

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, October 8, 2012

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. John Hanna, and Mr. Ryan Ahari. Mr. Larry Labrado and Mr. Mark McLoughlin arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough, President, RSCCD Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Ms. Barrios, seconded by Mr. Ahari, and carried unanimously to approve an addendum for Item 3.2 (Classified Personnel).

1.4 Public Comment

Mr. Venancio Chavez addressed the board in Spanish regarding Measure Q for Santa Ana College (SAC).

Mr. Labrado arrived at this time.

1.5 Approval of Minutes

It was moved by Ms. Barrios, seconded by Mr. Ahari, and carried unanimously to approve the minutes of the regular meeting held September 24, 2012.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 5.3 (Appointment to Measure E Citizens' Bond Oversight Committee), Item 6.3 (Resolution No. 12-52 authorizing payment to Trustee Absent from Board Meetings), and Item 6.4 (Resolution No. 12-54 authorizing payment to Trustee Absent from Board Meetings) removed from the Consent Calendar by Mr. Hanna:

4.1 Approval of Renewal of Nursing Agreement – Children's Hospital of Orange County – With Instructor

The board approved the clinical affiliation agreement renewal with Children's Hospital of Orange County.

4.2 Approval of Renewal of Nursing, Pharmacy Technician, Occupational Therapy Assistant, and Speech Therapy Agreement – Children's Hospital of Orange County – Without Instructor

The board approved the clinical affiliation agreement renewal with Children's Hospital of Orange County.

4.3 Approval of New Pharmacy Technology Agreement – Midwestern University

The board approved the contract with Midwestern University in Downers Grove, Illinois.

4.4 Approval of New OTA Agreement – West Covina Unified School District

The board approved the agreement with West Covina Unified School District in West Covina, California.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.4 Approval of Change Order #2 for Bid #1179 – Soccer Field and Football Facilities at Santa Ana College

The board approved change order #2 for Bid #1179 for Los Angeles Engineering Inc., for the soccer field and football facilities at SAC as presented.

5.5 Approval of Change Order #6 for Bid #1179 – Road Alignment/Cul-De-Sac and Parking Lot Expansion at Santa Ana College

The board approved change order #6 for Bid #1179 for Los Angeles Engineering Inc., for road alignment/cul-de-sac and parking lot expansion at SAC as presented.

5.6 Approval of Proposal for Video Surveillance System, Fiber Infrastructure Installation and Maintenance & Operations Building, Soccer and Softball Fields Projects at Santiago Canyon College (SCC)

The board approved the construction management services for Seville Construction Services as presented.

1.6 Approval of Consent Calendar – (cont.)

5.7 Approval of Change Order #3 for Bid #1143 – Glass/Glazing for Humanities Building at Santiago Canyon College

The board approved change order #3 for Bid #1143 for Glazcon Productions for glass/glazing for the Humanities building at SCC as presented.

5.8 Approval of Utilization of Contract with Brocade Communications Systems, Inc., for District-wide Networking Equipment

The board approved utilization of the contract as needed, with Brocade Communication Systems, Inc., pursuant to the State of Utah-State Cooperative Contract Number AR214, awarded by the State of Utah on behalf of the National Association of State Procurement Officials/Western States Contracting Alliance and approved for usage by the State of California pursuant to California Participating Addendum Master Price Agreement 7-09-70-14, for the purchase of Data Communications Equipment and Associated OEM Maintenance and Training and any future renewals, extensions and addendums, as presented.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- ENGAGE in STEM Project – Year 2 (SAC)	\$1,188,463
- GEAR UP 2009 – Year 4 (SAC)	\$ 800,000
- Matriculation – Credit (SAC/District)	\$ 931,142
- Matriculation – Non-Credit (SAC/SCC/District)	\$1,327,254
- Network for a Healthy California (District)	\$ 107,139
- Title V – Developing HSI Program – Year 3 (SCC)	\$ 650,000
- Upward Bound Math-Science Program (SCC)	\$ 250,000
- Upward Bound Veterans Program (SAC)	\$ 250,000
- WIA Title II – Adult Basic Education Programs (SAC/SCC)	\$3,800,353

6.2 Approval of Sub-award Agreements between RSCCD and SAUSD and UCI for GEAR UP 2009 – Year 4

The board approved of the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the sub-agreements on behalf of the district.

6.5 Adoption of Revised and Renumbered Board Policies

The board adopted the revisions to the first two sections (1000 and 2000) of the revised and renumbered board policies as presented.

1.7 Recognition of District Classified Staff by Board of Trustees

The board recognized Ms. Carmina Lokos, Senior Payroll Specialist, at Rancho Santiago Community College District, for her professional achievements, dedication, and service to the campus community and the Rancho Santiago Community College District.

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to suspend the rules and consider Item 6.7 (Resolution No. 12-55 in Support of Proposition 30) and Item 5.2 Actuarial Study of Retiree Health Benefits Liabilities) at this time.

6.7 Adoption of Resolution No. 12-55 in Support of Proposition 30 – Schools and Local Public Safety Protection Act

It was moved by Mr. Labrado and seconded by Mr. Ahari to adopt Resolution No. 12-55 in support of Proposition 30 – Schools and Local Public Safety Protection Act. Discussed ensued.

It was moved by Mr. Hanna and seconded by Mr. Ahari to amend the resolution by adding the following (in italics):

WHEREAS, Proposition 38 fails to provide funds for higher education and would not prevent the over \$8 million cuts to RSCCD and cuts to other community colleges, California State Universities, and the Universities of California, and

WHEREAS, if Propositions 30 and 38 both pass and 38 receives more votes than 30, Proposition 38 would become law and Proposition 30 would not take effect.

THEREFORE, the Rancho Santiago Community College Board of Trustees supports Proposition 30 – The School and Local Public Safety Protection Act *and oppose Proposition 38.*

Discussion ensued. The motion carried unanimously to amend Resolution No. 12-55.

After discussion, it was moved by Mr. Labrado and seconded by Ms. Barrios to table this item until Mr. McLoughlin's arrival. Discussion ensued. The motion carried unanimously.

5.2 Acceptance of Actuarial Study of Retiree Health Benefits Liabilities - Total Compensation Systems, Inc.

It was moved by Dr. Chapel and seconded by Mr. Ahari to accept the Actuarial Study of Retiree Health Benefits Liabilities report prepared by Total Compensation Systems, Inc., dated July 17, 2012, as presented. Mr. Geoffrey L. Kischuk, Total Compensation Systems, Inc., gave a presentation on the RSCCD 2012 GASB 45 Valuation. Discussion ensued. Mr. Yarbrough presented his private analysis of future RSCCD unfunded medical liability expenses. The motion carried unanimously to accept the Actuarial Study of Retiree Health Benefits Liabilities reported prepared by Total Compensation Systems, Inc., dated July 17, 2012, as presented.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

It was moved by Mr. Hanna, seconded by Mr. Ahari, and carried unanimously to suspend the rules and hear Item 2.4 at this time.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government organizations:

Ms. Rachel Bulosan, Student President, Santiago Canyon College
Ms. Edna Tobias, Student President, Santa Ana College

It was moved by Dr. Chapel, seconded by Mr. Labrado, and carried unanimously to suspend the rules and hear Item 2.5 at this time.

Mr. McLoughlin arrived at this time.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board which included a Basic Skills presentation by Dr. Maureen Roe during Ms. Evett's report:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:30 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Educational Administrator Appointments
 - (1) Assistant Dean
2. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

The board reconvened at 7:08 p.m.

Closed Session Report

Ms. Barrios reported the board discussed the aforementioned items, and no action was taken during closed session.

Public Comment

There were no public comments.

6.7 Adoption of Resolution No. 12-55 in Support of Proposition 30 – Schools and Local Public Safety Protection Act

It was moved by Dr. Chapel, seconded by Mr. Ahari, and carried unanimously to remove Item 5.2 (Resolution No. 12-55 in support of Proposition 30) from being tabled.

Discussion ensued regarding Proposition 30. The motion carried with two nay votes from Ms. Barrios and Mr. Yarbrough to adopt Resolution No. 12-55 in support of Proposition 30 – Schools and Local Public Safety Protection Act. The student trustee advisory vote was aye.

Mr. Yarbrough left the meeting at this time due to a prior commitment.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Employment Agreements
- Approve Changes of Locations
- Approve Leaves of Absence
- Approve Permission to Accept Assignments
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Longevity Increments
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Correction of Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

4.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, and 5.4 through 5.8 were approved as part of Item 1.6 (Consent Calendar). Item 5.2 (Actuarial Study of Retiree Health Benefits Liabilities) was considered after Item 1.7.

5.3 Approval of Appointment to Measure E Citizens' Bond Oversight Committee

It was moved by Ms. Barrios and seconded by Mr. Ahari to approve the appointment of Fernando Antunez as the Santa Ana College student representative to the Citizens' Bond Oversight Committee as presented. Discussion ensued. The motion carried unanimously.

6.0 **GENERAL**

Items 6.1, 6.2, and 6.5 were approved as part of Item 1.6 (Consent Calendar). Item 6.7 (Resolution No. 12-55 in Support of Proposition 30) was considered after Item 1.7, tabled, and considered after the board reconvened from closed session.

6.3 Adoption of Resolution No. 12-52 authorizing payment to Trustee Absent from Board Meetings

It was moved by Dr. Chapel and seconded by Ms. Barrios to adopt Resolution No. 12-52 which authorizes payment to Phillip Yarbrough for his absence from the September 10, 2012, board meeting due to family matters. Discussion ensued. The motion carried unanimously.

6.4 Adoption of Resolution No. 12-54 authorizing payment to Trustee Absent from Board Meetings

It was moved by Ms. Barrios and seconded by Mr. Ahari to adopt Resolution No. 12-54 which authorizes payment to David Chapel for his absence from the September 10, 2012, board meeting due to illness. Discussion ensued. The motion carried with a vote of abstention from Dr. Chapel.

6.6 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline

It was moved by Mr. Hanna and seconded by Dr. Chapel to adopt the self-evaluation survey instrument, the list of designated individuals who will receive the survey, and the self-evaluation timeline. Mr. Hanna explained the Board Policy Committee recommended using the same self-evaluation instrument to ensure consistency in data comparison from one year to the next. Mr. McLoughlin asked if there were additions or deletions to the list of designated recipients. Mr. Hanna indicated there were no requests to add or delete names from the list. The motion carried unanimously.

6.8 Reports from Board Committees

Mr. Ahari provided a report on the October 4, 2012, Orange County Community College Legislative Task Force meeting.

6.9 Board Member Comments

Since the public speaker presented his comments in Spanish, Dr. Chapel asked that a plan be put into place to assist non-English speakers in the future. Mr. Hanna indicated that any recommendations regarding this matter be forwarded to the Board Policy Committee.

Mr. Hanna encouraged board members to review Item 6.5 (Revised and Renumbered Board Policies) approved at today's meeting since there were numerous board policies revised, including BP 2725 (Board Member Compensation) which includes additional language regarding absences.

7.0 ADJOURNMENT

The next regular meeting and annual self-evaluation of the Board of Trustees will be held on October 22, 2012, at Santiago Canyon College, 8045 E. Chapman Avenue, Orange, California.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 7:30 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 22, 2012