

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, July 20, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:36 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Ms. Raquel Manriquez.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Oscar Cortés, Student President, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve two revised pages (2 and 3) and an addendum for Item 6.1 (Management/Academic Personnel), and an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

1.4 Public Comment

Mr. Morrie Barembaum spoke regarding the board's responsibility of instituting procedures to ensure transactions of auxiliary organizations fall within the educational mission of the district (California Education Code Section 72675).

Ms. Shawna Smith spoke regarding Item 3.9 (Renewal of Taller San Jose Instructional Services Agreement).

Mr. Victor Chavarin, Ms. Alejandra Colon, Ms. Mara Javaines, Mr. Gerald Sirotrak, Ms. Megan Turrill, and Ms. Alana Voechting spoke regarding the Rancho Santiago Community College District (RSCCD) and the agreement with two Saudi Arabia technical colleges and the RSCCD Foundation.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held June 15, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.9 (Renewal of Taller San Jose Instructional Services Agreement) and Item 4.13 (Purchase Orders), removed by Mr. Hanna; and Item 4.7 (Agreement with P2S Engineering) removed by Ms. Barrios. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of New Fire Technology Agreement: City of Riverside

The board approved the new agreement with the City of Riverside in California.

3.2 Approval of New Pharmacy Technology Agreement – Complete Care Compounding Pharmacy

The board approved the agreement with Complete Care Compounding Pharmacy in Diamond Bar, California.

3.3 Approval of New Occupational Therapy Assistant (OTA) Agreement - Brain Rehabilitation and Injury Network

The board approved the agreement with Brain Rehabilitation and Injury Network in Cypress, California.

3.4 Approval of Amendment #2 to OTA Agreement – County of Riverside Department of Public Health

The board approved the agreement amendment with the County of Riverside Department of Public Health in Riverside, California.

3.5 Approval of OTA Agreement Renewal – Russo, Fleck & Associates

The board approved the agreement renewal with Russo, Fleck & Associates in Orange, California.

3.6 Approval of Renewal of Nursing Program Agreement – St. Joseph Hospital/La Amistad Family Health Center Without Instructor

The board approved the renewal of the clinical affiliation agreement with St. Joseph Hospital in Orange, California, which operates La Amistad Family Health Center located in Orange, California.

1.6 Approval of Consent Calendar – (cont.)

- 3.7 Approval of Renewal of Occupational Therapy, Emergency Medical, Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital of Orange, **Without Instructor**

The board approved the renewal of the clinical affiliation agreement with St. Joseph Hospital located in Orange, California.

- 3.8 Approval of Renewal of Occupational Therapy, Emergency Medical Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital of Orange, **With Instructor**

The board approved the renewal of the clinical affiliation agreement with St. Joseph Hospital located in Orange, California.

- 3.10 Approval of Santa Ana College Community Services Program - Fall 2015

The board approved the proposed SAC Community Services program for Fall 2015.

- 3.11 Approval of Santiago Canyon College (SCC) Community Services Program – Fall 2015

The board approved the proposed SCC Community Services program for Fall 2015.

- 3.12 Approval of Renewal Agreement with Santa Ana Beauty Academy to Operate the Santiago Canyon College Cosmetology Program

The board approved the Santa Ana Beauty Academy renewal agreement to allow SCC to continue offering the Cosmetology, Esthetician, and Barbering program.

- 3.13 Approval of Renewal Agreement with Sheraton Cerritos for Los Angeles/Orange County Regional Consortium Monthly Meetings for September-December 2015

The board approved the Sheraton Cerritos agreement for the Los Angeles/Orange County Regional Consortium (September, November, and December 2015) monthly meetings.

- 4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

- 4.2 Approval of Lease Agreement with Septium

The board approved the lease agreement with Septium and authorized the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

- 4.3 Approval of Lease Agreement with Spectrum Knowledge

The board approved the lease agreement with Spectrum Knowledge and authorized the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

1.6 Approval of Consent Calendar – (cont.)

- 4.4 Approval of Lease between RSCCD and St. Peter Evangelical Lutheran Church
The board approved the lease with St. Peter Evangelical Lutheran Church in Santa Ana for facilities to provide child care services as presented.
- 4.5 Approval of Amendment to Agreement with Donald Krotee Partnership, Inc. for Professional Design Services for 17th and Bristol Streets Parking Lot Project at Santa Ana College
The board approved the amendment with Donald Krotee Partnership, Inc. for professional design services for the 17th and Bristol Streets parking lot project at SAC as presented.
- 4.6 Approval of Amendment to Agreement with Ninyo & Moore for Materials Testing and Inspection Consulting Services for Dunlap Hall Renovation Project at Santa Ana College
The board approved the amendment with Ninyo & Moore for materials testing and inspection services for the Dunlap Hall renovation project at SAC as presented.
- 4.8 Ratification of Award of Bid #1269 for Building D Renovation Phase 1 at Santiago Canyon College
The board ratified awarding Bid #1269 to Bishop, Inc. for the Building D renovation phase 1 at SCC as presented.
- 4.9 Approval of Statement of Work (SOW) for Orange County Department of Education Payroll Interface Project - Ferrilli
The board approved the agreement for ad hoc consulting and programming between Ferrilli and RSCCD as presented.
- 4.10 Approval of Surplus Property
The board declared the list of equipment as surplus property and approved utilization of The Liquidation Company to conduct an auction as presented.
- 4.11 Approval of Donation of Surplus Items
The board approved the donations to Orange Unified School District and Vital Link Education-Business Consortium as presented.
- 4.12 Approval of Request for Proposal (RFP) #1265-ACH/Debit Card Refunds and Disbursement Services
The board accepted the Request for Proposal and awarding of the three-year contract for ACH/Debit Card Refunds and Disbursement Services, RFP #1265 to Blackboard Inc., dba Blackboard Transact as presented, and authorized the Vice Chancellor, Business Operations/Fiscal Services to execute the contract on behalf of the district.

1.6 Approval of Consent Calendar – (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

-Basic Skills Initiative (SAC) - <i>Augmentation</i>	\$ 36,291.00
- Quality Rating and Improvement System (QRIS) Block Grant - (District)	\$147,600.00
-Santa Ana Middle College High School (SAC) - <i>Augmentation</i>	\$ 99,000.00
-SBA/CSUF – SBDC 2014 One-Time Funds – (District)	\$ 36,379.66
-College Assistance Migrant Program (CAMP) – Year 4 (SCC)	\$425,000.00
-Math, Engineering and Science Achievement (MESA) Program – (SAC)	\$ 50,500.00
-Santa Ana Middle College High School (SAC)	\$ 99,000.00
-Technical Assistance Provider – Career Pathways Design (TAP-CPD)	\$950,000.00

5.2 Approval of Sub-Agreement between RSCCD and South Orange County Community College District on behalf of Saddleback Community College

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Coast Community College District on behalf of Coastline Community College

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and WestEd

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Agreement between RSCCD and TD Testing

The board approved the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

5.6 Approval of Memorandum of Understanding between RSCCD and Santa Ana Unified School District (SAUSD)

The board approved the Memorandum of Understanding between RSCCD and SAUSD for preschool services at Sepulveda Elementary School.

1.7 Presentation on Capability Building Contract (Colleges of Excellence)

Mr. Robert Feldhake, The Feldhake Law Firm, gave a presentation on the Capability Building Contract. Board members received clarification on data related to the presentation from Mr. Feldhake.

1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579

There were no public comments.

1.9 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers - CSEA Chapter 888

There were no public comments.

1.10 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

There were no public comments.

1.11 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

Mr. Oscar Cortés, Student President, Santa Ana College, provided a report to the board.

There was no representation from Santiago Canyon College.

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.6 Reports from Board Committee Chairperson

Mr. Solorio provided a report on the July 16, 2015, Board Facilities Committee meeting.

3.0 INSTRUCTION

Items 3.1 through 3.8, and 3.10, 3.11, 3.12, and 3.13 were approved as part of Item 1.6 (Consent Calendar).

3.9 Approval of Renewal of Taller San Jose Instructional Services Agreement

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to approve the renewal of the Taller San Jose instructional services agreement for the program year 2015-2016. Discussion ensued. Mr. Hanna proposed the following amendment be added to the agreement: “The agreement be approved with the requirement that within 90 days there would be a Memorandum of Understanding (MOU) to address curriculum review and facilitating entrance into the SCC apprentice programs.” Ms. Alvarez asked that the MOU be reviewed by the board within 90 days. The motion to approve the Taller San Jose instructional services agreement and amendment carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, and 4.8 to 4.12 were approved as part of Item 1.6 (Consent Calendar).

4.7 Ratification of Agreement with P2S Engineering for Engineering Services for Feasibility Study for Central Plant Project at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to ratify the agreement with P2S Engineering for engineering services for the feasibility study for the Central Plant project at SAC as presented. Ms. Barrios recused herself due to her firm doing business with Southern California Edison. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough, and a vote of abstention from Ms. Barrios. Student Trustee Manriquez’s advisory vote was aye.

4.13 Approval of Purchase Orders

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the purchase order listing for the period May 31, 2015, through June 29, 2015. Discussion ensued. Mr. Hanna asked that the answers to the questions he asked be attached to the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.0 **GENERAL**

Items 5.1 to 5.6 were approved as part of Item 1.6 (Consent Calendar).

5.7 Approval of Appointment to Measure Q Citizens’ Bond Oversight Committee

It was moved by Mr. Yarbrough and seconded by Mr. Solorio to approve the appointment to the Measure Q Citizens’ Bond Oversight Committee as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.8 Approval of Public Affairs and Communications Consultant Agreement - Townsend Public Affairs, Inc.

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the public affairs and communications consultant agreement with Townsend Public Affairs, Inc. in Newport Beach, California as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.9 Appointment of RSCCD Community Representative to the Orange County Community Colleges Legislative Task Force (OCCCLTF)

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to appoint Mr. Max Madrid to serve as the RSCCD community representative on the OCCCLTF for 2015-2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.10 Board Member Comments

Board members congratulated SCC for receiving the “Great College to Work For” Honor Roll recognition by The Chronicle of Higher Education on July 20, 2015.

Ms. Barrios indicated she plans to RSVP on the website to attend SAC’s 100-year birthday celebration on September 19.

5.10 Board Member Comments – (cont.)

Ms. Barrios expressed appreciation for the passion of the students speaking during public comments and is thankful that the students were able to hear Mr. Feldhake's presentation which addressed their concerns. Ms. Barrios thanked Dr. Rodriguez and Mr. Enrique Perez for their assistance in answering not only her questions but also the RSCCD Foundation board members' questions.

Board members welcomed Dr. Jones as the new Academic Senate President for Santa Ana College.

Mr. Hanna thanked Mr. Barembaum for his comments during Item 1.4 (Public Comments).

Mr. Hanna stated that most of the students that spoke during public comments (Item 1.4) were not residents of the Rancho district. Mr. Hanna indicated that although they are entitled to speak during public comments, he is more likely to consider comments made by residents of the district since they are usually more up-to-date on the issues.

Mr. Hanna thanked Ms. Smith for working with the district on the Taller San Jose agreement.

In reference to a July 20, 2015, *Los Angeles Times* article on Saudi women in the workplace, Ms. Mendoza Yanez urged the public to give the Saudi Arabia agreement an opportunity to succeed. She urged students to research the topic thoroughly and be professional and civil when speaking during public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:14 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 6:37 p.m.

Closed Session Report

Mr. Hanna reported the board discussed public employment, labor negotiations, and public employee discipline/dismissal/release, and the board took action to suspend a Cook/Nutrition Specialist for a period of ten (10) days with the following vote: Aye - Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Mr. Yarbrough was absent from the June 15, 2015, board meeting; therefore, did not vote on this action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

- Approve Changes of Assignments
- Approve Changes of Assignment Locations
- Approve Interim Assignments
- Approve Administrator/Academic Supervisor Step Increases
- Approve Corrected 2015-2016 Interim CEFA Salary Schedule
- Approve 2015-2016 FARSCCD Contract Athletic Coaching Stipends
- Approve 2015-2016 FARSCCD 10 Month/175 Day Faculty Step Increases
- Approve Extensions of Interim Assignments
- Approve Adjustment to Voluntary Reduced Workloads
- Approve Final Placements
- Approve Contract Extension Days
- Approve Adjusted FARSCCD 12 Month/192 Day Faculty Salaries for Step Increases
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

- Approve New Appointments
- Approve Longevity Increments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Salary Placements
- Approve Change in Positions
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly On Going Assignments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Adoption of Rancho Santiago Community College District’s Initial Bargaining Proposal to California School Employees Association, Chapter 579

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the district’s initial bargaining proposal to CSEA, Chapter 579. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

6.4 Adoption of Rancho Santiago Community College District’s Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the district’s initial bargaining proposal to Child Development Center Teachers, CSEA Chapter 888. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

6.5 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Continuing Education Faculty Association

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the district's initial bargaining proposal to CEFA. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.6 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the district's initial bargaining proposal to FARSCCD. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.7 Presentation of Faculty Association of Rancho Santiago Community College District's Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to schedule a public hearing for its August 17, 2015 meeting. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.8 Approval of Agreement with AON Consulting, Inc. for Benefit Plan Consultation Services

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement with AON Consulting, Inc. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.9 Approval of Agreement with AON Consulting, Inc. for Medicare Subsidy Administration

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement with AON Consulting, Inc. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.10 Approval of Agreement with ADP, LLC

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement with ADP, LLC. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.11 Approval of Agreement and Addendum with Health Advocate, Inc. for its Employee Assistance Program and Core Advocacy Program

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement and addendum with Health Advocate, Inc. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

6.12 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, August 17, 2015.

There being no further business, Mr. Labrado declared the meeting adjourned at 6:38 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: August 17, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: July 20, 2015
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board of Trustees Requests/Questions

From Trustee John Hanna

On 4.13, please have someone certify that none of the purchase orders reflect payments to or for activities of the RSCCD Foundation. If there are any, please indicate which ones they are and their purpose.

- To the best of our knowledge, none of the purchase orders listed on the Purchase Order List for the period 5/31/15 through 6/29/15 reflect payments or activities of the RSCCD Foundation.

The Purchasing Department is not able to decipher if a department has processed a requisition inappropriately. It is the responsibility of the department manager, requesting the issuance of a purchase order, to charge the services properly, e.g., general fund or RSCCD Foundation.