

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, February 2, 2015**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:36 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Phillip Yarbrough, and Ms. Alana Vochting. Mr. Jose Solorio arrived at the time noted. Ms. Nelida Mendoza Yanez was not in attendance due to a recent surgery.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Hector Soberano, Student President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve a revised page and addendum for Item 6.1 (Management/Academic Personnel) and an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough. Student Trustee Vochting's advisory vote was aye.

1.4 Public Comment

Ms. Colleen Mangali, California School Employees Association, Chapter 888, Vice President, spoke regarding labor negotiations with the district.

Ms. Laura Moore spoke regarding the benefits and teachers at the Child Development Centers.

Mr. Solorio arrived at this time.

Ms. Dolores Garcia and Ms. Yvette Nuñez spoke regarding the benefits and teachers at the Child Development Centers.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held January 12, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Solorio, Mr. Labrado, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.8 (Notice of Completion for Request for Proposal [RFP] #1314-23 for Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for Retro-Commissioning of Science Building at SCC), removed from the Consent Calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Solorio, Mr. Labrado, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

3.1 Approval of New Speech-Language Pathology Assistant (SLPA) Agreement – Expressions, Speech-Language Therapy Services, Inc.

The board approved the agreement with Expressions, Speech-Language Therapy Services, Inc. in Garden Grove, California.

3.2 Approval of New SLPA Agreement – Speechlink, INC.

The board approved the agreement with Speechlink, INC. in Irvine, California.

3.3 Approval of New Criminal Justice Academies (CJA) Agreement - Serrato and Associates, Inc.

The board approved the agreement with Serrato and Associates, Inc. in Chino Hills, California.

3.4 Approval of Lumen Subscription and Master Services Agreement

The board approved the Lumen Subscription and Master Services agreement as presented.

3.5 Approval of Next Generation Learning Challenges Subgrant Agreement

The board approved the Next Generation Learning Challenges Subgrant Agreement.

3.6 Approval of Renewal of SLPA Agreement – Ukes Communications Services, Inc.

The board approved the agreement with Ukes Communications Services, Inc. in Placentia, California.

1.6 Approval of Consent Calendar – (cont.)

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of December 2014.

4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended December 31, 2014

The board approved the CCFS-311Q report for the period ending December 31, 2014, as presented.

4.5 Approval of Agreement with McCarthy Building Companies, Inc. for Preconstruction Consulting Services for Central Plant Utility Infrastructure Project at Santa Ana College (SAC)

The board approved the contract with McCarthy Building Companies, Inc. for preconstruction consulting services for the Central Plant project at SAC as presented.

4.6 Approval of Change Order #2 for Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for Retro-Commissioning of Science Building at Santiago Canyon College

The board approved change order #2 for Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for retro-commissioning of the Science Center building at SCC as presented.

4.7 Approval of Agreement with Tilden-Coil Constructors, Inc. for Preconstruction Consulting Services for Orange Education Center (OEC) Building Certification Project at Santiago Canyon College

The board approved the contract with Tilden-Coil Constructors, Inc. for preconstruction consulting services for the OEC building certification project at SCC as presented.

4.9 Ratification of Agreement with Saiful Bouquet, Inc. for On-Call Structural Engineering Services at Santiago Canyon College and District Facilities

The board ratified the agreement with Saiful Bouquet, Inc. for on-call structural engineering services at SCC and district facilities as presented.

5.1 Approval of Resource Development Items

The board approved the budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- FEMA Local Hazard Mitigation Plan (DO) \$ 74,999
- Proposition 39 Clean Energy Workforce Program Grant - \$108,878
- Program Improvement Funds (SCC)

1.6 Approval of Consent Calendar – (cont.)

5.2 Approval of Sub-Agreement between RSCCD and Santa Clarita Community College District/College of the Canyons for Deputy Sector Navigator Information Communications Technology/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Children’s Hospital of Orange County/Help Me Grow for Early Head Start Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

5.5 Approval of Revision to Sub-Agreement between RSCCD and Coast Community College District/Coastline Community College

The board approved the revised sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

5.6 Approval of First Amendment to Sub-Agreements between RSCCD and Coast Community College District/Coastline Community College/Golden West College, South Orange County Community College District/Irvine Valley College/Saddleback Community College, and Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership (CTEp) for Small Business Deputy Sector Navigator Grant

The board approved the amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

5.7 Adoption of Resolution No. 15-03 – California Governor’s Office of Emergency Services (EMF-2014-PC-0005)

The board adopted Resolution No. 15-03 with the California Governor’s Office of Emergency Services and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

1.7 Recognition of Miranda Medrano by Board of Trustees

The board recognized Ms. Miranda Medrano, Graphic Designer, Rancho Santiago Community College District (RSCCD)/Santa Ana College, for her professional achievements in outstanding design in community college marketing materials recently awarded by the National Council for Marketing & Public Relations.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

### **2.1 Report from the Chancellor**

Dr. Rodríguez provided a report to the board, which included viewing the RSCCD Title IX video.

Dr. Rodríguez indicated that it is hopeful the district will receive a decision on both colleges' accreditation standing this week from the Accrediting Commission for Community and Junior Colleges. He plans to forward the information to board members as soon as it is received.

### **2.2 Reports from College Presidents**

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College  
Dr. John Weispfenning, President, Santiago Canyon College

### **2.3 Report from Student Trustee**

Ms. Alana Voechting, Student Trustee, provided a report to the board, which included a report on the Community College League of California (CCLC) Legislative Conference held in Sacramento on January 25-26. She reported she attended workshops and met with legislators.

### **2.4 Reports from Student Presidents**

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Hector Soberano, Student President, Santiago Canyon College  
Ms. Raquel Manriquez, Student President, Santa Ana College

### **2.5 Reports from Academic Senate Presidents**

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

## **3.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, 4.5, 4.6, 4.7, and 4.9 were approved as part of Item 1.6 (Consent Calendar).

##### **4.4 Quarterly Investment Report as of December 31, 2014**

The quarterly investment report as of December 31, 2014, was presented as information.

##### **4.8 Approval of Notice of Completion for RFP #1314-23 for Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for Retro-Commissioning of Science Building at Santiago Canyon College**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the Notice of Completion with Southland Industries for retro-commissioning of the Science Center building at SCC as presented.

Since a portion of the funding for this project was from Proposition 39 (California Clean Energy Jobs Act) monies, Mr. Hanna asked staff for more information on the project. Mr. Hardash explained that when the SCC Science Center opened, it incurred mechanical problems; therefore, the facility needed to be retro-commissioned. He reported in addition to Proposition 39 funds, there were a combination of funds that were used to retro-commission the building, including monies from Edison to pay for the engineering study, utility rebates, and capital facilities funds.

After discussion, the motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Solorio, Mr. Labrado, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

#### **5.0 GENERAL**

Items 5.1, 5.2, 5.3, 5.5, 5.6, and 5.7 were approved as part of Item 1.6 (Consent Calendar).

##### **5.4 Approval of Sub-Agreement between RSCCD and Southwest Carpenters Training Trust for Proposition 39 Clean Energy Workforce Program Grant**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the sub-agreement and authorize the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district. Mr. Hanna recused himself due to his employment with Southwest Regional Council of Carpenters. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough, and a vote of abstention from Mr. Hanna. Student Trustee Voechting's advisory vote was aye.

#### 5.8 Reports from Board Committees

Mr. Solorio provided a report on the January 29, 2014, Board Facilities Committee meeting.

#### 5.9 Board Member Comments

Board members wished Ms. Mendoza Yanez a speedy recovery after her recent surgery.

Ms. Voechting indicated she is looking forward to the activities planned for the new year.

Ms. Barrios thanked Dr. Martinez for the keychain provided to board members in honor of SAC's centennial celebration.

Mr. Yarbrough reported he is speaking at the SAC and SCC Joint Academic Senate Retreat on February 4.

Mr. Yarbrough indicated he recently visited the SCC Health Center to get a tuberculosis test.

Mr. Yarbrough wished success to board members who are attending the Association of Community College Trustees National Legislative Summit and meeting with legislators in Washington D.C. on February 9-12.

Ms. Alvarez provided a report on a meeting she and Dr. Weispfenning attended with Mr. Mark Mitsui, Deputy Assistant Secretary for Community Colleges with the United States Department of Education, at Coastline Community College on January 29, where Mr. Mitsui discussed America's College Promise Proposal and other federal higher education topics. Ms. Alvarez encouraged staff to receive credit for all the district does to serve minorities so the district is eligible for its portion of the funding President Obama is proposing for free community college classes.

Mr. Solorio and Mr. Hanna provided a report on the CCLC Legislative Conference held in Sacramento on January 25-26. Mr. Solorio indicated President Obama's free community college program (America's College Promise Proposal) has enabled community colleges to be discussed on a national platform. He reported he met with legislators and attended workshops, including a Career Technical Education (CTE) workshop. Mr. Solorio asked if the district has a relationship with the Santa Ana and Orange County Workforce Investment Boards (WIB). Since many Orange County (OC) community colleges have students competing for jobs with the same OC businesses, Mr. Solorio suggested the district join other districts in contacting these businesses and establish a CTE regional partnership. He indicated that since board members have good relationships with OC businesses, they would be available to assist in such partnerships.

5.9 Board Member Comments – (cont.)

Mr. Hanna reported he attended a CCLC workshop relating to the baccalaureate pilot program. He thanked the chancellor for going to Sacramento to attend meetings with legislators and committee staff. He expressed appreciation to Assemblymembers Jose Medina and Adam Gray for meeting with them. Mr. Hanna believes in the future that priority will be given to those districts that have collaborated with other districts in a regional approach, particularly in the area of facilities.

Mr. Hanna reminded board members that BP 2740 Board Education requires board members to provide a report on the activity to the board at the next regularly scheduled board meeting.

As a member of the CCLC Advisory Committee on Legislation (ACL), Mr. Hanna provided a report on the January 24<sup>th</sup> meeting prior to the CCLC legislative conference.

Ms. Voechting asked for the grade point average (GPA) requirements for the baccalaureate degree pilot program.

Mr. Hanna indicated that discussion occurred at a CCLC workshop regarding the difference between SAC's occupational therapy program and California State University, Long Beach's (CSULB) occupational studies program. He indicated the programs are not similar since CSULB's program is geared towards teachers.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 6:10 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: California School Employees Association, Chapter 888
  
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

Ms. Voechting left at this time.

## **RECONVENE**

The board reconvened at 6:30 p.m.

### **Closed Session Report**

Mr. Hanna reported the board discussed public employment, labor negotiations, and anticipated litigation, and that the board took no reportable action during closed session.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Solorio, Mr. Labrado, and Mr. Yarbrough.

- Approve Outside Assignments
- Approve New Job Descriptions
- Approve Revised Job Descriptions/Titles
- Ratify Resignations/Retirements
- Approve Changes of Assignment
- Approve Adjusted Changes of Classification
- Approve Stipends
- Approve FARSCCD Full-time/Contract Beyond Contract/Overload Column Changes
- Approve FARSCCD Part-time/Hourly Column Changes
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

### **6.2 Classified Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Solorio, Mr. Labrado, and Mr. Yarbrough.

- Approve Longevity Increments
- Approve Changes in Position
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Correct Effective Dates
- Approve Leaves of Absence

6.2 Classified Personnel – (cont.)

- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Changes in Temporary Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

7.0 **ADJOURNMENT**

The next regular meeting and Board Planning Session of the Board of Trustees will be held on February 23, 2015.

There being no further business, Mr. Labrado declared this meeting adjourned at 6:31 p.m., in memory of Mr. Andy Tran, Skilled Maintenance Worker, Santiago Canyon College.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: February 23, 2015