

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, April 29, 2019
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Recognition of Students

1.5 Recognition of Community Members

1.6 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.7 Approval of Minutes – Regular meeting of April 16, 2019

Action

- 1.8 Approval of Consent Calendar Action
Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.9 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
- Enrollment
 - Guided Pathways
 - Upcoming Events
- 2.3 Report from Student Trustee
2.4 Reports from Student Presidents
- Student activities
- 2.5 Report from Classified Representative
2.6 Reports from Academic Senate Presidents
- Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of Proposed Revisions for 2019-2020 Santa Ana College (SAC) Catalog Addendum Action
The administration recommends approval of the proposed revisions for the 2019-2020 SAC catalog addendum.
- *3.2 Confirmation of Santa Ana College Associate Degrees and Certificates for Fall 2018 Action
The administration recommends confirmation of the list of recipients of SAC associate degrees and certificates for Fall 2018 as presented.
- *3.3 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2018 Action
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for Fall 2018 as presented.
- *3.4 Approval of Memorandum of Understanding (MOU) with Foothill-De Anza Community College District Action
The administration recommends approval of the MOU with Foothill-De Anza Community College District as presented.

*Item is included on the Consent Calendar, Item 1.8.

- *3.5 Approval of Memorandum of Understanding between Rowland Water District and Rancho Santiago Community College District Action
The administration recommends approval of the non-binding MOU with the Rowland Water District.
- 3.6 Approval of Santa Ana College Vision for Success Local Goals, 2019-2022 Action
The administration recommends approval of SAC's Vision for Success local goals for 2019-2022.
- 3.7 Approval of Santiago Canyon College Vision for Success Local Goals, 2019-2022 Action
The administration recommends approval of SCC's Vision for Success local goals for 2019-2022.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from March 26, 2019, to April 16, 2019.
- 4.3 Adoption of Resolution No. 19-07 Regarding Expenditure Transfers to Permit Payment of Obligations Action
The administration recommends adoption of Resolution No. 19-07 regarding expenditure transfers as presented.
- *4.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2019 Action
The administration recommends approval of the CCFS-311Q for the period ended March 31, 2019, as presented.
- 4.5 Quarterly Investment Report as of March 31, 2019 Information
The quarterly investment report as of March 31, 2019, is presented as information.
- *4.6 Approval of Lease Agreement between RSCCD and Congressman Jose Luis "Lou" Correa at District Office, 2323 N. Broadway, Suite 319, Santa Ana, California Action
The administration recommends approval of the lease agreement between RSCCD and Congressman Correa as presented.

- *4.7 Approval of Agreement with P2S Inc. for Door Access Control System at District Operations Center Action
The administration recommends approval of the agreement with P2S Inc. for the door access control system at the District Operations Center as presented.
- *4.8 Approval of Amendment to Agreement with Cumming Construction Management, Inc. for Planning and Project Management Services Action
The administration recommends approval of the amendment to the agreement with Cumming Construction Management, Inc. for planning and project management services as presented.
- *4.9 Approval of Amendment to Agreement with Morrissey Associates, Inc. for Architectural Services for Emergency Blue Phone and Americans with Disabilities Act (ADA) Path of Travel Upgrade Project at Various Sites Action
The administration recommends approval of the amendment to the agreement with Morrissey Associates, Inc. for architectural services for the emergency blue phone and ADA path of travel upgrade project at various sites as presented.
- *4.10 Approval of Amendment to Agreement with Twining, Inc. for Materials Testing and Special Inspection Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment with Twining, Inc. for materials testing and special inspection services for the Science Center at SAC as presented.
- *4.11 Approval of Change Order #1 for Patriot Contracting and Engineering, Inc. for Bid #1337 for Building H Window Replacement at Santa Ana College Action
The administration recommends approval of change order #1 for Patriot Contracting and Engineering, Inc. for Bid #1337 for Building H window replacement at SAC as presented.
- *4.12 Acceptance of Completion of Bid #1337 for Building H Window Replacement at Santa Ana College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.13 Approval of Agreement with LSA Associates, Inc. for Traffic/Circulation Analysis for Campus Entrance Improvements at Santiago Canyon College Action
The administration recommends approval of the agreement with LSA Associates, Inc. for traffic/circulation analysis for campus entrance improvements at SCC as presented.

- *4.14 Approval of Amendment to Contract with Class Leasing LLC Action
The administration recommends approval of the amendment to the contract with Class Leasing LLC for the purchase and installation of Division of the State Architect (DSA) approved portable building, accessories and related installation supplies as presented.
- *4.15 Approval of California Multiple Award Schedule (CMAS), Contract #3-12-70-2247E to Carahsoft Technology Corporation Action
The administration recommends approval of the use of CMAS Contract #3-12-70-2247E awarded to Carahsoft Technology Corporation, including renewals, future addendums, supplements and extensions as presented.
- *4.16 Approval of Foundation for California Community Colleges (FCCC) Administrative Services Agreement #CB-278-19 to Utelogy Corporation Action
The administration recommends approval of the use of the FCCC Administrative Services Agreement #CB-278-19 and in association with the Los Angeles Community College District Master Agreement #40414 including renewals, supplements and extensions on an as needed basis awarded to Utelogy Corporation as presented.
- *4.17 Approval of Vendor Name Change Action
The administration recommends approval of the name change request from SADA Systems to Core BTS, Inc. as presented.
- *4.18 Approval of Disposal of Surplus Vehicles Action
The administration recommends declaring two District-owned vehicles as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.
- *4.19 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period February 24, 2019, through March 23, 2019.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Early Head Start – Year 5 (District) - *Augmentation* \$32,939
 - Veteran Resource Center Ongoing Funding (SAC & SCC) \$77,998

*Item is included on the Consent Calendar, Item 1.8.

- *5.2 Approval of Sub-Agreement between RSCCD and Victor Valley Community College District to Award the 2018-2019 Deputy Sector Navigator Grant to Host District in State of California Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreements between RSCCD and Butte-Glenn, Cabrillo, Riverside, Santa Barbara, and State Center Community College Districts and Foundation for Grossmont-Cuyamaca Colleges for K12 Strong Workforce Program Initiative Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.4 Approval of Privileges for Student Trustee Action
The administration recommends approval of the following privileges for the student trustee:
- The privilege to make and second motions;
 - The privilege to attend closed sessions on matters relating to student discipline;
 - The privilege to receive the same compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425;
 - The privilege to serve a term commencing on May 15;
 - The privilege to serve on board committees.
- 5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean

*Item is included on the Consent Calendar, Item 1.8.

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (3 cases)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. Public Employment: Chancellor (pursuant to Government Code Section 54957)
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Short-term Assignments
- Approval of Changes in Title
- Ratification of Resignations/Retirements
- Approval of 2019-2020 Sabbatical Leaves
- Approval of 2018-2019 Contract Extension Days
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time/Hourly New Hires/Rehires
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Professional Growth Increments
- Approval of Temporary to Hourly Ongoing Assignments

6.2 Classified Personnel (cont.)

- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

6.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA) Action

It is recommended that the board receive and file the district's initial bargaining proposal to CEFA and schedule a public hearing for May 13, 2019.

6.4 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD) Action

It is recommended that the board adopt the district's initial bargaining proposal to FARSCCD.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on May 13, 2019.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Tuesday, April 16, 2019

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, and Ms. Elizabeth Weber. Ms. Claudia Alvarez and Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting were Ms. Tracie Green, Dr. John Hernandez, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Hernandez, Board Member, Rancho Santiago Community College District.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Ms. Colleen Mangali spoke regarding equal compensation and benefits for members of California School Employees Association (CSEA), Chapter 888.

Ms. Rebekah Miller invited board members to the Santa Ana College Veterans Philanthropic Dinner and Student Recognition on May 9, 2019.

On behalf of the Faculty Association of RSCCD, Mr. Mark Smith asked that site visits to both colleges be conducted by the candidates for chancellor.

Mr. Hanna arrived during Ms. Mangali's public comments.

1.5 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Ms. Mendoza to approve the minutes of the meeting held March 25, 2019. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

3.1 Approval of Memorandum of Understanding (MOU) No. C-8-1662 by and between Orange County Transportation Authority (OCTA) and Rancho Santiago Community College District

The board approved MOU No. C-8-1662 by and between OCTA and RSCCD as presented.

3.2 Approval of Chapman University Conference Agreement between Chapman University and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) for Academic Talent Search Program – Senior Summer Academy

The board approved the Chapman University Conference agreement between Chapman University and RSCCD on behalf of SAC for the Academic Talent Search Program – Senior Summer Academy as presented.

3.3 Approval of Chapman University Conference Agreement between Chapman University and Rancho Santiago Community College District on behalf of Santa Ana College for Upward Bound 2019 Summer Residential Program

The board approved the Chapman University Conference Agreement between Chapman University and RSCCD on behalf of SAC for the Upward Bound 2019 Summer Residential Program as presented.

3.4 Approval of Chapman University Conference Agreement between Chapman University and Rancho Santiago Community College District on behalf of Santiago Canyon College (SCC) for Upward Bound Math and Science Summer 2019 Residential Program

The board approved the Chapman University Conference Agreement between Chapman University and RSCCD on behalf of SCC for the Upward Bound Math and Science Summer 2019 Residential Program as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.6 Approval of Consent Calendar (cont.)

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers for March 13-25, 2019.

4.3 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science Center Project at Santa Ana College

The board approved the amendment to the agreement with Hammel, Green and Abrahamson, Inc. for professional design services for the Science Center project at SAC as presented.

4.4 Rejection of All Bids for Bid #1365 for Emergency Blue Phone and Accessible Path of Travel at Santa Ana College

The board rejected all bids for Bid #1365 for emergency blue phone and Americans with Disabilities Act (ADA) path of travel at SAC as presented.

4.5 Award of Bid #1364 for Safety Department Portable Offices at Santiago Canyon College

The board awarded Bid #1364 to R2Build dba R2B Engineering for Safety Department portable offices at SCC as presented.

4.6 Approval of Agreement with Leighton Consulting, Inc. for Materials Testing and Special Inspection Services for Safety Department Portable Offices at Santiago Canyon College

The board approved the agreement with Leighton Consulting, Inc. for materials testing and special inspection services for the Safety Department portable offices at SCC as presented.

4.7 Approval of Agreement with Southwest Inspection and Testing, Inc. for Geotechnical Consulting Services for Safety Department Portable Offices at Santiago Canyon College

The board approved the agreement with Southwest Inspection and Testing, Inc. for geotechnical consulting services for the Safety Department portable offices at SCC as presented.

4.8 Approval of Agreement with H.B.I. Inspections for Project Inspector Services for Safety Department Portable Offices at Santiago Canyon College

The board approved the agreement with H.B.I. Inspections for project inspector services for Safety Department portable offices at SCC as presented.

4.9 Approval of California Multiple Award Schedule (CMAS) Contract #4-18-71-0130C to Nova Solutions, Inc.

The board approved the District's use of CMAS Contract #4-18-71-0130C including renewals, supplements and extensions on an as needed basis awarded to Nova Solutions, Inc. as presented.

1.6 Approval of Consent Calendar (cont.)

4.10 Approval of Surplus Property

The board approved declaring the list of items as surplus property and utilizing The Liquidation Company to conduct an auction as presented.

4.11 Approval of Independent Contractor

The board approved the following independent contractor: Jamie R. Mulkey to provide consulting services to the Director and Sector Navigator for Information Communications Technologies and Digital Media in the development of a best practice guide for implementing Information Technology (IT) Certification program exam testing through campus testing centers. Dates of service are April 17, 2019, through June 30, 2019. The fee is estimated at \$20,000.

4.12 Receive and Acceptance of Reissued District Audit Report for Fiscal Year ended June 30, 2018

The board received and accepted the reissued RSCCD Audit Report for the fiscal year ended June 30, 2018, as presented.

4.13 Approval Agreement with TBWB Strategies

The board approved the agreement with TBWB Strategies for bond measure strategy and communications consulting services and authorized the Chancellor or his designee to execute the agreement as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Certified Nursing Assistant Expansion Grant (SCC) \$90,000

5.2 Approval of First Amendment to Sub-Agreement between RSCCD and Sequoias Community College District for 2018-2019 Deputy Sector Navigator Grant (#DO-18-2565-09.01)

The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of First Amendment to Agreement between San Bernardino Community College District and Rancho Santiago Community College District

The board approved the first amendment to the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

Mr. Yarbrough asked that Item 1.7 be considered after the information items and oral reports.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Ms. Weber provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Theodore Moreno, Student Vice President, Santa Ana College
Mr. Evan Ostrow, Student President, Santiago Canyon College

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael Taylor, Academic Senate Vice President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

1.0 PROCEDURAL MATTERS (cont.)

1.7 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

There were no public comments.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 through 4.12 were approved as part of Item 1.6 (Consent Calendar).

5.0 GENERAL

Items 5.1 through 5.3 were approved as part of Item 1.6 (Consent Calendar).

5.4 Board of Trustees Cast Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2019

It was moved by Ms. Barrios and seconded by Mr. Hanna to discuss the candidates for the CCCT Board of Directors 2019 election. After discussion, it was moved by Mr. Hanna and seconded by Ms. Barrios to cast their ballot for the CCCT Board of Directors election for 2019 as follows: Michael Baldini; Kenneth A. Brown; Gary Chow; Mary Jane Sanchez; Thomas J. Prendergast, III; Tracey Vackar; and Linda S. Wah. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

5.5 Adoption of Resolution No. 19-06 in Support of Declaring April California Community College Month

It was moved by Ms. Barrios and seconded by Ms. Mendoza to adopt Resolution No. 19-06 in support of declaring April as Community College Month. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

5.6 Board Member Comments

Ms. Barrios reported that she attended the groundbreaking ceremonies for El Modena High School's new Science Center and distributed vials of dirt engraved with the occasion to trustees.

Ms. Barrios asked that Mr. Rudy Diaz be recognized at the April 29, 2019, board meeting in honor of his 80th birthday and contributions to SCC.

Ms. Alvarez arrived at this time.

Ms. Barrios, Ms. Alvarez, and Ms. Weber reported they attended the Community Foundation of Orange Gala on April 12. Ms. Barrios reported that the fundraiser supports many community causes including the Veterans Center at Santiago Canyon College.

5.6 Board Member Comments (cont.)

Ms. Mendoza and Mr. Hernandez reported that they attended the SAC Distinguished Faculty Lecture by Ms. Michelle Parolise earlier in the day.

Ms. Alvarez reported that she attended a fundraiser a couple of weeks ago and learned that every year the organization reevaluates organizations that receive donations. She asked the colleges to provide information on homeless students for the organization to review and consider donating to.

Mr. Hanna provided a report on the recent meeting of the Community College League of California Advisory Committee on Legislation that included discussion on a nursing bill, bonds, the community college funding formula, Deferred Action for Childhood Arrivals (DACA) students, and homeless students.

Mr. Hernandez reported that he attended the Orange County Community College Legislative Task Force meeting and the Santa Ana Chamber Difference Maker Award Luncheon. Both events were held on April 11.

Mr. Hanna asked that the board meeting be adjourned in memory of a long-time friend of his and active community member, Mr. Frank Barbaro, who died on April 15, 2019.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:02 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean
2. Public Employment: Chancellor (pursuant to Government Code Section 54957)
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

6. Personnel Matter: Employee Appeal of Administration Determination (pursuant to Government Code Section 59338[a])

Ms. Weber left the meeting at this time.

RECONVENE

The board reconvened at 8:36 p.m.

Closed Session Report

Mr. Hernandez reported during closed session the board discussed public employment, anticipated/potential litigation, and labor negotiations, and took action to approve a settlement agreement that included monetary and non-monetary provisions with a former academic employee with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. In addition, the board discussed during closed session an employee appeal of administration determination and took action to uphold the administrative determination with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Mr. Hernandez reported that the board took no other reportable action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Ratify Resignations/Retirements
- Approve Appointment of State Teachers' Retirement System (STRS) Retirees as Temporary Long-term Substitute

6.1 Management/Academic Personnel (cont.)

- Approve Leaves of Absence
- Approve Part-time/Hourly New Hires/Rehires
- Approve Non-paid Intern & Service Agreements

6.2 Classified Personnel

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Miscellaneous Pay Schedule 2018-2019 Revised 4-16-19
- Approve New Appointments
- Approve Hourly Ongoing to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Master Services Agreement with Permission Click

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the Master Services Agreement with Permission Click as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Presentation of Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Ms. Barrios and seconded by Ms. Alvarez to receive the bargaining proposal and schedule a public hearing for April 29, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.5 Adoption of Resolution No. 19-05 authorizing payment to Trustee Absent from Board Meetings

It was moved by Ms. Barrios and seconded by Ms. Alvarez to adopt Resolution No. 19-05 authorizing payment to Lawrence “Larry” R. Labrado for his absence from the March 25, 2019, board meeting due to illness. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.6 Authorization for Board Travel/Conferences

It was moved by Ms. Barrios and seconded by Ms. Alvarez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on April 29, 2019.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:38 p.m. in memory of Mr. Frank Barbaro who died on April 15, 2019, and was an active community member and long-time friend of Mr. Hanna’s.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

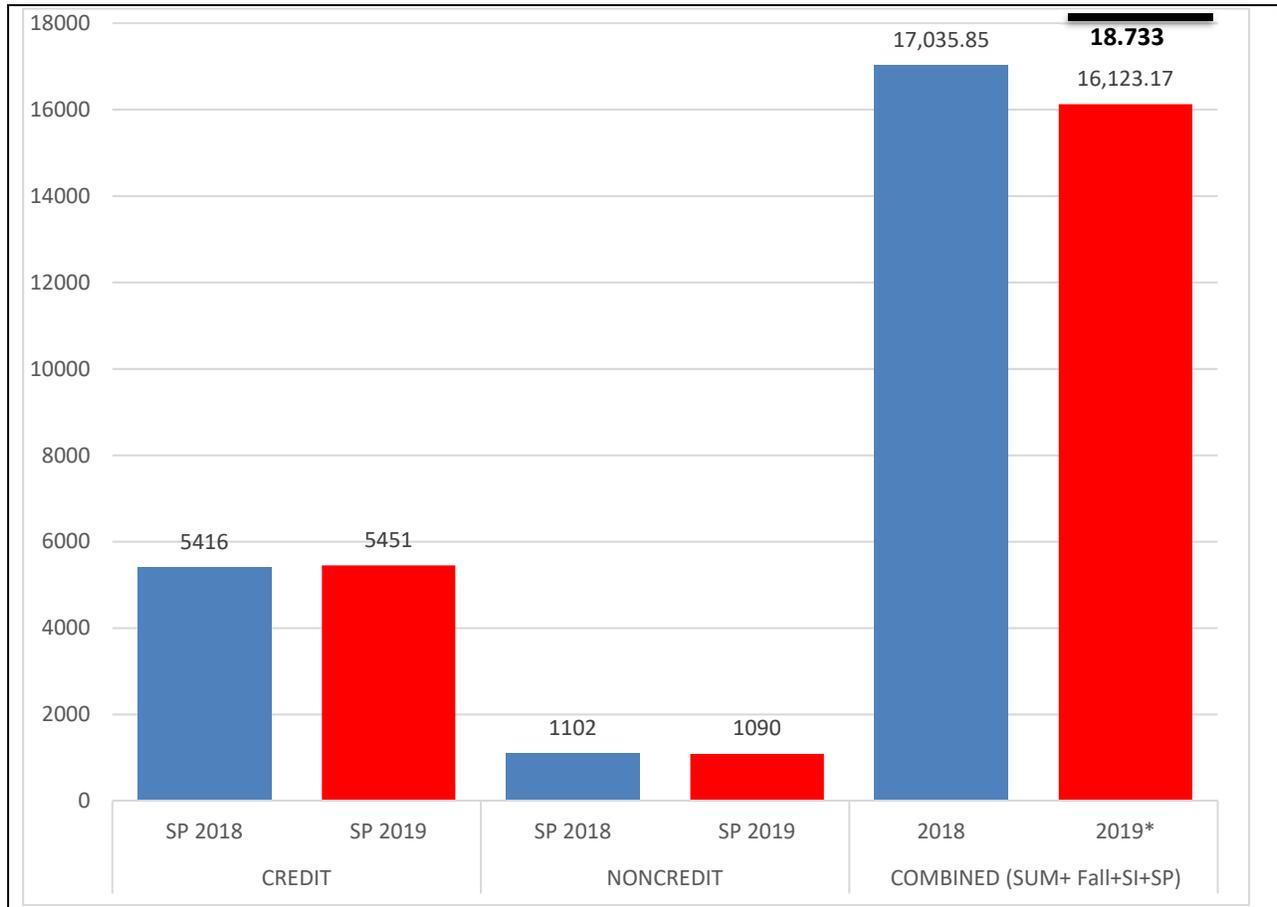
Approved: _____
Clerk of the Board

Minutes approved: April 29, 2019



SAC 2018/2019 Spring Enrollment Report

Date: 04/10/19

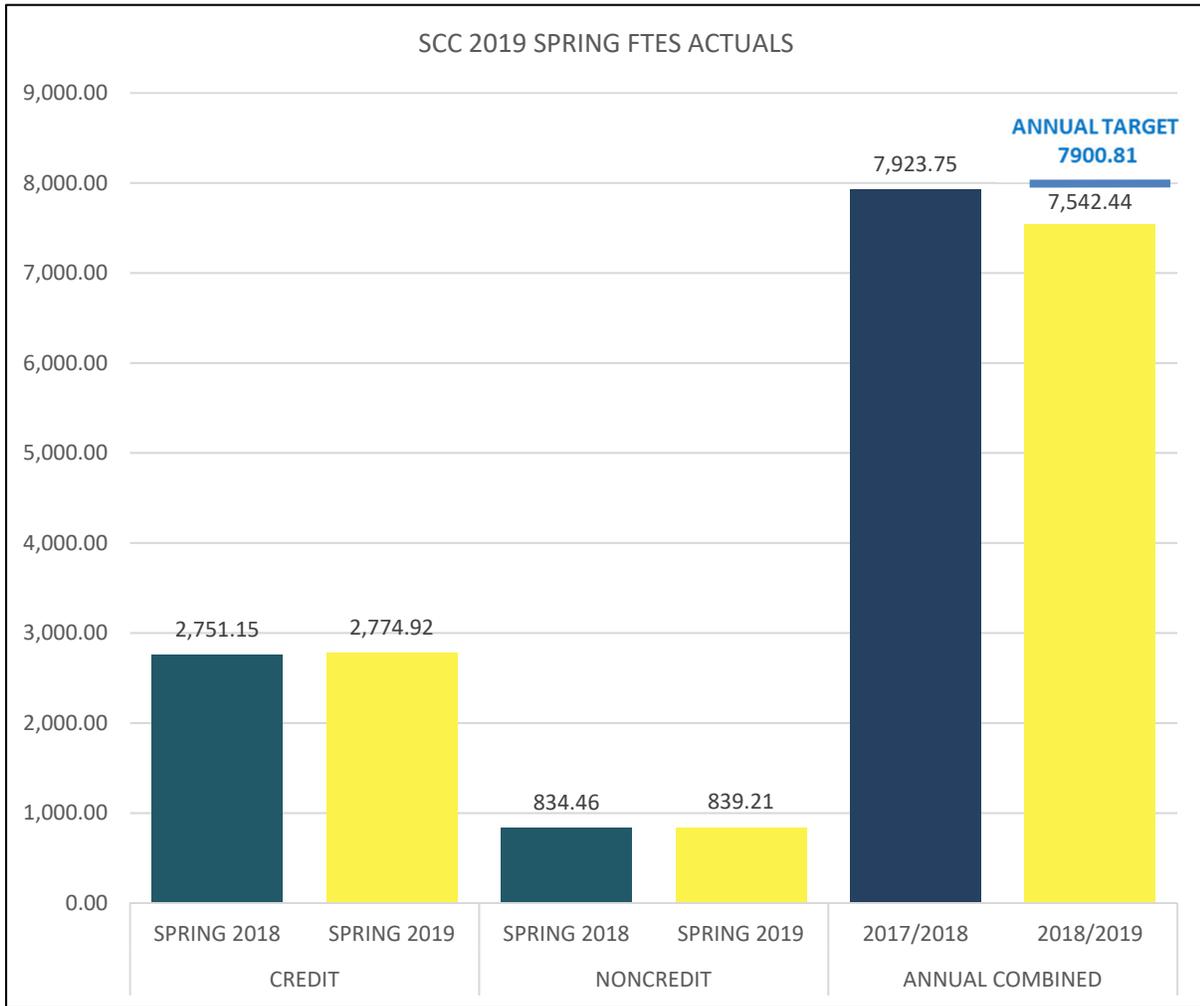


FTES Target

Terms	2018/2019	DIFF	PCT
Credit SP Target	6721.00		
Credit SP Projection	6721.00	0.00	0%
Noncredit SP Target	2221.00		
Noncredit SP Projection	2221.00	0.00	0%
Annual Target*	18773.00		
Annual Projection*	18773.00	0.00	0%

* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year

SCC 2018/2019 ENROLLMENT REPORT
4/15/2019



FTES TARGETS

TERMS	2018/2019	DIFF	PCT
Credit Spring Target	2795		
Credit Spring Projection	2810	15	1%
Credit Spring Intersession Target	269.81		
Credit Spring Intersession Projection	297	27.19	10%
Noncredit Spring Target	1152		
Noncredit Spring Projection	1112	-40	-3%
Annual Target*	7900.81		
Annual Projection*	7925.81	25	0%

NOTES

*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTA ANA COLLEGE – ACADEMIC AFFAIRS

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Proposed Revisions for the 2019 – 2020 Santa Ana College Catalog Addendum	
Action:	Request for Approval	

BACKGROUND

The attached memo is the annual summary of actions taken by the Santa Ana College Curriculum and Instruction Council during 2019. It includes new courses, course revisions, course deletions, and other curricula changes that are reflected in the catalog.

ANALYSIS

The catalog is the ongoing legal representation of course/program offerings and annual academic policies at Santa Ana College. Changes are recommended to the Board of Trustees by the Curriculum and Instruction Council that has faculty representation from each academic division as well as administrative representation.

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed revisions for the 2019 – 2020 Santa Ana College Catalog Addendum.

Fiscal Impact:	None	Board Date: April 29, 2019
Prepared by:	Brian Sos, Ph.D., Chair of the Curriculum and Instruction Council Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	



CURRICULUM AND INSTRUCTION COUNCIL

DATE: April 29, 2019

TO: Linda D. Rose, Ed.D., President of Santa Ana College

FROM: Brian Sos, Ph.D., Chair of the Curriculum and Instruction Council
Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs

RE: **PROPOSED REVISIONS FOR THE 2019-2020 CATALOG**

The following changes to the 2019-2020 college catalog addendum are proposed by the Curriculum and Instruction Council (CIC) of Santa Ana College. All changes to academic policies, courses, and programs are reviewed and approved by departmental curriculum committees before action is taken by the CIC.

Santa Ana College’s CIC is chaired by Dr. Brian Sos, Designee of the Academic Senate President. Membership also includes the Vice President of Academic Affairs, 17 faculty representatives (including the Chair of the Committee), an Articulation Officer, two Curriculum Specialists and a student representative.

The changes initiated at Santa Ana College for the 2019-2020 catalog addendum are:

REVISED COURSES

(See Attachment #1)

One-hundred eighty-five (185) course revisions were approved which reflected changes in TOP and SAM codes required for state agencies.

REVISED COURSES**Credit**

- 1 Auto 145, Advanced Drive Train Systems
- 2 Auto 160, Foundations of Mobile Air Conditioning and Refrigeration
- 3 Auto 161, Automotive Air Conditioning, Heating and Ventilation Systems
- 4 Auto 280, Computer Control and OBD-2 Foundations
- 5 Auto 281, Fuel Injection Systems
- 6 Auto 282, Automotive Sensors
- 7 Auto 283, Diagnostic Test Equipment
- 8 Auto 284, OBD-2 Diagnosis and Networks
- 9 Auto 285, Hybrid Vehicles
- 10 Auto 287, Alternative Fuels
- 11 Auto 288, Diesel Engines: Light-Medium Duty Systems
- 12 Culinary 100, Introduction to Culinary Arts and Hospitality
- 13 Culinary 110, Food Sanitation and Safety
- 14 Culinary 120, Restaurant Management and Culinary
- 15 Culinary 130, Advanced Culinary and Restaurant Management
- 16 Culinary 140, Introduction to Baking & Pastry
- 17 Culinary 150, Principles of Pantry
- 18 Culinary 160, Principles of Beverage Service
- 19 Culinary 200, Business Practices for Culinary Arts Professionals
- 20 Culinary 299, Cooperative Work Experience Education
- 21 Diesel 288, Diesel Engines: Light-Medium Duty Systems
- 22 Education 105, Exploration in the Field of Education
- 23 Education 113, Tutoring Reading in Elementary Schools
- 24 Education 120A, Development of the School-Age Child
- 25 Education 120B, School-Age Child Care and Recreation Activities
- 26 Education 201, Introduction to Education
- 27 Education 203, Introduction to Children with Special Needs
- 29 Education 205, Personal Proficiency in Educational Technologies for Elementary Teachers
- 30 Education 210, The Teaching Experience: Secondary Education
- 31 Engineering 105, Solidworks Advanced Solid Modeling
- 32 Fashion Design Merchandising 005, Fashion Laboratory
- 33 Fashion Design Merchandising 005A, Computer Fashion Laboratory
- 34 Fashion Design Merchandising 052, Knit and Swim Suit Sewing
- 35 Fashion Design Merchandising 053, Introduction to Sewing
- 36 Fashion Design Merchandising 055, Children's Clothing
- 37 Fashion Design Merchandising 056, Basic Sewing and Alternations
- 38 Fashion Design Merchandising 057, Patterns for Dressmakers
- 39 Fashion Design Merchandising 058, Decorative Apparel
- 40 Fashion Design Merchandising 059, Fashion Modeling
- 41 Fashion Design Merchandising 080, Embroidery
- 42 Fashion Design Merchandising 081, Fabric Printing

- 43 Fashion Design Merchandising 100, Introduction to Fashion
- 44 Fashion Design Merchandising 101, Buying and Merchandising
- 45 Fashion Design Merchandising 102, Promotion and Coordination
- 46 Fashion Design Merchandising 103, Fashion Selection
- 47 Fashion Design Merchandising 104, Textile Fibers and Fabrics
- 48 Fashion Design Merchandising 105A, Beginning Sewing
- 49 Fashion Design Merchandising 105B, Intermediate Sewing
- 50 Fashion Design Merchandising 106, Advanced Sewing
- 51 Fashion Design Merchandising 107, Custom Tailoring
- 52 Fashion Design Merchandising 108, RTW Quality Analysis
- 53 Fashion Design Merchandising 110, Corset Construction
- 54 Fashion Design Merchandising 111A, Fashion Illustration Techniques
- 55 Fashion Design Merchandising 112, Advanced Flat Pattern Making
- 56 Fashion Design Merchandising 140, Fashion E-Commerce
- 57 Fashion Design Merchandising 212, Advanced Draping
- 58 Fashion Design Merchandising 214, Tech-Packs for Manufactured Apparel
- 59 Fashion Design Merchandising 215, Computer Fashion Illustration
- 60 Fashion Design Merchandising 216, Computer Flat Pattern Design, Grading, and Marking
- 61 Fashion Design Merchandising 299, Cooperative Work Experience Education
- 62 Fire Academy 060, Basic Fire Academy
- 63 Fire Academy 062A, Strike Team Leader Orientation (ICS)
- 64 Fire Academy 063A, Rescue Systems 2: Advanced Rescue Skills
- 65 Fire Academy 070, Firefighter I Certification Refresher
- 66 Fire Academy 072, Emergency Trench Shoring
- 67 Fire Academy 076, Low Angle Rope Rescue Operational
- 68 Fire Academy 076A, High Angle Rope Rescue
- 69 Fire Academy 079A, S-339 Division/Group Supervisor- ALL RISK
- 70 Fire Academy 079B, S-330 Task Force-Strike Leader
- 71 Fire Academy 079D, S-440 Planning Section Chief
- 72 Fire Academy 080A, S-234 Wildland Firing Methods and Procedures
- 73 Fire Academy 080B, S-190 Introduction to Wildland Fire Behavior
- 74 Fire Academy 080D, S-290 Intermediate Wildland Fire Behavior
- 75 Fire Officer Training 008A, S-339 Division/Group Supervisor All Risk
- 76 Fire Officer Training 008C, S-244 Field Observer
- 77 Fire Officer Training 008E, S-445 Incident Training Specialist
- 78 Fire Officer Training 033, ICS-400 Incident Command
- 79 Fire Officer Training 044, Fire Investigation 1A: Fire Origin and Cause Determination
- 80 Fire Officer Training 050, Community Emergency Response Team
- 81 Fire Officer Training 078, S-230 Crew Boss (Single Resource)
- 82 Fire Officer Training 078A, S-130 Firefighter Training - Wildland
- 83 Fire Officer Training 078B, S-215L Urban Wildland Interface Firefighting
- 84 Fire Officer Training 078C, S-371 Helibase Manager
- 85 Fire Officer Training 079, S-404 Safety Officer

- 86 Fire Officer Training 079B, S-231 Engine Boss
- 87 Fire Officer Training 079C, S-330 Task Force-Strike Team Leader
- 88 Fire Officer Training 080, Motion Picture / Television Safety Officer
- 89 Fire Officer Training 142, Fire Instructor 2C: Employing Audiovisual Aids
- 90 Fire Officer Training 150A, Company Officer 2A: Human Resource Management for Company Officers
- 91 Fire Officer Training 150B, Company Officer 2B: General Administration Functions for Company Officers
- 92 Fire Officer Training 150C, Company Officer 2C: Fire Inspections and Investigations
- 93 Fire Officer Training 150D, Company Officer 2D: All-Risk Command Operations for Company Officers
- 94 Fire Officer Training 150E, Company Officer 2E: Wildland Incident Operations for Company Officers
- 95 Fire Officer Training 206, Instructor II: Instructional Development
- 96 Fire Officer Training 207, Instructor III: Instructional Program Management
- 97 Fire Officer Training 210, Community Risk Educator
- 98 Fire Officer Training 273C, Chief Fire Officer 3C: General Administration Functions
- 99 Fire Public Safety 027, Wildland Fire Safety Training Refresher
- 100 Fire Technology 101, Fire Protection Organization
- 101 Fire Technology 102, Fire Behavior and Combustion
- 102 Fire Technology 103, Principles of Fire and Emergency Services Safety and Survival
- 103 Fire Technology 104, Fire Prevention
- 104 Fire Technology 105, Building Construction for Fire Protection
- 105 Fire Technology 106, Fire Protection Systems
- 106 Fire Technology 121, Physical Fitness for Public Safety Personnel
- 107 Fire Technology 121L, Physical Fitness for Public Safety Personnel - Performance and Assessment
- 108 Manufacturing 103, Beginning Solid Modeling
- 109 Manufacturing 104, Solidworks Intermediate Solid Modeling
- 110 Manufacturing 105, Solidworks Advanced Solid Modeling
- 111 Manufacturing 106, Solidworks Drawings
- 112 Manufacturing 107, CSWA Exam Prep
- 113 Manufacturing 111, Basic Mechanical Blueprint Reading
- 114 Manufacturing 114, Geometric Dimensioning and Tolerancing
- 115 Manufacturing 121, Quality Control for Medical Devices
- 116 Manufacturing 130B, CATIA Intermediate Solid Modeling
- 117 Manufacturing 156B, Intermediate Robotic Welding
- 118 Manufacturing 156C, Advanced Robotic Welding
- 119 Manufacturing 157A, Basic Robotic Programming
- 120 Manufacturing 159, Advanced Turning Concepts and Operations
- 121 Manufacturing 171, CNC Program Writing
- 122 Manufacturing 173, Mastercam - 2D Geometry, 2D Toolpaths
- 123 Manufacturing 174, CNC Milling Center Set Up and Operation
- 124 Manufacturing 175, Mastercam - 3D Geometry, 3D Surfaces
- 125 Manufacturing 176, CNC Turning Center Set Up and Operation
- 126 Manufacturing 177, Mastercam - 3D Toolpath and CAM Applications
- 127 Manufacturing 178, Mastercam Lathe
- 128 Manufacturing 184, Advanced CNC Mill Set Up and Operation
- 129 Manufacturing 186, Advanced CNC Lathe Programming, Setup and Operation
- 130 Manufacturing 194, CNC Horizontal Mill Setup and Operation

- 131 Manufacturing 195, Mastercam 5 Axis Mill Toolpath and Application
- 132 Nursing-Registered 105, Cooperative Work Experience-Occupational
- 133 Nursing-Registered 160, Introduction to Pharmacology
- 134 Nursing-Registered 161, Principles of Nursing Practice
- 135 Nursing-Registered 161L, Principles of Nursing Practice Lab
- 136 Nursing-Registered 162, Pharmacological Concepts
- 137 Nursing-Registered 163, Simple Concepts
- 138 Nursing-Registered 163L, Simple Concepts Lab
- 139 Nursing-Registered 164, Family Health Concepts
- 140 Nursing-Registered 164L, Family Health Concepts Lab
- 141 Nursing-Registered 165, Health Illness Concepts
- 142 Nursing-Registered 170, Pharmacological Concepts of Nursing
- 143 Nursing-Registered 171, Principles of Nursing Practice and Simple Concepts
- 144 Nursing-Registered 171L, Principles of Nursing Practice and Simple Concepts Lab
- 145 Nursing-Registered 172, Family Health and Illness Concepts
- 146 Nursing-Registered 172L, Family Health and Illness Concepts Lab
- 147 Nursing-Registered 200, Role Transition
- 148 Nursing-Registered 261, Mental Health Concepts
- 149 Nursing-Registered 261L, Mental Health Concepts Lab
- 150 Nursing-Registered 262, Acute Concepts
- 151 Nursing-Registered 262L, Acute Concepts Lab
- 152 Nursing-Registered 263, Complex Concepts
- 153 Nursing-Registered 263L, Complex Concepts Lab
- 154 Nursing-Registered 264L, Preceptorship Lab
- 155 Nursing-Registered 271, Mental Health and Acute Concepts
- 156 Nursing-Registered 271L, Mental Health and Acute Concepts Lab
- 157 Nursing-Registered 272, Complex Concepts
- 158 Nursing-Registered 272L, Complex Concepts and Preceptorship Lab
- 159 Nutrition 101, The Food System and Career Opportunities
- 160 Nutrition 110, Food Sanitation and Safety
- 161 Nutrition 115, Nutrition
- 162 Nutrition 115H, Nutrition
- 163 Nutrition 116, Principles of Food Preparation
- 164 Nutrition 118, Cultural Foods
- 166 Nutrition 121, Sports Nutrition
- 167 Occupational Therapy Assistant 101, Foundations of Occupation and Occupational Therapy
- 168 Occupational Therapy Assistant 102, Psychosocial Function and Dysfunction
- 169 Occupational Therapy Assistant 102L, Psychosocial Components of Occupation
- 170 Occupational Therapy Assistant 103, Physical Function and Dysfunction
- 171 Occupational Therapy Assistant 103L, Physical Components of Occupation
- 172 Occupational Therapy Assistant 111, Applied Kinesiology
- 173 Occupational Therapy Assistant 115, Human Disease and Occupation
- 174 Pharmacy Technology 048, Introduction to Pharmacy Technology
- 175 Speech Language Pathology Assistant 118, Introduction to Speech-Language Pathology Assisting
- 176 Speech Language Pathology Assistant 119, Speech-Language and Hearing Development Across the Life Span
- 177 Speech Language Pathology Assistant 160, Introduction to Communicative Disorders and Treatment
- 178 Welding 108, Oxyacetylene-Arc Welding

- 179 Welding 153B, Math/Blue Print Reading for Welders
- 180 Welding 155B, Intermediate Metal Fabrication
- 181 Welding 156A, Beginning Robotic Welding
- 182 Welding 156B, Intermediate Robotic Welding
- 183 Welding 156C, Advanced Robotic Welding
- 184 Welding 161, Planning Process Validation and Verification of Laser Welding Process: Level 2
- 185 Welding 162, Executing Process Validation and Verification of Laser Welding Process: Level 3

Non-Credit

None

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College –Student Services**

To: Board of Trustees	Date: April 29, 2019
Re: Confirmation of Santa Ana College Associate Degrees and Certificates for Fall 2018	
Action: Request for Approval	

BACKGROUND

A list of students who successfully completed coursework at Santa Ana College leading to an associate in arts degree, associate for transfer degree, associate in science degree, associate in science for transfer degree, certificate of achievement, and/or certificate of proficiency for fall 2018 is presented ([view document](#)). Also included are the statistical tables showing degrees and certificates awarded by major.

ANALYSIS

Santa Ana College awarded 766 Associate Degrees at the conclusion of fall 2018. Of the total number of degrees awarded, 388 were AA's, 91 AAT's, 184 AS's, 103 AST's, 114 double majors, and 50 with three or more majors. The area with the highest number of degrees was in Liberal Arts/Arts, Humanities and Communications with 196 degrees. This is an increase from fall 2017, which had 180 degrees.

Santa Ana College awarded 639 Certificates of Achievement and Proficiency at the conclusion of fall 2018. The number of certificates awarded in fall 2017 was 4,534. This difference is due to auto awarding of certificates implemented in fall 2017, including some new programs introduced in the 2017/2018 catalog. These programs captured all students who have attended Santa Ana College in the past five years. This led to increased numbers in fall 2017. The programs in fall 2018 capture current students who have met the requirements for these programs.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the list of recipients of the Santa Ana College Associate degrees and Certificates for fall 2018 as presented on the attached.

Fiscal Impact: None	Board Date: April 29, 2019
Prepared by: Mark C. Liang, J.D., Dean, Enrollment Services Vaniethia Hubbard, Ed. D., Vice President, Student Services	
Submitted by: Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College – Student Services

To:	Board of Trustees	Date: April 29, 2019
Re:	Confirmation of Associate Degrees and Certificates Awarded in Fall 2018	
Action:	Request for Approval	

BACKGROUND

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an associate of arts degree, associate in arts for transfer degree, associate of science degree, associate in science for transfer degree, certificate of achievement, and/or certificate of proficiency for Fall 2018. Also attached are the statistical tables showing degrees and certificates awarded by major.

ANALYSIS

Santiago Canyon College awarded 285 associate degrees, 148 associate degrees for transfer, 247 certificates of achievement and 18 certificates of proficiency in Fall 2018.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the associate degrees and certificates awarded in Fall 2018.

Fiscal Impact: None	Board Date: April 29, 2019
Prepared by: Syed Rizvi, Vice President of Student Services	
Submitted by: John Hernandez, Ph.D., President	
Recommended by: Raúl Rodriguez, Ph.D., Chancellor	

SANTIAGO CANYON COLLEGE
Fall 2018 Awards

PROGRAM TITLE	2017FA	2018FA
Accounting AS SCC	1	1
Accounting CA SCC		2
Accounting- General CERT SCC	2	1
American Sign Language CA SCC		1
Anthropology AA-T SCC	2	2
Art AA SCC	1	1
Art: Digital Media Arts- Graphic Design CA SCC		1
Art: Graphic Design AS SCC	1	
Astronomy AS SCC	1	
Biology AS SCC		1
Biology AS-T SCC		1
Biotechnology AS SCC	1	1
Biotechnology Biomanufacturing Technician CA SCC	1	1
Biotechnology Lab Assistant CERT SCC		2
Business Administration AS SCC	3	
Business Administration AS-T SCC	39	56
Business Management AS SCC	1	2
Business Management CERT SCC		1
Chemistry AS SCC	2	3
Child and Adolescent Development AA-T SCC	1	1
Child Development: Infant/Toddler Cert Scc		2
Child Development: Preschool Cert Scc		3
Communication AA SCC	1	1
Communication Studies AA-T SCC	17	8
Computer Information Systems AS SCC		1
Computer Science AS SCC	3	
Computerized Accounting CERT SCC		1
Cosmetology CA SCC	2	
CSU General Education Breadth CA SCC	169	150
Economics AA-T SCC		1
Elementary Teacher Education AA-T SCC	2	4
English AA-T SCC	4	6
Gemology AS SCC	1	
Gemology CA SCC	1	1
General Management AS SCC	1	1
General Marketing AS SCC	1	2
Geography AA-T SCC	1	2
Geology AS-T SCC	1	
History AA-T SCC	6	7
Human Development: Infant/Toddler CERT SCC	1	
Human Development: Preschool CERT SCC	1	
IGETC General Ed Breadth (CA)	59	74
Kinesiology AA-T SCC	16	7
Liberal Arts: Arts, Humanities & Communication AA SCC	132	142
Liberal Arts: Mathematics & Sciences AS SCC	45	42
Liberal Arts: Social & Behavioral Sciences AA SCC	55	64
Management: Supervision CERT SCC		1
Marketing: Advertising CERT SCC	1	1
Marketing: General Marketing CERT SCC	1	
Mathematics AS-T SCC	5	4
Nutrition and Dietetics AS-T SCC		1
Philosophy AA-T SCC	2	3
Physics AS-T SCC	3	1
Political Science AA-T SCC	3	7

SANTIAGO CANYON COLLEGE
Fall 2018 Awards

PROGRAM TITLE	2017FA	2018FA
Psychology AA-T SCC	23	26
Public Works: Construction Inspection AS SCC	1	1
Public Works: Construction Inspection CA SCC	4	1
Public Works: Construction Management (AS)		1
Public Works: Construction Management CA SCC	2	1
Public Works: Environmental Management AS SCC	1	1
Public Works: Environmental Management CA SCC		2
Public Works: Management AS SCC		1
Real Estate AS SCC	2	
Real Estate CA SCC	3	
Real Estate: Appraisal CERT SCC	1	
Real Estate: Salesperson CERT SCC	1	
Science AS SCC	1	1
Social Science AA SCC	1	
Sociology (AA)		1
Sociology AA-T SCC	7	6
Spanish AA-T SCC		1
Studio Arts AA-T SCC	3	4
Survey/Mapping Sci: Land Surveying AS SCC	2	
Survey/Mapping Sci: Land Surveying CA SCC		1
Wastewater Treatment Cert Scc	2	
Water Treatment CERT SCC	3	3
Water Utility Science: Management (CERT)		1
Water Utility Science: Water Distribution AS SCC	7	9
Water Utility Science: Water Distribution CA SCC	13	6
Water Utility Science: Water Distribution CERT SCC	4	2
Water Utility Science: Water Equip/Op/Maint CERT SCC	1	
Water Utility Science: Water Treatment AS SCC	3	5
Water Utility Science: Water Treatment CA SCC	8	6
Water Utility Science:Wastewater/Envir Sanitation AS SCC	3	3
Water Utility Science:Wastewater/Envir Sanitation CA SCC	3	
Grand Total	689	698

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Abarca	Melissa	2018FA	CSU General Education Breadth CA SCC	
Abarca	Melissa	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Acosta	Kassandra	2018FA	IGETC General Ed Breadth (CA)	
Acosta	Kassandra	2018FA	Psychology AA-T SCC	
Adams	Erica	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Adams	Erica	2018FA	CSU General Education Breadth CA SCC	
Adzovic	Enisa	2018FA	Business Administration AS-T SCC	
Adzovic	Enisa	2018FA	CSU General Education Breadth CA SCC	
Aguilar	Lindsey	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Aguilar	Lindsey	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Aguilar	Lindsey	2018FA	CSU General Education Breadth CA SCC	
Aguilar	Sam	2018FA	CSU General Education Breadth CA SCC	
Aguilar	Sam	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Aguilar	Sam	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Aguilar	Sam	2018FA	Psychology AA-T SCC	
Aguirre	Esmeralda	2018FA	CSU General Education Breadth CA SCC	
Aguirre	Esmeralda	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Aguirre	Esmeralda	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Aguirre	Nemesio	2018FA	Survey/Mapping Sci: Land Surveying CA SCC	
Alcaraz	Andie	2018FA	IGETC General Ed Breadth (CA)	
Alcaraz	Andie	2018FA	Business Administration AS-T SCC	
Alexopoulos	Argirios	2018FA	Business Administration AS-T SCC	
Alexopoulos	Argirios	2018FA	CSU General Education Breadth CA SCC	
Alvarado	Nadia	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Alvarado	Nadia	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Alvarado	Nadia	2018FA	IGETC General Ed Breadth (CA)	
Alvarez	Alondra	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Alvarez	Alondra	2018FA	Psychology AA-T SCC	
Alvarez	Alondra	2018FA	CSU General Education Breadth CA SCC	
Alvarez	Alondra	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Alvarez	Francisco	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Antar	Kareem	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Antar	Kareem	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Antar	Kareem	2018FA	CSU General Education Breadth CA SCC	
Arechiga	Liana	2018FA	CSU General Education Breadth CA SCC	
Arechiga	Liana	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Arechiga	Liana	2018FA	Geography AA-T SCC	
Arevalo	My Linh	2018FA	Psychology AA-T SCC	
Arnold	Daniel	2018FA	Water Utility Science: Water Distribution CA SCC	
Arnold	Daniel	2018FA	Water Utility Science: Water Treatment CA SCC	
Arnold	Daniel	2018FA	Water Utility Science: Water Distribution CERT SCC	
Arnold	Daniel	2018FA	Water Treatment CERT SCC	

3.3 (4)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Arora	Rishit	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With Honors
Arredondo	Emily	2018FA	Psychology AA-T SCC	
Arteaga	Brandi	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Arteaga	Brandi	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Arteaga	Brandi	2018FA	CSU General Education Breadth CA SCC	
Arteaga	Brandi	2018FA	Business Administration AS-T SCC	
Azizi	Mariam	2018FA	Political Science AA-T SCC	With High Honors Departmental Honors
Azizi	Mariam	2018FA	IGETC General Ed Breadth (CA)	
Baba	Scott	2018FA	Business Administration AS-T SCC	
Baba	Scott	2018FA	IGETC General Ed Breadth (CA)	
Baker	Scott	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Baker	Scott	2018FA	IGETC General Ed Breadth (CA)	
Bank	Kristoffer	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Barling	Joseph	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Barling	Joseph	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Barling	Joseph	2018FA	CSU General Education Breadth CA SCC	
Barnett	Lindsey	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Barton	Jack	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Barton	Jack	2018FA	CSU General Education Breadth CA SCC	
Basham	Conor	2018FA	CSU General Education Breadth CA SCC	
Basham	Conor	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Bermudez	Adam	2018FA	CSU General Education Breadth CA SCC	
Bermudez	Adam	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Bermudez	Adam	2018FA	Chemistry AS SCC	
Bermudez	Adam	2018FA	Biology AS-T SCC	
Bermudez	Adam	2018FA	Biology AS SCC	
Bermudez	Adam	2018FA	Science AS SCC	
Billeter	Jane	2018FA	Sociology AA-T SCC	
Billeter	Jane	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Billeter	Jane	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Billeter	Jane	2018FA	CSU General Education Breadth CA SCC	
Bird	Rachel	2018FA	Physics AS-T SCC	
Bird	Rachel	2018FA	Mathematics AS-T SCC	
Boardman	Dylan	2018FA	CSU General Education Breadth CA SCC	
Boardman	Dylan	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Bolanos	Rafael	2018FA	CSU General Education Breadth CA SCC	
Bolanos	Rafael	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Bolanos	Rafael	2018FA	Business Administration AS-T SCC	
Bolanos	Rafael	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Bolt	Avery	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Bolt	Avery	2018FA	IGETC General Ed Breadth (CA)	
Brannick	Nicholas	2018FA	Water Utility Science: Water Treatment AS SCC	

List of Graduates, Fall 2018

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Brun	Shaena	2018FA	CSU General Education Breadth CA SCC	
Brun	Shaena	2018FA	Sociology AA-T SCC	
Bucio	Missuri	2018FA	CSU General Education Breadth CA SCC	
Buenrostro	Alexa	2018FA	CSU General Education Breadth CA SCC	
Buenrostro	Alexa	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Buller	Brittany	2018FA	Psychology AA-T SCC	
Buller	Brittany	2018FA	CSU General Education Breadth CA SCC	
Calabrese	Joseph	2018FA	CSU General Education Breadth CA SCC	
Calabrese	Joseph	2018FA	Business Administration AS-T SCC	
Camarillo	Priscilla	2018FA	Child Development: Preschool Cert Scc	
Cao	Daniel	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Cao	Daniel	2018FA	CSU General Education Breadth CA SCC	
Capparelli	Michael	2018FA	Communication Studies AA-T SCC	
Capparelli	Michael	2018FA	IGETC General Ed Breadth (CA)	
Cappel	Jake	2018FA	History AA-T SCC	
Cappel	Jake	2018FA	CSU General Education Breadth CA SCC	
Cappel	Jake	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Cassani	Cesar	2018FA	Water Utility Science: Water Treatment AS SCC	
Cassani	Cesar	2018FA	Water Utility Science: Water Distribution AS SCC	
Cassani	Cesar	2018FA	Water Utility Science:Wastewater/Envir Sanitation AS SCC	
Castaneda	Jared	2018FA	IGETC General Ed Breadth (CA)	
Castaneda	Jared	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Castaneda	Jared	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Castaneda	Jescey	2018FA	Water Utility Science: Water Distribution AS SCC	
Castro	Andrea	2018FA	IGETC General Ed Breadth (CA)	
Castro	Andrea	2018FA	Elementary Teacher Education AA-T SCC	
Castro	Andrea	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Cazares	Rolando	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Cazares	Rolando	2018FA	CSU General Education Breadth CA SCC	
Chacon	Alyssa	2018FA	CSU General Education Breadth CA SCC	
Chacon	Alyssa	2018FA	Communication Studies AA-T SCC	
Chacon	Alyssa	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Chagolla Reyes	Maria	2018FA	CSU General Education Breadth CA SCC	
Chagolla Reyes	Maria	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Channita	Adam	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Channita	Adam	2018FA	CSU General Education Breadth CA SCC	
Chapman	Ryann	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors
Chapman	Ryann	2018FA	CSU General Education Breadth CA SCC	
Chapman	Ryann	2018FA	History AA-T SCC	With Honors Departmental Honors
Chapman	Ryann	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Chavez	Nicole	2018FA	Chemistry AS SCC	
Chavez	Nicole	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	

3.3 (6)

List of Graduates, Fall 2018

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS	
Chavez	Nicole	2018FA	IGETC General Ed Breadth (CA)		
Chavez	Yasmin	2018FA	CSU General Education Breadth CA SCC		
Chavez	Yasmin	2018FA	Psychology AA-T SCC	With Honors	Departmental Honors
Chavira	Patricia	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Chen	Giulia	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Childress	Lance	2018FA	Water Utility Science: Water Treatment CA SCC		
Childress	Lance	2018FA	Water Treatment CERT SCC		
Clover	Sarah	2018FA	Sociology AA-T SCC		
Cohn-Richer	Gabriel	2018FA	IGETC General Ed Breadth (CA)		
Cohn-Richer	Gabriel	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Copenbarger	Brenna	2018FA	Psychology AA-T SCC		
Copenbarger	Brenna	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC		
Copenbarger	Brenna	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Copenbarger	Brenna	2018FA	IGETC General Ed Breadth (CA)		
Copenbarger	Brenna	2018FA	CSU General Education Breadth CA SCC		
Copenhaver	Garett	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Copenhaver	Garett	2018FA	Business Administration AS-T SCC		
Cortez	Iris	2018FA	CSU General Education Breadth CA SCC		
Cortez	Iris	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Cortez	Iris	2018FA	Psychology AA-T SCC		
Cortez	Iris	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC		
Cortez	Iris	2018FA	IGETC General Ed Breadth (CA)		
Cortez	Sierra	2018FA	Business Administration AS-T SCC	With Honors	Departmental Honors
Cortez	Sierra	2018FA	IGETC General Ed Breadth (CA)		
Cortez	Sierra	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Cortez	Sonia	2018FA	Child Development: Infant/Toddler Cert Scc		
Cortez	Sonia	2018FA	Child Development: Preschool Cert Scc		
Cota	Cole	2018FA	IGETC General Ed Breadth (CA)		
Cota	Cole	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With Honors	
Cota	Cole	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Cruz Gomez	Steve	2018FA	Communication Studies AA-T SCC		
Cruz Gomez	Steve	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Cruz Gomez	Steve	2018FA	CSU General Education Breadth CA SCC		
Curtis	Carly	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Curtis	Carly	2018FA	CSU General Education Breadth CA SCC		
Curtis	Carly	2018FA	Psychology AA-T SCC	With Honors	Departmental Honors
Curtis	Carly	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors	
Dawar	Basher	2018FA	Computer Information Systems AS SCC		
De la Rosa	Alexander	2018FA	CSU General Education Breadth CA SCC		
De la Rosa	Alexander	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Dedrick	Jennifer	2018FA	CSU General Education Breadth CA SCC		
Dedrick	Jennifer	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With Honors	

List of Graduates, Fall 2018

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS	
Dedrick	Jennifer	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Delgado Pineda	Jennifer	2018FA	CSU General Education Breadth CA SCC		
Delgado Pineda	Jennifer	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Dias	Megan	2018FA	CSU General Education Breadth CA SCC		
Dias	Megan	2018FA	Business Administration AS-T SCC		
Do	Nam	2018FA	CSU General Education Breadth CA SCC		
Do	Nam	2018FA	Business Administration AS-T SCC		
Dodd	John	2018FA	IGETC General Ed Breadth (CA)		
Dodd	John	2018FA	Liberal Arts: Mathematics & Sciences AS SCC		
Dodd	John	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC		
Donnell	Alex	2018FA	CSU General Education Breadth CA SCC		
Donnell	Alex	2018FA	Business Administration AS-T SCC		
Duarte	Alejandro	2018FA	Water Treatment CERT SCC		
Duncan Williams	Blake	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Duncan Williams	Blake	2018FA	Business Administration AS-T SCC		
Duncan Williams	Blake	2018FA	IGETC General Ed Breadth (CA)		
Dylewski	Amy	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Egger	Tyler	2018FA	Business Administration AS-T SCC		
Elsberry	Tyler	2018FA	History AA-T SCC	With Honors	Departmental Honors
Elsberry	Tyler	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors	
Elsberry	Tyler	2018FA	IGETC General Ed Breadth (CA)		
Espinoza	Matthew	2018FA	CSU General Education Breadth CA SCC		
Espinoza	Matthew	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Etheridge	Madison	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Etheridge	Madison	2018FA	Liberal Arts: Mathematics & Sciences AS SCC		
Etheridge	Madison	2018FA	CSU General Education Breadth CA SCC		
Etheridge	Madison	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC		
Etheridge	Madison	2018FA	Business Administration AS-T SCC		
Ethridge	Melanie	2018FA	IGETC General Ed Breadth (CA)		
Ethridge	Melanie	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Felten	Chris	2018FA	Water Utility Science: Water Distribution CERT SCC		
Fernandez	Jesus	2018FA	CSU General Education Breadth CA SCC		
Ferrufino	Carolina	2018FA	Political Science AA-T SCC		
Ferrufino	Carolina	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC		
Ferrufino	Carolina	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC		
Ferrufino	Carolina	2018FA	CSU General Education Breadth CA SCC		
Flinkfelt	Samuel	2018FA	Liberal Arts: Mathematics & Sciences AS SCC		
Flinkfelt	Samuel	2018FA	CSU General Education Breadth CA SCC		
Foroozandeh	Skyler	2018FA	CSU General Education Breadth CA SCC		
Foroozandeh	Skyler	2018FA	Kinesiology AA-T SCC		
Foster	Cameron	2018FA	CSU General Education Breadth CA SCC		
Foster	Cameron	2018FA	Business Administration AS-T SCC		

3.3 (8)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Franco	Carlos	2018FA	Business Administration AS-T SCC	
Franklin	Radhi	2018FA	CSU General Education Breadth CA SCC	
Franklin	Radhi	2018FA	Business Administration AS-T SCC	
Fuller	Vanessa	2018FA	CSU General Education Breadth CA SCC	
Fuller	Vanessa	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Furnari	Isaac	2018FA	CSU General Education Breadth CA SCC	
Furnari	Isaac	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Furniss	Shelby	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Garibay	Nicole	2018FA	Business Administration AS-T SCC	
Gautschi	Lauren	2018FA	Water Utility Science: Water Distribution AS SCC	With High Honors Departmental Honors
Gelsano	Joseph	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Gelsano	Joseph	2018FA	CSU General Education Breadth CA SCC	
Gelsano	Joseph	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Gobel	Gavin	2018FA	Business Administration AS-T SCC	
Godoy	Maynor	2018FA	Kinesiology AA-T SCC	
Godoy	Maynor	2018FA	CSU General Education Breadth CA SCC	
Gonzalez	Devin	2018FA	Biotechnology Lab Assistant CERT SCC	
Gonzalez	Devin	2018FA	Biotechnology AS SCC	
Gonzalez	Stefanie	2018FA	Anthropology AA-T SCC	
Gracy	Hannah	2018FA	IGETC General Ed Breadth (CA)	
Gracy	Hannah	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Grau	Jenna	2018FA	CSU General Education Breadth CA SCC	
Grau	Jenna	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Griffin	Rylie	2018FA	IGETC General Ed Breadth (CA)	
Griffin	Rylie	2018FA	Business Administration AS-T SCC	
Gullett	Anna	2018FA	Computerized Accounting CERT SCC	
Gutridge	Tracey	2018FA	CSU General Education Breadth CA SCC	
Gutridge	Tracey	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Gutridge	Tracey	2018FA	Business Administration AS-T SCC	
Hafiz	Adam	2018FA	Business Administration AS-T SCC	
Hafiz	Adam	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Hafiz	Adam	2018FA	IGETC General Ed Breadth (CA)	
Hafiz	Adam	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Hafiz	Adam	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Hall	Sierra	2018FA	Business Administration AS-T SCC	With Honors Departmental Honors
Hall	Sierra	2018FA	CSU General Education Breadth CA SCC	
Hall	Sierra	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With Honors
Hall	Sierra	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Hein	Benjamin	2018FA	Philosophy AA-T SCC	
Hein	Benjamin	2018FA	CSU General Education Breadth CA SCC	
Hein	Benjamin	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Hernandez	Tony	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	

3.3 (9)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Hernandez	Tony	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Hernandez	Tony	2018FA	CSU General Education Breadth CA SCC	
Hernandez	Tony	2018FA	Mathematics AS-T SCC	
Herrera	Anthony	2018FA	CSU General Education Breadth CA SCC	
Herrera	Anthony	2018FA	Business Administration AS-T SCC	
Herrera	Michelle	2018FA	Psychology AA-T SCC	
Herrera	Michelle	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Herrera	Michelle	2018FA	CSU General Education Breadth CA SCC	
Herrera	Michelle	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Hilleboe	Tyler	2018FA	Water Utility Science: Water Distribution CA SCC	
Hilleboe	Tyler	2018FA	Water Utility Science: Water Treatment AS SCC	
Hilleboe	Tyler	2018FA	Water Utility Science: Water Treatment CA SCC	
Hobby	Kevin	2018FA	CSU General Education Breadth CA SCC	
Hobby	Kevin	2018FA	Business Administration AS-T SCC	
Hoffman	Tori	2018FA	IGETC General Ed Breadth (CA)	
Hoffman	Tori	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With High Honors
Huete Aguilar	Nilson	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Huete Aguilar	Nilson	2018FA	CSU General Education Breadth CA SCC	
Hughes	Andrew	2018FA	Communication Studies AA-T SCC	
Hughes	Andrew	2018FA	IGETC General Ed Breadth (CA)	
Hunter	Roger	2018FA	CSU General Education Breadth CA SCC	
Hunter	Roger	2018FA	History AA-T SCC	
Ikeda	Aaron Michael	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Ikeda	Aaron Michael	2018FA	CSU General Education Breadth CA SCC	
Ikeda	Aaron Michael	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With Honors
Ikeda	Aaron Michael	2018FA	Mathematics AS-T SCC	With Honors Departmental Honors
Jackson	Danica	2018FA	CSU General Education Breadth CA SCC	
Joaquin	Anil Bernadette	2018FA	CSU General Education Breadth CA SCC	
Joaquin	Anil Bernadette	2018FA	Psychology AA-T SCC	
Jones	Garrett	2018FA	Water Utility Science: Water Treatment CA SCC	
Joshi	Sagar	2018FA	IGETC General Ed Breadth (CA)	
Kang	Hyun	2018FA	CSU General Education Breadth CA SCC	
Kang	Hyun	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Kardously	Emily	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Kardously	Emily	2018FA	IGETC General Ed Breadth (CA)	
Kardously	Emily	2018FA	Psychology AA-T SCC	With Honors Departmental Honors
Kardously	Emily	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors
Kavehzadeh	Maryam	2018FA	Child Development: Preschool Cert Scc	
Keefe	Jason	2018FA	Business Administration AS-T SCC	
Keefe	Jason	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Keefe	Jason	2018FA	IGETC General Ed Breadth (CA)	
Keevern	Shaun	2018FA	English AA-T SCC	

3.3 (10)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Keevern	Shaun	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Kelleher	Dylan	2018FA	IGETC General Ed Breadth (CA)	
Kelleher	Dylan	2018FA	Psychology AA-T SCC	
Kelly	Brendan	2018FA	Business Administration AS-T SCC	
Kelly	Brendan	2018FA	IGETC General Ed Breadth (CA)	
Kempkes	Evan	2018FA	CSU General Education Breadth CA SCC	
Kendrick	Marc	2018FA	Kinesiology AA-T SCC	
Kent	Ian	2018FA	Sociology (AA)	
Kerr	Tanner	2018FA	Business Administration AS-T SCC	
Kerr	Tanner	2018FA	CSU General Education Breadth CA SCC	
Khanna	Jyotsna	2018FA	Art: Digital Media Arts- Graphic Design CA SCC	
Khosravi	Anthony	2018FA	Business Administration AS-T SCC	
Khosravi	Anthony	2018FA	CSU General Education Breadth CA SCC	
Kim	Joshua	2018FA	IGETC General Ed Breadth (CA)	
Kim	Joshua	2018FA	Political Science AA-T SCC	
Kim	Joshua	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Kindig	Elin	2018FA	Water Utility Science: Water Distribution AS SCC	
Kitchell	Kara	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Kitchell	Kara	2018FA	CSU General Education Breadth CA SCC	
Knapp	Karina	2018FA	CSU General Education Breadth CA SCC	
Knapp	Karina	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Knapp	Karina	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Konan	Garrett	2018FA	CSU General Education Breadth CA SCC	
Konan	Garrett	2018FA	Business Administration AS-T SCC	
Krie	Tyler	2018FA	Public Works: Construction Inspection CA SCC	
Laguitan	Ronald	2018FA	Water Utility Science: Water Treatment CA SCC	
Laguitan	Ronald	2018FA	Water Utility Science: Water Distribution CA SCC	
Lavalle	Ryan	2018FA	IGETC General Ed Breadth (CA)	
Law	Kellie	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Law	Kellie	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Law	Kellie	2018FA	CSU General Education Breadth CA SCC	
Liddi	Francesca	2018FA	Business Administration AS-T SCC	
Liddi	Francesca	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Liddi	Francesca	2018FA	IGETC General Ed Breadth (CA)	
Lofink	Ashley	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Lofink	Ashley	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Lofink	Ashley	2018FA	Sociology AA-T SCC	
Lofink	Ashley	2018FA	CSU General Education Breadth CA SCC	
Lonky	Nathan	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Lonky	Nathan	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Lotfi	Talaya	2018FA	IGETC General Ed Breadth (CA)	
Mai	Andrew	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	

33 (11)

List of Graduates, Fall 2018

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Mai	Andrew	2018FA	CSU General Education Breadth CA SCC	
Marquez	Soledad	2018FA	Business Administration AS-T SCC	
Marquez	Soledad	2018FA	IGETC General Ed Breadth (CA)	
Martin	Annika	2018FA	Psychology AA-T SCC	
Martin	Annika	2018FA	CSU General Education Breadth CA SCC	
Martin	Matthew	2018FA	Business Administration AS-T SCC	
Martinez	Amber	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Martinez	Amber	2018FA	CSU General Education Breadth CA SCC	
Martinez	Amber	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Martinez	Amber	2018FA	Child and Adolescent Development AA-T SCC	
Marucut	Jocelle	2018FA	Accounting AS SCC	With Honors
Marucut	Jocelle	2018FA	Accounting CA SCC	Departmental Honors
Mason Leichtfuss	Bricen	2018FA	CSU General Education Breadth CA SCC	
Mason Leichtfuss	Bricen	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
McGee	Alissa	2018FA	CSU General Education Breadth CA SCC	
McLaughlin	Matthew	2018FA	Business Administration AS-T SCC	
Medeles-Zamora	Michelle	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Medeles-Zamora	Michelle	2018FA	CSU General Education Breadth CA SCC	
Medeles-Zamora	Michelle	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Medina	Regina	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Mejia	Marisela	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Mejia	Marisela	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Mejia	Marisela	2018FA	CSU General Education Breadth CA SCC	
Mercado	Kevin	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Mercado	Kevin	2018FA	IGETC General Ed Breadth (CA)	
Mercado	Kevin	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Merrell	Alexandra	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Merrill	Ryan	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Merrill	Ryan	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Merrill	Ryan	2018FA	IGETC General Ed Breadth (CA)	
Merrill	Ryan	2018FA	History AA-T SCC	
Mey	Christine	2018FA	IGETC General Ed Breadth (CA)	
Mey	Christine	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Miralles Bolivar	Alexandra	2018FA	Marketing: Advertising CERT SCC	
Miralles Bolivar	Alexandra	2018FA	General Marketing AS SCC	
Moallem	Aslan	2018FA	Business Administration AS-T SCC	
Montes	David	2018FA	Communication Studies AA-T SCC	
Montes	David	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Montes	David	2018FA	CSU General Education Breadth CA SCC	
Morales	Nereida	2018FA	Political Science AA-T SCC	
Morand	Alexander	2018FA	CSU General Education Breadth CA SCC	
Morand	Alexander	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	

List of Graduates, Fall 2018

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Morand	Alexander	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Moreno	Juan	2018FA	CSU General Education Breadth CA SCC	
Moreno	Yesenia	2018FA	CSU General Education Breadth CA SCC	
Moreno	Yesenia	2018FA	Political Science AA-T SCC	With Honors Departmental Honors
Murphy	Courtney	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Murphy	Courtney	2018FA	IGETC General Ed Breadth (CA)	
Mutch	Kathleen	2018FA	CSU General Education Breadth CA SCC	
Mutch	Kathleen	2018FA	Business Administration AS-T SCC	
Mutch	Kathleen	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Naimi	Saher	2018FA	Economics AA-T SCC	With Honors Departmental Honors
Naimi	Saher	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With Honors
Najafgholizadeh	Taha	2018FA	IGETC General Ed Breadth (CA)	
Naqvi	Amber	2018FA	Spanish AA-T SCC	With High Honors Departmental Honors
Naqvi	Rafiya	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Highest Honors
Naqvi	Rafiya	2018FA	IGETC General Ed Breadth (CA)	
Naqvi	Rafiya	2018FA	Political Science AA-T SCC	With Highest Honors Departmental Honors
Naser	Tareq	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Naser	Tareq	2018FA	CSU General Education Breadth CA SCC	
Ngo	Denise	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Ngo	Denise	2018FA	Studio Arts AA-T SCC	
Ngo	Denise	2018FA	CSU General Education Breadth CA SCC	
Nguyen	Evelyn	2018FA	Business Administration AS-T SCC	
Nguyen	Evelyn	2018FA	IGETC General Ed Breadth (CA)	
Nguyen	Vivian	2018FA	CSU General Education Breadth CA SCC	
Nuutinen	Natalia	2018FA	CSU General Education Breadth CA SCC	
Nuutinen	Natalia	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors
Nuutinen	Natalia	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
O'Toole	Daniel	2018FA	Business Administration AS-T SCC	
Ochoa-Lopez	Ezequiel	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Ochoa-Lopez	Ezequiel	2018FA	IGETC General Ed Breadth (CA)	
Ochoa-Lopez	Ezequiel	2018FA	Sociology AA-T SCC	
Ochoa-Lopez	Ezequiel	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Olivar	Andrea	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Olivar	Andrea	2018FA	Business Administration AS-T SCC	
Olivar	Andrea	2018FA	IGETC General Ed Breadth (CA)	
Olsen	Jordyn	2018FA	Business Administration AS-T SCC	
Olsen	Jordyn	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Olsen	Jordyn	2018FA	IGETC General Ed Breadth (CA)	
Orozco	Luis	2018FA	Business Administration AS-T SCC	
Ortega	Aracely	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Ortega	Aracely	2018FA	Anthropology AA-T SCC	
Ortega	Aracely	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	

3.3 (13)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Owens	Kathryn	2018FA	CSU General Education Breadth CA SCC	
Owens	Kathryn	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Palencia	Dalton	2018FA	Psychology AA-T SCC	With High Honors Departmental Honors
Palencia	Dalton	2018FA	IGETC General Ed Breadth (CA)	
Palencia	Dalton	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	With High Honors
Palma	Victor	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Palma	Victor	2018FA	IGETC General Ed Breadth (CA)	
Palma	Victor	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Palma	Victor	2018FA	Psychology AA-T SCC	
Palmeri	Allison	2018FA	CSU General Education Breadth CA SCC	
Palmeri	Allison	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Palmeri	Allison	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Parisi	Dominic	2018FA	Water Utility Science:Wastewater/Envir Sanitation AS SCC	
Parisi	Dominic	2018FA	Water Utility Science: Water Distribution AS SCC	
Pascoe	Jessica	2018FA	Communication Studies AA-T SCC	
Pascoe	Jessica	2018FA	CSU General Education Breadth CA SCC	
Pascoe	Julia	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Pascoe	Julia	2018FA	CSU General Education Breadth CA SCC	
Pascoe	Julia	2018FA	Business Administration AS-T SCC	
Pascoe	Julia	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Pedraza	Andrew	2018FA	Water Utility Science: Water Treatment CA SCC	
Perez	Jonathan	2018FA	IGETC General Ed Breadth (CA)	
Perez	Jonathan	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Perez	Jonathan	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With Honors
Perkins	Rochelle	2018FA	IGETC General Ed Breadth (CA)	
Perkins	Rochelle	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Perkins	Rochelle	2018FA	Psychology AA-T SCC	
Petredes	Katherine	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Petredes	Katherine	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Petredes	Katherine	2018FA	Business Administration AS-T SCC	
Petredes	Katherine	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Petredes	Katherine	2018FA	CSU General Education Breadth CA SCC	
Pillarella	Gianna	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Pillarella	Gianna	2018FA	IGETC General Ed Breadth (CA)	
Pillarella	Gianna	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Pilve	Birgit	2018FA	General Marketing AS SCC	With Honors Departmental Honors
Pina	Carmelita	2018FA	Studio Arts AA-T SCC	
Pina	Carmelita	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Pina	Carmelita	2018FA	CSU General Education Breadth CA SCC	
Poirier	Zachary	2018FA	Public Works: Environmental Management AS SCC	
Poirier	Zachary	2018FA	Public Works: Construction Management (AS)	
Poirier	Zachary	2018FA	Public Works: Construction Inspection AS SCC	

33 (14)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Poirier	Zachary	2018FA	Public Works: Environmental Management CA SCC	
Poirier	Zachary	2018FA	Public Works: Construction Management CA SCC	
Poling	Grant	2018FA	Business Administration AS-T SCC	
Poling	Grant	2018FA	CSU General Education Breadth CA SCC	
Ponce	Jacklyn	2018FA	IGETC General Ed Breadth (CA)	
Ponce	Jacklyn	2018FA	English AA-T SCC	
Ponsford	Catherine	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With High Honors
Ponsford	Catherine	2018FA	CSU General Education Breadth CA SCC	
Post	Stephanie	2018FA	Kinesiology AA-T SCC	
Post	Stephanie	2018FA	CSU General Education Breadth CA SCC	
Priest	Hunter	2018FA	IGETC General Ed Breadth (CA)	
Priest	Hunter	2018FA	Business Administration AS-T SCC	
Puga	Luis	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Puga	Luis	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Pugliese	Alexander	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Pugliese	Alexander	2018FA	IGETC General Ed Breadth (CA)	
Pugliese	Alexander	2018FA	Business Administration AS-T SCC	With Honors Departmental Honors
Quisenberry	Brian	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Ramirez	Eder	2018FA	CSU General Education Breadth CA SCC	
Ramirez	Eder	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Ramos	Diego	2018FA	Art AA SCC	
Ramos	Diego	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Ramos	Diego	2018FA	Studio Arts AA-T SCC	
Ramos	Humberto	2018FA	Water Utility Science: Water Distribution CA SCC	
Ramos	Michelle	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Ramos	Michelle	2018FA	CSU General Education Breadth CA SCC	
Ramos	Michelle	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Raphael	Kathryn	2018FA	IGETC General Ed Breadth (CA)	
Razzano	Sharese	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Razzano	Sharese	2018FA	Psychology AA-T SCC	
Razzano	Sharese	2018FA	CSU General Education Breadth CA SCC	
Reed	Jada	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Reed	Jada	2018FA	IGETC General Ed Breadth (CA)	
Reed	Jada	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Reed	Shay	2018FA	Communication AA SCC	
Retiguin	Rosa	2018FA	CSU General Education Breadth CA SCC	
Retiguin	Rosa	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Richardson	Tyler	2018FA	Business Administration AS-T SCC	
Richardson	Tyler	2018FA	CSU General Education Breadth CA SCC	
Riola	Tyler	2018FA	CSU General Education Breadth CA SCC	
Rivera	Celia	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Rivera	Celia	2018FA	CSU General Education Breadth CA SCC	

3.3 (15)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Rivera	Celia	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Rivera	Joseph	2018FA	History AA-T SCC	
Rivera	Joseph	2018FA	IGETC General Ed Breadth (CA)	
Rivera	Joseph	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Rivera	Joseph	2018FA	CSU General Education Breadth CA SCC	
Rivera	Joseph	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Roach	Nicholas	2018FA	CSU General Education Breadth CA SCC	
Roach	Nicholas	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Roach	Nicholas	2018FA	Psychology AA-T SCC	
Roach	Nicholas	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Rodarte	Evanna	2018FA	Business Administration AS-T SCC	
Rodriguez	Sharon	2018FA	CSU General Education Breadth CA SCC	
Rosales	Sylvia	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Rosales	Sylvia	2018FA	Water Utility Science: Water Treatment AS SCC	
Rosales	Sylvia	2018FA	Water Utility Science: Water Distribution AS SCC	
Rosas	Lynn	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Rosenkranz	Alexis	2018FA	Communication Studies AA-T SCC	
Rosenkranz	Alexis	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Rosenkranz	Alexis	2018FA	IGETC General Ed Breadth (CA)	
Roussel	Cezana	2018FA	CSU General Education Breadth CA SCC	
Roussel	Cezana	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Roussel	Cezana	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Roussel	Cezana	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Rubio	Edwin	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With High Honors
Ruggiero	Joanna	2018FA	CSU General Education Breadth CA SCC	
Ruggiero	Joanna	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Sacendoncillo	Irene	2018FA	CSU General Education Breadth CA SCC	
Sacendoncillo	Irene	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Sanchez	Guillermo	2018FA	CSU General Education Breadth CA SCC	
Sandoval	Andres	2018FA	CSU General Education Breadth CA SCC	
Sandoval	Andres	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Sandoval	Andres	2018FA	English AA-T SCC	
Sandoval	Jose	2018FA	General Management AS SCC	
Schneider	Keith	2018FA	Water Utility Science: Management (CERT)	
Sepulveda	Cooper	2018FA	Political Science AA-T SCC	
Sepulveda	Cooper	2018FA	CSU General Education Breadth CA SCC	
Shelton	Kathrynne	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Sieu	Lily	2018FA	CSU General Education Breadth CA SCC	
Sieu	Lily	2018FA	Public Works: Management AS SCC	
Simmons	Madison	2018FA	IGETC General Ed Breadth (CA)	
Simmons	Madison	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Smallwood	Jeff	2018FA	Business Administration AS-T SCC	

3.3 (16)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Smith	Cassandra	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Smith	Cassandra	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
South	Devin	2018FA	Kinesiology AA-T SCC	
South	Devin	2018FA	IGETC General Ed Breadth (CA)	
Spangenberg	Shane	2018FA	IGETC General Ed Breadth (CA)	
Spangenberg	Shane	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Starr	Jacob	2018FA	IGETC General Ed Breadth (CA)	
Stewart	Angela	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Stewart	Angela	2018FA	IGETC General Ed Breadth (CA)	
Stewart	Angela	2018FA	Liberal Arts: Mathematics & Sciences AA SCC	
Stewart	Angela	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Strauss	Victoria	2018FA	CSU General Education Breadth CA SCC	
Strauss	Victoria	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Strauss	Victoria	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Suarez	Job	2018FA	CSU General Education Breadth CA SCC	
Suazo	Merlin	2018FA	Business Administration AS-T SCC	
Suazo	Merlin	2018FA	CSU General Education Breadth CA SCC	
Suchy	Andrea	2018FA	IGETC General Ed Breadth (CA)	
Suchy	Andrea	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Suchy	Andrea	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Taber	Gregory	2018FA	Gemology CA SCC	
Tactay	Cathrina	2018FA	Kinesiology AA-T SCC	
Tactay	Cathrina	2018FA	CSU General Education Breadth CA SCC	
Tang	Amie	2018FA	Elementary Teacher Education AA-T SCC	
Tang	Amie	2018FA	CSU General Education Breadth CA SCC	
Tarquini	Isabella	2018FA	CSU General Education Breadth CA SCC	
Tarquini	Isabella	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Tarquini	Isabella	2018FA	Psychology AA-T SCC	
Tenchka	Aaron	2018FA	Geography AA-T SCC	
Tenchka	Aaron	2018FA	IGETC General Ed Breadth (CA)	
Tenchka	Aaron	2018FA	CSU General Education Breadth CA SCC	
Tevalan	Karen	2018FA	CSU General Education Breadth CA SCC	
Tevalan	Karen	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Tevalan	Karen	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Tinoco	Ricardo	2018FA	CSU General Education Breadth CA SCC	
Tinoco	Ricardo	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Toon	Garrett	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Toon	Garrett	2018FA	CSU General Education Breadth CA SCC	
Toon	Garrett	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Torres	Elizabeth	2018FA	Mathematics AS-T SCC	
Torres	Salvador	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Torres	Salvador	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	

33 (17)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

LAST NAME	FIRST NAME	TERM	MAJOR/PROGRAM @ SCC	ACADEMIC HONORS
Torres	Salvador	2018FA	CSU General Education Breadth CA SCC	
Torres	Salvador	2018FA	History AA-T SCC	
Tran	Quang	2018FA	Water Utility Science:Wastewater/Envir Sanitation AS SCC	
Tran	Quang	2018FA	Water Utility Science: Water Distribution AS SCC	
Trejo	Diego	2018FA	English AA-T SCC	
Trueblood	Nikki	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Trueblood	Nikki	2018FA	CSU General Education Breadth CA SCC	
Truong	Chinh	2018FA	CSU General Education Breadth CA SCC	
Tseng	Athena	2018FA	Biotechnology Lab Assistant CERT SCC	
Tuuu	Limasene	2018FA	Public Works: Environmental Management CA SCC	
VU	Quinn	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
VU	Quinn	2018FA	CSU General Education Breadth CA SCC	
VU	Quinn	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Valdivia	Janice	2018FA	IGETC General Ed Breadth (CA)	
Valdivia	Janice	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	
Vasquez	Yajaira	2018FA	Psychology AA-T SCC	
Vasquez	Yasmin	2018FA	CSU General Education Breadth CA SCC	
Vasquez	Yasmin	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Vasquez	Yasmin	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Vega	Jose	2018FA	CSU General Education Breadth CA SCC	
Vega	Jose	2018FA	Business Administration AS-T SCC	
Velazquez	Carlos	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Velazquez	Carlos	2018FA	IGETC General Ed Breadth (CA)	
Ventura	Oscar	2018FA	Liberal Arts: Mathematics & Sciences AS SCC	With Honors
Ventura	Oscar	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	With Honors
Villeda	Aileen	2018FA	Child Development: Infant/Toddler Cert Sc	
Villegas	Gilberto	2018FA	Communication Studies AA-T SCC	
Villegas	Gilberto	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Villegas	Gilberto	2018FA	CSU General Education Breadth CA SCC	
Von Iderstein	Delaney	2018FA	IGETC General Ed Breadth (CA)	
Walton	Tobey	2018FA	Water Utility Science: Water Distribution AS SCC	
Walton	Tobey	2018FA	Water Utility Science: Water Distribution CA SCC	
Ward	Jacob	2018FA	CSU General Education Breadth CA SCC	
Ward	Jacob	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Ward	Jacob	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Warren	Blake	2018FA	CSU General Education Breadth CA SCC	
Warren	Blake	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
White	Brandi	2018FA	CSU General Education Breadth CA SCC	
White	Brandi	2018FA	Kinesiology AA-T SCC	
Wicks	Teresa	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Wicks	Teresa	2018FA	Sociology AA-T SCC	
Wicks	Teresa	2018FA	IGETC General Ed Breadth (CA)	

33 (18)

For privacy purposes, some names have been omitted per the request of the student at the time of filing of a graduation petition.

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>TERM</u>	<u>MAJOR/PROGRAM @ SCC</u>	<u>ACADEMIC HONORS</u>
Winkelman	Logan	2018FA	CSU General Education Breadth CA SCC	
Winkelman	Logan	2018FA	Philosophy AA-T SCC	With High Honors Departmental Honors
Wright	Benjamin	2018FA	CSU General Education Breadth CA SCC	
Wright	Benjamin	2018FA	Business Administration AS-T SCC	
Wu	Chelsea	2018FA	IGETC General Ed Breadth (CA)	
Wyant	Jannel	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Wyant	Jannel	2018FA	CSU General Education Breadth CA SCC	
Wyant	Jannel	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Yaghmai	Amanda	2018FA	English AA-T SCC	
Yaghmai	Amanda	2018FA	IGETC General Ed Breadth (CA)	
Yniguez	Ashley	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Yniguez	Ashley	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	
Young	Jillisa	2018FA	IGETC General Ed Breadth (CA)	
Young	Jillisa	2018FA	Psychology AA-T SCC	
Young	Matthew	2018FA	Liberal Arts: Arts, Humanities & Communication AA SCC	
Young	Matthew	2018FA	CSU General Education Breadth CA SCC	
Young	Matthew	2018FA	Business Administration AS-T SCC	
Zimmerman	Jason	2018FA	CSU General Education Breadth CA SCC	
Zimmerman	Jason	2018FA	Liberal Arts: Social & Behavioral Sciences AA SCC	With Honors
Zimmerman	Jason	2018FA	Psychology AA-T SCC	With Honors Departmental Honors

3.3 (19)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTIAGO CANYON COLLEGE – ORANGE EDUCATION CENTER

To: Board of Trustees	Date: April 29, 2019
Re: Approval of Memorandum of Understanding with Foothill-De Anza Community College District	
Action: Request for Approval	

BACKGROUND

In March 2019, Santiago Canyon College (SCC) submitted a letter of intent to the State Chancellors Office to apply for the *Improving Online CTE Pathways* grant. Through the submission of the letter of intent, SCC is eligible for up to \$15,000 in reimbursement costs for the planning and development of the grant application.

ANALYSIS

The attached Memorandum of Understanding between Foothill-De Anza Community College District on behalf of the California Virtual Campus – Online Education Initiative (CVC-OEI), and Rancho Santiago Community College District on behalf of Santiago Canyon College allows SCC to submit and invoice the CVC-OEI for actual and allowable costs (up to \$15,000) associated with the activities required for the development of a responsive application.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Memorandum of Understanding with Foothill-De Anza Community College District as presented.

Fiscal Impact: Reimbursement of up to \$15,000.00	Board Date: April 29, 2019
Prepared by: Marilyn Flores, PhD., Vice President, Academic Affairs Jose Vargas, Vice President, Continuing Education	
Submitted by: John C. Hernandez, Ph.D., President	
Recommended by: Dr. Raúl Rodríguez, Chancellor	



Foothill-De Anza Community College District

12345 El Monte Road, Los Altos Hills, CA 94022

Memorandum of Understanding

This Memorandum of Understanding (MOU) is made and entered into on **April 2, 2019** by and between Foothill - De Anza Community College District on behalf of the California Virtual Campus – Online Education Initiative, and Rancho Santiago Community College District on behalf of Santiago Canyon College.

Whereas, the California Virtual Campus – Online Education Initiative (hereto forward CVC-OEI), operated by the Foothill-De Anza Community College District (as fiscal agent) is an initiative focused on student success in the California Community Colleges through innovative online learning practices;

Whereas, the CVC-OEI oversees the management, competitive and equitable award of funds through the *Improving Online CTE Pathways RFA* (RFA); and understands the importance of allowing participating institutions to obtain initial funding for Grant Planning and Preparation as stipulated in the RFA's Phase 1;

Whereas, Santiago Canyon College, through submission of a Letter of Intent to participate in the RFA is a recipient of Planning and Development Reimbursements (up to \$15,000) funding for allowable activities in the RFA's Phase 1: Grant Planning & Preparation;

Whereas, conducting college-wide analysis of the programmatic gaps and opportunities to improve online student success leading to increased employability or gains in wages is an important component of developing a responsive application to the RFA and also serves to strategically support future program growth opportunities at participating college(s);

We, the CVC-OEI and Santiago Canyon College, through this MOU, hereby agree to the following as it pertains to the RFA's Phase 1: Grant Planning & Preparation:

CVC-OEI, recognizing that colleges and districts throughout the CCC system vary in distance education expertise and staffing, will support all eligible institutions in the initial planning and preparation of Applications and Proposals for the *Improving Online CTE Pathways RFA*, by providing Planning and Development Reimbursements funds. As a requirement, grant proposals must fall within at least one of the three approved tracks.

TRACK 1: Improve access to and quality of existing online programs: Key themes emerged during discussions with stakeholders throughout the system. Maximum impact can be achieved not just by creating new online courses or programs, but more importantly by expanding access to existing but locally or regionally-siloed online CTE-oriented programs or certifications –

e.g., increase capacity or frequency of sections not available anytime / anywhere; and support colleges to improve the quality, accessibility, and equity of existing offerings.

TRACK 2: Increase the number of online programs that meet workforce needs by filling in gaps within programs – missing content, missing courses; leveraging industry partnerships to create or expand access to online programs; and encourage collaboration between colleges to offer joint programs.

TRACK 3: Support students, faculty, staff and campus leaders by supporting the student groups that could most benefit from expansion of online, by offering targeted support structures.

Santiago Canyon College must accomplish the following to be eligible for Planning and Development Reimbursements:

1. Engage in a college and/or district analysis of gaps and opportunities related to the three Improving Online CTE Pathways tracks, leading to submission of an Application;
2. Submission of a responsive Application to the RFA that addresses the Improving Online CTE Pathways track(s);
3. Upon submission of Application, submit and invoice the CVC-OEI for actual and allowable costs associated with activities required for the development of a responsive Application. Reimbursable expenditures may not exceed \$15,000 per college and must be substantiated by receipts and/or documentation supporting the expenditures in accordance with the Reimbursement Invoices & Documentation section of the *Improving Online CTE Pathways Grant Program, Application Next Steps & Reference Documents*.

Signature **Date**

Print Name

Print Title
Rancho Santiago Community College District

Signature **Date**

Print Name

Print Title
Foothill-De Anza Community College District

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santiago Canyon College
Academic Affairs

To: Board of Trustees	Date: April 29, 2019
Re: Approval of the Memorandum of Understanding Between the Rowland Water District and Rancho Santiago Community College District	
Action: Request for Approval	

BACKGROUND

The SCC BCE Division Water Utility Sciences Program was contacted by Rowland Water District about developing internships for our students. Their work directly impacts the work-based learning needs of our students and maintains vital networking connections to the water industry. Internships and job related activities are a critical part of the Strong Workforce initiative and metrics requirement.

ANALYSIS

This non-binding Memorandum of Understanding ("Memorandum") would be entered into by and between the Rowland Water District ("District"), a California county water district, and Rancho Santiago Community College District (RSCCD) on behalf of Santiago Canyon College (SCC) regarding the SCC's Water Utility Science Program ("WUSP"). The Rowland Water District and the College will collaborate to provide WUSP students with real-world work experience at the Water District, to the benefit of both WUSP and the Water District.

RECOMMENDATION

It is recommended that the RSCCD Board of Trustees approve the non-binding Memorandum of Understanding with the Rowland Water District.

Fiscal Impact: None	Board Date: April 29, 2019
Prepared by: Marilyn Flores, Ph.D., Vice President, Academic Affairs. Von Lawson, Dean, Business & Career Education	
Submitted by: John Hernandez, Ph.D., President, Santiago Canyon College	
Recommended by: Raul Rodriguez, Ph.D., Chancellor, RSCCD	

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE ROWLAND WATER DISTRICT AND
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

This non-binding Memorandum of Understanding ("Memorandum") is made and entered into this 30th day of April 2019, by and between the Rowland Water District ("District"), a California county water district, and Rancho Santiago Community College District (RSCCD) on behalf of Santiago Canyon College (SCC) regarding the SCC's Water Utility Science Program ("WUSP").

WHEREAS, SCC educates and prepares more than 34,000 students each year for careers in a variety of different professional fields, including the arts, media, agriculture, automotive, energy and utilities, and others; and

WHEREAS, WUSP is designed to serve those individuals employed or interested in employment in the water and/or wastewater fields and those who desire to upgrade their skills and/or receive certification from the State of California, the American Water Works Association, or the California Environment Association.

WHEREAS, as part of WUSP's program, it helps students secure real life work experience, either through part-time employment or internships, with businesses, nonprofits, and public agencies; and

WHEREAS, the District is a public agency that provides retail water service to approximately 58,000 people in southeastern Los Angeles County, including portions of Rowland Heights, Hacienda Heights, La Puente, Industry and West Covina; and

WHEREAS, the District is a leader in the community and through its programs conducts a significant amount of public outreach to educate the community about the District, water conservation, and the overall importance of water and water-related issues; and

WHEREAS, the District is familiar with SCC and is interested in providing part-time work / internship opportunities at the District if possible to WUSP students who are interested in obtaining hands on experience working for a water utility; and

WHEREAS, the District and SCC desire to enter into this Memorandum to establish an informal partnership that will benefit WSUP and its students and the District.

NOW, THEREFORE, it is mutually agreed and understood that:

1. The District and SCC will work together as part of an informal partnership to try and provide WUSP students with real-world work experience at the District, to the benefit of both WUSP and the District.
2. In connection with such, SCC will identify a limited number of WUSP students who would be good candidates to work with the District and the District will try to provide such WUSP students with part-time work / internship opportunities.

3. While this Memorandum clearly establishes a desire for SCC and the District to collaborate and work together, it is non-binding and does not have any enforceable legal effect. In addition, notwithstanding any other provision of this Memorandum, the District cannot and does not guarantee that it will employ or engage, either part-time, full-time or as interns, WUSP students who SCC presents to the District for consideration.

IN WITNESS WHEREOF, the COLLEGE DISTRICT and ROWLAND WATER DISTRICT have caused this Memorandum to be executed by their duly authorized representatives as of the day and year first above written.

Rancho Santiago Community College District

By: _____ Date _____
Peter J. Hardash
Vice Chancellor, Finance Services

Rowland Water District

By: _____ Date _____
Tom Coleman
General Manager

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College

To: Board of Trustees	Date: April 29, 2019
Re: Approval of the Santa Ana College Vision for Success Local Goals, 2019-2022	
Action: Request for Approval	

BACKGROUND

In July 2018, the Governor and the Legislature established a new funding formula for the California Community Colleges [AB 1809, Chapter 33, Statutes of 2018]. In that Statute, colleges/districts are required to establish the following:

1. Local goals that are aligned with the system-wide goals in the Vision for Success.
2. Local goals that are numerically measurable.
3. Local goals that specify the timeline for improvement.

The Chancellor's Office is requiring the submission of these goals, including the signatures of the Board President, CEO, and Academic Senate President, by May 31, 2019. This presentation process is intended to replace the annual Student Success Scorecard presentation to the Board of Trustees as well as the Institutional Effectiveness Partnership Initiative (IEPI) Goal Framework previously required.

ANALYSIS

Using the Chancellor's Office directives, Santa Ana College has conducted extensive data analysis on each of the Vision for Success metrics for which data was provided, developed local goals with a target year of 2021-2022, identified strategies to meet those goals, and vetted the local goals through their established governance committees for review and approval.

RECOMMENDATION

It is recommended that the Board approve Santa Ana College's Vision for Success Local Goals for 2019-2022.

Fiscal Impact: None	Board Date: April 29, 2019
Prepared by: Jeffrey Lamb, Ph.D., Vice President of Academic Affairs Monica Zarske, President of Academic Senate Janice Love, Director of College Research	
Submitted by: Linda Rose, Ed.D., President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santiago Canyon College

To: Board of Trustees	Date: April 29, 2019
Re: Approval of the Santiago Canyon College Vision for Success Local Goals, 2019-2022	
Action: Request for Approval	

BACKGROUND

In July 2018, the Governor and the Legislature established a new funding formula for the California Community Colleges [AB 1809, Chapter 33, Statutes of 2018]. In that Statute, colleges/districts are required to establish the following:

1. Local goals that are aligned with the system-wide goals in the Vision for Success.
2. Local goals that are numerically measurable.
3. Local goals that specify the timeline for improvement.

The Chancellor's Office is requiring the submission of these goals, including the signatures of the Board President, CEO, and Academic Senate President, by May 31, 2019. This presentation process is intended to replace the annual Student Success Scorecard presentation to the Board of Trustees as well as the Institutional Effectiveness Partnership Initiative (IEPI) Goal Framework previously required.

ANALYSIS

Using the Chancellor's Office directives, Santiago Canyon College has conducted extensive data analysis on each of the Vision for Success metrics for which data was provided, developed local goals with a target year of 2021-2022, identified strategies to meet those goals, and vetted the local goals through their established governance committees for review and approval.

RECOMMENDATION

It is recommended that the Board approve Santiago Canyon College's Vision for Success Local Goals for 2019-2022.

Fiscal Impact: None	Board Date: April 29, 2019
Prepared by: Marilyn Flores, Ph.D., Vice President of Academic Affairs Michael DeCarbo, President of Academic Senate Aaron Voelcker, Dean of Institutional Effectiveness, Library & Learning Resources	
Submitted by: John Hernandez, Ph.D., President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

Rancho Santiago Comm Coll District

Board Meeting of 04/29/19

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
66841	General Fund Unrestricted	0.00	299.00	-299.00	92*0511647	92*0511647
67080	General Fund Unrestricted	0.00	1,630.47	-1,630.47	92*0515275	92*0515275
67129	General Fund Unrestricted	0.00	13,376.47	-13,376.47	92*0516204	92*0516204
67240	General Fund Unrestricted	17,186.71	0.00	17,186.71	92*0517642	92*0517660
67241	General Fund Unrestricted	27,817.89	0.00	27,817.89	92*0517669	92*0517701
67246	General Fund Unrestricted	125,743.60	0.00	125,743.60	92*0517725	92*0517762
67247	General Fund Unrestricted	112,010.23	0.00	112,010.23	92*0517765	92*0517793
67252	General Fund Unrestricted	9,892.75	0.00	9,892.75	92*0517812	92*0517837
67253	General Fund Unrestricted	19,127.42	0.00	19,127.42	92*0517871	92*0517893
67254	General Fund Unrestricted	9,565.65	0.00	9,565.65	92*0517895	92*0517945
67255	General Fund Unrestricted	17,594.86	0.00	17,594.86	92*0517946	92*0518064
67260	General Fund Unrestricted	85,015.51	0.00	85,015.51	92*0518090	92*0518132
67261	General Fund Unrestricted	7,953.63	0.00	7,953.63	92*0518133	92*0518162
67262	General Fund Unrestricted	5,486.24	0.00	5,486.24	92*0518173	92*0518201
67263	General Fund Unrestricted	299.00	0.00	299.00	92*0518205	92*0518205
67264	General Fund Unrestricted	11,131.75	0.00	11,131.75	92*0518206	92*0518317
67268	General Fund Unrestricted	14,084.19	0.00	14,084.19	92*0518322	92*0518322
67271	General Fund Unrestricted	2,316,499.62	0.00	2,316,499.62	92*0518335	92*0518356
67272	General Fund Unrestricted	20,767.50	0.00	20,767.50	92*0518357	92*0518392
67277	General Fund Unrestricted	12,236.71	0.00	12,236.71	92*0518402	92*0518426
67280	General Fund Unrestricted	3,889.35	0.00	3,889.35	92*0518435	92*0518451
67281	General Fund Unrestricted	1,625.26	0.00	1,625.26	92*0518452	92*0518462
67282	General Fund Unrestricted	7,621.66	0.00	7,621.66	92*0518488	92*0518524
67283	General Fund Unrestricted	12,344.12	0.00	12,344.12	92*0518532	92*0518566
67284	General Fund Unrestricted	13,376.47	0.00	13,376.47	92*0518577	92*0518577
67288	General Fund Unrestricted	6,186.91	0.00	6,186.91	92*0518603	92*0518608
67289	General Fund Unrestricted	10,278.06	0.00	10,278.06	92*0518629	92*0518649
67290	General Fund Unrestricted	2,910.30	0.00	2,910.30	92*0518656	92*0518664
67292	General Fund Unrestricted	45,509.05	0.00	45,509.05	92*0518678	92*0518695
67293	General Fund Unrestricted	68,317.66	0.00	68,317.66	92*0518717	92*0518719
67296	General Fund Unrestricted	4,363.33	0.00	4,363.33	92*0518729	92*0518739
67297	General Fund Unrestricted	1,380.03	0.00	1,380.03	92*0518740	92*0518740
67302	General Fund Unrestricted	680.61	0.00	680.61	92*0518777	92*0518777
67303	General Fund Unrestricted	170,942.49	0.00	170,942.49	92*0518780	92*0518824
Total Fund 11 General Fund Unrestricted		<u>\$3,161,838.56</u>	<u>\$15,305.94</u>	<u>\$3,146,532.62</u>		

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67099	General Fund Restricted	0.00	460.00	-460.00	92*0515638	92*0515638
67227	General Fund Restricted	0.00	490.00	-490.00	92*0517491	92*0517491
67230	General Fund Restricted	0.00	644.24	-644.24	92*0517521	92*0517521
67240	General Fund Restricted	236,608.20	5,308.03	231,300.17	92*0517641	92*0517662
67241	General Fund Restricted	96,136.17	0.00	96,136.17	92*0517663	92*0517704
67246	General Fund Restricted	24,204.51	0.00	24,204.51	92*0517727	92*0517764
67247	General Fund Restricted	79,374.58	0.00	79,374.58	92*0517766	92*0517796
67252	General Fund Restricted	18,178.64	0.00	18,178.64	92*0517826	92*0517839
67253	General Fund Restricted	1,041,459.46	0.00	1,041,459.46	92*0517840	92*0517894
67256	General Fund Restricted	8,005.50	0.00	8,005.50	92*0518065	92*0518065
67260	General Fund Unrestricted	13,093.39	0.00	13,093.39	92*0518092	92*0518101
67261	General Fund Restricted	6,432.35	0.00	6,432.35	92*0518134	92*0518164
67262	General Fund Restricted	18,873.94	0.00	18,873.94	92*0518165	92*0518204
67267	General Fund Restricted	7,973.50	0.00	7,973.50	92*0518321	92*0518321
67271	General Fund Restricted	21,673.02	0.00	21,673.02	92*0518334	92*0518352
67272	General Fund Restricted	148,210.95	0.00	148,210.95	92*0518361	92*0518391
67277	General Fund Restricted	539,189.57	0.00	539,189.57	92*0518401	92*0518431
67280	General Fund Restricted	8,048.18	0.00	8,048.18	92*0518436	92*0518448
67281	General Fund Restricted	5,993.04	0.00	5,993.04	92*0518453	92*0518487
67282	General Fund Restricted	175,578.01	0.00	175,578.01	92*0518493	92*0518523
67283	General Fund Restricted	3,545.70	0.00	3,545.70	92*0518525	92*0518576
67288	General Fund Restricted	19,857.31	0.00	19,857.31	92*0518604	92*0518628
67289	General Fund Restricted	1,393.49	0.00	1,393.49	92*0518635	92*0518637
67290	General Fund Restricted	19,149.76	0.00	19,149.76	92*0518650	92*0518671
67292	General Fund Restricted	61,428.58	0.00	61,428.58	92*0518674	92*0518708
67293	General Fund Restricted	3,375.24	526.71	2,848.53	92*0518709	92*0518724
67296	General Fund Restricted	7,985.55	0.00	7,985.55	92*0518730	92*0518737
67297	General Fund Restricted	3,066.15	0.00	3,066.15	92*0518741	92*0518745
67302	General Fund Restricted	11,820.95	0.00	11,820.95	92*0518766	92*0518779
67303	General Fund Restricted	38,286.08	0.00	38,286.08	92*0518781	92*0518814
Total Fund 12 General Fund Restricted		\$2,618,941.82	\$7,428.98	\$2,611,512.84		

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67080	GF Unrestricted One-Time Func	0.00	1,238.19	-1,238.19	92*0515252	92*0515252
67241	GF Unrestricted One-Time Func	5,000.00	0.00	5,000.00	92*0517688	92*0517688
67246	General Fund Unrestricted	2,221.56	0.00	2,221.56	92*0517731	92*0517738
67247	GF Unrestricted One-Time Func	29,034.39	0.00	29,034.39	92*0517778	92*0517790
67248	GF Unrestricted One-Time Func	3,795.86	0.00	3,795.86	92*0517797	92*0517797
67252	GF Unrestricted One-Time Func	915.45	0.00	915.45	92*0517834	92*0517834
67253	GF Unrestricted One-Time Func	7,417.51	0.00	7,417.51	92*0517889	92*0517889
67260	GF Unrestricted One-Time Func	1,129.90	0.00	1,129.90	92*0518094	92*0518120
67262	GF Unrestricted One-Time Func	7,023.61	0.00	7,023.61	92*0518182	92*0518200
67267	General Fund Restricted	3,693.67	0.00	3,693.67	92*0518320	92*0518320
67271	GF Unrestricted One-Time Func	1,701.78	0.00	1,701.78	92*0518341	92*0518342
67272	GF Unrestricted One-Time Func	4,283.30	0.00	4,283.30	92*0518358	92*0518371
67277	General Fund Unrestricted	11,651.76	0.00	11,651.76	92*0518406	92*0518406
67280	GF Unrestricted One-Time Func	528.19	0.00	528.19	92*0518437	92*0518438
67281	GF Unrestricted One-Time Func	390.45	0.00	390.45	92*0518454	92*0518459
67282	GF Unrestricted One-Time Func	5,619.73	0.00	5,619.73	92*0518503	92*0518522
67283	GF Unrestricted One-Time Func	1,462.61	0.00	1,462.61	92*0518530	92*0518535
67290	GF Unrestricted One-Time Func	85.00	0.00	85.00	92*0518662	92*0518662
67293	GF Unrestricted One-Time Func	905.66	0.00	905.66	92*0518720	92*0518720
67296	GF Unrestricted One-Time Func	241.74	0.00	241.74	92*0518732	92*0518732
67302	GF Unrestricted One-Time Func	986.90	0.00	986.90	92*0518765	92*0518765
67303	GF Unrestricted One-Time Func	1,186.76	0.00	1,186.76	92*0518784	92*0518817
Total Fund 13 GF Unrestricted One-Time		\$89,275.83	\$1,238.19	\$88,037.64		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67236	Child Development Fund	6,648.85	0.00	6,648.85	92*0517623	92*0517634
67242	Child Development Fund	1,138.64	0.00	1,138.64	92*0517705	92*0517707
67250	Child Development Fund	6,308.13	0.00	6,308.13	92*0517800	92*0517807
67259	Child Development Fund	3,904.39	0.00	3,904.39	92*0518069	92*0518089
67270	Child Development Fund	6,148.09	0.00	6,148.09	92*0518324	92*0518333
67276	Child Development Fund	1,860.67	0.00	1,860.67	92*0518399	92*0518400
67285	Child Development Fund	26,307.80	0.00	26,307.80	92*0518578	92*0518588
67286	Child Development Fund	7,590.20	0.00	7,590.20	92*0518589	92*0518601
67291	Child Development Fund	1,550.12	0.00	1,550.12	92*0518672	92*0518673
67294	Child Development Fund	7,593.23	0.00	7,593.23	92*0518725	92*0518727
67298	Child Development Fund	133.59	0.00	133.59	92*0518746	92*0518747
Total Fund 33 Child Development Fund		\$69,183.71	\$0.00	\$69,183.71		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67237	Capital Outlay Projects Fund	2,820.28	0.00	2,820.28	92*0517635	92*0517637
67243	Capital Outlay Projects Fund	129,889.02	0.00	129,889.02	92*0517708	92*0517717
67251	Capital Outlay Projects Fund	82,966.31	0.00	82,966.31	92*0517808	92*0517811
67258	Capital Outlay Projects Fund	57,538.25	0.00	57,538.25	92*0518068	92*0518068
67266	Capital Outlay Projects Fund	4,576.10	0.00	4,576.10	92*0518319	92*0518319
67269	Capital Outlay Projects Fund	1,781.18	0.00	1,781.18	92*0518323	92*0518323
67273	Capital Outlay Projects Fund	15,300.00	15,300.00	0.00	92*0518393	92*0518393
67274	Capital Outlay Projects Fund	13,300.00	0.00	13,300.00	92*0518394	92*0518394
67278	Capital Outlay Projects Fund	78.00	0.00	78.00	92*0518432	92*0518432
67295	Capital Outlay Projects Fund	25,570.00	0.00	25,570.00	92*0518728	92*0518728
67299	Capital Outlay Projects Fund	109,806.55	0.00	109,806.55	92*0518748	92*0518761
67300	Capital Outlay Projects Fund	7,160.00	0.00	7,160.00	92*0518762	92*0518762
Total Fund 41 Capital Outlay Projects Fun		\$450,785.69	\$15,300.00	\$435,485.69		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67244	Bond Fund, Measure Q	51,295.04	0.00	51,295.04	92*0517718	92*0517722
67257	Bond Fund, Measure Q	52,656.95	0.00	52,656.95	92*0518066	92*0518067
67301	Bond Fund, Measure Q	19,322.00	0.00	19,322.00	92*0518763	92*0518764
Total Fund 43 Bond Fund, Measure Q		\$123,273.99	\$0.00	\$123,273.99		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67238	Property and Liability Fund	24,500.51	0.00	24,500.51	92*0517638	92*0517639
67245	Property and Liability Fund	32,658.67	0.00	32,658.67	92*0517723	92*0517724
67279	Property and Liability Fund	26,326.55	0.00	26,326.55	92*0518433	92*0518434
Total Fund 61 Property and Liability Fund		<u>\$83,485.73</u>	<u>\$0.00</u>	<u>\$83,485.73</u>		

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67239	Workers' Compensation Fund	822.26	0.00	822.26	92*0517640	92*0517640
67265	Workers' Compensation Fund	24,294.22	0.00	24,294.22	92*0518318	92*0518318
67287	Workers' Compensation Fund	1,837.50	0.00	1,837.50	92*0518602	92*0518602
Total Fund 62 Workers' Compensation Fu		<u>\$26,953.98</u>	<u>\$0.00</u>	<u>\$26,953.98</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67235	Student Financial Aid Fund	402,062.00	0.00	402,062.00	92*0517621	92*0517622
67249	Student Financial Aid Fund	18,383.00	0.00	18,383.00	92*0517798	92*0517799
67275	Student Financial Aid Fund	49,657.50	0.00	49,657.50	92*0518395	92*0518398
Total Fund 74 Student Financial Aid Fund		\$470,102.50	\$0.00	\$470,102.50		

SUMMARY

Total Fund 11 General Fund Unrestricted	3,146,532.62
Total Fund 12 General Fund Restricted	2,611,512.84
Total Fund 13 GF Unrestricted One-Time Fund	88,037.64
Total Fund 33 Child Development Fund	69,183.71
Total Fund 41 Capital Outlay Projects Fund	435,485.69
Total Fund 43 Bond Fund, Measure Q	123,273.99
Total Fund 61 Property and Liability Fund	83,485.73
Total Fund 62 Workers' Compensation Fund	26,953.98
Total Fund 74 Student Financial Aid Fund	470,102.50
Grand Total:	<u><u>\$7,054,568.70</u></u>

Checks Written for Period 03/26/19 Thru 04/16/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1A1903530	SAC Diversified Agency Fund	8,845.54	0.00	8,845.54	1A*0001659	1A*0001665
1A1904106	SAC Diversified Agency Fund	6,011.15	0.00	6,011.15	1A*0001666	1A*0001674
1A1904213	SAC Diversified Agency Fund	11,556.95	0.00	11,556.95	1A*0001675	1A*0001686
1A1904316	SAC Diversified Agency Fund	587.46	0.00	587.46	1A*0001687	1A*0001688
Total 1A SAC Diversified Agency Fund		<u>\$27,001.10</u>	<u>\$0.00</u>	<u>\$27,001.10</u>		

Checks Written for Period 03/26/19 Thru 04/16/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1B1903530	SAC Bookstore Fund	15,231.80	0.00	15,231.80	1B*0001702	1B*0001710
1B1904106	SAC Bookstore Fund	34,037.35	0.00	34,037.35	1B*0001711	1B*0001725
Total 1B SAC Bookstore Fund		<u>\$49,269.15</u>	<u>\$0.00</u>	<u>\$49,269.15</u>		

Checks Written for Period 03/26/19 Thru 04/16/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1R1903530	SAC Representation Fee Fund	109.93	0.00	109.93	1R*0001017	1R*0001017
1R1904106	SAC Representation Fee Fund	8,094.33	0.00	8,094.33	1R*0001018	1R*0001021
Total 1R SAC Representation Fee Fund		<u><u>\$8,204.26</u></u>	<u><u>\$0.00</u></u>	<u><u>\$8,204.26</u></u>		

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
1S1903530	SAC Associated Students Fund	1,745.72	0.00	1,745.72	1S*0001325	1S*0001329
1S1904106	SAC Associated Students Fund	76.70	0.00	76.70	1S*0001330	1S*0001330
1S1904213	SAC Associated Students Fund	3,142.06	0.00	3,142.06	1S*0001331	1S*0001334
Total 1S SAC Associated Students Fund		<u>\$4,964.48</u>	<u>\$0.00</u>	<u>\$4,964.48</u>		

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
1T1903530	SAC Diversified Trust Fund	683.06	208.06	475.00	1T*0001406	1T*0001408
1T1904106	SAC Diversified Trust Fund	3,713.70	0.00	3,713.70	1T*0001409	1T*0001417
1T1904213	SAC Diversified Trust Fund	10,942.43	0.00	10,942.43	1T*0001418	1T*0001433
1T1904316	SAC Diversified Trust Fund	6,027.00	0.00	6,027.00	1T*0001434	1T*0001436
Total 1T SAC Diversified Trust Fund		<u>\$21,366.19</u>	<u>\$208.06</u>	<u>\$21,158.13</u>		

SUMMARY

Total Fund 1A SAC Diversified Agency Fund	27,001.10
Total Fund 1B SAC Bookstore Fund	49,269.15
Total Fund 1R SAC Representation Fee Func	8,204.26
Total Fund 1S SAC Associated Students Fun	4,964.48
Total Fund 1T SAC Diversified Trust Fund	21,158.13
Grand Total:	<u><u>\$110,597.12</u></u>

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
2A1903530	SCC Diversified Agency Fund	5,530.38	0.00	5,530.38	2A*0001305	2A*0001318
2A1904106	SCC Diversified Agency Fund	11,296.97	0.00	11,296.97	2A*0001319	2A*0001327
2A1904213	SCC Diversified Agency Fund	18.91	0.00	18.91	2A*0001328	2A*0001328
2A1904316	SCC Diversified Agency Fund	5,258.36	2,629.18	2,629.18	2A*0001329	2A*0001338
Total 2A SCC Diversified Agency Fund		<u>\$22,104.62</u>	<u>\$2,629.18</u>	<u>\$19,475.44</u>		

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
2B1903530	SCC Bookstore Fund	4,318.85	0.00	4,318.85	2B*0001509	2B*0001514
2B1904106	SCC Bookstore Fund	1,816.94	0.00	1,816.94	2B*0001515	2B*0001517
2B1904213	SCC Bookstore Fund	12,513.23	0.00	12,513.23	2B*0001518	2B*0001529
2B1904316	SCC Bookstore Fund	48,601.76	0.00	48,601.76	2B*0001530	2B*0001556
Total 2B SCC Bookstore Fund		\$67,250.78	\$0.00	\$67,250.78		

Checks Written for Period 03/26/19 Thru 04/16/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2C1903530	SCC Community Education Fund	2,541.23	0.00	2,541.23	2C*0001104	2C*0001108
2C1904106	SCC Community Education Fund	420.00	0.00	420.00	2C*0001109	2C*0001109
Total 2C SCC Community Education Fund		<u><u>\$2,961.23</u></u>	<u><u>\$0.00</u></u>	<u><u>\$2,961.23</u></u>		

Checks Written for Period 03/26/19 Thru 04/16/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2R1903530	SCC Representation Fee Fund	3,395.20	0.00	3,395.20	2R*0001013	2R*0001016
2R1904106	SCC Representation Fee Fund	1,776.82	0.00	1,776.82	2R*0001017	2R*0001017
Total 2R SCC Representation Fee Fund		<u><u>\$5,172.02</u></u>	<u><u>\$0.00</u></u>	<u><u>\$5,172.02</u></u>		

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
2S1903530	SCC Associated Students Fund	1,847.79	0.00	1,847.79	2S*0001222	2S*0001227
2S1904106	SCC Associated Students Fund	2,971.40	0.00	2,971.40	2S*0001228	2S*0001232
2S1904213	SCC Associated Students Fund	1,778.44	0.00	1,778.44	2S*0001233	2S*0001237
Total 2S SCC Associated Students Fund		<u>\$6,597.63</u>	<u>\$0.00</u>	<u>\$6,597.63</u>		

Checks Written for Period 03/26/19 Thru 04/16/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
2T1903530	SCC Diversified Trust Fund	217.46	0.00	217.46	2T*0001200	2T*0001200
2T1904106	SCC Diversified Trust Fund	7,814.89	0.00	7,814.89	2T*0001201	2T*0001207
2T1904213	SCC Diversified Trust Fund	8,693.98	0.00	8,693.98	2T*0001208	2T*0001215
Total 2T SCC Diversified Trust Fund		\$16,726.33	\$0.00	\$16,726.33		

SUMMARY

Total Fund 2A SCC Diversified Agency Fund	19,475.44
Total Fund 2B SCC Bookstore Fund	67,250.78
Total Fund 2C SCC Community Education Fu	2,961.23
Total Fund 2R SCC Represenation Fee Fund	5,172.02
Total Fund 2S SCC Associated Students Fun	6,597.63
Total Fund 2T SCC Diversified Trust Fund	16,726.33
Grand Total:	<u><u>\$118,183.43</u></u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 03/26/2019 To 04/16/2019
Board Meeting on 04/29/2019

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
2000	CLASSIFIED SALARIES	4,939	
3000	EMPLOYEE BENEFITS	561	
4000	SUPPLIES & MATERIALS	10,295	
5000	OTHER OPERATING EXP & SERVICES	11,980	
6000	CAPITAL OUTLAY		27,775
Total Transfer Fund 11		\$27,775	\$27,775
<u>Fund 12: General Fund Restricted</u>			
1000	ACADEMIC SALARIES		174,946
2000	CLASSIFIED SALARIES	42,630	
3000	EMPLOYEE BENEFITS		24,646
4000	SUPPLIES & MATERIALS		2,768
5000	OTHER OPERATING EXP & SERVICES	55,945	
6000	CAPITAL OUTLAY	113,161	
7000	OTHER OUTGO		9,376
Total Transfer Fund 12		\$211,736	\$211,736
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
4000	SUPPLIES & MATERIALS		1,600
5000	OTHER OPERATING EXP & SERVICES	1,600	
Total Transfer Fund 13		\$1,600	\$1,600
<u>Fund 33: Child Development Fund</u>			
1000	ACADEMIC SALARIES		7,861
2000	CLASSIFIED SALARIES	6,764	
3000	EMPLOYEE BENEFITS	1,097	
4000	SUPPLIES & MATERIALS	1,000	
6000	CAPITAL OUTLAY		1,000
Total Transfer Fund 33		\$8,861	\$8,861
BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 12: General Fund Restricted</u>			
8100	FEDERAL REVENUES	283,792	
8600	STATE REVENUES	3,591,294	
8800	LOCAL REVENUES	3,667	
1000	ACADEMIC SALARIES		466,754
2000	CLASSIFIED SALARIES		1,246,555
3000	EMPLOYEE BENEFITS		684,008
4000	SUPPLIES & MATERIALS		139,108
5000	OTHER OPERATING EXP & SERVICES		999,996
6000	CAPITAL OUTLAY		279,893
7000	OTHER OUTGO		62,439
Total Transfer Fund 12		\$3,878,753	\$3,878,753

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 03/26/2019 To 04/16/2019
Board Meeting on 04/29/2019**

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET INCREASES AND DECREASES

Fund 74: Student Financial Aid Fund

		Revenue	Appropriation
8100	FEDERAL REVENUES	475,306	
8600	STATE REVENUES	(935,443)	
7000	OTHER OUTGO		(460,137)
Total Transfer Fund 74		\$(460,137)	\$(460,137)

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 03/26/2019 To 04/16/2019

Board Meeting on 04/29/2019

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS		From	To
<u>Fund 12: General Fund Restricted</u>			
B025518	03/26/19		
5000	OTHER OPERATING EXP & SERVICES	42,500	
6000	CAPITAL OUTLAY		42,500
		<hr/>	<hr/>
Total Reference B025518		\$42,500	\$42,500
Reason:	Special Project Adjustment		
Description:	Purchase Equipment for Biotech		
B025538	03/28/19		
1000	ACADEMIC SALARIES		139,632
3000	EMPLOYEE BENEFITS		60,704
4000	SUPPLIES & MATERIALS	712	
5000	OTHER OPERATING EXP & SERVICES	11,263	
6000	CAPITAL OUTLAY	188,361	
		<hr/>	<hr/>
Total Reference B025538		\$200,336	\$200,336
Reason:	Special Project Adjustment		
Description:	Cvr neg accts PJ2224 CAEP		
B025554	04/01/19		
1000	ACADEMIC SALARIES		51,079
2000	CLASSIFIED SALARIES	48,798	
3000	EMPLOYEE BENEFITS		667
4000	SUPPLIES & MATERIALS	2,725	
5000	OTHER OPERATING EXP & SERVICES	223	
		<hr/>	<hr/>
Total Reference B025554		\$51,746	\$51,746
Reason:	Special Project Adjustment		
Description:	Cover negative account to close project SWP 2185		
B025564	04/01/19		
1000	ACADEMIC SALARIES	7,086	
2000	CLASSIFIED SALARIES	7,573	
3000	EMPLOYEE BENEFITS	12,238	
5000	OTHER OPERATING EXP & SERVICES		1,193
7000	OTHER OUTGO		25,704
		<hr/>	<hr/>
Total Reference B025564		\$26,897	\$26,897
Reason:	Special Project Adjustment		
Description:	Balance accnts		
BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 12: General Fund Restricted</u>			
B025524	03/26/19		
8100	FEDERAL REVENUES	62,614	
7000	OTHER OUTGO		62,614
		<hr/>	<hr/>
Total Reference B025524		\$62,614	\$62,614
Reason:	Special Project Adjustment		
Description:	Align SACs Pell bgt w/rvns		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 03/26/2019 To 04/16/2019

Board Meeting on 04/29/2019

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B025539	03/28/19		
8600	STATE REVENUES	73,253	
5000	OTHER OPERATING EXP & SERVICES		73,253
Total Reference B025539		\$73,253	\$73,253
Reason:	Special Project Adjustment		
Description:	Hunger Free 18/19 SCC		
B025540	03/28/19		
8600	STATE REVENUES	54,204	
5000	OTHER OPERATING EXP & SERVICES		54,204
Total Reference B025540		\$54,204	\$54,204
Reason:	New Budget		
Description:	VRC ongoing fndg18/19alloc SAC		
B025544	03/28/19		
8600	STATE REVENUES	1,179,421	
1000	ACADEMIC SALARIES		20,000
2000	CLASSIFIED SALARIES		590,377
3000	EMPLOYEE BENEFITS		194,828
4000	SUPPLIES & MATERIALS		15,446
5000	OTHER OPERATING EXP & SERVICES		313,112
6000	CAPITAL OUTLAY		45,658
Total Reference B025544		\$1,179,421	\$1,179,421
Reason:	New Budget		
Description:	SWF SCC 3yr		
B025548	03/28/19		
8100	FEDERAL REVENUES	55,500	
8600	STATE REVENUES	(55,500)	
Total Reference B025548		\$0	\$0
Reason:	Reason Code 'Corr inc acct:rfct Fed obj cd' not found		
Description:	Corr inc acct:rfct Fed obj cd		
B025559	04/01/19		
8100	FEDERAL REVENUES	34,405	
2000	CLASSIFIED SALARIES		23,168
3000	EMPLOYEE BENEFITS		11,237
Total Reference B025559		\$34,405	\$34,405
Reason:	Special Project Adjustment		
Description:	FY 18/19 WIOA Title 2 #1106 CEC revised budget		
B025560	04/01/19		
8100	FEDERAL REVENUES	39,340	
1000	ACADEMIC SALARIES		8,647
2000	CLASSIFIED SALARIES		9,920
3000	EMPLOYEE BENEFITS		7,008
4000	SUPPLIES & MATERIALS		2,258
5000	OTHER OPERATING EXP & SERVICES		11,507
Total Reference B025560		\$39,340	\$39,340
Reason:	Special Project Adjustment		
Description:	FY 18/19 WIOA Title 2 #1102 CEC revised budget		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 03/26/2019 To 04/16/2019

Board Meeting on 04/29/2019

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B025561	04/01/19		
8600	STATE REVENUES	2,018,622	
1000	ACADEMIC SALARIES		271,173
2000	CLASSIFIED SALARIES		564,531
3000	EMPLOYEE BENEFITS		448,698
4000	SUPPLIES & MATERIALS		59,234
5000	OTHER OPERATING EXP & SERVICES		449,770
6000	CAPITAL OUTLAY		225,216
Total Reference B025561		\$2,018,622	\$2,018,622
Reason:	New Budget		
Description:	SP #2184 Strong Workforce Prog Local Share (SAC) rd3 yr1		
B025565	04/01/19		
8600	STATE REVENUES	120,000	
1000	ACADEMIC SALARIES		26,909
2000	CLASSIFIED SALARIES		35,226
4000	SUPPLIES & MATERIALS		17,800
5000	OTHER OPERATING EXP & SERVICES		40,065
Total Reference B025565		\$120,000	\$120,000
Reason:	Special Project Adjustment		
Description:	PJ2240 EduFutures augmntn		
B025566	04/01/19		
8600	STATE REVENUES	120,000	
1000	ACADEMIC SALARIES		69,505
4000	SUPPLIES & MATERIALS		8,546
5000	OTHER OPERATING EXP & SERVICES		41,949
Total Reference B025566		\$120,000	\$120,000
Reason:	Special Project Adjustment		
Description:	EduFutures augmntn SCC		
B025578	04/02/19		
8600	STATE REVENUES	57,500	
1000	ACADEMIC SALARIES		21,783
3000	EMPLOYEE BENEFITS		5,154
4000	SUPPLIES & MATERIALS		13,652
5000	OTHER OPERATING EXP & SERVICES		2,211
6000	CAPITAL OUTLAY		14,700
Total Reference B025578		\$57,500	\$57,500
Reason:	New Budget		
Description:	CNA Expnsn CEC PJ2253		
B025614	04/09/19		
8600	STATE REVENUES	(31,998)	
2000	CLASSIFIED SALARIES		(31,998)
Total Reference B025614		\$(31,998)	\$(31,998)
Reason:	Special Project Adjustment		
Description:	Use PY Matricltn fnds		
B025615	04/09/19		
8600	STATE REVENUES	31,998	
1000	ACADEMIC SALARIES		31,998
Total Reference B025615		\$31,998	\$31,998
Reason:	Special Project Adjustment		
Description:	Use Matriculn fnds		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 03/26/2019 To 04/16/2019

Board Meeting on 04/29/2019

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B025623	04/15/19		
8100	FEDERAL REVENUES	(90,000)	
5000	OTHER OPERATING EXP & SERVICES		(2,000)
6000	CAPITAL OUTLAY		(88,000)
Total Reference B025623		\$(90,000)	\$(90,000)
Reason:	Special Project Adjustment		
Description:	Moving funds to TV/Video Department for the purchase of the video wall project. Change of project approved by CTEA state monitor.		
B025625	04/15/19		
8100	FEDERAL REVENUES	90,000	
4000	SUPPLIES & MATERIALS		12,009
6000	CAPITAL OUTLAY		77,991
Total Reference B025625		\$90,000	\$90,000
Reason:	Special Project Adjustment		
Description:	Moving funds from Manufacturing to TV/Video for the purchase of the video wall project. Change of project approved by CTEA state monitor.		
Fund 74: Student Financial Aid Fund			
B025521	03/26/19		
8100	FEDERAL REVENUES	131,154	
7000	OTHER OUTGO		131,154
Total Reference B025521		\$131,154	\$131,154
Reason:	Special Project Adjustment		
Description:	Align SACs PY Pell Bdgt w/rvns		
B025522	03/26/19		
8600	STATE REVENUES	(594,016)	
7000	OTHER OUTGO		(594,016)
Total Reference B025522		\$(594,016)	\$(594,016)
Reason:	Special Project Adjustment		
Description:	Delete FTSS C/ovr Bgt.		
B025523	03/26/19		
8100	FEDERAL REVENUES	87,372	
7000	OTHER OUTGO		87,372
Total Reference B025523		\$87,372	\$87,372
Reason:	Special Project Adjustment		
Description:	Align SACs FSEOG PY bgt w/rvns		
B025582	04/04/19		
8100	FEDERAL REVENUES	31,936	
7000	OTHER OUTGO		31,936
Total Reference B025582		\$31,936	\$31,936
Reason:	Special Project Adjustment		
Description:	Bdgt FSEOG alloc c/ovr		
B025584	04/04/19		
8600	STATE REVENUES	(230,893)	
7000	OTHER OUTGO		(230,893)
Total Reference B025584		\$(230,893)	\$(230,893)
Reason:	Special Project Adjustment		
Description:	Clisout FTSSG pgrm roll to SSCG		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 03/26/2019 To 04/16/2019

Board Meeting on 04/29/2019

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B025586	04/04/19		
8100	FEDERAL REVENUES	200,000	
7000	OTHER OUTGO		200,000
Total Reference B025586		\$200,000	\$200,000
Reason:	Special Project Adjustment		
Description:	Incr PY Pell bdt:match actual		
B025587	04/04/19		
8600	STATE REVENUES	(57,083)	
7000	OTHER OUTGO		(57,083)
Total Reference B025587		\$(57,083)	\$(57,083)
Reason:	Special Project Adjustment		
Description:	Delete bgt-Dream Act		
B025589	04/04/19		
8600	STATE REVENUES	(38,951)	
7000	OTHER OUTGO		(38,951)
Total Reference B025589		\$(38,951)	\$(38,951)
Reason:	Special Project Adjustment		
Description:	Clr bdt FTSSG prgm non-exist.		

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Adoption of Resolution No. 19-07 Regarding Expenditure Transfers to Permit Payment of Obligations	
Action:	Request for Adoption	

BACKGROUND

In accordance with Education Code §42601, the Orange County Department of Education requires all districts to submit an annual board resolution which authorizes the County Superintendent of Schools to make necessary transfers between the reserve for contingencies and any expenditure classification or classifications of the district as are necessary to permit the payment of obligations.

This resolution is required each year and is brought to the board in preparation for year-end closing. This resolution covers the fiscal year ending June 30, 2019.

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution No. 19-07 regarding expenditure transfers as presented.

Fiscal Impact:	None	Board Date: April 29, 2019
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**RESOLUTION OF THE BOARD OF TRUSTEES
OF RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
OF ORANGE COUNTY, CALIFORNIA**

Resolution No. 19-07, dated this 29th day of April 2019

On motion of _____, duly seconded, it is hereby resolved that, at the close of the 2018-19 fiscal year, the County Superintendent of Schools may make such transfers between the Reserve for Contingencies and any expenditure classification or classifications or balance any expenditure classification of the budget of the District for such school year as are necessary to permit the payment of obligations of the District incurred during such school year. (Education Code §42601)

Trustee Claudia C. Alvarez

Trustee Lawrence R. "Larry" Labrado

Trustee Arianna P. Barrios

Trustee Nelida Mendoza

Trustee John R. Hanna

Trustee Phillip E. Yarbrough

Trustee Zeke Hernandez

FOR SCHOOL FINANCIAL SERVICES USE

The transfers below were made to permit the payment of final obligations and recording of the current liabilities of the District for such school year per the Resolution above.

By _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended March 31, 2019	
Action:	Request for Approval	

BACKGROUND

Pursuant to §58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis. The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the third quarter in fiscal year 2018-19 ended March 31, 2019.

ANALYSIS

The quarterly report shows the projected unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the nine months covered in this report, the District has recognized 64% of budgeted revenues and other financing sources and 69.8% of budgeted expenditures and other outgo in the unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approve the CCFS-311Q for the period ending March 31, 2019 as presented.

Fiscal Impact:	Not Applicable	Board Date: April 29, 2019
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

California Community Colleges
QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q
 Fiscal Year 2018-2019

District: (870) Rancho Santiago Community College

Quarter Ended: March 31, 2019

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

	FY 2015-16 Actual	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Projected
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)	188,116,801	176,493,320	184,723,668	194,398,998
Other Financing Sources (Objects 8900)	8,449	148,482	9,143	19,820
Total Unrestricted Revenues	188,125,250	176,641,802	184,732,811	194,418,818
Expenditures:				
(Objects 1000-6000)	160,363,539	168,922,219	176,673,046	187,160,378
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	16,744,553	9,399,551	5,410,869	5,165,080
Total Unrestricted Expenditures	177,108,092	178,321,770	182,083,915	192,325,458
Revenues Over(Under)Expenditures	11,017,158	(1,679,968)	2,648,896	2,093,360
Fund Balance, Beginning	25,917,127	36,934,285	35,254,317	37,903,213
Prior Year Adjustments + (-)	0	0	0	0
Adjusted Fund Balance, Beginning	25,917,127	36,934,285	35,254,317	37,903,213
Fund Balance, Ending	36,934,285	35,254,317	37,903,213	39,996,573
% of GF Balance to GF Expenditures	20.9%	19.8%	20.8%	20.8%

II. Annualized Attendance FTES:

Annualized FTES	2015-16	2016-17	2017-18	2018-19
(Excluding apprentices and non-residents)	28,901	27,517	29,379	27,072

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented			
	2015-16	2016-17	2017-18	2018-19
General Fund Cash Balance (Excluding Borrowed Funds)	55,624,381	79,041,799	81,467,083	120,197,065

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	185,634,134	194,398,998	124,398,898	64.0%
Other Financing Sources (Objects 8900)	5,000	5,000	19,820	396.4%
Total Unrestricted Revenues	185,639,134	194,403,998	124,418,718	64.0%
Expenditures:				
Unrestricted General Fund Expenditures (Objects 1000-6000)	182,412,593	187,160,378	130,552,908	69.8%
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,750,000	5,165,080	3,639,026	70.5%
Total Unrestricted Expenditures	186,162,593	192,325,458	134,191,934	69.8%
Revenues Over(Under) Expenditures	(523,459)	2,078,540	(9,773,216)	
Adjusted Fund Balance, Beginning	37,903,213	37,903,213	37,903,213	
Fund Balance, Ending	37,379,754	39,981,753	28,129,997	
% of UGF Fund Balance to UGF Expenditures	20.1%	20.8%		

V. Has the district settled any employee contracts during this quarter? YES NO
 If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

SALARIES

Contract Period Settled (Specify)	Management/Confidential		Academic**		Classified	
	*Total Salary /Cost Increase %		*Total Salary /Cost Increase %		*Total Salary /Cost Increase %	
2017-18	643,975	3.9762%				
2018-19	643,976	3.9762%				
Year 3						

*As specified in Collective Bargaining Agreement.

BENEFITS

Contract Period Settled (Specify)	Management/Confidential		Academic		Classified	
	Total Salary Cost Increase		Total Salary Cost Increase		Total Salary Cost Increase	
2017-18	184,748					
2018-19	184,748					
Year 3						

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves from cost-of-living, etc.:

The district intends to fund the salary and benefit increases with reserves from COLA and fund balance.

VI. Did the district have significant events for the quarter (include incidence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES NO

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year?

YES NO

Next Year?

YES NO

CERTIFICATION

Rancho Santiago Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

 District Chief Business Officer Date

 District Chief Executive Officer Date

Quarter Ended: March 31, 2019

Governing Board Meeting Date: April 29, 2019

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Quarterly Investment Report as of March 31, 2019	
Action:	For Information	

BACKGROUND

The Quarterly Investment Report for the quarter ended March 31, 2019 is submitted in accordance with §53646(b) of Title 5 of the Government Code. The District's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).

ANALYSIS

The District's investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of March 31, 2019 for all District funds; (2) excerpts from the Orange County Treasurer's Investment Report for the month ended March 31, 2019, and (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" and Performance Report for the period ending March 31, 2019.

All investments for the quarter ended March 31, 2019 are in accordance with Board Policy 6320, and there has been no change in the policy during this quarter.

RECOMMENDATION

The quarterly investment report as of March 31, 2019 is presented as information.

Fiscal Impact:	None	Board Date: April 29, 2019
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Rancho Santiago Community College District
Statement of Cash
March 31, 2019

Description	Amount	Interest Rate	QTR	% of Investment
Orange County Treasurer				
General Obligation Bonds	37,505,330	2.24%	Jan - Mar	10.49%
Bond Sinking Funds	31,292,625	2.24%	Jan - Mar	8.75%
All Other Funds	288,064,716	2.24%	Jan - Mar	80.56%
Local Agency Investment Fund (LAIF)	156,762	2.55%	Jan - Mar	0.04%
Revolving Fund, Refundable Deposits and Cash in Banks	559,959	0.50%	Jan - Mar	0.16%
	<u>357,579,392</u>			<u>100.00%</u>

Rancho Santiago Community College District

Cash Position

March 31, 2019

	County Fund	RSCCD Fund	Cash in County 9110	Cash in County-Perkins 9111	Cash in County - Cal Grants 9112	Restricted Cash for GO Bonds 9119	Cash Clearing 912X	Revolving Cash 9130	Cash with Fiscal Agent 9135	LAIF 9150	Fund Total
General Fund (11 & 12 & 13)	1	11/12/13	120,186,637				(89,572)	100,000			120,197,065
Child Development Fund	12	33	365,563				378,521				744,084
Bond Fund Measure Q	23	43	37,505,330								37,505,330
Bond Int & Red Fund	31	21-24				31,292,625					31,292,625
Capital Outlay Projects Fund	40	41	82,494,806								82,494,806
Workers' Compensation Fund	68	62	11,036,961						81,436		11,118,397
Property and Liability Fund	70	61	4,742,946						25,000		4,767,946
Retiree Benefits Fund	71	63	66,864,157							156,762	67,020,919
Student Financial Aid	74	74	2,361,870	11,776			64,574				2,438,220
Totals			325,558,270	11,776	-	31,292,625	353,523	100,000	106,436	156,762	357,579,392

4.5 (3)



OFFICE OF THE TREASURER-TAX COLLECTOR
SHARI L. FREIDENRICH, CPA, CCMT, CPFA, ACPFIM



INTERDEPARTMENTAL COMMUNICATION

Date: April 16, 2019

To: Supervisor Lisa Bartlett, Chairwoman
Supervisor Michelle Steel, Vice-Chair
Supervisor Andrew Do
Supervisor Don Wagner
Supervisor Doug Chaffee

From: Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM *SF*

Subject: Treasurer's Investment Report for the Month Ended March 31, 2019

Attached please find the Treasurer's Investment Report for the County of Orange for the month ended March 31, 2019. The County Treasurer provides this report in compliance with California Government Code Sections 53607, 53646, and 27134 and the County's Investment Policy Statement (IPS). We have included some charts and other data for your information including charts on fund composition and the top ten pool participants. This report is also publicly available on our website at ocgov.com/ocinvestments.

INVESTMENT POOL COMPOSITION

The investments contained within this report are as of March 31, 2019. The Investment Pool Statistics summary shows the total investment responsibility of the County Treasurer as delegated by the Board of Supervisors: the Orange County Investment Pool (OCIP) that includes the Voluntary Participants' funds, the Orange County Educational Investment Pool (OCEIP), the John Wayne Airport Investment Fund and various other non-Pooled investment funds. The investment practices and policies of the Treasurer are based on compliance with State law and prudent money management. The primary goal is to invest public funds in a manner which will provide maximum security of principal invested with secondary emphasis on providing adequate liquidity to Pool Participants and lastly to achieve a market rate of return within the parameters of prudent risk management while conforming to all applicable statutes and resolutions governing the investment of public funds.

The County Treasurer established three short-term funds, the Orange County Money Market Fund (OCMMF), the Orange County Educational Money Market Fund (OCEMMF), and the John Wayne Airport Investment Fund, which all are invested in cash-equivalent securities and provide liquidity for immediate cash needs. Standard & Poor's, on September 28, 2018, reaffirmed their highest rating of AAAM on the OCMMF and the OCEMMF. The County Treasurer also established the Extended Fund that is generally invested to meet longer-term cash needs up to five years. The Orange County Investment Pool is comprised of the Orange County Money Market Fund and portions of the Extended Fund. The Orange County Educational Investment Pool is comprised of the Orange County Educational Money Market Fund and portions of the Extended Fund.

The maximum maturity of investments for the OCMMF and the OCEMMF is 13 months, with a maximum weighted average maturity (WAM) of 60 days, and they have a current WAM of 24 and 38, respectively. The maximum maturity of investments for the John Wayne Airport Investment Fund is 15 months, with a maximum WAM of 90 days, and a current WAM of 85. The maximum maturity of the Extended Fund is five years, with duration not to exceed 1.5 years, and the duration is currently at 1.00. The investments in all of the funds are marked to market daily to calculate the daily fair value of the funds. To further maintain safety, adherence to an investment strategy of only purchasing top-rated securities and diversification of instrument types and maturities is required.

ECONOMIC UPDATE

In March 2019, the job market added 196,000 new jobs, and February's job numbers were revised upward by 13,000 to 33,000. The U.S. unemployment rate for March remained unchanged from February at 3.8%. The U.S. Gross Domestic Product fourth quarter rate decreased from the prior reported rate of 2.6% to 2.2%. The Empire State Manufacturing Index decreased to 3.7 from 8.8 in February. The Philadelphia Fed Index increased to 13.7, from -4.1 in February. The Federal Reserve uses these indexes as regional economic gauges, and a reading above zero signals economic expansion.

Mission: Ensure safe and timely receipt, deposit, collection and investment of public funds. 4.5 (4)

With respect to housing, S&P/CaseShiller reported that year-over-year housing prices increased for the eighty-first consecutive month in January, up 4.26% from a year ago, but has risen by an increasingly smaller amount for the past 11 months. The index for pending home sales decreased 5.0% on a year-over-year basis in February, and January's number was revised to -3.3%.

The 10-year Treasury rate decreased from 2.73% in February to 2.41% in March. The short-term 90-day T-bill decreased from 2.45% at the end of February to 2.40% at the end of March. The rate on the 2-year Treasury note was 2.27% at the end of March, down from 2.52% in February.

INVESTMENT INTEREST YIELDS AND FORECAST

The current gross interest yield year-to-date for fiscal year 2018/2019 is 1.95% for OCIP and 1.98% for OCEIP. The current net yield for fiscal year 2018/2019 is 1.89% for OCIP and 1.92% for OCEIP. The revised forecasted gross and net yields for fiscal year 2018/2019 for both OCIP and OCEIP are 2.15% and 2.09%, respectively.

APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS

Each month, the County Treasurer apportions the accrued interest earnings to each pool participant. As of the first business day of the following month accrued, but unpaid, interest earnings are added to pool participants' average balances in determining a participant's relative share of the pool's monthly earnings. The actual cash distribution will generally be paid in the month following. The February 2019 and March 2019 interest apportionments are expected to be paid in May 2019 and June 2019, respectively. The investment administrative fee for fiscal year 2018/2019 is estimated at 5.9 basis points.

TEMPORARY TRANSFERS

The County Treasurer, as required by Constitution Article XVI, Section 6, and per the Board of Supervisor's Resolution 15-016, is authorized to make temporary transfers to school districts to address their short-term cash flow needs. The loans are secured by tax receipts to be received by the County Treasurer, as the banker for the school districts. There are no temporary transfers outstanding as of March 31, 2019.

PORTFOLIO HOLDINGS OF DEBT ISSUED BY POOL PARTICIPANTS

Under guidelines outlined in the current IPS, the County Treasurer may invest in "A" or above rated securities issued by municipalities. Municipal debt issued by the County of Orange is exempt from this credit rating requirement. The Investment Pools may invest no more than 5% of individual pool assets in any one issuer, with the exception of the County of Orange which has a 10% limit. The Investment Pools have a total market value of \$521 million in County of Orange debt, which represents approximately 5.5% of total pooled assets. Prior to purchasing any pool participant debt, a standardized credit analysis is performed.

COMPLIANCE SUMMARY

The investment portfolios had no compliance exceptions for the month of March, 2019. The Auditor-Controller issued their report on Review of the Schedule of Assets Held by the County Treasury as of September 30, 2018 stating that they were not aware of any material modifications that should be made to the schedule prepared on a modified cash basis of accounting except for the omission of all disclosures. The County Treasurer's current practice is to prepare all required disclosures only in the Schedule for each fiscal year-end and not for the quarterly reviews.

CREDIT UPDATE

During March, there was one change to the Treasurer's Approved Issuer List. Royal Bank of Canada NY was removed from the Approved Issuer List as it no longer meets the IPS criteria. An ongoing credit analysis of all issuers owned in the Investment Pools is reviewed on a daily, monthly, quarterly, and annual basis.

I certify that this report includes all pooled and non-pooled investments as of March 31, 2019 and is in conformity with all State laws and the IPS approved by the Board of Supervisors on December 18, 2018. The investments herein shown provide adequate liquidity to meet the next six months of projected cash flow requirements. I am available if you have any questions on this Investment Report at (714) 834-7625.

Enclosures

cc: Distribution List

ORANGE COUNTY TREASURER-TAX COLLECTOR

SUMMARY OF INVESTMENT DATA

INVESTMENT TRENDS

	MARCH 2019	FEBRUARY 2019	INCREASE (DECREASE)	NET CHANGE %	MARCH 2018	INCREASE (DECREASE)	NET CHANGE %
<u>Orange County Investment Pool (OCIP)</u>							
End Of Month Market Value ¹	\$ 4,625,822,303	\$ 4,560,171,943	\$ 65,650,360	1.44%	\$ 4,710,391,312	\$ (84,569,009)	-1.80%
End Of Month Book Value ¹	\$ 4,622,198,029	\$ 4,562,239,273	\$ 59,958,756	1.31%	\$ 4,731,135,231	\$ (108,937,202)	-2.30%
Monthly Average Balance	\$ 4,488,298,221	\$ 4,378,117,915	\$ 110,180,306	2.52%	\$ 4,567,508,436	\$ (79,210,215)	-1.73%
Year-To-Date Average Balance	\$ 4,312,547,189	\$ 4,290,578,310	\$ 21,968,879	0.51%	\$ 4,360,844,485	\$ (48,297,296)	-1.11%
Monthly Accrued Earnings ²	\$ 8,292,593	\$ 7,648,944	\$ 643,649	8.41%	\$ 5,430,359	\$ 2,862,234	52.71%
Monthly Net Yield ²	2.11%	2.22%	-0.11%	-5.00%	1.34%	0.77%	57.46%
Year-To-Date Net Yield ²	1.89%	1.86%	0.03%	1.80%	1.14%	0.75%	65.79%
Annual Estimated Gross Yield ³	2.15%	2.15%	0.00%	0.00%	1.28%	0.87%	67.97%
Weighted Average Maturity (WAM)	283	311	(28)	-8.99%	301	(18)	-5.98%
<u>Orange County Educational Investment Pool (OCEIP)</u>							
End Of Month Market Value ¹	\$ 4,879,285,187	\$ 4,983,299,574	\$ (104,014,387)	-2.09%	\$ 4,557,670,951	\$ 321,614,236	7.06%
End Of Month Book Value ¹	\$ 4,875,368,957	\$ 4,986,076,718	\$ (110,707,761)	-2.22%	\$ 4,580,244,594	\$ 295,124,363	6.44%
Monthly Average Balance	\$ 4,941,829,806	\$ 5,078,152,146	\$ (136,322,340)	-2.68%	\$ 4,697,032,453	\$ 244,797,353	5.21%
Year-To-Date Average Balance	\$ 4,788,964,155	\$ 4,769,855,948	\$ 19,108,207	0.40%	\$ 4,544,437,545	\$ 244,526,610	5.38%
Monthly Accrued Earnings ²	\$ 9,324,468	\$ 9,130,558	\$ 193,910	2.12%	\$ 5,664,112	\$ 3,660,356	64.62%
Monthly Net Yield ²	2.15%	2.27%	-0.12%	-5.29%	1.35%	0.80%	59.26%
Year-To-Date Net Yield ²	1.92%	1.89%	0.03%	1.59%	1.14%	0.78%	68.42%
Annual Estimated Gross Yield ³	2.15%	2.15%	0.00%	0.00%	1.30%	0.85%	65.38%
Weighted Average Maturity (WAM)	323	330	(7)	-2.12%	323	0	0.00%

¹ Market values provided by Bloomberg and Northern Trust.

² In March 2019, The OCIP and OCEIP Monthly Accrued Earnings, Monthly Net Yields and Year-To-Date Net Yields were higher than the prior year primarily due to the eight Federal Reserve short-term rate increases totaling 2.00% since November 2016.

³ The OCIP and OCEIP annual estimated gross yields for March 2019 are reported at the actual annual gross yields for FY 17/18, and their annual estimated gross yields for March 2019 are reported at the latest forecasted gross yield of 2.15%. The OCIP and OCEIP annual estimated gross yields for FY 18/19 are higher than FY 17/18 yields of 1.28% and 1.30% respectively, primarily due to the eight Federal Reserve short-term rate increases totaling 2.00% since November 2016.

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
 FOR THE MONTH AND QUARTER ENDED: March 31, 2019

INVESTMENT STATISTICS - By Investment Pool⁽¹⁾

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 03/31/2019	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV ⁽⁴⁾
COMBINED POOL BALANCES (includes the Extended Fund)						
Orange County Investment Pool (OCIP)	MARKET Value \$	4,625,822,303	283	2.29%	2.17%	2.19%
	COST (Capital) \$	4,616,739,098				
	MONTHLY AVG Balance \$	4,488,298,221				
	QUARTERLY AVG Balance \$	4,434,545,444				
	BOOK Value \$	4,622,198,029				
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$	4,879,285,187	323	2.28%	2.21%	2.24%
	COST (Capital) \$	4,869,848,235				
	MONTHLY AVG Balance \$	4,941,829,806				
	QUARTERLY AVG Balance \$	5,107,038,144				
	BOOK Value \$	4,875,368,957				

INVESTMENT STATISTICS - Non-Pooled Investments⁽²⁾

DESCRIPTION	CURRENT BALANCE	INVESTMENT BALANCES AT COST
Specific Investment Funds:		
283, FVSD, CCCD	MARKET Value \$	104,326,952
	COST (Capital) \$	103,737,648
	MONTHLY AVG Balance \$	106,819,794
	QUARTERLY AVG Balance \$	106,861,636
	BOOK Value \$	103,734,080
		John Wayne Airport Investment Fund 48,266,786
		Fountain Valley School District Fund 40 34,723,562
		CCCD Series 2017E Bonds 20,747,300
		\$ 103,737,648

MONTH END TOTALS

INVESTMENTS & CASH		INVESTMENTS & CASH	
COUNTY MONEY MARKET FUND (OCMMF)			
County Money Market Fund	\$ 1,195,574,680	OCIP	\$ 4,838,933,021
County Cash & Cash Equivalent ⁽⁴⁾	222,193,923	OCEIP	4,886,382,688
EXTENDED FUND	7,554,547,687	Specific Investment Funds	103,737,648
EDUCATIONAL MONEY MARKET FUND (OCEMMF)		Non-Pooled Cash & Cash Equivalent ⁽⁴⁾	21,071,053
Educational Money Market Fund	736,464,967		
Educational Cash & Cash Equivalent ⁽⁴⁾	16,534,452		
NON-POOLED INVESTMENTS			
Non-Pooled Investments @ Cost	103,737,648		
Non-Pooled Cash & Cash Equivalent ⁽⁴⁾	21,071,053		
	\$ 9,850,124,410		\$ 9,850,124,410

KEY POOL STATISTICS

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCMMF - MONTHLY GROSS YIELD	2.10%	OCMMF	24
OCEMMF - MONTHLY GROSS YIELD	2.36%	OCEMMF	38
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	2.48%	JOHN WAYNE AIRPORT WAM	85
OCIP - YTD NET YIELD ⁽³⁾	1.89%	LGIP WAM (Standard & Poors)	38
OCEIP - YTD NET YIELD ⁽³⁾	1.92%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	2.43%		

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: March 31, 2019

INVESTMENT STATISTICS - By Investment Fund

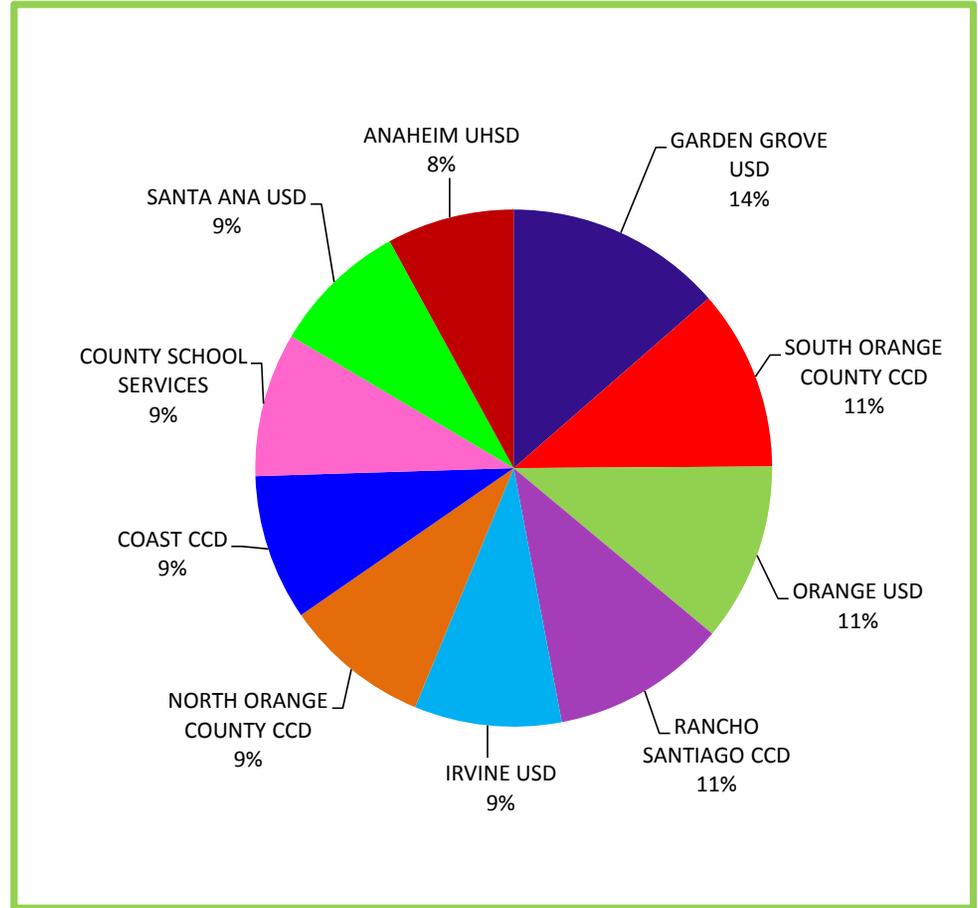
DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 03/31/2019	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV ⁽⁴⁾
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 1,198,047,208	24	2.42%	2.10%	2.03%	1.00
	COST (Capital) \$ 1,195,574,680					
	MONTHLY AVG Balance \$ 975,738,154					
	QUARTERLY AVG Balance \$ 870,187,162					
	BOOK Value \$ 1,197,184,063					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 737,915,029	38	2.42%	2.36%	2.34%	1.00
	COST (Capital) \$ 736,464,967					
	MONTHLY AVG Balance \$ 763,695,051					
	QUARTERLY AVG Balance \$ 888,797,962					
	BOOK Value \$ 737,334,742					
<u>Extended Fund</u>	MARKET Value \$ 7,569,145,253	373	2.26%	2.20%	2.22%	1.00
	COST (Capital) \$ 7,554,547,687					
	MONTHLY AVG Balance \$ 7,690,694,822					
	QUARTERLY AVG Balance \$ 7,782,598,463					
	BOOK Value \$ 7,563,048,181					
ALLOCATION OF EXTENDED FUND						
<u>Extended Fund</u> <u>OCIP Share</u>	MARKET Value \$ 3,427,775,095	373	2.26%	2.20%	2.22%	1.00
	COST (Capital) \$ 3,421,164,418					
	MONTHLY AVG Balance \$ 3,512,560,068					
	QUARTERLY AVG Balance \$ 3,564,358,282					
	BOOK Value \$ 3,425,013,966					
<u>OCEIP Share</u>	MARKET Value \$ 4,141,370,158	373	2.26%	2.20%	2.22%	1.00
	COST (Capital) \$ 4,133,383,269					
	MONTHLY AVG Balance \$ 4,178,134,755					
	QUARTERLY AVG Balance \$ 4,218,240,182					
	BOOK Value \$ 4,138,034,215					
<u>Modified Duration</u>	1.00					

- (1) The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.
- (2) Specific non-pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.
- (3) The Net Yield differs from the Monthly Gross Yield as it includes the deduction of the Investment Administrative Fee.
- (4) Balances include investments matured on 3/31/2019 (Sunday), cash was not received until 4/1/2019 (Monday)

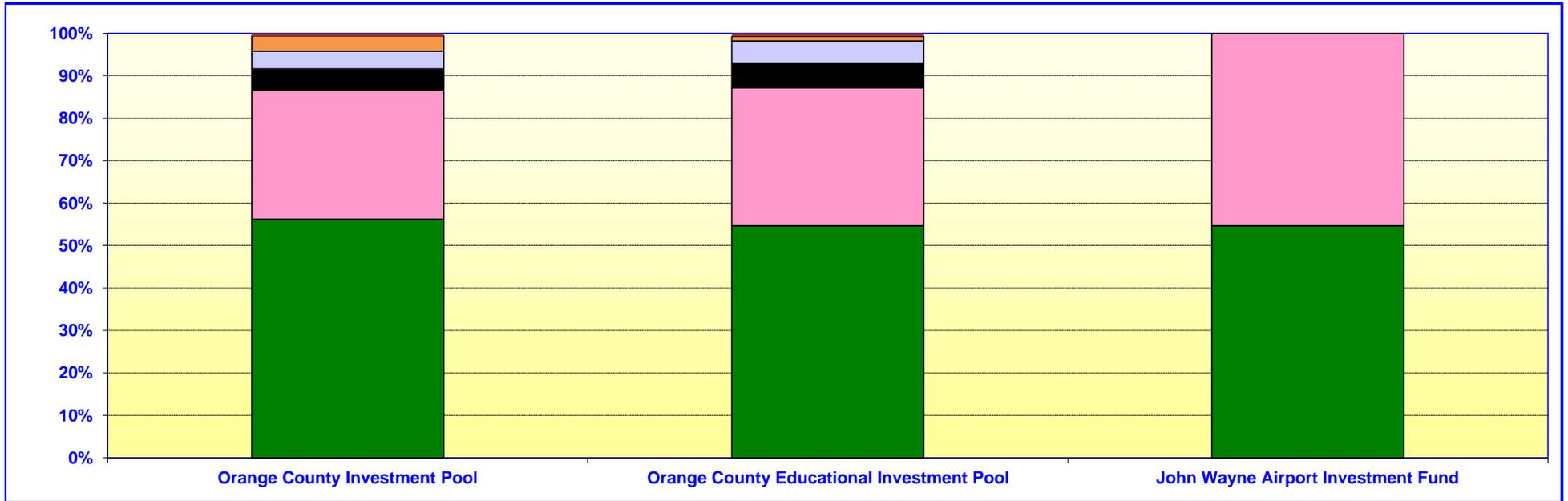
ORANGE COUNTY EDUCATIONAL INVESTMENT POOL TOP TEN POOL PARTICIPANTS AS OF MARCH 31, 2019

DISTRICT #	SCHOOL DISTRICT	BALANCE ⁽¹⁾
72	GARDEN GROVE USD	\$ 413,713,179 (1)
96	SOUTH ORANGE COUNTY CCD	343,802,628
80	ORANGE USD	339,384,329 (1)
92	RANCHO SANTIAGO CCD	333,455,128 (1)
75	IRVINE USD	280,353,560 (1)
88	NORTH ORANGE COUNTY CCD	278,368,254 (1)
90	COAST CCD	277,607,264 (1)
94	COUNTY SCHOOL SERVICES	274,029,866
84	SANTA ANA USD	259,230,878 (1)
64	ANAHEIM UHSD	242,426,436 (1)
TOTAL		<u>\$ 3,042,371,522</u>

(1) BALANCES INCLUDE GENERAL OBLIGATION BOND PROCEEDS



ORANGE COUNTY TREASURER - TAX COLLECTOR
BY INVESTMENT TYPE AT MARKET VALUE - By Percentage Holdings
March 31, 2019



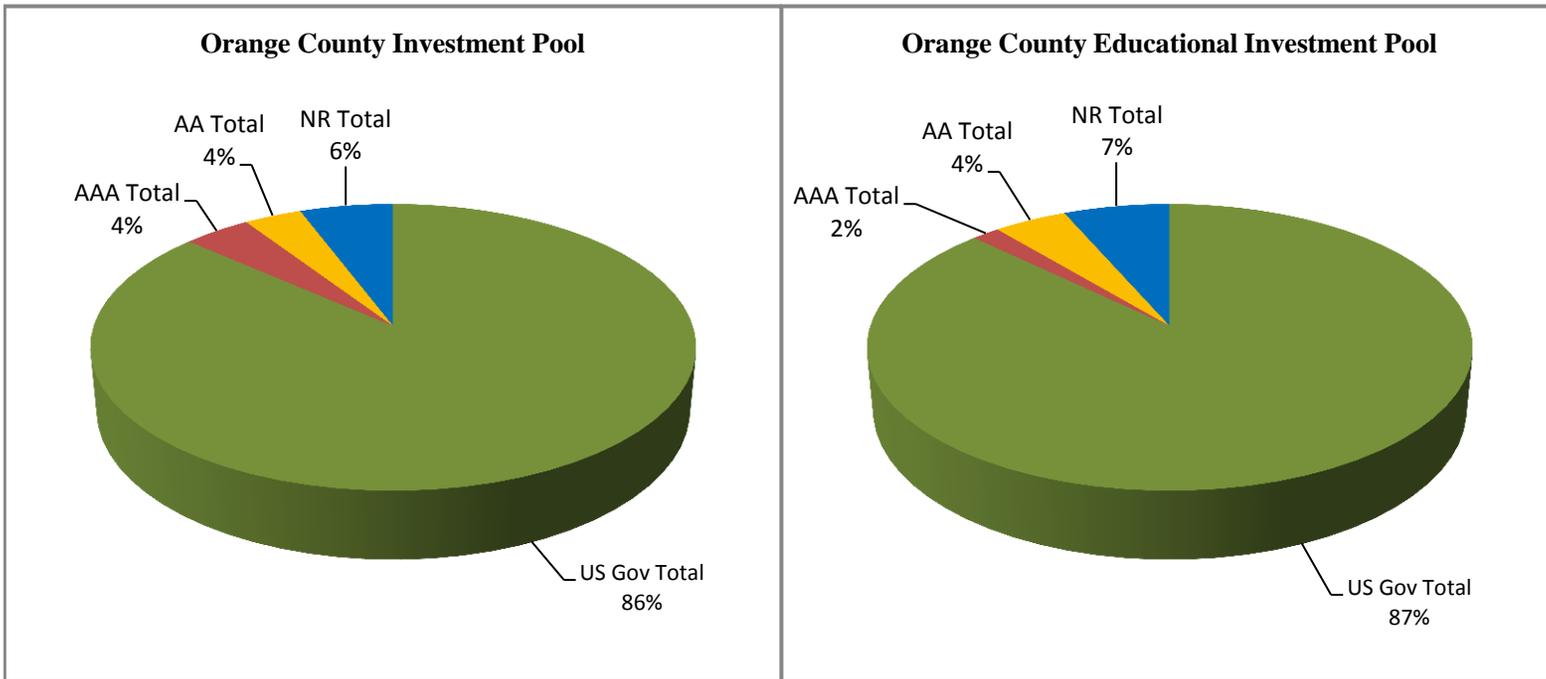
Orange County Investment Pool		
	In Thousands	%
U. S. GOVERNMENT AGENCIES	\$ 2,599,798	56.20%
U. S. TREASURIES	1,402,145	30.31%
MUNICIPAL DEBT	235,960	5.10%
MEDIUM-TERM NOTES	193,253	4.18%
MONEY MARKET MUTUAL FUNDS	165,975	3.59%
LOCAL AGENCY INVESTMENT FUND	28,691	0.62%
CERTIFICATES OF DEPOSIT	-	0.00%
	<u>\$ 4,625,822</u>	<u>100.00%</u>

Orange County Educational Investment Pool		
	In Thousands	%
U. S. GOVERNMENT AGENCIES	\$ 2,666,296	54.65%
U. S. TREASURIES	1,587,683	32.54%
MUNICIPAL DEBT	285,083	5.84%
MEDIUM-TERM NOTES	253,622	5.20%
MONEY MARKET MUTUAL FUNDS	51,938	1.06%
LOCAL AGENCY INVESTMENT FUND	34,664	0.71%
CERTIFICATES OF DEPOSIT	-	0.00%
	<u>\$ 4,879,285</u>	<u>100.00%</u>

John Wayne Airport Investment Fund		
	In Thousands	%
U. S. GOVERNMENT AGENCIES	\$ 26,489	54.65%
U. S. TREASURIES	21,980	45.34%
MONEY MARKET MUTUAL FUNDS	5	0.01%
	<u>\$ 48,474</u>	<u>100.00%</u>

4.5 (10)

ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE
 March 31, 2019



US GOV Includes Agency & Treasury Debt

AA includes AA+, AA-, & AA

A includes A+, A-, & A

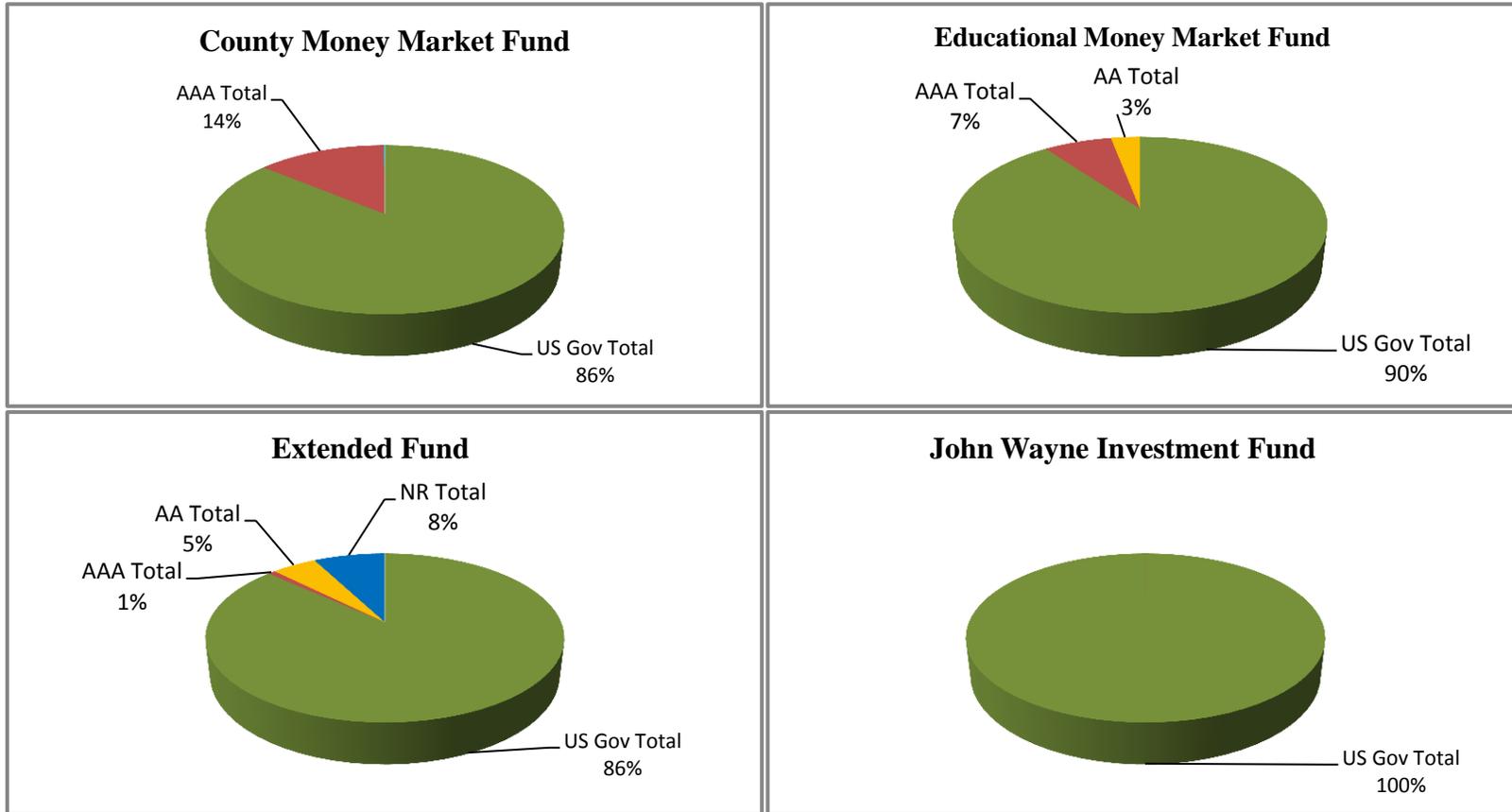
NR Includes LAIF and Orange County Pension Obligation Bonds

4.5 (11)

ORANGE COUNTY TREASURER - TAX COLLECTOR

CREDIT QUALITY BY MARKET VALUE

March 31, 2019



US GOV Includes Agency & Treasury Debt

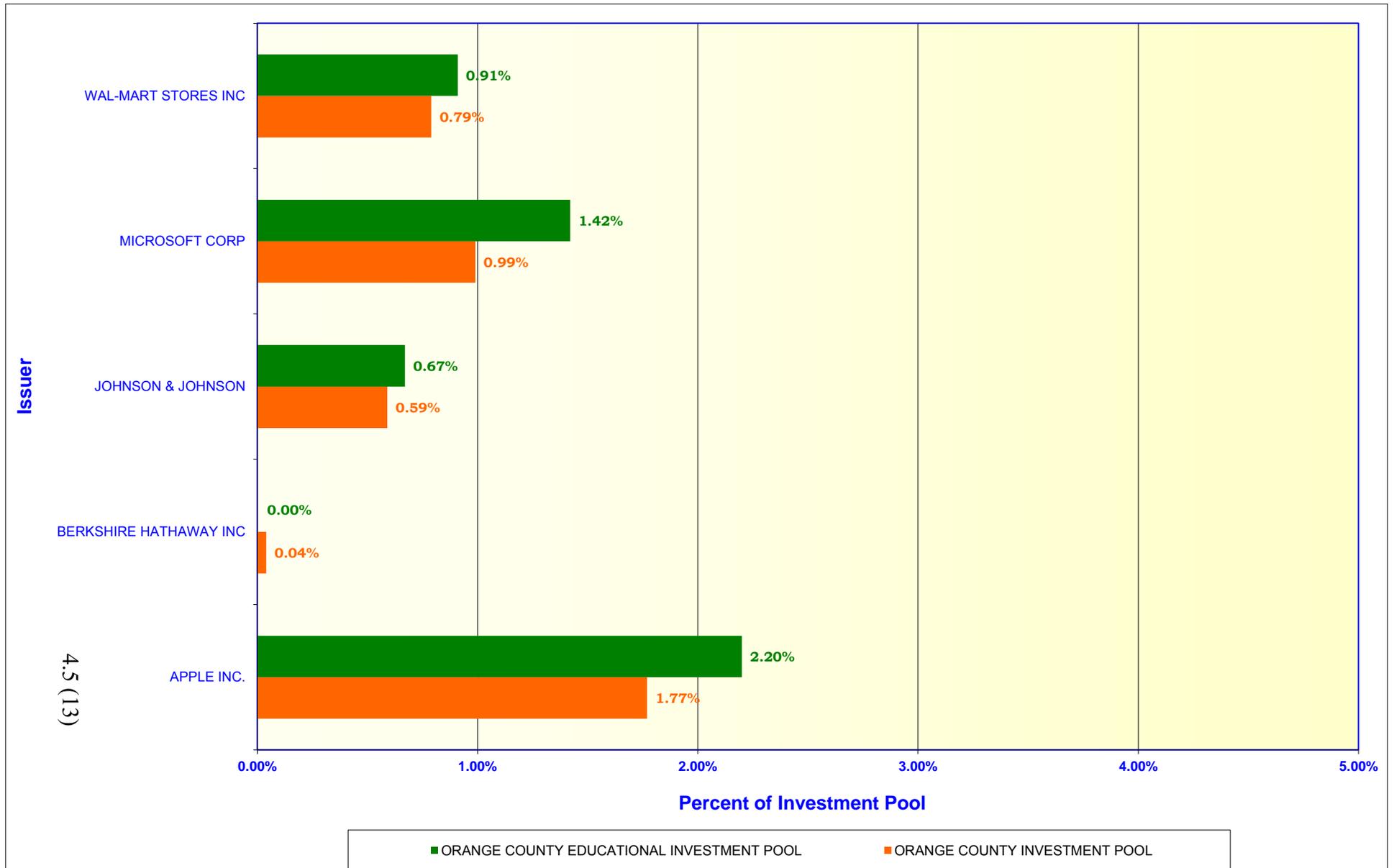
AA includes AA+, AA-, & AA

A includes A+, A-, & A

NR Includes LAIF and Orange County Pension Obligation Bonds

4.5 (12)

ORANGE COUNTY TREASURER - TAX COLLECTOR
MEDIUM-TERM NOTES / CERTIFICATES OF DEPOSIT
ISSUER CONCENTRATION-By Investment Pool
 March 31, 2019



4.5 (13)

ORANGE COUNTY TREASURER-TAX COLLECTOR

APPROVED ISSUER LIST - OCIP, OCEIP, and JWA

March 31, 2019

ISSUER	S/T RATINGS			L/T RATINGS		
	S&P	Moody's	Fitch	S&P	Moody's	Fitch
U.S. TREASURY SECURITIES						
U.S. GOVERNMENT	A-1+	P-1	F1+	AA+	Aaa	AAA
U.S. GOVERNMENT AGENCY SECURITIES						
FEDERAL NATIONAL MORTGAGE ASSOCIATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN MORTGAGE CORPORATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN BANKS	A-1+	P-1	NR	AA+	Aaa	NR
FEDERAL FARM CREDIT BANKS	A-1+	P-1	F1+	AA+	Aaa	AAA
MEDIUM-TERM NOTES						
APPLE INC	A-1+	P-1	NR	AA+	Aa1	NR
JOHNSON & JOHNSON	A-1+	P-1	F1+	AAA	Aaa	AAA
MICROSOFT CORPORATION	A-1+	P-1	F1+	AAA	Aaa	AA+
ISSUERS ON HOLD						
TORONTO DOMINION BANK NY (MARCH, 2017) *	A-1+	P-1	F1+	AA-	Aa3	AA-
WALMART INC (JULY, 2018)**	A-1+	P-1	F1+	AA	Aa2	AA
MUNICIPAL BONDS						
ORANGE CNTY CA PENSION OBLG 2018 A	NR	NR	NR	NR	NR	NR
ORANGE CNTY CA PENSION OBLG 2019 A	NR	NR	NR	NR	NR	NR
STATE POOL - LOCAL AGENCY INVESTMENT FUND						
LOCAL AGENCY INVESTMENT FUND	NR	NR	NR	NR	NR	NR
MONEY MARKET MUTUAL FUNDS ***						
NAME OF FUND	S & P		Moody's		Fitch	
INVESCO GOVERNMENT & AGENCY SHORT-TERM INVESTMENTS TRUST (AIM)	AAAm		Aaa-mf		AAAmf	
GOLDMAN SACHS FINANCIAL SQUARE GOVT FUND	AAAm		Aaa-mf		NR	
MORGAN STANLEY INSTITUTIONAL LIQUIDITY FUNDS - GOVT	AAAm		Aaa-mf		NR	
NORTHERN INSTITUTIONAL TREASURY PORTFOLIO	AAAm		NR		NR	

* Moody's downgraded its L/T issuer credit rating from Aa2 to A2 on September 24, 2018 and kept the issuer rating Outlook on Stable.

** S&P placed its L/T issuer credit rating on Negative Outlook (S&P - May 9, 2018).

*** All money market funds are institutional money market funds investing in debt issued or guaranteed by the U.S. Government and its agencies.

ISSUERS - NO LONGER ON APPROVED ISSUER LIST ****						
BERKSHIRE HATHAWAY INC	A-1+	P-1	NR	AA	Aa2	A+
<i>BERKSHIRE HATHAWAY FINANCE</i>	NR	NR	NR	NR	Aa2	A+

**** Berkshire Hathaway, and Berkshire Hathaway Finance were removed from the Approved Issuer List as the 2019 Investment Policy Statement now requires a minimum issuer credit rating of AA. Current holdings of these two issuers are less than \$2 million as of March 31, 2019.

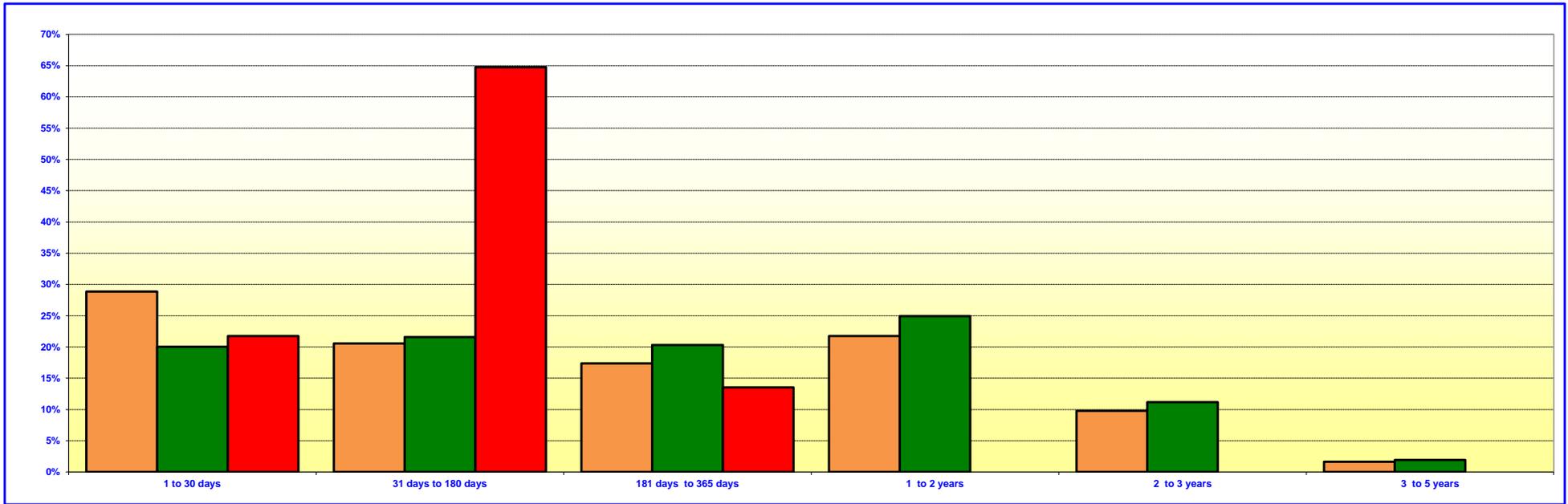
**Orange County Treasurer-Tax Collector
Changes in Approved Issuer's List
For the Month Ended March 31, 2019**

During March, there was one change to the Treasurer's Approved Issuer List.

- Royal Bank of Canada NY was removed from the Approved Issuer List as it no longer meets the 2019 Investment Policy minimum credit rating.

An ongoing credit analysis of all issuers owned in the Investment Pools is reviewed on a daily, monthly, quarterly, and annual basis.

**ORANGE COUNTY TREASURER - TAX COLLECTOR
MATURITIES DISTRIBUTION
March 31, 2019**



ORANGE COUNTY INVESTMENT POOL			
	In Thousands ⁽¹⁾⁽²⁾		%
1 TO 30 DAYS	\$	1,335,676	28.85%
31 TO 180 DAYS		952,065	20.57%
181 TO 365 DAYS		804,855	17.39%
1 YEAR TO 2 YEARS		1,007,780	21.77%
2 YEARS TO 3 YEARS		451,949	9.76%
3 YEARS TO 5 YEARS		77,202	1.66%
TOTAL	\$	4,629,527	100.00%

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL			
	In Thousands ⁽¹⁾⁽²⁾		%
1 TO 30 DAYS	\$	978,630	20.04%
31 TO 180 DAYS		1,055,173	21.61%
181 TO 365 DAYS		991,980	20.32%
1 YEAR TO 2 YEARS		1,217,580	24.94%
2 YEARS TO 3 YEARS		546,035	11.18%
3 YEARS TO 5 YEARS		93,275	1.91%
TOTAL	\$	4,882,673	100.00%

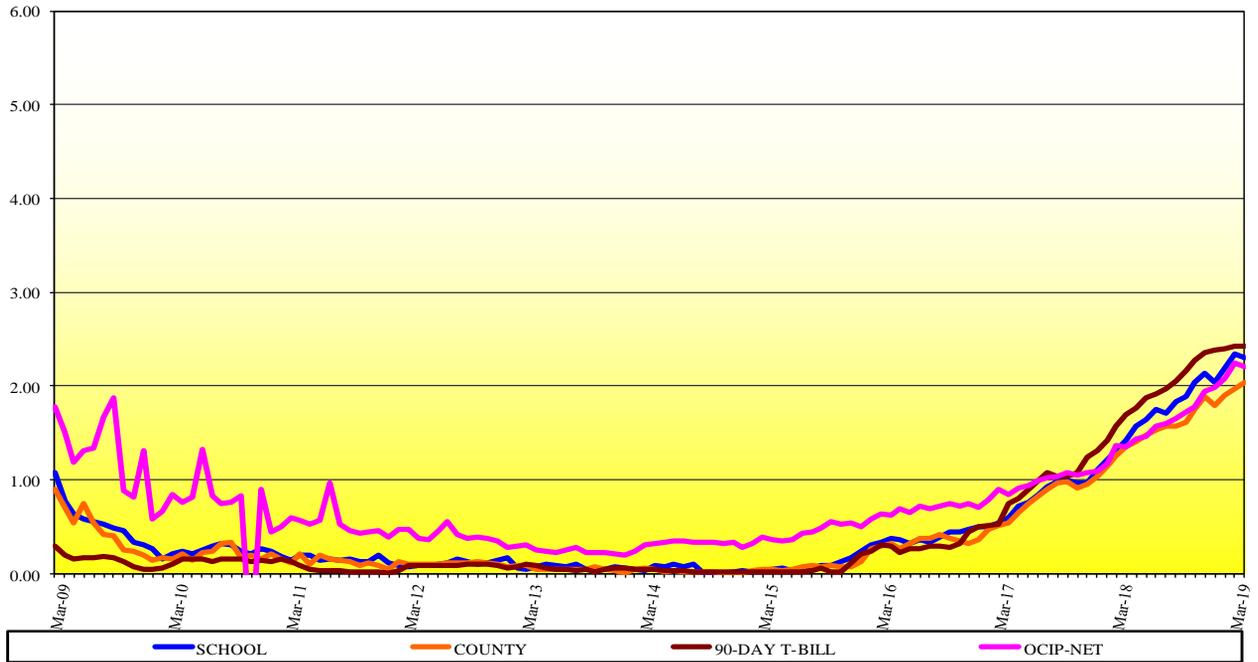
JOHN WAYNE AIRPORT INVESTMENT FUND			
	In Thousands ⁽¹⁾⁽²⁾		%
1 TO 30 DAYS	\$	10,580	21.74%
31 TO 180 DAYS		31,505	64.74%
181 TO 365 DAYS		6,580	13.52%
TOTAL	\$	48,665	100.00%

(1) Maturity limits are calculated using face value.

(2) Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date. At 3/31/2019, Floating Rate Notes comprise 1.24%, 1.42%, and 0.00% of the Orange County Investment Pool, Orange County Educational Investment Pool, and JWA Investment Fund respectively.

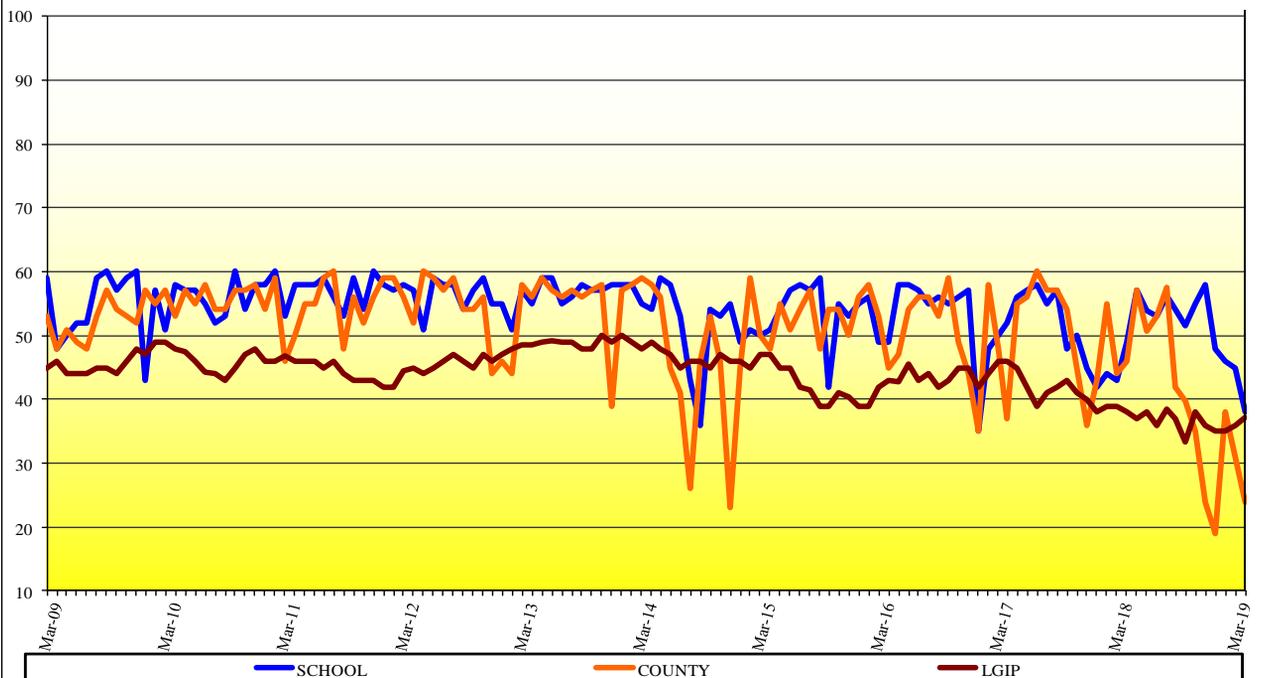
ORANGE COUNTY MONEY MARKET POOLS vs SELECTED MONEY MARKET YIELDS
(INTEREST RATE YIELD)

For The Period March 2009 to March 2019



ORANGE COUNTY MONEY MARKET POOLS vs SELECTED AVERAGES
WEIGHTED AVERAGE MATURITY (WAM)

For The Period March 2009 to March 2019



4.5 (17)

ORANGE COUNTY TREASURER-TAX COLLECTOR

INVESTMENT POOL YIELDS

April 1, 2018 - March 31, 2019

PERIOD ENDING - MONTH / YEAR	MONTH END MARKET VALUE	EARNINGS FOR MONTH	GROSS AVERAGE YIELD FOR MONTH	MONTH END WAM
<i>Current Month March 2019</i>				
OCMMF	\$ 1,198,047,208	\$ 1,739,523	2.10%	24
OCEMMF	\$ 737,915,029	\$ 1,530,983	2.36%	38
Extended Fund	\$ 7,569,145,253	\$ 14,346,556	2.20%	373
<i>February 2019</i>				
OCMMF	\$ 959,764,688	\$ 1,227,662	2.03%	31
OCEMMF	\$ 818,406,110	\$ 1,685,905	2.41%	45
Extended Fund	\$ 7,765,300,719	\$ 13,865,935	2.33%	385
<i>January 2019</i>				
OCMMF	\$ 729,137,854	\$ 1,417,661	1.97%	38
OCEMMF	\$ 1,016,881,693	\$ 1,897,863	2.26%	46
Extended Fund	\$ 7,842,914,574	\$ 14,377,035	2.14%	389
<i>December 2018</i>				
OCMMF	\$ 1,321,837,296	\$ 2,309,322	1.86%	19
OCEMMF	\$ 1,024,704,481	\$ 1,562,262	2.11%	48
Extended Fund	\$ 8,032,587,705	\$ 13,770,790	2.07%	367
<i>November 2018</i>				
OCMMF	\$ 1,359,045,595	\$ 1,894,822	1.95%	24
OCEMMF	\$ 947,430,723	\$ 1,566,598	2.20%	58
Extended Fund	\$ 6,985,523,091	\$ 11,064,795	1.99%	430
<i>October 2018</i>				
OCMMF	\$ 1,261,626,895	\$ 1,497,056	1.81%	35
OCEMMF	\$ 806,665,529	\$ 1,627,455	2.11%	55
Extended Fund	\$ 6,608,660,258	\$ 10,301,655	1.82%	444
OC Extended Fund B	\$ -	\$ 87	N/A	N/A
<i>September 2018</i>				
OCMMF	\$ 623,483,218	\$ 825,257	1.68%	40
OCEMMF	\$ 964,913,807	\$ 1,694,095	1.95%	51
Extended Fund	\$ 6,595,008,880	\$ 9,646,462	1.77%	420
OC Extended Fund B	\$ -	\$ 174,919	N/A	N/A
<i>August 2018</i>				
OCMMF	\$ 659,580,340	\$ 768,838	1.64%	42
OCEMMF	\$ 1,135,219,335	\$ 2,041,031	1.90%	54
Extended Fund	\$ 6,595,429,549	\$ 9,597,798	1.69%	414
<i>July 2018</i>				
OCMMF	\$ 519,462,662	\$ 949,885	1.64%	58
OCEMMF	\$ 1,430,530,269	\$ 2,265,416	1.77%	56
Extended Fund	\$ 6,644,200,611	\$ 9,464,408	1.65%	432
<i>June 2018</i>				
OCMMF	\$ 763,523,217	\$ 1,395,560	1.60%	53
OCEMMF	\$ 1,586,960,674	\$ 2,142,715	1.81%	53
Extended Fund	\$ 6,600,606,705	\$ 8,820,686	1.60%	419
<i>May 2018</i>				
OCMMF	\$ 1,271,767,146	\$ 1,895,963	1.54%	51
OCEMMF	\$ 1,507,610,060	\$ 2,273,000	1.71%	54
Extended Fund	\$ 6,615,441,734	\$ 8,444,349	1.48%	414
<i>April 2018</i>				
OCMMF	\$ 1,677,026,990	\$ 2,621,771	1.47%	57
OCEMMF	\$ 1,715,592,154	\$ 1,887,341	1.64%	57
Extended Fund	\$ 6,661,112,140	\$ 8,045,347	1.46%	397
Fiscal Year July 1, 2018 - June 30, 2019				
	Average Month End Market Value Balance	YTD Interest Income	YTD Gross Yield	YTD Average
OCIP	\$ 4,342,392,413	\$ 63,146,271	1.95%	326
OCEIP	\$ 4,785,765,739	\$ 71,790,794	1.98%	332
OC Extended Fund B	\$ -	\$ 175,006	N/A	N/A

4.5
(18)

ORANGE COUNTY TREASURER-TAX COLLECTOR
CASH AVAILABILITY PROJECTION
FOR THE SIX MONTHS ENDING SEPTEMBER 30, 2019

Government Code Section 53646 (b) (3), effective on January 1, 1996, requires the Treasurer-Tax Collector to include a statement in the investment report, denoting the ability of the Orange County Investment Pool (OCIP) and the Orange County Educational Investment Pool (OCEIP) to meet their expenditure requirements for the next six months.

The OCIP and OCEIP consist of funds in the treasury deposited by various entities required to do so by statute, as well as those entities voluntarily depositing monies in accordance with Government Code Section 53684.

The Treasurer-Tax Collector is required to disburse monies placed in the treasury as directed by the Auditor-Controller and the Department of Education, except for the making of legal investments, to the extent funds are transferred to one or more clearing funds in accordance with Government Code Section 29808.

The Treasurer-Tax Collector, in her projection of cash availability to disburse funds as directed by the Auditor-Controller and the Department of Education, is primarily relying on historical trends involving deposits and withdrawals and known future cash flows. No representation is made as to an individual depositor's ability to meet their anticipated expenditures with anticipated revenues.

The Cash Availability Projection for the six months ending September 30, 2019, indicates the ability of the pools to meet projected cash flow requirements. However, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected and those differences may be material.

ORANGE COUNTY INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
March 2019 - Ending Cash				\$ 222,193,923 ⁽¹⁾
April	\$ 1,424,061,574	\$ 2,239,821,919	\$ 1,900,681,716	1,985,395,700
May	552,471,359	333,476,285	815,264,441	2,056,078,903
June	34,793,920	309,109,230	719,338,969	1,680,643,084
July	170,783,037	323,263,727	713,825,602	1,460,864,246
August	157,884,992	422,804,346	375,293,513	1,666,260,071
September	128,899,332	404,279,065	463,016,433	1,736,422,035

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
March 2019 - Ending Cash				\$ 16,534,452 ⁽¹⁾
April	\$ 1,052,143,539	\$ 1,146,637,286	\$ 752,662,958	1,462,652,319
May	532,869,502	493,682,748	715,333,708	1,773,870,861
June	66,406,088	591,401,237	665,332,626	1,766,345,560
July	207,592,160	249,077,007	547,872,278	1,675,142,449
August	213,113,444	199,180,529	562,682,578	1,524,753,844
September	148,607,955	565,524,060	666,268,423	1,572,617,436

⁽¹⁾ Balances include investments matured on 3/31/2019 (Sunday), but cash was not received until 04/01/2019

ORANGE COUNTY TREASURER-TAX COLLECTOR
STATEMENT OF ACCOUNTABILITY
For the Month and Quarter Ended March 31, 2019

	<u>Month</u>	<u>Quarter</u>
Treasurer's Accountability at the Beginning of the Period:	\$ 9,686,106,440	\$10,521,409,361
Cash Receipts:		
County	938,759,986	2,117,275,789
School and Community College Districts	640,165,241	1,883,170,799
Total Cash Receipts	<u>1,578,925,227</u>	<u>4,000,446,588</u>
Cash Disbursements:		
County	672,724,340	2,294,323,963
School and Community College Districts	740,071,582	2,373,850,698
Total Cash Disbursements	<u>1,412,795,922</u>	<u>4,668,174,661</u>
Net Change in Cost Value of Pooled Assets	<u>166,129,305</u>	<u>(667,728,073)</u>
Net Increase in Non-Pooled Investments	138,670	425,496
Net Decrease in Non-Pooled Cash	<u>(2,250,005)</u>	<u>(3,982,374)</u>
Treasurer's Accountability at the End of the Period:	<u>\$ 9,850,124,410</u>	<u>\$ 9,850,124,410</u>
Assets in the Treasury at the End of the Period (at Cost Value):		
Pooled Investments:		
Orange County Investment Pool		\$ 4,616,739,098
Orange County Educational Investment Pool		4,869,848,235
Total Pooled Investments		<u>9,486,587,333</u>
Non-Pooled Investments:		
Non-Pooled Investments - John Wayne Airport		48,266,786
Non-Pooled Investments - Fountain Valley School District Fund 40		34,723,562
Non-Pooled Investments - CCCD Series 2017E Bonds		20,747,300
Total Non-Pooled Investments		<u>103,737,648</u>
Cash and Cash Equivalent:		
Cash in banks - County ⁽¹⁾		222,029,634
Cash in banks - Schools ⁽¹⁾		16,534,452
Cash in banks - OC Sheriff		9,887,723
Cash in banks - John Wayne Airport ⁽¹⁾		11,183,331
Cash - Other		164,289
Total Cash		<u>259,799,429</u>
Total Assets in the Treasury at the End of the Period:		<u>\$ 9,850,124,410</u>

⁽¹⁾ Balances include investments matured on 3/31/2019 (Sunday), but cash was not received until 04/01/2019 (Monday).



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	RANCHO SANTIAGO COMM COLL DST
Account Number	75-30-010

As of 04/15/2019, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2019.

Earnings Ratio		.00006976322349099
Interest Rate		2.55%
Dollar Day Total	\$	14,095,417.54
Quarter End Principal Balance	\$	156,762.22
Quarterly Interest Earned	\$	983.34



CALIFORNIA STATE TREASURER FIONA MA, CPA



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
03/11/19	2.43	2.38	187
03/12/19	2.43	2.38	185
03/13/19	2.43	2.38	184
03/14/19	2.44	2.38	184
03/15/19	2.44	2.38	183
03/16/19	2.44	2.39	183
03/17/19	2.44	2.39	183
03/18/19	2.44	2.39	179
03/19/19	2.44	2.39	178
03/20/19	2.44	2.39	177
03/21/19	2.44	2.39	178
03/22/19	2.44	2.39	177
03/23/19	2.44	2.39	177
03/24/19	2.44	2.39	177
03/25/19	2.44	2.39	175
03/26/19	2.44	2.39	174
03/27/19	2.44	2.39	175
03/28/19	2.44	2.39	176
03/29/19	2.44	2.39	181
03/30/19	2.44	2.39	181
03/31/19	2.44	2.39	179
04/01/19	2.44	2.44	179
04/02/19	2.44	2.44	184
04/03/19	2.44	2.44	182
04/04/19	2.44	2.44	179
04/05/19	2.44	2.44	179
04/06/19	2.44	2.44	179
04/07/19	2.44	2.44	179
04/08/19	2.44	2.44	181
04/09/19	2.45	2.43	182
04/10/19	2.45	2.43	181

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

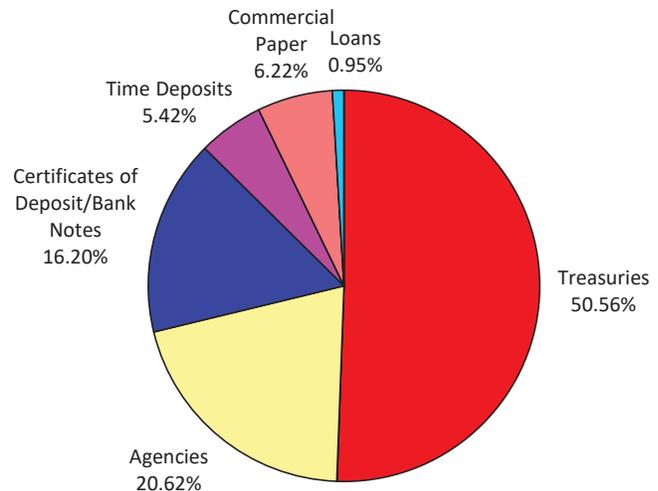
Quarter Ending 12/31/18

Apportionment Rate: 2.40
 Earnings Ratio: 0.00006573663340150
 Fair Value Factor: 0.999051127
 Daily: 2.32%
 Quarter to Date: 2.21%
 Average Life: 192

PMIA Average Monthly Effective Yields

Mar 2019 2.436
 Feb 2019 2.392
 Jan 2019 2.355

Pooled Money Investment Account Portfolio Composition 03/31/19 \$86.9 billion



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 04/10/2019

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Lease Agreement between RSCCD and Congressman Jose Luis "Lou" Correa at the District Office, 2323 N. Broadway, Suite 319, Santa Ana, CA	
Action:	Request for Approval	

BACKGROUND

Congressman Jose Luis "Lou" Correa has requested to continue leasing available office space in the Rancho Santiago Community College District Office located at 2323 N. Broadway in Santa Ana. Congressman Correa previously leased available office space through January 2019. This new lease agreement extends the term another two years through January 2, 2021. The lease term of two years must concur with two year election term in the U. S. House of Representatives.

ANALYSIS

The attached lease agreement has been prepared and submitted for approval by the U.S. House of Representatives' legal Counsel in Washington, DC. The office space is approximately 2,646 square feet and is located on the third floor of the District Office at 2323 N. Broadway, Suite 319. The term of this lease may not exceed two (2) years beginning January 3, 2019 and may not extend beyond January 2, 2021 which is the end of the constitutional term. The monthly rent shall remain the same at \$5,292 per month (\$2 per square foot) due by the last day of each calendar month. Early termination of this lease will require 30 days advanced written notice. Tenant improvements to be made by the District and recouped through the lease payments.

RECOMMENDATION

It is recommended that the Board of Trustees approve the lease agreement between Rancho Santiago Community College District and Congressman Correa as presented.

Fiscal Impact:	\$5,292 x 12 months per year	Board Date: April 29, 2019
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

District Office Lease Amendment – Instructions

NO LEASE AMENDMENT OR ATTACHMENT CAN BE SIGNED BEFORE THEY HAVE BEEN APPROVED BY THE ADMINISTRATIVE COUNSEL.

The term for a District Office Lease Amendment for the 116th Congress may not commence prior to January 3, 2019.

Members should endeavor to lease space through the last day of a congressional term rather than the last day of a calendar year. For the 116th Congress, leases should end on January 2, 2021, not December 31, 2020.

- A. Section 1 has three blank lines to be filled in:
 1. the term of the previous lease that is being amended or extended;
 2. street address of office being leased; and
 3. city, state and ZIP where office is being leased.
- B. Section 2 requires the new ending date (if the lease is going to be extended), which must be on or before January 2, 2021. If the lease is not going to be extended, write “N/A” in the space provided.
- C. Section 3 requires the monthly rent amount for the extended term, and if any other provision is changed, the blank space beneath Section 3 is provided for any changes or additions. If there are no other changes to your existing lease, write “NONE” in the space provided.
- D. **The Member/Member-Elect is required to personally sign the documents.**
- E. A District Office Lease Attachment for the 116th Congress must accompany this District Office Lease Amendment (“Amendment”).
- F. **Prior to either party signing an Amendment, the Member/Member-Elect must submit the proposed Amendment, accompanied by a copy of the District Office Lease Attachment for the 116th Congress, to the Administrative Counsel for review and approval.** If the proposed terms and conditions of the Amendment are determined to be in compliance with applicable law and House Rules and Regulations, the Administrative Counsel will notify the Member/Member-Elect that (s)he may proceed with the signing of the Amendment. Please submit the proposed Amendment and District Office Lease Attachment either by e-mail in PDF form (leases@mail.house.gov) or fax (202-225-6999).
- G. Once signed by both parties, the Amendment and District Office Lease Attachment must be submitted to the Administrative Counsel for final approval. They may be sent by email in PDF form (leases@mail.house.gov) or faxed to 202-225-6999.
- H. If approved, Administrative Counsel will send them to Finance so that payment can begin. If there are errors, you will be contacted and required to correct them before the Amendment is approved.
- I. If you have any additional questions about District Office Leases, please contact the Office of the Administrative Counsel by e-mail (leases@mail.house.gov).

U.S. House of Representatives

Washington, D.C. 20515

District Office Lease Amendment

(Page 1 of 2 – 116th Congress)

1. **Prior Lease Term.** The undersigned Landlord (“Lessor”) and Member of the U. S. House of Representatives (“Lessee”) agree that they previously entered into a District Office Lease (“Lease”) (along with the District Office Lease Attachment), which covered the period from January 3, 2017 to January 2, 2019 for the lease of office space located at 2323 North Broadway, in the city, state and ZIP of Santa Ana, CA 92706.
2. **Extended Term.** If applicable, the above referenced Lease is extended through and including January 2, 2021. (This District Office Lease Amendment (“Amendment”) may not provide for an extension beyond January 2, 2021, which is the end of the constitutional term of the 116th Congress.)
3. **Rent and Any Other Changes.** The monthly rent for the extended term of the Lease shall now be \$5,292.00. All other provisions of the existing Lease shall remain unchanged and in full effect, except for the following additional terms, which are modified as indicated in the space below [If no additional terms are to be modified, write the word “NONE” below].
Lessee is responsible for all furniture, fixtures, equipment, including phones, phone systems and Internet.
4. **District Office Lease Attachment for 116th Congress.** This Amendment shall have no force and effect unless and until accompanied by an executed District Office Lease Attachment for the 116th Congress and the District Office Lease Attachment for the 116th Congress attached hereto supersedes and replaces any prior District Office Lease Attachment.
5. **Counterparts.** This Amendment may be executed in any number of counterparts and by facsimile copy, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument.
6. **Section Headings.** The section headings of this Amendment are for convenience of reference only and shall not be deemed to limit or affect any of the provisions hereof.

[Signature page follows.]

U.S. House of Representatives

Washington, D.C. 20515

District Office Lease Amendment

(Page 2 of 2 – 116th Congress)

IN WITNESS WHEREOF, the parties have duly executed this District Office Lease Amendment as of the later date written below by the Lessor or the Lessee.

Rancho Santiago Community College District

J. Luis Correa

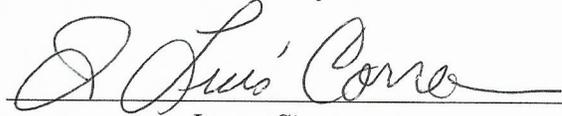
Print Name of Lessor/Landlord/Company

Print Name of Lessee

By: _____



Lessor Signature



Lessee Signature

Name: Peter J. Hardash

Title: Vice Chancellor, Business Operations/Fiscal Services

4/3/19
Date

4/5/2019
Date

This District Office Lease Amendment must be accompanied with an executed District Office Lease Attachment.

District Office Lease Attachment- Instructions

The District Office Lease Attachment must accompany *every* Lease or Lease Amendment that is submitted for a Member/Member-Elect's District Office.

NO LEASE, AMENDMENT OR ATTACHMENT CAN BE SIGNED BEFORE THEY HAVE BEEN APPROVED BY THE ADMINISTRATIVE COUNSEL.

The term of a District Office Lease or Amendment for the 116th Congress may not commence prior to January 3, 2019.

Members should endeavor to lease space through the last day of a congressional term rather than the last day of a calendar year. For the 116th Congress, leases should end on January 2, 2021, not December 31, 2020.

A few things to keep in mind:

- A. The Member/Member-Elect is required to personally sign the documents.
- B. The Member/Member-Elect must indicate in Section A ("Lease Amenities") of the Attachment whether the proposed leased space will serve as a flagship district office.
- C. The Lessor must complete the amenities checklist in Section A ("Lease Amenities"), unless the checkbox at the top of the amenities checklist is marked to indicate that amenities are listed elsewhere in the Lease.
- D. Broadband/cable availability can be checked by entering the address of the proposed leased space at <https://broadbandmap.fcc.gov>. The Member/Member-Elect should still confirm broadband/cable status directly with the Lessor.
- E. Section B ("Additional Terms and Conditions") of the Attachment **SHALL NOT** have any provisions deleted or changed.
- F. Even if rent is zero, an Attachment is still required.
- G. **Prior to either party signing a Lease or Amendment, the Member/Member-Elect must submit the proposed Lease or Amendment, accompanied by a copy of the Attachment, to the Administrative Counsel for review and approval.** If the Administrative Counsel determines that the proposed terms and conditions of the Lease or Amendment are in compliance with applicable law and House Rules and Regulations, the Administrative Counsel will notify the Member/Member-Elect that (s)he may proceed with the execution of the Lease or Amendment. Please submit the proposed Lease or Amendment and Attachment either by e-mail in PDF form (leases@mail.house.gov) or by fax (202-225-6999).
- H. Once signed by both parties, the Lease or Amendment and the Attachment must be submitted to the Administrative Counsel for final approval. The Attachment should be submitted at the same time the Lease or Amendment is sent to the Administrative Counsel. They may be sent by email in PDF form (leases@mail.house.gov) or faxed to (202-225-6999).
- I. Without a properly signed and submitted Attachment, the Lease or Amendment cannot be approved and payments will not be made. The parties agree that any charges for default, early termination or cancellation of the Lease or Amendment which result from actions taken by or on behalf of the Lessee shall be the sole responsibility of the Lessee, and are not reimbursable from the Member's Representational Allowance.
- J. Lessor shall provide a copy of any assignment, estoppel certificate, notice of a bankruptcy or foreclosure, or notice of a sale or transfer of the leased premises to the Administrative Counsel by e-mail in PDF form (leases@mail.house.gov).

U.S. House of Representatives

Washington, D.C. 20515

District Office Lease Attachment

(Page 1 of 5 – 116th Congress)

SECTION A
(Lease Amenities)

Section A designates whether the leased space will be the Member/Member-Elect's flagship (primary) office and sets forth the amenities provided by the Lessor to be included in the Lease. Except as noted below, the amenities listed are not required for all district offices.

To be completed by the Member/Member-elect:

- Checkboxes for: The leased space will serve as my flagship (primary) District Office. The leased space will NOT serve as my flagship (primary) District Office.

To be completed by the Lessor:

Amenities are separately listed elsewhere in the Lease. (The below checklist can be left blank if the above box is checked.)

The Lease includes (please check and complete all that apply): (Items marked with an asterisk and in bold are required for ALL district offices for the 116th Congress.)

* Broadband and/or Cable Access to the Leased Space (e.g. Comcast, Cox, Verizon, etc.). (Check broadband status by entering the leased space address at https://broadbandmap.fcc.gov. The parties should also directly discuss broadband status.)

* Interior Wiring CAT 5e or Better within Leased Space.

Lockable Space for Networking Equipment.

Telephone Service Available.

- Checkboxes for: Parking. Assigned Parking Spaces. Unassigned Parking Spaces. General Off-Street Parking on an As-Available Basis.

Utilities. Includes:

Janitorial Services. Frequency:

Trash Removal. Frequency:

Carpet Cleaning. Frequency:

Window Washing. Window Treatments.

Tenant Alterations Included In Rental Rate.

After Hours Building Access.

Office Furnishings. Includes:

Cable TV Accessible. If checked, Included in Rental Rate: Yes No

Building Manager. Onsite On Call Contact Name: Facilities Planning Department

Phone Number: (714) 480-7510 Email Address:

Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515. Copies may also be faxed to 202-225-6999.

District Office Lease Attachment

(Page 2 of 5 – 116th Congress)

SECTION B (Additional Terms and Conditions)

1. **Incorporated District Office Lease Attachment.** Lessor (Landlord) and Lessee (Member/Member-Elect of the U.S. House of Representatives) agree that this District Office Lease Attachment (“Attachment”) is incorporated into and made part of the Lease (“Lease”) and, if applicable, District Office Lease Amendment (“Amendment”) to which it is attached.
2. **Performance.** Lessor expressly acknowledges that neither the U.S. House of Representatives (the “House”) nor its Officers are liable for the performance of the Lease. Lessor further expressly acknowledges that payments made by the Chief Administrative Officer of the House (the “CAO”) to Lessor to satisfy Lessee’s rent obligations under the Lease – which payments are made solely on behalf of Lessee in support of his/her official and representational duties as a Member of the House – shall create no legal obligation or liability on the part of the CAO or the House whatsoever. Lessee shall be solely responsible for the performance of the Lease and Lessor expressly agrees to look solely to Lessee for such performance.
3. **Modifications.** Any amendment to the Lease must be in writing and signed by the Lessor and Lessee. Lessor and Lessee also understand and acknowledge that the Administrative Counsel for the CAO (“Administrative Counsel”) must review and give approval of any amendment to the Lease prior to its execution.
4. **Compliance with House Rules and Regulations.** Lessor and Lessee understand and acknowledge that the Lease shall not be valid, and the CAO will not authorize the disbursement of funds to the Lessor, until the Administrative Counsel has reviewed the Lease to determine that it complies with the Rules of the House and the Regulations of the Committee on House Administration, and approved the Lease by signing the last page of this Attachment.
5. **Payments.** The Lease is a fixed term lease with monthly installments for which payment is due in arrears on or before the end of each calendar month. In the event of a payment dispute, Lessor agrees to contact the Office of Finance of the House at 202-225-7474 to attempt to resolve the dispute before contacting Lessee.
6. **Void Provisions.** Any provision in the Lease purporting to require the payment of a security deposit shall have no force or effect. Furthermore, any provision in the Lease purporting to vary the dollar amount of the rent specified in the Lease by any cost of living clause, operating expense clause, pro rata expense clause, escalation clause, or any other adjustment or measure during the term of the Lease shall have no force or effect.
7. **Certain Charges.** The parties agree that any charge for default, early termination or cancellation of the Lease which results from actions taken by or on behalf of the Lessee shall be the sole responsibility of the Lessee, and shall not be paid by the CAO on behalf of the Lessee.
8. **Death, Resignation or Removal.** In the event Lessee dies, resigns or is removed from office during the term of the Lease, the Clerk of the House may, at his or her sole option, either: (a)

*Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.*

District Office Lease Attachment

(Page 3 of 5 – 116th Congress)

terminate the Lease by giving thirty (30) days' prior written notice to Lessor; or (b) assume the obligation of the Lease and continue to occupy the premises for a period not to exceed sixty (60) days following the certification of the election of the Lessee's successor. In the event the Clerk elects to terminate the Lease, the commencement date of such thirty (30) day termination notice shall be the date such notice is delivered to the Lessor or, if mailed, the date on which such notice is postmarked.

9. **Term.** The term of the Lease may not exceed the constitutional term of the Congress to which the Lessee has been elected. The Lease may be signed by the Member-Elect before taking office. Should the Member-Elect not take office to serve as a Member of the 116th Congress, the Lease will be considered null and void.
10. **Early Termination.** If either Lessor or Lessee terminates the Lease under the terms of the Lease, the terminating party agrees to promptly file a copy of any termination notice with the Office of Finance, U.S. House of Representatives, O'Neill Federal Building, Suite 3100, Attn: Office of Financial Counseling, Washington, D.C. 20515, and with the Administrative Counsel by e-mail at leases@mail.house.gov.
11. **Assignments.** Lessor shall not have the right to assign (by operation of law or otherwise) any of its rights, interests and obligations under the Lease, in whole or in part, without providing thirty (30) days prior written notice to Lessee, and any such purported assignment without such notice shall be void. Lessor shall promptly file a copy of any such assignment notice with the Administrative Counsel by e-mail at leases@mail.house.gov.
12. **Sale or Transfer of Leased Premises.** Lessor shall provide thirty (30) days prior written notice to Lessee in the event (a) of any sale to a third party of any part of the leased premises, or (b) Lessor transfers or otherwise disposes of any of the leased premises, and provide documentation evidencing such sale or transfer in such notice. Lessor shall promptly file a copy of any such sale or transfer notice with the Administrative Counsel by e-mail at leases@mail.house.gov.
13. **Bankruptcy and Foreclosure.** In the event (a) Lessor is placed in bankruptcy proceedings (whether voluntarily or involuntarily), (b) the leased premises is foreclosed upon, or (c) of any similar occurrence, Lessor agrees to promptly notify Lessee in writing. Lessor shall promptly file a copy of any such notice with the Office of Finance, U.S. House of Representatives, O'Neill Federal Building, Suite 3100, Attn: Office of Financial Counseling, Washington, D.C. 20515, and with the Administrative Counsel by e-mail at leases@mail.house.gov.
14. **Estoppel Certificates.** Lessee agrees to sign an estoppel certificate relating to the leased premises (usually used in instances when the Lessor is selling or refinancing the building) upon the request of the Lessor. Such an estoppel certificate shall require the review of the Administrative Counsel, prior to Lessee signing the estoppel certificate. Lessor shall promptly provide a copy of any such estoppel certificate to the Administrative Counsel by e-mail at leases@mail.house.gov.

*Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.*

District Office Lease Attachment

(Page 4 of 5 – 116th Congress)

15. **Maintenance of Common Areas.** Lessor agrees to maintain in good order, at its sole expense, all public and common areas of the building including, but not limited to, all sidewalks, parking areas, lobbies, elevators, escalators, entryways, exits, alleys and other like areas.
16. **Maintenance of Structural Components.** Lessor also agrees to maintain in good order, repair or replace as needed, at its sole expense, all structural and other components of the premises including, but not limited to, roofs, ceilings, walls (interior and exterior), floors, windows, doors, foundations, fixtures, and all mechanical, plumbing, electrical and air conditioning/heating systems or equipment (including window air conditioning units provided by the Lessor) serving the premises.
17. **Lessor Liability for Failure to Maintain.** Lessor shall be liable for any damage, either to persons or property, sustained by Lessee or any of his or her employees or guests, caused by Lessor's failure to fulfill its obligations under Sections 15 and 16.
18. **Initial Alterations.** Lessor shall make any initial alterations to the leased premises, as requested by Lessee and subject to Lessor's consent, which shall not be unreasonably withheld. The cost of such initial alterations shall be included in the annual rental rate.
19. **Federal Tort Claims Act.** Lessor agrees that the Federal Tort Claims Act, 28 U.S.C. §§ 2671-80, satisfies any and all obligations on the part of the Lessee to purchase private liability insurance. Lessee shall not be required to provide any certificates of insurance to Lessor.
20. **Limitation of Liability.** Lessor agrees that neither Lessee nor the House nor any of the House's officers or employees will indemnify or hold harmless Lessor against any liability of Lessor to any third party that may arise during or as a result of the Lease or Lessee's tenancy.
21. **Compliance with Laws.** Lessor shall be solely responsible for complying with all applicable permitting and zoning ordinances or requirements, and with all local and state building codes, safety codes and handicap accessibility codes (including the Americans with Disabilities Act), both in the common areas of the building and the leased space of the Lessee.
22. **Electronic Funds Transfer.** Lessor agrees to accept monthly rent payments by Electronic Funds Transfer and agrees to provide the Office of Finance, U.S. House of Representatives, with all banking information necessary to facilitate such payments.
23. **Refunds.** Lessor shall promptly refund to the CAO, without formal demand, any payment made to the Lessor by the CAO for any period for which rent is not owed because the Lease has ended or been terminated.
24. **Conflict.** Should any provision of this Attachment be inconsistent with any provision of the attached Lease or attached Amendment, the provisions of this Attachment shall control, and those inconsistent provisions of the Lease or the Amendment shall have no force and effect to the extent of such inconsistency.

*Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.*

District Office Lease Attachment

(Page 5 of 5 – 116th Congress)

- 25. **Construction.** Unless the clear meaning requires otherwise, words of feminine, masculine or neuter gender include all other genders and, wherever appropriate, words in the singular include the plural and vice versa.
- 26. **Fair Market Value.** The Lease or Amendment is entered into at fair market value as the result of a bona fide, arms-length, marketplace transaction. The Lessor and Lessee certify that the parties are not relatives nor have had, or continue to have, a professional or legal relationship (except as a landlord and tenant).
- 27. **District Certification.** The Lessee certifies that the office space that is the subject of the Lease is located within the district the Lessee was elected to represent unless otherwise authorized by Regulations of the Committee on House Administration.
- 28. **Counterparts.** This Attachment may be executed in any number of counterparts and by facsimile copy, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument.
- 29. **Section Headings.** The section headings of this Attachment are for convenience of reference only and shall not be deemed to limit or affect any of the provisions hereof.

IN WITNESS WHEREOF, the parties have duly executed this District Office Lease Attachment as of the later date written below by the Lessor or the Lessee.

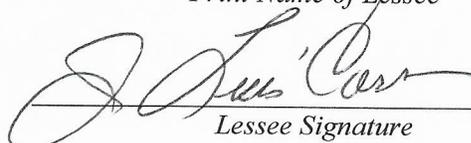
Rancho Santiago Community College District

J. Luis Correa

Print Name of Lessor/Landlord

Print Name of Lessee

By: 
Lessor Signature


Lessee Signature

Name: Peter J. Hardash

Title: Vice Chancellor, Business Operations/Fiscal Services

Date 4/3/19

Date 9/5/2019

From the Member's Office, who is the point of contact for questions?		
Name _____	Phone (____) _____	E-mail _____@mail.house.gov

This District Office Lease Attachment and the attached Lease or Amendment have been reviewed and are approved, pursuant to Regulations of the Committee on House Administration.

Signed _____ Date _____, 20____.
(Administrative Counsel)

<p>Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515. Copies may also be faxed to 202-225-6999.</p>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Agreement with P2S Inc. – Door Access Control System at the District Operations Center	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for engineering consulting services related to the door access control system upgrades at the District Operations Center. The District has been undertaking efforts to assess doors districtwide as part of an effort to develop a long-term solution to convert to a new access control system across buildings districtwide (i.e. using electronic key cards for access entry into buildings, etc.). The District recently completed a door assessment survey of existing conditions in buildings districtwide. As a result of the assessment, the District has a districtwide inventory of door and hardware with professional recommendations on the access control platform and electrified hardware requirements.

However, before a more comprehensive plan can be developed districtwide, the District is interested in conducting a pilot study project at the District Operations Center to replace the existing access control system to test out the new software platform, Genentec Security Center. The software platform are to be implemented on future projects at Santa Ana College such as the new Science Center, Johnson Student Center and Health Sciences buildings, as these new buildings are planned to have access controlled systems. The existing access control system at the District Operations Center is failing regularly because it is at end of life. It has been inefficient and difficult to maintain due to the age of the system and lack of service providers available to make repairs to the system.

The access control system technology has advanced and can be centrally controlled by staff using web hosting services. Given the multitude of projects that are planning to have access controlled door systems deployed and the complexity of such, the District desires to test pilot the access control system, its software platform, the technology associated with such, determine what type of hardware and infrastructure changes are needed on a smaller scale for an existing building before a more comprehensive plan is developed and deployed districtwide. The test pilot will serve to work out deployment challenges and operational issues before it is implemented on a larger scale districtwide, and before Science Center, Johnson Student Center and Health Sciences projects are fully completed and roll out an entirely new electrified access control system.

The District is in need of a licensed professional engineering firm specializing in security systems to design a code-compliant access control system using the District Office building as a test pilot for the specific infrastructure and hardware changes for the existing doors that currently have key control access. The engineering services includes a detailed investigation and evaluation of the existing system and infrastructure, development of a code compliant security system, the design development of plans and specifications, assistance with the procurement phase and bid support services, and assistance during the construction administration phase. These services will ensure successful deployment and installation of the new infrastructure, the door hardware changes, and integration of the software platform at the District Office building to pilot the access control features.

ANALYSIS:

A Request for Proposal (RFP) #1819-239 for a door access control system for the District Operations Center was solicited on February 6, 2019 with a due date of March 1, 2019. The District received three responses from Exante 360, LLC (Newport Beach); Guidepost Solutions LLC (Los Angeles); and P2S Inc. (Long Beach). A screening panel convened on March 4, 2019 to review the proposals and interviewed P2S Engineering, Inc. on March 6, 2019. After a thorough review, the panel recommends P2S Inc. by consensus based upon a thorough review and the culmination of their RFP response, responsiveness, qualifications, interviews, experience, team members, project approach, fee, schedule, knowledge and ability to meet the anticipated schedule.

The services covered by this agreement shall commence April 30, 2019 and end June 30, 2020. The contract is a total not to exceed fee of \$26,200.00 including \$400 in reimbursable expenses. The District has reviewed the fee and it is reasonable, within industry standards and similar to other door access control consultant firms.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with P2S Inc. – Door Access Control System at the District Operations Center as presented.

Fiscal Impact:	\$26,200 (includes reimbursables)	Board Date: April 29, 2019
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 4/29/19

Project: Door Access Control System

Site: District Operations Center

Consultants: **P2S Inc.**

Type of Service: Door Access Control System

Agreement Summary	Amount	Reimbursables	Start	Duration	End
Original Contract Amount	\$25,800.00	\$400.00	4/30/2019		6/30/2020
Total Agreement Amount	\$26,200.00				

AGREEMENT NO: 0339.00/ DESCRIPTION:

This agreement #0339.00 is incorporated herein by reference and included as part of the agenda.

Total Proposed Amount: **\$26,200.00**

Contract End Date: **6/30/2020**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	April 29, 2019
Re:	Approval of Amendment to Agreement with Cumming Construction Management, Inc. – Planning and Project Management Services		
Action:	Request for Approval		

BACKGROUND:

This is an amendment to an existing agreement for additional services and an extension of time. On March 12, 2018 the Board of Trustees approved an agreement with Cumming Construction Management, Inc. for planning and project management services. The facilities department has had assistance from consultants over the years to augment staff to assist in project management support due to the large volume of projects currently active in the department.

Cumming Construction Management, Inc. was selected as a pre-qualified consultant last year (2018) to assist the District in managing a variety of projects that include but are not limited to: scheduled maintenance, capital outlay, barrier removal improvements districtwide, campus wayfinding and signage, campus electronic directories, parking lot restorations, door access and door hardware repairs, move management and planning activities, furniture and equipment procurement activities, district-wide emergency blue phone projects, Santa Ana College water irrigation improvements, Santiago Canyon College Barrier Removal projects, Santa Ana College Building H window replacement project, various campus projector replacement projects, and several on-going campus requested projects.

As part of the qualifications process, a new Request for Qualifications (RFQ) #1617-161 for Program Planning and Project Management Services was advertised in 2016-2017 to refresh the prior pre-qualified project management consultant list. A screening panel convened on February 21, 2017 and held interviews with eight (8) firms on March 16 and March 23, 2017. Six (6) firms were deemed pre-qualified. A Request for Proposal (RFP) #1617-167 for Program Planning and Project Management Services was then released to the six (6) pre-qualified consultant firms on April 28, 2017. A screening panel convened on May 26, 2017 and conducted additional interviews with three (3) firms on June 12 and June 13, 2017. Cumming Construction Management, Inc. was one of the three firms.

Based on the culmination of the RFQ and RFP processes, the firm's experience, team members, approach to the project, fee, schedule and familiarity with providing the types of services requested, the panel recommended Cumming Construction Management, Inc. as a consultant to provide services for planning and project management, which includes providing consultant staff

(project managers, assistant project managers and/or assistant project engineers) for project support.

Due to the volume of current and on-going projects in various stages of planning, design, procurement, active construction and close-out, the District will require on-going project management assistance by outside consultants to complete this fiscal year work.

The District desires to amend the contract to cover additional consultant services for the remaining fiscal year and to add additional project management support for future years through an extension of contract. In the last year and a half, the department has had an increase in the volume of work due to the Blaser Settlement, projects at Santa Ana College that have secondary effects (relocations and tenant improvements), and due to a variety of college requested projects. There are currently over 100 active projects in addition to 36 new college requested projects that have been submitted in this last fiscal year that require project management assistance.

To see the original agreement, please [click here](#).

ANALYSIS:

The current proposed amendment is to: 1) increase the contract amount by \$97,000 for Year 1; 2) extend the contract to add additional project management consulting in outlying years (Years 4 and 5) if needed; 3) increase the annual estimated not to exceed amount from \$1,300,000 to \$1,595,000 based on current projected workload and need for project management support.

This fiscal Year 1 is short mainly due to the additional work and project management time needed to cover current projects in progress and to cover additional weekend, holiday and winter intersession break work that was needed to mitigate schedule impacts to the campuses and to allow work to proceed when the colleges and district are closed.

The proposed amendment includes extending the duration of the contract from three (3) years up to a maximum of five (5) years beginning April 1, 2018 ending June 30, 2023. The hourly rates remain the same through the duration of the term of the agreement, as per the original terms based on 2013 rates. The District has negotiated with the consultant and they have agreed to retain the 2013 rates through 2023. The highest hourly rate is \$145/hour which is a discounted rate from \$155/hour. Comparable rates for similar project management services are currently \$155/hour and above.

Original Contract: Summary of three (3) year breakdown was estimated as follows:

Year 1: (4/1/18-6/30/19)	\$1,300,000
*Year 2: (7/1/19-6/30/20)	\$1,300,000 (optional to renew based on need)
*Year 3: (7/1/20-6/30/21)	\$1,300,000 (optional to renew based on need)

Proposed Amendment: Summary of five (5) year breakdown is estimated as follows:

Year 1: (4/1/18-6/30/19)	\$1,397,000
*Year 2: (7/1/19-6/30/20)	\$1,595,000 (optional to renew based on need)

*Year 3: (7/1/20-6/30/21) \$1,595,000 (optional to renew based on need)
 *Year 4: (7/1/21-6/30/22) \$1,595,000 (optional to renew based on need)
 *Year 5: (7/1/22-6/30/23) \$1,595,000 (optional to renew based on need)

*The District will have the option to renew and extend the contract on an annual basis for a maximum not to exceed five years. Years 2, 3, 4 and 5 are estimated amounts not to exceed an annual amount of \$1,595,000 and the hourly rates are fixed based on 2013 rates through the duration of the contract.

This agreement is funded by State Scheduled Maintenance, Capital Outlay, and College Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment to the agreement with Cumming Construction Management - Planning and Project Management Services as presented.

Fiscal Impact:	\$97,000 (current fiscal year) \$1,595,000 (option annually Years 2-5)	Board Date: April 29, 2019
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 4/29/19

Project: Planning and Project Management Services

Site: **District-Wide**

Consultants: **Cumming Construction Management**

Type of Service: Planning and Project Management Services

Agreement Summary	Amount	Reimbursables	Duration	
			Start	End
Original Contract Amount	\$1,300,000.00		4/1/2018	6/30/2019
Amendment #1	\$97,000.00			6/30/2019
Total Agreement Amount	\$1,397,000.00			

AGREEMENT NO. 0267.00/DESCRIPTION:

Amendment #1 for additional planning and project management services and extension of time.

This agreement #0267.00 is incorporated herein by reference and included as part of the agenda.

Total Proposed Amount: **\$97,000.00**

Contract End Date: **6/30/2019**

FIRST AMENDMENT TO AGREEMENT

THIS AMENDMENT to AGREEMENT is made this **30th** day of **April** in the year **2019**, between **CUMMING CONSTRUCTION MANAGEMENT, INC. (“Cumming”)** hereinafter referred to as “CONSULTANT”, and the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as “DISTRICT”.

WITNESSETH

The CONSULTANT and DISTRICT do mutually agree as follows:

1. To amend that certain AGREEMENT #0267.00 entered into on April 1, 2018, to provide project management and planning consulting services for the facility planning, district construction and support services department for the Rancho Santiago Community College District. Please amend the AGREEMENT to include the following:
 - a. By increasing the AGREEMENT amount by **NINETY-SEVEN THOUSAND DOLLARS (\$97,000)** from **ONE MILLION THREE HUNDRED THOUSAND DOLLARS (\$1,300,00)** to a total AGREEMENT amount of **ONE MILLION THREE HUNDRED NINETY-SEVEN THOUSAND DOLLARS (\$1,397,000)**
 - b. Contract Term and Options:
The District shall have the ability to renew the contract on an annual basis for up to four (4) additional years at a not-to-exceed amount of \$1,595,000 per year. The contract duration is a maximum not-to-exceed five (5) years, and began on April 1, 2018 and may be through June 30, 2023 if on an annual basis the District elects to renew such contract based on needs.

The total five (5) year contract amount is estimated as follows:

Year 1 (4/1/18 – 6/30/19):	\$1,300,000
Amendment #1	\$97,000
Year 2 (7/1/19 – 6/30/20):	\$1,595,000 optional to renew
Year 3 (7/1/20 – 6/30/21):	\$1,595,000 optional to renew
Year 4 (7/1/21 – 6/30/22):	\$1,595,000 optional to renew
Year 5 (7/1/22 – 6/30/23):	<u>\$1,595,000</u> optional to renew
Total Not to Exceed:	\$7,777,000

The District shall review on an annual basis whether or not the contracted services are needed to continue in the next fiscal year. The District shall confirm in writing whether or not the contract term is being renewed.

- c. The District shall have the authority to reallocate any unused funds from any prior fiscal years if applicable.

- d. Article X, Section 1, 2 shall remain in effect through the duration of the contract term. Approved personnel shall not be changed without the prior written consent of the District. Consultant shall promptly obtain written District approval of any replacement or new personnel.
- e. All original hourly rates shall remain in effect as per the terms of the original agreement and shall not be increased during the life of this agreement.

Schedule of staffing rates:

Position	Rate
Senior Project Manager	\$145
Project Manager	\$145
Assistant Project Manager	\$130
Project Coordinator	\$100
Project Assistant	\$75

- 2. Except as amended herein, the terms and conditions of AGREEMENT 0267.00 effective April 1, 2018, shall remain in full force and effect.

CUMMING CONSTRUCTION MANAGEMENT, INC.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT OF ORANGE COUNTY

By _____
Print Name _____
Title _____
Date _____

By _____
Peter J. Hardash
Vice Chancellor, Business Operations and Fiscal Services
Date _____

COPIES TO:

GENERATING OFFICE
Rancho Santiago Community College District
2323 N. Broadway, Suite 112
Santa Ana, CA 92706
Carri Matsumoto, Assistant Vice Chancellor
Facility Planning, District Construction and Support Services

PURCHASING DEPARTMENT
Rancho Santiago Community College District
2323 N. Broadway, Suite 109
Santa Ana, CA 92706
Linda Melendez, Director of Purchasing Services

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Amendment to Agreement with Morrissey Associates, Inc. - Architectural Services for the Emergency Blue Phone & ADA Path of Travel Upgrade Project at Various Sites	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement for an extension of time and a decrease to the contract amount. On May 31, 2016 the Board of Trustees approved an agreement with Morrissey Architects, Inc. to provide architectural services for the upgrade of existing and installation of new emergency blue phones and associated Americans with Disabilities Act (ADA) path of travel upgrades. The site locations include Santiago Canyon College (SAC), Digital Media Center (DMC), District Operations Center (DO), Orange County Sheriff's Regional Training Academy (OCSRTA), Santa Ana College (SAC), and Centennial Education Center (CEC).

The fee has been adjusted due to the following scope revisions: 1) removal of agency approval for the DO, DMC, or OCSRTA; 2) drawing revisions for SAC and OCSRTA; and 3) revision to six separate bid and construction administration phases, in lieu of bidding all six sites together and phasing the work with one contractor. These revisions resulted in a net fee decrease.

The time extension is required to accommodate the schedules for the separate bid and construction phases. To date, the DMC and OCSRTA sites are complete. A re-bid is required for SAC and is anticipated to re-bid this spring for a summer/fall start of construction. SCC is anticipated to go out to bid this spring for a summer/fall start of construction. CEC and DO bid schedules are still under review and in planning as well.

To see the original agreement, please [click here](#).

ANALYSIS:

The services covered by this agreement commenced on June 1, 2016 and the new end date has been extended to June 30, 2020. The amendment to this agreement decreases the contract amount by \$1,819. The total contract amount has been decreased from \$129,198 to \$127,379.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment to the agreement with Morrissey Associates, Inc. - Architectural Services for the Emergency Blue Phone & ADA Path of Travel Upgrade Project at Various Sites as presented.

Fiscal Impact:	\$1,819 Credit	Board Date: April 29, 2019
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 4/16/19

Project: Emergency Blue Phone & ADA Path of Travel

Site: **Santiago Canyon College,
Digital Media Center, District
Operations Center, Orange County
Sheriff's Regional Training
Academy, Santa Ana College,
Centennial Education Center**

Consultants: **Morrissey Associates, Inc.**

Type of Service: Architectural Services

Agreement Summary	Amount	Reimbursables	Duration	
			Start	End
Original Contract Amount	\$107,390.00	\$5,000.00	6/1/2016	6/30/2018
Amendment #1	\$16,808.00		6/1/2016	12/31/2018
Amendment #2	(\$1,819.00)			6/30/2020
Total Agreement Amount	\$127,379.00			

AGREEMENT NO: 0195.00/ DESCRIPTION:

Amendment #2 for an extension of time and for a decrease in the contract amount.

This agreement #00195.00 and any amendments are incorporated herein by reference and are included as part of the agenda.

Total Proposed Amount: **(\$1,819.00)**

Contract End Date: **6/30/2020**

SECOND AMENDMENT TO ARCHITECTURAL SERVICES AGREEMENT

THIS AMENDMENT to AGREEMENT is made this **30TH** day of **APRIL** in the year **2019**, between **MORRISSEY ASSOCIATES, INC.** hereinafter referred to as “**CONSULTANT**”, and the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as “**DISTRICT**”.

WITNESSETH

The CONSULTANT and DISTRICT do mutually agree as follows:

- A. To amend that certain AGREEMENT No. 0195.00 entered into on May 31, 2016, and amended on April 12, 2017 to provide Architectural Services for the Emergency Blue Phone Project at Santiago Canyon College, Santa Ana College, Centennial Education Center, Orange County Sheriff’s Regional Training Academy, Digital Media Center and District Operations Center. Please amend the AGREEMENT to include the following:
1. By clarifying the scope, schedule and fee schedules, per Exhibit A; and
 2. By decreasing the AGREEMENT amount by ONE THOUSAND EIGHT HUNDRED NINETEEN DOLLARS (\$1,819) from ONE HUNDRED TWENTY-NINE THOUSAND ONE HUNDRED NINETY EIGHT DOLLARS (\$129,198), for a total AGREEMENT amount of ONE HUNDRED TWENTY-SEVEN THOUSAND THREE HUNDRED SEVENTY-NINE DOLLARS (\$127,379); and
 3. By extending the contract completion date from December 31, 2018 to be through June 30, 2020.
- B. Except as amended herein, the terms and conditions of AGREEMENT No. 0195.00, effective June 1, 2016, shall remain in full force and effect.

Signatures on the following page

Agreement No. 0195.02
Board Approval: April 29, 2019
Purchase Order: 16-P0041325

MORRISSEY ASSOCIATES, INC.

**RANCHO SANTIAGO COMMUNITY COLLEGE
DISTRICT OF ORANGE COUNTY**

By _____

By _____

Print Name _____

Peter Hardash

Title _____

Vice Chancellor, Business Operations and Fiscal
Services

Date _____

Date _____

COPIES TO:

GENERATING OFFICE
Rancho Santiago Community College District
2323 N. Broadway, Suite 112
Santa Ana, CA 92706
Carri Matsumoto, Assistant Vice Chancellor
Facility Planning, District Construction and Support Services

PURCHASING DEPARTMENT
Rancho Santiago Community College District
2323 N. Broadway, Suite 109
Santa Ana, CA 92706
Linda Melendez, Director of Purchasing Services

EXHIBIT A

A. Project Scope – The project scope revisions include:

1. Agency Approval: Removal of agency approval phase from District Operations Center (DO), Digital Media Center (DMC), and Orange County Sheriff’s Regional Training Academy (OCSRTA). Agency approval is not required for these three sites.
2. Drawing Revisions: Revise location of five (5) new emergency phones at Santa Ana College (SAC) and revise site conditions at OCSRTA.
3. Bid and Construction Admin: Revise the project to six (6) separate bid and construction administration phases, in lieu of bidding all six sites together and phasing the work with one contractor. Architect will provide separate bid phase and construction administration support for each site.

B. Compensation Revisions

Compensation for the revised scope of work is as follows:

1. Agency Approval – Reduce contract dollar amount as follows:

Site	Fixed Fee
DO	(\$773)
DMC	(\$773)
OCSRTA	(\$773)
TOTAL	(\$2,319)

2. Drawing Revisions – Increase contract dollar amount as follows:

Site	Fixed Fee
SAC	\$1,160
OCSRTA	\$290
TOTAL	\$1,450

3. Bid and Construction Admin – No additional fees required.

4. Summary of Fee Revisions

Project Site	Original Contract Fee	Reimbursable Expenses	Amend # 1	Previous Contract Fee	Current Amend #2	Total NEW Contract Fee	Notes
DO	\$ 15,450	\$ -	\$ 950	\$16,400	\$ (1,723)	\$ 14,677	Decrease due to agency approval not required (\$773) and Amdt #2 additional services not required (\$950)
DMC	\$ 15,450	\$ -	\$ -	\$15,450	\$ (773)	\$ 14,677	Decrease due to agency approval not required (\$773)
OCSRТА	\$ 15,450	\$ -	\$ 3,158	\$18,608	\$ (483)	\$ 18,125	Decrease due to agency approval not required (\$773); increase due to site condition revisions \$290
SAC	\$ 22,250	\$ 2,500	\$ 3,908	\$28,658	\$ 1,160	\$ 29,818	Increase due to relocation of (5) blue phones \$1,160
SCC	\$ 22,250	\$ 2,500	\$ 4,154	\$28,904	\$ -	\$ 28,904	
CEC	\$ 16,540	\$ -	\$ 4,638	\$21,178	\$ -	\$ 21,178	
TOTALS	\$ 107,390	\$ 5,000	\$ 16,808	\$129,198	\$ (1,819)	\$ 127,379	

C. Schedule Revisions – The anticipated project schedule revisions include:

Site	Bid Phase	Construction Phase
District Operations Center (DO)	November 2019	4 weeks
Digital Media Center (DMC)	Completed	Completed
Orange County Sheriff's Regional Training Academy (OCSRТА)	Completed	Completed
Santa Ana College (SAC)	May/June 2019	4 weeks
Santiago Canyon College (SCC)	July/August 2019	4 weeks
Centennial Education Center (CEC)	October	TBD

D. Fee Schedule Revisions – The project fee schedules shall be revised as follows:

FEE SCHEDULE	
DO	Revised Fee
Task 1 - Schematic Design (SD)	\$ 5,200
Task 2 - Construction Document (CD)	\$ 4,200
Task 3 - Bidding	\$ 309
Task 4 - Construction Administration (CD)	\$ 4,041
Task 5 - Closeout	\$ 927
TOTAL DO FEE	\$ 14,677

FEE SCHEDULE	
DMC	Revised Fee
Task 1 - Schematic Design (SD)	\$ 5,200
Task 2 - Construction Document (CD)	\$ 4,200
Task 3 - Bidding	\$ 309
Task 4 - Construction Administration (CD)	\$ 4,041
Task 5 - Closeout	\$ 927
TOTAL DMC FEE	\$ 14,677

FEE SCHEDULE	
OCSRTA	Revised Fee
Task 1 - Schematic Design (SD)	\$ 5,200
Task 2 - Construction Document (CD)	\$ 4,200
Task 3 - Bidding	\$ 309
Task 4 - Construction Administration (CD)	\$ 4,041
Task 5 - Closeout	\$ 927
TOTALS	\$ 14,677
Amendment #1	\$ 3,158
Amendment #2	\$ 290
TOTAL OCSRTA FEE	\$ 18,125

FEE SCHEDULE	
SAC	Revised Fee
Task 1 - Schematic Design (SD)	\$ 7,400
Task 2 - Construction Document (CD)	\$ 5,400
Task 3 - Agency	\$ 2,000
Task 4 - Bidding	\$ 445
Task 5 - Construction Administration (CD)	\$ 5,670
Task 6 - Closeout	\$ 1,335
TOTALS	\$ 22,250
Reimbursable Expenses	\$ 2,500
Amendment #1	\$ 3,908
Amendment #2	\$ 1,160
TOTAL SAC FEE	\$ 29,818

	FEE SCHEDULE
SCC	Revised Fee
Task 1 - Schematic Design (SD)	\$ 7,400
Task 2 - Construction Document (CD)	\$ 5,400
Task 3 - Agency	\$ 2,000
Task 4 - Bidding	\$ 445
Task 5 - Construction Administration (CD)	\$ 5,670
Task 6 - Closeout	\$ 1,335
TOTALS	\$ 22,250
Reimbursable Expenses	\$ 2,500
Amendment #1	\$ 4,154
TOTAL SCC FEE	\$ 28,904

	FEE SCHEDULE
CEC	Revised Fee
Task 1 - Schematic Design (SD)	\$ 5,700
Task 2 - Construction Document (CD)	\$ 4,500
Task 3 - Agency	\$ 1,400
Task 4 - Bidding	\$ 300
Task 5 - Construction Administration (CD)	\$ 3,740
Task 6 - Closeout	\$ 900
TOTALS	\$ 16,540
Amendment #1	\$ 4,638
TOTAL CEC FEE	\$ 21,178

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Amendment to Agreement with Twining, Inc. – Materials Testing and Special Inspection Services for the Science Center at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement for additional materials testing and special inspection services with Twining, Inc. (Twining) for the Science Center project at Santa Ana College. On December 4, 2017, the Board of Trustees approved an agreement with Twining to provide materials testing and special inspection services for the Science Center at Santa Ana College. Materials testing and special inspection services are required by the California Administrative Code (Title 24, Part 1) to be performed by testing laboratories acceptable to the Division of State Architect (DSA). The Division of State Architect (DSA) Form 103, Listing of Structural Tests and Special Inspections, summarizes the tests and inspections required for the project.

Additional testing and inspection services are needed on the project due to additional tests for fireproofing, intumescent (fireproofing) paint, and ultrasonic testing activities beyond the original projected estimate and scope of work for inspections. Additional overtime work has also been required to align with the construction schedule of activities as the contractor has been allowed to work weekends in order to make up lost time to the construction schedule. Due to the volume of additional testing needed for the construction, the current contract amount will run short based on projections of work and testing required.

Therefore, this amendment includes an increase in the contract amount to cover the additional inspection activities for the project and to account for future inspection and testing activities such as, but not limited to, anchor bolts, metal studs, and fireproofing. The estimate of materials testing and special inspection services needed for the remainder of the construction phase for the project has been updated according to the current project scope of work status and contractor's schedule of activities.

To see the original agreement, please [click here](#).

ANALYSIS:

The amendment to this agreement increases the contract by \$250,000. The total contract amount has increased from \$415,434 to \$665,434. The District has reviewed the fee and it is reasonable and within industry standards. There are no revisions to the contract hourly or testing rates and shall remain the same through the duration of the contract. The contract term for this agreement remains the same from December 4, 2017 through December 31, 2019.

This agreement is funded by Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment with Twining, Inc. – Materials Testing and Special Inspection Services for the Science Center at Santa Ana College as presented.

Fiscal Impact:	\$250,000	Board Date: April 29, 2019
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 4/29/19

Project: Science Center

Site: **Santa Ana College**

Consultants: **Twining, Inc.**

Type of Service: Materials Testing and Special Inspection Services

Agreement Summary	Amount	Reimbursables	Start	Duration	End
Original Contract Amount	\$340,434.00	\$5,000.00	12/5/2017		12/31/2019
Amendment #1	\$0.00				12/31/2019
Amendment #2	\$70,000.00				12/31/2019
Amendment #3	\$250,000.00				12/31/2019
Total Agreement Amount	\$665,434.00				

AGREEMENT NO: 0253.00/ DESCRIPTION:

Amendment #3 for additional materials testing and special inspection services.

This agreement #0253.00 and any amendments are incorporated herein by reference and are included as part of the agenda.

Total Proposed Amount: **\$250,000.00**

Contract End Date: **12/31/2019**

THIRD AMENDMENT TO AGREEMENT

THIS AMENDMENT to AGREEMENT is made this **30TH** day of **APRIL** in the year **2019**, between **TWINING, INC.** hereinafter referred to as "**CONSULTANT**", and the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "**DISTRICT**".

WITNESSETH

The CONSULTANT and DISTRICT do mutually agree as follows:

1. To amend that certain AGREEMENT #0253.00 entered into on December 4, 2017, amended on May 14, 2018 and amended on February 4, 2019 to provide Special Inspection and Material Testing Services for the Science Center at Santa Ana College. Please amend the AGREEMENT to include the following:
 - a. By increasing the AGREEMENT amount by **TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000)** from **FOUR HUNDRED FIFTEEN THOUSAND FOUR HUNDRED THIRTY-FOUR DOLLARS (\$415,434)** for a total AGREEMENT amount of **SIX HUNDRED SIXTY-FIVE THOUSAND FOUR HUNDRED THIRTY-FOUR DOLLARS (\$665,434)**.
 - b. The dollar increase shall apply to the entire contract term of this AGREEMENT. All original hourly rates and testing rates shall remain in effect and unchanged through the term of this agreement.
2. Except as amended herein, the terms and conditions of AGREEMENT 0253.00 effective December 5, 2017, shall remain in full force and effect.

TWINING, INC.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

By _____

By _____

Print Name _____

Peter J. Hardash

Title _____

Vice Chancellor, Business Operations and Fiscal Services

Date _____

Date _____

Email _____

COPIES TO:

GENERATING OFFICE:
Rancho Santiago Community College District
2323 N. Broadway, Suite 112
Santa Ana, CA 92706
Carri Matsumoto, Assistant Vice Chancellor
Facility Planning, District Construction and Support Services

PURCHASING DEPARTMENT:
Rancho Santiago Community College District
2323 N. Broadway, Suite 109
Santa Ana, CA 92706
Linda Melendez, Director of Purchasing Services

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Change Order #1 - Patriot Contracting and Engineering, Inc. for Bid #1337 – Building H Window Replacement at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On February 5, 2018, the Board of Trustees approved an agreement with Patriot Contracting and Engineering, Inc. for the Building H window replacement project at Santa Ana College. Building H (Hammond Hall) was built in 1954 and the windows had never been replaced. This was a State Scheduled Maintenance project to replace all windows to improve energy efficiency for the building. The project was delayed due to the rejection of the installation of windows as it failed to pass the required water intrusion testing. The District then hired a third party consultant to undertake an assessment to determine the remediation recommendations to fix the window installation. It was determined that the contractor would have to remove and replace all of the windows. The contractor agreed to the plan proposed by the District and undertook these remedial efforts to reinstall the windows during the winter intercession. This work was completed at the end of January 2019 and the building was re-occupied. There was no disruption caused to classes at the college. The windows when re-installed passed the required water intrusion tests and the District approved the remedial work.

The contractor has agreed to pay back the District all out-of-pocket expenses associated with the remedial work as noted in the change order. The District upon approval by the Board of Trustees can now close out the project and file a Notice of Completion which is on the same agenda.

ANALYSIS:

Change Order #1 is a non-compensable extension of time which extends the contract duration from 163 calendar days to 343 calendar days to allow for additional time needed to complete re-installation and the remediation of windows during the winter intercession break. Change Order #1 decreases the contract amount by \$52,060 which is a credit back to the District. The credit to the District is for the following: 1) unused allowance for unforeseen repairs and conditions related to windows/louvers, subgrade, ceiling, hazardous conditions/abatement/ monitoring and door hardware; 2) a credit for deletion of two louvers in room 104-1; and 3) credits back to the District to cover all out-of-pocket expenses related to additional Division of State Architect (DSA) inspector time, additional water tests and a remediation report by the District's third party consultant. The District has met with the contractor to resolve the remediation costs owed to the District and both parties are agreeable to the change order deduction. The contract amount has been decreased from \$597,000 to \$544,940.

Pursuant to Board Policy and Administrative Regulation 6600, it is recommended that the Board of Trustees approve the change order. This change order has been reviewed by legal counsel, Sherman Wong with Public Agency Law Group.

If Change Order #1 is approved, a Notice of Completion is on the same agenda for approval to close out the contract.

This project was funded by State Scheduled Maintenance and Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1 - Patriot Contracting and Engineering, Inc. for Bid #1337 – Building H Window Replacement at Santa Ana College as presented.

Fiscal Impact:	\$52,060 Credit	Board Date: April 29, 2019
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



Board Date: April 29, 2019
 Project/Bid No. 1337
 Site: Santa Ana College
 Change Order (CO) No. : 1

Project Name: Building H Window Replacement
 Contractor: Patriot Contracting and Engineering, Inc.
 Contract No.: P.O. #18-P0050683

Contract Schedule Summary					
Notice to Proceed Date	Original Contract Duration (Days)	Original Contract Completion Date	Previous Extension Days Approved	Proposed CO Days Requested	New Revised Completion Date
03/02/18	163	08/04/18	0	180	1/31/2019

Change Order Summary			
Description	Number	Amount	% of Contract
Original Contract Amount		\$597,000.00	
Previous Change Orders	0	\$0.00	0.0%
This Change Order	0	(\$52,060.00)	-8.7%
Total Change Order (s)		(\$52,060.00)	-8.7%
Revised Contract Amount		\$544,940.00	

Items in Change Order						
Item No.	Description	Reason	Ext. Day	Credit	Add	Net
1	Credit for deletion of two louvers in room 104-1.	2	0	(\$8,726.00)	\$0.00	(\$8,726.00)
2	Deductive change order for unused District allowance. The change order will result in a credit to the contract amount. District Allowance was for unforeseen repairs and conditions related to windows/louvers, subgrade, ceiling, hazardous conditions/abatement/monitoring and door hardware.	5	0	(\$16,504.00)	\$0.00	(\$16,504.00)
1	Extend contract duration from 163 calendar days to 343 calendar days due to additional time needed to complete re-installation and the remediation of windows during the winter intercession break. This is a non-compensable extension of time. Credits back to the District to cover out of pocket expenses related to additional DSA inspector time, additional water tests and remediation report by third party.	5	180	(\$26,830.00)	\$0.00	(\$26,830.00)
Subtotal				\$ (52,060.00)	\$0.00	(\$52,060.00)
Grand Total						(\$52,060.00)

- 1 - CODE REQUIREMENT
- 2 - FIELD CONDITION
- 3 - INSPECTION REQUIREMENT
- 4 - DESIGN REQUIREMENT
- 5 - OWNER REQUIREMENT

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Accept the Completion of Bid #1337 – Building H Window Replacement at Santa Ana College and Approve Recording a Notice of Completion	
Action:	Request for Acceptance and Approval	

BACKGROUND:

On February 5, 2018, the Board of Trustees approved an agreement with Patriot Contracting and Engineering, Inc. for the Building H windows replacement project at Santa Ana College. The project was completed on January 31, 2019.

ANALYSIS:

The District, upon approval by the Board of Trustees may record a Notice of Completion with the office of the Orange County Clerk-Recorder, as outlined under California Civil Code §9204. Total cost of the project was \$544,940.

This project was funded by State Scheduled Maintenance and Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees accept the project as complete and approve the filing of a Notice of Completion with the County as presented.

Fiscal Impact:	N/A	Board Date: April 29, 2019
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. College District
2323 N. Broadway
Santa Ana, CA 92706-1640

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

NO FEES CHARGED PER GOVERNMENT CODE §27383

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §9204 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located 1530 West 17th Street, Santa Ana, caused improvements to be made to the property to with: Bid #1337 for Building H Window Replacement at Santa Ana College, the contract for the doing of which was heretofore entered into on the 7th day of February, 2018, which contract was made with Patriot Contracting and Engineering, Inc., PO 18-P0050683 as contractor; that said improvements were completed on the 31st day of January, 2019 and accepted by formal action of the governing Board of said District on the 29th day of April, 2019; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is United Fire & Casualty Company.

I, the undersigned, say: I am the Vice Chancellor- Business/Fiscal Services of the Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2019 at Santa Ana, California.

Rancho Santiago Community College District of Orange County, California

by _____
Peter J. Hardash, Vice Chancellor
Rancho Santiago Community College District

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this _____ day of _____ 20_____, by _____, proved to me on this basis of satisfactory evidence to be the person(s) who appeared before me.

Notary Signature _____ (Seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Agreement with LSA Associates, Inc. – Traffic/Circulation Analysis for Campus Entrance Improvements at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for a traffic/circulation analysis for the Campus Entrance Improvements project at Santiago Canyon College. This project is necessary to address Blaser legal settlement deficiency items related to path of travel. In order to correct such, the entire hardscape from the sidewalk at the bus stop along Chapman Avenue’s entrance traveling to the fountain area (front of campus), through Strenger Plaza, and up to Buildings D, E and the Library are impacted. The amount of work required to fix the path of travel slopes is significant and is challenged to the changes in site elevations and grade.

As part of this project, the main campus plaza is impacted as well as the vehicular and pedestrian traffic points of entry at the front entrance adjacent the fountain. All of these components need to be assessed as part of the corrective work associated with this project because of the magnitude of hardscape to be demolished and replaced. These site improvements will benefit all students, visitors, faculty, and staff. The current front drop-off/pick-up area often experiences traffic jams, vehicle stacking, and conflicts between vehicles and pedestrians crossing at the same location. Both the College and District see a need to undertake further analysis to confirm if the existing location is the best suited location or if drop-off/pick-up should occur elsewhere on campus.

Upon review of the Campus Facility Master Plan, there are potential multiple locations of vehicular drop off and improvements contemplated as part of the plan, but have not yet been implemented. Therefore, the District desires to have a professional traffic engineering consultant further evaluate the drop off, pick up, vehicular travel patterns and pedestrian patterns to provide and confirm vehicular improvement recommendations for the project. The work associated with this project will create a new front entry for the College that is safer for pedestrians, more efficient for vehicles, and continue to provide a welcoming atmosphere that is enhanced and improved.

ANALYSIS:

A Request for Qualifications/Request for Proposal (RFQ/RFP) #1718-215 for Traffic Engineering and Management Consulting Services was solicited on May 24, 2018 with a due date of July 11, 2018. The District received one response from LSA Associates, Inc. (Irvine) and following the District’s screening process, LSA Associates, Inc. (LSA) was selected as the pre-qualified consultant to provide traffic engineering consulting services for the District on an on-call as needed basis.

LSA Associates, Inc. has provided parking demand analysis work on occasion for Santa Ana College and has assisted in developing the required construction traffic mitigation plans as a condition of required environmental mitigation measures associated with the Santa Ana College Facility Master Plan and prior approved Environmental Impact Report. Therefore, as being the prequalified traffic consultant, the District requested LSA provide a proposal for a traffic/circulation assessment for Santiago Canyon College. The District received a proposal from LSA on March 28, 2019. A panel convened to review the proposal for timeliness and completeness of response; technical qualifications and competence; record of past performance; approach to work; ability to meet the anticipated schedule; and the ability to resource the project appropriately with cost control measures. After a thorough review, the panel recommends LSA Associates, Inc. by consensus based upon the culmination of their RFQ/RFP response and responsiveness, qualifications, experience, team members, reference checks, approach to the project, fee, and ability to meet the anticipated schedule.

The services covered by this agreement shall commence April 30, 2019 and end December 31, 2019. The agreement is an hourly not-to-exceed fee of \$18,530. The contract hourly rate shall remain the same through the duration of the contract term. The District has reviewed the fee and it is reasonable and within industry standards.

This agreement is funded by State Scheduled Maintenance and Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with LSA Associates, Inc. – Traffic/Circulation Analysis for Campus Entrance Improvements at Santiago Canyon College as presented.

Fiscal Impact:	\$18,530	Board Date: April 29, 2019
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 4/29/19

Project: Campus Entrance Improvements

Site: **Santiago Canyon College**

Consultants: **LSA Associates, Inc.**

Type of Service: Traffic/Circulation Analysis

Agreement Summary	Amount	Reimbursables	Start	Duration End
Original Contract Amount	\$18,530.00		4/30/2019	12/31/2019
Total Agreement Amount	\$18,530.00			

AGREEMENT NO: 0343.00/ DESCRIPTION:

This agreement #0343.00 is incorporated herein by reference and included as part of the agenda.

Total Proposed Amount: **\$18,530.00**

Contract End Date: **12/31/2019**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Amendment to Contract with Class Leasing LLC	
Action:	Request for Approval	

BACKGROUND

On April 23, 2018 the Board of Trustees approved the Chawanakee Unified School District contract, Project #11, issued to Class Leasing LLC for the purchase and installation of DSA approved portable building, accessories and related installation supplies for the new Safety Department Portable Offices at Santiago Canyon College.

ANALYSIS

The original request for the initial purchase of the portable building, accessories and related installation supplies was estimated at \$634,708. Per the approved DSA drawings, additional items were not captured in the original proposal. These include such items as adding two exterior doors with hardware and side lights, an additional HVAC unit to the Intermediate Distribution Frame (IDF) room, additional power for the restroom facilities, additional interior doors, frames and hardware for the electrical room and a higher quality Thermoplastic Polyolefin (TPO) roofing system.

The increase in cost is approximately \$58,452.70 for a total of \$693,160.70.

This project is to be funded by Capital Outlay funds.

RECOMMENDATION

It is recommended that the Board of Trustees approve the amendment to the contract with Class Leasing LLC for the purchase and installation of DSA approved portable building, accessories and related installation supplies as presented.

Fiscal Impact:	\$58,452.70	Board Date: April 29, 2019
Prepared by:	Linda Melendez, Director, Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of California Multiple Award Schedule (CMAS), Contract #3-12-70-2247E, to Carahsoft Technology Corporation	
Action:	Request for Approval	

BACKGROUND:

With network security breaches on the rise, the need for identity and access management is vital. End-Point Privilege Management and Application Control are critical components in the fight against network compromise. To maintain the highest level of network security, the District Information Technology Services (ITS) has identified an opportunity to augment current security measures. Implementation of Defendpoint by Avecto Incorporated will give the District's network an additional layer of protection. Defendpoint provides added control by tailoring access rights for users based on the minimum permissions required when accessing the network and performing required tasks and functions.

ANALYSIS:

The District has identified a contract, which requires Board of Trustees approval to utilize for the purchase of the Defendpoint software, support, and training. The State of California Department of General Services has awarded a California Multiple Award Schedule (CMAS), Contract #3-12-70-2247E, to Carahsoft Technology Corporation, an authorized reseller of Avecto Incorporated products as well as other products from other leading software and hardware manufacturers. Utilization of this contract will allow the District to purchase information technology products including equipment, software, peripherals and related services at discounted prices, on an as needed basis.

The initial purchase is estimated to be \$137,712.75 which includes three (3) years of software licensing and support for both the server and desktop applications, technical support and training. This is a \$7,679.25 savings over the next lowest vendor quote.

This project is to be funded by the ITS operating budget.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the use of CMAS Contract #3-12-70-2247E, awarded to Carahsoft Technology Corporation, including renewals, future addendums, supplements and extensions as presented.

Fiscal Impact:	\$137,712.75 for initial purchase	Board Date: April 29, 2019
Prepared by:	Linda Melendez, Director, Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D, Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Foundation for California Community Colleges Administrative Services Agreement #CB-278-19 to Utelogy Corporation	
Action:	Request for Approval	

BACKGROUND:

In anticipation of construction completion of the new Science Center, Johnson Student Center, and Health Science buildings at Santa Ana College, planning continues on the procurement of audio-visual equipment, computers, and related software. The District has identified an Administrative Services Agreement that Utelogy Corporation entered into with the Foundation for California Community Colleges (FCCC) in association with the Los Angeles Community College District's (LACCD) Master Agreement. This FCCC Administrative Services Agreement #CB-278-19 is based on the products and pricing from the LACCD Master Agreement #40414. To utilize this contract, Board of Trustees approval is required.

ANALYSIS:

Utelogy's Smart Classroom Enterprise Platform software was first introduced to both SAC and SCC two (2) years ago and has proven itself by resolving the challenges of using and maintaining smart classrooms. The software includes an unlimited number of district-wide room licenses and comes with five (5) years in software maintenance. The software's simple management tools and updates are compatible with the existing audio and visual equipment thus extending the equipment's life by minimizing the cost of procuring new. The user friendly software is easily managed by IT, faculty, and students. The goal is to implement the software in the new buildings and update the existing classrooms on an as-needed basis. To see the original agreement, please [click here](#).

Utilization of the FCCC Administrative Services Agreement #CB-278-19 meets all legal requirements. The pricing mirrors that of the Master Agreement #40414 with Los Angeles Community College District and is in effect through April 4, 2021 with two (2) one-year optional renewals. This contract is in accordance with the terms and conditions negotiated, the price of the Single Organization Unlimited Enterprise License is \$99,500 plus \$34,826 for the 5-year software maintenance coverage.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the use of the FCCC Administrative Services Agreement #CB-278-19 and in association with the Los Angeles Community College District Master Agreement #40414 including renewals, supplements and extensions on an as needed basis awarded to Utelogy Corporation as presented.

Fiscal Impact:	\$134,326 for initial purchase	Board Date: April 29, 2019
Prepared by:	Linda Melendez, Director, Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Ph.D, Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Vendor Name Change	
Action:	Request for Approval	

BACKGROUND

The Rancho Santiago Community College District Information Technology Services (ITS) department currently utilizes services provided by SADA Systems, a Microsoft certified partner. The District has been using SADA Systems to assist us in the design of our infrastructure as a service deployment in Azure (Microsoft's cloud). Their scope of services also includes assistance in creating a solution for cloud based logon authentication in Azure through Microsoft's Active Directory Federation Services (ADFS). These services will allow us to provide a streamlined single sign on experience for multiple IT services for both students and staff, including Office 365, Regroup text messaging, Comevo student orientation and our Ellucian products.

On March 16, 2019, RSCCD was informed that SADA Systems has changed their name to Core BTS, Inc. The name change was filed with the State of California to do business under the new name of Core BTS, Inc. effective January 3, 2019.

ANALYSIS

In order to avoid interruption of existing services and to make payments for services rendered timely it is necessary to seek acceptance by the Board of Trustees to change the vendor name from SADA Systems to Core BTS, Inc. The name change does not affect the current services provided or the current cost. Core BTS, Inc. is committed to providing the same level of service that SADA Systems contractually committed over the last several years.

RECOMMENDATION

It is recommended that the Board of Trustees approve the name change request from SADA Systems to Core BTS, Inc. as presented.

Fiscal Impact:	N/A	Board Date: April 29, 2019
Prepared by:	Linda Melendez, Director, Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE – BUSINESS OPERATIONS/FISCAL SERVICES

To: Board of Trustees	Date: April 29, 2019
Re: Approval of Disposal of Surplus Vehicles	
Action: Request for Approval	

BACKGROUND

The Santa Ana College Automotive Technology Division has two vehicles that have exceeded their useful lives and are no longer needed. Legally, in order to dispose of District property, the Board of Trustees must take action to declare the property as surplus prior to donation or auction.

ANALYSIS

Based on the age and/or condition of the vehicles, it is recommended to not donate the vehicles listed below to other schools or non-profit organizations. Below are the vehicles recommended to be declared surplus property and sent to auction:

RSCCD Tag	VIN	Year	Make/Model	Odometer/Hours	Issues
N/A	1J8GP28KX8W165440	2008	Jeep Liberty	58,151	Engine Failure and Obsolete as a Training Aid
315406	HCC1319985	1985	Hahn Fire Apparatus (Firetruck)	15,190 mi. 7,555 hrs.	Engine Failure and Obsolete as a Training Aid

Ken Porter Auctions (KPA) can auction surplus vehicles in accordance with the terms and conditions of the current agreement the Board of Trustees approved on September 24, 2018. The auctioneer's commission fee is 5% of the gross sales, less transportation fees which vary from \$50 to \$120 depending on the size of the vehicle. The fee from KPA includes de-logo, smog/safety inspection, advertising and paperwork required by the Department of Motor Vehicles (DMV). The District has utilized the services of KPA in the past and their performance and service has been satisfactory. This process is in accordance with BP6550 and AR6550.

RECOMMENDATION

It is recommended that the Board of Trustees declare two District owned vehicles as surplus property and to utilize Ken Porter Auctions to conduct an auction as presented.

Fiscal Impact: Revenue to be determined	Board Date: April 29, 2019
Prepared by: Linda Melendez, Director, Purchasing Services	
Submitted by: Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

02/24/19 thru 03/23/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-B0001590	02/25/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	MID-WEST INSTRUMENT	864.29
19-B0001593	02/25/19	71	Student Life & Leadership	Other Operating Exp & Services	SILK SCREEN APPAREL	1,000.00
19-B0001595	02/27/19	79	Continuing Education Division	Other Operating Exp & Services	TRANSPORTATION CHARTER SERVICES, INC.	546.25
19-B0001596	03/05/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	CORNER BAKERY/CBC RESTAURANT	1,925.00
19-B0001597	03/06/19	79	Auxiliary Services Office	Non-Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	2,746.01
19-B0001598	03/06/19	79	Auxiliary Services Office	Non-Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	1,025.09
19-B0001599	03/11/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	GOLD COAST TOURS	556.38
19-B0001600	03/12/19	79	Admissions & Records	Non-Instructional Supplies	ADORAMA INC	224.04
19-B0001601	03/11/19	79	Auxiliary Services Office	Equip-Mod Furn>\$1,000 < \$5,000	CN SCHOOL AND OFFICE SOLUTIONS INC	2,342.00
19-B0001602	03/14/19	79	A&R Office - Credit	Non-Instructional Supplies	CALUMET CARTON CO	2,003.92
19-B0001603	03/18/19	79	Auxiliary Services Office	Other Operating Exp & Services	SIGNATURE STYLE JEWELRY	7,344.00
19-B0001604	03/18/19	79	Admissions & Records	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	936.86
19-B0001605	03/19/19	79	International Student Program	Non-Instructional Supplies	EDUCATIONAL TESTING SVC	225.00
19-B0001606	03/20/19	79	A&R Office - Credit	Equip-All Other >\$1,000<\$5,000	SEHI COMPUTER PRODUCTS	1,141.83
19-B0001607	03/20/19	79	Continuing Education Division	Non-Instructional Supplies	DON BOOKSTORE	215.50
19-B0001608	03/21/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	KLINGER EDUCATIONAL PRODUCTS	295.00
19-B0001609	03/21/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	CAROLINA BIOLOGICAL SUPPLY CO	1,092.93
19-P0055746	02/25/19	12	Television (TV/Film/Video)	Equip-All Other >\$1,000<\$5,000	B & H PHOTO VIDEO INC	3,477.33
19-P0055747	02/25/19	11	Grounds	Maint/Oper Service Agreements	TREESMITH ENTERPRISES INC	600.00
19-P0055748	02/25/19	13	Maintenance	Maint/Oper Service Agreements	MOORE FLOORING INC	7,400.00
19-P0055749	02/25/19	13	Grounds	Maint/Oper Service Agreements	HEID JARED STEPHEN	8,550.00
19-P0055750	02/25/19	12	Library Services	Library Books - Databases	OCLC ONLINE COMPUTER LIBRARY	550.00
19-P0055751	02/25/19	12	Student Development	Fees Paid for Students	DON BOOKSTORE	1,285.05
19-P0055752	02/25/19	13	Maintenance	Contracted Repair Services	ZARETSKY ENGINEERING SOLUTIONS	1,722.59
19-P0055753	02/25/19	11	Maintenance & Operations	Contracted Repair Services	PROFESSIONAL PLUMBING &	990.00
19-P0055754	02/25/19	11	Maintenance & Operations	Contracted Services	ACADEMY ELECTRIC INC	2,083.00
19-P0055755	02/25/19	11	Risk Management	Non-Instructional Supplies	SCHOOL HEALTH SUPPLY CO INC	1,193.39
19-P0055756	02/25/19	12	Paralegal	Software License and Fees	RELX INC. YLEXIS NEXIS/REED ELSEVIER	3,780.00
19-P0055757	02/25/19	12	Graphics	Instructional Supplies	SEHI COMPUTER PRODUCTS	868.23
19-P0055758	02/25/19	12	Music	Equip-All Other > \$5,000	SWEETWATER SOUND	7,447.70
19-P0055759	02/25/19	12	Geology	Transportation - Student	SURERIDE CHARTER INC	2,756.00
19-P0055760	02/25/19	12	Graphics	Equip-Fed Prqm >\$1,000< \$5,000	SEHI COMPUTER PRODUCTS	5,971.83
19-P0055761	02/25/19	12	Biology	Equip-All Other >\$1,000<\$5,000	MET ONE INSTRUMENTS, INC.	4,399.43
19-P0055762	02/25/19	12	Upward Bound	Other Exp Paid for Students	RSCCD	175.00
19-P0055763	02/25/19	12	Modern Languages	Instructional Supplies	AMERICAN EAGLE CO INC	544.83
19-P0055764	02/25/19	12	Career Center	Software License and Fees	COMPUTERLAND OF SILICON VALLEY	16.80
19-P0055765	02/25/19	12	Counseling	Non-Instructional Supplies	DOING GOOD WORKS	541.12
19-P0055766	02/25/19	12	Family & Consumer Studies	Instructional Supplies	SARAH H. MATHOT	103.00
19-P0055767	02/25/19	12	Library Services	Library Books	GREY HOUSE PUBLISHING	319.50
19-P0055768	02/25/19	12	Family & Consumer Studies	Instructional Supplies	VIRGINIA M. WITMER	25.12
19-P0055769	02/25/19	12	Health & Wellness Center	Other Licenses & Fees	CALIF DHS/LABORATORY FIELD SERVICES	200.00
19-P0055770	02/25/19	12	Welding	Instructional Supplies	SIMS ORANGE WELDING SUPPLY	10,000.00

4.19 (1)

No. 4.19

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0055771	02/25/19	12	Theatre Arts	Instructional Supplies	HOME DEPOT	3,000.00
19-P0055772	02/26/19	12	Phillips Hall	Instructional Supplies	SAMYS CAMERA	475.00
19-P0055773	02/26/19	41	Facility Planning Office	Site Imp-Modular, Lease Purch	MCGRATH RENT CORP	3,516.00
19-P0055774	02/26/19	33	EHS Santa Ana College	Non-Instructional Supplies	WELLS FARGO BANK	256.37
19-P0055775	02/26/19	12	Educational Services Office	Conference Expenses	CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT	75.00
19-P0055776	02/26/19	11	Maintenance & Operations	Contracted Services	D4 SOLUTIONS INC.	637.85
19-P0055777	02/26/19	11	Board of Trustees	Conference Expenses	ACCT ASSOC OF COMMUNITY	1,095.00
19-P0055778	02/26/19	41	Facility Planning Office	Buildings - DSA Fees	DEPT OF GENERAL SERVICES	500.00
19-P0055779	02/26/19	41	Facility Planning Office	Buildings - DSA Fees	DEPT OF GENERAL SERVICES	293,050.00
19-P0055780	02/26/19	12	Educational Services Office	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0055781	02/26/19	11	Academic Affairs Office	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	224,868.16
19-P0055782	02/26/19	11	Maintenance & Operations	Contracted Services	CLIMATEC LLC	72.50
19-P0055783	02/26/19	33	EHS Administration	Contracted Services	WALSVICK JENNIFER EILEEN	22,000.00
19-P0055784	02/26/19	11	Academic Affairs Office	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	82,251.97
* 19-P0055785	02/26/19	11	Safety & Security Office	Maint/Oper Service Agreements	PYRO-COMM SYSTEMS INC	5,375.00
* 19-P0055785	02/26/19	12	Safety & Parking - DO	Contracted Services	PYRO-COMM SYSTEMS INC	135.00
PO Amt Total for * 19-P0055785:						5,510.00
19-P0055786	02/26/19	12	EOPS	Fees Paid for Students	ALPHA GAMMA SIGMA HONOR SCHOLARSHIP SOCIETY	60.00
19-P0055787	02/26/19	33	EHS Santa Ana College	Non-Instructional Supplies	AMMEX	1,170.00
19-P0055788	02/26/19	12	Biology	Instructional Supplies	BIOQUIP PRODUCTS INC	147.76
19-P0055789	02/26/19	12	Financial Aid Office	Non-Instructional Supplies	EAGLE GRAPHICS INC	667.87
19-P0055790	02/26/19	12	Distance Education	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,885.36
* 19-P0055791	02/26/19	11	Academic Affairs Office	Conference Expenses	AVID CENTER	300.00
* 19-P0055791	02/26/19	12	Student Services Office	Conference Expenses	AVID CENTER	150.00
PO Amt Total for * 19-P0055791:						450.00
19-P0055792	02/26/19	12	Professional Development	Conference Expenses	CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT	75.00
19-P0055793	02/26/19	12	Counseling	Conference Expenses	MINH N. PHAM	300.00
19-P0055794	02/27/19	12	Safety & Parking - DO	Contracted Repair Services	PATTERSON TIRE CO	1,132.28
19-P0055795	02/27/19	12	EOPS	Other Exp Paid for Students	OREA DAVID OMAR	121.00
19-P0055796	02/27/19	12	Library Services	Instructional Supplies	DEMCO INC	607.79
19-P0055797	02/27/19	11	Survey/Mapping Sciences	Equip-All Other > \$5,000	ALLEN INSTRUMENTS & SUPPLIES	90,067.48
19-P0055798	02/27/19	12	Exercise Science	Instructional Supplies	LYTLE SCREEN PRINTING INC	137.92
19-P0055799	02/27/19	13	Maintenance	Contracted Repair Services	VERNES PLUMBING INC	2,315.21
19-P0055800	02/27/19	12	EOPS	Other Exp Paid for Students	MUSEUM OF TOLERANCE	472.50
19-P0055801	02/27/19	33	EHS Santa Ana College	Non-Instructional Supplies	AMAZON COM	82.36
19-P0055802	02/27/19	12	Special Services Office	Food and Food Service Supplies	CHEFS CATERING AND EVENT PLANNING	665.90
19-P0055803	02/27/19	11	CJ/Academies	Inst Dues & Memberships	ORANGE COUNTY TRAINING	100.00
19-P0055804	02/27/19	12	Distance Education	Instructional Supplies	TEAMWORK PROMOTIONAL	547.09
19-P0055805	02/28/19	12	Biology	Instructional Supplies	VWR FUNDING INC	739.30
19-P0055806	02/28/19	12	Student Equity	Food and Food Service Supplies	JAYS CATERING	274.25
19-P0055807	02/28/19	12	Kinesiology - Intercoll Athlet	Instructional Supplies	D3 SPORTS INC.	1,220.29
19-P0055808	02/28/19	11	Fiscal Services Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	47.03

4.19 (2)

Legend: * = Multiple Funds for this P.O.

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0055809	02/28/19	11	Facility Planning Office	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	146.76
19-P0055810	02/28/19	13	Maintenance	Contracted Services	D4 SOLUTIONS INC.	778.07
19-P0055811	02/28/19	11	Facility Planning Office	Non-Instructional Supplies	AMAZON COM	43.08
19-P0055812	02/28/19	13	Maintenance	Contracted Repair Services	COAST ELECTRIC	760.00
19-P0055813	02/28/19	11	Maintenance & Operations	Non-Instructional Supplies	ACTION SALES	457.61
19-P0055814	02/28/19	13	Maintenance	Contracted Repair Services	PYRO-COMM SYSTEMS INC	383.00
19-P0055815	02/28/19	13	Maintenance	Contracted Services	TONY PAINTING	8,200.00
19-P0055816	02/28/19	11	Educational Services Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	300.00
19-P0055817	02/28/19	12	Career Education Office	Inst Dues & Memberships	INTERNATIONAL CODE COUNCIL	500.00
19-P0055818	02/28/19	12	DSPS Office	Non-Instructional Supplies	JESSICA KINGSLEY PUBLISHERS	101.80
19-P0055819	02/28/19	12	Resource Development	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	91.29
19-P0055820	02/28/19	12	Manufacturing Technology	Instructional Supplies	B & H PHOTO VIDEO INC	255.88
19-P0055821	02/28/19	33	EHS Santa Ana College	Non-Instructional Supplies	KAPLAN	883.31
19-P0055822	02/28/19	12	High Tech Center DSPS	Instructional Supplies	AMERICAN PRINTING HOUSE FOR THE BLIND INC	69.88
19-P0055823	02/28/19	12	Graphics	Instructional Supplies	SEHI COMPUTER PRODUCTS	3,768.98
19-P0055824	02/28/19	11	Facility Planning Office	Reproduction/Printing Expenses	SCALES DONNA	525.00
19-P0055825	02/28/19	12	Graphics	Instructional Supplies	B & H PHOTO VIDEO INC	708.97
19-P0055826	02/28/19	13	Occupational Therapy	Instructional Supplies	NORTH COAST MEDICAL INC	3,692.46
19-P0055827	02/28/19	12	Safety & Parking - DO	Food and Food Service Supplies	CORNER BAKERY/CBC RESTAURANT	750.75
19-P0055828	02/28/19	11	Fire Academy	Contracted Services	WELCH ALLYN MED DIVISION	2,888.00
19-P0055829	02/28/19	12	EOPS	Fees Paid for Students	PHI THETA KAPPA	190.00
19-P0055830	02/28/19	41	Facility Planning Office	Site Impr-Blueprint/Reprod/Adv	CALIFORNIA NEWSPAPERS PARTNERSHIP	6,579.92
19-P0055831	02/28/19	11	Maintenance & Operations	Contracted Repair Services	DE LA TORRE COMMERCIAL	1,539.00
19-P0055832	02/28/19	12	LA/OC Regional Consortia	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	2,000.00
19-P0055833	02/28/19	12	Puente	Transportation - Student	CERTIFIED TRANSPORTATIONS	625.42
19-P0055834	02/28/19	12	Career Ed & Work Dev Office	Contracted Services	INTERACT COMMUNICATIONS	61,900.00
19-P0055835	02/28/19	12	EOPS	Fees Paid for Students	RANCHO SANTIAGO COMMUNITY COLL. DIST.	750.00
19-P0055836	03/01/19	12	Veterans Resource Center	Conference Expenses	MONTEREY MARRIOTT	1,193.60
19-P0055837	03/01/19	12	Veterans Resource Center	Conference Expenses	FOUNDATION FOR CALIFORNIA	590.00
19-P0055838	03/01/19	33	CDC Santa Ana College - East	Instructional Supplies	COMMUNITY PLAYTHINGS	517.36
19-P0055839	03/01/19	12	Career Ed & Work Dev Office	Conference Expenses	AACC AMERICAN ASSOC OF COMMUNITY CO	300.00
19-P0055840	03/01/19	12	Veterans Resource Center	Conference Expenses	BRENDA ESTRADA	129.00
19-P0055841	03/01/19	11	Academic Affairs Office	Conference Expenses	CCCCIO	450.00
19-P0055842	03/01/19	12	Veterans Resource Center	Conference Expenses	CSSO ASSOCIATION INC	515.00
19-P0055843	03/01/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	450.40
19-P0055844	03/01/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	166.53
19-P0055845	03/01/19	13	Administrative Services Office	Equip-w/Contr Svc > \$5,000	TROXELL COMM INC	10,898.08
19-P0055846	03/01/19	12	Distance Education	Books, Magz & Subscrip-Non-Lib	AMAZON COM	518.82
19-P0055847	03/01/19	33	EHS Santa Ana College	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	161.41
19-P0055848	03/01/19	33	CDC Santa Ana College	Instructional Supplies	AMAZON COM	504.39
19-P0055849	03/01/19	12	Humanities & Social Sci Office	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	197.11
19-P0055850	03/01/19	12	Spanish	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	759.17

4.19 (3)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0055851	03/01/19	13	Maintenance	Contracted Services	D4 SOLUTIONS INC.	778.07
19-P0055852	03/01/19	12	EOPS	Transportation - Student	GOLD COAST TOURS	666.66
19-P0055853	03/01/19	12	Academic Affairs Office	Online Training Courses	WESTED	3,000.00
19-P0055855	03/01/19	12	Sci, Math, Health Sci Office	Instructional Supplies	VWR FUNDING INC	424.10
19-P0055856	03/01/19	12	Sci, Math, Health Sci Office	Instructional Supplies	JESUS GUARDADO	482.45
19-P0055857	03/01/19	12	Fine & Performing Arts Office	Instructional Supplies	INTERNATIONAL E-Z UP INC	631.15
19-P0055858	03/01/19	12	Resource Development	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	895.00
19-P0055859	03/01/19	12	Family & Consumer Studies	Instructional Supplies	VIRGINIA M. WITMER	220.35
19-P0055860	03/01/19	11	Business Division Office	Inst Dues & Memberships	AMERICAN BAR ASSOC	1,500.00
19-P0055861	03/01/19	12	EOPS	Fees Paid for Students	RANCHO SANTIAGO COMMUNITY COLL. DIST.	1,000.00
19-P0055862	03/01/19	12	Special Services Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,200.00
19-P0055863	03/01/19	12	Orientation/Coord/Training	Non-Instructional Supplies	SAFEGUARD BUSINESS SYSTEMS	2,896.32
19-P0055864	03/04/19	12	Safety & Parking - DO	Contracted Services	WEST COAST CONSULTING GROUP INC	14,850.00
19-P0055865	03/04/19	11	District Wide Technology	Software Support Service-Fixed	ELLUCIAN COMPANY L.P.	2,896.25
19-P0055866	03/04/19	12	Student Equity	Contracted Services	MORRIS KENNETH B	2,000.00
19-P0055867	03/04/19	12	LA/OC Regional Consortia	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	2,205.46
19-P0055868	03/04/19	41	Facility Planning Office	Site Improv - Contractor Svcs	R DEPENDABLE CONST INC	89,000.00
19-P0055869	03/04/19	11	Academic Affairs Office	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	262,252.65
19-P0055870	03/04/19	12	Sci, Math, Health Sci Office	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	3,442.33
19-P0055871	03/04/19	12	Kinesiology - Intercoll Athlet	Instructional Supplies	NATL SPORTS APPAREL LLC	581.29
19-P0055872	03/04/19	12	Theatre Arts	Instructional Supplies	J.D. FIELDS LUMBER	3,615.59
19-P0055873	03/04/19	12	Student Equity	Non-Instructional Supplies	AMAZON COM	25.62
19-P0055874	03/04/19	12	Sci, Math, Health Sci Office	Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	788.21
19-P0055875	03/04/19	12	Family & Consumer Studies	Equip-Fed Prqm >\$1,000< \$5,000	GOLDEN STAR TECHNOLOGY, INC.	2,293.37
19-P0055876	03/04/19	12	Math	Software License and Fees	TECH SMITH CORP	1,014.00
19-P0055877	03/04/19	13	Continuing Education Division	Non-Instructional Supplies	DON BOOKSTORE	4,406.98
19-P0055878	03/04/19	12	Distance Education	Software License and Fees	TECH SMITH CORP	1,014.00
19-P0055879	03/04/19	12	Distance Education	Instructional Supplies	TEAMWORK PROMOTIONAL	303.76
19-P0055880	03/04/19	12	History	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	130.97
19-P0055881	03/04/19	11	Maintenance	Contracted Repair Services	IRVINE VALLEY AIR CONDITIONING INC	4,004.35
19-P0055882	03/04/19	62	Risk Management	Non-Instructional Supplies	AMAZON COM	835.00
19-P0055883	03/04/19	12	Communications	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	640.21
19-P0055884	03/04/19	12	Veterans Resource Center	Non-Instructional Supplies	GRAINGER	132.75
19-P0055885	03/04/19	12	Learning Disabled	Mileage/Parking Expenses	RANCHO SANTIAGO COMMUNITY COLL. DIST.	50.00
19-P0055886	03/04/19	12	Kinesiology - Intercoll Athlet	Instructional Supplies	M F ATHLETIC COMPANY INC	140.82
19-P0055887	03/04/19	12	Kinesiology - Intercoll Athlet	Instructional Supplies	MEDCO/PATTERSON MEDICAL	3,378.95
19-P0055888	03/05/19	12	Safety & Parking - DO	Conference Expenses	SCOTT E. BAKER	1,254.64
19-P0055889	03/05/19	12	Resource Development	Conference Expenses	HYATT CORPORATION LLC	955.20
19-P0055890	03/05/19	12	Safety & Parking - DO	Conference Expenses	RAYMOND A. WERT	1,425.75
19-P0055891	03/05/19	33	CDC Administration	Conference Expenses	ORANGE COUNTY DEPT OF ED	75.00
19-P0055892	03/05/19	12	Family & Consumer Studies	Software License and Fees	TUKATECH INC	43,638.75
19-P0055893	03/05/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	SMART & FINAL	500.00

4.19 (4)

Legend: * = Multiple Funds for this P.O.

02/24/19 thru 03/23/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0055894	03/05/19	12	LA/OC Regional Consortia	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0055895	03/05/19	12	LA/OC Regional Consortia	Non-Instructional Supplies	MICHAEL J MACKENZIE	596.54
19-P0055896	03/05/19	11	Fire Academy	Gasoline	VOYAGER FLEET SYSTEM INC	2,200.00
19-P0055897	03/05/19	12	Sci, Math, Health Sci Office	Instructional Supplies	VWR FUNDING INC	8,057.66
19-P0055898	03/05/19	33	EHS Administration	Conference Expenses	RSCCD	690.00
19-P0055899	03/05/19	13	Santiago Canyon College	Other Participant Travel Exp	JARED A. KUBICKA-MILLER	6,536.16
19-P0055900	03/05/19	12	EOPS	Conference Expenses	CCC EOPS REGION VIII	175.00
19-P0055901	03/05/19	13	Santiago Canyon College	Transportation - Student	GOLD COAST TOURS	4,228.12
19-P0055902	03/05/19	12	Counseling	Food and Food Service Supplies	ALBERTSONS/SAFEWAY	200.00
19-P0055903	03/05/19	33	CDC Administration	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	389.44
19-P0055904	03/05/19	12	English	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	6,500.00
19-P0055905	03/05/19	12	Biology	Non-Instructional Supplies	FISHER SCIENTIFIC	222.60
19-P0055906	03/05/19	12	Biology	Instructional Supplies	MICROTECH SCIENTIFIC	184.28
19-P0055907	03/05/19	12	Math	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	495.69
19-P0055908	03/05/19	11	Kinesiology - Physical Educ	Contracted Repair Services	NATL SPORTS APPAREL LLC	1,640.00
19-P0055909	03/06/19	12	EOPS	Conference Expenses	WELLS FARGO BANK	186.96
19-P0055910	03/06/19	11	Purchasing	Contracted Services	CAMBRIDGE WEST PARTNERSHIP LLC	28,800.00
19-P0055911	03/06/19	12	Distance Education	Instructional Supplies	LUMEN LEARNING LLC	23,905.00
19-P0055912	03/06/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	281.85
19-P0055913	03/06/19	12	Student Equity	Conference Expenses	UC REGENTS	2,250.00
19-P0055914	03/06/19	12	Human Resources Office	Personnel Recruiting	JOB ELEPHANT COM INC	10,000.00
19-P0055915	03/06/19	12	Biology	Non-Instructional Supplies	FISHER SCIENTIFIC	2,415.00
19-P0055916	03/06/19	11	Maintenance & Operations	Contracted Repair Services	AIR TREATMENT CORP	3,296.25
19-P0055917	03/06/19	12	Library Services	Library Books	YANKEE BOOK PEDDLER INC	215.15
19-P0055918	03/06/19	12	Resource Development	Non-Instructional Supplies	QUALITY OFFICE FURNISHINGS INC	1,369.08
19-P0055919	03/06/19	11	Safety & Security Office	Non-Instructional Supplies	SOS SURVIVAL PRODUCTS	1,032.73
19-P0055920	03/06/19	12	Safety & Parking - DO	Inst Dues & Memberships	INTERNATIONAL ASSOC OF CAMPUS LAW ENFORCEMENT	219.00
19-P0055921	03/06/19	41	Facility Planning Office	Bldg Impr - Contractor Svcs	CLIMATEC LLC	7,044.00
19-P0055922	03/06/19	41	Administrative Services Office	Bldg Impr - Contractor Svcs	D4 SOLUTIONS INC.	192.69
19-P0055923	03/06/19	41	Administrative Services Office	Bldg Impr - Contractor Svcs	ACADEMY ELECTRIC INC	195.00
19-P0055924	03/06/19	11	Honors Program	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	450.00
19-P0055925	03/06/19	12	Academic Affairs Office	Online Training Courses	WESTED	1,500.00
19-P0055926	03/06/19	41	Facility Planning Office	Site Improv - Contractor Svcs	JB BOSTICK CO INC	6,025.00
19-P0055927	03/06/19	12	Career Education Office	Food and Food Service Supplies	SMART & FINAL	1,000.00
19-P0055928	03/06/19	12	Distance Education	Instructional Supplies	AMAZON COM	8,400.46
19-P0055929	03/07/19	12	LA/OC Regional Consortia	Conference Expenses	DR. ADRIENE L. DAVIS	1,466.00
19-P0055930	03/07/19	11	Information Tech Svcs Office	Conference Expenses	EDUCAUSE	1,208.00
19-P0055931	03/07/19	12	Resource Development	Conference Expenses	WELLS FARGO BANK	569.79
19-P0055932	03/07/19	11	Maintenance & Operations	Contracted Repair Services	PROFESSIONAL PLUMBING &	191.25
19-P0055933	03/07/19	12	EOPS	Supplies Paid for Students	OFFICE DEPOT BUSINESS SVCS	1,000.00
19-P0055934	03/07/19	12	Library Services	Library Books	AMAZON COM	5,000.00
19-P0055935	03/07/19	12	Student Placement	Food and Food Service Supplies	JAYS CATERING	627.83

4.19 (5)

Legend: * = Multiple Funds for this P.O.

02/24/19 thru 03/23/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0055936	03/07/19	12	Health & Wellness	Food and Food Service Supplies	GARCIA ALEX	300.00
19-P0055937	03/07/19	12	EOPS	Conference Expenses	CCC EOPS REGION VIII	700.00
19-P0055938	03/07/19	12	EOPS	Other Exp Paid for Students	DON BOOKSTORE	153.59
19-P0055939	03/07/19	12	Career Education Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	490.91
19-P0055940	03/07/19	11	Academic Affairs Office	Equip-All Other > \$5,000	GOLDEN STAR TECHNOLOGY, INC.	115,485.42
19-P0055942	03/07/19	12	EOPS	Conference Expenses	WMK SACRAMENTO LLC	109.06
19-P0055943	03/07/19	11	Business Division Office	Inst Dues & Memberships	CIWEA CALIFORNIA INTERSHIP AND WORK	255.00
19-P0055944	03/07/19	12	EOPS	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	21.54
19-P0055945	03/07/19	12	EOPS	Other Exp Paid for Students	SVM LP	1,418.12
19-P0055946	03/07/19	11	Fire Academy	Instructional Supplies	BAR NONE GROUP, INC.	665.19
19-P0055947	03/07/19	11	District Wide Technology	Non-Instructional Supplies	CDW GOVERNMENT INC.	299.01
19-P0055948	03/07/19	11	Fire Technology	Instructional Supplies	ULINE	782.89
19-P0055949	03/07/19	12	Pathways to Teaching	Transportation - Student	PACIFIC COAST SIGHTSEEING TOURS & CHARTERS INC	975.00
19-P0055950	03/07/19	12	Student Equity	Food and Food Service Supplies	JAYS CATERING	298.75
19-P0055951	03/07/19	12	School & Community Partnership	Other Exp Paid for Students	DON BOOKSTORE	1,500.00
19-P0055952	03/07/19	12	Counseling	Non-Instructional Supplies	DON BOOKSTORE	542.84
19-P0055953	03/07/19	12	Special Services Office	Food and Food Service Supplies	MAJDI INC	245.67
19-P0055954	03/07/19	41	Facility Planning Office	Bldg Impr - Contractor Svcs	ALLISON MECHANICAL, INC.	223,400.00
19-P0055955	03/07/19	41	Facility Planning Office	Equip-All Other >\$1,000<\$5,000	CN SCHOOL AND OFFICE SOLUTIONS INC	5,999.52
19-P0055956	03/07/19	33	CDC Centennial Education Ctr	Instructional Supplies	AMAZON COM	45.99
19-P0055957	03/07/19	41	Facility Planning Office	Site Imp-Modular, Lease Purch	MCGRATH RENT CORP	3,516.00
19-P0055958	03/07/19	12	EOPS	Conference Expenses	WELLS FARGO BANK	238.95
* 19-P0055959	03/08/19	11	Districtwide	Election	COUNTY OF ORANGE	125,000.63
* 19-P0055959	03/08/19	13	Districtwide	Election	COUNTY OF ORANGE	6,603.92
PO Amt Total for * 19-P0055959:						131,604.55
19-P0055960	03/08/19	12	LA/OC Regional Consortia	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0055961	03/08/19	12	LA/OC Regional Consortia	Conference Expenses	RUIZ LORENA	560.00
19-P0055962	03/08/19	12	Fine & Performing Arts Office	Instructional Supplies	SEHI COMPUTER PRODUCTS	750.64
19-P0055963	03/08/19	12	Career Ed & Work Dev Office	Contracted Services	MOORE KEISHA L.	6,500.00
19-P0055964	03/08/19	12	DSPS Office	Non-Instructional Supplies	NCS PEARSON INC	268.46
19-P0055965	03/08/19	12	Distance Education	Instructional Supplies	TEAMWORK PROMOTIONAL	838.30
19-P0055966	03/08/19	11	Information Tech Svcs Office	Conference Expenses	RUBEN T. HERNANDEZ	425.60
19-P0055968	03/08/19	12	Fine & Performing Arts Office	Instructional Supplies	KELLY PAPER	300.00
19-P0055969	03/08/19	12	Fine & Performing Arts Office	Instructional Supplies	HOME DEPOT	1,300.00
19-P0055970	03/08/19	12	Fine & Performing Arts Office	Instructional Supplies	ART SUPPLY WAREHOUSE	400.00
19-P0055971	03/08/19	12	Special Services Office	Supplies Paid for Students	DON BOOKSTORE	1,225.00
19-P0055972	03/08/19	13	Deaf & Hard of Hearing	Instructional Supplies	APEX AUDIO INC	3,271.45
19-P0055973	03/08/19	11	Fire Academy	Contracted Repair Services	RINCON TRUCK CENTER, INC.	2,320.34
19-P0055974	03/08/19	12	Counseling	Non-Instructional Supplies	DON BOOKSTORE	410.00
19-P0055975	03/08/19	12	Library Services	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	121.73
19-P0055976	03/08/19	11	Apprenticeship	Conference Expenses	CCCCIO	500.00
19-P0055977	03/08/19	11	Apprenticeship	Conference Expenses	HILTON	765.08

4.19 (6)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0055978	03/08/19	12	Theatre Arts	Instructional Supplies	PCE PRODUCTIONS INC. PACIFIC COAST ENTERTAINME	2,260.41
19-P0055979	03/08/19	12	Counseling	Non-Instructional Supplies	VARIDESK LLC	404.06
19-P0055980	03/08/19	13	Maintenance	Contracted Repair Services	DON F. HOLLY AND SON, INC.	2,137.09
19-P0055981	03/08/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	490.69
19-P0055982	03/11/19	12	EOPS	Other Exp Paid for Students	CCC EOPS REGION VIII	2,100.00
19-P0055983	03/11/19	12	Exercise Science	Instructional Supplies	D3 SPORTS INC.	4,333.48
19-P0055984	03/11/19	11	Manufacturing Technology	Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	788.21
19-P0055985	03/11/19	11	Mailroom	Contracted Repair Services	UNITED AUTOMOTIVE SVC INC	52.39
19-P0055986	03/11/19	12	LA/OC Regional Consortia	Contracted Services	SUNSTONE CENTER CT LESSEE	6,669.84
19-P0055987	03/11/19	12	Auxiliary Services Office	Software License and Fees	CARD INTEGRATORS INC	7,170.00
19-P0055988	03/11/19	12	LA/OC Regional Consortia	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0055989	03/11/19	12	LA/OC Regional Consortia	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0055990	03/11/19	12	Research	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0055992	03/11/19	33	CDC Santa Ana College - East	Food and Food Service Supplies	SYSCO FOOD SVC	10,000.00
19-P0055993	03/11/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	2,000.00
19-P0055994	03/11/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	HOME DEPOT	500.00
19-P0055995	03/11/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	500.00
19-P0055996	03/11/19	11	Information Tech Svcs Office	Conference Expenses	CENIC	900.00
19-P0055997	03/11/19	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	NTH GENERATION COMPUTING INC	4,040.62
19-P0055998	03/11/19	12	Center for Teacher Education	Other Exp Paid for Students	AQUARIUM OF THE PACIFIC	368.00
19-P0055999	03/11/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	SCHICK RECORDS MGMT	56.57
19-P0056000	03/11/19	11	Maintenance & Operations	Contracted Services	HILLS BROS LOCK & SAFE	241.06
19-P0056001	03/11/19	13	Nursing	Software License and Fees	LAERDAL MEDICAL CORP	6,099.73
19-P0056002	03/11/19	41	Facility Planning Office	Bldgs - Blueprint/Reprod/Adver	CALIFORNIA NEWSPAPERS PARTNERSHIP	6,080.52
19-P0056003	03/11/19	12	EOPS	Other Exp Paid for Students	OREA DAVID OMAR	481.00
19-P0056004	03/11/19	12	Biology	Instructional Supplies	ARTEL INC	1,002.08
19-P0056005	03/11/19	12	Sci, Math, Health Sci Office	Instructional Supplies	SPECTRUM LABORATORIES INC	460.31
19-P0056006	03/11/19	12	Pathways to Teaching	Food and Food Service Supplies	49ER SHOPS INC	258.09
19-P0056007	03/11/19	12	Sci, Math, Health Sci Office	Instructional Supplies	VWR FUNDING INC	412.02
19-P0056008	03/11/19	12	Sci, Math, Health Sci Office	Instructional Supplies	MODERN BIOLOGY INC	1,015.20
19-P0056009	03/11/19	33	EHS Administration	Food and Food Service Supplies	CALIFORNIA CREATIONZ, INC.	337.50
19-P0056010	03/11/19	12	Biology	Non-Instructional Supplies	VERNIER SOFTWARE & TECHNOLOGY LLC	3,351.66
19-P0056011	03/11/19	12	Career Education Office	Food and Food Service Supplies	PARADISE BAKERY & CAFE	812.78
19-P0056012	03/12/19	11	District Wide Technology	Contracted Services	COAST ELECTRIC	315.99
19-P0056013	03/12/19	13	Educational Services Office	Rental - Other (Short-term)	BAKER PARTY RENTALS	724.50
19-P0056014	03/12/19	12	LA/OC Regional Consortia	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	645.00
19-P0056015	03/12/19	12	Pathways to Teaching	Food and Food Service Supplies	JAYS CATERING	716.00
19-P0056016	03/12/19	12	EOPS	Other Exp Paid for Students	SVM LP	10,024.12
19-P0056017	03/12/19	11	CJ/Academies	Maint/Oper Service Agreements	PYRO-COMM SYSTEMS INC	3,606.50
19-P0056018	03/12/19	12	Biology	Equip-All Other >\$1,000<\$5,000	SHI INTERNATIONAL CORP	3,249.15
19-P0056019	03/12/19	12	Financial Aid Office	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	502.62
19-P0056020	03/12/19	12	Veterans Service Office	Non-Instructional Supplies	AMAZON COM	143.28

4.19 (7)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0056021	03/12/19	12	Career Ed & Work Dev Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	555.00
19-P0056022	03/12/19	61	Risk Management	Self Insurance Claims	MCKESSON GENERAL MEDICAL CORP	4,557.98
19-P0056023	03/12/19	12	LA/OC Regional Consortia	Contracted Services	EDUCATION WORKFORCE ALLIANCE	5,500.00
19-P0056024	03/12/19	41	Administrative Services Office	Bldg Impr - DSA Fees	DEPT OF GENERAL SERVICES	550.00
19-P0056025	03/12/19	11	Maintenance	Repair & Replacement Parts	RSD REFRIGERATION SUPPLIES	6,000.00
19-P0056026	03/12/19	11	Maintenance	Repair & Replacement Parts	HD SUPPLY CONSTRUCTION SUPPLY, LTD	1,000.00
19-P0056027	03/12/19	11	District Wide Technology	Contracted Services	VPLS SOLUTIONS LLC	11,800.00
19-P0056028	03/12/19	11	Transportation	Repair & Replacement Parts	PRAXAIR DIST INC	500.00
19-P0056029	03/12/19	12	Fine & Performing Arts Office	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	474.06
19-P0056030	03/12/19	11	CJ/Academies	Repair & Replacement Parts	RSD REFRIGERATION SUPPLIES	3,500.00
19-P0056031	03/12/19	12	Sci. Math. Health Sci Office	Instructional Supplies	SEHI COMPUTER PRODUCTS	675.59
19-P0056032	03/12/19	11	Administrative Services Office	Transportation - Student	CERTIFIED TRANSPORTATIONS	14,500.00
19-P0056033	03/13/19	12	Continuing Education Division	Lease Agreement - Facility	OC CHILDRENS THERAPEUTIC ART CTR	1,815.63
19-P0056034	03/13/19	41	Administrative Services Office	Equip-All Other > \$5,000	TROXELL COMM INC	7,597.69
19-P0056035	03/13/19	12	Continuing Education Division	Lease Agreement - Facility	DELHI CENTER	1,015.00
19-P0056036	03/13/19	12	Continuing Education Division	Lease Agreement - Facility	OUR LADY OF THE PILLAR CHURCH	1,008.00
19-P0056037	03/13/19	12	Fine & Performing Arts Office	Instructional Supplies	B & H PHOTO VIDEO INC	4,349.23
19-P0056038	03/13/19	12	Music	Instructional Supplies	WENGER CORP	717.33
19-P0056039	03/13/19	41	Administrative Services Office	Bldg Impr - Contractor Svcs	NEWBUILD CONSTRUCTION AND RESTORATION INC	8,800.00
19-P0056040	03/13/19	12	Research	Conference Expenses	JESSICA J. CRETE	1,000.00
19-P0056041	03/13/19	11	Purchasing	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	789.79
19-P0056042	03/13/19	33	CDC Administration	Instructional Supplies	COMMUNITY PLAYTHINGS	5,220.64
19-P0056043	03/13/19	33	CDC Administration	Instructional Supplies	COMMUNITY PLAYTHINGS	2,670.42
19-P0056044	03/13/19	33	CDC Administration	Instructional Supplies	COMMUNITY PLAYTHINGS	3,475.21
19-P0056045	03/13/19	13	Santiago Canyon College	Conference Expenses	ROBERTA M. TRAGARZ	598.60
19-P0056046	03/13/19	33	CDC Administration	Non-Instructional Supplies	COMMUNITY PLAYTHINGS	2,649.52
19-P0056047	03/13/19	13	Santiago Canyon College	Conference Expenses	NARGES M. RABII-RAKIN	956.68
19-P0056048	03/13/19	12	Student Equity	Food and Food Service Supplies	ORANGE HILL RESTAURANT	2,818.20
19-P0056049	03/13/19	12	Music	Instructional Supplies	WOODWIND & BRASSWIND	1,780.60
19-P0056050	03/13/19	13	Maintenance	Non-Instructional Supplies	MONTGOMERY HARDWARE CO	1,175.36
19-P0056051	03/14/19	33	EHS Administration	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
19-P0056052	03/14/19	33	CDC Administration	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	750.00
19-P0056053	03/14/19	12	Sci. Math. Health Sci Office	Instructional Supplies	POCKET NURSE	279.36
19-P0056054	03/14/19	12	Resource Development	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	204.71
19-P0056055	03/14/19	12	LA/OC Regional Consortia	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	3,000.00
19-P0056056	03/14/19	12	Talent Search	Contracted Services	TRIED & TRUE TUTORING LLC	6,800.00
19-P0056057	03/14/19	12	Sci. Math. Health Sci Office	Instructional Supplies	POCKET NURSE	1,230.56
19-P0056058	03/14/19	12	Sci. Math. Health Sci Office	Instructional Supplies	POCKET NURSE	3,471.43
19-P0056059	03/14/19	12	Research	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
19-P0056060	03/14/19	12	Sci. Math. Health Sci Office	Instructional Supplies	POCKET NURSE	3,124.97
19-P0056061	03/14/19	12	Fire Academy	Instructional Supplies	LN CURTIS & SONS	7,861.60
19-P0056062	03/14/19	12	Sci. Math. Health Sci Office	Instructional Supplies	DWK LIFE SCIENCES LLC	755.13

4.19 (8)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

02/24/19 thru 03/23/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0056063	03/14/19	11	Reprographics	Equip-All Other >\$1,000<\$5,000	APPERSON	1,096.00
19-P0056064	03/14/19	13	Counseling Office	Non-Instructional Supplies	KELLY PAPER	1,368.43
19-P0056065	03/14/19	12	Biology	Contracted Services	CLARKE KRISTINE	6,000.00
19-P0056066	03/14/19	11	Maintenance	Contracted Repair Services	ACTION DOOR CONTROLS INC	831.83
19-P0056067	03/14/19	11	Maintenance	Contracted Services	BOYD & ASSOCIATES	75.00
19-P0056068	03/14/19	12	Library Services	Library Books	EBSCO	1,553.03
19-P0056069	03/14/19	13	Santiago Canyon College	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	915.44
19-P0056070	03/14/19	11	Library Services	Non-Instructional Supplies	XPRESSMYSELF.COM LLC	112.68
19-P0056071	03/14/19	12	Biology	Contracted Services	WU JO WEN	30,000.00
19-P0056072	03/14/19	12	Chemistry	Instructional Supplies	ACS DIVCHED EXAMINATIONS INSTITUTE	268.15
19-P0056073	03/14/19	12	Chemistry	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	472.73
19-P0056074	03/14/19	12	Counseling	Food and Food Service Supplies	BOYS HAMBURGERS	243.00
19-P0056075	03/14/19	41	Facility Planning Office	Site Improv - Land Survey	HUITT-ZOLLARS, INC.	12,200.00
19-P0056076	03/14/19	41	Facility Planning Office	Site Improv - DSA Fees	DEPT OF GENERAL SERVICES	1,438.47
19-P0056077	03/14/19	61	Risk Management	Hazardous Materials Removal	ROSEMET ENVIRONMENTAL SVCS	9,448.00
19-P0056078	03/14/19	41	Facility Planning Office	Site Improv - Cost Estimating	HELEKAR JAY	19,320.00
19-P0056079	03/14/19	41	Facility Planning Office	Bldg Impr - Commissioning	SINDONI CONSULTING &	14,950.00
19-P0056080	03/14/19	11	Risk Management	Non-Instructional Supplies	AMAZON COM	102.31
19-P0056081	03/14/19	11	Fire Academy	Repair & Replacement Parts	ALACO LADDER COMPANY	99.10
19-P0056082	03/14/19	11	Manufacturing Technology	Contracted Repair Services	GEITHNER GREGORY GEORGE	230.00
19-P0056083	03/14/19	11	Fire Academy	Contracted Services	ALLSTAR FIRE EQUIPMENT	540.00
19-P0056084	03/14/19	12	Research	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0056085	03/14/19	12	Career Ed & Work Dev Office	Conference Expenses	PUBLIC INFORMATION RESOURCES INC	1,795.00
19-P0056086	03/14/19	33	EHS Santa Ana College	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	273.52
19-P0056087	03/14/19	13	Kinesiology - Physical Educ	Conference Expenses	CCLC COMMUNITY COLLEGE LEAGUE	950.00
19-P0056088	03/14/19	12	Art Gallery	Instructional Supplies	KUTTING EDGE DESIGN LLC	471.00
19-P0056089	03/14/19	12	Manufacturing Technology	Instructional Supplies	NIRBHAI SINGH	85.98
19-P0056090	03/14/19	33	CDC Administration	Instructional Supplies	COMMUNITY PLAYTHINGS	8,330.04
19-P0056091	03/14/19	12	Graphics	Instructional Supplies	SAMYS CAMERA	4,721.00
* 19-P0056092	03/15/19	11	Broadcast Journalism	Non-Instructional Supplies	AMAZON COM	128.35
* 19-P0056092	03/15/19	12	Television (TV/Film/Video)	Instructional Supplies	AMAZON COM	70.66
					PO Amt Total for * 19-P0056092:	199.01
19-P0056093	03/15/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	SODEXHO AMERICA, LLC	423.29
19-P0056094	03/15/19	12	LA/OC Regional Consortia	Conference Expenses	KAREN S. CHILDERS	851.82
19-P0056095	03/15/19	12	LA/OC Regional Consortia	Conference Expenses	CCCAOE CALIF COM COLL ASSOC	495.00
19-P0056096	03/15/19	41	Facility Planning Office	Site Improv - DSA Fees	DEPT OF GENERAL SERVICES	3,684.45
19-P0056097	03/15/19	12	Admin Services Office	Instructional Supplies	SEHI COMPUTER PRODUCTS	1,386.66
19-P0056098	03/15/19	12	Talent Search	Transportation - Student	CERTIFIED TRANSPORTATIONS	710.48
19-P0056099	03/15/19	12	Continuing Education Division	Books Paid for Students	DON BOOKSTORE	6,960.65
19-P0056100	03/15/19	12	Talent Search	Transportation - Student	CERTIFIED TRANSPORTATIONS	913.77
19-P0056101	03/15/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	SEHI COMPUTER PRODUCTS	4,095.74
19-P0056102	03/15/19	11	Maintenance	Contracted Services	BUSINESS MACHINES SECURITY	817.98

4.19 (9)

Legend: * = Multiple Funds for this P.O.

02/24/19 thru 03/23/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0056103	03/15/19	11	International Student Program	Non-Instructional Supplies	JASON MEYERS	3,817.38
19-P0056104	03/15/19	12	Exercise Science	Instructional Supplies	B & H PHOTO VIDEO INC	1,121.21
19-P0056105	03/15/19	12	Upward Bound	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	700.00
19-P0056106	03/15/19	13	Maintenance	Contracted Repair Services	SO CAL LAND MAINTENANCE INC	1,202.42
19-P0056107	03/15/19	33	CDC Administration	Non-Instructional Supplies	LAKESHORE LEARNING MATERIALS	3,344.56
19-P0056108	03/15/19	41	Facility Planning Office	Site Improv - DSA Fees	DEPT OF GENERAL SERVICES	4,357.81
19-P0056109	03/15/19	12	Chemistry	Instructional Supplies	AIRGAS, INC.	93.80
19-P0056110	03/15/19	12	Paralegal	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	5,336.26
19-P0056111	03/15/19	11	Publications	Non-Instructional Supplies	ULINE	125.98
19-P0056112	03/15/19	12	Exercise Science	Instructional Supplies	D3 SPORTS INC.	4,619.40
19-P0056113	03/15/19	12	Graphics	Instructional Supplies	TERRAKOTTA, INC.	655.00
19-P0056114	03/15/19	12	Biology	Non-Instructional Supplies	C.C. IMEX	3,895.38
19-P0056115	03/15/19	12	Student Equity	Contracted Services	D4 SOLUTIONS INC.	662.59
19-P0056116	03/15/19	12	LA/OC Regional Consortia	Contracted Services	CHARTER COMMUNICATIONS HOLDINGS, LLC	7,444.13
19-P0056117	03/15/19	12	EOPS	Other Exp Paid for Students	EAGLE GRAPHICS INC	2,635.14
19-P0056118	03/15/19	12	Research	Conference Expenses	JACOB D. POORE	900.00
19-P0056119	03/15/19	12	Academic Affairs Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	765.11
19-P0056120	03/15/19	33	CDC Santa Ana College	Instructional Supplies	LAKESHORE LEARNING MATERIALS	6,858.00
19-P0056121	03/15/19	33	CDC Santa Ana College - East	Instructional Supplies	LAKESHORE LEARNING MATERIALS	2,000.00
19-P0056122	03/15/19	33	CDC Santa Ana College	Instructional Supplies	SMART & FINAL	300.00
19-P0056123	03/15/19	13	Assessment	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	5,084.28
19-P0056124	03/15/19	11	Resource Development	Contracted Services	CHARLES W BOWERS MUSEUM CORP.	2,800.00
19-P0056125	03/15/19	12	Counseling	Non-Instructional Supplies	ERGODIRECT INC	359.02
19-P0056126	03/15/19	12	Upward Bound	Awards & Incentives	MICHAEL J MACKENZIE	1,000.00
19-P0056127	03/15/19	33	CDC Santiago Canyon College	Non-Instructional Supplies	HOME DEPOT	500.00
19-P0056128	03/15/19	11	Resource Development	Contracted Services	PATINA CATERING	3,814.35
19-P0056129	03/15/19	11	Maintenance & Operations	Contracted Repair Services	D4 SOLUTIONS INC.	404.04
19-P0056130	03/15/19	11	Resource Development	Contracted Services	AGUAYO ANA	10,000.00
19-P0056131	03/15/19	11	Board of Trustees	Non-Instructional Supplies	FARMERS AND MERCHANTS BANK OF LONG BEACH	200.00
19-P0056132	03/15/19	11	Board of Trustees	Conference Expenses	FARMERS AND MERCHANTS BANK OF LONG BEACH	1,000.00
19-P0056133	03/18/19	11	Maintenance & Operations	Contracted Services	QUEZADA PRO LANDSCAPE INC	3,300.00
19-P0056134	03/18/19	12	EOPS	Other Exp Paid for Students	DON BOOKSTORE	288.54
19-P0056135	03/18/19	12	Pharmacy Technology	Instructional Supplies	SEHI COMPUTER PRODUCTS	544.54
19-P0056136	03/18/19	12	Pharmacy Technology	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	107.74
19-P0056137	03/18/19	12	Family & Consumer Studies	Instructional Supplies	BERACHA CORP	173.36
19-P0056138	03/18/19	12	Pharmacy Technology	Instructional Supplies	HEALTH CARE LOGISTICS INC	649.98
19-P0056139	03/18/19	11	Family & Consumer Studies	Repair & Replacement Parts	OMNIPRINT INTERNATIONAL INC	527.78
19-P0056140	03/18/19	12	Family & Consumer Studies	Instructional Supplies	KYLA E. BENSON	134.40
19-P0056141	03/18/19	11	Chancellor's Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	750.00
19-P0056142	03/18/19	13	Educational Services Office	Inst Dues & Memberships	OCBC ORANGE CTY BUS COUNCIL	5,000.00
19-P0056143	03/18/19	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	CDW GOVERNMENT INC.	124,189.41
19-P0056144	03/18/19	11	Public Affairs/Gov Rel Office	Contracted Services	ANTHONY N. KAWASHIMA	620.00

4.19 (10)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

02/24/19 thru 03/23/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0056145	03/18/19	12	Sci, Math, Health Sci Office	Instructional Supplies	EDVOTEK	971.44
19-P0056146	03/18/19	12	Diesel	Instructional Supplies	UNITED RENTALS	200.00
19-P0056147	03/18/19	12	Sci, Math, Health Sci Office	Instructional Supplies	TROXELL COMM INC	915.88
19-P0056148	03/18/19	11	Kinesiology - Admin Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	772.44
19-P0056149	03/18/19	12	Paralegal	Transportation - Student	JFK TRANSPORTATION	537.00
19-P0056150	03/18/19	12	Orientation/Coord/Training	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	591.39
19-P0056151	03/18/19	11	Broadcast Journalism	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	135.00
19-P0056152	03/18/19	12	Talent Search	Transportation - Student	CERTIFIED TRANSPORTATIONS	871.94
19-P0056153	03/19/19	41	Facility Planning Office	SI - Constructability Review	KITCHELL CORPORATION	64,155.00
19-P0056154	03/19/19	12	Chemistry	Instructional Supplies	MICROTECH SCIENTIFIC	1,207.79
19-P0056155	03/19/19	12	Chemistry	Instructional Supplies	FISHER SCIENTIFIC	2,165.06
19-P0056156	03/19/19	12	Student Equity	Conference Expenses	CCLC COMMUNITY COLLEGE LEAGUE	150.00
19-P0056157	03/19/19	12	Pathways to Teaching	Other Participant Travel Exp	AQUARIUM OF THE PACIFIC	161.50
19-P0056158	03/19/19	12	Safety & Parking - DO	Contracted Services	STOMMEL INC	2,328.42
19-P0056159	03/19/19	41	Facility Planning Office	Site Improv - Geotech/Geohaz	KOURY ENGINEERING & TESTING INC	7,751.00
19-P0056160	03/19/19	12	Student Development	Food and Food Service Supplies	VILLA PARK CATERING	3,642.61
19-P0056161	03/19/19	12	Student Development	Food and Food Service Supplies	MEX RESTAURANT, INC	1,724.00
19-P0056162	03/19/19	12	LA/OC Regional Consortia	Contracted Services	CHARTER COMMUNICATIONS HOLDINGS, LLC	3,302.00
19-P0056163	03/19/19	12	Upward Bound	Other Exp Paid for Students	DISNEYLAND RESORT	5,060.00
19-P0056164	03/19/19	12	Upward Bound	Food and Food Service Supplies	LAKYSHIA M. PEREZ	2,440.00
19-P0056165	03/19/19	12	SAC Research	Software License and Fees	WELLS FARGO BANK	1,140.00
19-P0056166	03/19/19	11	Custodial	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	10,000.00
19-P0056167	03/19/19	11	Maintenance	Non-Instructional Supplies	WATERLINE TECHNOLOGIES	10,000.00
19-P0056168	03/19/19	12	Paralegal	Instructional Supplies	TROXELL COMM INC	1,967.52
19-P0056169	03/19/19	12	Student Equity	Transportation - Student	CERTIFIED TRANSPORTATIONS	1,231.57
19-P0056170	03/19/19	11	Public Affairs/Gov Rel Office	Contracted Services	ANTHONY N. KAWASHIMA	490.00
19-P0056171	03/19/19	12	EOPS	Food and Food Service Supplies	JUANA V. GALVAN	859.68
19-P0056173	03/19/19	12	Human Resources Office	Conference Expenses	ACHRO EEO ASSOC OF CHIEF HUMAN	1,700.00
19-P0056174	03/19/19	11	Board of Trustees	Food and Food Service Supplies	FARMERS AND MERCHANTS BANK OF LONG BEACH	1,500.00
19-P0056175	03/19/19	12	EOPS	Conference Expenses	FOUNDATION FOR CALIFORNIA	50.00
19-P0056176	03/19/19	12	EOPS	Conference Expenses	WMK SACRAMENTO LLC	109.06
19-P0056177	03/19/19	12	Special Services Office	Conference Expenses	TOWN AND COUNTRY RESORTYAND CONVENTION CEN'	534.24
19-P0056178	03/19/19	12	Talent Search	Other Participant Travel Exp	ROSIO BECERRA	550.00
19-P0056179	03/19/19	12	Special Services Office	Conference Expenses	CALIFORNIA COMMUNITY COLLEGES CALWORKS ASSO'	650.00
19-P0056180	03/19/19	12	Talent Search	Other Participant Travel Exp	ROSIO BECERRA	470.00
19-P0056181	03/19/19	12	Biology	Other Participant Travel Exp	SOUTHERN CALIF MARINE INSTITUTE	1,116.70
19-P0056182	03/19/19	11	Kinesiology - Physical Educ	Contracted Repair Services	TORRES FRANK	400.00
19-P0056183	03/19/19	11	Business Operations' Office	Conference Expenses	ACCCA	175.00
19-P0056184	03/19/19	11	Kinesiology - Physical Educ	Maint Contract - Other Equip	HOME DEPOT	644.24
19-P0056185	03/19/19	13	President's Office	Conference Expenses	ACBO ASSOC OF CHIEF	850.00
19-P0056186	03/19/19	12	Paralegal	Books, Maqs & Subscrip-Non-Lib	CEB CALIF ED OF THE BAR	2,539.31
19-P0056187	03/19/19	62	Risk Management	Non-Instructional Supplies	AMAZON COM	46.33

4.19 (11)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0056188	03/19/19	12	Special Services Office	Conference Expenses	FOUNDATION FOR CALIFORNIA	50.00
19-P0056189	03/19/19	12	Psychology	Equip-All Other >\$1,000<\$5,000	IWORX SYSTEMS INC	2,189.00
19-P0056190	03/19/19	12	Health & Wellness	Awards & Incentives	ELIZABETH E. HOFFMAN	490.00
19-P0056191	03/19/19	11	Central Plant	Contracted Services	AQUA CLEAR WATER TREATMENT	14,720.00
19-P0056192	03/20/19	11	Purchasing	Non-Instructional Supplies	B & H PHOTO VIDEO INC	467.90
19-P0056193	03/20/19	12	Academic Affairs Office	District Business/Sponsorships	ORANGE COUNTY DEPT OF ED	300.00
19-P0056194	03/20/19	12	Academic Affairs Office	Contracted Services	CONSTANT CONTACT	378.00
19-P0056195	03/20/19	11	Maintenance & Operations	Non-Instructional Supplies	HILLS BROS LOCK & SAFE	55.66
19-P0056196	03/20/19	11	Publications	Non-Instructional Supplies	KELLY PAPER	2,200.00
19-P0056197	03/20/19	12	Center for Teacher Education	Transportation - Student	JFK TRANSPORTATION	680.00
19-P0056198	03/20/19	11	President's Office	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	1,323.60
19-P0056199	03/20/19	12	Diesel	Instructional Agreements	NC3-NATIONAL COALITION OF CERT CTR	5,000.00
19-P0056200	03/21/19	12	Resource Development	Internet Services	RUTH J. COSSIO-MUNIZ	21.17
19-P0056201	03/21/19	12	Biology	Instructional Supplies	VWR FUNDING INC	243.95
19-P0056202	03/21/19	12	Biology	Instructional Supplies	GILSON INC	2,420.94
19-P0056203	03/21/19	12	Biology	Instructional Supplies	FLINN SCIENTIFIC INC	106.18
19-P0056204	03/21/19	12	Biology	Instructional Supplies	COLE-PARMER INSTRUMENT COMPANY LLC	6,726.69
19-P0056205	03/21/19	12	Biology	Instructional Supplies	BIOTIUM INC	138.76
19-P0056206	03/21/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	234.09
19-P0056207	03/21/19	12	Biology	Instructional Supplies	OPENTRONS LABWORKS INC	427.90
19-P0056208	03/21/19	11	Administrative Services Office	Conference Expenses	ACBO ASSOC OF CHIEF	385.00
19-P0056209	03/21/19	11	Business Operations' Office	Conference Expenses	ACBO ASSOC OF CHIEF	780.00
19-P0056210	03/21/19	12	Family & Consumer Studies	Instructional Supplies	KYLA E. BENSON	3,965.27
19-P0056211	03/21/19	11	Chancellor's Office	Conference Expenses	WELLS FARGO BANK	2,577.76
19-P0056212	03/21/19	11	Publications	Non-Instructional Supplies	CANON SOLUTIONS AMERICA, INC	1,500.00
19-P0056213	03/21/19	11	Publications	Non-Instructional Supplies	PREPRESS SUPPLY, INC.	2,500.00
19-P0056214	03/21/19	33	CDC Santa Ana College - East	Instructional Supplies	AMAZON COM	416.47
19-P0056215	03/21/19	12	Resource Development	Inst Dues & Memberships	AMERICAN SOCIETY OF TRAVEL ADVISORS, INC.	490.00
19-P0056216	03/21/19	12	Resource Development	Inst Dues & Memberships	U.S. TRAVEL ASSOCIATION	510.00
19-P0056217	03/21/19	12	DSPS	Non-Instructional Supplies	PRO ED INC	711.21
19-P0056218	03/21/19	12	MESA	Other Participant Travel Exp	ABIGAIL RAMIREZ	780.00
19-P0056219	03/21/19	41	Facility Planning Office	Bldg Impr - Contractor Svcs	PAINTING & DECOR INC	1,830.00
19-P0056220	03/21/19	12	Student Development	Food and Food Service Supplies	LAKYSHIA M. PEREZ	7,200.00
19-P0056221	03/21/19	11	Custodial	Non-Instructional Supplies	MAINTEX INC	5,409.83
19-P0056222	03/21/19	11	Operations	Trash Disposal	WARE DISPOSAL CO INC	3,875.04
19-P0056223	03/21/19	12	Student Development	Other Exp Paid for Students	DISNEYLAND RESORT	4,400.00
19-P0056224	03/21/19	12	Engineering	Equip-All Other >\$1,000<\$5,000	SEHI COMPUTER PRODUCTS	1,182.15
19-P0056225	03/21/19	12	Library Services	Instructional Supplies	GALE GROUP	3,952.78
19-P0056226	03/21/19	12	DSPS Office	Contracted Services	LEEDAV-CO INC	540.00
19-P0056227	03/21/19	11	Library Services	Non-Instructional Supplies	ROSE DREW INC	1,659.42
19-P0056228	03/21/19	12	Transfer Center	Contracted Services	REGENTS OF THE UNIV OF CALIF	55,620.00
19-P0056229	03/21/19	11	Human Resources Office	Service Pins	TERRYBERRY	4,726.10

4.19 (12)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

02/24/19 thru 03/23/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0056230	03/22/19	12	Resource Development	Inst Dues & Memberships	CALIFORNIA HOTEL & LODGING ASSOC	595.00
19-P0056231	03/22/19	12	Continuing Education Division	Non-Instructional Supplies	SUSAN BLACKWOOD LEEDY	224.12
19-P0056232	03/22/19	33	CDC Santa Ana College	Instructional Supplies	HOME DEPOT	900.00
19-P0056233	03/22/19	33	CDC Santa Ana College	Instructional Supplies	LAKESHORE LEARNING MATERIALS	6,038.99
19-P0056234	03/22/19	33	CDC Santa Ana College - East	Instructional Supplies	SMART & FINAL	500.00
19-P0056235	03/22/19	33	CDC Santa Ana College - East	Instructional Supplies	LAKESHORE LEARNING MATERIALS	800.00
19-P0056236	03/22/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	HOME DEPOT	500.00
19-P0056237	03/22/19	12	Human Resources Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	200.00
19-P0056238	03/22/19	12	Pharmacy Technology	Software License and Fees	IBM CORPORATION	1,292.80
19-P0056239	03/22/19	12	Fire Technology	Equip-All Other >\$1,000<\$5,000	MOORE ROBERT K	2,800.58
19-P0056240	03/22/19	12	Television (TV/Film/Video)	Equip-All Other >\$1,000<\$5,000	ADORAMA INC	8,455.49
19-P0056241	03/22/19	11	Maintenance	Non-Instructional Supplies	ACCO ENGINEERED SYSTEMS INC	786.00
19-P0056242	03/22/19	12	Student Services Office	Food and Food Service Supplies	SMART & FINAL	500.00
19-P0056243	03/22/19	12	Computer Science	Instructional Supplies	MONOPRICE INC	624.84
19-P0056244	03/22/19	12	Family & Consumer Studies	Instructional Supplies	SCREEN PRINTERS RESOURCE, INC.	201.90
19-P0056245	03/22/19	12	LA/OC Regional Consortia	Contracted Services	SUNSTONE CENTER CT LESSEE	8,007.85
19-P0056246	03/22/19	12	Family & Consumer Studies	Instructional Supplies	SARAH H. MATHOT	1,174.39
19-P0056247	03/22/19	12	Paralegal	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	946.05
19-P0056248	03/22/19	13	Administrative Services Office	Non-Instructional Supplies	GLOBAL INDUSTRIAL EQUIPMENT	8,806.07
19-P0056249	03/22/19	12	Academic Affairs Office	Conference Expenses	WELLS FARGO BANK	316.60
19-P0056250	03/22/19	12	Paralegal	Software License and Fees	NATIONAL SOCIETY FOR LEGAL TECHNOLOGY, INC.	7,680.00
19-P0056251	03/22/19	12	Paralegal	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	593.58
19-P0056252	03/22/19	12	Paralegal	Non-Instructional Supplies	AMAZON COM	393.18
19-P0056253	03/22/19	12	Family & Consumer Studies	Instructional Supplies	SARAH H. MATHOT	2,959.13
19-P0056254	03/22/19	33	EHS Santa Ana College	Bldg Impr - Contractor Svcs	SHADE STRUCTURES, INC.	19,404.17
19-P0056255	03/22/19	11	Board of Trustees	Conference Expenses	JOHN R. HANNA	800.00
19-P0056257	03/22/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	SMART & FINAL	350.00
19-P0056258	03/22/19	12	Pharmacy Technology	Instructional Supplies	SMART & FINAL	350.00
19-P0056259	03/22/19	12	Theatre Arts	Instructional Supplies	HOME DEPOT	1,000.00
19-P0056260	03/22/19	12	MESA	Awards & Incentives	DON BOOKSTORE	1,327.00
19-P0056261	03/22/19	12	Fine & Performing Arts Office	Instructional Supplies	APEX AUDIO INC	2,000.00
19-P0199468	02/25/19	12	Resource Development	Contracted Services	STATE CENTER COMMUNITY COLLEGE DIST	300,000.00
19-P0199469	02/26/19	33	CDC Centennial Education Ctr	Contracted Services	THINK TOGETHER	42,600.00
19-P0199470	02/26/19	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	956,495.00
19-P0199471	02/26/19	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	1,089,568.00
19-P0199472	02/26/19	12	Resource Development	Contracted Services	EL CAMINO COMMUNITY COLLEGE DIST	726,236.00
19-P0199473	02/26/19	12	Resource Development	Contracted Services	CABRILLO COMMUNITY COLLEGE DISTRICT	370,000.00
19-P0199474	02/26/19	12	Educational Services Office	Contracted Services	SO ORANGE COUNTY COMMUNITY COLLEGE DIST	200,000.00
19-P0199475	02/26/19	12	Resource Development	Contracted Services	EVERGREEN VALLEY COLLEGE	10,000.00
19-P0199476	02/27/19	12	Educational Services Office	Contracted Services	SOUTHWESTERN COMMUNITY COLLEGE DISTRICT	200,000.00
19-P0199477	02/27/19	12	Educational Services Office	Contracted Services	SAN FRANCISCO CCD	125,000.00
19-P0199478	02/27/19	12	Educational Services Office	Contracted Services	LOS RIOS COMM COLLEGE DIST	200,000.00

4.19 (13)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

02/24/19 thru 03/23/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
19-P0199479	02/27/19	12	Educational Services Office	Contracted Services	SAN FRANCISCO CCD	200,000.00
19-P0199480	03/01/19	11	Maintenance & Operations	Trash Disposal	WARE DISPOSAL CO INC	2,282.82
19-P0199481	03/04/19	12	Continuing Education Division	Lease Agreement - Facility	ORANGE UNIFIED SCHOOL DISTRICT	26,000.00
19-P0199482	03/05/19	12	Resource Development	Contracted Services	PASADENA AREA COMMUNITY COLLEGE DISTRICT	815,874.00
19-P0199483	03/05/19	12	Resource Development	Contracted Services	GLENDALE COMMUNITY COLLEGE DISTRICT	623,918.00
19-P0199484	03/05/19	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	783,615.00
19-P0199485	03/05/19	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	678,500.00
19-P0199486	03/05/19	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	666,773.00
19-P0199487	03/05/19	12	Resource Development	Contracted Services	MOUNT SAN ANTONIO COLLEGE	1,111,603.00
19-P0199488	03/05/19	12	Resource Development	Contracted Services	PASADENA AREA COMMUNITY COLLEGE DISTRICT	815,874.00
19-P0199489	03/05/19	11	Admin Services Office	Excess/Copies Useage	HEWLETT PACKARD CO	250.00
19-P0199490	03/06/19	12	Resource Development	Contracted Services	GROSSMONT-CUYAMACA CCD	220,000.00
19-P0199491	03/06/19	12	Educational Services Office	Contracted Services	VENTURA COUNTY COMMUNITY COLLEGE DISTRICT	125,000.00
19-P0199492	03/06/19	12	Educational Services Office	Contracted Services	BUTTE GLENN COMMUNITY COLLEGE	200,000.00
19-P0199493	03/07/19	12	LA/OC Regional Consortia	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	1,025.39
19-P0199494	03/07/19	12	LA/OC Regional Consortia	Excess/Copies Useage	KONICA MINOLTA BUSINESS	1,600.00
19-P0199495	03/07/19	12	LA/OC Regional Consortia	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	1,025.39
19-P0199496	03/07/19	12	LA/OC Regional Consortia	Excess/Copies Useage	KONICA MINOLTA BUSINESS	1,600.00
19-P0199497	03/08/19	11	CJ/Academies	Instructional Aqrmnt - Salary	CITY OF TUSTIN	21,000.00
19-P0199498	03/08/19	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	994,722.00
19-P0199499	03/08/19	11	Maintenance	Contracted Services	WARE DISPOSAL CO INC	5,799.66
19-P0199500	03/13/19	11	Maintenance & Operations	Maint/Oper Service Aareements	VIEJO SWEEPING SERVICES	1,625.00
19-P0199501	03/13/19	12	Educational Services Office	Contracted Services	STATE CENTER COMMUNITY COLLEGE DIST	200,000.00
19-P0199502	03/13/19	12	Educational Services Office	Contracted Services	GLENDALE COMMUNITY COLLEGE DISTRICT	200,000.00
19-P0199503	03/13/19	12	Educational Services Office	Contracted Services	YUBA COMMUNITY COLLEGE DISTRICT	200,000.00
19-P0199505	03/15/19	11	Inmate Education Proqram	Instructional Aqrmnt - Facility	ORANGE COUNTY SHERIFFS	63,001.00
19-P0199506	03/18/19	12	Safety & Parking - DO	Software License and Fees	MAXIENT LLC	10,750.00
19-P0199507	03/22/19	12	Educational Services Office	Contracted Services	FOOTHILL-DEANZA COMMUNITY COLLEGE D	200,000.00
19-P0199508	03/19/19	11	Digital Media Center	Contracted Services	WARE DISPOSAL CO INC	1,152.60
19-P0199509	03/19/19	11	CJ/Academies	Trash Disposal	WARE DISPOSAL CO INC	2,551.50
19-P0199510	03/19/19	11	Operations	Trash Disposal	WARE DISPOSAL CO INC	20,422.68
19-P0199511	03/19/19	12	Educational Services Office	Contracted Services	YUBA COMMUNITY COLLEGE DISTRICT	200,000.00
Grand Total:						\$15,599,933.14

4.19 (14)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-CAF000952	2/25/2019	31	SAC Café	General Merchandise	EVERY TABLE, PBC	\$392.60
GM-CAF000954	2/25/2019	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$110.70
GM-CAF000957	2/27/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$1,079.12
GM-CAF000958	2/27/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$706.20
GM-CAF000959	2/26/2019	31	SAC Café	General Merchandise	PEPSI COLA CO	\$794.39
GM-CAF000960	2/27/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$1,079.12
GM-CAF000961	2/27/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$2,760.00
GM-CAF000962	2/27/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$789.65
GM-CAF000963	2/27/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$3,157.02
GM-CAF000964	2/27/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$3,303.53
GM-CAF000968	3/4/2019	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,338.74
GM-CAF000969	2/28/2019	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$2,124.70
GM-CAF000970	3/4/2019	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$957.70
GM-CAF000971	3/4/2019	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$210.42
GM-CAF000972	3/4/2019	31	SAC Café	General Merchandise	EVERY TABLE, PBC	\$324.25
GM-CAF000973	3/5/2019	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,367.52
GM-CAF000974	3/7/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$3,823.70
GM-CAF000975	3/8/2019	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,417.98
GM-CAF000976	3/6/2019	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,345.00
GM-CAF000977	3/8/2019	31	SAC Café	General Merchandise	PENS ETC.	\$634.26
GM-CAF000978	3/11/2019	31	SAC Café	General Merchandise	EVERY TABLE, PBC	\$324.25
GM-CAF000979	3/8/2019	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$915.44
GM-CAF000980	3/11/2019	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$138.84
GM-CAF000982	3/8/2019	31	SAC Café	General Merchandise	PEPSI COLA CO	\$917.51
GM-CAF000983	3/18/2019	31	SAC Café	General Merchandise	BARRY'S DISTRIBUTING	\$273.00
GM-CAF000984	3/15/2019	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,274.14
GM-CAF000985	3/14/2019	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,782.45
GM-CAF000986	3/19/2019	31	SAC Café	General Merchandise	PEPSI COLA CO	\$1,240.05
GM-CAF000987	3/16/2019	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$839.85
GM-CAF000988	3/20/2019	31	SAC Café	General Merchandise	EVERY TABLE, PBC	\$324.25
GM-CAF000990	3/22/2019	31	SAC Café	General Merchandise	PEPSI COLA CO	\$2,035.72
GM-CAF000991	3/21/2019	31	SAC Café	General Merchandise	EVERY TABLE, PBC	\$331.90
GM-CAF000992	3/23/2019	31	SAC Café	General Merchandise	BROWN BAG SANDWICH CO	\$1,912.85
GM-CAF001006	3/18/2019	31	SAC Café	General Merchandise	A&E DISTRIBUTION	\$8,069.08
GM-DON002908	2/25/2019	31	SAC Bookstore	General Merchandise	APPERSON EDUCATION PROD.	\$4,200.00
GM-DON002909	2/26/2019	31	SAC Bookstore	General Merchandise	DR. INSTRUMENTS	\$2,372.00
GM-DON002910	2/26/2019	31	SAC Bookstore	General Merchandise	SCANTRON CORP	\$560.00

4.19 (15)

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-DON002911	2/28/2019	31	SAC Bookstore	General Merchandise	C2F	\$247.50
GM-DON002912	3/6/2019	31	SAC Bookstore	General Merchandise	EL DORADO TRADING GROUP	\$3,334.84
GM-DON002913	3/7/2019	31	SAC Bookstore	General Merchandise	CHAMPION PRODUCTS INC	\$2,484.00
GM-DON002914	3/8/2019	31	SAC Bookstore	General Merchandise	PENS ETC.	\$383.95
GM-DON002915	3/12/2019	31	SAC Bookstore	General Merchandise	DR. INSTRUMENTS	\$1,648.50
GM-EXPR001646	2/26/2019	31	Don Express	General Merchandise	A&E DISTRIBUTION	\$1,112.45
GM-EXPR001647	2/25/2019	31	Don Express	General Merchandise	BARRY'S DISTRIBUTING	\$195.54
GM-EXPR001648	2/26/2019	31	Don Express	General Merchandise	A&E DISTRIBUTION	\$713.90
GM-EXPR001650	2/26/2019	31	Don Express	General Merchandise	PEPSI COLA CO	\$775.01
GM-EXPR001651	2/27/2019	31	Don Express	General Merchandise	A&E DISTRIBUTION	\$1,807.71
GM-EXPR001652	2/27/2019	31	Don Express	General Merchandise	A&E DISTRIBUTION	\$738.00
GM-EXPR001653	2/27/2019	31	Don Express	General Merchandise	A&E DISTRIBUTION	\$2,444.48
GM-EXPR001654	2/27/2019	31	Don Express	General Merchandise	A&E DISTRIBUTION	\$1,371.52
GM-EXPR001655	3/4/2019	31	Don Express	General Merchandise	BARRY'S DISTRIBUTING	\$284.46
GM-EXPR001656	3/1/2019	31	Don Express	General Merchandise	PEPSI COLA CO	\$1,419.43
GM-EXPR001657	2/28/2019	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$1,495.28
GM-EXPR001658	3/1/2019	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$1,063.85
GM-EXPR001659	3/5/2019	31	Don Express	General Merchandise	PEPSI COLA CO	\$1,433.44
GM-EXPR001660	3/7/2019	31	Don Express	General Merchandise	A&E DISTRIBUTION	\$3,678.70
GM-EXPR001661	3/6/2019	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$1,646.30
GM-EXPR001662	3/8/2019	31	Don Express	General Merchandise	PENS ETC.	\$167.10
GM-EXPR001663	3/8/2019	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$849.48
GM-EXPR001664	3/11/2019	31	Don Express	General Merchandise	BARRY'S DISTRIBUTING	\$262.56
GM-EXPR001665	3/8/2019	31	Don Express	General Merchandise	PEPSI COLA CO	\$1,193.24
GM-EXPR001666	3/12/2019	31	Don Express	General Merchandise	PEPSI COLA CO	\$1,342.45
GM-EXPR001667	3/14/2019	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$1,988.00
GM-EXPR001668	3/18/2019	31	Don Express	General Merchandise	BARRY'S DISTRIBUTING	\$316.38
GM-EXPR001669	3/15/2019	31	Don Express	General Merchandise	PEPSI COLA CO	\$1,203.87
GM-EXPR001670	3/19/2019	31	Don Express	General Merchandise	PEPSI COLA CO	\$1,391.87
GM-EXPR001671	3/16/2019	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$601.60
GM-EXPR001672	3/23/2019	31	Don Express	General Merchandise	BROWN BAG SANDWICH CO	\$2,220.80
GM-EXPR001674	3/22/2019	31	Don Express	General Merchandise	PEPSI COLA CO	\$1,704.76
GM-HAWK002865	2/25/2019	31	SCC Bookstore	General Merchandise	PENS ETC.	\$1,041.24
GM-HAWK002866	2/26/2019	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$203.40
GM-HAWK002867	2/26/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$758.48
GM-HAWK002868	2/26/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$871.28
GM-HAWK002869	2/26/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$684.20

4.19 (16)

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-HAWK002870	2/27/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$427.24
GM-HAWK002871	2/27/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$408.03
GM-HAWK002872	2/27/2019	31	SCC Bookstore	General Merchandise	DA LUAU HAWAIIAN GRILL	\$583.20
GM-HAWK002873	2/27/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$829.38
GM-HAWK002874	2/27/2019	31	SCC Bookstore	General Merchandise	SULLIVAN, MICHAEL	\$137.67
GM-HAWK002875	2/27/2019	31	SCC Bookstore	General Merchandise	HANY WAHBA	\$174.45
GM-HAWK002876	2/27/2019	31	SCC Bookstore	General Merchandise	HANY WAHBA	\$170.28
GM-HAWK002877	2/27/2019	31	SCC Bookstore	General Merchandise	HANY WAHBA	\$175.50
GM-HAWK002880	2/28/2019	31	SCC Bookstore	General Merchandise	SPIRIT PRODUCTS	\$144.00
GM-HAWK002882	2/28/2019	31	SCC Bookstore	General Merchandise	OURAY SPORTSWEAR BY SCI	\$2,775.97
GM-HAWK002884	3/4/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$628.80
GM-HAWK002885	3/4/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$549.40
GM-HAWK002886	3/4/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$387.98
GM-HAWK002887	3/4/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$739.12
GM-HAWK002888	3/4/2019	31	SCC Bookstore	General Merchandise	COLLEGIATE PACIFIC	\$198.75
GM-HAWK002889	3/5/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$998.83
GM-HAWK002890	3/5/2019	31	SCC Bookstore	General Merchandise	SULLIVAN, MICHAEL	\$49.59
GM-HAWK002891	3/5/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$579.62
GM-HAWK002892	3/5/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$770.12
GM-HAWK002893	3/5/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$290.14
GM-HAWK002894	3/5/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$757.43
GM-HAWK002895	3/5/2019	31	SCC Bookstore	General Merchandise	CB GRADUATION ANNOUNCMNTS	\$450.00
GM-HAWK002897	3/5/2019	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$82.38
GM-HAWK002898	3/5/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$53.35
GM-HAWK002899	3/5/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$280.24
GM-HAWK002900	3/5/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,250.97
GM-HAWK002901	3/5/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,635.88
GM-HAWK002902	3/5/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$3,231.21
GM-HAWK002903	3/5/2019	31	SCC Bookstore	General Merchandise	HYDRO FLASK	\$2,212.00
GM-HAWK002904	3/6/2019	31	SCC Bookstore	General Merchandise	MW FOOD DISTRIBUTION	\$217.21
GM-HAWK002905	3/6/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$846.04
GM-HAWK002906	3/6/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$919.07
GM-HAWK002907	3/7/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$571.69
GM-HAWK002908	3/7/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$631.12
GM-HAWK002909	3/7/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$275.84
GM-HAWK002910	3/7/2019	31	SCC Bookstore	General Merchandise	GRAD AWARDS	\$3,172.50
GM-HAWK002911	3/8/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$585.48

4.19 (17)

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-HAWK002912	3/11/2019	31	SCC Bookstore	General Merchandise	PENS ETC.	\$1,005.78
GM-HAWK002913	3/11/2019	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$38.16
GM-HAWK002914	3/11/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$1,199.20
GM-HAWK002915	3/11/2019	31	SCC Bookstore	General Merchandise	MW FOOD DISTRIBUTION	\$228.74
GM-HAWK002916	3/11/2019	31	SCC Bookstore	General Merchandise	MELODEE ICE CREAM	\$247.60
GM-HAWK002917	3/11/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,313.31
GM-HAWK002918	3/11/2019	31	SCC Bookstore	General Merchandise	DA LUAU HAWAIIAN GRILL	\$544.14
GM-HAWK002919	3/11/2019	31	SCC Bookstore	General Merchandise	DA LUAU HAWAIIAN GRILL	\$482.18
GM-HAWK002920	3/11/2019	31	SCC Bookstore	General Merchandise	MW FOOD DISTRIBUTION	\$115.11
GM-HAWK002921	3/11/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$601.04
GM-HAWK002922	3/11/2019	31	SCC Bookstore	General Merchandise	GRAD AWARDS	\$1,444.50
GM-HAWK002923	3/12/2019	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$67.86
GM-HAWK002924	3/13/2019	31	SCC Bookstore	General Merchandise	GRAD AWARDS	\$135.00
GM-HAWK002926	3/14/2019	31	SCC Bookstore	General Merchandise	HANY WAHBA	\$170.28
GM-HAWK002927	3/14/2019	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$210.18
GM-HAWK002928	3/14/2019	31	SCC Bookstore	General Merchandise	MW FOOD DISTRIBUTION	\$237.02
GM-HAWK002929	3/14/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$114.00
GM-HAWK002930	3/14/2019	31	SCC Bookstore	General Merchandise	SULLIVAN, MICHAEL	\$88.24
GM-HAWK002931	3/14/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$445.62
GM-HAWK002932	3/14/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$627.37
GM-HAWK002933	3/14/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$621.55
GM-HAWK002934	3/14/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$707.75
GM-HAWK002936	3/18/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$747.70
GM-HAWK002937	3/18/2019	31	SCC Bookstore	General Merchandise	A&E DISTRIBUTION	\$1,171.02
GM-HAWK002938	3/18/2019	31	SCC Bookstore	General Merchandise	DA LUAU HAWAIIAN GRILL	\$447.50
GM-HAWK002939	3/18/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,112.48
GM-HAWK002940	3/18/2019	31	SCC Bookstore	General Merchandise	PEPSI COLA CO	\$1,531.61
GM-HAWK002941	3/19/2019	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$103.32
GM-HAWK002942	3/19/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$629.80
GM-HAWK002943	3/19/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$427.45
GM-HAWK002944	3/19/2019	31	SCC Bookstore	General Merchandise	BARRY'S DISTRIBUTING	\$103.32
GM-HAWK002945	3/19/2019	31	SCC Bookstore	General Merchandise	Leanin Tree Greeting Cards	\$320.64
GM-HAWK002946	3/19/2019	31	SCC Bookstore	General Merchandise	SUBWAY SANTIAGO AUTO SPA	\$1,581.50
GM-HAWK002947	3/19/2019	31	SCC Bookstore	General Merchandise	SUBWAY SANTIAGO AUTO SPA	\$1,250.50
GM-HAWK002948	3/19/2019	31	SCC Bookstore	General Merchandise	SUBWAY SANTIAGO AUTO SPA	\$1,419.00
GM-HAWK002949	3/19/2019	31	SCC Bookstore	General Merchandise	SUBWAY SANTIAGO AUTO SPA	\$1,499.75
GM-HAWK002950	3/19/2019	31	SCC Bookstore	General Merchandise	SUBWAY SANTIAGO AUTO SPA	\$1,361.75

4.19 (18)

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-HAWK002951	3/20/2019	31	SCC Bookstore	General Merchandise	HYDRO FLASK	\$869.00
GM-HAWK002952	3/20/2019	31	SCC Bookstore	General Merchandise	SULLIVAN, MICHAEL	\$39.69
GM-HAWK002953	3/21/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$503.81
GM-HAWK002954	3/21/2019	31	SCC Bookstore	General Merchandise	BROWN BAG SANDWICH CO	\$599.35
TX-CEC000555	2/26/2019	31	CEC Bookstore	Textbook	PEARSON EDUCATION	\$1,199.60
TX-CEC000556	3/7/2019	31	CEC Bookstore	Textbook	PEARSON EDUCATION	\$1,499.50
TX-CEC000557	3/13/2019	31	CEC Bookstore	Textbook	OXFORD UNIVERSITY PRESS	\$1,116.00
TX-CEC000558	3/21/2019	31	CEC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$828.80
TX-DON005670	2/25/2019	31	SAC Bookstore	Textbook	POLICE FIRE PUBLISHING	\$4,417.40
TX-DON005671	2/25/2019	31	SAC Bookstore	Textbook	POLICE FIRE PUBLISHING	\$3,198.00
TX-DON005672	2/25/2019	31	SAC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$76.08
TX-DON005673	2/25/2019	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$465.71
TX-DON005674	2/25/2019	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$297.04
TX-DON005675	2/26/2019	31	SAC Bookstore	Textbook	AMAZON	\$759.55
TX-DON005676	2/26/2019	31	SAC Bookstore	Textbook	INDICO FORMERLY NACSCORP	\$175.00
TX-DON005677	2/26/2019	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$616.15
TX-DON005678	2/26/2019	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$807.86
TX-DON005679	2/26/2019	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$1,354.64
TX-DON005680	2/26/2019	31	SAC Bookstore	Textbook	AMAZON	\$244.65
TX-DON005681	2/27/2019	31	SAC Bookstore	Textbook	OXFORD UNIVERSITY PRESS	\$98.55
TX-DON005682	2/27/2019	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$2,280.00
TX-DON005683	2/27/2019	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$1,350.00
TX-DON005684	2/28/2019	31	SAC Bookstore	Textbook	REGISTRY OF INTERPRETERS FOR THE DEAF	\$453.60
TX-DON005685	2/28/2019	31	SAC Bookstore	Textbook	MCGRAW-HILL CREATE (PRIMIS)	\$331.15
TX-DON005686	2/28/2019	31	SAC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,894.80
TX-DON005687	3/1/2019	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$162.00
TX-DON005688	3/4/2019	31	SAC Bookstore	Textbook	AMAZON	\$407.21
TX-DON005689	3/4/2019	31	SAC Bookstore	Textbook	CENGAGE LEARNING	\$300.00
TX-DON005690	3/4/2019	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$243.20
TX-DON005691	3/4/2019	31	SAC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$139.48
TX-DON005692	3/5/2019	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$150.00
TX-DON005693	3/6/2019	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$1,119.86
TX-DON005694	3/6/2019	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$84.10
TX-DON005695	3/7/2019	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$331.79
TX-DON005696	3/7/2019	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$119.98
TX-DON005697	3/8/2019	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$15.30
TX-DON005698	3/8/2019	31	SAC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$15.30

4.19 (19)

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON005699	3/11/2019	31	SAC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$25.00
TX-DON005700	3/12/2019	31	SAC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$64.24
TX-DON005701	3/18/2019	31	SAC Bookstore	Textbook	CERTIPORT SALES	\$3,393.25
TX-DON005702	3/18/2019	31	SAC Bookstore	Textbook	PEARSON EDUCATION	\$535.20
TX-DON005703	3/19/2019	31	SAC Bookstore	Textbook	PARADIGM PUBLISHING CO.	\$1,198.00
TX-HAWK004266	2/26/2019	31	SCC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$148.00
TX-HAWK004267	2/26/2019	31	SCC Bookstore	Textbook	VISTA HIGHER LEARNING	\$640.00
TX-HAWK004268	2/27/2019	31	SCC Bookstore	Textbook	BLUEDOOR	\$585.00
TX-HAWK004269	2/27/2019	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$1,026.50
TX-HAWK004270	2/27/2019	31	SCC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$485.07
TX-HAWK004271	2/27/2019	31	SCC Bookstore	Textbook	NORTON, INC.	\$900.00
TX-HAWK004272	2/27/2019	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$770.00
TX-HAWK004273	2/28/2019	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$114.75
TX-HAWK004274	2/28/2019	31	SCC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$113.60
TX-HAWK004275	2/28/2019	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$930.00
TX-HAWK004276	2/28/2019	31	SCC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$44.63
TX-HAWK004277	3/5/2019	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$652.91
TX-HAWK004278	3/5/2019	31	SCC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$359.25
TX-HAWK004279	3/5/2019	31	SCC Bookstore	Textbook	VISTA HIGHER LEARNING	\$1,270.00
TX-HAWK004280	3/5/2019	31	SCC Bookstore	Textbook	ROCKWELL PUBLISHING	\$389.60
TX-HAWK004281	3/5/2019	31	SCC Bookstore	Textbook	KJOS MUSIC CO	\$127.60
TX-HAWK004282	3/6/2019	31	SCC Bookstore	Textbook	AMAZON	\$45.78
TX-HAWK004283	3/6/2019	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$136.50
TX-HAWK004284	3/13/2019	31	SCC Bookstore	Textbook	MONTEZUMA PUBLISHING	\$137.80
TX-HAWK004285	3/13/2019	31	SCC Bookstore	Textbook	NEBRASKA BOOK COMPANY	\$155.97
TX-HAWK004286	3/13/2019	31	SCC Bookstore	Textbook	MBS TEXTBOOK EXCHANGE	\$191.71
TX-HAWK004288	3/13/2019	31	SCC Bookstore	Textbook	KJOS MUSIC CO	\$513.84
TX-HAWK004290	3/13/2019	31	SCC Bookstore	Textbook	CENGAGE LEARNING	\$375.00
TX-HAWK004291	3/13/2019	31	SCC Bookstore	Textbook	KENDALL PUBLISHING	\$1,007.70
TX-HAWK004293	3/13/2019	31	SCC Bookstore	Textbook	ROCKWELL PUBLISHING	\$482.44
TX-HAWK004295	3/13/2019	31	SCC Bookstore	Textbook	EDUCATIONAL TEXTBOOK COMP	\$1,136.00
TX-HAWK004296	3/13/2019	31	SCC Bookstore	Textbook	NORTON, INC.	\$700.00
TX-HAWK004297	3/13/2019	31	SCC Bookstore	Textbook	PEARSON EDUCATION	\$374.95
TX-HAWK004298	3/13/2019	31	SCC Bookstore	Textbook	BVT PUBLISHING	\$199.90
TX-HAWK004299	3/13/2019	31	SCC Bookstore	Textbook	TAYLOR & FRANCIS	\$1,319.12
TX-HAWK004300	3/13/2019	31	SCC Bookstore	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,080.00
TX-HAWK004301	3/15/2019	31	SCC Bookstore	Textbook	INGRAM BOOK CO	\$541.20

4.19 (20)

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-HAWK004302	3/19/2019	31	SCC Bookstore	Textbook	JOHN WILEY & SONS, INC	\$137.70

Grand Total: \$203,722.31

Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvst
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

4.19 (22)

Legend: * = Multiple Funds for this P.O.

Printed: 4/8/2019 10:55:15AM

Environment: Production

LoginID: DR21189

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2019 THROUGH MARCH 23, 2019
BOARD MEETING OF APRIL 29, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0055779	\$293,050.00	DSA fees for the Russell Hall replacement at Santa Ana College	DO -Facility Planning	Approved by Carri Matsumoto and Peter J. Hardash on February 26, 2019.
19-P0055781	\$224,868.16	Desktop computers, monitors, and extended warranties for campus-wide deployment at Santa Ana College	SAC -Academic Affairs	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board Approved: November 9, 2015
19-P0055783	\$22,000.00	Supervised support, guidance, and consulting services to ensure compliance with grants in the Child Development Services Department	DO -CDS	Board Approved: February 4, 2019
19-P0055784	\$82,251.97	Desktop computers, monitors, speakers and extended warranties for campus-wide deployment at Santa Ana College	SAC -Academic Affairs	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board Approved: November 9, 2015
19-P0055797	\$90,067.48	Total Station for scanning, imaging and surveying	SCC - Survey/Mapping Sciences	Received Quotations: *1. Allen Instruments & Supplies 2. Trimble *Successful Bidder
19-P0055834	\$61,900.00	Digital marketing and print collateral for Santa Ana College Career Education	SAC -Career Ed & Work Dev Office	Board Approved: January 14, 2019
19-P0055868	\$89,000.00	Barrier removal-drinking fountain repairs and replacements at Santiago Canyon College	DO -Facility Planning	Bid #1361 Board Approved: February 25, 2019

4.19 (23)

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2019 THROUGH MARCH 23, 2019
BOARD MEETING OF APRIL 29, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0055869	\$262,252.65	Desktop computers, monitors, speakers and extended warranties for campus-wide deployment at Santa Ana College	SAC -Academic Affairs	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board Approved: November 9, 2015
19-P0055892	\$43,638.75	Software licenses for Tukatech Tuka3D, Learning edition	SAC -Fashion Tech.	Additional licenses for existing software
19-P0055910	\$28,800.00	Consulting services to assist with fixed assets, records retention and Purchasing Services guidelines and procedures	DO -Purchasing Services	Board Approved: February 25, 2019
19-P0055911	\$23,905.00	Student material fees for Lumen Waymaker Courseware and Lumen Candela Courseware for Santa Ana College, Fall 2018.	SAC -Distance Education	Board Approved: February 2, 2015
19-P0055940	\$115,485.42	Desktop computers and extended warranties for Santa Ana College Business Division	SAC -Business	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133 Board Approved: November 9, 2015
19-P0055954	\$223,400.00	Prop 39, Year 5, U Portables HVAC upgrades at Santa Ana College	DO -Facility Planning	Bid #1363 Board Approved: February 25, 2019
19-P0055959	\$131,604.55	November 2018 general election cost	DO -Fiscal Services	Approved by Peter J. Hardash on February 27, 2019

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2019 THROUGH MARCH 23, 2019
BOARD MEETING OF APRIL 29, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0056071	\$30,000.00	Professional Services agreement to serve as Orange County Biotechnology Education Collaborative Regional Ambassador	SCC -Biology	Board Approved: January 14, 2019
19-P0056078	\$19,320.00	Cost estimating services for the campus entrance improvement project at Santiago Canyon College	DO -Facility Planning	Board Approved: March 11, 2019
19-P0056143	\$124,189.41	Network components and mounting kits	DO -ITS	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-134 Board Approved: November 9, 2015
19-P0056153	\$64,155.00	Consultant to provide constructability review services for the campus entrance improvement project at Santiago Canyon College	DO -Facility Planning	Board Approved: March 11, 2019
19-P0056228	\$55,620.00	Summer Schools Transfer Institute 2019 fees for 60 Santa Ana College students	SAC -Transfer Center	Board Approved: June 15, 2015
19-P0056254	\$19,404.17	Shade structure and installment at Santa Ana College Early Childhood Education Center	SAC -EHS	Purchased from the Fullerton Joint Union High School District piggyback bid #15-16-15 Board Approved: February 25, 2019

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2019 THROUGH MARCH 23, 2019
BOARD MEETING OF APRIL 29, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0199468	\$300,000.00	Sub-agreement with State Center CCD to host and supervise the Central/Mother Lode Regional Consortium	DO -Resource Development	Board Approved: August 13, 2018
19-P0199469	\$42,600.00	Sub-agreement with Think Together to provide operation of a learning center during the Spring 2019 semester at the Centennial Education Center	CEC -CDS	Board Approved: January 14, 2019
19-P0199470	\$956,495.00	Sub-agreement with Los Angeles CCD on behalf of Los Angeles Southwestern College to implement round 3 of the Strong Workforce Program	DO -Resource Development	Board Approved: February 27, 2017
19-P0199471	\$1,089,568.00	Sub-agreement with Los Angeles CCD on behalf of Los Angeles Trade Tech College to implement round 2 of the Strong Workforce Program	DO -Resource Development	Board Approved: February 27, 2017
19-P0199472	\$726,236.00	Sub-agreement with El Camino CCD on behalf of El Camino College to implement round 3 of the Strong Workforce Program	DO -Resource Development	Board Approved: February 27, 2017
19-P0199473	\$370,000.00	Sub-agreement with Cabrillo CCD to host and supervise the Bay Area Regional Consortium	DO -Resource Development	Board Approved: June 25, 2018

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2019 THROUGH MARCH 23, 2019
BOARD MEETING OF APRIL 29, 2018**

P.O. #	Amount	Description	Department	Comment
19-P0199474	\$200,000.00	Sub-agreement with South Orange County CCD to host the Los Angeles and Orange County Region Deputy Sector Navigator for Energy, Construction and Utilities	DO -Resource Development	Board Approved: November 26, 2018
19-P0199476	\$200,000.00	Sub-agreement with Southwestern CCD to host the San Diego/Imperial Region Deputy Sector Navigator for Global Trade	DO -Resource Development	Board Approved: November 26, 2018
19-P0199477	\$125,000.00	Sub-agreement with San Francisco CCD on behalf of City College of San Francisco to host and supervise the Center of Excellence for Labor-Market Research	DO -Resource Development	Board Approved: December 10, 2018
19-P0199478	\$200,000.00	Sub-agreement with Los Rios CCD on behalf of Consumnes River College to host the North/Far North Region Deputy Sector Navigator for Information Communications Technology (ICT)/Digital Media	DO -Resource Development	Board Approved: October 29, 2018
19-P0199479	\$200,000.00	Sub-agreement with San Francisco CCD on behalf of City College of San Francisco to host the Bay Area Region Deputy Sector Navigator for Advanced Transportation and Logistics	DO -Resource Development	Board Approved: October 29, 2018

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Resource Development Items	
Action:	Request for Approval	

ANALYSIS

Items for the following categorically funded programs were developed.

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
1. Early Head Start – Year 5 (District) - <i>Augmentation</i> Fifth year of a five-year non-competitive grant award from the U.S. Department of Health and Human Services, Administration for Children and Families, to support enrollment of children and families into Early Head Start (EHS) programs. (18/19). <i>The match is \$8,235 (20% of the total Early Head Start costs that include the federal and the non-federal share) that consists of \$1,684 state-funded Child Development Center staff costs and \$6,551 waived indirect costs.</i>	04/02/2019	\$32,939
2. Veteran Resource Center Ongoing Funding (SAC & SCC) Funding from the California Community Colleges Chancellor’s Office to support the expansion of community college Veteran Resource Centers (VRCs) across the state. (18/19). <i>No match required.</i> <ul style="list-style-type: none"> • SAC \$54,204 • SCC \$23,794 	11/30/2018	\$77,998

RECOMMENDATION

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$110,937	Board Date: April 29, 2019
Item Prepared by: Maria N. Gil, Senior Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET #1293
NAME: Early Head Start 2019 - Operating (District)
FISCAL YEAR: 2018/19 and 2019/20

CONTRACT PERIOD: 01/01/2019 - 12/31/2019

CONTRACT INCOME: \$1,860,959

FY 18/19 Augmentation: \$32,939

TOTAL INCOME: \$1,893,898

CFDA No. 93.600

Prime Sponsor: U.S. Department of Health and Human Services/Administration for Children and Families

Fiscal Agent: Rancho Santiago CCD

Prime Award No.: 09CH9178

PROJ. ADM. Janneth Linnell

PROJ. DIR. My Le Pham

Rev. Date: 04/09/19

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
33-1293-000000-50000-8199	Other Federal Revenues : Di		1,860,959		1,893,898		32,939
33-1293-672000-50000-5865	Indirect Costs : District O	71,575		72,841		1,266	
33-1293-692000-53320-1270	Child Development Teachers - Jacqueline Karter (50%)	29,121		29,121		-	-
33-1293-692000-53320-3115	STRS - Non-Instructional :	5,012		5,012		-	-
33-1293-692000-53320-3325	Medicare - Non-Instructiona	433		433		-	-
33-1293-692000-53320-3415	H & W - Non-Instructional :	8,322		8,322			-
33-1293-692000-53320-3435	H & W - Retiree Fund Non-In	1,084		1,084		-	-
33-1293-692000-53320-3515	SUI - Non-Instructional : V	15		15		-	-
33-1293-692000-53320-3615	WCI - Non-Instructional : V	672		672		-	-
33-1293-692000-53320-3915	Other Benefits - Non-Instru	750		750		-	-
33-1293-692000-53328-1210	Academic Management : EHS SAC - Jerelyn Cowan (30%)	26,843		28,192		1,349	
33-1293-692000-53328-1270	Child Development Teachers : EHS SAC - Allyce Carnero (25%); Luz Cordoba (25%) - Juana Escalera (25%); Imelda Iniquez (25%) - Paz Jorquera (25%); Vy Le (25%) - Consuelo Ortiz (25%); Briseyda Witron (25%)	94,313		94,313		-	-
33-1293-692000-53328-2130	Classified Employees : EHS SAC - Isabel Mata (50%)	30,268		30,733		465	
33-1293-692000-53328-2340	Student Assistants - Hourly	49,680		51,750		2,070	

5.1 (2)

SPECIAL PROJECT DETAILED BUDGET #1293
NAME: Early Head Start 2019 - Operating (District)
FISCAL YEAR: 2018/19 and 2019/20

CONTRACT PERIOD: 01/01/2019 - 12/31/2019

CONTRACT INCOME: \$1,860,959

FY 18/19 Augmentation: \$32,939

TOTAL INCOME: \$1,893,898

CFDA No. 93.600

Prime Sponsor: U.S. Department of Health and Human Services/Administration for Children and Families

Fiscal Agent: Rancho Santiago CCD

Prime Award No.: 09CH9178

PROJ. ADM. Janneth Linnell

PROJ. DIR. My Le Pham

Rev. Date: 04/09/19

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
33-1293-692000-53328-2345	Professional Experts : EHS SAC Interns	93,150		98,739		5,589	
33-1293-692000-53328-3115	STRS - Non-Instructional :	20,868		21,099		231	
33-1293-692000-53328-3215	PERS - Non-Instructional :	22,509		23,602		1,093	
33-1293-692000-53328-3315	OASDHI - Non-Instructional	7,698		8,073		375	
33-1293-692000-53328-3325	Medicare - Non-Instructiona	3,614		3,721		107	
33-1293-692000-53328-3335	PARS - Non-Instructional :	200		200		-	-
33-1293-692000-53328-3415	H & W - Non-Instructional :	76,532		76,532		-	-
33-1293-692000-53328-3435	H & W - Retiree Fund Non-In	10,851		11,195		344	
33-1293-692000-53328-3515	SUI - Non-Instructional : E	125		154		29	
33-1293-692000-53328-3615	WCI - Non-Instructional : E	6,726		6,939		213	
33-1293-692000-53328-3915	Other Benefits - Non-Instru	4,671		4,671		-	-
33-1293-692000-53328-4610	Non-Instructional Supplies : EHS SAC - Center non-instructional supplies & materials	13,000		13,000		-	-
33-1293-692000-53329-1210	Academic Management : EHS Admin. - Janneth L. (15%); My Le P. (70%) - Connie V. (100%); Jennifer P. (100%)	251,014		263,549		12,535	

5.1 (3)

SPECIAL PROJECT DETAILED BUDGET #1293
NAME: Early Head Start 2019 - Operating (District)
FISCAL YEAR: 2018/19 and 2019/20

CONTRACT PERIOD: 01/01/2019 - 12/31/2019

CONTRACT INCOME: \$1,860,959

FY 18/19 Augmentation: \$32,939

TOTAL INCOME: \$1,893,898

CFDA No. 93.600

Prime Sponsor: U.S. Department of Health and Human Services/Administration for Children and Families

Fiscal Agent: Rancho Santiago CCD

Prime Award No.: 09CH9178

PROJ. ADM. Janneth Linnell

PROJ. DIR. My Le Pham

Rev. Date: 04/09/19

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
33-1293-692000-53329-1270	Child Development Teachers : EHS Admin. - Julieta Abramovitz (100%) - Catherine Candela (100%) - Isela Cervantes (100%) - Julisa Covarrubias (100%) - Ana Fregoso (100%) - Laura Montalbetti de Perez (100%) - Sandra Santamaria (100%)	326,640		326,640		-	-
33-1293-692000-53329-2130	Classified Employees : EHS Admin. - Cherie Ericson (50%) - Alicia Ramirez (100%) - Cristina Saldana (100%) - Jessica Avalos (100%)	205,976		209,268		3,292	
33-1293-692000-53329-3115	STRS - Non-Instructional :	99,485		101,525		2,040	
33-1293-692000-53329-3215	PERS - Non-Instructional :	40,081		40,676		595	
33-1293-692000-53329-3315	OASDHI - Non-Instructional	13,096		13,294		198	
33-1293-692000-53329-3325	Medicare - Non-Instructiona	11,690		11,690		-	-
33-1293-692000-53329-3415	H & W - Non-Instructional :	186,144		186,619		475	
33-1293-692000-53329-3435	H & W - Retiree Fund Non-In	29,265		29,938		673	
33-1293-692000-53329-3515	SUI - Non-Instructional : E	403		403		-	-
33-1293-692000-53329-3615	WCI - Non-Instructional : E	18,140		18,140		-	-
33-1293-692000-53329-3915	Other Benefits - Non-Instru	22,581		22,581		-	-

5.1 (4)

SPECIAL PROJECT DETAILED BUDGET #1293
NAME: Early Head Start 2019 - Operating (District)
FISCAL YEAR: 2018/19 and 2019/20

CONTRACT PERIOD: 01/01/2019 - 12/31/2019

CONTRACT INCOME: \$1,860,959

FY 18/19 Augmentation: \$32,939

TOTAL INCOME: \$1,893,898

CFDA No. 93.600

Prime Sponsor: U.S. Department of Health and Human Services/Administration for Children and Families

Fiscal Agent: Rancho Santiago CCD

Prime Award No.: 09CH9178

PROJ. ADM. Janneth Linnell

PROJ. DIR. My Le Pham

Rev. Date: 04/09/19

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
33-1293-692000-53329-4310	Instructional Supplies : EHS Admin. - Homebase Instructional supplies	3,995		3,995		-	-
33-1293-692000-53329-4610	Non-Instructional Supplies : EHS Admin. - Homebase non-instructional supplies/materials - Non-instructional supplies for office use	8,180		8,180		-	-
33-1293-692000-53329-4710	Food and Food Service Supplies : EHS - Homebase food/supplies for children	3,000		3,000		-	-
33-1293-692000-53329-5100	Contracted Services : EHS Admin. - Health Services Consultant - Mental Health Consultant - Nutrition Services Consultant - PHFE Services	47,320		47,320		-	-
33-1293-692000-53329-5220	Mileage/Parking Expenses :	6,896		6,896		-	-
33-1293-692000-53329-5300	Inst Dues & Memberships : E	1,540		1,540		-	-
33-1293-692000-53329-5610	Lease Agreement - Equipment	1,000		1,000		-	-
33-1293-692000-53329-5845	Excess/Copies Usage : EHS	1,135		1,135		-	-
33-1293-692000-53329-5850	Fingerprinting : EHS Admini	1,000		1,000		-	-
33-1293-692000-53329-5940	Reproduction/Printing Expen	500		500		-	-
33-1293-692000-53329-5950	Software License and Fees :	3,846		3,846		-	-
Totals for PROJECT: 1293	- EHS Operating 2019	1,860,959	1,860,959	1,893,898	1,893,898	32,939	32,939

5.1(5)

SPECIAL PROJECT DETAILED BUDGET # 2589
NAME: Veteran Resource Center Ongoing Funding (SAC)
FISCAL YEAR: 2018/19 & 2019/20

CONTRACT PERIOD: 07/01/2018 to 06/30/2020
CONTRACT INCOME: \$54,204

PROJ. ADM. Alicia Kruienga
 PROJ. DIR. Brenda Estada

Prime Sponsor: CCCCCO

Date: 04/15/19

Fiscal Agent: Rancho Santiago CCD

CFDA #: N/A; Award # N/A

GL Account	Description	Debit	Credit
12-2589-000000-10000-8629	Other Gen Categorical Apport : Santa Ana College		54,204
12-2589-631000-19725-1430	Part-Time Counselors : Veterans Resource Center	18,876	
12-2589-631000-19725-3115	STRS - Non-Instructional : Veterans Resource Center	1,617	
12-2589-631000-19725-3325	Medicare - Non-Instructional : Veterans Resource Ce	274	
12-2589-631000-19725-3435	H & W - Retiree Fund Non-Inst : Veterans Resource C	802	
12-2589-631000-19725-3515	SUI - Non-Instructional : Veterans Resource Center	9	
12-2589-631000-19725-3615	WCI - Non-Instructional : Veterans Resource Center	236	
12-2589-648000-19725-4610	Non-Instructional Supplies : Veterans Resource Cent	8,924	
12-2589-648000-19725-5905	Other Participant Travel Exp : Veterans Resource Ce	15,000	
12-2589-648000-19725-5950	Software License and Fees : Veterans Resource Cente	3,247	
12-2589-648000-19725-6410	Equip-All Other >\$1,000<\$5,000 : Veterans Resource	1,400	
12-2589-675000-19725-5210	Conference Expenses : Veterans Resource Center	3,819	
Totals for PROJECT: 2589	VRC Ongoing Funding 2018/19 (SAC)	54,204	54,204

SPECIAL PROJECT DETAILED BUDGET # 2589
NAME: Veteran Resource Center Ongoing Funding (SCC)
FISCAL YEAR: 2018/19 & 2019/20

CONTRACT PERIOD: 07/01/2018 to 06/30/2020
CONTRACT INCOME: \$23,794

PROJ. ADM. Syed Rizvi
 PROJ. DIR. Joseph Alonzo

Prime Sponsor: CCCCCO

Date: 04/15/19

Fiscal Agent: Rancho Santiago CCD

CFDA #: N/A; Award # N/A

GL Account	Description	Debit	Credit
12-2589-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyon Coll		23,794
12-2589-648000-29550-2340	Student Assistants - Hourly : Veterans Services	7,512	
12-2589-648000-29550-3435	H & W - Retiree Fund Non-Inst : Veterans Service Of	319	
12-2589-648000-29550-3615	WCI - Non-Instructional : Veterans Service Office	169	
12-2589-648000-29550-6414	Equip-Mod Furn>\$1,000 < \$5,000 : Veterans Service O	13,794	
12-2589-732000-29550-7610	Books Paid for Students	2,000	
Totals for PROJECT: 2589	VRC Ongoing Funding 2018/19 (SCC)	23,794	23,794

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Date:	April 29, 2019
Re:	Approval of Sub-Agreement between RSCCD and Victor Valley Community College District to award the 2018/2019 Deputy Sector Navigator Grant to Host District in the State of California		
Action:	Request for Approval		

BACKGROUND

Through a competitive grant competition, RSCCD was selected by the California Community Colleges Chancellor's Office (Chancellor's Office or CO), Workforce & Economic Development Division to serve as the Key Talent Administration and Sector Strategy Fiscal Agent. As fiscal agent, RSCCD will oversee disbursement, monitoring and guidance for the Key Talents engaged for the *Doing What Matters* Framework, as well as for other special projects and partners.

ANALYSIS

A second round of competitive applications were released by the Chancellor's Office in October 2018 for the 2018/2019 Deputy Sector Navigators (DSNs). DSNs support program development and industry engagement for each region's priority and emerging sectors. Selection committees reviewed and evaluated DSN and host college applications, and completed the process for selections and recommendations. The fiscal agent, RSCCD, was provided the college district selected/recommended by the committee, and created a sub-agreement with the college district that has been selected to serve as hosts for the DSN. The host will receive \$200,000, to support the DSN position and sector strategies. The performance period is January 1, 2019, through December 31, 2019. The Scope of Work will consist of a project application that has been approved by the Chancellor's Office.

Sector	CCD	Agreement #	Amount
Inland Empire/Desert Region			
Advanced Transportation & Logistics	Victor Valley	DO-18-2565-108	\$200,000

Project Director: Sarah Santoyo**Project Administrator:** Enrique Perez**RECOMMENDATION**

It is recommended that the Board approve the sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$200,000 (grant-funded)	Board Date: April 29, 2019
Prepared by: Maria N. Gil, Senior Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 29th day of April, 2019, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Victor Valley Community College District (hereinafter “SUBCONTRACTOR”), which is hosting the **Inland Empire/Desert Region Deputy Sector Navigator for Advanced Transportation and Logistics**. RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “Key Talent Administration and Sector Strategy” grant, Prime Award #18-207-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to provide fiscal management and technical support services for the PRIME SPONSOR’s workforce and economic development programs, such as Doing What Matters initiatives and Key Talent positions; and,

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to host and supervise the **Inland Empire/Desert Region Deputy Sector Navigator for Advanced Transportation and Logistics**, which is supported by the Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE, the Parties hereby agree as follows:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from January 1, 2019, through December 31, 2019.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$200,000, with 4% allowable for SUBCONTRACTOR indirect costs.

4. Budget

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) submitted by the SUBCONTRACTOR and approved by the PRIME SPONSOR, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as budget categories are added, the total dollar amount is not affected, and the outcomes of the Agreement will not be materially affected, otherwise approval by the PRIME SPONSOR is required.

5. Matching Contribution

There is a one-to-one matching requirement for these funds. SUBCONTRACTOR must identify the in-kind and/or cash match in the Scope of Work (*Exhibit A*) that can be used to meet the match requirement. At the end of each project year, SUBCONTRACTOR shall submit documentation that this grant requirement was met as part of the final invoice and/or final reporting process.

6. Payment and Invoicing

Payment to the SUBCONTRACTOR shall be based on an advanced payment of 40% after the Agreement is fully executed, a progress payment of 50%, and a final payment of 10%. Payments will occur through submission of invoices.

SUBCONTRACTOR must submit invoices for payment to RS@cccoco.edu. Invoices will be reviewed and approved by the Project Monitor and then paid by RSCCD. Refer to the Invoice Form and Instructions (*exhibit D*) for guidance on how to complete and submit invoices. (NOTE: an electronic version of the invoice form will be provided to the SUBCONTRACTOR).

7. Reporting

Through this Agreement SUBCONTRACTOR agrees to provide data and submit reports, as requested and required by the PRIME SPONSOR. The PRIME SPONSOR and/or RSCCD will provide guidance and instructions on reporting to the SUBCONTRACTOR.

8. Deputy Sector Navigator Selection and Hiring

The selection of the Deputy Sector Navigators (DSN) and host colleges were conducted independently. If a selected host college is different from the college identified in a selected DSN's application, the selected host college is expected to host the selected DSN. This is not to say that the host college is to forgo its processes and procedures. In the event that the host college does not agree to host the selected DSN, it must provide a written statement that explains the rationale for that decision, which will be reviewed by RSCCD and the PRIME SPONSOR to inform their efforts to resolve the situation.

The host college will determine the process for hiring the selected DSN and will inform RSCCD and the PRIME SPONSOR about this process. RSCCD and the PRIME SPONSOR will review the process and hiring terms to ensure compliance with the expectations for the host college and DSN roles.

9. Performance

Selected DSNs and hosts are eligible for renewal for up to four years after the original award year, 2018-2019. Renewal is not automatic but will be based on performance of the Roles and Responsibilities (*see Exhibit B*). Standard performance indicators include, but are not limited to, appropriate and timely use of funds, completion of workplan activities, submission of reports in a timely manner as required by the PRIME SPONSOR, participation in required Key Talent meetings and events (e.g., Sector Navigator calls, “All-Hands” meetings, etc.), and progress toward achievement of outcomes and metrics pertinent to the workplan. The PRIME SPONSOR may consider other performance indicators to assess renewal eligibility. The PRIME SPONSOR is responsible for informing RSCCD, DSNs and host colleges of performance expectations at the beginning of the project and as changes in performance requirements occur.

10. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

11. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD or the PRIME SPONSOR, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

12. Subcontract Assignment

No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority’s approval that relate to this Agreement.

13. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

14. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this

Agreement.

15. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

16. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

17. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

18. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement

shall be via email or deposited in the United States Mail addressed as follows:

RSCCD: Primary Contact:
Sarah Santoyo
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7466; santoyo_sarah@rsccd.edu

Fiscal Representative:
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services
Rancho Santiago Community College District
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR:

Primary Contact:
Name: _____
Title: _____
Address: _____

Phone: _____
Email: _____

Supervisor of Record for the DSN (if different from Primary Contact):
Name: _____
Title: _____
Address: _____

Phone: _____
Email: _____

19. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

20. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 07/18 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: Victor Valley
Community College District

By: _____

By: _____

Name: Peter J. Hardash

Name: _____

Vice Chancellor

Title: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

Board Approval Date: April 29, 2019

Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Scope of Work (Appendix B – Application Forms) approved by Chancellor’s Office

Exhibit B: Host, Supervisor of Record, and Deputy Sector Navigator Roles and Responsibilities

Exhibit C: Articles I, Rev. 07/2018 and Article II, Rev. 05/14

(NOTE: Articles I and II are included as a reference for the appropriate and allowable use of grant funds. The payment and reporting terms in the Articles only pertain to the Fiscal Agent. The payment and reporting terms for the SUBCONTRACTOR are in the body of the actual Agreement, under clauses #6 and #7.)

Exhibit D: Invoice Form and Instructions

APPENDIX B

THIS FORM MAY NOT BE REPLICATED



The following information are linked throughout the forms package:

DISTRICT (Grantee):	<input type="text"/>	Please Select District	
COLLEGE:	<input type="text"/>		
PROJECT:	<input type="text"/>	Please Type Project	
FISCAL YEAR:	2018/19		-
RFA NUMBER:	18-207-001		-
FUNDING SOURCE:	EWD		-
PROJECT BUDGET:	\$ 200,000		-

APPENDIX B

THIS FORM MAY NOT BE REPLICATED

PROJECT: 0.0

DISTRICT: 0.0

COLLEGE: 00-000

RFA NUMBER: 18-207-001

CONTACT PAGE

District:	_____		
Address:	_____		
City:	_____	State: _____	Zip: _____

District Superintendent/President <i>(or authorized designee)</i>			
Name:	_____	Phone:	_____
Title:	_____	Fax:	_____
E-mail Address:	_____		

Responsible Administrator <i>(Should not be the same as Project Director)</i>			
Name:	_____	Phone:	_____
Title:	_____	Fax:	_____
E-mail Address:	_____		

Project Director <i>(Person responsible for conducting the daily operation of the grant)</i>			
Name:	_____	Phone:	_____
Title:	_____	Fax:	_____
E-mail Address:	_____		

Person Responsible for Data Entry			
Name:	_____	Phone:	_____
Title:	_____	Fax:	_____
E-mail Address:	_____		

District Chief Business Officer <i>(or authorized designee)</i>			
Name:	_____	Phone:	_____
Title:	_____	Fax:	_____
E-mail Address:	_____		

Person Responsible for Budget Certification			
Name:	_____	Phone:	_____
Title:	_____	Fax:	_____
E-mail Address:	_____		

APPENDIX B
THIS FORM MAY NOT BE REPLICATED

PROJECT: 0.0

DISTRICT: 0.0

COLLEGE: 00-000

RFA NUMBER: 18-207-001

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	200,000
1000		\$	-
		\$	-
2000		\$	-
		\$	-
3000	Employee Benefits	\$	-
		\$	-
		\$	-
4000	Supplies and Materials	\$	-
		\$	-
		\$	-
5000	Other Operating Expenses and Services	\$	-
		\$	-
		\$	-
		\$	-
		\$	-
6000	Capital Outlay	\$	-
7000	Other Outgo	\$	-
TOTAL DIRECT COSTS:		\$	0
TOTAL INDIRECT COSTS (Not to exceed 4% of Direct Costs):		\$	0
TOTAL COSTS:		\$	0

5.2 (11)

APPENDIX B

THIS FORM MAY NOT BE REPLICATED

PROJECT: 0.0

DISTRICT: 0.0

COLLEGE: 0.0

RFA NUMBER: 18-207-001

FUNDING REQUIRES MATCH

**APPLICATION BUDGET DETAIL SHEET
 MATCH**

Object of Expenditure	Classification	FUNDING REQUIRES MATCH	
		100%	200,000
1000		\$	-
		\$	-
		\$	-
2000		\$	-
		\$	-
		\$	-
3000		\$	-
		\$	-
		\$	-
4000		\$	-
		\$	-
		\$	-
5000		\$	-
		\$	-
		\$	-
6000		\$	-
		\$	-
		\$	-
7000		\$	-
		\$	-
		\$	-
TOTAL DIRECT COSTS:		\$	0
TOTAL INDIRECT COSTS (Not to Exceed 4% of Direct Costs):			
TOTAL COSTS:		\$	0

APPENDIX B

THIS FORM MAY NOT BE REPLICATED

PROJECT: 0.0

DISTRICT: 0.0

COLLEGE: 0.0

RFA NUMBER: 18-207-001

APPLICATION BUDGET SUMMARY

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROJECT FUNDS REQUESTED	FUNDING REQUIRES MATCH
			\$ 200,000	\$ 200,000
1000	INSTRUCTIONAL SALARIES	1	\$ 0	\$ 0
2000	NONINSTRUCTIONAL SALARIES	2	\$ 0	\$ 0
3000	EMPLOYEE BENEFITS	3	\$ 0	\$ 0
4000	SUPPLIES AND MATERIALS	4	\$ 0	\$ 0
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$ 0	\$ 0
6000	CAPITAL OUTLAY	6	\$ 0	\$ 0
7000	OTHER OUTGO	7	\$ 0	\$ 0
TOTAL DIRECT COSTS:		8	\$ 0	\$ 0
TOTAL INDIRECT COSTS (Not to exceed 4% of Direct Costs):		9	\$ 0	
TOTAL COSTS:		10	\$ 0	\$ 0

Match must be equal or greater than the Required Match Amount

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations. I also certify the match (if required) listed above are valid match funding that is not being used as a match for another program requiring match funding and in total are equal, or greater than, the funds requested from CCCCCO.

Project Director:

Name: _____

Title: _____

Authorized Signature: _____

Date: _____

District Chief Business Officer (or authorized designee):

Name: _____

Title: _____

Authorized Signature: _____

Date: _____

APPENDIX B
THIS FORM MAY NOT BE REPLICATED

PROJECT: 0.0
DISTRICT: 0.0
COLLEGE: 0.0
RFA NUMBER: 18-207-001

SECTOR:
REGION:
FISCAL YEAR:
SUBAGREEMENT NUMBER:



Statement of Work (Annual Workplan)

Project Name			
		Description:	
Description of Opportunity	<i>Drop-down Menu</i>		
	<i>Drop-down Menu</i>		
	<i>Drop-down Menu</i>		
		Description:	
Supporting Evidence	<i>Drop-down Menu</i>		
	<i>Drop-down Menu</i>		
	<i>Drop-down Menu</i>		
		Description:	
Alignment with Sector Strategy and Regional Priorities	<i>Drop-down Menu</i>		
	<i>Drop-down Menu</i>		
	<i>Drop-down Menu</i>		
		Description:	
Projected Outcome	<i>Drop-down Menu</i>		
		Description:	
Strong Workforce Metric	<i>Drop-down menu</i>		

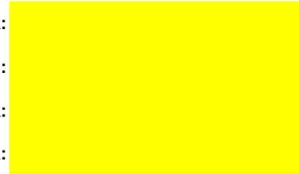
Project Plan

Milestone	Description of Milestone	Responsible	Significance of Milestone to Outcome	Dependencies	Completion Date
1					
2					
3					

APPENDIX B
THIS FORM MAY NOT BE REPLICATED

PROJECT: 0.0
 DISTRICT: 0.0
 COLLEGE: 0.0
 RFA NUMBER: 18-207-001

SECTOR:
 REGION:
 FISCAL YEAR:
 SUBAGREEMENT NUMBER:



Project Plan					
Milestone	Description of Milestone	Responsible	Significance of Milestone to Outcome	Dependencies	Completion Date
4					
5					
6					
7					
8					

Project Plan Outcome

Drop-down Menu

Current Year: Actual vs. Projected Outcome

Impact on Multi-Year Project:

Barriers Overcome:

Barriers NOT Overcome:

Lessons Learned:

EXHIBIT B: Host, Supervisor of Record & Deputy Sector Navigator Roles and Responsibilities

Overview of the Host, Supervisor of Record (SOR) and Deputy Sector Navigator (DSN)

Roles: The Host recognizes that the role of the DSN is to support regional as well as statewide sector-based endeavors as represented in their workplan. The DSN is not to be considered a resource to the host college any more or less than other colleges in the region.

The Supervisor of Record, SOR, is a role that is intended to assist and champion the DSN's regional mission and unique administrative needs within the host campus organization. The regional scope and DSN activities regarding regional expenditures (including at other colleges), travel, as well as vendor relations relating to regional or statewide projects often need an advocate within the host. SORs have a first line of responsibility to support and monitor this regional work, and to offer constructive support and guidance to the DSN in implementation of the work plan, while seeking clarity on any sector specific endeavors from the Sector Navigator (SN).

The Supervisor of Record (SOR) Role and Responsibilities: each host of a DSN identifies a Supervisor-of-Record who ensures that the DSN is performing a regional role and fulfilling the responsibilities required for the position as described in the DSN Role and Responsibilities section below. The SOR is responsible for the following:

WORKPLAN;

- Assist the DSN to develop or modify a workplan, as needed, and ensure that the workplan objectives are reasonable, attainable, specific and measurable, and that the DSN has identified a system to collect data and information on project activities and outcomes.
- Ensure that the workplan has been reviewed and approved by the Sector Navigator and Regional Consortium as required by the Chancellor's Office.

PERFORMANCE

- Meet with the DSN at least quarterly to monitor performance, using the workplan as a reference to evaluate progress. Monthly progress reviews are preferable, especially when questions of performance arise.
- Keep informed about submission of quarterly reports, and follow-up with the DSN if reports are delayed or submitted late.
- Keep informed about Sector Navigator initiatives that impact program implementation in the region.
- Ensure that the DSN supports all community colleges in the region that have programs relevant to the sector. This does not preclude the DSN supporting the host college, which is one of the colleges in the region. However, DSN services cannot be solely directed to the host college.
- Work with the Chancellor's Office and the DSN to provide support, assistance, and intervention as needed should performance issues emerge.

FISCAL MANAGEMENT

- Ensure that all funds are spent in compliance with grant terms and conditions, and by the end of the grant period, and that budget requests (such as modifications and extensions) are submitted in a timely manner and as required according to the requirements of the Chancellor's Office.

EXHIBIT B: Host, Supervisor of Record & Deputy Sector Navigator Roles and Responsibilities

COMPLIANCE

- Complete SOR On-Boarding activities provided by the Chancellor's Office.
- Become familiar with the Agreement to serve as the host for the DSN, in order to fully comply with all conditions and requirements outlined therein.
- Notify the Chancellor's Office in the event that the SoR is changed.

Deputy Sector Navigator Role and Responsibilities:

Deputy Sector Navigators (DSNs) work with business and industry, colleges and other stakeholders to help create career educational opportunities for students. They proactively engage industry with the colleges in creating initiatives that enable student employment and lifelong learning in the sector. Consistent with the *Vision for Success*, DSNs connect colleges with opportunities to enrich student success in career education through relationships with business and industry, assist faculty and programs to increase student employability, and facilitate access to resources. Key requirements are for DSNs to apply business and industry expertise and fluency in articulating priorities, such that the colleges can take effective action.

DSN benefits to the colleges for an assigned sector include:

- Increased enrollment in college programs
- Increased student persistence and completion
- Increased student employment in living wage jobs

DSNs benefits to industry include:

- Bridging supply/demand gaps
- Enhancing the talent pipeline from colleges into the industry
- Upskilling incumbent workers to meet new technological demands

In addition, DSNs provide services to industry through facilitation of initiatives designed to increase economic development of the sector and promote workforce development activities.

Specific DSN Roles and Responsibilities:

Build and Manage Industry Partnerships:

- Identify industry priorities through industry data, LMI data, LaunchBoard, and Centers of Excellence research, focusing on:
 - Supply/demand gaps that can be filled by the colleges
 - Skills gaps that can be filled by the colleges
 - Market and technology trends that are impacting workforce requirements
 - Economic and policy drivers that can be leveraged in workforce development
 - Key industry players such as associations and major employers
 - Key community college programs in the region that can be leveraged

EXHIBIT B: Host, Supervisor of Record & Deputy Sector Navigator Roles and Responsibilities

- Cultivate regional industry advisory councils with the following functions:
 - Engage major employers across the regional labor market
 - Develop a common understanding of supply/demand and skills gaps
 - Initiate and manage industry engagement with faculty and administrators
 - Convene regional collaboratives to facilitate faculty and industry joint actions
 - Facilitate sustainability of the regional collaboratives
- Conduct additional research as required:
 - Convene industry focus groups on specific occupations or initiatives
 - Attend conferences and seminars to expand knowledge of industry priorities
 - Arrange primary research to inform curriculum development
 - Convene sector specific faculty groups

Develop Initiatives to Enrich Student Success:

- Develop and execute a regional sector strategy
 - Engage industry stakeholders, the SN, and other DSNs in creating a strategic plan to benefit the region's community college programs by addressing industry priorities
 - Involve external stakeholders such as: workforce boards, regional economic development groups, nonprofit groups, K-12, and others
 - Support community college staff to implement the Strong Workforce Program; such as Workforce Pathway Coordinators, K-14 Technical Assistance Providers
 - Involve internal stakeholders, such as; Chief Instructional officers, CTE Deans, CTE Directors, CTE faculty, and others
- Create program enrichment proposals for consideration by the colleges:
 - To increase enrollment
 - To build or enhance Guided Pathways
 - To bridge supply/demand gaps
 - To bridge skills gaps
 - To align with regional industry priorities
 - To align with industry-recognized credentials
- Assist Colleges in executing successful initiatives:
 - Assist colleges and programs with market intelligence information
 - Coordinate sector focused faculty professional development
 - Infuse current industry expertise into curriculum development
 - Build CTE faculty communities of practice
 - Braid funds to support initiatives
- Align with each college's integrated planning process
 - Secure dean-level approval before proposing new initiative to a college
 - Prepare documentation needed for college approval
 - Assist in curriculum planning and approval process
 - Maintain appropriate information flow with the CTE Dean and college administration

Leverage Assistance and Resources:

- Align regional initiatives with statewide sector strategies

EXHIBIT B: Host, Supervisor of Record & Deputy Sector Navigator Roles and Responsibilities

- Collaborate with the statewide Sector Navigators (SN) and other DSNs in developing initiatives
- Work with the Chancellor's Office, RC and COE to integrate initiatives into the regional plan/strategy
- Facilitate preparation and approval of SWP and other funding sources
- Match new funding opportunities to appropriate initiatives and colleges
- Assist in identifying adjunct instructors within industry
- Provide resources to convene colleges in communities of practice
- Facilitate connections to initiatives and resources from Workforce boards and regional economic development councils

Perform Grant and Fiscal Management:

- Participate in sector strategic planning and professional development (e.g., on-boarding, "All Hands on Deck") meetings scheduled by the Sector Navigator, Regional Consortium or Chancellor's Office.
- Implement the workplan activities and perform normative and summative assessment to determine effectiveness in achieving objectives and outcomes, and impact on metrics.
- Monitor expenditures and perform budget planning to forecast spending in order to ensure that grant funds are spent on allowable expenditures and that all funds are spent by the end of the grant period.
- Submit reports on time and as required by the Chancellor's Office.
- Submit requests for budget modifications or extensions in a timely manner and as requested by the Chancellor's Office.
- Keep the Supervisor of Record informed about progress on implementation of the workplan, achievement of objectives and metrics, and submission of reports.

Assurances

Acknowledgment of understanding and acceptance of the roles and responsibilities of the host college, Supervisor of Record, and Deputy Sector Navigator as presented in Exhibit B.

Host College Contact Certification

Print Name:
Signature :
Date:

Supervisor of Record Certification (if different from Host College Contact)

Print Name:
Signature :
Date:

Deputy Sector Navigator Certification

Print Name:
Signature :
Date:

Chancellor's Office, California Community Colleges
Workforce and Digital Futures Division

GRANT AGREEMENT

ARTICLE I

**Key Talent Administration & Sector Strategy Fiscal Agent
Program-Specific Legal Terms and Conditions
July 2018**

ARTICLE II

**Standard Legal Terms and Conditions
(Revision 5/15/14)**

INVOICE

Date:

Invoice No.:

Name

Address:

City:

State:

Zip:

Attn:

Bill To: Rancho Santiago CCD (RSCCD)
Attn: Sarah Santoyo
2323 North Broadway, Ste. 201
Santa Ana, CA 92706

Grant Number:

Fiscal Agent Sub-Agreement Number:

Chancellor's Office Project Monitor:

Payment Type: Advance Payment Progress Payment Final Payment

Other Payment (describe):

Description of Work and Dates Services Rendered:

Total Amount Due: \$

District/College Accounting Office Contact:

District/College Program Contact:

Name:

Name:

Title:

Title:

Email:

Email:

Phone number:

Phone number:

Instructions for Invoice Template

All invoices must be submitted electronically to the CCC Chancellor's Office Accounting Office inbox (RS@cccco.edu). The e-mail subject line must state "Invoice Enclosed – District Acronym/Key Talent Role or Program/Grant Number".

Example: RSCCD/Santa Ana/DSN/#18-459-008

If you are submitting a corrected invoice, please state it in the subject line "REVISED Invoice Enclosed – District Acronym/Key Talent Role or Program/Grant Number".

Below are additional details about each field. If you have any questions about this Invoice Template, please contact your CCCCO Program Contact/Monitor or the Fiscal Agent at Gil_Maria@rsccd.edu.

Letterhead/logo - Insert letterhead or logo image.

Date – Enter the date the invoice was created.

Invoice No. – Enter an invoice number to be used for internal purposes by the community college district/college.

Name – Using the drop down list to select the District name or enter information manually. The name must match the name listed on the sub-agreement with the Fiscal Agent.

Address – Enter the District address which should match with the address listed on the sub-agreement with the Fiscal Agent.

Grant Number – Enter the grant number provided by the Project Monitor.

Fiscal Agent Sub-Agreement Number – Enter the sub-agreement number listed on the page footer of the sub-agreement with the Fiscal Agent.

Chancellor's Office Project Monitor – Enter the name of the Chancellor's Office Project Monitor. If unknown, enter the Program Name.

Payment Type – Identify the payment type (advance, progress, final or other payment). If other payment is clicked, provide a brief description of the payment type.

Description of Work and Dates Services Rendered – Provide a description of the work performed and the dates of services rendered.

Total Amount Due – Enter the amount invoiced to CCCCO.

District/College Accounting Office Contact Information – Identify an accounting office contact.

District/College Program Contact Information – Identify a program contact who can address questions about the work performed.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To:	Board of Trustees	Date: April 29, 2019
Re:	Approval of Sub-Agreements between RSCCD and Butte-Glenn, Cabrillo, Riverside, Santa Barbara, and State Center Community College Districts and the Foundation for Grossmont-Cuyamaca Colleges for the K12 Strong Workforce Program Initiative	
Action:	Request for Approval	

BACKGROUND

RSCCD was selected to serve as the Fiscal Agent for the K12 Strong Workforce Program Initiative (#18-205-011), funded by the California Community Colleges, Workforce and Economic Development (WED) Division, to sub-grant and contract with partners and vendors to support the work of the initiative, such as program development and improvement, design and implementation of operational systems, technical assistance, or other partnerships, services and products that otherwise support the initiative.

ANALYSIS

The Chancellor's Office awarded grant funds to the Regional Consortia for work related to preparation and roll-out of the SWP K12 Pathway Innovation Funds: such as informing the field about the purpose of the funds, and the application and selection process; creating implementation processes and procedures; convening and training the selection committee members; monitoring the project submission process; creating the timeline and flow of work to review and select projects, and to disburse the funds to the LEAs. Each consortium will use the funds to implement a scope of work approved by the California Community Colleges Chancellor's Office. The chart below shows the allocation for each Regional Consortium, the host foundation and college districts of the regional consortia, the award amounts and agreement numbers.

Regional Consortia	Host Districts and Foundation	Award	Agreement #
Bay Area	Cabrillo CCD	71,428	DO-18-2559-03
Central Valley/Mother Lode	State Center CCD	71,428	DO-18-2559-04
Inland Empire/Desert	Riverside CCD	71,429	DO-18-2559-05
North Far North	Butte-Glenn CCD	71,429	DO-18-2559-06
San Diego-Imperial	Foundation for Grossmont-Cuyamaca Colleges	71,429	DO-18-2559-07
South Central Coast	Santa Barbara CCD	71,429	DO-18-2559-08
	Total One-Time Funds	428,572	
Los Angeles/Orange County	Rancho Santiago CCD	71,428	MOU

* As the LAOCRC is hosted by RSCCD, an MOU will be used in place of a sub-agreement.

Project Director: Sarah Santoyo **Project Administrator:** Enrique Perez

RECOMMENDATION

It is recommended that the Board approve these sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$428,572 (grant-funded)	Board Date: April 29, 2019
Prepared by: Sarah Santoyo, Assistant Vice Chancellor of Educational Services	
Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
NAME COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement (hereinafter "Agreement") is entered into on this 29th day of April, 2019, between Rancho Santiago Community College District (hereinafter "RSCCD") and **Name of Community College District** (hereinafter "SUBCONTRACTOR"). RSCCD and SUBCONTRACTOR may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the K12 Strong Workforce Program, Award #18-205-011 (hereinafter "Grant") from the California Community Colleges Chancellor's Office, Workforce and Economic Development Division, hereinafter "Prime Sponsor," to sub-grant and contract with partners and vendors to support the work of the initiative, such as program development and improvement, design and implementation of operational systems, technical assistance, or other partnerships, services and products that otherwise support the initiative; and

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

ARTICLE I

1. Statement of Work

SUBCONTRACTOR agrees to perform the work in the Scope of Work (*Exhibit A*) approved by the PRIME SPONSOR, which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. Period of Performance

The period of performance for this Agreement shall be from October 1, 2018 through December 31, 2020.

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$71,42x.00.

4. Budget

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) submitted by the SUBCONTRACTOR and

approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as the total dollar amount is not affected and the outcomes of the Agreement will not be materially affected.

5. Payment and Invoicing

Payment to the SUBCONTRACTOR shall be based on an advanced payment of 80% and a progress payment of 20%. Payment is contingent upon approval by the PRIME SPONSOR. Payment will not exceed the amount listed above under Article I.3. "Total Costs".

SUBCONTRACTOR must submit invoices for payment to RS@cccoco.edu. Refer to the invoice form and instructions (Exhibit C) for the process to submit the invoice. NOTE: An electronic version of the invoice form and instructions will be provided to the SUBCONTRACTOR.

6. Reporting

SUBCONTRACTOR will provide reports as requested or required by the PRIME SPONSOR, in a timely manner.

7. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

8. Modifications

If the SUBCONTRACTOR wishes to make substantial changes to the scope of work, then a revised scope of work that describes the requested changes and their impact to the budget and outcomes must be submitted to RSCCD and approved by the PRIME SPONSOR. Substantial changes are those that would represent a significant deviation from the approved scope of work and would lead to different outcomes or fall outside of the generally understood purpose of the use of the funds. Changes in methods of implementation (i.e., the means by which the approved scope of work is implemented) or movement between budget line items would not be considered substantial changes, and would not require prior approval.

9. Time Extensions

SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement.

10. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

11. Subcontract Assignment

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written approval by the PRIME SPONSOR. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval that relate to this Agreement.

12. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

13. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

14. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

15. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and

inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination, and RSCCD will reimburse SUBCONTRACTOR for costs incurred up to the termination date.

16. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

17. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

RSCCD: Primary Contact:
Rancho Santiago Community College District
Sarah Santoyo
2323 N. Broadway, Suite 201
Santa Ana, CA 92706
(714) 480-7466; santoyo_sarah@rsccd.edu

Fiscal Representative:
Rancho Santiago Community College District
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340, hardash_peter@rsccd.edu

SUBCONTRACTOR:

Primary Contact:

Name, Title
Address
City State Zip
Phone, Email

18. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

19. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 09/18 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: *Name of CCD*

By: _____

Name: Peter J. Hardash

Vice Chancellor

Title: Business Operations/Fiscal Services

Date: _____

Board Approval Date: April 29, 2019

By: _____

Name: _____

Title: _____

Date: _____

Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Scope of Work

Exhibit B: Invoice Form and Instructions

Exhibit C: Articles I, Rev. 09/18 and Article II, Rev. 05/14

(NOTE: Exhibit C is included as a general reference on the allowable and appropriate use of funds. Many of the specific terms in the Articles (e.g., payment, invoicing) pertain solely to the Fiscal Agent and do not apply to the SUBCONTRACTOR.)

SCOPE OF WORK:

OBJECTIVES & APPROACH:

EXHIBIT A

ACTIVITIES/TASKS	TIMELINES	OUTPUTS (Tangible products that result from a program's activities or tasks)
1.		
2.		
3.		

EXHIBIT A

ACTIVITIES/TASKS CONTINUED	TIMELINE	OUTPUT
4.		
5.		

EXHIBIT A

BUDGET

Through a sub-contract with the Rancho Santiago CCD, the Contractor's work will be financially supported in the following ways.

ITEM	AMOUNT	DETAILS	NOTES
1.			
2.			
3.			
4.			

REPORTING

Project and budget status reports are due every three months for the duration of the project. A final summary report will be due upon completion of the project.

REPORTS TYPES/DUE DATES	DETAILS	NOTES
1. QUARTERLY REPORT DUE		
2. QUARTERLY REPORT DUE		
3. QUARTERLY REPORT DUE		
4. FINAL REPORT DUE		

EXHIBIT A

THE PARTIES HEREBY EXECUTE THIS AGREEMENT with their signature below.

CCCCO

Signature

Signature

Print Name:

Print Name:

Title:

Title:

Date:

Date:

Rancho Santiago CCD

Signature

Print Name:

Title:

Date:

RESET FORM

INVOICE

Date:

Invoice No.:

Name

Address:

City:

State:

Zip:

Attn:

Bill To: Rancho Santiago CCD (RSCCD)
 Attn: Sarah Santoyo
 2323 North Broadway, Ste. 201
 Santa Ana, CA 92706

Grant Number:

Fiscal Agent Sub-Agreement Number:

Chancellor's Office Project Monitor:

Payment Type: Advance Payment Progress Payment Final Payment

Other Payment (describe):

Description of Work and Dates Services Rendered:

Total Amount Due: \$

District/College Accounting Office Contact:

District/College Program Contact:

Name:

Name:

Title:

Title:

Email:

Email:

Phone number:

Phone number:

Please send payment to the address above.

Instructions for Invoice Template

All invoices must be submitted electronically to the CCC Chancellor's Office Accounting Office inbox (RS@cccco.edu). The e-mail subject line must state "Invoice_OT RC_[Region]_[District]".

Example: Invoice_OT RC_Bay_CabrilloCCD

Below are additional details about each field. If you have any questions about this Invoice Template, please contact your CCCCO Program Contact/Monitor or the Fiscal Agent at Gil_Maria@rscdd.edu.

Letterhead/logo - Insert letterhead or logo image.

Date – Enter the date the invoice was created.

Invoice No. – Enter an invoice number to be used for internal purposes by the community college district/college.

Name – Using the drop down list to select the District name or enter information manually. The name must match the name listed on the sub-agreement with the Fiscal Agent.

Address – Enter the District address which should match with the address listed on the sub-agreement with the Fiscal Agent.

Grant Number – Enter the grant number provided by the Project Monitor.

Fiscal Agent Sub-Agreement Number – Enter the sub-agreement number listed on the page footer of the sub-agreement with the Fiscal Agent.

Chancellor's Office Project Monitor – Enter the name of the Chancellor's Office Project Monitor. If unknown, enter the Program Name.

Payment Type – Identify the payment type (advance, progress, final or other payment). If other payment is clicked, provide a brief description of the payment type.

Description of Work and Dates Services Rendered – Provide a description of the work performed and the dates of services rendered.

Total Amount Due – Enter the amount invoiced to CCCCO.

District/College Accounting Office Contact Information – Identify an accounting office contact.

District/College Program Contact Information – Identify a program contact who can address questions about the work performed.

EXHIBIT C

Chancellor's Office, California Community Colleges

GRANT AGREEMENT

ARTICLE I

**K-12 Pathway Coordinators and K-14 Technical Assistance Providers
Program-Specific Legal Terms and Conditions
September 2018**

ARTICLE II

Standard Legal Terms and Conditions
(Revision 5/15/14)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Chancellor's Office)

To: Board of Trustees	Date: April 29, 2019
Re: Approval of Privileges for Student Trustee	
Action: Request for Action	

BACKGROUND

Board Policy 2015 (formerly BP 9006) delineates the qualifications and responsibilities of the student trustee. In accordance with requirements contained in the Education Code, the board of trustees must take action on or before May 15 of each year to delineate the privileges of the student trustee for the following year, which begins June 1.

RECOMMENDATION

It is recommended that the Board of Trustees approve the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425;
- The privilege to serve a term commencing on May 15;
- The privilege to serve on board committees.

Fiscal Impact: \$9,300	Board Date: April 29, 2019
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
April 29, 2019**

MANAGEMENT

Appointment

Dower, Kellori
Dean, Fine & Performing Arts Division
Santa Ana College

Effective: June 17, 2019
Salary Placement: B-1 \$140,862.79/Year

Short-term

Homo, Patricia
Public Information Officer
Public Affairs & Governmental Relations
Student Services
Santa Ana College

Effective: March 21 – June 30, 2019
Hourly Rate: I-1 \$39.67

Change in Title

Oropeza, Alfonso
From: Director, Academic Support
Information Technologies Services
Santiago Canyon College

Effective: March 26, 2019
To: Director, Academic & End User Support Services
Salary Placement: Grade D, Step 6 \$155,122.35/Year
(No Change)

FACULTY

Appointment

Huskey, Jason
Assistant Professor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: August 20, 2019
Final Salary Placement: VII-11 \$124,511.31/Year
(Requisition #AC19-0725)

Ratification of Resignation/Retirement

Holder, Vera
Professor, Communication Studies
Fine & Performing Arts Division
Santa Ana College

Effective: June 7, 2019 (Last Day)
Reason: Retirement

FACULTY (CONT'D)

2019/2020 Sabbatical Leaves

Hicks, Raymond
Professor/Coordinator, ESL
Humanities & Social Sciences Division
Santa Ana College

Effective: August 19, 2019 – June 6, 2020
Salary Placement: VI-C \$121,516.12/Year
(Prorate at 80%)

Jin, Jungwon
Associate Professor, Music
Fine & Performing Arts Division
Santa Ana College

Effective: August 19, 2019 – June 6, 2020
Salary Placement: VII-A \$116,429.84/Year
(Prorate at 80%)

Meier, Krystal
Professor, Math
Science, Mathematics & Health
Sciences Division
Santa Ana College

Effective: August 19, 2019 – June 6, 2020
Salary Placement: VI-C \$121,516.12/Year
(Prorate at 80%)

Simbro, Teresa
Professor/Coordinator, Nursing/National
Council Licensing Examination/Technology
Science, Mathematics & Health
Sciences Division
Santa Ana College

Effective: August 19, 2019 – June 6, 2020
Salary Placement: VI-C \$121,516.12/Year
(Prorate at 80%)

Soriano, Irene
Professor, Art History
Fine & Performing Arts Division
Santa Ana College

Effective: February 3 – June 6, 2020
Salary Placement: VII-C \$124,511.31/Year
(Prorate at 80%)

2018/2019 Contract Extension Days

Aguilera, Leonor
Professor/Counselor/Articulation Officer
Counseling & Student Support Services Division
Santiago Canyon College

Effective: June 10 – 13, 2019
Contract Extension: 4 Days
Extension Rate: III-15 \$489.01/Day
Reason: Counseling Instruction

Baldizon-Rios, Nena
Professor/Counselor
Extended Opportunities Programs & Services
Counseling & Student Support Services Division
Santiago Canyon College

Effective: June 10 – 13, 2019
Contract Extension: 4 Days
Extension Rate: VII-C \$620.93/Day
Reason: Counseling Instruction

FACULTY (CONT'D)

2018/2019 Contract Extension Days (cont'd)

Lockhart, Ann Associate Professor/Counselor/Coordinator, CARE/CalWORKS Extended Opportunities Programs & Services Student Services Santa Ana College	Effective: June 11, 2019 Contract Extension: 1 Day Extension Rate: III-15 \$489.01/Day Reason: Coordination
---	--

Beyond Contract/Overload Stipends

Aguilar Beltran, Maria Professor/Counselor/Coordinator, Assessment Center Counseling Division Santa Ana College	Effective: February 11, 2019 Amount: \$2,000.00 Reason: Other Instructional Support Services-Counseling Basic Skills (Project #2058)
---	---

Bassett, Dana Professor, English Humanities & Social Sciences Division Santa Ana College	Effective: February 5, 2018 Amount: \$500.00 Reason: Other Instructional Support Services-English Basic Skills (Project #2058)
---	---

Bassett, Dana Professor, English Humanities & Social Sciences Division Santa Ana College	Effective: February 11, 2019 Amount: \$500.00 Reason: Other Instructional Support Services-English Basic Skills (Project #2058)
---	--

Diller, Jeffrey Associate Professor, English Humanities & Social Sciences Division Santa Ana College	Effective: February 5, 2018 Amount: \$500.00 Reason: Other Instructional Support Services-English Basic Skills (Project #2058)
---	---

Diller, Jeffrey Associate Professor, English Humanities & Social Sciences Division Santa Ana College	Effective: February 11, 2019 Amount: \$500.00 Reason: Other Instructional Support Services-English Basic Skills (Project #2058)
---	--

Dwyer, Dalva Professor, ESL Humanities & Social Sciences Division Santa Ana College	Effective: February 5, 2018 Amount: \$500.00 Reason: Curriculum Development-ESL Basic Skills (Project #2058)
--	---

Dwyer, Dalva Professor, ESL Humanities & Social Sciences Division Santa Ana College	Effective: February 11, 2019 Amount: \$500.00 Reason: Curriculum Development-ESL Basic Skills (Project #2058)
--	--

FACULTY (CONT'D)

Beyond Contract/Overload Stipends (cont'd)

Hassel, Elissa Effective: February 5, 2018
Professor, ESL Amount: \$500.00
Humanities & Social Sciences Division Reason: Curriculum Development-ESL
Santa Ana College Basic Skills (Project #2058)

Hassel, Elissa Effective: February 11, 2019
Professor, ESL Amount: \$500.00
Humanities & Social Sciences Division Reason: Curriculum Development-ESL
Santa Ana College Basic Skills (Project #2058)

Rocke, Brandon Effective: February 5, 2018
Associate Professor, English Amount: \$500.00
Humanities & Social Sciences Division Reason: Other Instructional Support Services-English
Santa Ana College Basic Skills (Project #2058)

Rocke, Brandon Effective: February 11, 2019
Associate Professor, English Amount: \$500.00
Humanities & Social Sciences Division Reason: Other Instructional Support Services-English
Santa Ana College Basic Skills (Project #2058)

Sosta, Rachel Effective: February 11, 2019
Associate Professor, English Amount: \$2,000.00
Humanities & Social Sciences Division Reason: Other Instructional Support Services-English
Santa Ana College Basic Skills (Project #2058)

Sweeney, George Effective: February 11, 2019
Associate Professor, Math Amount: \$2,000.00
Science, Mathematics, & Health Reason: Other Instructional Support Services-Math
Sciences Division Basic Skills (Project #2058)
Santa Ana College

Walczak, Katharine Effective: February 11, 2019
Associate Professor/Coordinator, Amount: \$2,000.00
Learning Skills Reason: Curriculum Development
Humanities & Social Sciences Division Basic Skills (Project #2058)
Santa Ana College

Part-time/Hourly New Hires/Rehires

Arambula, Michael J Effective: June 24, 2019
Instructor, English Hourly Lecture Rate: \$51.51
Upward Bound Summer Program
Student Services/Student Affairs Division
Santa Ana College

FACULTY (CONT'D)

Part-time/Hourly New Hires/Rehires (cont'd)

Arar, Amani
Instructor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College
Effective: April 29, 2019
Hourly Lecture/Lab Rates: IV-3 \$67.79/\$61.02

Chiu, John K
Instructor, Vocational/Customer Service
Continuing Education Division (CEC)
Santa Ana College
Effective: April 15, 2019
Hourly Lecture Rate: II-3 \$51.51

Cubbage, April D
Instructor, Gender Sexuality
Women's Studies (equivalency)
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: April 09, 2019
Hourly Lecture Rate: IV-3 \$67.79

Fish, Thomas H
IEP Instructor, Vocational/Computers
Continuing Education Division (OEC)
Santiago Canyon College
Effective: April 22, 2019
Hourly Lecture Rate: II-3 \$51.51

Gregg, Holly J
Instructor, Sociology
Humanities & Social Sciences Division
Santa Ana College
Effective: April 15, 2019
Hourly Lecture Rate: II-3 \$61.50

Maldonado, Claudia E
Instructor, Child Development
Business & Career Technical Education Division
Santiago Canyon College
Effective: April 29, 2019
Hourly Lecture Rate: II-3 \$61.50

Mendez, Diana D
Instructor, Vocational/Business Skills
Continuing Education Division (OEC)
Santiago Canyon College
Effective: April 15, 2019
Hourly Lecture Rate: I-3 \$50.25

Nguyen, Elizabeth D
Instructor, Music
Fine & Performing Arts Division
Santa Ana College
Effective: April 15, 2019
Hourly Lecture/Lab Rates: IV-3 \$67.79/\$61.02

FACULTY (CONT'D)

Part-time/Hourly New Hires/Rehires (cont'd)

Pham, Calvin V
Instructor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College

Effective: April 29, 2019
Hourly Lecture/Lab Rates: II-3 \$61.50/\$55.35

Sanchez, Sergio S
Instructor, ESL
Continuing Education Division (OEC)
Santiago Canyon College

Effective: April 22, 2019
Hourly Lecture Rate: \$51.51

Non-paid Intern Service

Collado, Kenneth
Public Health Intern
Health & Wellness Center
Santiago Canyon College

Effective: April 30 – June 30, 2019
College Affiliation: California Baptist University
Major: Public Health

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
CLASSIFIED
APRIL 29, 2019**

CLASSIFIED

New Appointment

Adame, Al
Technical Specialist I (CL19-1245)
ITS/ District
Effective: April 9, 2019
Grade 13, Step 1 \$52,649.58

Fortuno, Caroline
Job Developer (CL18-1194)
Business & Career Tech Ed./ SCC
Effective: May 2, 2019
Grade 12, Step 1 \$50,020.52

Johnson, Brian
Research Analyst (CL18-1203)
Research/ SAC
Effective: April 8, 2019
Grade 16, Step 1 \$62,179.89

Talamantes, Edgar
Gardener Utility Worker (CL19-1239)
Admin. Services/ SAC
Effective: April 8, 2019
Grade 8, Step 1 \$41,777.32

Out of Class Assignment

Bennett, Lauren
Student Program Specialist/ Admissions/
SCC
Effective: 04/15/19 – 06/30/19
Grade 10, Step 1 \$45,501.80

Bustamante, Monica
Administrative Secretary/ Academic
Affairs/ SAC
Effective: 04/03/19 – 06/30/19
Grade 12, Step 6 \$63,905.22

Change in Position

Carpenter, Amanda
From: Student Program Specialist/
DSPS/SCC
To: Distance Education Services Spec.
(CL18-1199) Distance Ed./ SCC
Effective: April 15, 2019
Grade 15, Step 2 + 3PG (1500)
\$63,022.64

Professional Growth Increments

Tse, En Teh Auxiliary Services Specialist/ OEC	Effective: May 1, 2019 Grade 10, Step 6 + 5%L + 8PG (4000) \$64,989.98
---	--

CLASSIFIED HOURLY

New Appointments

Canett, Mark Instructional Assistant (CL18-1131) Student Services/ SAC	Effective: April 8, 2019 Up to 19 Hours/Week School Session Grade 5, Step A \$17.85/Hour
--	--

Perez, Justin Custodian (CL18-1200) Admin. Services/ SCC	Effective: April 17, 2019 19 Hours/Week 12 Months/Year Grade 4, Step A \$17.29/Hour
--	---

Rich, Jacquelyn Instructional Assistant (CL18-1131) Student Services/ SAC	Effective: April 15, 2019 Up to 19 Hours/Week School Session Grade 5, Step A \$17.85/hour
---	---

Temporary to Hourly Ongoing

Nieto, Vicente Custodian (CL19-1243) Facility Planning & District Constr./ District	Effective: April 5, 2019 19 Hours/Week 12 Months/Year Grade 4, Step A \$17.29/Hour
--	--

TEMPORARY ASSIGNMENT

Additional Hours for Ongoing Assignment

Cintron, Veronica Sr. Clerk/ Continuing Ed. /OEC	Effective: 04/01/19 – 06/30/19 07/01/19 – 11/16/19 Not to exceed 19 consecutive working days in any given period.
---	--

Hernandez Figueroa, Maria Student Services Coord./ Student Services/ SCC	Effective: 04/01/19 – 06/28/19 Not to exceed 19 consecutive working days in any given period.
--	---

Luarte, Joseph Fine Arts & Theater Facilities Tech./ Fine & Performing Arts/ SAC	Effective: 01/07/19 – 06/28/19 Not to exceed 19 consecutive working days in any given period.
--	---

Additional Hours for Ongoing Assignment cont'd

Mejia, Jovannys Student Services Coord./ Student Development/ SCC	Effective: 04/01/19 – 06/30/19 Not to exceed 19 consecutive working days in any given period.
---	---

Substitute Assignments

Arlanzon Martinez, Shamir Custodian/ Admin. Services/ SCC	Effective: 04/03/19 – 06/30/19
--	--------------------------------

Farah, Amanda Administrative Secretary/ President's Office/ SAC	Effective: 03/28/19 – 06/30/19
---	--------------------------------

MISCELLANEOUS POSITIONS

Bush, Nicholas Stage Assistant/ Fine & Performing Arts/ SAC	Effective: 06/09/19 – 06/29/19
---	--------------------------------

Eastmond, Thomas Stephen Special Projects Analyst Human Resources/District	Effective: 04/17/19 – 06/30/19
--	--------------------------------

Gay, Cedrick Coaching Assistant/ Kinesiology/ SAC	Effective: 04/18/19
--	---------------------

Martinez, Christian Stage Assistant/ Fine & Performing Arts/ SAC	Effective: 06/09/19 – 06/28/19
--	--------------------------------

Instructional Associates/Associate Assistants

Criminal Justice

Boothe, Clifford	Effective: 04/30/19
------------------	---------------------

Elliott, Sean	Effective: 04/30/19
---------------	---------------------

Flores, Rosemary	Effective: 04/30/19
------------------	---------------------

Valdez, Esmeralda	Effective: 04/30/19
-------------------	---------------------

Instructional Associates/Associate Assistants cont'd

Fire Technology

Marnocha, Nicholas

Effective: 04/30/19

SANTA ANA COLLEGE
STUDENT ASSISTANT LIST

Alfaro, Cristo M.

Effective: 04/17/19-06/30/19

Chavez, Sophia M.

Effective: 04/16/19-06/30/19

Hazel, Serena R.

Effective: 04/16/19-06/30/19

SANTIAGO CANYON COLLEGE
STUDENT HIRE LIST

Full, Laura

Effective: 04/04/2019– 06/30/2019

Terry, Matthew

Effective: 04/03/2019– 06/30/2019

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources

To:	Board of Trustees	Date: April 29, 2019
Re:	Presentation of the Rancho Santiago Community College District Initial Bargaining Proposal to the Continuing Education Faculty Association (CEFA)	
Action:	Receipt of Initial Bargaining Proposal and Scheduling of Public Hearing	

BACKGROUND

Pursuant to Government Code Section 3547(a), the Rancho Santiago Community College District's initial bargaining proposal to the Continuing Education Faculty Association (CEFA) is presented for information and public review. The Government code requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS

Contract negotiations will begin after the Board of Trustees conducts a public hearing and formally adopts its bargaining proposal.

RECOMMENDATION

It is recommended that the Board of Trustees receive and file the district's initial bargaining proposal to the Continuing Education Faculty Association (CEFA) and schedule a public hearing for May 13, 2019.

Fiscal Impact: To be Determined	Board Date: April 29, 2019
Item Prepared by: Tracie Green, Vice Chancellor, Human Resources	
Item Submitted by: Tracie Green, Vice Chancellor, Human Resources	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



INITIAL BARGAINING PROPOSAL OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
TO THE CONTINUING EDUCATION FACULTY ASSOCIATION (CEFA)

April 16, 2019

The district proposes the following Articles for Reopener Negotiations between the parties for the fiscal year 2019-2020.

Article 11: Wages and Hours

- Discuss the State Funded; Student Center Funding Formula as it relates to Continuing Education

Article 6: Evaluation Procedures

- Create a different evaluation form for counselors to effectively address their roles.
- Develop an evaluation process for online instructors.
- Forms as necessary.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources

To:	Board of Trustees	Date: April 29, 2019
Re:	Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to the Faculty Association of the Rancho Santiago Community College District (FARSCCD)	
Action:	Request for Approval	

BACKGROUND

Pursuant to Government Code Section 3547(a), the Rancho Santiago Community College District's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) was presented for information and public review at the March 25, 2019 Board of Trustees meeting.

ANALYSIS

After considering any comment received during the public hearing, the Board of Trustees may now take action to approve its bargaining proposal.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD).

Fiscal Impact: To be Determined	Board Date: April 29, 2019
Item Prepared by: Tracie Green, Vice Chancellor, Human Resources	
Item Submitted by: Tracie Green, Vice Chancellor, Human Resources	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



**INITIAL BARGAINING PROPOSAL OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
TO THE FACULTY ASSOCIATION OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (FARSCCD) 2019**

The district has an interest in opening the following articles to negotiate for a successor collective bargaining agreement.

Article 1 – Implementation of Collective Bargaining

- 1.3 Duration; To promote the stability of the bargaining relationship, to define the terms of the contract and severability of a successor agreement.

Article 5 – Health and Welfare Benefits

- Maintain district contributions at current levels.

Article 6 – Instructional Hours, Duties and Workload

- Develop 2020 / 2021 & 2021 / 2022 Instructional Calendar
- Defining student contact hours

Article 7 – Salaries

- Discuss the salary schedule for contract year 2019/2020
- In that the goal to maintain not less than ninth (9th) place in the relative rank of the 10th active step on class VI. The calculation of ninth place will include total compensation

Article 8 – Evaluation

- Clarification of timelines, process
- Clarify grievance as related to evaluations

Status Quo on all Negotiated Changes in Non-Compensation items. (Class size adjustments, teacher prep time, etc...)