/2018	31	Don Express	General Merchandise	RYAN DISTRUBUTORS	\$887.62
GM-EXPR001494	8/3/2018	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$608.40
GM-EXPR001495	8/7/2018	31	Don Express	General Merchandise	PEPSI COLA CO	\$516.45
GM-EXPR001496	8/7/2018	31	Don Express	General Merchandise	PEPSI COLA CO	\$415.78
GM-EXPR001498	8/12/2018	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$187.40
GM-EXPR001499	8/14/2018	31	Don Express	General Merchandise	PEPSI COLA CO	\$319.59
GM-EXPR001500	8/20/2018	31	Don Express	General Merchandise	BARRY'S DISTRIBUTING	\$140.70
GM-EXPR001501	8/17/2018	31	Don Express	General Merchandise	A&E DISTRIBUTION	\$96.00
GM-EXPR001502	8/24/2018	31	Don Express	General Merchandise	RYAN DISTRUBUTORS	\$1,122.02

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-EXPR001503	8/24/2018	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$1,002.99
GM-HAWK002701	7/30/2018	31	SCC Bookstore	General Merchandise	FOUR POINT PRODUCTS	\$35.42
GM-HAWK002702	7/30/2018	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$328.94
GM-HAWK002703	7/30/2018	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$242.13
GM-HAWK002704	7/30/2018	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$566.39
GM-HAWK002705	7/31/2018	31	SCC Bookstore	General Merchandise	MV SPORT	\$250.00
GM-HAWK002706	8/1/2018	31	SCC Bookstore	General Merchandise	SAMSILL	\$871.71
GM-HAWK002707	8/1/2018	31	SCC Bookstore	General Merchandise	ROARING SPRING	\$5,553.26
GM-HAWK002708	8/2/2018	31	SCC Bookstore	General Merchandise	MV SPORT	\$640.00
GM-HAWK002709	8/2/2018	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$289.15
GM-HAWK002710	8/7/2018	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$137.77
GM-HAWK002712	8/8/2018	31	SCC Bookstore	General Merchandise	PENS ETC.	\$155.70
GM-HAWK002713	8/21/2018	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$107.64
GM-HAWK002714	8/22/2018	31	SCC Bookstore	General Merchandise	BAR CHARTS INC	\$106.75
GM-HAWK002715	8/23/2018	31	SCC Bookstore	General Merchandise	RYAN DISTRUBUTORS	\$811.42
GM-HAWK002716	8/24/2018	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,149.40
TX-CEC000500	7/30/2018	31	CEC Bookstore	Textbook	PEARSON EDUCATION	\$15,198.92
TX-CEC000501	7/30/2018	31	CEC Bookstore	Textbook	OXFORD UNIVERSITY PRESS	\$3,792.00
TX-CEC000502	7/30/2018	31	CEC Bookstore	Textbook	CAMBRIDGE UNIVERSITY PRES	\$5,363.00
TX-CEC000503	7/30/2018	31	CEC Bookstore	Textbook	CENGAGE LEARNING	\$6,705.00
TX-CEC000504	8/2/2018	31	CEC Bookstore	Textbook	CENGAGE LEARNING	\$2,100.00
TX-CEC000506	8/2/2018	31	CEC Bookstore	Textbook	PEARSON EDUCATION	\$254.85
TX-CEC000507	8/2/2018	31	CEC Bookstore	Textbook	CAMBRIDGE UNIVERSITY PRES	\$684.00
TX-CEC000508	8/2/2018	31	CEC Bookstore	Textbook	CAMBRIDGE UNIVERSITY PRES	\$684.00
TX-CEC000509	8/7/2018	31	CEC Bookstore	Textbook	CENGAGE LEARNING	\$847.50
TX-CEC000510	8/7/2018	31	CEC Bookstore	Textbook	PEARSON EDUCATION	\$254.85
TX-CEC000512	8/23/2018	31	CEC Bookstore	Textbook	CAMBRIDGE UNIVERSITY PRES	\$456.00
TX-DON005160	7/23/2018	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$44,243.75
TX-DON005161	7/24/2018	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$22,757.02
TX-DON005162	7/25/2018	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$3,409.35
TX-DON005163	7/26/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$27,879.36
TX-DON005164	7/26/2018	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$25,733.00
TX-DON005165	7/26/2018	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$48,290.00
TX-DON005166	7/27/2018	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$19,369.70
TX-DON005167	7/27/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$33,479.09
TX-DON005169	7/27/2018	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$5,408.50
TX-DON005170	8/2/2018	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$1,480.50

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON005171	8/2/2018	31	SAC Bookstore	Textbook	AMAZON	\$1,657.50
TX-DON005172	8/3/2018	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$2,910.80
TX-DON005173	8/3/2018	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$5,859.46
TX-DON005174	8/6/2018	31	SAC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$11,487.92
TX-DON005175	8/6/2018	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$23,691.90
TX-DON005176	8/6/2018	31	SAC Bookstore	Textbook	UNIVERSITY OF CHICAGO PRE	\$273.60
TX-DON005177	8/6/2018	31	SAC Bookstore	Textbook	ALFRED PUBLISHING CO. INC	\$65.92
TX-DON005178	8/6/2018	31	SAC Bookstore	Textbook	SOUTHWEST ED ENTERPRISES	\$1,881.60
TX-DON005179	8/6/2018	31	SAC Bookstore	Textbook	NEW READERS PRESS	\$60.80
TX-DON005180	8/6/2018	31	SAC Bookstore	Textbook	ACS DIVCHED EXAM INST.	\$300.00
TX-DON005181	8/6/2018	31	SAC Bookstore	Textbook	HAYDEN-MCNEIL	\$1,048.95
TX-DON005182	8/6/2018	31	SAC Bookstore	Textbook	PENGUIN PUTNAM INC	\$241.74
TX-DON005183	8/6/2018	31	SAC Bookstore	Textbook	KJOS MUSIC CO	\$319.00
TX-DON005184	8/6/2018	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$12,126.17
TX-DON005185	8/6/2018	31	SAC Bookstore	Textbook	BAKER & TAYLOR	\$76.90
TX-DON005186	8/6/2018	31	SAC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$6,679.69
TX-DON005187	8/6/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$63,813.73
TX-DON005188	8/6/2018	31	SAC Bookstore	Textbook	HACKETT PUBLISHING CO., I	\$494.08
TX-DON005189	8/6/2018	31	SAC Bookstore	Textbook	WEST GROUP	\$410.64
TX-DON005190	8/6/2018	31	SAC Bookstore	Textbook	MPS FORMERLY VHPS	\$23,155.67
TX-DON005192	8/6/2018	31	SAC Bookstore	Textbook	TEACHERS COLLEGE PRESS	\$339.32
TX-DON005193	8/6/2018	31	SAC Bookstore	Textbook	KENDALL PUBLISHING	\$2,900.17
TX-DON005195	8/6/2018	31	SAC Bookstore	Textbook	INDUSTRIAL PRESS	\$175.38
TX-DON005196	8/6/2018	31	SAC Bookstore	Textbook	TOWNSEND PRESS	\$6,128.90
TX-DON005197	8/6/2018	31	SAC Bookstore	Textbook	University Readers	\$899.40
TX-DON005198	8/6/2018	31	SAC Bookstore	Textbook	OXFORD UNIVERSITY PRESS	\$10,099.98
TX-DON005199	8/6/2018	31	SAC Bookstore	Textbook	MORTON	\$367.56
TX-DON005200	8/6/2018	31	SAC Bookstore	Textbook	NATIONAL SAFETY COUNCIL	\$356.25
TX-DON005201	8/6/2018	31	SAC Bookstore	Textbook	AMAZON	\$12,424.21
TX-DON005202	8/6/2018	31	SAC Bookstore	Textbook	IFSTA	\$6,996.60
TX-DON005203	8/6/2018	31	SAC Bookstore	Textbook	HUMAN KINETICS PUBS, INC.	\$2,336.00
TX-DON005204	8/6/2018	31	SAC Bookstore	Textbook	NORTON, INC.	\$13,335.50
TX-DON005205	8/6/2018	31	SAC Bookstore	Textbook	CAMBRIDGE UNIVERSITY PRES	\$338.40
TX-DON005206	8/6/2018	31	SAC Bookstore	Textbook	NATL ASSN ED OF YG CHILD	\$35.00
TX-DON005207	8/6/2018	31	SAC Bookstore	Textbook	JONES & BARTLETT LEARNING	\$8,212.21
TX-DON005208	8/6/2018	31	SAC Bookstore	Textbook	DAWN SIGN PRESS	\$10,737.68
TX-DON005209	8/6/2018	31	SAC Bookstore	Textbook	SLACK INCORPORATED	\$760.24

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON005211	8/6/2018	31	SAC Bookstore	Textbook	ELSEVIER HEALTH SCIENCE	\$4,645.92
TX-DON005213	8/6/2018	31	SAC Bookstore	Textbook	CHANNING L. BETE	\$225.25
TX-DON005214	8/6/2018	31	SAC Bookstore	Textbook	SAGE PUBLICATIONS, INC.	\$3,193.60
TX-DON005215	8/6/2018	31	SAC Bookstore	Textbook	PARADIGM PUBLISHING CO.	\$687.20
TX-DON005216	8/6/2018	31	SAC Bookstore	Textbook	HARPER COLLINS TRADE DIV.	\$172.95
TX-DON005217	8/6/2018	31	SAC Bookstore	Textbook	TREEHOUSE VIDEO	\$2,394.00
TX-DON005220	8/6/2018	31	SAC Bookstore	Textbook	CADCIM TECHNOLOGIES	\$415.00
TX-DON005221	8/6/2018	31	SAC Bookstore	Textbook	ASHBURY PUBLISHING LLC	\$1,782.00
TX-DON005222	8/6/2018	31	SAC Bookstore	Textbook	ARGUS	\$15,470.00
TX-DON005223	8/6/2018	31	SAC Bookstore	Textbook	SCHROFF DEVELOPMENT CORP	\$1,560.00
TX-DON005224	8/6/2018	31	SAC Bookstore	Textbook	RANDOM HOUSE, INC.	\$133.76
TX-DON005225	8/6/2018	31	SAC Bookstore	Textbook	TAYLOR & FRANCIS	\$839.85
TX-DON005226	8/6/2018	31	SAC Bookstore	Textbook	HACHETTE BOOK GROUP	\$216.00
TX-DON005228	8/6/2018	31	SAC Bookstore	Textbook	BARRON'S EDUC. SERIES,INC	\$41.25
TX-DON005229	8/6/2018	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$8,500.00
TX-DON005230	8/8/2018	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$20,075.00
TX-DON005231	8/9/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$38,200.00
TX-DON005233	8/10/2018	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$3,400.00
TX-DON005235	8/13/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$1,694.80
TX-DON005236	8/14/2018	31	SAC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$966.80
TX-DON005239	8/15/2018	31	SAC Bookstore	Textbook	RANDOM HOUSE, INC.	\$162.00
TX-DON005240	8/15/2018	31	SAC Bookstore	Textbook	HACKETT PUBLISHING CO., I	\$178.88
TX-DON005241	8/15/2018	31	SAC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$280.39
TX-DON005243	8/15/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$5,132.40
TX-DON005244	8/15/2018	31	SAC Bookstore	Textbook	NORTON, INC.	\$1,420.00
TX-DON005246	8/15/2018	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$2,294.25
TX-DON005247	8/15/2018	31	SAC Bookstore	Textbook	MPS FORMERLY VHPS	\$1,650.27
TX-DON005248	8/15/2018	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$2,449.00
TX-DON005249	8/15/2018	31	SAC Bookstore	Textbook	SAGE PUBLICATIONS, INC.	\$156.80
TX-DON005250	8/15/2018	31	SAC Bookstore	Textbook	INDICO	\$1,248.00
TX-DON005251	8/15/2018	31	SAC Bookstore	Textbook	CADCIM TECHNOLOGIES	\$58.00
TX-DON005252	8/15/2018	31	SAC Bookstore	Textbook	TAYLOR & FRANCIS	\$44.04
TX-DON005253	8/15/2018	31	SAC Bookstore	Textbook	DAVIS, F.A., COMPANY	\$364.48
TX-DON005254	8/16/2018	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$5,115.55
TX-DON005255	8/21/2018	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$4,650.00
TX-DON005256	8/21/2018	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$1,125.00
TX-DON005257	8/21/2018	31	SAC Bookstore	Textbook	AMAZON	\$245.36

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON005258	8/21/2018	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$1,184.40
TX-DON005260	8/21/2018	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$377.50
TX-DON005261	8/22/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$2,743.65
TX-DON005262	8/23/2018	31	SAC Bookstore	Textbook	AMAZON	\$487.22
TX-DON005263	8/23/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$3,918.54
TX-DON005268	8/24/2018	31	SAC Bookstore	Textbook	TOWNSEND PRESS	\$240.00
TX-DON005270	8/24/2018	31	SAC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$195.36
TX-DON005273	8/24/2018	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$3,792.00
TX-DON005275	8/24/2018	31	SAC Bookstore	Textbook	ASHBURY PUBLISHING LLC	\$1,980.00
TX-HAWK003866	7/27/2018	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$26,908.78
TX-HAWK003867	7/27/2018	31	SCC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$11,279.09
TX-HAWK003868	7/27/2018	31	SCC Bookstore	Textbook	TEXAS BOOK COMPANY	\$1,540.92
TX-HAWK003870	7/27/2018	31	SCC Bookstore	Textbook	CAMBRIDGE UNIVERSITY PRES	\$3,989.50
TX-HAWK003871	7/27/2018	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$1,427.80
TX-HAWK003872	7/30/2018	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$35,137.50
TX-HAWK003873	7/30/2018	31	SCC Bookstore	Textbook	ACS DIVCHED EXAM INST.	\$400.00
TX-HAWK003874	7/30/2018	31	SCC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$2,937.96
TX-HAWK003875	7/30/2018	31	SCC Bookstore	Textbook	WAVELAND PRESS, INC.	\$1,859.32
TX-HAWK003876	7/30/2018	31	SCC Bookstore	Textbook	NORTON, INC.	\$38,878.87
TX-HAWK003877	7/30/2018	31	SCC Bookstore	Textbook	HAYDEN-MCNEIL	\$1,048.95
TX-HAWK003878	7/30/2018	31	SCC Bookstore	Textbook	KJOS MUSIC CO	\$127.60
TX-HAWK003879	7/30/2018	31	SCC Bookstore	Textbook	GIA GEM INSTRUMENTS	\$621.00
TX-HAWK003880	7/30/2018	31	SCC Bookstore	Textbook	AMAZON	\$17,760.46
TX-HAWK003881	7/30/2018	31	SCC Bookstore	Textbook	MPS FORMERLY VHPS	\$27,327.04
TX-HAWK003882	7/30/2018	31	SCC Bookstore	Textbook	ACR PUBLICATIONS	\$2,271.20
TX-HAWK003884	7/30/2018	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$150,071.05
TX-HAWK003885	7/30/2018	31	SCC Bookstore	Textbook	UNIVERSITY OF OKLAHOMA PR	\$194.04
TX-HAWK003887	7/30/2018	31	SCC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$56,983.00
TX-HAWK003888	7/30/2018	31	SCC Bookstore	Textbook	UNIV. SOUTHERN CALIFORNIA	\$1,350.00
TX-HAWK003889	7/30/2018	31	SCC Bookstore	Textbook	JOHN WILEY & SONS, INC	\$12,843.60
TX-HAWK003890	7/30/2018	31	SCC Bookstore	Textbook	EDUCATIONAL TEXTBOOK COMP	\$1,136.00
TX-HAWK003891	7/30/2018	31	SCC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$3,317.28
TX-HAWK003892	7/30/2018	31	SCC Bookstore	Textbook	UNIVERSITY ENTERPRISES	\$2,192.00
TX-HAWK003893	7/30/2018	31	SCC Bookstore	Textbook	BVT PUBLISHING	\$2,129.85
TX-HAWK003894	7/30/2018	31	SCC Bookstore	Textbook	INGRAM BOOK CO	\$750.00
TX-HAWK003895	7/30/2018	31	SCC Bookstore	Textbook	AMERICAN WATER WORKS ASSN	\$1,177.40
TX-HAWK003896	7/30/2018	31	SCC Bookstore	Textbook	DAWN SIGN PRESS	\$3,194.12

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-HAWK003897	7/30/2018	31	SCC Bookstore	Textbook	PENGUIN PUTNAM INC	\$52.53
TX-HAWK003898	7/30/2018	31	SCC Bookstore	Textbook	MORTON	\$1,985.97
TX-HAWK003899	7/30/2018	31	SCC Bookstore	Textbook	KENDALL PUBLISHING	\$1,990.46
TX-HAWK003900	7/30/2018	31	SCC Bookstore	Textbook	ROCKWELL PUBLISHING	\$1,499.82
TX-HAWK003901	7/30/2018	31	SCC Bookstore	Textbook	TAYLOR & FRANCIS	\$1,199.40
TX-HAWK003902	7/30/2018	31	SCC Bookstore	Textbook	OXFORD UNIVERSITY PRESS	\$1,976.36
TX-HAWK003903	7/30/2018	31	SCC Bookstore	Textbook	MCGRAW-HILL CREATE (PRIMIS)	\$11,707.96
TX-HAWK003904	7/30/2018	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$383.25
TX-HAWK003905	7/30/2018	31	SCC Bookstore	Textbook	RANDOM HOUSE, INC.	\$72.90
TX-HAWK003907	7/30/2018	31	SCC Bookstore	Textbook	HARPER COLLINS TRADE DIV.	\$28.56
TX-HAWK003908	7/30/2018	31	SCC Bookstore	Textbook	XYZ TEXTBOOKS	\$1,530.00
TX-HAWK003909	7/30/2018	31	SCC Bookstore	Textbook	BLUEDOOR	\$12,896.25
TX-HAWK003910	7/30/2018	31	SCC Bookstore	Textbook	ARCHIMEDES PUBLISHING	\$1,260.00
TX-HAWK003911	7/30/2018	31	SCC Bookstore	Textbook	VISTA HIGHER LEARNING	\$16,950.00
TX-HAWK003912	7/30/2018	31	SCC Bookstore	Textbook	HUMAN KINETICS PUBS, INC.	\$2,328.00
TX-HAWK003915	7/30/2018	31	SCC Bookstore	Textbook	TAYLOR & FRANCIS	\$6,595.60
TX-HAWK003916	7/31/2018	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$25,954.35
TX-HAWK003917	8/2/2018	31	SCC Bookstore	Textbook	MPS FORMERLY VHPS	\$3,330.00
TX-HAWK003918	8/2/2018	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$2,700.00
TX-HAWK003919	8/2/2018	31	SCC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$729.60
TX-HAWK003920	8/8/2018	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$2,072.84
TX-HAWK003921	8/8/2018	31	SCC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$897.00
TX-HAWK003922	8/8/2018	31	SCC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$801.69
TX-HAWK003923	8/8/2018	31	SCC Bookstore	Textbook	ON COURSE LEARNING	\$1,002.60
TX-HAWK003924	8/8/2018	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$16,524.72
TX-HAWK003925	8/10/2018	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$414.54
TX-HAWK003926	8/10/2018	31	SCC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$19.80
TX-HAWK003927	8/10/2018	31	SCC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$82.15
TX-HAWK003928	8/10/2018	31	SCC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$4,425.00
TX-HAWK003929	8/10/2018	31	SCC Bookstore	Textbook	NORTON, INC.	\$1,689.00
TX-HAWK003932	8/13/2018	31	SCC Bookstore	Textbook	NORTON, INC.	\$3,146.50
TX-HAWK003933	8/13/2018	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$4,208.85
TX-HAWK003934	8/13/2018	31	SCC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$2,025.75
TX-HAWK003935	8/13/2018	31	SCC Bookstore	Textbook	CAMBRIDGE UNIVERSITY PRES	\$495.00
TX-HAWK003936	8/13/2018	31	SCC Bookstore	Textbook	TAYLOR & FRANCIS	\$899.40
TX-HAWK003937	8/13/2018	31	SCC Bookstore	Textbook	MPS FORMERLY VHPS	\$2,357.52
TX-HAWK003938	8/13/2018	31	SCC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$235.50

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-HAWK003939	8/13/2018	31	SCC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$309.26
TX-HAWK003940	8/14/2018	31	SCC Bookstore	Textbook	BLUEDOOR	\$624.00
TX-HAWK003941	8/20/2018	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$4,319.70
TX-HAWK003942	8/21/2018	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$8,269.50
TX-HAWK003943	8/21/2018	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$9,638.40
TX-HAWK003945	8/21/2018	31	SCC Bookstore	Textbook	BLUEDOOR	\$1,365.00
TX-HAWK003946	8/21/2018	31	SCC Bookstore	Textbook	MPS FORMERLY VHPS	\$1,789.32
TX-HAWK003947	8/21/2018	31	SCC Bookstore	Textbook	HAYDEN-MCNEIL	\$226.80
TX-HAWK003948	8/21/2018	31	SCC Bookstore	Textbook	JOHN WILEY & SONS, INC	\$1,425.00
TX-HAWK003949	8/21/2018	31	SCC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$49.44
TX-HAWK003950	8/21/2018	31	SCC Bookstore	Textbook	HUMAN KINETICS PUBS, INC.	\$4,202.80
TX-HAWK003952	8/23/2018	31	SCC Bookstore	Textbook	NORTON, INC.	\$950.00
Grand Total:						\$1,263,373.08

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-B0001482	\$30,000.00	Parking Citation management services	SAC SBO	Board agreement approved 8/18/14
19-B0001499	\$35,829.07	Copier Leases: SAC Pay per print copy program	Sac Budget Office	Purchased from FCCC Agreement #CB 13-011. Board Approved February 22, 2016.
19-B0001500	\$15,506.42	Copier Leases: SAC Pay per print copy program	Sac Budget Office	Purchased from FCCC Agreement #CB 13-011. Board Approved February 22, 2016.
19-P0052853	\$95,000.00	Mailroom renovation project at District Operations Center	DO- Facility Planning	Received Quotations: *1. RT Contractor Corporation 2. Golden Gate Construction 3. Ramco, General Engineering *Successful Bidder
19-P0052855	\$150,000.00	On call architectural design services for various District-wide projects	DO- Facility Planning	Board Approved: July 16, 2018
19-P0052860	\$25,000.00	Consulting services for redevelopment audits	DO- Fiscal Services	Board Approved: July 16, 2018
19-P0052861	\$23,269.00	Exterior door project at Orange County Sheriff's Regional Training Academy	DO- Facility Planning	Received Quotations: *1. Action Door Controls 2. GDL Best Contractors *Successful Bidder

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0052872	\$16,500.00	Monthly electricity usage for fiscal year 2018-2019 at Orange Education Center - Main Street	OEC- Main	Requisition approved by Jose Vargas on July 20, 2018
19-P0052900	\$28,025.00	Independent Contractor to develop an online instructor availability form through Webadvisor	CEC	Board Approved: July 16, 2018
19-P0052931	\$176,058.92	Portable, hand-held 800 mhz radios	DO- Safety and Security	Board Approved: May 14, 2018
19-P0052941	\$175,000.00	Postage to cover bulk mail for Santa Ana College, Permit 134	DO- Warehouse	
19-P0052952	\$24,353.44	Audio visual equipment and integration in Building U-81 at Santiago Canyon College	SCC- Continuing Education	Received Quotations: *1. Golden Star Technology *Successful Bidder (Six companies solicited for quotes)
19-P0052977	\$16,271.05	Repair work for electrical feeders and restoration of fire alarm panel at Santa Ana College	DO- Facility Planning	Requisition approved by Carri Matsumoto on July 25, 2018
19-P0053008	\$15,387.60	Fall 2018 Continuing Education Center class schedules for Santa Ana College	SAC- Continuing Education	Requisition approved by Chris Kosko on July 30, 2018

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0053024	\$22,000.00	Fall 2018 book vouchers for Santiago Canyon College EOPS students	SCC- EOPS	Requisition approved by Joseph Alonzo on July 16, 2018
19-P0053047	\$53,700.00	Pharmacy Technology Lab interior maintenance project	SAC- Pharmacy Technology	Received Quotations: *1. Painting and Décor *Successful Bidder (Five companies solicited for quotes)
19-P0053058	\$50,000.00	On call cost estimating services for various District-wide projects	DO- Facility Planning	Board Approved: July 16, 2018
19-P0053069	\$75,000.00	Fall 2018 book vouchers for Santiago Canyon College EOPS students	EOPS	Requisition approved by Nena Baldizon-Rios on July 24, 2018
19-P0053082	\$38,694.00	Annual membership dues for 2018-2019 with the Community College League of California	DO- Chancellor's Office	Requisition approved by Debra Gerard on August 2, 2018
19-P0053154	\$19,162.26	Disk drives for video servers at Santa Ana College and District Operations Center	DO- ITS	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-134 Board Approved: November 9, 2015
19-P0053176	\$865,860.00	Annual workers compensation premium for 2018-2019	DO- Risk Management	Requisition approved by Don Maus on August 7, 2018

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0053180	\$19,330.40	Canvas support and one-year training subscription	SAC- Distance Education	Requisition approved by Cherylee Kushida on July 11, 2018
19-P0053221	\$90,000.00	Independent Contractor to provide instructional designer services for online course growth	SAC- Distance Education	Board Approved: August 13, 2018
19-P0053236	\$864,244.00	Annual property and liability premium for 2018-2019	DO- Risk Management	Requisition approved by Don Maus on August 9, 2018
19-P0053247	\$39,500.00	Independent Contractor to develop a digital enrollment campaign	SAC- Public Affairs	Board Approved: August 13, 2018
19-P0053249	\$15,189.72	Laptop computers with extended warranties	LA/OC Regional Consortia	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board Approved: November 9, 2015
19-P0053301	\$69,548.42	Miscellaneous computer components to be installed at Santa Ana College, A119	DO- ITS	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-134 Board Approved: November 9, 2015
19-P0053358	\$15,000.00	Classified advertising of job vacancies	DO- Human Resources	Board Approved: August 13, 2018

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0053407	\$33,943.00	Annual dues to Accrediting Commission Community and Junior Colleges	SCC- Accreditation	Requisition approved by Arlene Satele on August 23, 2018
19-P0199201	\$630,780.00	Sub-agreement for the Strong Workforce Program- OC Multi-Sector Concierge Enrollment Program	LA/OC Regional Consortia	Board Approved: June 11, 2018
19-P0199204	\$47,700.00	Dark fiber connectivity for Orange Education Center, Main Street	OEC- Main	Board Approved: July 18, 2016
19-P0199206	\$50,000.00	General legal services and staff training	DO- Human Resources	Board Approved: June 25, 2018
19-P0199207	\$38,000.00	Employee Advocacy and Employee Assistance Program	DO- Risk Management	Board Approved: July 20, 2015
19-P0199213	\$80,000.00	Sub-agreement to implement the Santiago Canyon College STEM Scholars Academy project from the National Science Foundation	SCC- Financial Aid	Board Approved: September 28, 2015
19-P0199214	\$63,840.00	Data and enterprise system protection	DO- ITS	Board Approved: March 12, 2018
19-P0199218	\$780,600.00	Sub-agreement with Coast CCD to implement round two of the Strong Workforce Program Regional Apportionment	DO- Resource Development	Board Approved: February 27, 2017

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0199227	\$40,000.00	Agreement with Los Angeles CCD on behalf of the Los Angeles Southwest College to participate in an Industry Sector Projects in Common (ISPIC), the Self-employment Pathways in the Gig Economy and Linking Business Advising to the Classroom project	DO- Resource Development	Board Approved: May 14, 2018
19-P0199229	\$35,000.00	Lease agreement with the Los Angeles Area Chamber of Commerce for the Strong Workforce Program LA office	LA/OC Regional Consortia	Board Approved: June 25, 2018
19-P0199230	\$70,000.00	Lease of Central Net facilities for the Basic Fire Academy	SAC- Fire Academy	Board Approved: June 30, 2008
19-P0199232	\$20,000.00	Instructional agreement for law enforcement training	SAC- Criminal Justice	Board Approved: July 17, 2017
19-P0199241	\$23,472.00	Elevator repair and preventative maintenance for Santa Ana College	SAC- Maintenance	Bid #1259 Board Approved: May 26, 2015
19-P0199244	\$193,093.00	Instructional agreement for vocational cosmetology education	SCC- Cosmetology	Board Approved: June 11, 2018
19-P0199245	\$1,991,093.00	Agreement with Educational Results Partnership to participate in the Data Science Tools Fiscal Agent Grant	DO- Resource Development	Board Approved: July 16, 2018

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0199255	\$88,800.00	Sports field maintenance service for Santiago Canyon College	SCC- Maintenance and Operations	Bid #1319 Board Approved: May 15, 2017
19-P0199256	\$136,639.80	Month-to-month landscape maintenance service for Santiago Canyon College	SCC- Maintenance and Operations	Board Approved: July 16, 2018
19-P0199257	\$18,000.00	Agreement with State Center CCD on behalf of the Reedley College to participate in an Industry Sector Projects in Common (ISPIC), the Ensuring Safe Food Production and Distribution project.	DO- Resource Development	Board Approved: May 14, 2018
19-P0199260	\$25,800.00	Dark fiber connectivity for Centennial Education Center Remington site	CEC- Remington	Received Quotes: *1. Wilcon 2. Zayo Group *Successful Bidder
19-P0199262	\$35,000.00	Agreement with MiraCosta CCD on behalf of MiraCosta College to participate in an Industry Sector Projects in Common (ISPIC), the Self-employment Pathways in the Gig Economy and Linking Business Advising to the Classroom project	DO- Resource Development	Board Approved: May 14, 2018

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
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BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0199268	\$23,500.00	Software license for Zengine Grants Management Edition Enterprise	DO- Resource Development	Received Quotes: *1. WizeHive 2. Bluewren/Cayuse *Successful Bidder
19-P0199269	\$20,000.00	General legal services agreement with Atkinson, Andelson, Loya, Rudd, & Romo	DO- Business Operations and Fiscal Services	Board Approved: June 25, 2018
19-P0199270	\$20,000.00	General legal services agreement with Bergman Dacey Goldsmith	DO- Business Operations and Fiscal Services	Board Approved: June 25, 2018
19-P0199271	\$35,000.00	General legal services agreement with Orbach, Huff, Suarez & Henderson	DO- Business Operations and Fiscal Services	Board Approved: June 25, 2018
19-P0199272	\$60,000.00	General legal services agreement with Public Agency Law Group	DO- Business Operations and Fiscal Services	Board Approved: April 13, 2015
19-P0199277	\$15,748.10	Annual subscription service for Touchnet POS client and Touchnet Bill and Payment Mobile	DO- ITS	Board Approved: September 28, 2015

**PURCHASE ORDERS SUPPLEMENT
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FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0199279	\$30,000.00	Agreement with San Luis Obispo County CCD on behalf of the Cuesta College to participate in an Industry Sector Projects in Common (ISPIC), the Self-employment Pathways in the Gig Economy and Linking Business Advising to the Classroom project	DO- Resource Development	Board Approved: May 14, 2018
19-P0199283	\$60,000.00	Agreement with Marin CCD on behalf of the College of Marin to participate in an Industry Sector Projects in Common (ISPIC), the Business and Entrepreneurship project	DO- Resource Development	Board Approved: May 14, 2018
19-P0199285	\$23,446.50	Microsoft Campus Agreement for Rancho Santiago CCD, year two of three	DO- ITS	Board Approved: September 11, 2017
19-P0199286	\$118,630.00	Microsoft Campus Agreement for Santa Ana College, year two of three	DO- ITS	Board Approved: September 11, 2017
19-P0199287	\$53,912.40	Microsoft Campus Agreement for Santiago Canyon College, year two of three	DO- ITS	Board Approved: September 11, 2017
19-P0199290	\$150,000.00	Sub-agreement with North Orange County CCD to implement round two of the Strong Workforce Program Regional Apportionment	DO- Resource Development	Board Approved: February 27, 2017

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0199291	\$216,968.00	Sub-agreement with North Orange County CCD on behalf of the Fullerton College to implement round two of the Strong Workforce Program Regional Apportionment	DO- Resource Development	Board Approved: February 27, 2017
19-P0199292	\$271,218.00	Sub-agreement with Coast CCD on behalf of the Golden West College to implement round two of the Strong Workforce Program Regional Apportionment	DO- Resource Development	Board Approved: February 27, 2017
19-P0199293	\$961,968.00	Sub-agreement with Coast CCD on behalf of the Coastline College to implement round two of the Strong Workforce Program Regional Apportionment	DO- Resource Development	Board Approved: February 27, 2017
19-P0199294	\$521,968.00	Sub-agreement with North Orange County CCD on behalf of the Cypress College to implement round two of the Strong Workforce Program Regional Apportionment	DO- Resource Development	Board Approved: February 27, 2017
19-P0199295	\$938,418.00	Sub-agreement with North Orange County CCD on behalf of the North Orange County CCD Continuing Education to implement round two of the Strong Workforce Program Regional Apportionment	DO- Resource Development	Board Approved: February 27, 2017
19-P0199296	\$20,000.00	Agreement with State Center CCD on behalf of the Fresno City College to participate in an Industry Sector Projects in Common (ISPIC), the Linking Small Business Advising to the Classroom project	DO- Resource Development	Board Approved: May 14, 2018

**PURCHASE ORDERS SUPPLEMENT
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BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0199299	\$232,027.00	Supplemental instruction for the Power Lineman Apprentices	SCC- BCTE	Board Approved: May 14, 2018
19-P0199301	\$40,054.00	Supplemental instruction for the Metropolitan Water District apprentices	SCC- BCTE	Board Approved: May 14, 2018
19-P0199302	\$317,764.00	Supplemental instruction for the Operating Engineer apprentices	SCC- BCTE	Board Approved: May 14, 2018
19-P0199303	\$295,067.00	Supplemental instruction for the Electrical apprentices	SCC- BCTE	Board Approved: May 14, 2018
19-P0199304	\$136,185.00	Supplemental instruction for the Surveying apprentices	SCC-BCTE	Board Approved: May 14, 2018
19-P0199306	\$20,184.00	Electronic library resource subscriptions for Santa Ana College	SAC- Library	Board Approved: June 25, 2018
TX-CEC000500	\$15,198.92	Textbooks purchased for resale	CEC Bookstore	Purchased from Pearson Education. Manager review and approval : Jennie Adams - 7/30/18

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 22, 2018 THROUGH AUGUST 25, 2018
BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
TX-DON005160	\$44,243.75	Textbooks purchased for resale	SAC Bookstore	Purchased from Nebraska Book Co. Manager review and approval : Jennie Adams - 7/23/2018
TX-DON005161	\$22,757.02	Textbooks purchased for resale	SAC Bookstore	Purchased from MBS Textbook Exchange. Manager review and approval : Jennie Adams - 7/24/18
TX-DON005163	\$27,879.36	Textbooks purchased for resale	SAC Bookstore	Purchased from Pearson Education. Manager review and approval : Jennie Adams 7/26/18
TX-DON005164	\$25,733.00	Textbooks purchased for resale	SAC Bookstore	Purchased from Cengage Learning. Manager review and approval : Jennie Adams - 7/26/18
TX-DON005165	\$48,290.00	Textbooks purchased for resale	SAC Bookstore	Purchased from McGraw Hill Publishing. Manager review and approval : Jennie Adams - 7/26/18
TX-DON005166	\$19,369.70	Textbooks purchased for resale	SAC Bookstore	Purchased from McGraw Hill Publishing Co. Manager review and approval : Jennie Adams - 7/27/18
TX-DON005167	\$33,479.09	Textbooks purchased for resale	SAC Bookstore	Purchased from Pearson Education. Manager review and approval : Jennie Adams - 7/27/18

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BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
TX-DON005175	\$23,691.90	Textbooks purchased for resale	SAC Bookstore	Purchased from McGraw Hill. Manager review and approval : Jennie Adams - 8/6/2018
TX-DON005187	\$63,813.73	Textbooks purchased for resale	SAC Bookstore	Purchased from Pearson Education. Manager review and approval : Jennie Adams 8/6/2018
TX-DON005190	\$23,155.67	Textbooks purchased for resale	SAC Bookstore	Purchased from MPS Formerly VHPS. Manager review and approval : Jennie Adams 8/6/2018
TX-DON005222	\$15,470.00	Textbooks purchased for resale	SAC Bookstore	Purchased from Argus. Manager review and approval : Jennie Adams 8/6/18
TX-DON005230	\$20,075.00	Textbooks purchased for resale	SAC Bookstore	Purchased from McGraw-Hill Publishing Co. Manager review and approval : Jennie Adams 8/8/2018
TX-DON005231	\$38,200.00	Textbooks purchased for resale	SAC Bookstore	Purchased from Pearson Education. Manager review and approval : Jennie Adams 8/9/18
TX-HAWK003866	\$26,908.78	Textbooks purchased for resale	SCC Bookstore	Purchased from Nebraska Book CO. Manager review and approval : Bill Jeffery 7/27/18

**PURCHASE ORDERS SUPPLEMENT
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BOARD MEETING OF SEPTEMBER 24, 2018**

P.O. #	Amount	Description	Department	Comment
TX-HAWK003867	\$35,137.50	Textbooks purchased for resale	SCC Bookstore	Purchased from Cengage Learning. Manager review and approval : Bill Jeffery 7/30/18
TX-HAWK003872	\$38,878.87	Textbooks purchased for resale	SCC Bookstore	Purchased from Norton, Inc. Manager review and approval : Bill Jeffery 7/30/18
TX-HAWK003876	\$17,760.46	Textbooks purchased for resale	SCC Bookstore	Purchased from Amazon. Manager review and approval : Bill Jeffery 7/30/18
TX-HAWK003881	\$27,327.04	Textbooks purchased for resale	SCC Bookstore	Purchased from MPS formerly VHPS. Manager review and approval : Bill Jeffery 7/30/18
TX-HAWK003884	\$150,071.05	Textbooks purchased for resale	SCC Bookstore	Purchased from Pearson Education. Manager review and approval : Bill Jeffery 7/30/18
TX-HAWK003887	\$56,983.00	Textbooks purchased for resale	SCC Bookstore	Purchased from McGraw-Hill Publishing Co. Manager review and approval : Bill Jeffery 7/30/18

**PURCHASE ORDERS SUPPLEMENT
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P.O. #	Amount	Description	Department	Comment
TX-HAWK003911	\$16,950.00	Textbooks purchased for resale	SCC Bookstore	Purchased from Vista Higher Learning. Manager review and approval : Bill Jeffery 7/30/18
TX-HAWK003916	\$25,954.35	Textbooks purchased for resale	SCC Bookstore	Purchased from Pearson Education. Manager review and approval : Bill Jeffery 7/30/18
TX-HAWK003924	\$16,524.72	Textbooks purchased for resale	SCC Bookstore	Purchased from Cengage Learning. Manager review and approval : Bill Jeffery 7/30/18

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Resource Development Items	
Action:	Request for Approval	

ANALYSIS

Items for the following categorical programs were developed:

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>															
1. Board Financial Assistance Program (BFAP) (SAC & SCC) Annual allocation from the California Community Colleges Chancellor's Office to assist students in need of financial aid by supporting financial aid staff and equipment costs. (18/19). <i>No match required.</i> <ul style="list-style-type: none"> • SAC \$734,413 • SCC \$321,033 	08/24/2018	\$1,055,446															
2. California Campus Catalyst Fund (SAC) Grant award from the Catalyst Fund to expand support for undocumented students and their families across the state's three public higher education systems. (18/19). <i>No match required.</i>	08/01/2018	\$125,000															
3. California College Promise Grant (SAC & SCC) Annual allocation from the California Community Colleges Chancellor's Office to provide services to low-income students. (18/19). <i>No match required.</i> <ul style="list-style-type: none"> • SAC \$538,158 • SCC \$585,127 	07/28/2018	\$1,123,285															
4. California Work Opportunity and Responsibility to Kids (CalWORKs)/Work Study/Temporary Assistance for Needy Families (TANF) (SAC & SCC) Annual allocations from the California Community Colleges Chancellor's Office to provide direct support services for welfare students who are enrolled in educational programs as they prepare to transition out of the welfare setting and into gainful employment. (18/19).	07/16/2018	\$675,702															
<table border="0" style="width: 100%;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>CalWORKs</u></th> <th style="text-align: center;"><u>Work Study</u></th> <th style="text-align: center;"><u>TANF (Federal)</u></th> <th style="text-align: center;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>• SAC</td> <td style="text-align: right;">\$322,968</td> <td style="text-align: right;">\$95,856</td> <td style="text-align: right;">\$73,526</td> <td style="text-align: right;">\$492,350</td> </tr> <tr> <td>• SCC</td> <td style="text-align: right;">\$146,695</td> <td style="text-align: right;">\$5,000</td> <td style="text-align: right;">\$31,657</td> <td style="text-align: right;">\$183,352</td> </tr> </tbody> </table>		<u>CalWORKs</u>	<u>Work Study</u>	<u>TANF (Federal)</u>	<u>Total</u>	• SAC	\$322,968	\$95,856	\$73,526	\$492,350	• SCC	\$146,695	\$5,000	\$31,657	\$183,352		
	<u>CalWORKs</u>	<u>Work Study</u>	<u>TANF (Federal)</u>	<u>Total</u>													
• SAC	\$322,968	\$95,856	\$73,526	\$492,350													
• SCC	\$146,695	\$5,000	\$31,657	\$183,352													

The match required are 1-to-1 of CalWORKs Program and Work Study funds. SAC's match is \$418,824 that consists of \$41,957 district-funded staff

Fiscal Impact: \$12,556,767.00	Board Date: September 24, 2018
Item Prepared by: Maria N. Gil, Senior Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
<i>costs and \$376,867 need-based financial aid (Pell grants, SEOG, BOG fee waiver, and Cal grants). SCC's match is \$151,695 that consists of \$5,741 district-funded staff costs and \$145,954 need-based financial aid (Pell grants, SEOG, BOG fee waiver, and Cal grants).</i>		
5. Child Development Training Consortium (SAC & SCC) Sub-award from the Yosemite Community College District/Child Development Training Consortium to Santa Ana College and Santiago Canyon College to recruit and assist students seeking a new or maintaining a current child development permit through the colleges' Child Development Programs. (18/19). <i>No match required.</i>	09/01/2018	\$28,900
6. Cooperative Agencies Resources for Education (CARE) (SAC & SCC) Annual allocation from the California Community Colleges Chancellor's Office to provide services to low-income students. (18/19). <i>No match required.</i> <ul style="list-style-type: none"> • SAC \$109,407 • SCC \$37,836 	07/09/2018	\$147,243
7. Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District) Funds from the California Community Colleges Chancellor's Office for the Human Resource Department to disseminate information broadly about job openings. (18/19). <i>No match required.</i>	07/01/2018	\$50,000
8. Extended Opportunity Programs & Services (EOPS) (SAC & SCC) Annual allocation from the California Community Colleges Chancellor's Office to provide services to low-income students. (18/19). <i>The match required are \$428,714 for SAC and \$274,772 for SCC that consist of EOPS staff salaries and benefits.</i> <ul style="list-style-type: none"> • SAC \$1,741,176 • SCC \$521,762 	07/09/2018	\$2,262,938
9. Financial Aid Technology (SAC & SCC) Annual allocation from the California Community Colleges Chancellor's Office to improve financial aid processes and management system to better served students seeking financial aid. (18/19). <i>No match required.</i> <ul style="list-style-type: none"> • SAC \$220,146 • SCC \$144,851 	07/07/2018	\$364,997
10. Fiscal Agent for the Regional Consortia (District) – <i>Augmentation</i> Rancho Santiago Community College District (RSCCD) was selected to serve as the Fiscal Agent for the Regional Consortia for fiscal year 2018/19, funded by the Perkins Career and Technical Education Act, Title 1B. Each	08/22/2018	\$82,800

Fiscal Impact: \$12,556,767.00	Board Date: September 24, 2018
Item Prepared by: Maria N. Gil, Senior Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
of the seven regions in the state of California have a Regional Consortium to serve as a hub for career education program planning and development, workforce and economic development, partnership development with industry, business, workforce development partners, and K-12 and higher education leaders, and to facilitate and support implementation of grant and policy initiatives on a regional basis. (18/19). <i>No match required.</i>		
11. Student Success Completion Grant (SSCG) (SAC & SCC) Funding from the California Community Colleges Chancellor’s Office to increase grant aid for community college Cal Grant B and C recipients who have enrolled in at least 12 units per term and to support student persistence, retention, and completion. (18/19). <i>No match required.</i> <ul style="list-style-type: none"> • SAC \$1,289,200 • SCC \$613,038 	07/01/2018	\$1,902,238
12. Student Support Services – Regular Program – Year 4 (SCC) Fourth year of a five-year federal grant award from the U.S. Department of Education to provide low-income, first-generation students with comprehensive services that include early outreach, advisement, educational planning, college and placement preparation, targeted academic skill development, and financial aid and scholarship workshops to improve student persistence and academic achievement. (18/19). <i>No match required.</i>	09/01/2018	\$242,136
13. Student Support Services – Veterans Program – Year 4 (SAC) Fourth year of a five-year federal grant award from the U.S. Department of Education to provide comprehensive services to low-income, first-generation and/or disabled SAC veteran students through early outreach, advisement, educational planning, college and placement preparation, targeted academic skill development and veterans’ benefits and financial aid workshops to increase student persistence and academic achievement. (18/19). <i>No match required.</i>	09/01/2018	\$242,136
14. Student Support Services – Regular Program – Year 3 (SAC) Third year of a five-year federal grant award from the U.S. Department of Education to provide programs and services for low-income, first-generation college students. (18/19). <i>No match required.</i>	08/22/2018	\$321,755
15. Talent Search – Year 1 (SAC) First year of a five-year federal grant from the U.S. Department of Education to increase retention, graduation, and college-going rates of City of Santa Ana’s 8th – 12th grade students. (18/19). <i>No match required.</i>	08/31/2018	\$398,018
16. Upward Bound – Year 2 (SAC) Second year of a five-year federal grant from the U.S. Department of Education to increase high school graduation rates, increase competency in college preparatory classes, and increase university entrance rates. (18/19). <i>No match required.</i>	08/28/2018	\$321,010

Fiscal Impact: \$12,556,767.00	Board Date: September 24, 2018
Item Prepared by: Maria N. Gil, Senior Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
17. Upward Bound – Math & Science Program – Year 2 (SCC) Second year of a five-year federal grant award from the U.S. Department of Education to increase the number of low-income and potentially first-generation college students that enroll in and complete college STEM degree programs, by providing comprehensive educational and support services for disadvantaged high schools students from local high schools in the Orange Unified School District. (18/19). <i>No match required.</i>	10/01/2018	\$275,155
18. Upward Bound – Veterans Program – Year 2 (SAC) Second year of a five-year federal grant award from the U.S. Department of Education to identify veterans who have not yet enrolled in college, and recruit them to participate in a college preparation program featuring comprehensive assessment, targeted academic skill development, career exploration and preparation, tutoring, referrals to veterans assistance services, and college and financial aid advisement and application completion assistance, in order to increase the number of veterans who enroll in college and complete a certificate or degree and successfully enter employment. (18/19). <i>No match required.</i>	10/01/2018	\$275,155
19. Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC) Federal grant award from the California Department of Education for the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy Act Sections 225, 231, and 243 to provide supplemental funds supporting noncredit adult education and literacy instruction for adult learners. The Act expands and promotes the development of integrated services that incorporate Adult Basic Education (ABE), Adult Secondary Education (ASE), English as a Second Language (ESL), Vocational Literacy, ESL-Citizenship, El Civics and correctional institutionalized education. (18/19). <ul style="list-style-type: none"> • SAC noncredit \$2,062,197 • SCC noncredit \$600,656 <i>The non-federal match is \$665,713 (25% of the grant award) that consists of general apportionment state-funded certificated noncredit faculty.</i>	07/01/2018	\$2,662,853

RECOMMENDATION

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$12,556,767.00	Board Date: September 24, 2018
Item Prepared by: Maria N. Gil, Senior Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET # 2550
NAME: Board Financial Aid Admin (BFAP) - SAC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/19

PROJ. ADM./DIR. Robert Manson

CONTRACT INCOME: \$734,413 - Advance Allocation

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

Date: 08/07/18

CFDA #: N/A; Award #: N/A

GL Account	Description	Allocated Budget		Adjusted Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-000000-10000-8629	Other Gen Categorical Appor		741,290		734,413	6,877	
12-2550-646000-19405-2130	Classified Employees : Fina - Ashley Alcantar (100%) - Claudia Cruz (100%) - Sonia Lopez (100%) - Michael Martinez (100%) - Brian Nguyen (100%) - Chi Pham (82.5%) - Kandi Rodriguez (100%) - Denise Scolaro (64%) - Ruby Vu (19%)	411,620		416,954		5,334	
12-2550-646000-19405-3215	PERS - Non-Instructional :	72,862		75,310		2,448	
12-2550-646000-19405-3315	OASDHI - Non-Instructional	26,240		26,563		323	
12-2550-646000-19405-3325	Medicare - Non-Instructiona	6,143		6,212		69	
12-2550-646000-19405-3415	H & W - Non-Instructional :	126,776		126,774			2
12-2550-646000-19405-3435	H & W - Retiree Fund Non-In	15,369		15,552		183	
12-2550-646000-19405-3515	SUI - Non-Instructional : F	219		214			5
12-2550-646000-19405-3615	WCI - Non-Instructional : F	9,529		9,640		111	
12-2550-646000-19405-3915	Other Benefits - Non-Instru	11,483		11,483		-	-
12-2550-646000-19405-4610	Non-Instructional Supplies	10,843		8,063			2,780
12-2550-646000-19405-4710	Food and Food Service Supplies	4,657		2,000			2,657
12-2550-646000-19405-5100	Contracted Services	10,000		-			10,000
12-2550-646000-19405-5300	Inst Dues & Memberships : F	3,800		3,899		99	
12-2550-646000-19405-5630	Maint Contract - Office Equ	3,000		3,000		-	-

5.1 (5)

SPECIAL PROJECT DETAILED BUDGET # 2550
NAME: Board Financial Aid Admin (BFAP) - SAC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/19

PROJ. ADM./DIR. Robert Manson

CONTRACT INCOME: \$734,413 - Advance Allocation

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

Date: 08/07/18

CFDA #: N/A; Award #: N/A

GL Account	Description	Allocated Budget		Adjusted Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-646000-19405-5950	Software License & Fees	11,000		11,000			-
12-2550-646000-19405-6410	Equip-All Other >\$1,000<\$5,	2,749		2,749		-	
12-2550-675000-19405-5210	Conference Expenses : Finan	15,000		15,000		-	
Totals for PROJECT: 2550	Student Fin Aid Admin - BFAP SAC	741,290	741,290	734,413	734,413	15,444	15,444

5.1 (6)

SPECIAL PROJECT DETAILED BUDGET # 2550
NAME: Board Financial Aid Admin (BFAP) - SCC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/19

PROJ. ADM. Jennifer Coto (Interim)

CONTRACT INCOME: \$321,033 - Advance Allocation

PROJ. DIR. Sheena Tran

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

Date: 8/24/18

CFDA #: N/A; Award #: N/A

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-000000-20000-8629	Other Gen Categorical Appor		322,808		321,033	1,775	
12-2550-646000-29500-2130	Classified Employees : Fina - Elizabeth Bergara (12%) - Susan Denim (100%) - Jitesh Prajapati (100%) - Ivan Reynoso Zambrano (100%)	162,764		164,179		1,415	
12-2550-646000-29500-3215	PERS - Non-Instructional :	28,811		29,654		843	
12-2550-646000-29500-3315	OASDHI - Non-Instructional	10,385		10,469		84	
12-2550-646000-29500-3325	Medicare - Non-Instructiona	2,431		2,448		17	
12-2550-646000-29500-3415	H & W - Non-Instructional :	52,473		52,469			4
12-2550-646000-29500-3435	H & W - Retiree Fund Non-In	6,083		6,130		47	
12-2550-646000-29500-3515	SUI - Non-Instructional : F	90		84			6
12-2550-646000-29500-3615	WCI - Non-Instructional : F	3,773		3,799		26	
12-2550-646000-29500-3915	Other Benefits - Non-Instru	4,680		4,680		-	-
12-2550-646000-29500-4610	Non-Instructional Supplies	3,425		1,500			1,925
12-2550-646000-29500-4710	Food and Food Service Suppl	4,450		3,000			1,450
12-2550-646000-29500-5100	Contracted Services : Finan	3,671		3,600			71
12-2550-646000-29500-5300	Inst Dues & Memberships : F	3,791		3,800		9	
12-2550-646000-29500-5950	Software License and Fees :	16,365		10,000			6,365
12-2550-646000-29500-6410	Equip-All Other >\$1,000<\$5,	5,234		8,000		2,766	
12-2550-675000-29500-5210	Conference Expenses : Finan	13,882		15,000		1,118	
12-2550-675000-29500-5215	Online Training Courses : F	500		2,221		1,721	
Totals for PROJECT: 2550	Student Fin Aid Admin - BFAP	322,808	322,808	321,033	321,033	9,821	9,821

5.1 (7)

SPECIAL PROJECT DETAILED BUDGET # 3xxx
NAME: California Campus Catalyst Fund (SAC)
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 08/20/18 to 06/30/19
 CONTRACT INCOME: \$125,000

PROJ. ADM./DIR. Maria dela Cruz

Prime Sponsor: The Catalyst Fund

Date: 09/11/18

Fiscal Agent: RSCCD

CFDA #: NA; Prime Award #: N/A

GL Account	Description	Debit	Credit
12-3xxx-000000-10000-8891	Other Local Revenue - Special Project : SAC		125,000
12-3xxx-649000-15310-1483	Beyond Contr - Reassigned Time : Counseling	27,465	
12-3xxx-649000-15310-2310	Classified Employees - Ongoing : Counseling	38,000	
12-3xxx-649000-15310-2340	Student Assistants - Hourly : Counseling	10,400	
12-3xxx-649000-15310-3115	STRS - Non-Instructional : Counseling	4,472	
12-3xxx-649000-15310-3215	PERS - Non-Instructional : Counseling	6,864	
12-3xxx-649000-15310-3315	OASDHI - Non-Instructional : Counseling	2,356	
12-3xxx-649000-15310-3325	Medicare - Non-Instructional : Counseling	949	
12-3xxx-649000-15310-3435	H & W - Retiree Fund Non-Inst : Counseling	2,754	
12-3xxx-649000-15310-3515	SUI - Non-Instructional : Counseling	33	
12-3xxx-649000-15310-3615	WCI - Non-Instructional : Counseling	1,707	
12-3xxx-649000-15310-4610	Non-Instructional Supplies : Counseling	9,000	
12-3xxx-649000-15310-4710	Food and Food Service Supplies : Counseling	6,000	
12-3xxx-649000-15310-5100	Contracted Services : Counseling	10,000	
12-3xxx-649000-15310-5940	Reproduction/Printing Expenses : Counseling	1,500	
12-3xxx-675000-15310-5210	Conference Expenses	3,500	
Totals for Project 3xxx:	California Campus Catalyst Fund (SAC)	125,000	125,000

SPECIAL PROJECT DETAILED BUDGET # 2162
NAME: California College Promise Grant - SAC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/19
 CONTRACT INCOME: \$538,158

PROJ. DIR. Robert Manson

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

Date: 09/11/18

CFDA #: N/A; Award #: N/A

GL Account	Description	Debit	Credit
74-2162-000000-10000-8659	Other Reimb Categorial Allocation		538,158
74-2162-732000-19405-7525	CA College Promise Grant	538,158	
Totals for Project 2162:	California College Promise Grant (SCC)	538,158	538,158

SPECIAL PROJECT DETAILED BUDGET # 2162
NAME: California College Promise Grant - SCC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/19
 CONTRACT INCOME: \$585,127

PROJ. ADM. Jennifer Coto (Interim)
 PROJ. DIR. Sheena Tran

Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

Date: 09/11/18

GL Account	Description	Debit	Credit
12-2162-000000-20000-8659	Other Reimb Categorial Allocation		585,127
12-2162-649000-29500-5940	Reproduction/Printing Expenses	5,127	
12-2162-732000-29500-7630	Supplies Paid for Students	180,000	
12-2162-732000-29500-7640	Tuition Paid for Students	400,000	
Totals for Project 2162:	California College Promise Grant (SCC)	585,127	585,127

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2018-19

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
 CalWORKs Program Income: **289,512**
 Work Study Income **46,292**
 (Child Care to Work Study) **49,564**
 (Child Care to Program) **33,456**
 TOTAL Amount: **418,824**

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

CFDA No. N/A

Prime Sponsor: State of California/Proposition 98 Funds
Fiscal Agent: California Community Colleges Chancellor's Office
Prime Award No: Formula Grant

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-000000-10000-8625	CalWORKs : Santa Ana College		417,241		418,824		1,583
12-2061-631000-19505-1230	Contract Counselors : Special Services Office - Annette Bui (50% TANF /50% EOPS) -	28,163		-			28,163
12-2061-631000-19505-1430	Part-Time Counselors : Special Services Office - Fall & Spring	32,917		39,997		7,080	
12-2061-631000-19505-1433	Beyond Contract Counselor - School Session	-		4,388		4,388	
12-2061-631000-19505-1434	Beyond Contract Counselor - Int/SUM	-		2,902		2,902	
12-2061-631000-19505-1435	Int/Sum - Counselors,Part-Time : Special Serv	10,345		19,849		9,504	
12-2061-631000-19505-3115	STRS - Non-Instructional : Special Services O	11,628		10,930			698
12-2061-631000-19505-3325	Medicare - Non-Instructional : Special Servic	1,043		973			70
12-2061-631000-19505-3415	H & W - Non-Instructional : Special Services	1,987		-			1,987
12-2061-631000-19505-3435	H & W - Retiree Fund Non-Inst : Special Servi	2,609		2,437			172
12-2061-631000-19505-3515	SUI - Non-Instructional : Special Services Of	37		34			3
12-2061-631000-19505-3615	WCI - Non-Instructional : Special Services Of	1,617		1,511			106
12-2061-631000-19505-3915	Other Benefits - Non-Instruct : Special Servi	437		-			437
12-2061-647000-19505-2310	Classified Employees - Ongoing : Special Serv - Michelle Ayala	22,782		23,400		618	
12-2061-647000-19505-2320	Classified Employees - Hourly : Special Servi	856		1,396		540	
12-2061-647000-19505-3215	PERS - Non-Instructional : Special Services O	4,185		4,479		294	
12-2061-647000-19505-3315	OASDHI - Non-Instructional : Special Services	1,466		1,537		71	
12-2061-647000-19505-3325	Medicare - Non-Instructional : Special Servic	343		360		17	

5.1 (11)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2018-19

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
 CalWORKs Program Income: **289,512**
 Work Study Income **46,292**
 (Child Care to Work Study) **49,564**
 (Child Care to Program) **33,456**
 TOTAL Amount: **418,824**

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

CFDA No. N/A

Prime Sponsor: State of California/Proposition 98 Funds
Fiscal Agent: California Community Colleges Chancellor's Office
Prime Award No: Formula Grant

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-647000-19505-3435	H & W - Retiree Fund Non-Inst : Special Servi	858		900		42	
12-2061-647000-19505-3515	SUI - Non-Instructional : Special Services Of	13		12			1
12-2061-647000-19505-3615	WCI - Non-Instructional : Special Services Of	532		558		26	
12-2061-647000-19410-2340	Student Assistants - Hourly : Student Placeme	92,600		88,300			4,300
12-2061-647000-19410-3315	OASDHI - Non-Instructional : Student Placemen	574		1,916		1,342	
12-2061-647000-19410-3325	Medicare - Non-Instructional : Student Placem	134		448		314	
12-2061-647000-19410-3435	H & W - Retiree Fund Non-Inst : Student Place	3,361		3,205			156
12-2061-647000-19410-3615	WCI - Non-Instructional : Student Placement	2,084		1,987			97
12-2061-649000-19505-1232	Contract Extension-Counselors : Special Serv	431		-			431
12-2061-649000-19505-1252	Contract Extension-Coordinator : Special Serv	-		3,326		3,326	
12-2061-649000-19505-1480	Part-Time Reassigned Time : Special Services	-		1,324		1,324	
12-2061-649000-19505-1485	Int/Sum - Reassigned Time, PT : Special Servi	-		564		564	
12-2061-649000-19505-2130	Classified Employees : Special Services Offic - Marlon Cadenas (30%) - Claudia Del Valle (70%) - Deborah Gossett (20%) - Rhythe Paz (10%)	61,228		63,223		1,995	
12-2061-649000-19505-2310	Classified Employees - Ongoing : Special Serv - Sophia Le - Mavra Lopez	38,959		40,013		1,054	
12-2061-649000-19505-2320	Classified Employees - Hourly : Special Servi	-		2,309		2,309	

5.1 (12)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2018-19

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
 CalWORKs Program Income: **289,512**
 Work Study Income **46,292**
 (Child Care to Work Study) **49,564**
 (Child Care to Program) **33,456**
 TOTAL Amount: **418,824**

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

CFDA No. N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-649000-19505-2340	Student Assistants - Hourly : Special Service	19,934		18,900			1,034
12-2061-649000-19505-3115	STRS - Non-Instructional : Special Services O	70		849		779	
12-2061-649000-19505-3215	PERS - Non-Instructional : Special Services O	17,737		19,064		1,327	
12-2061-649000-19505-3315	OASDHI - Non-Instructional : Special Services	6,338		6,655		317	
12-2061-649000-19505-3325	Medicare - Non-Instructional : Special Serv	1,492		1,632		140	
12-2061-649000-19505-3415	H & W - Non-Instructional : Special Services	18,547		18,547		-	-
12-2061-649000-19505-3435	H & W - Retiree Fund Non-Inst : Special Servi	4,452		4,772		320	
12-2061-649000-19505-3515	SUI - Non-Instructional : Special Services Of	57		56			1
12-2061-649000-19505-3615	WCI - Non-Instructional : Special Services Of	2,760		2,793		33	
12-2061-649000-19505-3915	Other Benefits - Non-Instruct : Special Servi	1,950		1,950		-	-
12-2061-649000-19505-4610	Non-Instructional Supplies : Special Services	3,500		2,742			758
12-2061-649000-19505-4710	Food and Food Service Supplies : Special Serv	5,089		7,415		2,326	
12-2061-649000-19505-5100	Contracted Services : Special Services Office	200		200		-	-
12-2061-649000-19505-5220	Mileage/Parking Expenses : Special Services O	300		250			50
12-2061-649000-19505-5610	Lease Agreement - Equipment : Special Service	783		783		-	-
12-2061-649000-19505-5630	Maint Contract - Office Equip : Special Servi	215		-			215
12-2061-649000-19505-5800	Advertising : Special Services Office	6,796		2,543			4,253
12-2061-649000-19505-5845	Excess/Copies Usage : Special Services Office	225		250		25	
12-2061-649000-19505-5940	Reproduction/Printing Expenses : Special Serv	500		400			100
12-2061-675000-19505-5210	Conference Expenses : Special Services Office	5,107		2,453			2,654

5.1 (13)

**SPECIAL PROJECT DETAILED BUDGET #2061
 NAME: CalWORKS - SANTA ANA COLLEGE
 FISCAL YEAR: 2018-19**

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
 CalWORKs Program Income: **289,512**
 Work Study Income **46,292**
 (Child Care to Work Study) **49,564**
 (Child Care to Program) **33,456**
 TOTAL Amount: **418,824**

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

CFDA No. N/A
Prime Sponsor: State of California/Proposition 98 Funds
Fiscal Agent: California Community Colleges Chancellor's Office
Prime Award No: Formula Grant

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-732000-19505-7630	Supplies for Students	-		1,680		1,680	
12-2061-732000-19505-7670	Other Expenses Paid for Students	-		2,612		2,612	
Total Project 2061 CalWORKs - Coord/Workstudy/JD		417,241	417,241	418,824	418,824	47,269	47,269

5.1 (14)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2018-19

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
 CalWORKs Program Income: **289,512**
 Work Study Income **46,292**
 (Child Care to Work Study) **49,564**
 (Child Care to Program) **33,456**
 TOTAL Amount: **418,824**

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

CFDA No. N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11-2061-649000-19505-1250	Contract Coordinator : Special Services Offic <i>- Ann Lockhart (30%)</i>	30,590		30,590		-	-
11-2061-649000-19505-3115	STRS - Non-Instructional : Special Services O	4,981		4,981		-	-
11-2061-649000-19505-3325	Medicare - Non-Instructional : Special Servic	452		452		-	-
11-2061-649000-19505-3415	H & W - Non-Instructional : Special Services	3,560		3,560		-	-
11-2061-649000-19505-3435	H & W - Retiree Fund Non-Inst : Special Servi	1,131		1,131		-	-
11-2061-649000-19505-3515	SUI - Non-Instructional : Special Services Of	17		17		-	-
11-2061-649000-19505-3615	WCI - Non-Instructional : Special Services Of	701		701		-	-
11-2061-649000-19505-3915	Other Benefits - Non-Instruct : Special Servi	525		525		-	-
Total Project 2061 CalWORKS - Coord/Workstudy/JD		41,957	-	41,957	-	-	-

5.1 (15)

SPECIAL PROJECT DETAILED BUDGET #1680
NAME: TANF WELFARE TO WORK - SANTA ANA COLLEGE
FISCAL YEAR: 2018-19

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
 CONTRACT INCOME: 73,526

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

CFDA No. 93.558

Date: 09/07/18

Prime Sponsor: Department of Health and Human Services/Administration for Children and Families

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-1680-000000-10000-8140	TANF : Santa Ana College		75,109		73,526	1,583	
12-1680-631000-19505-1230	Contract Counselors : Special Services Office - Annette Bui (50%)	19,187		39,415		20,228	
12-1680-631000-19505-1430	Part-Time Counselors : Special Services Offic - (Fall & Spring)	34,670		10,332			24,338
12-1680-631000-19505-1435	Int/Sum - Counselors,Part-Time : Special Serv	1,440		4,881		3,441	
12-1680-631000-19505-3115	STRS - Non-Instructional : Special Services O	9,003		8,893			110
12-1680-631000-19505-3325	Medicare - Non-Instructional : Special Servic	810		805			5
12-1680-631000-19505-3415	H & W - Non-Instructional : Special Services	1,987		3,980		1,993	
12-1680-631000-19505-3435	H & W - Retiree Fund Non-Inst : Special Servi	2,024		2,015			9
12-1680-631000-19505-3515	SUI - Non-Instructional : Special Services Of	29		28			1
12-1680-631000-19505-3615	WCI - Non-Instructional : Special Services Of	1,254		1,249			5
12-1680-631000-19505-3915	Other Benefits - Non-Instruct : Special Servi	438		875		437	
12-1680-631000-19505-5100	Contracted Services : Special Services Office	1,906		-			1,906
12-1680-732000-19505-7630	Supplies Paid for Students : Special Services	2,361		1,053			1,308
Total Project 1680 TANF - Welfare to Work		75,109	75,109	73,526	73,526	27,682	27,682

5.1 (16)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTIAGO CANYON COLLEGE
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PROJ. ADM. Ruth Babeshoff
PROJ. DIR. Nena Baldizon-Rios

CalWORKs Income: 94,354
Work Study: 5,000
(Work Study to Program) 2,353
(Child Care to Program) 49,988
Total Amount 151,695

Date: 09/06/18

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-000000-20000-8625	CalWORKs : Santiago Canyon		151,084		151,695		611
12-2061-631000-29325-1430	Part-Time Counselors : Coun	34,444		34,444		-	-
12-2061-631000-29325-1433	Beyond Contract - Counselor	43,821		22,073			21,748
12-2061-631000-29325-1434	Int/Sum Beyond Contr-Course	19,481		19,576		95	
12-2061-631000-29325-1435	Int/Sum - Counselors,Part-T	14,817		8,623			6,194
12-2061-631000-29325-2130	Classified Employees :	-		17,700		17,700	
12-2061-631000-29325-2340	Student Assistants - Hourly	1,500		-			1,500
12-2061-631000-29325-3115	STRS - Non-Instructional :	16,241		13,792			2,449
12-2061-631000-29325-3215	PERS - Non-Instructional :	-		3,197		3,197	
12-2061-631000-29325-3315	OASDHI - Non-Instructional	-		1,132		1,132	
12-2061-631000-29325-3325	Medicare - Non-Instructiona	1,633		1,494			139
12-2061-631000-29325-3415	H & W - Non-Instructional :	-		8,699		8,699	
12-2061-631000-29325-3435	H & W - Retiree Fund Non-In	4,086		3,738			348
12-2061-631000-29325-3515	SUI - Non-Instructional : C	56		51			5
12-2061-631000-29325-3615	WCI - Non-Instructional : C	2,533		2,317			216
12-2061-631000-29325-3915	Other Benefits - Non-Instru	-		563		563	
12-2061-631000-29325-4610	Non-Instructional Supplies	1,468		-			1,468
12-2061-631000-29325-4710	Food and Food Service Suppl	200		-			200
12-2061-631000-29325-5100	Contracted Services : Couns	1,000		1,300		300	

5.1 (17)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTIAGO CANYON COLLEGE
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PROJ. ADM. Ruth Babeshoff
PROJ. DIR. Nena Baldizon-Rios

CalWORKs Income: 94,354
Work Study: 5,000
(Work Study to Program) 2,353
(Child Care to Program) 49,988
Total Amount 151,695

Date: 09/06/18

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2061-631000-29325-5220	Mileage/Parking Expenses :	300		200			100
12-2061-631000-29325-5610	Lease Agreement - Equipment	1,090		1,090		-	-
12-2061-631000-29325-5845	Excess/Copies Useage : Coun	254		254		-	-
12-2061-631000-29325-5925	Postage : Counseling	25		-			25
12-2061-631000-29325-5940	Reproduction/Printing Expen	500		-			500
12-2061-647000-29340-2340	Student Assistants - Hourly	5,000		5,000		-	-
12-2061-647000-29340-3435	H & W - Retiree Fund Non-In	83		182		99	
12-2061-647000-29340-3615	WCI - Non-Instructional : S	52		113		61	
12-2061-675000-29325-5210	Conference Expenses : Couns	2,500		6,157		3,657	
Totals for PROJECT: 2061	CalWORKs - Coord/Workstud	151,084	151,084	151,695	151,695	35,503	35,503

5.1 (18)

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTIAGO CANYON COLLEGE
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PROJ. ADM. Ruth Babeshoff
PROJ. DIR. Nena Baldizon-Rios

CalWORKs Income: 94,354
Work Study: 5,000
(Work Study to Program) 2,353
(Child Care to Program) 49,988
Total Amount 151,695

Date: 09/06/18

CFDA No.: N/A

Prime Sponsor: State of California/Proposition 98 Funds

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11-2061-647000-29340-2130	Classified Employees : Stud - <i>Jacqueline Myers (5%)</i>	3,628		3,628			
11-2061-647000-29340-3215	PERS - Non-Instructional :	655		655			
11-2061-647000-29340-3315	OASDHI - Non-Instructional	230		230			
11-2061-647000-29340-3325	Medicare - Non-Instructiona	55		55			
11-2061-647000-29340-3415	H & W - Non-Instructional :	876		876			
11-2061-647000-29340-3435	H & W - Retiree Fund Non-In	135		135			
11-2061-647000-29340-3515	SUI - Non-Instructional : S	3		3			
11-2061-647000-29340-3615	WCI - Non-Instructional : S	84		84			
11-2061-647000-29340-3915	Other Benefits - Non-Instru	75		75			
Totals for PROJECT: 2061	CalWORKs - Coord/Workstud	5,741	-	5,741	-	-	-

5.1 (19)

SPECIAL PROJECT DETAILED BUDGET #1680
NAME: TANF WELFARE TO WORK - SANTIAGO CANYON COLLEGE
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

Contract Income: 31,657

CFDA No. 93.558

Prime Sponsor: Department of Health and Human Services/Administration for Children and Families

Fiscal Agent: California Community Colleges Chancellor's Office

Prime Award No: Formula Grant

PROJ. ADM. Ruth Babeshoff

PROJ. DIR. Nena Baldizon-Rios

Date: 09/06/18

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-1680-000000-20000-8140	TANF : Santiago Canyon Coll		31,850		31,657	193	
12-1680-631000-29325-1434	Int/Sum Beyond Contr-Counselor	-		6,142		6,142	
12-1680-631000-29325-1435	Int/Sum - Counselors,Part-T	488		8,625		8,137	
12-1680-631000-29325-2310	Classified Employees - Ongo	16,980		-			16,980
12-1680-631000-29325-3115	STRS - Non-Instructional :	79		2,404		2,325	
12-1680-631000-29325-3215	PERS - Non-Instructional :	3,006		-			3,006
12-1680-631000-29325-3315	OASDHI - Non-Instructional	1,053		-			1,053
12-1680-631000-29325-3325	Medicare - Non-Instructiona	254		214			40
12-1680-631000-29325-3435	H & W - Retiree Fund Non-In	635		536			99
12-1680-631000-29325-3515	SUI - Non-Instructional : C	9		7			2
12-1680-631000-29325-3615	WCI - Non-Instructional : C	394		332			62
12-1680-647000-29340-2340	Student Assistants - Hourly	2,884		-			2,884
12-1680-647000-29340-3435	H & W - Retiree Fund Non-In	105		-			105
12-1680-647000-29340-3615	WCI - Non-Instructional : S	65		-			65
12-1680-647000-29340-4710	Food and Food Service Suppl	452		3,397		2,945	
12-1680-732000-29325-7630	Supplies Paid for Students	5,446		10,000		4,554	
Totals for PROJECT: 1680	TANF - Welfare to Work	31,850	31,850	31,657	31,657	24,296	24,296

5.1 (20)

SPECIAL PROJECT DETAILED BUDGET #1241

NAME: CHILD DEVELOPMENT TRAINING CONSORTIUM - SANTA ANA COLLEGE & SANTIAGO CANYON COLLEGE

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 9/1/2018 - 6/30/2019

PROJ. ADM. Bart Hoffman/Von Lawson

CONTRACT INCOME:

PROJ. DIR. Michelle Hardy

Instructional Services **\$21,250**

Date: 9/11/2018

Coordinator Stipend **\$7,650**

TOTAL \$28,900

Prime Sponsor: Department of Health & Human Services Administration for Children and Families

Fiscal Agent: Yosemite Community College District/Child Development Training Consortium

Sub-Award Agreement #: 18-19-2885

CFDA #: 93.575

Datatel String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
Dept 15717 - Human Development (Santa Ana College)							
12_1241_000000_10000_8199	Other Federal Revenues : Santa Ana College		19,500		26,300		6,800
12_1241_130500_15717_4210	Books, Mags & Subscrip-Non-Lib : Human Develop	400		400		0	
12_1241_130500_15717_4310	Instructional Supplies : Human Development	750		750		0	
12_1241_619000_15717_1453	Beyond Contract - Coordinators : Human Deve Michelle Hardy, CDTC Coordinator FY 18/19 stipend (SAC/SCC)	4,803		6,186		1,383	
12_1241_619000_15717_1480	Part-Time Reassigned Time : Human Develop	1,500		2,500		1,000	
12_1241_619000_15717_3115	STRS - Non-Instructional : Human Development	912		1,414		502	
12_1241_619000_15717_3325	Medicare - Non-Instructional : Human Developm	91		126		35	
12_1241_619000_15717_3435	H & W - Retiree Fund Non-Inst : Human Develop	229		315		86	
12_1241_619000_15717_3515	SUI - Non-Instructional : Human Development	3		4		1	
12_1241_619000_15717_3615	WCI - Non-Instructional : Human Development	142		195		53	
12_1241_619000_15717_5100	Contracted Services : Human Development	1,000		0			1,000
12_1241_732000_15717_7610	Books Paid for Students : Human Development	5,670		9,300		3,630	
12_1241_732000_15717_7640	Tuition Paid for Students : Human Development	4,000		5,110		1,110	
	Sub-Total (SAC)	19,500	19,500	26,300	26,300	7,800	7,800
Dept 25230 - Human Development (Santiago Canyon College)							
12_1241_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		2,600		2,600	0	
12_1241_732000_25230_7610	Books Paid for Students : Human Development	900		900		0	
12_1241_732000_25230_7640	Tuition Paid for Students : Human Development	1,700		1,700		0	
	Sub-Total (SCC)	2,600	2,600	2,600	2,600	0	0
	Total 1241 - CDTC FY 18/19 SAC & SCC	22,100	22,100	28,900	28,900	7,800	7,800

5.1 (21)

SPECIAL PROJECT DETAILED BUDGET # 2090
NAME: Cooperative Agencies Resources for Education (CARE) Program - SAC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 to 06/30/19
 CONTRACT INCOME: **\$109,407**
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2090-000000-10000-8629	Other Gen Categorical Apport : Santa Ana Coll		97,410		109,407		11,997
12-2090-643000-19300-1230	Contract Counselors : EOPS <i>- Ann Lockhart (20%)</i>	20,393		20,946		553	
12-2090-643000-19300-1250	Contract Coordinator : EOPS <i>- Ann Lockhart (15%)</i>	15,295		15,709		414	
12-2090-643000-19300-1252	Contract Extension-Coordinator	-		116		116	
12-2090-643000-19300-2130	Classified Employees : EOPS <i>- Irma Fernandez Gonzalez (11%)</i>	2,472		5,580		3,108	
12-2090-643000-19300-2340	Student Assistants - Hourly : EOPS	-		5,760		5,760	
12-2090-643000-19300-3115	STRS - Non-Instructional : EOPS	5,811		5,986		175	
12-2090-643000-19300-3215	PERS - Non-Instructional : EOPS	438		1,008		570	
12-2090-643000-19300-3315	OASDHI - Non-Instructional : EOPS	159		713		554	
12-2090-643000-19300-3325	Medicare - Non-Instructional : EOPS	566		709		143	
12-2090-643000-19300-3415	H & W - Non-Instructional : EOPS	4,969		5,952		983	
12-2090-643000-19300-3435	H & W - Retiree Fund Non-Inst : EOPS	1,413		1,775		362	
12-2090-643000-19300-3515	SUI - Non-Instructional : EOPS	24		22			2
12-2090-643000-19300-3615	WCI - Non-Instructional : EOPS	876		1,100		224	
12-2090-643000-19300-3915	Other Benefits - Non-Instruct : EOPS	687		778		91	
12-2090-643000-19300-4610	Non-Instructional Supplies : EOPS	550		550		-	-
12-2090-643000-19300-4710	Food and Food Service Supplies : EOPS	2,100		5,021		2,921	
12-2090-643000-19300-5651	Rental - Other (Short-term) : EOPS	5,771		-			5,771
12-2090-643000-19300-5800	Advertising : EOPS	575		1,655		1,080	
12-2090-643000-19300-5940	Reproduction/Printing Expenses : EOPS	200		200		-	-
12-2090-675000-19300-5210	Conference Expenses : EOPS	572		1,915		1,343	
12-2090-732000-19300-7630	Supplies Paid for Students : EOPS	2,050		1,936			114
12-2090-732000-19300-7670	Other Exp Paid for Students : EOPS	32,489		31,976			513
Total Project 2090 CARE Program		97,410	97,410	109,407	109,407	18,397	18,397

5.1 (22)

SPECIAL PROJECT DETAILED BUDGET # 2090
NAME: Cooperative Agencies Resources for Education (CARE) Program - SAC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 to 06/30/19
 CONTRACT INCOME: **\$109,407**
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
74-2090-000000-10000-8629	Other Gen Categorical Apport : Santa Ana Coll		2,000		-	2,000	-
74-2090-732000-19300-7504	CARE Grant : EOPS	2,000		-			2,000
Total Project 2090 CARE Program		2,000	2,000	-	-	2,000	2,000

5.1 (23)

SPECIAL PROJECT DETAILED BUDGET #2090
NAME: Cooperative Agencies Resources for Education (CARE) - SCC
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/01/17 to 6/30/18
 CONTRACT INCOME: \$37,836
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. R. BABESHOFF
 PROJ. DIR. N. BALDIZON-RIOS

DATE: 09/07/18

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2090-000000-20000-8629	Other Gen Categorical Appor		29,713		33,836		4,123
12-2090-643000-29335-1430	Part-Time Counselors : EOPS - Susanne Duarte	5,453		11,514		6,061	
12-2090-643000-29335-3115	STRS - Non-Instructional :	787		1,874		1,087	
12-2090-643000-29335-3325	Medicare - Non-Instructiona	79		167		88	
12-2090-643000-29335-3435	H & W - Retiree Fund Non-In	198		418		220	
12-2090-643000-29335-3515	SUI - Non-Instructional : E	3		6		3	
12-2090-643000-29335-3615	WCI - Non-Instructional : E	123		259		136	
12-2090-675000-29335-5210	Conference Expenses : EOPS	2,000		2,000		-	-
12-2090-732000-29335-7610	Books Paid for Students : E	1,000		1,000		-	-
12-2090-732000-29335-7670	Other Exp Paid for Students	20,070		16,598			3,472
Totals for PROJECT: 2090	CARE Program (Fund 12)	29,713	29,713	33,836	33,836	7,595	7,595

5.1 (24)

SPECIAL PROJECT DETAILED BUDGET #2090
NAME: Cooperative Agencies Resources for Education (CARE) - SCC
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/01/17 to 6/30/18
 CONTRACT INCOME: \$37,836
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. R. BABESHOFF
 PROJ. DIR. N. BALDIZON-RIOS

DATE: 09/07/18

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
74-2090-000000-20000-8629	Other Gen Categorical Appor		2,250		4,000		1,750
74-2090-732000-29335-7504	CARE Grant : EOPS	2,250		4,000		1,750	
Totals for PROJECT: 2090	CARE Program (Fund 74)	2,250	2,250	4,000	4,000	1,750	1,750
Totals for PROJECT: 2090	TOTAL - CARE Program	31,963	31,963	37,836	37,836	9,345	9,345

5.1 (25)

SPECIAL PROJECT DETAILED BUDGET #2330
NAME: Equal Employment Opportunity (EEO - Diversity allocation funds)
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/1/17 to 6/30/18

PROJ. ADM.: Tracie Green

CONTRACT INCOME: \$92,403

PROJ. DIR.: E. Marasigan

Carryover from 2017/18 \$42,403

FY 2018/19 Allocations \$50,000

Date: 09/23/18

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2330-000000-50000-8629	Other Gen Categorical Appor		-		50,000		50,000
12-2330-000009-50000-8629	Other Gen Categorical Appor		42,403		42,403		-
12-2330-675000-53110-5210	Conference Expenses	2,000		7,000		5,000	
12-2330-676000-53110-4610	Non-Instructional Supplies	345		953		608	
12-2330-676000-53110-4620	Non-Instructional Software	-		5,000		5,000	
12-2330-676000-53110-5100	Contracted Services : Human	5,000		10,000		5,000	
12-2330-676000-53110-5240	Applicant Travel Reimburse	14,824		20,000		5,176	
12-2330-676000-53110-5300	Inst Dues & Memberships : H	-		750		750	
12-2330-676000-53110-5660	Software Support Service :	2,509		2,000			509
12-2330-676000-53110-5920	Personnel Recruiting : Huma	15,725		45,000		29,275	
12-2330-676000-53110-6419	Equip-Software > \$5,000 : H	2,000		1,700			300
Totals for PROJECT: 2330	Equal Employmnt Opportunity	42,403	42,403	92,403	92,403	50,809	50,809

5.1 (26)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SAC
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/1/18 to 06/30/19
CONTRACT INCOME: \$1,741,176
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-000000-10000-8622	EOPS : Santa Ana College		1,656,321		1,741,176		84,855
12-2250-499900-19300-4310	Instructional Supplies : EOPS	1,000		600			400
12-2250-643000-19300-1230	Contract Counselors : EOPS - Annette Bui (50%) - Maria Estrada (100%) - Jane Mathis (100%) - Madeleine Nguyen (26%)	265,470		272,665		7,195	
12-2250-643000-19300-1250	Contract Coordinator : EOPS - Ann Lockhart (15%)	15,295		15,709		414	
12-2250-643000-19300-1430	Part-Time Counselors : EOPS	40,621		68,946		28,325	
12-2250-643000-19300-1433	Beyond Contract - Counselors : EOPS	46,885		42,294			4,591
12-2250-643000-19300-1434	Int/Sum Beyond Contr-Counselor : EOPS	16,807		12,572			4,235
12-2250-643000-19300-1454	Int/Sum Beyond Contr-Coordinat : EOPS	-		2,885		2,885	
12-2250-643000-19300-1485	Int/Sum - Reassigned Time, PT : EOPS	-		198		198	
12-2250-643000-19300-2130	Classified Employees : EOPS - Marlon Cadenas (70%) - Claudia Del Valle (30%) - Irma Fernandez Gonzalez (64%) - Deborah Gossett (80%) - Blythe Paz (90%) - Maria Torres-Carranza (100%) - Miriam Velarde (100%)	293,594		298,588		4,994	
12-2250-643000-19300-2310	Classified Employees - Ongoing : EOPS - Daniel Cristobal - Tracy Reimer - 4 Learning Facilitators @ 19 hrs/wk x 35 wks x 4	75,493		86,477		10,984	
12-2250-643000-19300-2320	Classified Employees - Hourly : EOPS	-		8,405		8,405	
12-2250-643000-19300-2340	Student Assistants - Hourly : EOPS	3,541		10,000		6,459	

5.1 (27)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SAC
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/1/18 to 06/30/19
CONTRACT INCOME: \$1,741,176
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-643000-19300-3115	STRS - Non-Instructional : EOPS	62,694		67,702		5,008	
12-2250-643000-19300-3215	PERS - Non-Instructional : EOPS	54,975		58,690		3,715	
12-2250-643000-19300-3315	OASDHI - Non-Instructional : EOPS	19,764		20,559		795	
12-2250-643000-19300-3325	Medicare - Non-Instructional : EOPS	11,140		12,051		911	
12-2250-643000-19300-3335	PARS - Non-Instructional : EOPS	761		1,022		261	
12-2250-643000-19300-3415	H & W - Non-Instructional : EOPS	135,713		134,766			947
12-2250-643000-19300-3435	H & W - Retiree Fund Non-Inst : EOPS	27,999		30,169		2,170	
12-2250-643000-19300-3515	SUI - Non-Instructional : EOPS	396		416		20	
12-2250-643000-19300-3615	WCI - Non-Instructional : EOPS	17,360		18,700		1,340	
12-2250-643000-19300-3915	Other Benefits - Non-Instruct : EOPS	13,193		13,103			90
12-2250-643000-19300-4210	Books, Mags & Subscrip-Non-Lib : EOPS	800		600			200
12-2250-643000-19300-4610	Non-Instructional Supplies : EOPS	6,565		7,632		1,067	
12-2250-643000-19300-4710	Food and Food Service Supplies : EOPS	5,416		5,356			60
12-2250-643000-19300-5610	Lease Agreement - Equipment : EOPS	1,000		1,067		67	
12-2250-643000-19300-5651	Rental - Other (Short-term) : EOPS	4,126		6,000		1,874	
12-2250-643000-19300-5845	Excess/Copies Useage : EOPS	373		350			23
12-2250-643000-19300-5850	Fingerprinting (interns)	-		64		64	
12-2250-643000-19300-5940	Reproduction/Printing Expenses : EOPS	2,817		2,727			90
12-2250-643000-19300-5966	Transportation - Student : EOPS	3,000		1,000			2,000
12-2250-675000-19300-5210	Conference Expenses : EOPS	16,000		8,873			7,127
12-2250-732000-19300-7610	Books Paid for Students : EOPS	483,572		466,083			17,489
12-2250-732000-19300-7620	Fees Paid for Students : EOPS	5,225		3,114			2,111
12-2250-732000-19300-7630	Supplies Paid for Students : EOPS	12,622		45,337		32,715	
12-2250-732000-19300-7670	Other Exp Paid for Students : EOPS	12,104		16,456		4,352	
Total Project 2250 EOPS		1,656,321	1,656,321	1,741,176	1,741,176	124,218	124,218

5.1 (28)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SAC
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/1/18 to 06/30/19
CONTRACT INCOME: \$1,741,176
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Dr. V. Hubbard
 PROJ. DIR. Christine Leon

Date: 09/07/18

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11-2250-643000-19300-1210	Academic Management : EOPS <i>- Christine Leon (100%)</i>	138,434		138,434		-	
11-2250-643000-19300-1230	Contract Counselors : EOPS <i>- Ann Lockhart (20%)</i> <i>- Madeleine Nguyen (74%)</i>	110,790		110,790		-	-
11-2250-643000-19300-1250	Contract Coordinator : EOPS <i>- Gabriela Sanchez-Gutierrez (40% + \$1,000 stipend)</i>	38,175		38,175		-	-
11-2250-643000-19300-2130	Classified Employees : EOPS <i>- Irma Fernandez Gonzalez (25%)</i>	12,358		12,358		-	-
11-2250-643000-19300-3115	STRS - Non-Instructional : EOPS	46,791		46,791		-	-
11-2250-643000-19300-3215	PERS - Non-Instructional : EOPS	2,232		2,232		-	-
11-2250-643000-19300-3315	OASDHI - Non-Instructional : EOPS	791		791		-	-
11-2250-643000-19300-3325	Medicare - Non-Instructional : EOPS	4,430		4,430		-	-
11-2250-643000-19300-3415	H & W - Non-Instructional : EOPS	50,798		50,798		-	-
11-2250-643000-19300-3435	H & W - Retiree Fund Non-Inst : EOPS	11,092		11,092		-	-
11-2250-643000-19300-3515	SUI - Non-Instructional : EOPS	158		158		-	-
11-2250-643000-19300-3615	WCI - Non-Instructional : EOPS	6,875		6,875		-	-
11-2250-643000-19300-3915	Other Benefits - Non-Instruct : EOPS	5,790		5,790		-	-
Total Project 2250 EOPS		428,714	-	428,714	-	-	-

5.1 (29)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SCC
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/01/18 to 6/30/19
 CONTRACT INCOME: \$521,762
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. R. BABESHOFF
 PROJ. DIR. N. BALDIZON-RIOS

DATE: 09/07/18

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-000000-20000-8622	EOPS : Santiago Canyon Coll		496,334		521,762		25,428
12-2250-643000-29335-1430	Part-Time Counselors : EOPS	51,707		-			51,707
12-2250-643000-29335-1433	Beyond Contract - Counselor - Nena Baldizon-Rios - Juana Galvan	17,247		33,368		16,121	
12-2250-643000-29335-1434	Int/Sum Beyond Contr-Course	-		9,708		9,708	
12-2250-643000-29335-1435	Int/Sum - Counselors,Part-T	6,292		11,489		5,197	
12-2250-643000-29335-2130	Classified Employees : EOPS - Rosie Gonzalez (100%) - Elvira Martinez Mendoza (100%) - Angelica Melgoza-Hurtado (9%)	104,704		122,404		17,700	
12-2250-643000-29335-2310	Classified Employees - Ongoing - Angie Veliz	16,980		16,980		-	-
12-2250-643000-29335-2340	Student Assistants - Hourly	12,533		7,200			5,333
12-2250-643000-29335-3115	STRS - Non-Instructional :	12,250		8,882			3,368
12-2250-643000-29335-3215	PERS - Non-Instructional :	18,534		22,109		3,575	
12-2250-643000-29335-3315	OASDHI - Non-Instructional	6,688		7,818		1,130	
12-2250-643000-29335-3325	Medicare - Non-Instructiona	2,904		2,970		66	
12-2250-643000-29335-3335	PARS - Non-Instructional :	221		314		93	
12-2250-643000-29335-3415	H & W - Non-Instructional :	32,636		41,067		8,431	
12-2250-643000-29335-3435	H & W - Retiree Fund Non-In	7,720		7,436			284
12-2250-643000-29335-3515	SUI - Non-Instructional : E	103		102			1
12-2250-643000-29335-3615	WCI - Non-Instructional : E	4,787		4,609			178
12-2250-643000-29335-3915	Other Benefits - Non-Instru	3,135		3,698		563	
12-2250-643000-29335-4610	Non-Instructional Supplies	4,971		2,000			2,971

5.1 (30)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SCC
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/01/18 to 6/30/19
 CONTRACT INCOME: \$521,762
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. R. BABESHOFF
 PROJ. DIR. N. BALDIZON-RIOS

DATE: 09/07/18

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2250-643000-29335-4710	Food and Food Service Suppl	17,210		10,254			6,956
12-2250-643000-29335-5220	Mileage/Parking Expenses :	700		400			300
12-2250-643000-29335-5610	Lease Agreement - Equipment	1,224		1,224		-	-
12-2250-643000-29335-5815	Class Schedules/Printing :	442		884		442	
12-2250-643000-29335-5845	Excess/Copies Useage : EOPS	250		250		-	-
12-2250-643000-29335-5925	Postage : EOPS	145		-			145
12-2250-643000-29335-5940	Reproduction/Printing Expen	850		800			50
12-2250-643000-29335-5966	Transportation - Student :	2,000		2,000		-	-
12-2250-643000-29335-6410	Equip-All Other >\$1,000<\$5,	16,595		14,746			1,849
12-2250-675000-29335-5210	Conference Expenses : EOPS	7,905		8,500		595	
12-2250-732000-29335-7610	Books Paid for Students : E	98,333		140,000		41,667	
12-2250-732000-29335-7630	Supplies Paid for Students	9,490		2,000			7,490
12-2250-732000-29335-7670	Other Exp Paid for Students	37,778		38,550		772	
Totals for PROJECT: 2250	EOPS	496,334	496,334	521,762	521,762	106,060	106,060

5.1 (31)

SPECIAL PROJECT DETAILED BUDGET #2250
NAME: Extended Opportunity Programs & Services (EOPS) - SCC
FISCAL YEAR: 2018/19

CONTRACT PERIOD: 7/01/18 to 6/30/19
 CONTRACT INCOME: \$521,762
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. R. BABESHOFF
 PROJ. DIR. N. BALDIZON-RIOS

DATE: 09/07/18

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11-2250-643000-29335-1280	Contract - Reassigned Time - Nena Baldizon-Rios (100%)	129,476		129,476		-	-
11-2250-643000-29335-2130	Classified Employees : EOPS - Angelica Melgoza-Hurtado (91%)	57,266		57,266		-	-
11-2250-643000-29335-3115	STRS - Non-Instructional :	21,079		21,079		-	-
11-2250-643000-29335-3215	PERS - Non-Instructional :	10,343		10,343		-	-
11-2250-643000-29335-3315	OASDHI - Non-Instructional	3,636		3,636		-	-
11-2250-643000-29335-3325	Medicare - Non-Instructiona	2,755		2,755		-	-
11-2250-643000-29335-3415	H & W - Non-Instructional :	35,839		35,839		-	-
11-2250-643000-29335-3435	H & W - Retiree Fund Non-In	6,893		6,893		-	-
11-2250-643000-29335-3515	SUI - Non-Instructional : E	96		96		-	-
11-2250-643000-29335-3615	WCI - Non-Instructional : E	4,274		4,274		-	-
11-2250-643000-29335-3915	Other Benefits - Non-Instru	3,115		3,115		-	-
Totals for PROJECT: 2250	EOPS (Match)	274,772	-	274,772	-	-	-

5.1 (32)

SPECIAL PROJECT DETAILED BUDGET # 2562
NAME: Financial Aid Technology - SAC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/20
 CONTRACT INCOME: \$220,146
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM/DIR: Robert Manson

Date: 09/06/18

GL Accounts	Description	Debit	Credit
12-2562-000000-10000-8629	Other Gen Categorical Apport : SAC		220,146
12-2562-646000-19405-5100	Contracted Services : Financial Aid Office	74,850	
12-2562-646000-19405-5950	Software License and Fees : Financial Aid Office	72,648	
12-2562-646000-19405-6410	Equip-All Other >\$1,000<\$5,000 : Financial Aid Office	72,648	
12-2562-646000-19405-6411	Equip-All Other > \$5,000 : Financial Aid Office	-	
Totals for PROJECT: 2562	Financial Aid Technology (SAC)	220,146	220,146

5.1 (33)

SPECIAL PROJECT DETAILED BUDGET # 2562

NAME: Financial Aid Technology - SCC

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/20
 CONTRACT INCOME: \$144,851
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

PROJ. ADM. Jennifer Coto (Interim)
 PROJ. DIR. Sheena Tran

Date: 09/06/18

GL Accounts	Description	Debit	Credit
12-2562-000000-20000-8629	Other Gen Categorical Apport : SCC		144,851
12-2562-646000-29500-5100	Contracted Services : Financial Aid Office	49,249	
12-2562-646000-29500-5950	Software License and Fees : Financial Aid Office	47,801	
12-2562-646000-29500-6410	Equip-All Other >\$1,000<\$5,000 : Financial Aid Office	47,801	
12-2562-646000-29500-6411	Equip-All Other > \$5,000 : Financial Aid Office	-	
Totals for PROJECT: 2562	Financial Aid Technology (SCC)	144,851	144,851

5.1 (34)

SPECIAL PROJECT DETAILED BUDGET #1592 & #1591
NAME: FISCAL AGENT - REGIONAL CONSORTIA
FISCAL YEAR 2018/2019

CONTRACT PERIOD: 07/01/2018 - 6/30/2019

CONTRACT AWARD: \$2,070,000

AUGMENTATION: \$82,800

TOTAL AWARD: \$2,152,800

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

AGREEMENT# 18-208-001

CFDA# 84.048A

PROJ ADM: Enrique Perez

PROJ DIR: Sarah Santoyo

Revised Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1592_000000_50000_8170	VTEA : District Operations		1,700,000		1,782,800		82,800
12_1592_679000_53345_5100	Contracted Services : Educational Services Office Sub-grant agreements with 6/7 Regional Consortia: Bay Area RC: \$370,000 Central/Mother Lode RC: \$300,000 Inland Empire RC: \$220,000 North Far North RC: \$370,000 San Diego/Imperial RC: \$220,000 South Central Coast RC: \$220,000 - Los Angeles/Orange County RC is hosted by RSCCD; budget listed separately under #1591	1,620,000		1,700,000		80,000	
12_1592_679000_53345_5220	Mileage/Parking Expenses : Educational Services	524		139			385
12_1592_679000_53345_2320	Classified Employees : Resource Development	12,852		12,852		0	
12_1592_679000_53345_3325	Medicare - Non-Instructional : Resource Develop	207		207		0	
12_1592_679000_53345_3335	PARS - Non-Instructional : Resource Development	186		186		0	
12_1592_679000_53345_3435	H & W - Retiree Fund Non-Inst : Resource Develop	518		518		0	
12_1592_679000_53345_3515	SUI - Non-Instructional : Resource Development	7		7		0	
12_1592_679000_53345_3615	WCI - Non-Instructional : Resource Development	321		321		0	
	Total Direct Costs - Fiscal Agent	1,634,615		1,714,230			
12_1592_672000_50000_5865	Indirect Costs : District Operations (4%)	65,385		68,570		3,185	
	Total Costs - Fiscal Agent	1,700,000	1,700,000	1,782,800	1,782,800	83,185	83,185

5.1 (35)

SPECIAL PROJECT DETAILED BUDGET #1592 & #1591
NAME: FISCAL AGENT - REGIONAL CONSORTIA
FISCAL YEAR 2018/2019

CONTRACT PERIOD: 07/01/2018 - 6/30/2019
CONTRACT AWARD: \$2,070,000
AUGMENTATION: \$82,800
TOTAL AWARD: \$2,152,800

PROJ ADM: Enrique Perez
PROJ DIR: Sarah Santoyo
Revised Date: 09/11/2018

PRIME SPONSOR: California Community Colleges Chancellor's Office
FISCAL AGENT: Rancho Santiago CCD
AGREEMENT# 18-208-001
CFDA# 84.048A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
District Operations: Los Angeles/Orange County Regional Consortium							
12-1591-000000-50000-8170	VTEA : District Operations		370,000		370,000		0
12-1591-675000-53306-5210	Conference Expenses : LA/OC	4,000		4,000		0	
12-1591-679000-53306-2110	Classified Management :						
	- Gustavo Chamorro (54%) - Richard Verches (54%)	161,412		161,412		0	
12-1591-679000-53306-2130	Classified Employees :						
	- Maria Madrigal (100%)	50,416		50,416		0	
12-1591-679000-53306-3215	PERS - Non-Instructional :	37,494		37,494		0	
12-1591-679000-53306-3315	OASDHI - Non-Instructional	13,397		13,397		0	
12-1591-679000-53306-3325	Medicare - Non-Instructiona	3,136		3,136		0	
12-1591-679000-53306-3415	H & W - Non-Instructional :	41,152		41,152		0	
12-1591-679000-53306-3435	H & W - Retiree Fund Non-In	7,846		7,846		0	
12-1591-679000-53306-3515	SUI - Non-Instructional : L	112		112		0	
12-1591-679000-53306-3615	WCI - Non-Instructional : L	4,864		4,864		0	
12-1591-679000-53306-3915	Other Benefits - Non-Instru	4,216		4,216		0	
12-1591-679000-53306-4610	Non-Instructional Supplies	0		0		0	
12-1591-679000-53306-5100	Contracted Services : LA/OC	25,889		25,889		0	
12-1591-679000-53306-5300	Inst Dues & Memberships : L	1,836		1,836		0	
Totals for PROJECT: 1591	Total Direct Costs	355,770		355,770			
12-1591-672000-50000-5865	Indirect Costs : District Operations (4%)	14,230		14,230		0	
Totals for PROJECT: 1591	Total Costs - LAOCRC	370,000	370,000	370,000	370,000	0	0
	Total Direct Costs - Fiscal Agent - RC	1,990,385		2,070,000			
	Total Indirect Costs (4%)	79,615		82,800			
	Total Costs - Fiscal Agent - RC	2,070,000	2,070,000	2,152,800	2,152,800	83,185	83,185

5.1 (36)

SPECIAL PROJECT DETAILED BUDGET # 2553
NAME: Student Success Completion Grant (SSCG) - SAC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/19
 CONTRACT INCOME: \$1,289,200

PROJ. DIR. Robert Manson

Prime Sponsor: CCC Chancellor's Office

Fiscal Agent: RSCCD

Date: 09/07/18

CFDA #: N/A; Award #: N/A

GL Account	Description	Debit	Credit
74-2553-000000-10000-8659	Other Reimb Categorial Allocation		1,289,200
74-2553-732000-19405-7526	Student Success Completion Grant	1,289,200	
Totals for Project:	2553 - Student Success Completion Grant (SAC)	1,289,200	1,289,200

5.1 (37)

SPECIAL PROJECT DETAILED BUDGET # 2553
NAME: Student Success Completion Grant (SSCG) - SCC
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 7/1/18 - 06/30/19
 CONTRACT INCOME: \$613,038

PROJ. DIR. Sheena Tran

Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD
CFDA #: N/A; Award #: N/A

Date: 09/07/18

GL Account	Description	Debit	Credit
74-2553-000000-20000-8659	Other Reimb Categorial Allocation		613,038
74-2553-732000-29500-7526	Student Success Completion Grant	613,038	
Totals for Project:	2553 - Student Success Completion Grant (SCC)	613,038	613,038

5.1 (38)

SPECIAL PROJECT DETAILED BUDGET # 1648
NAME: Regular Student Support Services Program - Year 4 of 5 (SCC)
FISCAL YEAR: 2018/2019 and 2019/2020

CONTRACT PERIOD: 9/1/2018 - 8/31/2019
CONTRACT AMOUNT: \$242,136
CFDA #: 84.042A
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: Rancho Santiago CCD
PRIME AWARD #: P042A151192-18

PROJ. ADM. Loretta Jordan
PROJ. DIR. LaKyshia Perez
Date: 9/11/2018

GL Account String	Description	New Budget	
		Debit	Credit
12-1648-000000-20000-8120	Higher Education Act : Santiago Canyon College		242,136
12-1648-679000-20000-5865	Indirect Costs : Santiago Canyon College (8%)	17,936	
12-1648-619000-29905-1484	Int/Sum Beynd Contr-Reassigned : Student Dev (3) faculty stipends @ \$500/each x 4	6,000	
12-1648-619000-29905-3115	STRS - Non-Instructional : Student Development	977	
12-1648-619000-29905-3325	Medicare - Non-Instructional : Student Development	87	
12-1648-619000-29905-3435	H & W - Retiree Fund Non-Inst : Student Development	218	
12-1648-619000-29905-3515	SUI - Non-Instructional : Student Development	3	
12-1648-619000-29905-3615	WCI - Non-Instructional : Student Development	135	
12-1648-649000-29905-2110	Classified Management : Student Development LaKyshia Perez, Dir. Special Programs @ 50% (H-1)	41,705	
12-1648-649000-29905-2130	Classified Employees : Student Development Helen Kang, Student Services Coord. (100%) (15-3)	63,652	
12-1648-649000-29905-2310	Classified Employees - Ongoing : Student Develop Senior Clerk (reorg Admin. Clerk) (0.475 FTE) 50%	9,774	
12-1648-649000-29905-2320	Classified Employees - Hourly : Student Developm		
12-1648-649000-29905-2340	Student Assistants - Hourly : Student Development (4) SA x \$14.25/hr. x 15 hrs./wk. x 32 wks.	27,360	
12-1648-649000-29905-3215	PERS - Non-Instructional : Student Development	19,030	
12-1648-649000-29905-3315	OASDHI - Non-Instructional : Student Development	8,400	
12-1648-649000-29905-3325	Medicare - Non-Instructional : Student Development	2,106	
12-1648-649000-29905-3335	PARS - Non-Instructional : Student Development	127	
12-1648-649000-29905-3415	H & W - Non-Instructional : Student Development	23,481	
12-1648-649000-29905-3435	H & W - Retiree Fund Non-Inst : Student Development	5,273	
12-1648-649000-29905-3515	SUI - Non-Instructional : Student Development	59	
12-1648-649000-29905-3615	WCI - Non-Instructional : Student Development	3,268	
12-1648-649000-29905-3915	Other Benefits - Non-Instruct : Student Development	2,765	
12-1648-649000-29905-4310	Instructional Supplies : Student Development School year activities and Summer Bridge Program: materials for tutoring and financial literacy workshops	1,000	
12-1648-649000-29905-4610	Non-Instructional Supplies : Student Development General office/program supplies	500	
12-1648-649000-29905-5966	Transportation - Student : Student Development Student travel/fieldtrips: one (1) bus at \$700/bus for two campus tours and two fieldtrip	2,800	
12-1648-675000-29905-5210	Conference Expenses : Student Development State National Conference @ \$1400 x 2 attendees TRIO Professional Development, \$200 x 2 attendees	3,200	
12-1648-732000-29905-7670	Other Exp Paid for Students : Student Development Entrance fees/tickets to cultural events/educational sites/museums, \$28.50/student x 40 students x 2 site	2,280	
	Total 1648 - Regular SSS Yr. 4 (SCC)	242,136	242,136

SPECIAL PROJECT DETAILED BUDGET # 1638

NAME: Veterans Student Support Services Program - Year 4 of 5 (SAC)

FISCAL YEAR: 2018/2019 and 2019/2020

CONTRACT PERIOD: 9/1/2018 - 8/31/2019

PROJ. ADM.: Alicia Kruiuzenga

CONTRACT AMOUNT: \$242,136

PROJ. DIR.: Brenda Estrada

CFDA #: 84.042A

Date: 9/11/2018

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: P042A151188-18

GL Account String	Description	New Budget	
		Debit	Credit
12-1638-000000-10000-8120	Higher Education Act : Santa Ana College		232,136
12-1638-679000-10000-5865	Indirect Costs : Santa Ana College (8%) Modified Direct Costs – exclude bridge program, non-residential meals, and grant aid to students	16,677	
12-1638-499900-18200-1310	Part-Time Instructors : SAC Continuing Ed-Instructi \$55.21/hr. x 6 hrs./wk. x 18 wks.	5,962	
12-1638-499900-18200-3111	STRS - Instructional : SAC Continuing Ed-Instructio	971	
12-1638-499900-18200-3321	Medicare - Instructional : SAC Continuing Ed-Instru	86	
12-1638-499900-18200-3431	H & W - Retiree Fund Inst : SAC Continuing Ed-Instr	216	
12-1638-499900-18200-3511	SUI - Instructional : SAC Continuing Ed-Instruction	3	
12-1638-499900-18200-3611	WCI - Instructional : SAC Continuing Ed-Instruction	134	
12-1638-499900-19725-2410	Inst Assistant - Ongoing : Veterans Resource Center (2) IAs x \$17.58/hr x 19 hrs/wk x 52 wks	34,746	
12-1638-499900-19725-3321	Medicare - Instructional : Veterans Resource Center	504	
12-1638-499900-19725-3331	PARS - Instructional : Veterans Resource Center	452	
12-1638-499900-19725-3431	H & W - Retiree Fund Inst : Veterans Resource Cente	1,261	
12-1638-499900-19725-3511	SUI - Instructional : Veterans Resource Center	17	
12-1638-499900-19725-3611	WCI - Instructional : Veterans Resource Center	782	
12-1638-631000-19725-1430	Part-Time Counselors : Veterans Resource Center \$58.90/hr. x 10 hrs./wk. x 44 wks	25,918	
12-1638-631000-19725-3115	STRS - Non-Instructional : Veterans Resource Center	4,219	
12-1638-631000-19725-3325	Medicare - Non-Instructional : Veterans Resource Ce	376	
12-1638-631000-19725-3435	H & W - Retiree Fund Non-Inst : Veterans Resource C	941	
12-1638-631000-19725-3515	SUI - Non-Instructional : Veterans Resource Center	13	
12-1638-631000-19725-3615	WCI - Non-Instructional : Veterans Resource Center	583	
12-1638-648000-19725-2110	Classified Management : Veterans Resource Center Brenda Estrada, Dir. of Special Programs (H-3) (50%)	46,027	
12-1638-648000-19725-2130	Classified Employees : Veterans Resource Center Dorothy Swayne, Student Svs. Coord. (15-6 +2.5%L)	4,532	
12-1638-648000-19725-2310	Classified Employees - Ongoing : Veterans Resource Cesar Castaneda, Senior Clerk (0.475 FTE @ 100%) Jason Lamb, Student Prog. Spec. (0.475 FTE @ 100%)	40,836	
12-1638-648000-19725-3215	PERS - Non-Instructional : Veterans Resource Center	9,132	
12-1638-648000-19725-3315	OASDHI - Non-Instructional : Veterans Resource Cent	3,219	
12-1638-648000-19725-3325	Medicare - Non-Instructional : Veterans Resource Ce	1,345	
12-1638-648000-19725-3335	PARS - Non-Instructional : Veterans Resource Center	531	
12-1638-648000-19725-3415	H & W - Non-Instructional : Veterans Resource Cente	13,014	
12-1638-648000-19725-3435	H & W - Retiree Fund Non-Inst : Veterans Resource C	3,367	
12-1638-648000-19725-3515	SUI - Non-Instructional : Veterans Resource Center	46	
12-1638-648000-19725-3615	WCI - Non-Instructional : Veterans Resource Center	2,087	

SPECIAL PROJECT DETAILED BUDGET # 1638

NAME: Veterans Student Support Services Program - Year 4 of 5 (SAC)

FISCAL YEAR: 2018/2019 and 2019/2020

CONTRACT PERIOD: 9/1/2018 - 8/31/2019

PROJ. ADM.: Alicia Kruienza

CONTRACT AMOUNT: \$242,136

PROJ. DIR.: Brenda Estrada

CFDA #: 84.042A

Date: 9/11/2018

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: P042A151188-18

GL Account String	Description	New Budget	
		Debit	Credit
12-1638-648000-19725-3915	Other Benefits - Non-Instruct : Veterans Resource C	1,355	
12-1638-648000-19725-4610	Non-Instructional Supplies : Veterans Resource Cent SSS-Vets program supplies: paper reams, colored paper, pens, toner, USB disks, labels, folders, clipboards, binders, hanging folders, table tents, markers, flip charts, easels, program banner, poster board, etc.	750	
12-1638-648000-19725-4710	Food and Food Service Supplies : Veterans Resource Hospitality, food services related to SSS-Vets program meetings/workshops for participants, campus visits, and recognition ceremony \$410 Bridge program non-residential meals \$1,000	1,534	
12-1638-648000-19725-5100	Contracted Services : Veterans Resource Center Bridge Program designed to assist Vets-SSS participants with time management, test taking, note taking, soft skills development, and personal development. This is a one-week residential program at a CSU/UC, and the institution will provide accommodations within their residence facility.	6,000	
12-1638-675000-19725-5210	Conference Expenses : Veterans Resource Center National Conference @ \$1400 x 2 attendees Council for Opportunity in Education (COE) @ \$500 TRIO Professional Development, \$100 x 2 attendees	3,500	
12-1638-732000-19725-7670	Other Exp Paid for Students : Veterans Resource Entrance fee \$25/ea. x 40 SSS-Vets students	1,000	
	Sub-Total (12 Fund)	232,136	232,136
Grant Aid to Students			
74-1638-000000-10000-8120	Higher Education Act : Santa Ana College		10,000
74-1638-732000-19725-7509	SSS Grant : Veterans Resource Center	10,000	
	Sub-Total (74 Fund)	10,000	10,000
	Total 1638 - SSS Veterans Yr. 4 (SAC)	242,136	242,136

SPECIAL PROJECT DETAILED BUDGET # 1632

NAME: Santa Ana College (SAC) - Regular Student Support Services Program V - Year 3

FISCAL YEAR: 2018/19 & 2019/20

CONTRACT PERIOD: 09/01/18 to 08/31/19

PROJ. ADM. Alicia Kruienza

CONTRACT INCOME: \$321,755

PROJ. DIR. Romelia Madrigal

Prime Sponsor: U.S. Department of Education

Date: 09/07/18

Fiscal Agent: RSCCD

CFDA #: 84.042A; Prime Award #: P042A161150

GL Account	Description	Debit	Credit
12-1632-000000-10000-8120	Higher Education Act : Santa Ana College		299,755
12-1632-499900-18200-1310	Part-Time Instructors : SAC Continuing Ed-Instructi - Supplemental instruction	5,741	
12-1632-499900-18200-3111	STRS - Instructional : SAC Continuing Ed-Instructio	935	
12-1632-499900-18200-3321	Medicare - Instructional : SAC Continuing Ed-Instru	83	
12-1632-499900-18200-3431	H & W - Retiree Fund Inst : SAC Continuing Ed-Instr	208	
12-1632-499900-18200-3511	SUI - Instructional : SAC Continuing Ed-Instruction	3	
12-1632-499900-18200-3611	WCI - Instructional : SAC Continuing Ed-Instruction	129	
12-1632-499900-19560-2420	Inst Assistant - Hourly : Student Support Services	14,771	
12-1632-499900-19560-3321	Medicare - Instructional : Student Support Services	214	
12-1632-499900-19560-3331	PARS - Instructional : Student Support Services	192	
12-1632-499900-19560-3431	H & W - Retiree Fund Inst : Student Support Service	536	
12-1632-499900-19560-3511	SUI - Instructional : Student Support Services	7	
12-1632-499900-19560-3611	WCI - Instructional : Student Support Services	332	
12-1632-649000-19560-1250	Contract Coordinator : Student Support Services - R. Madrigal (50%)	46,826	
12-1632-649000-19560-1252	Contract Extension-Coordinator : Student Support Se	9,265	
12-1632-649000-19560-2130	Classified Employees : Student Support Services - O. Garcia (100%)	87,089	
12-1632-649000-19560-2310	Classified Employees - Ongoing : Student Support Se - Vacant : Senior Clerk	19,548	
12-1632-649000-19560-3215	PERS - Non-Instructional : Student Support Services	29,392	
12-1632-649000-19560-3315	OASDHI - Non-Instructional : Student Support Servic	10,236	
12-1632-649000-19560-3325	Medicare - Non-Instructional : Student Support Serv	2,394	
12-1632-649000-19560-3415	H & W - Non-Instructional : Student Support Service	31,617	
12-1632-649000-19560-3435	H & W - Retiree Fund Non-Inst : Student Support Ser	5,993	
12-1632-649000-19560-3515	SUI - Non-Instructional : Student Support Services	83	
12-1632-649000-19560-3615	WCI - Non-Instructional : Student Support Services	3,715	
12-1632-649000-19560-3915	Other Benefits - Non-Instruct : Student Support Ser	2,375	
12-1632-649000-19560-4610	Non-Instructional Supplies : Student Support Servic	1,000	
12-1632-649000-19560-4710	Food and Food Service Supplies : Student Support Se	1,000	
12-1632-649000-19560-5630	Maint Contract - Office Equip : Student Support Ser	500	
12-1632-649000-19560-5845	Excess/Copies Useage : Student Support Services	350	
12-1632-649000-19560-5955	TB/Hep Tests & Physicals Exp : Student Support Serv	300	
12-1632-675000-19560-5210	Conference Expenses : Student Support Services	2,717	
12-1632-679000-10000-5865	Indirect Costs : Santa Ana College	22,204	
Totals for PROJECT: 1632	SSS - Year 3	299,755	299,755

SPECIAL PROJECT DETAILED BUDGET # 1632

NAME: Santa Ana College (SAC) - Regular Student Support Services Program V - Year 3

FISCAL YEAR: 2018/19 & 2019/20

CONTRACT PERIOD: 09/01/18 to 08/31/19

PROJ. ADM. Alicia Kruienza

CONTRACT INCOME: \$321,755

PROJ. DIR. Romelia Madrigal

Prime Sponsor: U.S. Department of Education

Date: 09/07/18

Fiscal Agent: RSCCD

CFDA #: 84.042A; Prime Award #: P042A161150

GL Account	Description	Debit	Credit
74-1632-000000-10000-8120	Higher Education Act : Santa Ana College		22,000
74-1632-732000-19560-7509	SSS Grant : Student Support Services	22,000	
Totals for PROJECT: 1632	SSS - Year 3	22,000	22,000

SPECIAL PROJECT DETAILED BUDGET # 1695

NAME: Talent Search - Year 1

FISCAL YEAR: 2018/19 & 2019/20

CONTRACT PERIOD: 09/01/18 to 08/31/19

PROJ. ADM. Alicia Krueza

CONTRACT INCOME: \$398,018

PROJ. DIR. Rosio Becerra

Prime Sponsor: U.S. Department of Education

Date: 09/11/18

Fiscal Agent: RSCCD

CFDA #: 84.044A; Prime Award #: P044A180657

GL Account	Description	Debit	Credit
12-1695-000000-10000-8120	Higher Education Act : Santa Ana College		398,018
12-1695-499900-19565-1310	Part-time instructor - tutors' trainer	4,006	
12-1695-499900-19565-2420	Inst Assistant - Hourly : Talent Search - 16 Saturdays x 5 hrs/day x 8 tutors - 4 Training days x 8 hrs/day x 8 tutors - Ongoing training @ 4 hrs/month x 8 months	19,331	
12-1695-499900-19565-3111	STRS - Instructional	652	
12-1695-499900-19565-3321	Medicare - Instructional : Talent Search	338	
12-1695-499900-19565-3331	PARS - Instructional : Talent Search	251	
12-1695-499900-19565-3431	H & W - Retiree Fund Inst : Talent Search	847	
12-1695-499900-19565-3511	SUI - Instructional : Talent Search	12	
12-1695-499900-19565-3611	WCI - Instructional : Talent Search	525	
12-1695-649000-19565-2110	Classified Management : Talent Search - R. Becerra, Project Director (100%)	106,560	
12-1695-649000-19565-2310	Classified Employees - Ongoing : Talent Search - E. Lomeli; E. Ochoa; R. Ramirez & A Reyes - VACANT - SS Coordinator & Admin Clerk (10 months)	112,097	
12-1695-649000-19565-2320	Classified Employees - Hourly : Talent Search - E. Lomeli - from 9/1/18-11/1/18 (21 hrs/wk x 8.5 wks) - Summer Academy Program (4 SSS x 60 hrs/ea)	8,883	
12-1695-649000-19565-2340	Student Assistants - Hourly : Talent Search - Pre-service training (8 hrs/ea x 10 mentors) - Mentoring - 2 hrs/month x 7 months x 10 mentors - Ongoing training @ 4 hrs/month x 7 months x 10 mentors	6,125	
12-1695-649000-19565-3215	PERS - Non-Instructional : Talent Search	24,031	
12-1695-649000-19565-3315	OASDHI - Non-Instructional : Talent Search	8,249	
12-1695-649000-19565-3325	Medicare - Non-Instructional : Talent Search	3,346	
12-1695-649000-19565-3335	PARS - Non-Instructional : Talent Search	1,270	
12-1695-649000-19565-3415	H & W - Non-Instructional : Talent Search	23,153	
12-1695-649000-19565-3435	H & W - Retiree Fund Non-Inst : Talent Search	8,598	
12-1695-649000-19565-3515	SUI - Non-Instructional : Talent Search	115	
12-1695-649000-19565-3615	WCI - Non-Instructional : Talent Search	5,329	
12-1695-649000-19565-3915	Other Benefits - Non-Instruct : Talent Search	3,200	
12-1695-649000-19565-4610	Non-Instructional Supplies : Talent Search - General office supplies - Calculators (to loan out)	878	
12-1695-649000-19565-4710	Food and Food Service Supplies : Talent Search - 7 days Senior Summer Academy Program	2,205	

SPECIAL PROJECT DETAILED BUDGET # 1695

NAME: Talent Search - Year 1

FISCAL YEAR: 2018/19 & 2019/20

CONTRACT PERIOD: 09/01/18 to 08/31/19

PROJ. ADM. Alicia Krueza

CONTRACT INCOME: \$398,018

PROJ. DIR. Rosio Becerra

Prime Sponsor: U.S. Department of Education

Date: 09/11/18

Fiscal Agent: RSCCD

CFDA #: 84.044A; Prime Award #: P044A180657

GL Account	Description	Debit	Credit
12-1695-649000-19565-5100	Contracted Services : Talent Search - Summer Academy Prog. - Study Smart Tutors - Summer Academy Prog. - UC dorm for 2 nights	13,230	
12-1695-649000-19565-5220	Mileage/Parking Expenses : Talent Search	250	
12-1695-649000-19565-5630	Maint Contract - Office Equip : Talent Search	250	
12-1695-649000-19565-5660	Software Support Service : Talent Search - Data Access subscription	349	
12-1695-649000-19565-5805	Awards & Incentives : Talent Search	300	
12-1695-649000-19565-5845	Excess/Copies Usage : Talent Search	200	
12-1695-649000-19565-5850	Fingerprinting : Talent Search - Live scan check & fingerprinting	1,800	
12-1695-649000-19565-5905	Other Participant Travel Exp : Talent Search - Southern California Universities (2 trips) - Special/cultural event (1 trip)	2,200	
12-1695-649000-19565-5940	Reproduction/Printing Expenses : Talent Search	300	
12-1695-649000-19565-5950	Software License and Fees : Talent Search - Princeton Review (PSAT, SAT & ACT)	200	
12-1695-649000-19565-5966	Transportation - Student : Talent Search - Southern California Universities (2 trips) - Special/cultural event (1 trip) - Senior Summer Academy Program (3 buses)	5,250	
12-1695-675000-19565-5210	Conference Expenses : Talent Search - Regional Conference - 2 staff attend conference in Sept - Summer Academy Program - staff participant	3,225	
12-1695-679000-10000-5865	Indirect Costs : Santa Ana College	29,483	
12-1695-732000-19565-7620	Fees Paid for Students : Talent Search - Tickets for cultural events	980	
Totals for Project 1695:	Talent Search - SAC Year 1	398,018	398,018

SPECIAL PROJECT DETAILED BUDGET # 1706
NAME: Santa Ana College (SAC) - Regular Upward Bound Program - Year 2
FISCAL YEAR: 2018/19 & 2019/20

CONTRACT PERIOD: 09/01/18 to 08/31/19
 CONTRACT INCOME: \$321,010

PROJ. ADM. Alicia Kruienza
 PROJ. DIR. Romelia Madrigal

Prime Sponsor: U.S. Department of Education
Fiscal Agent: RSCCD
CFDA #: 84.047A; Prime Award #: P047A171034

Date: 09/11/18

GL Account	Description	Debit	Credit
12-1706-000000-10000-8120	Higher Education Act : Santa Ana College		321,010
12-1706-499900-18200-1310	Part-Time Instructors : SAC Continuing Ed-Instructi	5,786	
12-1706-499900-18200-1315	Int/Sum-Instructors,Part-Time : SAC Continuing Ed-I	12,232	
12-1706-499900-18200-3111	STRS - Instructional : SAC Continuing Ed-Instructio	2,933	
12-1706-499900-18200-3321	Medicare - Instructional : SAC Continuing Ed-Instru	261	
12-1706-499900-18200-3431	H & W - Retiree Fund Inst : SAC Continuing Ed-Instr	654	
12-1706-499900-18200-3511	SUI - Instructional : SAC Continuing Ed-Instruction	9	
12-1706-499900-18200-3611	WCI - Instructional : SAC Continuing Ed-Instruction	405	
12-1706-499900-19575-2420	Inst Assistant - Hourly : Upward Bound	7,034	
12-1706-499900-19575-3321	Medicare - Instructional : Upward Bound	102	
12-1706-499900-19575-3331	PARS - Instructional : Upward Bound	91	
12-1706-499900-19575-3431	H & W - Retiree Fund Inst : Upward Bound	255	
12-1706-499900-19575-3511	SUI - Instructional : Upward Bound	4	
12-1706-499900-19575-3611	WCI - Instructional : Upward Bound	158	
12-1706-631000-18100-1430	Part-Time Counselors : Continuing Education Divisio	4,000	
12-1706-631000-18100-3115	STRS - Non-Instructional : Continuing Education Div	651	
12-1706-631000-18100-3325	Medicare - Non-Instructional : Continuing Education	58	
12-1706-631000-18100-3435	H & W - Retiree Fund Non-Inst : Continuing Educatio	145	
12-1706-631000-18100-3515	SUI - Non-Instructional : Continuing Education Divi	2	
12-1706-631000-18100-3615	WCI - Non-Instructional : Continuing Education Divi	90	
12-1706-649000-19575-1250	Contract Coordinator : Upward Bound - Romelia (50%)	46,826	
12-1706-649000-19575-1252	Contract Extension-Coordinator : Upward Bound	9,265	
12-1706-649000-19575-2310	Classified Employees - Ongoing : Upward Bound - 2 Student Services Coordinators	53,179	
12-1706-649000-19575-2320	Classified Employees - Hourly : Upward Bound - 3 residential assistants (40 hrs/wk x 5 wks x \$12/hr x 3)	7,200	
12-1706-649000-19575-2340	Student Assistants - Hourly : Upward Bound - 3 student assistants (700 hrs x 3 x \$10/hr)	21,000	
12-1706-649000-19575-3215	PERS - Non-Instructional : Upward Bound	19,996	
12-1706-649000-19575-3315	OASDHI - Non-Instructional : Upward Bound	6,947	
12-1706-649000-19575-3325	Medicare - Non-Instructional : Upward Bound	1,702	
12-1706-649000-19575-3335	PARS - Non-Instructional : Upward Bound	94	
12-1706-649000-19575-3415	H & W - Non-Instructional : Upward Bound	8,219	
12-1706-649000-19575-3435	H & W - Retiree Fund Non-Inst : Upward Bound	5,022	
12-1706-649000-19575-3515	SUI - Non-Instructional : Upward Bound	59	

SPECIAL PROJECT DETAILED BUDGET # 1706
NAME: Santa Ana College (SAC) - Regular Upward Bound Program - Year 2
FISCAL YEAR: 2018/19 & 2019/20

CONTRACT PERIOD: 09/01/18 to 08/31/19
 CONTRACT INCOME: \$321,010

PROJ. ADM. Alicia Kruezinga
 PROJ. DIR. Romelia Madrigal

Prime Sponsor: U.S. Department of Education
Fiscal Agent: RSCCD
CFDA #: 84.047A; Prime Award #: P047A171034

Date: 09/11/18

GL Account	Description	Debit	Credit
12-1706-649000-19575-3615	WCI - Non-Instructional : Upward Bound	3,113	
12-1706-649000-19575-3915	Other Benefits - Non-Instruct : Upward Bound	875	
12-1706-649000-19575-4610	Non-Instructional Supplies : Upward Bound - General Office Supplies	1,000	
12-1706-649000-19575-4710	Food and Food Service Supplies : Upward Bound - End-of-the-year Ceremony	2,800	
12-1706-649000-19575-5100	Contracted Services : Upward Bound - Summer Residential Program - room & board	48,000	
12-1706-649000-19575-5630	Maint Contract - Office Equip : Upward Bound	434	
12-1706-649000-19575-5805	Awards & Incentives : Upward Bound	1,200	
12-1706-649000-19575-5905	Other Participant Travel Exp : Upward Bound - Students travel/cultural event	9,800	
12-1706-649000-19575-5966	Transportation - Student : Upward Bound	4,200	
12-1706-675000-19575-5210	Conference Expenses : Upward Bound - 50% of National Conference & Regional Meeting	2,000	
12-1706-679000-10000-5865	Indirect Costs : Santa Ana College	23,260	
12-1706-732000-19575-7620	Fees Paid for Students : Upward Bound	1,000	
12-1706-732000-19575-7630	Supplies Paid for Students : Upward Bound - Instructional supplies paid for students	1,949	
12-1706-732000-19575-7650	Stipends Paid to Students : Upward Bound	7,000	
Totals for Project 1706:	Regular Upward Bound - SAC Yr. 2	321,010	321,010

SPECIAL PROJECT DETAILED BUDGET # 1741
NAME: Upward Bound Math and Science Program II - Year 2 of 5 (SCC)
FISCAL YEAR: 2018/2019 and 2019/2020

CONTRACT PERIOD: 10/1/18 - 9/30/19
CONTRACT AMOUNT: \$275,155
CFDA #: 84.047M

PROJ. ADM. Loretta Jordan
PROJ. DIR. LaKyshia Perez
Date: 9/11/2018

PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: Rancho Santiago CCD
PRIME AWARD #: P047M170394-18

GL Account String	Description	New Budget	
		Debit	Credit
12-1741-000000-20000-8120	Higher Education Act : Santiago Canyon College		275,155
12-1741-679000-20000-5865	Indirect Costs : Santiago Canyon College (8%) <u>Exclude stipends paid to students, summer residential program and non-residential meals for summer prg.</u>	17,827	
12-1741-619000-29920-1483	Beyond Contr - Reassigned Time : Upward (2) Instructor stipends @ \$500/ea. x 8	8,000	
12-1741-619000-29920-3115	STRS - Non-Instructional : Upward Bound	1,302	
12-1741-619000-29920-3325	Medicare - Non-Instructional : Upward Bound	116	
12-1741-619000-29920-3435	H & W - Retiree Fund Non-Inst : Upward Bound	290	
12-1741-619000-29920-3515	SUI - Non-Instructional : Upward Bound	4	
12-1741-619000-29920-3615	WCI - Non-Instructional : Upward Bound	180	
12-1741-649000-29920-2110	Classified Management : Upward Bound LaKyshia Perez, Dir. Special Prog. @ 50% (H-1)	41,705	
12-1741-649000-29920-2310	Classified Employees - Ongoing : Upward Liliana Ramirez, Student Svs. Coord. PT @ 100% Tara Ontiveros, Student Svs. Spec. PT @ 100% Leslie Ortega, Student Services Spec. PT @ 100% TBD, Sr. Clerk (reorg Admin. Clerk) PT @ 50%	79,787	
12-1741-649000-29920-2320	Classified Employees - Hourly : Upward Bound (4) RAs x \$12/hr. x 40 hrs./wk. x 2 wks.	3,840	
12-1741-649000-29920-2340	Student Assistants - Hourly : Upward Bound (2) Tutors x \$14.25/hr. x 14 hrs./wk. x 32 wks. (2) Tutors x \$14.25/hr. x 6 hrs./wk. x 32 wks. Pre-Service Training (4) Tutors x \$14.25/hr. x 4 hrs./day x 8 days On-Going Training (4) Tutors x \$14.25/hr. x 2 hrs./day x 16 days	21,888	
12-1741-649000-29920-3215	PERS - Non-Instructional : Upward Bound	20,179	
12-1741-649000-29920-3315	OASDHI - Non-Instructional : Upward Bound	8,362	
12-1741-649000-29920-3325	Medicare - Non-Instructional : Upward Bound	2,153	
12-1741-649000-29920-3335	PARS - Non-Instructional : Upward Bound	177	
12-1741-649000-29920-3415	H & W - Non-Instructional : Upward Bound	11,562	
12-1741-649000-29920-3435	H & W - Retiree Fund Non-Inst : Upward Bound	5,390	
12-1741-649000-29920-3515	SUI - Non-Instructional : Upward Bound	63	
12-1741-649000-29920-3615	WCI - Non-Instructional : Upward Bound	3,341	
12-1741-649000-29920-3915	Other Benefits - Non-Instruct : Upward Bound	1,265	
12-1741-649000-29920-4310	Instructional Supplies : Upward Bound	1,000	

SPECIAL PROJECT DETAILED BUDGET # 1741
NAME: Upward Bound Math and Science Program II - Year 2 of 5 (SCC)
FISCAL YEAR: 2018/2019 and 2019/2020

CONTRACT PERIOD: 10/1/18 - 9/30/19

CONTRACT AMOUNT: \$275,155

CFDA #: 84.047M

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: P047M170394-18

PROJ. ADM. Loretta Jordan

PROJ. DIR. LaKyshia Perez

Date: 9/11/2018

GL Account String	Description	New Budget	
		Debit	Credit
12-1741-649000-29920-4610	Non-Instructional Supplies : Upward Bound	924	
12-1741-649000-29920-4710	Food and Food Service Supplies : Upward Bound - End-of-the-Year banquet for UBMS participants \$1,000 - Non-residential meals for Summer Program \$2,000	3,000	
12-1741-649000-29920-5100	Contracted Services : Upward Bound - Princeton Review to provide an in-person SAT preparatory course to 25 UBMS students. \$500 - Summer Residential Program two-weeks at a university for 50-60 students and 4 staff members. \$28,500	29,000	
12-1741-649000-29920-5850	Fingerprinting : Upward Bound Fingerprinting and live scan for tutors to work at school sites: \$100 x 2 tutors	200	
12-1741-649000-29920-5966	Transportation - Student : Upward Bound Students Travel/Cultural Event: Transportation rental fees (1) bus at \$700/bus for 2 campus tours (regular year) and 2 field trips (Summer Program)	2,800	
12-1741-675000-29920-5210	Conference Expenses : Upward Bound - National Conference \$1,975 - Regional Conference \$1,125 - TRIO professional development training \$100	3,200	
12-1741-732000-29920-7650	Stipends Paid to Students : Upward Bound Stipends at \$40/stipend x 50 UBMS students x 2 semesters	4,000	
12-1741-732000-29920-7670	Other Exp Paid for Students : Upward Bound Admission fees cultural events/educational sites: \$30/ea. x 60 students x 2 sites	3,600	
Total 1741 - UBMS II Yr. 2 FY 18-19 (SCC)		275,155	275,155

SPECIAL PROJECT DETAILED BUDGET # 1746
NAME: Veterans Upward Bound Program II - Year 2 of 5 (SAC)
FISCAL YEAR: 2018/2019 and 2019/2020

CONTRACT PERIOD: 10/1/2018 - 9/30/2019
CONTRACT INCOME: \$275,155
CFDA #: 84.047V
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: Rancho Santiago CCD
PRIME AWARD #: P047V170042-18

PROJ. ADM.: Alicia Kruizenga
PROJ. DIR.: Brenda Estrada
Date: 9/11/2018

GL Account String	Description	New Budget	
		Debit	Credit
12-1746-00000-10000-8120	Higher Education Act : Santa Ana College		275,155
12-1746-679000-10000-5865	Indirect Costs : Santa Ana College (8%) <i>Exclude stipends paid to students</i>	20,382	
12-1746-499900-18200-1310	Part-Time Instructors : SAC Continuing Ed-Instructi Adjunct Instructor, \$55.21/hr. x 6 hrs./wk. x 12 wks.	3,975	
12-1746-499900-18200-3111	STRS - Instructional : SAC Continuing Ed-Instructio	647	
12-1746-499900-18200-3321	Medicare - Instructional : SAC Continuing Ed-Instru	58	
12-1746-499900-18200-3431	H & W - Retiree Fund Inst : SAC Continuing Ed-Instr	144	
12-1746-499900-18200-3511	SUI - Instructional : SAC Continuing Ed-Instruction	2	
12-1746-499900-18200-3611	WCI - Instructional : SAC Continuing Ed-Instruction	89	
12-1746-499900-19725-2410	Inst Assistant - Ongoing : Veterans Resource (2) IAs \$17.58/hr. x 19 hrs./wk. x 52 wks.	34,746	
12-1746-499900-19725-3331	PARS - Instructional : SAC Continuing Ed-Instructio	504	
12-1746-499900-19725-3321	Medicare - Instructional : SAC Continuing Ed-Instru	452	
12-1746-499900-19725-3431	H & W - Retiree Fund Inst : SAC Continuing Ed-Instr	1,261	
12-1746-499900-19725-3511	SUI - Instructional : SAC Continuing Ed-Instruction	17	
12-1746-499900-19725-3611	WCI - Instructional : SAC Continuing Ed-Instruction	782	
12-1746-499900-19725-4310	Instructional Supplies : Veterans Resource Center <i>Supplies, textbooks and reference materials for VUB participants, and other supplies for educational activities.</i>	500	
12-1746-631000-19725-1430	Part-Time Counselors : Veterans Resource Center Adjunct Counselor, \$58.90/hr. x 6 hrs./wk. x 36 wks.	12,723	
12-1746-631000-19725-3115	STRS - Non-Instructional : Veterans Resource Center	2,071	
12-1746-631000-19725-3325	Medicare - Non-Instructional : Veterans Resource Ce	184	
12-1746-631000-19725-3435	H & W - Retiree Fund Non-Inst : Veterans Resource C	462	
12-1746-631000-19725-3515	SUI - Non-Instructional : Veterans Resource Center	6	
12-1746-631000-19725-3615	WCI - Non-Instructional : Veterans Resource Center	286	
12-1746-648000-19725-2110	Classified Management : Veterans Resource Brenda Estrada, Dir. Special Programs (50%) (H-3)	46,026	
12-1746-648000-19725-2130	Classified Employees : Veterans Resource Center Abel Arredondo, Student Prog. Spec. (10-6 +5%L)	60,079	
12-1746-648000-19725-2340	Student Assistants - Hourly : Veterans Resource (1) Tutor \$14.25/hr. x 15 hrs./wk. x 44 wks.	9,405	
12-1746-648000-19725-3215	PERS - Non-Instructional : Veterans Resource Center	19,165	
12-1746-648000-19725-3315	OASDHI - Non-Instructional : Veterans Resource Cent	6,750	
12-1746-648000-19725-3325	Medicare - Non-Instructional : Veterans Resource Ce	1,579	
12-1746-648000-19725-3415	H & W - Non-Instructional : Veterans Resource Cente	28,156	
12-1746-648000-19725-3435	H & W - Retiree Fund Non-Inst : Veterans Resource C	4,293	
12-1746-648000-19725-3515	SUI - Non-Instructional : Veterans Resource Center	54	

SPECIAL PROJECT DETAILED BUDGET # 1746
NAME: Veterans Upward Bound Program II - Year 2 of 5 (SAC)
FISCAL YEAR: 2018/2019 and 2019/2020

CONTRACT PERIOD: 10/1/2018 - 9/30/2019

PROJ. ADM.: Alicia Kruizenga

CONTRACT INCOME: \$275,155

PROJ. DIR.: Brenda Estrada

CFDA #: 84.047V

Date: 9/11/2018

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: P047V170042-18

GL Account String	Description	New Budget	
		Debit	Credit
12-1746-648000-19725-3615	WCI - Non-Instructional : Veterans Resource Center	2,661	
12-1746-648000-19725-3915	Other Benefits - Non-Instruct : Veterans Resource C	2,765	
12-1746-648000-19725-4610	Non-Instructional Supplies : Veterans Resource Cent <i>Office supplies: paper reams, folders, binders, filing folders, labels, toner, post-it notes, pens, pencils and other as needed.</i>	500	
12-1746-648000-19725-4710	Food and Food Service Supplies : Veterans Resource <i>Food for VUB program trainings or workshops, campus visits, and VUB program recognition ceremony.</i>	770	
12-1746-648000-19725-5220	Mileage/Parking Expenses : Veterans Resource Center	500	
12-1746-648000-19725-5300	Inst Dues & Memberships : Veterans Resource Center <i>National Association of Veteran's Upward Bound</i>	150	
12-1746-648000-19725-5940	Reproduction/Printing Expenses : Veterans Resource	411	
12-1746-648000-19725-5950	Software License and Fees : Veterans Resource Cente <i>TRIO Student Access database and maintenance support service fee</i>	2,000	
12-1746-675000-19725-5210	Conference Expenses : Veterans Resource Center <i>- National Conference \$1,900</i>	3,800	
12-1746-732000-19725-7650	Stipends Paid to Students : Veterans Resource <i>\$40/stipend x 40 VUBP students x 3 stipends</i>	4,800	
12-1746-732000-19725-7670	Other Exp Paid for Students : Veterans Resource <i>Admission fees cultural events/educational sites: \$25/ea. x 40 participants x 2 sites</i>	2,000	
	Total 1746 - VUBP II Yr. 2 FY 18/19 (SAC)	275,155	275,155

SPECIAL PROJECT DETAILED BUDGET #1101

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Secondary Education (ASE) - Santa Ana College (Centennial Education Center)
FISCAL YEAR: 2018/2019**

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$204,891
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy
PRJ. DIR.: Christine Kosko
Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_000000_10000_8199	Other Federal Revenues : Santa Ana College		231,517		204,891	26,626	
12_1101_601000_18100_1410	Part-Time Academic Management : Continuing Jerry Wheeler (2A TOE)	30,746		0			30,746
12_1101_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	446		0			446
12_1101_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,116		0			1,116
12_1101_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	15		0			15
12_1101_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	692		0			692
12_1101_619000_18100_1480	Part-Time Reassigned Time : Continuing Educat	175		0			175
12_1101_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	25		0			25
12_1101_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	3		0			3
12_1101_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	6		0			6
12_1101_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	5		0			5
12_1101_678000_18100_5100	Contracted Services : Continuing Education Di	11,210		11,210			0
12_1101_620000_18100_2310	Classified Employees - Ongoing : Continuing Sharon Leung, A& R Specialist I (0.475 FTE)	0		19,415		19,415	
12_1101_620000_18100_3325	Medicare - Non-Instructional : Continuing Edu	0		282		282	
12_1101_620000_18100_3335	PARS - Non-Instructional : Continuing Educati	0		252		252	
12_1101_620000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		705		705	
12_1101_620000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		10		10	
12_1101_620000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		437		437	
12_1101_602000_18130_1480	Part-Time Reassigned Time : Elementary & Sec	1,000		0			1,000
12_1101_602000_18130_3115	STRS - Non-Instructional : Elementary & Secon	144		0			144
12_1101_602000_18130_3325	Medicare - Non-Instructional : Elementary & S	15		0			15
12_1101_602000_18130_3435	H & W - Retiree Fund Non-Inst : Elementary &	36		0			36
12_1101_602000_18130_3515	SUI - Non-Instructional : Elementary & Second	1		0			1
12_1101_602000_18130_3615	WCI - Non-Instructional : Elementary & Second	23		0			23

5.1 (52)

SPECIAL PROJECT DETAILED BUDGET #1101

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Secondary Education (ASE) - Santa Ana College (Centennial Education Center)
FISCAL YEAR: 2018/2019**

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$204,891
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy
PRJ. DIR.: Christine Kosko
Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_619000_18130_1252	Contract Extension-Coordinator : Elementary & John Tashima (2A TOE)	9,303		0			9,303
12_1101_619000_18130_1480	Part-Time Reassigned Time : Elementary & Sec	5,000		3,000			2,000
12_1101_619000_18130_1485	Int/Sum - Reassigned Time, PT : Elementary &	1,300		1,300			0
12_1101_619000_18130_3115	STRS - Non-Instructional : Elementary & Secon	2,231		700			1,531
12_1101_619000_18130_3325	Medicare - Non-Instructional : Elementary & S	226		62			164
12_1101_619000_18130_3335	PARS - Non-Instructional : Elementary & Secon	20		0			20
12_1101_619000_18130_3435	H & W - Retiree Fund Non-Inst : Elementary &	566		156			410
12_1101_619000_18130_3515	SUI - Non-Instructional : Elementary & Second	8		2			6
12_1101_619000_18130_3615	WCI - Non-Instructional : Elementary & Second	351		97			254
12_1101_493062_18200_2210	Inst Assistants - Full-Time : SAC Continuing	42,471		0			42,471
12_1101_493062_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed Mary Chang, \$17.54/hr x 19 hrs/wk x 46 wks Nicole Danley, \$17.12/hr x 19 hrs/wk x 46 wks Thu Huyen, \$17.54/hr x 19 hrs/wk x 46 wks German Ramirez, \$17.12/hr x 19 hrs/wk x 46 wks R. Rodriguez, \$17.54/hr x 19 hrs/wk x 46 wks Natalie Sanchez, \$17.12/hr x 19 hrs/wk x 46 wks V. Maldonado, \$17.12/hr x 19 hrs/wk x 46 wks Vacant (1) \$17.12/hr x 19 hrs/wk x 46 wks	60,513		120,804		60,291	
12_1101_493062_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	18,000		9,200			8,800
12_1101_493062_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	7,518		14,552		7,034	
12_1101_493062_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	2,727		4,992		2,265	
12_1101_493062_18200_3321	Medicare - Instructional : SAC Continuing Ed-	1,776		1,885		109	
12_1101_493062_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	1,021		643			378
12_1101_493062_18200_3411	H & W - Instructional : SAC Continuing Ed-Ins	17,953		0			17,953
12_1101_493062_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	4,447		4,719		272	

5.1 (53)

SPECIAL PROJECT DETAILED BUDGET #1101

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Secondary Education (ASE) - Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

CONTRACT INCOME: \$204,891

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_493062_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	62		65		3	
12_1101_493062_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	2,757		2,925		168	
12_1101_493062_18200_3911	Other Benefits - Instructional : SAC Continui	1,500		0			1,500
12_1101_493062_18200_4310	Instructional Supplies : SAC Continuing Ed-In	3,509		5,000		1,491	
12_1101_493062_18200_4610	Non-Instructional Supplies : SAC Continuing E	204		400		196	
12_1101_493062_18200_5845	Excess/Copies Usage : SAC Continuing Ed-Inst	600		600			0
12_1101_493062_18200_5940	Reproduction/Printing Expenses : SAC Continui	1,700		1,478			222
12_1101_602000_18200_1480	Part-Time Reassigned Time : SAC Continuing	79		0			79
12_1101_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	11		0			11
12_1101_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	1		0			1
12_1101_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	3		0			3
12_1101_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	2		0			2
	Total 1101 - 231 Adult Secondary Ed. - CEC	231,517	231,517	204,891	204,891	119,556	119,556

5.1 (54)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$1,212,563

PRJ. DIR.: Sergio Sotelo

PRIME SPONSOR: U.S. Department of Education

Date: 09/11/2018

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_000000_10000_8199	Other Federal Revenues : Santa Ana College		1,548,126		1,212,563	335,563	
12_1102_601000_18100_2130	Classified Employees : Continuing Education Patricia Adame, Administrative Secretary Grade 12-6 +12.5%L @ 30% Jose Andrade, Accountant Grade 13-4 +6PG +2.5%L @ 30% Ma Uriydiche Betancourt, Student Svs. Coord. Grade 15-6 +2.5%L @ 40% John Quimzon, Administrative Clerk Grade 10-6 +10%L @ 100% Rosalind Smith, Administrative Secretary Grade 12-6 +5%L @ 20% Ali Fahmy, Research Analyst Grade 16-1 @ 25% Admin. Secretary (vacant) est. 9.5 mths @ 30%	215,727		176,130			39,597
12_1102_601000_18100_2310	Classified Employees - Ongoing : Continuing Paula Kusenda, Student Program Specialist Grade 10-3 +5%L @ 0.475 FTE	21,775		22,363		588	
12_1102_601000_18100_2320	Classified Employees - Hourly : Continuing Ed	5,560		6,000		440	
12_1102_601000_18100_2350	Overtime - Classified Employee : Continuing E	0		800		800	
12_1102_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	43,027		37,080			5,947
12_1102_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	15,378		13,071			2,307
12_1102_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	3,604		3,057			547
12_1102_601000_18100_3415	H & W - Non-Instructional : Continuing Educat	62,588		56,463			6,125
12_1102_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	9,009		7,653			1,356
12_1102_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	134		105			29

5.1 (55)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$1,212,563

PRJ. DIR.: Sergio Sotelo

PRIME SPONSOR: U.S. Department of Education

Date: 09/11/2018

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	5,588		4,744			844
12_1102_601000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	4,875		5,531		656	
12_1102_601000_18100_4610	Non-Instructional Supplies : Continuing Educa	46		0			46
12_1102_601000_18100_5100	Contracted Services : Continuing Education Di	2,000		800			1,200
12_1102_601000_18100_5220	Mileage/Parking Expenses : Continuing Educati	1,600		1,200			400
12_1102_601000_18100_5550	Security Systems & Services : Continuing Educ	517		517			0
12_1102_601000_18100_5925	Postage : Continuing Education Division	7		7			0
12_1102_619000_18100_1252	Contract Extension-Coordinator : Continuing Donna Khalid (TOE 2A)	0		0			0
12_1102_619000_18100_1483	Beyond Contr - Reassigned Time : Continuing Henry Kim, \$33.73/hr x 36.5 hrs	1,027		1,265		238	
12_1102_619000_18100_2130	Classified Employees : Continuing Education James King, Publications Assistant Grade 5-6 2.5%L @ 30%	14,037		14,418		381	
12_1102_619000_18100_2310	Classified Employees - Ongoing : Continuing Omar Gardea, Learning Ctr. Specialist \$20.15/hr. x 19 hrs/wk x 48 wks	0		18,875		18,875	
12_1102_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	167		206		39	
12_1102_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	2,485		2,604		119	
12_1102_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	899		922		23	
12_1102_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	226		508		282	
12_1102_619000_18100_3335	PARS - Non-Instructional : Continuing Educati	0		245		245	
12_1102_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	4,900		4,841			59
12_1102_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	564		1,271		707	
12_1102_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	10		18		8	
12_1102_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	350		788		438	

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

CONTRACT INCOME: \$1,212,563

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	450		450			0
12_1102_620000_18100_2110	Classified Management : Continuing Education Phuong Nguyen, Registrar Grade G-7 @ 46.5%	53,709		55,164		1,455	
12_1102_620000_18100_2130	Classified Employees : Continuing Education Susana Albuja, Senior Clerk Grade 8-6 +2.5%Bil +12.5%L @ 30% Kristy Leung, A&R Specialist I Grade 6-6 +7.5%L +2.5%Bil @ 30% Christina Orozco, A & R Specialist II, Grade 8-6 +5%L +2.5%Bil @ 13% (TOE 1B-2B @ 50%) Lillian Reimer, A&R Specialist I Grade 6-6 +10%L @ 18% Isadora Romero, A&R Specialist II Grade 8-4 +2.5%Bil +2.5%L @ 100% Wendy Zambrano, A&R Specialist III Grade 10-4 @ 12% (TOE current @ 18%) TBD, A&R Specialist I, est. 9.5 mths Grade 6-3 +2.5% Bil @ 50%	133,445		123,876			9,569
12_1102_620000_18100_2310	Classified Employees - Ongoing : Continuing A&R I: Guadalupe Aburto, Christian Berber, Evangalina Camarena, Maria Cardenas, Manuel Cuevas, Sharon Leung, Lieu Thu Phan; Admissions Asst: Leslie Lu	161,892		148,603			13,289
12_1102_620000_18100_2320	Classified Employees - Hourly : Continuing Ed	12,111		15,000		2,889	
12_1102_620000_18100_2340	Student Assistants - Hourly : Continuing Educ	7,200		6,000			1,200

5.1 (57)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$1,212,563

PRJ. DIR.: Sergio Sotelo

PRIME SPONSOR: U.S. Department of Education

Date: 09/11/2018

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_620000_18100_3215	PERS - Non-Instructional : Continuing Educati	49,216		51,450		2,234	
12_1102_620000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	17,570		19,476		1,906	
12_1102_620000_18100_3325	Medicare - Non-Instructional : Continuing Edu	5,323		5,105			218
12_1102_620000_18100_3335	PARS - Non-Instructional : Continuing Educati	1,083		751			332
12_1102_620000_18100_3415	H & W - Non-Instructional : Continuing Educat	57,508		46,213			11,295
12_1102_620000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	13,575		12,998			577
12_1102_620000_18100_3515	SUI - Non-Instructional : Continuing Educatio	195		176			19
12_1102_620000_18100_3615	WCI - Non-Instructional : Continuing Educatio	8,418		8,056			362
12_1102_620000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	5,269		9,418		4,149	
12_1102_649000_18100_1450	Part-Time Coordinators : Continuing Education Jorge Mora, \$40.59/hr. x 15 hrs./wk. x 37 wks.	28,535		22,527			6,008
12_1102_649000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa Jorge Mora, \$40.59/hr. x 15 hrs./wk. x 11 wks.	0		6,697		6,697	
12_1102_649000_18100_2130	Classified Employees : Continuing Education Nicole Gallegos, Student Svs. Coord. Grade 15-2 @ 50% Anh Ly, HS & Comm. Outreach Specialist Grade 13-6 +12.5%L @ 35% Julio Serratos, HS & Comm. Outreach Spec. Grade 13-6 +7.5%L @ 35% @ est. 6 mths.	59,186		72,027		12,841	
12_1102_649000_18100_2320	Classified Employees - Hourly : Continuing Ed	28,429		30,000		1,571	
12_1102_649000_18100_3115	STRS - Non-Instructional : Continuing Educati	4,645		4,758		113	
12_1102_649000_18100_3215	PERS - Non-Instructional : Continuing Educati	10,477		15,719		5,242	
12_1102_649000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	3,761		5,491		1,730	
12_1102_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1,709		1,925		216	
12_1102_649000_18100_3335	PARS - Non-Instructional : Continuing Educati	370		195			175

5.1 (58)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$1,212,563

PRJ. DIR.: Sergio Sotelo

PRIME SPONSOR: U.S. Department of Education

Date: 09/11/2018

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_649000_18100_3415	H & W - Non-Instructional : Continuing Educat	25,771		17,001			8,770
12_1102_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	4,273		4,820		547	
12_1102_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	62		66		4	
12_1102_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	2,648		2,988		340	
12_1102_649000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,425		1,538		113	
12_1102_675000_18100_1480	Part-Time Reassigned Time : Continuing Edu	404		0			404
12_1102_675000_18100_2310	Classified Employees - Ongoing : Continuing Maureen Saunders, Intermediate Clerk Grade 5-3 +5%L @ 50% (TOE current @ 100%)	18,579		9,538			9,041
12_1102_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	66		0			66
12_1102_675000_18100_3215	PERS - Non-Instructional : Continuing Educati	3,289		1,723			1,566
12_1102_675000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	1,152		591			561
12_1102_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	276		138			138
12_1102_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	690		346			344
12_1102_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	10		5			5
12_1102_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	428		215			213
12_1102_675000_18100_5210	Conference Expenses : Continuing Education Di	5,000		2,500			2,500
12_1102_678000_18100_5100	Contracted Services : Continuing Education Di	17,043		8,000			9,043
12_1102_691000_18100_2130	Classified Employees : Continuing Education Beatriz Padilla, Auxiliary Services Specialist TOE 1B-2B to 1106	0		0			0
12_1102_602000_18110_1480	Part-Time Reassigned Time : English as a	15,588		0			15,588
12_1102_602000_18110_3115	STRS - Non-Instructional : English as a Secon	2,249		0			2,249
12_1102_602000_18110_3325	Medicare - Non-Instructional : English as a S	226		0			226
12_1102_602000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	566		0			566
12_1102_602000_18110_3515	SUI - Non-Instructional : English as a Second	8		0			8

5.1 (59)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$1,212,563

PRJ. DIR.: Sergio Sotelo

PRIME SPONSOR: U.S. Department of Education

Date: 09/11/2018

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_602000_18110_3615	WCI - Non-Instructional : English as a Second	351		0			351
12_1102_619000_18110_1250	Contract Coordinator : English as a Second Jarek Janio, ESL Coordinator Class VII Step A @ 20%	77,247		22,669			54,578
12_1102_619000_18110_1252	Contract Extension-Coordinator : English as a Jarek Janio (TOE 2A) Merari Weber (TOE 2A)	13,604		0			13,604
12_1102_619000_18110_1450	Part-Time Coordinators : English as a Second	34,542		0			34,542
12_1102_619000_18110_1455	Int/Sum - Coordinators, PT : English as a Sec	6,211		0			6,211
12_1102_619000_18110_1480	Part-Time Reassigned Time : English as a Seco	14,193		0			14,193
12_1102_619000_18110_1484	Int/Sum Beynd Contr-Reassigned : English as a Henry Kim (TOE 2A)	0		0			0
12_1102_619000_18110_3115	STRS - Non-Instructional : English as a Secon	23,736		3,690			20,046
12_1102_619000_18110_3325	Medicare - Non-Instructional : English as a S	2,133		334			1,799
12_1102_619000_18110_3415	H & W - Non-Instructional : English as a Seco	16,125		4,679			11,446
12_1102_619000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	5,338		836			4,502
12_1102_619000_18110_3515	SUI - Non-Instructional : English as a Second	74		12			62
12_1102_619000_18110_3615	WCI - Non-Instructional : English as a Second	3,309		518			2,791
12_1102_619000_18110_3915	Other Benefits - Non-Instruct : English as a	1,225		350			875
12_1102_493060_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed (1) Vacant IA	7,876		0			7,876
12_1102_493060_18200_3321	Medicare - Instructional : SAC Continuing Ed-	114		0			114
12_1102_493060_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	102		0			102
12_1102_493060_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	286		0			286
12_1102_493060_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	4		0			4
12_1102_493060_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	177		0			177

5.1 (60)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$1,212,563

PRJ. DIR.: Sergio Sotelo

PRIME SPONSOR: U.S. Department of Education

Date: 09/11/2018

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493087_18200_2310	Classified Employees - Ongoing : SAC Continui	9,758		0			9,758
12_1102_493087_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed L. Furlong Diaz, \$17.62/hr. x 19 hrs.wk. x 46 wks. A. Villalpando, \$17.12/hr. x 19 hrs./wk. x 48 wks.	37,436		32,168			5,268
12_1102_493087_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	16,000		8,000			8,000
12_1102_493087_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	7,109		4,359			2,750
12_1102_493087_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	2,838		1,496			1,342
12_1102_493087_18200_3321	Medicare - Instructional : SAC Continuing Ed-	916		582			334
12_1102_493087_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	226		208			18
12_1102_493087_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	2,294		1,458			836
12_1102_493087_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	32		20			12
12_1102_493087_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	1,422		904			518
12_1102_493087_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	9,945		3,000			6,945
12_1102_493087_18200_4310	Instructional Supplies : SAC Continuing Ed-In	39,036		19,878			19,158
12_1102_493087_18200_4610	Non-Instructional Supplies : SAC Continuing E	13,349		9,000			4,349
12_1102_493087_18200_5610	Lease Agreement - Equipment : SAC Continuing	3,141		3,161		20	
12_1102_493087_18200_5630	Maint Contract - Office Equip : SAC Continuin	737		737			0
12_1102_493087_18200_5940	Reproduction/Printing Expenses : SAC Continui	2,400		1,478			922
12_1102_493087_18200_5950	Software License and Fees : SAC Continuing Ed	14,911		0			14,911
	Total 1102 - 231 English 2nd Language - CEC	1,548,126	1,548,126	1,212,563	1,212,563	401,469	401,469

5.1 (61)

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 243 - Integrated English Literacy and Civics Education (IELCE) with Integrated Education and Training (IET) and
IELCE/IET Program Development - Santa Ana College (Centennial Education Center)
FISCAL YEAR: 2018/2019**

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$537,583
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy
PRJ. DIR.: Sergio Sotelo
Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_00000_10000_8199	Other Federal Revenues : Santa Ana College		573,149		537,583	35,566	
12_1106_601000_18100_2130	Classified Employees : Continuing Education Jose Andrade, Accountant Grade 13-4 +6PG +2.5%L @ 25% Araceli Gonzalez, General Office Clerk Grade 3-6 +2.5%L +2PG @ 100% Rosalind Smith, Administrative Secretary Grade 12-6 +5%L @ 30% Ali Fahmy, Research Analyst Grade 16-1 @ 25%	147,405		97,931			49,474
12_1106_601000_18100_2310	Classified Employees - Ongoing : Continuing Adriana Morales, Intermediate Acct. Clerk	17,585		18,060		475	
12_1106_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	29,208		20,950			8,258
12_1106_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	10,486		7,452			3,034
12_1106_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	2,457		1,743			714
12_1106_601000_18100_3415	H & W - Non-Instructional : Continuing Educat	46,512		35,141			11,371
12_1106_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	6,142		4,363			1,779
12_1106_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	92		60			32
12_1106_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	3,810		2,704			1,106
12_1106_601000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	4,050		4,200		150	
12_1106_601000_18100_4610	Non-Instructional Supplies : Continuing Educatio	0		500		500	
12_1106_619000_18100_1485	Int/Sum - Reassigned Time, PT : Continuing	0		2,040		2,040	
12_1106_619000_18100_2130	Classified Employees : Continuing Education Gloria Arvizu, Learning Center Specialist Grade 8-6 +2.5%L +4PG @ 50% J. King, Publications Asst. 5-6 +2.5%L @ 50%	50,894		52,273		1,379	

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 243 - Integrated English Literacy and Civics Education (IELCE) with Integrated Education and Training (IET) and
IELCE/IET Program Development - Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$537,583
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy
PRJ. DIR.: Sergio Sotelo
Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_619000_18100_2310	Classified Employees - Ongoing : Continuing Jorge Garcia, Publications Assistant \$17.54/hr. x 19 hrs./wk. x 48 wks. Diana Hammond, Publications Assistant 0.475 FTE @ 100% Vacant - H. Sawits, Publications Assistant	17,404		34,301		16,897	
12_1106_619000_18100_2320	Classified Employees - Hourly : Continuing	0		4,505		4,505	
12_1106_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		332		332	
12_1106_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	12,090		16,452		4,362	
12_1106_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	4,330		5,740		1,410	
12_1106_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1,014		1,372		358	
12_1106_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	14,047		14,220		173	
12_1106_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,537		3,435		898	
12_1106_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	37		47		10	
12_1106_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	1,572		2,129		557	
12_1106_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,500		1,500			0
12_1106_649000_18100_2130	Classified Employees : Continuing Education Ma. Teresa Verduzco, Senior Clerk Grade 8-6 +7.5%L @ 100% (1B-3B)	63,766		13,765			50,001
12_1106_649000_18100_2310	Classified Employees - Ongoing : Continuing Marielena Zamudio, Learning Center Specialist \$19.67/hr. x 19 hrs./wk. x 46 wks.	0		17,657		17,657	
12_1106_649000_18100_2320	Classified Employees - Hourly : Continuing	0		600		600	
12_1106_649000_18100_3215	PERS - Non-Instructional : Continuing Educati	11,288		5,784			5,504
12_1106_649000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	4,066		2,009			2,057
12_1106_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	953		470			483

5.1 (63)

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 243 - Integrated English Literacy and Civics Education (IELCE) with Integrated Education and Training (IET) and
IELCE/IET Program Development - Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

CONTRACT INCOME: \$537,583

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_649000_18100_3415	H & W - Non-Instructional : Continuing Educat	26,914		5,759			21,155
12_1106_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,382		1,176			1,206
12_1106_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	35		16			19
12_1106_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	1,476		729			747
12_1106_649000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,800		375			1,425
12_1106_675000_18100_1480	Part-Time Reassigned Time : Continuing	0		200		200	
12_1106_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		33			33
12_1106_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	0		3			3
12_1106_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		7			7
12_1106_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		1			1
12_1106_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		5			5
12_1106_691000_18100_2130	Classified Employees : Continuing Education Beatriz Padilla, Auxiliary Services Specialist Grade 10-6 +5%L @ 100%	58,726		60,079		1,353	
12_1106_691000_18100_3215	PERS - Non-Instructional : Continuing Educati	10,395		10,852			457
12_1106_691000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	3,735		3,818			83
12_1106_691000_18100_3325	Medicare - Non-Instructional : Continuing Edu	874		893			19
12_1106_691000_18100_3415	H & W - Non-Instructional : Continuing Educat	8,493		8,599			106
12_1106_691000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,187		2,235			48
12_1106_691000_18100_3515	SUI - Non-Instructional : Continuing Educatio	31		31			0
12_1106_691000_18100_3615	WCI - Non-Instructional : Continuing Educatio	1,356		1,386			30
12_1106_691000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,500		1,500			0
12_1106_619000_18110_1252	Contract Extension-Coordinator : English as Henry Kim (TOE 2A)	0		0		0	
12_1106_619000_18110_1480	Part-Time Reassigned Time : English as a Reassigned time - EL Civics graders	0		13,000		13,000	

5.1 (64)

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 243 - Integrated English Literacy and Civics Education (IELCE) with Integrated Education and Training (IET) and
IELCE/IET Program Development - Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$537,583
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy
PRJ. DIR.: Sergio Sotelo
Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_619000_18110_1485	Int/Sum - Reassigned Time, PT : English as Reassigned time - EL Civics graders	0		3,000		3,000	
12_1106_619000_18110_3115	STRS - Non-Instructional : English as a Seco	0		2,605		2,605	
12_1106_619000_18110_3325	Medicare - Non-Instructional : English as a S	0		232		232	
12_1106_619000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	0		581		581	
12_1106_619000_18110_3515	SUI - Non-Instructional : English as a Second	0		8		8	
12_1106_619000_18110_3615	WCI - Non-Instructional : English as a Second	0		360		360	
12_1106_493087_18200_2310	Classified Employees - Ongoing : SAC Continui Jesus Lopez, Inst. Center Technician \$18.90/hr. x 19 hrs./wk. x 46 wks	0		16,966		16,966	
12_1106_493087_18200_2410	Inst Assistant - Ongoing : SAC Continuing Q. Duong, \$17.54/hr. x 19 hrs./wk. x 46 wks. (1) IA vacant - A. Zamudio	0		15,745		15,745	
12_1106_493087_18200_2320	Classified Employees - Hourly : Continuing	0		360		360	
12_1106_493087_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	0		1,845		1,845	
12_1106_493087_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	0		3,177		3,177	
12_1106_493087_18200_3215	PERS - Non-Instructional : SAC Continuing Ed-	0		3,129		3,129	
12_1106_493087_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	0		1,091		1,091	
12_1106_493087_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	0		1,074		1,074	
12_1106_493087_18200_3321	Medicare - Instructional : SAC Continuing Ed-	0		255		255	
12_1106_493087_18200_3325	Medicare - Non-Instructional : SAC Continuing	0		251		251	
12_1106_493087_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	0		639		639	
12_1106_493087_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	0		629		629	
12_1106_493087_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	0		9		9	
12_1106_493087_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	0		9		9	
12_1106_493087_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	0		396		396	

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 243 - Integrated English Literacy and Civics Education (IELCE) with Integrated Education and Training (IET) and
IELCE/IET Program Development - Santa Ana College (Centennial Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

CONTRACT INCOME: \$537,583

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 09/11/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_493087_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	0		390		390	
12_1106_493087_18200_4310	Instructional Supplies : SAC Continuing Ed-Ins	0		2,000		2,000	
12_1106_493087_18200_5845	Excess/Copies Usage : SAC Continuing Ed-	0		400		400	
	Total 1106 - English Lit Civics Ed. - CEC	573,149	573,149	537,583	537,583	158,365	158,365

5.1 (66)

SPECIAL PROJECT DETAILED BUDGET #1109

NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 225 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Adult Secondary Education (ASE)/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$107,160

PRJ. DIR.: Lorena Chavez

PRIME SPONSOR: U.S. Department of Education

Date: 09/11/2018

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_000000_10000_8199	Other Federal Revenues : Santa Ana College		133,131		107,160	25,971	
12_1109_619000_18100_1252	Contract Extension-Coordinator : Continuing E M. Mirbeik Sabzevary (2A)	10,435		1,200			9,235
12_1109_619000_18100_1450	Part-Time Coordinators : Continuing Education \$39.60/hr x 20 hrs/wk x 34 wks	11,500		27,658		16,158	
12_1109_619000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa 1A-2A L. Quiroz \$39.60/hr x 160.5 hrs	3,000		6,356		3,356	
12_1109_619000_18100_1480	Part-Time Reassigned Time : Continuing Educat	614		1,000		386	
12_1109_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	152		1,421		1,269	
12_1109_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	502		0			502
12_1109_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	520		0			520
12_1109_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	370		525		155	
12_1109_619000_18100_3335	PARS - Non-Instructional : Continuing Educati	191		442		251	
12_1109_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	927		1,315		388	
12_1109_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	13		18		5	
12_1109_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	575		815		240	
12_1109_619000_18100_5220	Mileage/Parking Expenses : Continuing Educati	400		400		0	
12_1109_675000_18100_1480	Part-Time Reassigned Time : Continuing Educat	1,822		1,000			822
12_1109_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	184		163			21
12_1109_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	26		15			11
12_1109_675000_18100_3335	PARS - Non-Instructional : Continuing Educati	7		0			7
12_1109_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	66		36			30
12_1109_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	1		1			0
12_1109_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	41		23			18
12_1109_619000_18110_1250	Contract Coordinator : English as a Second La Jarek Janio, ESL Coord. Class VII Step A @ 10%	33,106		11,334			21,772

5.1 (67)

SPECIAL PROJECT DETAILED BUDGET #1109

NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 225 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Adult Secondary Education (ASE)/English Literacy (EL) Civics -
Santa Ana College (Centennial Education Center)

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$107,160

PRJ. DIR.: Lorena Chavez

PRIME SPONSOR: U.S. Department of Education

Date: 09/11/2018

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_619000_18110_3115	STRS - Non-Instructional : English as a Seco	5,390		1,845			3,545
12_1109_619000_18110_3325	Medicare - Non-Instructional : English as a S	489		167			322
12_1109_619000_18110_3415	H & W - Non-Instructional : English as a Seco	6,911		2,339			4,572
12_1109_619000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	1,222		418			804
12_1109_619000_18110_3515	SUI - Non-Instructional : English as a Second	18		6			12
12_1109_619000_18110_3615	WCI - Non-Instructional : English as a Second	757		259			498
12_1109_619000_18110_3915	Other Benefits - Non-Instruct : English as a	525		175			350
12_1109_499900_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed- Carlos Moran, \$17.54/hr. x 19 hrs./wk. x 52 wks. Laura Medina, \$17.54/hr. x 18 hrs./wk. x 52 wks.	14,706		34,662		19,956	
12_1109_499900_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	15,000		1,836			13,164
12_1109_499900_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	0		3,547		3,547	
12_1109_499900_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	0		1,217		1,217	
12_1109_499900_18200_3321	Medicare - Instructional : SAC Continuing Ed-	431		529		98	
12_1109_499900_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	386		219			167
12_1109_499900_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	1,078		1,325		247	
12_1109_499900_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	15		18		3	
12_1109_499900_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	668		821		153	
12_1109_499900_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	8,933		0			8,933
12_1109_499900_18200_4310	Instructional Supplies : SAC Continuing Ed-In	10,920		3,000			7,920
12_1109_499900_18200_5940	Reproduction/Printing Expenses : SAC Continui	1,000		1,055		55	
12_1109_499900_18200_5950	Software License and Fees : SAC Continuing Ed	230		0			230
	Total 1109 - Jail 225 Adult Second Ed GED - CEC	133,131	133,131	107,160	107,160	73,455	73,455

5.1 (68)

SPECIAL PROJECT DETAILED BUDGET #1101

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Secondary Education (ASE) - Santiago Canyon College (Orange Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

CONTRACT INCOME: \$110,424

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 09/06/2018

5.1 (69)

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		73,251		110,424		37,173
12_1101_601000_28100_5610	Lease Agreement - Equipment : Continuing Educ	10,540		7,365			3,175
12_1101_601000_28100_5845	Excess/Copies Useage : Continuing Education D	4,508		1,961			2,547
12_1101_620000_28100_2130	Classified Employees : Continuing Education D Araceli Trujillo, Student Prg. Specialist Grade 10-6 +5%L @ 63% (1B-10B eff. 7/1-4/30)	12,284		31,542		19,258	
12_1101_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	1,908		5,697		3,789	
12_1101_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	781		2,004		1,223	
12_1101_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	183		469		286	
12_1101_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	4,839		12,401		7,562	
12_1101_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	457		1,174		717	
12_1101_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	6		16		10	
12_1101_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	283		727		444	
12_1101_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	315		788		473	
12_1101_493062_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In Monique Martinez, \$17.12/hr x 19 hrs/wk x 40 wks Monica Sanchez, \$17.12/hr x 19 hrs/wk x 40 wks Laura Carino, \$17.12/hr. x 19 hrs./wk x 40 wks	31,412		39,034		7,622	
12_1101_493062_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	800		800		0	
12_1101_493062_28200_3211	PERS - Instructional : Orange Educ Ctr-Instru	1,626		2,350		724	
12_1101_493062_28200_3311	OASDHI - Instructional : Orange Educ Ctr-Inst	649		807		158	
12_1101_493062_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	467		578		111	
12_1101_493062_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	283		349		66	
12_1101_493062_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	1,169		1,446		277	
12_1101_493062_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	16		20		4	
12_1101_493062_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	725		896		171	
	Total 1101 - 231 Adult Secondary Education - OEC	73,251	73,251	110,424	110,424	42,895	42,895

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santiago Canyon College (Orange Education Center)
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$291,564
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas
PRJ. DIR.: Jose Vargas
Date: 09/06/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_000000_2000_8199	Other Federal Revenues : Santiago Canyon Coll		402,543		291,564	110,979	
12_1102_601000_28100_1410	Part-Time Academic Management : Continuing Ed Clarice DaFonseca \$45.55/hr.	7,000		5,000			2,000
12_1102_601000_28100_3115	STRS - Non-Instructional : Continuing Educati	1,010		814			196
12_1102_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	102		73			29
12_1102_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	254		182			72
12_1102_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	4		3			1
12_1102_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	158		113			45
12_1102_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	17,502		4,924			12,578
12_1102_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	1,000		0			1,000
12_1102_601000_28100_5651	Rental - Other (Short-term) : Continuing Educ	324		324			0
12_1102_601000_28100_5845	Excess/Copies Usage : Continuing Education D	621		0			621
12_1102_601000_28100_6412	Equip-Fed Prgm >\$1,000< \$5,000 : Continuing E	5,000		0			5,000
12_1102_619000_28100_2310	Classified Employees - Ongoing : Continuing E	11,996		0			11,996
12_1102_619000_28100_3215	PERS - Non-Instructional : Continuing Educati	2,124		0			2,124
12_1102_619000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	744		0			744
12_1102_619000_28100_3325	Medicare - Non-Instructional : Continuing Edu	174		0			174
12_1102_619000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	436		0			436
12_1102_619000_28100_3515	SUI - Non-Instructional : Continuing Educatio	6		0			6
12_1102_619000_28100_3615	WCI - Non-Instructional : Continuing Educatio	270		0			270
12_1102_649000_28100_2130	Classified Employees : Continuing Education D Edna Tse, Auxiliary Services Specialist Grade 10-6 +5%L @ 67% (1B-7B 7/1-1/31)	41,536		24,886			16,650
12_1102_649000_28100_3215	PERS - Non-Instructional : Continuing Educati	7,352		4,495			2,857
12_1102_649000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	2,639		1,579			1,060
12_1102_649000_28100_3325	Medicare - Non-Instructional : Continuing Edu	618		369			249

5.1 (70)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santiago Canyon College (Orange Education Center)
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$291,564
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas
PRJ. DIR.: Jose Vargas
Date: 09/06/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_649000_28100_3415	H & W - Non-Instructional : Continuing Educat	16,729		9,880			6,849
12_1102_649000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,545		925			620
12_1102_649000_28100_3515	SUI - Non-Instructional : Continuing Educatio	22		13			9
12_1102_649000_28100_3615	WCI - Non-Instructional : Continuing Educatio	958		573			385
12_1102_649000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,005		586			419
12_1102_620000_28100_2130	Classified Employees : Continuing Education D Ascencion Ramirez, A & R Specialist III Grade 10-6 +2.5%Bil +10%L @ 35% Luis Kings, Admin. Clerk Grade 10-6 +2.5%Bil +5%L @ 40% eff. 7/16 Monique Marthell, Student Prg. Specialist Grade 10-1 +2.5%Bil +5%L @ 22% eff. 8/13	52,753		55,967		3,214	
12_1102_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	9,339		10,109		770	
12_1102_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	3,363		3,557		194	
12_1102_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	789		832		43	
12_1102_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	18,900		10,441			8,459
12_1102_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,971		2,082		111	
12_1102_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	30		29			1
12_1102_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	1,222		1,291		69	
12_1102_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,455		1,400			55
12_1102_675000_28100_1480	Part-Time Reassigned Time : Continuing Educat	1,000		500			500
12_1102_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	144		81			63
12_1102_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	15		7			8
12_1102_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	36		18			18
12_1102_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	2		1			1
12_1102_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	23		11			12

5.1 (71)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santiago Canyon College (Orange Education Center)
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$291,564
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas
PRJ. DIR.: Jose Vargas
Date: 09/06/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_675000_28100_5210	Conference Expenses : Continuing Education Di	3,000		0			3,000
12_1102_602000_28110_1480	Part-Time Reassigned Time : English as a Seco	2,000		500			1,500
12_1102_602000_28110_3115	STRS - Non-Instructional : English as a Seco	289		81			208
12_1102_602000_28110_3325	Medicare - Non-Instructional : English as a S	29		7			22
12_1102_602000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	73		18			55
12_1102_602000_28110_3515	SUI - Non-Instructional : English as a Second	1		1			0
12_1102_602000_28110_3615	WCI - Non-Instructional : English as a Second	45		11			34
12_1102_619000_28110_1450	Part-Time Coordinators : English as a Second Joanna Kibler-McNerney, \$40.59/hr. Celina Salceda, \$39.60/hr. Yumiko Carney, \$39.60/hr.	38,354		24,000			14,354
12_1102_619000_28110_1455	Int/Sum - Coordinators, PT : English as a Sec	0		3,707		3,707	
12_1102_619000_28110_1480	Part-Time Reassigned Time : English as a Seco	0		1,000		1,000	
12_1102_619000_28110_1485	Int/Sum - Reassigned Time, PT : English as a	0		500		500	
12_1102_619000_28110_3115	STRS - Non-Instructional : English as a Seco	6,244		4,705			1,539
12_1102_619000_28110_3325	Medicare - Non-Instructional : English as a S	556		424			132
12_1102_619000_28110_3335	PARS - Non-Instructional : English as a Seco	0		50		50	
12_1102_619000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	1,392		1,060			332
12_1102_619000_28110_3515	SUI - Non-Instructional : English as a Second	19		15			4
12_1102_619000_28110_3615	WCI - Non-Instructional : English as a Second	863		657			206
12_1102_493060_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In Shannon Carter, \$17.12/hr. x 19 hrs./wk. x 39 wks. (1) vacant (Diana Han)	12,434		12,686		252	
12_1102_493060_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	2,000		1,000			1,000
12_1102_493060_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	209		198			11
12_1102_493060_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	188		178			10

5.1 (72)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 231 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Family Literacy/English Literacy (EL) Civics -
Santiago Canyon College (Orange Education Center)
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$291,564
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas
PRJ. DIR.: Jose Vargas
Date: 09/06/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493060_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-l	524		497			27
12_1102_493060_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	7		7			0
12_1102_493060_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	325		308			17
12_1102_493087_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In Maria Flores, Jessica Villa, Nicholas Williams, Mario Martinez Sanchez, David Villalovos, James Small (2 vacancies)	101,962		78,642			23,320
12_1102_493087_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	3,000		4,175		1,175	
12_1102_493087_28200_3211	PERS - Instructional : Orange Educ Ctr-Instru	5,890		6,988		1,098	
12_1102_493087_28200_3311	OASDHI - Instructional : Orange Educ Ctr-Inst	2,351		2,399		48	
12_1102_493087_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	1,522		1,201			321
12_1102_493087_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	871		574			297
12_1102_493087_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-l	3,810		3,006			804
12_1102_493087_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	52		41			11
12_1102_493087_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	2,362		1,863			499
	Total 1102 - 231 English as a 2nd Language - OEC	402,543	402,543	291,564	291,564	123,210	123,210

5.1 (73)

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 243 - Integrated English Literacy and Civics Education (IELCE) with Integrated Education and Training (IET) and
IELCE/IET Program Development - Santiago Canyon College (Orange Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

CONTRACT INCOME: \$132,167

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 09/06/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		146,210		132,167	14,043	
12_1106_601000_28100_2130	Classified Employees : Continuing Education D Sonia Gidding, Administrative Secretary Grade 12-6 +2.5%L @ 100%	63,589		62,822			767
12_1106_601000_28100_3215	PERS - Non-Instructional : Continuing Educati	11,256		11,347		91	
12_1106_601000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	4,036		3,988			48
12_1106_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	945		933			12
12_1106_601000_28100_3415	H & W - Non-Instructional : Continuing Educat	23,342		23,626		284	
12_1106_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,364		2,335			29
12_1106_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	33		32			1
12_1106_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	1,465		1,447			18
12_1106_601000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,500		1,500			0
12_1106_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	0		2,645		2,645	
12_1106_620000_28100_2130	Classified Employees : Continuing Education D Araceli Trujillo, Student Prg. Specialist Grade 10-6 +5%L @ 37% (1B-6B 7/1-12/31)	21,643		11,115			10,528
12_1106_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	3,831		2,008			1,823
12_1106_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	1,377		706			671
12_1106_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	323		165			158
12_1106_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	8,632		4,370			4,262
12_1106_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	807		414			393
12_1106_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	12		6			6
12_1106_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	500		256			244
12_1106_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	555		278			277
12_1106_632000_28100_2320	Classified Employees - Hourly : Continuing	0		2,000		2,000	
12_1106_632000_28100_3325	Medicare - Non-Instructional : Continuing Edu	0		29		29	

5.1 (74)

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 243 - Integrated English Literacy and Civics Education (IELCE) with Integrated Education and Training (IET) and
IELCE/IET Program Development - Santiago Canyon College (Orange Education Center)**

FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019

CONTRACT INCOME: \$132,167

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 18-Multiple-6668-00

CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 09/06/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_632000_28100_3335	PARS - Non-Instructional : Continuing Educat	0		26		26	
12_1106_632000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		73		73	
12_1106_632000_28100_3515	SUI - Non-Instructional : Continuing Educatio	0		1		1	
12_1106_632000_28100_3615	WCI - Non-Instructional : Continuing Educatio	0		45		45	
	Total 1106 - English Lit Civics Education - OEC	146,210	146,210	132,167	132,167	19,237	19,237

5.1 (75)

SPECIAL PROJECT DETAILED BUDGET #1108

NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 225 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Adult Secondary Education (ASE)/English Literacy (EL) Civics -
Santiago Canyon College (Orange Education Center)
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$66,501
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas
PRJ. DIR.: Jose Vargas
Date: 09/06/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1108_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		81,583		66,501	15,082	
12_1108_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	4,578		5,288		710	
12_1108_620000_28100_2130	Classified Employees : Continuing Education D Araceli Trujillo, Student Prg. Specialist Grade 10-6 +5%L @ 37% (7B-10B 1/1-4/30) Grade 10-6 +5%L @ 100% (11B-12B 5/1-6/30)	36,851		17,423			19,428
12_1108_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	6,523		3,147			3,376
12_1108_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	2,344		1,107			1,237
12_1108_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	549		259			290
12_1108_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	14,698		6,850			7,848
12_1108_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,373		648			725
12_1108_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	20		9			11
12_1108_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	852		402			450
12_1108_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	945		435			510
12_1108_649000_28100_2130	Classified Employees : Continuing Education D Edna Tse, Auxiliary Services Specialist Grade 10-6 +5%L @ 67% (8B-12B 2/1-6/30)	0		17,776		17,776	
12_1108_649000_28100_3215	PERS - Non-Instructional : Continuing Educati	0		3,211		3,211	
12_1108_649000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	0		1,128		1,128	
12_1108_649000_28100_3325	Medicare - Non-Instructional : Continuing Edu	0		264		264	
12_1108_649000_28100_3415	H & W - Non-Instructional : Continuing Educat	0		7,057		7,057	
12_1108_649000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		660		660	
12_1108_649000_28100_3515	SUI - Non-Instructional : Continuing Educatio	0		9		9	
12_1108_649000_28100_3615	WCI - Non-Instructional : Continuing Educatio	0		409		409	
12_1108_649000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	0		419		419	
12_1108_602000_28300_1480	Part-Time Reassigned Time : Inmate Education	2,882		0			2,882

5.1 (76)

SPECIAL PROJECT DETAILED BUDGET #1108

NAME: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act
Section 225 - Adult Basic Education (ABE)/English Language Acquisition (ELA)/Adult Secondary Education (ASE)/English Literacy (EL) Civics -
Santiago Canyon College (Orange Education Center)
FISCAL YEAR: 2018/2019

CONTRACT PERIOD: 07/01/2018 - 06/30/2019
CONTRACT INCOME: \$66,501
PRIME SPONSOR: U.S. Department of Education
FISCAL AGENT: California Department of Education
PRIME AWARD #: 18-Multiple-6668-00
CFDA #: 84.002A

PRJ. ADMIN.: Jose Vargas
PRJ. DIR.: Jose Vargas
Date: 09/06/2018

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1108_602000_28300_1485	Int/Sum - Reassigned Time, PT : Inmate Educat	366		0			366
12_1108_602000_28300_3115	STRS - Non-Instructional : Inmate Education P	469		0			469
12_1108_602000_28300_3325	Medicare - Non-Instructional : Inmate Educati	47		0			47
12_1108_602000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	118		0			118
12_1108_602000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	2		0			2
12_1108_602000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	73		0			73
12_1108_619000_28300_1450	Part-Time Coordinators : Inmate Education Pro	7,191		0			7,191
12_1108_619000_28300_3115	STRS - Non-Instructional : Inmate Education P	1,171		0			1,171
12_1108_619000_28300_3325	Medicare - Non-Instructional : Inmate Educati	104		0			104
12_1108_619000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	261		0			261
12_1108_619000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	4		0			4
12_1108_619000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	162		0			162
	Total 1108 - Jail 225 Adult Second Ed GED - OEC	81,583	81,583	66,501	66,501	46,725	46,725

5.1 (77)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Date: September 24, 2018
Re:	Approval of Sub-Agreement between RSCCD and San Mateo Community College District/Skyline College for the Industry Sector Projects in Common (ISPIC) for the Retail/Hospitality/Tourism Sector funded by the Career Technical Education (CTE) Data Unlocked Initiative	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the California Community Colleges Chancellor's Office's CTE Data Unlocked Initiative to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges. As the Fiscal Agent, RSCCD will develop sub-agreements with CTE Data Unlocked Initiative implementation partners.

ANALYSIS

The Chancellor's Office has allocated funds for each of the ten priority and emerging industry sectors in the state to support Industry Sector Projects in Common (ISPIC) that focus on developing industry-informed career pathways that prepare students for jobs needed within regional labor markets. A sub-agreement has been developed for Skyline College (DO-17-2220-213) to implement an ISPIC project for the Retail/Hospitality/Tourism Sector, approved by the Chancellor's Office.

Project Director: Sarah Santoyo **Project Administrator:** Enrique Perez

RECOMMENDATION

It is recommended that the Board approve the sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$400,000.00 (grant-funded)	Board Date: September 24, 2018
Prepared by: Sarah Santoyo, Interim Assistant Vice Chancellor, Educational Services	
Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
SAN MATEO COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 24th day of September, 2018, between Rancho Santiago Community College District (hereinafter “RSCCD”) and San Mateo Community College District, on behalf of **Skyline College** (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in an **Industry Sector Project in Common (ISPIC)** for the **Retail/Hospitality/Tourism Sector**, which is supported by the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from September 1, 2018 through December 31, 2018. The end date listed for the period of performance indicates the end of the Agreement between RSCCD and SUBCONTRACTOR. However, the PRIME SPONSOR allows the SUBCONTRACTOR to continue to use funds to achieve the project goals until June 30, 2019.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$400,000.00 USD.

4. Budget

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) submitted by the SUBCONTRACTOR and approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as the total dollar amount is not affected and the outcomes of the Agreement will not be materially affected.

5. Matching Contribution

The funds allocated through this Agreement are considered matching funds to encourage investment of Strong Workforce Program or other funds in Industry Sector Projects in Common (ISPIC) (*see Exhibit B, ISPIC memo 10/21/17*). Consequently, SUBCONTRACTOR is required to monitor and confirm that it and the college partners participating in the project provide matching funds from Strong Workforce Program Local and/or Regional Share or other funds to support the work of the Project. SUBCONTRACTOR shall submit documentation that this grant requirement was met by the end of the Project

6. Payment

A one-time payment of the total cost will be issued to SUBCONTRACTOR upon RSCCD's receipt of the fully executed Agreement and an invoice for payment. Payment to the SUBCONTRACTOR will not exceed the amount listed above under Article I.3. Total Cost.

7. Invoices

One invoice is to be submitted for payment for the total cost of the Agreement. The invoice must include the Agreement number (refer to footer), and should be submitted to the following address:

Rancho Santiago Community College District
ATTN: Sarah Santoyo
2323 North Broadway
Santa Ana, CA 92706
Santoyo_Sarah@rsccd.edu

8. Reporting

Through this Agreement SUBCONTRACTOR agrees to provide data and submit reports, as requested and required by the PRIME SPONSOR. SUBCONTRACTOR will provide this information to RSCCD in a timely manner.

9. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

10. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

11. Subcontract Assignment

No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval that relate to this Agreement.

12. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

13. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

14. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

15. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

16. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

17. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

RSCCD: Primary Contact:
Sarah Santoyo
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7466; santoyo_sarah@rsccd.edu

Fiscal Representative:
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services
Rancho Santiago Community College District
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR:

Primary Contact:

Andrea Vizenor, Director Career and Workforce Programs
Skyline College
3300 College Drive
San Bruno, CA 94066
(650) 738-7124, vizenora@smccd.edu

Administrator:

Jennifer Taylor-Mendoza, Vice President of Instruction
Skyline College
3300 College Drive
San Bruno, CA 94066
(650) 738-4321, mendozaj@smccd.edu

18. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

19. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/16 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: *San Mateo
Community College District*

By: _____
Name: Peter J. Hardash

Vice Chancellor
Title: Business Operations/Fiscal Services

Date: _____

By: _____
Name: _____

Title: _____

Date: _____

Board Approval Date: September 24, 2018

Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Scope of Work

Exhibit B: Chancellor's Office Memorandum for ISPIC projects

Exhibit C: Articles I, Rev. 01/16 and Article II, Rev. 05/14

(NOTE: Articles I and II are included as a reference for the appropriate and allowable use of grant funds. The payment and reporting terms in the Articles only pertain to the Fiscal Agent. The payment and reporting terms for the SUBCONTRACTOR are in the body of the actual Agreement, under clauses #6 and #8.)

THIS FORM MAY NOT BE REPLICATED



APPENDIX B

GRANT TYPE: GRANT RENEWAL

The following information are linked throughout the forms package:

DISTRICT (Grantee): San Mateo County CCD

COLLEGE: Skyline College

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (If applicable): #N/A

FISCAL YEAR: 2018/19

RFA Number: 16-197-00

FUNDING SOURCE:

Requested Amount: \$ 400,000

THIS FORM MAY NOT BE REPLICATED

APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (If applicable): #N/A

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA Number: 16-197-001

CONTACT PAGE

District: <u>San Mateo Community College District</u>
Address: <u>3401 CSM Drive</u>
City: <u>San Mateo</u>

District Superintendent/President <i>(or authorized designee)</i>	
Name: <u>Regina Stanback-Stroud</u>	Phone: <u>650-738-4111</u>
Title: <u>President</u>	Fax: _____
E-mail Address: <u>stroudr@smccd.edu</u>	

Responsible Administrator <i>(Should not be the same as Project Director)</i>	
Name: <u>Jennifer Taylor-Mendoza</u>	Phone: <u>738-4321</u>
Title: <u>Vice President, Instruction</u>	Fax: _____
E-mail Address: <u>mendozai@smccd.edu</u>	

Project Director <i>(Person responsible for conducting the daily operation of the grant)</i>	
Name: <u>Andrea Vizenor</u>	Phone: <u>650-738-7124</u>
Title: <u>Director, Career and Workforce Programs</u>	Fax: _____
E-mail Address: <u>vizenora@smccd.edu</u>	

Person Responsible for Data Entry	
Name: <u>Andrea Vizenor</u>	Phone: <u>650-738-7124</u>
Title: <u>Director, Career and Workforce Programs</u>	Fax: _____
E-mail Address: <u>vizenora@smccd.edu</u>	

District Chief Business Officer <i>(or authorized designee)</i>	
Name: <u>Kathy Blackwood</u>	Phone: <u>358-6869</u>
Title: <u>Executive Vice Chancellor</u>	Fax: _____
E-mail Address: <u>blackwoodk@smccd.edu</u>	

Person Responsible for Budget Certification	
Name: <u>Kathy Blackwood</u>	Phone: <u>358-6869</u>
Title: <u>Executive Vice Chancellor</u>	Fax: _____
E-mail Address: <u>blackwoodk@smccd.edu</u>	

THIS FORM MAY NOT BE REPLICATED

APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (If applicable): #N/A

DISTRICT: San Mateo County CCD

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA NUMBER: 16-197-001

APPLICATION BUDGET SUMMARY

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet

Object of Expenditure	Classification	Line	TOTAL PROGRAM FUNDS REQUESTED	#N/A
			\$ 400,000	#N/A
1000	INSTRUCTIONAL SALARIES	1	\$ 0	\$ 0
2000	NONINSTRUCTIONAL SALARIES	2	\$ 55,809	\$ 0
3000	EMPLOYEE BENEFITS	3	\$ 7,116	\$ 0
4000	SUPPLIES AND MATERIALS	4	\$ 60,690	\$ 0
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$ 241,000	\$ 0
6000	CAPITAL OUTLAY	6	\$ 20,000	\$ 0
7000	OTHER OUTGO	7	\$ 0	\$ 0
TOTAL DIRECT COSTS:		8	\$ 384,615	\$ 0
TOTAL INDIRECT COSTS (Not to Exceed % of Direct Cost): ###		9	\$ 15,385 #N/A	
TOTAL COSTS:		10	\$ 400,000	\$ 0

#N/A

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations. I also certify the match (if required) listed above are valid match funding that is not being used as a match for another program requiring match funding and in total are equal, or greater than, the funds requested from CCCCCO.

Project Director:

Name: Andrea Vizenor
 Authorized Signature: Andrea Vizenor
Digitally signed by Andrea Vizenor
 DN: cn=Andrea Vizenor, o=Skyline College, ou=Center for Career and Workforce Programs, email=vizenora@smcccd.edu, c=US
 Date: 2018.09.10 14:39:19 -0700

Title: Director, Career and Workforce Programs
 Date: 9/10/18

District Chief Business Officer (or authorized designee):

Name: Kathy Blackwood
 Authorized Signature: Kathy Blackwood

Title: Executive Vice Chancellor
 Date: 9/10/2018

THIS FORM MAY NOT BE REPLICATED
APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (if applicable): #N/A

DISTRICT: San Mateo County CCD

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA NUMBER: 16-197-001

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	FUNDS REQUESTED	
		\$	400,000
1000		\$	-
		\$	-
		\$	-
		\$	-
2000	Classified/Non-Instructional Salary: Short-Term Staff Assistant: \$27.56 x 7.5 x 270 days (1.5 years)	\$	55,809
		\$	-
		\$	-
3000	Employee Benefits	\$	-
	Classified / Non-Instructional Benefits: Short-Term Staff Assistant @ 12.75% x 55,809. =	\$	7,116
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	Supplies and Materials	\$	-
	Event Supplies and Materials: Hospitality SUCCESS, Ultimate CTE Connection, Apple Retail, Comcast Launch, Adult School Bridge COP, Bon Appetit @ Google Internship Readiness Camp & Wrap-Up.	\$	60,690
		\$	-
		\$	-
		\$	-
	Other Operating Expenses and Services	\$	-
	Meeting/Workshops/Events: Hospitality SUCCESS, Counselor Event: The Ultimate CTE Connection, Apple Retail, Comcast Launch, Adult School Bridge COP, Bon Appetit @ Google Internship Readiness Camp & Wrap-Up.	\$	94,000
		\$	-
	Travel: Conferences/Statewide Training = \$10,000. Mileage:2,000	\$	12,000

THIS FORM MAY NOT BE REPLICATED
APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (if applicable): #N/A

DISTRICT: San Mateo County CCD

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA NUMBER: 16-197-001

Please Note:
To avoid rounding issues, please key only whole numbers and not cents. Cents may also be created when using formulas. If this happens, type over the calculated amount within

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	FUNDS REQUESTED	
			\$ 400,000
5000	RHT Statewide Grants / Sub-Contractors (Training and Professional Development) Scale Professional Development for Faculty/Counselors, student work-based learning opportunities and Expand RHT Guided Pathway Models	\$ -	-
		\$ -	-
		\$ 135,000	135,000
		\$ -	-
		\$ -	-
		\$ -	-
		\$ -	-
		\$ -	-
		\$ -	-
		\$ -	-
6000	Capital Outlay Equipment: Integration of technology to support Apple Retail Project	\$ 20,000	20,000
		\$ -	-
7000	Other Outgo	\$ -	-
TOTAL DIRECT COSTS:		\$ 384,615	384,615
TOTAL INDIRECT COSTS (Not to exceed 4% of Direct Costs): #N/A		\$ 15,385	15,385
		#N/A	#N/A
TOTAL COSTS:		\$ 400,000	400,000

THIS FORM MAY NOT BE REPLICATED

APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (If applicable): #N/A

DISTRICT: San Mateo County CCD

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA NUMBER: 16-197-001

**Statement of Work (Annual Workplan)
Objectives/Common Metrics**

Objective: 1
Hospitality and Retail faculty professional development events designed to enhance the skills of community college and K-12 educators in relevant trends, innovations and advances in the workplace and strengthen industry connections and employer partnerships.

Strong Workforce Metrics:
Select: 2) **Number of students who got a degree or certificate: Unique individuals who completed a credit or noncredit local certificate, credit or noncredit Chancellor's Office approved certificate, associate degree, or applied bachelor's degree ***

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Host Hospitality SUCCESS, statewide professional development event. - Expand Hospitality and Retail faculty professional development opportunities to participate in forums, train-the-trainers that feature the latest industry standards in Culinary Arts, Hospitality and Retail Management. Developed and delivered through partnerships with major industry representatives including Bon Appetit @ Google, Apple Technologies, Ritz Carlton, Marriott, Visit California and Others.	Community College professors and high school teachers are aware and trained in emerging skills required in industry and empowered to remain relevant in teaching and learning in the RHT sector.	October-December	Project Director Staff Assistant DSN's
1.2				

THIS FORM MAY NOT BE REPLICATED

APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (If applicable): #N/A

DISTRICT: San Mateo County CCD

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA NUMBER: 16-197-001

**Statement of Work (Annual Workplan)
Objectives/Common Metrics**

Objective: 2
Provide students with customer service skills, on-boarding orientations, expanded soft skills training and industry recognized certifications to ensure students are ready to engage in high quality work-based learning opportunities with industry.

Strong Workforce Metrics:
Select: 4 **Employed in the second fiscal quarter after exit: Employment rate for exiting students in the second fiscal quarter after leaving the community college system (based on a match to the state unemployment insurance wage file)***

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Students will receive training in customer service and retail and hospitality industry specific skills along with direct work-based and experiential learning opportunities with retail, culinary and hospitality industry partners. Students will participate in structured work experiences such as tours, paid internships, virtual information sessions, and job shadows.	Increased student participation in work-based learning experiences and strengthened job placement strategies	April-June July - September	Project Director Staff Assistant DSN's
2.2				

THIS FORM MAY NOT BE REPLICATED

APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (If applicable): #N/A

DISTRICT: San Mateo County CCD

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA NUMBER: 16-197-001

**Statement of Work (Annual Workplan)
Objectives/Common Metrics**

Objective: 3
Statewide Work to expand students in the Retail Management Program participation in work-based and experiential learning opportunities with representatives from Apple, Inc. including Virtual Information sessions on job openings at Apple stores and characteristics of Apple Store employees, Apple Store Tours and online training developed by Apple in resume and job interviewing skills titled "What it Takes to Stand Out."

Strong Workforce Metrics:
Select: 1 **Number of course enrollments: The number of registrations in courses (may include duplicated students)****

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1	Expand Pilot Experiential learning program in collaboration with Apple Inc, and colleges offering the Retail Management Certificate program.	Increased college participation in Retail Ready and continued integration of innovative technology into instructional delivery	Jan-March April - June	Project Director Staff Assistant DSN's
3.2				

THIS FORM MAY NOT BE REPLICATED

APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (If applicable): #N/A

DISTRICT: San Mateo County CCD

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA NUMBER: 16-197-001

**Statement of Work (Annual Workplan)
Objectives/Common Metrics**

Objective: 4
Expand statewide RHT Industry partnerships that will enhance and increase work-based learning opportunities and job placement for students, ensure relevant teaching and learning that delivers students prepared and competitive in the Retail, Hospitality and Culinary Industry..

Strong Workforce Metrics:
Select: 4) **Employed in the second fiscal quarter after exit: Employment rate for exiting students in the second fiscal quarter after leaving the community college system (based on a match to the state unemployment insurance wage file)***

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.1	Host Partnership Launch and Professional Development that includes: Interactive Tour and Activities Change Management Learning Lab and Experience Comcast Careers Panel Sales Simulation	Expanded student and faculty opportunities are created. Advanced skill development of faculty and students in change management and sales.	April-June	Project Director Staff Assistant DSN/s
4.2	Develop curriculum tool kit for change management and innovative sales techniques.	Increased relevancy in curriculum and instructional delivery and alignment in RHT pathways across California community colleges and high schools	Jan - March April - June	Project Director Staff Assistant DSN's

THIS FORM MAY NOT BE REPLICATED

APPENDIX B

PROJECT: ISPIC - Retail/Hospitality/Tourism

SECTOR (If applicable): #N/A

DISTRICT: San Mateo County CCD

COLLEGE: Skyline College

FISCAL YEAR: 2018/19

RFA NUMBER: 16-197-001

**Statement of Work (Annual Workplan)
Objectives/Common Metrics**

Objective: 5
Deliver high quality Counselor Training and Development in RHT and Priority and Emerging Sectors, showcasing Skills / Attributes of Successful Students, career spotlights, critical skills and issues of equity and diversity in careers.

Strong Workforce Metrics:
Select: 1 **Number of course enrollments: The number of registrations in courses (may include duplicated students)****

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.1	Host the Ultimate CTE Connection Counselor Event.	Increased understanding and awareness of career education pathways, labor market projections and key career opportunities, future ready skills and issues impacting workforce.	April-June	Project Director Staff Assistant DSN's
5.2				

Exhibit B

STATE OF CALIFORNIA

ELOY ORTIZ OAKLEY, CHANCELLOR

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

1102 Q STREET, SUITE 4400
SACRAMENTO, CA 95811-6549
(916) 322-4005
<http://www.cccco.edu>



October 21, 2017

To: Chief Executive Officers
Chief Instructional Officers
Chief Student Services Officers
Career Education (CTE) Deans
Regional Consortia Chairs & Other WED Grantees

From: Van Ton-Quinlivan Vice Chancellor,
CCCCO Workforce & Digital Futures

CC: Javier Romero, Dean, CCCCCO Workforce & Economic Development
CCCCO WED Leadership & Staff
Sector Navigators, Deputy Sector Navigators

**Subject: Match Dollars to Promote Industry Sector Projects-in-Common
Year 2 of the Strong Workforce Program**

INDUSTRY SECTOR PROJECTS IN COMMON (ISPIC)

The CCCCCO Workforce and Economic Development Division is making match funds available to encourage you to invest Strong Workforce dollars* in projects that adopt or adopt/adapt Industry Sector Projects-in-Common (ISPIC). ISPIC projects make it easier for colleges (or regional consortia of colleges) to deliver 'more and better career education' in areas of labor market demand. This suggests the sub-recommendations of the Strong Workforce Task Force, "Develop and broadly publicize industry-informed career pathways that prepare students for jobs needed within the regional labor market".

Our [network of Sector Navigators](#) will administer the rollout of these match funds, with support from their Deputy Sector Navigators. Faculty and colleges are encouraged to contact the pertinent Sector Navigator to learn more.

Each Sector Navigator will have up to \$400,000 in matching funds to deploy and drive workforce outcomes found in LaunchBoard.

**Other funding sources are eligible for the match, such as Adult Education Block Grant funds.*

HOW DO I SEEK OUT THE MATCH?

Begin by reviewing our [ISPIC Index](#) for curated opportunities that you may wish to explore in order to drive student outcomes listed in your LaunchBoard. The ISPIC Index projects have been identified by Sector Navigators (SN) and Deputy Sector Navigators (DSN).

Next, reach out to the pertinent [Sector Navigator](#) to express your interest in adopting or adopting/adapting projects, to better understand how the process will roll out, and to know how commitments of matches can be obtained. Sector Navigators were provided with [guidance on Industry Sector Projects in Common](#) on October 19, 2017.

Concurrently, build support by your college's CIO and Career Education (CTE) Dean to pledge Local Shares of your college's Strong Workforce dollars against the project. Regional Share can also be used.

QUESTIONS can be directed to ispics@cccco.edu

APPENDIX A

Chancellor's Office, California Community Colleges

GRANT AGREEMENT

ARTICLE I

The Workforce and Economic Development Program CTE Data Unlocked Grant

Program-Specific Legal Terms and Conditions
(Effective January 15, 2016)

ARTICLE II

Standard Legal Terms and Conditions
(Revision 5/15/14)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees

To:	Board of Trustees	Date:	September 24, 2018
Re:	Approval of Support of Elizabeth M. Weber to Serve on Community College League of California's (CCLC) Advisory Committee on Education Services		
Action:	Request for Action		

BACKGROUND

The Community College League of California is seeking volunteer student members for the Advisory Committee on Education Services.

ANALYSIS

The Advisory Committee on Education Services (ACES) is responsible for identifying and reviewing the educational and professional development programs offered to the colleges, particularly those targeted to trustees and Chief Executive Officers (CEOs). Committee members assess and evaluate the need for board, CEO, and leadership development services, prepare for and attend meetings of the committee, contribute to discussions and program design, participate in or attend events as available, and work on committee projects.

Ongoing events and activities include:

- Effective Trusteeship Workshop
- Board Chair Workshop
- Annual Trustees Conference
- Student Trustees Workshop
- Review and update of publications for trustees and CEOs
- Resources for CEOs and New CEO Support
- *League On Call* Consulting Services
- Annual Convention

As a candidate, Ms. Weber should be an active member in good standing on the RSCCD Board, and provide a letter of board support and financial support from the RSCCD Board to serve and attend committee meetings held in conjunction with the CCLC Annual Legislative Conference and/or the CCLC Annual Trustee Conference, dependent on the RSCCD Board's term of service. Student Trustee Weber is requesting a letter of board support and financial support from the RSCCD board.

RECOMMENDATION

It is requested that the board approve a letter of board support and financial support for Student Trustee Elizabeth M. Weber to serve on CCLC's Advisory Committee on Education Services during her term of service during the 2018-2019 academic year.

Fiscal Impact: estimated \$2,000 - \$6,000	Board Date: September 24, 2018
Prepared by: Anita Lucarelli, Executive Assistant to the Board	
Submitted by: Anita Lucarelli, Executive Assistant to the Board	
Recommended by: Nelida Mendoza, President, Board of Trustees	



Building the future through quality education

2323 North Broadway • Santa Ana, CA 92706 -1640 • (714) 480-7300 • www.rscdd.edu

Santa Ana College • Santiago Canyon College

September 25, 2018

Community College League of California
2017 O Street
Sacramento, CA 95814

Dear Board of Directors,

The Board of Trustees of the Rancho Santiago Community College District (RSCCD) express support for Student Trustee Elizabeth M. Weber to serve on the Advisory Committee on Education Services during her term of service (June 1, 2018 to May 30, 2019) during the 2018-2019 academic year.

Ms. Weber is an active member in good standing on the RSCCD Board. She has gained experience in serving the students at Santa Ana College Associated Student Government (ASG) by serving as a legislative commissioner in 2016-2017, a public relations commissioner in fall 2016, and an associate justice in spring 2016. During her participation in ASG, Ms. Weber attended regional and statewide conferences which allowed her to meet student leaders from community colleges statewide. She also attended a national conference in Washington, D.C. Her additional campus involvement includes the EOPS (Extended Opportunities Programs and Services) Club for which she served as the representative on Inter-Club Council. In addition, Ms. Weber volunteers for T3 Mentoring where she helps with enrichment workshops for Santa Ana youth that focus on Hip hop songwriting, break dancing, and more.

The RSCCD Board of Trustees agrees to financially support Ms. Weber as she serves on the Advisory Committee on Education Services which will enable her to attend regular committee meetings and meetings held in conjunction with the CCLC Annual Legislative Conference and/or the CCLC Annual Trustee Conference.

If I can provide additional information, please contact me at (714) 480-7452.

Sincerely,

Nelida Mendoza
President
Board of Trustees

/al

BOARD OF TRUSTEES:

Claudia C. Alvarez • Arianna P. Barrios • John R. Hanna • Lawrence R. "Larry" Labrado • Nelida Mendoza Yanez • Phillip E. Yarbrough

CHANCELLOR:

Raúl Rodríguez, Ph.D.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

**Resolution No. 18-20 – Support of Undocumented Students
Week of Action October 15-19, 2018**

Resolution No. 18-20

WHEREAS, the Board of Trustees of the Rancho Santiago Community College District (the “District”) is committed to providing an open and welcoming environment for all students, regardless of ethnicity, religion, national origin, immigration status, age gender, language, socio-economic status, gender identity or expression, medical condition or disability; and

WHEREAS, the presidential decision of September 5, 2017, to rescind the Deferred Action for Childhood Arrivals (DACA) program placed the safety, security and educational future of thousands of undocumented students in doubt; and

WHEREAS, the District Board of Trustees have advocated to Congress and the Administration to preserve DACA and respect the contributions of undocumented immigrants, and on March 13, 2017 voted unanimously to pass a resolution expressing its support for DACA and the right of all students to obtain a higher education in California regardless of their background; and

WHEREAS, the District is committed to following the Family Education Rights and Privacy Act and to protecting the confidentiality of our students by not releasing any personally identifiable student information without a judicial warrant, including data related to immigration status, and will not cooperate with any federal effort to create a registry of individuals based on protected characteristics, such as religion, race, immigration status, or sexual orientation; and

WHEREAS, the District has worked closely with community agencies and local immigration attorneys to protect immigrant students and to help undocumented students access legal assistance and other local community services; and

WHEREAS, the State Chancellor’s Office, in partnership with the Community College League of California, the Faculty Association of California Community Colleges, the Student Senate of California Community Colleges, and other organizations, jointly sponsored DACA Advocacy Week from October 16-20, 2017; and

WHEREAS, the 2017 DACA Advocacy Week efforts resulted in numerous meetings with Congressional leaders, over 700 letters and postcards being sent from students to members of Congress, and a number of colleges conducting week-long activities to raise awareness of campus-based support for undocumented students; and

WHEREAS, despite these efforts by the California Community Colleges and many other individuals and organizations from California and across the nation, the preservation of DACA and the adoption of an effective and humane solution to assist undocumented students remains elusive, which places continued economic and emotional weight on students, their families, communities, and the state;

THEREFORE BE IT RESOLVED that the District Board of Trustees declare their support for the Resolution adopted by the Board of Governors of the California Community Colleges to designate October 15-19, 2018 as “Undocumented Students Week of Action” for the purpose of working in partnership with other organizations and encourage the faculty, staff, and students of the District to engage in activities supporting undocumented students, and

BE IT FURTHER RESOLVED that the District Board of Trustees joins with the Board of Governors in supporting the work by the State Chancellor's Office to identify and share best practices for assisting undocumented students, disseminate information to the college about how to access funding for immigration defense proceedings and referral to legal services providers, and reinforce state policies that protect student's rights and privacy; and

BE IT FURTHER RESOLVED that the District Board of Trustees is committed to actions that raise awareness about opportunities for all Californians to enroll and succeed in postsecondary education; and

BE IT FURTHER RESOLVED that the District Board of Trustees urge congressional members to uphold California values and create a pathway to citizenship for undocumented students, which will permit them to achieve their highest potential.

Dated the 24th day of September, 2018.

Ayes:

Noes:

Absent:

Abstain:

Raúl Rodríguez, Ph.D.
Secretary, Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC

September 24, 2018

MANAGEMENT

Adjusted Salary Placement for Interim Assignment/Employment of Retired STRS Member

Comeau, Carol
Interim Dean, Human Services &
Technology Division
Santa Ana College

Effective: August 13, 2018 – June 1, 2019
From: B-1 \$524.00/Day
To: B-6 \$637.43/Day
(Limited to 70 days total)

Change in Grade

Mozaffari, Leila
Executive Director
Institutional Workforce Development
Educational Services
District

Effective: August 14, 2018
From: E-7 \$132,021.83/Year
To: C-6 \$143,699.58/Year

Interim to Permanent

Jensen, Michael
Sergeant
District Safety & Security
Santiago Canyon College

Effective: September 12, 2018
Salary Placement: K-7 \$92,675.37/Year
(Requisition #CL18-1174)

FACULTY

Addition of Faculty Service Area(s) for New Faculty Appointment

Roper, David
Assistant Professor, Automotive Technology
Human Services & Technology Division
Santa Ana College

Effective: August 20, 2018
FSA(s): History, Geography

Beyond Contract/Overload Stipends

Cotter, Matthew
Assistant Professor, Math
Mathematics & Sciences Division
Santiago Canyon College

August 27, 2018
Amount: \$374.00
Reason: Curriculum Development
(Project #2058)

FACULTY (CONT'D)

Beyond Contract/Overload Stipends (cont'd)

Frost, Alicia August 27, 2018
Professor, Math Amount: \$404.00
Mathematics & Sciences Division Reason: Coordination
Santiago Canyon College (Project #2058)

Hauscarriague, Anne August 27, 2018
Professor, Math Amount: \$898.00
Mathematics & Sciences Division Reason: Curriculum Development
Santiago Canyon College (Project #2058)

Wagner, Joyce August 27, 2018
Professor, Math Amount: \$1,471.00
Mathematics & Sciences Division Reason: Curriculum Development
Santiago Canyon College (Project #2058)

Part-time Hourly New Hires/Rehires

Boles, Kirsten E. Effective: September 6, 2018
Instructor, Women's Studies Hourly Lecture Rate: IV-3 \$64.25
Humanities & Social Sciences Division
Santa Ana College

Bustos, Erin M. Effective: September 9, 2018
Instructor, Criminal Justice Hourly Lecture/Lab Rates: I-3 \$55.51/\$49.96
Human Services & Technology Division
Santa Ana College

Diamond, Zachary S. Effective: September 24, 2018
Instructor, Welding Hourly Lecture/Lab Rates: I-3 \$55.51/\$49.96
Human Services & Technology Division
Santa Ana College

Giroux, Brett Gregory Effective: September 9, 2018
Instructor, Criminal Justice (equivalency) Hourly Lecture/Lab Rates: I-3 \$55.51/\$49.96
Human Services & Technology Division
Santa Ana College

Gonzales, Gregory Effective: September 24, 2018
Instructor, Welding (equivalency) Hourly Lecture/Lab Rates: I-3 \$55.51/\$49.96
Human Services & Technology Division
Santa Ana College

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Keller, Patricia S.
Instructor, Business Law
Business & Career Technical Education Division
Santiago Canyon College

Effective: September 7, 2018
Hourly Lecture Rate: IV-3 \$64.25

Lopez, Saul
Instructor, High School Subjects
Continuing Education Division
Santiago Canyon College

Effective: September 14, 2018
Hourly Lecture Rate: I-3 \$48.69

Mann, Christin M.
Instructor, Clinical Nurse
Science, Math & Health Sciences Division
Santa Ana College

Effective: September 24, 2018
Hourly Lab Rate: I-3 \$55.51

McTigue, Scott D.
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: September 9, 2018
Hourly Lecture/Lab Rates: I-3 \$55.51/\$49.96

Mercado, Carrie Ann
Substitute Teacher
Child Development Center
Santiago Canyon College

Effective: August 27, 2018
Hourly Rate: II-1 \$17.50

Pierson, John W.
Instructor, Fire Technology
Human Services & Technology Division
Santa Ana College

Effective: September 17, 2018
Hourly Lecture/Lab Rates: I-3 \$55.51/\$49.96

Solorzano Uribe, Alejandra N.
Instructor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College

Effective: September 25, 2018
Hourly Lecture/Lab Rates: II-3 \$58.29/\$52.46

Tayles, Kelly A.
Instructor, Business Applications & Technology
Business Division
Santa Ana College

Effective: September 11, 2018
Hourly Lecture/Lab Rates: I-3 \$55.51/\$49.96

FACULTY (CONT'D)

Non-paid Instructors of Record

Fields, Jesse L. Effective: September 10, 2018
Instructor, Apprenticeship (equivalency)
Surveying
Business & Career Technical Education Division
Santiago Canyon College

Huerta, Arturo Effective: September 10, 2018
Instructor, Apprenticeship (equivalency)
Surveying
Business & Career Technical Education Division
Santiago Canyon College

Renfrow, Warren W. Effective: September 10, 2018
Instructor, Apprenticeship (equivalency)
Operating Engineers
Business & Career Technical Education Division
Santiago Canyon College

Woodrow, Jerry C. Effective: September 10, 2018
Instructor, Apprenticeship (equivalency)
Surveying
Business & Career Technical Education Division
Santiago Canyon College

CLASSIFIED HOURLY

New Appointments

Arrieta, Christopher Learning Facilitator (CL18-1157) EOPS/ SAC	Effective: September 4, 2018 Up to 19 Hours/Week School Session Grade 8, Step A \$19.18/Hour
Barsky, Dena Library Technician (CL18-1132) Library/ SCC	Effective: September 11, 2018 19 Hours/Week 12 Months/Year Grade 9, Step A \$19.99/Hour
Rosales Rojas, Rogelio Learning Facilitator (CL18-1121) Humanities & Soc. Sci./ SAC	Effective: September 4, 2018 Up to 19 Hours/Week School Session Grade 8, Step A \$19.18/Hour

Professional Growth Increments

Martinez, Monique Instructional Assistant/ Continuing Ed./ OEC	Effective: October 1, 2018 Grade 5, Step A + 2PG (500) \$17.12/Hour + \$41.67/Mo. PG
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Leave of Absence

Marcos Ramirez, Rodrigo Student Services Specialist/ Student Services/ SAC	Effective: 06/03/19 – 06/28/19 Reason: Non Work Days for 10 Month Contract <i>Revised</i>
Medina, Alondra Instructional Assistant/ Humanities & Soc. Sci./ SAC	Effective: 10/29/18 – 01/22/19 Reason: Parental Leave
Ochoa, Elizabeth Student Services Specialist/ Student Services/ SAC	Effective: 06/03/19 – 06/28/19 Reason: Non Work Days for 10 Month Contract
Reyes, Adriana Student Services Specialist/ Student Services/ SAC	Effective: 06/03/19 – 06/28/19 Reason: Non Work Days for 10 Month Contract <i>Revised</i>

Ratification of Resignation/Retirement

Lopez, Saul Instructional Assistant/ Science & Math/ SCC	Effective: September 13, 2018 Reason: Resignation
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Ratification of Resignation/Retirement cont'd

Martes, David District Safety Officer/ District	Effective: September 17, 2018 Reason: Resignation
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TEMPORARY ASSIGNMENT

Aguayo, Donelle Instructional Assistant/ Humanities & Soc. Sci./ SAC	Effective: 09/25/18 – 06/30/19
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Arambula, Michael Instructional Assistant/ Student Services/ SAC	Effective: 09/25/18 – 06/30/19
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Flores Sainz, Jaime Instructional Assistant/ Math & Science/ SCC	Effective: 09/25/18 – 12/15/18
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Hanley, Sarah Instructional Assistant/ Math & Science/ SCC	Effective: 09/25/18 – 06/07/19
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Huerta, Anthony Instructional Assistant/ Science & Math/ SAC	Effective: 09/25/18 – 06/30/19
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Naqvi, Rafiya Instructional Assistant/ Arts, Humanities & Soc. Sci./ SCC	Effective: 09/25/18 – 06/07/19
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Romeo, Trevor Learning Facilitator/ Science & Math/ SAC	Effective: 09/25/18 – 06/30/19
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Saavedra, Juan Learning Facilitator/ EOPS/ SAC	Effective: 09/25/18 – 06/07/19
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Salazar, Arturo Instructional Assistant/ Science & Math/ SAC	Effective: 09/25/18 – 06/30/19
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Santoyo, Marisol Instructional Assistant/ Student Services/ SAC	Effective: 09/25/18 – 06/30/19
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TEMPORARY ASSIGNMENT cont'd

Torres, David
Instructional Assistant/ Math & Science/
SCC

Effective: 09/25/18 – 12/15/18

Change in Temporary Assignment

Huynh, Loc
Learning Facilitator/ Science & Math/ SAC

Effective: 07/02/18 – 06/07/19

Additional Hours for Ongoing Assignment

Heiland, Danielle
Lifeguard/ Math & Science/ SCC

Effective: 08/27/18 – 06/06/19
Not to exceed 19 consecutive working
days in any given period.

Linares, Maria
Instructional Assistant/ Continuing Ed./
CEC

Effective: 08/11/18 – 06/30/19
Not to exceed 19 consecutive working
days in any given period.

Montalvo, Genesis
Learning Facilitator/ Humanities & Soc.
Sci./ SAC

Effective: 08/27/18 – 06/29/19
Not to exceed 19 consecutive working
days in any given period.

Riojas Cervantes, Sebastien
Learning Facilitator/ Humanities & Soc.
Sci./ SAC

Effective: 08/27/18 – 06/29/19
Not to exceed 19 consecutive working
days in any given period.

Rosales Rojas, Rogelio
Learning Facilitator/ Humanities & Soc.
Sci./ SAC

Effective: 08/17/18 – 06/29/19
Not to exceed 19 consecutive working
days in any given period.

MISCELLANEOUS POSITIONS

Arvizu, David
Coaching Assistant/ Kinesiology/ SCC

Effective: 09/25/18

Castelan, Odalis
Child Dev. Intern I/ Child Dev. Services/
District

Effective: 09/04/18

MISCELLANEOUS POSITIONS cont'd

Encinas, Marcella Coaching Assistant/ Kinesiology/ SAC	Effective: 09/12/18
Harris, Manuel Coaching Assistant/ Kinesiology/ SAC	Effective: 08/28/18
Hernandez, Kassandra Child Dev. Intern I/ Child Dev. Services/ District	Effective: 09/07/18
Navarro, Esmeralda Presenter I/ Business & Career Tech. Ed./ SCC	Effective: 09/10/18 – 06/30/19
Sanchez, Karen Presenter I/ Business & Career Tech. Ed./ SCC	Effective: 09/10/18 – 06/30/19
Velez, Adriana Presenter I/ Business & Career Tech. Ed./ SCC	Effective: 09/10/18 – 06/30/19

Instructional Associates/Associate Assistants

Criminal Justice

Briggs, Casey	Effective: 09/13/18
Cole, Aaron	Effective: 08/14/18

Fire Technology

Armstrong, Dakota	Effective: 09/25/18
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COMMUNITY SERVICE PRESENTERS

Stipends Effective June 11 – June 30, 2018

Neal, Phyllis	Amount: \$ 480.00
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Stipends Effective July 1 – July 10, 2018

Maldonado, Sonia	Amount: \$ 240.00
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COMMUNITY SERVICE PRESENTERS cont'd
Stipends Effective July 11 – August 10, 2018

Boggio Wooldridge	Amount: \$ 210.00
Fischermilitaru, Mariana	Amount: \$ 625.00
Haugen, Nancy	Amount: \$ 320.00
Krivoshaya, Diana	Amount: \$ 328.52
Lee, Jennifer	Amount: \$ 1,479.00
Lewis, Sabrina	Amount: \$ 550.00
Maldonado, Sonia	Amount: \$ 720.00
McLean, Stephen	Amount: \$ 440.00
Neal, Phyllis	Amount: \$ 525.00
Nolasco, Jeffrey	Amount: \$ 472.50
Raslan, Nayrouz	Amount: \$ 2,808.00
Samaniego, Adriel	Amount: \$ 180.00
Watson, Katherine	Amount: \$ 123.19

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Aguilar Arciga, Nestor Y.	Effective: 09/11/18-06/30/19
Allen, Clayton M.	Effective: 09/06/18-06/30/19
Castillo, Lesly L.	Effective: 09/11/18-06/30/19
Castro, Alexander	Effective: 09/06/18-06/30/19
Chavez, Antoinette J.	Effective: 09/11/18-06/30/19
Cruz Alfaro, Blanca R.	Effective: 09/05/18-06/30/19
Johnson, Matthew R.	Effective: 09/11/18-06/30/19
Mateo Morales, Diego L.	Effective: 09/05/18-06/30/19
Martinez, Sinai	Effective: 09/04/18-06/30/19
Nguyen, Dana	Effective: 09/04/18-06/30/19
Nguyen, Honghanh T.	Effective: 09/13/18-06/30/19
Nguyen, Mary N.	Effective: 08/31/18-06/30/19
Nguyen, Nhut M.	Effective: 09/04/18-06/30/19
Nguyen, Thanh Huong	Effective: 09/06/18-06/30/19

**SANTA ANA COLLEGE cont'd
STUDENT ASSISTANT LIST**

Ochoa Hernandez, Jesus M.	Effective:	09/06/18-06/30/19
Ono, Maya	Effective:	09/07/18-06/30/19
Rafaela, Mario	Effective:	09/05/18-06/30/19
Rios, Maribel G.	Effective:	09/12/18-06/30/19
Salgado, Crystal V.	Effective:	09/11/18-06/30/19
Vargas, Brenda	Effective:	09/14/18-06/30/19
Villicana, Cristina	Effective:	09/04/18-06/30/19
Villicana Juarez, Leonor	Effective:	09/11/18-06/30/19
Wilkins, Maurice D.	Effective:	09/04/18-06/30/19

**SANTIAGO CANYON COLLEGE
STUDENT ASSISTANT LIST**

Aguirre, Maribel	Effective:	08/27/2018 – 06/30/2019
Bible, Alaze'	Effective:	08/22/2018 – 06/30/2019
Bucur, Amy	Effective:	09/07/2018 – 06/30/2019
Cordill, Isabelle	Effective:	08/20/2018 – 06/30/2019
Cortez, Diamond	Effective:	09/06/2018 – 06/30/2019
Dancy, Janessa	Effective:	09/05/2018 – 06/30/2019
Dehghan, Omid	Effective:	09/07/2018 – 06/30/2019
Domingue, Jorge	Effective:	09/11/2018 – 06/30/2019
Duran Aguilar, Jose Javier	Effective:	09/11/2018 – 06/30/2019
Guray, Aidan Mateo	Effective:	09/05/2018 – 06/30/2019
Harm, Grace	Effective:	08/27/2018 – 06/30/2019
Hodgson, Emily	Effective:	08/27/2018 – 06/30/2019
Huston, Jessica	Effective:	09/04/2018 – 06/30/2019
Khoury, Yvonne	Effective:	08/20/2018 – 06/30/2019
Loza, Jennifer	Effective:	08/22/2018 – 06/30/2019
Marquez, Jaclyn	Effective:	08/29/2018 – 06/30/2019
Martinez, Jovon	Effective:	08/27/2018 – 06/30/2019
Martinez III, Miguel	Effective:	09/10/2018 – 06/30/2019
Miranda, Kimberly	Effective:	09/04/2018 – 06/30/2019
Nazari Makiabadi, Tannaz	Effective:	09/05/2018 – 06/30/2019
Nichols, Tyler	Effective:	09/05/2018 – 06/30/2019
Ochoa Lopez, Ezquiél	Effective:	08/22/2018 – 06/30/2019
Osumanu, Jibril	Effective:	09/04/2018 – 06/30/2019
Patel, Umar	Effective:	08/28/2018 – 06/30/2019
Rakhimov, Mukhammadzhon	Effective:	08/22/2018 – 06/30/2019
Rice, Samuel	Effective:	09/04/2018 – 06/30/2019
Satele, Addison	Effective:	08/27/2018 – 06/30/2019
Tatro, Dragica	Effective:	08/27/2018 – 06/30/2019
Tudela, Jovon	Effective:	08/20/2018 – 06/30/2019
Vasquez, Crystal	Effective:	09/05/2018 – 06/30/2019
Wisnia, Austin	Effective:	08/20/2018 – 06/30/2019

AUTHORIZATION FOR BOARD TRAVEL/CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA –
ADVISORY COMMITTEE ON EDUCATION SERVICES
Burlingame, California – October 5, 2018

1 Board Member
(Elizabeth Weber)