

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, September 10, 2012

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Mark McLoughlin. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, and Mr. Ryan Ahari. Mr. Phillip Yarbrough was not in attendance due to family matters and Dr. David Chapel was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Corinna Evett, Academic Senate President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve a revised page for Item 3.1 (Management/Academic Personnel) and Item 3.2 (Classified Personnel), and an addendum for Item 3.2.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Hanna, seconded by Mr. Labrado, and carried unanimously to approve the minutes of the regular meeting held August 20, 2012.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Ms. Barrios, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda):

- 4.1 Approval of Fire Technology Renewal Agreement – City of Burbank
The board approved the amendment with the City of Burbank.
- 4.2 Approval of Fire Technology Renewal Agreement – City of Santa Monica
The board approved the amendment with the City of Santa Monica.
- 4.3 Approval of Pharmacy Technology Renewal Agreement – Veterans Affairs Long Beach Healthcare System
The board approved the agreement with Veterans Affairs Long Beach Healthcare System in Long Beach, California.
- 4.4 Approval and Certification of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduates for 2011-2012
The board approved and certified the list of 2011-2012 High School Program Graduates for SAC School of Continuing Education.
- 4.5 Approval and Certification of Santiago Canyon College (SCC), Orange Education Center High School Diploma Program Graduates for 2011-2012
The board approved and certified the list of 2011-2012 High School Program Graduates for the Orange Education Center.
- 4.6 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Spring 2012
The board confirmed the recipients of the SAC associate degrees and certificates for spring 2012 as presented.
- 4.7 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Spring 2012
The board confirmed the recipients of the associate degrees and certificates for spring 2012 as presented.
- 5.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 5.2 Approval of Budget Increases/Decreases and Budget Transfers
The board approved budget increases, decreases and transfers during the month of June 2012.

1.6 Approval of Consent Calendar – (cont.)

5.4 Approval of Additional Services for Construction Management for Video Surveillance System and Installation Project at Santa Ana College (SAC)

The board approved the construction management services for Bernards Builders and Management Services as presented.

5.5 Approval of Change Order #1 for Bid #1179 – Soccer Field and Football Facilities at Santa Ana College

The board approved change order #1 for Bid #1179 for Los Angeles Engineering Inc., for the soccer field and football facilities at SAC as presented.

5.6 Approval of Change Order #5 for Bid #1179 – Road Alignment/Cul-De-Sac and Parking Lot Expansion at Santa Ana College

The board approved change order #5 for Bid #1179 for Los Angeles Engineering Inc., for road alignment/cul-de-sac and parking lot expansion at SAC as presented.

5.7 Approval of Notice of Completion: Bid #1196 – Santa Ana College D Building Landing Repair

The board approved the Notice of Completion for the landing repair project at SAC as presented.

5.8 Approval of Additional Surveying Services for Humanities Building, Athletic/Aquatic Complex, Santiago Canyon Entry and Parking Lot, Chapman Entry and Roadway and Loop Road Extension at Santiago Canyon College (SCC)

The board approved additional fees for Adkan Engineers for surveying services for the Humanities building, Athletic/Aquatic complex, Santiago Canyon entry and parking lot, Chapman entry and roadway and Loop Road extension at SCC as presented.

5.9 Adoption of Resolution No. 12-49 – Electricity for Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 12-49 for Dynalectric for Bid #1139 for electricity for the Loop Road extension at SCC as presented.

5.10 Adoption of Resolution No. 12-50 – Plumbing for Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 12-50 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road extension at SCC as presented.

5.11 Adoption of Resolution No. 12-51 – Earthwork for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 12-51 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

- 5.12 Approval of Change Order #2 for Bid #1134 – Landscaping for Humanities Building at Santiago Canyon College
The board approved change order #2 for Bid #1134 for Tropical Plaza Nursery, Inc., for landscaping for the Humanities building at SCC as presented.
- 5.13 Approval of Change Order #6 for Bid #1138 – Structural Steel for Athletic/Aquatic Complex at Santiago Canyon College
The board approved change order #6 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletic/Aquatic complex at SCC as presented.
- 5.14 Approval of Change Order #7 for Bid #1138 – Structural Steel for Humanities Building at Santiago Canyon College
The board approved change order #7 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.
- 5.15 Approval of Change Order #8 for Bid #1139 – Electricity for Humanities Building at Santiago Canyon College
The board approved change order #8 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.
- 5.16 Approval of Change Order #6 for Bid #1141 – HVAC for Humanities Building at Santiago Canyon College
The board approved change order #6 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- 5.17 Approval of Change Order #5 for Bid #1144 – Roofing for Humanities Building at Santiago Canyon College
The board approved change order #5 for Bid #1144 for Troyer Contracting Company for roofing for the Humanities building at SCC as presented.
- 5.18 Approval of Change Order #7 for Bid #1146 – Framing and Elevators for Humanities Building at Santiago Canyon College
The board approved change order #7 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.
- 5.19 Approval of Change Order #5 for Bid #1151 – Earthwork for Loop Road Extension at Santiago Canyon College
The board approved change order #5 for Bid #1151 for Southern California Grading for earthwork for the Loop Road extension at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.20 Acceptance & Awarding of Bid #1190 – Athletic and Aquatic Equipment and Supplies for Athletic/Aquatic Complex at Santiago Canyon College

The board accepted the bids and approved awarding Bid #1190 – Athletic and Aquatic Equipment and Supplies for the Athletic/Aquatic Complex at Santiago Canyon College to Advanced Exercise, Legend Fitness, The Dumbbell Man Fitness Equipment, Freemotion Fitness, So Cal Fitness Service, Pivotal Health Solutions, Woodway USA, and Promaxima Manufacturing LTD as presented.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Job Development, Training, and Placement Program for the Disabled – Workability III (SAC) - *Adjustment* - \$156,246

6.2 Approval of Amendment One to Sub-Agreement between RSCCD and California State University, Fresno Foundation

The board approved the amendment and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amendment on behalf of the district.

6.3 Approval of Second Amendment to Subcontract Agreement between RSCCD and MOMS Orange County for Early Head Start

The board approved the amendment and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amendment on behalf of the district.

1.7 Public Hearing – 2012-2013 Proposed Adopted Budget

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Rachel Bulosan, Student President, Santiago Canyon College
Ms. Edna Tobias, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President-elect, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash and Mr. Adam O'Connor provided an informational presentation on the budget.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:51 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 579
California School Employees Association, Chapter 888

RECONVENE

The board reconvened at 6:23 p.m.

Closed Session Report

Ms. Barrios reported the board discussed the aforementioned items, and no action was taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Ms. Barrios, seconded by Mr. Ahari, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Permission to Accept Outside Assignments
- Approve Changes of Assignments
- Approve Hiring of Long-term Substitutes per E.C. 87481 and 87482
- Approve Interim to Permanent Assignments
- Approve Changes of Locations
- Approve Corrections of Coordinator Assignments
- Approve 2011-2012 Contract Extension Days
- Approve 2012-2013 Contract Extension Days
- Approve Column Changes
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

3.2 Classified Personnel

It was moved by Ms. Barrios, seconded by Mr. Ahari, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Presentation of California School Employees Association (CSEA) Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Ms. Barrios, seconded by Mr. Ahari, and carried unanimously to schedule a public hearing for September 24, 2012.

3.4 Presentation of Rancho Santiago Community College District Initial Initial Bargaining Proposal to California School Employees Association Chapter 579

It was moved by Ms. Barrios, seconded by Mr. Ahari, and carried unanimously to receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for September 24, 2012.

4.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, and 5.4 through 5.20 were approved as part of Item 1.6 (Consent Calendar).

5.3 Approval of 2012-2013 Adopted Budget

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the 2012-2013 Adopted Budget as presented.

6.0 GENERAL

Items 6.1, 6.2, and 6.3 were approved as part of Item 1.6 (Consent Calendar)

6.4 Reports from Board Committees

Mr. Labrado provided a report on the September 6, 2012, Board Facilities Committee meeting.

Ms. Barrios provided a report on the September 6, 2012, Orange County Community Colleges Legislative Task Force meeting.

6.5 Board Member Comments

Mr. Hanna reported that the Board Policy Committee will be meeting on September 13, 2012, to recommend a self-evaluation instrument to be used in the board's 2012 self-evaluation and review several policies.

Mr. Hanna stated he recently served as a delegate at the Democratic National Convention in Charlotte, North Carolina, where numerous comments were made by speakers and delegates in support of community colleges.

6.5 Board Member Comments – (cont.)

Mr. Hanna asked that the meeting be adjourned in honor of those that were killed on September 11, 2001.

Ms. Barrios commended Santa Ana College staff on meeting the needs of the students by opening more classes in math, science, fine arts, English, history, and political science.

Ms. Barrios thanked Mr. Vázquez for Friends of the Library's efforts in making it easy to participate in SCC's online library fundraiser.

Mr. McLoughlin congratulated Dr. Martinez on her recent award by the Kiwanis Club. He commended the Kiwanis Club for its donations of more than \$1 million towards SAC scholarships.

Mr. McLoughlin encouraged everyone to attend the first community Measure Q informational meeting on September 12 at 4:30 p.m. at the Libreria Martinez.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 24, 2012.

There being no further business, Mr. McLoughlin declared this meeting adjourned at 6:31 p.m. in honor of those that lost their lives on September 11, 2001.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 24, 2012