

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, August 17, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:34 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Ms. Raquel Manriquez.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Oscar Cortés, Student President, Santa Ana College (SAC).

Since the new faculty members were not present, Mr. Labrado considered Item 1.4 at this time.

1.4 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve a revised page and an addendum for Item 6.1 (Management/Academic Personnel) and an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

1.3 Introduction of New Faculty Members

The new faculty members introduced themselves and board members welcomed them to the Rancho family.

1.5 Public Comment

Mr. Zeke Hernandez thanked board members for considering his appointment to the Measure Q Citizens' Bond Oversight Committee, commended board members for its successful redistricting efforts, and spoke regarding diversity at the Rancho Santiago Community College District (RSCCD).

1.6 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held July 20, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

1.7 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.17 (SaaS Services – SafeTrek – Hold Until Safe) removed by Ms. Alvarez and Item 4.20 (Purchase Orders) removed by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

3.1 Approval of Emergency Medical Technician Agreement – AmeriCare Ambulance

The board approved the clinical affiliation agreement with AmeriCare Ambulance located in Carson, California.

3.2 Approval of Renewal of Nursing Program Agreement – Anaheim Regional Medical Center

The board approved the renewal of the clinical affiliation agreement with Anaheim Regional Medical Center located in Anaheim, California.

3.3 Approval of Designated Representative to Serve as Official RSCCD Representative on Rancho Santiago Adult Education Consortium for 2015-2016 Fiscal Year

The board approved Interim Dean Mary Walker to serve as the official district representative on the Rancho Santiago Adult Education Consortium through June 30, 2016.

3.4 Approval of Scope of Work Agreement with SmartStart Evaluation and Research

The board approved the agreement with SmartStart Evaluation and Research from August 18, 2015, through June 30, 2019.

1.7 Approval of Consent Calendar – (cont.)

- 4.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 4.2 Approval of 2015-2016 Proposed Adopted Budget Assumptions
The board approved the updated Adopted Budget assumptions for the 2015-2016 fiscal year as presented.
- 4.3 Approval of Public Hearing for 2015-2016 Proposed Adopted Budget
The board approved holding a public hearing on the 2015-2016 proposed Adopted Budget at the September 14, 2015, board meeting.
- 4.5 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2015
The board approved CCFS-311Q for the period ending June 30, 2015, as presented.
- 4.7 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science Center Project at Santa Ana College (SAC)
The administration recommends approval of the amendment with Hammel, Green and Abrahamson, Inc. for professional design services for the Science Center project at SAC as presented.
- 4.8 Approval of Amendment to Agreement with RBF Consulting for Storm Water Pollution Prevention Plan (SWPPP) Consulting Services for Dunlap Hall Renovation at Santa Ana College
The board approved the amendment with RBF Consulting for SWPPP consulting services for the Dunlap Hall renovation at SAC as presented.
- 4.9 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, and Geotechnical Inspection Services for Science Center Project at Santa Ana College
The board approved the amendment with Terracon Consultants, Inc. for Phase II environmental, geohazard, and geotechnical inspection services for the Science Center project at SAC as presented.
- 4.10 Approval of Agreement with PAL id Studio, Inc. for Move Coordination Services for Johnson Student Center, Johnson Relocation to Temporary Village, and Building J Relocation Projects at Santa Ana College
The board approved the agreement with PAL id Studio, Inc. for move coordination services for the Johnson Student Center, Johnson relocation to Temporary Village, and Building J relocation projects at SAC as presented.
- 4.11 Approval of Change Order #1 for DPR Construction Company for Dunlap Hall Renovations at Santa Ana College
The board approved change order #1 for Dunlap Hall renovations as presented.

1.7 Approval of Consent Calendar – (cont.)

4.12 Approval of Change Order #1 for Bid #1251 for Exterior Painting at Building E (Fitness), Building L (Library), Building T (Tech), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College

The board approved change order #1 associated with Bid #1251 for exterior painting at Buildings E, L, T, R, and B at SAC as presented.

4.13 Approval of Notice of Completion for Bid #1264 for Chavez Hall Windows Repairs at Santa Ana College

The board approved the Notice of Completion with Kitson Contracting, Inc. for Bid #1264 for Chavez Hall windows repairs at SAC as presented.

4.14 Ratification of Agreement with HPI Architecture for Professional Design Services for Temporary Village Phase 2 Project at Santa Ana College

The board ratified the agreement with HPI Architecture for the Temporary Village Phase 2 project at SAC as presented.

4.15 Approval of Amendment to Agreement with Glumac for Commissioning Consulting Services for Heating, Ventilation and Air Conditioning (HVAC) Renovations at District Operations Center

The board approved the amendment with Glumac for commissioning consulting services for HVAC renovations at the District Operations Center as presented.

4.16 Approval of Statement of Work (SOW) for Community Services Course Registration System – SectorPoint

The board approved the agreement for the SharePoint Course Registration System as presented.

4.18 Approval of CMAS Contract #4-10-78-0053A to Lakeshore Equipment Company dba Lakeshore Learning Materials

The board approved the district's use of CMAS Contract #4-10-78-0053A including renewals, supplements, and extensions on an as needed basis awarded to Lakeshore Equipment Company dba Lakeshore Learning Materials as presented.

4.19 Approval of Foundation for California Community Colleges Agreement #CB 13-021 Related to Request for Proposal (RFP) #13-002

The board approved the District's use of the Foundation for California Community Colleges Administrative Agreement #CB 13-021 related to RFP #13-002 including all future renewals on an as needed basis awarded to Community Playthings as presented.

1.7 Approval of Consent Calendar – (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Governor’s Office of Business & Economic Development \$ 60,000
(GO-Biz) Capital Infusion Program (CIP) Grant – (District)
- Veterans Student Support Services Program Grant – Year 1 \$220,000
(SAC)
- Youth Empowerment Strategies for Success – Independent \$ 22,500
Living Program (YESS – ILP) (SAC)

5.2 Approval of First Amendments to Sub-Agreements between RSCCD and California State University Fullerton, North Orange County Community College District/Fullerton College, Garden Grove Unified School District, Orange Unified School District, Project Tomorrow and Santa Ana Unified School District for California Career Pathways Trust Grant

The board approved the first amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.8 Public Hearing – Faculty Association of Rancho Santiago Community College District’s Initial Bargaining Proposal to Rancho Santiago Community College District (RSCCD)

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

- Dr. Erlinda Martinez, President, Santa Ana College
- Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortés, Student President, Santa Ana College
Mr. Kevin Pham, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget Assumptions

Mr. Hardash provided an informational presentation on the budget assumptions. Board members received clarification on items related to the budget assumptions.

2.7 Reports from Board Committee Chairperson

Mr. Solorio provided a report on the July 16, 2015, Board Facilities Committee meeting.

3.0 **INSTRUCTION**

All items were approved as part of Item 1.7 (Consent Calendar).

4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, 4.5, 4.7 through 4.16, 4.18 and 4.19 were approved as part of Item 1.7 (Consent Calendar).

4.4 Approval of Appointment/Reappointments/Reaffirmation for Measure Q Citizens' Bond Oversight Committee

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the appointment, reappointments, and reaffirmation of the Measure Q Citizens' Bond Oversight Committee for the 2015-2017 term as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

4.6 Quarterly Investment Report as of June 30, 2015

The quarterly investment report as of June 30, 2015, is presented as information.

4.17 Approval of Agreement with SaaS Services – SafeTrek – Hold Until Safe

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement with SaaS Services as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

4.20 Approval of Purchase Orders

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the purchase order listing for the period June 30, 2015, through July 25, 2015. Mr. Hanna recused himself due to his employment with Southwest Regional Council of Carpenters. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough, and a vote of abstention from Mr. Hanna. Student Trustee Manriquez’s advisory vote was aye.

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.7 (Consent Calendar).

5.3 Board Member Comments

Board members are looking forward to the new academic year and wished students, staff and faculty a successful semester.

Ms. Mendoza Yanez congratulated Ms. Alvarez on her win of \$2,000 at the Kiwanis Club of Santa Ana Strike Gold for Kids dinner on August 15. She also commended Ms. Alvarez for donating her winnings to scholarships at SAC and SCC.

Ms. Alvarez indicated she plans to donate her winnings to the colleges and is still working out the details, but her preference is scholarships for AB540 students.

In reference to Item 4.7 (Amendment to Agreement with Hammel, Green and Abrahamson, Inc.), Mr. Hanna requested an explanation of the decision to change the name from the “New Science, Technology, Engineering and Math (STEM) Building” to “Science Center.”

Mr. Yarbrough indicated he is unable to attend SAC's Academic Senate Retreat social at Dr. McMillan’s house on August 19 due to another commitment. He offered to attend and speak on behalf of the board at an upcoming SAC and SCC academic senate meeting.

Ms. Barrios asked that a Board Policy Committee be scheduled before the next board meeting on September 14, 2015.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:35 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Director
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 7:13 p.m.

Closed Session Report

Mr. Hanna reported the board discussed public employment, labor negotiations, and public employee discipline/dismissal/release, and the board took no action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

- Approve Appointments
- Approve Retirements

6.1 Management/Academic Personnel – (cont.)

- Rescind Appointments
- Ratify Resignations/Retirements
- Approve Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
- Approve Return to Regular Assignments/Changes of Location
- Approve Changes of Location
- Approve Corrected Locations
- Approve Voluntary Reduced Workloads
- Approve Final Placements
- Approve Adjustments to Step Increases
- Approve Leaves of Absence
- Approve Stipends
- Approve Adjustments to Stipend Amounts
- Approve Adjustments to Effective Date
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

- Approve Hourly On Going to Contract Assignments
- Approve Temporary to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Longevity Increments
- Approve Leaves of Absence
- Approve New Appointments
- Approve Temporary to Hourly On Going Assignments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to authorize the chancellor to renew the agreement for the 2015-2016 fiscal year. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, September 14, 2015.

There being no further business, Mr. Labrado declared the meeting adjourned at 7:14 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 14, 2015