

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, September 28, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:36 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, and Ms. Raquel Manriquez. Mr. Jose Solorio and Mr. Phillip Yarbrough arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Mary Mettler, Academic Senate Vice President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Ms. Barrios and seconded by Ms. Alvarez to remove Item 4.18 (Agreement with PAL id Studio, Inc. for Furniture and Equipment Design Services for Orange Education Center) from the agenda and approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Ms. Mendoza Yanez. Student Trustee Manriquez’s advisory vote was aye.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Hanna and seconded by Ms. Mendoza Yanez to approve the minutes of the meeting held September 14, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Ms. Mendoza Yanez. Student Trustee Manriquez’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Ms. Alvarez and seconded by Mr. Hanna to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.21 (Purchase Orders), removed from the Consent Calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Ms. Mendoza Yanez. Student Trustee Manriquez’s advisory vote was aye.

- 3.1 Approval of Career Technical Education (CTE) Employment Outcomes Survey Agreement with Sonoma County Junior College District
The board approved the agreement with Sonoma County Junior College District in Petaluma, California.
- 3.2 Approval of New Fire Technology Agreement: City of San Clemente
The board approved the new fire technology agreement with the City of San Clemente in California.
- 3.3 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal - Providence Health System
The board approved the agreement renewal with Providence Health System in Burbank, California.
- 4.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 4.2 Approval of 2014-2015 CCFS-311 Annual Budget and Financial Report, including Gann Appropriation Limit
The board approved the 2014-2015 CCFS-311 Annual Budget and Financial Report as presented pending any audit adjustments and establish the District’s 2015-2016 Gann Appropriation Limit in the amount of \$243,057,716.
- 4.4 Approval of Agreement with Knowland Construction Services for Division of the State Architect (DSA) Inspector of Record, Testing and Inspection Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College (SAC)
The board approved the agreement with Knowland Construction Services for DSA inspector of record, testing and inspection services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.
- 4.5 Approval of Agreement with Smith-Emery Laboratories for Materials Testing and Inspection Consulting Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College
The board approved the agreement with Smith-Emery Laboratories for materials testing and inspection consulting services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.

1.6 Approval of Consent Calendar (contd.)

- 4.6 Approval of Cellular Agreement with Sprint for Relocation of Antenna Equipment on Dunlap Hall at Santa Ana College
The board approved the cellular agreement with Sprint for relocation of antenna equipment on Dunlap Hall at SAC as presented.
- 4.7 Approval of Cellular Agreement with T-Mobile for Relocation of Antenna Equipment on Dunlap Hall at Santa Ana College
The board approved the cellular agreement with T-Mobile for relocation of antenna equipment on Dunlap Hall at SAC as presented.
- 4.8 Approval of Change Order #2 for Bid #1251 – Exterior Painting at Building E (Fitness), Building L (Library), Building T (Technology), Building R (Russell Hall), and Building B (Middle College) at Santa Ana College
The board approved change order #2 for Bid #1251 for exterior painting at Buildings E, L, T, R, and B at SAC as presented.
- 4.9 Approval of Notice of Completion for Bid #1251 – Exterior Painting at Building E (Fitness), Building L (Library), Building T (Technology), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College
The board approved the notice of completion for Painting & Décor, Inc. for Bid #1251 for exterior painting at Buildings E, L, T, R, and B at SAC as presented.
- 4.10 Approval of Change Order #1 for Bid #1263 – Chavez Hall Roof Repairs at Santa Ana College
The board approved change order #1 for Bid #1263 for the Chavez Hall roof repairs at SAC as presented.
- 4.11 Approval of Notice of Completion for Bid #1263 – Chavez Hall Roof Repairs at Santa Ana College
The board approved the notice of completion with C.I. Services, Inc. for Bid #1263 for the Chavez Hall roof repairs at SAC as presented.
- 4.12 Approval of Settlement Agreement with Woodcliff Corporation for Construction Services for Perimeter Site Improvements for Santa Ana College
The board approved the settlement agreement with Woodcliff Corporation for construction services for perimeter site improvements for SAC as presented.
- 4.13 Award of Bid #1270 – Dunlap Hall Roof Replacement at Santa Ana College
The board approved awarding Bid #1270 to Best Contracting Services, Inc. for the Dunlap Hall roof replacement at SAC as presented.

1.6 Approval of Consent Calendar (contd.)

- 4.14 Approval of Change Order #1 for Bid #1262 – Electrical Panel Replacement at Building A (Administration), Building B (Classrooms and Faculty), and Building C (Child Development Center) at Santiago Canyon College (SCC)
The board approved change order #1 for Bid #1262 for the electrical panel replacement at Buildings A, B, and C at SCC as presented.
- 4.15 Approval of Notice of Completion for Bid #1262 – Electrical Panel Replacement at Building A (Administration), Building B (Classrooms and Faculty), and Building C (Child Development Center) at Santiago Canyon College
The board approved the notice of completion with Sunbelt Electric for Bid #1262 for the electrical panel replacement at Buildings A, B, and C at SCC as presented.
- 4.16 Approval of Change Order #1 for Bid #1267 – Child Development Center (CDC) Air Conditioning Units Replacement at Santiago Canyon College
The board approved change order #1 for Bid #1267 for the CDC air conditioning units replacement at SCC as presented.
- 4.17 Approval of Notice of Completion for Bid #1267 – Child Development Center Air Conditioning Units Replacement at Santiago Canyon College
The board approved the notice of completion with Bon Air, Inc. for Bid #1267 for the CDC air conditioning units replacement at SCC as presented.
- 4.19 Approval of Agreement for Ellucian Payment Center
The board approved the agreement for the new payment center commerce platform between Ellucian/TouchNet and Rancho Santiago Community College District (RSCCD) as presented.
- 4.20 Approval of Agreement for TouchNet Application Subscription Program (ASP)
The board approved the agreement for the new payment center commerce platform between TouchNet and RSCCD as presented.
- 5.1 Approval of Resource Development Items
The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Child Development Training Consortium (SAC/SCC) \$ 18,700
 - Governor’s Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant (District) \$ 36,000
 - Upward Bound Math & Science Program – Year 4 (SCC) \$250,000

1.6 Approval of Consent Calendar (contd.)

5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership for Global Trade and Logistics Deputy Sector Navigator Grant
The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Saddleback College for Small Business Deputy Sector Navigator Grant
The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and Santiago Canyon College
The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district

1.7 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for the Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College.

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board, which included presenting Dr. Weispfenning with an award for SCC winning the 2015 Board of Governors (BOG) Energy and Sustainability Award in the Proposition 39 Commissioning category for the Retro-Commissioning Project for the SCC Science Center. In addition, Dr. Rodriguez congratulated Dr. Martinez for Santa Ana College receiving an Honorable Mention in the BOG Overall Best Project for Large District Category for its campus-wide interior lighting retrofit.

Mr. Yarbrough arrived during the chancellor's report.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College

2.2 Reports from College Presidents (contd.)

Dr. Martinez indicated that SAC's Follow-Up Report on Accreditation is included in the agenda as Item 3.4 for approval. She thanked Dr. Bonita Jaros for her leadership in gathering the evidence required to complete the report. Dr. Martinez stated the report will be sent to the Accrediting Commission for Community and Junior Colleges (ACCJC) once it is approved.

Dr. Weispfenning indicated that staff are continuing to work on the first draft of SCC's Follow-Up Report on Accreditation and plan to bring it to the board for a first reading in January or February 2016. He reminded board members that the completed report is due to ACCJC in March 2016.

Mr. Solorio arrived during Dr. Weispfenning's report.

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortés, Student President, Santa Ana College

Ms. Seham Nabils, Student Vice President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Mary Mettler, Academic Senate Vice President, Santiago Canyon College

Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.6 Reports from Board Committee Chairperson

Mr. Solorio indicated the facility items were included in the docket; therefore, a report was not needed.

3.0 INSTRUCTION

Items 3.1, 3.2, and 3.3 were approved as part of Item 1.6 (Consent Calendar).

3.4 Approval of Santa Ana College (SAC) Follow-Up Report on Accreditation

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the Santa Ana College Follow-Up Report on Accreditation and submission of the Report to the

3.4 Approval of Santa Ana College (SAC) Follow-Up Report on Accreditation (contd.)

Accrediting Commission for Community and Junior Colleges (ACCJC) before Oct. 15, 2015. Mr. Hanna thanked Dr. Jaros and staff for their hard work on the Follow-Up Report. Mr. Hanna read the following sentence from page 13 of the Report: *“The effectiveness of this communication is assessed through surveys.”* Mr. Hanna asked Dr. Jaros for the conclusions of the referenced survey since it states that *“communication at both the college and the district has improved continuously”* as a result of that survey. Since the Evidentiary Document Section contains numerous documents and the survey itself included all issues of institutional effectiveness, Dr. Jaros indicated she is unable to retrieve details without reviewing the narrative commentary section of the survey. However, she knows that part of the Commission’s recommendation included the fact that classified staff has requested communication be improved. Dr. Jaros indicated that communication at the college level has improved significantly. This is due to several reasons, including a “Comments” link on Dr. Martinez’s *President’s webpage*. Mr. Hanna indicated Ms. Alvarez has requested a report from the classified staff be included in future board meetings. Dr. Jaros indicated she is also a member of the Planning and Organizational Effectiveness Committee (POE) committee, and the committee is making great efforts through the governance process to improve communication. In addition, Dr. Martinez appointed Dr. Jaros as a member of the College Council, which has helped improve communication between her and the Academic Senate, as well as the administration. Finally, Dr. Jaros indicated that there is a document outlining the schedule of meta-analysis of all planning and governance processes, which will also show the enhancement of communication amongst college staff. The meta-analysis will demonstrate how college strategic planning processes are functioning and how the governance process have enhanced communication. The meta-analysis is in response to the Commission’s recommendation that although the college has all processes in place, there needs to be systematic analysis of the effectiveness of each one.

Ms. Alvarez commended Dr. Jaros for her work on the Follow-Up Report and the Bachelor’s Degree Pilot Program. As she read the Follow-Up Report online, she expressed appreciation for the links that were provided to the evidentiary documents. In reference to improving communication with the classified staff, Ms. Alvarez indicated it is hopeful that the board will approve having a classified representative provide a report at board meetings, which will contribute to improved communications.

Dr. Jaros thanked Ms. Alvarez for her comments but indicated the Follow-Up Report and Bachelor’s Degree Proposal and Substantive Change Report were a team effort, and she couldn’t have done it without the team of individuals who assisted her.

The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, and 4.4 through 4.20 were approved as part of Item 1.6 (Consent Calendar).

4.3 Adoption of Resolution No. 15-19 – Agreement for Energy Conservation Services with McCarthy Building Companies, Inc. for New Central Plant Building Project at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to adopt Resolution No. 15-19 – Agreement for energy conservation services with McCarthy Building Companies, Inc. for the new Central Plant building project at SAC as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

4.18 This item was removed from the agenda during Item 1.3 (Additions or Corrections to Agenda).

4.21 Approval of Purchase Orders

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the purchase order listing for the period July 26, 2015, through September 12, 2015. Mr. Hanna asked that the answers to the questions he asked be attached to the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.0 GENERAL

Items 5.1, 5.2, 5.3, and 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 Approval of Classified Representative to Report at Board Meetings

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to have a classified representative provide a report at board meetings. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.6 First Reading of Board Policies

The following board policies were presented for a first reading as information:

- BP 2745 Board Self-Evaluation
- BP 3411 Accessibility of Electronic and Information Technology (New)

5.7 Board Member Comments

Board members commended Dr. Martinez and SAC staff on the success of SAC's 100-year birthday party on September 19, 2015. Ms. Mendoza Yanez commended Dr. Martinez on playing the violin in the Mariachi band as part of the celebration. Mr. Hanna indicated that Santa Ana officials participated in the festivities and described the celebration as "putting the community in the college."

Ms. Manriquez commended the entertainment line-up, especially SACPACK, which featured the following SAC staff: Dr. Michael Collins on the drums, Dr. James Kennedy on the guitar, and Dr. Jones on vocals.

Mr. Solorio indicated that a Santa Ana constituent of his recently commended Mr. Von Lawson, Dean of Business & Career Technical Education at SCC, for his outreach to the community.

Ms. Mendoza Yanez congratulated SAC staff for winning the 2015 BOG Energy and Sustainability Award in the Proposition 39 Commissioning category, and SAC staff for receiving an Honorable Mention in the BOG Overall Best Project for Large District Category.

Ms. Mendoza Yanez commended the staff at the SAC bookstore for their professionalism as they assisted her on a recent visit.

Mr. Hanna recently learned of a report from the State Chancellor's Office that stated enrollment was flat throughout the state of California and asked that the board's planning session include discussion on enrollment growth.

Ms. Alvarez asked that those that participated in SAC's birthday celebration be reminded of the classes offered at the college as a means of increasing enrollment at the college.

Ms. Alvarez and Mr. Yarbrough thanked Dr. Martinez for her outstanding job as college president and wished her well in her retirement effective June 30, 2016.

Mr. Yarbrough indicated that the RSCCD board of trustees had determined that Project Labor Agreement (PLA) discussions should be held during open session at board meetings. He was pleased to report that California State Attorney General Kamela Harris' office recently issued a statement indicating that PLA discussions should be held during open session of public meetings. Mr. Yarbrough indicated he and Assemblymember Don Wagner wrote an editorial letter describing the PLA issue that will soon be published.

Ms. Barrios asked that a Board Policy Committee meeting be held on the third week of October if staff has completed the follow-up items from the last policy meeting held on September 14, 2015.

5.7 Board Member Comments (contd.)

Ms. Barrios reported that as a board member of the Community Foundation of Orange, she asks the public and her fellow board members to support local veteran services (hopefully at SCC) by making a donation to purchase a flag with a tribute to a member of the military. The flags will be displayed at the 2015 Orange Field of Valor at Handy Park from November 8-11, 2015.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:44 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
4. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. DM20150309

RECONVENE

The board reconvened at 6:34 p.m.

Closed Session Report

Mr. Labrado reported the board discussed public employment, anticipated/potential litigation, labor negotiations, and a liability claim, and the board took no reportable action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

- Approve Employment Agreements
- Ratify Resignations/Retirements
- Approve CEFA Part-time/Hourly Step Increases Effective Fall 2015
- Approve FARSCCD Beyond Contract/Overload Step Increases Effective Fall 2015
- Approve FARSCCD Part-time/Hourly Step Increases Effective Fall 2015
- Approve Final Placements
- Approve Adjustments to Final Placement
- Approve Changes of Assignment
- Approve Changes of Assignment/Location
- Approve Changes of Assignment/Voluntary Reduction of Workload
- Approve Contract Extension Days
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

- Approve New Appointments
- Approve Hourly On Going to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary to Hourly On Going Assignments
- Approve Changes in Position
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments

6.2 Classified Personnel (contd.)

- Approve Miscellaneous Positions
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Legal Services Agreement – Musick, Peeler & Garrett LLP

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to authorize the chancellor or his designee to approve the engagement agreement with Musick, Peeler & Garrett LLP for professional services. Ms. Alvarez asked that a letter referenced in the document be attached to the docket item. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

6.4 Rejection of Claim

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to authorize the chancellor or his designee to reject claim #DM20150312. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

6.5 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, October 12, 2015, at Santiago Canyon College, 8045 E. Chapman Avenue, Orange, California.

There being no further business, Mr. Labrado declared the meeting adjourned at 6:35 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 12, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: September 28, 2015
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board of Trustees Requests/Questions

From Trustee John Hanna

All on 4.21 – Purchase Order List

1) Are any expenditures for programs or services to the RSCCD Foundation? If so please indicate which one(s) and describe the activity or program funded.

- There are none.

2) Page 4.21(3) #'s 18 & 23 - What is the work provided for these two purchase orders for United Automotive SVC Inc.?

- PO – 16-P0037018 and 16-P0037023 – These are blanket PO's for repairs to District Safety and Santa Ana College vehicles as needed.

3) Page 4.21(7) #152 - What is the contracted service provided in the \$14,535 contract for PGINET Consulting?

- PO – 16-P0037152 – PGINet Consulting – This PO is for consultant services for assisting the Centennial Education Center in developing a web-based grading system for their High School Diploma program.

4) 4.21(8)-#215--This \$15,310 contract was approved in January of 2012 for "consulting services related to local redevelopment agency projects Phase III research. What services were provide for this amount of money given the demise of redevelopment agencies by state law?

- The Dolinka Group was hired as consultants to verify existing RDA agreements to ensure the District was properly receiving our share of RDA revenues. This includes the liquidation of RDA revenues once RDAs were eliminated. Also, RDA pass-through agreements must be financed by the successor agencies until all RDA debts have been honored. The Dolinka Group was able to find that the Santa Ana RDA, and its' successor agency, miscalculated RDA funds for RSCCD for several years prior to distributions. This totaled \$542,342 and is scheduled to be repaid by the successor agency.

5) Page 4.21(12) #356 - What is PAL ID Studio Inc. and what services were provided for the \$14,040 paid?

- PO – 16-P0037356 – Pal Id Studio Inc. – This PO is for consultant to provide furniture and equipment design services for the Warehouse and Publications relocation project.

6) Page 4.21(19) #566 & 568 - What conference were these hotel expenses associated with and were attendees faculty, classified, students or administrators?

- PO – 16-P0037566 & 16-P00376568 – Handlery Hotel San Diego – Lodging expenses for Rosie Gonzales and Nena Baldizon-Rios to attend the 45th Annual California Community College Extended Opportunities Programs Association Services Conference in San Diego on October 19-22, 2015.

7) Page 4.21(20)#612 - To what conference was the check for faculty association of CA Community Colleges associated with, what facility and in what city was the conference held and was the attendee faculty, classified, students or administrators?

- PO – 16-P0037612 – Faculty Association of California Community Colleges – This PO is for registration fees to attend the Diversity, Culture & Learning Conference on September 19, 2015 in Los Angeles. Six people were attending including two (2) administrators and four (4) faculty members.