

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Santiago Canyon College**  
**8045 E. Chapman Ave., Room SC-105**  
**Orange, CA 92869**

**Board of Trustees (Regular meeting)**

**Monday, October 22, 2012**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Ryan Ahari.

Administrators present during the regular meeting were Mr. John Didion, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Dean Strenger, past president of Santiago Canyon College (SCC) and treasurer of the SCC Foundation.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hanna, seconded by Mr. McLoughlin, and carried unanimously to approve amending the agenda to have closed session take place after Item 6.7 (Board Member Comments), approve an addendum for Item 3.2 (Classified Personnel), and approve revised pages 2 and 3 for Item 5.15 (Change Order #5 for Bid #1146 – Framing and Elevators for Athletic/Aquatic Complex at SCC).

1.4 Public Comment

Ms. Zina Edwards welcomed board members to SCC on behalf of the Classified Hawks.

Mr. Eric Christen and Mr. Dave Everett spoke regarding Project Labor Agreements relating to Measure Q.

1.5 Approval of Minutes

It was moved by Mr. McLoughlin, seconded by Mr. Ahari, and carried unanimously to approve the minutes of the regular meeting held October 8, 2012.

## 1.6 Approval of Consent Calendar

It was moved by Mr. McLoughlin, seconded by Mr. Ahari, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 5.18 (Resolution No. 12-56 – Implementing Prequalification of Construction Contractors for District’s List of Qualified Bidders for Informal Bidding Procedure) removed from the Consent Calendar by Mr. Hanna:

- 4.1 Approval of New OTA Agreement – Buena Park School District  
The board approved the agreement with Buena Park School District in Buena Park, California.
- 4.2 Approval of Distance Education Agreement Renewal Amendment - City of Santa Ana  
The board approved the Inmate Education Program Affiliation Agreement Amendment with the City of Santa Ana.
- 5.1 Approval of Payment of Bills  
The board approved payment of bills as submitted.
- 5.2 Approval of Budget Increases/Decreases and Budget Transfers  
The board approved budget increases, decreases and transfers during the month of September 2012.
- 5.3 Acceptance of 2011-2012 Citizens’ Bond Oversight Committee Annual Report  
The board accepted the Citizens’ Bond Oversight Committee Annual Report to the community for 2011-2012 as presented.
- 5.4 Approval of Contract with SchoolsFirst Federal Credit Union to Provide ATM Services throughout the District  
The board approved the contract with SchoolsFirst Federal Credit Union to provide ATM services as presented.
- 5.5 Approval of Change Order #1 for Bid #1194 – Santa Ana College (SAC) Portable Building Certification  
The board approved change order #1 for Bid #1194 for De La Torre Commercial Interiors, Inc., for SAC portable building certification as presented.
- 5.6 Award of Contract for Construction Management Services for Various Projects at Santa Ana College  
The board authorized the Vice Chancellor, Business Operations/Fiscal Services to enter into an agreement with Bernards as presented.
- 5.7 Adoption of Resolution No. 12-57 – Landscaping for Humanities Building at Santiago Canyon College  
The board adopted Resolution No. 12-57 for Tropical Plaza Nursery, Inc., for Bid #1134 for landscaping for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.8 Adoption of Resolution No. 12-58 – Earthwork for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 12-58 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.

5.9 Adoption of Resolution No. 12-59 – Masonry for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 12-59 for Industrial Masonry, Inc., for Bid #1137 for masonry for the Athletic/Aquatic complex at SCC as presented.

5.10 Adoption of Resolution No. 12-60 – Concrete for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 12-60 for Guy Yocom Construction, Inc., for Bid #1136 for concrete for the Athletic/Aquatic complex at SCC as presented.

5.11 Adoption of Resolution No. 12-61 – Landscaping for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 12-61 for Tropical Plaza Nursery, Inc., for Bid #1134 for landscaping for the Athletic/Aquatic complex at SCC as presented.

5.12 Approval of Change Order #7 for Bid #1141 – HVAC for Humanities Building at Santiago Canyon College

The board approved change order #7 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.

5.13 Approval of Change Order #4 for Bid #1143 – Glass/Glazing for Humanities Building at Santiago Canyon College

The board approved change order #4 for Bid #1143 for Glazcon Productions for glass/glazing for the Humanities building at SCC as presented.

5.14 Approval of Change Order #6 for Bid #1144 – Roofing for Humanities Building at Santiago Canyon College

The board approved change order #6 for Bid #1144 for Troyer Contracting Company for roofing on the Humanities building at SCC as presented.

5.15 Approval of Change Order #5 for Bid #1146 – Framing and Elevators for Athletic/Aquatic Complex at Santiago Canyon College

The board approved the revised change order #5 for Bid #1146 for Inland Building Construction for framing and elevators for the Athletic/Aquatic complex at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.16 Approval of Change Order #8 for Bid #1146 – Framing and Elevators for Humanities Building at Santiago Canyon College

The board approved change order #8 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.

5.17 Approval of Change Order #9 for Bid #1147 – Interiors for Humanities Building at Santiago Canyon College

The board approved change order #9 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.

5.19 Approval of Purchase Orders

The board approved the purchase order listing for the period September 10, 2012, through October 6, 2012.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

-Board Financial Assistance Program (BFAP) (SCC)	\$281,146
-CalGRIP (SAC) - <i>Adjustment</i>	-\$ 15,000
-CalGRIP (SCC) – <i>Augmentation</i>	\$ 15,000
-California Early Childhood Mentor Program (SAC/SCC)	\$ 1,900
-Child Development Training Consortium (SAC/SCC)	\$ 10,000
-College Assistance Migrant Program (CAMP) – Year 1 (SCC) - <i>Augmentation</i>	\$ 739
-Cooperative Agencies Resources for Education (CARE) (SAC)	\$ 60,043
-Extended Opportunity Programs & Services (EOPS) (SAC)	\$992,848
-Lumina Foundation – Latino Student Success Initiative (SAC)	\$258,073
-Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC)	-\$ 22,500

6.2 Approval of First Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and NOCCCD – Fullerton College for ENGAGE to STEM Project – Year 1 No Cost Extension

The board approved the amendments and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amendments on behalf of the district.

6.3 Approval of First Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and NOCCCD – Fullerton College for ENGAGE to STEM Project – Year 2

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amendments on behalf of the district.

1.6 Approval of Consent Calendar – (cont.)

6.4 Adoption of Resolution No. 12-62 – California Department of Education (CRPM-2046)

The board adopted the resolution with the California Department of Education and authorized the chancellor or his designee to sign the contract on behalf of the district.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

Mr. Juan Vázquez, President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

2.4 Reports from Student Presidents

Ms. Rachel Bulosan, Student President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board which included a STEM (Science, Technology, Engineering, and Math) presentation by Ms. Cynthia Swift, Ms. Nahla El Said, and Mr. Phillip Crabil during Ms. Evett's report:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

**3.0 HUMAN RESOURCES**

Human Resource items were considered after closed session which took place after Item 6.7 (Board Member Comments) per approval of Item 1.3 (Additions or Corrections to Agenda).

#### **4.0 INSTRUCTION**

Items 4.1 and 4.2 were approved as part of Item 1.6 (Consent Calendar).

##### **4.3 Santa Ana College (SAC) Status Report on Student Learning Outcomes Implementation**

The SAC status report was provided to the board as information.

##### **4.4 Santiago Canyon College (SCC) Status Report on Student Learning Outcomes Implementation**

The SCC status report was provided to the board as information.

#### **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1 through 5.17 and 5.19 were approved as part of Item 1.6 (Consent Calendar).

##### **5.18 Adoption of Resolution No. 12-56 – Implementing Prequalification of Construction Contractors for District’s List of Qualified Bidders for Informal Bidding Procedure**

It was moved by Mr. Hanna and seconded by Mr. Labrado to postpone action on Resolution No. 12-56 implementing prequalification of construction contractors for the district’s list of qualified bidders for the informal bidding procedure as presented. Discussion ensued. The motion carried unanimously.

#### **6.0 GENERAL**

Items 6.1 through 6.4 were approved as part of Item 1.6 (Consent Calendar).

##### **6.5 Approval of Extension of Self-Evaluation Timeline**

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the revised timeline for the board’s self-evaluation process.

##### **6.6 Reports from Board Committees**

Mr. Labrado provided a report on the October 18, 2012, Board Facilities Committee meeting.

##### **6.7 Board Member Comments**

Board members thanked SCC staff for hosting the tour of the Humanities building and Athletic/Aquatic complex, reception, and board meeting at SCC. The board expressed appreciation for staff and faculty assistance in designing facilities that will serve the students well.

6.7 Board Member Comments – (cont.)

Mr. Ahari stated that today was the last day to register to vote for the election in November.

Mr. Labrado congratulated SCC staff on recent grants received, including Ms. Lorrie Morgan for her efforts in obtaining funding for the Upward Bound program, and Ms. Deisy Covarrubias for her efforts in obtaining funding for the College Assistance Migrant Program (CAMP) program.

Mr. Hanna commended staff on the STEM (Science Technology, Engineering and Mathematics) program.

Mr. Hanna stated that previous studies on Measure E reported that bond funds were disbursed as follows: 45% to SAC, 45% to SCC, and 10% to the district. Mr. Hanna asked if those figures were still accurate at this time.

Mr. Hanna stated that at the October 8, 2012, board meeting the board approved changes to BP 2715 Code of Ethics/Standards of Practice to clearly state that board members have an obligation to represent the interests and serve the needs of the entire district, not just the area they represent. Earlier this year the board approved changing the trustee areas from three districts to seven trustee areas.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:56 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  - e. Administrator Appointments
    - (1) Vice President
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

**RECONVENE**

The board reconvened at 6:25 p.m.

### Closed Session Report

Ms. Barrios reported that no action was taken by the board during closed session.

### Public Comment

There were no public comments.

## **3.0 HUMAN RESOURCES**

### 3.1 Management/Academic Personnel

It was moved by Ms. Barrios, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Appointments
- Approve Adjusted End Dates for Leave Of Absence
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record

### 3.2 Classified Personnel

It was moved by Ms. Barrios, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Classifications
- Approve Temporary to Contract Assignments
- Ratify Resignations/Retirements
- Approve Temporary to Hourly On Going Assignments
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Changes in Temporary Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

### 3.3 Approval of Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and California School Employees Association, Chapter 579

It was moved by Ms. Barrios, seconded by Mr. McLoughlin, and carried unanimously to approve the agreement with the California School Employees Association, Chapter 579 for the period of July 1, 2012, through June 30, 2013.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on November 13, 2012, at Santa Ana College, 1530 W. 17<sup>th</sup> Street, Room U-102, Santa Ana, California.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 6:27 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: November 13, 2012